

Anyone requiring reasonable accommodation to attend and/or fully participate in this meeting must contact Brandon Bundy at 739-1213 or bbundy@midwestcityok.org at least 24 hours prior to the scheduled starting time of the meeting.

**AGENDA FOR THE
MIDWEST CITY
SIDEWALK COMMITTEE**

January 24, 2023 - 5:30 pm
City Council Chambers
100 N Midwest Boulevard, Midwest City OK 73110

CALL TO ORDER

MINUTES

- 1) Discussion and consideration of approving the Minutes from previous meeting held February 22, 2022.

NEW MATTERS

- 1) Discussion, consideration, and possible action of appointing a chair and vice-chair to the Sidewalk Committee.
- 2) Discussion of financial report of Sidewalk Fee Fund and the Sidewalk/Trails Revenue Fund.
- 3) Discussion of a status report of the Midwest City ADA Transition Plan.
- 4) Discussion of a status report of sidewalk and trail projects currently under construction and completed since last meeting.
- 5) Discussion, consideration, and possible action of recommending sidewalk projects for construction for city budget year 2023-2024 utilizing the Sidewalk Fee Fund and the Sidewalk/Trails Sales Tax Revenue and appropriating sidewalk project: 062311, 065-0610-452.40-06 (\$100,000)

NEW BUSINESS/PUBLIC DISCUSSION

ADJOURN



**Engineering and
Construction Services**
100 N Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1220

TO : Sidewalk Committee

FROM : Brandon Bundy, P.E., Director

DATE : January 24, 2023

SUBJECT : Discussion, consideration, and possible action of appointing a chair and vice-chair to the Sidewalk Committee.

At last year's meeting, the chair of the Sidewalk Committee was the outgoing council member from Ward 3. Vice-chair of the committee is Councilman Reed.

Staff requests that the Sidewalk Committee appoint a chair and vice-chair.

Brandon Bundy, P.E.,
Director of Engineering and Construction Services

Attachment

Notice of the Midwest City Sidewalk Committee meeting was filed with the Midwest City Clerk and a copy of the agenda for the meeting was posted in the lobby of City Hall at least 24 hours in advance of the meeting.

**MINUTES OF MIDWEST CITY
SIDEWALK COMMITTEE
MEETING
February 22nd, 2022 5:30 PM**

The meeting of the Midwest City Sidewalk Committee was held in the Council Chambers, Midwest City, Oklahoma County, Oklahoma, on February 22nd at 5:30 p.m., with the following members:

Española Bowen, Chair
Sean Reed, Vice Chair
Matt Dukes, Mayor

Staff present: Brandon Bundy, Community Development City Engineer
 Tim Lyon, City Manager
 Vaughn Sullivan, Assistant City Manager
 Patrick Menefee, Public Works City Engineer

The meeting was called to order by the Chairman Bowen at 5:36 PM.

A. MINUTES

Motion was made by Matt Dukes and seconded by Sean Reed to approve the minutes of the February 23rd, 2021 meeting. Voting aye: all present Nay: none. Motion carried.

B. DISCUSSION ITEMS

1. Discussion of financial report of Sidewalk Fee Fund and the Sidewalk/Trails Sales Tax Revenue Fund.

Brandon Bundy referred to the memo included in the agenda packet. Reported was the fund balance, what was constructed since last year's meeting, and the anticipated projects upcoming this budget year.

Since the item was information only, no action was taken on this item.

2. Discussion of a status report of the Midwest City ADA Transition Plan.

Brandon Bundy referred to the memo included in the agenda packet. Reported that the current goal for the ADA Transition Committee was to make renovations to the City Council Chamber.

Since the item was information only, no action was taken on this item.

3. Discussion of a status report of sidewalk and trail projects currently under construction and completed since last meeting.

Brandon Bundy referred to the memo included in the agenda packet. Reported on the anticipated projects upcoming this budget year.

Since the item was information only, no action was taken on this item.

4. Discussion and consideration of appropriate sidewalk width for ordinance

City staff has suggested a change to Midwest City municipal code, Chapter 37, Streets and Sidewalks, Article III, Section 37-67, Construction of Sidewalk. The current code states a minimum required width of 4' for new sidewalks. To better align with ADA compliancy, the ordinance is being suggested to move to a 5' minimum width.

Motion was made by Sean Reed, seconded by Matt Dukes, to recommend to the Ordinance Review Committee to consider the ordinance with a 5 foot minimum width. Voting aye: all present. Nay: none. Motion carried.

5. Discussion and consideration of recommending sidewalk projects for construction for calendar year 2021 utilizing the Sidewalk Fee Fund and the Sidewalk/Trails Sales Tax Revenue.

The memo was reviewed from the agenda packet. Current funds were reviewed.

Discussion continued among the committee members.

Motion was made by Sean Reed, seconded by Matt Dukes, to recommend to the City Council to leave the balance alone and let it accumulate funds until the next year. Voting aye: all present. Nay: none. Motion carried.

C. NEW BUSINESS / PUBLIC DISCUSSION

No further items were discussed.

D. ADJOURNMENT

There being no further business, a motion was made by Sean Reed, seconded by Matt Dukes, to adjourn the meeting. Voting aye: all present. Nay: none. Motion carried. Meeting adjourned at 5:48 p.m.

Espaniola Bowen, Chair



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TO : Sidewalk Committee

FROM : Brandon Bundy, P.E., Director

DATE : January 24, 2023

SUBJECT : Discussion of financial report of the Sidewalk Fee Fund and the Sidewalk/Trails Revenue Fund.

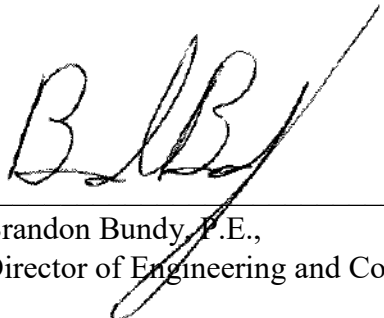
The Sidewalk Fee Fund balance as of January 16, 2023 is

Fund	Balance	Fund Number
Revenue	\$65,898.29	157-0000-253-65-00
Non-Revenue	\$4,245.01	157-0000-322-14-01
Total available to appropriate	\$70,143.30	

Last year, the committee recommended no new appropriation since the previous year \$70,000 (project 572201, 157-5700-431.40-06) was budgeted to construct a phase of the sidewalk along NE 10th Street from Douglas Boulevard to Post Road. That section was completed in November, 2022.

Staff would be happy to answer any questions regarding the combined Sidewalk Fee, Sidewalk/Trails Fee Fund.

No action needed.



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Director of Engineering and Construction Services

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TO : Sidewalk Committee

FROM : Brandon Bundy, P.E., Director

DATE : January 24, 2023

SUBJECT : Discussion of a status report of the Midwest City ADA Transition Plan.

Midwest City's ADA Transition Plan Committee last met on November 7, 2022. The committee met to discuss their status report and to make recommendations to staff for priorities to be addressed before the committee's next meeting coming up on May 22, 2023. As of now, the main priority has been to renovate the Council Chambers to become ADA compliant. Subsequent priorities relate to accessible routes.

Staff would be happy to answer any questions regarding the Midwest City's ADA Transition Plan.

No action needed.

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TO : Sidewalk Committee

FROM : Brandon Bundy, P.E., Director

DATE : January 24, 2023

SUBJECT : Discussion of a status report of sidewalk and trail projects currently under construction and completed since last meeting.

Please see the attached table:

Staff would be happy to answer any questions regarding the sidewalk and trail projects.

Brandon Bundy, P.E.,
Director of Engineering and Construction Services

Attachment

Table: Summary of sidewalk completed or underway in calendar year 2022

Facility	From	To	Staff Comments
Library Sidewalk	Reno Ave	Library	Also did some misc improvements around City Complex
NE 10 th Street phase (~630 ft)	9501 NE 10 th St	Christine Dr	
Signal upgrade project	<ul style="list-style-type: none"> Midwest Blvd / NE 23rd St. Air Depot Blvd / NE 23rd St. Air Depot Blvd / NE 10th St. Douglas Blvd / Wonga Dr 		4 Signals were upgraded with push buttons and ADA ramps. Project will also replace school zone flashers in City
Reno Ave.	Midwest Blvd	Blake Dr	Added new sidewalk from Douglas Blvd to Blake Dr. Reconstructed sidewalk along north side and section between Midwest Blvd and Dog Park. Replaced asphalt trail with concrete.
Ryans Ridge	Subdivision East of Post Rd off SE 10 th St		As part of developer's responsibility, COMPLETE
Freedom Villas	Subdivision West of Douglas Blvd off Main St		As part of developer's responsibility, COMPLETE
TimberRidge Subdivision	Subdivision East of Hiwassee Rd		As part of developer's responsibility, to be completed with house construction
Turtlewood / Aspen Ridge Subdivision	Subdivision West of Westminster Rd		As part of developer's responsibility, to be completed with house construction
The Curve	Subdivision East of Westminster Rd off SE 28 th St		As part of developer's responsibility, to be completed with house construction. Trail complete along frontage of SE 28 th St.
Primrose Hill	Subdivision off Post Road north of Reno Ave		As part of developer's responsibility, to be completed with house construction

Table: Summary of trail completed or underway in calendar year 2022

Name	Description	Status
Adair Active Corridor	Will convert outside WB lane of Adair Blvd and protect it from vehicles to be used by bicycles and pedestrians	Under design, construction late spring 2023
Midwest Elementary Connector	New multipurpose concrete trail running from Palmer Loop Trail to Safe Routes Trail. Will include a pedestrian traffic signal to cross Midwest Blvd.	Waiting on signal equipment, concrete completed
Rail W Trail Phase 2 / 3	New multipurpose concrete trail running from Maple Dr (Midwest City High School) to Quinlan Park along the south side of the railroad corridor	Under contract, work to begin March / April 2023
Reno Avenue	Reconstruction and widen of asphalt trail along Reno Ave as part of road work. Will replace pedestrian bridge as part of project	Ongoing.
Post Road Trail	Reconstruction of asphalt trail along Carl Albert High School. Replace with concrete	COMPLETED
Palmer Loop Trail	New multipurpose concrete trail running from SE 15 th St / Century Blvd south along Glenwood Addition (and Palmer Drive) to SE 29 th St / Midwest Blvd.	COMPLETED
Safe Routes to School	New multipurpose concrete trail running from Midwest Blvd to Key Blvd along the south side of Midwest City Elementary School	COMPLETED



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SUBJECT : Discussion, consideration, and possible action of recommending sidewalk projects for construction for city budget year 2023-2024 utilizing the Sidewalk Fee Fund and the Sidewalk/Trails Sales Tax Revenue and directing sidewalk project: 062311, 065-0610-452.40-06 (\$100,000)

Annually the Sidewalk Committee is required to identify areas where sidewalks can be constructed and make a recommendation to the City Council. Sidewalk projects have previously been identified by the Sidewalk Committee and are summarized at the end of this document in Table.

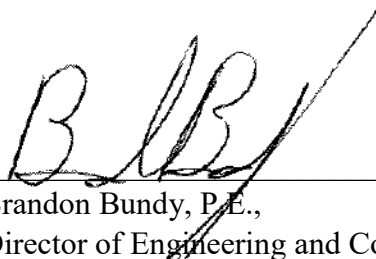
The NE 10th St sidewalk project was first approved in 2017 by the committee to construct sidewalk along N.E. 10th Street from Douglas Boulevard to Post Road. Since that time, there have been three small phases constructed.

- Phase 1: Douglas Blvd. to Loftin Dr. (2017)
- Phase 2: Lee Dr. to 9411 NE 10th St. (2021)
- Phase 3: 9411 NE 10th St. to Christine Dr. (2022)

In fall of 2022, city staff submitted a project to ACOG for potential federal funds which included the NE 10th Street sidewalk as part of a larger sidewalk project.

The FY 2022-2023 Budget appropriated \$100,000 from the parks & recreation funds for sidewalk. Further direction is requested by staff.

As needed, staff or committee members can bring forward a sidewalk project for consideration throughout the year. With this in mind, any additional sidewalk projects could be nominated for consideration at any time.



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Table: Summary of previously identified sidewalk projects

Facility	From	To	Approximate Length	Estimated Cost	Staff Comments
NE 10 th St	Douglas Blvd	Post Rd	1 mile	\$250,000	Design completed, 3 small sections built in 2017, 2021, and 2022. \$250,000 for entire remaining but could be built in smaller sections
Post Rd	Reno Ave	NE 10 th St	1 mile	\$350,000	2 lane roadway, will want to confirm if widening will be considered in the future
Post Rd	SE 15 th	SE 10 th St	0.36 mile	\$200,000	Development may eventually fill some of the remaining gap
Fairchild Dr	Air Depot Blvd	W Rickenbacker	0.19 mile	\$75,000	Citizen request, OM, no connecting sidewalk either end, cars in drives will often block sidewalk
Felix Pl	Showalter Dr	SE 15 th St	0.11 mile	\$70,000	Repeated citizen and church request, OM
SE 29 th St	Douglas Blvd	Post Rd	1 mile	\$300,000	
SE 29 th St	Post Rd	Snapper Dr	0.68 mile	\$204,000	2 lane roadway, will want to confirm if widening will be considered in the future