



Midwest City Fire Marshal's Office

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Administrative Ruling 2019-01

Subject: Fire Alarm Permitting for Panel Maintenance
Effective: June 14, 2019
Code Reference: 2015 International Fire Code, Section 105.1.5 Repairs and Fire Alarm Maintenance Work.

Scope:

To determine the requirements for acquiring a Midwest City Fire Department Fire Alarm Permit and plan review submittal requirements for repairs to a fire alarm system.

Notice:

Like for Like Replacement

A permit is required for any replacement that involves "like for like" or "model for model" fire alarm control panel replacement.

Contractor shall be required to submit a *Scope of Work Letter*, data sheets and a permit application, prior to commencing work. In the instance of an emergency repair after hours, the submittal may be provided to the Fire Department the next day. Once the repair is complete, a fire inspection will be required by the Midwest City Fire Marshal's office to ensure the repair does not alter our performance requirements or conditions of the original installation.

Replacement of an initiating or notification device under this provision would be considered maintenance and would not require a permit.

Panel and Device Change or Upgrade

Fire alarm equipment change out(s) to a different make or model shall require a full fire alarm permit and inspection.

This includes the addition or alteration to the communication method to the central station or a change to the initiation and notification devices. Examples: An upgrade to cellular from POTS or change to a Model T smoke detector from a Model A.

Approved:

Bert Norton
Fire Chief

Duane Helmberger
Fire Marshal