

TO MAKE A SPECIAL ASSISTANCE REQUEST, CALL 739-1215 OR EMAIL [bbundy@midwestcityok.org](mailto:bbundy@midwestcityok.org) NO LESS THAN 24 HOURS PRIOR TO THE START OF A MEETING. IF SPECIAL ASSISTANCE IS NEEDED DURING A MEETING CALL 739-1388.

**AGENDA FOR MIDWEST CITY  
PARK AND RECREATION BOARD  
Midwest City Community Center  
200 N. Midwest Blvd.  
December 19, 2022  
5:00 p.m.**

- A. MINUTES**
  
- B. OLD AND TABLED MATTERS**
  - Update on projects
  - Update on bond projects
  
- C. NEW MATTERS**
  
- D. PUBLIC DISCUSSION**
  - 1. Park Naming and Renaming Policy
  - 2. Memorandum of Understanding with City of Choctaw Parks & Recreation to combine Spring 2023 Youth Leagues (T-Ball/Fastpitch/Baseball)
  
- E. ANNOUNCEMENTS**
  
- F. ADDITIONAL INFORMATION**
  - 1. Community Center Usage report for October
  - 2. Pavilion Usage for October
  - 3. Golf Report for October
  - 4. Calendar of Upcoming Events

## Exhibit A

### CITY OF MIDWEST CITY

## *PARK NAMING and RENAMING POLICY*

### **Purpose**

The purpose of the policy is to establish standard procedures and guidelines for the naming of public parks, park areas, and park facilities owned and/or operated by The City of Midwest City.

This policy may not be consistent with existing names of parks, park areas, and park facilities. No suggestion is made or intended that existing names be changed. This policy is a basis for future decisions.

### **Authorization**

The naming of sites shall be the function of the City Council, which shall seek input from the Park and Recreation Board. Diversity, balance, and creativity shall be sought during adoption of names. These names shall be recommended to The City of Midwest City Council for final approval.

### **Objectives**

- A. Provide name identification for individual parks, park areas, and park facilities, as well as ensure duplication of names is avoided.
- B. Provide criteria for citizen input into the process of naming parks, park areas, and park facilities.
- C. Ensure that the naming of parks, park areas, and park facilities is controlled by The City of Midwest City Council through recommendations from the Park and Recreation Board, with advice from City staff.

### **Qualifying Names**

Names submitted for consideration should provide some form of individual identity in relation to the following:

- A. The geographic location of the park, park area, or park facility. This includes descriptive names.
- B. An outstanding feature of the park, park area, or park facility.
- C. A subdivision, street, school, or natural feature adjoining the park, park area, or park facility.

- D. A commonly recognized historical event, cultural significance, symbol, group, organization, or individual (living or deceased).
- E. An individual or organization that contributed significantly to the acquisition or development of the park, park area, or park facility to be named. This can include either a deed or substantial monetary contribution, or contribution toward acquisition and/or development of the park, park area, or park facility (typically not less than 50 percent of the value of the property or improvements).
- F. Outstanding accomplishments by an individual for the good of the community. Quality of the contribution should be considered, along with the length of service by the individual—this to be fully substantiated by the person making the request.
- G. An individual who provided an exceptional service in the interest of the park system as a whole. Typically, while serving in a public office, public officials should not be considered as candidates for naming.

### **Other Naming Alternatives**

- A. Parks, park areas, and park facilities that are donated to the City can be named by deed restriction by the donor. The naming and acceptance of land is subject to approval by the City Council.
- B. Park facilities within a park or park area can be named separately from the park or park area in which they are located, subject to the general guidelines outlined in this policy.

### **Naming Process — Existing Un-named Facilities**

- A. Individuals, groups, and/or organizations interested in proposing a name for an existing, un-named park, park area, or park facility shall do so in writing, presented to the City’s Parks & Recreation Department Director, for consideration by the Park and Recreation Board and the City Council.
- B. The Park and Recreation Board shall consider the request at a public meeting and allow for public comment prior to the next, regular Park and Recreation Board meeting.
- C. Following the public comment period, the Park and Recreation Board shall recommend to the City Council action on the request.

### **Naming Process — New Facilities**

- A. A temporary name may be designated by City staff for identification during acquisition and/or development of the park, park area, or park facility.
- B. Individuals, groups, and/or organizations may suggest names for the park, park area, or park facility in writing, presented to the Parks and Recreation Department Director, for consideration by the Park and Recreation Board and the City Council.

- C. The Park and Recreation Board may appoint the Park Naming Committee or a study group to make a name recommendation. The Park Naming Committee or the study group may choose from a variety of means to select a name (citizen contests, recommendations from previous owners, historical review of the site, etc.), but in all cases, citizen involvement is encouraged.
- D. The Park and Recreation Board shall consider the request at a public meeting and allow for public comment prior to the next, regular Park and Recreation Board meeting.
- E. Following the public-comment period, the Park and Recreation Board shall recommend to the City Council action on the request.

### **Park Renaming**

The renaming of parks, park areas, and park facilities shall be discouraged. Critical examination shall be conducted to ensure that renaming the park, park area, or park facility does not diminish the original justification for the name or the prior contributions. Renaming will follow the same procedures as naming the park, park area, or park facility. Provided, however:

- A. Parks, park areas, and park facilities named by deed restriction shall not be considered for renaming.
- B. Parks, park areas, and park facilities named after individuals shall never be changed unless it is found that, because of the individual's character, the continued use of their name would not be in the best interest of the community.

July 2022