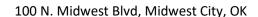
Community Development Department





To make a special assistance request, call 739-1220 or email dyoung@midwestcityok.org no less than 24 hours prior to the start of a meeting.

AGENDA FOR THE REGULAR MEETING OF THE MIDWEST CITY PLANNING COMMISSION

November 4, 2025 – 5:00 p.m.
City Council Chambers
City Hall
100 North Midwest Boulevard

For purposes of all meetings of the Midwest City elected and/or appointed officials, the term "possible action" shall mean possible adoption, rejection, amendments, and/or postponements.

A. CALL TO ORDER

B. MINUTES

1. Discussion and consideration of adoption, including any possible amendments of the minutes of the October 7, 2025, Planning Commission Meeting.

C. ANNOUNCEMENTS

1. None

D. DISCUSSION

- 1. (MP-00027) Public hearing, discussion, consideration, and possible action to approve a Minor Plat for the property located at 1015 & 1025 S. Post Road, Midwest City, Oklahoma.
- 2. (PC-02229) Public hearing, discussion, consideration, and possible action to approve a Special Use Permit (SUP) to allow for the use of a Group Care Facility as defined in Section 4.3.14 of the Zoning Regulations for the development located at 9077 NE 13th Street, Midwest City, Oklahoma 73110.

E. COMMISSION DISCUSSION

F. PUBLIC DISCUSSION

G. FURTHER INFORMATION

1. Comprehensive Plan Open House on November 18, 2025 from 6:00pm to 7:30pm.

H. ADJOURN

MINUTES OF MIDWEST CITY PLANNING COMMISSION MEETING

DATE October 7 - 5:00 p.m.

This regular meeting of the Midwest City Planning Commission was held in the City Council Chambers, 100 North Midwest Boulevard, Midwest City, Oklahoma County, Oklahoma, on October 7, 2025 at 5:00 p.m., with the following members present:

Commissioners present: Jim Smith

Russell Smith Chairman

JD Collins Rick Dawkins

Commissioners absent: Dean Hinton

Rick Rice Jess Huskey

Staff present: Matthew Summers, Community Development Director

Julie Shannon, Planner III Zamya Darthard, Planner II Brylee Hester, Planner I

Patrick Menefee, City Engineer Don Maisch, City Attorney

A. CALL TO ORDER

The meeting was called to order by Chairperson Russell Smith at 5:00 p.m.

B. MINUTES

A motion was made by Dawkins seconded by Collins, to approve the minutes of the September 2, 2025 Planning Commission meeting as presented.

Voting Aye: R. Smith, Dawkins, J. Smith, and Collins.

Nay: none.
Motion carried.

C. ANNOUNCEMENTS None.

D. DISCUSSION

1. (MP-00026) Public hearing, discussion, consideration, and possible action to approve a Minor Plat of MWC U-Haul for the property located at 7515 & 7525 SE 29th Street, Midwest City, Oklahoma.

Planner Zamya Darthard presented the item. The applicant's engineer, Purvi Patel, was available to answer questions and had no objections to the staff report.

A motion was made by Dawkins to approve item subject to all staff comments, seconded by Collins.

Voting aye: R. Smith, Collins, J. Smith, and Dawkins.

Nay: None. Motion Carried.

E. **COMMISSION DISCUSSION** None.

F. PUBLIC DISCUSSION None.

G. FURTHER INFORMATION

Director Summers gave an update on the Comprehensive Plan. He said there would be another Steering Committee Meeting on Oct. 30th and that the draft document will come back to Planning Commission before it goes to City Council for approval in January.

Items will go to City Council on October 28th.

H. ADJOURNMENT

A motion to adjourn was made by Dawkins, Seconded by J. Smith.

Voting aye: R. Smith, Collins, J. Smith, and Dawkins.

Nay: None. Motion Carried.

The meeting adjourned at 5:05 p.m.

Chairman Russell Smith (Chair)

(js)

Community Development Department



100 N. Midwest Blvd, Midwest City, OK

To: Chairman and Planning Commission

From: Zamya Darthard, Planner II

Date: November 4, 2025

Subject: (MP-00027) Public hearing, discussion, consideration, and possible action to approve a Minor

Plat for the property located at 1015 & 1025 S. Post Road, Midwest City, Oklahoma.

Executive Summary:

The applicant is requesting approval to plat the subject property into one (1) lot. The subject property currently

consists of two (2) unplatted lots.

The proposed plat consolidates the two (2) existing lots into one (1) single lot. This consolidation is intended to facilitate the development of a dog daycare facility.

Staff performed their standard review of the minor plat, and it is consistent with all applicable zoning requirements for the property and all other applicable requirements of the Subdivision Ordinance.

If approved, the one (1) lot will be subject to the development regulations of the

Simplified Planned Unit Development, with C-3 as the underlying base zoning district.

Development will be subject to formal site plan review at the time of building permit submittal.

Both state and local notification requirements have been met. As of the date of this report, staff have not received any public inquiries regarding the application.

Staff recommends approval of this item.

Action is at the discretion of the Planning Commission.

Dates of Hearing:

Planning Commission- November 4, 2025 City Council- December 9, 2025

Date of Pre-Application Meeting: October 7, 2025

Date of Site Plan Review Team Meeting: October 14, 2025

Council Ward: Ward 2, Pat Byrne

Owner: M&L Property Holdings LLC



Page 2 MP-00027

Applicant: Austin Moyer & Michayla Moyer (M&L Property Holdings LLC)

Size: Contains an area of 2.00 acres MOL

Zoning Districts:

Area of Request: SPUD
North: R-6
South: SPUD
East: R-6
West: R-6

Land Use:

Area of Request: Simplified Planned Unit Development

North: Single-Family Residential

South: Simplified Planned Unit Development

East: Single-Family Residential West: Single-Family Residential

Municipal Code Citation:

Sec. 38-20 - Minor Plat

Sec. 38-20.1. Purpose.

The purpose of a minor plat is to provide a limited means for simple land division under certain circumstances, which result in minimal lot creation.

In circumstances where no new interior public or private roads are created to serve the subdivision, then a minor plat may be suitable as an instrument to subdivide one (1) lot into five (5) or fewer lots.

Minor plats are intended to ensure the future growth and development of the entire city by ensuring new development does not hinder the provision of public facilities and services to neighboring and nearby properties.

Sec. 38-20.2. Applicability.

An application for approval of a minor plat may be filed when all of the following circumstances apply. Minor plat circumstances.

- (1) The proposed division results in five (5) or fewer lots;
- (2) All lots in the proposed subdivision front onto an existing public or approved private street and the construction or extension of a street or alley is not required to meet these Subdivision Ordinance requirements;
- (3) All lots meet the zoning ordinance area regulations and standards (minimum frontage, etc.); and
- (4) The plat does not require new interior public or private roads to serve the subdivision.

Sec. 38-20.5. Review and approval process.

- (a) Review action and approval action—Same as final plat. The review and approval processes for a minor plat shall be the same as the review and approval processes for a final plat per section 38-19.
- (b) Minor plat review criteria. The following criteria shall be used to determine whether the application for a minor plat shall be approved, approved with conditions, or denied:

Page 3 MP-00027

- (1) The minor plat is consistent with all zoning requirements for the property (if applicable), and all other requirements of this Subdivision Ordinance that apply to the minor plat;
- (2) All lots to be created by the minor plat already are adequately served by improved public street access and by all required city utilities and services and by alleys, if applicable;
- (3) The ownership, maintenance and allowed uses of all designated easements have been stated on the minor plat; and
- (4) The plat does not require new interior public or private roads to serve the subdivision.

History:

- 1. A Warranty Deed was granted to Coastal Oils, Inc., for this property on April 30, 1999.
- 2. A General Warranty Deed was granted on June 27, 2003.
- 3. The property was split into Tract A-1 and Tract A-2 by a Joint Tenancy Warranty Deed on August 15, 2008.
- 4. The property was rezoned from R-6 to SPUD to achieve the 'right-size' requirements for the development in 2025. (PC-2213).

Next Steps:

If Council approves this minor plat, the applicant will need to file the plat with all required signatures with Oklahoma County, then provide the City a copy of the filed plat (digital). After filed copy is received, new construction building permits can be pulled.

Staff Comments-

There are construction requirement references made in the Engineering, Fire Marshal, and Public Works portions of this report. The intent of the Municipal Code is to directly involve the applicant in continued community development activities such as extending public sewer and water and making street improvements, for examples. This is a minor plat application and the construction references are provided to make the applicant and subsequent developers of this property aware of their applicability as they relate to the future development or redevelopment of this property.

Engineering Staff Comments:

Water Supply and Distribution

There's a public water main bordering the proposed area of request. A thirty six (36) inch line extends along the east side of Post Road across the frontage of the east side of the proposed plat. Any new building permit will require tying to the public water system as outlined in Municipal Code 43-32.

Sanitary Sewerage Collection and Disposal

There's a public sewer main bordering the proposed area of request. An eight (8) inch line extends along the east side of Post Road across the frontage of the east side of the proposed plat. Any new building permit will require tying into the public sewer system as outlined in Municipal Code 43-109.

Streets and Sidewalks

Page 4 MP-00027

Access to the area of request exists off of Post Road. Public road and sidewalk improvements are not required as part of this application. Any new building permit will require sidewalk along the full frontage of Post Road.

Drainage and Flood Control, Wetlands, and Sediment Control

The area of request is shown to be in an Area of Minimal Flood Hazard on Flood Insurance Rate Map (FIRM) number 40109C0330H, dated December 18th, 2009. Public drainage and detention improvements are not required as part of this application. Any new building permit will require a drainage study and detention improvements to the proposed site.

Easements and Right-of-Way

Right of way is not required with this application.

Fire Marshal's Comments:

No comments at this time.

Planning Division:

Staff met with the applicant on October 7, 2025, for a pre-application meeting. On October 14, 2025, a Site Plan Review Team meeting was held, and representatives from the following departments were present: Community Development, and Engineering,

The proposed minor plat seeks to consolidate the subject property from two (2) existing lots into one (1) single lot.

If approved, the one (1) lot shall observe the development regulations outlined in the SPUD, Simplified Planned Unit Development including, but not limited to:

Sec. 38-20.5. Review and approval process.

- (a) Review action and approval action—Same as final plat. The review and approval processes for a minor plat shall be the same as the review and approval processes for a final plat per section 38-19.
- (b) Minor plat review criteria. The following criteria shall be used to determine whether the application for a minor plat shall be approved, approved with conditions, or denied (staff comments in bold):
 - (1) The minor plat is consistent with all zoning requirements for the property (if applicable), and all other requirements of this Subdivision Ordinance that apply to the minor plat;
 - The minor plat is consistent with all applicable zoning and subdivision requirements.
 - (2) All lots to be created by the minor plat already are adequately served by improved public street access and by all required city utilities and services and by alleys, if applicable;
 - The created lots will be adequately served by utilities after the water line is tied into the public water system and the sewer line is tied into the public sewer system. Refer to the Engineering staff comments.
 - (3) The ownership, maintenance and allowed uses of all designated easements have been stated on the minor plat; and
 - The minor plat states all applicable of the above-mentioned.

- (4) The plat does not require new interior public or private roads to serve the subdivision.
- The plat does not require new interior public or private roads to serve the subdivision.

Staff recommends approval of this item based on its compliance with the Subdivision and Zoning Regulations.

Action is at the discretion of the Planning Commission.

Action Required:

Approve or reject the Minor Plat for the property noted herein, subject to staff comments as found in the November 4, 2025, Planning Commission agenda packet and made part of the MP-27 file.

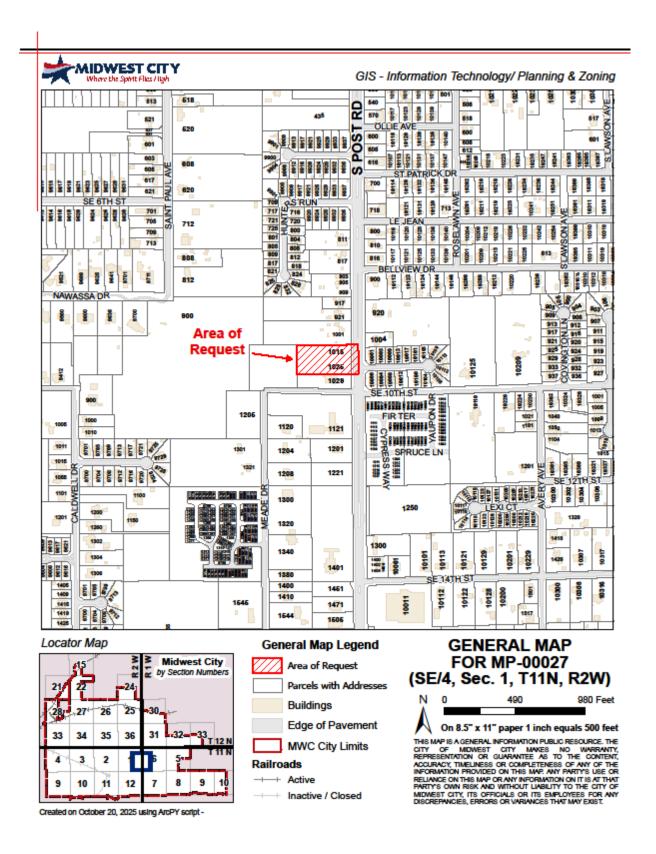
Suggested Motion:

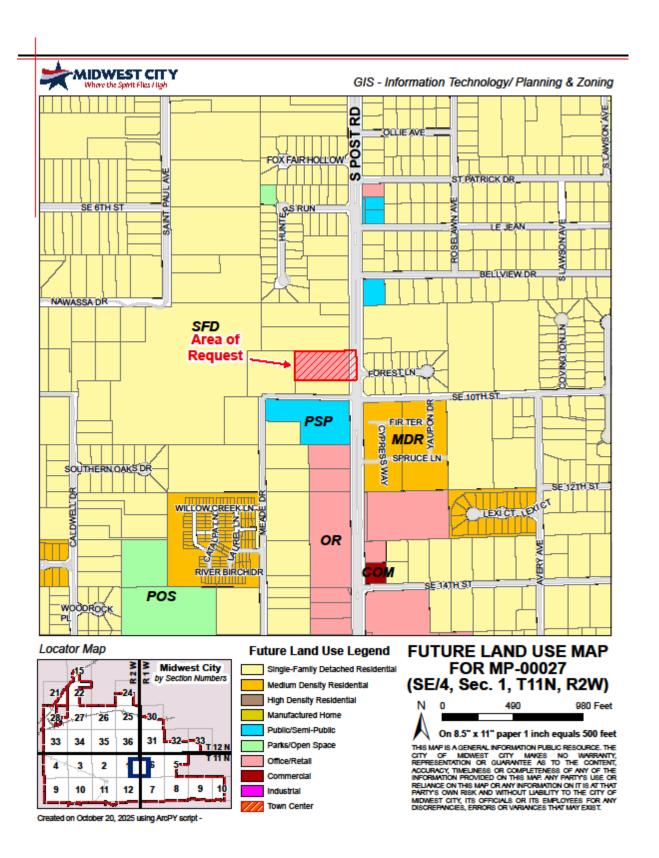
"To approve the Minor Plat for the property noted herein, subject to staff as found in the November 4, 2025, Planning Commission agenda packet and made part of the MP-27 file."

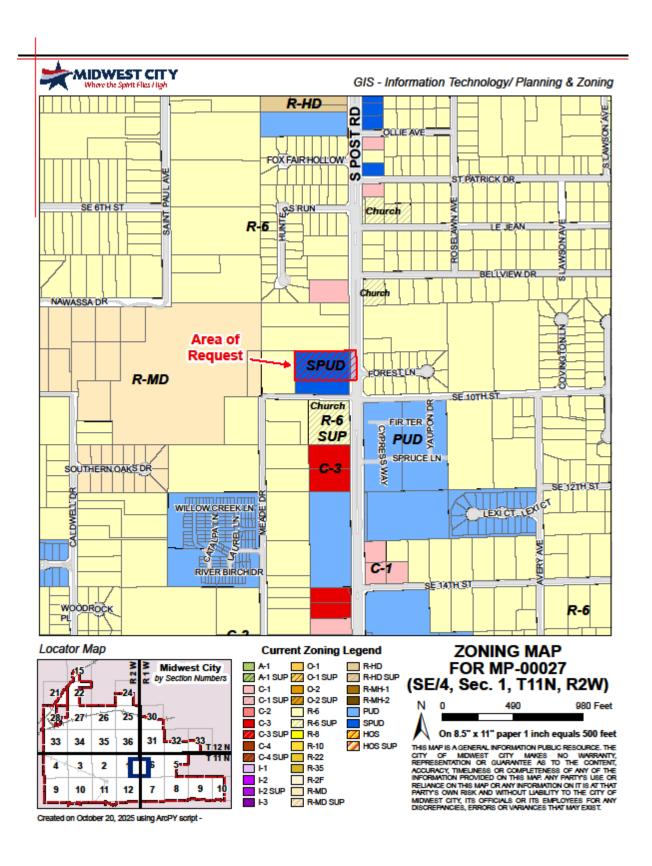
Please feel free to contact my office at (405) 739-1223 with any questions.

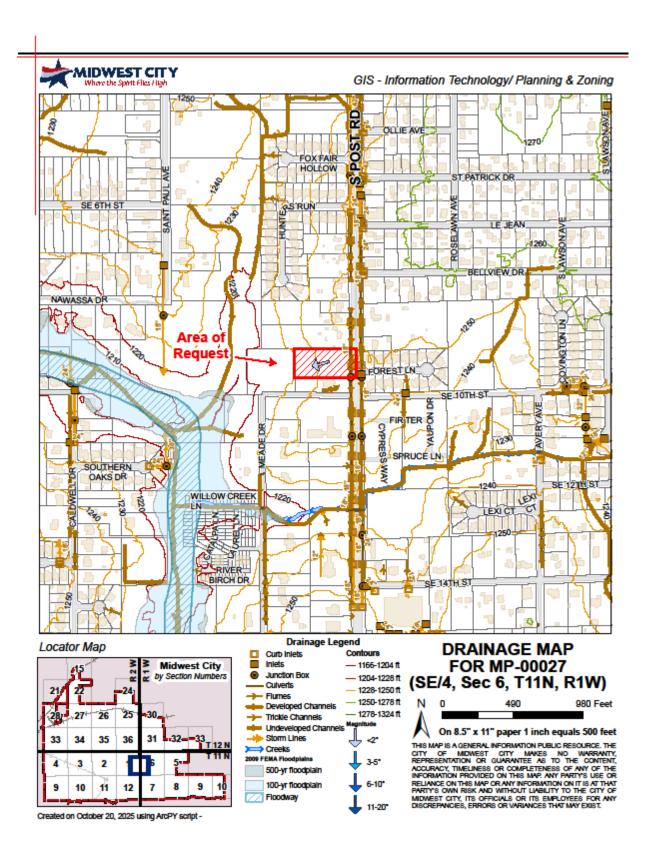
Zamya Darthard

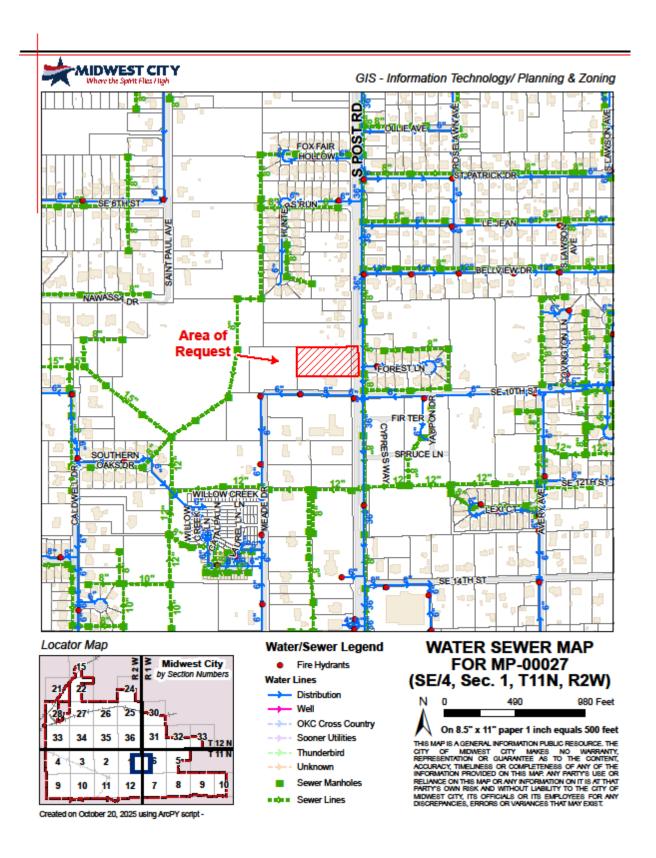
Planner II

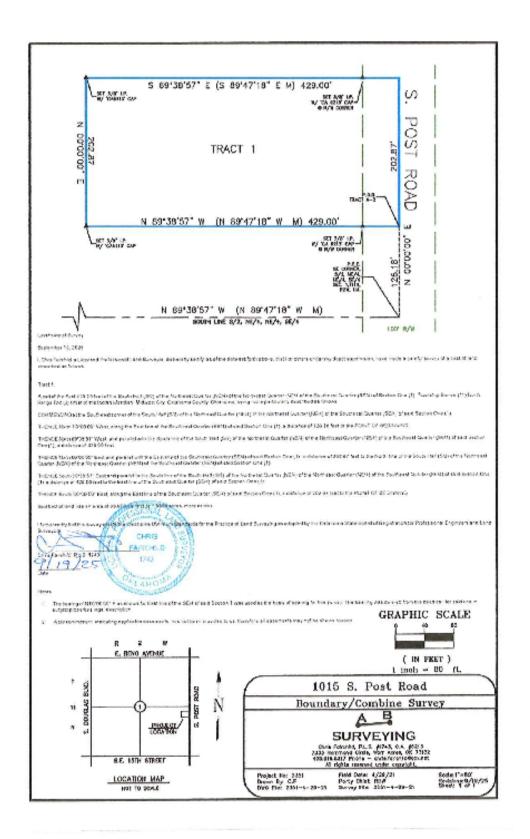












MIDWEST CITY Where the Spirit Flies High

Community Development Department

100 N. Midwest Blvd, Midwest City, OK

To: Chairman and Planning Commission

From: Zamya Darthard, Planner II

Date: November 4, 2025

Subject: (PC-2229) Public hearing, discussion, consideration, and possible action to approve a Special Use Permit to allow for the use of a Group Care Facility as defined in Section 4.3.14 of the Zoning Regulations for the development located at 9077 NE 13th Street, Midwest City, Oklahoma 73110.

Executive Summary:

The Applicant is requesting approval of a Special Use Permit (SUP) to allow the operation of a Group Care Facility.

The applicant intends to provide personal care services within their residence, including meal preparation,

housekeeping, and if necessary, assistance from nurse aid for individuals requiring additional support.

Each unit will accommodate up to three (3) unrelated adult individuals, for a total occupancy of six (6) individuals per duplex structure.

Staff and the Applicant have had discussions regarding fire suppression for the units as well as vehicular access and parking.

At the time of this writing, staff have not received any calls or emails regarding this application.

Both state and local notification requirements were met.

Action is at the discretion of the Planning Commission.

Dates of Hearing:

Planning Commission- November 4, 2025 City Council- January 27, 2025

Date of Pre-Application Meeting: September 4, 2025

Date of Site Plan Review Team Meeting: September 18, 2025

Council Ward: Ward 5, Sara Bana

Owner: Adam Stephens

Applicant: Adam Stephens

Size: Contains an area of 2.04 acres MOL



PC-2229

Zoning Districts:

Area of Request: PUD with an underlying R-MD

North: R-6
South: R-6
East: R-6
West: R-6

Land Use:

Area of Request: Medium Density Residential

North: Single-Family Detached Residential South: Single-Family Detached Residential East: Single-Family Detached Residential West: Single-Family Detached Residential

Comprehensive Plan Citation:

Medium Density Residential Land Use

This use is representative of two-family, attached dwelling units, such as duplex units and townhomes. Medium density land uses often provide areas for "empty nesters" who may not want the maintenance of a large-lot single family home and for young families who may find a townhome or duplex more affordable than a single-family home. It is anticipated that new areas for medium density land use will be developed in the future.

The proposed use is supported by the Comprehensive Plan.

Municipal Code Citation:

2.9. – R-MD, Medium Density Residential District

2.9.1. General Description. This is a residential district to provide for medium density housing ranging from ten (10) to twenty (20) dwelling units per gross acre. The principal use of land is for townhouses and low-rise multifamily dwellings. Related recreational, religious, and educational uses normally located to service residential areas are also permitted to provide the basic elements of convenient, balanced, and attractive living areas.

7.6. – Special Use Permit

- 7.6.1. *General Description and Authorization*. The uses listed under the various districts as special use permits are so classified because they more intensely dominate the area in which they are located than do other uses permitted in the district.
 - (A) Consideration for compatibility. With consideration given to setting, physical features, compatibility with surrounding land uses, traffic, and aesthetics, certain uses may located in an area where they will be compatible with existing or planned land uses.
 - (B) Review and approval. The Planning Commission shall review each case on its own merit, apply the criteria established herein, and recommend either approval or denial of the special use permit to the City Council. Following the Planning Commission's recommendation, the City Council shall review each case on its own merit, apply the criteria established herein, and, if appropriate, authorize said use by granting a special use permit.
 - (C) Use identified by individual zoning district. If a special use permit is granted it shall be for all the uses permitted in the specified district plus the special use permit requested.

4.3. – Public and Quasi-Public Use Unit Classifications and Regulations

4.3.14. *Group Care Facility*. Public, quasi-public or private care facilities that because of the nature and scale of their programs are compatible in a residential setting.

Individual residents may occupy the facility on a permanent or temporary basis. Residents may be handicapped, aged, disabled, or undergoing rehabilitation or medical treatment, excluding medical or nonmedical detoxification as these terms are defined pursuant to 43A O.S. § 3-403. Residents may be assigned to facilities by a court, but not as a result of being adjudged criminal, delinquent, or mentally ill.

Typical uses include nursing homes, assisted living centers, group homes for mentally or physically handicapped, convalescent homes, homes for the elderly, and homes for dependent and neglected children, orphanages.

5.9. - Application for Establishment of Private or Quasi-Private Facility

- 5.9.1. *Group Residential and Group Care Facilities*. Prior to the establishment of a new private or quasi-public facility as defined by § 4.2.8. Group Residential or § 4.3.14. Group Care Facility or when operations have ceased at existing private or quasi-public or group care facilities for more than twelve (12) consecutive months, in any residential district an application shall be filed with the City.
 - (A) Application requirements. Such application shall include:
 - (1) Legal description of the property and the street address or approximate location of the facility;
 - (2) Names and addresses of all those persons or organizations intending to sponsor or operate such facility;
 - (3) The maximum number of staff and residents at the facility;
 - (4) The location of any other group care facility operated by the applicant; and
 - (5) Copy of approved license by the State Department of Health, if applicable.

History:

- 1. The property was platted as a part of the Thomas Acres addition on July 10, 1957.
- 2. A PUD governed by the R-MD, Medium Density Residential District was approved for the subject property on October 22, 2019 (PC-2023).
- 3. The property's PUD was amended to include attached garages for all homes, add one more duplex, shorten the 26-foot road, increase the size of the storage units, and modify the detention pond on July 7, 2020. (PC-2046).

Next Steps:

If Council approves this Special Use Permit, the applicant will be authorized to proceed with the operation of a Group Care Facility.

Staff Comments-

There are construction requirement references made in the Engineering, Fire Marshal, and Public Works portions of this report. The intent of the Municipal Code is to directly involve the applicant in continued community development activities such as extending public sewer and water and making street improvements, for examples. This is a minor plat application and the construction references are provided to make the applicant and subsequent developers of this property aware of their applicability as they relate to the future development or redevelopment of this property.

Page 4 PC-2229

Engineering Staff Comments:

Note: No engineering improvements are required with this application.

Water Supply and Distribution

There is a public water main bordering the parcel, a six (6) inch line running along the south side of N.E. 13th Street and terminating in the center of the parcel. Any new building permit will require tying to the public water system as outlined in Municipal Code 43-32.

Sanitary Sewerage Collection and Disposal

There is a public sewer main servicing the proposed parcel, an eight (8) inch line running along the north side of the parcel. Any new building permit will require tying into the public sewer system as outlined in Municipal Code 43-109.

Streets and Sidewalks

Access to the parcel is available from N.E. 13th Street, respectively. N.E. 13th Street is classified as a local road in the 2008 Comprehensive Plan. Public road and sidewalk improvements are not required as part of this application.

Drainage and Flood Control, Wetlands, and Sediment Control

The area of request is shown to be in an Area of Minimal Flood Hazard on Flood Insurance Rate Map (FIRM) number 40109C0330H, dated December 18th, 2009. Public drainage and detention improvements are not required as part of this application.

Easements and Right-of-Way

No further easements or right of way would be required with this application.

Fire Marshal's Comments:

Code Analysis

Per the 2018 International Fire Code (IFC), Custodial Care is defined as: "Assistance with day-to-day living tasks, such as assistance with cooking, taking medication, bathing, using toilet facilities, and other tasks of daily living. Custodial care includes persons receiving care who have the ability to respond to emergency situations and evacuate at a slower rate and/or who have mental and psychiatric complications." The new proposed use would alter the occupancy type from what it is currently under the IRC to a Group R-3 or Group R-4 under the IBC/IFC depending on fire separation (in accordance with IBC Section 707.3.10) and ultimately the occupant load determined by the fire areas under consideration:

If 2-HR fire separation (IBC 707.3.10) exists between units - Occupancy Classification: R-3

IFC Section 202: Care facilities within a dwelling. A facility with five or fewer persons receiving custodial care that are within a single-family dwelling are permitted to comply with the International Residential Code provided an automatic sprinkler system is installed in accordance with Section 903.3.1.3 or Section P2904 of the International Residential Code.

If 2-HR separation (IBC 707.3.10) does not exist between units - Occupancy Classification: R-4 Condition 1 IFC Section 202: Residential Group R-4 shall include buildings, structures, or portions thereof for more than five but not more than 16 persons, excluding staff who reside on a 24-hour basis in a supervised residential environment and receive custodial care.... Condition 1 Shall include buildings in which all persons receiving

Page 5 PC-2229

custodial care, without any assistance, are capable of responding to an emergency situation to complete building evacuation. Group R-4 Occupancies shall meet the requirements for construction as defined for Group R-3, except for otherwise provided for in the International Building Code.

IFC Section 903.3.1.3 permits the installation of automatic sprinkler systems in accordance with NFPA 13D: "Automatic sprinkler systems installed in one- and two-family dwellings; Group R-3; Group R-4, Condition 1; and townhomes shall be permitted to be installed throughout in accordance with NFPA 13D." This occupancy classification and associated fire protection requirements are based on the above code references (considering both the provisions of the IFC and the IBC).

Planning Division:

Staff met with the applicant on September 4, 2025, for a pre-application meeting. On September 18, 2025, a Site Plan Review Team meeting was held, and representatives from the following departments were present: Community Development, and Engineering, Fire, Line Maintenance, and Sanitation.

The proposed Special Use Permit requests approval to operate a Group Care Facility within a duplex, accommodating up to three (3) unrelated adults per unit, for a total of six (6) residents per dwelling. The use may include the provision of home health services, though such services are not guaranteed, and daily cleaning and meal preparation services are intended to be provided. At the Site Plan Review Team meeting, staff expressed concerns about the effect approval of this application would have on vehicular parking in the development. It is likely that approval of this application would increase the amount of on-street parking required in the development which would hinder emergency services and sanitation vehicle's ability to maneuver within the development.

If approved, the Special Use Permit shall observe the development regulations outlined in Section 4.3.14. Group Care Facility. including, but not limited to:

Sec. 5.9.1- Application for Establishment of Private or Quasi-Private Facility.

The applicant submitted additional information for the Application for Establishment that provides further insight.

- 1. The full legal description for the property is THOMAS ACRES 000 000 LOTS 7 THRU 10
- 2. The facility will be sponsored or operated by Blue Sky Homes LLC.
- 3. The homes will employ the maximum number of staff required by the Oklahoma State Department of Health.
- 4. There are no additional group care facilities currently operated by the applicant.
- 5. The approved license from the State Department of Health cannot be provided without the approval of the Special Use Permit.

If approved, the applicant is required to specify the maximum number of residents at the facility.

Action is at the discretion of the Planning Commission.

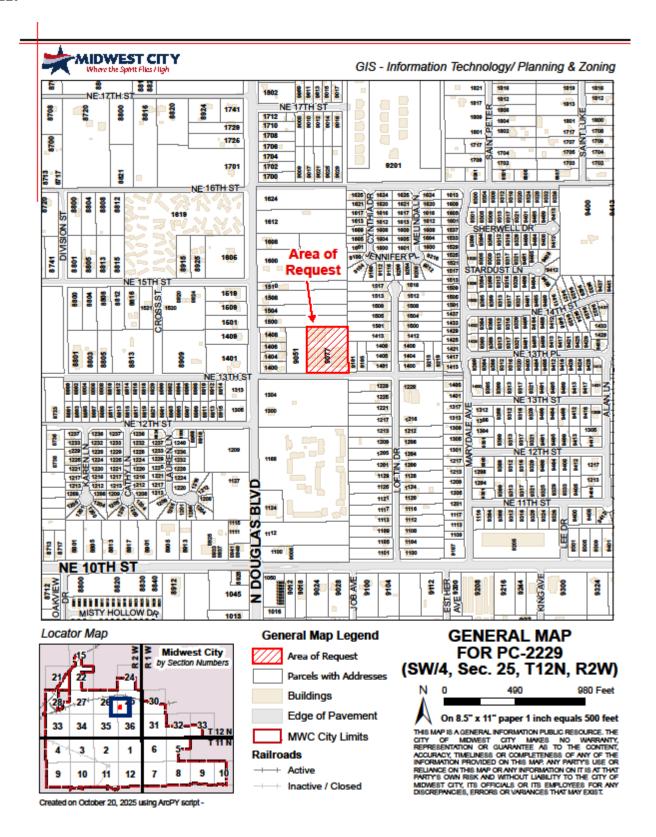
Action Required:

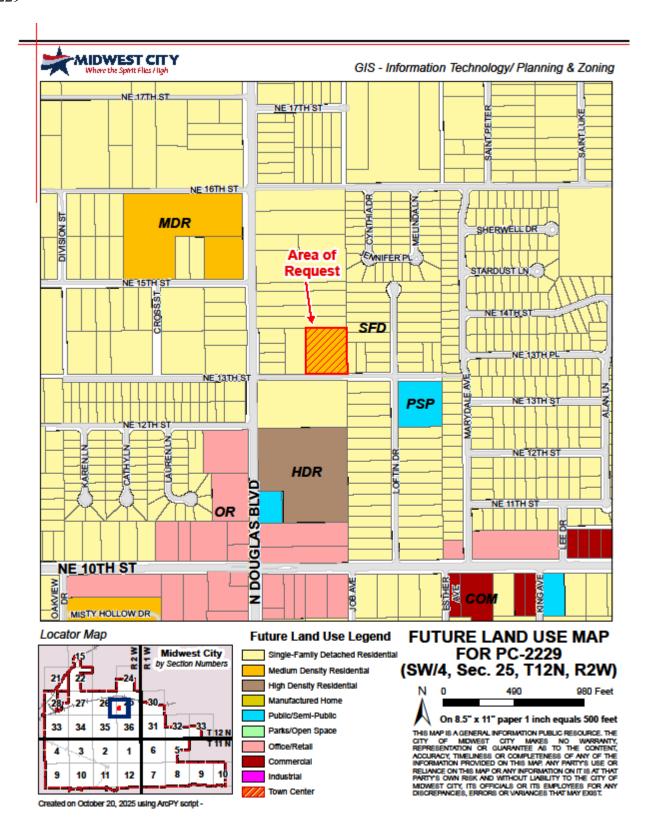
Approve or reject a Special Use Permit to allow for the operation of a Group Care Facility for the property noted herein, subject to staff comments as found in the November 4, 2025, agenda packet and made part of the PC-2229 file.

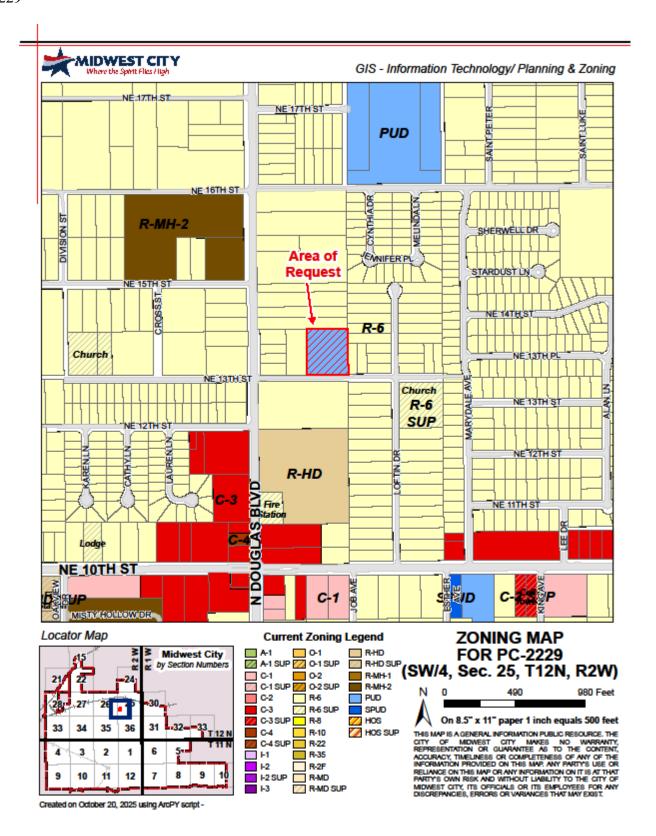
Please feel free to contact my office at (405) 739-1223 with any questions.

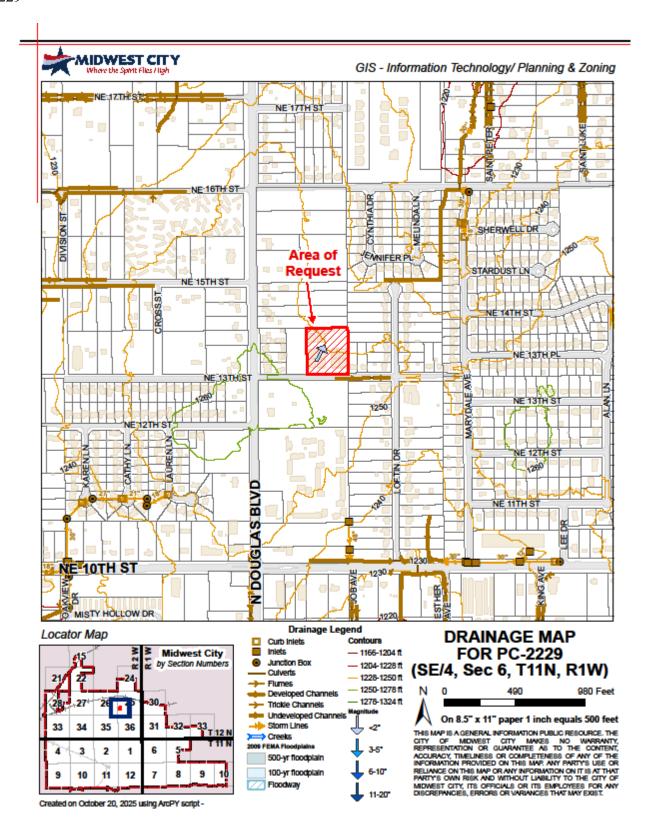
Zamya Darthard

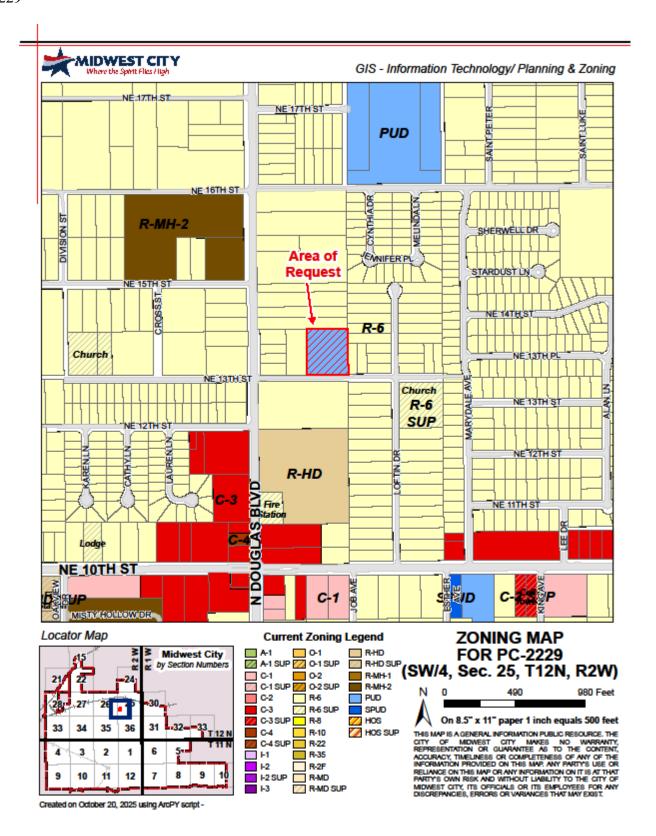
Planner II











Community Open House

YOU'RE INVITED

Midwest City is completing its

Comprehensive Plan update.

This plan provides a framework to guide the City's growth and development over the next 10–20 years.

Join us for the **Final Community Open House** to review the draft Comprehensive Plan and explore the goals and recommendations that implement the community's shared vision.



Tuesday, Nov. 18, 2025 6:00-7:30 p.m.



Nick Harroz Community Center 200 N Midwest Blvd.



Learn more here