



GENERAL CONTRACTOR CHECKLIST

FIRE PROTECTION SYSTEMS READINESS CHECKLIST FOR CO INSPECTION

PROJECT INFORMATION:

Project Name: _____

Project Address: _____

Fire Prevention Officer: _____ Contact Information: _____

Building Inspector: _____ Contact Information: _____

This checklist is provided to the GC/Superintendent to help them keep track of the required Fire Department Inspections for their respective projects. A similar file is kept in the Fire Marshal's Office. A lead Fire Prevention Officer has been assigned to this project, although other officers may visit the site from time to time, the lead officer will be responsible for staying in touch to assure timely completion of all required inspections in anticipation of meeting the scheduled opening date.

Sprinkler Underground	Overhead Sprinklers	Fire Alarms	Kitchen Hood Systems
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<input type="checkbox"/> Plans Submitted	<input type="checkbox"/> Plans Submitted	<input type="checkbox"/> Plans Submitted	<input type="checkbox"/> Plans Submitted
<input type="checkbox"/> Visual	<input type="checkbox"/> Visual	<input type="checkbox"/> Visual	<input type="checkbox"/> Visual
<input type="checkbox"/> Hydro	<input type="checkbox"/> Hydro	<input type="checkbox"/> CentralStationMonitoring	<input type="checkbox"/> Air Test
<input type="checkbox"/> Flush Test	<input type="checkbox"/> Flush Test	<input type="checkbox"/> Acceptance Test	<input type="checkbox"/> Acceptance Test
<input type="checkbox"/> Final	<input type="checkbox"/> Final	<input type="checkbox"/> Final	<input type="checkbox"/> Final

(CO's, Temp CO's and "Permission to Stock") Midwest City has formal procedures for obtaining a CO (Certificate of Occupancy). However, when a project is nearly completed the GC/Superintendent may request "permission to stock" on behalf of the tenant. This permission allows the Tenant to use non-construction workers to bring in fixtures, computers, registers, shelving and stock. This permission is normally granted if the fire protection systems, i.e., fire sprinklers, alarm and fire extinguishers, are 100% installed, inspected, tested and approved. The Chief Building Official and/or Fire Marshal grants this permission after making sure these life safety systems are in place, tested and approved.

As the GC/Superintendent, the construction site remains your responsibility until the CO is granted. We in the Fire Marshal's Office want to do everything we can to help you achieve your goal of opening on time, but we want you to recognize that there are provisions in both the Building and Fire Codes that prohibits the occupying of a structure without these systems in place and operational.

We are providing this checklist along with selected portions of our Fire Department Development Guide to help you see how easy it is to be successful the first time through. A complete copy of the Guide can be found on our website or may be obtained through our office. Please call me personally if you have any questions at 405-739-1355.

Duane Helmberger, Fire Marshal