



The City of Midwest City
Community Development Block Grant Program
Final Year of the Five Year Consolidated Plan and Strategy

FY 2024 -2025 Annual Action Plan

Prepared by: Grants Management Department

Submitted to: U.S. Department of Housing and Urban Development
Oklahoma City Office, Region VI
Community Planning and Development
301 NW 6th Street, Suite 200
Oklahoma City, Oklahoma 73102

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Midwest City has prepared the 2020-2024 Consolidated Plan (Con Plan) as a requirement to receive U.S. Housing & Urban Development (HUD) Community Development Block Grant (CDBG) program funds. The Consolidated Plan outlines the needs, goals, and priorities for the City of Midwest City for a five year period through a needs assessment, strategic plan, and action plan, including the process of preparation, consultation, and administration. It is guided by the primary objectives of the Community Development Block Grant (CDBG) program: 1) providing decent housing; 2) a suitable living environment; and 3) expanded economic opportunities; principally benefiting persons of low to moderate income. An Annual Action Plan implements the strategies and provides a basis for allocating Community Development Block Grant (CDBG) resources. This document, the City of Midwest City's 2024 CDBG Action Plan, represents the goals and programming of funds for activities to be undertaken in year five of the five year Consolidated Plan covering the period of July 1, 2024 to June 30, 2025.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Midwest City plans to use its CDBG funds for housing, community development and public service activities. Objectives and outcomes for 2020-2024 include:

1 - Decent, Affordable Housing:

- a. Provide low income (LI) homeowners with needed rehabilitation grants to address code deficiencies, accessibility and/or emergency repairs.
- b. Assist low to moderate (LMI) homeowners with financial assistance for home rehabilitation.
- c. Assist low to moderate (LMI) homebuyers with down payment financial assistance.
- d. Assist with transitional housing opportunities for homeless families.
- e. Assist with increasing the supply of affordable infill housing within existing residential developments.

2 - Suitable Living Environments:

- a. Invest in low and moderate income areas/clientele by improving or constructing infrastructure, public improvements, and public facilities.
- b. Eliminate slum and blighted properties, city-wide, through acquisition, rehabilitation and/or demolition.
- c. Provide public services to low and moderate income persons, through senior programs, at-risk youth programs, transportation assistance, crime prevention, homeless services, emergency services, programs for the disabled, child care/after school programs, educational programs, life skill programs, utility assistance, job training, improving quality of life, etc.
- d. Promote and insure fair housing and equal opportunity in all programs.

3 – Economic Opportunity:

1. Encouraging economic independence and promoting economic development activities within Midwest City, to include job creation, job training and internships, life skill enhancement, higher education and technical education opportunities, Volunteer Income Tax Assistance Program, etc.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The city's past programs have focused on community needs that continue to exist, including aging housing and infrastructure, neighborhood and public improvements, and public services. The programs the city has used to address these needs have been well received by residents and neighborhood organizations. The City of Midwest City believes the programs proposed for the 2024 Action Plan year continue to be the most efficient and effective use of HUD Community Development Block Grant funds.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation in all stages of the consolidated planning process is essential in developing and maintaining a program that reflects the needs of the citizens. The City of Midwest City follows a detailed citizen participation plan in an effort to encourage communication, to provide for dissemination of information, and to develop and provide activities that reflect the needs of citizens and the city. The Citizens' Advisory Committee on Housing and Community Development acts as an advisory body to the Midwest City Council on matters concerning HUD housing and community development programs. The

committee meets on call, generally 3 to 4 times a year, during the planning process and to review the program performance. The citizen participation plan includes the advisory body, public hearings, outreach, public information methods, technical assistance, and the city's anti-displacement plan.

The City of Midwest City Grants Management Department staff coordinated the efforts of the city, to include residents, civic and business leaders, housing providers, private and public agencies, health, mental/health and service providers in the implementation of the Consolidated Plan and in coordinating efforts among agencies serving the homeless, veterans, youth, families, housing and shelter providers, health, mental health and institutions potentially discharging into homelessness, and at risk support providers. This coordination was made through phone calls, meetings, surveys, email, consultations, existing communications, mail correspondence; neighborhood, committee and community meetings; and other meetings/activities throughout the year.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

See Section AP-12 for a public comments received during the development of the 2024 Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments were included in the consolidated planning document.

7. Summary

See above.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MIDWEST CITY	Grants Management Department

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

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Grants Manager

City of Midwest City

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405-739-1217

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Midwest City Grants Management Department staff coordinated the efforts of the city, residents, civic and business leaders, housing providers, private and public agencies, health, mental/health, other service providers, institutions potentially discharging into homelessness, and at-risk support providers in the development of the 2020-2024 Consolidated Plan. This coordination was accomplished through phone and in person meetings, surveys, email, consultations, existing communications, mail correspondence; neighborhood, committee and community meetings; and other events/activities throughout the year. Midwest City does not have a housing authority and is allowed no influence over assisted housing projects that are developed through programs administered by the Oklahoma Housing Finance Agency (OHFA).

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Midwest City is in the jurisdiction of the Oklahoma Balance of State Continuum of Care, which includes the Oklahoma City metropolitan area entitlement cities of Midwest City, Edmond and Shawnee and a large part of rural Oklahoma (approximately 1/3 of the state). Since Midwest City is a part of this larger area Continuum of Care, the homeless population count and numbers are not available for the Midwest City community alone through the COC. Northwest Domestic Crisis Services in Woodward, Oklahoma is the lead entity for the Oklahoma Balance of State Continuum of Care. Midwest City works to identify and address the needs of homeless persons and persons at risk of homelessness through local resources, which include the Homeless Task Force initiated by the Midwest City Police Department. They are the first contact with homeless individuals encountered on the street panhandling or in makeshift encampments to distribute toiletry packs and provide assistance. Referrals are made through 211 and other service providers working through the Oklahoma City Continuum of Care in the metropolitan area.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Midwest City does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	COMMUNITY ACTION AGENCY OF OKLAHOMA/CANADIAN COUNTIES
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
2	Agency/Group/Organization	Central Oklahoma Transportation and Parking Authority
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
3	Agency/Group/Organization	Oklahoma Department of Commerce
	Agency/Group/Organization Type	Services-Employment Other government - State Civic Leaders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
4	Agency/Group/Organization	Metropolitan Fair Housing Council
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
5	Agency/Group/Organization	Catholic Charities Archdiocese of OKC
	Agency/Group/Organization Type	Services - Housing Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
6	Agency/Group/Organization	Mid-Del Youth and Family Services
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	

7	Agency/Group/Organization	AUTUMN HOUSE
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
8	Agency/Group/Organization	Latchkey Child Care Services
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
9	Agency/Group/Organization	Mid-Del Food Pantry
	Agency/Group/Organization Type	Food Pantry
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
10	Agency/Group/Organization	Mission Mid-del
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
11	Agency/Group/Organization	Mid-Del Group Homes
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
12	Agency/Group/Organization	Oklahoma County Social Services
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
13	Agency/Group/Organization	Boys and Girls Club of Oklahoma County
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	

14	Agency/Group/Organization	Midwest City Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Oklahoma Department of Commerce	The City of Midwest City will support the Balance of State Continuum of Care goals and objectives through activities funded locally and by other sources.
Midwest City Comprehensive Plan	City of Midwest City	Goals are consistent with Comprehensive Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Comprehensive Economic Development Strategy (CEDS)	Association of Central Oklahoma Governments (ACOG)	Goals are consistent.
Revitalization Plan for the Original Mile	City of Midwest City	Goals are consistent.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Midwest City implements Housing and Community Development programs with funding provided by the US Department of Housing and Urban Development, as well as from other federal, state and local agencies. These funds include the Community Development Block Grant (CDBG) and the Home Investment Partnership Program (HOME) through the Oklahoma Housing Finance Agency (OHFA). Every five years, the city prepares a Consolidated Plan that examines the community's needs and establishes performance goals and outcomes. The Con Plan is submitted in accordance with instructions prescribed by HUD.

The Con Plan includes a Citizens Participation Plan, which provides information on how the community may participate in the process. Copies of the Citizens Participation Plan are available at the Grants Management Department, 100 N. Midwest Blvd., Midwest City, OK 73110.

The City of Midwest City develops Annual Action Plans for each year of the Con Plan (five years). The annual Action Plan details the specific programs and funding allocations to be made for the upcoming year. The programs contained within the annual Action Plan are in direct response to the needs and goals of the Con Plan. For the program year commencing on 7/1/2024, the annual Action Plan has been developed in association with the 2020-2024 Con Plan.

Midwest City's citizen participation efforts were broadened greatly in this consolidated planning cycle due to the ease in which information is accessible to the public through digital newsletters, social media, email, web-based surveys, Youtube and websites. The city has taken advantage of all digital opportunities but also continues to use physical surveys, document postings in public places, public hearings, newsletters, newspaper notices; and the review, input and recommendation provided by the Midwest City Citizens' Advisory Committee on Housing and Community Development, an advisory committee to the Midwest City Council.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	The Citizen Advisory Committee on Housing and Community Development annual public needs meeting scheduled for November 27, 2023 comments were heard and documented	Comments on public services, and community needs.	N/A All comments were accepted	
2	Public Hearing	Non-targeted/broad community	The Citizens Advisory Committee on Housing and Community Development held a public hearing on May 6, 2024 to discuss the FY24 Action Plan and recommendation to city council.	Public Service providers discussed their proposals submitted for CDBG funds.	N/A	
3	Newspaper Ad	Non-targeted/broad community	Draft Action Plan available for review and comment prior to City Council Action to approve on June 11, 2024	No comments received.	N/A	
4	Internet Outreach	Non-targeted/broad community	The City of Midwest City maintains a website where public comments regarding unmet needs in the community are encouraged and collected year round.			https://www.midwestcityok.org/grants

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	385,000	0	9,363	394,363	0	Midwest City plans to receive CDBG funds at or below its current grant for year five.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Midwest City will make every attempt to secure funding to continue its successful Homebuyer Assistance Program available to low and moderate income homebuyers. HOME funds competitively available through the Oklahoma Housing Finance Agency (OHFA) have been the primary funding source for Homebuyer Assistance. The City of Midwest City maintains a large HOME Program banked match balance which will satisfy program match requirements during this consolidated plan cycle. Local funds support Midwest City’s Housing Rehabilitation Program and Transitional Housing Programs. Matching funds needed for other grant programs are typically addressed with local funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Midwest City currently has (4) vacant lots in the city's Original Mile Revitalization Area, (1) of which was originally acquired with Neighborhood Stabilization Program funds through the Oklahoma Department of Commerce (ODOC). The original land banking activity has been completed and has satisfied national objectives. The remaining lot will be part of a future RFP to provide infill housing in the Original Mile Revitalization Area. Midwest City also supports (2) head start facilities, a Neighborhoods In Action Center, Senior Center, Neighborhood Services Center, Community Center and (5) transitional housing properties.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Preservation of safe, decent, affordable housing	2024	2025	Affordable Housing	Citywide	Affordable Housing	CDBG: \$212,707	Homeowner Housing Rehabilitated: 23 Household Housing Unit
2	Increasing the supply of affordable housing	2024	2025	Affordable Housing	Citywide	Affordable Housing	CDBG: \$3,000	Other: 20 Other
3	Facilities, infrastructure, improvements needed	2024	2025	Non-Housing Community Development		Public Facilities / Infrastructure / Improvements	CDBG: \$35,000	Other: 1 Other
4	Provide public assistance and services	2024	2025	Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Public Services	CDBG: \$56,500	Public service activities other than Low/Moderate Income Housing Benefit: 1020 Persons Assisted
5	Planning and Administration	2024	2025	Administration		Administration	CDBG: \$76,058	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Preservation of safe, decent, affordable housing
	Goal Description	
2	Goal Name	Increasing the supply of affordable housing
	Goal Description	
3	Goal Name	Facilities, infrastructure, improvements needed
	Goal Description	
4	Goal Name	Provide public assistance and services
	Goal Description	
5	Goal Name	Planning and Administration
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects are proposed for the city's 2024 CDBG Program.

Projects

#	Project Name
1	FY24 Primary Systems Home Repair Program
2	FY24 Housing Rehab Administration
3	FY24 Housing Services - HOME HBA
4	FY24 Senior Services
5	FY24 At Risk Youth Services
6	FY24 Before/After School Childcare Scholarships
7	FY24 Senior Transportation Services
8	FY24 Homeless Services
9	FY24 Fair Housing Services
10	FY24 Transitional Housing Property Rehab
11	FY24 Administration
12	FY24 Unprogrammed Funds

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

1	Project Name	FY24 Primary Systems Home Repair Program
	Target Area	
	Goals Supported	Preservation of safe, decent, affordable housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$75,000
	Description	Assistance available to low income homeowners in need of primary systems repair, emergency improvements or accessibility modifications to their homes.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Estimated 20 low income homeowners will benefit.
	Location Description	City-Wide
	Planned Activities	Emergency home repairs to primary systems.
2	Project Name	FY24 Housing Rehab Administration
	Target Area	
	Goals Supported	Preservation of safe, decent, affordable housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$137,707
	Description	Payroll, administrative, and fleet expenses for the Housing Rehabilitation Specialist
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	(3) low to moderate income households will benefit from the Housing Rehabilitation Loan Program in addition to the (20) estimated Primary Systems Home Repair Program beneficiaries mentioned in Activity No. 1
	Location Description	City Wide
	Planned Activities	
3	Project Name	FY24 Housing Services - HOME HBA
	Target Area	
	Goals Supported	Increasing Supply of affordable housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$3,000

	Description	Property Maintenance Code Inspections and Homebuyer Counseling supporting HOME Home Buyer Assistance Program
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	(20) low to moderate income households (first time homebuyers) will benefit from the Homebuyer Assistance Program.
	Location Description	City-Wide
	Planned Activities	
4	Project Name	FY24 Senior Services
	Target Area	
	Goals Supported	Provide public assistance and services
	Needs Addressed	Public Services
	Funding	CDBG: \$14,000
	Description	Daily senior public services and activities to include: coordinator, supplies, food, activity and transportation expenses.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	175 low income seniors and disabled citizens
	Location Description	Autumn House , low income congregate living facility located at 500 Adair Blvd. Midwest City, OK
	Planned Activities	Social services and activities that will meet the needs of the senior and disabled residents.
5	Project Name	FY24 At Risk Youth Services
	Target Area	
	Goals Supported	Provide public assistance and services
	Needs Addressed	Public Services
	Funding	CDBG: \$11,500
	Description	Public services provided to at risk youth in community to include counseling, case management, classes, programs, etc.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 250 At risk low income youth and their families will benefit from the services provided.

	Location Description	Services will take place primarily at Mid-Del Youth and Family Services located at 8121 National Ave. Suite 401, Midwest City, OK 73110. Additional services may be provided at local schools.
	Planned Activities	Activities provided include counseling, classes, outreach, and case management.
6	Project Name	FY24 Before/After School Childcare Scholarships
	Target Area	
	Goals Supported	Provide public assistance and services
	Needs Addressed	Public Services
	Funding	CDBG: \$9,000
	Description	Scholarships provided to low and moderate income families for children to attend before/after school programs.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	This funding will provide approximately 10 low to moderate income families with partial scholarships for before/after school child care.
	Location Description	The program takes place at several local elementary schools throughout Midwest City.
	Planned Activities	Before/After school child care scholarships.
7	Project Name	FY24 Senior Transportation Services
	Target Area	
	Goals Supported	Provide public assistance and services
	Needs Addressed	Public Services
	Funding	CDBG: \$5,000
	Description	Senior transportation services provided to seniors for medical appointments in partnership with the Central Oklahoma Transportation and Parking Authority (COTPA).
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 450 senior Midwest City residents in need of assistance for transportation to medical appointments.
	Location Description	Residents within ¾ mile of Route 15 Bus Route can participate
	Planned Activities	Senior/Disabled transportation
8	Project Name	FY24 Homeless Services
	Target Area	

	Goals Supported	Provide public assistance and services
	Needs Addressed	Public Services
	Funding	CDBG: \$9,000
	Description	Rent and utilities to support Transitional Annex for homeless services.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	50 Persons – LMC Homeless
	Location Description	Transitional Annex located at 806 W. Curtis Drive, MWC, OK 73110
	Planned Activities	Provide facility support serving homeless families with needed services and case management.
9	Project Name	FY24 Fair Housing Services
	Target Area	
	Goals Supported	Provide public assistance and services
	Needs Addressed	Public Services
	Funding	CDBG: \$8,000
	Description	Fair Housing advocacy, enforcement, legal services and outreach.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	30 LM Individuals
	Location Description	City- Wide
	Planned Activities	Fair housing services to the public – information, referrals, testing, classes.
10	Project Name	FY24 Transitional Housing Property Rehab
	Target Area	
	Goals Supported	Facilities, infrastructure, improvements needed
	Needs Addressed	Public Facilities / Infrastructure / Improvements
	Funding	CDBG: \$35,000
	Description	Rehabilitating (5) units of transitional housing
	Target Date	6/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	5 families transitioning out of homelessness
	Location Description	5 units of transitional housing. Located in Midwest City, OK
	Planned Activities	Rehabilitation possibly to include, roof replacement, cabinetry, flooring, fencing etc. at transitional housing units.
11	Project Name	FY24 Administration
	Target Area	
	Goals Supported	Planning and Administration
	Needs Addressed	Administration
	Funding	CDBG: \$76,058
	Description	CDBG program administration expenses, including payroll, office supplies, publications, wages, equipment, travel, and training.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	
	Planned Activities	
12	Project Name	FY24 Unprogrammed Funds
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$14,098
	Description	
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	As needed, for approved activities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All of Midwest City's housing programs are available citywide, which include low-income and minority concentrated areas. Public improvements or public facilities will benefit identified low and moderate income areas or low/mod clientele.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Midwest City does not allocate CDBG investment geographically or in targeted areas, other than census defined low and moderate income areas.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	43
Special-Needs	0
Total	43

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	23
Acquisition of Existing Units	20
Total	43

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Affordable housing goals may be met by Midwest City's housing rehabilitation programs - Housing Rehabilitation Loan Program (3), Primary Systems Home Repair Program (20) and the HOME funded Homebuyer Assistance Program (20). (5) Homeless households are also supported by Midwest City's Transitional Housing Program and are not reflected in the above numbers.

AP-60 Public Housing – 91.220(h)

Introduction

Midwest City does not have a public housing authority.

Actions planned during the next year to address the needs to public housing

Not applicable.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The city works to identify and address the needs of homeless persons and persons at risk of homelessness through local resources, referrals to 211 and other service providers in the metropolitan area. Midwest City has historically only documented a handful of chronically homeless over the years, seeing our most pressing need to be assisting those at risk of homelessness in the community, however, in the past five years, the city has seen an increase in transitory homeless persons. The Midwest City Police Department created a homeless task force to serve as the initial contact, providing information, toiletry packets and assistance. Being in such close proximity to Oklahoma City shelters and social services, any immediate needs are satisfied through those entities. The 211 referral service refers to Oklahoma City providers, however, referrals often return to our community by way of transitional or permanent housing opportunities.

Addressing the emergency shelter and transitional housing needs of homeless persons

Midwest City owns and operates (5) single family structures used as transitional housing for homeless families, receiving referrals from a local homeless provider to provide case management and wrap-around services to families residing in the city's properties. There is one additional transitional housing provider in Midwest City for women and their families operated by Leah's Hope providing 3 transitional units as well as a transitional annex that provides services and life skills classes. Midwest City is also home to an 11-bed emergency youth facility operated by Mid-Del Youth & Family.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Midwest City is not an entitlement recipient of the Emergency Solutions Grant (ESG) in which annual funds are used to develop programs to house the homeless, services to prevent homelessness, re-house or otherwise permanently house the homeless. Midwest City's Transitional Housing Program is self-supported, partnering with a local homeless providers for referral, case management and wrap around services. It is the intent of the city to continue its coordination with those entities in the community that may come in contact with those experiencing homelessness in order to improve the city's assessment of

need and plan appropriately for needed resources and service referrals. The Midwest City Police Department has organized a Homeless Outreach Team to address an increase of homeless persons in Midwest City over the past few years. It is anticipated that additional data will be obtained and evaluated through the Outreach Team's efforts.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Midwest City is not an entitlement recipient of the Emergency Solutions Grant (ESG) in which annual funds are used to develop programs to house the homeless, services to prevent homelessness, re-house or otherwise permanently house the homeless. It is the intent of the city to continue its coordination with those entities in the community that may come in contact with those experiencing homelessness in order to improve the city's assessment of need and plan appropriately for needed resources and service referrals. Those being discharged from facilities in Midwest City without personal transportation have access to bus passes for transportation.

The Midwest City Police Department has organized a Homeless Outreach Team to address an increase of homeless persons in Midwest City over the past few years. It is anticipated that additional data will be obtained and evaluated through the Outreach Team's efforts.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Midwest City has not identified any public policies that increase the cost of housing. Building codes adopted by the city are supported by the State of Oklahoma. The city will endeavor to remove or lessen the effects of any identified public policies that serve as barriers to affordable housing. The City of Midwest City recognizes the need for fair housing services and contracts annually with the Metropolitan Fair Housing Council to provide educational presentations, public information services, counseling, and testing. Midwest City promotes and supports equal opportunity and will continue to affirmatively further fair housing in all of its housing programs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

To address affordable housing, the City of Midwest City will continue to work with partners to educate the public regarding affordable housing and fair housing information to ensure that all barriers have been identified. Referrals are made routinely to affordable housing providers, particularly senior housing providers. The City will continue to focus on programs to fill the gap between available resources and housing costs. Included in this plan is a priority to address affordable housing by increasing and improving the available housing stock through the Midwest City Homebuyer Assistance Program and the continuation of owner occupied housing rehabilitation programs. The City will also work with partner organizations who service the elderly, disabled, and low income families to support affordable housing and supportive infrastructure needs.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The City of Midwest City will continue to identify community partners to assist with and address the needs of the underserved in the community. By working with these partners, the city hopes to develop public services offered by organizations within our community to specifically address resident's needs.

Actions planned to foster and maintain affordable housing

Midwest City will continue to offer housing rehabilitation and homebuyer assistance programs as long as funding resources are available. Midwest City will continue to seek out other funding sources and programs to complement existing activities and address need in the community.

Actions planned to reduce lead-based paint hazards

Lead hazard reduction and abatement will continue to be an important component of the city's rehabilitation programs. Staff will pursue educational opportunities for lead based paint training, educating contractors of the requirements and needed training, and will work to identify additional funds sources to address this issue.

Actions planned to reduce the number of poverty-level families

Midwest City, in addition to providing programs and services that assist poverty level families, will make every attempt to refer families seeking assistance to the appropriate service agency.

Actions planned to develop institutional structure

There are no plans to develop additional institutional structure.

Actions planned to enhance coordination between public and private housing and social service agencies

Midwest City will attempt to coordinate and provide information to private housing and social service agencies regarding rental assistance available through the Oklahoma Housing Finance Agency (OHFA).

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

Attachments

Citizen Participation Comments

Citizen' Advisory Committee on Housing and Community Development held a public hearing on 11/27/2023 in the Midwest City Council Chambers located at 100 N Midwest Blvd, and provided citizens the opportunity to comment on Midwest City's housing and community development needs with primary emphasis on needs of low and moderate-income persons. The following is a summary of the citizen comments.

Name – Address	Comment	City Response
Darla Cheek – Mid-Del Youth and Family	MDYF is providing services for the Mid-Del School system. The mental health crisis of the children and their families is great.	Thank you for your comments and continued service to the community.
Brittany Hussain – Leah's Hope	The services provided by Leah's hope are experiencing certain barriers such as transportation, and legal assistance.	Thank you for the comments and continued service to the community.
Shari Lopp – Autumn House	Autumn House has struggled to continue activities for the seniors. Staffing an activities director has been difficult. The new activities director has been doing a great job introducing new activities. AH has seen an increase in male residents and the director is introducing a few new activities specifically aimed at the men. These activities are so important to the mental health of the senior residents. AH has also seen an increase in the number of new tenants that were previously homeless and have no items to setup a household.	Thank you for your comments and continued service to the community.

Written Comments Received		
Glen Goldschlager - 1409 Evergreen Circle	Would like to City to look into apply for a grant that would fund a study that would help direct the use of federal funds to where they would the most beneficial to help people out of poverty.	Thank you for your comment and always seeking out ways to improve your community.

All comments were accepted and will be incorporated into the FY24 Annual Action Plan.

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

Signature of Authorized Official

06/11/24

Date

Matthew D. Dukes, II, Mayor
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

June 11, 2024

Date

Matthew D. Dukes, II, Mayor
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.