



2016



2017

ANNUAL BUDGET REPORT and Additional Documentation

CITY OF MIDWEST CITY, OKLAHOMA
LIST OF PRINCIPAL OFFICIALS

City Council

MATTHEW D. DUKES II
Mayor

DANIEL McCLURE JR.
Councilmember, Ward 1

PAT BYRNE
Councilmember, Ward 2

RICK DAWKINS
Councilmember, Ward 3

M. SEAN REED
Councilmember, Ward 4

CHRISTINE ALLEN
Councilmember, Ward 5

JEFF MOORE
Councilmember, Ward 6

Management

GUY HENSON
City Manager

TIM LYON
Assistant City Manager

JUDY SIEMENS
Finance Director

SARA HANCOCK
City Clerk

TABLE OF CONTENTS

BUDGET SUMMARY 1
RESOLUTION FOR CITY OF MIDWEST CITY..... 2
RESOLUTION FOR MUNICIPAL AUTHORITY..... 5
RESOLUTION FOR HOSPITAL AUTHORITY 6
RESOLUTION FOR UTILITIES AUTHORITY 7
BUDGET MESSAGE 8
ORGANIZATIONAL CHART 13
LEGISLATIVE REQUIREMENTS..... 14
BUDGET FORMAT AND ACCOUNTING BASIS 15
BUDGET CALENDAR..... 15
CITY DESCRIPTION 16
BUILDING PERMITS 17
BOARDS AND COMMISSIONS..... 18
ACCOUNT NUMBERS 21
PAY CLASSIFICATIONS/PAY SCHEDULES 24
GLOSSARY OF TERMS..... 29

GENERAL FUND BUDGETS

BUDGET INDEX..... 32
BUDGET SUMMARY 33
BUDGET CHARTS 34
BUDGET REVENUE PROJECTIONS 36
EXPENDITURE CATEGORY SUMMARY 38
INDIVIDUAL FUNDS:
CITY MANAGER (010-01) 39
CITY CLERK (010-02) 41
HUMAN RESOURCES (010-03) 43
CITY ATTORNEY (010-04) 45
COMMUNITY DEVELOPMENT (010-05) 47
PARK & RECREATION (010-06) 52
FINANCE (010-08)..... 55
STREETS/PARKS (010-09) 58
ANIMAL WELFARE (010-10)..... 61
MUNICIPAL COURT (010-12)..... 64
GENERAL GOVERNMENT (010-14) 66
NEIGHBORHOOD SERVICES (010-15) 68
INFORMATION TECHNOLOGY (010-16) 73
EMERGENCY MANAGEMENT (010-18) 75
SWIMMING POOLS (010-19) 78
TRANSFERS OUT (010-00) 80

POLICE DEPARTMENT

BUDGET INDEX..... 82
BUDGET SUMMARY 83
BUDGET CHARTS 84
POLICE BUDGET (020)..... 85

FIRE DEPARTMENT

BUDGET INDEX..... 99
BUDGET SUMMARY 100
BUDGET CHARTS 101
FIRE BUDGET (040)..... 102

SPECIAL REVENUE

BUDGET INDEX..... 109
BUDGET SUMMARY 111
BUDGET CHARTS 112
EXPENDITURE CATEGORY SUMMARY..... 113
INDIVIDUAL FUNDS:
 GENERAL GOVT SALES TAX..... 114
 STREET & ALLEY (013) 116
 TECHNOLOGY (014) 117
 STREET LIGHTING FEE (015).....120
 REMBURSED PROJECTS (016) 121
 JUVENILE (025).....123
 POLICE STATE SEIZURES (030)..... 126
 SPECIAL POLICE PROJECTS (031) 127
 POLICE FEDERAL PROJECTS (033)..... 128
 POLICE LAB FEES (034)..... 129
 EMPLOYEE ACTIVITY (035) 130
 POLICE JAIL (036)..... 131
 POLICE IMPOUND FEES (037)..... 135
 WELCOME CENTER (045) 136
 CVB/ECONOMIC DEVELOPMENT (046) 140
 EMERGENCY OPERATIONS (070)..... 146
 ACTIVITY (115)..... 148
 PARK & RECREATION PROJECTS (123)..... 152
 CDBG (141)..... 154
 GRANTS/HOUSING ACTIVITIES (142) 158
 GRANTS (WEED & SEED) (143) 162
 DOWNTOWN REDEVELOPMENT (194) 163
 URBAN RENEWAL (201)..... 165
 ANIMALS BEST FRIEND (220)..... 166
 HOTEL/MOTEL (225)..... 167
 COURT BONDS (235)..... 168
 DISASTER RELIEF (310)..... 169
 HOSPITAL AUTHORITY (425)..... 171

CAPITAL PROJECTS FUNDS

BUDGET INDEX..... 177
BUDGET SUMMARY 178
BUDGET CHARTS 179
FUND BALANCE SUMMARY..... 180
INDIVIDUAL FUNDS:
 GENERAL FUND C/O RESERVE (011)..... 182
 POLICE CAPITALIZATION (021)..... 183
 FIRE CAPITALIZATION (041).....184
 STREET TAX (065)..... 186
 CAPITAL IMPROVEMENTS (157) 188
 2002 G.O. BOND (269)..... 189
 SALES TAX CAPITAL IMPROVEMENTS (340) 190
 TAX INCREMENT FINANCING (351) 191

DEBT SERVICE FUND (GOVERNMENTAL ONLY)

DEBT SERVICE INDEX 193
 G.O. DEBT SERVICE (350) 194
 SUMMARY OF BONDS OUTSTANDING 195

GENERAL STATISTICAL INFORMATION

NET ASSESSED VALUATION..... 196
MWC AD VALOREM TAX RATE 197

INTERSERVICE FUND

BUDGET INDEX..... 199
BUDGET SUMMARY..... 200
BUDGET CHARTS..... 201
FUND BALANCE SUMMARY..... 202
INDIVIDUAL FUNDS:
 PUBLIC WORKS ADMINISTRATION (075) 203
 FLEET SERVICES (080)..... 207
 SURPLUS PROPERTY (081)..... 210
 RISK MANAGEMENT (202) 213
 LIFE & HEALTH BENEFITS (240)..... 216

ENTERPRISE FUND

BUDGET INDEX..... 219
BUDGET SUMMARY..... 220
BUDGET CHARTS..... 221
EXPENSE CATEGORY SUMMARY..... 223
FUND BALANCE SUMMARY..... 224
INDIVIDUAL FUNDS:
 SANITATION (190)..... 228
 WATER (191)..... 231
 WASTEWATER (192) 235
 UTILITIES AUTHORITY (193)..... 239
 HOTEL/CONFERENCE CNTR (195)..... 240
 FF&E RESERVE (196)..... 243
 GOLF (197)..... 244
 MOBILE HOME PARK (017) 248
 DRAINAGE TAX (050) 249
 CAPITAL DRAINAGE (060)..... 250
 STORM WATER QUALITY (061) 253
 CAPITAL WATER IMP (172) 256
 CONSTRUCTION LOAN PMT (178) 257
 SEWER BACKUP (184) 258

SEWER CONSTRUCTION (186)..... 259
UTILITY SERVICES (187) 260
CAPITAL SEWER (188)..... 264
UTILITIES CAPITAL OUTLAY (189)..... 265
CUSTOMER DEPOSITS (230) 267
CAPITAL IMPRVMTS REV BOND (250)..... 268

CAPITAL OUTLAY ALL FUNDS

CAPITAL OUTLAY SUMMARY – ALL FUNDS
WITH PROJECT/ACCOUNT NUMBERS.....270

BUDGET SUMMARY FOR FISCAL YEAR 2016-2017

FUND BUDGET SUMMARY FY 2016-2017	General	Police	Fire	Proprietary	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
REVENUE SOURCES:									
Taxes	23,550,854	2,784,864	2,261,885	-	-	6,624,056	3,191,638	553,313	38,966,610
License & Permits	379,123	-	11,243	24,547	-	80,289	19,467	-	514,669
Miscellaneous Revenue	207,192	3,500	9,628	97,187	150,809	-	246,279	-	714,595
Investment Income	111,716	31,033	26,501	380,224	109,119	173,676	3,198,324	15,000	4,045,593
Charges for Services	484,601	-	17,783	28,725,249	12,143,095	-	2,597,059	-	43,967,787
Fines and Forfeitures	1,715,796	16,500	-	-	-	51,624	250,198	-	2,034,118
Intergovernmental	478,099	-	-	-	-	-	485,552	-	963,651
Proceeds from Loan	-	-	-	115,996	-	-	-	-	115,996
Total Revenue	26,927,381	2,835,897	2,327,040	29,343,203	12,403,023	6,929,645	9,988,517	568,313	91,323,019
Transfer In - Inter	10,817,890	9,825,091	7,957,488	16,294,589	133,085	704,235	1,721,267	-	47,453,646
Transfer In - Intra	-	-	-	-	-	-	1,521,508	-	1,521,508
Gain / (Use) of Fund Balance	(677,627)	(479,647)	(412,219)	(570,349)	(32,772)	(1,349,536)	(5,173,908)	(968,113)	(9,664,170)
AVAILABLE FUNDING	38,422,898	13,140,635	10,696,747	46,208,141	12,568,880	8,983,416	18,405,200	1,536,426	149,962,343
EXPENDITURES:									
Managerial	493,393	-	-	-	-	-	-	-	493,393
City Clerk	94,319	-	-	-	-	-	-	-	94,319
Human Resources	444,401	-	-	-	-	-	-	-	444,401
City Attorney	103,468	-	-	-	-	-	-	-	103,468
Community Development	1,846,588	-	-	-	-	-	-	-	1,846,588
Parks, Recreation & Tourism	616,313	-	-	-	-	-	646,355	-	1,262,668
Finance	689,144	-	-	-	-	-	-	-	689,144
Street/Parks	2,940,103	-	-	-	-	538,577	1,094,076	-	4,572,756
Animal Welfare	434,982	-	-	-	-	-	-	-	434,982
Municipal Court	499,746	-	-	-	-	-	-	-	499,746
General Government	1,101,390	-	-	588,218	-	917,735	1,073,835	-	3,681,178
Juvenile	-	-	-	-	-	-	172,373	-	172,373
Neighborhood Services	1,160,736	-	-	-	-	-	-	-	1,160,736
Information Technology	489,421	-	-	-	-	-	526,905	-	1,016,326
Emergency Management	977,934	-	-	-	-	-	407,818	-	1,385,752
Swimming Pools	297,997	-	-	-	-	-	-	-	297,997
Police	-	12,906,635	-	-	-	411,746	291,631	-	13,610,012
Fire	-	-	10,318,247	-	-	632,952	-	-	10,951,199
Sanitation	-	-	-	4,944,552	-	-	-	-	4,944,552
Water	-	-	-	7,016,268	-	-	-	-	7,016,268
Wastewater	-	-	-	6,195,773	-	-	-	-	6,195,773
Golf	-	-	-	1,164,144	-	-	-	-	1,164,144
Hotel/Conference Center	-	-	-	5,222,794	-	-	-	-	5,222,794
FF&E Reserve	-	-	-	464,500	-	-	-	-	464,500
Grants	-	-	-	-	-	-	671,342	-	671,342
Fleet Maintenance	-	-	-	-	2,588,326	-	-	-	2,588,326
Surplus Property	-	-	-	-	47,606	-	-	-	47,606
Public Works Administration	-	-	-	-	972,431	-	-	-	972,431
Debt Service	-	-	-	6,509,764	-	82,662	-	1,521,426	8,113,852
Self Insurance - Vehicle, Prop, GL & WC	-	-	-	-	2,244,864	-	-	-	2,244,864
29th Street Redevelopment	-	-	-	-	-	-	520,773	-	520,773
Life and Health Insurance	-	-	-	-	6,715,653	-	-	-	6,715,653
Drainage	-	-	-	710,653	-	830,000	-	-	1,540,653
Mobile Home Park	-	-	-	134,350	-	-	-	-	134,350
Welcome Cntr & CVB-Economic Development	-	-	-	-	-	-	640,275	-	640,275
Hospital	-	-	-	-	-	-	8,966,045	-	8,966,045
Urban Renewal	-	-	-	-	-	-	55,750	-	55,750
Economic Development	-	-	-	50,200	-	-	-	-	50,200
Total Expenditures	12,189,935	12,906,635	10,318,247	33,001,216	12,568,880	3,413,672	15,067,178	1,521,426	100,987,189
Transfers Out - Inter	26,232,963	234,000	378,500	13,206,925	-	5,569,744	1,816,514	15,000	47,453,646
Transfers Out - Intra	-	-	-	-	-	-	1,521,508	-	1,521,508
TOTAL	38,422,898	13,140,635	10,696,747	46,208,141	12,568,880	8,983,416	18,405,200	1,536,426	149,962,343

To be adopted by Resolution at the department level.

RESOLUTION NO. 2016- 10

A RESOLUTION OF THE CITY OF MIDWEST CITY, OKLAHOMA APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF MIDWEST CITY, OKLAHOMA FOR THE 2016-17 FISCAL YEAR IN THE TOTAL AMOUNT OF \$93,225,999 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY

WHEREAS, the City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

WHEREAS, the Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act; and

WHEREAS, the Chief Executive Officer of the City, or designee, can be authorized, as provided in the Act in Section 17-215, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, the budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205 of the Act; and

WHEREAS, the City of Midwest City Council conducted a public hearing on June 14, 2016, at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:

SECTION 1. The City Council of the City of Midwest City does hereby adopt the Appendix, attached to this resolution and made a part hereof, as the FY 2016-2017 Budget for the City of Midwest City with total resources available in the amount of \$93,225,999 and total fund/departmental appropriations in the amount of \$93,225,999. Legal appropriations (spending/encumbering) limits are hereby established as follows:

2

General Fund:

Departments-Divisions:	
City Manager (010-01110)	\$ 493,393
City Clerk (010-0211)	\$ 94,319
Human Resources (010-0310)	\$ 444,401
City Attorney (010-0410)	\$ 103,468
Community Development (010-0510)	\$ 1,846,588
Park & Recreation (010-0610)	\$ 616,313
Finance (010-0810)	\$ 689,144
Street/Parks (010-0910)	\$ 2,940,103
Animal Welfare (010-1010)	\$ 434,982
Municipal Court (010-1210)	\$ 499,746
General Government (010-1410)	\$ 1,101,390
Neighborhood Services (010-1510)	\$ 1,160,736
Information Technology (010-1610)	\$ 489,421
Emergency Management (010-1810)	\$ 977,934
Swimming Pools (010-1910)	\$ 297,997
Transfers Out (010-0000)	\$26,232,963
Police Fund (020-62/10-20):	\$13,140,635
Fire Fund (040-64/10-20):	\$10,696,747

Special Revenue:

General Government Sales Tax (009)	\$ 691,961
Street and Alley (013-0910)	\$ 1,094,076
Technology (014-1415)	\$ 526,905
Reimbursed Projects (016-1410/3710/4820)	\$ 175,400
Juvenile (025-6211)	\$ 172,373
Police Special Projects – Seizures (030-6200)	\$ 17,075
Police Special Projects - Misc. (031-6200)	\$ 23,050
Police Federal Projects (033-6200)	\$ 24,500
Police Lab Fees (034-6210)	\$ 11,534
Employee Activity (035-3800)	\$ 9,470
Police Jail (036-6230)	\$ 139,150
Police Impound Fees (037-6240)	\$ 23,572
Welcome Center (045-7410)	\$ 212,456
Convention & Visitors Bureau (046-0710/8710)	\$ 427,819
Emergency Operations (070-2100)	\$ 455,775
Activity (115):	
Parks (115-23/15-20)	\$ 64,107
Recreation (115-78/10-22)	\$ 121,634
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 450,614
Parks (123-2310)	\$ 35,000
CDBG (141-39/01-99)	\$ 525,842
Grants/Housing Activities (142-37/10-30)	\$ 145,500
Federal & State Grants (143):	
Emergency Operations (143-2100)	\$ 15,000
Disaster (143-8890)	\$ 100,000
Downtown Redevelopment (194-92/10-50)	\$ 1,280,123
Urban Renewal (201-9310)	\$ 55,750
Animals Best Friends (220-1000)	\$ 52,750
Hotel/Motel Tax (225-8700)	\$ 599,727
Court Bonds (235-0000)	\$ 1,980
Disaster Relief (310-8810)	\$ 289,504

Debt Service:

General Obligation Street Bond (350-0000)	\$ 1,536,426
---	--------------

Capital Projects:

General Fund Capital Outlay Reserve (011)	\$ 912,658
Police Capitalization (021-62/10-99)	\$ 411,746
Fire Capitalization (041-64/10-99)	\$ 632,952
Dedicated Tax (065-6600)	\$ 392,384
Capital Improvements (157-5700)	\$ 830,000
G.O. Bond Debt Service (269-6910)	\$ 146,193
Sales Tax Capital Improvements (340-8050)	\$ 5,574,821
Tax Increment Financing (351-9210)	\$ 82,662

Internal Service:

Public Works Administration (075-3010)	\$ 972,431
Fleet Maintenance (080-2510)	\$ 2,588,326
Surplus Property (081-2610)	\$ 47,606
Risk Management (202-29/10-30)	\$ 2,244,864
L & H Benefits (240-0310)	\$ 6,715,653

Proprietary:

Mobile Home Park (017-1710)	\$ 134,350
-----------------------------	------------

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2016-2017, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 14th day of June, 2016.

CITY OF MIDWEST CITY, OKLAHOMA


MATTHEW D. DUKES, II, Mayor

ATTEST:


SARA HANCOCK, City Clerk

APPROVED as to form and legality this 14th day of June, 2016.


KATHERINE BOLLES, City Attorney

A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY APPROVING AND ADOPTING ITS BUDGET FOR THE 2016-17 FISCAL YEAR IN THE TOTAL AMOUNT OF \$46,023,591.

WHEREAS, a public hearing was held on June 14th, 2016, for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY that the following budget be adopted for Fiscal Year 2016-2017:

Sanitation (190-4110)	\$ 6,128,746
Utilities – Water (191-4210)	\$ 5,869,294
Utilities – Wastewater (192-4310)	\$ 5,662,227
Hotel/Conference Center (195-40/10-24)	\$ 5,441,848
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 464,500
Golf (197-4710/4810)	\$ 1,164,144
Drainage Tax (050-6500)	\$ 186,057
Capital Drainage (060-7210)	\$ 524,596
Storm Water Quality (061-6110)	\$ 978,052
Capital Water Improvements (172-49/00-10)	\$ 602,100
Construction Payment (178-4200)	\$ 703,000
Sewer Backup (184-4310)	\$ 15,500
Sewer Construction (186-4600)	\$ 1,212,831
Utility Services (187-5011)	\$ 1,158,293
Capital Sewer Improvement (188-44/00-10)	\$ 494,000
Utilities Capitalization (189-4210)	\$ 588,218
Customer Deposits (230-0000)	\$ 30,073
Debt Service-Revenue Bond (250)	\$14,800,112

APPROVED AND ADOPTED by the Chairman and Trustees of the Midwest City Municipal Authority this 14th day of June, 2016.

MIDWEST CITY MUNICIPAL AUTHORITY


MATTHEW D. DUKES, II, Chairman

ATTEST:


SARA HANCOCK, Secretary

APPROVED as to form and legality this 14th day of June, 2016.


KATHERINE BOLLES, City Attorney

RESOLUTION NO. HA2016- 01

A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY APPROVING AND ADOPTING ITS BUDGET FOR THE 2016-17 FISCAL YEAR IN THE TOTAL AMOUNT OF \$10,662,553.

WHEREAS, a public hearing was held on June 14th, 2016 for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY that the following budget be adopted for Fiscal Year 2016-2017:

Hospital Authority Discretionary (425-9050)	\$ 5,586,683
Hospital Authority Compounded Principal (425-9010)	\$ 1,825,126
Hospital Authority Hospital Expansion-Loan Reserve (425-9020)	\$ 56,382
Hospital Authority In Lieu of-ROR-Miscellaneous (425-9060)	\$ 3,194,362

APPROVED AND ADOPTED by the Chairman and Trustees of the Midwest City Memorial Hospital Authority this 14th day of June, 2016.

MIDWEST CITY MEMORIAL HOSPITAL
AUTHORITY


MATTHEW D. DUKES, II, Chairman

ATTEST:


SARA HANCOCK, Secretary

APPROVED as to form and legality this 14th day of June, 2016.


KATHERINE BOLLES, City Attorney

RESOLUTION NO. UA2016- 01

A RESOLUTION OF THE MIDWEST CITY UTILITIES AUTHORITY APPROVING AND ADOPTING ITS BUDGET FOR THE 2016-2017 FISCAL YEAR IN THE TOTAL AMOUNT OF \$50,200.

WHEREAS, a public hearing was held on June 14th, 2016 for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY UTILITIES AUTHORITY that the following budget be adopted for Fiscal Year 2016-2017:

Midwest City Utilities Authority (193-8710) \$50,200

APPROVED AND ADOPTED by the Chairman and Trustees of the Midwest City Utilities Authority this 14th day of June, 2016.

MIDWEST CITY UTILITIES AUTHORITY


MATTHEW D. DUKER, II, Chairman

ATTEST:


SARA HANCOCK, Secretary

APPROVED as to form and legality this 14th day of June, 2016.


KATHERINE BOLLES, City Attorney



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
ghenson@midwestcityok.org
Office: 405.739.1204/Fax: 405.739.1208

To: Honorable Mayor and Council
From: Guy Henson, City Manager
Date: June 14, 2016
Ref: Proposed Operating and Capital Budgets for Fiscal Year 2016-2017

Presented herewith are the proposed operating and capital budgets for Fiscal Year (FY) 2016-2017. In all, they represent expenditures of nearly \$149,962,343, which includes \$48,975,154 of inter/intra fund transfers.

The City's operating budgets seek to reflect and implement the City's Mission Statement, "It is the mission of the City to maximize the quality of life for our citizens through professional services, proper management of existing resources and appropriate planning."

Overall

The FY 2016-17 General Fund reflects revenues that will be slightly lower than our year-end estimates for FY 2015-16. We project General Fund revenues of \$26,927,381. Sales and use taxes represent approximately 78.50% of total revenues in the General Fund. Of this revenue, \$17,494,825 is transferred to the Police and Fire Department budgets. This, along with other earmarked sales tax and miscellaneous revenue, will fund this year's Police Department operating and capital budgets of \$13,610,012. The Fire Department's operating and capital budgets will be \$10,951,199.

Police Department

Over the past six fiscal years, the number of sworn officers (excluding the Police Chief and Assistant Police Chief) has remained relatively constant with FY 2010-11 through FY 2012-13 at 93 officers, FY 2013-14 at 94 officers, and FY 2014-15 and 2015-16 at 92 sworn officers. Next year's budget also provides for 92 sworn officers. Otherwise, staffing levels for the balance of the Department remains the same with the total personnel at 120.51.

Fire Department

Staffing has been increased in this year's budget by four. Implementation of a change in training personnel is moving forward with the selection of a Chief of Training. A Public Education Specialist has also been included in this year's budget with the total personnel at 84.27 up from 80.27 in the previous year.

Solid Waste/Sanitation

This year staff will continue to move forward on two important projects. A new Transfer Station will be built on land to the south of the current facility. In addition, a new CNG facility with slow fill and fast fill will be built at Public Works; thus, allowing the CNG sanitation trucks to be filled overnight resulting in more time on routes.

Water/Sewer/Infrastructure

Improvements to the City's water distribution system will continue this year. Several waterline projects, which will close loops and improve pressure, will be designed and built. Distribution extensions to the eastside of the community will continue and engineering for a new elevated storage tower near S.E. 29th Street and Hiwassee will be started. The modifications to the Carl Albert Water Tower will be completed this year and these will address the THM issues we experienced in FY 2014-15.

The Water Resource Recovery Facility was officially opened in May of 2015. This facility will provide the City with updated wastewater treatment capability for the next 25 years. The Facility also includes composting. This eliminates the need to treat, test and transport liquid and solid sludge to permitted agricultural sites in northeast Oklahoma City.

Streets

A number of street projects were completed or are under construction throughout the City. The widening of S.E. 15th Street from Lynn Fry Dr. to Anderson Road is still scheduled to begin in the fall of 2016. The following streets are scheduled to be rotomilled and overlaid in the spring/summer of 2017: 1) S.E. 15th Street from Midwest Blvd. to Oelke; and Reno from Midwest Blvd. to Douglas Blvd. Residential street repair will also be funded in FY 2016-17; as will, initial funding for street projects in FY 2017-18.

Trails and Sidewalks

In our efforts to promote walkability and a more healthy community, additional trail projects will be funded this year. A new trail on the south side of S.E. 29th Street from Sooner Road to Air Depot will be installed and will connect to existing pedestrian facilities at both locations. In addition, an extension of the Solider Creek Trail north to Mid-America Park will be installed. Both of these projects will be funded with assistance of Federal/State funds earmarked for this purpose.

In Joe B. Barnes Park, a new trail along Joe B. Barnes Drive will be installed adjacent to the golf course. This will allow those using the street to move to a trail. In addition, other areas of the trail in the park will be rehabilitated.

Quality of Life/Parks/Events

As we continue to compete with other communities in the metropolitan area, it is important that we undertake programs and projects that enhance the quality of life in our community. Special events are very valuable in building community identity. The following are those events which help make us a great community:

- Made in Oklahoma Festival
- Mid-America Street Fest
- 4th and 5th grade Dance
- Fourth of July Tribute to Liberty
- Tinker Air Force Base Airshow (TBD by the Base)
- Tinker Inter Tribal Council
- Pow Wow
- Mom/Son Beach Party
- Daddy/Daughter Dance
- Cruise in for Coffee
- Summer and Fall Concert Series
- Sunset Cinemas
- Veterans Day Parade
- Renaissance Run
- Martin Luther King Prayer
- Breakfast
- Holiday Lights Spectacular
- Christmas Tree Lighting
- Storyland Christmas
- Covered in Color – Sidewalk Chalk Event

In support of our active neighborhood associations and other needs within the community, the City will continue the services offered at the Charles J. Johnson, Neighborhood Services offices and at the Neighborhoods In Action Office. This year, in conjunction with the Boy's and Girl's Club of Oklahoma County, we will continue to offer a year-round program based at Telestar Elementary.

Economic Development

Economic development initiatives across a broad spectrum will continue in the FY 2016-17 year. As in the past, the City will support the Midwest City Chamber of Commerce's efforts in organizing and implementing Tinker and The Primes, a requirements symposium, held at the Reed Center. The symposium connects businesses and government agencies in the aerospace industry.

The City's Economic Development Director (the Director) continues to promote retail office, and industrial development opportunities throughout the City. A new commercial center is currently under construction at the northeast corner of S.E. 15th Street and Sooner Road. This development will contain two large national bigbox stores, two restaurants, and a bank. A new 90-room Hilton product will be constructed in the Hospitality District this year. Marketing of a restaurant pad site along I-40 near Sooner Road is on-going.

The Director continues to actively work with the current owner of Heritage Park Mall on redevelopment options. A study of the structure and its condition will be undertaken this year. Plans for the demolition of the old Target store are still in play and expectations are high that a new grocery store and several outparcels will take place this year. The Director continues to manage the

development of Solider Creek Industrial Park (The Park). The railroad switch will be installed this coming year and the Park will be submitted to the Oklahoma Department of Commerce for certification.

Plans for improvements in the Original Square Mile continue to move forward. An advisory committee is recommending a pilot project to include street improvements, sidewalks, lighting, housing, park design, potential land acquisition, and creation of special urban overlay district to encourage improvements to the housing stock. Additional funds for this work and the North Oaks Plan have been included in this year's budget.

Midwest City Memorial Hospital Authority

The Midwest City Memorial Hospital Authority (Hospital Authority) investment value as of May 31, 2016 was \$78,866,500. The budget proposes \$450,000 in grants, an increase of \$25,000 from the previous year. Other funds in the amount of \$5,450,000 have also been set aside for special projects to be approved by the Trustees in the Discretionary and In Lieu/ROR/Miscellaneous accounts of the Hospital Authority.

Health Benefits

The City's self-funded Health Plan is a very important component of our overall benefits package. This year additional revenue (\$350,000) has been infused into the various City budgets to help fund retirement health insurance. As in the past, the City pays the Dental and Life Insurance premiums for all active employees. The City's wellness program continues to benefit our employees through education, activities, and programs designed to promote a healthy workforce.

Salary and Benefits

This year's budget provides for merit increases and these are included in the budget numbers for each Department. Negotiations are on-going with the IAFF. The FOP has agreed to a .5% cost-of-living increase along with an increase to longevity and FTO pay. If approved by the Council, similar increases for the non-represented workforce will be presented for Council consideration.

Cost Increases

We will continue to closely monitor all our sources of revenues and expenditures. The City Manager's Report, presented once a month in the City Council Agenda, provides a report by Fund on the current financial condition of the City and its Trusts. This year the following revenue increases have been approved by the City Council:

- Water - \$1.50 increase to the minimum rate (0-2000 gal.) and a \$0.10 increase for each 1,000 gal. over the minimum rate
- Sanitation – residential service increased \$0.35 per month and commercial service increased by \$0.62 per month
- Street Light – residential is \$1.75 per month, and commercial is \$7.50 per month

Summary

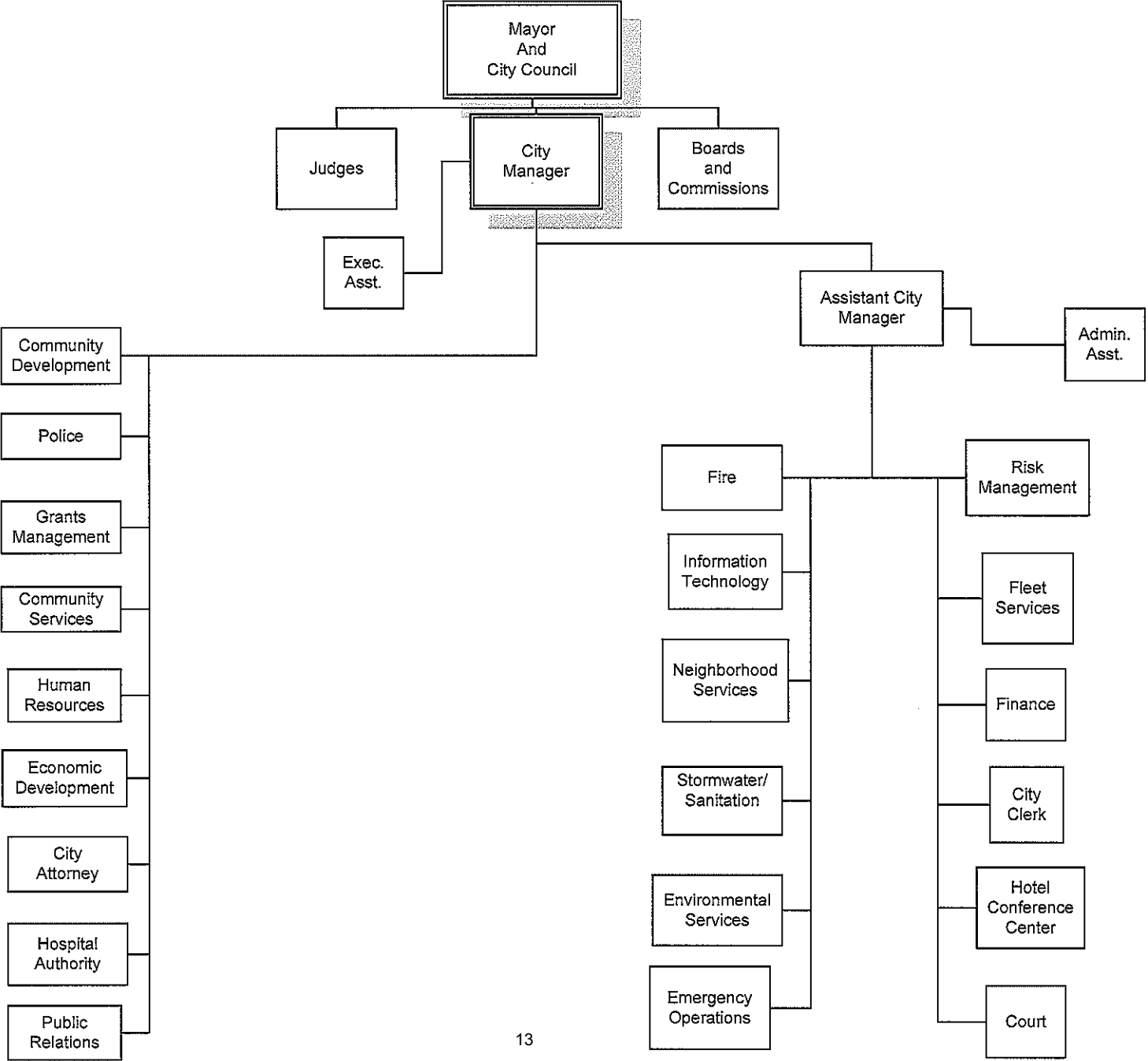
In FY 2015-16, the City rebounded somewhat in General Fund revenue as revenues were higher than FY 2014-15, but failed to achieve projections. In the upcoming year, several new commercial projects will open in mid-year, which should help bolster sales tax revenue. The benefit of this development is difficult to gage at this time. While there will be additional dollars spent in the community it is often difficult to know what may be moving from one existing retailer in the community to these new venues. The condition of the local and state economy will also certainly have an impact on the City. Most experts do not expect the economy to rebound for at least another year. Having said this, the City is blessed that it is not experiencing double digit revenue losses like many state agencies and higher/common education.

As has been the practice in this community for many years, City administration will continue to closely monitor our local economy as well as those in our sphere of influence. In addition to pursuing new economic development opportunities it is equally important to preserve and strengthen our existing businesses. All of this is critical if the City is to continue providing the level of municipal services our residents deserve and to support its highly qualified workforce. Even though each year brings new challenges, by working together these challenges can be met and the community made a better place in which to live and work.



J. GUY HENSON, AICP, City Manager

City of Midwest City Organizational Chart



LEGISLATIVE REQUIREMENTS

The Midwest City budget is prepared following a schedule and mandated requirements. This discussion is presented to help the reader be aware of and better understand these requirements.

The Oklahoma Municipal Budget Act of 1979 requires compliance with several guidelines. Included are:

1. A budget that discloses the complete financial position and condition of the City must be prepared and submitted to Council at least thirty days prior to the beginning of the fiscal year.
2. The budget must contain a summary, a message from the City Manager and a description of important budget features. Actual revenues and expenditures for the immediate prior fiscal year must be included along with revenues and expenditures for the current year; an estimate of the revenues and expenditures for the upcoming fiscal year must be included.
3. The estimate of revenues and expenditures must be accounted for by fund and account. The budget of expenditures for each fund may not exceed the estimated revenues and fund balance. No more than 10 percent of the total budget for any fund may be budgeted for miscellaneous purposes (e.g. contingencies and reserves).
4. No later than 15 days prior to the beginning of the budget year, the Council must issue a notice and hold a public hearing on the proposed budget. The date, time and place of the hearing along with a summary of the budget must be published in a newspaper of general circulation no less than five days before the hearing.
5. After the hearing and at least seven days prior to the beginning of the budget year, Council must adopt the budget by resolution.
6. The adopted budget must be filed with the State Auditor and Inspector and the Municipal Clerk. The adopted budget becomes effective on the first day of the fiscal year.
7. Any taxpayer may protest the adopted budget 15 days after it is filed; if no protest is heard, the budget is deemed legal and final unless amended by the Council by resolution.
8. No expenditures or encumbrances may exceed 90 percent of the appropriation for any fund until revenues in an amount equal to at least 90 percent of the appropriation for the fund are collected.
9. General obligation operating debt and deficit spending are prohibited. Midwest City's debt service requirements are, therefore, budgeted in a Debt-Service Fund. Revenue bonds may be issued by Trusts, while voter-approved general obligation bond issues may be used to finance specific capital projects.
10. The Municipal Budget Act also allows cities to transfer funds from one department to another within a fund. The governing body, by resolution has transferred authority to the chief executive officer or his designee as allowed by Title 11, Section 17-215(a) of the Oklahoma State Statutes. All transfers within a department and or fund are approved by the city manager.

BUDGET FORMAT

The budget for the City of Midwest City contains financial summaries, revenue and expenditure summaries, the capital budget and departmental summaries. The departmental summaries provide a breakdown by classification (Personal Services, Benefits, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers) and a position classification listing for the department as a whole.

Operational budgets for the organization have goals, objectives and performance measures. Goals, objectives and performance measures are management tools for measuring the performance of City departments and work sections in achieving their stated purposes. Goals are broad, general statements of the department's desired social or organization outcomes.

ACCOUNTING BASIS

The City of Midwest City's budget is best characterized as being developed on a cash basis with the exception of utility receivables. The budget is adopted at the department level as allowed by Title 11, Section 17-215(d). The operating budget is an estimate of revenues and expenditures for one fiscal year. This is in conformance with the Oklahoma Municipal Budget Act which does not allow the cities to incur operating fund obligations for more than one fiscal year.

The Oklahoma Municipal Budget Act requires that municipalities adopt an annual budget. General obligation operating debt and deficit spending are prohibited. Midwest City Debt Service requirements are budgeted in the Debt Service Fund. Revenue bonds may be issued by Trusts, but not by the City Council. Voter approved general obligation bond issues may be used to finance specific capital projects.

2016-2017 BUDGET CALENDAR

March 14, 2016

Submission of budget materials to departments

February 19, 2016

Submission of Service Funds due in order to provide the allocation of expenses to the various departments for finalization of their budgets by March 28th, 2016.

March 28, 2016

Submission of budget request by Department Heads

April 4 through April 28, 2016

Budget review by City Manager and Department Heads

April 29, 2016

Submission of proposed budget to Mayor and City Council

May 5 / 23, 2016

Budget review sessions with Council

June 14, 2016

Budget hearing and adoption by City Council

June 28, 2016

Final Budget back to Department Heads to operate FY16-17 and submitted to the Office of the State Auditor & Inspector.

ENCUMBRANCES AT JUNE 30TH

All appropriations and encumbrances outstanding at year-end lapse and any open commitments to be honored in the subsequent budget year are reappropriated in the new year's budget.

MIDWEST CITY 2016 – 2017

Midwest City was founded by W. P. "Bill" Atkinson in 1941, when he found out that an Air Depot (later to be named Tinker Field) would be built in the area of land that he had acquired. After meeting with Air Force officials he found that the Air Depot would be built south of Southeast 29th Street and that their feelings were that a complete town with shopping centers, schools and churches would be needed rather than just temporary housing. Mr. Atkinson then hired Steward Mot, a master land planner. Ten years later Midwest City was chosen "America's Model City."

The Town of Midwest City was incorporated March 11, 1943 by the Board of County Commissioners. An election was held on January 4, 1943. The population at that time was 366 people - the vote for incorporation was 44 for, 0 against. The area incorporated was 211.7 acres (about 1/3 of a square mile). On August 19, 1948 the first City Charter was filed changing the Town of Midwest City to the City of Midwest City.

The City of Midwest City, the eighth largest city in Oklahoma, now covers approximately 25 square miles and has a population of 54,371 people.

The City of Midwest City is a well-rounded city providing the needs of a community, such as education, shopping centers, recreation facilities, medical facilities, churches and quality city government.

Midwest City is a Council-Manager type of government and provides services such as public safety, water, sewer, garbage and trash removal, and recreation facilities.

The City has 564 lane miles of streets with only one-half mile that is unpaved.

Midwest City's diverse economic base has helped the city weather the drastic blows to the State's mainstay oil and agricultural economy. Some of the larger employers in the area are Tinker Air Force Base, Rose State College, Midwest Regional Medical Center, Boeing, Century Inc., and Mid-Del School System.

Midwest City is located approximately 10 miles from downtown Oklahoma City, which is the largest city in Oklahoma, and also broadens Midwest City's cultural environment for theater, concerts and other forms of entertainment.

~~~~~

## TOTAL BUILDING PERMITS ISSUED 2006 - 2015

| FISCAL YEAR  | RESIDENTIAL | VALUE          | COMMERCIAL | VALUE          |
|--------------|-------------|----------------|------------|----------------|
| 2006         | 644         | \$ 43,632,063  | 276        | \$ 36,892,089  |
| 2007         | 591         | \$ 30,420,559  | 271        | \$ 49,935,889  |
| 2008         | 488         | \$ 25,524,389  | 252        | \$ 21,416,065  |
| 2009         | 515         | \$ 29,178,520  | 203        | \$ 23,937,338  |
| 2010         | 550         | \$ 25,276,279  | 170        | \$ 14,052,174  |
| 2011         | 114         | \$ 13,238,909  | 52         | \$ 52,842,426  |
| 2012         | 112         | \$ 19,020,411  | 27         | \$ 54,561,650  |
| 2013         | 85          | \$ 1,410,896   | 4          | \$ 1,187,500   |
| 2014         | 69          | \$ 11,878,466  | 8          | \$ 6,398,000   |
| 2015         | 106         | \$ 16,388,722  | 27         | \$ 10,927,000  |
| <b>TOTAL</b> | 3274        | \$ 215,969,214 | 1290       | \$ 272,150,131 |

## FY 16-17 Midwest City Directory of Boards, Commissions, and Authorities

### Boards/Commissions/Authorities of the Midwest City Elected Officials

|                         | End of Terms |
|-------------------------|--------------|
| Mayor - Matt Dukes      | 04/09/18     |
| W1 - Daniel McClure Jr. | 04/09/18     |
| W2 - Pat Byrne          | 04/13/20     |
| W3 - Rick Dawkins       | 04/09/18     |
| W4 - Sean Reed          | 04/09/20     |
| W5 - Christine Allen    | 04/09/18     |
| W6 - Jeff Moore         | 04/13/20     |

### City Council

Meets the second and fourth Tuesday of the month - except Dec. (Staff – City Manager)

### Economic Development Commission

Meets quarterly on the second Tuesday (Staff – City Manager)

### Memorial Hospital Authority

Meets the second and fourth Tuesday of the month - except Dec. (Staff – City Manager)

### Municipal Authority

Meets the second and fourth Tuesday of the month - except Dec. (Staff – City Manager)

### Residential Parking Restrictions Committee Meets as needed (Staff – City Manager)

Daniel McClure Jr. – Pat Byrne – Jeff Moore

### Sidewalk Committee

Meets as needed (Staff – City Engineer)  
Mayor - Rick Dawkins – Sean Reed

### Utilities Authority

Meets as needed (Staff – City Manager)

### Mayor Appointed/Council Approved Boards/Commissions/Authorities

3-year terms unless noted -End of terms listed

### Americans With Disabilities Transition Plan Committee

Meets in May & Nov. (Staff – Neighborhood Initiative Coordinator)

|                           |          |
|---------------------------|----------|
| Rick Lewis                | 08/10/16 |
| Max Wilson                | 08/10/16 |
| Clint Reininger           | 08/10/17 |
| John Reininger            | 08/10/17 |
| April Hawkins             | 08/10/18 |
| Dean Hinton (PC)          | 08/10/18 |
| Christine Allen (Council) | 08/10/18 |

### Board of Adjustment/Board of Appeals

Meets on call (Staff - Planning Manager)

|                 |          |
|-----------------|----------|
| Vacant          | 12/14/16 |
| Eric Sisemore   | 12/14/16 |
| Tammy Cook      | 05/14/17 |
| Cyrus Valanejad | 05/14/17 |
| Jess Huskey     | 05/14/19 |

### Electrical Board

Meet 1st Wednesday or on call (Staff - Chief Building Official)

|               |          |
|---------------|----------|
| Mike Gregory  | 09/28/16 |
| Steve Flowers | 09/28/16 |
| John Hill     | 09/28/16 |
| Doyle Kelso   | 10/25/17 |
| Tye Moore     | 10/25/17 |

### Urban Renewal Authority

Meets on call (Staff – Economic Development Director)

|               |          |
|---------------|----------|
| Dave Herbert  | 07/31/16 |
| Russell Smith | 07/31/16 |
| Steve Parrot  | 07/31/17 |
| Carol Judd    | 07/31/18 |
| Eddie O. Reed | 07/31/18 |

### Park & Recreation Board

Meets 3rd Wednesday at 5:00 p.m. (Staff - Community Service Director)

|                     |          |
|---------------------|----------|
| W2 - David Clappitt | 05/10/17 |
| W6 - John Manning   | 07/26/17 |
| W1 - Frank Young    | 09/24/17 |
| W2 - Taiseka Adams  | 05/08/18 |
| W6 - Rick Allison   | 03/26/19 |
| W4 - Casey Hurt     | 03/26/20 |
| W2 - Darby Jackson  | 03/26/20 |

### Planning Commission

Serves 3-year terms/Meets 1st Tuesday at 7:00 p.m. (Staff - Community Development Director)  
Also serves as the Airport Zoning Commission which meets as needed.

|                     |          |
|---------------------|----------|
| W3 - Dean Hinton    | 08/09/17 |
| W1 - Turner Mann    | 08/09/17 |
| W6 - Floyd Wicker   | 08/09/17 |
| W4 - Russell Smith  | 01/10/18 |
| W5 - Stan Greil     | 03/24/19 |
| W2 - Jess Huskey    | 03/24/19 |
| Mayor - Dee Collins | 03/24/19 |

**Mayor Appointed/Council Approved  
Boards/Commissions/Authorities continued**

**Plumbing, Gas & Mechanical Board**

Serves 3-year terms/Meets on call.  
(Staff - Chief Building Official)

|                         |          |
|-------------------------|----------|
| Mech. - Steve Franks    | 03/13/18 |
| Mech. - Jerry White     | 03/13/18 |
| Mech. - Travis Jernigan | 04/09/19 |
| Gas - Keith Mikeman     | 04/09/19 |
| Plbg. - Dale Milburn    | 04/09/19 |
| Plbg. - Gary Perkins    | 04/09/19 |

**Subdivision Regulations & Zoning Ordinance**

Meets as needed – terms on-going  
(Staff – Current Planning Manager)

Rick Dawkins – Council member  
Russell Smith – P. C. Appointee  
Vacant – At-large Appointee  
Vacant – Builders Advisory Appointee

**Traffic & Safety Commission**

Serves 2-year terms/Meets on call  
(Staff - City Engineer)

|                  |          |
|------------------|----------|
| Rick Allison     | 10/28/16 |
| Cy Valanejad     | 10/28/16 |
| Gary Bachman     | 03/26/17 |
| Roger Camp       | 03/26/17 |
| Kenny Stephenson | 03/26/17 |
| Cindy Bullen     | 06/12/18 |
| Nancy Rice       | 06/12/18 |

**Tree Board**

Meets 2nd Tuesday at 12:00 noon  
(Staff - Community Service Director)

|                    |          |
|--------------------|----------|
| Glenn Goldschlager | 02/22/17 |
| Margie Humdy       | 03/11/17 |
| Sherry Beaird      | 02/14/18 |
| Lou Atkinson       | 01/22/19 |
| Sherrri Anderson   | 04/09/19 |
| Bob Davis          | 04/09/19 |
| Grace Sullivan     | 04/09/19 |

**Council Appointed/Approved  
Boards/Commissions/Authorities**

**Builders' Advisory Board**

3-year terms/Meets on call  
(Staff - Chief Building Official)

|                  |          |
|------------------|----------|
| Mike Castleberry | 05/23/17 |
| Todd Isaac       | 05/23/17 |
| Allen Clark      | 01/24/18 |
| Charlie Hartley  | 02/14/18 |
| Jim Campbell     | 05/08/18 |
| Tom Jordan       | 03/12/19 |
| Jim McWhirter    | 03/12/19 |

**Citizens' Advisory Committee on Housing  
& Community Development**

4-year terms/Meets on call  
(Staff - Grants Management Manager)

|                  |          |
|------------------|----------|
| Mike Anderson    | 08/12/17 |
| Espaniola Bowen  | 08/12/17 |
| John Hatfield    | 08/12/17 |
| Jessie Stone     | 08/12/17 |
| Tammy Pote       | 08/12/19 |
| Elaine Winterink | 08/12/19 |
| John Black       | 08/12/19 |

**Original Mile Reinvestment Committee**

Meets Monthly-third Thursday/No term limits  
(Staff – Comprehensive Planner)

Mayor - Matt Dukes  
Council - Daniel McClure  
Council - Rick Dawkins  
Valencia Howell  
Rella Johnson  
Sarah Lingenfelter  
Teresa Mortimer

**Miscellaneous Appointed/Approved  
Boards/Commissions/Authorities**

**Capital Improvement Program**

Council/Planning Commission/Traffic and Safety -  
Meets as needed – Terms on-going (Staff – City  
Manager)

Matt Dukes - Mayor  
Daniel McClure Jr. – Ward 1  
Pat Byrne – Ward 2  
Rick Dawkins – Ward 3  
Sean Reed – Ward 4  
Christine Allen – Ward 5  
Jeff Moore – Ward 6  
Gary Bachman – Traffic and Safety  
Floyd Wicker – Planning Commission



**Economic Development Advisory Board**

Council/Chamber appointed/approved  
3-Year terms/Meets Quarterly  
(Staff - Economic Development Director)

Council - Ed Miller 04/14/16  
Council - Vacant 04/14/17  
Mid-Del School Supt. 04/14/18  
Rose State College Pres. 04/14/18  
Mayor 04/14/18  
City Manager 04/14/18  
MWC Chamber - Pam Hall 04/14/18  
MWC Chamber Executive Director (non-voting,  
no term limit)

**Midwest City Memorial Hospital Authority**

**Trust Board of Grantors** – Council/Chamber  
appointed/approved - 4- year terms/Meets on call  
(Staff - City Manager)

W4 - Marcia Conner 04/28/18  
W6 - Nancy Rice 04/28/18  
Chamber - Pam Dimski 05/26/18  
W2 - Charles McDade 05/26/18  
Mayor – Sherry Beaird 04/28/20  
W1 - John Cauffiel 04/28/20  
W3 - Sheila Rose 04/28/20  
W5 - Joyce Jackson 04/28/20  
Chamber - Dara McGlamery 05/26/20

**Parkland Review Committee**

Boards/Mayor appointed/Meets on call  
(Staff - Community Development Director)

Builders A. B. - Todd Isaac 05/23/17  
P.C. - Floyd Wicker 08/09/17  
Mayor - Carolyn Burkes 04/09/19  
Tree B. - Grace Sullivan 03/26/19  
Parks & Rec. - Casey Hurt 03/26/20

**Trails Advisory Committee**

Boards/Commissions appointed/Meets on call  
(Staff - Assistant City Engineer)

Council – Sean Reed  
P.B. – John Manning  
S. C. – Daniel McClure Jr.  
P.C. – Floyd Wicker

**Renaissance Run Committee**

Comprised of various Residents and Employees –  
meets as needed (Staff – Parks and Recreation  
Manager)

**MWC Representatives on Outside  
Boards/Committees**

**Central Oklahoma Master Conservancy**

**District** - Council recommended - Cleveland  
County District Judge appointed - 4-year terms/1st  
Tuesday at 6:30 p.m.  
(Staff - City Manager)

Jim Bennett 08/11/16  
Kevin Anders 08/11/18  
William Janacek 08/11/18

**Metropolitan Library Commission**

Mayor appointed/Council approved  
(Staff – City Manager)

MWC Rep. Carolyn Leslie 07/14/18

**Police Community Advisory Board**

Committee appointed/approved - Meets as needed  
(Staff – Police Chief)

W1 – Russell Reed  
W2 – Sylvia Kirk  
W3 – Linda Tollison  
W4 – Sandy Hill  
W5 – Sara Banae  
W6 – Tamra Loch  
W6 – Lawrence (Ted) Nugent

**Tinker Restoration Advisory Committee**

Volunteer – RAB Committee/Meets semi-annually

Bill Janacek - Environmental Service Director on-  
going term

## ACCOUNT NUMBERS BY CLASSIFICATION

The Oklahoma Statutes, Title 11, Section 17-11, requires that all revenue and expenditures be classified separately by source. It further states that expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts: Personal Services, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers. The City of Midwest City and its public trusts utilize the following chart of accounts. This list, though not inclusive, reflects the accounts most commonly used.

| Number | Element           | Object                  |
|--------|-------------------|-------------------------|
| 10-01  | PERSONAL SERVICES | SALARY                  |
| 10-02  | PERSONAL SERVICES | WAGES                   |
| 10-03  | PERSONAL SERVICES | OVERTIME                |
| 10-04  | PERSONAL SERVICES | ADDITIONAL PAY          |
| 10-05  | PERSONAL SERVICES | COMMITTEE INCENTIVE PAY |
| 10-06  | PERSONAL SERVICES | EDUCATION INCENTIVE     |
| 10-07  | PERSONAL SERVICES | ALLOWANCES              |
| 10-08  | PERSONAL SERVICES | OVERTIME - OT1          |
| 10-09  | PERSONAL SERVICES | OVERTIME - OT2          |
| 10-10  | PERSONAL SERVICES | LONGEVITY               |
| 10-11  | PERSONAL SERVICES | SL BUYBACK - OVER BANK  |
| 10-12  | PERSONAL SERVICES | VACATION BUYBACK        |
| 10-13  | PERSONAL SERVICES | PDO BUYBACK             |
| 10-14  | PERSONAL SERVICES | SICK LEAVE INCENTIVE    |
| 10-15  | PERSONAL SERVICES | EMT-D                   |
| 10-16  | PERSONAL SERVICES | HAZ MAT PAY             |
| 10-17  | PERSONAL SERVICES | ADDITIONAL INCENTIVE    |
| 10-18  | PERSONAL SERVICES | SEPARATION PAY          |
| 10-19  | PERSONAL SERVICES | ON CALL                 |
| 10-20  | PERSONAL SERVICES | INSURANCE ADD PAY       |
| 15-01  | BENEFITS          | SOCIAL SECURITY         |
| 15-02  | BENEFITS          | RETIREMENT              |
| 15-03  | BENEFITS          | GROUP HEALTH INSURANCE  |
| 15-04  | BENEFITS          | WORKERS COMP INSURANCE  |
| 15-05  | BENEFITS          | SELF INS - UNEMPLOYMENT |
| 15-06  | BENEFITS          | TRAVEL & SCHOOL         |
| 15-07  | BENEFITS          | UNIFORMS                |

| Number | Element                | Object                   |
|--------|------------------------|--------------------------|
| 20-10  | MATERIALS AND SUPPLIES | LAB EXPENSES             |
| 20-27  | MATERIALS AND SUPPLIES | FOOD & BEVERAGE          |
| 20-30  | MATERIALS AND SUPPLIES | POSTAGE                  |
| 20-34  | MATERIALS AND SUPPLIES | MAINTENANCE OF EQUIPMENT |
| 20-35  | MATERIALS AND SUPPLIES | SMALL TOOLS & EQUIPMENT  |
| 20-41  | MATERIALS AND SUPPLIES | SUPPLIES                 |
| 20-46  | MATERIALS AND SUPPLIES | LUBRICANTS               |
| 20-49  | MATERIALS AND SUPPLIES | CHEMICALS                |
| 20-51  | MATERIALS AND SUPPLIES | OTHER EXPENSES           |
| 20-52  | MATERIALS AND SUPPLIES | FEEDING PRISONERS        |
| 20-63  | MATERIALS AND SUPPLIES | FLEET FUEL               |
| 20-64  | MATERIALS AND SUPPLIES | FLEET PARTS              |
| 20-65  | MATERIALS AND SUPPLIES | FLEET LABOR              |

|       |                            |                                  |
|-------|----------------------------|----------------------------------|
| 30-01 | OTHER SERVICES AND CHARGES | UTILITIES / COMMUNICATION        |
| 30-21 | OTHER SERVICES AND CHARGES | SURPLUS PROPERTY                 |
| 30-22 | OTHER SERVICES AND CHARGES | PWA REIMBURSEMENTS               |
| 30-23 | OTHER SERVICES AND CHARGES | UPKEEP OF REAL PROPERTY          |
| 30-40 | OTHER SERVICES AND CHARGES | CONTRACTUAL                      |
| 30-41 | OTHER SERVICES AND CHARGES | CONTRACT LABOR                   |
| 30-49 | OTHER SERVICES AND CHARGES | CREDIT CARD FEES                 |
| 30-51 | OTHER SERVICES AND CHARGES | OTHER EXPENSES                   |
| 30-54 | OTHER SERVICES AND CHARGES | VEHICLE ACCIDENT INSURANCE       |
| 30-72 | OTHER SERVICES AND CHARGES | MEMBERSHIP / SUBSCRIPTIONS       |
| 30-75 | OTHER SERVICES AND CHARGES | LEGAL PUBLICATIONS               |
| 30-81 | OTHER SERVICES AND CHARGES | ADVERTISING                      |
| 30-82 | OTHER SERVICES AND CHARGES | BONDS                            |
| 30-83 | OTHER SERVICES AND CHARGES | ELECTION EXPENSES                |
| 30-85 | OTHER SERVICES AND CHARGES | INSURANCE / FIRE-THEFT-LIABILITY |
| 30-86 | OTHER SERVICES AND CHARGES | ANNUAL AUDIT                     |

| Number | Element | Object |
|--------|---------|--------|
|--------|---------|--------|

|       |                |                                                             |
|-------|----------------|-------------------------------------------------------------|
| 40-01 | CAPITAL OUTLAY | VEHICLES AND HEAVY EQUIPMENT (LARGE ROLLING STOCK)          |
| 40-02 | CAPITAL OUTLAY | MACHINERY, FURNITURE, TOOLS & EQUIPMENT                     |
| 40-03 | CAPITAL OUTLAY | FITNESS EQUIPMENT                                           |
| 40-04 | CAPITAL OUTLAY | PARK IMPROVEMENTS                                           |
| 40-05 | CAPITAL OUTLAY | UTILITY IMPROVEMENTS (WATER, SEWER LINES)                   |
| 40-06 | CAPITAL OUTLAY | INFRASTRUCTURE (STREETS, BRIDGES)                           |
| 40-07 | CAPITAL OUTLAY | BUILDINGS                                                   |
| 40-09 | CAPITAL OUTLAY | LAND                                                        |
| 40-14 | CAPITAL OUTLAY | REMODEL/REFURBISH                                           |
| 40-15 | CAPITAL OUTLAY | IMPROVEMENTS OTHER THAN BUILDINGS (RETAINING WALLS, FENCES) |
| 40-17 | CAPITAL OUTLAY | EASEMENTS (R.O.W. ACQUISITION)                              |
| 40-49 | CAPITAL OUTLAY | COMPUTERS (HARDWARE)                                        |
| 40-50 | CAPITAL OUTLAY | SOFTWARE (MAJOR PURCHASE)                                   |

|       |              |                    |
|-------|--------------|--------------------|
| 71-01 | DEBT SERVICE | INTEREST ON BONDS  |
| 71-02 | DEBT SERVICE | INTEREST ON NOTES  |
| 72-02 | DEBT SERVICE | FISCAL AGENT FEES  |
| 73-01 | DEBT SERVICE | PRINCIPAL ON BONDS |
| 73-02 | DEBT SERVICE | PRINCIPAL ON NOTES |

|       |               |                |
|-------|---------------|----------------|
| 80-12 | TRANSFERS OUT | CAPITAL OUTLAY |
| 80-20 | TRANSFERS OUT | POLICE         |
| 80-25 | TRANSFERS OUT | JUVENILE       |
| 80-40 | TRANSFERS OUT | FIRE           |
| 80-43 | TRANSFERS OUT | GRANTS         |

**2016-2017 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2015 (1.3% COLA for Fiscal Year 2015/2016)**

| Grades    | Step 1                               | Step 2      | Step 3      | Step 4      | Step 5                                       | Step 6      | Step 7      | Step 8      | Step 9                 | Step 10     | Step 11     | Step 12     | Step 13     | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|--------------------------------------|-------------|-------------|-------------|----------------------------------------------|-------------|-------------|-------------|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Grade - A | \$10,8103                            | \$11,1238   | \$11,4464   | \$11,7784   | \$12,1199                                    | \$12,4714   | \$12,8331   | \$13,2053   | \$13,5802              | \$13,9823   | \$14,3878   | \$14,8050   | \$15,2343   | \$15,6761   | \$16,1307   | \$16,5985   | \$17,0799   |
| Bi-Weekly | \$864.03                             | \$889.91    | \$915.71    | \$942.27    | \$969.60                                     | \$997.71    | \$1,026.65  | \$1,056.42  | \$1,087.06             | \$1,118.58  | \$1,151.02  | \$1,184.40  | \$1,218.75  | \$1,254.09  | \$1,290.46  | \$1,327.88  | \$1,366.39  |
| Annual    | \$22,485.49                          | \$23,137.58 | \$23,808.56 | \$24,499.01 | \$25,209.48                                  | \$25,940.56 | \$26,692.84 | \$27,467.92 | \$28,263.47            | \$29,083.11 | \$29,926.52 | \$30,794.39 | \$31,687.42 | \$32,606.36 | \$33,551.94 | \$34,524.95 | \$35,526.17 |
|           | COMM. DEV - Janitor                  |             |             |             | PARK & REC - Janitor                         |             |             |             | WASTEWATER - Laborer I |             |             |             |             |             |             |             |             |
|           | FLEET SERVICES - Service Attendant I |             |             |             | PARK & REC - Sr. Center Bldg. Att/Van Driver |             |             |             | WATER - Laborer I      |             |             |             |             |             |             |             |             |

| Grades    | Step 1                          | Step 2      | Step 3      | Step 4      | Step 5               | Step 6      | Step 7      | Step 8      | Step 9                  | Step 10     | Step 11     | Step 12     | Step 13     | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|---------------------------------|-------------|-------------|-------------|----------------------|-------------|-------------|-------------|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Grade - B | \$11,7933                       | \$12,1353   | \$12,4873   | \$12,8494   | \$13,2220            | \$13,6055   | \$14,0000   | \$14,4068   | \$14,8238               | \$15,2537   | \$15,6960   | \$16,1512   | \$16,6196   | \$17,1016   | \$17,5976   | \$18,1078   | \$18,6330   |
| Bi-Weekly | \$943.47                        | \$970.83    | \$998.98    | \$1,027.95  | \$1,057.76           | \$1,088.44  | \$1,120.00  | \$1,152.40  | \$1,185.90              | \$1,220.29  | \$1,255.68  | \$1,292.10  | \$1,329.57  | \$1,368.13  | \$1,407.80  | \$1,448.63  | \$1,490.64  |
| Annual    | \$24,530.11                     | \$25,241.49 | \$25,973.48 | \$26,726.72 | \$27,501.79          | \$28,299.35 | \$29,120.03 | \$29,964.51 | \$30,833.48             | \$31,727.65 | \$32,647.75 | \$33,594.53 | \$34,568.78 | \$35,571.27 | \$36,602.83 | \$37,664.31 | \$38,756.58 |
|           | CITY CLERK - Billing Technician |             |             |             | GOLF - Laborer II    |             |             |             | WASTEWATER - Laborer II |             |             |             |             |             |             |             |             |
|           |                                 |             |             |             | SANITATION - Laborer |             |             |             | WATER - Laborer II      |             |             |             |             |             |             |             |             |

| Grades    | Step 1                          | Step 2      | Step 3      | Step 4      | Step 5                         | Step 6      | Step 7      | Step 8                           | Step 9      | Step 10     | Step 11                                | Step 12     | Step 13     | Step 14     | Step 15             | Step 16     | Step 17     |  |
|-----------|---------------------------------|-------------|-------------|-------------|--------------------------------|-------------|-------------|----------------------------------|-------------|-------------|----------------------------------------|-------------|-------------|-------------|---------------------|-------------|-------------|--|
| Grade - C | \$12,7783                       | \$13,1468   | \$13,5281   | \$13,9204   | \$14,3241                      | \$14,7395   | \$15,1669   | \$15,6068                        | \$16,0594   | \$16,5251   | \$17,0043                              | \$17,4974   | \$18,0049   | \$18,5270   | \$19,0643           | \$19,6172   | \$20,1861   |  |
| Bi-Weekly | \$1,022.10                      | \$1,051.75  | \$1,082.25  | \$1,113.63  | \$1,145.93                     | \$1,179.16  | \$1,213.35  | \$1,248.54                       | \$1,284.75  | \$1,322.01  | \$1,360.35                             | \$1,399.80  | \$1,440.39  | \$1,482.16  | \$1,525.14          | \$1,569.37  | \$1,614.88  |  |
| Annual    | \$26,574.72                     | \$27,345.40 | \$28,138.41 | \$28,954.42 | \$29,794.10                    | \$30,658.13 | \$31,547.22 | \$32,462.09                      | \$33,404.48 | \$34,372.19 | \$35,368.98                            | \$36,394.68 | \$37,450.13 | \$38,536.17 | \$39,653.72         | \$40,803.68 | \$41,986.99 |  |
|           | CITY CLERK - Meter Reader       |             |             |             | FLEET SERVICES - Records Clerk |             |             | SANITATION - Route Serviceperson |             |             | WASTEWATER - Laborer III               |             |             |             | WATER - Laborer III |             |             |  |
|           | DRAINAGE - Equipment Operator I |             |             |             | POLICE - Records Clerk         |             |             | STREET - Equipment Operator I    |             |             | WATER - Inventory Control Technician I |             |             |             |                     |             |             |  |

| Grades    | Step 1                                 | Step 2      | Step 3      | Step 4                                | Step 5      | Step 6      | Step 7                                    | Step 8      | Step 9      | Step 10                       | Step 11     | Step 12     | Step 13                    | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|----------------------------------------|-------------|-------------|---------------------------------------|-------------|-------------|-------------------------------------------|-------------|-------------|-------------------------------|-------------|-------------|----------------------------|-------------|-------------|-------------|-------------|
| Grade - D | \$13,7593                              | \$14,1583   | \$14,5689   | \$14,9914                             | \$15,4262   | \$15,8735   | \$16,3338                                 | \$16,8076   | \$17,2949   | \$17,7965                     | \$18,3126   | \$18,8437   | \$19,3901                  | \$19,9524   | \$20,5311   | \$21,1266   | \$21,7381   |
| Bi-Weekly | \$1,100.74                             | \$1,132.67  | \$1,166.51  | \$1,199.31                            | \$1,234.09  | \$1,269.88  | \$1,306.71                                | \$1,344.60  | \$1,383.60  | \$1,423.72                    | \$1,465.01  | \$1,507.49  | \$1,551.21                 | \$1,596.20  | \$1,642.49  | \$1,690.12  | \$1,739.13  |
| Annual    | \$28,619.34                            | \$29,449.30 | \$30,303.33 | \$31,182.13                           | \$32,086.40 | \$33,016.92 | \$33,974.41                               | \$34,959.66 | \$35,973.49 | \$37,016.72                   | \$38,090.21 | \$39,194.82 | \$40,331.47                | \$41,501.09 | \$42,704.82 | \$43,943.05 | \$45,217.40 |
|           | CITY CLERK - Clerk(Court)              |             |             | FINANCE - Accounting Technician       |             |             | FLEET SERVICES - Secretary II             |             |             | PWA - Secretary II            |             |             | WATER - Maintenance Tech I |             |             |             |             |
|           | CITY CLERK - Utilities Service Clerk I |             |             | FINANCE - Accounts Payable Technician |             |             | GOLF - Groundskeeper                      |             |             | WASTEWATER - Maintenance Tech |             |             | WATER - Operator I         |             |             |             |             |
|           | COMM. DEV. - Clerk                     |             |             | FINANCE - Accounts Receivable Clerk   |             |             | PARK & REC - Community Center Coordinator |             |             | WASTEWATER - Operator I       |             |             |                            |             |             |             |             |

| Grades    | Step 1                                   | Step 2      | Step 3      | Step 4      | Step 5                               | Step 6      | Step 7      | Step 8                            | Step 9      | Step 10     | Step 11                               | Step 12     | Step 13     | Step 14                       | Step 15     | Step 16     | Step 17     |  |  |  |
|-----------|------------------------------------------|-------------|-------------|-------------|--------------------------------------|-------------|-------------|-----------------------------------|-------------|-------------|---------------------------------------|-------------|-------------|-------------------------------|-------------|-------------|-------------|--|--|--|
| Grade - E | \$14,7423                                | \$15,1699   | \$15,6097   | \$16,0624   | \$16,5292                            | \$17,0075   | \$17,5008   | \$18,0083                         | \$18,5306   | \$19,0679   | \$19,6209                             | \$20,1899   | \$20,7754   | \$21,3779                     | \$21,9978   | \$22,6358   | \$23,2922   |  |  |  |
| Bi-Weekly | \$1,179.38                               | \$1,213.59  | \$1,248.78  | \$1,284.99  | \$1,322.26                           | \$1,360.60  | \$1,400.06  | \$1,440.66                        | \$1,482.44  | \$1,525.43  | \$1,569.67                            | \$1,615.19  | \$1,662.03  | \$1,710.23                    | \$1,759.83  | \$1,810.86  | \$1,863.38  |  |  |  |
| Annual    | \$30,683.95                              | \$31,553.21 | \$32,468.25 | \$33,409.83 | \$34,378.71                          | \$35,375.69 | \$36,401.60 | \$37,467.24                       | \$38,573.50 | \$39,719.26 | \$40,911.44                           | \$42,149.88 | \$43,421.83 | \$44,736.00                   | \$46,092.51 | \$47,492.42 | \$48,947.81 |  |  |  |
|           | CITY ATTORNEY - Administrative Secretary |             |             |             | Fleet - Technician I                 |             |             | Grants Mgmt - Secretary II        |             |             | POLICE - Property Room Clerk          |             |             | WASTEWATER - Lab Technician I |             |             |             |  |  |  |
|           | CITY CLERK - Utilities Service Clerk II  |             |             |             | FIRE - Administrative Secretary      |             |             | HR - Administrative Secretary     |             |             | POLICE - Secretary III/Fiscal Officer |             |             | WASTEWATER - Operator II      |             |             |             |  |  |  |
|           | CITY MANAGER - Administrative Secretary  |             |             |             | FIRE - Public Education Specialist   |             |             | NEIGHB SERV - Administrative Sec  |             |             | STREET - Equipment Operator II        |             |             | WATER - Lab Technician I      |             |             |             |  |  |  |
|           | COMM. DEV. - Administrative Secretary    |             |             |             | GOLF - Assistant Golf Superintendent |             |             | PARK & REC - Special Events & Rec |             |             | STREET - Inventory Control Technl     |             |             | WATER - Operator II           |             |             |             |  |  |  |
|           | DRAINAGE - Equipment Operator II         |             |             |             | GOLF - Mechanic                      |             |             | POLICE - Administrative Secretary |             |             | STREET - Irrigation Technician        |             |             |                               |             |             |             |  |  |  |

| Grades    | Step 1                                          | Step 2      | Step 3      | Step 4      | Step 5                            | Step 6      | Step 7      | Step 8                             | Step 9      | Step 10     | Step 11                        | Step 12     | Step 13     | Step 14                     | Step 15     | Step 16     | Step 17     |  |
|-----------|-------------------------------------------------|-------------|-------------|-------------|-----------------------------------|-------------|-------------|------------------------------------|-------------|-------------|--------------------------------|-------------|-------------|-----------------------------|-------------|-------------|-------------|--|
| Grade - F | \$15,7253                                       | \$16,1813   | \$16,6506   | \$17,1334   | \$17,6303                         | \$18,1416   | \$18,6677   | \$19,2089                          | \$19,7661   | \$20,3393   | \$20,9292                      | \$21,5361   | \$22,1607   | \$22,8033                   | \$23,4646   | \$24,1451   | \$24,8463   |  |
| Bi-Weekly | \$1,258.02                                      | \$1,294.50  | \$1,332.05  | \$1,370.67  | \$1,410.42                        | \$1,451.33  | \$1,493.41  | \$1,536.72                         | \$1,581.29  | \$1,627.15  | \$1,674.33                     | \$1,722.89  | \$1,772.85  | \$1,824.27                  | \$1,877.17  | \$1,931.61  | \$1,987.62  |  |
| Annual    | \$32,708.57                                     | \$33,657.12 | \$34,633.17 | \$35,637.53 | \$36,671.02                       | \$37,734.48 | \$38,828.79 | \$39,954.82                        | \$41,113.51 | \$42,305.80 | \$43,532.66                    | \$44,795.12 | \$46,094.18 | \$47,430.90                 | \$48,806.40 | \$50,221.79 | \$51,678.22 |  |
|           | CITY CLERK - Lead Clerk/Trainer (Court)         |             |             |             | NEIGHB SERV - Code Officer I      |             |             | SANITATION - Equipment Oper II     |             |             | WASTEWATER - Lab Technician II |             |             | WATER - Maintenance Tech II |             |             |             |  |
|           | CITY CLERK - Utilities Services Trainer         |             |             |             | NEIGHB SERV - Comm. Outreach Spec |             |             | STORMWATER - Equipment Oper II     |             |             | WASTEWATER - Maintenance Tech  |             |             | WATER - Operator III        |             |             |             |  |
|           | COMM. DEV - Maintenance Technician/Lead Janitor |             |             |             | POLICE - Jailor                   |             |             | STREET - Sign-Signal Tech/Eq. Oper |             |             | WASTEWATER - Operator III      |             |             |                             |             |             |             |  |
|           | DRAINAGE - Equipment Operator III               |             |             |             | POLICE - Animal Control Officer   |             |             | WASTEWATER - Crew Leader I         |             |             | WATER - Crew Leader I          |             |             |                             |             |             |             |  |
|           | FLEET SERVICES - Technician II                  |             |             |             |                                   |             |             | WASTEWATER - Equipment Oper II     |             |             | WATER - Lab Technician II      |             |             |                             |             |             |             |  |

**2016-2017 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2016 (1.3% COLA for Fiscal Year 2016/2017)**

| Grades    | Step 1                                                                                                                            | Step 2      | Step 3      | Step 4      | Step 5                                                                                          | Step 6      | Step 7      | Step 8      | Step 9                                                                                                                         | Step 10     | Step 11     | Step 12     | Step 13                                                                                                                    | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------------------------------------------------------------------------------------------|-------------|-------------|-------------|--------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|----------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Grade - G | \$16,7083                                                                                                                         | \$17,1928   | \$17,0914   | \$18,2044   | \$18,7324                                                                                       | \$19,2756   | \$19,8346   | \$20,4098   | \$21,0017                                                                                                                      | \$21,6107   | \$22,2376   | \$22,8823   | \$23,5459                                                                                                                  | \$24,2288   | \$24,9314   | \$26,6544   | \$26,3904   |
| Bi-Weekly | \$1,336.66                                                                                                                        | \$1,375.42  | \$1,415.31  | \$1,456.36  | \$1,498.59                                                                                      | \$1,542.05  | \$1,586.77  | \$1,632.78  | \$1,680.14                                                                                                                     | \$1,728.86  | \$1,779.00  | \$1,830.59  | \$1,883.67                                                                                                                 | \$1,938.30  | \$1,994.51  | \$2,052.35  | \$2,111.07  |
| Annual    | \$34,763.18                                                                                                                       | \$35,761.03 | \$36,798.09 | \$37,865.25 | \$38,963.33                                                                                     | \$40,093.26 | \$41,255.98 | \$42,452.40 | \$43,683.51                                                                                                                    | \$44,950.34 | \$46,253.90 | \$47,595.20 | \$48,975.52                                                                                                                | \$50,395.82 | \$51,857.29 | \$53,361.15 | \$54,908.63 |
|           | COMM. DEV - Engineering Technician<br>COMM. DEV - GIS Technician<br>FINANCE - Payroll Coordinator<br>FINANCE - Staff Accountant I |             |             |             | FLEET SERVICES - Technician II<br>HR - Human Resources Officer<br>NEIGHB SERV - Code Officer II |             |             |             | POLICE - Crimo Analyst/UCR Statistician<br>POLICE - Juvenile Probation Officer<br>NEIGHB SERV - Neighborhood Initiatives Coord |             |             |             | WASTEWATER - Crew Leader II<br>WASTEWATER - Maintenance Tech III<br>WATER - Crew Leader II<br>WATER - Maintenance Tech III |             |             |             |             |

| Grades    | Step 1                                                                          | Step 2      | Step 3      | Step 4      | Step 5                                                                                  | Step 6      | Step 7      | Step 8      | Step 9                                                            | Step 10     | Step 11     | Step 12     | Step 13                                                                      | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|---------------------------------------------------------------------------------|-------------|-------------|-------------|-----------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------------------------------------------------------------|-------------|-------------|-------------|------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Grade - H | \$17,8812                                                                       | \$18,2043   | \$18,7322   | \$19,2755   | \$19,8344                                                                               | \$20,4096   | \$21,0016   | \$21,6106   | \$22,2373                                                         | \$22,8822   | \$23,5457   | \$24,2286   | \$24,9312                                                                    | \$25,6642   | \$26,3982   | \$27,1637   | \$27,9515   |
| Bi-Weekly | \$1,415.30                                                                      | \$1,456.34  | \$1,498.58  | \$1,542.04  | \$1,586.76                                                                              | \$1,632.77  | \$1,680.12  | \$1,728.85  | \$1,778.98                                                        | \$1,830.57  | \$1,883.66  | \$1,938.28  | \$1,994.50                                                                   | \$2,052.34  | \$2,111.85  | \$2,173.10  | \$2,236.12  |
| Annual    | \$36,797.80                                                                     | \$37,864.94 | \$38,963.01 | \$40,092.95 | \$41,255.64                                                                             | \$42,452.05 | \$43,683.17 | \$44,949.97 | \$46,253.52                                                       | \$47,594.87 | \$48,975.12 | \$50,395.40 | \$51,856.87                                                                  | \$53,360.73 | \$54,908.19 | \$56,500.52 | \$58,139.04 |
|           | COMM. DEV - Building Housing Code Inspector<br>EOC - Communication Specialist I |             |             |             | PARK & REC - Senior Center Coordinator<br>PARK & REC - Travel Information Center Coord. |             |             |             | WASTEWATER - Operator IV<br>WASTEWATER - Industrial Waste Monitor |             |             |             | WATER - Operator IV<br>FIRE - Rookie Firefighter-H3<br>F Rookie-24-\$13,3802 |             |             |             |             |

| Grades    | Step 1                                                                                                             | Step 2      | Step 3      | Step 4      | Step 5                                                                | Step 6      | Step 7      | Step 8      | Step 9                                                                                    | Step 10     | Step 11     | Step 12     | Step 13                                                                                       | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|--------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-----------------------------------------------------------------------|-------------|-------------|-------------|-------------------------------------------------------------------------------------------|-------------|-------------|-------------|-----------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Grade - I | \$18,6742                                                                                                          | \$19,2158   | \$19,7731   | \$20,3485   | \$20,9365                                                             | \$21,5437   | \$22,1684   | \$22,8113   | \$23,4729                                                                                 | \$24,1536   | \$24,8540   | \$25,5748   | \$26,3165                                                                                     | \$27,0796   | \$27,8649   | \$28,6730   | \$29,5046   |
| Bi-Weekly | \$1,493.04                                                                                                         | \$1,537.26  | \$1,581.84  | \$1,627.72  | \$1,674.92                                                            | \$1,723.49  | \$1,773.48  | \$1,824.91  | \$1,877.83                                                                                | \$1,932.29  | \$1,988.32  | \$2,045.98  | \$2,105.32                                                                                    | \$2,166.37  | \$2,229.20  | \$2,293.84  | \$2,360.36  |
| Annual    | \$38,842.41                                                                                                        | \$39,968.85 | \$41,127.94 | \$42,320.65 | \$43,547.95                                                           | \$44,810.84 | \$46,110.36 | \$47,447.55 | \$48,823.54                                                                               | \$50,239.41 | \$51,696.30 | \$53,195.56 | \$54,738.22                                                                                   | \$56,325.63 | \$57,958.08 | \$59,639.89 | \$61,369.44 |
|           | COMM. DEV. - Associate Current Planner<br>FINANCE - Staff Accountant II<br>HR - Health Ben & Wellness Coord/HR Gen |             |             |             | IT - Computer Technician<br>PARK & REC - Aquatics & Sports Supervisor |             |             |             | POLICE - Technical Investigator<br>PWA - Office Manager<br>STORMWATER - Stormwater Techni |             |             |             | WASTEWATER - Environ Chemist<br>WASTEWATER - Maint Supv I<br>WASTEWATER - Sludge Supervisor I |             |             |             |             |

| Grades    | Step 1                                                                             | Step 2      | Step 3      | Step 4      | Step 5                                                                              | Step 6      | Step 7      | Step 8      | Step 9                                                              | Step 10     | Step 11     | Step 12     | Step 13                                                                                                         | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------------------------------------------------------------------------------|-------------|-------------|-------------|---------------------------------------------------------------------|-------------|-------------|-------------|-----------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Grade - J | \$19,6572                                                                          | \$20,2273   | \$20,8139   | \$21,4175   | \$22,0386                                                                           | \$22,6777   | \$23,3354   | \$24,0121   | \$24,7084                                                           | \$25,4250   | \$26,1623   | \$26,9210   | \$27,7017                                                                                                       | \$28,5051   | \$29,3317   | \$30,1823   | \$31,0576   |
| Bi-Weekly | \$1,572.58                                                                         | \$1,618.18  | \$1,665.11  | \$1,713.40  | \$1,763.09                                                                          | \$1,814.22  | \$1,868.83  | \$1,920.97  | \$1,976.67                                                          | \$2,034.00  | \$2,092.88  | \$2,153.68  | \$2,216.14                                                                                                      | \$2,280.41  | \$2,346.54  | \$2,414.59  | \$2,484.61  |
| Annual    | \$40,887.03                                                                        | \$42,072.76 | \$43,292.87 | \$44,548.35 | \$45,840.28                                                                         | \$47,169.82 | \$48,537.54 | \$49,945.14 | \$51,393.55                                                         | \$52,883.95 | \$54,417.58 | \$55,996.70 | \$57,619.58                                                                                                     | \$59,280.54 | \$61,009.97 | \$62,779.26 | \$64,599.85 |
|           | CITY CLERK - Meter Reader Coordinator<br>CITY MANAGER - Executive Asst to City Mgr |             |             |             | COMM. DEV - Asst. City Eng/Engineer in Trng<br>CVB - Convention and Tourism Manager |             |             |             | PARK & REC - Sp Evts & Market Mgr<br>FINANCE - Financial Accountant |             |             |             | POLICE - Admin Support Mgr<br>POLICE - Animal Welfare Supv<br>POLICE - Jail Manager<br>RISK MGMT - Safety Coord |             |             |             |             |

| Grades    | Step 1                                                                                                                       | Step 2      | Step 3      | Step 4      | Step 5                                                                                                                       | Step 6      | Step 7      | Step 8      | Step 9                                                                                                                   | Step 10     | Step 11     | Step 12     | Step 13                                                                                         | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|--------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Grade -K  | \$20,6402                                                                                                                    | \$21,2388   | \$21,8547   | \$22,4885   | \$23,1407                                                                                                                    | \$23,8117   | \$24,5023   | \$25,2128   | \$25,9440                                                                                                                | \$26,6964   | \$27,4706   | \$28,2672   | \$29,0870                                                                                       | \$29,9305   | \$30,7985   | \$31,6916   | \$32,6107   |
| Bi-Weekly | \$1,651.22                                                                                                                   | \$1,699.10  | \$1,748.38  | \$1,799.08  | \$1,851.25                                                                                                                   | \$1,904.94  | \$1,960.18  | \$2,017.03  | \$2,075.52                                                                                                               | \$2,135.71  | \$2,197.65  | \$2,261.38  | \$2,326.96                                                                                      | \$2,394.44  | \$2,463.85  | \$2,535.33  | \$2,608.86  |
| Annual    | \$42,931.64                                                                                                                  | \$44,178.67 | \$45,457.79 | \$46,776.08 | \$48,132.58                                                                                                                  | \$49,528.41 | \$50,964.73 | \$52,442.71 | \$53,963.55                                                                                                              | \$55,528.49 | \$57,138.82 | \$58,795.84 | \$60,500.92                                                                                     | \$62,255.45 | \$64,060.86 | \$65,918.63 | \$67,830.27 |
|           | COMM. DEV - Property Acquisition Specialist<br>COMM. DEV. - Chief Construction Inspector<br>FLEET SERVICES - Lead Technician |             |             |             | GRANTS MGMT - Housing Rehab Specialist<br>POLICE - Juvenile Court Compliance Coord<br>STREET - Facilities Project Supervisor |             |             |             | STREET - Park Project Supervisor<br>STREET - Project Supervisor<br>WASTEWATER - Maintenance Superv<br>WATER - Operator V |             |             |             | WASTEWATER - Operator V<br>WATER - Maintenance Supervisor II<br>NEIGH SERV - Lead Code Off/Trnr |             |             |             |             |

| Grades    | Step 1                                                                                                                                | Step 2      | Step 3      | Step 4      | Step 5                                                                                                                | Step 6      | Step 7      | Step 8      | Step 9                                                                                                                                                                        | Step 10     | Step 11     | Step 12     | Step 13                                                                                                                                 | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-----------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Grade - L | \$22,1147                                                                                                                             | \$22,7560   | \$23,4159   | \$24,0950   | \$24,7938                                                                                                             | \$25,5128   | \$26,2527   | \$27,0140   | \$27,7974                                                                                                                                                                     | \$28,6035   | \$29,4330   | \$30,2866   | \$31,1649                                                                                                                               | \$32,0687   | \$33,1507   | \$33,9566   | \$34,9403   |
| Bi-Weekly | \$1,769.18                                                                                                                            | \$1,820.48  | \$1,873.28  | \$1,927.60  | \$1,983.50                                                                                                            | \$2,041.02  | \$2,100.21  | \$2,161.12  | \$2,223.79                                                                                                                                                                    | \$2,288.28  | \$2,354.64  | \$2,422.93  | \$2,493.19                                                                                                                              | \$2,565.49  | \$2,652.05  | \$2,716.45  | \$2,795.23  |
| Annual    | \$45,998.57                                                                                                                           | \$47,332.53 | \$48,705.17 | \$50,117.62 | \$51,571.03                                                                                                           | \$53,066.69 | \$54,605.52 | \$56,189.07 | \$57,816.58                                                                                                                                                                   | \$59,495.30 | \$61,220.66 | \$62,996.06 | \$64,822.94                                                                                                                             | \$66,702.01 | \$68,653.37 | \$70,627.67 | \$72,675.88 |
|           | IT - Data Center Administrator<br>IT - Communications Coordinator<br>IT - Systems Administrator<br>EOC - Communications Specialist II |             |             |             | CITY CLERK - Office Manager<br>CITY CLERK - Court Clerk<br>GRANTS MGMT - Planning Assistant<br>COMM DEV - GIS Analyst |             |             |             | NEIGHB SERV - Neighborhoods in Action Coord<br>SANITATION - Commercial Route Coordinator<br>SANITATION - Residential Route Coordinator<br>WASTEWATER - Chief Operator/Trainer |             |             |             | WASTEWATER - Collection Foreman<br>WASTEWATER - Laboratory Supervisor<br>WATER - Chief Operator/Trainer<br>WATER - Distribution Foreman |             |             |             |             |

| Grades    | Step 1                         |
|-----------|--------------------------------|
| Grade PDR | 19,6688                        |
| Bi-Weekly | 1673.51                        |
| Annual    | 40911.13                       |
|           | Police - Rookie Police Officer |

**2016-2017 Salary Scale for All Midwest City Employees**  
 Effective July 1, 2015 (1.3% COLA for Fiscal Year 2016/2016)

**Grades**

|                  | Step 1                                     | Step 2           | Step 3                                 | Step 4                           | Step 5                                 | Step 6                                    | Step 7              | Step 8                                                      | Step 9                               | Step 10                            | Step 11                               | Step 12                  | Step 13          | Step 14          |
|------------------|--------------------------------------------|------------------|----------------------------------------|----------------------------------|----------------------------------------|-------------------------------------------|---------------------|-------------------------------------------------------------|--------------------------------------|------------------------------------|---------------------------------------|--------------------------|------------------|------------------|
| <b>Grade - M</b> | <b>\$25,6070</b>                           | <b>\$26,2467</b> | <b>\$27,0079</b>                       | <b>\$27,7911</b>                 | <b>\$28,5970</b>                       | <b>\$29,4264</b>                          | <b>\$30,2797</b>    | <b>\$31,1678</b>                                            | <b>\$32,0614</b>                     | <b>\$32,9912</b>                   | <b>\$33,9479</b>                      | <b>\$34,9324</b>         | <b>\$35,9455</b> | <b>\$36,9879</b> |
| Bi-Weekly        | 2040.56                                    | 2099.74          | 2160.63                                | 2223.29                          | 2287.76                                | 2354.11                                   | 2422.38             | 2492.63                                                     | 2564.91                              | 2639.30                            | 2715.84                               | 2794.59                  | 2875.64          | 2959.03          |
| Annual           | \$3054.59                                  | \$54,593.18      | \$56,176.38                            | \$57,805.50                      | \$59,401.85                            | \$61,206.83                               | \$62,991.82         | \$64,808.30                                                 | \$66,687.74                          | \$68,621.68                        | \$70,611.71                           | \$72,659.45              | \$74,766.58      | \$76,934.81      |
|                  | <b>Assistant Human Resources Director</b>  |                  |                                        |                                  | <b>Golf Superintendent</b>             |                                           |                     | <b>Police- Technical Investigations Laboratory Director</b> |                                      |                                    |                                       |                          |                  |                  |
|                  | <b>Assistant City Engineer</b>             |                  |                                        |                                  | <b>Engineering Project Manager</b>     |                                           |                     | <b>Risk Manager</b>                                         |                                      |                                    |                                       |                          |                  |                  |
| <b>Grade - N</b> | <b>\$27,5105</b>                           | <b>\$28,3083</b> | <b>\$29,1292</b>                       | <b>\$29,9740</b>                 | <b>\$30,8432</b>                       | <b>\$31,7377</b>                          | <b>\$32,6591</b>    | <b>\$33,6052</b>                                            | <b>\$34,5797</b>                     | <b>\$35,5825</b>                   | <b>\$36,6144</b>                      | <b>\$37,6762</b>         | <b>\$38,7680</b> | <b>\$39,8931</b> |
| Bi-Weekly        | \$2,200.84                                 | \$2,264.66       | \$2,330.34                             | \$2,397.92                       | \$2,467.46                             | \$2,539.01                                | \$2,612.65          | \$2,688.41                                                  | \$2,766.38                           | \$2,846.60                         | \$2,929.15                            | \$3,014.10               | \$3,101.51       | \$3,191.45       |
| Annual           | \$57,221.81                                | \$58,881.25      | \$60,508.00                            | \$62,345.80                      | \$64,153.91                            | \$66,014.39                               | \$67,928.70         | \$69,898.72                                                 | \$71,925.79                          | \$74,011.63                        | \$76,157.97                           | \$78,366.56              | \$80,639.10      | \$82,977.72      |
|                  | <b>Chief Bldg Official</b>                 |                  |                                        |                                  | <b>Park &amp; Recreation Manager</b>   |                                           |                     |                                                             |                                      |                                    |                                       |                          |                  |                  |
| <b>Grade - O</b> | <b>\$29,5145</b>                           | <b>\$30,3684</b> | <b>\$31,2511</b>                       | <b>\$32,1574</b>                 | <b>\$33,0900</b>                       | <b>\$34,0496</b>                          | <b>\$35,0370</b>    | <b>\$36,0531</b>                                            | <b>\$37,0986</b>                     | <b>\$38,1745</b>                   | <b>\$39,2816</b>                      | <b>\$40,4207</b>         | <b>\$41,5929</b> | <b>\$42,7981</b> |
| Bi-Weekly        | \$2,301.16                                 | \$2,429.47       | \$2,500.09                             | \$2,572.59                       | \$2,647.20                             | \$2,723.97                                | \$2,802.96          | \$2,884.25                                                  | \$2,967.89                           | \$3,053.98                         | \$3,142.52                            | \$3,233.66               | \$3,327.43       | \$3,423.93       |
| Annual           | \$81,390.09                                | \$63,186.18      | \$65,002.34                            | \$66,887.42                      | \$68,827.14                            | \$70,823.13                               | \$72,877.01         | \$74,980.44                                                 | \$77,165.16                          | \$79,402.95                        | \$81,705.64                           | \$84,075.10              | \$86,513.27      | \$89,022.16      |
|                  | <b>Current Planning Manager</b>            |                  |                                        | <b>Fire Administration Mgr</b>   |                                        | <b>Comprehensive Planner</b>              |                     | <b>Deputy Finance Dir</b>                                   |                                      | <b>GIS Coordinator</b>             |                                       | <b>Street Supervisor</b> |                  |                  |
| <b>Grade - P</b> | <b>\$31,6184</b>                           | <b>\$32,4325</b> | <b>\$33,3730</b>                       | <b>\$34,3408</b>                 | <b>\$35,3367</b>                       | <b>\$36,3615</b>                          | <b>\$37,4178</b>    | <b>\$38,5010</b>                                            | <b>\$39,6176</b>                     | <b>\$40,7665</b>                   | <b>\$41,9487</b>                      | <b>\$43,1662</b>         | <b>\$44,4206</b> | <b>\$45,7051</b> |
| Bi-Weekly        | \$2,521.48                                 | \$2,594.60       | \$2,669.84                             | \$2,747.27                       | \$2,826.94                             | \$2,908.92                                | \$2,993.40          | \$3,080.08                                                  | \$3,169.41                           | \$3,261.32                         | \$3,355.90                            | \$3,453.22               | \$3,550.93       | \$3,650.41       |
| Annual           | \$65,558.36                                | \$67,459.56      | \$69,415.89                            | \$71,428.95                      | \$73,500.39                            | \$75,631.90                               | \$77,828.38         | \$80,082.15                                                 | \$82,404.54                          | \$84,794.27                        | \$87,253.30                           | \$89,783.65              | \$92,324.13      | \$95,066.60      |
|                  | <b>Fleet Services/Transportation Mgr</b>   |                  |                                        | <b>IT- Assistant IT Director</b> |                                        | <b>Water &amp; Wastewater Supervisors</b> |                     |                                                             | <b>Sanitation/Stormwater Manager</b> |                                    |                                       |                          |                  |                  |
| <b>Grade - Q</b> | <b>\$34,5242</b>                           | <b>\$35,5254</b> | <b>\$36,5556</b>                       | <b>\$37,6157</b>                 | <b>\$38,7056</b>                       | <b>\$39,8290</b>                          | <b>\$40,9841</b>    | <b>\$42,1726</b>                                            | <b>\$43,3956</b>                     | <b>\$44,6541</b>                   | <b>\$45,9491</b>                      | <b>\$47,2816</b>         | <b>\$48,6528</b> | <b>\$50,0637</b> |
| Bi-Weekly        | \$2,761.93                                 | \$2,842.03       | \$2,924.45                             | \$3,009.26                       | \$3,096.53                             | \$3,186.32                                | \$3,278.73          | \$3,373.81                                                  | \$3,471.65                           | \$3,572.33                         | \$3,675.93                            | \$3,782.53               | \$3,892.22       | \$4,005.10       |
| Annual           | \$71,830.25                                | \$73,892.74      | \$76,035.63                            | \$78,240.67                      | \$80,509.65                            | \$82,844.42                               | \$85,246.92         | \$87,719.00                                                 | \$90,262.93                          | \$92,880.55                        | \$95,574.09                           | \$98,345.73              | \$101,197.76     | \$104,132.50     |
|                  | <b>Emergency Operations Director</b>       |                  |                                        | <b>Golf Director</b>             |                                        | <b>Grants Manager</b>                     |                     |                                                             | <b>Municipal Prosecutor</b>          |                                    |                                       |                          |                  |                  |
| <b>Grade - R</b> | <b>\$38,5316</b>                           | <b>\$39,6490</b> | <b>\$40,7988</b>                       | <b>\$41,9820</b>                 | <b>\$43,1995</b>                       | <b>\$44,4523</b>                          | <b>\$45,7414</b>    | <b>\$47,0679</b>                                            | <b>\$48,4329</b>                     | <b>\$49,8374</b>                   | <b>\$51,2827</b>                      | <b>\$52,7699</b>         | <b>\$54,3002</b> | <b>\$55,8749</b> |
| Bi-Weekly        | \$3,062.53                                 | \$3,171.92       | \$3,263.91                             | \$3,358.56                       | \$3,455.96                             | \$3,556.18                                | \$3,659.31          | \$3,765.43                                                  | \$3,874.63                           | \$3,986.99                         | \$4,102.62                            | \$4,221.59               | \$4,344.02       | \$4,469.99       |
| Annual           | \$80,145.74                                | \$82,469.97      | \$84,861.59                            | \$87,322.58                      | \$89,854.94                            | \$92,460.73                               | \$95,142.10         | \$97,901.21                                                 | \$100,740.35                         | \$103,661.82                       | \$106,668.01                          | \$109,761.39             | \$112,944.46     | \$116,219.65     |
|                  | <b>Assistant Police Chief</b>              |                  | <b>City Attorney</b>                   | <b>City Clerk</b>                | <b>City Engineer</b>                   | <b>Director of Economic Development</b>   |                     |                                                             | <b>Human Resources Director</b>      |                                    | <b>Neighborhood Services Director</b> |                          |                  |                  |
| <b>Grade - S</b> | <b>\$42,5396</b>                           | <b>\$43,7732</b> | <b>\$45,0426</b>                       | <b>\$46,3489</b>                 | <b>\$47,6930</b>                       | <b>\$49,0761</b>                          | <b>\$50,4993</b>    | <b>\$51,9638</b>                                            | <b>\$53,4707</b>                     | <b>\$55,0214</b>                   | <b>\$56,6170</b>                      | <b>\$58,2589</b>         | <b>\$59,9484</b> | <b>\$61,6869</b> |
| Bi-Weekly        | \$3,403.17                                 | \$3,501.80       | \$3,603.41                             | \$3,707.91                       | \$3,815.44                             | \$3,926.09                                | \$4,039.94          | \$4,157.10                                                  | \$4,277.66                           | \$4,401.71                         | \$4,529.36                            | \$4,660.71               | \$4,795.87       | \$4,934.95       |
| Annual           | \$88,482.29                                | \$91,048.28      | \$93,688.68                            | \$96,405.65                      | \$99,201.42                            | \$102,078.25                              | \$105,030.52        | \$108,064.63                                                | \$111,219.09                         | \$114,444.45                       | \$117,763.34                          | \$121,178.48             | \$124,692.65     | \$128,308.73     |
|                  | <b>Community Development Director</b>      |                  | <b>Environmental Services Director</b> |                                  | <b>Fire Chief</b>                      |                                           | <b>Police Chief</b> |                                                             |                                      | <b>Community Services Director</b> |                                       |                          |                  |                  |
|                  | <b>Community Services Director</b>         |                  | <b>Finance Director</b>                |                                  | <b>Information Technology Director</b> |                                           |                     |                                                             |                                      |                                    |                                       |                          |                  |                  |
| <b>Grade - T</b> | <b>\$46,6470</b>                           | <b>\$47,8969</b> | <b>\$49,2059</b>                       | <b>\$50,5712</b>                 | <b>\$52,0039</b>                       | <b>\$53,4993</b>                          | <b>\$55,0599</b>    | <b>\$56,6890</b>                                            | <b>\$58,3879</b>                     | <b>\$60,1570</b>                   | <b>\$61,9966</b>                      | <b>\$63,9072</b>         | <b>\$65,8984</b> | <b>\$67,9701</b> |
| Bi-Weekly        | \$3,723.76                                 | \$3,831.75       | \$3,942.87                             | \$4,057.21                       | \$4,174.87                             | \$4,295.94                                | \$4,420.53          | \$4,548.72                                                  | \$4,680.64                           | \$4,816.37                         | \$4,955.05                            | \$5,099.77               | \$5,247.67       | \$5,399.85       |
| Annual           | \$96,817.78                                | \$99,625.50      | \$102,514.64                           | \$105,487.56                     | \$108,546.71                           | \$111,694.56                              | \$114,933.70        | \$118,265.77                                                | \$121,696.51                         | \$125,225.72                       | \$128,857.26                          | \$132,594.12             | \$136,439.34     | \$140,396.10     |
|                  | <b>Asst. City Manager - Administration</b> |                  |                                        |                                  |                                        |                                           |                     |                                                             |                                      |                                    |                                       |                          |                  |                  |
| <b>Grade - U</b> | <b>\$50,6545</b>                           | <b>\$52,0206</b> | <b>\$53,4291</b>                       | <b>\$54,8815</b>                 | <b>\$56,3788</b>                       | <b>\$57,9225</b>                          | <b>\$59,5139</b>    | <b>\$61,1543</b>                                            | <b>\$62,8452</b>                     | <b>\$64,5880</b>                   | <b>\$66,3842</b>                      | <b>\$68,2346</b>         | <b>\$70,1403</b> | <b>\$72,1033</b> |
| Bi-Weekly        | \$4,044.38                                 | \$4,161.64       | \$4,282.33                             | \$4,405.52                       | \$4,531.31                             | \$4,660.80                                | \$4,794.11          | \$4,931.34                                                  | \$5,072.61                           | \$5,218.04                         | \$5,367.70                            | \$5,520.64               | \$5,676.96       | \$5,836.75       |
| Annual           | \$105,153.28                               | \$108,292.73     | \$111,340.60                           | \$114,569.48                     | \$117,892.00                           | \$121,310.86                              | \$124,828.88        | \$128,448.91                                                | \$132,173.93                         | \$136,006.88                       | \$139,952.23                          | \$144,009.76             | \$148,186.05     | \$152,483.45     |
|                  | <b>Assistant City Manager - Operations</b> |                  |                                        |                                  |                                        |                                           |                     |                                                             |                                      |                                    |                                       |                          |                  |                  |

2016-2017 FIRE PAY SCALE EFFECTIVE JULY 1, 2015

|                                         | STEP 1         | STEP 2         | STEP 3         | STEP 4         | STEP 5         |
|-----------------------------------------|----------------|----------------|----------------|----------------|----------------|
| <b>FIREFIGHTER</b>                      | <b>13.4718</b> | <b>14.4351</b> | <b>15.3854</b> | <b>16.3430</b> | <b>16.6696</b> |
|                                         | 1508.84        | 1616.73        | 1723.16        | 1830.41        | 1866.99        |
|                                         | 39229.84       | 42034.93       | 44802.21       | 47590.70       | 48541.82       |
| <b>SR. FIREFIGHTER</b>                  | <b>17.6272</b> | <b>18.5812</b> | <b>19.5348</b> | <b>20.4888</b> | <b>21.5787</b> |
|                                         | 1974.24        | 2081.09        | 2187.90        | 2294.75        | 2416.82        |
|                                         | 51330.31       | 54108.35       | 56885.46       | 59663.50       | 62837.30       |
| <b>SERGEANT</b><br>(APPARATUS OPER.)    | <b>22.1152</b> | <b>22.7349</b> | <b>23.3545</b> | <b>24.4318</b> |                |
|                                         | 2476.90        | 2546.30        | 2615.71        | 2736.36        |                |
|                                         | 64399.44       | 66203.91       | 68008.37       | 71145.27       |                |
| <b>LIEUTENANT</b>                       | <b>24.9430</b> | <b>25.4652</b> | <b>25.9977</b> | <b>26.5419</b> |                |
|                                         | 2793.61        | 2852.10        | 2911.74        | 2972.69        |                |
|                                         | 72633.92       | 74154.55       | 75705.32       | 77289.91       |                |
| <b>CAPTAIN</b><br>(COMPANY OFFICER)     | <b>26.8164</b> | <b>27.3777</b> | <b>27.9507</b> | <b>28.5358</b> |                |
|                                         | 3003.44        | 3066.30        | 3130.48        | 3196.01        |                |
|                                         | 78089.44       | 79723.85       | 81392.39       | 83096.30       |                |
| <b>MAJOR</b>                            | <b>29.1332</b> | <b>29.7430</b> | <b>30.3659</b> | <b>31.0016</b> |                |
|                                         | 3262.92        | 3331.22        | 3400.98        | 3472.18        |                |
|                                         | 84835.87       | 86611.74       | 88425.43       | 90276.63       |                |
| <b>TRAINING MAJOR</b>                   | <b>29.1332</b> | <b>29.7430</b> | <b>30.3659</b> | <b>31.0016</b> | <b>31.6507</b> |
| <b>RIDE-OUT MAJOR</b>                   | <b>3262.92</b> | <b>3331.22</b> | <b>3400.98</b> | <b>3472.18</b> | <b>3544.88</b> |
|                                         | 84835.87       | 86611.74       | 88425.43       | 90276.63       | 92166.89       |
| <b>SHIFT COMMANDER</b><br>(ASST. CHIEF) | <b>31.6507</b> | <b>32.3135</b> | <b>32.9903</b> |                |                |
|                                         | 3544.88        | 3619.11        | 3694.91        |                |                |
|                                         | 92166.89       | 94096.81       | 96067.64       |                |                |
| <b>FIRE MARSHAL</b>                     | <b>42.7974</b> | <b>44.0821</b> | <b>44.6099</b> |                |                |
|                                         | 3423.79        | 3526.57        | 3568.79        |                |                |
|                                         | 89018.57       | 91690.82       | 92788.63       |                |                |
| <b>FIRE PREVENTION OFFICER</b>          | <b>34.1557</b> | <b>35.0367</b> | <b>35.8377</b> | <b>36.6386</b> | <b>38.2467</b> |
|                                         | 2732.45        | 2802.94        | 2867.01        | 2931.08        | 3059.74        |
|                                         | 71043.79       | 72876.32       | 74542.36       | 76208.18       | 79553.22       |



**2016-17 MIDWEST CITY POLICE PAY PLAN  
EFFECTIVE JULY 01, 2016  
COLA .5%**

|                   | <b>A</b>    | <b>B</b>    | <b>C</b>    | <b>D</b>    | <b>E</b>    | <b>F</b>    | <b>G</b>    | <b>H</b>    | <b>I</b>    | <b>J</b>    | <b>K</b>    |
|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                   | <b>1</b>    | <b>2</b>    | <b>3</b>    | <b>4</b>    | <b>5</b>    | <b>6</b>    | <b>7</b>    | <b>8</b>    | <b>9</b>    | <b>10</b>   | <b>11</b>   |
| <b>OFFICER</b>    |             |             |             |             |             |             |             |             |             |             |             |
| Yearly            | \$45,661.00 | \$47,030.92 | \$48,441.90 | \$49,895.08 | \$51,392.07 | \$52,933.80 |             |             |             |             |             |
| Payday            | \$1,756.19  | \$1,808.88  | \$1,863.15  | \$1,919.04  | \$1,976.62  | \$2,035.92  |             |             |             |             |             |
| Hourly            | \$21.9524   | \$22.6110   | \$23.2894   | \$23.9880   | \$24.7077   | \$25.4489   |             |             |             |             |             |
| <b>SERGEANT</b>   |             |             |             |             |             |             |             |             |             |             |             |
| Yearly            | \$53,552.58 | \$55,105.61 | \$56,675.94 | \$58,291.25 | \$59,952.68 | \$61,661.16 | \$63,418.54 | \$64,963.98 | \$67,085.03 | \$68,996.93 | \$70,963.25 |
| Payday            | \$2,059.71  | \$2,119.45  | \$2,179.84  | \$2,241.97  | \$2,305.87  | \$2,371.58  | \$2,439.17  | \$2,498.61  | \$2,580.19  | \$2,653.73  | \$2,729.36  |
| Hourly            | \$25.7464   | \$26.4931   | \$27.2480   | \$28.0246   | \$28.8234   | \$29.6448   | \$30.4897   | \$31.2327   | \$32.2524   | \$33.1716   | \$34.1169   |
| <b>LIEUTENANT</b> |             |             |             |             |             |             |             |             |             |             |             |
| Yearly            | \$74,511.43 | \$76,560.55 | \$78,665.93 | \$80,829.21 |             |             |             |             |             |             |             |
| Payday            | \$2,865.82  | \$2,944.64  | \$3,025.61  | \$3,108.82  |             |             |             |             |             |             |             |
| Hourly            | \$35.8228   | \$36.8080   | \$37.8202   | \$38.8602   |             |             |             |             |             |             |             |
| <b>CAPTAIN</b>    |             |             |             |             |             |             |             |             |             |             |             |
| Yearly            | \$84,062.36 | \$86,374.16 | \$88,749.38 | \$91,190.09 |             |             |             |             |             |             |             |
| Payday            | \$3,233.17  | \$3,322.08  | \$3,413.44  | \$3,507.31  |             |             |             |             |             |             |             |
| Hourly            | \$40.4146   | \$41.5260   | \$42.6680   | \$43.8414   |             |             |             |             |             |             |             |
| <b>MAJOR</b>      |             |             |             |             |             |             |             |             |             |             |             |
| Yearly            | \$91,855.68 | \$94,152.03 | \$96,505.80 |             |             |             |             |             |             |             |             |
| Payday            | \$3,532.91  | \$3,621.23  | \$3,711.76  |             |             |             |             |             |             |             |             |
| Hourly            | \$44.1614   | \$45.2654   | \$46.3970   |             |             |             |             |             |             |             |             |

## **GLOSSARY OF TERMS**

Account Numbers - An expenditure category, such as salaries, supplies, or professional services.

Appropriation - Authorization granted by the Council to make expenditures and to incur obligations for specific purposes.

Base Budget - An estimate of funding required to carry on existing programs at the current level of services.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Bonds are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget (Operating) - A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Capital Improvement Program - A proposed plan for financing long-term work projects that lead to the physical development of the City.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department - Identifies the highest level in the formal City organization in which a specific activity is carried out.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Midwest City operates its water, sewer, sanitation and golf courses as enterprise funds.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

## **GLOSSARY (Continued)**

Expenditure - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

General Fund - The General Fund is used to account for all revenues and expenditures not accounted for in some special fund. Expenditures from this fund are authorized in the operating budget.

Goals - Broad, general statements of each division's or section's desired social or organizational outcomes.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

Inter Service Fund - A fund established to finance and account for services and commodities furnished by one department to other departments on a cost reimbursement basis.

Objectives - Specific statements of desired ends which can be measured.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economic method.

# General Funds

# City of Midwest City, Oklahoma

## General

### Index

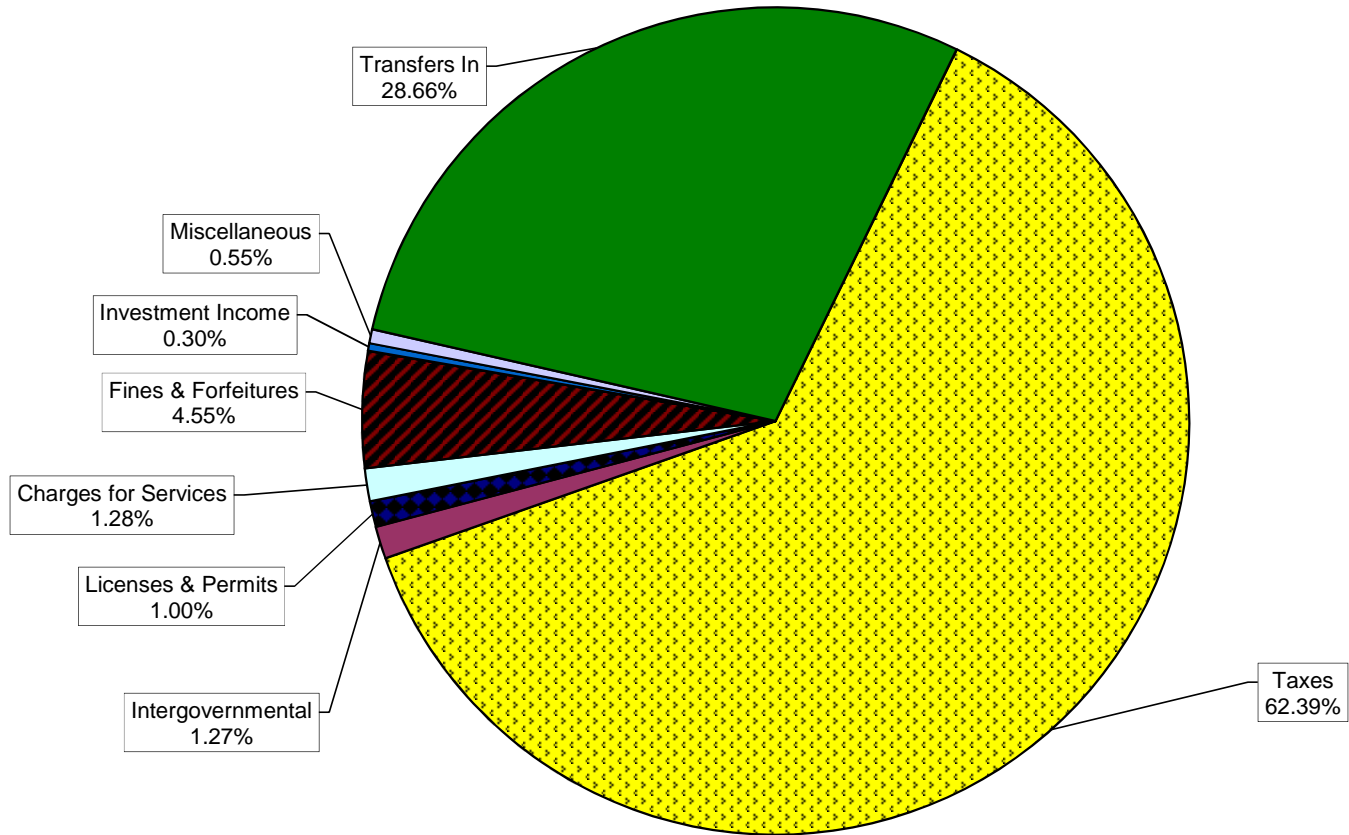
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 010                                  | Budget Summary                           | 33                     |
| 010                                  | Budget Charts                            | 34                     |
| 010                                  | Revenue Projections                      | 36                     |
| 010                                  | Expenditure Category Summary             | 38                     |
|                                      | <b>Departmental Budgets:</b>             |                        |
| 01                                   | City Manager                             | 39                     |
| 02                                   | City Clerk                               | 41                     |
| 03                                   | Human Resources                          | 43                     |
| 04                                   | City Attorney                            | 45                     |
| 05                                   | Community Development                    | 47                     |
| 06                                   | Park & Recreation                        | 52                     |
| 08                                   | Finance                                  | 55                     |
| 09                                   | Street/Parks                             | 58                     |
| 10                                   | Animal Welfare                           | 61                     |
| 12                                   | Municipal Court                          | 64                     |
| 14                                   | General Government                       | 66                     |
| 15                                   | Neighborhood Services                    | 68                     |
| 16                                   | Information Technology                   | 73                     |
| 18                                   | Emergency Management                     | 75                     |
| 19                                   | Swimming Pools                           | 78                     |
| 00                                   | Transfers Out                            | 80                     |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

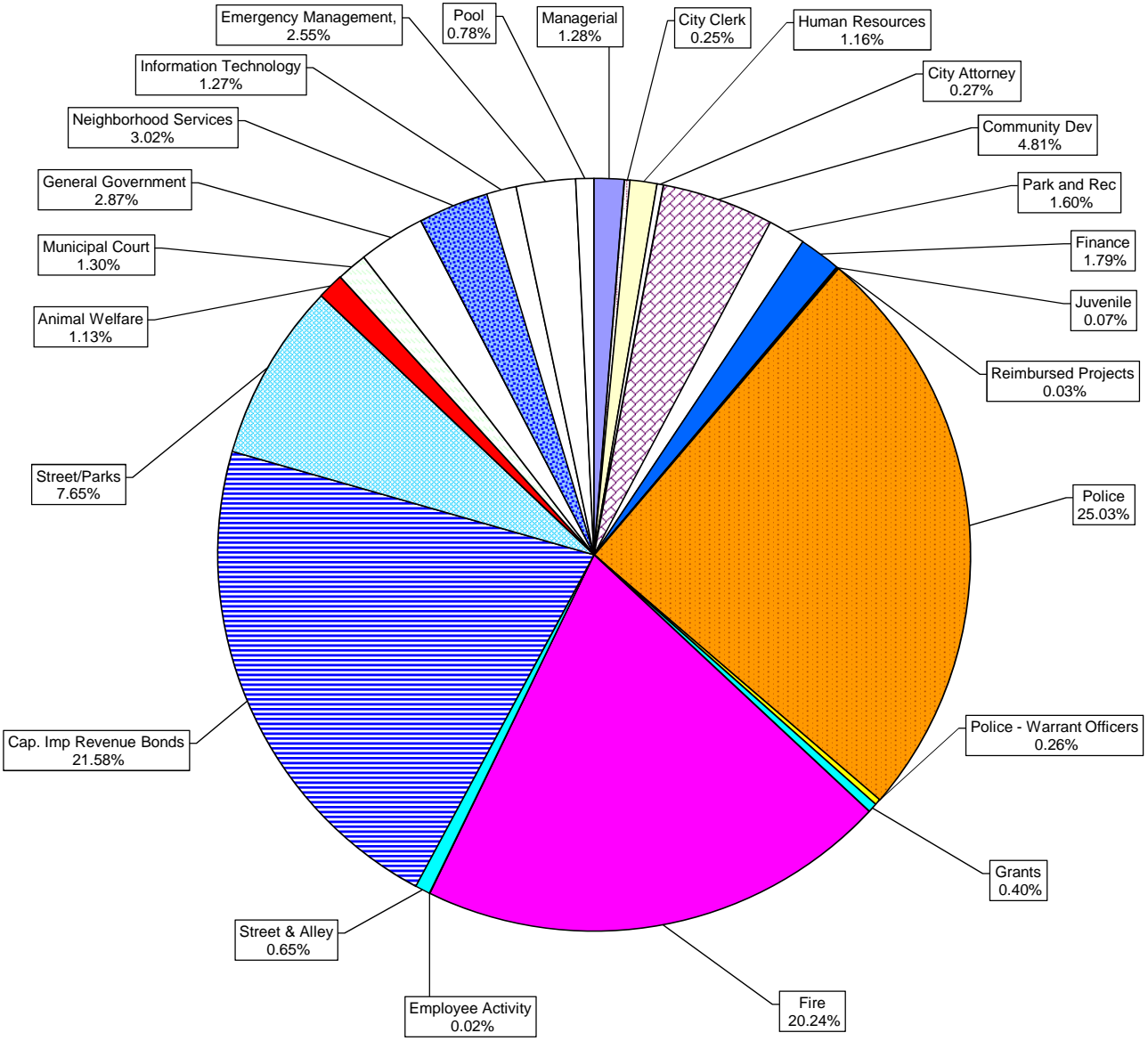
**GENERAL FUND BUDGET SUMMARY - FISCAL YEAR 2016-2017**

|                                | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>ADOPTED BUDGET<br/>FY 15-16</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 15-16</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 15-16</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 16-17</b> |
|--------------------------------|-------------------------------------------|-----------------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>      |                                           |                                                     |                                                        |                                                    |                                           |
| Taxes                          | 22,995,750                                | 23,408,281                                          | 23,729,398                                             | 23,474,361                                         | 23,550,854                                |
| Intergovernmental              | 459,334                                   | 439,424                                             | 439,424                                                | 472,290                                            | 478,099                                   |
| Licenses & Permits             | 246,056                                   | 242,435                                             | 242,435                                                | 329,699                                            | 379,123                                   |
| Charges for Services           | 458,397                                   | 489,167                                             | 489,167                                                | 492,605                                            | 484,601                                   |
| Fines & Forfeitures            | 1,635,488                                 | 1,628,507                                           | 1,789,526                                              | 1,786,841                                          | 1,715,796                                 |
| Investment Income              | 123,724                                   | 125,154                                             | 125,154                                                | 110,836                                            | 111,716                                   |
| Miscellaneous                  | 259,635                                   | 211,501                                             | 211,501                                                | 304,770                                            | 207,192                                   |
| Transfers In                   | 10,732,703                                | 10,875,063                                          | 10,875,063                                             | 10,784,822                                         | 10,817,890                                |
| <b>TOTAL REVENUE</b>           | <b>36,911,087</b>                         | <b>37,419,532</b>                                   | <b>37,901,668</b>                                      | <b>37,756,224</b>                                  | <b>37,745,271</b>                         |
| Use / (Gain) of Fund Balance   | (534,429)                                 | 424,453                                             | 122,812                                                | (131,695)                                          | 677,627                                   |
| <b>TOTAL RESOURCES</b>         | <b>36,376,658</b>                         | <b>37,843,985</b>                                   | <b>38,024,480</b>                                      | <b>37,624,529</b>                                  | <b>38,422,898</b>                         |
| <b>PROPOSED EXPENDITURES:</b>  |                                           |                                                     |                                                        |                                                    |                                           |
| Managerial                     | 446,581                                   | 478,636                                             | 481,492                                                | 470,823                                            | 493,393                                   |
| City Clerk                     | 106,528                                   | 114,264                                             | 122,556                                                | 122,071                                            | 94,319                                    |
| Human Resources                | 342,862                                   | 382,635                                             | 382,965                                                | 370,942                                            | 444,401                                   |
| City Attorney                  | 97,977                                    | 102,684                                             | 102,684                                                | 101,940                                            | 103,468                                   |
| Community Development          | 1,511,875                                 | 1,766,728                                           | 1,772,758                                              | 1,722,032                                          | 1,846,588                                 |
| Park and Recreation            | 542,003                                   | 625,523                                             | 625,743                                                | 613,871                                            | 616,313                                   |
| Finance                        | 617,585                                   | 661,645                                             | 683,117                                                | 680,824                                            | 689,144                                   |
| Street/Parks                   | 2,852,985                                 | 2,997,976                                           | 3,015,780                                              | 2,779,624                                          | 2,940,103                                 |
| Animal Welfare                 | 393,059                                   | 440,907                                             | 449,102                                                | 414,695                                            | 434,982                                   |
| Municipal Court                | 431,964                                   | 467,827                                             | 480,763                                                | 478,272                                            | 499,746                                   |
| General Government             | 997,874                                   | 1,144,851                                           | 1,204,569                                              | 1,103,032                                          | 1,101,390                                 |
| Neighborhood Services          | 996,338                                   | 1,149,769                                           | 1,151,957                                              | 1,126,395                                          | 1,160,736                                 |
| Information Technology         | 407,595                                   | 470,480                                             | 485,352                                                | 436,544                                            | 489,421                                   |
| Emergency Management           | 894,969                                   | 954,231                                             | 954,903                                                | 913,035                                            | 977,934                                   |
| Swimming Pools                 | 258,136                                   | 274,156                                             | 299,066                                                | 297,612                                            | 297,997                                   |
| (Transfers Out:)               |                                           |                                                     |                                                        |                                                    |                                           |
| Police                         | 9,368,418                                 | 9,486,671                                           | 9,486,671                                              | 9,634,062                                          | 9,618,972                                 |
| Police - Warrant Officers      | 98,572                                    | 98,572                                              | 98,572                                                 | 98,572                                             | 98,572                                    |
| Fire                           | 7,574,699                                 | 7,670,310                                           | 7,670,310                                              | 7,789,482                                          | 7,777,281                                 |
| Grants                         | 140,059                                   | 144,089                                             | 144,089                                                | 147,853                                            | 155,290                                   |
| Reimbursed Projects            | -                                         | -                                                   | -                                                      | -                                                  | 10,000                                    |
| Street And Alley               | -                                         | -                                                   | -                                                      | -                                                  | 250,000                                   |
| Cap Imp Revenue Bonds          | 8,237,446                                 | 8,379,531                                           | 8,379,531                                              | 8,290,348                                          | 8,290,348                                 |
| Employee Activity              | 7,500                                     | 7,500                                               | 7,500                                                  | 7,500                                              | 7,500                                     |
| Juvenile                       | 25,000                                    | 25,000                                              | 25,000                                                 | 25,000                                             | 25,000                                    |
| CVB-Economic Development       | 10,000                                    | -                                                   | -                                                      | -                                                  | -                                         |
| Gen Govt Sls Tax               | 16,631                                    | -                                                   | -                                                      | -                                                  | -                                         |
| <b>TOTAL EXPENDITURES</b>      | <b>36,376,658</b>                         | <b>37,843,985</b>                                   | <b>38,024,480</b>                                      | <b>37,624,529</b>                                  | <b>38,422,898</b>                         |
| <b>RESERVE OF FUND BALANCE</b> |                                           |                                                     |                                                        |                                                    | <b>1,218,994</b>                          |

**ESTIMATED REVENUES GENERAL FUND**  
**FY 2016-2017**  
**Total \$37,745,271**



**ESTIMATED EXPENDITURES GENERAL FUND  
FY 2016-2017  
Total \$38,422,898**





### General Fund Revenue Projections FY 2016-2017

| Description                         | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL BUDGET     | ESTIMATED ACTUAL  | BUDGET PROJECTION |
|-------------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                     |                    | 2012-2013         | 2013-2014         | 2014-2015         | 2015-2016         | 2015-2016         | 2016-2017         |
| SALES TAX                           | 010-0000-313-10-01 | 19,463,862        | 20,193,984        | 19,609,240        | 19,947,473        | 19,735,175        | 19,735,175        |
| USE TAX                             | 010-0000-313-10-02 | 978,919           | 801,651           | 847,181           | 890,286           | 1,014,018         | 1,014,018         |
| OG&E                                | 010-0000-318-10-21 | 1,457,999         | 1,424,377         | 1,457,985         | 1,473,575         | 1,394,625         | 1,446,787         |
| ONG                                 | 010-0000-318-10-23 | 428,350           | 469,430           | 445,584           | 452,179           | 356,652           | 447,791           |
| TELEPHONE                           | 010-0000-318-10-24 | 72,966            | 71,623            | 60,160            | 46,086            | 56,279            | 53,465            |
| CABLE TV                            | 010-0000-318-10-25 | 479,719           | 599,575           | 560,588           | 582,877           | 903,994           | 840,000           |
| 911 EMERGENCY ACT                   | 010-0000-318-10-26 | 16,964            | 15,429            | 15,013            | 15,805            | 13,618            | 13,618            |
| <b>TOTAL TAXES</b>                  |                    | <b>22,898,779</b> | <b>23,576,069</b> | <b>22,995,750</b> | <b>23,408,281</b> | <b>23,474,361</b> | <b>23,550,854</b> |
| BUILDING                            | 010-0000-322-14-41 | 59,559            | 36,361            | 53,769            | 50,328            | 56,775            | 49,896            |
| OIL & GAS PERMITS                   | 010-0000-322-14-42 | 4,780             | 7,800             | 405               | 3,500             | -                 | -                 |
| OCCUPATIONAL                        | 010-0000-322-14-50 | 40,647            | 39,928            | 37,704            | 40,522            | 50,633            | 42,755            |
| SIGNS                               | 010-0000-322-14-51 | 9,150             | 7,250             | 8,800             | 8,083             | 7,350             | 7,800             |
| ELECTRICAL                          | 010-0000-322-14-55 | 63,611            | 38,478            | 50,050            | 41,991            | 79,313            | 87,043            |
| PLUMBING                            | 010-0000-322-14-58 | 38,770            | 24,709            | 29,858            | 30,694            | 51,117            | 48,830            |
| REFRIG & FORCED AIR                 | 010-0000-322-14-65 | 40,886            | 27,944            | 29,204            | 32,425            | 42,007            | 104,990           |
| BURN                                | 010-0000-322-14-66 | 225               | -                 | -                 | -                 | -                 | -                 |
| OTHER LICENSE & PERMITS             | 010-0000-322-14-85 | 33,354            | 34,475            | 36,568            | 34,892            | 42,384            | 37,809            |
| PENDING LIC & PERMITS               | 010-0000-322-14-90 | 360               | 110               | (300)             | -                 | 120               | -                 |
| <b>TOTAL LICENSES &amp; PERMITS</b> |                    | <b>291,342</b>    | <b>217,055</b>    | <b>246,056</b>    | <b>242,435</b>    | <b>329,699</b>    | <b>379,123</b>    |
| ALCOHOL                             | 010-0000-335-10-32 | 82,959            | 85,616            | 87,613            | 85,994            | 88,200            | 88,790            |
| TOBACCO TAX                         | 010-0000-335-10-35 | 409,426           | 386,781           | 371,720           | 353,430           | 384,090           | 389,309           |
| <b>TOTAL INTERGOVERNMENTAL</b>      |                    | <b>492,385</b>    | <b>472,397</b>    | <b>459,334</b>    | <b>439,424</b>    | <b>472,290</b>    | <b>478,099</b>    |
| UNION PAYROLL FEES                  | 010-0000-340-14-10 | 806               | 786               | 777               | 787               | 771               | 778               |
| MOWING & CLEANUP                    | 010-0000-340-14-12 | (4,524)           | -                 | -                 | -                 | -                 | -                 |
| BOARD OF ADJUSTMENT                 | 010-0000-341-15-15 | 370               | 360               | 420               | 351               | 182               | 321               |
| RECEIVABLES WRITE-OFFS              | 010-0000-344-16-44 | (538)             | (143)             | (3,327)           | (1,319)           | (463)             | (1,311)           |
| POOL ADMISSIONS                     | 010-0000-347-16-15 | 176,352           | 148,784           | 162,266           | 163,969           | 170,594           | 162,467           |
| POOL CONCESSIONS                    | 010-0000-347-16-19 | 12,234            | 17,968            | 14,409            | 14,279            | 14,484            | 15,620            |
| POOL RENTAL                         | 010-0000-347-16-22 | 22,750            | 25,060            | 24,120            | 24,270            | 27,366            | 25,515            |
| POOL - SEASON PASSES                | 010-0000-347-16-23 | 63,595            | 71,285            | 59,225            | 65,993            | 63,172            | 64,702            |
| SWIM LESSONS                        | 010-0000-347-16-24 | 1,400             | 850               | 630               | 960               | 725               | 735               |
| DISPATCHING SERVICES                | 010-0000-349-16-21 | 196,350           | 219,792           | 199,877           | 219,877           | 215,774           | 215,774           |
| <b>TOTAL CHARGES FOR SERVICES</b>   |                    | <b>468,795</b>    | <b>484,742</b>    | <b>458,397</b>    | <b>489,167</b>    | <b>492,605</b>    | <b>484,601</b>    |

### General Fund Revenue Projections FY 2016-2017

| Description                         | Account Number     | ACTUAL<br>2012-2013 | ACTUAL<br>2013-2014 | ACTUAL<br>2014-2015 | ANNUAL<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>PROJECTION<br>2016-2017 |
|-------------------------------------|--------------------|---------------------|---------------------|---------------------|-------------------------------|----------------------------------|-----------------------------------|
| FINES & FORFEITURES                 | 010-0000-351-10-51 | 1,624,724           | 1,632,569           | 1,621,602           | 1,613,408                     | 1,774,427                        | 1,701,298                         |
| INCARCERATION 5% COURT              | 010-0000-351-10-57 | 7,163               | 7,800               | 10,576              | 8,266                         | 10,985                           | 9,787                             |
| INCARCERATION FEES                  | 010-0000-351-10-58 | 7,688               | 9,394               | 3,310               | 6,833                         | 1,429                            | 4,711                             |
| <b>TOTAL FINES&amp;FORFEITURES</b>  |                    | <b>1,639,575</b>    | <b>1,649,763</b>    | <b>1,635,488</b>    | <b>1,628,507</b>              | <b>1,786,841</b>                 | <b>1,715,796</b>                  |
| INVESTMENT INTEREST                 | 010-0000-361-41-10 | 92,973              | 140,430             | 108,046             | 107,484                       | 95,226                           | 96,106                            |
| SALES TAX INTEREST                  | 010-0000-361-41-14 | 18,528              | 16,849              | 15,678              | 17,670                        | 15,610                           | 15,610                            |
| <b>TOTAL INTEREST</b>               |                    | <b>111,501</b>      | <b>157,279</b>      | <b>123,724</b>      | <b>125,154</b>                | <b>110,836</b>                   | <b>111,716</b>                    |
| LONG/SHORT COURT                    | 010-0000-370-01-02 | 136                 | 999                 | 21                  | -                             | (48)                             | -                                 |
| L/S - DEVELOPMENT SCVS              | 010-0000-370-01-03 | -                   | 409                 | (22)                | -                             | -                                | -                                 |
| L/S - MISCELLANEOUS                 | 010-0000-370-01-04 | (471)               | (70)                | (107)               | -                             | 1,158                            | -                                 |
| L/S - POOL                          | 010-0000-370-01-10 | (119)               | (606)               | 97                  | -                             | 37                               | -                                 |
| L/S - ANIMAL WELFARE                | 010-0000-370-01-31 | -                   | -                   | 10                  | -                             | -                                | -                                 |
| INSURANCE RECOVERY                  | 010-0000-371-10-09 | -                   | 1,800               | -                   | -                             | -                                | -                                 |
| RESALE PROPERTY / TLE 68            | 010-0000-371-14-01 | 60,591              | 66,215              | 68,299              | -                             | 79,693                           | -                                 |
| REFUND OF OVER PMTS                 | 010-0000-371-14-03 | -                   | -                   | 324                 | -                             | 16                               | -                                 |
| OTHER RECEIPTS                      | 010-0000-371-14-11 | 7,153               | 5,598               | 1,180               | 6,143                         | 2,441                            | 3,073                             |
| MISCELLANEOUS                       | 010-0000-371-14-21 | 10,689              | 10,656              | 14,696              | 14,445                        | 16,382                           | 13,911                            |
| COLLECTION AGENCY                   | 010-0000-371-14-26 | 4,024               | 7,038               | 1,794               | 4,530                         | 126                              | 960                               |
| COMMUNITY CENTER RENTAL             | 010-0000-373-11-04 | 71,238              | 76,456              | 69,813              | 72,854                        | 75,781                           | 73,502                            |
| SENIOR CENTER                       | 010-0000-373-11-05 | 6,150               | 6,150               | 5,165               | 6,256                         | 6,457                            | 5,924                             |
| CITY PROPERTIES                     | 010-0000-373-11-06 | 2,702               | 2,729               | 2,757               | 2,727                         | 2,857                            | 2,857                             |
| REFUNDS-COMMUNITY CENTER            | 010-0000-373-11-12 | (2,599)             | (2,563)             | (2,946)             | (2,880)                       | (1,790)                          | (2,433)                           |
| COPIES                              | 010-0000-377-15-04 | 2,553               | 2,755               | 2,424               | 2,512                         | 2,085                            | 2,421                             |
| PLAT FEES                           | 010-0000-377-15-11 | 2,373               | 2,095               | 5,434               | 2,792                         | 3,881                            | 3,803                             |
| ZONING APPLICATIONS                 | 010-0000-377-15-13 | 3,582               | 2,935               | 5,295               | 3,635                         | 5,317                            | 4,516                             |
| ENGINEERING FEES                    | 010-0000-377-15-20 | 23,342              | 27,576              | 16,003              | 21,152                        | 41,457                           | 28,345                            |
| RETURN CHECK FEES                   | 010-0000-377-15-25 | 13,890              | 14,525              | 13,500              | 13,911                        | 14,383                           | 14,136                            |
| ANIMAL WELFARE                      | 010-0000-377-15-31 | 43,849              | 51,863              | 50,133              | 57,068                        | 48,669                           | 50,222                            |
| OTHER FEES                          | 010-0000-377-15-90 | 7,037               | 6,230               | 5,767               | 6,356                         | 5,868                            | 5,955                             |
| <b>TOTAL MISCELLANEOUS</b>          |                    | <b>256,120</b>      | <b>282,790</b>      | <b>259,635</b>      | <b>211,501</b>                | <b>304,770</b>                   | <b>207,192</b>                    |
| MUNICIPAL COURT                     | 010-0000-391-01-13 | 1,856               | 2,361               | 2,856               | 3,131                         | 2,073                            | 1,980                             |
| CAP IMP REVENUE BOND                | 010-0000-391-01-17 | 8,176,376           | 8,476,702           | 8,237,446           | 8,379,531                     | 8,290,348                        | 8,290,348                         |
| RETIREE INS CONT (F194 & F425/9060) | 010-0000-391-01-99 | -                   | -                   | -                   | -                             | -                                | 33,161                            |
| MUNICIPAL AUTHORITY                 | 010-0000-391-21-01 | 2,326,401           | 2,326,401           | 2,326,401           | 2,326,401                     | 2,326,401                        | 2,326,401                         |
| FIRE                                | 010-0000-391-21-17 | 166,000             | 166,000             | 166,000             | 166,000                       | 166,000                          | 166,000                           |
| <b>TOTAL TRANSFER IN</b>            |                    | <b>10,670,633</b>   | <b>10,971,464</b>   | <b>10,732,703</b>   | <b>10,875,063</b>             | <b>10,784,822</b>                | <b>10,817,890</b>                 |
| <b>FUND TOTAL</b>                   |                    | <b>36,829,130</b>   | <b>37,811,559</b>   | <b>36,911,088</b>   | <b>37,419,532</b>             | <b>37,756,224</b>                | <b>37,745,271</b>                 |

**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2016-2017 - EXPENDITURES**

|                           | <b>Personal Services</b> | <b>Benefits</b>  | <b>Materials &amp; Supplies</b> | <b>Other Services &amp; Charges</b> | <b>Transfers</b>  | <b>Department Request</b> |
|---------------------------|--------------------------|------------------|---------------------------------|-------------------------------------|-------------------|---------------------------|
| City Manager              | 353,215                  | 130,193          | 2,850                           | 7,135                               | -                 | 493,393                   |
| City Clerk                | 64,650                   | 26,797           | 1,425                           | 1,447                               | -                 | 94,319                    |
| Human Resources           | 309,559                  | 104,517          | 3,325                           | 27,000                              | -                 | 444,401                   |
| City Attorney             | 77,566                   | 21,952           | 760                             | 3,190                               | -                 | 103,468                   |
| Community Development     | 1,238,608                | 405,996          | 59,494                          | 142,490                             | -                 | 1,846,588                 |
| Park and Recreation       | 331,726                  | 121,501          | 24,962                          | 138,124                             | -                 | 616,313                   |
| Finance                   | 483,676                  | 196,719          | 2,200                           | 6,549                               | -                 | 689,144                   |
| Juvenile                  | -                        | -                | -                               | -                                   | 25,000            | 25,000                    |
| Reimbursed Projects       | -                        | -                | -                               | -                                   | 10,000            | 10,000                    |
| Police                    | -                        | -                | -                               | -                                   | 9,618,972         | 9,618,972                 |
| Police - Warrant Officers | -                        | -                | -                               | -                                   | 98,572            | 98,572                    |
| Grants                    | -                        | -                | -                               | -                                   | 155,290           | 155,290                   |
| Fire                      | -                        | -                | -                               | -                                   | 7,777,281         | 7,777,281                 |
| Employee Activity         | -                        | -                | -                               | -                                   | 7,500             | 7,500                     |
| Street & Alley            | -                        | -                | -                               | -                                   | 250,000           | 250,000                   |
| Cap. Imp Revenue Bonds    | -                        | -                | -                               | -                                   | 8,290,348         | 8,290,348                 |
| Street/Parks              | 1,028,153                | 487,719          | 540,747                         | 883,484                             | -                 | 2,940,103                 |
| Animal Welfare            | 264,148                  | 104,111          | 33,723                          | 33,000                              | -                 | 434,982                   |
| Municipal Court           | 376,090                  | 114,981          | 3,000                           | 5,675                               | -                 | 499,746                   |
| General Government        | 26,400                   | 176,149          | 66,232                          | 832,609                             | -                 | 1,101,390                 |
| Neighborhood Services     | 707,242                  | 247,671          | 44,927                          | 160,896                             | -                 | 1,160,736                 |
| Information Technology    | 320,177                  | 116,779          | 21,390                          | 31,075                              | -                 | 489,421                   |
| Emergency Management      | 713,322                  | 258,712          | 2,850                           | 3,050                               | -                 | 977,934                   |
| Swimming Pool             | 224,898                  | 25,242           | 30,912                          | 16,945                              | -                 | 297,997                   |
| <b>TOTAL EXPENDITURES</b> | <b>6,519,430</b>         | <b>2,539,039</b> | <b>838,797</b>                  | <b>2,292,669</b>                    | <b>26,232,963</b> | <b>38,422,898</b>         |

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2014-2015      | 2015-2016      | 2015-2016        | 2016-2017      |
| PERSONAL SERVICES    | 326,997        | 340,981        | 340,858          | 353,215        |
| BENEFITS             | 114,136        | 129,545        | 120,027          | 130,193        |
| MATERIALS & SUPPLIES | 1,590          | 3,366          | 2,378            | 2,850          |
| OTHER SERVICES       | 3,858          | 7,600          | 7,560            | 7,135          |
| <b>TOTAL</b>         | <b>446,581</b> | <b>481,492</b> | <b>470,823</b>   | <b>493,393</b> |

| PERMANENT STAFFING       | FY 16-17     | FY 15-16     | PERSONNEL POSITIONS SUMMARY: |
|--------------------------|--------------|--------------|------------------------------|
| City Manager             | 0.925        | 0.925        |                              |
| Asst. City Manager       | 0.60         | 0.60         |                              |
| Executive Secretary      | 0.80         | 0.80         | 2005-06 - 4                  |
| Administrative Secretary | 1            | 1            | 2006-07 - 5                  |
|                          |              |              | 2007-08 - 4                  |
|                          |              |              | 2008-09 - 3.5                |
|                          |              |              | 2009-10 - 3.4                |
|                          |              |              | 2010-11 - 3.4                |
|                          |              |              | 2011-12 - 3.3                |
|                          |              |              | 2012-13 - 3.3                |
|                          |              |              | 2013-14 - 4.03               |
|                          |              |              | 2014-15 - 4.03               |
|                          |              |              | 2015-16 - 3.325              |
|                          |              |              | 2016-17 - 3.325              |
| <b>TOTAL</b>             | <b>3.325</b> | <b>3.325</b> |                              |

Executive Secretary - .20% to Hospital Authority - Fund 425  
City Manager - 7.5% to Hospital Authority - Fund 425  
Asst. City Manager - 25% to PWA - Fund 075, 15%  
to Hotel/Conf Cntr - Fund 195 FY 15-16

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 321,991        |
| 10-03 OVERTIME                 | 500            |
| 10-07 ALLOWANCES               | 9,619          |
| 10-10 LONGEVITY                | 3,497          |
| 10-11 SL BUYBACK-OVER BANK     | 5,572          |
| 10-12 VACATION BUYBACK         | 6,000          |
| 10-13 PDO BUYBACK              | 2,497          |
| 10-14 SL INCENTIVE PAY         | 2,993          |
| 10-95 1X SALARY ADJUSTMENT     | 546            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>353,215</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 27,021         |
| 15-02 EMPLOYEES' RETIREMENT     | 49,450         |
| 15-03 GROUP INSURANCE           | 29,898         |
| 15-06 TRAVEL & SCHOOL           | 10,900         |
| 15-13 LIFE                      | 319            |
| 15-14 DENTAL                    | 3,221          |
| 15-20 OVERHEAD HEALTH CARE COST | 2,601          |
| 15-98 RETIREE INSURANCE         | 6,783          |
| <b>TOTAL BENEFITS</b>           | <b>130,193</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 2,850        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>2,850</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-01 UTILITIES                           | 960          |
| 30-40 CONTRACTUAL                         | 1,425        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 4,750        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,135</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>493,393</b> |
|---------------------------------|----------------|

**FUND: GENERAL (010)**

**DEPARTMENT: CITY Manager (01)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**PROGRAM DESCRIPTION**

The City Manager’s Department provides direction and supervision to all functions of the City; transmits the policies of the Council into action agendas by the various departments; initiates inquires in response to citizen requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. The City Manager’s Department also serves as the manager of the Memorial Hospital Authority, Municipal Authority, and the Utilities Authority.

**2016-2017 GOALS AND OBJECTIVES**

1. Continue involvement with various civic and community groups.
2. Identify areas where utilization of alternative methods or equipment can improve efficiency.
3. Update the five-year Capital Improvements Plan.
4. Continue regular meetings with Administrative Staff and bi-monthly meetings with the Employee Advisory Committee in order to facilitate employee involvement in planning and operations.

5. Closely monitor the management of the Reed Center and Sheraton Hotel.
6. Oversee contractual requirements of the Redevelopment Agreement and Lease.
7. Manage the marketing program for Midwest City through contract services.
8. Oversee development and marketing of the Soldier Creek Industrial Park.
9. Pursue development opportunities for City owned land on S.E. 29<sup>th</sup> Street.
10. Oversee assets and budget of the Memorial Hospital Authority, Municipal Authority, and the Utilities Authority.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02)**  
**DEPARTMENT HEAD: SARA HANCOCK**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET        |
|----------------------|----------------|----------------|------------------|---------------|
|                      | 2014-2015      | 2015-2016      | 2015-2016        | 2016-2017     |
| PERSONAL SERVICES    | 80,004         | 90,968         | 90,954           | 64,650        |
| BENEFITS             | 25,390         | 28,333         | 28,271           | 26,797        |
| MATERIALS & SUPPLIES | 541            | 750            | 750              | 1,425         |
| OTHER SERVICES       | 593            | 2,505          | 2,096            | 1,447         |
| <b>TOTAL</b>         | <b>106,528</b> | <b>122,556</b> | <b>122,071</b>   | <b>94,319</b> |

| PERMANENT STAFFING | FY 16-17 | FY 15-16 |
|--------------------|----------|----------|
| City Clerk         | 0.5      | 0.5      |
| Billing Technician | 0.5      | 0.5      |
| <b>TOTAL</b>       | <b>1</b> | <b>1</b> |

Municipal Court moved to Dept 010-12 FY 15-16  
 Asst City Attorney .25 to Risk (202) FY 11-12  
 Meter Readers to Utility Svcs (187) FY 10-11  
 Warrant Officers to Police Dept (020) FY 10-11  
 Functions of the utility billing and collections have been transferred to Utility Svcs (187) FY 08-09

PERSONNEL POSITIONS SUMMARY:  
 2005-06 - 23  
 2006-07 - 23.5  
 2007-08 - 16.5  
 2008-09 - 15  
 2009-10 - 15  
 2010-11 - 7.5  
 2011-12 - 7.25  
 2012-13 - 7.5  
 2013-14 - 7.25  
 2014-15 - 6.75  
 2015-16 - 1  
 2016-17 - 1

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 60,121        |
| 10-03 OVERTIME                 | 88            |
| 10-07 ALLOWANCES               | 2,190         |
| 10-10 LONGEVITY                | 863           |
| 10-11 SL BUYBACK - OVERBANK    | 367           |
| 10-12 VL BUYBACK               | 250           |
| 10-13 PDO BUYBACK              | 151           |
| 10-14 SICK LEAVE INCENTIVE     | 450           |
| 10-95 1X SALARY ADJUSTMENT     | 170           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>64,650</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 4,946         |
| 15-02 EMPLOYEES' RETIREMENT     | 9,051         |
| 15-03 GROUP INSURANCE           | 6,535         |
| 15-06 TRAVEL & SCHOOL           | 2,695         |
| 15-13 LIFE                      | 96            |
| 15-14 DENTAL                    | 573           |
| 15-20 OVERHEAD HEALTH CARE COST | 490           |
| 15-98 RETIREE INSURANCE         | 2,411         |
| <b>TOTAL BENEFITS</b>           | <b>26,797</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 1,425        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,425</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-40 CONTRACTUAL                         | 760          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 687          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,447</b> |

**TOTAL DEPARTMENT REQUEST** 94,319

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02)**

**PROGRAM DESCRIPTION**

The City Clerk's divisions in the general fund include the clerk's administrative duties.

**STAFFING / PROGRAMS**

During fiscal year 2015-16, the City Clerk's Office was staffed by the City Clerk and a billing technician, whose time is between the administrative duties in the General Fund and the Utility Services Fund (187). The City Clerk performs the duties required by ordinance and Oklahoma State Statutes, so that administrative operations progress in an efficient, orderly and lawful manner. The City Clerk coordinates and completes Public Records Requests, in compliance with the Oklahoma Open Records Act. The City Clerk attests and maintains custody of all official documents. The City Clerk has the responsibility of maintenance of the official city records and seals.

The City Clerk serves as the clerk to the City Council and secretary to the Municipal Trust Authorities. The City Clerk responds to the citizen's general information or code of ordinance questions. The City Clerk oversees the city bid and lien processes. The City Clerk general fund division also handles mail processing and distribution. Department Head over Utility Customer Service and Meter Reading Departments.

**2016–2017 GOALS AND OBJECTIVES**

**CLERK'S OFFICE:**

1. To provide information upon request of citizens, which may include but is not limited to specific ordinance questions; contracts and agreements; policy request, agenda items, agenda packets; audits, minutes of meetings, certified documents.
2. Preparation of the record retention policy and document preservation plan.
3. Continue to utilize the Laserfiche system to assist all departments to locate documents more efficiently.
4. Work to scan historical documents into the laserfiche records management system.

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**  
**DEPARTMENT HEAD: CATHERINE WILSON**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED      | BUDGET         |
|----------------------|----------------|----------------|----------------|----------------|
|                      | 2014-2015      | 2015-2016      | 2015-2016      | 2016-2017      |
| PERSONAL SERVICES    | 242,161        | 251,788        | 250,896        | 309,559        |
| BENEFITS             | 82,082         | 94,847         | 84,327         | 104,517        |
| MATERIALS & SUPPLIES | 2,514          | 3,640          | 3,029          | 3,325          |
| OTHER SERVICES       | 16,105         | 32,690         | 32,690         | 27,000         |
| <b>TOTAL</b>         | <b>342,862</b> | <b>382,965</b> | <b>370,942</b> | <b>444,401</b> |

| PERMANENT STAFFING           | FY 16-17    | FY 15-16    |
|------------------------------|-------------|-------------|
| Director                     | 1           | 1           |
| Asst Director                | 1           | 1           |
| HR Officer                   | 1           | 1           |
| Admin Secretary              | 1           | 0.5         |
| Health Benefits/HR Coordinat | 0.25        | 0.25        |
| <b>TOTAL</b>                 | <b>4.25</b> | <b>3.75</b> |

Administrative Secretary to full time FY 16-17  
 Administrative Secretary to be shared with Utilities FY 14-15  
 .75 Health Benefits/HR Coord to Fund 240-0310-480-10-01 FY 13-14

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2005-06 - 6.5  
 2006-07 - 7  
 2007-08 - 5  
 2008-09 - 4  
 2008-10 - 4  
 2010-11 - 4  
 2011-12 - 4  
 2012-13 - 3  
 2013-14 - 3.25  
 2014-15 - 3.75  
 2015-16 - 3.75  
 2016-17 - 4.25

**FINAL BUDGET 2016-2017**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 260,107        |
| 10-07 ALLOWANCES               | 4,380          |
| 10-10 LONGEVITY                | 3,362          |
| 10-11 SL BUYBACK               | 1,779          |
| 10-12 VL BUYBACK               | 888            |
| 10-13 PDO BUYBACK              | 1,887          |
| 10-14 SL INCENTIVE             | 3,150          |
| 10-17 ADDITIONAL INCENTIVE     | 1,500          |
| 10-18 SEPARATION PAY           | 31,867         |
| 10-95 1X SALARY ADJUSTMENT     | 639            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>309,559</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 23,681         |
| 15-02 EMPLOYEES' RETIREMENT     | 43,338         |
| 15-03 GROUP INSURANCE           | 20,634         |
| 15-06 TRAVEL & SCHOOL           | 11,000         |
| 15-13 LIFE                      | 360            |
| 15-14 DENTAL                    | 2,102          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,634          |
| 15-98 RETIREE INSURANCE         | 1,767          |
| <b>TOTAL BENEFITS</b>           | <b>104,517</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 3,325        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,325</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 25,000        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>27,000</b> |

**TOTAL DEPARTMENT REQUEST** 444,401



**FUND: GENERAL**

**DEPARTMENT: HUMAN RESOURCES**

**SIGNIFICANT EXPENDITURE CHANGES**

None

**PROGRAM DESCRIPTION**

The Human Resources Department is responsible for coordinating the personnel administration, organizational development, employee benefits, labor relations, and other HR activities throughout the City. The Human Resources Department ensures all Merit System, State and Federal guidelines are met.

Major Activities Include: personnel records, salary/benefit surveys, job evaluation, new employee orientation, labor negotiations, contract administration, recruitment and selection, entry level testing, promotional testing, health benefits administration, Substance Abuse Testing, and implementation of personnel policies and procedures.

**2016-17 GOALS AND OBJECTIVES**

1. Employee Recruitment – Purchase and implement on-line applicant tracking software to automate the City’s recruitment process through Laserfiche. Application(s) which will utilize a work flow process for onboarding employees. By doing this we will increase the productivity within our 4.25 person department.
2. New Hire Orientation – Design and re-implement a New Hire Orientation program to introduce the newly hired employees to the City, providing them with information on City departments as well as City policy and procedures. Providing enrollment into the City’s benefits plans and answering any questions on benefits.
3. Employee Training Program –Continue to provide ongoing employee training programs in the areas of performance evaluations, legal aspects of interviewing, and supervisory

- skills, as well as sexual harassment prohibition, drug/alcohol prohibitions, customer service and computer software training.
4. Employee Wellness Program – Continue to work on improving our employee wellness program and encourage more participation of all city employees.
5. Document Imaging – Continue to enter all records into Laserfiche document imaging system and develop Supervisor access to the document imaging files pertaining to their department. Continuation of standardization of all Human Resources forms using the Laserfiche document imaging work flows process
6. City Web Site – Continue to work in conjunction with the IT Department to further develop the City web site to be utilized for advertising job vacancies, announcements, etc., and securing application forms online
7. WEB Page-Work with IT to provide a link employees can use to access the City’s Policy and Procedures Manual, FOP and IAFF labor contracts, wellness news and information, and employee access to the most commonly used HR forms.
8. New Supervisor Orientation – Human Resource Director will continue to meet with newly hired/promoted supervisors regarding all aspects of personnel administration and/or labor relations.
9. Substance Abuse Testing – Continue to develop an effective on-going substance abuse testing program in conjunction with an effective Employee Assistance Program.
10. Special Projects – Continue to work with DBSquared regarding the compensation analysis software. Continue to work with DBSquared to train department heads in the use of the software to compose and rank job descriptions so positions can be kept up to date and placed in the compensation matrix.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**  
**DEPARTMENT HEAD: KATHERINE BOLLES**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 74,279                      | 77,450                                  | 77,411                                    | 77,566                      |
| BENEFITS             | 20,378                      | 21,774                                  | 21,069                                    | 21,952                      |
| MATERIALS & SUPPLIES | -                           | 60                                      | 60                                        | 760                         |
| OTHER SERVICES       | 3,320                       | 3,400                                   | 3,400                                     | 3,190                       |
| <b>TOTAL</b>         | <b>97,977</b>               | <b>102,684</b>                          | <b>101,940</b>                            | <b>103,468</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 16-17</b> | <b>FY 15-16</b> |
|---------------------------|-----------------|-----------------|
| City Attorney             | 0.6             | 0.6             |
| <b>TOTAL</b>              | <b>0.6</b>      | <b>0.6</b>      |

.20 City Attorney Salary to Hospital (425) FY 06-07  
.20 City Attorney Salary to Downtown Redevel (194) FY 06-07

PERSONNEL  
POSITIONS  
SUMMARY:  
2005-06 - 2  
2006-07 - 2  
2007-08 - 1.6  
2008-09 - 1.1  
2009-10 - 1.1  
2010-11 - 1.1  
2011-12 - 1.1  
2012-13 - 1.5  
2013-14 - .6  
2014-15 - .6  
2015-16 - .6  
2016-17 - .6

**FINAL BUDGET 2016-2017**

| <b>PERSONAL SERVICES</b>       |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 69,732        |
| 10-07 ALLOWANCES               | 2,628         |
| 10-10 LONGEVITY                | 1,615         |
| 10-11 SL BUYBACK               | 1,613         |
| 10-12 VL BUYBACK               | 800           |
| 10-13 PDO BUYBACK              | 536           |
| 10-14 SICK LEAVE INCENTIVE     | 540           |
| 10-95 1X SALARY ADJUSTMENT     | 102           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>77,566</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 5,934         |
| 15-02 EMPLOYEES' RETIREMENT     | 10,859        |
| 15-03 GROUP INSURANCE           | 2,764         |
| 15-06 TRAVEL & SCHOOL           | 1,425         |
| 15-13 LIFE                      | 58            |
| 15-14 DENTAL                    | 229           |
| 15-20 OVERHEAD HEALTH CARE COST | 683           |
| <b>TOTAL BENEFITS</b>           | <b>21,952</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |            |
|---------------------------------------|------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 110        |
| 20-41 SUPPLIES                        | 650        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>760</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,100        |
| 30-75 LEGAL PUBLICATIONS                  | 90           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,190</b> |

**TOTAL DEPARTMENT REQUEST** 103,468

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

During the majority of the past fiscal year, 2016-17, the City Attorney's Department was staffed by one full-time attorney. This department remains committed to providing consistently efficient service to its clients and providing continuing legal support to the City's many and varied projects and programs.

The city attorney provides interpretation and advice regarding City ordinances, state statutes and other legal issues to assist City employees in performing their job duties more effectively and efficiently. The city attorney provides legal opinions, makes recommendations upon request and works on various issues pertaining to the City's redevelopment and other projects.

**PROGRAM DESCRIPTION**

The city attorney provides the City and its associated trusts and agencies, and their officers with comprehensive legal services to ensure that the activities of those entities are conducted in accordance with the law. The city attorney currently advises the Midwest City Council, Midwest City Municipal Authority, Midwest City Economic Development Commission, Midwest City Memorial Hospital Authority and

Midwest City Utilities Authority, and all City departments, boards and commissions. The city attorney is appointed by and is responsible to the city manager.

**2016-17 GOALS AND OBJECTIVES**

1. Continue to resolve legal issues pertaining to the City's projects and programs at the earliest possible stage.
2. Continue to resolve legal disputes as quickly and effectively as possible.
3. Continue to update, revise and draft ordinances to reflect new programs and new statutory or case law.

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2014-2015        | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| PERSONAL SERVICES    | 1,037,980        | 1,173,858        | 1,173,343        | 1,238,608        |
| BENEFITS             | 355,115          | 406,443          | 395,704          | 405,996          |
| MATERIALS & SUPPLIES | 45,370           | 74,856           | 46,053           | 59,494           |
| OTHER SERVICES       | 73,410           | 117,601          | 106,932          | 142,490          |
| <b>TOTAL</b>         | <b>1,511,875</b> | <b>1,772,758</b> | <b>1,722,032</b> | <b>1,846,588</b> |

| PERMANENT STAFFING              | FY 16-17     | FY 15-16     | PERSONNEL POSITIONS SUMMARY: |
|---------------------------------|--------------|--------------|------------------------------|
| Director                        | 1            | 1            | 2005-06 - 21                 |
| Current Planning Manager        | 1            | 1            | 2006-07 - 22.5               |
| City Engineer                   | 1            | 1            | 2007-08 - 21.75              |
| Engineering Project Manager     | 1            | 1            | 2008-09 - 21.75              |
| Chief Building Inspector        | 1            | 1            | 2009-10 - 21.25              |
| Building Inspector              | 2            | 2            | 2010-11 - 22.25              |
| Chief Const. Inspector          | 1            | 1            | 2011-12 - 21.25              |
| Associate Current Planner       | 1            | 1            | 2012-13 - 20.25              |
| Administrative Secretary        | 1            | 1            | 2013-14 - 20.25              |
| DS Clerk                        | 1            | 1            | 2014-15 - 19.25              |
| Maintenance Tech/Janitor        | 1            | 1            | 2015-16 - 19                 |
| Janitor                         | 1.75         | 1.75         | 2016-17 - 19.75              |
| Assistant City Engineer         | 1            | 1            |                              |
| Engineering Technician          | 1            | 1            |                              |
| Comp. Planner                   | 1            | 1            |                              |
| GIS Coordinator                 | 0            | 0.5          |                              |
| GIS Analyst                     | 1            | 0            |                              |
| GIS Technician                  | 1            | 1            |                              |
| Property Acquisition Specialist | 1            | 0.75         |                              |
| <b>TOTAL</b>                    | <b>19.75</b> | <b>19.00</b> |                              |

| PART TIME | FY 16-17 | FY 15-16 |
|-----------|----------|----------|
| Intern    | 1        | 1        |
| Clerk     | 1        | 1        |

GIS Coordinator - 50% moved to PWA - Fund 075 in FY 16-17  
 GIS Analyst moved from PWA - Fund 075 in FY 16-17  
 .25 Property Acquisition Specialist (269) moved back from Fund 269 in FY 16-17

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 1,145,192        |
| 10-02 WAGES                    | 33,696           |
| 10-07 ALLOWANCES               | 18,300           |
| 10-10 LONGEVITY                | 16,569           |
| 10-11 SL BUYBACK               | 6,675            |
| 10-12 VL BUYBACK               | 2,381            |
| 10-13 PDO BUYBACK              | 2,844            |
| 10-14 SICK LEAVE INCENTIVE     | 9,500            |
| 10-95 1X SALARY ADJUSTMENT     | 3,451            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>1,238,608</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 94,754         |
| 15-02 EMPLOYEES' RETIREMENT     | 168,688        |
| 15-03 GROUP INSURANCE           | 95,215         |
| 15-06 TRAVEL & SCHOOL           | 23,750         |
| 15-07 UNIFORMS                  | 2,565          |
| 15-13 LIFE                      | 1,896          |
| 15-14 DENTAL                    | 9,601          |
| 15-20 OVERHEAD HEALTH CARE COST | 5,589          |
| 15-98 RETIREE INSURANCE         | 3,939          |
| <b>TOTAL BENEFITS</b>           | <b>405,996</b> |

| MATERIALS & SUPPLIES                 |               |
|--------------------------------------|---------------|
| 20-35 SMALL TOOLS & EQUIPMENT        | 950           |
| 20-41 SUPPLIES                       | 36,821        |
| 20-63 FLEET FUEL                     | 14,419        |
| 20-64 FLEET PARTS                    | 3,632         |
| 20-65 FLEET LABOR                    | 3,672         |
| <b>TOTAL MATERIAL &amp; SUPPLIES</b> | <b>59,494</b> |

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-23 UPKEEP REAL PROPERTY                | 27,293         |
| 30-34 MAINTENANCE OF EQUIPMENT            | 17,129         |
| 30-40 CONTRACTUAL                         | 53,858         |
| 30-49 CREDIT CARD FEES                    | 10,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 7,743          |
| 30-85 INSURANCE                           | 26,467         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>142,490</b> |

**TOTAL DEPARTMENT REQUEST** 1,846,588

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**  
**PAGE TWO**

**CONTRACTUAL (30-40)**

|                                      |        |
|--------------------------------------|--------|
| Tropical Plant Lease                 | 900    |
| DLT Solutions-AutoCADD               | 1,600  |
| Standley Copy Machine                | 2,500  |
| KIP/HP Plotter                       | 1,180  |
| Visual Studio                        | 250    |
| ESRI - GIS Software Maintenance      | 17,400 |
| Shi (Software)                       | 1,200  |
| Traffic Engineering                  | 6,000  |
| Verizon - GIS Data Plan              | 456    |
| Miscellaneous                        | 4,272  |
| Document Imaging Forms               | 5,000  |
| Strip and Wax City Hall Floors       | 7,000  |
| IT Nexus-Software Maintenance        | 2,000  |
| Premium Care for City Hall Restrooms | 4,100  |
| TOTAL                                | 53,858 |

**FUND: GENERAL (010)**

**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**

**PROGRAM DEVELOPMENT**

The Community Development Department consists of several city functions. These include Current Planning, Comprehensive Planning, Engineering, Building Inspections, Geographic Information Systems and Building Maintenance.

The Current Planning Division is responsible for the review of subdivisions, zoning, signs, building permit applications, Board of Adjustment applications, and other development-related matters. Current Planning is also involved in developing and coordinating, through appropriate boards/commissions, proposed changes to the city's development policies, procedures, and regulations.

The Comprehensive Planning Division is responsible for long-term planning efforts of the city. Current efforts include the 29th Street redevelopment area, compliance with the Comprehensive Plan, North Oaks Plan Implementation, Original Square Mile redevelopment, special planning areas, neighborhood redevelopment, and continuing assistance with the zoning and subdivision applications for compliance with regulations.

The Engineering Division is responsible for reviewing and inspecting those elements of land development that ultimately come under control and ownership of the city.

Typically these include water and sewer lines, drainage structures, and streets. Engineering is involved in the review process of all new development proposals, i.e., building permits, subdivisions, and is responsible for administering the city's floodplain management program. It also prepares construction plans for small improvement projects and provides technical and inspection services to other city departments. Engineering is principally responsible for the acquisition of easements associated with public construction projects undertaken by the city. Engineering also works with Comprehensive Planning and the GIS Coordinator in utilizing computer-aided drafting to prepare maps in the development of the city's Geographic Information Systems (GIS). Starting this year, engineering requires a pre-construction site plan review and site visit, which requires the developer and engineering staff to meet on site and resolve any drainage, retaining wall or site design issues.

The Building Inspections Division is responsible for administering and enforcing the city's building-related codes. These codes include building, electrical, plumbing, mechanical, and existing structures. These codes are applied to new construction, remodeling, and day-to-day repairs to existing structures. In carrying out these functions, Building Inspections reviews building plans, performs field inspections of work, and issues notices and subsequent filings in Municipal Court when compliance cannot be secured for violation of ordinances and regulations. The licensing of the various trades is supervised by Building Inspections. As needed, it also works with other departments in correcting problems in these areas. Building Inspections also manages the

custodial requirements for the Municipal Building, Police Department, Fire Station Headquarters, and Municipal Court.

The Geographic Information Systems (GIS) Division is responsible for developing, organizing, and managing the city's GIS activities. This division continues to work with every department to gather information and distribute the data and deployment of spatial analysis and mapping capabilities enterprise wide through a web-enabled viewer. The division will continue to provide technical expertise and supervision for day-to-day implementation and operation of the GIS activities.

**2016-2017 GOALS AND OBJECTIVES:**

1. Continue to improve our quality of customer service through staff development as well as technical development.
2. Continue to provide staff support to City Council, Memorial Hospital Authority, Traffic and Safety Commission, Planning Commission, Board of Adjustment, Builders' Advisory Board, Park Land Review Committee, Sidewalk Committee, Capital Improvements Program Committee Americans with Disabilities Act Committee, and various building trade boards.
3. Coordinate implementation of Capital Improvement projects consisting of streets,

drainage, water, and sewer infrastructure, by providing overall management, surveys, drafting, technical review, inspection, and contract administration.

4. Continue the implementation and maintenance of the Town Center Project.
5. Continue the development and organization of the City's Geographic Information System.
6. Continue to engineer, manage, and administer projects utilizing existing staff whenever feasible.
7. When cost effective, utilize private contractors to perform work instead of adding permanent staff.
8. Replace worn out operating equipment to increase efficiency and productivity.
9. Continue to digitally scan and file all address and building files, "as-built" and construction drawings, PC cases, Short Form Plats and easements so they may be integrated into the GIS.
10. Develop an in-house digital inspection system for Engineering Construction Inspections.
11. Continue to work with regional planning agency to develop Commuter/Light Rail Plan.
12. Continue to work on the development of Soldier Creek Industrial Park.

13. Neighborhood Stabilization Program – Construct Single family houses as infill housing focusing on foreclosed/abandonment risk areas.
14. Coordinate the “Self Evaluation” and the development of a “Transition Plan” identifying all issues concerning Section 504 of the American Disabilities Act within the public rights of way and public buildings.
15. Continue to design and coordinate sidewalk projects.
16. Provide both data & mapping support during the Implementation of external systems including a new CAD/RMS for Emergency Services and a GIS-based work order system for Public Works.
17. Continue the implementation and maintenance of the Sooner Rose Project.
18. Continue the administration, design, and construction of Safe Routes to School Trail Grant, SE 29<sup>th</sup> Street Trail Grant, Palmer Loop Trail Grant, Rail to Trail Grant and Mid America Trail Grant.
19. Design and Construction of the new Original Mile OM Park.



**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 309,926             | 329,565                        | 329,565                          | 331,726             |
| BENEFITS             | 105,804             | 118,752                        | 118,725                          | 121,501             |
| MATERIALS & SUPPLIES | 26,036              | 29,515                         | 27,015                           | 24,962              |
| OTHER SERVICES       | 100,237             | 147,911                        | 138,566                          | 138,124             |
| <b>TOTAL</b>         | <b>542,003</b>      | <b>625,743</b>                 | <b>613,871</b>                   | <b>616,313</b>      |

| PERMANENT STAFFING             | FY 16-17     | FY 15-16     |
|--------------------------------|--------------|--------------|
| Park & Rec Supervisor          | 0.675        | 0.675        |
| Sports & Aquatics Supervisor   | 0.5          | 0.5          |
| Community Center Coord         | 1            | 1            |
| Senior Center Coord            | 1            | 1            |
| Special Events & Rec Asst      | 1            | 1            |
| Janitor                        | 1            | 1            |
| Senior Center Bus Driver       | 1            | 1            |
| Special Events & Marketing Mgr | 0.56         | 0.56         |
| <b>TOTAL</b>                   | <b>6.735</b> | <b>6.735</b> |

| WAGES                       | FY 16-17 | FY 15-16 |
|-----------------------------|----------|----------|
| Building Attend - Part Time | 0.5      | 0.5      |
| Secretary - Part Time       | 0.5      | 0.5      |

- .75 Elimination of Aquatic & Rec Supervisor FY 15-16
- .56 Special Events & Marketing Mgr from CVB (046) FY 15-16 Part Time Secretary - FY 13-14
- .25 Sports & Rec Supervisor to Park & Rec (123) FY 09-10
- .50 Aquatic & Rec Supervisor to Pools (010-19) FY 08-09
- .33 Park & Rec Supervisor to Park & Rec (123) FY 07-08

**CONTRACTUAL (30-40)**

|                          |               |
|--------------------------|---------------|
| Unifirst                 | 3,926         |
| Cintas                   | 2,600         |
| R K Black                | 810           |
| Tropical Plant Leasing   | 2,040         |
| Charley's Pest Control   | 348           |
| Vermont Systems/Rec Trac | 1,187         |
| Miscellaneous            | 3,814         |
| <b>TOTAL</b>             | <b>14,725</b> |

*Note: Above includes Senior Center Expenses*

**FINAL BUDGET 2016-2017**

**PERSONAL SERVICES**

|                                |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 284,929        |
| 10-02 WAGES                    | 22,300         |
| 10-03 OVERTIME                 | 500            |
| 10-07 ALLOWANCES               | 3,725          |
| 10-10 LONGEVITY                | 7,670          |
| 10-11 SL BUYBACK               | 3,833          |
| 10-12 VL BUYBACK               | 2,500          |
| 10-13 PDO BUYBACK              | 1,728          |
| 10-14 SICK LEAVE INCENTIVE     | 3,308          |
| 10-95 1X SALARY ADJUSTMENT     | 1,233          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>331,726</b> |

**BENEFITS**

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 25,377         |
| 15-02 EMPLOYEES' RETIREMENT     | 43,320         |
| 15-03 GROUP INSURANCE           | 35,529         |
| 15-06 TRAVEL & SCHOOL           | 6,650          |
| 15-07 UNIFORMS                  | 400            |
| 15-13 LIFE                      | 647            |
| 15-14 DENTAL                    | 3,601          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,651          |
| 15-98 RETIREE INSURANCE         | 4,326          |
| <b>TOTAL BENEFITS</b>           | <b>121,501</b> |

**MATERIALS & SUPPLIES**

|                                       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 6,645         |
| 20-35 SMALL TOOLS & EQUIPMENT         | 400           |
| 20-41 SUPPLIES                        | 12,800        |
| 20-63 FLEET MAINTENANCE - FUEL        | 2,548         |
| 20-64 FLEET MAINTENANCE - PARTS       | 860           |
| 20-65 FLEET MAINTENANCE - LABOR       | 1,709         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>24,962</b> |

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 22,500         |
| 30-23 UPKEEP REAL PROPERTY                | 16,625         |
| 30-40 CONTRACTUAL                         | 14,725         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 1,083          |
| 30-49 CREDIT CARD FEES                    | 2,375          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 950            |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | 79,866         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>138,124</b> |

**TOTAL DEPARTMENT REQUEST** 616,313

**FUND: GENERAL (010)**

**DEPARTMENT: RECREATION (06)**

**SIGNIFICANT EXPENDITURES CHANGES**

**None**

**2016-2017 GOALS AND OBJECTIVES**

1. Maintain the high use of the Nick Harroz Community Center by continuing to replace worn tables for the Midwest, Bomber and Titan rooms for the comfort of patrons.
2. Continue to improve the promotion and awareness of events and activities the Parks and Recreation Department offers to the public by using social media, publications and other media outlets as well as expand the participation of sponsors and volunteers in the community.
3. Enhance the customer service experience by implementing new online technology features such as the ability to purchase pool passes, tickets to festivals and events, make payments on facility rentals and register for open calls, 5K runs, parade entries and volunteerism.
4. Improve public awareness of the activities and programs offered through the Midwest City Senior Center through social media outlets.
5. Continue to improve “quality of life” events such as concerts in the park, sunset cinema and Tribute to Liberty for the citizens of Midwest City while continuing to support special events and recreation programs as resources allow.
6. Maintain and improve existing adult sports programs.
7. Work to improve the level of involvement in healthy activities through awareness of the Renaissance Run 5K, Nightlight Run 5K and availability of the nature trail.
8. Use of the mobile stage to improve the visual appeal of our events and maintain the professionalism of our performers at events such as Tribute to Liberty and the Veterans Day Parade.

**PROGRAM DESCRIPTION**

The Recreation Department is responsible for the following facilities; Nick Harroz Community Center, Senior Center, Reno Swim and Slide, Fred Quinn Happy Tails Dog Park, sports complexes and various parks and pavilions throughout the City. The newest facilities are the basketball courts located in Joe B. Barnes Regional Park.

The Recreation Department is also active in assisting with community events such as the Martin Luther King Prayer Breakfast, Made in Oklahoma Festival, Mid-

America Street Festival, Tinker Inter-Tribal Pow Wow, Holiday Lights Spectacular, Mopar Car Show, Trick or Treat City, Daddy Daughter Dance, Mommy/Son Luau, summer and fall concert series in the park, and outdoor cinema. Parks and Recreation is working to expand and improve some of our larger events like Tribute to Liberty and Veterans Day Parade.

The Recreation Department offers adult sports programs such as softball, flag football, soccer, and tennis.

Various classes are offered for children at the Nick Harroz Community Center including Pom and Cheer, Ballet, Jazz, Tumbling and Beam, and Self Defense.

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED      | BUDGET         |
|----------------------|----------------|----------------|----------------|----------------|
|                      | 2014-2015      | 2015-2016      | 2015-2016      | 2016-2017      |
| PERSONAL SERVICES    | 446,151        | 492,164        | 492,117        | 483,676        |
| BENEFITS             | 163,277        | 181,639        | 181,285        | 196,719        |
| MATERIALS & SUPPLIES | 2,928          | 3,700          | 2,048          | 2,200          |
| OTHER SERVICES       | 5,229          | 5,614          | 5,374          | 6,549          |
| <b>TOTAL</b>         | <b>617,585</b> | <b>683,117</b> | <b>680,824</b> | <b>689,144</b> |

| PERMANENT STAFFING          | FY 16-17    | FY 15-16    |
|-----------------------------|-------------|-------------|
| Finance Director            | 1           | 1           |
| Deputy Finance Director     | 1           | 1           |
| Financial Accountant        | 0.75        | 0.75        |
| Staff Accountant            | 2           | 2           |
| Accounts Payable Technician | 1           | 1           |
| Accounting Technician       | 1           | 1           |
| Payroll Coordinator         | 1           | 1           |
| <b>TOTAL</b>                | <b>7.75</b> | <b>7.75</b> |

Financial Accountant Funded by Hotel/Conf Center (195) @ .25

| PART TIME: | FY 16-17 | FY 15-16 |
|------------|----------|----------|
| Accountant | 0.18     | 0.18     |

**PT Accountant also partially funded in:**

Fund 187 - Utilities @ .18  
 Fund 194 - Downtown Redevelopment @ .18  
 Fund 425 - Hospital Authority Discretionary @.18

**FINAL BUDGET 2016-2017**

**PERSONAL SERVICES**

|                                |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 441,865        |
| 10-02 WAGES                    | 7,901          |
| 10-03 OVERTIME                 | 2,500          |
| 10-07 ALLOWANCES               | 4,380          |
| 10-10 LONGEVITY                | 2,663          |
| 10-11 SL BUYBACK               | 1,419          |
| 10-12 VL BUYBACK               | 1,500          |
| 10-13 PDO BUYBACK              | 3,053          |
| 10-14 SICK LEAVE INCENTIVE     | 4,275          |
| 10-18 SEPARATION PAY           | 12,778         |
| 10-95 1X SALARY ADJUSTMENT     | 1,342          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>483,676</b> |

**BENEFITS**

|                             |                |
|-----------------------------|----------------|
| 15-01 SOCIAL SECURITY       | 37,001         |
| 15-02 EMPLOYEES' RETIREMENT | 66,609         |
| 15-03 GROUP INSURANCE       | 57,551         |
| 15-06 TRAVEL & SCHOOL       | 17,349         |
| 15-13 LIFE                  | 744            |
| 15-14 DENTAL                | 5,972          |
| 15-20 INSURANCE OVERHEAD    | 2,593          |
| 15-98 RETIREE INSURANCE     | 8,900          |
| <b>TOTAL BENEFITS</b>       | <b>196,719</b> |

**MATERIALS & SUPPLIES**

|                                       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 2,200        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>2,200</b> |

**OTHER SERVICES & CHARGES**

|                                           |              |
|-------------------------------------------|--------------|
| 30-40 CONTRACTUAL                         | 700          |
| 30-43 COMPUTER SOFTWARE MAINTENANCE       | 4,320        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,229        |
| 30-81 ADVERTISING                         | 300          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,549</b> |

**TOTAL DEPARTMENT REQUEST**

**689,144**

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**

**SIGNIFICANT EXPENDITURE CHANGES**

- Original budget for FY 15-16 was \$661,645. Proposed FY 16-17 is \$689,144. This is an increase of \$27,499 or 4%.

|                       | Original FY<br>15-16 | Proposed FY<br>16-17 | \$<br>Diff | %<br>Diff |
|-----------------------|----------------------|----------------------|------------|-----------|
| Personal Services     | \$ 471,464           | \$ 483,676           | \$ 12,212  | 2.59%     |
| Benefits              | \$ 180,867           | \$ 196,719           | \$ 15,852  | 8.76%     |
| Materials & Supplies  | \$ 3,700             | \$ 2,200             | \$ (1,500) | -40.54%   |
| Other Servs & Charges | \$ 5,614             | \$ 6,549             | \$ 935     | 16.65%    |

**PROGRAM DESCRIPTION**

**Accounting:**

The Finance Department is responsible for a multitude of functions.

Functions are as follows:

- Budget Preparation & Control
- Cash Records
- Investments
- Daily Banking Activities
- Financial Statement Preparation
- Capital Assets
- Accounts Payable
- Accounts Receivable
- Payroll Processing
- Sales Tax Compliance
- Hotel / Conference Center Analysis
- Grant Compliance
- Project Accounting

Specific activities include:

- Preparation of the annual budget. Includes all revenue projections and estimated actual expense for estimated actual fund balance for current fiscal year end.
- Preparation of monthly financial statements
- Preparation of annual financial statements and related disclosure notes in accordance with all Government Accounting Standards Board (GASB) requirements
- Coordination of annual financial audit and other type audits such as sales tax and other post-employment benefits
- Reconciliation of all bank accounts and analyze cash flow requirements
- Manage the investment of excess funds not required for cash flow purposes
- Daily entries of all cash records and daily deposits
- Invoice city commitments and produce checks necessary for payment. Maintain A/P records according to IRS requirements, including filing annual 1099's.
- Process payroll for all city employees, including bi-weekly checks, tracking of earned vacation and sick leave benefits, and all related federal and state payroll taxes reporting. Including filing form 941 & W-2 per IRS requirements.
- Maintain capital asset records for all city purchases over \$1,000. This is any item that is not consumed or sold during the normal course of business, such as land, buildings, equipment, machinery, vehicles, leasehold improvements and other such items.
- Monitoring sales and use tax revenue and generating analytic sales and use tax reports

## **2016–2017 GOALS AND OBJECTIVES**

### **Accounting and Compliance Division:**

1. Increased utilization of the Report Writer (COGNOS Business Intelligence) for the HTE financial system for all staff positions.
2. Continue cross training for all staff and improve customer service skills.
3. Continue upgrading information in the capital asset system and update the physical inventory throughout the City.
4. Continue to assist other City departments with financial analysis and support.
5. Study the possibility of ACH payment method for allowing retirees to pay their insurance premiums.
6. Implement ACH payments to accounts payable vendors.
7. Monitor sales and use tax payments to business activities in Midwest City.
8. Monitor the establishment of new businesses and provide educational materials as it relates to sales tax collections, laws and compliance.
9. Monitor collateral monthly of bank accounts to ensure safety of deposits.
10. Safekeeping Pooled Investments and maximizing investment return.
11. Engage in training and conference opportunities to remain well-informed of changes in laws and regulations and best practices for financial reporting.
12. Completion of the document imaging system and reorganizing storage areas.
13. Research software applications for better project accounting and capital asset accounting.
14. Assist and complete the implementation of the new time and attendance system.
15. Monitoring “Affordable Care Act” which is required by federal government. Maintain financial compliance and reporting as necessary.

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET           |
|----------------------|------------------|---------------------|---------------------|------------------|
|                      | 2014-2015        | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | 2016-2017        |
| PERSONAL SERVICES    | 919,447          | 944,421             | 921,834             | 1,028,153        |
| BENEFITS             | 452,687          | 489,595             | 444,902             | 487,719          |
| MATERIALS & SUPPLIES | 520,035          | 579,314             | 485,974             | 540,747          |
| OTHER SERVICES       | 960,816          | 1,002,450           | 926,914             | 883,484          |
| <b>TOTAL</b>         | <b>2,852,985</b> | <b>3,015,780</b>    | <b>2,779,624</b>    | <b>2,940,103</b> |

| PERMANENT STAFFING          | FY 16-17     | FY 15-16     |
|-----------------------------|--------------|--------------|
| Street Supervisor           | 0.75         | 0.75         |
| Street Project Supervisor   | 0.5          | 0.5          |
| Facility Project Supervisor | 0.5          | 0.5          |
| Equipment Operator II       | 6            | 6            |
| Equipment Operator I        | 14           | 14           |
| Sign/Signal Technician      | 1            | 1            |
| Inventory Control Tech III  | 1            | 1            |
| Irrigation Technician       | 1            | 1            |
| Park Project Supervisor     | 1            | 1            |
| <b>TOTAL</b>                | <b>25.75</b> | <b>25.75</b> |

| SEASONAL STAFFING | FY 16-17 | FY 15-16 |
|-------------------|----------|----------|
| Laborer           | 3        | 3        |

- .25 Street Supervisor to Drainage (060)
- .50 Street Project Supervisor to Drainage (060)
- .25 Facility Project Supervisor to Welcome Center (045)
- .25 Facility Project Supervisor to Downtown Redev (194)

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 937,007          |
| 10-02 WAGES                    | 14,000           |
| 10-03 OVERTIME                 | 11,000           |
| 10-07 ALLOWANCES               | 5,760            |
| 10-10 LONGEVITY                | 18,174           |
| 10-11 SL BUYBACK               | 500              |
| 10-12 VACATION BUYBACK         | 1,500            |
| 10-13 PDO BUYBACK              | 1,919            |
| 10-14 SL INCENTIVE             | 15,575           |
| 10-18 SEPARATION PAY           | 13,500           |
| 10-19 ON CALL                  | 5,000            |
| 10-95 1X SALARY ADJUSTMENT     | 4,218            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>1,028,153</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 78,654         |
| 15-02 EMPLOYEES' RETIREMENT     | 141,981        |
| 15-03 GROUP INSURANCE           | 158,833        |
| 15-04 SELF INSURANCE            | 54,811         |
| 15-06 TRAVEL & SCHOOL           | 5,700          |
| 15-07 UNIFORMS                  | 14,500         |
| 15-13 LIFE                      | 2,472          |
| 15-14 DENTAL                    | 17,672         |
| 15-20 OVERHEAD HEALTH CARE COST | 6,313          |
| 15-98 RETIREE INSURANCE         | 6,783          |
| <b>TOTAL BENEFITS</b>           | <b>487,719</b> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,030          |
| 20-35 SMALL TOOLS & EQUIPMENT         | 2,500          |
| 20-41 SUPPLIES                        | 150,500        |
| 20-49 CHEMICALS                       | 23,000         |
| 20-63 FLEET MAINTENANCE - FUEL        | 115,929        |
| 20-64 FLEET MAINTENANCE - PARTS       | 148,586        |
| 20-65 FLEET MAINTENANCE - LABOR       | 98,202         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>540,747</b> |

**(CONTINUED)**

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

**CONTRACTUAL (30-40)**

|                                             |                |
|---------------------------------------------|----------------|
| Traffic Signal Maintenance                  | 71,000         |
| Street Maintenance (purchasing salt & sand) | 20,000         |
| Tree Maintenance                            | 3,000          |
| Electrical                                  | 5,000          |
| Miscellaneous                               | 3,000          |
| TOTAL                                       | <u>102,000</u> |

|                                         |                |
|-----------------------------------------|----------------|
| <b>OTHER SERVICES AND CHARGES</b>       |                |
| 30-01 UTILITIES/COMMUNICATIONS          | 503,500        |
| 30-22 PWA REIMBURSEMENT                 | 128,199        |
| 30-23 UPKEEP REAL PROPERTY              | 7,700          |
| 30-40 CONTRACTUAL                       | 102,000        |
| 30-41 CONTRACT LABOR                    | 127,000        |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS         | 1,000          |
| 30-85 INSURANCE-FIRE, THEFT, LIAB       | <u>14,085</u>  |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>883,484</b> |

**TOTAL DEPARTMENT REQUEST** 2,940,103



**FUND: GENERAL (010)**

**DEPARTMENT: STREET/PARKS (09)**

**PROGRAM DESCRIPTION**

Maintenance and repair of all streets, parks, trails, drainage channels, right-of-ways and appurtenances. Installation and improvement of landscape, irrigation, trees, plant material, turf, signs, signals, and pavement markings.

**2016-2017 GOALS AND OBJECTIVES:**

**CROSS TRAINING:**

Through training, internal and external, continue to increase knowledge and understanding of all aspects of the departments responsibilities increasing the investment in the employees while benefiting the city through a highly knowledgeable staff.

**STREETS SIGNS:**

Develop and implement a sign inspection and maintenance plan that meets the new federal standards for reflectivity and have it incorporated into the City Works Program.

**PAVEMENT MARKINGS:**

Continue making pavement-marking improvements in anticipation of FHWA minimum reflectivity standards. Develop a comprehensive striping plan for major arterial streets and intersections.

**PAVEMENT REPAIRS:**

Continue to develop a computerized pavement evaluation system to assist with determining street repair priorities. Complete street repairs and improvements funded by GO bond.

**URBAN FOREST:**

Continue to maintain existing trees with regular pruning and watering. Keep adding to our existing irrigation systems to reduce the amount of hand watering. Continue to add trees to the city right

of ways, parks, and trail system in a way that is sustainable for the city crews.

**TRAFFIC SIGNALS/LOCATES:**

Expand our use of city personnel for minor signal maintenance, to expand beyond just bulb replacement.

**VEGETATION MANAGEMENT:**

Continue improvements using balanced herbicide and fertilization products. This program reduces mowing cost and enhances lawn quality throughout our parks, trails, and facilities. Improve integrated pest management practices in all applicable areas.

**GRAPHIC INFORMATION SYSTEM (GIS):**

Continue developing a GIS system, integrating engineering based new construction and maintenance infrastructure, for the purpose of developing a single source point of reference for all assets owned by the city.

**PARKS:**

Continue parking lot repairs and improvements at city parks. Start replacing old concrete picnic tables and benches. Continue to replace old playground equipment and convert playground areas to rubber mulch.

**TRAILS:**

Continue to implement our maintenance program for trail system, as well as improvements to bridges and walkways.

**BEAUTIFICATION:** Continue to improve all aspects of the cities landscape. From well kept planting beds to clean litter free rights-of-ways. Focusing special attention on keeping planting areas well populated with annual flowers and free of grass and weeds. The Street Department intends to develop the quality of life for our citizens and improve the experience of all visitors to our community.

**FUND: GENERAL (010)**  
**DEPARTMENT: ANIMAL WELFARE (10)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 243,818                     | 264,169                                 | 249,543                                   | 264,148                     |
| BENEFITS             | 97,218                      | 107,696                                 | 95,843                                    | 104,111                     |
| MATERIALS & SUPPLIES | 25,244                      | 35,378                                  | 31,515                                    | 33,723                      |
| OTHER SERVICES       | 26,779                      | 34,859                                  | 30,794                                    | 33,000                      |
| CAPITAL OUTLAY       | -                           | 7,000                                   | 7,000                                     | -                           |
| <b>TOTAL</b>         | <b>393,059</b>              | <b>449,102</b>                          | <b>414,695</b>                            | <b>434,982</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 16-17</b> | <b>FY 15-16</b> |
|---------------------------|-----------------|-----------------|
| Animal Welfare Supervisor | 1               | 1               |
| Animal Control Officer    | 4               | 4               |
| <b>TOTAL</b>              | <b>5</b>        | <b>5</b>        |

| <b>PART TIME</b>       | <b>FY 16-17</b> | <b>FY 15-16</b> |
|------------------------|-----------------|-----------------|
| Animal Welfare PT Asst | 1               | 1               |

**PERSONNEL  
POSITIONS  
SUMMARY:**

1998-99 - 5  
1999-00 - 5  
2000-01 - 5  
2001-02 - 5  
2002-03 - 5  
2003-04 - 5  
2004-05 - 5  
2005-06 - 5  
2006-07 - 5  
2013-14 - 5  
2014-15 - 5  
2015-16 - 5  
2016-17 - 5

**FINAL BUDGET 2016-2017**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 211,527        |
| 10-02 WAGES                    | 16,123         |
| 10-03 OVERTIME                 | 23,000         |
| 10-10 LONGEVITY                | 3,115          |
| 10-12 VACATION BUYBACK         | 1,600          |
| 10-13 PDO BUYBACK              | 1,346          |
| 10-14 SL INCENTIVE             | 3,000          |
| 10-19 ON CALL                  | 3,500          |
| 10-95 1X SALARY ADJUSTMENT     | 937            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>264,148</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 20,207         |
| 15-02 EMPLOYEES' RETIREMENT     | 34,724         |
| 15-03 GROUP INSURANCE           | 40,520         |
| 15-06 TRAVEL & SCHOOL           | 1,250          |
| 15-07 UNIFORMS                  | 1,500          |
| 15-13 LIFE                      | 480            |
| 15-14 DENTAL                    | 4,204          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,226          |
| <b>TOTAL BENEFITS</b>           | <b>104,111</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 3,500         |
| 20-41 SUPPLIES                        | 6,650         |
| 20-63 FLEET MAINTENANCE - FUEL        | 14,634        |
| 20-64 FLEET MAINTENANCE - PARTS       | 4,182         |
| 20-65 FLEET MAINTENANCE - LABOR       | 4,757         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>33,723</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 10,000        |
| 30-23 UPKEEP REAL PROPERTY                | 6,000         |
| 30-40 CONTRACTUAL                         | 16,000        |
| 30-49 CREDIT CARD FEES                    | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>33,000</b> |

**TOTAL DEPARTMENT REQUEST** 434,982

**FUND: GENERAL (010) Animal Welfare (10)**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

Continue a part-time position to coordinate the volunteer and other duties.

**PROGRAM DESCRIPTION**

**2016-2017 GOALS AND OBJECTIVES**

**Animal Welfare - General**

- Continue to provide professional services to the citizens of our city
- Improve call response times and efficiency.
- Promote the spaying and neutering of animals through services and education.
- Continue the partnership that has been formed between the Shelter and volunteers.
- Utilize the volunteer program to increase the percentage of “live release” animals.
- Have security cameras installed inside and out of the facility
- Complete and outfit the sick quarantine room (old break room)
- Insure the animals which are brought into the facility have their needs taken care of.
- Insure a clean and sterile environment to include; office area, kennels, rabies room, as well as the outside.
- Continue and improve protocol to minimize disease in the shelter environment.
- Provide all Animal Control employees with at least the minimum amount of training to keep certifications current.
- Provide training in other areas such as fire-arms safety, taser, OC spray, as well as driving training.
- Continue to provide shelter services to contracted agencies. This also includes our contractual responsibilities for emergency calls for Choctaw and Forest Park.

- Insure the safety of customers and employees through a maintenance program designed to repair and or replace lighting or other fixtures associated facility plumbing.
- To insure that the overall appearance of the Midwest City Police Department Animal Welfare building and property by utilizing trustees to keep the facility clean, and the overall grounds maintained.
- Produce PSA to increase animal adoptions.

**FUND: GENERAL (010)**  
**DEPARTMENT: MUNICIPAL COURT (12)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| PERSONAL SERVICES    | 326,259             | 362,271             | 362,271             | 376,090             |
| BENEFITS             | 98,536              | 109,849             | 108,940             | 114,981             |
| MATERIALS & SUPPLIES | 2,847               | 3,000               | 2,736               | 3,000               |
| OTHER SERVICES       | 4,322               | 5,643               | 4,325               | 5,675               |
| <b>TOTAL</b>         | <b>431,964</b>      | <b>480,763</b>      | <b>478,272</b>      | <b>499,746</b>      |

| PERMANENT STAFFING      | FY 16-17    | FY 15-16    | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|-------------------------|-------------|-------------|------------------------------------|
| Assistant City Attorney | 0.75        | 0.75        |                                    |
| Court Clerk             | 1           | 1           |                                    |
| Lead Clerk/Trainer      | 1           | 1           | 2015-16 - 5.75                     |
| Clerk - Court           | 3           | 3           | 2016-17 - 5.75                     |
| <b>TOTAL</b>            | <b>5.75</b> | <b>5.75</b> |                                    |

| PART-TIME                 | FY 16-17 | FY 15-16 |
|---------------------------|----------|----------|
| Clerk - Court             | 0.5      | 0.5      |
| Prosecuting City Attorney | 0.5      | 0.5      |
| City Municipal Judge      | 3        | 3        |

FY 15-16 Moved Municipal Court from City Clerk 010-02

**PER APPEARANCE RATE FOR JUDGES**

|               | CURRENT | PROPOSED |
|---------------|---------|----------|
| Criminal      | 239.41  | 450.00   |
| Environmental | 239.41  | 300.00   |
| Juvenile      | 239.41  | 300.00   |

|                           |              |
|---------------------------|--------------|
| Prosecuting City Attorney | +/- \$25,000 |
| Clerk                     | +/- \$15,803 |

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 265,346        |
| 10-02 WAGES                    | 103,900        |
| 10-03 OVERTIME                 | 1,500          |
| 10-07 ALLOWANCES               | 1,710          |
| 10-10 LONGEVITY                | 2,569          |
| 10-95 1X SALARY ADJUSTMENT     | 1,065          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>376,090</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 28,771         |
| 15-02 EMPLOYEES' RETIREMENT     | 38,107         |
| 15-03 GROUP INSURANCE           | 29,563         |
| 15-06 TRAVEL & SCHOOL           | 5,700          |
| 15-13 LIFE                      | 552            |
| 15-14 DENTAL                    | 2,977          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,410          |
| 15-98 RETIREE INSURANCE         | 7,902          |
| <b>TOTAL BENEFITS</b>           | <b>114,981</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,000</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-23 UPKEEP REAL PROPERTY                | 500          |
| 30-40 CONTRACTUAL                         | 3,700        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,475        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,675</b> |

**TOTAL DEPARTMENT REQUEST** 499,746

**FUND: GENERAL (010)**

**DEPARTMENT: MUNICIPAL COURT (12)**

**PROGRAM DESCRIPTION**

The Municipal Court is the judicial branch of city government and must maintain the independence of the Judiciary while strengthening relations with the citizens and the other branches of government.

The fundamental purpose of the Municipal Court is to provide an impartial forum for citizens, due process procedures and a commitment to administering justice in a fair, efficient, and timely manner. The Municipal Court is responsible for case management, collection of fines, fees, and state costs; filing citations/complaints; docket scheduling; issuing, tracking and clearing warrants; maintaining court records of collections, convictions, and statistical data.

**MUNICIPAL COURT:**

**STAFFING / PROGRAMS**

During fiscal year 2015-16, the Municipal Court was staffed by five full-time employees and one part-time employee in the Court Clerk's Office; the Prosecuting Attorney, who works with both the municipal court (1210) and Risk Department (202); a part-time prosecuting attorney; and three part-time judges for the criminal, environmental and juvenile cases. The Municipal Court is tasked to provide an impartial forum for citizens to be heard in a professional and just environment on matters related to possible violations of city ordinances.

**2016–2017 GOALS AND OBJECTIVES**

**MUNICIPAL COURT:**

1. Prudent use and management of resources, property and funds judiciously and solely in accordance with prescribed legal procedures. Provide judicial administrative assistance and support to all the Municipal Judges.
2. Fully utilize and work to upgrade the court management software to allow improved statistical reporting for auditing purposes.
3. Promote relations with Police Records, Jail, Property Room, Laboratory and the Warrant Officers. Provide "individualized" training program for Jailers on Court Management Software.
4. Promote the growth and development of court operations through continued education provided by the Oklahoma Municipal Court Clerks Association, the Oklahoma Municipal Judges Association and the Oklahoma Municipal Attorneys and internal training opportunities provided by the City.
5. Improve efficiency and reduce costs of recovery of unpaid fines and fees and further enhancements to assist the warrant tax intercept program.

**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2014-2015      | 2015-2016        | 2015-2016        | 2016-2017        |
| PERSONAL SERVICES    | 22,427         | 24,600           | 24,000           | 26,400           |
| BENEFITS             | 129,812        | 213,067          | 196,373          | 176,149          |
| MATERIALS & SUPPLIES | 63,217         | 74,510           | 74,510           | 66,232           |
| OTHER SERVICES       | 782,418        | 863,671          | 779,428          | 832,609          |
| CAPITAL OUTLAY       | -              | 28,721           | 28,721           | -                |
| <b>TOTAL</b>         | <b>997,874</b> | <b>1,204,569</b> | <b>1,103,032</b> | <b>1,101,390</b> |

| PERMANENT STAFFING | FY 16-17 | FY 15-16 | PERSONNEL POSITIONS SUMMARY:                                                                                                                                                     |
|--------------------|----------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mayor - Council    | 7        | 7        |                                                                                                                                                                                  |
| <b>TOTAL</b>       | <b>7</b> | <b>7</b> | 2005-06 - 7<br>2006-07 - 7<br>2007-08 - 7<br>2008-09 - 7<br>2009-10 - 7<br>2010-11 - 7<br>2011-12 - 7<br>2012-13 - 7<br>2013-14 - 7<br>2014-15 - 7<br>2015-16 - 7<br>2016-17 - 7 |

**CONTRACTUAL (30-40)**

|                                           |                |
|-------------------------------------------|----------------|
| Postage Meter Rental (Pitney Bowes)       | 3,924          |
| Copiers (Print Room, City Mgr, 1st Floor) | 7,500          |
| Mid-Del Youth & Family Center             | 50,000         |
| Transit Embark                            | 139,374        |
| ACOG                                      | 36,570         |
| County Assessor (Board of Cnty Comm)      | 12,000         |
| Oklahoma Municipal League                 | 34,332         |
| MLK Breakfast                             | 5,000          |
| Youth Excel                               | 5,000          |
| Code Supplements                          | 6,500          |
| Advertising                               | 2,000          |
| Annual Awards Banquet                     | 6,000          |
| Document Destruction                      | 1,500          |
| Document Scanning (Vault)                 | 10,000         |
| OMRF Statements                           | 1,500          |
| Mid-Del Tinker 100 Club                   | 1,500          |
| Miscellaneous                             | 15,000         |
| <b>TOTAL</b>                              | <b>337,700</b> |

**FINAL BUDGET 2016-2017**

|                                |               |
|--------------------------------|---------------|
| <b>PERSONAL SERVICES</b>       |               |
| 10-02 WAGES                    | 26,400        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>26,400</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>BENEFITS</b>                 |                |
| 15-01 SOCIAL SECURITY           | 2,020          |
| 15-03 GROUP INSURANCE           | 19,541         |
| 15-04 WORKERS COMP INSURANCE    | 132,309        |
| 15-06 TRAVEL & SCHOOL           | 15,000         |
| 15-13 LIFE                      | 288            |
| 15-14 DENTAL                    | 2,519          |
| 15-20 OVERHEAD HEALTH CARE COST | 736            |
| 15-98 RETIREE INSURANCE         | 3,736          |
| <b>TOTAL BENEFITS</b>           | <b>176,149</b> |

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-30 POSTAGE                         | 36,832        |
| 20-34 MAINTENANCE OF EQUIPMENT        | 900           |
| 20-41 SUPPLIES                        | 28,500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>66,232</b> |

|                                           |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES & COMMUNICATIONS          | 201,461        |
| 30-21 SURPLUS PROPERTY                    | 11,467         |
| 30-40 CONTRACTUAL                         | 337,700        |
| 30-49 CREDIT CARD FEES                    | 19,000         |
| 30-51 OTHER GOVERNMENT EXPENSE            | 5,000          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,300          |
| 30-75 LEGAL PUBLICATIONS                  | 4,800          |
| 30-82 BONDS                               | 1,290          |
| 30-83 ELECTION EXPENSES                   | 31,500         |
| 30-85 INSURANCE                           | 88,845         |
| 30-86 AUDIT                               | 74,746         |
| 30-90 PUBLIC RELATIONS                    |                |
| A) CONTRACTUAL                            | 49,500         |
| B) ADVERTISING                            | 5,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>832,609</b> |

|                                 |                  |
|---------------------------------|------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>1,101,390</b> |
|---------------------------------|------------------|

**FUND: GENERAL (010)**

**DEPARTMENT: General Government (14)**

**SIGNIFICANT EXPENDITURE CHANGES:**

- Increase in Workers Compensation premiums.

**PROGRAM DESCRIPTION**

General Government assumes fiscal responsibility for functions not directly attributable to other departments. Examples are unemployment compensation, city organizational memberships, City Council expenditures, elections and payment for the City’s auditors.

This program has six major service activities:

1. To fund dues and obligations of the City of Midwest City, which are required because of contractual arrangements, state statutes or civic obligations and the dues to organizations to which it is prudent that the City belong.
2. To fund the several employee benefits that are not directly assignable to any one given department such as the City’s portion of the Workers Compensation Insurance.
3. To fund the purchase by lease, of certain equipment that benefits all departments, but not necessarily assignable to any one given department.

4. To fund miscellaneous expenditures such as elections, municipal code supplements, refunds for overpayments and permits.
5. To Fund auditing obligations for the City.
6. Contract obligations such as Mid-Del Youth and Family Center, Embark, ACOG, OML, and others.

**2016-2017 GOALS AND OBJECTIVES**

1. Continue the implementation of scanning system for document retention.
2. Continue to improve and explore new ways to enhance citizen access to and involvement in municipal government.
3. Continue present efforts to “go green” and save on utilities and other expenses.



**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2014-2015      | 2015-2016        | 2015-2016        | 2016-2017        |
| PERSONAL SERVICES    | 662,319        | 688,787          | 687,896          | 707,242          |
| BENEFITS             | 223,418        | 244,704          | 233,121          | 247,671          |
| MATERIALS & SUPPLIES | 36,889         | 45,304           | 40,074           | 44,927           |
| OTHER SERVICES       | 73,712         | 173,162          | 165,304          | 160,896          |
| <b>TOTAL</b>         | <b>996,338</b> | <b>1,151,957</b> | <b>1,126,395</b> | <b>1,160,736</b> |

| PERMANENT STAFFING        | FY 16-17  | FY 15-16  | PERSONNEL POSITIONS SUMMARY: |
|---------------------------|-----------|-----------|------------------------------|
| Lead Code Officer/Trainer | 1         | 1         |                              |
| Neighborhood Init Coord   | 3         | 3         |                              |
| NIA Coordinator           | 1         | 1         | 2005-06 - 12                 |
| Comm. Outreach Specialist | 1         | 1         | 2006-07 - 17                 |
| Code Enforce Officer FT   | 5         | 5         | 2007-08 - 17                 |
| Staff Secretary           | 1         | 1         | 2008-09 - 16                 |
| <b>TOTAL</b>              | <b>12</b> | <b>12</b> | 2009-10 - 16                 |
|                           |           |           | 2010-11 - 16                 |
|                           |           |           | 2011-12 - 18.32              |
|                           |           |           | 2012-13 - 18.54              |
|                           |           |           | 2013-14 - 12.9               |
|                           |           |           | 2014-15 - 12                 |
|                           |           |           | 2015-16 - 12                 |
|                           |           |           | 2016-17 - 12                 |

Moved Director to Fund 310 (Disaster Relief & Nbhd Svcs Cleanup) FY 14-15  
 Animal Control Supervisor and Animal Control Officers transferred to the  
 General Fund, Department 10, under the supervision of Police Dept FY 13-14

**FINAL BUDGET 2016-2017**

| NEIGHBORHOOD SERVICES (1510)              |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 514,661        |
| 10-07 ALLOWANCES                          | 480            |
| 10-10 LONGEVITY                           | 20,281         |
| 10-11 SL BUYBACK                          | 2,436          |
| 10-12 VL BUYBACK                          | 2,000          |
| 10-13 PDO BUYBACK                         | 2,107          |
| 10-14 SL INCENTIVE                        | 1,800          |
| 10-95 1X SALARY ADJUSTMENT                | 1,704          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>545,469</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 41,728         |
| 15-02 EMPLOYEES' RETIREMENT               | 76,366         |
| 15-03 GROUP INSURANCE                     | 62,086         |
| 15-06 TRAVEL & SCHOOL                     | 6,650          |
| 15-07 UNIFORMS                            | 5,500          |
| 15-13 LIFE                                | 960            |
| 15-14 DENTAL                              | 6,802          |
| 15-20 OVERHEAD HEALTH CARE COST           | 2,452          |
| <b>TOTAL BENEFITS</b>                     | <b>202,544</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-34 MAINTENANCE OF EQUIPMENT            | 2,000          |
| 20-41 SUPPLIES                            | 6,725          |
| 20-63 FLEET MAINTENANCE - FUEL            | 15,352         |
| 20-64 FLEET MAINTENANCE - PARTS           | 5,154          |
| 20-65 FLEET MAINTENANCE - LABOR           | 7,792          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>37,023</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES & COMMUNICATIONS          | 22,000         |
| 30-23 UPKEEP REAL PROPERTY                | 5,700          |
| 30-40 CONTRACTUAL                         | 23,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 500            |
| 30-85 INSURANCE FIRE-THEFT-LIABILITY      | 10,887         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>62,087</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>847,123</b> |

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**  
**PAGE TWO**

**NOTE:** In previous years the fire department has been responsible for funding(3) code enforcement personnel and half (.5) of a secretary. Previous years the expenditures related to these positions have been expensed to the fire dept. In FY 06-07, the fire department will continue to fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,000.

| <b>NEIGHBORHOODS IN ACTION (1530)</b>     |                      |
|-------------------------------------------|----------------------|
| <b>PERSONAL SERVICES</b>                  |                      |
| 10-01 SALARIES                            | 110,449              |
| 10-02 WAGES                               | 39,600               |
| 10-07 ALLOWANCES                          | 2,280                |
| 10-10 LONGEVITY                           | 3,300                |
| 10-11 SL BUYBACK - OVERBANK               | 1,683                |
| 10-12 VL BUYBACK                          | 1,300                |
| 10-13 PDO BUYBACK                         | 850                  |
| 10-14 SL INCENTIVE                        | 1,800                |
| 10-95 1X SALARY ADJUSTMENT                | 511                  |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>161,773</b>       |
| <br><b>BENEFITS</b>                       |                      |
| 15-01 SOCIAL SECURITY                     | 12,376               |
| 15-02 EMPLOYEES' RETIREMENT               | 17,104               |
| 15-03 GROUP INSURANCE                     | 13,070               |
| 15-06 TRAVEL & SCHOOL                     | 750                  |
| 15-13 LIFE                                | 192                  |
| 15-14 DENTAL                              | 1,145                |
| 15-20 OVERHEAD HEALTH CARE COST           | 490                  |
| <b>TOTAL BENEFITS</b>                     | <b>45,127</b>        |
| <br><b>MATERIALS &amp; SUPPLIES</b>       |                      |
| 20-41 SUPPLIES                            | 5,500                |
| 20-63 FLEET MAINTENANCE - FUEL            | 1,109                |
| 20-64 FLEET MAINTENANCE - PARTS           | 739                  |
| 20-65 FLEET MAINTENANCE - LABOR           | 556                  |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>7,904</b>         |
| <br><b>OTHER SERVICES &amp; CHARGES</b>   |                      |
| 30-01 UTILITIES & COMMUNICATIONS          | 11,000               |
| 30-23 UPKEEP REAL PROPERTY                | 3,000                |
| 30-40 CONTRACTUAL                         | 13,750               |
| 30-40 CONTRACTUAL - BOYS & GIRLS CLUB     | 71,059               |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>98,809</b>        |
| <b>TOTAL DIVISION REQUEST</b>             | <b>313,613</b>       |
| <br><b>TOTAL DEPARTMENT REQUEST</b>       | <br><b>1,160,736</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**

**PROGRAM DESCRIPTION**

The Neighborhood Services Department consists of a Department Secretary, five full time Code Officers, three Neighborhood Initiative Coordinators, Lead Code Officer, Neighborhoods In Action Coordinator, Community Outreach Technician, and a part-time Community Service/Truancy Technician all under the direct supervision and guidance of the Neighborhood Services Director.

The purpose of this department is to combine the efforts of the sub-divisions to function in a more efficient, productive and organized manner in dealing with quality of life issues. No single division can solve the complex social problems alone. A combined effort from all divisions of Neighborhood Services and Police CAO division will help restore the safety to our neighborhoods and allows all the divisions to coordinate for special emphasis projects, target houses and to accomplish a special task.

**Code Enforcement:**

The Code Enforcement Division consists of five full time Code Officers and a Lead Code Officer. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by these officers interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of City ordinances, which pertain to childcare facilities, litter, nuisances, tall grass and weeds, peddlers/solicitors. Code Enforcement is also responsible for the

enforcement of zoning and Property Maintenance. The efforts of these officers help to eliminate acts or conditions that are offensive, annoying or damaging to the public. The Code Enforcement Office is often called upon to assist other agencies that are trying to correct violations of ordinances, regulations and laws. This effort improves the services that are provided to our citizens by each of these agencies.

Many of the ordinances enforced by this office reduce fire and safety risks to the public. Through their actions, these officers also help keep Midwest City an attractive community for visitors, homebuyers and business investors. Their actions help maintain property values for all Midwest City property owners. The quality of life within Midwest City is directly influenced through adoption of appropriate codes and ordinances as well as their enforcement. Strong support for this division and its officers has proven to be of best interests.

The Code Enforcement Division is responsible for the enforcement of the International Property Maintenance Code, which pertains to the exterior of existing structures. They also enforce the zoning ordinances, prepare documentation for procurement of demolition and clearance of dilapidated properties, as well as manage contracts and monitor demolition activities. Code Enforcement manages and implements the Operation Paintbrush program, which includes loaning the needed equipment and organization of the volunteers to assist those in need of assistance.

Through the enforcement of the International Codes and the Operation Paintbrush program, the housing stock of Midwest City should not deteriorate. Nice looking homes improve the neighborhood appearance and in return increase the property values and attractiveness of the community.

### **Neighborhood Initiative:**

The Neighborhood Initiative Division consists of three Neighborhood Initiative Coordinators. The intent of this division and the coordinators is to serve as a catalyst for our neighborhoods. The coordinators are to identify the needs of families living in an area and link them with a particular program or agency, which can be of assistance. They also help form neighborhood associations, watch groups and similar aids. They attempt to provide services which may be unique to a particular area or need. Neighborhood Initiative also provides ready access or a contact with City Hall.

Neighborhood associations act as a stabilizing force in a neighborhood by bringing people together to address their needs, problems or issues. Neighborhood Initiative works to support the associations and to promote programs like Citizens on Patrol and Neighborhood Watch. Neighborhood associations become a partner with our City and help us build strong relationships with our citizens and encourage involvement in their community.

Through problem solving together, they encourage our citizens to make their neighborhood more enjoyable. They are building bridges through partnerships, trust and respect that gives, hope, strength and an overall healthy, attractive and safe environment for our residents. This process has proven to increase the property values and the attractiveness of our community.

### **Community Action Officers:**

The Community Action Officer Program consists of two Commissioned Police Officers that work out of the Police Department Patrol Division and are assigned to work closely with Neighborhood Services. The intent of this program is to work with the citizens of Midwest City dealing with quality of life issues and problems that are normally handled on a quick fix basis. Community Action Officers help solve problems on a long-term basis by using traditional and non-traditional police

methods by developing partnerships with citizens of Midwest City. Community Action Officers are able to devote as much time as needed to problems since they are not used for manning purposes and do not normally respond to calls for police services.

The Community Action Officers also work closely with City/County Health, Child Protective Services, as well as most of the departments within the City when dealing with individual residences needs, and other quality of life issues. Community Action Officers enforce all criminal and traffic violations as well as working issues that are not necessarily of a criminal or traffic related nature. The quality of life issues are normally not criminal or traffic violations.

The work of the Community Action Officers dealing with quality of life issues as well as many other problems not criminal or traffic in nature helps improve the quality of life for the citizens of Midwest City. By working closely with the other departments within Midwest City, these quality of life issues are solved on a long-term basis. The Community Action Officers interaction with the citizens in Midwest City has fostered good relationships between the City of Midwest City and the citizens we serve. This relationship has helped to decrease crime in the majority of the high crime areas which has helped increase property value, as well as making Midwest City a safer place to live.

### **Neighborhoods in Action Program:**

The Midwest City Neighborhoods in Action Program is an adapted continuation of the Department of Justice Weed and Seed Program that Midwest City had implemented for 5 years. Programs will continue to focus on neighborhoods and residents located in the original 5 square mile weed and seed target

area. A renovated community facility, located at 1124 N. Douglas Blvd. (formerly fire station no. 4) will house the program along with the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc., as their Midwest City District Office.

Programs and activities to be implemented from the Neighborhoods in Action Center includes, After School Homework Assistance Program, Community Service/Truancy Management Program, OK County Health Department Clinic and Wellness Program, Neighborhood Housing Information/Referrals, Summer Youth Camp, Student Internship Program, Faith Based Coalition/Transformers Program and Community Garden. Other activities sponsored by the center include the Volunteer Income Tax Assistance (VITA) Program, AARP work site training and community wide events. Future activities include computer literacy, career search activities and senior programming. The facility also provides meeting space for local neighborhood associations, Dana Brown Cooper Head Start and the Community Advisory Board.

The Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc. – Midwest City District Office provides social service assistance to residents in the form of referrals, utility and food assistance, Weatherization Program, transportation/bus tokens, Christmas assistance, neighborhood assistance/graffiti removal and senior services.

## **2016-2017 GOALS AND OBJECTIVES**

1. Continue support for active neighborhood associations.
2. Continue a proactive approach in Code Enforcement.
3. Improve our codes and procedures to allow for better enforcement.

4. Obtain certifications to improve enforcement in property maintenance and zoning.

**FUND: GENERAL (010)**  
**DEPARTMENT: IT (16)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2014-2015      | 2015-2016      | 2015-2016        | 2016-2017      |
| PERSONAL SERVICES    | 286,108        | 312,799        | 292,058          | 320,177        |
| BENEFITS             | 99,952         | 117,631        | 107,885          | 116,779        |
| MATERIALS & SUPPLIES | 12,846         | 25,890         | 18,779           | 21,390         |
| OTHER SERVICES       | 8,689          | 29,032         | 17,822           | 31,075         |
| <b>TOTAL</b>         | <b>407,595</b> | <b>485,352</b> | <b>436,544</b>   | <b>489,421</b> |

| PERMANENT STAFFING        | FY 16-17     | FY 15-16     |
|---------------------------|--------------|--------------|
| IT Director               | 1            | 1            |
| Assistant IT Director     | 1            | 1            |
| Systems Administrator     | 0.2          | 0.2          |
| Data Center Administrator | 1            | 1            |
| Communications Coord - IT | 0.105        | 0.105        |
| <b>TOTAL</b>              | <b>3.305</b> | <b>3.305</b> |
| PART TIME:                | FY 16-17     | FY 15-16     |
| Technician                | 1            | 1            |

Added Radio Technician @ 10.5% FY 14-15  
 Moved .80% of Public Safety Adm to Tech Fund 014 FY 13-14  
 Added Assistant IT Director in Feb 2013 FY 12-13

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2005-06 - 6  
 2006-07 - 6  
 2007-08 - 4.7  
 2008-09 - 4.7  
 2009-10 - 4  
 2010-11 - 4  
 2011-12 - 4  
 2012-13 - 4  
 2013-14 - 3.2  
 2014-15 - 3.305  
 2015-16 - 3.305  
 2016-17 - 3.305

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 277,616        |
| 10-02 WAGES                    | 17,136         |
| 10-03 OVERTIME                 | 12,000         |
| 10-07 ALLOWANCES               | 6,178          |
| 10-10 LONGEVITY                | 2,642          |
| 10-13 PDO BUYBACK              | 2,019          |
| 10-14 SICK LEAVE INCENTIVE     | 180            |
| 10-19 ON CALL                  | 1,843          |
| 10-95 1X SALARY ADJUSTMENT     | 563            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>320,177</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 24,494         |
| 15-02 EMPLOYEES' RETIREMENT     | 42,426         |
| 15-03 GROUP INSURANCE           | 28,649         |
| 15-06 TRAVEL & SCHOOL           | 16,625         |
| 15-13 LIFE                      | 317            |
| 15-14 DENTAL                    | 3,200          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,069          |
| <b>TOTAL BENEFITS</b>           | <b>116,779</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 7,120         |
| 20-35 SMALL TOOLS AND EQUIPMENT       | 5,000         |
| 20-41 SUPPLIES                        | 4,500         |
| 20-63 FLEET FUEL                      | 1,075         |
| 20-64 FLEET PARTS                     | 998           |
| 20-65 FLEET LABOR                     | 2,697         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>21,390</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-34 MAINTENANCE OF EQUIPMENT            | 14,500        |
| 30-40 CONTRACTUAL                         | 14,156        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 700           |
| 30-85 INSURANCE/FIRE, THEFT, LIABILITY    | 1,719         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>31,075</b> |

**TOTAL DEPARTMENT REQUEST** 489,421

**FUND: General (010)**  
**DEPARTMENT: Information Technology (16)**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 33 projects and provides support for 70 virtual servers as well 75 major applications running throughout the City.

**2016-2017 GOALS AND OBJECTIVES**

1. Update and add additional security cameras for many City buildings.
2. Implement a public safety radio communications infrastructure.
3. Implement communication links to strategic assets.
4. Deploy additional access control points for City Hall.
5. Replace End-of-Life VoIP Phone System Servers
6. Install a communications building at the Waste Water Plant Tower
7. Upgrade Network SAN and additional network infrastructure.
8. Provide user network security training.
9. Coordinate all purchases of technology related equipment.
10. Provide technical support for application software and hardware.
11. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
12. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
13. Work with various departments on 33 City wide projects.

**FUND: GENERAL (010)**

**DEPARTMENT: EMERGENCY RESPONSE CENTER (18)**

**DEPARTMENT HEAD: MIKE BOWER**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2014-2015      | 2015-2016      | 2015-2016        | 2016-2017      |
| PERSONAL SERVICES    | 663,757        | 697,610        | 672,963          | 713,322        |
| BENEFITS             | 227,953        | 250,521        | 235,177          | 258,712        |
| MATERIALS & SUPPLIES | 2,602          | 3,672          | 2,565            | 2,850          |
| OTHER SERVICES       | 657            | 3,100          | 2,330            | 3,050          |
| <b>TOTAL</b>         | <b>894,969</b> | <b>954,903</b> | <b>913,035</b>   | <b>977,934</b> |

| PERMANENT STAFFING        | FY 16-17     | FY 15-16     |
|---------------------------|--------------|--------------|
| Communication Spec II     | 0.5          | 0.5          |
| Communication Spec I      | 12           | 12           |
| Communications Coord - IT | 0.26         | 0.26         |
| <b>TOTAL</b>              | <b>12.76</b> | <b>12.76</b> |

EOC Manager in Fund 70  
 1 Comm Spec II to Fund 70 FY 10-11  
 .50 Comm Spec II to Fund 70 FY 11-12  
 .26 Radio Technician added FY 14-15

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2005-06 - 15  
 2006-07 - 14.5  
 2007-08 - 14  
 2008-09 - 14  
 2009-10 - 14  
 2010-11 - 13  
 2011-12 - 12.5  
 2012-13 - 12.5  
 2013-14 - 12.5  
 2014-15 - 12.76  
 2015-16 - 12.76  
 2016-17 - 12.76

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 612,084        |
| 10-03 OVERTIME                 | 48,322         |
| 10-07 ALLOWANCES               | 203            |
| 10-10 LONGEVITY                | 15,267         |
| 10-11 SL BUYBACK               | 1,344          |
| 10-12 VACATION BUYBACK         | 2,000          |
| 10-13 PDO BUYBACK              | 12,877         |
| 10-14 SL INCENTIVE             | 7,650          |
| 10-19 ON CALL                  | 5,400          |
| 10-27 SHIFT DIFFERENTIAL       | 6,000          |
| 10-95 1X SALARY ADJUSTMENT     | 2,175          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>713,322</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 54,569         |
| 15-02 EMPLOYEES' RETIREMENT     | 99,865         |
| 15-03 GROUP INSURANCE           | 80,832         |
| 15-06 TRAVEL & SCHOOL           | 6,545          |
| 15-13 LIFE                      | 1,225          |
| 15-14 DENTAL                    | 8,903          |
| 15-20 OVERHEAD HEALTH CARE COST | 3,129          |
| 15-98 RETIREE INSURANCE         | 3,644          |
| <b>TOTAL BENEFITS</b>           | <b>258,712</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 2,850        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>2,850</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-40 CONTRACTUAL                         | 2,500        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 550          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,050</b> |

**TOTAL DEPARTMENT REQUEST** 977,934



**FUND: GENERAL (010)**

**DEPARTMENT: EMERGENCY OPERATIONS CENTER (18)**

**SIGNIFICANT EXPENDITURES CHANGES**

1. Radio cache for emergency response
2. Complete Fire Station Alerting System
3. Close out Completed Shelter Grants
4. Complete Back Up EOC

**PROGRAM DESCRIPTION**

The Emergency Operations Center operates in accordance with federal, local and state guidelines to coordinate Emergency Management functions for the City of Midwest City, including mitigation, preparedness, response, and recovery.

EOC is a public safety answering point (PSAP) and dispatch point for police, fire, emergency medical and emergency management services within Midwest City. The mission of the EOC is to serve as the communications link between citizens and the public safety and to provide fast and accurate activation of public safety and support agencies.

In addition, the EOC monitors potential threatening weather and utilizes the public warning notification system to warn citizens of threats created by natural and man made disasters. The Emergency Operations Center serves as the command center for public officials during emergencies.

The Emergency Operations Center will continue with revisions of all its policies and procedures to reflect continuing changes in the public service agencies that we serve.

The EOC recognizes that service is our number one priority to the citizens as well as response agencies that we dispatch. We will always strive to increase our efficiency by providing continuing professional education and training of our communication specialist staff. Training records for each employee are kept in order to document all training goals are met annually.

We also recognize that our strength and success is tied directly to the individual and unique contributions of each employee working in a spirit of cooperation and teamwork with our public safety associates both within and outside of the Emergency Operations Center. We will continue to foster positive working relationships with our public safety partners.

The Emergency Management Director is responsible for coordinating all phases of emergency management including response, recovery, mitigation and preparedness. He insures that the emergency operations plan is frequently exercised and insures that all public safety officials and department heads are provided with a copy of the plan and understand their role. The Emergency Manager coordinates all required federal training for Midwest City officials. He also serves as point of contact for communicating with state offices of emergency management, and the Office of Homeland Security and State Health Department.

## **GOALS AND OBJECTIVES FOR 2016 - 17**

1. Update emergency operations plan
3. Complete NIMS cast for MWC
4. Conduct Multi Agency training Exercise
5. Complete implementation of text to 911
6. Update EM / 911 Website
7. Complete all EMPG required training
8. Complete back up EOC
9. Promote preparedness training for churches

**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2014-2015      | 2015-2016      | 2015-2016        | 2016-2017      |
| PERSONAL SERVICES    | 190,922        | 230,749        | 230,744          | 224,898        |
| BENEFITS             | 24,572         | 27,191         | 25,743           | 25,242         |
| MATERIALS & SUPPLIES | 34,002         | 32,168         | 32,167           | 30,912         |
| OTHER SERVICES       | 8,640          | 8,958          | 8,958            | 16,945         |
| <b>TOTAL</b>         | <b>258,136</b> | <b>299,066</b> | <b>297,612</b>   | <b>297,997</b> |

**PERMANENT STAFFING**      FY 16-17      FY 15-16

Aquatic & Rec Supervisor      0.5      0.5

**SEASONAL STAFFING**      FY 16-17      FY 15-16

Pool Manager      1      1  
Assistant Manager      1      1  
Guard Supervisors      3      3  
Senior Guard      3      3  
Lifeguards      45      45  
Head Cashier      1      1  
Cashiers      10      10  
Life Guard Instructor      1      1  
Water Safety Instructor      5      5  
Seasonal Maintenance      1      1

**TOTAL**      71      71

Lifeguards were increased to accommodate a 3-Shift System. No impact on wages. FY 09-10

**PERSONNEL POSITIONS SUMMARY:**

INCLUDING SEASONAL STAFFING  
2005-06 - 42  
2006-07 - 46  
2007-08 - 45  
2008-09 - 45.5  
2009-10 - 71.5  
2010-11 - 71.5  
2011-12 - 71.5  
2012-13 - 71.5  
2013-14 - 71.5  
2014-15 - 71.5  
2015-16 - 71.5  
2016-17 - 71.5

**FINAL BUDGET 2016-2017**

**PERSONAL SERVICES**

|                                |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 19,819         |
| 10-02 WAGES                    | 188,000        |
| 10-03 OVERTIME                 | 1,000          |
| 10-04 ADDITIONAL PAY           | 15,000         |
| 10-07 ALLOWANCES               | 840            |
| 10-13 PDO BUYBACK              | 154            |
| 10-95 1X SALARY ADJUSTMENT     | 85             |
| <b>TOTAL PERSONAL SERVICES</b> | <b>224,898</b> |

**BENEFITS**

|                                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 17,205        |
| 15-02 RETIREMENT                | 3,066         |
| 15-06 TRAVEL & SCHOOL           | 475           |
| 15-13 LIFE                      | 48            |
| 15-20 OVERHEAD HEALTH CARE COST | 123           |
| 15-98 RETIREE INSURANCE         | 4,326         |
| <b>TOTAL BENEFITS</b>           | <b>25,242</b> |

**MATERIALS & SUPPLIES**

|                                       |               |
|---------------------------------------|---------------|
| 20-35 SMALL TOOLS & EQUIPMENT         | 250           |
| 20-41 SUPPLIES                        | 5,925         |
| 20-49 CHEMICALS                       | 22,500        |
| 20-63 FLEET MAINTENANCE - FUEL        | 544           |
| 20-64 FLEET MAINTENANCE - PARTS       | 537           |
| 20-65 FLEET MAINTENANCE - LABOR       | 1,156         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>30,912</b> |

**OTHER SERVICES & CHARGES**

|                                           |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 2,000         |
| 30-18 REFUNDS                             | 1,425         |
| 30-23 UPKEEP REAL PROPERTY                | 5,700         |
| 30-40 CONTRACTUAL                         | 285           |
| 30-41 CONTRACT LABOR                      | 7,535         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>16,945</b> |

**TOTAL DEPARTMENT REQUEST**

**297,997**

**FUND: GENERAL (010)**

**DEPARTMENT: SWIMMING POOL (19)**

**SIGNIFICANT EXPENDITURES CHANGES**

**None**

**2016-2017 GOALS AND OBJECTIVES**

1. Maintain and improve the high standard of security and safety for patrons and staff through consistent in-service training and drills; while maintaining a fun and friendly environment.
2. Continuing to ensure adequate employee training pertaining to handling fecal incidents and customer complaints, and injuries of patrons and staff through weekly in-service and recertification.
3. Continuing customer service training of employees to improve the quality of service patrons receive at the facility.
4. Continue to create new ways of retaining staff throughout the season as well as for future seasons, through raises, stipends, and employee appreciation.

**PROGRAM DESCRIPTION**

The swimming pool budget provides for the operation and upkeep of Reno Swim and Slide and Lions Spray Park. Reno Swim and Slide opens Memorial Day weekend and will be open through Labor Day with weekend operation once the school year starts. Lions Spray Park opens early spring and stays open as long as the weather is warm.

**FUND: GENERAL (010)**  
**DEPARTMENT: 00 TRANSFERS OUT**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>INTERFUND TRANSFERS (010-00)</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|-------------------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| GEN GOVT SLS TAX (009)              | 16,631                      | -                                       | -                                         | -                           |
| POLICE (020)                        | 9,368,418                   | 9,486,671                               | 9,634,062                                 | 9,618,972                   |
| POLICE - WARRANT OFFICERS (020)     | 98,572                      | 98,572                                  | 98,572                                    | 98,572                      |
| EMPLOYEE ACTIVITY (035)             | 7,500                       | 7,500                                   | 7,500                                     | 7,500                       |
| CDBG (141-039)                      | 140,059                     | 144,089                                 | 147,853                                   | 155,290                     |
| CAP IMP REVENUE BONDS (250)         | 8,237,446                   | 8,379,531                               | 8,290,348                                 | 8,290,348                   |
| JUVENILE (025)                      | 25,000                      | 25,000                                  | 25,000                                    | 25,000                      |
| FIRE (040)                          | 7,574,699                   | 7,670,310                               | 7,789,482                                 | 7,777,281                   |
| CVB - ECONOMIC DEVELOPMENT (046)    | 10,000                      | -                                       | -                                         | -                           |
| REIMBURSED PROJECTS (016)           | -                           | -                                       | -                                         | 10,000                      |
| STREET AND ALLEY (013)              | -                           | -                                       | -                                         | 250,000                     |
| <b>TOTAL</b>                        | <b>25,478,325</b>           | <b>25,811,673</b>                       | <b>25,992,817</b>                         | <b>26,232,963</b>           |

**FINAL BUDGET 2016-2017**

| <b>TRANSFERS OUT</b>               |                   |
|------------------------------------|-------------------|
| 80-20 POLICE                       | 9,618,972         |
| 80-62 POLICE - WARRANT OFFICERS    | 98,572            |
| 80-35 EMPLOYEE ACTIVITY            | 7,500             |
| 80-39 GRANTS CONTRIBUTION FOR CDBG | 155,290           |
| 80-50 DEBT SERVICE (250)           | 8,290,348         |
| 80-25 JUVENILE                     | 25,000            |
| 80-40 FIRE                         | 7,777,281         |
| 80-16 REIMBURSED PROJECTS          | 10,000            |
| 80-13 STREET AND ALLEY             | 250,000           |
| <b>TOTAL TRANSFERS OUT</b>         | <b>26,232,963</b> |

# Police Fund

# City of Midwest City, Oklahoma

## Police

### Index

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 020                                  | Budget Summary                           | 83                     |
| 020                                  | Budget Chart                             | 84                     |
| 020                                  | <b>Individual Fund:</b><br>Police        | 85                     |

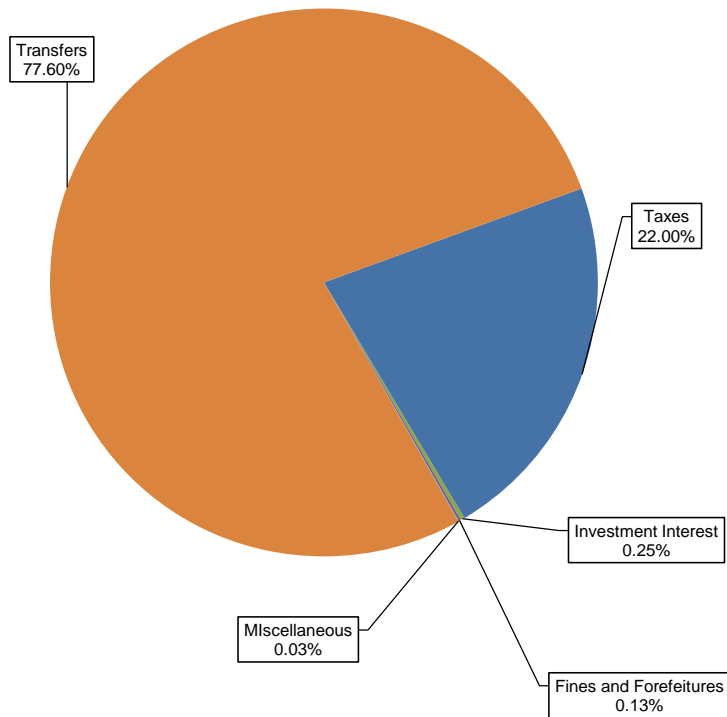
\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

**POLICE FUND BUDGET SUMMARY - FISCAL YEAR 2016-2017**

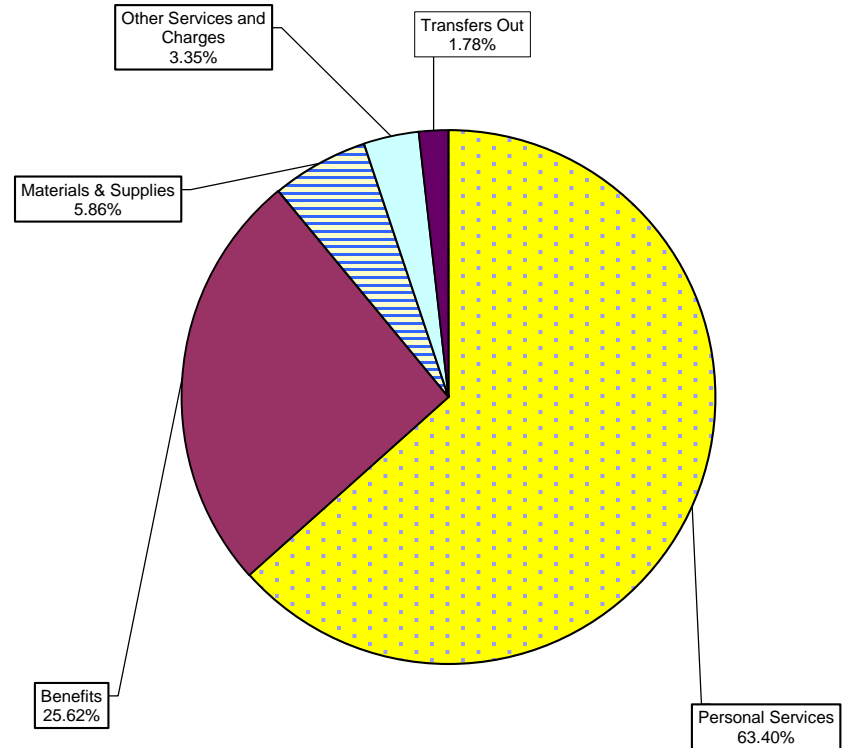
|                                       | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 15-16</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 15-16</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 16-17</b> |
|---------------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>             |                                           |                                                        |                                                    |                                           |
| Taxes                                 | 2,745,569                                 | 2,796,750                                              | 2,784,864                                          | 2,784,864                                 |
| Charges for Services                  | 49,796                                    | 50,000                                                 | 50,000                                             | -                                         |
| Investment Interest                   | 45,679                                    | 40,071                                                 | 35,278                                             | 31,033                                    |
| Fines & Forfeitures                   | 16,365                                    | 19,557                                                 | 16,500                                             | 16,500                                    |
| Miscellaneous                         | 16,570                                    | -                                                      | 7,413                                              | 3,500                                     |
| Transfers                             | 9,466,990                                 | 9,585,243                                              | 9,732,910                                          | 9,825,091                                 |
| <b>TOTAL REVENUE</b>                  | <b>12,340,970</b>                         | <b>12,491,621</b>                                      | <b>12,626,965</b>                                  | <b>12,660,988</b>                         |
| Use / (Gain) of Fund Balance          | 180,519                                   | 659,428                                                | 54,005                                             | 479,647                                   |
| <b>TOTAL RESOURCES</b>                | <b>12,521,489</b>                         | <b>13,151,049</b>                                      | <b>12,680,970</b>                                  | <b>13,140,635</b>                         |
| <b>PROPOSED EXPENDITURES:</b>         |                                           |                                                        |                                                    |                                           |
| <b>Police Department - Operations</b> |                                           |                                                        |                                                    |                                           |
| Personal Services                     | 7,813,011                                 | 8,178,978                                              | 8,161,402                                          | 8,330,751                                 |
| Benefits                              | 3,481,884                                 | 3,457,383                                              | 3,171,107                                          | 3,366,570                                 |
| Materials & Supplies                  | 682,944                                   | 775,798                                                | 643,971                                            | 769,623                                   |
| Other Services and Charges            | 302,335                                   | 393,428                                                | 359,028                                            | 439,691                                   |
| Transfers Out                         | 241,315                                   | 345,462                                                | 345,462                                            | 234,000                                   |
| <b>TOTAL EXPENDITURES</b>             | <b>12,521,489</b>                         | <b>13,151,049</b>                                      | <b>12,680,970</b>                                  | <b>13,140,635</b>                         |
| <b>RESERVE OF FUND BALANCE</b>        |                                           |                                                        |                                                    | <b>645,332</b>                            |



**ESTIMATED REVENUES POLICE FUND  
FY 2016-17  
Total \$12,660,988**



**ESTIMATED EXPENDITURES POLICE FUND  
FY 2016-17  
TOTAL \$13,140,635**



FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES         | ACTUAL            | AMENDED           | ESTIMATED         | BUDGET            |
|----------------------|-------------------|-------------------|-------------------|-------------------|
|                      | 2014-2015         | 2015-2016         | 2015-2016         | 2016-2017         |
| PERSONAL SERVICES    | 7,813,011         | 8,178,978         | 8,161,402         | 8,330,751         |
| BENEFITS             | 3,481,884         | 3,457,383         | 3,171,107         | 3,366,570         |
| MATERIALS & SUPPLIES | 682,944           | 775,798           | 643,971           | 769,623           |
| OTHER SERVICES       | 302,335           | 393,428           | 359,028           | 439,691           |
| TRANSFERS OUT        | 241,315           | 345,462           | 345,462           | 234,000           |
| <b>TOTAL</b>         | <b>12,521,489</b> | <b>13,151,049</b> | <b>12,680,970</b> | <b>13,140,635</b> |

| REVENUES             | ACTUAL            | AMENDED           | ESTIMATED         | BUDGET            |
|----------------------|-------------------|-------------------|-------------------|-------------------|
|                      | 2014-2015         | 2015-2016         | 2015-2016         | 2016-2017         |
| TAXES                | 2,745,569         | 2,796,750         | 2,784,864         | 2,784,864         |
| CHARGES FOR SERVICES | 49,796            | 50,000            | 50,000            | -                 |
| INVESTMENT INTEREST  | 45,679            | 40,071            | 35,278            | 31,033            |
| FINE & FORFEITURES   | 16,365            | 19,557            | 16,500            | 16,500            |
| MISCELLANEOUS        | 16,570            | -                 | 7,413             | 3,500             |
| TRANSFERS            | 9,466,990         | 9,585,243         | 9,732,910         | 9,825,091         |
| <b>TOTAL</b>         | <b>12,340,970</b> | <b>12,491,621</b> | <b>12,626,965</b> | <b>12,660,988</b> |

| BUDGETARY     | BUDGET    |            |            | FUND      |                 |
|---------------|-----------|------------|------------|-----------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES   | EXPENSES   | BALANCE   |                 |
| 6/30/2013     | 1,661,721 | 12,640,111 | 12,602,572 | 1,699,260 | 6/30/2014       |
| 6/30/2014     | 1,699,260 | 12,340,970 | 12,521,489 | 1,518,741 | 6/30/2015       |
| 6/30/2015     | 1,518,741 | 12,626,965 | 12,680,970 | 1,464,736 | 6/30/2016 - EST |
| 6/30/2016     | 1,464,736 | 12,660,988 | 13,140,635 | 985,089   | 6/30/2017 - EST |

Excludes Transfers Out (645,332) 5% Reserve  
**339,757**

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES (6210 - SWORN EMPLOYEES) |                  |
|--------------------------------------------|------------------|
| 10-01 SALARIES                             | 5,964,208        |
| 10-06 COLLEGE INCENTIVE                    | 79,372           |
| 10-07 ALLOWANCES                           | 138,000          |
| 10-09 OVERTIME 2                           | 125,000          |
| 10-10 LONGEVITY                            | 122,877          |
| 10-11 SL BUYBACK-OVER BANK                 | 65,000           |
| 10-12 VACATION BUYBACK                     | 170,000          |
| 10-13 PDO BUYBACK                          | 135,000          |
| 10-14 SL INCENTIVE                         | 48,600           |
| 10-17 ADDITIONAL INCENTIVE                 | 15,000           |
| 10-18 SEPARATION PAY                       | 60,000           |
| 10-26 K-9 OVER OT BANK                     | 8,500            |
| 10-27 SHIFT DIFFERENTIAL                   | 2,800            |
| 10-95 1X SALARY ADJUSTMENT                 | 16,433           |
| <b>PERSONAL SERVICES - SWORN</b>           | <b>6,950,790</b> |

| PERSONAL SERVICES (6220 - CIVILIAN EMPLOYEES) |                  |
|-----------------------------------------------|------------------|
| 10-01 SALARIES                                | 1,228,483        |
| 10-02 WAGES                                   | 15,000           |
| 10-03 OVERTIME                                | 45,000           |
| 10-04 ADDITIONAL PAY                          | 17,827           |
| 10-07 ALLOWANCES                              | 8,183            |
| 10-10 LONGEVITY                               | 15,458           |
| 10-11 SL BUYBACK-OVER BANK                    | 5,310            |
| 10-12 VACATION BUYBACK                        | 2,500            |
| 10-13 PDO BUYBACK                             | 3,500            |
| 10-14 SL INCENTIVE                            | 13,500           |
| 10-17 ADDITIONAL INCENTIVE                    | 2,000            |
| 10-18 SEPARATION PAY                          | 5,000            |
| 10-19 ON CALL                                 | 4,200            |
| 10-27 SHIFT DIFFERENTIAL                      | 9,500            |
| 10-95 1X SALARY ADJUSTMENT                    | 4,500            |
| <b>PERSONAL SERVICES - CIVILIAN</b>           | <b>1,379,961</b> |
| <b>TOTAL PERSONAL SERVICES</b>                | <b>8,330,751</b> |

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>    | <u>FY 16-17</u> | <u>FY 15-16</u> |
|------------------------------|-----------------|-----------------|
| <b>Division 6210</b>         |                 |                 |
| Major                        | 2               | 2               |
| Captain                      | 4               | 4               |
| Lieutenant                   | 12              | 12              |
| Sergeant                     | 57              | 54              |
| Police Officer               | 15              | 18              |
| Warrant Officers             | 2               | 2               |
| <b>TOTAL</b>                 | <b>92</b>       | <b>92</b>       |
| <b>Division 6220</b>         |                 |                 |
| Police Chief                 | 1               | 1               |
| Asst Chief                   | 1               | 1               |
| Jail Manager                 | 0               | 0               |
| Jail Matron/Jailer           | 12              | 12              |
| Civilian Support Manager     | 1               | 1               |
| Records Clerk                | 6               | 6               |
| UCR/Clerk                    | 1               | 1               |
| Adm. Secretary               | 1               | 1               |
| Fiscal Officer               | 1               | 1               |
| Lab Technician               | 2               | 2               |
| Lab Supervisor               | 1               | 1               |
| Property Room Clerk          | 1               | 1               |
| Janitor                      | 0.25            | 0.25            |
| Communications Coord - IT    | 0.26            | 0.26            |
| <b>TOTAL</b>                 | <b>28.51</b>    | <b>28.51</b>    |
| <b>TOTAL 6210 &amp; 6220</b> | <b>120.51</b>   | <b>120.51</b>   |

**PERSONNEL  
POSITIONS  
SUMMARY:**

|                  |
|------------------|
| 2004-05 - 117    |
| 2005-06 - 117    |
| 2006-07 - 118    |
| 2007-08 - 120.25 |
| 2008-09 - 120.25 |
| 2009-10 - 120.25 |
| 2010-11 - 122.25 |
| 2011-12 - 122.25 |
| 2012-13 - 122.25 |
| 2013-14 - 123.25 |
| 2014-15 - 121.51 |
| 2015-16 - 120.51 |
| 2016-17 - 120.51 |

**BENEFITS (6210 - SWORN EMPLOYEES)**

|                                 |                  |
|---------------------------------|------------------|
| 15-01 SOCIAL SECURITY           | 502,264          |
| 15-02 EMPLOYEES' RETIREMENT     | 803,776          |
| 15-03 GROUP INSURANCE           | 708,650          |
| 15-04 WORKERS COMP INSURANCE    | 393,939          |
| 15-05 SELF INS - UNEMPLOYMENT   | 3,000            |
| 15-06 TRAVEL & SCHOOL           | 80,000           |
| 15-07 UNIFORMS                  | 60,400           |
| 15-13 LIFE                      | 8,832            |
| 15-14 DENTAL                    | 80,371           |
| 15-20 OVERHEAD HEALTH CARE COST | 22,557           |
| 15-98 RETIREE INSURANCE         | 201,702          |
| <b>TOTAL BENEFITS-SWORN</b>     | <b>2,865,491</b> |

**BENEFITS (6220 - CIVILIAN EMPLOYEES)**

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 105,567        |
| 15-02 EMPLOYEES' RETIREMENT     | 191,095        |
| 15-03 GROUP INSURANCE           | 168,970        |
| 15-13 LIFE                      | 2,737          |
| 15-14 DENTAL                    | 16,793         |
| 15-20 OVERHEAD HEALTH CARE CARE | 7,804          |
| 15-98 RETIREE INSURANCE         | 8,113          |
| <b>TOTAL BENEFITS-CIVILIAN</b>  | <b>501,079</b> |

**TOTAL BENEFITS**

**3,366,570**

**MATERIALS & SUPPLIES (6210 - SWORN EMPLOYEES)**

|                                       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 15,200         |
| 20-41 SUPPLIES                        | 111,050        |
| 20-54 VEHICLE ACCIDENT INSURANCE      | 15,000         |
| 20-63 FLEET MAINTENANCE - FUEL        | 304,378        |
| 20-64 FLEET MAINTENANCE - PARTS       | 156,975        |
| 20-65 FLEET MAINTENANCE - LABOR       | 167,020        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>769,623</b> |

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE THREE**

| <b>CONTRACTUAL 30-40</b>                  | <b>15-16</b>   | <b>16-17</b>   |
|-------------------------------------------|----------------|----------------|
| Labor Relations/Arbitration               | 10,000         | 10,000         |
| Cont (Groupwise Lic Fee)                  | 300            | 300            |
| Criss Cross Lease                         | 900            | 900            |
| OLETS Fee                                 | 11,000         | 11,000         |
| 5 Year Phy 25 @ \$550 (\$435 in FY 15-16) | 4,500          | 4,500          |
| Immunizations                             | 400            | 400            |
| TB Tine Tests                             | 500            | 500            |
| PreEmp Officers / Reserve                 | 3,000          | 3,000          |
| Physical Fit for Duty Testing             | 1,000          | 1,000          |
| FCE Testing                               | 1,000          | 1,000          |
| MMPI/CPI Testing                          | 750            | 750            |
| Pre Employment Jailers                    | 500            | 500            |
| Literacy Testing                          | 500            | 500            |
| Substance Abuse Testing                   | 150            | 150            |
| Exposure Baseline Testing                 | 5,000          | 5,000          |
| Vigilant Video                            | 1,500          | 1,500          |
| Tyler Software - After hours support      | 2,000          | 2,000          |
| CSC Credit Services                       | 1,400          | 1,400          |
| CLEAR (WEST Thompson)                     | 9,098          | 7,000          |
| Air Card for SIU (Pole Cam)               | 650            | 650            |
| ODIS                                      | 650            | 650            |
| UDS (Utility Data Services)               | 6,000          | 6,000          |
| Leads on Line                             | 800            | 800            |
| Copier Lease                              | 8,000          | 8,000          |
| DPS (fee for Cad)                         | 300            | 300            |
| Watchguard Annual Maintenance             | 22,325         | 22,325         |
| Bosch Crash Data Retrieval                | 1,000          | 1,000          |
| Cell Bright Maintenance                   | 3,100          | 3,100          |
| Data Sharing with OKC                     | 15,000         | -              |
| Conversion Costs                          | 9,120          | 9,120          |
| US Fleet Tracking (GPS)                   | 960            | 960            |
| OMEGA Group Maintenance (Crime View)      | 4,455          | 4,600          |
| Automation Integrated                     | 5,000          | 5,000          |
| UHF Frequency                             | 100            | 100            |
| SIU Alarm Monitoring                      | 300            | 360            |
| <b>TOTAL</b>                              | <b>131,258</b> | <b>114,365</b> |

| <b>OTHER SERVICES &amp; CHARGES (6210 - SWORN EMPLOYEES)</b> |                |
|--------------------------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS                             | 100,005        |
| 30-21 SURPLUS PROPERTY                                       | 6,768          |
| 30-23 UPKEEP REAL PROPERTY                                   | 6,650          |
| 30-40 CONTRACTUAL                                            | 114,365        |
| 30-42 SPECIAL INVESTIGATIONS                                 | 7,600          |
| 30-43 HARDWARE/SOFTWARE MAINT                                | 7,499          |
| 30-72 MEMBERSHIPS & SUBSCRIPS                                | 5,965          |
| 30-75 LEGAL PUBLICATIONS                                     | 2,375          |
| 30-85 INSURANCE - FIRE/THEFT                                 | 185,974        |
| 30-86 AUDIT                                                  | 2,490          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                    | <b>439,691</b> |

| <b>TRANSFERS (6210 - SWORN EMPLOYEES)</b> |                |
|-------------------------------------------|----------------|
| 80-21 POLICE CAPITAL                      | 234,000        |
| <b>TOTAL TRANSFERS OUT</b>                | <b>234,000</b> |

**TOTAL DEPARTMENT REQUEST** 13,140,635

| <b>UTILITIES (30-01)</b>      |                |
|-------------------------------|----------------|
| EOC Dispatch Phone            | 575            |
| Gas and Electric              | 35,000         |
| SIU Phone Service             | 525            |
| Cell Phone Use                | 3,930          |
| SIU Electric bill             | 2,000          |
| SIU Gas bill                  | 1,200          |
| Utilities for Crime Lab       | 6,000          |
| Gun Range Phone               | 475            |
| City Hall (Phones) 33%        | 1,000          |
| MI-FI Use                     | 46,000         |
| Cox Modem                     | 1,800          |
| SIU Surveillance Wire Minutes | 1,500          |
| <b>TOTAL</b>                  | <b>100,005</b> |

**FUND: GENERAL (020)**  
**DEPARTMENT: POLICE**

**SIGNIFICANT EXPENDITURE CHANGES:**

Personnel cost and associated benefits continue to increase due to natural roll ups. As a result, one police officer position is being eliminated from this fiscal year to offset these expenses. We continue to recapitalize our fleet and all associated cost. Ever changing technology adds additional expenditures to ensure our personnel have the tools necessary to provide excellent service. The School Resource Officer program continues at one high school. Budgeting for labor negotiations and arbitrations continue also.

**STAFFING/PROGRAMS**

**PROGRAM DESCRIPTION**

**2016-2017 GOALS AND OBJECTIVES**

**Patrol Division - General**

- Insure the DDACTS model is completely implemented and used on a daily basis.
- Complete ongoing training of the goals of the Data-Driven Approaches to Crime and Traffic Safety (DDACTS) so that all supervisors/shifts are on the same page.

- Equip line-up room to have available the current crime trends on the Crime View Dashboard at all times. Utilize this information during line-up briefing to assist in addressing trends.
- Insure that Data received from UCR Clerk, Crime Mapping and Patrol officers is reviewed and followed up in a timely manner. Encourage supervisors to keep up to date on the crime trends and traffic safety issues and pass this information on to others in a timely manner.
- Cross train team members with the Detective Bureau, CAO Division, SIU, Crime Lab when manpower allows. Insure Officers are receiving a minimum of (25) hours of C.L.E.E.T. approved training to include (2) hours of mental health.
- Utilize NIMS training with large city events (i.e. July 4, parades, etc.) for continuity and training purposes.
- Be responsive to citizens' concerns and complaints regarding traffic violations and criminal activity.
- Expand the Community Oriented Policing concepts to all the businesses in the City.

**Continue an Impact Team to Address Specific Crime Trends**

- A team of officers from different shifts, divisions and units of the department, on a volunteer basis to address crime trends identified by the DDACTS

- model.

### **Advanced Traffic Collision Investigation Team**

- Investigate all fatality and serious injury traffic collisions at a level of professionalism and proficiency which protects the interests of all involved parties and accurately identifies and documents all causes and influences related to the collision.
- Investigate all significant Midwest City Police unit and/or city vehicle involved traffic collisions.
- Provide investigation team members with best investigative equipment available. Encourage team members to share knowledge of advanced investigations with other patrol officers.
- Use team member training and experience to train other patrol officers to a greater level of proficiency. Continually, seek ways and means to improve or enhance overall effectiveness and productivity of shift, bureau and department.

### **Selective Traffic Enforcement Program**

- Aggressively enforce traffic safety issues such as seat belt violations, child restraint ordinances, excessive speed and improper turn movements.
- Aggressively monitor problem areas in the City, paying special attention to school zones, areas with high traffic collision problems.

- Reduce the traffic collision rate of injury and non-injury accidents. Reduce the seriousness of injuries received to victims of motor vehicle collisions. Be responsive to citizens' concerns and complaints regarding traffic violations.

### **Tactical Unit**

- Diffuse or minimize high-risk situations through the use of highly trained and skilled tactical officers equipped with specialized equipment, weapons and tactics.
- Provide in service training to the Department in relation to building search, active shooter, and patrol tactics.
- Upgrade existing equipment through the budget process or alternative funding. Work as a partner with the Crisis Negotiators and EOD Team. Train with the Crisis Negotiators and EOD team at least once semi-annually.

### **CIT Program**

- Continue to support CIT program by sending as many officers as possible to training. Provided updated CIT training for all officers including the Hearing Voices program.
- Participate in metro CIT training and partner with The Oklahoma State Mental Health and Substance Abuse Department.

## **Range**

- Provide Semi-annual firearms qualifications. Provide periodic firearms training to all Department Officers.
- Train all firearms instructors on emergency medical aid and on Armorers of Department issued weapons.
- Upgrade existing equipment and range facility through the budget process and alternative funding.
- Implement FATS Training for all MWCPD Officers. Establish policy procedure for training and use by other agencies.

## **Field Training Officer Program**

- Maintain Certified Field Training Officers on all three shifts.
- Establish continuing education for Field Training Officers.
- Use of Field Training Officers in classroom training and Citizens Academy. Insure the continuity of the Field Training Officer program. Send at least three additional officers/FTO Supervisors to FTO/FTO Supervisor school.

## **Law Enforcement Driver Training Program**

- Ensure semi-annual law enforcement driver training for all commissioned personnel.

- Provide the highest quality, most currently available emergency and non-emergency driver training to department officers.
- Ensure semi-annual law enforcement driver training for all commissioned personnel.

## **Crisis Negotiator Program**

- Neutralize or minimize high-risk crisis/hostage situations through the use of skilled negotiation officers.
- Work as a partner with the Tactical Unit. Train all Department officers on initial response and tactics in crisis negotiation incidents.
- Fill the two vacant Crisis Negotiator positions. Encourage up-to-date training for current crisis negotiators. Develop and refine the verbal skills of the Negotiating Team members.
- In-service training for all members assigned to the negotiations team

## **Honor Guard**

- Represent the Midwest City Police Department, its officers and the City of Midwest City in a highly positive and professional manner through presentations and performances at events. Make presentations, post colors and assist in ceremonies at events which

further the positive professional image of law enforcement.

- Select and train team members who will present the most positive image. Equip team members with a uniform that projects professionalism. Recruit new Honor Guard members.

### **K-9 Program**

- Ensure all K-9 officers are aware of the standards for certification and establish training objectives to meet the standards. Seek continued certification for all canines. Inspect canine home kennels and home environment.
- Provide immediate K-9 response to any given situation when requested either internally or externally. Implement plan to replace aging K-9.

### **Community Action Officers**

- Continue a positive working relationship with the Neighborhood Initiative Coordinators and City Services in meeting community and neighborhood needs.
- Support Neighborhood Watch programs in partnership with the Neighborhood Initiative Office.
- Provide continued community outreach programs that target at risk youth to include such programs as, Bicycle Safety Fair, Shop with a Cop and other such efforts in partnership with private citizens, corporations and businesses in the community.

- Utilize the DDACTS model in identifying and solving community crime and traffic issues in partnership with citizens and community groups.
- Continue tracking of Community Action Officer Activities for the purpose of documenting success and failure so that activity can be adjusted and enhanced. Close Coordination with other city, county and state service providers for addressing issues and formulating problem solving.
- Provide business owners and their employees with prevention and safety programs at their request in an effort to keep them free of crime and personal attacks.
- Maintain and increase the crime free project. Including enforcement actions by police and code enforcement for those not participating in the Crime Free program.
- Actively support both the Citizens Police Academy and the Citizens Police Academy Alumni Assoc. as a tool to foster community understanding and support. Provide, as events dictate, the citizens of the community a source of information about various topics regarding their safety and well-being.
- Improve both the effectiveness and efficiency of the Volunteer Handicap Parking Enforcement program.



- Produce and promotional video of the Police Department, to be used for Citizens Academy, recruiting and other public relations.
- Maintain or assist with maintaining the Police Departments Website/Facebook/Other media.

### **Bicycle Officer Program**

- Utilize the bicycle officers to improve community relations by going to schools, churches and other groups to encourage the use of bicycle safety helmets.
- Provide a bicycle safety program for the community. Improved relationships with the business community by offering bicycle safety seminars from their customers and employees.
- Improve the utilization of the bicycle officer program by supervisors.

### **Reserve Officer Program**

- Manage the Reserve Officer program so their monthly activity can be effectively utilized with the needs of the department and monitored more closely.
- Maintain a minimum of four Reserve Officers and increase training for the program. Improve the communications with each reserve officer and insure they are updated on changes in departmental policy and procedure. Encourage retiring Officers to remain active by participating in the Reserve program.

- Provide bicycle officer training for reserve officers and utilize them at special events. Improve the full time officer attitude toward the program by giving positive reinforcement for volunteering for reserve officer support.

### **Law Enforcement Explorer Post**

- Develop programs that assist explorer understanding of the law enforcement function. Aid the Police Department when called upon. Aid the Community as needed.

### **Professional Standards and Accreditation**

- Insure that Department policy and procedure meet Oklahoma Association of Chiefs of Police accreditation standards at all times.
- Maintain and periodically publish Department policies and procedures updates through specific assignment of the responsibility to one individual with sufficient funding to catalog, inventory and publish as needed.

### **Explosive Ordinance Disposal**

- Provide continued training in the expectant hazardous materials that maybe encountered by unit members. Provide continued training in the detection, render safe, and disposal of improvised explosives (IED's).
- Ensure close coordination with similar units at the local, state and federal levels of governmental

response to homeland security issues and response protocols. Ensure a smooth transition into the multi jurisdiction team. Monitor the new program to make sure it is in the best interest of our department.

- Ensure close coordination and training to Department first responders to anticipate and unexpected explosive devices and materials. Maintain unit accreditation on a federal level. Maintain new EOD vehicle.

### **Criminal Investigations**

- Ensure that Detectives job skills are kept up to date with changing trends and Investigative techniques, through continued education and training.
- Ensure that we follow up with victims and witnesses in cases we are actively working. Be sure to advise victims of the disposition of cases when known, to maintain a positive relationship with those citizens.
- Continue actively and aggressively keeping track of registered sex offenders within our city. Keep track of offenders by checking our RMS to insure the offenders are complying with probation or parole criteria.
- Continue with our joint Memorandum of Understanding with police agencies and the YWCA "SANE" program.

- Continue participation in the Protective Custody Joint Response Protocol as required by statute, with DHS.
- Develop and maintain a close information sharing relationship with the Patrol Division in identifying crime trends and problem areas within the city. Encourage more intelligence reporting, and utilize the patrol division in attempting to locate suspects of crimes. When available, utilize the Warrant Officers to assist in locating suspects.
- Coordinate with CAO's and have a Detective attend as many neighborhood related meetings or functions as possible to keep up with citizen concerns and develop reliable information sources.
- Will be begin using SIU "Street Crimes" Unit more for part one crimes and less for self-initiated drug cases. Use the "Street Crimes" Unit to identify and saturate higher crime area through the use of DDACTS.
- Continue use of and subscription to Leads On Line program and TLO.
- Make a firm decision on joining the Oklahoma Internet Crimes Against Children (ICAC) as manpower allows.
- Develop a policy and procedure in regards to releasing active crime information, suspect information, community information, BOLO's on

- social media sites i.e. Twitter, Facebook and the cities TV broadcast.
- Restart the “shadowing program” to inform patrol officers of the investigative process.

### **Special Investigations Unit**

- Ensure that employees job skills and issues pertinent to service delivery and professional growth are provided by continued education and training.
- Broaden the seizure of vehicles to include the efforts of Patrol Division. Continue to increase the awareness that vehicle forfeiture can be completed from almost all offenses involving the commission of a felony.
- Improve quality of investigations through training and application of effective investigative methods. Identify specialized schools related to drug enforcement.
- Identify new trends in street gang activity and undercover operations that will lead to increased productivity.
- Continue working relationship with citizens and confidential informants that provide valuable intelligence information.

- Target serial criminals that either operate in Midwest City or support the criminal activity in Midwest City. Develop cases through continued cooperation and support of other local, state and federal agencies and their investigations.
- Continue with City Council approval for drug enforcement mutual aid agreements with surrounding jurisdictions- Choctaw, Nicoma Park, Spencer, Del City and Oklahoma City.
- Ensure that all new investigators attend Basic Narcotics Investigation schools provided by OBN and DEA, and are Clan-Lab Certified.
- Replace undercover vehicles(s) that have been compromised or that have been in inventory for extended time. Coordinate with the District Attorney and utilize vehicles from seizure pool or allocate purchase from existing capital outlay fund.
- Monitor illicit websites to become proactive against the problem of prostitution. Target suspects that are soliciting their services to residents of our community. Monitor and conduct compliance checks with all massage parlors located in the city and ensure they are complying with all ordinances and laws.
- Expand investigations to adapt with the changing trends of recovering stolen property. Encourage victims to canvass classified ads, publications, or any form of social media. Educate victims to report

findings, conduct follow up investigations, and prosecute offenders.

- Increase the potential recruitment of confidential informants by conducting jail interdiction interviews.
- Continue effort to make the unit transparent. Share information with Patrol Division, K-9, CAO, and Detective Bureau to deter crime within the community. Provide feedback and updates to intelligence reports being forward to the unit.
- Establish a partnership with our Crime Analyst to deploy bait trailer at least every month or when need arises because of crime trends identified from statistical analysis.

### **Crime Lab (Includes Property Room)**

- Continue to develop all management system documents to include the Quality Manual, Health and Safety Manual, Training Manual, and all technical protocols.
- Continue to work towards ASCLD/LAB accreditation.
- Establish a Quality Manager position for the laboratory. The Quality Manager position is essential in the development of the laboratory's quality system
- Continue to Cross-train additional 3 officers on crime scene processing techniques to enable them to

continue as supplemental on call crime scene processors.

- Attend forensic training events so as to gain insight into cutting edge methods and interact with other forensic professionals.
- Have regular meetings with laboratory personnel where we collectively develop methods which increase quality, organization, and timeliness for coping with the laboratory's high caseload.
- Provide updates and training to patrol officers on forensic investigative methods and evidence handling guidelines. This may be accomplished through various methods to include lineups demonstrations of methods that officers may implement such as GSR Kits.

### **Property Room**

- Work with Tyler or a third-party software developer to resolve current inventory and scanner issues. The current system does not allow for an accurate inventory of the Property Room. The implementation of an update program would allow for an accurate and efficient work system.
- Create additional storage space in the Property Room through the use of cross trained Police Department Employee. Approximately 100 items of evidence are submitted to the Property Room each week, creating a backlog of items that can be disposed/returned to owner. The training of additional

manpower is essential to the effective management of the Property Room's evidence. Additionally, a long-term absence of the Property Room Manager would create a detrimental disruption to both the Property Room and the Crime Laboratory. An additional property room trained person is needed to avoid this situation.

- Develop and implement an audit system designed to assess the quality of the Property Room. The current audit system does not verify the quality of Property Room management. A new system should seek to audit the daily duties of Property Room personnel as well as additional duties such as conversion lists.
- Continue to create an open dialogue with Patrol Officers as to proper packaging techniques through the use of memos, line-up visits, and packaging guidelines.

### **Records**

- Provide secure and accurate document/records control within the Midwest City Police Department to include reports data input, archival document scanning, record filing, data reports, and records retrieval.
- Provide customer service to department officers and staff, the general public, insurance companies, law firms, District and Municipal Courts, and various law enforcement agencies.

- Adhere to policies regarding the release of information in accordance with the Oklahoma Open Records Act, Title 51, Oklahoma Statutes 24A.1-24A.24.
- Ensure that all Records Section personnel receive continued training on key job skills to include updates on the operation of the new RMS, UCR training and OLETS update training.
- Implement new OLETS Messenger program and hardware. (Pending approval and release by OLETS)
- Continue to scan and index all pertinent BR files located in the Records Section and basement storage and destroy hard copies. Continue to scan and index all pertinent reports prior to 1990 currently located in the basement and destroy hard copies.
- Organize reports in basement storage that are required to be kept on file due to the nature of the case.

### **Crime Analysis**

- Provide analysis and predictive information and services to the personnel of the department.
- Continue a close relationship with members of the Field Operations Bureau and Investigations Division by developing tactical alerts as trends and patterns are found.

- Expand the application of mapping software in furtherance of the analysis process.
- Continue to become more familiar with the layout of the city and crime trends seen by officers.
- Attend specialized training related to the crime analysis position to become more efficient.
- Continue partnerships with other criminal justice agencies by participating in weekly conference calls with the Oklahoma Information Fusion Center and attending monthly Intel Analyst meetings, Metro Area Crime Analyst meetings, and Intelligence Led Policing meetings.

## **UCR**

- Continue relationship with members of department, OSBI, and the Weed and Seed Program by providing needed UCR statistics and citations statistics.
- Attend training course for UCR updates, and attend specialized training course to become efficient in Excel.
- Continue Training with the Property Clerk to assist with property room.

# Fire Fund

# City of Midwest City, Oklahoma

## Fire

### Index

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 040                                  | Budget Summary                           | 100                    |
| 040                                  | Budget Chart                             | 101                    |
| 040                                  | <b>Individual Fund:</b><br>Fire          | 102                    |

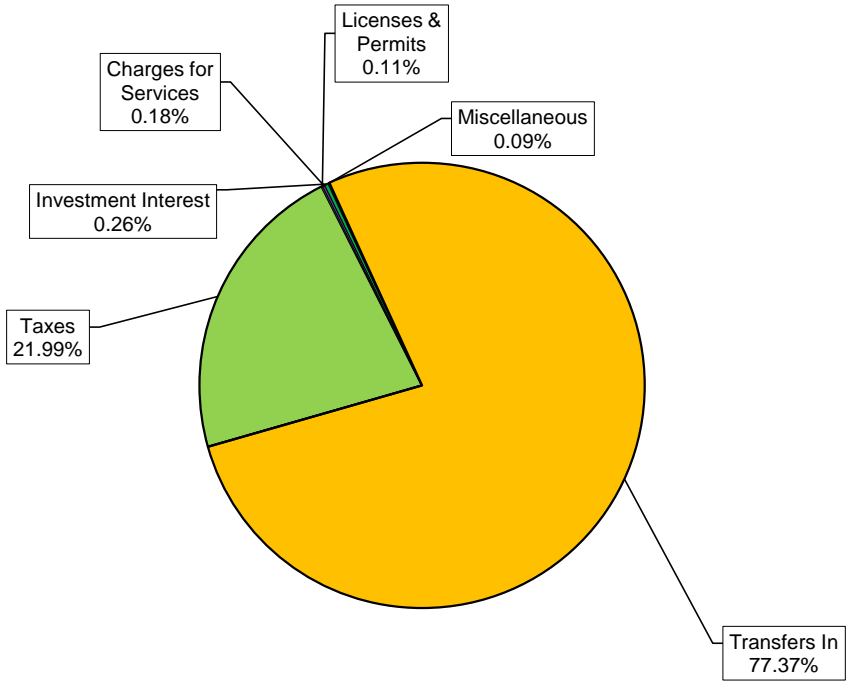
\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number



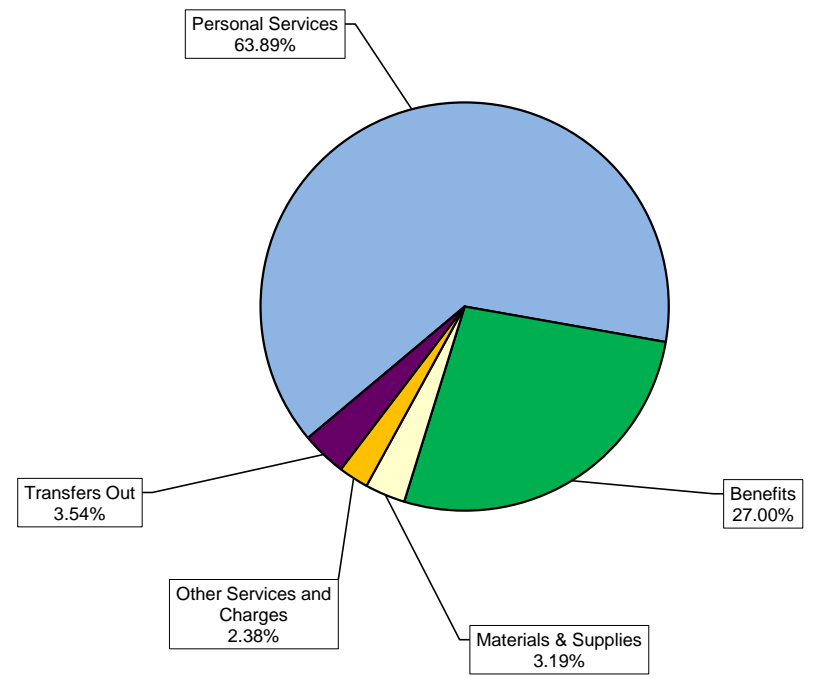
**FIRE FUND BUDGET SUMMARY - FISCAL YEAR 2016-2017**

|                                    | PRIOR YEAR<br>ACTUAL<br>FY 14-15 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 15-16 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 15-16 | BUDGET YEAR<br>FINAL<br>FY 16-17 |
|------------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>          |                                  |                                               |                                           |                                  |
| Taxes                              | 2,229,969                        | 2,271,539                                     | 2,261,885                                 | 2,261,885                        |
| Licenses & Permits                 | 11,135                           | 11,151                                        | 10,793                                    | 11,243                           |
| Charges for Services               | 23,804                           | 22,000                                        | 12,898                                    | 17,783                           |
| Investment Interest                | 34,266                           | 32,675                                        | 24,756                                    | 26,501                           |
| Miscellaneous                      | 26,296                           | 3,197                                         | 9,986                                     | 9,628                            |
| Transfers In                       | 7,595,784                        | 7,682,471                                     | 7,801,641                                 | 7,957,488                        |
| Intergovernmental                  | 678                              | -                                             | -                                         | -                                |
| <b>TOTAL REVENUE</b>               | <b>9,921,931</b>                 | <b>10,023,033</b>                             | <b>10,121,959</b>                         | <b>10,284,528</b>                |
| Use / (Gain) of Fund Balance       | 436,237                          | 283,110                                       | (224,201)                                 | 412,219                          |
| <b>TOTAL RESOURCES</b>             | <b>10,358,168</b>                | <b>10,306,143</b>                             | <b>9,897,758</b>                          | <b>10,696,747</b>                |
| <b>PROPOSED EXPENDITURES:</b>      |                                  |                                               |                                           |                                  |
| <b>Fire Department - Operating</b> |                                  |                                               |                                           |                                  |
| Personal Services                  | 6,589,205                        | 6,696,058                                     | 6,537,046                                 | 6,834,569                        |
| Benefits                           | 2,790,897                        | 2,797,720                                     | 2,691,644                                 | 2,887,695                        |
| Materials & Supplies               | 336,167                          | 334,814                                       | 240,617                                   | 341,449                          |
| Other Services and Charges         | 225,900                          | 285,605                                       | 236,505                                   | 254,534                          |
| Transfers Out                      | 416,000                          | 191,946                                       | 191,946                                   | 378,500                          |
| Capital Outlay                     | -                                | -                                             | -                                         | -                                |
| <b>TOTAL EXPENDITURES</b>          | <b>10,358,168</b>                | <b>10,306,143</b>                             | <b>9,897,758</b>                          | <b>10,696,747</b>                |
| <b>RESERVE OF FUND BALANCE</b>     |                                  |                                               |                                           | <b>515,912</b>                   |

**ESTIMATED REVENUES FIRE FUND  
FY 2016-2017  
Total \$10,284,528**



**ESTIMATED EXPENDITURES FIRE FUND  
FY 2016-2017  
Total \$10,696,747**



FUND: FIRE (040)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: BERT NORTON

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 6,589,205           | 6,696,058                      | 6,537,046                        | 6,834,569           |
| BENEFITS             | 2,790,897           | 2,797,720                      | 2,691,644                        | 2,887,695           |
| MATERIALS & SUPPLIES | 336,167             | 334,814                        | 240,617                          | 341,449             |
| OTHER SERVICES       | 225,900             | 285,605                        | 236,505                          | 254,534             |
| TRANSFERS            | 416,000             | 191,946                        | 191,946                          | 378,500             |
| <b>TOTAL</b>         | <b>10,358,168</b>   | <b>10,306,143</b>              | <b>9,897,758</b>                 | <b>10,696,747</b>   |

| REVENUES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                | 2,229,969           | 2,271,539                      | 2,261,885                        | 2,261,885           |
| LICENSES & PERMITS   | 11,135              | 11,151                         | 10,793                           | 11,243              |
| CHARGES FOR SERVICES | 23,804              | 22,000                         | 12,898                           | 17,783              |
| INVESTMENT INTEREST  | 34,266              | 32,675                         | 24,756                           | 26,501              |
| MISCELLANEOUS        | 26,296              | 3,197                          | 9,986                            | 9,628               |
| INTERGOVERNMENTAL    | 678                 | -                              | -                                | -                   |
| TRANSFERS IN         | 7,595,784           | 7,682,471                      | 7,801,641                        | 7,957,488           |
| <b>TOTAL</b>         | <b>9,921,931</b>    | <b>10,023,033</b>              | <b>10,121,959</b>                | <b>10,284,528</b>   |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES   | FUND<br>BALANCE |
|----------------------------|---------------------|------------|------------|-----------------|
| 6/30/2013                  | 1,218,328           | 10,114,969 | 10,008,826 | 1,324,471       |
| 6/30/2014                  | 1,324,471           | 9,921,931  | 10,358,168 | 888,234         |
| 6/30/2015                  | 888,234             | 10,121,959 | 9,897,758  | 1,112,435       |
| 6/30/2016                  | 1,112,435           | 10,284,528 | 10,696,747 | 700,216         |

Excludes Transfers Out (515,912) **5%Reserve**  
**184,304**

**FINAL BUDGET 2016-2017**

| <b>PERSONAL SERVICES (6410 - SWORN EMPLOYEES)</b> |                  |
|---------------------------------------------------|------------------|
| 10-01 SALARIES                                    | 5,561,512        |
| 10-05 COMMITTEE INCENTIVE PAY                     | 24,003           |
| 10-06 COLLEGE INCENTIVE                           | 27,040           |
| 10-08 OVERTIME OT1                                | 149,329          |
| 10-09 CONSTANT MANNING OT2                        | 45,000           |
| 10-10 LONGEVITY                                   | 86,946           |
| 10-11 SICK LEAVE BUYBACK - OVER BANK              | 76,356           |
| 10-12 VACATION BUYBACK                            | 25,000           |
| 10-13 PDO BUYBACK                                 | 150,000          |
| 10-14 SICK LEAVE INCENTIVE                        | 63,000           |
| 10-15 EMT-D                                       | 115,495          |
| 10-16 HAZ MAT PAY                                 | 85,193           |
| 10-17 ADDITIONAL INCENTIVE                        | 6,000            |
| 10-18 SEPARATION PAY                              | 90,000           |
| 10-19 INSPECTOR ON CALL                           | 5,600            |
| 10-24 STATE INSPECTOR                             | 3,600            |
| 10-95 1X SALARY ADJUSTMENT                        | 13,238           |
| <b>PERSONAL SERVICES - SWORN</b>                  | <b>6,527,312</b> |

| <b>PERSONAL SERVICES (6420 - CIVILIAN EMPLOYEES)</b> |                |
|------------------------------------------------------|----------------|
| 10-01 SALARIES                                       | 281,550        |
| 10-03 OVERTIME                                       | 1,000          |
| 10-05 COMMITTEE INCENTIVE PAY                        | 600            |
| 10-07 ALLOWANCES                                     | 9,871          |
| 10-10 LONGEVITY                                      | 3,631          |
| 10-11 SICK LEAVE BUYBACK - OVER BANK                 | 3,987          |
| 10-12 VACATION BUYBACK                               | 2,500          |
| 10-13 PDO BUYBACK                                    | 1,470          |
| 10-14 SICK LEAVE INCENTIVE                           | 2,100          |
| 10-95 1X SALARY ADJUSTMENT                           | 548            |
| <b>PERSONAL SERVICES - CIVILIAN</b>                  | <b>307,257</b> |

**TOTAL PERSONAL SERVICES** **6,834,569**

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE TWO**

| PERMANENT STAFFING              | FY 16-17     | FY 15-16     |
|---------------------------------|--------------|--------------|
| <b>Division 6410</b>            |              |              |
| Shift Commander                 | 3            | 3            |
| Training Major                  | 1            | 3            |
| Chief of Training               | 1            | 0            |
| Fire Marshall                   | 1            | 1            |
| Fire Inspector                  | 3            | 3            |
| Captain/Major                   | 18           | 18           |
| Apparatus Operator/Lt.          | 18           | 18           |
| Firefighter                     | 35           | 31           |
| <b>TOTAL</b>                    | <b>80</b>    | <b>77</b>    |
| <b>Division 6420</b>            |              |              |
| Public Education Specialist     | 1            | 0            |
| Admin. Secretary                | 1            | 1            |
| Fire Chief                      | 1            | 1            |
| Programs Manager                | 1            | 1            |
| Communications Coordinator - IT | 0.27         | 0.27         |
| <b>TOTAL</b>                    | <b>4.27</b>  | <b>3.27</b>  |
| <b>TOTAL 6410 &amp; 6420</b>    | <b>84.27</b> | <b>80.27</b> |

**CONTRACTUAL (30-40) SUPPRESSION DIVISION 6410**

|                                     |               |
|-------------------------------------|---------------|
| Copy Rental and Supplies            | 3,500         |
| Pest Control                        | 2,000         |
| Employment Ads                      | 400           |
| Printing and Literature             | 1,000         |
| Insurance Liability                 | 5,000         |
| Polygraphs for New Hires            | 2,400         |
| Contract Negotiations & Arbitration | 10,700        |
| <b>TOTAL</b>                        | <b>25,000</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

|                 |
|-----------------|
| 2005-06 - 92.5  |
| 2006-07 - 92.5  |
| 2007-08 - 89.75 |
| 2008-09 - 89    |
| 2009-10 - 89    |
| 2010-11 - 89    |
| 2011-12 - 87    |
| 2012-13 - 89    |
| 2013-14 - 89.5  |
| 2014-15 - 85.27 |
| 2015-16 - 80.27 |
| 2016-17 - 84.27 |

**BENEFITS (6410 - SWORN EMPLOYEES)**

|                                     |                  |
|-------------------------------------|------------------|
| 15-01 SOCIAL SECURITY               | 81,591           |
| 15-02 EMPLOYEES' RETIREMENT         | 1,149,608        |
| 15-03 GROUP INSURANCE               | 740,562          |
| 15-04 WORKERS COMP INSURANCE        | 315,989          |
| 15-06 TRAVEL & SCHOOL               | 14,250           |
| 15-07 UNIFORMS & PROTECTIVE GEAR    | 23,750           |
| 15-08 100% LOCAL OPT LIFE INSURANCE | 12,000           |
| 15-13 LIFE                          | 7,680            |
| 15-14 DENTAL                        | 83,956           |
| 15-20 OVERHEAD HEALTH COST          | 19,615           |
| 15-98 RETIREE INSURANCE             | 327,229          |
| <b>TOTAL BENEFITS-SWORN</b>         | <b>2,776,231</b> |

**BENEFITS (6420 - CIVILIAN EMPLOYEES)**

|                                |                |
|--------------------------------|----------------|
| 15-01 SOCIAL SECURITY          | 10,170         |
| 15-02 EMPLOYEES' RETIREMENT    | 50,450         |
| 15-03 GROUP INSURANCE          | 34,682         |
| 15-13 LIFE                     | 410            |
| 15-14 DENTAL                   | 4,219          |
| 15-20 OVERHEAD HEALTH COST     | 1,468          |
| 15-98 RETIREE INSURANCE        | 10,065         |
| <b>TOTAL BENEFITS-CIVILIAN</b> | <b>111,464</b> |

**TOTAL BENEFITS**

**2,887,695**

**MATERIALS & SUPPLIES**

|                                       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 19,950         |
| 20-35 SMALL TOOLS & EQUIP             | 17,100         |
| 20-37 SCBA PARTS & SUPPLIES           | 8,000          |
| 20-38 EMS SUPPLIES                    | 4,000          |
| 20-41 SUPPLIES                        | 26,600         |
| 20-63 FLEET FUEL                      | 79,638         |
| 20-64 FLEET PARTS                     | 107,681        |
| 20-65 FLEET LABOR                     | 76,030         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>338,999</b> |

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE THREE**

**NOTE:** The department has been responsible for funding three (3) code enforcement personnel and half (.50) of a secretary. In previous years, the expenditures related to these positions have been expensed to the fire department. Starting in fiscal year 05-06 and continuing to the present, the fire department will fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,000.

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, comes from transfers out of the operational Fund, 040 and includes a sales tax for capital outlay which was approved 1-1-12. The sales tax approved 1-1-12 is deposited directly into Fund 041.

| <b>OTHER SERVICES &amp; CHARGES (SWORN EMPLOYEES)</b> |                |
|-------------------------------------------------------|----------------|
| 30-21 SURPLUS PROPERTY                                | 5,867          |
| 30-23 UPKEEP REAL PROPERTY                            | 15,000         |
| 30-40 CONTRACTUAL                                     | 25,000         |
| 30-43 ANNUAL SOFTWARE MAINTENANCE                     | 25,000         |
| 30-54 VEHICLE ACCIDENT INSURANCE                      | 4,000          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                     | 5,000          |
| 30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATIONS       | 71,345         |
| 30-86 AUDIT                                           | 2,022          |
| 31-01 UTILITIES                                       | 50,000         |
| 31-02 COMMUNICATIONS                                  | 8,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>             | <b>211,234</b> |

---

**FIRE PREVENTION DIVISION**

---

| <b>MATERIALS &amp; SUPPLIES</b>           |              |
|-------------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT            | 350          |
| 20-41 SUPPLIES                            | 1,450        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>1,800</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS           | 1,700        |
| 30-73 PUBLICATIONS                        | 1,450        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,150</b> |

---

**TRAINING DIVISION**

---

| <b>MATERIALS &amp; SUPPLIES</b>            |               |
|--------------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT             | 150           |
| 20-41 SUPPLIES                             | 500           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>      | <b>650</b>    |
| <b>OTHER SERVICES &amp; CHARGES</b>        |               |
| 30-40 CONTRACTUAL                          | 1,000         |
| 30-73 PUBLICATIONS                         | 2,000         |
| 30-74 MED/5YR HAZ MAT, ENTRY, HEARING, HEP | 11,000        |
| 30-75 TUITION/FEES FOR TRAINING & CONF     | 16,650        |
| 30-76 TRAVEL AND MEALS                     | 9,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>  | <b>40,150</b> |

| <b>TRANSFERS OUT</b>            |                |
|---------------------------------|----------------|
| 80-33 OPERATING TRANSFER (010)  | 166,000        |
| 80-41 FIRE CAPITALIZATION (041) | 212,500        |
| <b>TOTAL TRANSFERS OUT</b>      | <b>378,500</b> |

|                                 |                   |
|---------------------------------|-------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>10,696,747</b> |
|---------------------------------|-------------------|



**FUND: Fire (040)**

**DEPARTMENT: Fire Department**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

The mission of the Midwest City Fire Department is to reduce risk, respond to emergencies, and add value to our community. During fiscal year 2015-16, the Fire Department was budgeted for 85 personnel and staffed with 80. The mission is achieved through four sections: administration, prevention, operations, and training/safety.

**Administration**

The Administration Section consists of the Fire Chief, Administration Major, and an Administrative Secretary. This section is responsible for the development of department of policies, procedures, and programs. The Fire Chief also serves as the Assistant Emergency Manager and the Administration Major serves as the Department's Public Information Officer (PIO) and our Communications Leader. The Administrative Section manages the budget, including short and long term planning for the department.

**Prevention**

The Prevention section consists of the Fire Marshal and 3 Fire Prevention Officers. They reduce risk in our community through public education, prevention, and fire cause determination.

Public education programs are provided through the leadership of the Fire Prevention Officer who serves as Public Education Officer. Programs include Operation Fire Safe (juvenile fire setter intervention), Learn Not to Burn, Children's Fire Safety Fair, Child Passenger Safety, Kitchen Safety, Smoke Detector Program, Senior Safety, Risk Watch, civic and religious organization presentations, school and business fire drills, nursing center in-service training, Latchkey training, CPR training, the scheduling of all tours, and the community risk reduction program. They also coordinate efforts with Neighborhood service to connect with neighborhood associations.

The Fire Prevention Officers perform approximately 2000 annual fire and construction inspections. The inspections are provided in accordance with local ordinances complying with the International Code Council (ICC) Fire Codes. Fire Inspectors also guide the construction of new and renovated structures through plans review, site inspections, and providing certificate of occupancies according to the ICC Building Codes. The Section maintains records of hazardous materials, oil and gas well inspection and permitting, hydrant flow test, and coordinates pre-fire planning efforts. They are responsible for complying with the National Fire

Incident Reporting System (NFIRS) and managing burn permits.

### **Operations**

The Operations Section consists of 75 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these shifts is under the direction of a Shift Commander, supervising six (6) fire stations. Services include emergency medical services, technical rescue operations, fire suppression, hazardous materials operation, and other hazard mitigation duties during man-made or natural disasters.

In addition to emergency response, these personnel provide assistance and support to other divisions in the area of public education, building pre-fire planning, inspections, enforcement, hydrant testing, and training. They also perform maintenance and testing on all fire equipment including apparatus and fire stations. Daily schedules for this division are primarily designed to ensure emergency response capabilities are maintained at all times, with other available time being used to support the department's efforts to reduce risk to our community.

The Department is part of the Oklahoma County Wild Land Firefighting Task Force, which deploys to other counties for mutual aid to assist with large grass fires. The Department is also part of the Oklahoma Homeland Security Regional Response System as a Hazardous Materials Response Team.

### **Training and Safety**

The Training Officers work under the direction of the Fire Chief. The Training Section is responsible for planning, developing, coordinating, and delivering training programs to department personnel. The Section develops and administers promotion testing and is responsible for maintaining a complete record of all training to ensure competencies to meet federal, state, and department mandates. The Training Officers assist with planning, coordinating, and evaluating disaster drills. The Shift Training Officers also serve as incident safety officers and are members of the command staff.

Through the use of well-developed training programs, our department maintains proficiency in the services provided. The safety of the public and our own personnel is directly related to the amount and quality of training our personnel receives.

The Fire Department plays an active role in providing training to other City personnel. Some of these classes include: CPR, First Aid, Confined Space Rescue, Rope Rescue, and Hazardous Materials Safety Training. The use of trained Fire Department personnel to deliver training to other City personnel not only reduces the cost of such deliveries, but enhances interdepartmental relationships to work together in the event of an emergency or disaster.

## **2016-2017 GOALS AND OBJECTIVES**

The Midwest City Fire Department strives to provide the maximum services possible with the funds and resources available. Programs such as those that supply public safety education and smoke detectors to homes on limited incomes cannot always be funded through city budgets. The Midwest City Fire Department believes these programs are vital to its primary mission of providing fire and life safety to the community. Therefore, the department has obtained the necessary funding for such programs through grants and donations.

The 2016-2017 budget provides the resources to continue our high level of service and training as we have in past in addition to the following:

1. Implement a Community Risk Reduction Partnership Program. This project has been funded through the Hospital Authority Grant.
2. Revise and implement new standard operating procedures.
3. Conduct a comprehensive community risk analysis using data from the RMS and GIS in order to develop standards of cover that provide optimum effectiveness and efficiency.
4. Facilitate a strategic planning process.
5. Continue a 5-year capital replacement funds for fire apparatus and Self-Contained Breathing Apparatus (SCBA).
6. Provide facility improvements through cosmetic remodels and functional repairs.
7. Revitalize public education and public relations efforts.



# Special Funds

# City of Midwest City, Oklahoma

## Special Revenue - Index

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u>         | <u>Page<br/>Number</u> |
|--------------------------------------|--------------------------------------------------|------------------------|
|                                      | Budget Summary                                   | 111                    |
|                                      | Budget Chart                                     | 112                    |
|                                      | Expenditure Category Summary                     | 113                    |
|                                      | <b>Individual Funds:</b>                         |                        |
| 009                                  | General Government Sales Tax                     | 114                    |
| 013                                  | Street and Alley                                 | 116                    |
| 014                                  | Technology                                       | 117                    |
| 015                                  | Street Lighting Fee                              | 120                    |
| 016                                  | Reimbursed Projects                              | 121                    |
| 025                                  | Juvenile                                         | 123                    |
| 030                                  | Police State Seizures                            | 126                    |
| 031                                  | Special Police Projects                          | 127                    |
| 033                                  | Police Federal Projects                          | 128                    |
| 034                                  | Police Lab Fee                                   | 129                    |
| 035                                  | Employee Activity                                | 130                    |
| 036                                  | Police Jail                                      | 131                    |
| 037                                  | Police Impound Fees                              | 135                    |
| 045                                  | Welcome Center                                   | 136                    |
| 046                                  | Convention & Visitor Bureau/Economic Development | 140                    |
| 070                                  | Emergency Operations                             | 146                    |
| 115                                  | Activity 2315 Holiday Lights                     | 148                    |
| 115                                  | Activity 2320 Night Light Run                    | 148                    |
| 115                                  | Activity 7810 Softball                           | 149                    |
| 115                                  | Activity 7813 Pavilions                          | 149                    |
| 115                                  | Activity 7815 Miscellaneous Programs             | 150                    |

## City of Midwest City, Oklahoma

### Special Revenue - Index

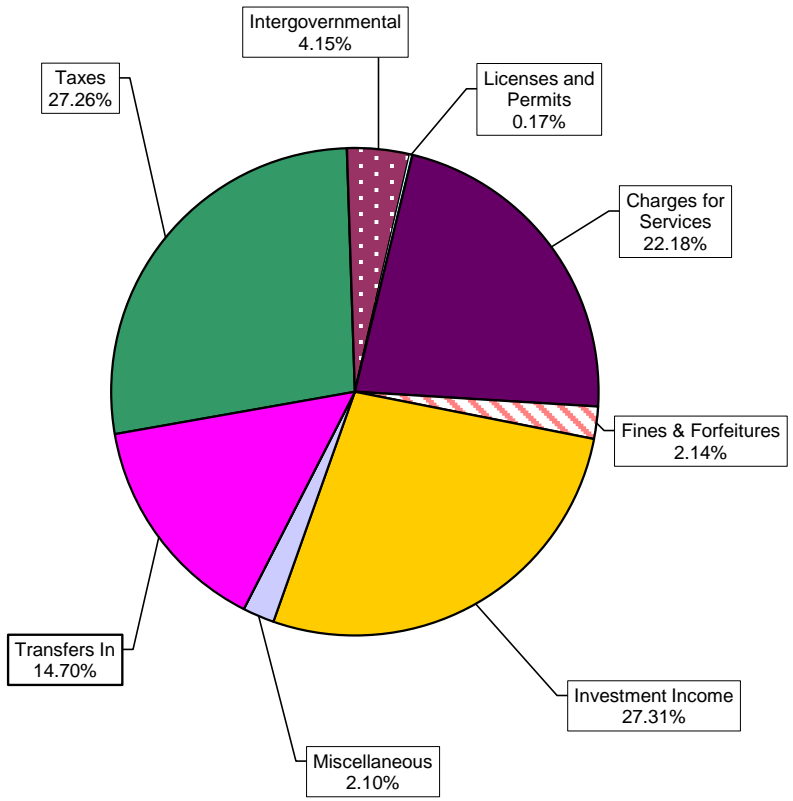
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u>          | <u>Page<br/>Number</u> |
|--------------------------------------|---------------------------------------------------|------------------------|
| 115                                  | Activity 7816 Nature Trails                       | 150                    |
| 115                                  | Activity 7817 Tree Board                          | 150                    |
| 115                                  | Activity 7822 Renaissance Run                     | 151                    |
| 123                                  | Park & Recreation (06 - Park & Rec)               | 152                    |
| 123                                  | Park & Recreation (23 - Park Play)                | 153                    |
| 141                                  | Community Development Block Grant                 | 154                    |
| 142                                  | Grants - Housing Activities                       | 158                    |
| 143                                  | Grants – Various                                  | 162                    |
| 194                                  | Downtown Redevelopment                            | 163                    |
| 201                                  | Urban Renewal                                     | 165                    |
| 220                                  | Animals Best Friend                               | 166                    |
| 225                                  | Hotel / Motel                                     | 167                    |
| 235                                  | Municipal Court Bonds                             | 168                    |
| 310                                  | Disaster Relief                                   | 169                    |
| 425                                  | Hospital Authority – Compounded Principal         | 171                    |
| 425                                  | Hospital Authority – Expansion                    | 172                    |
| 425                                  | Hospital Authority – Discretionary Funds          | 173                    |
| 425                                  | Hospital Authority – In Lieu of/ROR/Miscellaneous | 175                    |

\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

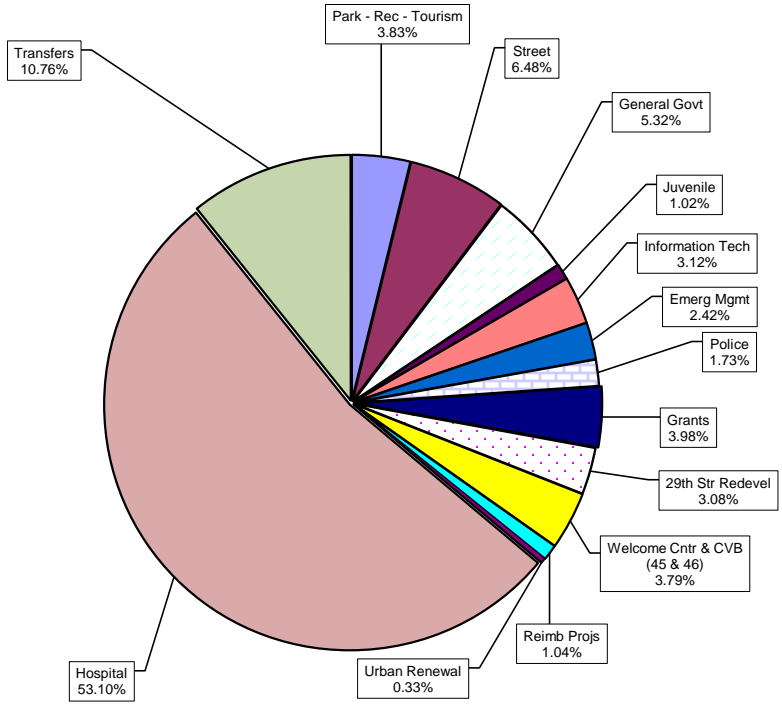
**SPECIAL REVENUE FUNDS BUDGET SUMMARY - FISCAL YEAR 2016-2017**

|                                   | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 15-16</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 15-16</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 16-17</b> |
|-----------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>         |                                           |                                                        |                                                    |                                           |
| Taxes                             | 3,514,314                                 | 3,188,163                                              | 3,279,285                                          | 3,191,638                                 |
| Intergovernmental                 | 1,383,485                                 | 1,644,420                                              | 1,211,075                                          | 485,552                                   |
| Lease Payments                    | -                                         | 2,238,985                                              | 2,238,985                                          | -                                         |
| Licenses and Permits              | 17,600                                    | 14,844                                                 | 24,200                                             | 19,467                                    |
| Charges for Services              | 1,910,647                                 | 2,230,028                                              | 2,172,237                                          | 2,597,059                                 |
| Fines & Forfeitures               | 259,698                                   | 263,869                                                | 253,544                                            | 250,198                                   |
| Investment Income                 | 6,361,066                                 | 1,369,939                                              | (886,431)                                          | 3,198,324                                 |
| Miscellaneous                     | 1,891,250                                 | 316,889                                                | 280,121                                            | 246,279                                   |
| Proceeds from Loans               | 40,569                                    | -                                                      | -                                                  | -                                         |
| Transfers In                      | 1,733,421                                 | 1,319,158                                              | 1,329,892                                          | 1,721,267                                 |
| <b>TOTAL REVENUE</b>              | <b>17,112,050</b>                         | <b>12,586,295</b>                                      | <b>9,902,908</b>                                   | <b>11,709,784</b>                         |
| Use / (Gain) of Fund Balance      | (6,603,724)                               | 14,972,412                                             | 14,630,386                                         | 5,173,908                                 |
| <b>TOTAL RESOURCES</b>            | <b>10,508,326</b>                         | <b>27,558,707</b>                                      | <b>24,533,294</b>                                  | <b>16,883,692</b>                         |
| <b>PROPOSED EXPENDITURES:</b>     |                                           |                                                        |                                                    |                                           |
| Park - Recreation - Tourism       | 631,789                                   | 914,503                                                | 820,969                                            | 646,355                                   |
| Street                            | 137,991                                   | 1,985,166                                              | 1,655,166                                          | 1,094,076                                 |
| Animal Welfare                    | -                                         | 19,629                                                 | 19,441                                             | -                                         |
| General Government (09, 35 & 310) | 1,149,725                                 | 2,324,853                                              | 2,286,380                                          | 898,435                                   |
| Juvenile                          | 156,319                                   | 174,635                                                | 171,316                                            | 172,373                                   |
| Information Technology            | 390,669                                   | 561,851                                                | 488,883                                            | 526,905                                   |
| Emergency Management              | 392,490                                   | 611,314                                                | 581,239                                            | 407,818                                   |
| Police                            | 204,534                                   | 376,806                                                | 282,429                                            | 291,631                                   |
| Grants                            | 898,720                                   | 1,370,729                                              | 815,689                                            | 671,342                                   |
| 29th Street Redevelopment         | 173,974                                   | 3,055,438                                              | 3,052,620                                          | 520,773                                   |
| Welcome Cntr & CVB (45 & 46)      | 566,805                                   | 559,485                                                | 520,109                                            | 640,275                                   |
| Reimbursed Projects               | 188,072                                   | 1,306,472                                              | 954,824                                            | 175,400                                   |
| Urban Renewal                     | 12,271                                    | 66,000                                                 | 10,000                                             | 55,750                                    |
| Hospital                          | 2,922,054                                 | 12,341,822                                             | 11,189,510                                         | 8,966,045                                 |
| Transfers                         | 2,682,913                                 | 1,890,004                                              | 1,684,719                                          | 1,816,514                                 |
| <b>TOTAL EXPENDITURES</b>         | <b>10,508,326</b>                         | <b>27,558,707</b>                                      | <b>24,533,294</b>                                  | <b>16,883,692</b>                         |
| <b>RESERVE OF FUND BALANCE</b>    |                                           |                                                        |                                                    | <b>39,640</b>                             |

**ESTIMATED REVENUES SPECIAL REVENUE FUNDS  
FY 2016-2017  
Total \$11,709,784**



**ESTIMATED EXPENDITURES SPECIAL REVENUE FUNDS  
FY 2016-2017  
Total \$16,883,692**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY FISCAL YEAR 2016 - 2017 EXPENDITURES**

| FUND NO.     | FUND DESCRIPTION                    | PERSONAL SERVICES | BENEFITS       | MATERIALS & SUPPLIES | HOS. AUTHO. EXP-RETAINER | OTHER SVCS & CHARGES | CAPITAL OUTLAY   | DEBT SERVICE     | TRANSFERS        | GRANT ACTIV EXP | DEPT REQUEST      |
|--------------|-------------------------------------|-------------------|----------------|----------------------|--------------------------|----------------------|------------------|------------------|------------------|-----------------|-------------------|
| 9            | GENERAL GOVT SALES TAX              |                   |                |                      |                          | 109,511              | 489,950          |                  | 92,500           |                 | 691,961           |
| 13           | STREET AND ALLEY                    |                   |                | 50,000               |                          |                      | 1,044,076        |                  |                  |                 | 1,094,076         |
| 14           | TECHNOLOGY                          | 143,735           | 46,420         |                      |                          | 336,750              |                  |                  |                  |                 | 526,905           |
| 16           | REIMBURSED PROJECTS                 |                   |                | 12,474               |                          | 112,044              |                  | 50,882           |                  |                 | 175,400           |
| 25           | JUVENILE                            | 123,938           | 41,693         | 5,755                |                          | 987                  |                  |                  |                  |                 | 172,373           |
| 30           | POLICE STATE SEIZURES               |                   | 4,000          | 2,375                |                          | 5,700                | 5,000            |                  |                  |                 | 17,075            |
| 31           | SPECIAL POLICE PROJECTS             |                   |                | 9,050                |                          | 9,000                | 5,000            |                  |                  |                 | 23,050            |
| 33           | POLICE FEDERAL PROJECTS             |                   | 10,000         | 5,000                |                          | 4,500                | 5,000            |                  |                  |                 | 24,500            |
| 34           | POLICE LAB FEE                      |                   | 4,500          | 3,800                |                          | 1,900                | 1,334            |                  |                  |                 | 11,534            |
| 35           | EMPLOYEE ACTIVITY                   |                   |                | 2,345                |                          | 7,125                |                  |                  |                  |                 | 9,470             |
| 36           | POLICE JAIL                         |                   | 4,500          | 87,650               |                          | 47,000               |                  |                  |                  |                 | 139,150           |
| 37           | POLICE IMPOUND FEES                 | 12,719            | 10,453         |                      |                          | 400                  |                  |                  |                  |                 | 23,572            |
| 45           | WELCOME CENTER                      | 114,411           | 34,340         | 11,700               |                          | 33,455               | 18,550           |                  |                  |                 | 212,456           |
| 46           | CONVENTION & VISITORS BUREAU        | 152,678           | 61,621         | 1,380                |                          | 210,840              | 1,300            |                  |                  |                 | 427,819           |
| 70           | EMERGENCY OPERATIONS                | 293,348           | 67,300         | 3,417                |                          | 27,753               | 16,000           |                  | 47,957           |                 | 455,775           |
| 115          | ACTIVITY - 2315 HOLIDAY LIGHTS      | 2,700             | 207            | 18,000               |                          | 35,600               |                  |                  |                  |                 | 56,507            |
| 115          | ACTIVITY - 2320 NIGHT LIGHT RUN     |                   |                | 5,600                |                          | 2,000                |                  |                  |                  |                 | 7,600             |
| 115          | ACTIVITY - 7810 SOFTBALL            | 12,085            | 924            | 17,000               |                          | 6,500                |                  |                  |                  |                 | 36,509            |
| 115          | ACTIVITY - 7813 PAVILIONS           |                   |                |                      |                          | 28,500               |                  |                  |                  |                 | 28,500            |
| 115          | ACTIVITY - 7815 MISC. PROGRAMS      |                   |                | 33,425               |                          | 10,250               |                  |                  |                  |                 | 43,675            |
| 115          | ACTIVITY - 7816 NATURE TRAILS       |                   |                | 500                  |                          |                      |                  |                  |                  |                 | 500               |
| 115          | ACTIVITY - 7817 TREE BOARD          |                   |                |                      |                          | 1,150                |                  |                  |                  |                 | 1,150             |
| 115          | ACTIVITY - 7822 RENAISSANCE RUN     |                   |                | 5,800                |                          | 5,500                |                  |                  |                  |                 | 11,300            |
| 123          | PARK & RECREATION - 06 PARK & REC   | 55,643            | 24,650         | 5,000                |                          | 293,521              | 71,800           |                  |                  |                 | 450,614           |
| 123          | PARK & RECREATION - 23 PARK PLAY    |                   |                |                      |                          | 10,000               |                  |                  | 25,000           |                 | 35,000            |
| 141          | CDBG - GRANTS MGMT                  | 207,923           | 87,570         | 400                  |                          | 2,991                | 1,000            |                  |                  | 225,958         | 525,842           |
| 142          | GRANTS - 37 HOUSING                 |                   |                |                      |                          | 145,500              |                  |                  |                  |                 | 145,500           |
| 143          | GRANTS - 21 EMERGENCY OPERATIONS    |                   |                |                      |                          |                      |                  |                  | 15,000           |                 | 15,000            |
| 143          | GRANTS - 88 DISASTER                |                   |                |                      |                          |                      |                  |                  | 100,000          |                 | 100,000           |
| 194          | DOWNTOWN REDEVELOPMENT              | 38,693            | 13,268         |                      |                          | 143,812              | 325,000          |                  | 759,350          |                 | 1,280,123         |
| 201          | URBAN RENEWAL                       |                   |                |                      |                          | 55,750               |                  |                  |                  |                 | 55,750            |
| 220          | ANIMALS BEST FRIEND                 |                   |                | 4,750                |                          |                      | 48,000           |                  |                  |                 | 52,750            |
| 225          | HOTEL/MOTEL                         |                   |                |                      |                          |                      |                  |                  | 599,727          |                 | 599,727           |
| 235          | MUNICIPAL COURT                     |                   |                |                      |                          |                      |                  |                  | 1,980            |                 | 1,980             |
| 310          | DISASTER RELIEF                     | 108,612           | 30,892         | 5,000                |                          | 145,000              |                  |                  |                  |                 | 289,504           |
| 425          | HOSPITAL AUTHORITY COMPOUNDED PRINC |                   |                |                      |                          | 360,000              |                  |                  |                  |                 | 360,000           |
| 425          | HOSPITAL AUTHORITY EXPANSION        |                   |                |                      |                          |                      |                  |                  |                  |                 | -                 |
| 425          | HOSPITAL AUTHORITY DISCRETIONARY    | 68,278            | 21,357         | 900                  |                          | 496,148              | 5,000,000        |                  |                  |                 | 5,586,683         |
| 425          | HOSPITAL AUTHORITY IN LIEU OF TAXES |                   | 4,500          |                      | 148,333                  | 10,000               | 1,000,000        | 1,856,529        | 175,000          |                 | 3,194,362         |
| <b>TOTAL</b> |                                     | <b>1,334,763</b>  | <b>468,195</b> | <b>291,321</b>       | <b>148,333</b>           | <b>2,659,187</b>     | <b>8,032,010</b> | <b>1,907,411</b> | <b>1,816,514</b> | <b>225,958</b>  | <b>16,883,692</b> |

**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | -                   | 135,113                        | 105,321                          | 109,511             |
| CAPITAL OUTLAY | 443,765             | 1,726,665                      | 1,719,921                        | 489,950             |
| TRANSFERS OUT  | -                   | -                              | -                                | 92,500              |
| <b>TOTAL</b>   | <b>443,765</b>      | <b>1,861,778</b>               | <b>1,825,242</b>                 | <b>691,961</b>      |

| REVENUES      | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES         | 425,370             | 433,300                        | 431,457                          | 431,457             |
| INTEREST      | 42,134              | 41,469                         | 44,425                           | 43,209              |
| MISCELLANEOUS | 11,412              | 1,486                          | 10,022                           | 8,500               |
| TRANSFER IN   | 609,170             | 42,283                         | 32,063                           | 15,000              |
| <b>TOTAL</b>  | <b>1,088,086</b>    | <b>518,538</b>                 | <b>517,967</b>                   | <b>498,166</b>      |

| BUDGETARY | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |               |
|-----------|---------------------|-----------|-----------|-----------------|---------------|
| 6/30/2013 | 559,090             | 1,152,034 | 301,745   | 1,409,379       | 6/30/14       |
| 6/30/2014 | 1,409,379           | 1,088,086 | 443,765   | 2,053,701       | 6/30/15       |
| 6/30/2015 | 2,053,701           | 517,967   | 1,825,242 | 746,426         | 6/30/16 - EST |
| 6/30/2016 | 746,426             | 498,166   | 691,961   | 552,631         | 6/30/17 - EST |

**FY 11-12**

*New Fund created under Ordinance 3145. Funding from sales tax effective January 1, 2012. Restricted for operating & capital outlay of the General Fund Departments.*

**CONTRACTUAL (30-40) FY 15-16**

|                                                    |               |
|----------------------------------------------------|---------------|
| Boiler Cleaning (Comm. Dev.)                       | 7,500         |
| International Code Books (Comm. Dev.)              | 3,500         |
| Knowbe4 Phishing Training (I.T.)                   | 5,000         |
| Regional Transit Dialog Study (General Government) | 30,764        |
| Video Production/Editing (General Government)      | 8,500         |
| Website Hosting (General Government)               | 5,848         |
| Constant Contact Subscription (General Government) | 2,400         |
| <b>TOTAL</b>                                       | <b>63,512</b> |

**FINAL BUDGET 2016-2017**

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 109,125        |
| 30-86 AUDIT (SALES TAX)                   | 386            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>109,511</b> |

**CAPITAL OUTLAY**

|                                         |                |
|-----------------------------------------|----------------|
| 40-01 VEHICLES                          | 76,000         |
| 40-02 EQUIPMENT                         | 137,700        |
| 40-06 INFRASTRUCTURE                    | 37,500         |
| 40-14 REMODEL                           | 177,300        |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS | 10,000         |
| 40-49 COMPUTERS                         | 21,150         |
| 40-50 SOFTWARE                          | 30,300         |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>489,950</b> |

**TRANSFERS OUT**

|                                    |               |
|------------------------------------|---------------|
| 80-16 TRANSFERS OUT (REIMB. PROJS) | 92,500        |
| <b>TOTAL TRANSFERS OUT</b>         | <b>92,500</b> |

**TOTAL DEPARTMENT REQUEST**

**691,961**

*See schedule for detail of capital items by department*

**CONTRACTUAL (30-40) FY 16-17**

|                                                     |                |
|-----------------------------------------------------|----------------|
| Survey Monuments (Com Dev)                          | 4,800          |
| Digital Orthophotos (Com Dev)                       | 10,000         |
| GIS Consulting Services (Com Dev)                   | 8,000          |
| Website Hosting (City Mgr)                          | 6,000          |
| Regional Transit Dialogue (City Mgr)                | 57,675         |
| Civic Plus Mobile App (Dev & Annual Fee) (City Mgr) | 7,450          |
| Constant Contact Subscription (Gen. Gov't)          | 2,400          |
| Archive Social Media (City Mgr)                     | 4,800          |
| Video Production/Editing (City Mgr)                 | 8,000          |
| <b>TOTAL</b>                                        | <b>109,125</b> |

**TRANSFERS IN DETAIL**

|                    |        |
|--------------------|--------|
| Sinking Fund (350) | 15,000 |
|--------------------|--------|

**(CONTINUED)**

**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

**CAPITAL OUTLAY FY 16-17**

|                                                       |            |         |
|-------------------------------------------------------|------------|---------|
| 75th Anniversary Projects                             | City Mgr   | 37,500  |
| Computer                                              | HR         | 1,200   |
| Laserfiche Software                                   | HR         | 25,000  |
| Mapviewer Software                                    | Com Dev    | 1,800   |
| 3 Desktop Scanners                                    | Com Dev    | 3,800   |
| 2.5 Million BTU Boiler - Ph 1                         | Com Dev    | 55,000  |
| PC Replacement                                        | Com Dev    | 4,000   |
| 3 I-Pads                                              | Com Dev    | 2,250   |
| 100 Ton Air Cooled Chiller - Ph 1                     | Com Dev    | 52,500  |
| Computer for Credit Card Machine                      | Park & Rec | 1,500   |
| (4) Desktop Computers                                 | Finance    | 4,800   |
| Printer & Software Upgrade for City Badges            | Finance    | 3,500   |
| Weedeaters/Edgers, etc                                | Street     | 2,000   |
| 100' x 25' Metal Cover on Back of PWA Complex Bldg G  | Street     | 20,500  |
| Top Dresser/Compost Spreader (1st Year Funding)       | Street     | 15,000  |
| Asphalt Truck/Hot Box (1st Year Funding)              | Street     | 45,000  |
| 2 Computers/Monitors                                  | Street     | 2,400   |
| Zero Turn Mower                                       | Street     | 8,500   |
| Receipt Printers (4)                                  | Court      | 4,000   |
| Metal Plating                                         | Court      | 2,000   |
| Card Reader for Court Office Door                     | Court      | 1,600   |
| 1/2 Ton Ext Cab Truck                                 | NH Svcs.   | 31,000  |
| (3) Door Cameras                                      | NH Svcs.   | 3,000   |
| (3) Exterior, (2) Interior Door Access Points         | NH Svcs.   | 15,000  |
| Tile for Rig Room                                     | NH Svcs.   | 16,700  |
| NIA - Wifi                                            | NH Svcs.   | 2,000   |
| NIA - Copier/Printer/Scanner                          | NH Svcs.   | 1,900   |
| (2) Computers                                         | NH Svcs.   | 2,000   |
| Office Furniture                                      | IT         | 5,500   |
| LAN and Server Upgrades                               | IT         | 50,000  |
| Allworx Connect Phone Server Upgrades                 | IT         | 17,500  |
| Active Directory and File Server Monitoring           | IT         | 10,000  |
| Environmental Equipment Cabinet at Clock Tower        | IT         | 6,500   |
| Natural Gas Generator Conv./Propane Tank/Trans Switch | IT         | 8,000   |
| Monopole Refurbish                                    | IT         | 10,000  |
| Laptop Computer                                       | Pool       | 1,500   |
| 3 Ton A/C Units                                       | Sr Center  | 14,000  |
| Computer for Parlor                                   | Sr Center  | 1,500   |
|                                                       | TOTAL      | 489,950 |



FUND: STREET & ALLEY (013)  
DEPARTMENT: STREET (09)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS & SUPPLIES | 24,539              | 60,000                         | 60,000                           | 50,000              |
| OTHER SERVICES       | -                   | 80,000                         | -                                | -                   |
| CAPITAL OUTLAY       | 113,453             | 1,845,166                      | 1,595,166                        | 1,044,076           |
| <b>TOTAL</b>         | <b>137,991</b>      | <b>1,985,166</b>               | <b>1,655,166</b>                 | <b>1,094,076</b>    |

| REVENUES                  | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                     | 536,323             | 512,789                        | 523,760                          | 521,628             |
| INTEREST                  | 42,355              | 43,388                         | 40,646                           | 41,766              |
| TRANSFER IN (010 and 191) | 14,885              | 50,000                         | 50,000                           | 300,000             |
| <b>TOTAL</b>              | <b>593,563</b>      | <b>606,177</b>                 | <b>614,406</b>                   | <b>863,394</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|-----------|-----------------|-----------------|
| 6/30/2013                  | 1,037,075           | 752,980  | 515,671   | 1,274,384       | 6/30/2014       |
| 6/30/2014                  | 1,274,384           | 593,563  | 137,991   | 1,729,956       | 6/30/2015       |
| 6/30/2015                  | 1,729,956           | 614,406  | 1,655,166 | 689,196         | 6/30/2016 - EST |
| 6/30/2016                  | 689,196             | 863,394  | 1,094,076 | 458,514         | 6/30/2017 - EST |

FINAL BUDGET 2016-2017

| STREET DEPARTMENT (0910)              |                  |
|---------------------------------------|------------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |                  |
| 20-41 MATERIALS (CRACKSEAL SUPPLIES)  | 50,000           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>50,000</b>    |
| <b>CAPITAL OUTLAY</b>                 |                  |
| 40-06 INFRASTRUCTURE                  | 1,044,076        |
| <b>TOTAL CAPITAL OUTLAY</b>           | <b>1,044,076</b> |
| <b>TOTAL DIVISION REQUEST</b>         | <b>1,094,076</b> |

**TOTAL DEPARTMENT REQUEST** 1,094,076

**CAPITAL OUTLAY FY 16-17**

|                                                                                                                                         |                  |
|-----------------------------------------------------------------------------------------------------------------------------------------|------------------|
| Water Line Break Repairs                                                                                                                | 50,000           |
| Residential Street Repair                                                                                                               | 200,000          |
| Roto Mill & Overlay - S. E. 15th St from Midwest to Oelke<br>(Local Match) Additional Funding in Fund 269, G. O. Bonds, Project 691601) | 376,076          |
| Misc City Wide Thermo Stripe Projects                                                                                                   | 50,000           |
| Roto Mill and Overlay Reno from Midwest to Douglas (50%) -<br>(Additional \$100,000 Funding in Fund 065)                                | 100,000          |
| Pedestrian Crossing - Engineering Only                                                                                                  | 88,000           |
| Re-construction of SE 29th St - Midwest to Douglas -Phase I                                                                             | 180,000          |
| <b>TOTAL</b>                                                                                                                            | <b>1,044,076</b> |

**CAPITAL OUTLAY FY 15-16**

|                                                            |                  |
|------------------------------------------------------------|------------------|
| Misc City Wide Thermo Stripe Projects                      | 75,000           |
| Residential Street Repair                                  | 492,168          |
| Water Line Break Repairs                                   | 53,285           |
| Roto Mill and Overlay - Westminister from Reno to 10th     | 150,000          |
| Thermo Stripe Projects                                     | 87,526           |
| Roto Mill and Overlay - Air Depot to Midwest Blvd          | 350,000          |
| Sooner/15th St Improvements                                | 250,000          |
| Roto Mill and Overlay - SE 29th Arthur Harris to Sooner Rd | 300,000          |
| Three (3) Railroad Crossings                               | 87,187           |
| <b>TOTAL</b>                                               | <b>1,845,166</b> |

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES      | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|-------------------|----------------|---------------------|---------------------|---------------------|
|                   | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| PERSONAL SERVICES | 111,608        | 138,885             | 138,874             | 143,735             |
| BENEFITS          | 36,644         | 48,389              | 41,060              | 46,420              |
| OTHER SERVICES    | 242,417        | 334,577             | 268,949             | 336,750             |
| CAPITAL OUTLAY    | -              | 40,000              | 40,000              | -                   |
| TRANSFERS         | -              | 601                 | 601                 | -                   |
| <b>TOTAL</b>      | <b>390,669</b> | <b>562,452</b>      | <b>489,484</b>      | <b>526,905</b>      |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| LICENSES & PERMITS   | 17,600         | 14,844              | 24,200              | 19,467              |
| CHARGES FOR SERVICES | 286,650        | 274,973             | 324,441             | 300,561             |
| FINES & FORFEITURES  | 30,227         | 30,536              | 27,579              | 30,312              |
| INVESTMENT INTEREST  | 12,483         | 12,195              | 11,068              | 11,373              |
| TRANSFERS IN (070)   | 43,498         | 45,673              | 45,673              | 47,957              |
| <b>TOTAL</b>         | <b>390,458</b> | <b>378,221</b>      | <b>432,961</b>      | <b>409,670</b>      |

| BUDGETARY     | BUDGET    |                         |          | FUND           |                 |
|---------------|-----------|-------------------------|----------|----------------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES                | EXPENSES | BALANCE        |                 |
| 6/30/2013     | 528,049   | 381,943                 | 428,524  | 481,468        | 6/30/2014       |
| 6/30/2014     | 481,468   | 390,458                 | 390,669  | 481,257        | 6/30/2015       |
| 6/30/2015     | 481,257   | 432,961                 | 489,484  | 424,734        | 6/30/2016 - EST |
| 6/30/2016     | 424,734   | 409,670                 | 526,905  | 307,499        | 6/30/2017 - EST |
|               |           | Excludes Capital Outlay |          | (26,345)       | 5% Reserve      |
|               |           |                         |          | <u>281,154</u> |                 |

**FINAL BUDGET 2016-2017**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 127,451        |
| 10-03 OVERTIME                 | 7,380          |
| 10-07 ALLOWANCES               | 2,184          |
| 10-10 LONGEVITY                | 1,112          |
| 10-13 PDO BUYBACK              | 635            |
| 10-14 SICK LEAVE INCENTIVE     | 1,620          |
| 10-19 ON CALL                  | 2,876          |
| 10-95 1X SALARY ADJUSTMENT     | 477            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>143,735</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 10,996        |
| 15-02 RETIREMENT                | 20,123        |
| 15-03 GROUP INSURANCE           | 9,212         |
| 15-06 TRAVEL & SCHOOL           | 4,370         |
| 15-13 LIFE                      | 269           |
| 15-14 DENTAL                    | 763           |
| 15-20 OVERHEAD HEALTH CARE COST | 687           |
| <b>TOTAL BENEFITS</b>           | <b>46,420</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 8,336          |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 328,414        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>336,750</b> |

**TOTAL DEPARTMENT REQUEST** 526,905

(CONTINUED)

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**  
**PAGE TWO**

| PERMANENT STAFFING   | FY 16-17   | FY 15-16   |
|----------------------|------------|------------|
| Computer Tech        | 2          | 2          |
| System Administrator | 0.8        | 0.8        |
| <b>TOTAL</b>         | <b>2.8</b> | <b>2.8</b> |

***FY 12-13:** Increase in Computer Tech due to department no longer responsible for Hotel/Conference Center therefore expense had to come back to City.*

***FY 13-14:** Exchanged Computer Tech position for Assistant IT Director. Moved 80% of a Systems Administrator from General Fund 010-1610.*

**PERSONNEL**  
**POSITIONS SUMMARY:**

- 2008-09 - 1
- 2009-10 - 1.7
- 2010-11 - 1.7
- 2011-12 - 2.7
- 2012-13 - 3
- 2013-14 - 2.8
- 2014-15 - 2.8
- 2015-16 - 2.8
- 2016-17 - 2.8

**HARDWARE/SOFTWARE MAINTENANCE (30-43)**

|                            |                |
|----------------------------|----------------|
| HTE Software Maintenance   | 101,176        |
| Tyler                      | 124,570        |
| IBM/VAR Hardware           | 5,040          |
| IBM 400 Backup LaserVault  | 1,600          |
| Viruscan                   | 3,000          |
| Check Writer               | 160            |
| Time System                | 10,642         |
| Novell                     | 7,269          |
| Vmware                     | 14,000         |
| NetMail                    | 4,375          |
| Whats UP-Gold              | 4,830          |
| Veeam                      | 2,054          |
| SAN (Data Storage)         | 20,000         |
| Cisco Smart Net            | 2,500          |
| HelpSystems Robot Software | 1,500          |
| Barracuda                  | 1,898          |
| Agenda Pal                 | 4,800          |
| PC Computer Maintenance    | 19,000         |
| <b>TOTAL</b>               | <b>328,414</b> |

**FUND: Technology (14)**  
**DEPARTMENT: Information Technology**

### **SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

### **PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 33 projects and provides support for 70 virtual server's as well 75 major applications running throughout the City.

### **2016 – 2017 GOALS AND OBJECTIVES**

1. Update and add additional security cameras for many City buildings.
2. Implement a public safety radio communications infrastructure.
3. Implement communication links to strategic assets.
4. Deploy additional access control points for City Hall.
5. Replace End-of-Life VoIP Phone System Servers
6. Install a communications building at the Waste Water Plant Tower
7. Upgrade Network SAN and additional network infrastructure.
8. Provide user network security training.
9. Coordinate all purchases of technology related equipment.
10. Provide technical support for application software and hardware.
11. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
12. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
13. Work with various departments on 33 City wide projects.

FUND: STREET LIGHTING FEE - (015)  
 DEPARTMENT: GENERAL GOVERNMENT (14)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

FINAL BUDGET 2016-2017

|                                         |          |
|-----------------------------------------|----------|
| OTHER SERVICES AND CHARGES              |          |
| 30-01 UTILITIES/COMMUNICATION           | -        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>-</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>-</b> |

| EXPENDITURES   | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | -                   | -                              | -                                | -                   |
| <b>TOTAL</b>   | <b>-</b>            | <b>-</b>                       | <b>-</b>                         | <b>-</b>            |

| REVENUES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | -                   | -                              | -                                | 450,625             |
| <b>TOTAL</b>         | <b>-</b>            | <b>-</b>                       | <b>-</b>                         | <b>450,625</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE         |
|----------------------------|---------------------|----------|----------|-------------------------|
| 6/30/2016                  | -                   | 450,625  | -        | 450,625 6/30/2017 - EST |

**FEE SCHEDULE PER MONTH FY 16-17**

|                                                       |        |
|-------------------------------------------------------|--------|
| Residential                                           | \$1.75 |
| Commercial                                            | \$7.50 |
| Apartment Complexes (3 or more units)                 | \$1.00 |
| Mobile/Manufactured Home Parks (per occupied pad)     | \$1.00 |
| Mobile/Manufactured Home Parks (with own water meter) | \$1.75 |

FUND: REIMBURSED PROJECTS (016)  
DEPARTMENT: VARIOUS  
DEPARTMENT HEAD: VARIOUS

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS & SUPPLIES | 38,992              | 78,171                         | 36,109                           | 12,474              |
| OTHERS SERVICES      | 33,178              | 290,541                        | 197,988                          | 112,044             |
| CAPITAL OUTLAY       | 65,019              | 886,877                        | 669,844                          | -                   |
| DEBT SERVICES        | 50,882              | 50,883                         | 50,883                           | 50,882              |
| <b>TOTAL</b>         | <b>188,072</b>      | <b>1,306,472</b>               | <b>954,824</b>                   | <b>175,400</b>      |

| REVENUES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL    | 403,646             | 431,763                        | 431,763                          | -                   |
| CHARGES FOR SERVICES | 96,397              | 87,465                         | 91,262                           | 88,400              |
| MISCELLANEOUS        | 28,916              | 22,378                         | 23,566                           | 21,883              |
| INTEREST             | 16,985              | 13,351                         | 8,265                            | 13,712              |
| TRANSFERS IN         | -                   | 12,000                         | 12,000                           | 102,500             |
| <b>TOTAL</b>         | <b>545,943</b>      | <b>566,957</b>                 | <b>566,856</b>                   | <b>226,495</b>      |

TRANSFERS IN FY 16-17

|                             |                |
|-----------------------------|----------------|
| NEIGHBORHOOD CLEANUP        | 10,000         |
| HP MALL GRANT (MATCH)       | 27,500         |
| INNOVATION DISTRICT (MATCH) | 65,000         |
| <b>TOTAL</b>                | <b>102,500</b> |

FINAL BUDGET 2016-2017

DEPT. 0510 - COMMUNITY DEVELOPMENT

|                                     |               |
|-------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b> |               |
| 30-40 CONTRACTUAL                   | 65,000        |
| <b>TOTAL DIVISION REQUEST</b>       | <b>65,000</b> |

DEPT. 1510 - NEIGHBORHOOD SVCS

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-01 NEIGHBORHOOD INITIATIVE         | 10,000        |
| 20-06 CHRISTMAS BASKET SUPPLIES       | 2,474         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>12,474</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>12,474</b> |
|-------------------------------|---------------|

DEPT. 1410 - GENERAL GOVT (Clock Tower Debt & Utilities at Water Plant)

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-01 UTILITIES                           | 4,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,000</b> |

|                                         |               |
|-----------------------------------------|---------------|
| <b>DEBT SERVICES (Clock Tower Loan)</b> |               |
| 71-02 INTEREST ON NOTES                 | 6,056         |
| 73-02 PRINCIPAL ON NOTES                | 44,826        |
| <b>TOTAL DEBT SERVICES</b>              | <b>50,882</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>54,882</b> |
|-------------------------------|---------------|

DEPT. 4820 - CREDIT UNION

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP REAL PROPERTY                | 15,544        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>15,544</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>15,544</b> |
|-------------------------------|---------------|

(CONTINUED)

**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**  
**PAGE TWO**

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-16 |                      |                    |                    |                      |
|------------------------------------------|----------------------|--------------------|--------------------|----------------------|
| DEPT/DIVISION                            | 6/30/15 FUND BALANCE | ESTIMATED REVENUES | ESTIMATED EXPENSES | 6/30/16 FUND BALANCE |
| 05 - COMMUNITY DEV.                      | 9,619                | 62,500             | 62,500             | 9,619                |
| 06 - PARK & REC                          | 39,095               | 1,927              | 40,704             | 318                  |
| 11 - WEED & SEED                         | 2,105                | -                  | -                  | 2,105                |
| 15 - NEIGHBORHOOD SVCS                   | 136,875              | 12,215             | 32,626             | 116,464              |
| 39 - GRANTS MGMT                         | 196,000              | 27,500             | 212,000            | 11,500               |
| 48 - CREDIT UNION                        | 13,627               | 5,000              | 8,083              | 10,544               |
| 61 - STORMWATER                          | 60,022               | 16,801             | 1,050              | 75,773               |
| 62 - POLICE                              | 61,000               | 147,278            | 208,278            | -                    |
| 64 - FIRE                                | 3,643                | 100,000            | 103,532            | 111                  |
| 37 - HOUSING                             | 35,094               | 950                | 981                | 35,063               |
| 14 - GENERAL GOV'T                       | (10,521)             | 90,619             | 151,170            | (71,072) *           |
| 78 - RECREATION                          | 40,100               | 66,300             | 106,400            | -                    |
| 87 - ECONOMIC                            | -                    | 27,500             | 27,500             | -                    |
| UNRESERVED                               | 2,531                | -                  | -                  | 2,531                |
| INTEREST                                 | 86,553               | 8,265              | -                  | 94,818               |
|                                          | <b>675,743</b>       | <b>566,855</b>     | <b>954,824</b>     | <b>287,774</b>       |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-17 |                      |                    |                    |                      |
|------------------------------------------|----------------------|--------------------|--------------------|----------------------|
| DEPT/DIVISION                            | 6/30/16 FUND BALANCE | ESTIMATED REVENUES | ESTIMATED EXPENSES | 6/30/17 FUND BALANCE |
| 05 - COMMUNITY DEV.                      | 9,619                | 65,000             | 65,000             | 9,619                |
| 06 - PARK & REC                          | 318                  | -                  | -                  | 318                  |
| 11 - WEED & SEED                         | 2,105                | -                  | -                  | 2,105                |
| 15 - NEIGHBORHOOD SVCS                   | 116,464              | 21,400             | 12,474             | 125,390              |
| 39 - GRANTS MGMT                         | 11,500               | -                  | -                  | 11,500               |
| 48 - CREDIT UNION                        | 10,544               | 5,000              | 15,544             | -                    |
| 61 - STORMWATER                          | 75,773               | 16,883             | -                  | 92,656               |
| 64 - FIRE                                | 111                  | -                  | -                  | 111                  |
| 37 - HOUSING                             | 35,063               | -                  | -                  | 35,063               |
| 14 - GENERAL GOV'T                       | (71,072)             | 77,000             | 54,882             | (48,954) *           |
| 87 - ECONOMIC                            | -                    | 27,500             | 27,500             | -                    |
| UNRESERVED                               | 2,531                | -                  | -                  | 2,531                |
| INTEREST                                 | 94,818               | 13,712             | -                  | 108,530              |
|                                          | <b>287,774</b>       | <b>226,495</b>     | <b>175,400</b>     | <b>338,869</b>       |

| DEPT. 8710 ECONOMIC                       |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 27,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>27,500</b>  |
| <hr/>                                     |                |
| <b>TOTAL DIVISION REQUEST</b>             | <b>27,500</b>  |
| <hr/>                                     |                |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>175,400</b> |

*\*Due to clock tower loan balance of \$141,475.95 at 6/30/16 and \$96,649.57 at 6/30/17*

FUND: JUVENILE (025)  
DEPARTMENT: JUVENILE  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2014-2015      | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| PERSONAL SERVICES    | 114,648        | 120,068          | 119,795          | 123,938          |
| BENEFITS             | 37,541         | 40,936           | 40,936           | 41,693           |
| MATERIALS & SUPPLIES | 2,360          | 7,534            | 4,938            | 5,755            |
| OTHER SERVICES       | 1,004          | 1,904            | 1,454            | 987              |
| CAPITAL OUTLAY       | 767            | 4,193            | 4,193            | -                |
| TRANSFERS            | -              | 429              | 429              | -                |
| <b>TOTAL</b>         | <b>156,320</b> | <b>175,064</b>   | <b>171,745</b>   | <b>172,373</b>   |

| REVENUES              | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET           |
|-----------------------|----------------|------------------|------------------|------------------|
|                       | 2014-2015      | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| FINES & FORFEITURES   | 121,323        | 130,289          | 116,677          | 118,247          |
| INTEREST              | 2,701          | 2,540            | 1,592            | 1,386            |
| TRANSFER IN (GENERAL) | 25,000         | 25,000           | 25,000           | 25,000           |
| <b>TOTAL</b>          | <b>149,023</b> | <b>157,829</b>   | <b>143,269</b>   | <b>144,633</b>   |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE |
|-------------------------|------------------|----------|----------|--------------|
| 6/30/2013               | 146,592          | 120,241  | 155,353  | 111,480      |
| 6/30/2014               | 111,480          | 149,023  | 156,320  | 104,184      |
| 6/30/2015               | 104,184          | 143,269  | 171,745  | 75,708       |
| 6/30/2016               | 75,708           | 144,633  | 172,373  | 47,968       |

Excludes Capital Outlay (8,619) 5% Reserve  
**39,350**

| PERMANENT STAFFING           | FY 16-17 | FY 15-16 | PERSONNEL POSITIONS SUMMARY: |
|------------------------------|----------|----------|------------------------------|
| Court Compliance Coordinator | 1        | 1        | 2011-12 - 2                  |
| Juvenile Probation Officer   | 1        | 1        | 2012-13 - 2                  |
| <b>TOTAL</b>                 | <b>2</b> | <b>2</b> | 2014-15 - 2                  |
|                              |          |          | 2015-16 - 2                  |
|                              |          |          | 2016-17 - 2                  |

FINAL BUDGET 2016-2017

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 119,141        |
| 10-10 LONGEVITY                | 2,646          |
| 10-12 VACATION BUYBACK         | 500            |
| 10-13 PDO BUYBACK              | 410            |
| 10-14 SICK LEAVE INCENTIVE     | 900            |
| 10-95 1X SALARY ADJUSTMENT     | 341            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>123,938</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 9,481         |
| 15-02 RETIREMENT                | 17,351        |
| 15-03 GROUP INSURANCE           | 10,144        |
| 15-04 WORKERS COMP INSURANCE    | 1,024         |
| 15-06 TRAVEL & SCHOOL           | 1,500         |
| 15-07 UNIFORMS                  | 250           |
| 15-13 LIFE                      | 192           |
| 15-14 DENTAL                    | 1,260         |
| 15-20 OVERHEAD HEALTH CARE COST | 490           |
| <b>TOTAL BENEFITS</b>           | <b>41,693</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 2,000        |
| 20-63 FLEET FUEL                      | 621          |
| 20-64 FLEET PARTS                     | 2,223        |
| 20-65 FLEET LABOR                     | 911          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,755</b> |

| OTHER SERVICES & CHARGES                  |            |
|-------------------------------------------|------------|
| 30-43 HARDWARE/SOFTWARE MAINT             | 600        |
| 30-72 MEMBERSHIPS/SUBS                    | 90         |
| 30-85 INSURANCE-FIRE & THEFT              | 297        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>987</b> |

**TOTAL DEPARTMENT REQUEST** **172,373**

CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL

|                         |              |
|-------------------------|--------------|
| Document Imaging System | 4,193        |
| <b>Total</b>            | <b>4,193</b> |



**FUND: JUVENILE (025)**  
**DEPARTMENT: POLICE**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

**Juvenile Probation Officer:**

The intent of the Probation Officer is to hold the juveniles referred to the division, via citations from the Police Department, accountable for their delinquent actions, as well as provide resources or assistance to schools and parents of youth not in the system.

The responsibilities of the Probation Officer are to conduct office and field visits on juveniles referred to eligibility for probation.

During these visits, information is gathered on the living arrangements, family structure, school, and other pertinent information regarding the current juvenile and current offense. After all information is gathered, the Probation Officer formulates a probation plan suitable for each juvenile. Monitoring of the juveniles is done at schools, employment, community service sites, office, court, etc.

The Probation Officer works very closely with the various schools, and other agencies that provide services to the juveniles/families. Testimony from the Probation Officer is given in court on juveniles regarding their progress with their probation plans via positive or negative.

**Juvenile Probation Supervisor:**

The intent of the Probation Supervisor is to coordinate and supervise the Juvenile Division and programs utilized to ensure effectiveness in meeting the needs of the community and the goals of the organization. The Probation Supervisor supervises the Juvenile Probation Officer in the performance of duties; assist with overall municipal court operations and needs related to drug testing for both juveniles and adults. The Supervisor maintains monthly statistics showing the activities of juveniles from total number of charges to a breakdown of demographics and types of charges committed.

The Probation Supervisor continuously monitors effectiveness in assessment tools and programs utilized with the juveniles. The main goal is to provide each juvenile an opportunity to change their negative todays into positive tomorrows by introducing alternative options to the life of crime through education, employment, and positive influences/role models.

**PROGRAM DESCRIPTION**

**PROGRAM DESCRIPTION**

The Juvenile Division consists of a Probation Officer and a Probation Supervisor under the supervision of the Support Services Commander.

The purpose of this division is to provide rehabilitative services to youth and their families through education, community-based programs and referrals and enforcement to decrease Incidences of juvenile delinquency.

## 2016-2017 GOALS AND OBJECTIVES

- Uphold the mission of the Juvenile Division
- Incorporate non-traditional methods; mentoring, counseling, tutoring, supervision, program referrals and community service to eliminate re-offenders.
- Continue to identify, utilize and assess appropriate programs to meet the needs of the youth and their families.
- Create individualized Probation or Diversion plans to address accountability and inspire success.
- Provide appropriate supervision based on risk level.
- Provide resources to address psychological/behavioral needs of youth in our community.
- Share vital information with the criminal justice system to eliminate the habitual offenders. In addition to accessing the JOLTS system as a “read only” fill.
- Continue to seek and partner with agencies for programs addressing the changing needs of youth as they evolve.
- Continue to assess the juvenile program and services through methods such as, customer surveys, continuous review of referral programs and monitor monthly statistics to identify trends in crimes.
- Attend specialized training for juvenile probation and community supervision in regards to alternatives to incarceration; how to provide quality service with limited resources and funding.

**FUND: POLICE STATE SEIZURES (030)\*  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES**

| EXPENDITURES        | ACTUAL       | AMENDED             | ESTIMATED           | BUDGET        |
|---------------------|--------------|---------------------|---------------------|---------------|
|                     | 2014-2015    | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | 2016-2017     |
| BENEFITS            | 1,865        | 4,000               | 4,000               | 4,000         |
| MATERIAL & SUPPLIES | 1,860        | 2,500               | 1,766               | 2,375         |
| OTHER SERVICES      | -            | 5,648               | 2,533               | 5,700         |
| CAPITAL OUTLAY      | -            | 5,352               | 5,000               | 5,000         |
| <b>TOTAL</b>        | <b>3,724</b> | <b>17,500</b>       | <b>13,299</b>       | <b>17,075</b> |

| REVENUES            | ACTUAL       | AMENDED             | ESTIMATED           | BUDGET       |
|---------------------|--------------|---------------------|---------------------|--------------|
|                     | 2014-2015    | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | 2016-2017    |
| FINES & FORFEITURES | 9,035        | -                   | 15,730              | -            |
| INVESTMENT INTEREST | 948          | 878                 | 961                 | 1,064        |
| <b>TOTAL</b>        | <b>9,984</b> | <b>878</b>          | <b>16,691</b>       | <b>1,064</b> |

| BUDGETARY     | BUDGET    |          |          | FUND    |                 |
|---------------|-----------|----------|----------|---------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |                 |
| 6/30/2013     | 21,614    | 16,285   | 5,750    | 32,149  | 6/30/2014       |
| 6/30/2014     | 32,149    | 9,984    | 3,724    | 38,409  | 6/30/2015       |
| 6/30/2015     | 38,409    | 16,691   | 13,299   | 41,801  | 6/30/2016 - EST |
| 6/30/2016     | 41,801    | 1,064    | 17,075   | 25,790  | 6/30/2017 - EST |

\*This fund can only be used for drug enforcement

**FINAL BUDGET 2016-2017**

|                                           |                      |
|-------------------------------------------|----------------------|
| <b>BENEFITS</b>                           |                      |
| 15-06 TRAVEL & SCHOOL                     | 4,000                |
| <b>TOTAL BENEFITS</b>                     | <u>4,000</u>         |
| <b>MATERIALS &amp; SUPPLIES</b>           |                      |
| 20-34 MAINTENANCE OF EQUIPMENT            | 1,425                |
| 20-41 SUPPLIES                            | 950                  |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <u>2,375</u>         |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                      |
| 30-23 UPKEEP REAL PROPERTY                | 5,700                |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <u>5,700</u>         |
| <b>CAPITAL OUTLAY</b>                     |                      |
| 40-02 EQUIPMENT                           | 5,000                |
| <b>TOTAL CAPITAL OUTLAY</b>               | <u>5,000</u>         |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <u><u>17,075</u></u> |

**FUND: POLICE SPECIAL PROJECTS (031)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIAL & SUPPLIES | 513                         | 10,000                                  | 1,257                                     | 9,050                       |
| OTHER SERVICES      | 4,223                       | 9,000                                   | 4,750                                     | 9,000                       |
| CAPITAL OUTLAY      | -                           | 5,000                                   | 5,000                                     | 5,000                       |
| TRANSFERS OUT       | 9,942                       | -                                       | -                                         | -                           |
| <b>TOTAL</b>        | <b>14,678</b>               | <b>24,000</b>                           | <b>11,007</b>                             | <b>23,050</b>               |

| <b>REVENUES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 1,412                       | 1,372                                   | 1,163                                     | 1,110                       |
| MISCELLANEOUS   | 4,691                       | 5,500                                   | 5,200                                     | 4,000                       |
| <b>TOTAL</b>    | <b>6,103</b>                | <b>6,872</b>                            | <b>6,363</b>                              | <b>5,110</b>                |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2013                          | 48,442                      | 16,629          | 6,284           | 58,787                  | 6/30/2014       |
| 6/30/2014                          | 58,787                      | 6,103           | 14,678          | 50,212                  | 6/30/2015       |
| 6/30/2015                          | 50,212                      | 6,363           | 11,007          | 45,568                  | 6/30/2016 - EST |
| 6/30/2016                          | 45,568                      | 5,110           | 23,050          | 27,628                  | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

|                                         |                      |
|-----------------------------------------|----------------------|
| <b>MATERIALS &amp; SUPPLIES</b>         |                      |
| 20-41 SUPPLIES                          | 9,050                |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>   | <u>9,050</u>         |
| <b>OTHER SERVICES AND CHARGES</b>       |                      |
| 31-08 SHOP WITH A COP                   | 4,000                |
| 31-41 DONATIONS EXPENSE                 | 5,000                |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <u>9,000</u>         |
| <b>CAPITAL OUTLAY</b>                   |                      |
| 40-02 MACHINERY, FURN, EQUIP            | 5,000                |
| <b>TOTAL CAPITAL OUTLAY</b>             | <u>5,000</u>         |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <u><u>23,050</u></u> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                              |              |
|------------------------------|--------------|
| Equipment                    | 1,128        |
| Refridgerator                | 750          |
| Carpet - DB & Simulator Room | 3,122        |
|                              | <u>5,000</u> |

**FUND: POLICE FEDERAL PROJECTS (033)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS             | 9,192                       | 10,000                                  | 5,269                                     | 10,000                      |
| MATERIALS & SUPPLIES | 1,099                       | 5,000                                   | 1,353                                     | 5,000                       |
| OTHER SERVICES       | -                           | 5,000                                   | -                                         | 4,500                       |
| CAPITAL OUTLAY       | 18,458                      | 26,800                                  | 26,800                                    | 5,000                       |
| <b>TOTAL</b>         | <b>28,749</b>               | <b>46,800</b>                           | <b>33,422</b>                             | <b>24,500</b>               |

| <b>REVENUES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MISCELLANEOUS   | 946                         | -                                       | -                                         | -                           |
| INTEREST        | 2,054                       | 1,947                                   | 1,423                                     | 1,430                       |
| <b>TOTAL</b>    | <b>3,000</b>                | <b>1,947</b>                            | <b>1,423</b>                              | <b>1,430</b>                |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2013                          | 47,466                      | 78,200          | 7,476           | 118,190                 |
| 6/30/2014                          | 118,190                     | 3,000           | 28,749          | 92,441                  |
| 6/30/2015                          | 92,441                      | 1,423           | 33,422          | 60,442                  |
| 6/30/2016                          | 60,442                      | 1,430           | 24,500          | 37,372                  |

**FINAL BUDGET 2016-2017**

| <b>BENEFITS</b>       |               |
|-----------------------|---------------|
| 15-06 TRAVEL & SCHOOL | 10,000        |
| <b>TOTAL BENEFITS</b> | <b>10,000</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,500        |
| 20-41 SUPPLIES                        | 2,500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,000</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-23 UPKEEP REAL PROPERTY                | 4,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,500</b> |

| <b>CAPITAL OUTLAY</b>        |              |
|------------------------------|--------------|
| 40-02 MACHINERY, FURN, EQUIP | 5,000        |
| <b>TOTAL CAPITAL OUTLAY</b>  | <b>5,000</b> |

**TOTAL DEPARTMENT REQUEST** 24,500

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                         |               |
|-------------------------|---------------|
| Building (Undesignated) | 10,000        |
| K-9 Dog                 | 1,600         |
| Building                | 10,000        |
| Upgrade Ipads           | 4,000         |
| Laptop for SIU          | 1,200         |
| <b>TOTAL</b>            | <b>26,800</b> |

**FUND: POLICE LAB FEES (034)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| EXPENDITURES           | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|------------------------|---------------|---------------------|---------------------|---------------------|
|                        | 2014-2015     | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| BENEFITS               | 2,882         | 7,519               | 6,509               | 4,500               |
| MATERIALS AND SUPPLIES | 5,114         | 4,556               | 4,216               | 3,800               |
| OTHER SERVICES         | 2,000         | 2,000               | 516                 | 1,900               |
| CAPITAL OUTLAY         | 2,997         | 3,508               | 3,500               | 1,334               |
| <b>TOTAL</b>           | <b>12,994</b> | <b>17,583</b>       | <b>14,741</b>       | <b>11,534</b>       |

| REVENUES            | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------|---------------|---------------------|---------------------|---------------------|
|                     | 2014-2015     | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| FINES & FORFEITURES | 10,574        | 12,288              | 11,153              | 11,634              |
| INTEREST            | 643           | 667                 | 455                 | 445                 |
| <b>TOTAL</b>        | <b>11,217</b> | <b>12,955</b>       | <b>11,608</b>       | <b>12,079</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2013                  | 23,839              | 14,513   | 15,110   | 23,242          | 6/30/2014       |
| 6/30/2014                  | 23,242              | 11,217   | 12,994   | 21,465          | 6/30/2015       |
| 6/30/2015                  | 21,465              | 11,608   | 14,741   | 18,332          | 6/30/2016 - EST |
| 6/30/2016                  | 18,332              | 12,079   | 11,534   | 18,877          | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

| <b>BENEFITS</b>       |              |
|-----------------------|--------------|
| 15-06 TRAVEL & SCHOOL | 3,000        |
| 15-07 UNIFORMS        | 1,500        |
| <b>TOTAL BENEFITS</b> | <b>4,500</b> |

| <b>MATERIALS AND SUPPLIES</b>         |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE                     | 800          |
| 20-41 SUPPLIES                        | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,800</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 28-10 MAINTENANCE - CRIME LAB             | 1,900        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,900</b> |

| <b>CAPITAL OUTLAY</b>         |              |
|-------------------------------|--------------|
| 40-02 MACINERY, FURN. & EQUIP | 1,334        |
| <b>TOTAL CAPITAL OUTLAY</b>   | <b>1,334</b> |

**TOTAL DEPARTMENT REQUEST** 11,534

**CAPITAL OUTLAY FY 16-17**

|                          |              |
|--------------------------|--------------|
| Stereo Microscope System | 1,334        |
| <b>TOTAL</b>             | <b>1,334</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|               |              |
|---------------|--------------|
| Camera System | 3,500        |
| <b>TOTAL</b>  | <b>3,500</b> |

**FUND: EMPLOYEE ACTIVITY FUND (035)**  
**DEPARTMENT: MWC ACTIVITIES (38)**  
**DEPARTMENT HEAD: CATHERINE WILSON**

| EXPENDITURES           | ACTUAL       | AMENDED       | ESTIMATED    | BUDGET       |
|------------------------|--------------|---------------|--------------|--------------|
|                        | 2014-2015    | 2015-2016     | 2015-2016    | 2016-2017    |
| MATERIALS AND SUPPLIES | 792          | 2,800         | 1,665        | 2,345        |
| OTHER SERVICES         | 7,106        | 7,200         | 6,449        | 7,125        |
| <b>TOTAL</b>           | <b>7,899</b> | <b>10,000</b> | <b>8,114</b> | <b>9,470</b> |

| REVENUES           | ACTUAL        | AMENDED       | ESTIMATED     | BUDGET        |
|--------------------|---------------|---------------|---------------|---------------|
|                    | 2014-2015     | 2015-2016     | 2015-2016     | 2016-2017     |
| INTEREST           | 403           | 390           | 387           | 378           |
| MISCELLANEOUS      | 3,337         | 3,313         | 3,199         | 3,263         |
| TRANSFERS IN (010) | 7,500         | 7,500         | 7,500         | 7,500         |
| <b>TOTAL</b>       | <b>11,240</b> | <b>11,203</b> | <b>11,086</b> | <b>11,141</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2013                  | 8,430               | 11,461   | 7,356    | 12,535          | 6/30/2014       |
| 6/30/2014                  | 12,535              | 11,240   | 7,899    | 15,875          | 6/30/2015       |
| 6/30/2015                  | 15,875              | 11,086   | 8,114    | 18,847          | 6/30/2016 - EST |
| 6/30/2016                  | 18,847              | 11,141   | 9,470    | 20,518          | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-11 SWIM PARTY                      | 220          |
| 20-12 CHRISTMAS PARTY                 | 1,950        |
| 20-14 LUNCHEON-CHILI                  | 175          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>2,345</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-11 SWIM PARTY                          | 225          |
| 30-12 CHRISTMAS PARTY                     | 6,900        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,125</b> |

**TOTAL DEPARTMENT REQUEST 9,470**

**FUND: POLICE - JAIL (036)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS               | 4,378                       | 4,906                                   | 4,879                                     | 4,500                       |
| MATERIALS AND SUPPLIES | 76,080                      | 97,328                                  | 94,302                                    | 87,650                      |
| OTHER SERVICES         | 34,468                      | 55,287                                  | 50,219                                    | 47,000                      |
| CAPITAL OUTLAY         | 16,308                      | 65,070                                  | 28,417                                    | -                           |
| <b>TOTAL</b>           | <b>131,234</b>              | <b>222,591</b>                          | <b>177,817</b>                            | <b>139,150</b>              |

| <b>REVENUES</b>       | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|-----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES  | 47,503                      | 48,307                                  | 48,263                                    | 49,152                      |
| FINES AND FORFEITURES | 65,829                      | 70,756                                  | 60,505                                    | 68,723                      |
| MISCELLANEOUS         | 270                         | -                                       | 9                                         | -                           |
| INVESTMENT INTEREST   | 5,096                       | 5,081                                   | 3,607                                     | 3,479                       |
| <b>TOTAL</b>          | <b>118,699</b>              | <b>124,144</b>                          | <b>112,384</b>                            | <b>121,354</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2013                          | 214,083                     | 152,235         | 168,383         | 197,935                 | 6/30/2014       |
| 6/30/2014                          | 197,935                     | 118,699         | 131,234         | 185,400                 | 6/30/2015       |
| 6/30/2015                          | 185,400                     | 112,384         | 177,817         | 119,967                 | 6/30/2016 - EST |
| 6/30/2016                          | 119,967                     | 121,354         | 139,150         | 102,171                 | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

| <b>BENEFITS</b>       |              |
|-----------------------|--------------|
| 15-06 TRAVEL & SCHOOL | 500          |
| 15-07 UNIFORMS        | 4,000        |
| <b>TOTAL BENEFITS</b> | <b>4,500</b> |

| <b>MATERIALS AND SUPPLIES</b>         |               |
|---------------------------------------|---------------|
| 20-41 SUPPLIES                        | 12,650        |
| 20-52 FEEDING PRISONERS               | 75,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>87,650</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-23 UPKEEP OF REAL PROPERTY             | 11,000        |
| 30-40 CONTRACTUAL                         | 36,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>47,000</b> |

**TOTAL DEPARTMENT REQUEST** 139,150

| <b>CONTRACTUAL (30-40)</b> |               |
|----------------------------|---------------|
| J05 Inmate Phone Cards     | 11,000        |
| MOU with Mental Health     | 25,000        |
| <b>TOTAL</b>               | <b>36,000</b> |



**FUND: GENERAL (036) Jail  
DEPARTMENT: POLICE**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

**PROGRAM DESCRIPTION**

**2016-2017 GOALS AND OBJECTIVES**

**Jail - General**

- Provide all Detention Facility staff with the minimum twenty-four hours of mandated, certified training which shall include defensive tactics training.
- Insure that all Detention Facility staff is state certified on the Intoxilyzer 8000, and maintain yearly certification.
- Insure that all Detention Facility staff is state certified on Live Scan through OSBI and maintain yearly certification.
- Continue to provide housing to contracted agencies which include the Cities of Choc-taw, Del City, Forest Park, Harrah, Jones, Nicoma Park, Luther, Rose State, Spencer, Tinker Air Force Base and Moore, Oklahoma.
- Insure the health and safety of inmates and staff through a maintenance program designed to guarantee-needed repairs and replacement of fixtures associated with Detention Facility plumbing.
- To insure that the overall appearance of the Midwest City Police Department and the Jail Facility is maintained by utilizing trustees to keep the facility clean, and the overall grounds of the municipal complex free of litter.
- To insure that trustees are available to assist City employees in keeping up the grounds of the golf course, keeping city streets free of litter, clean up and maintenance of the animal welfare, and assisting city employees in any project to beautify the City. Also will provide trustee labor to clean the Police Department and City Hall in the absence of city janitors.
- To upgrade aging internal audio communication devices throughout the living quarters of the jail and office area.
- To continue to upgrade the security inside the jail by adding additional cameras with audio capability in different areas within the living quarters.

- Support the Jail Diversionary Program and actively identify persons in our facility which may need mental health or substance abuse help.
- Support and assist with moving of inmates who seek to speak to the Chaplain through our Jail Ministry Program.
- Submit via Budget Line item in the 2016-2017 Budget Submission, Video Arraignment Capability to allow prisoners to be arraigned on the charges without leaving the secure confines of our Jail Facility.
- A complete makeover/update of the Jail Facility to include painting, refurbishing, and remodeling within the Jail.
- Secure Federal Grant Funding to transform the Jail Bay into a functioning Sally Port, allowing for the secure handling of prisoners when they are being removed from patrol cars to enter the Jail Facility.

#### **Mental Health/Jail Diversionary Program**

- Reduce recidivism in the Midwest City Jail.
- Provide access to substance abuse/mental health treatment options for inmates and those involved in the justice system.

- Partner with the Oklahoma Department of Mental Health and Substance Abuse and Red Rock Behavior Health Services.
- Provide mental health services and guidance to CIT officers.
- Reduce money spent on jail services and cost by reducing recidivism.
- Provide positive guidance and life changing tools for inmates.

#### **Jail Ministry/Jail Chaplin Program**

- Establish new and useful Chaplin services for the jail.
- Successfully educate and minister to Midwest City Police Jail Inmates.
- Provide counseling and spiritual guidance to Jail Staff and Inmates.
- Partner with Jail Diversionary staff to refer inmates in need of counseling and guidance on life issues.
- Provide separate support and spiritual guidance to jail staff.

- Provide print materials to inmates, flyers and bibles they take with them after release.
- Continue individual counseling on Tues, Thursdays and Saturdays of each week.
- Continue “Church” for inmates each Friday.

**FUND: POLICE IMPOUND FEES (37)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES   | -                           | 12,719                                  | 4,564                                     | 12,719                      |
| BENEFITS            | 1,388                       | 10,973                                  | 2,939                                     | 10,453                      |
| OTHER SERVICES      | 299                         | 400                                     | 400                                       | 400                         |
| CAPITAL OUTLAY      | 1,000                       | 24,240                                  | 24,240                                    | -                           |
| TRANSFERS OUT       | -                           | 2,678                                   | 2,678                                     | -                           |
| <b>TOTAL</b>        | <b>2,687</b>                | <b>51,010</b>                           | <b>34,821</b>                             | <b>23,572</b>               |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 73,490                      | 80,000                                  | 67,897                                    | 63,829                      |
| INVESTMENT INTEREST  | 2,029                       | 2,047                                   | 3,152                                     | 3,397                       |
| TRANSFER             | 1,740                       | -                                       | -                                         | -                           |
| <b>TOTAL</b>         | <b>77,259</b>               | <b>82,047</b>                           | <b>71,049</b>                             | <b>67,226</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2013                          | 58,226                      | 51,865          | 72,686          | 37,405                  | 6/30/2014       |
| 6/30/2014                          | 37,405                      | 77,259          | 2,687           | 111,976                 | 6/30/2015       |
| 6/30/2015                          | 111,976                     | 71,049          | 34,821          | 148,204                 | 6/30/2016 - EST |
| 6/30/2016                          | 148,204                     | 67,226          | 23,572          | 191,858                 | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

|                                |               |
|--------------------------------|---------------|
| <b>PERSONAL SERVICES</b>       |               |
| 10-03 OVERTIME                 | 12,719        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>12,719</b> |

|                       |               |
|-----------------------|---------------|
| <b>BENEFITS</b>       |               |
| 15-01 SOCIAL SECURITY | 973           |
| 15-06 TRAVEL & SCHOOL | 9,480         |
| <b>TOTAL BENEFITS</b> | <b>10,453</b> |

|                                         |            |
|-----------------------------------------|------------|
| <b>OTHER SERVICES AND CHARGES</b>       |            |
| 30-40 CONTRACTUAL                       | 400        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>400</b> |

**TOTAL DEPARTMENT REQUEST** **23,572**

| <b>CONTRACTUAL (30-40)</b> |            |
|----------------------------|------------|
| ArcGis Software Maint      | 400        |
| <b>TOTAL</b>               | <b>400</b> |

| <b>CAPITAL OUTLAY FY 15-16</b> |               |
|--------------------------------|---------------|
| Mobile Storage System          | 24,240        |
| <b>TOTAL</b>                   | <b>24,240</b> |

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| PERSONAL SERVICES    | 110,733        | 112,950             | 109,218             | 114,411             |
| BENEFITS             | 30,822         | 36,154              | 35,011              | 34,340              |
| MATERIALS & SUPPLIES | 18,589         | 12,802              | 11,104              | 11,700              |
| OTHER SERVICES       | 21,037         | 34,285              | 28,096              | 33,455              |
| CAPITAL OUTLAY       | 18,676         | 39,502              | 32,296              | 18,550              |
| TRANSFERS            | -              | 589                 | 589                 | -                   |
| <b>TOTAL</b>         | <b>199,857</b> | <b>236,282</b>      | <b>216,314</b>      | <b>212,456</b>      |

| REVENUES            | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------|----------------|---------------------|---------------------|---------------------|
|                     | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| INVESTMENT INTEREST | 8,978          | 9,074               | 7,480               | 7,440               |
| MISCELLANEOUS       | 25,877         | 12,000              | 26,024              | 24,796              |
| TRANSFERS IN- (225) | 174,487        | 174,807             | 179,964             | 179,918             |
| <b>TOTAL</b>        | <b>209,341</b> | <b>195,881</b>      | <b>213,468</b>      | <b>212,154</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2013                  | 300,226             | 218,815  | 203,037  | 316,004         |
| 6/30/2014                  | 316,004             | 209,341  | 199,857  | 325,488         |
| 6/30/2015                  | 325,488             | 213,468  | 216,314  | 322,642         |
| 6/30/2016                  | 322,642             | 212,154  | 212,456  | 322,340         |

Excludes Capital Outlay & Transfers Out (9,695) **5% Reserve**  
**312,645**

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 70,129         |
| 10-02 WAGES                    | 37,000         |
| 10-03 OVERTIME                 | 500            |
| 10-07 ALLOWANCES               | 1,840          |
| 10-10 LONGEVITY                | 1,464          |
| 10-11 SICK LEAVE BUY BACK      | 1,344          |
| 10-13 PDO BUYBACK              | 540            |
| 10-14 SICK LEAVE INCENTIVE     | 1,125          |
| 10-95 1X SALARY ADJUSTMENT     | 469            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>114,411</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 8,752         |
| 15-02 EMPLOYEES' RETIREMENT     | 10,838        |
| 15-03 GROUP INSURANCE           | 8,394         |
| 15-04 WORKER'S COMP INSURANCE   | 2,717         |
| 15-06 TRAVEL & SCHOOL           | 1,500         |
| 15-07 UNIFORMS                  | 500           |
| 15-13 LIFE                      | 120           |
| 15-14 DENTAL                    | 1,213         |
| 15-20 OVERHEAD HEALTH CARE COST | 306           |
| <b>TOTAL BENEFITS</b>           | <b>34,340</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 600           |
| 20-35 SMALL TOOLS & EQUIPMENT         | 800           |
| 20-41 SUPPLIES                        | 3,800         |
| 20-44 GIFT SHOP SUPPLIES              | 6,500         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>11,700</b> |

Note: Transfer in comes from 30% of the distribution of the Hotel / Motel Tax Fund (225)

(CONTINUED)

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>     | <u>FY 16-17</u> | <u>FY 15-16</u> |
|-------------------------------|-----------------|-----------------|
| Travel Info Cntr Coordinator  | 1               | 1               |
| Facilities Project Supervisor | 0.25            | 0.25            |
| <b>TOTAL</b>                  | <b>1.25</b>     | <b>1.25</b>     |
| <u>PART TIME:</u>             | <u>FY 16-17</u> | <u>FY 15-16</u> |
| Info Cntr Asst                | 4               | 3               |

Added Part-time Info Cntr Asst @ 16 hours per week FY 16-17  
 Eliminated Admin Sec and added Part-time Info Cntr Asst @ 16 hours per week FY 13-14  
 Administrative Sec. - Allocation of 10% FY 12-13  
 .25 Facilities Project Supervisor from 010-09 Street Dept

**PERSONNEL  
 POSITIONS  
 SUMMARY:**  
 2006-07 - 4  
 2007-08 - 3.25  
 2008-09 - 3.67  
 2009-10 - 3.25  
 2010-11 - 3.25  
 2011-12 - 3.25  
 2012-13 - 3.35  
 2013-14 - 4.25  
 2014-15 - 4.25  
 2015-16 - 4.25  
 2016-17 - 5.25

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 9,000         |
| 30-23 UPKEEP REAL PROPERTY                | 7,500         |
| 30-40 CONTRACTUAL                         | 7,240         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 600           |
| 30-49 CREDIT CARD FEES                    | 1,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 500           |
| 30-81 ADVERTISING/PROMOTION               | 2,230         |
| 30-81 ADVERTISING/PROMOTION (BILLBOARD)   | 3,000         |
| 30-85 INSURANCE                           | 2,385         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>33,455</b> |

| <b>CAPITAL OUTLAY</b>               |               |
|-------------------------------------|---------------|
| 40-02 EQUIPMENT                     | 6,700         |
| 40-15 IMPROVEMENTS OTHER THAN BLDGS | 11,850        |
| <b>TOTAL CAPITAL OUTLAY</b>         | <b>18,550</b> |

**TOTAL DEPARTMENT REQUEST** 212,456

| <b>CAPITAL OUTLAY FY 16-17</b>                  |               |
|-------------------------------------------------|---------------|
| Replace (3) Ergonomic Counter Height Adj Chairs | 1,200         |
| Design/Install Security System                  | 5,500         |
| Construction of Doggie Rest Stop                | 11,850        |
| <b>TOTAL</b>                                    | <b>18,550</b> |

| <b>CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL</b> |               |
|-------------------------------------------------|---------------|
| Replace (2) Gas & (1) Electric Furnace          | 11,320        |
| Computer Replacement                            | 1,200         |
| Water Heater                                    | 3,500         |
| Document Imaging System                         | 1,261         |
| I-40 Directional Signage                        | 15,015        |
|                                                 | <u>32,296</u> |

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**

**SIGNIFICANT EXPENDITURE CHANGES:**

FY 15-16 – Working with ODOT to correct and replace I-40 directional signage which will ease exiting and navigation for travelers and visitors; Create seating area in front lobby.

FY 16-17 – Addition of “Doggie Rest Stop” for travelers who are accompanied by their furry friends.

**STAFFING/PROGRAMS**

The Midwest City Tourism Information Center (TIC) is staffed by a full-time manager, four part-time staff assistants and volunteers. We have 11 to 14 active volunteers that work one or more shifts of 4 hours per week.

The TIC was opened in 1998, and was first TIC in the state to be operated by an entity other than the State of Oklahoma. The TIC was built by the State on City-owned land, and is operated and maintained by the City under an agreement which governs some aspects of the TIC’s operation and maintenance.

Continued improvements were made to the TIC in FY 2015-16 including the replacement of 3 furnaces; new I-

40 directional signage and create seating area in front lobby.

**PROGRAM DESCRIPTION**

The Midwest City Tourism Information Center (TIC) displays and distributes travel materials, brochures and booklets provided by the Oklahoma Tourism and Recreation Department (OTRD). The TIC also maintains an inventory of Midwest City information as well. The materials are provided to travelers and guests who visit the TIC and are supplemented by our staff’s additional knowledge of attractions and events both locally and throughout the state. The TIC’s staff also responds to many requests through phone and email for local and state information.

The TIC records visitor traffic on a daily basis by means of a register kept at the front desk which guests are asked to sign. A door counter also tracks the number of visitors to the TIC. The registration book count and the door count are used to compile a State Monthly Report submitted to OTRD as part of the State Marketing Program.

The TIC operates a gift shop featuring “Made in Oklahoma” products, Oklahoma apparel, along with some fun and affordable Oklahoma-themed souvenirs. A variety of other merchandise is also available for sale such as coffee mugs, post cards, magnets, snacks and cold drinks.

The TIC also operates under the same regulations and guidelines as the other State run TIC's. OTRD marketing efforts for the TIC's are on-going. Marketing efforts include space on the website, location information on the Oklahoma State Map and information about the TIC's in the Oklahoma State Vacation Guide. TIC information has become more accessible through the OTRD website. The website makes it easier for travelers and visitors to locate the TICs on the TIC map provided by the website. Travelers can pin point the location of the TIC on the map and include the TICs in their itinerary while traveling through the State; this will create more opportunity for the TIC staff to promote its community as well as the state attractions and events.

## **2016-17 GOALS AND OBJECTIVES**

1. Entice visitors and travelers to stay in Midwest City by promoting Midwest City hospitality, special events and shopping venues to visitors and travelers while promoting the state and local attractions and events.
2. Promote and develop tourism in Midwest City.
3. Continue training for staff and volunteers of travel and attractions for the City of Midwest City and the State of Oklahoma.
4. Implement POS (Point of Sale) Software that can be integrated with Laserfiche (when installed) and current equipment, adding electronic signature pad for credit card sales. This software is used for inventory, reporting, pricing, and making sales.
5. Continue to increase profit from gift shop sales by utilizing effective advertising opportunities. Also adding gifts and souvenirs that are more appealing and affordable to travelers, in addition, placing an emphasis on the reduction of outdated inventory.
6. Promote our 3<sup>rd</sup> year of "Cruise in for Coffee", a special, seasonal event near downtown MWC. This free event is for car and motorcycle enthusiasts to meet and socialize the 3<sup>rd</sup> Saturday of each month from 8:00 am to 11:00 am. The event is held at Santa Fe Steakhouse.
7. Continue cooperation with our Convention and Visitor's Bureau (CVB) and Parks & Recreation for Special Events in Town Center. Cohost with CVB our newest event "Covered in Color" which will be held in April of each year at Town Center.
8. Create Doggie Rest Stop for travelers accompanied by their dogs; install security camera system for Welcome Center facility.



FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)  
DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)  
DEPARTMENT HEAD: GUY HENSON/TIM LYON

FINAL BUDGET 2016-2017

CVB - 0710

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 139,604             | 147,683                        | 147,568                          | 152,678             |
| BENEFITS             | 43,278              | 60,076                         | 55,963                           | 61,621              |
| MATERIALS & SUPPLIES | 13,637              | 2,400                          | 991                              | 1,380               |
| OTHER SERVICES       | 170,429             | 105,733                        | 92,384                           | 210,840             |
| CAPITAL OUTLAY       | -                   | 7,900                          | 7,478                            | 1,300               |
| TRANSFERS            | -                   | 428                            | 428                              | -                   |
| <b>TOTAL</b>         | <b>366,948</b>      | <b>324,220</b>                 | <b>304,812</b>                   | <b>427,819</b>      |

| REVENUES      | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MISCELLANEOUS | 51,360              | -                              | -                                | -                   |
| INTEREST      | 3,734               | 3,510                          | 3,844                            | 3,900               |
| TRANSFERS IN  | 335,708             | 326,306                        | 335,933                          | 335,847             |
| <b>TOTAL</b>  | <b>390,802</b>      | <b>329,816</b>                 | <b>339,777</b>                   | <b>339,747</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2013                  | 79,144              | 422,311  | 385,284  | 116,171         |
| 6/30/2014                  | 116,171             | 390,802  | 366,948  | 140,024         |
| 6/30/2015                  | 140,024             | 339,777  | 304,812  | 174,989         |
| 6/30/2016                  | 174,989             | 339,747  | 427,819  | 86,917          |

Excludes Capital Outlay & Transfers Out (21,326) 5% Reserve  
**65,591**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 59,222        |
| 10-07 ALLOWANCES               | 1,680         |
| 10-10 LONGEVITY                | 888           |
| 10-13 PDO BUYBACK              | 456           |
| 10-95 1X SALARY ADJUSTMENT     | 170           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>62,416</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 4,775         |
| 15-02 EMPLOYEES' RETIREMENT     | 8,738         |
| 15-03 GROUP INSURANCE           | 4,606         |
| 15-06 TRAVEL & SCHOOL           | 3,600         |
| 15-13 LIFE                      | 96            |
| 15-14 DENTAL                    | 382           |
| 15-20 OVERHEAD HEALTH CARE COST | 245           |
| <b>TOTAL BENEFITS</b>           | <b>22,442</b> |

| MATERIALS & SUPPLIES                  |            |
|---------------------------------------|------------|
| 20-41 SUPPLIES                        | 380        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>380</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 16,600        |
| 30-46 CONFERENCE INCENTIVE FUNDS          | 25,000        |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS            | 1,620         |
| 30-81 ADVERTISING / PROMOTION             | 30,520        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>73,740</b> |

| CAPITAL OUTLAY              |            |
|-----------------------------|------------|
| 40-02 EQUIPMENT             | 500        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>500</b> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>159,478</b> |
|-------------------------------|----------------|

Note: Transfer in comes from 56% of the distribution of the Hotel / Motel Tax Fund (225)

(CONTINUED)

**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEAD: GUY HENSON/TIM LYON**  
**PAGE TWO**

**PERMANENT STAFFING**      **FY 16-17**      **FY 15-16**

**CVB - 0710**

|                        |          |          |
|------------------------|----------|----------|
| Convention/Tourism Mgr | 1        | 1        |
| <b>TOTAL</b>           | <b>1</b> | <b>1</b> |

**Economic Dev - 8710**

|                       |          |          |
|-----------------------|----------|----------|
| Economic Dev Director | 1        | 1        |
| <b>TOTAL</b>          | <b>1</b> | <b>1</b> |

**TOTAL 0710 & 8710**                      2                      2

Economic Development Director added in FY 14-15

**ADVERTISING & PROMOTION (30-81)**

|                                          |               |
|------------------------------------------|---------------|
| OTRD State Travel Guide                  | 4,000         |
| FCMA Travel Guide                        | 2,500         |
| Tinker Base Guide & Directory            | 1,000         |
| Production of 2017 Visitors Guide        | 12,000        |
| Commemorative 75th Bday AddL Content     | 3,000         |
| Graphic Design for Ads                   | 600           |
| OTIA Governor's Conference Sponsorship   | 1,000         |
| OSAE Conference Corporate Sponsorship    | 2,000         |
| Meeting Planner Guide                    | 1,100         |
| Tinker Take Off Living in OK Insert      | 820           |
| Promotional Items                        | 500           |
| Unexpected Advertising/Promotion/Tradesh | 2,000         |
| <b>TOTAL</b>                             | <b>30,520</b> |

**CAPITAL OUTLAY FY 16-17**

|                             |              |
|-----------------------------|--------------|
| Desk Top Ink Jet Printer    | 500          |
| Chairs for Conference Table | 800          |
| <b>TOTAL</b>                | <b>1,300</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                       |              |
|-----------------------|--------------|
| CVB Indoor Signage    | 5,000        |
| Computer              | 1,028        |
| Proj Roll Dupl Budget | 1,450        |
| <b>TOTAL</b>          | <b>7,478</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

- 2006-07 - 1
- 2007-08 - 1
- 2008-09 - 1.14
- 2009-10 - 1.56
- 2010-11 - 1.56
- 2011-12 - 1.56
- 2012-13 - 1.56
- 2013-14 - 1.56
- 2014-15 - 2.56
- 2015-16 - 2
- 2016-17 - 2

**ECONOMIC DEVELOPMENT - 8710**

**PERSONAL SERVICES**

|                                |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 84,159        |
| 10-07 ALLOWANCES               | 4,380         |
| 10-13 PDO BUYBACK              | 653           |
| 10-14 SICK LEAVE INCENTIVE     | 900           |
| 10-95 1X SALARY ADJUSTMENT     | 170           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>90,262</b> |

**BENEFITS**

|                                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 6,905         |
| 15-02 EMPLOYEES' RETIREMENT     | 12,637        |
| 15-03 GROUP INSURANCE           | 11,422        |
| 15-06 TRAVEL & SCHOOL           | 5,900         |
| 15-13 LIFE                      | 96            |
| 15-14 DENTAL                    | 1,339         |
| 15-20 OVERHEAD HEALTH CARE COST | 880           |
| <b>TOTAL BENEFITS</b>           | <b>39,179</b> |

**MATERIALS & SUPPLIES**

|                                       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 1,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,000</b> |

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES/COMMUNICATIONS            | 500            |
| 30-16 MWC CHAMBER CONTRACT                | 36,000         |
| 30-40 CONTRACTUAL                         | 10,000         |
| 30-40 CONTRACTUAL - Heritage Park TIF     | 45,000         |
| 30-40 CONTRACTUAL - 8888 SE 29TH St TIF   | 45,000         |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS            | 600            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>137,100</b> |

**CAPITAL OUTLAY**

|                              |            |
|------------------------------|------------|
| 40-02 MACHINERY, FURN, EQUIP | 800        |
| <b>TOTAL CAPITAL OUTLAY</b>  | <b>800</b> |

**TOTAL DIVISION REQUEST**                                      268,341

**TOTAL DEPARTMENT REQUEST**                                      **427,819**

**FUND: CONVENTION & TOURISM BUREAU/ECONOMIC DEVELOPMENT (046)**

**DEPARTMENT: Convention & Visitors (07)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

The operations of Midwest City Convention & Visitors Bureau is located in the Midwest City Welcome / Travel Information Center at 7200 S.E 29<sup>th</sup> Street. The CVB will also have access to work area at the Reed Conference Center to service convention groups.

**PROGRAM DESCRIPTION**

The mission of Convention & Visitors Bureau is to stimulate Midwest City's economic vitality through tourism by positioning and selling the community in partnership with public and private sectors as a premier destination for conventions, tradeshow, corporate meetings, group tours, and multi-night sporting events/tournaments. In addition, the CVB works to promote and market Midwest City as a special events destination to the tourism audience. In pursuit of its mission, the CVB generates increased visitor spending for the overall business community through creative marketing programs, attractive incentive packages and a variety of 'budget relieving' complimentary services to groups. The Bureau works within the community to develop and maintain progressive relationships, while serving as a reliable and credible source for the Midwest City tourism industry.

**MARKETING**

In an effort to solicit and serve meeting planners and event coordinators, the Convention & Visitors Bureau creates, produces and arranges for mass distribution of the Midwest City Visitors Guide. The 8.5 X 11 double-sided full color reference tool outlines Midwest City meeting facilities, hotels, points of interest, and amenities. The up-to-date meeting facility listings, hotel accommodations, special event descriptions, and current community photos provide an attractive overview of all Midwest City has to offer. The Midwest City visitors guide is available statewide at all Oklahoma Welcome Centers and through Certified Folder displays. As well as, via the internet through Oklahoma Tourism and Recreation Department, Frontier Country Marketing Association and directly through the **visitmidwestcity.com** website.

Welcome bags containing the guide and other promotional items are also available upon request to qualified conference groups.

**CONFERENCE INCENTIVE FUNDS**

Conference incentive funds are utilized to present attractive sponsorship opportunities for decision makers to choose Midwest City as their destination meeting place. The incentive funds offer budget relieving opportunities for costly items such as marketing, incidentals, transportation or other various unplanned expenses that arise during the venue evaluation, planning stages, or the event execution process. The strategy of offering supplemental funding is particularly significant

when alternate cities or venues are also under consideration. Applying organizations will be required to qualify for the funding assistance based upon an economic impact assessment that includes room night revenue, catering revenue, hotel occupancy tax, local sales tax, market segment, rebooking probability, and potential industry prospects. Throughout the evaluation process, it is the goal of the CVB to ensure the City of Midwest City is featured as a highlighted sponsor by negotiating benefits such as endorsement in printed collateral, viral marketing, social media, audio visual presentations, complimentary tradeshow space, branded logo signage and verbal recognition.

### **MEETING PLANNERS, SPORTS AFFILIATES AND MARKETING ASSOCIATIONS**

The CVB will maintain membership in OSAE (Oklahoma Society of Association Executives) for the opportunity to have a monthly interaction with meeting planners who represent various associations throughout the state. Attending local luncheons hosted by these organizations provides a means of networking between suppliers and meeting planners and is crucial to stay connected within the industry. As a member benefit, the CVB will exhibit at OSAE's Annual Conference to gain exposure to Midwest City's hotels and all available meeting space to a captured audience. Participating as an active sponsoring partner with organizations provides many cost effective benefits such as quarterly ads and sponsor recognitions in e-newsletters, sponsor signage and identification at monthly meetings, annual conferences, and on organization web sites, as well as one paid registra-

tion to the annual conference. The CVB will also continue to meet every other month on a membership fee free basis with fellow Convention & Visitors Bureaus from across the state to stay abreast of new industry trends, share marketing and tourism ideas, and gain insights on various industry-related business segments.

The CVB coordinates visits and form relationships with local sports community partners and tournament hosts to educate them on the services and support provided by the CVB.

The CVB supports the efforts of OTIA (Oklahoma Travel Industry Association) in providing tourism education and lobby on behalf of the tourism industry as well as participates in State's tourism promotion campaign through the Oklahoma Tourism and Recreation Department (OTRD).

Involvement with meeting planner and tourism organizations not only reinforces Midwest City's commitment to eagerly support and serve businesses who actively participate in the local meetings market, but provides a means to cross promote Midwest City as destination and aids in tracking tourism dollars. In an effort to further promote these ideals, the CVB will continue to foster relationships with all Midwest City hoteliers in the hospitality district by organizing and conducting bi-monthly meetings or as needed based upon group visitor business

## 2016-2017 GOALS AND OBJECTIVES

1. Continue to maintain current relationships and will reach out to new conference meeting planners through a variety of networking opportunities and industry membership affiliations.
2. The CVB will conduct sales calls within the public and private sectors to encourage and promote visitation to Midwest City that will increase hotel occupancy tax and local sales tax.
3. The CVB will continue to explore value in advertising through publications that are designed specifically for meeting planners, tour operators, and targets corporate and leisure travelers.
4. The CVB Continue to cultivate a professional working relationship with the Sheraton/Reed Conference Center sales staff to solicit new conference business that produces overflow guestrooms to other Midwest City hotel properties. The CVB will actively participate with the sales team in sales blitzes to help realize the aforementioned new business and develop new meeting planner relationships.
5. The CVB will create a one-page, full color double sided 8.5 x 11 sales collateral piece that can be easily handled by prospective visitors and meeting planners. This more 'cost efficient' one-page piece will be used on sales calls in lieu of the more detailed visitors guide.
6. The CVB will continue to groom a partnership with the OKC CVB for major city wide events that require hotel accommodations beyond the downtown OKC inventory.
7. The CVB will continue its Social Media campaign garnered through a contractual agreement with Vann & Associates who will continue to provide Facebook, YouTube, Twitter services, and website updates.
8. The CVB will continue to remain up-to-date on industry changes and current events with a focus on developing strategies that will increase spending throughout the community, streamline revenue opportunities and create brand imaging for the city.

**FUND: CONVENTION & TOURISM BUREAU/ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT (87)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Heritage Park Mall Revitalization Studies  
Tax Increment Finance Districts

**STAFFING/PROGRAMS**

The city's economic development efforts are spearheaded by one (1) full-time director under general guidance of the City Manager. The incumbent performs administrative, technical and analytical work in assisting with the solicitation, attraction, and expansion of new and existing retail, mixed use, and industrial development. This position also supports efforts to retain existing businesses to provide for the sound growth of the city's tax base and for the economic stability of the community. He works in partnership with other employee, departments/divisions, external entities, and the public in delivering effective and innovative services.

**PROGRAM DESCRIPTION**

The 2008 Comprehensive Plan (P. 8 – 2) established a number of goals and objectives for the City of Midwest City's economic development efforts. Some of the targets specifically affected by the proposed budget include, but are not limited to:

**Promoting the creation of primary jobs** (defined as jobs that export goods and services outside the region and in turn bring money into the local/regional economy).  
As the Soldier Creek Industrial Park ("SCIP") nears completion we are teaming with a commercial real

estate company and the Oklahoma Department of Commerce to promote the park outside the state in hopes of attracting primary job creators to the area. We will continue these efforts in the next fiscal year.

**Increasing the amount of high paying jobs within the city.**

Economic development officials are working hand-in-hand with representatives from Rose State College and the defense industry to pursue highly technical jobs that may be spun off from Tinker AFB.

**Developing a business target list.**

The director of economic development maintains a strategic target list based upon existing market deficiencies and consumer demand.

**Developing a business retention strategy.**

The Midwest City Chamber of Commerce and the department work together to solve problems and to serve the needs of our existing business community. This is done through surveys, individual contacts and business assistance visits.

In FY 2016 – 2017 we will continue to concentrate on entertainment opportunities while providing special attention toward enhancing and filling vacancies in our older commercial corridors and in venues such as Heritage Park Mall, Town & Country Shopping Center and the Uptown Center amongst others.

FUND: EMERGENCY OPERATIONS (070)  
DEPARTMENT: EMERG OPERATION FUND (21)  
DEPARTMENT HEAD: MIKE BOWER

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 279,472             | 280,894                        | 268,439                          | 293,348             |
| BENEFITS             | 61,287              | 65,075                         | 55,458                           | 67,300              |
| MATERIALS & SUPPLIES | 3,632               | 3,000                          | 2,994                            | 3,417               |
| OTHER SERVICES       | 16,490              | 30,935                         | 22,938                           | 27,753              |
| CAPITAL OUTLAY       | 31,608              | 231,410                        | 231,410                          | 16,000              |
| TRANSFERS OUT        | 43,498              | 46,209                         | 46,209                           | 47,957              |
| TOTAL                | 435,988             | 657,523                        | 627,448                          | 455,775             |

| REVENUES                | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                   | 348,030             | 354,518                        | 353,011                          | 353,011             |
| INVESTMENT INTEREST     | 20,681              | 20,596                         | 16,528                           | 16,362              |
| CHARGES FOR SERVICES    | 27,250              | 27,250                         | 27,250                           | 27,250              |
| TRANSFERS IN - Fund 143 | 15,005              | 22,495                         | 22,495                           | 15,000              |
| TOTAL                   | 410,966             | 424,859                        | 419,284                          | 411,623             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2013                  | 729,861             | 440,537  | 404,626  | 765,772         |
| 6/30/2014                  | 765,772             | 410,966  | 435,988  | 740,750         |
| 6/30/2015                  | 740,750             | 419,284  | 627,448  | 532,586         |
| 6/30/2016                  | 532,586             | 411,623  | 455,775  | 488,434         |

Excludes Capital Outlay & Transfers Out (19,591) **5% Reserve**  
**468,843**

FINAL BUDGET 2016-2017

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 209,967        |
| 10-03 OVERTIME                 | 46,000         |
| 10-04 ADDITIONAL PAY           | 14,529         |
| 10-07 ALLOWANCES               | 3,780          |
| 10-10 LONGEVITY                | 6,448          |
| 10-11 SL BUYBACKS              | 3,908          |
| 10-12 VL BUYBACKS              | 1,200          |
| 10-13 PDO BUYBACKS             | 3,713          |
| 10-14 SICK LEAVE INCENTIVE     | 2,250          |
| 10-19 ON CALL                  | 652            |
| 10-27 SHIFT DIFFERENTIAL       | 480            |
| 10-95 1X SALARY ADJUSTMENT     | 421            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>293,348</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 22,441        |
| 15-02 EMPLOYEE'S RETIREMENT     | 26,540        |
| 15-03 GROUP INSURANCE           | 15,374        |
| 15-13 LIFE                      | 240           |
| 15-14 DENTAL                    | 1,336         |
| 15-20 OVERHEAD HEALTH CARE COST | 1,369         |
| <b>TOTAL BENEFITS</b>           | <b>67,300</b> |

| MATERIALS AND SUPPLIES              |              |
|-------------------------------------|--------------|
| 20-64 FLEET PARTS                   | 1,227        |
| 20-65 FLEET LABOR                   | 2,190        |
| <b>TOTAL MATERIALS AND SUPPLIES</b> | <b>3,417</b> |

| OTHER SERVICES AND CHARGES              |               |
|-----------------------------------------|---------------|
| 30-02 SMALL TOOLS AND EQUIPMENT         | 2,000         |
| 30-21 SURPLUS PROPERTY                  | 1,312         |
| 30-24 MAINTENANCE OF EQUIPMENT          | 7,625         |
| 30-40 CONTRACTUAL                       | 2,000         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE     | 14,500        |
| 30-86 AUDIT                             | 316           |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>27,753</b> |

(CONTINUED)

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: MIKE BOWER**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 16-17</u> | <u>FY 15-16</u> |
|---------------------------|-----------------|-----------------|
| EOC Manager               | 1               | 1               |
| Communication Spec II     | 1.5             | 1.5             |
| <b>TOTAL</b>              | <b>2.5</b>      | <b>2.5</b>      |

1 Comm Spec II to Fund 70 FY 10-11  
.50 Comm Spec II to Fund 70 FY 11-12

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - .5  
2007-08 - 1  
2008-09 - 1  
2009-10 - 1  
2010-11 - 2  
2011-12 - 2.5  
2012-13 - 2.5  
2013-14 - 2.5  
2014-15 - 2.5  
2015-16 - 2.5  
2016-17 - 2.5

| <b>CAPITAL OUTLAY</b>                |               |
|--------------------------------------|---------------|
| 40-02 FIXTURES, FURNITURE, EQUIPMENT | 16,000        |
| <b>TOTAL CAPITAL OUTLAY</b>          | <b>16,000</b> |

| <b>TRANSFERS OUT</b>                     |               |
|------------------------------------------|---------------|
| 80-14 TRANSFERS OUT (TECHNOLOGY FUND 14) | 47,957        |
| <b>TOTAL TRANSFERS OUT</b>               | <b>47,957</b> |

**TOTAL DEPARTMENT REQUEST** 455,775

| <b>CAPITAL OUTLAY FY 16-17</b> |               |
|--------------------------------|---------------|
| Ten (10) Mobile Radios         | 16,000        |
| <b>TOTAL</b>                   | <b>16,000</b> |

| <b>CAPITAL OUTLAY FY 15-16 Estimated Actual</b> |                |
|-------------------------------------------------|----------------|
| 10-Channel Radio Transmitter Combiner           | 16,000         |
| Repeater Controllers & Interface Equipment      | 5,000          |
| IP SiteConnect Interface Equipment              | 10,000         |
| One (1) Lg Monitor for each Workstation (5)     | 20,000         |
| Upgrade Zetron Module                           | 161,210        |
| Two (2) Laptop Computers                        | 2,200          |
| GPS Frequency Reference                         | 17,000         |
| <b>TOTAL</b>                                    | <b>231,410</b> |



FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES                | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-----------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES           | 10,596              | 14,735                         | 13,235                           | 14,785              |
| BENEFITS                    | 811                 | 1,128                          | 1,012                            | 1,131               |
| MATERIALS & SUPPLIES        | 58,254              | 77,450                         | 67,986                           | 80,325              |
| OTHER SERVICES              | 60,334              | 76,931                         | 76,924                           | 89,500              |
| CAPITAL OUTLAY              | 8,226               | 70,000                         | 70,000                           | -                   |
| TRANSFERS OUT               | -                   | 107                            | 107                              | -                   |
| TRANSFER - INTRA (INTEREST) | -                   | -                              | 18,871                           | -                   |
| <b>TOTAL</b>                | <b>138,221</b>      | <b>240,351</b>                 | <b>248,135</b>                   | <b>185,741</b>      |

| REVENUES                | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES    | 68,745              | 77,072                         | 79,580                           | 76,061              |
| INTEREST                | 7,968               | 8,090                          | 6,531                            | 6,390               |
| MISCELLANEOUS           | 94,486              | 98,349                         | 88,649                           | 84,037              |
| TRANSFER IN/PARK 123    | -                   | -                              | -                                | 25,000              |
| TRANSFER - INTRA (2315) | -                   | -                              | 18,871                           | -                   |
| <b>TOTAL</b>            | <b>171,199</b>      | <b>183,511</b>                 | <b>193,631</b>                   | <b>191,488</b>      |

| PART TIME:           | FY 16-17 | FY 15-16 |
|----------------------|----------|----------|
| Softball Maintenance | 1        | 1        |

FINAL BUDGET 2016-2017

| 2315 - Holiday Lights          |              |
|--------------------------------|--------------|
| <b>PERSONAL SERVICES</b>       |              |
| 10-02 WAGES                    | 2,700        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>2,700</b> |

|                       |            |
|-----------------------|------------|
| <b>BENEFITS</b>       |            |
| 15-01 SOCIAL SECURITY | 207        |
| <b>TOTAL BENEFITS</b> | <b>207</b> |

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-34 MAINTENANCE OF EQUIPMENT        | 3,000         |
| 20-41 SUPPLIES                        | 15,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>18,000</b> |

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES/COMMUNICATIONS            | 9,000         |
| 30-40 CONTRACTUAL                         | 5,000         |
| 30-41 CONTRACT LABOR                      | 11,000        |
| 30-81 ADVERTISING - PROMOTION             | 9,600         |
| 30-82 REVENUE SHARING COSTS               | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>35,600</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>56,507</b> |
|-------------------------------|---------------|

2320 - Night Light Run

|                                       |              |
|---------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |              |
| 20-41 SUPPLIES                        | 5,600        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,600</b> |

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-41 CONTRACT LABOR                      | 2,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b> |

|                               |              |
|-------------------------------|--------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>7,600</b> |
|-------------------------------|--------------|

(CONTINUED)

**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-16 |                        |                       |                       |                         |
|------------------------------------------|------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/15FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/16 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 16,634                 | 37,962                | 34,611                | 19,985                  |
| 7812 - BASEBALL                          | 358                    | -                     | -                     | 358                     |
| 7813 - PAVILIONS                         | 94,592                 | 24,124                | 12,706                | 106,010                 |
| 7814 - PARK FACILITIES                   | 57,761                 | 14,267                | 70,000                | 2,028                   |
| 7815 - MISC PROGRAMS                     | 33,611                 | 26,339                | 27,539                | 32,411                  |
| 7816/910 - NATURE TRAIL                  | 906                    | 648                   | 360                   | 1,194                   |
| 7817 - TREE BOARD                        | 38,618                 | -                     | 1,150                 | 37,468                  |
| 7819 - ART BOARD                         | 1,628                  | -                     | -                     | 1,628                   |
| 7820 - SPECIAL EVENTS                    | 300                    | -                     | -                     | 300                     |
| 7822 - RENAISSANCE RUN                   | 8,204                  | 8,205                 | 5,264                 | 11,145                  |
| 2315 - HOLIDAY LIGHTS                    | 5,737                  | 68,481                | 74,218                | (0)                     |
| 2320 - NIGHT LIGHT RUN                   | 10,502                 | 6,209                 | 3,417                 | 13,294                  |
| 2325 - DOG PARKS                         | 1,105                  | 865                   | -                     | 1,970                   |
| UNDESIGNATED-INTEREST                    | 34,133                 | 6,531                 | 18,871                | 21,793                  |
|                                          | <b>304,088</b>         | <b>193,631</b>        | <b>248,136</b>        | <b>249,583</b>          |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-17 |                        |                       |                       |                        |
|------------------------------------------|------------------------|-----------------------|-----------------------|------------------------|
| DEPT/DIVISION                            | 6/30/16FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/17FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 19,985                 | 35,803                | 36,510                | 19,278                 |
| 7812 - BASEBALL                          | 358                    | -                     | -                     | 358                    |
| 7813 - PAVILIONS                         | 106,010                | 22,461                | 28,500                | 99,971                 |
| 7814 - PARK FACILITIES                   | 2,028                  | 14,673                | -                     | 16,701                 |
| 7815 - MISC PROGRAMS                     | 32,411                 | 24,401                | 43,675                | 13,137                 |
| 7816/910 - NATURE TRAIL                  | 1,194                  | 633                   | 500                   | 1,327                  |
| 7817 - TREE BOARD                        | 37,468                 | -                     | 1,150                 | 36,318                 |
| 7819 - ART BOARD                         | 1,628                  | -                     | -                     | 1,628                  |
| 7820 - SPECIAL EVENTS                    | 300                    | -                     | -                     | 300                    |
| 7822 - RENAISSANCE RUN                   | 11,145                 | 8,200                 | 11,300                | 8,045                  |
| 2315 - HOLIDAY LIGHTS                    | (0)                    | 71,271                | 56,507                | 14,764                 |
| 2320 - NIGHT LIGHT RUN                   | 13,294                 | 7,000                 | 7,600                 | 12,694                 |
| 2325 - DOG PARKS                         | 1,970                  | 657                   | -                     | 2,627                  |
| UNDESIGNATED-INTEREST                    | 21,793                 | 6,390                 | -                     | 28,183                 |
|                                          | <b>249,583</b>         | <b>191,489</b>        | <b>185,742</b>        | <b>255,330</b>         |

| 7810 - Softball                           |               |
|-------------------------------------------|---------------|
| <b>PERSONAL SERVICES</b>                  |               |
| 10-02 WAGES                               | 12,000        |
| 10-95 1X SALARY ADJUSTMENT                | 85            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>12,085</b> |
| <b>BENEFITS</b>                           |               |
| 15-01 SOCIAL SECURITY                     | 925           |
| <b>TOTAL BENEFITS</b>                     | <b>925</b>    |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-41 SUPPLIES                            | 17,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>17,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES/COMMUNICATIONS            | 2,500         |
| 30-23 UPKEEP REAL PROPERTY                | 1,000         |
| 30-40 CONTRACTUAL                         | 3,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,500</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>36,510</b> |

| 7813 - Pavilions                          |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 500           |
| 30-23 UPKEEP REAL PROPERTY                | 16,000        |
| 30-40 CONTRACTUAL                         | 12,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>28,500</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>28,500</b> |

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE THREE

| <b>7815 - Miscellaneous Programs</b>      |               |
|-------------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-01 MISCELLANEOUS                       | 4,000         |
| 20-42 TRICK OR TREAT                      | 10,000        |
| 20-43 RECREATION CLASSES                  | 100           |
| 20-47 DANCE & TUMBLING                    | 500           |
| 20-49 KIDS TRIATHALON                     | 1,500         |
| 20-54 FISHING CLINIC                      | 25            |
| 20-56 5TH & 6TH GRADE DANCE               | 700           |
| 20-57 FLAG FOOTBALL                       | 5,000         |
| 20-58 FATHER-DAUGHTER DANCE               | 11,100        |
| 20-68 MOM/SON BEACH PARTY                 | 500           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>33,425</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 250           |
| 30-40 CONTRACTUAL - Instructors           | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,250</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>43,675</b> |
| <b>7816 - Nature Trails</b>               |               |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-41 SUPPLIES                            | 500           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>500</b>    |
| <b>TOTAL DIVISION REQUEST</b>             | <b>500</b>    |
| <b>7817 - Tree Board</b>                  |               |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 20-07 TREES                               | 1,150         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,150</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>1,150</b>  |

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE FOUR

**CAPITAL OUTLAY FY 15-16 Estimated Actual**

|                                                  |        |
|--------------------------------------------------|--------|
| Parking Lot Expansion - J Barnes Rotary Pavillio | 70,000 |
| TOTAL                                            | 70,000 |

| <u>7822 - Renaissance Run</u>             |                           |
|-------------------------------------------|---------------------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |                           |
| 20-41 SUPPLIES                            | 5,800                     |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <u>5,800</u>              |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                           |
| 30-09 RENAISSANCE RUN GRANTS              | 3,500                     |
| 30-40 CONTRACTUAL                         | 2,000                     |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <u>5,500</u>              |
| <b>TOTAL DIVISION REQUEST</b>             | <u>11,300</u>             |
| <br><b>TOTAL DEPARTMENT REQUEST</b>       | <br><u><u>185,741</u></u> |

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06) & (23)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2014-2015      | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| PERSONAL SERVICES    | 64,843         | 69,554           | 67,624           | 55,643           |
| BENEFITS             | 19,412         | 25,259           | 21,685           | 24,650           |
| MATERIALS & SUPPLIES | 8,406          | 10,424           | 7,555            | 5,000            |
| OTHER SERVICES       | 150,276        | 265,640          | 191,566          | 303,521          |
| CAPITAL OUTLAY       | 250,630        | 303,275          | 303,275          | 71,800           |
| TRANSFERS OUT        | -              | 647              | 647              | 25,000           |
| <b>TOTAL</b>         | <b>493,568</b> | <b>674,799</b>   | <b>592,352</b>   | <b>485,614</b>   |

| REVENUES             | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2014-2015      | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| TAXES                | 429,737        | 437,676          | 435,815          | 435,815          |
| CHARGES FOR SERVICES | 6,200          | 6,500            | 6,500            | 6,500            |
| INTEREST             | 9,322          | 9,576            | 10,871           | 11,710           |
| MISCELLANEOUS        | 120            | 70,000           | 23,648           | 15,000           |
| TRANSFERS IN         | 81,427         | 81,577           | 83,983           | 83,962           |
| <b>TOTAL</b>         | <b>526,806</b> | <b>605,329</b>   | <b>560,817</b>   | <b>552,987</b>   |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE |
|-------------------------|------------------|----------|----------|--------------|
| 6/30/2013               | 430,674          | 657,077  | 742,603  | 345,148      |
| 6/30/2014               | 345,148          | 526,806  | 493,568  | 378,386      |
| 6/30/2015               | 378,386          | 560,817  | 592,352  | 346,851      |
| 6/30/2016               | 346,851          | 552,987  | 485,614  | 414,224      |

Note: Transfer in comes from 14% of the distribution of the Hotel / Motel Tax Fund (225)

**FINAL BUDGET 2016-2017**

| PARK AND RECREATIONS (06)                 |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 50,940         |
| 10-07 ALLOWANCES                          | 1,675          |
| 10-10 LONGEVITY                           | 1,088          |
| 10-11 SL BUYBACK                          | 525            |
| 10-12 VL BUYBACK                          | 600            |
| 10-13 PDO BUYBACK                         | 392            |
| 10-14 SICK LEAVE INCENTIVE                | 293            |
| 10-95 1X SALARY ADJUSTMENT                | 130            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>55,643</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 4,257          |
| 15-02 EMPLOYEES' RETIREMENT               | 7,790          |
| 15-03 GROUP INSURANCE                     | 5,739          |
| 15-06 TRAVEL & SCHOOL                     | 6,000          |
| 15-13 LIFE                                | 73             |
| 15-14 DENTAL                              | 603            |
| 15-20 OVERHEAD HEALTH CARE COST           | 188            |
| <b>TOTAL BENEFITS</b>                     | <b>24,650</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 5,000          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>5,000</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES/COMMS                     | 50,000         |
| 30-21 SURPLUS PROPERTY                    | 481            |
| 30-23 UPKEEP                              | 30,000         |
| 30-40 CONTRACTUAL                         | 51,950         |
| 30-86 AUDIT                               | 390            |
| 30-91 SPECIAL EVENTS                      | 160,700        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>293,521</b> |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-02 EQUIPMENT                           | 18,800         |
| 40-04 PARK IMPROVEMENTS                   | 50,000         |
| 40-50 SOFTWARE                            | 3,000          |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>71,800</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>450,614</b> |

(CONTINUED)

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06) & (23)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING             | FY 16-17    | FY 15-16    |
|--------------------------------|-------------|-------------|
| Park & Rec Supervisor          | 0.33        | 0.33        |
| Special Events & Marketing Mgr | 0.44        | 0.44        |
| <b>TOTAL</b>                   | <b>0.77</b> | <b>0.77</b> |

| SEASONAL  | FY 16-17 | FY 15-16 |
|-----------|----------|----------|
| PARK PLAY | 0        | 9        |

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 0  
2007-08 - .33  
2008-09 - .77  
2009-10 - .77  
2010-11 - 1.08  
2011-12 - 1.02  
2012-13 - 1.02  
2013-14 - 1.02  
2014-15 - 1.02  
2015-16 - .77  
2016-17 - .77

**CAPITAL OUTLAY FY 16-17**

|                         |               |
|-------------------------|---------------|
| 2 Outdoor Heaters       | 5,000         |
| Festival Mgmt Software  | 3,000         |
| (10) 6' Tables          | 4,000         |
| Optimist Park - Phase 2 | 50,000        |
| (2) Lifeguard Chairs    | 6,800         |
| (4) Security Cameras    | 3,000         |
| <b>TOTAL</b>            | <b>71,800</b> |

**SPECIAL EVENTS (30-91)**

|                                       |                |
|---------------------------------------|----------------|
| Pow Wow                               | 1,700          |
| Tribute to Liberty                    | 25,000         |
| Veterans Day Parade                   | 8,000          |
| Concerts in Park                      | 9,600          |
| Sunset Cinema                         | 2,400          |
| Made in Oklahoma                      | 59,000         |
| Mid America Street Fest               | 31,000         |
| Air Show/Aviator Reception            | 20,000         |
| Other Special Event Programming Funds | 4,000          |
| <b>TOTAL</b>                          | <b>160,700</b> |

**PARK PLAY (23)**

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL - STEAM CAMP            | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |

| <b>TRANSFER OUT</b>                  |               |
|--------------------------------------|---------------|
| 80-15 HOLIDAY LIGHTS (FUND 115-2315) | 25,000        |
| <b>TOTAL TRANSFER OUT</b>            | <b>25,000</b> |

|                                 |               |
|---------------------------------|---------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>35,000</b> |
|---------------------------------|---------------|

|                           |                |
|---------------------------|----------------|
| <b>TOTAL FUND REQUEST</b> | <b>485,614</b> |
|---------------------------|----------------|

**CAPITAL OUTLAY FY 15-16 Estimated Actual**

|                                                                                                  |                |
|--------------------------------------------------------------------------------------------------|----------------|
| Tennis Court & Basketball Court Restrooms                                                        | 40,000         |
| Parking Lot Expansion Joe Barnes Rotary Pavilion<br>(Fund 115-7814 Park Facilities to Fund Half) | 70,000         |
| Optimist Park - Phase 1                                                                          | 50,000         |
| Joe Barnes Trail 1st Trail Funding                                                               | 45,000         |
| Tribute to Liberty                                                                               | 666            |
| Veterans Day Parade                                                                              | 666            |
| Pavilion/Restroom                                                                                | 40,000         |
| Repave Soldier Creek                                                                             | 16,093         |
| Community Ctr Waterproof                                                                         | 850            |
| Park Land Acquisition                                                                            | 40,000         |
| <b>TOTAL</b>                                                                                     | <b>303,275</b> |

FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 203,906             | 199,762                        | 199,762                          | 207,923             |
| BENEFITS             | 78,911              | 81,904                         | 81,891                           | 87,570              |
| MATERIALS & SUPPLIES | 32                  | 500                            | -                                | 400                 |
| OTHER SERVICES       | 2,813               | 2,933                          | 2,933                            | 2,991               |
| GRANT ACTIVITY       | 167,593             | 396,949                        | 182,828                          | 225,958             |
| CAPITAL OUTLAY       | -                   | 3,171                          | 2,171                            | 1,000               |
| TRANSFERS            | -                   | 621                            | 621                              | -                   |
| <b>TOTAL</b>         | <b>453,255</b>      | <b>685,840</b>                 | <b>470,206</b>                   | <b>525,842</b>      |

| REVENUES          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL | 312,855             | 363,108                        | 322,040                          | 370,552             |
| TRANSFER IN       | 140,059             | 144,089                        | 147,853                          | 158,583             |
| <b>TOTAL</b>      | <b>452,914</b>      | <b>507,197</b>                 | <b>469,893</b>                   | <b>529,135</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2013                  | 1,976               | 588,153  | 574,632  | 15,497          |
| 6/30/2014                  | 15,497              | 452,914  | 453,255  | 15,156          |
| 6/30/2015                  | 15,156              | 469,893  | 470,206  | 14,843          |
| 6/30/2016                  | 14,843              | 529,135  | 525,842  | 18,136          |

FINAL BUDGET 2016-2017

| CDBG PROGRAMS (3901)                      |               |
|-------------------------------------------|---------------|
| <b>PERSONAL SERVICES</b>                  |               |
| 10-01 SALARY                              | 53,005        |
| 10-07 ALLOWANCES                          | 480           |
| 10-10 LONGEVITY                           | 1,277         |
| 10-12 VACATION BUYBACK                    | 300           |
| 10-13 PDO BUYBACK                         | 408           |
| 10-14 SICK LEAVE INCENTIVE                | 900           |
| 10-95 1X SALARY ADJUSTMENT                | 170           |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>56,540</b> |
| <b>BENEFITS</b>                           |               |
| 15-01 SOCIAL SECURITY                     | 4,325         |
| 15-02 RETIREMENT                          | 7,916         |
| 15-03 GROUP HEALTH INSURANCE              | 5,538         |
| 15-04 WORKERS COMP INSURANCE              | 687           |
| 15-13 LIFE                                | 96            |
| 15-14 DENTAL                              | 878           |
| 15-20 OVERHEAD HEALTH CARE COST           | 245           |
| <b>TOTAL BENEFITS</b>                     | <b>19,685</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | 297           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>297</b>    |
| <b>TOTAL DIVISION REQUEST</b>             | <b>76,522</b> |

| CDBG PROGRAMS (3903)                     |               |
|------------------------------------------|---------------|
| <b>PERSONAL SERVICES (HOUSING REHAB)</b> |               |
| 10-01 SALARY                             | 58,728        |
| 10-07 ALLOWANCES                         | 480           |
| 10-10 LONGEVITY                          | 2,700         |
| 10-12 VACATION BUYBACK                   | 350           |
| 10-95 1X SALARY ADJUSTMENT               | 170           |
| <b>TOTAL PERSONAL SERVICES</b>           | <b>62,428</b> |

(CONTINUED)

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 16-17</u> | <u>FY 15-16</u> |
|---------------------------|-----------------|-----------------|
| Director                  | 0.9             | 0.9             |
| Housing Rehab.            | 1               | 1               |
| Planning Assistant        | 1               | 1               |
| <b>TOTAL</b>              | <b>2.9</b>      | <b>2.9</b>      |

.10 of Director to Hospital (425) FY 09-10

**PERSONNEL POSITIONS SUMMARY:**  
2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.9  
2010-11 - 3.9  
2011-12 - 3.9  
2012-13 - 3.9  
2013-14 - 3.9  
2014-15 - 3.9  
2015-16 - 2.9  
2016-17 - 2.9

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 4,776         |
| 15-02 RETIREMENT                | 8,740         |
| 15-03 GROUP HEALTH INSURANCE    | 11,422        |
| 15-04 WORKERS COMP INSURANCE    | 686           |
| 15-13 LIFE                      | 96            |
| 15-14 DENTAL                    | 1,339         |
| 15-20 OVERHEAD HEALTH CARE COST | 245           |
| <b>TOTAL BENEFITS</b>           | <b>27,304</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |            |
|-------------------------------------------|------------|
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | 297        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>297</b> |

**TOTAL DIVISION REQUEST** 90,029

**GRANT ACTIVITIES (3926)**

| <b>MATERIALS &amp; SUPPLIES</b>       |            |
|---------------------------------------|------------|
| 20-63 FLEET FUEL                      | 405        |
| 20-64 FLEET PARTS                     | 18         |
| 20-65 FLEET LABOR                     | 64         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>487</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-08 HOUSING REHABILITATION ADMIN        | 3,000          |
| 30-10 GENERAL ADMINISTRATION              | 3,000          |
| 30-11 FAIR HOUSING SERVICES               | 8,000          |
| 30-12 CONTINGENCY                         | 17,795         |
| 30-13 SENIOR SOCIAL SERVICE               | 14,000         |
| 30-15 BEFORE/AFTER SCHOOL                 | 14,000         |
| 30-16 AT RISK YOUTH & FAMILY PR           | 11,500         |
| 30-17 SLUM/BLIGHT IMPROVEMENTS            | 25,000         |
| 30-18 PRIMARY SYSTEM HOME REPAIRS         | 100,000        |
| 30-19 SHARE-A-FARE PROGRAM                | 2,200          |
| 30-21 SR MED RIDE PROGRAM                 | 5,000          |
| 30-39 ORIGINAL MILE IMPROVEMENTS          | 21,976         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>225,471</b> |

| <b>CAPITAL OUTLAY</b>       |              |
|-----------------------------|--------------|
| 40-49 COMPUTER              | 1,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>1,000</b> |

**TOTAL DIVISION REQUEST** 226,958

(CONTINUED)



FUND: CDBG (141)  
 DEPARTMENT: GRANTS MANAGEMENT  
 DEPARTMENT HEAD: TERRI CRAFT  
 NON-FISCAL FUND  
 PAGE THREE

| <b>ADMINISTRATIVE STAFF (3999)</b>        |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES (GRANTS MGMT.)</b>   |                |
| 10-01 SALARY                              | 81,142         |
| 10-07 ALLOWANCES                          | 3,402          |
| 10-10 LONGEVITY                           | 2,430          |
| 10-11 SL BUYBACK - OVER BANK              | 618            |
| 10-12 VACATION BUYBACK                    | 400            |
| 10-14 SICK LEAVE INCENTIVE                | 810            |
| 10-95 1X SALARY ADJUSTMENT                | 153            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>88,955</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 6,805          |
| 15-02 RETIREMENT                          | 12,454         |
| 15-03 GROUP HEALTH INSURANCE              | 10,280         |
| 15-04 WORKERS COMP INSURANCE              | 686            |
| 15-06 TRAVEL & SCHOOL                     | 1,750          |
| 15-13 LIFE                                | 86             |
| 15-14 DENTAL                              | 1,205          |
| 15-20 OVERHEAD HEALTH CARE COST           | 828            |
| 15-98 RETIREE INSURANCE                   | 6,488          |
| <b>TOTAL BENEFITS</b>                     | <b>40,582</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 400            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>400</b>     |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS            | 2,100          |
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | 297            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,397</b>   |
| <b>TOTAL DIVISION REQUEST</b>             | <b>132,334</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>525,842</b> |

## **FUND: COMMUNITY DEVELOPMENT BLOCK GRANT (141)**

Community Development Block Grant (CDBG) funds are appropriated by the U.S. Department of Housing and Urban Development to assist in the development of viable urban communities, including decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low to moderate income. The city estimates \$370,552 in new CDBG funding this year. The following is a summary of CDBG projects and activities planned for FY2016-17.

Funding for the Primary Systems Home Repair and Slum Blight Improvement Program will continue in FY'2016. Funds will also continue to be used for Before and After School Care Scholarships, Senior Social Services, At-Risk Youth and Family Program, Share-A-Fare Program, Med Ride and Fair Housing Services. Public improvements include limited street improvements in the Original Mile Revitalization Area.

Community Development Block Grant staff continue to manage the Transitional Housing Program, Housing Rehabilitation Loan Program, Homebuyer Assistance Program, the Purchase/Rehab/Infill Program, Volunteer Income Tax Assistance (VITA) Program, Emergency Utility Assistance Program, and the Community Support Grant Program.

The CDBG funded Grants Management staff also provides grant oversight for other grant programs and special projects operated by the city. Staff will continue to seek compatible housing, community development and quality of life program funding to expand upon and add to existing activities and services provided to Midwest City residents.

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT

| EXPENDITURES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 91,854              | 240,700                        | 141,745                          | 145,500             |
| CAPITAL OUTLAY           | -                   | 3,500                          | 3,500                            | -                   |
| <b>TOTAL</b>             | <b>91,854</b>       | <b>244,200</b>                 | <b>145,245</b>                   | <b>145,500</b>      |

| REVENUES               | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST               | 29                  | -                              | 325                              | 421                 |
| MISCELLANEOUS-3710     | 6,150               | -                              | 7,421                            | -                   |
| MISCELLANEOUS-3720     | 7,226               | 13,000                         | 7,906                            | 9,684               |
| INTERGOVERNMENTAL-3731 | 67,210              | -                              | 40,000                           | -                   |
| <b>TOTAL</b>           | <b>80,614</b>       | <b>13,000</b>                  | <b>55,652</b>                    | <b>10,105</b>       |

**CAPITAL OUTLAY FY 15-16 Estimated Actual**

|                      |       |
|----------------------|-------|
| TALL OAKS APPLIANCES | 3,500 |
|----------------------|-------|

**FINAL BUDGET 2016-2017**

**HOUSING - SPECIAL PROJECTS (3710)**

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-04 OTHER EXPENSES                      | 25,000         |
| 30-07 H REHAB LOAN PROGRAM                | 100,000        |
| 30-23 UPKEEP REAL PROPERTY                | 5,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>130,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>130,000</b> |

**HOUSING - TRANSITIONAL HOUSING (3720)**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES/COMMUNICATION             | 4,500         |
| 30-02 APPLIANCES/EQUIPMENT                | 1,000         |
| 30-03 MOWING                              | 3,000         |
| 30-04 OTHER EXPENSES                      | 500           |
| 30-23 UPKEEP REAL PROPERTY                | 3,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>12,500</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>12,500</b> |

**HOUSING - HOME - PROGRAM (3730)**

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-04 OTHER EXPENSES                      | 3,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>3,000</b> |

**TOTAL DEPARTMENT REQUEST** **145,500**

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
 DEPARTMENT: GRANTS MANAGEMENT DIVISION  
 DEPARTMENT HEAD: TERRI CRAFT  
 PAGE TWO

**EXPENDITURES DETAIL**

**HOUSING - SPECIAL PROJECTS (3710)**

|                          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 6,927               | 132,765                        | 7,910                            | 130,000             |
| TOTAL                    | 6,927               | 132,765                        | 7,910                            | 130,000             |

**HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)**

|                          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 14,905              | 18,435                         | 17,335                           | 12,500              |
| TOTAL                    | 14,905              | 18,435                         | 17,335                           | 12,500              |

**HOUSING - HOME - PROGRAM (3730)**

|                          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 22                  | 93,000                         | 90,000                           | 3,000               |
| TOTAL                    | 22                  | 93,000                         | 90,000                           | 3,000               |

**HOUSING - HOME - GRANT (3731)**

|                          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 70,000              | -                              | 30,000                           | -                   |
| TOTAL                    | 70,000              | -                              | 30,000                           | -                   |

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE THREE

|                                                               | BUDGET    |          |          | FUND     |                    |
|---------------------------------------------------------------|-----------|----------|----------|----------|--------------------|
|                                                               | FUND BAL. | REVENUES | EXPENSES | BALANCE  |                    |
| <b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>               |           |          |          |          |                    |
| 06/30/10                                                      | 111,924   | 33,177   | 25,444   | 119,657  | 06/30/10           |
| 06/30/11                                                      | 119,657   | -        | 6,405    | 149,883  | 06/30/12           |
| 06/30/12                                                      | 149,883   | 11,954   | 4,921    | 156,916  | 06/30/13           |
| 06/30/13                                                      | 156,916   | 12,723   | 6,543    | 163,096  | 06/30/14           |
| 06/30/14                                                      | 163,096   | 6,150    | 6,927    | 162,319  | 06/30/15           |
| 06/30/15                                                      | 162,319   | 7,421    | 7,910    | 161,830  | 06/30/16 ESTIMATED |
| 06/30/16                                                      | 161,830   | -        | 130,000  | 31,830   | 06/30/17 ESTIMATED |
| <b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b> |           |          |          |          |                    |
| 06/30/10                                                      | 19,638    | 2,128    | 2,107    | 19,659   | 06/30/10           |
| 06/30/11                                                      | 19,659    | 11,311   | 8,808    | 22,162   | 06/30/12           |
| 06/30/12                                                      | 22,162    | 9,555    | 20,035   | 11,682   | 06/30/13           |
| 06/30/13                                                      | 11,682    | 11,683   | 15,900   | 7,465    | 06/30/14           |
| 06/30/14                                                      | 7,465     | 7,226    | 14,905   | (214)    | 06/30/15           |
| 06/30/15                                                      | (214)     | 7,906    | 17,335   | (9,643)  | 06/30/16 ESTIMATED |
| 06/30/16                                                      | (9,643)   | 9,684    | 12,500   | (12,459) | 06/30/17 ESTIMATED |
| <b><u>HOUSING - TRANSITIONAL HOUSING - GRANT (3721)</u></b>   |           |          |          |          |                    |
| 06/30/10                                                      | (5,883)   | 11,295   | 9,014    | (3,602)  | 06/30/10           |
| 06/30/11                                                      | (3,602)   | -        | -        | (3,602)  | 06/30/12           |
| 06/30/12                                                      | (3,602)   | -        | -        | (3,602)  | 06/30/13           |
| 06/30/13                                                      | (3,602)   | -        | (3,602)  | -        | 06/30/14           |
| 06/30/14                                                      | -         | -        | -        | -        | 06/30/15           |
| 06/30/15                                                      | -         | -        | -        | -        | 06/30/16 ESTIMATED |
| 06/30/16                                                      | -         | -        | -        | -        | 06/30/17 ESTIMATED |
| <b><u>HOUSING - HOME - PROGRAM (3730)</u></b>                 |           |          |          |          |                    |
| 06/30/10                                                      | 230,475   | 2,900    | 119,777  | 113,598  | 06/30/10           |
| 06/30/11                                                      | 113,598   | 13,084   | 21,760   | 104,922  | 06/30/12           |
| 06/30/12                                                      | 104,922   | 3,412    | -        | 108,334  | 06/30/13           |
| 06/30/13                                                      | 108,334   | -        | -        | 108,334  | 06/30/14           |
| 06/30/14                                                      | 108,334   | -        | 22       | 108,312  | 06/30/15           |
| 06/30/15                                                      | 108,312   | -        | 90,000   | 18,312   | 06/30/16 ESTIMATED |
| 06/30/16                                                      | 18,312    | -        | 3,000    | 15,312   | 06/30/17 ESTIMATED |
| <b><u>HOUSING - HOME - GRANT (3731)</u></b>                   |           |          |          |          |                    |
| 06/30/10                                                      | -         | -        | -        | -        | 06/30/10           |
| 06/30/11                                                      | -         | 50,000   | 75,000   | (25,000) | 06/30/12           |
| 06/30/12                                                      | (25,000)  | 35,000   | 20,000   | (10,000) | 06/30/13           |
| 06/30/13                                                      | (10,000)  | 82,790   | 80,000   | (7,210)  | 06/30/14           |
| 06/30/14                                                      | (7,210)   | 67,210   | 70,000   | (10,000) | 06/30/15           |
| 06/30/15                                                      | (10,000)  | 40,000   | 30,000   | -        | 06/30/16 ESTIMATED |
| 06/30/16                                                      | -         | -        | -        | -        | 06/30/17 ESTIMATED |
| <b><u>INTEREST</u></b>                                        |           |          |          |          |                    |
| 06/30/14                                                      | -         | 623      | -        | 261,039  | 06/30/15           |

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: HOUSING

The Grants/Housing Activities Fund supports three program areas: Housing – Special Projects; Housing – Transitional Housing Program; and Housing – HOME Projects. A variety of grants, loan repayments, program income and rental proceeds provide funding for activities.

Special Projects for 2016-2017 include the Housing Rehabilitation Loan Program and property upkeep of (6) residential lots in the Original Mile.

The Transitional Housing Program supports (4) city-owned residential properties for transitional housing for homeless families. Case management is provided by a metro area homeless provider.

HOME Investment Partnerships Act (HOME) projects are supported through new grants applied for through the Oklahoma Housing Finance Agency (OHFA) and program income generated from existing housing activities. Staff plans to make application to OHFA to continue Midwest City's Homebuyer Assistance Program. HOME also funds housing surveys, fair housing activities, and other eligible administrative expenses.

Grants Management staff provides management of the above activities in conjunction with CDBG funded activities.

**FUND: GRANTS (143)**  
**DEPARTMENTS: VARIOUS**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES      | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|-------------------|----------------|---------------------|---------------------|---------------------|
|                   | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| PERSONAL SERVICES | 79,580         | 114,344             | 88,227              | -                   |
| BENEFITS          | 5,727          | 21,472              | 9,807               | -                   |
| OTHER SERVICES    | 223,776        | 226,224             | 45,575              | -                   |
| CAPITAL OUTLAY    | 44,528         | 79,270              | 57,250              | -                   |
| TRANSFERS OUT     | 542,595        | 423,318             | 219,091             | 115,000             |
| <b>TOTAL</b>      | <b>896,206</b> | <b>864,628</b>      | <b>419,950</b>      | <b>115,000</b>      |

| REVENUES          | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|-------------------|----------------|---------------------|---------------------|---------------------|
|                   | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| INTERGOVERNMENTAL | 896,206        | 849,549             | 417,272             | 115,000             |
| TRANSFERS IN      | -              | 2,678               | 2,678               | -                   |
| <b>TOTAL</b>      | <b>896,206</b> | <b>852,227</b>      | <b>419,950</b>      | <b>115,000</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                  |
|----------------------------|---------------------|----------|-----------|-----------------|------------------|
| 6/30/2013                  | 73,021              | 991,512  | 1,004,533 | 60,000          | 6/30/2014*       |
| 6/30/2014                  | 60,000              | 896,206  | 896,206   | 60,000          | 6/30/2015*       |
| 6/30/2015                  | 60,000              | 419,950  | 419,950   | 60,000          | 6/30/2016 - EST* |
| 6/30/2016                  | 60,000              | 115,000  | 115,000   | 60,000          | 6/30/2017 - EST* |

\*6/30/14 - 6/30/17 est fund balances include \$60,000 in vacant lots acquired with Neighborhood Stabilization Grant funding and held for investment purposes.

**FINAL BUDGET 2016-2017**

| <b>2100 - Emergency Operations</b> |                |
|------------------------------------|----------------|
| <b>TRANSFER OUT</b>                |                |
| 80-70 EMERGENCY OPERATIONS (070)   | 15,000         |
| <b>TOTAL TRANSFER OUT</b>          | <b>15,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>    | <b>15,000</b>  |
| <b>8890 - Disaster Relief</b>      |                |
| <b>TRANSFER OUT</b>                |                |
| 80-88 DISASTER RELIEF (310)        | 100,000        |
| <b>TOTAL TRANSFER OUT</b>          | <b>100,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>    | <b>100,000</b> |
| <b>TOTAL FUND REQUEST</b>          | <b>115,000</b> |

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 46,551                      | 46,402                                  | 46,402                                    | 38,693                      |
| BENEFITS             | 20,697                      | 20,142                                  | 17,675                                    | 13,268                      |
| MATERIALS & SUPPLIES | 15                          | -                                       | -                                         | -                           |
| OTHER SERVICES       | 69,018                      | 193,926                                 | 193,575                                   | 143,812                     |
| CAPITAL OUTLAY       | 37,692                      | 2,794,968                               | 2,794,968                                 | 325,000                     |
| TRANSFER OUT         | 702,400                     | 511,473                                 | 511,473                                   | 759,350                     |
| <b>TOTAL</b>         | <b>876,374</b>              | <b>3,566,911</b>                        | <b>3,564,093</b>                          | <b>1,280,123</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 1,259,000                   | 1,457,677                               | 1,400,458                                 | 1,399,000                   |
| INTEREST             | 65,092                      | 62,627                                  | 63,059                                    | 61,217                      |
| <b>TOTAL</b>         | <b>1,324,092</b>            | <b>1,520,304</b>                        | <b>1,463,517</b>                          | <b>1,460,217</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b>                                              | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|---------------------------------------------------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2013                                                                       | 2,692,454                   | 1,697,792       | 1,672,334       | 2,717,912               |
| 6/30/2014                                                                       | 2,717,912                   | 1,324,092       | 876,374         | 3,165,630               |
| 6/30/2015                                                                       | 3,165,630                   | 1,463,517       | 3,564,093       | 1,065,054               |
| 6/30/2016                                                                       | 1,065,054                   | 1,460,217       | 1,280,123       | 1,245,148               |
| Restricted Fund Balance: held by the Ok County Court Clerk for 29th St Property |                             |                 |                 | (687,300)               |
| FY 15-16 Clock Tower Loan                                                       |                             |                 |                 | (141,476)               |
|                                                                                 |                             |                 |                 | <b>416,372</b>          |

**FINAL BUDGET 2016-2017**

| <b>(9210) Special Projects</b>                    |                  |
|---------------------------------------------------|------------------|
| <b>CAPITAL OUTLAY</b>                             |                  |
| 40-02 EQUIPMENT                                   | 200,000          |
| 40-06 INFRASTRUCTURE                              | 100,000          |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS           | 25,000           |
| <b>TOTAL CAPITAL OUTLAY</b>                       | <b>325,000</b>   |
| <b>TRANSFER OUT</b>                               |                  |
| 80-24 L & H (240) PARTIAL REIMBURSEMENT from 2003 | 125,000          |
| 80-17 TRAILER PARK (017)                          | 134,350          |
| 80-90 RETURN ON OWNERS INV (425) C PRIN           | 325,000          |
| 80-99 RETIREE INSURANCE (VARIOUS FUNDS)           | 175,000          |
| <b>TOTAL TRANSFER OUT</b>                         | <b>759,350</b>   |
| <b>TOTAL DIVISION REQUEST</b>                     | <b>1,084,350</b> |

| <b>(9250) General Operations</b> |               |
|----------------------------------|---------------|
| <b>PERSONAL SERVICES</b>         |               |
| 10-01 SALARIES                   | 35,234        |
| 10-07 ALLOWANCES                 | 1,036         |
| 10-10 LONGEVITY                  | 811           |
| 10-11 SL BUYBACK                 | 538           |
| 10-12 VL BUYBACK                 | 300           |
| 10-13 PDO BUYBACK                | 271           |
| 10-14 SL INCENTIVE               | 405           |
| 10-95 1X SALARY ADJUSTMENT       | 98            |
| <b>TOTAL PERSONAL SERVICES</b>   | <b>38,693</b> |
| <b>BENEFITS</b>                  |               |
| 15-01 SOCIAL SECURITY            | 2,960         |
| 15-02 RETIREMENT                 | 5,417         |
| 15-03 GROUP INSURANCE            | 3,777         |
| 15-04 WORKER'S COMP INSURANCE    | 371           |
| 15-13 LIFE                       | 43            |
| 15-14 DENTAL                     | 411           |
| 15-20 OVERHEAD HEALTH CARE COST  | 289           |
| <b>TOTAL BENEFITS</b>            | <b>13,268</b> |

(CONTINUED)



**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>     | <u>FY 16-17</u> | <u>FY 15-16</u> |
|-------------------------------|-----------------|-----------------|
| Facilities Project Supervisor | 0.25            | 0.25            |
| City Attorney                 | 0.20            | 0.20            |
| <b>TOTAL</b>                  | <b>0.45</b>     | <b>0.45</b>     |

| <u>PART TIME:</u> | <u>FY 16-17</u> | <u>FY 15-16</u> |
|-------------------|-----------------|-----------------|
| Accountant        | 0.18            | 0.18            |

City Attorney - .20 Downtown Redev (194); .20 Hosp Auth (425); .60 City Attorney (010-04)  
 Facilities Project Spvr - .25 (Fund 194); .25 Welcome Cntr (045); .50 Street (010-09)

| <b>TOWN CENTER RENTAL INCOME</b>           | <b>FY 14-15</b>  | <b>FY 15-16</b>  | <b>FY 16-17</b>  |
|--------------------------------------------|------------------|------------------|------------------|
| Rent - Retail                              | 510,000          | 510,000          | 510,000          |
| Preferred Rent                             | 305,000          | 305,000          | 305,000          |
| Participation Rent - Sooner Town Center    | 444,000          | 539,500          | 494,000          |
| Participation Rent - Sooner Town Center II | -                | 45,958           | 90,000           |
| <b>TOTAL</b>                               | <b>1,259,000</b> | <b>1,400,458</b> | <b>1,399,000</b> |

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2006-07 - .25  
 2007-08 - .70  
 2008-09 - .70  
 2009-10 - .45  
 2010-11 - .45  
 2011-12 - .45  
 2012-13 - .45  
 2013-14 - .45  
 2014-15 - .45  
 2015-16 - .45  
 2016-17 - .45

| <b>OTHER SERVICES &amp; CHARGES</b>           |                |
|-----------------------------------------------|----------------|
| 30-40 CONTRACTUAL - FIREWORKS                 | 25,000         |
| 30-40 CONTRACTUAL - SE 29TH CHRISTMAS LIGHTS  | 20,000         |
| 30-40 CONTRACTUAL - MISCELLANEOUS             | 10,000         |
| 30-40 CHRISTMAS STORY LAND EVENT-CENTRAL PARK | 24,600         |
| 30-40 SHOP LOCAL CAMPAIGN                     | 6,000          |
| 30-40 TOWN CENTER SPECIAL EVENTS              | 20,000         |
| 30-40 75TH ANNIVERSARY PROJECTS               | 37,500         |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS                | 400            |
| 30-85 INS/FIRE/THEFT/LIABILITY                | 312            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>     | <b>143,812</b> |

**TOTAL DIVISION REQUEST** **195,773**

**TOTAL DEPARTMENT REQUEST** **1,280,123**

**CAPITAL OUTLAY FY 16-17**

|                                                       |                |
|-------------------------------------------------------|----------------|
| Original Square Mile Implementation                   | 200,000        |
| North Oaks Phase IV                                   | 100,000        |
| ADA Transition Plan Implementation (3rd Year Funding) | 25,000         |
| <b>TOTAL</b>                                          | <b>325,000</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                                       |                  |
|-------------------------------------------------------|------------------|
| ADA Transition Plan Implementation (2nd Year Funding) | 120,602          |
| Decorative Festival Tent - Round - 25 Feet            | 12,435           |
| Original Square Mile Implementation                   | 1,500,000        |
| Reconstruct (Mid-America/RIC)                         | 194,310          |
| Sewer Line Ext 29th & Douglas                         | 350,000          |
| Stories of Christmas                                  | 17,565           |
| Clock Tower Civic SP Design                           | 70,000           |
| Clock Tower Civic SPC Const                           | 103,800          |
| Org Square Mile Monuments                             | 71,256           |
| Signage - City Hall                                   | 30,000           |
| North Oaks Phase III                                  | 325,000          |
| <b>TOTAL</b>                                          | <b>2,794,968</b> |

**FUND: URBAN RENEWAL (201)**  
**DEPARTMENT: URBAN RENEWAL**  
**DEPARTMENT HEAD: GUY HENSON**

**FINAL BUDGET 2016-2017**

| EXPENDITURES   | ACTUAL        | AMENDED       | ESTIMATED     | BUDGET        |
|----------------|---------------|---------------|---------------|---------------|
|                | 2014-2015     | BUDGET        | ACTUAL        | 2016-2017     |
|                | 2014-2015     | 2015-2016     | 2015-2016     | 2016-2017     |
| OTHER SERVICES | 12,271        | 66,000        | 10,000        | 55,750        |
| <b>TOTAL</b>   | <b>12,271</b> | <b>66,000</b> | <b>10,000</b> | <b>55,750</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-44 ADMIN/PROFESSIONAL SERVICES         | 55,000        |
| 30-51 OTHER GOVT EXPENSE                  | 750           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>55,750</b> |

**TOTAL DEPARTMENT REQUEST** 55,750

| REVENUES            | ACTUAL     | AMENDED       | ESTIMATED     | BUDGET       |
|---------------------|------------|---------------|---------------|--------------|
|                     | 2014-2015  | BUDGET        | ACTUAL        | 2016-2017    |
|                     | 2014-2015  | 2015-2016     | 2015-2016     | 2016-2017    |
| INVESTMENT INTEREST | 206        | 105           | 615           | 1,376        |
| TRANSERS IN (194)   | -          | 65,000        | 65,000        | -            |
| <b>TOTAL</b>        | <b>206</b> | <b>65,105</b> | <b>65,615</b> | <b>1,376</b> |

| BUDGETARY     | BUDGET    |          |          | FUND    |                 |
|---------------|-----------|----------|----------|---------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |                 |
| 6/30/2013     | 15,677    | 455      | 264      | 15,868  | 6/30/2014       |
| 6/30/2014     | 15,868    | 206      | 12,271   | 3,804   | 6/30/2015       |
| 6/30/2015     | 3,804     | 65,615   | 10,000   | 59,419  | 6/30/2016 - EST |
| 6/30/2016     | 59,419    | 1,376    | 55,750   | 5,045   | 6/30/2017 - EST |

**FUND: ANIMALS BEST FRIEND - (220)**  
**DEPARTMENT: ANIMAL WELFARE**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIALS AND SUPPLIES | 4,969                       | 5,000                                   | 4,812                                     | 4,750                       |
| OTHER SERVICES         | 6,363                       | -                                       | -                                         | -                           |
| CAPITAL OUTLAY         | 9,077                       | 14,629                                  | 14,629                                    | 48,000                      |
| <b>TOTAL</b>           | <b>20,409</b>               | <b>19,629</b>                           | <b>19,441</b>                             | <b>52,750</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 22,710                      | 20,000                                  | 21,900                                    | 21,282                      |
| INTEREST            | 1,507                       | 1,463                                   | 1,425                                     | 1,480                       |
| MISCELLANEOUS       | 14,552                      | 10,000                                  | 125                                       | -                           |
| TRANSFERS IN        | 9,942                       | -                                       | -                                         | -                           |
| <b>TOTAL</b>        | <b>48,711</b>               | <b>31,463</b>                           | <b>23,450</b>                             | <b>22,762</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2013                          | 61,868                      | 20,731          | 41,138          | 41,461                  | 6/30/2014       |
| 6/30/2014                          | 41,461                      | 48,711          | 20,409          | 69,763                  | 6/30/2015       |
| 6/30/2015                          | 69,763                      | 23,450          | 19,441          | 73,772                  | 6/30/2016 - EST |
| 6/30/2016                          | 73,772                      | 22,762          | 52,750          | 43,784                  | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

| <b>MATERIALS AND SUPPLIES</b>      |              |
|------------------------------------|--------------|
| 20-41 SUPPLIES                     | 4,750        |
| <b>TOTAL MATERIAL AND SUPPLIES</b> | <b>4,750</b> |

| <b>CAPITAL OUTLAY</b>       |               |
|-----------------------------|---------------|
| 40-01 VEHICLES              | 48,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>48,000</b> |

|                                 |               |
|---------------------------------|---------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>52,750</b> |
|---------------------------------|---------------|

**CAPITAL OUTLAY FY 16-17**

|                     |               |
|---------------------|---------------|
| Transport Truck     | 36,000        |
| Equipment for Truck | 12,000        |
| <b>Total</b>        | <b>48,000</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|         |        |
|---------|--------|
| Remodel | 14,629 |
|---------|--------|

FUND: HOTEL/MOTEL (225)  
 DEPARTMENT: ECONOMIC (87)  
 DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2016-2017**

| EXPENDITURES  | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 581,622             | 599,880                        | 599,880                          | 599,727             |
| TOTAL         | 581,622             | 599,880                        | 599,880                          | 599,727             |

| TRANSFERS OUT                        |                |
|--------------------------------------|----------------|
| 80-23 PARK & REC (123) 14%           | 83,962         |
| 80-46 ECONOMIC DEVELOPMENT (046) 56% | 335,847        |
| 80-74 WELCOME CENTER (045) 30%       | 179,918        |
| <b>TOTAL TRANSFERS OUT</b>           | <b>599,727</b> |

**TOTAL DEPARTMENT REQUEST** 599,727

| REVENUES | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES    | 581,622             | 599,880                        | 599,880                          | 599,727             |
| TOTAL    | 581,622             | 599,880                        | 599,880                          | 599,727             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE   |
|----------------------------|---------------------|----------|----------|-------------------|
| 6/30/2013                  | -                   | 624,865  | 624,865  | - 6/30/2014       |
| 6/30/2014                  | -                   | 581,622  | 581,622  | - 6/30/2015       |
| 6/30/2015                  | -                   | 599,880  | 599,880  | - 6/30/2016 - EST |
| 6/30/2016                  | -                   | 599,727  | 599,727  | - 6/30/2017 - EST |

FUND: COURT BONDS (235)  
 DEPT: CITY CLERK  
 DEPT HEAD: TIM LYON

| EXPENDITURES  | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 2,856               | 3,131                          | 2,073                            | 1,980               |
| TOTAL         | 2,856               | 3,131                          | 2,073                            | 1,980               |

| REVENUES | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 2,856               | 3,131                          | 2,073                            | 1,980               |
|          | 2,856               | 3,131                          | 2,073                            | 1,980               |

**FINAL BUDGET 2016-2017**

|                          |              |
|--------------------------|--------------|
| TRANSFERS                |              |
| 80-04 GENERAL FUND (010) | 1,980        |
| <b>TOTAL TRANSFERS</b>   | <u>1,980</u> |

|                                 |                     |
|---------------------------------|---------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>1,980</u></u> |
|---------------------------------|---------------------|

**FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)**  
**DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES           | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|------------------------|----------------|---------------------|---------------------|---------------------|
|                        | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| PERSONAL SERVICES      | 100,888        | 105,529             | 105,529             | 108,612             |
| BENEFITS               | 28,169         | 29,516              | 29,465              | 30,892              |
| MATERIALS AND SUPPLIES | -              | 600                 | 600                 | 5,000               |
| OTHER SERVICES         | 569,004        | 317,430             | 317,430             | 145,000             |
| <b>TOTAL</b>           | <b>698,061</b> | <b>453,075</b>      | <b>453,024</b>      | <b>289,504</b>      |

| REVENUES                     | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|------------------------------|----------------|---------------------|---------------------|---------------------|
|                              | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| INTERGOVERNMENTAL            | 16,422         | -                   | -                   | -                   |
| <i>CHARGES FOR SERVICES:</i> |                |                     |                     |                     |
| MOWING                       | 79,181         | 85,000              | 63,139              | 68,190              |
| WRITE OFFS - Mowing          | (33,769)       | (12,377)            | (12,325)            | (13,309)            |
| ADMINISTRATIVE FEE           | 94,593         | 104,702             | 80,327              | 85,657              |
| WRITE OFFS - ADM FEE         | (5,364)        | (6,541)             | (4,555)             | (4,857)             |
| INTEREST                     | 39,171         | 39,861              | 30,092              | 29,462              |
| MISCELLANEOUS                | 520,000        | -                   | (995)               | -                   |
| TRANSFERS IN                 | -              | 19,750              | 19,750              | 100,000             |
| <b>TOTAL</b>                 | <b>710,235</b> | <b>230,395</b>      | <b>175,433</b>      | <b>265,143</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |               |
|----------------------------|---------------------|----------|----------|-----------------|---------------|
| 6/30/2013                  | 1,244,075           | 285,860  | 134,261  | 1,395,674       | 6/30/14       |
| 6/30/2014                  | 1,395,674           | 710,235  | 698,061  | 1,407,848       | 6/30/15       |
| 6/30/2015                  | 1,407,848           | 175,433  | 453,024  | 1,130,257       | 6/30/16 - EST |
| 6/30/2016                  | 1,130,257           | 265,143  | 289,504  | 1,105,896       | 6/30/17 - EST |

**FINAL BUDGET 2016-2017**

**1510 - NEIGHBORHOOD SERVICES**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 100,623        |
| 10-07 ALLOWANCES               | 780            |
| 10-10 LONGEVITY                | 2,288          |
| 10-11 SL BUYBACK - OVER BANK   | 2,300          |
| 10-12 VACATION BUYBACK         | 775            |
| 10-13 PDO BUYBACK              | 775            |
| 10-14 SL INCENTIVE             | 900            |
| 10-95 1X SALARY ADJUSTMENT     | 171            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>108,612</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 8,309         |
| 15-02 RETIREMENT                | 15,206        |
| 15-03 GROUP HEALTH INSURANCE    | 5,538         |
| 15-13 LIFE                      | 96            |
| 15-14 DENTAL                    | 878           |
| 15-20 OVERHEAD HEALTH CARE COST | 866           |
| <b>TOTAL BENEFITS</b>           | <b>30,892</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-30 POSTAGE                         | 5,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,000</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 85,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>85,000</b> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>229,504</b> |
|-------------------------------|----------------|

**8810 - SAFETY**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>10,000</b> |
|-------------------------------|---------------|

(CONTINUED)

FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)  
 DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)  
 DEPARTMENT HEAD: GUY HENSON  
 PAGE TWO

**ESTIMATED FUND BALANCE 06/30/16:**

|                                                               |                  |
|---------------------------------------------------------------|------------------|
| Cash                                                          | 1,123,033        |
| Accounts Receivable                                           | 197,898          |
| Allowance for Doubtful Accounts                               | (38,442)         |
| Miscellaneous Liabilities                                     | (5,286)          |
| Deferred revenue = A/R - 60 days collections per governmental | (146,946)        |
| <b>TOTAL</b>                                                  | <b>1,130,257</b> |

| <u>PERMANENT STAFFING</u>      | <u>FY 16-17</u> | <u>FY 15-16</u> |
|--------------------------------|-----------------|-----------------|
| Neighborhood Services Director | 1               | 1               |

PERSONNEL  
 POSITIONS  
 SUMMARY:

2014-15 - 1  
 2015-16 - 1  
 2016-17 - 1

| <u>8890 - DISASTER</u>                    |                       |
|-------------------------------------------|-----------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                       |
| 30-40 CONTRACTUAL                         | 50,000                |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>50,000</b>         |
| <hr/>                                     |                       |
| <b>TOTAL DIVISION REQUEST</b>             | <b>50,000</b>         |
| <hr/>                                     |                       |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b><u>289,504</u></b> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: COMPOUNDED PRINCIPAL 9010  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 302,638             | 905,965                        | 529,762                          | 360,000             |
| TRANSFER OUT-INTRA       | 1,484,573           | 1,520,665                      | 1,520,665                        | 1,465,126           |
| <b>TOTAL</b>             | <b>1,787,211</b>    | <b>2,426,630</b>               | <b>2,050,427</b>                 | <b>1,825,126</b>    |

| REVENUES                  | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND   | 1,645,342           | 943,583                        | 2,093,138                        | 534,204             |
| UNREALIZED GAINS / LOSSES | 1,624,270           | -                              | (3,114,410)                      | -                   |
| MISCELLANEOUS             | 47,186              | -                              | 7,995                            | -                   |
| DEFERRED RENT REVENUE     | 1,822,557           | -                              | -                                | -                   |
| TRANSFERS IN (194) ROI    | 275,000             | 300,000                        | 300,000                          | 325,000             |
| <b>TOTAL</b>              | <b>5,414,355</b>    | <b>1,243,583</b>               | <b>(713,277)</b>                 | <b>859,204</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|------------|-----------|-----------------|-----------------|
| 6/30/2013                  | 52,535,152          | 11,931,334 | 1,823,240 | 62,643,246      | 6/30/2014       |
| 6/30/2014                  | 62,643,246          | 5,414,355  | 1,787,211 | 66,270,390      | 6/30/2015       |
| 6/30/2015                  | 66,270,390          | (713,277)  | 2,050,427 | 63,506,686      | 6/30/2016 - EST |
| 6/30/2016                  | 63,506,686          | 859,204    | 1,825,126 | 62,540,764      | 6/30/2017 - EST |

FINAL BUDGET 2016-2017

| COMPOUNDED PRINCIPAL (90-10)            |                  |
|-----------------------------------------|------------------|
| <b>OTHER SERVICES AND CHARGES</b>       |                  |
| 29-02 TRUSTEE FEES                      | 110,000          |
| 30-40 CONTRACTUAL -P901304              | 250,000          |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>360,000</b>   |
| <b>TRANSFERS OUT</b>                    |                  |
| 80-01 2% TO DISCRETIONARY               | 1,465,126        |
| <b>TOTAL TRANSFERS- OUT</b>             | <b>1,465,126</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>1,825,126</b> |

COMPOUNDED 06/30/2016 ESTIMATED

|                                    |                   |
|------------------------------------|-------------------|
| CASH & INVESTMENT                  | 64,179,406        |
| LOANS RECEIVABLE                   | 3,116,626         |
| REAL ESTATE                        | 911,994           |
| HELD BY OTHERS                     | 4,193,251         |
| LIABILITIES-DEFFERRED REVENUES HMA | (8,894,591)       |
| <b>FUND BALANCE</b>                | <b>63,506,686</b> |

COMPOUNDED 06/30/2017 ESTIMATED

|                                    |                   |
|------------------------------------|-------------------|
| CASH & INVESTMENT                  | 62,511,774        |
| LOANS RECEIVABLE                   | 2,921,402         |
| REAL ESTATE                        | 911,994           |
| HELD BY OTHERS                     | 4,193,251         |
| LIABILITIES-DEFFERRED REVENUES HMA | (7,997,657)       |
| <b>FUND BALANCE</b>                | <b>62,540,764</b> |



FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: LOAN RESERVE - 9020  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES       | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER INTRA-OUT | 52,645              | 54,510                         | 55,106                           | 56,382              |
| TOTAL              | 52,645              | 54,510                         | 55,106                           | 56,382              |

| REVENUES                | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND | 52,645              | 54,510                         | 55,106                           | 56,382              |
| TOTAL                   | 52,645              | 54,510                         | 55,106                           | 56,382              |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
|                            | 2,500,000           | 50,856   | 50,856   | 2,500,000       | 6/30/2013       |
|                            | 2,500,000           | 52,645   | 52,645   | 2,500,000       | 6/30/2014       |
|                            | 2,500,000           | 55,106   | 55,106   | 2,500,000       | 6/30/2015       |
|                            | 2,500,000           | 56,382   | 56,382   | 2,500,000       | 6/30/2016 - EST |
|                            |                     |          |          |                 | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

| HOSPITAL EXPANSION LOAN RESERVE (90-20) |               |
|-----------------------------------------|---------------|
| <b>TRANSFERS OUT</b>                    |               |
| 80-94 INTRA TO 9060                     | 56,382        |
| <b>TOTAL TRANSFERS OUT</b>              | <u>56,382</u> |

**TOTAL DEPARTMENT REQUEST** 56,382

**LOAN RESERVE 06/30/2016 ESTIMATED**

|                                    |                         |
|------------------------------------|-------------------------|
| Bancfirst                          | 3,213,356               |
| Deferred Revenue                   | (356,678)               |
| Due To 9060 In Lieu Of/ ROR/ MISC. | (356,678)               |
| <b>FUND BALANCE</b>                | <u><b>2,500,000</b></u> |

**LOAN RESERVE 06/30/2017 ESTIMATED**

|                                    |                         |
|------------------------------------|-------------------------|
| Bancfirst                          | 3,326,120               |
| Deferred Revenue                   | (413,060)               |
| Due To 9060 In Lieu Of/ ROR/ MISC. | (413,060)               |
| <b>FUND BALANCE</b>                | <u><b>2,500,000</b></u> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: DISCRETIONARY 9050  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 61,701              | 66,321                         | 64,512                           | 68,278              |
| BENEFITS             | 18,942              | 21,303                         | 19,214                           | 21,357              |
| MATERIALS & SUPPLIES | -                   | 1,044                          | 374                              | 900                 |
| OTHER SERVICES       | 456,841             | 4,602,660                      | 4,602,660                        | 496,148             |
| CAPITAL OUTLAY       | 58,725              | 869,990                        | 100,000                          | 5,000,000           |
| <b>TOTAL</b>         | <b>596,209</b>      | <b>5,561,318</b>               | <b>4,786,760</b>                 | <b>5,586,683</b>    |

| REVENUES                          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-----------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST                          | 256,798             | 90,435                         | 393,783                          | 104,986             |
| UNREALIZED GAINS / LOSSES         | 254,284             | -                              | (574,035)                        | -                   |
| MISCELLANEOUS                     | 985,493             | 78,916                         | 77,352                           | 75,116              |
| TRANSFER INTRA-IN (2% MARKET VAL) | 1,484,573           | 1,481,791                      | 1,520,665                        | 1,465,126           |
| <b>TOTAL</b>                      | <b>2,981,147</b>    | <b>1,651,142</b>               | <b>1,417,765</b>                 | <b>1,645,228</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2013                  | 5,838,877           | 2,710,658 | 1,710,897 | 6,838,638       |
| 6/30/2014                  | 6,838,638           | 2,981,147 | 596,209   | 9,223,576       |
| 6/30/2015                  | 9,223,576           | 1,417,765 | 4,786,760 | 5,854,581       |
| 6/30/2016                  | 5,854,581           | 1,645,228 | 5,586,683 | 1,913,126       |

FINAL BUDGET 2016-2017

| DISCRETIONARY FUNDS (90-50)               |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 55,014         |
| 10-02 WAGES                               | 7,800          |
| 10-03 OVERTIME                            | 100            |
| 10-07 ALLOWANCES                          | 1,762          |
| 10-10 LONGEVITY                           | 1,011          |
| 10-11 SL BUYBACK                          | 901            |
| 10-12 VL BUYBACK                          | 700            |
| 10-13 PDO BUYBACK                         | 354            |
| 10-14 SL INCENTIVE                        | 518            |
| 10-95 1X SALARY ADJUSTMENT                | 118            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>68,278</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 5,223          |
| 15-02 RETIREMENT                          | 8,467          |
| 15-03 HEALTH INSURANCE                    | 4,693          |
| 15-04 WORKERS COMP INSURANCE              | 528            |
| 15-06 TRAVEL & SCHOOL                     | 1,400          |
| 15-13 LIFE                                | 55             |
| 15-14 DENTAL                              | 507            |
| 15-20 OVERHEAD HEALTH CARE COST           | 484            |
| <b>TOTAL BENEFITS</b>                     | <b>21,357</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 900            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>900</b>     |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES                           | 450            |
| 30-02 TRUSTEE FEES                        | 14,000         |
| 30-11 GRANTS                              | 450,000        |
| 30-12 OTHER EXPENDITURES                  | 4,500          |
| 30-23 UPKEEP OF OTHER PROPERTY            | 20,000         |
| 30-85 INSURANCE                           | 2,405          |
| 30-86 AUDIT                               | 4,793          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>496,148</b> |

(CONTINUED)

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: DISCRETIONARY 9050**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 16-17</u> | <u>FY 15-16</u> |
|---------------------------|-----------------|-----------------|
| Grants Manager            | 0.10            | 0.10            |
| City Attorney             | 0.20            | 0.20            |
| Executive Secretary       | 0.20            | 0.20            |
| Trust General Manager     | 0.075           | 0.075           |
| <b>TOTAL</b>              | <b>0.575</b>    | <b>0.575</b>    |

| <u>PART TIME</u> | <u>FY 16-17</u> | <u>FY 15-16</u> |
|------------------|-----------------|-----------------|
| Accountant       | 0.18            | 0.18            |

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 0  
2007-08 - .20  
2008-09 - .20  
2009-10 - .30  
2010-11 - .30  
2011-12 - .30  
2012-13 - .30  
2013-14 - .58  
2014-15 - .58  
2015-16 - .575  
2016-17 - .575

| <b>CAPITAL OUTLAY</b>       |                  |
|-----------------------------|------------------|
| 40-08 CONTINGENCIES         | 5,000,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>5,000,000</b> |

**TOTAL DEPARTMENT REQUEST** 5,586,683

| <b>DISCRETIONARY 06/30/2016 ESTIMATED</b> |                  |
|-------------------------------------------|------------------|
| CASH & INV -JP MORGAN                     | 5,673,522        |
| MOBILE HOME PARK NOTE RECEIVABLE          | 181,059          |
| <b>FUND BALANCE</b>                       | <b>5,854,581</b> |

| <b>DISCRETIONARY 06/30/2017 ESTIMATED</b> |                  |
|-------------------------------------------|------------------|
| CASH & INV -JP MORGAN                     | 1,848,063        |
| MOBILE HOME PARK NOTE RECEIVABLE          | 65,063           |
| <b>FUND BALANCE</b>                       | <b>1,913,126</b> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: IN LIEU /ROR/MISC. 9060  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| BENEFITS                 | 4,758               | 6,500                          | 5,099                            | 4,500               |
| HOS. AUTHO. EXP-RETAINER | 131,667             | 148,333                        | 148,333                          | 148,333             |
| OTHER SERVICES & CHARGES | 30,253              | 398,500                        | 398,500                          | 10,000              |
| CAPITAL OUTLAY           | -                   | 3,464,677                      | 3,464,527                        | 1,000,000           |
| DEBT SERVICE             | 1,856,529           | 1,856,529                      | 1,856,529                        | 1,856,529           |
| TRANSFER OUT             | 800,000             | 300,000                        | 300,000                          | 175,000             |
| <b>TOTAL</b>             | <b>2,823,206</b>    | <b>6,174,539</b>               | <b>6,172,988</b>                 | <b>3,194,362</b>    |

| REVENUES          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| IN LIEU OF TAXES  | 880,377             | 850,000                        | 935,362                          | 850,000             |
| LEASE INCOME      | 2,238,940           | 2,238,985                      | 2,238,985                        | 2,238,265           |
| TRANSFER INTRA-IN | 52,645              | 54,510                         | 55,106                           | 56,382              |
| <b>TOTAL</b>      | <b>3,171,962</b>    | <b>3,143,495</b>               | <b>3,229,453</b>                 | <b>3,144,647</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2013                  | 1,746,950           | 3,068,836 | 2,006,663 | 2,809,123       |
| 6/30/2014                  | 2,809,123           | 3,171,962 | 2,823,206 | 3,157,879       |
| 6/30/2015                  | 3,157,879           | 3,229,453 | 6,172,988 | 214,344         |
| 6/30/2016                  | 214,344             | 3,144,647 | 3,194,362 | 164,629         |

FINAL BUDGET 2016-2017

| IN LIEU OF TAX / ROR / MISC (90-60)     |                  |
|-----------------------------------------|------------------|
| <b>BENEFITS</b>                         |                  |
| 15-06 TRAVEL                            | 4,500            |
| <b>TOTAL BENEFITS</b>                   | <b>4,500</b>     |
| <b>HOSPITAL AUTHORITY EXPENSE</b>       |                  |
| 29-13 RETAINER                          | 148,333          |
| <b>TOTAL HOSPITAL AUTHORITY EXPENSE</b> | <b>148,333</b>   |
| <b>OTHER SERVICES AND CHARGES</b>       |                  |
| 30-40 CONTACTUAL                        | 10,000           |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>10,000</b>    |
| <b>CAPITAL OUTLAY</b>                   |                  |
| 40-06 INFRASTRUCTURES                   | 550,000          |
| 40-08 CONTINGENCIES                     | 450,000          |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>1,000,000</b> |
| <b>DEBT SERVICE</b>                     |                  |
| 71-01 INTEREST                          | 1,209,573        |
| 73-02 PRINCIPAL                         | 646,956          |
| <b>TOTAL DEBT SERVICE</b>               | <b>1,856,529</b> |
| <b>TRANSFERS OUT</b>                    |                  |
| 80-99 RETIREE INSURANCE (VARIOUS FUNDS) | 175,000          |
| <b>TOTAL TRANSFERS OUT</b>              | <b>175,000</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>3,194,362</b> |

| IN LIEU OF TAXES / ROR / MISC 06/30/2016 ESTIMATED |                |
|----------------------------------------------------|----------------|
| Cash & Investment                                  | 369,055        |
| Loan Reserve Prepayment                            | (154,711)      |
| <b>FUND BALANCE</b>                                | <b>214,344</b> |

| IN LIEU OF TAXES / ROR / MISC 06/30/2017 ESTIMATED |                |
|----------------------------------------------------|----------------|
| Cash & Investment                                  | 319,340        |
| Loan Reserve Prepayment                            | (154,711)      |
| <b>FUND BALANCE</b>                                | <b>164,629</b> |

# Capital Outlay Funds

# City of Midwest City, Oklahoma

## Capital Projects - Index

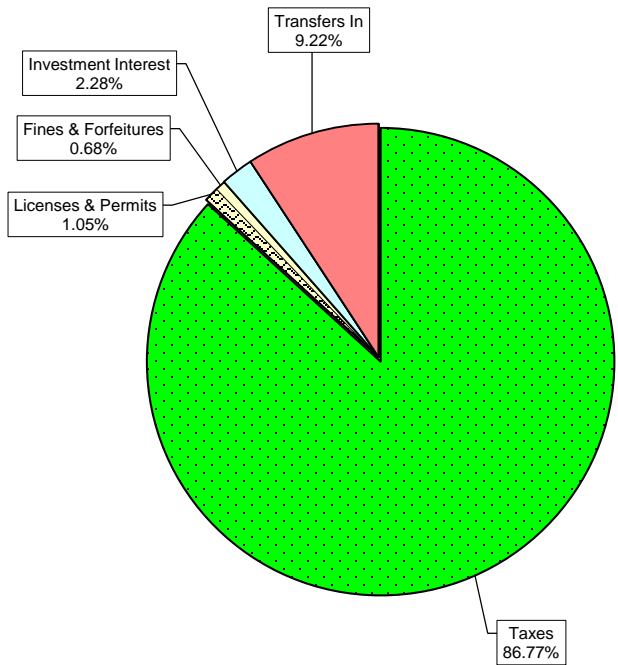
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
|                                      | Budget Summary                           | 178                    |
|                                      | Budget Charts                            | 179                    |
|                                      | Fund Balance Summary                     | 180                    |
| 011                                  | General Fund C/O Reserve                 | 182                    |
| 021                                  | Police Capitalization                    | 183                    |
| 041                                  | Fire Capitalization                      | 184                    |
| 065                                  | Street Tax                               | 186                    |
| 157                                  | Capital Improvement                      | 188                    |
| 269                                  | 2002 G.O. Bond                           | 189                    |
| 340                                  | Sales Tax Capital Improvements           | 190                    |
| 351                                  | Tax Increment Financing                  | 191                    |

\* **Note:** Three digit codes represent the **Fund** Number

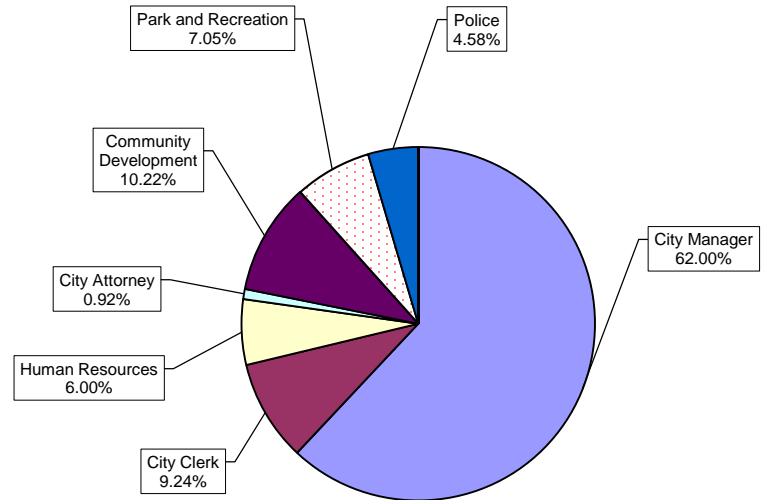
**CAPITAL OUTLAY FUNDS BUDGET SUMMARY - FISCAL YEAR 2016-2017**

|                               | PRIOR YEAR<br>ACTUAL<br>FY 14-15 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 15-16 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 15-16 | BUDGET YEAR<br>FINAL<br>FY 16-17 |
|-------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                  |                                               |                                           |                                  |
| Taxes                         | 7,562,937                        | 2,109,696                                     | 7,675,840                                 | 6,624,056                        |
| Licenses & Permits            | 71,046                           | 5,681,170                                     | 127,255                                   | 80,289                           |
| Fines & Forfeitures           | 49,177                           | 47,902                                        | 57,228                                    | 51,624                           |
| Investment Interest           | 186,721                          | 266,253                                       | 196,673                                   | 173,676                          |
| Miscellaneous                 | 167,845                          | 143,082                                       | 200,403                                   | -                                |
| Transfers In                  | 1,102,545                        | 1,030,411                                     | 1,006,193                                 | 704,235                          |
| Proceeds from Loans           | -                                | -                                             | -                                         | -                                |
| Intergovernmental             | -                                | -                                             | -                                         | -                                |
| <b>TOTAL REVENUE</b>          | <b>9,140,271</b>                 | <b>9,278,514</b>                              | <b>9,263,592</b>                          | <b>7,633,880</b>                 |
| Use / (Gain) of Fund Balance  | 148,946                          | 6,801,468                                     | 5,261,214                                 | 1,349,536                        |
| <b>TOTAL RESOURCES</b>        | <b>9,289,217</b>                 | <b>16,079,982</b>                             | <b>14,524,806</b>                         | <b>8,983,416</b>                 |
| <b>PROPOSED EXPENDITURES:</b> |                                  |                                               |                                           |                                  |
| Managerial                    | -                                | -                                             | -                                         | -                                |
| City Clerk                    | -                                | -                                             | -                                         | -                                |
| Human Resources               | -                                | -                                             | -                                         | -                                |
| City Attorney                 | -                                | -                                             | -                                         | -                                |
| Community Development         | -                                | -                                             | -                                         | -                                |
| Park and Recreation           | -                                | -                                             | -                                         | -                                |
| Police                        | 267,204                          | 825,601                                       | 825,601                                   | 411,746                          |
| Fire                          | 832,238                          | 895,874                                       | 879,829                                   | 632,952                          |
| Finance                       | -                                | -                                             | -                                         | -                                |
| Street                        | 415,834                          | 4,534,814                                     | 4,488,213                                 | 538,577                          |
| Animal Welfare                | -                                | -                                             | -                                         | -                                |
| General Government            | 1,669,534                        | 2,886,368                                     | 1,446,973                                 | 917,735                          |
| Neighborhood Services         | -                                | -                                             | -                                         | -                                |
| Information Technology        | -                                | -                                             | -                                         | -                                |
| Swimming Pools                | -                                | -                                             | -                                         | -                                |
| Senior Center Bond (012-55)   | -                                | -                                             | -                                         | -                                |
| Debt Service                  | 92,179                           | 1,150,000                                     | 1,134,446                                 | 82,662                           |
| Capital Drainage Improvements | -                                | -                                             | -                                         | 830,000                          |
| Recreation (78)               | -                                | -                                             | -                                         | -                                |
| Transfers Out                 | 6,012,228                        | 5,787,325                                     | 5,749,744                                 | 5,569,744                        |
| <b>TOTAL EXPENDITURES</b>     | <b>9,289,217</b>                 | <b>16,079,982</b>                             | <b>14,524,806</b>                         | <b>8,983,416</b>                 |

**ESTIMATED REVENUES-CAPITAL PROJECTS  
FY 2016-2017  
Total \$7,633,880**



**ESTIMATED EXPENDITURES-CAPITAL PROJECTS  
FY 2016-2017  
Total \$8,983,416**





**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2016-2017**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 14-15 | CURRENT YEAR<br>BUDGET<br>FY 15-16 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 15-16 | BUDGET YEAR<br>FINAL<br>FY 16-17 |
|---------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Gen Fund C/O Reserve (011) - Revenues | 36,697                           | 38,064                             | 19,385                                    | 19,486                           |
| Gen Fund C/O Reserve (011) - Expenses | (500,000)                        | (920,878)                          | -                                         | (912,658)                        |
| USE OF FUND BALANCE:                  | (463,303)                        | (882,814)                          | 19,385                                    | (893,172)                        |
| Police C/O (021) - Revenues           | 461,619                          | 545,881                            | 556,875                                   | 412,105                          |
| Police C/O (021) - Expenses           | (267,204)                        | (825,601)                          | (825,601)                                 | (411,746)                        |
| TOTAL USE OF FUND BALANCE:            | 194,415                          | (279,720)                          | (268,726)                                 | 359                              |
| Fire C/O (041) - Revenues             | 609,131                          | 469,210                            | 390,850                                   | 546,915                          |
| Fire C/O (041) - Expenses             | (832,238)                        | (895,874)                          | (879,829)                                 | (632,952)                        |
| TOTAL USE OF FUND BALANCE:            | (223,107)                        | (426,664)                          | (488,979)                                 | (86,037)                         |
| Street Tax (065) - Revenues           | 455,596                          | 482,875                            | 474,468                                   | 457,217                          |
| Street Tax (065) - Expenses           | (238,514)                        | (1,085,355)                        | (1,040,265)                               | (392,384)                        |
| TOTAL USE OF FUND BALANCE:            | 217,082                          | (602,480)                          | (565,797)                                 | 64,833                           |
| Capital Improvements (157) - Revenues | 844,092                          | 871,302                            | 903,041                                   | 497,674                          |
| Capital Improvements (157) - Expenses | (1,669,534)                      | (2,140,413)                        | (1,621,896)                               | (830,000)                        |
| TOTAL USE OF FUND BALANCE:            | (825,442)                        | (1,269,111)                        | (718,855)                                 | (332,326)                        |

**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2016-2017**

|                                        | PRIOR YEAR<br>ACTUAL<br>FY 14-15 | CURRENT YEAR<br>BUDGET<br>FY 15-16 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 15-16 | BUDGET YEAR<br>FINAL<br>FY 16-17 |
|----------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| 2002 G. O. Bond (269) - Revenues       | 107,173                          | 108,780                            | 209,706                                   | 43,000                           |
| 2002 G. O. Bond (269) - Expenses       | (177,320)                        | (3,449,459)                        | (3,447,948)                               | (146,193)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>(70,147)</b>                  | <b>(3,340,679)</b>                 | <b>(3,238,242)</b>                        | <b>(103,193)</b>                 |
| Sales Tax Capital Improvements (340)   | 5,512,228                        | 5,612,402                          | 5,574,821                                 | 5,574,821                        |
| Sales Tax Capital Improvements (340)   | (5,512,228)                      | (5,612,402)                        | (5,574,821)                               | (5,574,821)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>-</b>                         | <b>-</b>                           | <b>-</b>                                  | <b>-</b>                         |
| Tax Increment Financing (351) Revenues | 1,113,736                        | 1,150,000                          | 1,134,446                                 | 82,662                           |
| Tax Increment Financing (351) Expenses | (92,179)                         | (1,150,000)                        | (1,134,446)                               | (82,662)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>1,021,557</b>                 | <b>-</b>                           | <b>-</b>                                  | <b>-</b>                         |

**FUND: GENERAL FUND C/O RESERVE (011)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | -                           | 920,878                                 | -                                         | 912,658                     |
| TRANSFERS           | 500,000                     | -                                       | -                                         | -                           |
| <b>TOTAL</b>        | <b>500,000</b>              | <b>920,878</b>                          | <b>-</b>                                  | <b>912,658</b>              |

| <b>REVENUES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 36,697                      | 38,064                                  | 19,385                                    | 19,486                      |
| <b>TOTAL</b>    | <b>36,697</b>               | <b>38,064</b>                           | <b>19,385</b>                             | <b>19,486</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2013                          | 746,652                     | 1,770,631       | 1,180,193       | 1,337,090               | 6/30/2014       |
| 6/30/2014                          | 1,337,090                   | 36,697          | 500,000         | 873,787                 | 6/30/2015       |
| 6/30/2015                          | 873,787                     | 19,385          | -               | 893,172                 | 6/30/2016 - EST |
| 6/30/2016                          | 893,172                     | 19,486          | 912,658         | -                       | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

| <b>CAPITAL OUTLAY</b>           |                |
|---------------------------------|----------------|
| 40-01 VEHICLES                  | 528,214        |
| 40-02 EQUIPMENT                 | 323,258        |
| 40-49 COMPUTERS                 | 61,186         |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>912,658</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>912,658</b> |

**CAPITAL PLANNING**

|              | <b>VEHICLES-01</b> | <b>EQUIPMENT-02</b> | <b>COMPUTERS-49</b> |
|--------------|--------------------|---------------------|---------------------|
| 2017-18      | 102,850            | 66,100              | 5,200               |
| 2018-19      | 97,950             | 59,350              | 14,200              |
| 2019-20      | 97,900             | 57,350              | 15,200              |
| 2020-21      | 114,757            | 70,229              | 13,293              |
| 2021-22      | 114,757            | 70,229              | 13,293              |
| <b>TOTAL</b> | <b>528,214</b>     | <b>323,258</b>      | <b>61,186</b>       |

**FUND: POLICE CAPITALIZATION (021)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| EXPENDITURES   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|----------------|---------------------|---------------------|---------------------|
|                | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| OTHER SERVICES | -              | 96                  | 96                  | 96                  |
| CAPITAL OUTLAY | 267,204        | 825,505             | 825,505             | 411,650             |
| <b>TOTAL</b>   | <b>267,204</b> | <b>825,601</b>      | <b>825,601</b>      | <b>411,746</b>      |

| REVENUES                  | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------------|----------------|---------------------|---------------------|---------------------|
|                           | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| TAXES                     | 106,342        | 108,324             | 107,864             | 107,864             |
| FINES & FORFEITURES       | 49,177         | 47,902              | 57,228              | 51,624              |
| INVESTMENT INTEREST       | 17,362         | 17,961              | 17,667              | 18,617              |
| MISC - INSURANCE PROCEEDS | 33,921         | 24,732              | 27,154              | -                   |
| ASSET RETIREMENT          | 13,501         | 1,500               | 1,500               | -                   |
| TRANSFERS                 | 241,315        | 345,462             | 345,462             | 234,000             |
| <b>TOTAL</b>              | <b>461,619</b> | <b>545,881</b>      | <b>556,875</b>      | <b>412,105</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|----------|-----------|-----------------|
| 6/30/2013                  | 811,150             | 854,416  | 1,183,522 | 482,044         |
| 6/30/2014                  | 482,044             | 461,619  | 267,204   | 676,458         |
| 6/30/2015                  | 676,458             | 556,875  | 825,601   | 407,732         |
| 6/30/2016                  | 407,732             | 412,105  | 411,746   | 408,091         |

**FINAL BUDGET 2016-2017**

|                                         |           |
|-----------------------------------------|-----------|
| <b>OTHER SERVICES AND CHARGES</b>       |           |
| 30-86 AUDIT                             | 96        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>96</b> |

|                                   |                |
|-----------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>             |                |
| 40-01 VEHICLES                    | 400,000        |
| 40-02 MACH, FURNITURE & EQUIPMENT | 11,650         |
| <b>TOTAL CAPITAL OUTLAY</b>       | <b>411,650</b> |

**TOTAL DEPARTMENT REQUEST 411,746**

**CAPITAL OUTLAY FY 16-17**

|                                  |                |
|----------------------------------|----------------|
| Vehicles: 7 Patrol, 1 SIU        | 211,000        |
| Equipment for Vehicles: 7 Patrol | 189,000        |
| SCBA Masks                       | 3,550          |
| Upgrade Lineup                   | 5,000          |
| Cellbright Machine               | 3,100          |
| <b>Total</b>                     | <b>411,650</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                                    |                |
|----------------------------------------------------|----------------|
| Vehicles: 4 Patrol, 1 SIU                          | 184,093        |
| Equipment for Vehicles: 4 Patrol                   | 179,568        |
| MCT'S for Patrol                                   | 99,962         |
| In Car Camera - 1                                  | 5,000          |
| New Radios                                         | 80,700         |
| Computers - 35                                     | 44,230         |
| Replace Thermal Image Printers                     | 5,000          |
| 800mhz Radio Upgrade                               | 30,000         |
| 2 Motorcycles                                      | 51,428         |
| Upgrade Zebra                                      | 12,822         |
| Wireless in Car Cameras                            | 77,384         |
| Document Imaging System                            | 7,885          |
| VHF Radio Upgrade                                  | 10,000         |
| Ethernet (50% Funding to come from Animal Control) | 3,000          |
| Executime                                          | 34,433         |
| <b>Total</b>                                       | <b>825,505</b> |

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | -                           | 289                                     | 289                                       | 289                         |
| CAPITAL OUTLAY      | 598,096                     | 661,442                                 | 645,397                                   | 398,520                     |
| DEBT SERVICE        | 234,143                     | 234,143                                 | 234,143                                   | 234,143                     |
| <b>TOTAL</b>        | <b>832,239</b>              | <b>895,874</b>                          | <b>879,829</b>                            | <b>632,952</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES                | 319,027                     | 324,974                                 | 323,593                                   | 323,593                     |
| INTEREST             | 18,854                      | 15,240                                  | 11,211                                    | 10,822                      |
| MISC                 | 1,250                       | 3,050                                   | 3,050                                     | -                           |
| ASSET RETIREMENT     | 20,000                      | 100,000                                 | 27,050                                    | -                           |
| TRANSFERS (Fire 040) | 250,000                     | 25,946                                  | 25,946                                    | 212,500                     |
| <b>TOTAL</b>         | <b>609,131</b>              | <b>469,210</b>                          | <b>390,850</b>                            | <b>546,915</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2013                          | 520,074                     | 751,596         | 455,726         | 815,944                 | 6/30/2014       |
| 6/30/2014                          | 815,944                     | 609,131         | 832,239         | 592,836                 | 6/30/2015       |
| 6/30/2015                          | 592,836                     | 390,850         | 879,829         | 103,857                 | 6/30/2016 - EST |
| 6/30/2016                          | 103,857                     | 546,915         | 632,952         | 17,820                  | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

|                                           |            |
|-------------------------------------------|------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |            |
| 30-86 AUDIT                               | 289        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>289</b> |

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-01 VEHICLES              | 310,000        |
| 40-02 EQUIPMENT             | 80,420         |
| 40-49 COMPUTERS             | 8,100          |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>398,520</b> |

|                           |                |
|---------------------------|----------------|
| <b>DEBT SERVICE</b>       |                |
| 70-01 PRINCIPAL           | 189,688        |
| 71-01 INTEREST            | 44,455         |
| <b>TOTAL DEBT SERVICE</b> | <b>234,143</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>632,952</b> |
|---------------------------------|----------------|

**CAPITAL OUTLAY FY 16-17**

|                                              |                |
|----------------------------------------------|----------------|
| (5) Sets Bunker Gear                         | 11,000         |
| (5) Pair Firefighting Boots                  | 2,000          |
| Five Year Fire Truck Replacement Fund        | 100,000        |
| Five Year SCBA Equipment Compliance Upgrade  | 25,000         |
| Command equipment for truck - extra lighting | 10,000         |
| Rescue Squad                                 | 200,000        |
| (82) Fire Helmets                            | 25,420         |
| Computer Replacement                         | 6,000          |
| (5) Radios                                   | 12,000         |
| (2) Dishwashers                              | 2,000          |
| (1) Ice Maker                                | 1,000          |
| (1) Refrigerator                             | 2,000          |
| (3) Ipads                                    | 2,100          |
| <b>TOTAL</b>                                 | <b>398,520</b> |

(CONTINUED)

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE TWO**

***Loan Information (Refinanced 03/01/2011)***

A loan of \$275,000 occurred during Fiscal Year 08-09 - related to completion of the new fire stations. Debt service payment began June, 2009 on an eight year, 5% note.

A loan of \$225,000 to occurred during Fiscal Year 09-10 - related to the remodel of stations 1 and 5. Debt service payment began August, 2009 on an eight year, 5% note.

A loan of \$245,000 to occurred during Fiscal Year 09-10 - funding remaining balance due on Engine #4. Debt service payment to began May, 2010 on an eight year, 5% note.

***FY 10-11 Loan***

loan of \$1,145,000 during Fiscal Year 10-11. Loan refinanced previous 3 loans and is funding for a new roof-Station 1, aerial apparatus & misc. Debt service payment began April, 2011 on a ten year, 5% note.

***FY 12-13 Loan***

A loan of \$1,950,000 at 3.75% occurred on July 1, 2012. Proceeds will payoff existing loan of \$1,035,000. The additional proceeds of the loan will purchase aerial apparatus, rescue engine, brusher pump, and demo apparatus. Outstanding loan balance as of June 30, 2016 is \$1,271,817. **Loan will term 7-1-2022.**

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                                              |                |
|--------------------------------------------------------------|----------------|
| (5) Bunker Gear                                              | 11,000         |
| (5) Firefighting Boots                                       | 2,000          |
| (2) @ \$100,000 each 5 Year Fire Truck Replacement Fund      | 200,000        |
| (2) @ \$25,000 each 5 Year SCBA Equipment Compliance Upgrade | 50,000         |
| SCBA Compressor                                              | 45,051         |
| Radio Trunking Hardware & Software                           | 10,000         |
| 800mhz Radio Upgrade                                         | 33,000         |
| VHF Radio Upgrade                                            | 10,000         |
| (84) Multi Season Outwear Jackets                            | 12,000         |
| Retaining Wall Fire Station 5                                | 5,000          |
| (5) Replacement Radios & Batteries                           | 12,000         |
| (1) Dishwasher                                               | 1,000          |
| (1) Ice Maker                                                | 1,000          |
| (1) Refrigerator                                             | 1,500          |
| Brush Pumper                                                 | 167,253        |
| Fire Marshal Vehicle                                         | 28,250         |
| Thermal Imaging Camera                                       | 7,999          |
| Station 1 Kitchen                                            | 7,000          |
| Computer Workstations                                        | 6,000          |
| Document Imaging System                                      | 9,398          |
| Executime                                                    | 25,946         |
| <b>Total</b>                                                 | <b>645,397</b> |

**FUND: STREET TAX (065)**  
**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 8,200               | 42,000                         | 42,000                           | 42,000              |
| CAPITAL OUTLAY | 230,314             | 1,043,355                      | 998,265                          | 350,384             |
| <b>TOTAL</b>   | <b>238,514</b>      | <b>1,085,355</b>               | <b>1,040,265</b>                 | <b>392,384</b>      |

| REVENUES     | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES        | 425,370             | 433,300                        | 431,457                          | 431,457             |
| INTEREST     | 30,226              | 31,697                         | 25,133                           | 25,760              |
| TRANSFERS IN | -                   | 17,878                         | 17,878                           | -                   |
| <b>TOTAL</b> | <b>455,596</b>      | <b>482,875</b>                 | <b>474,468</b>                   | <b>457,217</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|-----------|-----------------|-----------------|
| 6/30/2013                  | 470,206             | 456,770  | 64,047    | 862,929         | 6/30/2014       |
| 6/30/2014                  | 862,929             | 455,596  | 238,514   | 1,080,011       | 6/30/2015       |
| 6/30/2015                  | 1,080,011           | 474,468  | 1,040,265 | 514,214         | 6/30/2016 - EST |
| 6/30/2016                  | 514,214             | 457,217  | 392,384   | 579,047         | 6/30/2017 - EST |

*Funding from Ordinance 3145. Sales Tax effective January 1, 2012.  
 Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation  
 as approved by the City Council.*

**FINAL BUDGET 2016-2017**

| <b>STREETS (066)</b>          |                |
|-------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>         |                |
| 40-06 INFRASTRUCTURE          | 100,000        |
| <b>TOTAL DIVISION REQUEST</b> | <b>100,000</b> |

| <b>PARKS (023)</b>            |                |
|-------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>         |                |
| 40-06 INFRASTRUCTURE          | 115,384        |
| <b>TOTAL DIVISION REQUEST</b> | <b>115,384</b> |

| <b>TRAILS &amp; SIDEWALKS (006)</b> |                |
|-------------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>               |                |
| 40-06 INFRASTRUCTURE                | 135,000        |
| <b>TOTAL DIVISION REQUEST</b>       | <b>135,000</b> |

| <b>PUBLIC TRANSPORTATION (087)</b>              |               |
|-------------------------------------------------|---------------|
| <b>OTHER SERVICES AND CHARGES</b>               |               |
| 30-40 CONTRACTUAL - EMBARK - ADDITIONAL FUNDING | 42,000        |
| <b>TOTAL DIVISION REQUEST</b>                   | <b>42,000</b> |

**TOTAL DEPARTMENT REQUEST** **392,384**

| <b>CAPITAL OUTLAY FY 16-17</b>                           |                |
|----------------------------------------------------------|----------------|
| Joe Barnes Trail 2nd Year Funding (061613)               | 65,000         |
| Joe Barnes Trail Asphalt Repaving                        | 50,384         |
| SE 29th from Air Depot to Sooner Road - Trail            | 135,000        |
| Roto Mill and Overlay Reno from Midwest to Douglas (50%) | 100,000        |
| (Additional 50% Funding in Street and Alley, 013)        |                |
| <b>TOTAL</b>                                             | <b>350,384</b> |

(CONTINUED)

**FUND: STREET TAX (065)**

**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**

**DEPARTMENT HEAD: GUY HENSON**

**PAGE TWO**

| FUND BALANCE ACTUAL AT 6-30-14    |                      |                        |                 |                      |
|-----------------------------------|----------------------|------------------------|-----------------|----------------------|
| DIVISION/DEPT                     | 6/30/13 FUND BALANCE | 25% SALES TAX REVENUES | ACTUAL EXPENSES | 6/30/14 FUND BALANCE |
| STREETS - 066 (Tax & Transfer In) | 26,065               | 109,146                |                 | 135,211              |
| PARKS - 023                       | 144,782              | 109,146                | 64,047          | 189,881              |
| TRAILS & SIDEWALKS - 006          | 144,782              | 109,146                |                 | 253,928              |
| PUBLIC TRANSPORTATION - 087       | 144,782              | 109,146                |                 | 253,928              |
| INTEREST                          | 9,795                | 20,188                 |                 | 29,983               |
|                                   | <u>470,206</u>       | <u>456,770</u>         | <u>64,047</u>   | <u>862,929</u>       |

| FUND BALANCE ACTUAL AT 6-30-15 |                      |                        |                 |                      |
|--------------------------------|----------------------|------------------------|-----------------|----------------------|
| DIVISION/DEPT                  | 6/30/14 FUND BALANCE | 25% SALES TAX REVENUES | ACTUAL EXPENSES | 6/30/15 FUND BALANCE |
| STREETS - 066                  | 135,211              | 106,343                |                 | 241,553              |
| PARKS - 023                    | 189,881              | 106,343                | 42,319          | 253,904              |
| TRAILS & SIDEWALKS - 006       | 253,928              | 106,343                | 190,800         | 169,470              |
| PUBLIC TRANSPORTATION - 087    | 253,928              | 106,343                | 5,395           | 354,875              |
| INTEREST                       | 29,983               | 30,226                 |                 | 60,209               |
|                                | <u>862,929</u>       | <u>455,596</u>         | <u>238,514</u>  | <u>1,080,011</u>     |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-16 |                      |                        |                  |                      |
|------------------------------------------|----------------------|------------------------|------------------|----------------------|
| DIVISION/DEPT                            | 6/30/15 FUND BALANCE | 25% SALES TAX REVENUES | ACTUAL EXPENSES  | 6/30/16 FUND BALANCE |
| STREETS - 066                            | 241,553              | 107,864                | 347,452          | 1,965                |
| PARKS - 023                              | 253,904              | 107,864                | 314,316          | 47,452               |
| TRAILS & SIDEWALKS - 006                 | 169,470              | 125,742                | 252,497          | 42,715               |
| PUBLIC TRANSPORTATION - 087              | 354,875              | 107,864                | 126,000          | 336,739              |
| INTEREST                                 | 60,209               | 25,133                 |                  | 85,342               |
|                                          | <u>1,080,011</u>     | <u>474,468</u>         | <u>1,040,265</u> | <u>514,214</u>       |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-17 |                      |                        |                 |                      |
|------------------------------------------|----------------------|------------------------|-----------------|----------------------|
| DIVISION/DEPT                            | 6/30/16 FUND BALANCE | 25% SALES TAX REVENUES | ACTUAL EXPENSES | 6/30/17 FUND BALANCE |
| STREETS - 066                            | 1,965                | 107,864                | 100,000         | 9,830                |
| PARKS - 023                              | 47,452               | 107,864                | 115,384         | 39,933               |
| TRAILS & SIDEWALKS - 006                 | 42,715               | 107,864                | 135,000         | 15,580               |
| PUBLIC TRANSPORTATION - 087              | 336,739              | 107,864                | 42,000          | 402,604              |
| INTEREST                                 | 85,342               | 25,760                 |                 | 111,102              |
|                                          | <u>514,214</u>       | <u>457,217</u>         | <u>392,384</u>  | <u>579,047</u>       |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                                                |                |
|----------------------------------------------------------------|----------------|
| ROTO-Mil & Overlay - NE 10th from Air Depot to Crutchco Bridge | 140,000        |
| Residential Street Repair                                      | 200,000        |
| Playground Equipment - Traub Park                              | 30,000         |
| To Be Approved by Council                                      | 76,069         |
| Spray Park Relocation                                          | 25,000         |
| Soccer Fence                                                   | 20,000         |
| SE 29th St. Trail from Sooner to Air Depot                     | 12,220         |
| Engineering for Safe Routes to Schools                         | 9,557          |
| Palmer Loop                                                    | 15,443         |
| Douglas 10th - 23rd                                            | 75,305         |
| Maple Dr - 15th - MWCCHS                                       | 22,534         |
| Douglas & Wonga                                                | 7,000          |
| Sooner/Damron Sidewalk Ext                                     | 90,438         |
| (Two) 2 New Signal Heads                                       | 7,452          |
| Rail with Trail PH 1                                           | 10,250         |
| Traub Park                                                     | 30,000         |
| Mid America Park Improv                                        | 47,997         |
| Spray Park Relocation                                          | 75,000         |
| Bus Shelters                                                   | 84,000         |
| Engineering - W Palmer Loop & MWC Elementary Connector         | 20,000         |
| <b>TOTAL</b>                                                   | <b>998,265</b> |



FUND: CAPITAL IMPROVEMENTS (157)  
DEPARTMENT: CAPITAL IMPROVEMENT (57)  
DEPARTMENT: GUY HENSON

| EXPENDITURES           | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS AND SUPPLIES | 10                  | -                              | -                                | -                   |
| CAPITAL OUTLAY         | 1,669,524           | 1,960,413                      | 1,441,896                        | 830,000             |
| TRANSFERS OUT          | -                   | 180,000                        | 180,000                          | -                   |
| <b>TOTAL</b>           | <b>1,669,534</b>    | <b>2,140,413</b>               | <b>1,621,896</b>                 | <b>830,000</b>      |

| REVENUES                          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-----------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                             | 88,971              | 93,498                         | 106,492                          | 106,492             |
| LICENSES & PERMITS                | 71,046              | 71,748                         | 127,255                          | 80,289              |
| INTEREST                          | 69,789              | 64,931                         | 52,387                           | 53,158              |
| MISCELLANEOUS                     | 5,700               | -                              | -                                | -                   |
| TRANSFERS IN (340) <i>Cap imp</i> | 248,586             | 281,125                        | 256,907                          | 257,735             |
| TRANSFERS IN (195) <i>Hotel</i>   | 360,000             | 360,000                        | 360,000                          | -                   |
| <b>TOTAL</b>                      | <b>844,092</b>      | <b>871,302</b>                 | <b>903,041</b>                   | <b>497,674</b>      |

| BUDGETARY<br>FUND BALANCE:                                        | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE  |                 |
|-------------------------------------------------------------------|---------------------|-----------|-----------|------------------|-----------------|
| 6/30/2013                                                         | 2,915,305           | 1,434,230 | 993,687   | 3,355,848        | 6/30/2014       |
| 6/30/2014                                                         | 3,355,848           | 844,092   | 1,669,534 | 2,530,406        | 6/30/2015       |
| 6/30/2015                                                         | 2,530,406           | 903,041   | 1,621,896 | 1,811,551        | 6/30/2016 - EST |
| 6/30/2016                                                         | 1,811,551           | 497,674   | 830,000   | 1,479,225        | 6/30/2017 - EST |
| <b>Sheraton at the Reed Conference Center Accounts Receivable</b> |                     |           |           | <i>(740,000)</i> | 6/30/2016 - EST |
|                                                                   |                     |           |           | <b>739,225</b>   |                 |

Available for Appropriation

FINAL BUDGET 2016-2017

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-06 INFRASTRUCTURE        | 330,000        |
| 40-08 CONTINGENCIES         | 500,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>830,000</b> |

**TOTAL DEPARTMENT REQUEST 830,000**

CAPITAL OUTLAY FY 16-17

|                                                           |                |
|-----------------------------------------------------------|----------------|
| Sidewalks -- To Be Determined by Sidewalk Committee       | 25,000         |
| Projects Approved by Council                              | 500,000        |
| Re-construction SE 29th St - Midwest to Douglas - Phase I | 180,000        |
| Douglas Roto Mill and Overlay - Phase 1                   | 125,000        |
| <b>TOTAL</b>                                              | <b>830,000</b> |

CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL

|                                                                                                                  |                  |
|------------------------------------------------------------------------------------------------------------------|------------------|
| SE15TH/Sooner Development                                                                                        | 165,000          |
| Sidewalks -- To Be Determined by Sidewalk Committee                                                              | 100,000          |
| MID America Park Trail - Match                                                                                   | 134,400          |
| NE 10th St - Douglas to Post - Engineering                                                                       | 30,000           |
| Ridgewood Concrete Drainage Replacement                                                                          | 50,000           |
| I-40/Hudiburg Grant <b>\$47,300 spent and \$293,750 future match</b><br>(Prior Year Appropriation was \$548,271) | 341,050          |
| N Oaks Neighborhood Park                                                                                         | 49,074           |
| N Water Spray Park - additional funding in Fund 065                                                              | 150,000          |
| Eng - Sooner/Reno to 29th                                                                                        | 80,624           |
| N Oaks Ph 2 - Cul-De-Sac                                                                                         | 141,053          |
| Nawassa Widening                                                                                                 | 11,350           |
| Survey/Engineering 29th                                                                                          | 181,902          |
| Air Depot/29th/I-40 Intrs                                                                                        | 3,864            |
| Flag Pole @ John Conrad                                                                                          | 3,579            |
| Street Light Painting - \$500 Back to Fund Balance                                                               |                  |
| Gabion Baskets - \$500 Back to Fund Balance                                                                      |                  |
| City Wide Striping - \$15,000 Back to Fund Balance                                                               |                  |
| To Be Approved by Council - \$295,295 back to Fund Balance                                                       |                  |
| <b>TOTAL</b>                                                                                                     | <b>1,441,896</b> |

**FUND: 2002 G.O. BOND (269)**  
**DEPARTMENT: STREET BOND (69)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES   | 17,671                      | 18,029                                  | 17,934                                    | -                           |
| BENEFITS            | 4,964                       | 5,185                                   | 5,102                                     | -                           |
| OTHER SERVICES      | 3,973                       | 4,080                                   | 2,747                                     | -                           |
| CAPITAL OUTLAY      | 150,712                     | 3,422,165                               | 3,422,165                                 | 146,193                     |
| <b>TOTAL</b>        | <b>177,320</b>              | <b>3,449,459</b>                        | <b>3,447,948</b>                          | <b>146,193</b>              |

| <b>REVENUES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 93,473                      | 94,980                                  | 68,057                                    | 43,000                      |
| RENTAL INCOME   | 13,700                      | 13,800                                  | 1,150                                     | -                           |
| REIMBURSEMENTS  | -                           | -                                       | 140,499                                   | -                           |
|                 | 107,173                     | 108,780                                 | 209,706                                   | 43,000                      |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2013                          | 3,544,026                   | 100,496         | 232,940         | 3,411,582               | 6/30/2014       |
| 6/30/2014                          | 3,411,582                   | 107,173         | 177,320         | 3,341,435               | 6/30/2015       |
| 6/30/2015                          | 3,341,435                   | 209,706         | 3,447,948       | 103,193                 | 6/30/2016 - EST |
| 6/30/2016                          | 103,193                     | 43,000          | 146,193         | -                       | 6/30/2017 - EST |

| <b>PERMANENT STAFFING</b>       | <b>FY 16-17</b> | <b>FY 15-16</b> | <b>PERSONNEL<br/>POSITIONS<br/>SUMMARY:</b>   |
|---------------------------------|-----------------|-----------------|-----------------------------------------------|
| Property Acquisition Specialist | 0               | 0.25            |                                               |
| <b>TOTAL</b>                    | <b>0</b>        | <b>0.25</b>     | 2014-15 - .25<br>2015-16 - .25<br>2016-17 - 0 |

.25 Property Acquisition Specialist (010-05) in FY 14-15  
.25 Property Acquisition Specialist (269) moved back to Comm Dev (010-05) in FY 16-17

**FINAL BUDGET 2016-2017**

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-06 INFRASTRUCTURE        | 146,193        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>146,193</b> |

**TOTAL DEPARTMENT REQUEST** 146,193

**CAPITAL OUTLAY FY 15-16**

|                                                                             |                  |
|-----------------------------------------------------------------------------|------------------|
| SE 15th & Midwest Blvd Intersection - Project 691601                        | 123,924          |
| (Local Match - Additional Funding in FY 16-17 and Fund 013, Street & Alley) |                  |
| 15th & Douglas Intersect                                                    | 404,918          |
| 15th - Lynn Fry to Anderson                                                 | 2,893,323        |
| <b>TOTAL</b>                                                                | <b>3,422,165</b> |

**CAPITAL OUTLAY FY 16-17**

|                                                      |         |
|------------------------------------------------------|---------|
| SE 15th & Midwest Blvd Intersection - Project 691601 | 146,193 |
|------------------------------------------------------|---------|

**FUND: SALES TAX CAPITAL IMPROVEMENTS (340)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER OUT   | 5,512,228           | 5,607,325                      | 5,569,744                        | 5,569,744           |
| OTHER SERVICES | -                   | 5,077                          | 5,077                            | 5,077               |
| <b>TOTAL</b>   | <b>5,512,228</b>    | <b>5,612,402</b>               | <b>5,574,821</b>                 | <b>5,574,821</b>    |

| REVENUES              | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                 | 5,509,583           | 5,609,422                      | 5,572,188                        | 5,572,188           |
| INTEREST (Sewer Only) | 2,644               | 2,980                          | 2,633                            | 2,633               |
| <b>TOTAL</b>          | <b>5,512,228</b>    | <b>5,612,402</b>               | <b>5,574,821</b>                 | <b>5,574,821</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE   |
|----------------------------|---------------------|-----------|-----------|-------------------|
| 6/30/2013                  | -                   | 5,667,345 | 5,667,345 | - 6/30/2014       |
| 6/30/2014                  | -                   | 5,512,228 | 5,512,228 | - 6/30/2015       |
| 6/30/2015                  | -                   | 5,574,821 | 5,574,821 | - 6/30/2016 - EST |
| 6/30/2016                  | -                   | 5,574,821 | 5,574,821 | - 6/30/2017 - EST |

| FY 15-16 TAXES | HOTEL 2011 | SEWER 2011-A | TOTAL     |
|----------------|------------|--------------|-----------|
| Sales          | 2,072,587  | 3,328,575    | 5,401,162 |
| Use            | -          | 171,026      | 171,026   |
| Interest       | -          | 2,633        | 2,633     |
|                | 2,072,587  | 3,502,234    | 5,574,821 |

| FY 16-17 TAXES | HOTEL 2011 | SEWER 2011-A | TOTAL     |
|----------------|------------|--------------|-----------|
| Sales          | 2,072,587  | 3,328,575    | 5,401,162 |
| Use            | -          | 171,026      | 171,026   |
| Interest       | -          | 2,633        | 2,633     |
|                | 2,072,587  | 3,502,234    | 5,574,821 |

**FINAL BUDGET 2016-2017**

| <b>TRANSFERS OUT</b>              |                  |
|-----------------------------------|------------------|
| 80-50 TRANSFERS OUT (250) - SEWER | 3,499,105        |
| 80-50 TRANSFERS OUT (250) - HOTEL | 1,812,904        |
| 80-57 TRANSFERS OUT (157)         | 257,735          |
| <b>TOTAL TRANSFERS OUT</b>        | <b>5,569,744</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-86 AUDIT - SEWER                       | 3,129        |
| 30-86 AUDIT - HOTEL                       | 1,948        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,077</b> |

**TOTAL DEPARTMENT REQUEST** **5,574,821**

**FUTURE DEBT REQUIREMENT**

| <b>Hotel / Conference Center</b>                    |                         |
|-----------------------------------------------------|-------------------------|
| 2011 Bond Series Deposit Requirements               |                         |
| Jul - Aug @ 150,742                                 | 301,484                 |
| Sep - Jun @ 150,892                                 | 1,508,920               |
| Trustee Fee                                         | 2,500                   |
|                                                     | <u>1,812,904</u>        |
| <i>Revenue Bonds O/S \$23,115,000 as of 6/30/16</i> |                         |
| <i>Debt Service Matures Sept. 1, 2033</i>           |                         |
| <b>Sewer Plant</b>                                  |                         |
| 2011A Bond Series Deposit Requirements              |                         |
| Jul - Feb @ 392,414                                 | 3,139,312               |
| Mar - Jun @ 392,281                                 | 1,569,124               |
| Trustee Fee                                         | 3,500                   |
|                                                     | <u>4,711,936</u>        |
| <i>Revenue Bonds O/S \$34,745,000 as of 6/30/16</i> |                         |
| <i>Debt Service Matures March 1, 2025</i>           |                         |
| Amount to be paid with sewer fee (186)              | (1,212,831)             |
| <b>TOTAL</b>                                        | <u><b>5,312,009</b></u> |

FUND: TAX INCREMENT FINANCING (351)  
DEPARTMENT: 29TH STREET (92)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES             | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET        |
|--------------------------|------------------|---------------------|---------------------|---------------|
|                          | 2014-2015        | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | 2016-2017     |
| OTHER SERVICES & CHARGES | 363              | 450                 | 174                 | 174           |
| DEBT SERVICE             | 1,113,373        | 1,149,550           | 1,134,272           | 82,488        |
| <b>TOTAL</b>             | <b>1,113,736</b> | <b>1,150,000</b>    | <b>1,134,446</b>    | <b>82,662</b> |

| REVENUES     | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET        |
|--------------|------------------|---------------------|---------------------|---------------|
|              | 2014-2015        | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | 2016-2017     |
| TAXES        | 1,113,644        | 1,149,600           | 1,134,246           | 82,462        |
| INTEREST     | 93               | 400                 | 200                 | 200           |
| <b>TOTAL</b> | <b>1,113,736</b> | <b>1,150,000</b>    | <b>1,134,446</b>    | <b>82,662</b> |

FINAL BUDGET 2016-2017

29TH STREET (9210)

| OTHER SERVICES & CHARGES                  |            |
|-------------------------------------------|------------|
| 30-75 LEGAL PUBLICATIONS                  | 174        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>174</b> |

| DEBT SERVICE              |               |
|---------------------------|---------------|
| 71-01 INTEREST ON NOTE    | 3,098         |
| 73-02 PRINCIPAL           | 79,390        |
| <b>TOTAL DEBT SERVICE</b> | <b>82,488</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>82,662</b> |
|-------------------------------|---------------|

|                                 |               |
|---------------------------------|---------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>82,662</b> |
|---------------------------------|---------------|

| OUTSTANDING PRINCIPAL |           |
|-----------------------|-----------|
| 6-30-2014 Actual      | 2,202,695 |
| 6-30-2015 Actual      | 1,181,139 |
| 6-30-2016 Estimated   | 79,390    |

# **G.O. Debt Fund**

**City of Midwest City, Oklahoma**  
Debt Service – Index (Governmental Debt Only)

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 350                                  | Fund Summary                             | 194                    |
| 350                                  | Summary of Outstanding Debt              | 195                    |
| 350                                  | Net Assessed Valuation                   | 196                    |
| 350                                  | MWC Ad Valorem Tax Rate                  | 197                    |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

**FUND: G. O. DEBT SERVICE (350)**  
**DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES       | ACTUAL           | AMENDED          | ESTIMATED        |                  |
|--------------------|------------------|------------------|------------------|------------------|
|                    | 2014-2015        | BUDGET           | ACTUAL           | BUDGET           |
|                    |                  | 2015-2016        | 2015-2016        | 2016-2017        |
| DEBT SERVICE       | 1,659,975        | 1,590,700        | 1,590,700        | 1,521,426        |
| TRANSFER OUT (009) | 42,539           | 42,283           | 32,063           | 15,000           |
| <b>TOTAL</b>       | <b>1,702,514</b> | <b>1,632,983</b> | <b>1,622,763</b> | <b>1,536,426</b> |

| REVENUES     | ACTUAL           | AMENDED          | ESTIMATED        |                |
|--------------|------------------|------------------|------------------|----------------|
|              | 2014-2015        | BUDGET           | ACTUAL           | BUDGET         |
|              |                  | 2015-2016        | 2015-2016        | 2016-2017      |
| TAXES        | 1,586,879        | 1,605,834        | 1,525,978        | 553,313        |
| INTEREST     | 42,539           | 42,283           | 32,063           | 15,000         |
| <b>TOTAL</b> | <b>1,629,419</b> | <b>1,648,117</b> | <b>1,558,041</b> | <b>568,313</b> |

| BUDGETARY     | BUDGET    |           |           | FUND      |                 |
|---------------|-----------|-----------|-----------|-----------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES  | EXPENSES  | BALANCE   |                 |
| 6/30/2013     | 1,548,991 | 1,726,937 | 1,771,486 | 1,504,442 | 6/30/2014       |
| 6/30/2014     | 1,504,442 | 1,629,419 | 1,702,514 | 1,431,347 | 6/30/2015       |
| 6/30/2015     | 1,431,347 | 1,558,041 | 1,622,763 | 1,366,625 | 6/30/2016 - EST |
| 6/30/2016     | 1,366,625 | 568,313   | 1,536,426 | 398,512   | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

| DEBT SERVICE                               |                  |
|--------------------------------------------|------------------|
| 70-01 PRINCIPAL STREET (FEB 1)             | 1,075,000        |
| 70-01 PRINCIPAL FIRE/POLICE (MAY 1)        | 325,000          |
| 71-01 INTEREST STREET (FEB 1 & AUG 1)      | 56,438           |
| 71-01 INTEREST FIRE/POLICE (MAY 1 & NOV 1) | 64,188           |
| 72-02 FISCAL AGENT FEES - STREET           | 400              |
| 72-02 FISCAL AGENT FEES - FIRE/POLICE      | 400              |
| <b>TOTAL DEBT SERVICE</b>                  | <b>1,521,426</b> |

| TRANSFERS                  |               |
|----------------------------|---------------|
| 80-26 CAPITALIZATION (009) | 15,000        |
| <b>TOTAL TRANSFERS OUT</b> | <b>15,000</b> |

**TOTAL DEPARTMENT REQUEST** **1,536,426**

**OUTSTANDING BONDS AS OF 6-30-16**

|                                        |           |
|----------------------------------------|-----------|
| 2006 Public Safety (Maturity 5-1-2021) | 1,625,000 |
| 2002 Street (Maturity 2-1-2017)        | 1,075,000 |

The Debt Service Fund is the fund established to pay the City of Midwest City's indebtedness for judgments against the City, and bond issues that have been approved by a vote of the citizens. These bonds have been issued for specific projects which Midwest City was unable to fund from normal revenue sources. This differs from the Capital Outlay requests of the department's budgets because of the large amount of money required for the projects.

The following is a description of the type of bond issue that the City utilizes:

General Obligation Bond Issue: This type of bond must be voted upon by the citizens of Midwest City and is paid for by the citizens through the ad valorem tax process, such as property tax and personal property tax. No legal limit is set, but a rule of thumb is 25% of the assessed valuation. (See next page for more details of ad valorem taxes.)

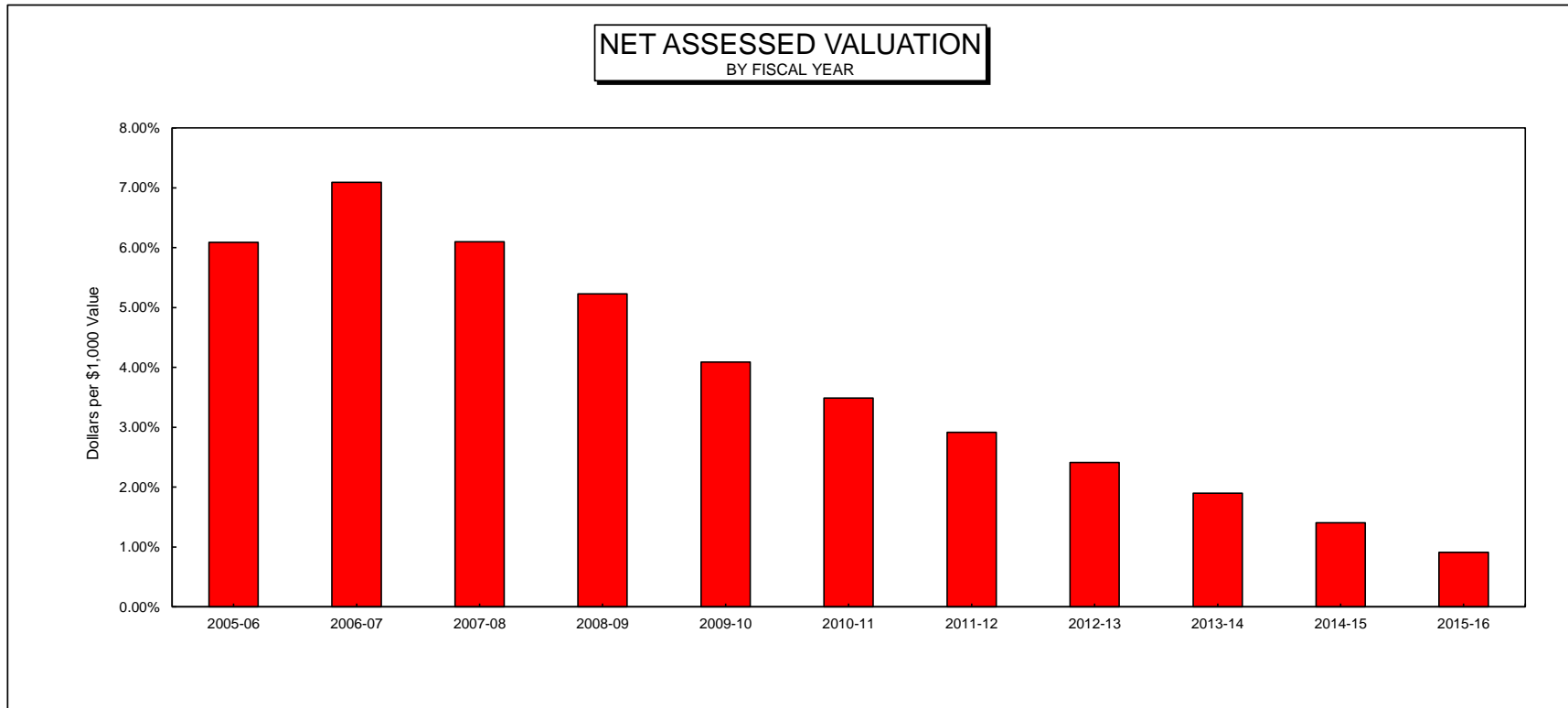
**DEBT SERVICE FUND - SUMMARY OF G.O. BONDS OUTSTANDING**

| TYPE BOND                | ISSUE DATE | MATURITY DATE | ORIGINAL ISSUE AMT | PAID THRU 06/30/16 | AMOUNT OUTSTANDING 07/01/16 |
|--------------------------|------------|---------------|--------------------|--------------------|-----------------------------|
| G O 2006 - Public Safety | 05/01/06   | 05/01/21      | 4,500,000          | 2,875,000          | 1,625,000                   |
| G O 2002 - Street        | 12/28/01   | 02/01/17      | 15,000,000         | 13,925,000         | 1,075,000                   |
|                          |            | <b>TOTALS</b> | 19,500,000         | 16,800,000         | 2,700,000                   |



**GENERAL STATISTICAL INFORMATION**

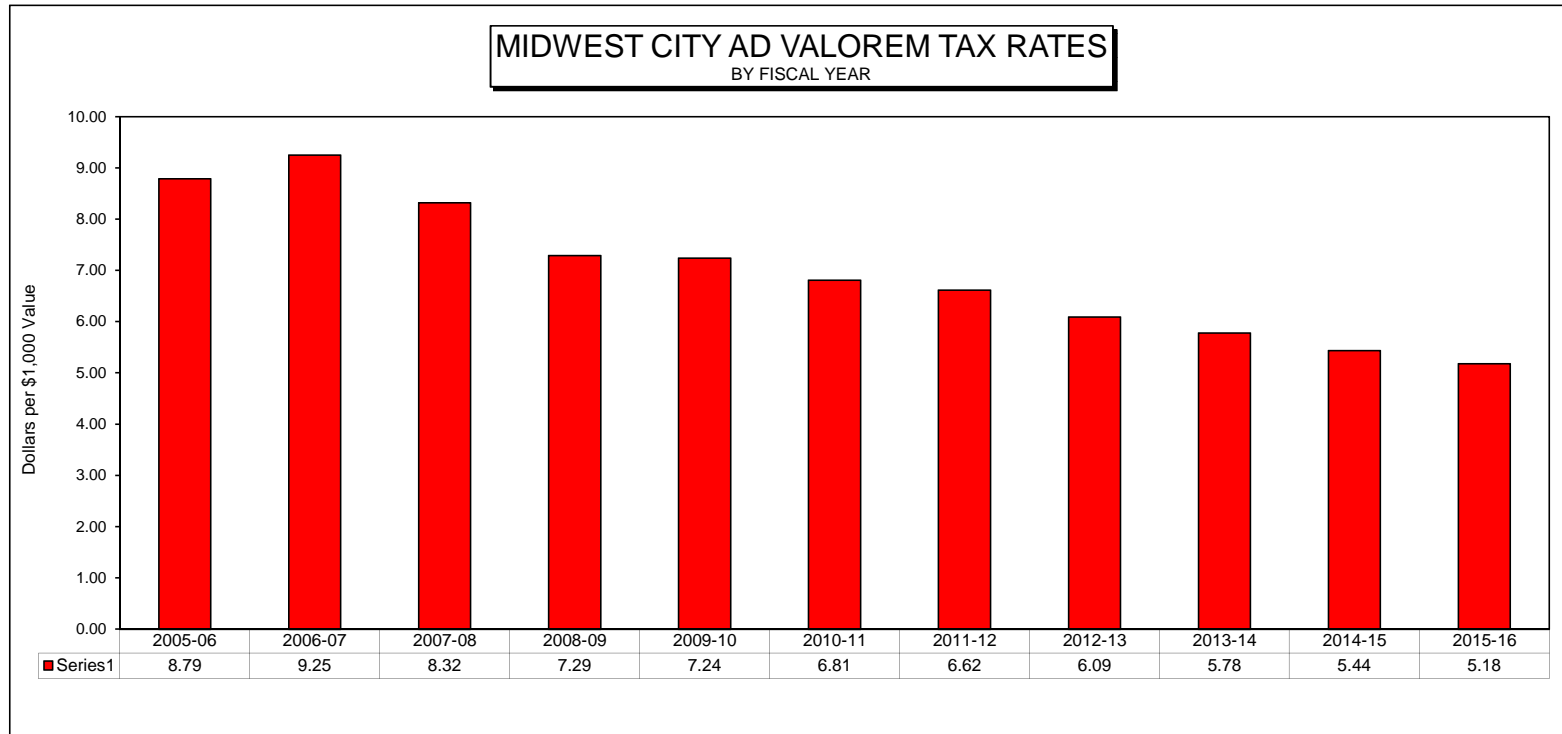
| Fiscal Year | Net Assessed Valuation | Outstanding Bonds Beginning of Year | Ratio of Debt To Valuation |
|-------------|------------------------|-------------------------------------|----------------------------|
| 2005-06     | 215,484,762            | 13,125,000                          | 6.09%                      |
| 2006-07     | 230,176,896            | 16,325,000                          | 7.09%                      |
| 2007-08     | 245,582,102            | 14,975,000                          | 6.10%                      |
| 2008-09     | 259,653,914            | 13,575,000                          | 5.23%                      |
| 2009-10     | 271,469,612            | 11,100,000                          | 4.09%                      |
| 2010-11     | 278,216,075            | 9,700,000                           | 3.49%                      |
| 2011-12     | 284,605,074            | 8,300,000                           | 2.92%                      |
| 2012-13     | 285,884,862            | 6,900,000                           | 2.41%                      |
| 2013-14     | 289,374,229            | 5,500,000                           | 1.90%                      |
| 2014-15     | 291,744,529            | 4,100,000                           | 1.41%                      |
| 2015-16     | 296,030,326            | 2,700,000                           | 0.91%                      |



**ACTUAL TAX RATES AS LEVIED PER \$1,000 ASSESSED VALUATION**

| Fiscal Year | City Tax Rate | County Tax Rate | Rose State College Tax Rate | MWC School Tax Rate | Choctaw School Tax Rate | Oklahoma City School Tax Rate | Crutcho School Tax Rate |
|-------------|---------------|-----------------|-----------------------------|---------------------|-------------------------|-------------------------------|-------------------------|
| 2005-06     | 8.79          | 22.90           | 16.35                       | 59.96               | 62.33                   | 58.02                         | 48.6                    |
| 2006-07     | 9.25          | 22.81           | 18.29                       | 62.79               | 62.60                   | 57.07                         | 47.56                   |
| 2007-08     | 8.32          | 22.29           | 17.67                       | 64.31               | 63.11                   | 56.73                         | 48.14                   |
| 2008-09     | 7.29          | 23.18           | 17.30                       | 65.05               | 66.66                   | 52.48                         | 48.18                   |
| 2009-10     | 7.24          | 24.79           | 17.40                       | 65.83               | 68.50                   | 58.43                         | 46.96                   |
| 2010-11     | 6.81          | 24.27           | 17.32                       | 65.60               | 69.41                   | 58.70                         | 64.02                   |
| 2011-12     | 6.62          | 24.06           | 17.18                       | 64.64               | 70.22                   | 62.09                         | 62.01                   |
| 2012-13     | 6.09          | 23.97           | 17.10                       | 66.55               | 72.49                   | 59.29                         | 63.87                   |
| 2013-14     | 5.78          | 23.87           | 17.02                       | 64.96               | 76.19                   | 60.39                         | 59.95                   |
| 2014-15     | 5.44          | 23.58           | 20.33                       | 70.32               | 76.18                   | 59.36                         | 59.02                   |
| 2015-16     | 5.18          | 23.72           | 19.88                       | 71.03               | 76.17                   | 59.71                         | 58.9                    |

Note: There are four school districts within the City Limits of Midwest City. To know your total tax rate you would follow the below listed formula:  
 City Rate + County Rate + Rose State Rate + School Rate = Total Tax Rate



# Internal Funds

# City of Midwest City, Oklahoma

## Internal Service

### Index

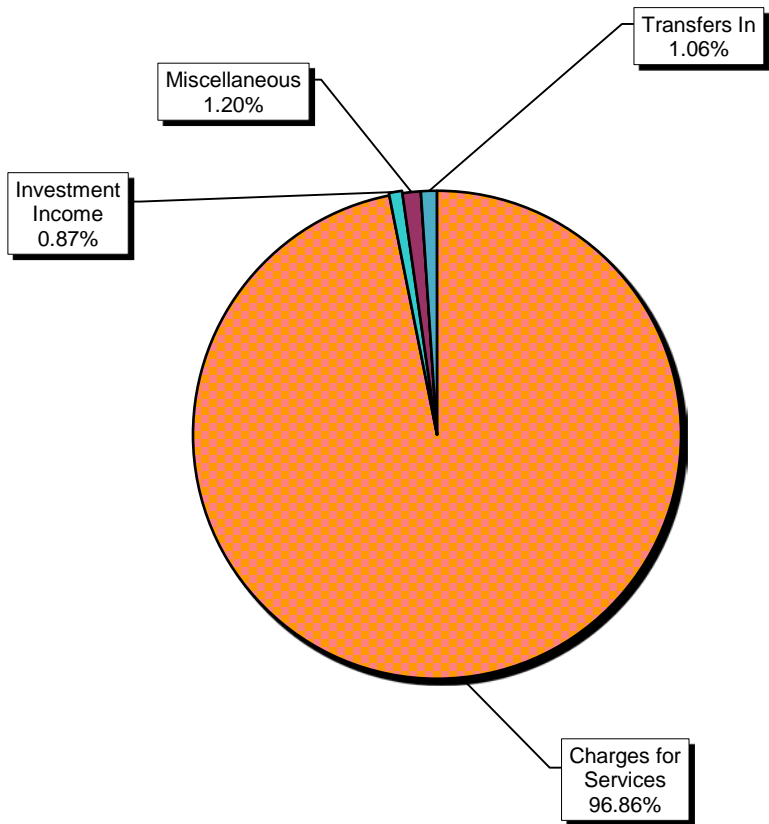
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
|                                      | Fund Summary                             | 200                    |
|                                      | Budget Charts                            | 201                    |
|                                      | Fund Balance Summary                     | 202                    |
|                                      | <b>Individual Funds:</b>                 |                        |
| 075                                  | Public Works Administration              | 203                    |
| 080                                  | Fleet Services                           | 207                    |
| 081                                  | Surplus Property                         | 210                    |
| 202                                  | Risk Management                          | 213                    |
| 240                                  | Life & Health Benefits                   | 216                    |

\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

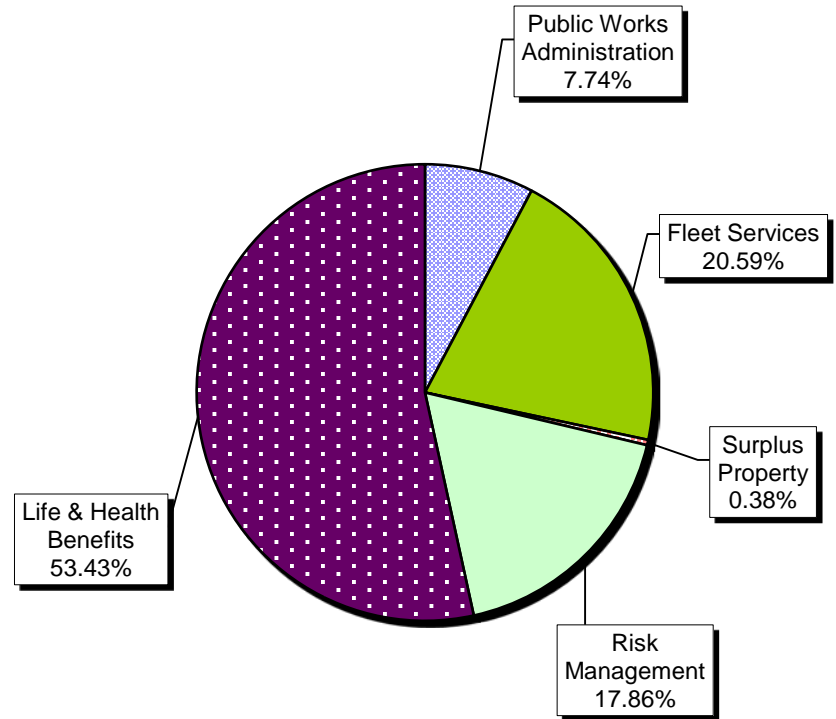
**INTERNAL SERVICE FUNDS BUDGET SUMMARY - FISCAL YEAR 2016-2017**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 15-16</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 15-16</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 16-17</b> |
|-------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                                        |                                                    |                                           |
| Charges for Services          | 12,407,609                                | 12,975,118                                             | 11,747,578                                         | 12,143,095                                |
| Investment Income             | 156,485                                   | 153,839                                                | 118,408                                            | 109,119                                   |
| Miscellaneous                 | 90,317                                    | 201,822                                                | 250,562                                            | 150,809                                   |
| Intergovernmental             | -                                         | -                                                      | -                                                  | -                                         |
| Transfers In                  | -                                         | -                                                      | -                                                  | 133,085                                   |
| <b>TOTAL REVENUE</b>          | <b>12,654,411</b>                         | <b>13,330,779</b>                                      | <b>12,116,548</b>                                  | <b>12,536,108</b>                         |
| Use / (Gain) of Fund Balance  | (1,191,937)                               | 2,388,736                                              | 2,571,439                                          | 32,772                                    |
| <b>TOTAL RESOURCES</b>        | <b>11,462,474</b>                         | <b>15,719,515</b>                                      | <b>14,687,987</b>                                  | <b>12,568,880</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                                        |                                                    |                                           |
| Public Works Administration   | 817,315                                   | 954,132                                                | 923,772                                            | 972,431                                   |
| Fleet Services                | 2,251,644                                 | 2,732,343                                              | 2,297,053                                          | 2,588,326                                 |
| Surplus Property              | 43,801                                    | 61,837                                                 | 55,675                                             | 47,606                                    |
| Risk Management               | 1,797,150                                 | 4,485,126                                              | 4,184,342                                          | 2,244,864                                 |
| Life & Health Benefits        | 6,552,564                                 | 7,481,629                                              | 7,222,697                                          | 6,715,653                                 |
| Transfers                     | -                                         | 4,448                                                  | 4,448                                              | -                                         |
| <b>TOTAL EXPENDITURES</b>     | <b>11,462,474</b>                         | <b>15,719,515</b>                                      | <b>14,687,987</b>                                  | <b>12,568,880</b>                         |

**ESTIMATED REVENUES-INTERNAL SERVICE**  
**FY 2016-2017**  
**Total \$12,536,108**



**ESTIMATED EXPENSES-INTERNAL SERVICE**  
**FY 2016-2017**  
**Total \$12,568,880**



**INTERSERVICE FUND BUDGET SUMMARY - FISCAL YEAR 2016-2017**

|                                        | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 15-16</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 15-16</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 16-17</b> |
|----------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| Public Works Administration - Revenues | 862,654                                   | 918,101                                     | 918,442                                            | 977,302                                   |
| Public Works Administration - Expenses | (817,315)                                 | (955,880)                                   | (925,520)                                          | (972,431)                                 |
| USE OF FUND BALANCE:                   | 45,339                                    | (37,779)                                    | (7,078)                                            | 4,871                                     |
| Interservice - Revenues                | 2,262,481                                 | 2,680,393                                   | 2,240,676                                          | 2,594,404                                 |
| Interservice - Expenses                | (2,251,644)                               | (2,734,936)                                 | (2,299,646)                                        | (2,588,326)                               |
| TOTAL USE OF FUND BALANCE:             | 10,837                                    | (54,543)                                    | (58,970)                                           | 6,078                                     |
| Surplus Property - Revenues            | 50,938                                    | 51,884                                      | 50,808                                             | 50,284                                    |
| Surplus Property - Expenses            | (43,801)                                  | (61,944)                                    | (55,782)                                           | (47,606)                                  |
| TOTAL USE OF FUND BALANCE:             | 7,137                                     | (10,060)                                    | (4,974)                                            | 2,678                                     |
| Risk Management - Revenues             | 2,182,873                                 | 2,072,680                                   | 2,042,949                                          | 2,045,887                                 |
| Risk Management - Expenses             | (1,797,150)                               | (4,485,126)                                 | (4,184,342)                                        | (2,244,864)                               |
| TOTAL USE OF FUND BALANCE:             | 385,723                                   | (2,412,446)                                 | (2,141,393)                                        | (198,977)                                 |
| Life & Health - Revenues               | 7,295,466                                 | 7,607,721                                   | 6,863,673                                          | 6,868,231                                 |
| Life & Health - Expenses               | (6,552,564)                               | (7,481,629)                                 | (7,222,697)                                        | (6,715,653)                               |
| TOTAL USE OF FUND BALANCE:             | 742,902                                   | 126,092                                     | (359,024)                                          | 152,578                                   |

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: BILL JANACEK**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 527,260                     | 561,627                                 | 561,169                                   | 629,955                     |
| BENEFITS             | 189,660                     | 206,713                                 | 184,742                                   | 202,467                     |
| MATERIALS & SUPPLIES | 2,283                       | 6,760                                   | 2,770                                     | 3,644                       |
| OTHER SERVICES       | 90,120                      | 99,348                                  | 98,752                                    | 136,365                     |
| CAPITAL OUTLAY       | 7,993                       | 79,684                                  | 76,339                                    | -                           |
| TRANSFERS            | -                           | 1,748                                   | 1,748                                     | -                           |
| <b>TOTAL</b>         | <b>817,316</b>              | <b>955,880</b>                          | <b>925,520</b>                            | <b>972,431</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 856,824                     | 912,824                                 | 912,825                                   | 971,205                     |
| INTEREST             | 5,830                       | 5,277                                   | 5,617                                     | 5,296                       |
| TRANSFERS IN         | -                           | -                                       | -                                         | 801                         |
| <b>TOTAL</b>         | <b>862,654</b>              | <b>918,101</b>                          | <b>918,442</b>                            | <b>977,302</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2013                          | 154,333                     | 882,732         | 866,176         | 170,889                 |
| 6/30/2014                          | 170,889                     | 862,654         | 817,316         | 216,227                 |
| 6/30/2015                          | 216,227                     | 918,442         | 925,520         | 209,149                 |
| 6/30/2016                          | 209,149                     | 977,302         | 972,431         | 214,020                 |

**FINAL BUDGET 2016-2017**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 544,316        |
| 10-03 OVERTIME                 | 4,756          |
| 10-07 ALLOWANCES               | 11,949         |
| 10-10 LONGEVITY                | 10,393         |
| 10-11 SL BUYBACK               | 6,256          |
| 10-12 VL BUYBACK               | 3,200          |
| 10-13 PDO BUYBACK              | 3,335          |
| 10-14 SL INCENTIVE             | 4,545          |
| 10-18 SEPARATION PAY           | 39,904         |
| 10-95 1X SALARY ADJUSTMENT     | 1,301          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>629,955</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 48,192         |
| 15-02 EMPLOYEES' RETIREMENT     | 88,194         |
| 15-03 GROUP INSURANCE           | 44,069         |
| 15-04 WORKERS COMP INSURANCE    | 5,800          |
| 15-06 TRAVEL & SCHOOL           | 5,932          |
| 15-13 LIFE                      | 735            |
| 15-14 DENTAL                    | 4,301          |
| 15-20 OVERHEAD HEALTH CARE COST | 3,832          |
| 15-98 RETIREE INSURANCE         | 1,413          |
| <b>TOTAL BENEFITS</b>           | <b>202,467</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 528          |
| 20-41 SUPPLIES                        | 3,116        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,644</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-23 UPKEEP REAL PROPERTY                | 3,200          |
| 30-40 CONTRACTUAL                         | 9,500          |
| 30-43 HARDWARE/SOFTWARE MAINT             | 73,100         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 567            |
| 30-85 INSURANCE-FLEET/LIABILITY           | 32,993         |
| 30-86 AUDIT                               | 505            |
| 30-90 PUBLIC RELATIONS - CONTRACTUAL      | 16,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>136,365</b> |

**TOTAL DEPARTMENT REQUEST** 972,431

(CONTINUED)



**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 16-17     | FY 15-16     |
|---------------------------|--------------|--------------|
| Environmental Service Dir | 1            | 1            |
| Community Service Dir     | 1            | 1            |
| Office Manager            | 1            | 1            |
| Secretary II              | 3            | 3            |
| GIS Coordinator           | 0.5          | 0            |
| Systems Application Spec  | 0            | 1            |
| Safety Coordinator        | 0.8          | 0.8          |
| Assistant City Manager    | 0.25         | 0.25         |
| Communications Coord - IT | 0.105        | 0.105        |
| <b>TOTAL</b>              | <b>7.655</b> | <b>8.155</b> |

.80 Safety Coord from Risk (202) FY 12-13  
.105 Communications Coord added FY 14-15  
Systems Application Spec moved to Comm Dev (010-05) FY 16-17  
.50 GIS Coordinator moved from Comm Dev (010-05) FY 16-17

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 7.5  
2006-07 - 6.75  
2007-08 - 5.75  
2008-09 - 7  
2009-10 - 7.5  
2010-11 - 7.5  
2011-12 - 7.5  
2012-13 - 8.30  
2013-14 - 8.30  
2014-15 - 8.405  
2015-16 - 8.155  
2016-17 - 7.655

**SOURCES OF REVENUE BY DEPARTMENT**

|              |                |
|--------------|----------------|
| Sanitation   | 200,360        |
| Water        | 213,665        |
| Wastewater   | 241,830        |
| Street       | 128,199        |
| Drainage     | 39,333         |
| Golf Courses | 37,392         |
| Storm Water  | 110,426        |
| <b>TOTAL</b> | <b>971,205</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                                 |               |
|-------------------------------------------------|---------------|
| Desk, Filing Cabinets, Refrigerator & Microwave | 5,000         |
| Replace Computers and Hardware                  | 4,000         |
| Cityworks Upgrade                               | 4,200         |
| Furniture & Appliances                          | 697           |
| Furniture, Etc                                  | 7,789         |
| Computers & Hardware                            | 4,400         |
| Document Imaging System                         | 5,044         |
| Software                                        | 21,310        |
| Software Maintenance and Microfiche Scanner     | 23,899        |
| <b>TOTAL</b>                                    | <b>76,339</b> |

FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION

### **PROGRAM DESCRIPTION**

The Public Works Administration provides for the design, construction, management and maintenance of the City's infrastructure, including streets, sidewalks and pathways; creeks, sewers and storm drains; building and structures; vehicles and equipment; street lights and traffic signals; sanitation and utilities. In addition, the agency is responsible for related activities such as community clean up (especially along public right-of-ways), graffiti abatement and facilitating environmental compliance. The goal of the PWA office is to provide top quality professional, effective, and timely delivery of services to residents, businesses and city departments to assure customer satisfaction. We accomplish this through a centralization of the administrative resources necessary for quality Public Works solutions. Various departmental interactions are administrative streamlined and therefore, eliminate duplicated efforts. We have updated our work order system to G.I.S. based "City Works" Computer System.

The purpose of the Public Works Administration office is to provide a professional level of customer service, and to provide administrative services to all departments. The City of Midwest City, has earned national recognition in several areas, which is a direct result of strong leadership and the hard work of public works personnel. Public Works is a diverse department that shares one common goal, **working to improve the quality of life in Midwest City.**

Public Works Administration provides administrative services such as requisitions, evaluations, publications for bids, grants encumbrances, centralized mail distribution, print and assist department heads with budgets, take complaints and request for service from citizens, fill out work request and enter into the computer, do sanitation billing and cart request, call in and fill out underground locates, handle emergency communication between employees and EOC via 2-way radio, fill out injury reports and schedule employees for work related medical visits, fill out training request and research fees involved in making sure the employee is taken care of while at conferences and training. File and maintain all paperwork for the following departments:

Regional and Municipal Golf Courses, Street/Parks, Recreation, Forestry and Facility, Supply, Drainage, Welcome Center, Senior Center, Pools, Water, Waste Water, Sanitation, Storm Water Quality, Tree Board, Adopt-A-Street.

### **2016-2017 GOALS AND OBJECTIVES**

- To provide a centralized receiving area for all Public Works interaction. This includes citizens' complaints, vendor meetings and administration reviews.
  - Provide outside training to enhance professional development.
  - Emphasize customer satisfaction.
  - Improve effectiveness.
  - Promote staff and community pride
  - Clarify budget needs
  - Identify operation and management needs
  - Enhance professional image
  - Promote team work and staff development
  - Encourage interdepartmental coordination
  - Identify duplication and wasted effort
  - Promote public awareness
- Improve communication between departments, employees and citizens in Midwest City

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2014-2015        | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| PERSONAL SERVICES    | 519,058          | 554,209          | 537,958          | 560,572          |
| BENEFITS             | 224,568          | 246,518          | 232,494          | 248,404          |
| MATERIALS & SUPPLIES | 1,388,779        | 1,740,395        | 1,344,008        | 1,630,600        |
| OTHER SERVICES       | 96,625           | 109,770          | 101,142          | 111,750          |
| CAPITAL OUTLAY       | 22,615           | 81,451           | 81,451           | 37,000           |
| TRANSFERS            | -                | 2,593            | 2,593            | -                |
| <b>TOTAL</b>         | <b>2,251,644</b> | <b>2,734,936</b> | <b>2,299,646</b> | <b>2,588,326</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2014-2015        | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| CHARGES FOR SERVICES | 2,257,224        | 2,677,519        | 2,238,225        | 2,588,326        |
| INVESTMENT INTEREST  | 2,786            | 2,874            | 2,451            | 596              |
| MISCELLANEOUS        | 1,551            | -                | -                | -                |
| ASSET RETIREMENT     | 920              | -                | -                | -                |
| TRANSFERS IN         | -                | -                | -                | 5,482            |
| <b>TOTAL</b>         | <b>2,262,481</b> | <b>2,680,393</b> | <b>2,240,676</b> | <b>2,594,404</b> |

| BUDGETARY     | BUDGET    | REVENUES  | EXPENSES  | FUND    |                 |
|---------------|-----------|-----------|-----------|---------|-----------------|
| FUND BALANCE: | FUND BAL. |           |           | BALANCE |                 |
| 6/30/2013     | 77,888    | 2,277,607 | 2,220,041 | 135,454 | 6/30/2014       |
| 6/30/2014     | 135,454   | 2,262,481 | 2,251,644 | 146,291 | 6/30/2015       |
| 6/30/2015     | 146,291   | 2,240,676 | 2,299,646 | 87,321  | 6/30/2016 - EST |
| 6/30/2016     | 87,321    | 2,594,404 | 2,588,326 | 93,399  | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 521,826        |
| 10-02 WAGES                    | 2,000          |
| 10-03 OVERTIME                 | 2,500          |
| 10-07 ALLOWANCES               | 1,400          |
| 10-10 LONGEVITY                | 11,338         |
| 10-11 SICK LEAVE BUYBACK       | 4,464          |
| 10-12 VL BUYBACK               | 2,442          |
| 10-13 PDO BUYBACK              | 3,906          |
| 10-14 SICK LEAVE INCENTIVE     | 4,890          |
| 10-19 ON CALL                  | 4,000          |
| 10-95 1X SALARY ADJUSTMENT     | 1,806          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>560,572</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 42,884         |
| 15-02 EMPLOYEES' RETIREMENT     | 78,200         |
| 15-03 GROUP INSURANCE           | 82,431         |
| 15-04 WORKERS COMP INSURANCE    | 11,390         |
| 15-06 TRAVEL & SCHOOL           | 7,200          |
| 15-07 UNIFORMS                  | 4,500          |
| 15-13 LIFE                      | 1,114          |
| 15-14 DENTAL                    | 8,003          |
| 15-20 OVERHEAD HEALTH CARE COST | 2,844          |
| 15-98 RETIREE INSURANCE         | 9,838          |
| <b>TOTAL BENEFITS</b>           | <b>248,404</b> |

| MATERIALS & SUPPLIES                  |                  |
|---------------------------------------|------------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 833,600          |
| 20-35 SMALL TOOLS & EQUIP             | 5,000            |
| 20-41 SUPPLIES                        | 12,000           |
| 20-45 FUEL                            | 780,000          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,630,600</b> |

(CONTINUED)

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 16-17    | FY 15-16    |
|-------------------------------|-------------|-------------|
| Fleet Supervisor              | 1           | 1           |
| Records Clerk                 | 1           | 1           |
| Secretary II (Inv Contr Tech) | 0.5         | 0.5         |
| Lead Technician               | 1           | 1           |
| Technician I                  | 4           | 4           |
| Technician II                 | 4           | 4           |
| Service Attendant             | 0           | 0           |
| Safety Coordinator            | 0.1         | 0.1         |
| <b>TOTAL</b>                  | <b>11.6</b> | <b>11.6</b> |

| WAGES                      | FY 16-17 | FY 15-16 |
|----------------------------|----------|----------|
| OJT Technician - Part Time | 0.5      | 0.5      |

**CAPITAL OUTLAY FY 16-17**

|                                                   |               |
|---------------------------------------------------|---------------|
| (3) Office Computers                              | 1,500         |
| Shop Equipment/Software/Scanners                  | 5,500         |
| Shop Heaters, Lights, Switches, Methane Detectors | 30,000        |
| <b>TOTAL</b>                                      | <b>37,000</b> |

**PERSONNEL POSITIONS SUMMARY:**  
2006-07 - 13  
2007-08 - 12  
2008-09 - 12  
2009-10 - 12  
2010-11 - 12  
2011-12 - 12.5  
2012-13 - 12.6  
2013-14 - 12.6  
2014-15 - 12.1  
2015-16 - 12.1  
2016-17 - 12.1

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES                           | 2,500          |
| 30-23 UPKEEP REAL PROPERTY                | 7,500          |
| 30-40 CONTRACTUAL                         | 7,000          |
| 30-41 CONTRACTUAL LABOR                   | 75,000         |
| 30-43 HARDWARE/SOFTWARE MAINT             | 900            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,000          |
| 30-81 ADVERTISING                         | 1,000          |
| 30-85 INSURANCE - FLEET/LIABILITY         | 14,050         |
| 30-86 AUDIT                               | 1,800          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>111,750</b> |

| <b>CAPITAL OUTLAY</b>       |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 5,500         |
| 40-14 REMODEL               | 30,000        |
| 40-49 COMPUTERS             | 1,500         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>37,000</b> |

**TOTAL DEPARTMENT REQUEST 2,588,326**

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                          |               |
|--------------------------|---------------|
| CNG Skid Unit            | 20,000        |
| Car Wash Heater          | 5,000         |
| CNG Shop Equipment       | 10,000        |
| Computers                | 3,000         |
| CNG Fuel Truck Skid Unit | 8,815         |
| Overhead Door Openers    | 1,945         |
| Indirect Heat Heaters    | 20,000        |
| Three (3) PC's & Printer | 2,400         |
| Document Imaging System  | 6,291         |
| Software                 | 4,000         |
| <b>TOTAL</b>             | <b>81,451</b> |

FUND: INTERSERVICE (080)  
DEPARTMENT: FLEET SERVICES

### SIGNIFICANT EXPENDITURE CHANGES FY 16-17

1. None.

### PROGRAM DESCRIPTION

Fleet Services Department performs routine repairs and scheduled maintenance on 1,400 different pieces of equipment. Fleet also provides equipment acquisition; make ready and cost control services for all customer departments. Additionally, the Surplus property division of Fleet Services provides surplus property disposition.

### MISSION STATEMENT

The mission of the Midwest City Fleet Services Department is to provide high quality, proactive, environmentally friendly, customer service oriented vehicle services for the City of Midwest City.

### 2016-2017 GOALS AND OBJECTIVES

#### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring fleet operations and improving our methods to meet or exceed the private sector.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

Continue to offer loaner cars for operators to use when assigned units are being repaired. By reducing downtime for our customer

departments, we help increase the productivity and efficiency of their departmental operations.

#### CERTIFICATION:

Maintain the certification levels of our technician through the ASE program.

Train and certify technicians for alternative fuel vehicles.

#### GOING GREEN:

Continue to pursue hybrid and alternative fueled vehicles and alternative fuel fueling infrastructure grants. Purchase CNG powered heavy and construct an on-site CNG fueling station. Purchase hybrid/electric car for the loaner fleet.

#### PRODUCTIVITY:

1. Pursue the purchase of state of the art electronic test equipment and updated software for existing equipment.
2. Up-date the Fleet Services facility to allow us to perform repairs to CNG fueled vehicles safely.
3. Pursue Clean Air grants to purchase Hybrid vehicles and alternative fueled vehicles when funding is available.
4. Continue the partnership with the Mid-Del and Francis Tuttle Technology Center's Automotive Technology Departments by accepting one outstanding senior level student technician per year into an O.J.T. position.

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL        | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|---------------|------------------|------------------|------------------|
|                      | 2014-2015     | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| PERSONAL SERVICES    | 17,854        | 19,155           | 19,018           | 20,596           |
| BENEFITS             | 10,008        | 10,980           | 10,158           | 11,010           |
| MATERIALS & SUPPLIES | 788           | 1,285            | 651              | 1,000            |
| OTHER SERVICES       | 7,276         | 14,982           | 10,466           | 12,250           |
| CAPITAL OUTLAY       | 7,875         | 15,435           | 15,382           | 2,750            |
| TRANSFERS            | -             | 107              | 107              | -                |
| <b>TOTAL</b>         | <b>43,801</b> | <b>61,944</b>    | <b>55,782</b>    | <b>47,606</b>    |

| REVENUES             | ACTUAL        | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|---------------|------------------|------------------|------------------|
|                      | 2014-2015     | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| CHARGES FOR SERVICES | 42,973        | 44,070           | 44,070           | 43,720           |
| INTEREST             | 7,591         | 7,814            | 6,471            | 6,564            |
| MISCELLANEOUS        | 374           | -                | 267              | -                |
| <b>TOTAL</b>         | <b>50,938</b> | <b>51,884</b>    | <b>50,808</b>    | <b>50,284</b>    |

| BUDGETARY     | BUDGET    | REVENUES | EXPENSES | FUND    |               |
|---------------|-----------|----------|----------|---------|---------------|
| FUND BALANCE: | FUND BAL. |          |          | BALANCE |               |
| 6/30/2013     | 39,740    | 46,739   | 36,214   | 50,265  | 6/30/14       |
| 6/30/2014     | 50,265    | 50,938   | 43,801   | 57,402  | 6/30/15       |
| 6/30/2015     | 57,402    | 50,808   | 55,782   | 52,428  | 6/30/16 - EST |
| 6/30/2016     | 52,428    | 50,284   | 47,606   | 55,106  | 6/30/17 - EST |

Note: Sales are recorded to the balance sheet.

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 18,487        |
| 10-07 ALLOWANCES               | 80            |
| 10-10 LONGEVITY                | 494           |
| 10-12 VL BUYBACK - OVER BANK   | 500           |
| 10-13 PDO BUYBACK              | 500           |
| 10-14 SICK LEAVE INCENTIVE     | 450           |
| 10-95 1X SALARY ADJUSTMENT     | 85            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>20,596</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 1,576         |
| 15-02 EMPLOYEES' RETIREMENT     | 2,883         |
| 15-03 GROUP INSURANCE           | 5,711         |
| 15-13 LIFE                      | 48            |
| 15-14 DENTAL                    | 669           |
| 15-20 OVERHEAD HEALTH CARE COST | 123           |
| <b>TOTAL BENEFITS</b>           | <b>11,010</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-35 SMALL TOOLS & EQUIP             | 500          |
| 20-41 SUPPLIES                        | 500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,000</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 5,000         |
| 30-23 UPKEEP REAL PROPERTY                | 1,500         |
| 30-41 SELLER FEES                         | 4,000         |
| 30-87 SHIPPING                            | 1,000         |
| 30-89 EBAY FEES                           | 750           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>12,250</b> |

| CAPITAL OUTLAY              |              |
|-----------------------------|--------------|
| 40-02 EQUIPMENT             | 2,750        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>2,750</b> |

**TOTAL DEPARTMENT REQUEST** 47,606

(CONTINUED)

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 16-17   | FY 15-16   |
|---------------------------|------------|------------|
| Inv Control Tech - Sec II | 0.5        | 0.5        |
| <b>TOTAL</b>              | <b>0.5</b> | <b>0.5</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 2  
2008-09 - .5  
2009-10 - .5  
2009-10 - .5  
2010-11 - .5  
2011-12 - .5  
2012-13 - .5  
2013-14 - .5  
2014-15 - .5  
2015-16 - .5  
2016-17 - .5

**SOURCES OF REVENUE BY DEPARTMENT**

|                         |               |
|-------------------------|---------------|
| Parks                   | 481           |
| General Fund            | 10,987        |
| Hotel/Conference Center | 3,423         |
| Sanitation              | 8,355         |
| Water                   | 1,167         |
| Sewer                   | 3,528         |
| Golf                    | 761           |
| Stormwater              | 1,071         |
| Police                  | 6,768         |
| Fire                    | 5,867         |
| Emergency Operations    | 1,312         |
| <b>TOTAL</b>            | <b>43,720</b> |

**CAPITAL OUTLAY FY 16-17**

|                  |              |
|------------------|--------------|
| Security Cameras | 2,750        |
| <b>TOTAL</b>     | <b>2,750</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                      |               |
|----------------------|---------------|
| Security Cameras     | 9,250         |
| Garage Door Openers  | 1,250         |
| Equipment            | 3,935         |
| Computer Replacement | 1,000         |
| <b>TOTAL</b>         | <b>15,435</b> |



FUND: INTERSERVICE (081)  
DEPARTMENT: SURPLUS PROPERTY DIV.

### SIGNIFICANT EXPENDITURE CHANGES FY 16-17

1. None

### PROGRAM DESCRIPTION

SPD collects, processes and disposes of unneeded property generated by the City. This will be achieved while complying with city, state and federal regulations.

### MISSION STATEMENT

SPD will efficiently and effectively collect, process, redistribute and dispose of unneeded surplus property generated by the City of Midwest City and its departments.

### 2016-2017 GOALS AND OBJECTIVES

#### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring surplus operations and improving our methods to meet or exceed the private sector.

Our goals are to provide innovative solutions for surplus property disposition; give appropriate information on current procedures, policies and regulations; and provide assistance to support successful surplus business operations.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

#### PRODUCTIVITY:

Operating the surplus property division as a division of the Fleet Services department will allow us to properly monitor profits and losses associated with the disposition of surplus city property.

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2014-2015        | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| PERSONAL SERVICES    | 111,854          | 121,400          | 121,400          | 113,133          |
| BENEFITS             | 37,733           | 46,667           | 45,321           | 46,075           |
| MATERIALS & SUPPLIES | 2,569            | 7,638            | 6,377            | 6,494            |
| OTHER SERVICES       | 770,881          | 1,074,299        | 1,074,299        | 555,964          |
| CAPITAL OUTLAY       | 767              | 34,693           | 34,693           | -                |
| INSURANCE RELATED    | 873,347          | 3,200,140        | 2,901,963        | 1,523,198        |
| TRANSFERS            | -                | 289              | 289              | -                |
| <b>TOTAL</b>         | <b>1,797,150</b> | <b>4,485,126</b> | <b>4,184,342</b> | <b>2,244,864</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2014-2015        | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| CHARGES FOR SERVICES | 2,086,514        | 1,978,019        | 1,978,019        | 1,980,882        |
| INVESTMENT INTEREST  | 94,036           | 94,661           | 64,930           | 63,804           |
| MISCELLANEOUS        | 2,323            | -                | -                | -                |
| TRANSFERS IN         | -                | -                | -                | 1,201            |
| <b>TOTAL</b>         | <b>2,182,873</b> | <b>2,072,680</b> | <b>2,042,949</b> | <b>2,045,887</b> |

| BUDGETARY     | BUDGET    |           |           | FUND      |                 |
|---------------|-----------|-----------|-----------|-----------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES  | EXPENSES  | BALANCE   |                 |
| 6/30/2013     | 2,997,718 | 2,358,064 | 1,929,114 | 3,426,668 | 6/30/2014       |
| 6/30/2014     | 3,426,668 | 2,182,873 | 1,797,150 | 3,812,390 | 6/30/2015       |
| 6/30/2015     | 3,812,390 | 2,042,949 | 4,184,342 | 1,670,997 | 6/30/2016 - EST |
| 6/30/2016     | 1,670,997 | 2,045,887 | 2,244,864 | 1,472,020 | 6/30/2017 - EST |

Estimated Actual includes prior year required reserves of \$2,205,000. See detail on next page.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2015:  
 Workers Comp: \$1,046,000 General Liability: \$212,000 Total of \$1,258,000

**FINAL BUDGET 2016-2017**

| <b>PERSONAL SERVICES - OPERATIONAL (2910)</b> |                |
|-----------------------------------------------|----------------|
| 10-01 SALARIES                                | 103,132        |
| 10-07 ALLOWANCES                              | 3,514          |
| 10-10 LONGEVITY                               | 2,783          |
| 10-11 SL BUYBACK                              | 1,779          |
| 10-12 VL BUYBACK                              | 68             |
| 10-13 PDO BUYBACK                             | 637            |
| 10-14 SICK LEAVE INCENTIVE                    | 990            |
| 10-95 1X SALARY ADJUSTMENT                    | 230            |
| <b>TOTAL PERSONAL SERVICES</b>                | <b>113,133</b> |

| <b>BENEFITS - OPERATIONAL</b>   |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 8,655         |
| 15-02 EMPLOYEES' RETIREMENT     | 15,839        |
| 15-03 GROUP INSURANCE           | 11,427        |
| 15-06 TRAVEL AND SCHOOLS        | 6,500         |
| 15-13 LIFE                      | 130           |
| 15-14 DENTAL                    | 1,031         |
| 15-20 OVERHEAD HEALTH CARE COST | 331           |
| 15-98 RETIREE INSURANCE         | 2,163         |
| <b>TOTAL BENEFITS</b>           | <b>46,075</b> |

| <b>MATERIALS AND SUPPLIES - OPERATIONAL</b> |              |
|---------------------------------------------|--------------|
| 20-41 MATERIALS AND SUPPLIES                | 3,000        |
| 20-63 FLEET FUEL                            | 1,602        |
| 20-64 FLEET PARTS                           | 668          |
| 20-65 FLEET LABOR                           | 1,224        |
| <b>TOTAL MATERIALS AND SUPPLIES</b>         | <b>6,494</b> |

| <b>OTHER SERVICES AND CHARGES - OPERATIONAL</b> |                |
|-------------------------------------------------|----------------|
| 30-02 DRUG SCREENING                            | 6,000          |
| 30-33 PROPERTY INSURANCE                        | 457,684        |
| 30-43 HARDWEARE/SOFTWARE MAINT.                 | 600            |
| 30-44 PROFESSIONAL SERVICES (TPA)               | 40,380         |
| 30-51 OTHER GOVERNMENT EXPENSES                 | 30,000         |
| 30-54 VEHICLE INSURANCE                         | 20,000         |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS                 | 1,300          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>       | <b>555,964</b> |

(CONTINUED)

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (28)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING      | FY 16-17    | FY 15-16    |
|-------------------------|-------------|-------------|
| Risk Manager            | 1           | 1           |
| Assistant City Attorney | 0.25        | 0.25        |
| Safety Coordinator      | 0.1         | 0.1         |
| <b>TOTAL</b>            | <b>1.35</b> | <b>1.35</b> |

.25 Worker's Comp Coord moved to L & H (240) FY 12-13  
.50 Admin Sec moved to City Attorney (010-04) FY 12-13  
.25 Assit City Attorney moved to City Clerk (010-02) FY 12-13  
.80 Safety Coord moved to PWA (075) FY 12-13

**SOURCES OF REVENUE - FY 16-17**

| DEPARTMENT                       | W/COMP           | LIABILITY      | PROPERTY       |
|----------------------------------|------------------|----------------|----------------|
| Utility Services                 | 5,808            | 1,712          | -              |
| Community Development            | -                | 26,467         | -              |
| Street/Park Maintenance/Forestry | 54,811           | 14,085         | -              |
| General Government               | 132,309          | 33,780         | 44,503         |
| Neighborhood Services            | -                | 5,626          | 5,261          |
| Information Technology           | -                | 1,719          | -              |
| Parks/Recreation/Pool            | -                | 33,256         | 38,330         |
| Welcome Center                   | 2,717            | 890            | 1,495          |
| Senior Center                    | -                | -              | 8,280          |
| Police Department                | 393,939          | 165,277        | 20,697         |
| Fire Department                  | 315,989          | 36,135         | 35,210         |
| Sanitation                       | 41,014           | 37,451         | 10,086         |
| Water                            | 22,421           | 30,350         | 63,452         |
| Wastewater                       | 60,142           | 18,127         | 172,241        |
| Golf                             | 10,060           | 1,953          | 13,555         |
| Stormwater                       | 10,366           | 10,525         | 5,261          |
| Fleet Services                   | 11,390           | 4,675          | 9,375          |
| Public Works Administration      | 5,800            | 3,055          | 29,938         |
| Drainage Division                | 22,720           | 742            | -              |
| CDBG                             | 2,059            | 891            | -              |
| Downtown Redevelopment           | 371              | 312            | -              |
| Hospital Authority               | 528              | 2,405          | -              |
| Juvenile                         | 1,024            | 297            | -              |
| <b>TOTALS</b>                    | <b>1,093,468</b> | <b>429,730</b> | <b>457,684</b> |

**PERSONNEL POSITIONS SUMMARY:**  
2006-2007 - 0  
2007-2008 - 1  
2008-2009 - 2.5  
2009-2010 - 3  
2010-2011 - 3  
2011-2012 - 3.25  
2012-2013 - 1.35  
2013-2014 - 1.35  
2014-2015 - 1.35  
2015-2016 - 1.35  
2016-2017 - 1.35

|                                         |                  |
|-----------------------------------------|------------------|
| <b>INSURANCE RELATED / 16-17 (2957)</b> |                  |
| 30-07 WORKERS COMPENSATION              | 1,093,468        |
| 30-26 LIABILITY LAWSUITS                | 429,730          |
| <b>TOTAL INSURANCE RELATED / 16-17</b>  | <b>1,523,198</b> |

**TOTAL DEPARTMENT REQUEST** **2,244,864**

**INFORMATIONAL ONLY:** (Estimated for prior fiscal years in FY 15-16 per actuarial report dated 6/30/2015)

|                                        | Required Reserve: | Cash Flow:     |
|----------------------------------------|-------------------|----------------|
| <b>INSURANCE RELATED / 14-15</b>       |                   |                |
| 30-07 WORKERS COMPENSATION             | 390,000           | 74,200         |
| 30-26 LIABILITY LAWSUITS               | 131,000           | 69,000         |
| <b>TOTAL INSURANCE RELATED / 14-15</b> | <b>521,000</b>    | <b>143,200</b> |
| <b>INSURANCE RELATED / 13-14</b>       |                   |                |
| 30-07 WORKERS COMPENSATION             | 203,000           | 37,100         |
| 30-26 LIABILITY LAWSUITS               | 45,000            | 28,300         |
| <b>TOTAL INSURANCE RELATED / 13-14</b> | <b>248,000</b>    | <b>65,400</b>  |
| <b>INSURANCE RELATED / 12-13</b>       |                   |                |
| 30-07 WORKERS COMPENSATION             | 629,000           | 105,600        |
| 30-26 LIABILITY LAWSUITS               | 32,000            | 16,800         |
| <b>TOTAL INSURANCE RELATED / 12-13</b> | <b>661,000</b>    | <b>122,400</b> |
| <b>INSURANCE RELATED / 11-12</b>       |                   |                |
| 30-07 WORKERS COMPENSATION             | 120,000           | 18,300         |
| 30-26 LIABILITY LAWSUITS               | 10,000            | 6,500          |
| <b>TOTAL INSURANCE RELATED / 11-12</b> | <b>130,000</b>    | <b>24,800</b>  |
| <b>INSURANCE RELATED / 10-11</b>       |                   |                |
| 30-07 WORKERS COMPENSATION             | 139,000           | 19,200         |
| 30-26 LIABILITY LAWSUITS               | -                 | 5,300          |
| <b>TOTAL INSURANCE RELATED / 10-11</b> | <b>139,000</b>    | <b>24,500</b>  |
| <b>INSURANCE RELATED / 09-10</b>       |                   |                |
| 30-07 WORKERS COMPENSATION             | 47,000            | 5,900          |
| 30-26 LIABILITY LAWSUITS               | -                 | 1,700          |
| <b>TOTAL INSURANCE RELATED / 09-10</b> | <b>47,000</b>     | <b>7,600</b>   |

(CONTINUED)

FUND: RISK (202)  
 DEPARTMENT: RISK MANAGEMENT (28)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE THREE

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                         |        |
|-------------------------|--------|
| Document Imaging System | 4,193  |
| Truck                   | 29,000 |
| Desktop Computer        | 1,500  |
| TOTAL                   | 34,693 |

|                                                 | Required Reserve:<br>(Exhibit VIII) | Cash Flow<br>(Exhibit X) |
|-------------------------------------------------|-------------------------------------|--------------------------|
| <b>INSURANCE RELATED / 08-09</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 100,000                             | 11,500                   |
| <b>TOTAL INSURANCE RELATED / 08-09</b>          | 100,000                             | 11,500                   |
| <b>INSURANCE RELATED / 07-08</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 17,000                              | 1,800                    |
| <b>TOTAL INSURANCE RELATED / 07-08</b>          | 17,000                              | 1,800                    |
| <b>INSURANCE RELATED / 06-07</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 18,000                              | 1,800                    |
| <b>TOTAL INSURANCE RELATED / 06-07</b>          | 18,000                              | 1,800                    |
| <b>INSURANCE RELATED / 05-06</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 16,000                              | 1,500                    |
| <b>TOTAL INSURANCE RELATED / 05-06</b>          | 16,000                              | 1,500                    |
| <b>INSURANCE RELATED / 04-05</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 24,000                              | 2,000                    |
| <b>TOTAL INSURANCE RELATED / 04-05</b>          | 24,000                              | 2,000                    |
| <b>INSURANCE RELATED / 03-04</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 34,000                              | 2,700                    |
| <b>TOTAL INSURANCE RELATED / 03-04</b>          | 34,000                              | 2,700                    |
| <b>INSURANCE RELATED / 02-03</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 27,000                              | 2,000                    |
| <b>TOTAL INSURANCE RELATED / 02-03</b>          | 27,000                              | 2,000                    |
| <b>INSURANCE RELATED / Prior to 02-03</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 223,000                             | 11,900                   |
| <b>TOTAL INSURANCE RELATED / Prior to 02-03</b> | 223,000                             | 11,900                   |
| <b>TOTAL FOR PRIOR FISCAL YEARS</b>             | <b>2,205,000</b>                    | <b>423,100</b>           |

FUND: L & H - (240)  
DEPARTMENT: BENEFITS (0310)  
DEPARTMENT HEAD: CATHERINE WILSON

| EXPENDITURES      | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES | 28,062              | 29,900                         | 29,465                           | 31,923              |
| BENEFITS          | 6,500,723           | 7,418,318                      | 7,172,702                        | 6,650,511           |
| OTHER SERVICES    | 23,779              | 31,250                         | 18,369                           | 32,219              |
| CAPITAL OUTLAY    | -                   | 2,000                          | 2,000                            | 1,000               |
| TRANSFERS         | -                   | 161                            | 161                              | -                   |
| <b>TOTAL</b>      | <b>6,552,564</b>    | <b>7,481,629</b>               | <b>7,222,697</b>                 | <b>6,715,653</b>    |

| REVENUES                      | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CFS - PREMIUM                 | 7,164,074           | 7,362,686                      | 6,574,439                        | 6,558,962           |
| INTEREST                      | 46,242              | 43,213                         | 38,939                           | 32,859              |
| MISCELLANEOUS - RX Rebates    | 63,641              | 65,087                         | 58,877                           | 62,916              |
| MISC. - OIL ROYALTIES         | 21,047              | 30,797                         | 14,739                           | 17,893              |
| MISC. - STOP LOSS             | -                   | 48,370                         | 152,949                          | 50,000              |
| MISC. - SUBROGATION & REFUNDS | 461                 | 57,568                         | 23,730                           | 20,000              |
| TRANSFERS IN - Fund 194       | -                   | -                              | -                                | 125,601             |
| <b>TOTAL</b>                  | <b>7,295,466</b>    | <b>7,607,721</b>               | <b>6,863,673</b>                 | <b>6,868,231</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2013                  | 1,040,012           | 6,618,543 | 6,457,806 | 1,200,749       |
| 6/30/2014                  | 1,200,749           | 7,295,466 | 6,552,564 | 1,943,651       |
| 6/30/2015                  | 1,943,651           | 6,863,673 | 7,222,697 | 1,584,627       |
| 6/30/2016                  | 1,584,627           | 6,868,231 | 6,715,653 | 1,737,205       |

FINAL BUDGET 2016-2017

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARY                   | 31,551        |
| 10-13 PDO BUYBACK              | 244           |
| 10-95 1X SALARY ADJUSTMENT     | 128           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>31,923</b> |

| BENEFITS                        |                  |
|---------------------------------|------------------|
| 15-01 SOCIAL SECURITY           | 2,442            |
| 15-02 RETIREMENT                | 4,469            |
| 15-06 TRAVEL & SCHOOL           | 2,000            |
| 15-13 LIFE                      | 72               |
| 15-20 OVERHEAD HEALTH CARE COST | 184              |
| 15-39 LIFE INSURANCE            | 58,083           |
| 15-40 DENTAL                    | 466,770          |
| 15-41 CLAIMS                    | 4,020,700        |
| 15-42 PRESCRIPTIONS             | 1,215,000        |
| 15-43 ADMINISTRATION            | 292,356          |
| 15-44 OTHER FEES                | 94,650           |
| 15-45 INDIVIDUAL STOP LOSS      | 392,220          |
| 15-47 DENTAL PLAN - ADMIN EXP   | 31,505           |
| 15-48 WELLNESS                  | 69,000           |
| 15-98 RETIREE INSURANCE         | 1,060            |
| <b>TOTAL BENEFITS</b>           | <b>6,650,511</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-18 REFUND OF PREMIUM OVERPYMT          | 500           |
| 30-40 CONTRACTUAL                         | 26,926        |
| 30-86 AUDIT                               | 4,793         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>32,219</b> |

| CAPITAL OUTLAY              |              |
|-----------------------------|--------------|
| 40-49 COMPUTERS             | 1,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>1,000</b> |

|                                 |                  |
|---------------------------------|------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>6,715,653</b> |
|---------------------------------|------------------|

(CONTINUED)

**FUND: L & H - (240)**  
**DEPARTMENT: BENEFITS (0310)**  
**DEPARTMENT HEAD: CATHERINE WILSON**  
**PAGE TWO**

| PERMANENT STAFFING             | FY 16-17 | FY 15-16 |
|--------------------------------|----------|----------|
| Health Benefits/HR Coordinator | 0.75     | 0.75     |
| TOTAL                          | 0.75     | 0.75     |

.25 Health Benefits/HR Coordinator to General Fund 010-03 - HR FY 13-14

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 0  
2008-09 - .50  
2009-10 - .50  
2010-11 - .50  
2011-12 - .50  
2012-13 - .75  
2013-14 - .75  
2014-15 - .75  
2015-16 - .75  
2016-17 - .75

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|           |       |
|-----------|-------|
| Computers | 2,000 |
|           | 2,000 |

# Enterprise Funds

# City of Midwest City, Oklahoma

## Enterprise

| <u>*Number</u> | <u>Index<br/>Description</u>             | <u>Page<br/>Number</u> |
|----------------|------------------------------------------|------------------------|
|                | Budget Summary                           | 220                    |
|                | Budget Charts                            | 221                    |
|                | Expense Category Summary                 | 223                    |
|                | Fund Balance Summary                     | 224                    |
|                | <b>Individual Funds:</b>                 |                        |
| 190            | Sanitation                               | 228                    |
| 191            | Water                                    | 231                    |
| 192            | Wastewater                               | 235                    |
| 193            | MWC Utilities Authority                  | 239                    |
| 195            | Hotel/Conference Center                  | 240                    |
| 196            | FF&E Reserve for Hotel/Conference Center | 243                    |
| 197            | Golf                                     | 244                    |
| 017            | Mobile Home Park                         | 248                    |
| 050            | Drainage Tax                             | 249                    |
| 060            | Capital Drainage                         | 250                    |
| 061            | Storm Water Quality                      | 253                    |
| 172            | Capital Water Improvement                | 256                    |
| 178            | Construction Loan Payment                | 257                    |
| 184            | Sewer Backup                             | 258                    |
| 186            | Sewer Construction                       | 259                    |
| 187            | Utility Services                         | 260                    |
| 188            | Capital Sewer                            | 264                    |
| 189            | Utilities Capital Outlay                 | 265                    |
| 230            | Customer Deposits                        | 267                    |
| 250            | Capital Improvement Revenue Bond         | 268                    |

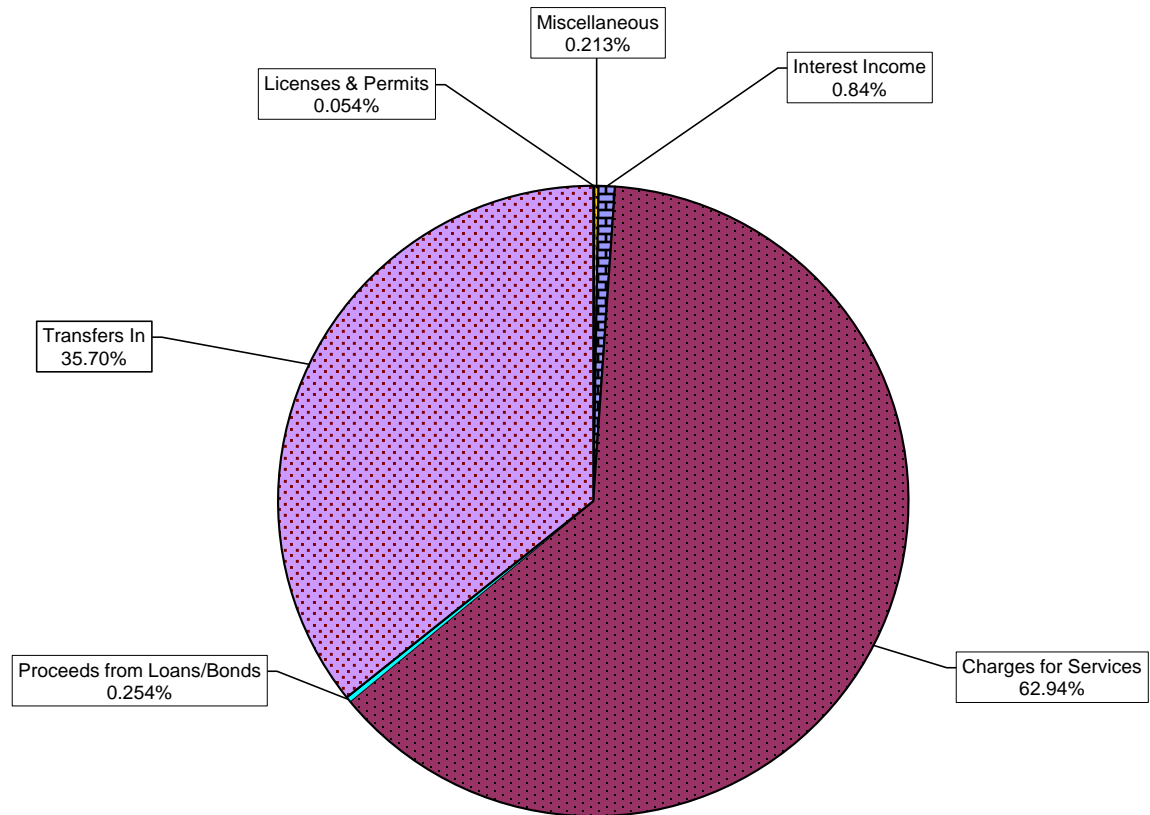
\* **Note:** Three digit codes represent the **Fund** Number



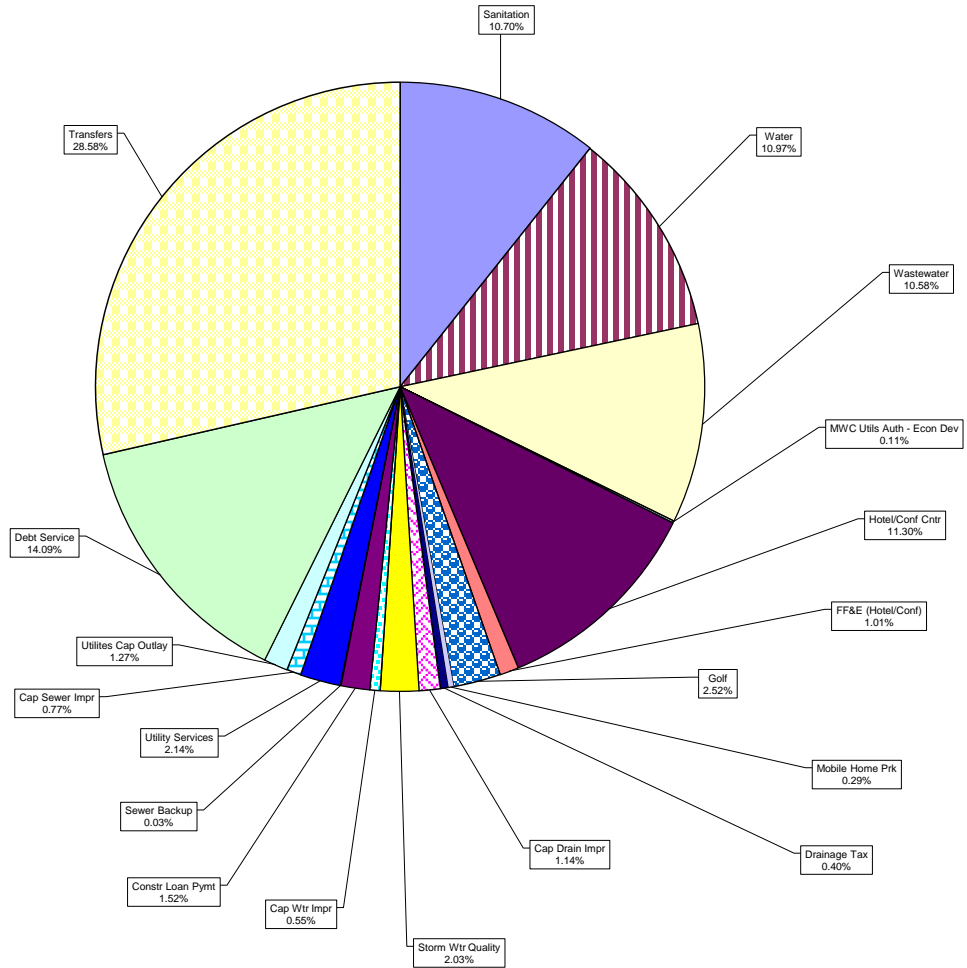
**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2016-2017**

|                                      | PRIOR YEAR<br>ACTUAL<br>FY 14-15 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 15-16 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 15-16 | BUDGET YEAR<br>FINAL<br>FY 16-17 |
|--------------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>            |                                  |                                               |                                           |                                  |
| Licenses & Permits                   | 24,785                           | 22,439                                        | 28,103                                    | 24,547                           |
| Miscellaneous                        | 330,188                          | 119,225                                       | 209,211                                   | 97,187                           |
| Interest Income                      | 687,807                          | 483,240                                       | 424,457                                   | 380,224                          |
| Other Revenue                        | -                                | -                                             | -                                         | -                                |
| Charges for Services                 | 27,058,864                       | 28,763,635                                    | 27,654,090                                | 28,725,249                       |
| Proceeds from Loans/Bonds/Bond Prems | -                                | 3,608,715                                     | 5,007,512                                 | 115,996                          |
| Transfers In                         | 20,195,868                       | 17,588,932                                    | 17,320,598                                | 16,294,589                       |
| <b>TOTAL REVENUE</b>                 | <b>48,297,512</b>                | <b>50,586,186</b>                             | <b>50,643,971</b>                         | <b>45,637,792</b>                |
| Use / (Gain) of Fund Balance         | 13,790,444                       | 9,266,427                                     | 7,039,796                                 | 570,349                          |
| <b>TOTAL RESOURCES</b>               | <b>62,087,956</b>                | <b>59,852,613</b>                             | <b>57,683,767</b>                         | <b>46,208,141</b>                |
| <b>PROPOSED EXPENSES:</b>            |                                  |                                               |                                           |                                  |
| Sanitation                           | 3,697,125                        | 5,194,427                                     | 5,096,765                                 | 4,944,552                        |
| Water                                | 5,118,882                        | 5,612,389                                     | 5,325,240                                 | 5,070,835                        |
| Wastewater                           | 4,262,907                        | 4,960,041                                     | 4,618,054                                 | 4,890,128                        |
| MWC Utils Auth - Economic Dev        | 1,200,491                        | 1,855,864                                     | 1,375,100                                 | 50,200                           |
| Hotel/Conference Center              | 5,376,743                        | 5,531,660                                     | 5,187,366                                 | 5,222,794                        |
| FF&E (Hotel/Conf Cntr)               | 545,313                          | 675,686                                       | 675,636                                   | 464,500                          |
| Golf                                 | 1,082,643                        | 1,143,396                                     | 1,105,457                                 | 1,164,144                        |
| Mobile Home Park                     | 127,452                          | 145,564                                       | 134,450                                   | 134,350                          |
| Drainage Tax                         | 395,932                          | 320,794                                       | 259,440                                   | 186,057                          |
| Capital Drainage Improvements        | 402,369                          | 493,184                                       | 440,812                                   | 524,596                          |
| Storm Water Quality                  | 715,872                          | 919,379                                       | 834,192                                   | 936,145                          |
| Capital Water Improvements           | 443,836                          | 897,481                                       | 804,708                                   | 252,100                          |
| Construction Loan Payment            | 601,359                          | 2,360,884                                     | 2,360,884                                 | 703,000                          |
| Sewer Backup                         | -                                | 15,500                                        | 7,750                                     | 15,500                           |
| Sewer Construction                   | 10,214,359                       | 2,121,337                                     | 2,121,337                                 | -                                |
| Utility Services                     | 991,103                          | 1,032,336                                     | 1,025,171                                 | 990,333                          |
| Capital Sewer Improvements           | 181,764                          | 319,800                                       | 319,700                                   | 354,000                          |
| Utilites Capital Outlay              | 4,266,820                        | 5,675,803                                     | 5,669,588                                 | 588,218                          |
| Debt Service                         | 6,511,638                        | 6,515,287                                     | 6,515,287                                 | 6,509,764                        |
| Transfers                            | 15,951,348                       | 14,061,801                                    | 13,806,830                                | 13,206,925                       |
| <b>TOTAL EXPENSES</b>                | <b>62,087,956</b>                | <b>59,852,613</b>                             | <b>57,683,767</b>                         | <b>46,208,141</b>                |
| <b>RESERVE OF FUND BALANCE</b>       |                                  |                                               |                                           | <b>2,052,855</b>                 |

**ESTIMATED REVENUES ENTERPRISE FUND  
FY 2016-2017  
Total \$45,637,792**



**ESTIMATED EXPENSES ENTERPRISE FUND  
FY 2016-2017  
Total \$46,208,141**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2016-2017 - EXPENDITURES**

| Fund Number               | Fund Description         | Personal Services | Benefits         | Materials & Supplies | Other Services & Charges | Capital Outlay   | Transfers & Reimbs | Debt Service     | Department Request |
|---------------------------|--------------------------|-------------------|------------------|----------------------|--------------------------|------------------|--------------------|------------------|--------------------|
| 190                       | Sanitation               | 807,365           | 407,927          | 754,005              | 2,086,802                | 888,453          | 1,184,194          | -                | 6,128,746          |
| 191                       | Water                    | 1,620,885         | 667,427          | 885,071              | 1,581,936                | 93,500           | 798,459            | 222,016          | 5,869,294          |
| 192                       | Sewer                    | 2,113,903         | 947,040          | 521,561              | 1,237,444                | 70,180           | 772,099            | -                | 5,662,227          |
| 193                       | Utilities                | -                 | -                | -                    | 50,200                   | -                | -                  | -                | 50,200             |
| 195                       | Hotel/Conference Cntr    | 1,880,372         | 605,163          | 1,286,743            | 1,450,515                | -                | 219,054            | -                | 5,441,848          |
| 196                       | Hotel/Conf Cntr FF&E     | -                 | -                | 10,000               | 2,500                    | 452,000          | -                  | -                | 464,500            |
| 197                       | Golf                     | 557,708           | 164,118          | 217,724              | 128,594                  | 96,000           | -                  | -                | 1,164,144          |
| 17                        | Mobile Home Park         | -                 | -                | -                    | 10,000                   | -                | -                  | 124,350          | 134,350            |
| 50                        | Drainage Tax             | -                 | -                | -                    | -                        | 186,057          | -                  | -                | 186,057            |
| 60                        | Capital Drainage         | 194,948           | 99,529           | 123,794              | 54,325                   | 52,000           | -                  | -                | 524,596            |
| 61                        | Storm Water Quality      | 375,214           | 153,312          | 82,189               | 175,430                  | 150,000          | 41,907             | -                | 978,052            |
| 172                       | Capital Water Imp.       | -                 | -                | -                    | 2,100                    | 250,000          | 350,000            | -                | 602,100            |
| 178                       | Construction Loan Pymt   | -                 | -                | -                    | 3,000                    | 700,000          | -                  | -                | 703,000            |
| 184                       | Sewer Backup             | -                 | -                | -                    | 15,500                   | -                | -                  | -                | 15,500             |
| 186                       | Sewer Construction       | -                 | -                | -                    | -                        | -                | 1,212,831          | -                | 1,212,831          |
| 187                       | Utility Services         | 550,281           | 220,405          | 44,639               | 170,532                  | 4,476            | 167,960            | -                | 1,158,293          |
| 188                       | Capital Sewer            | -                 | -                | -                    | 151,500                  | 202,500          | 140,000            | -                | 494,000            |
| 189                       | Utilities Capital Outlay | -                 | -                | -                    | -                        | -                | -                  | 588,218          | 588,218            |
| 230                       | Customer Deposits        | -                 | -                | -                    | -                        | -                | 30,073             | -                | 30,073             |
| 250                       | Debt Service             | -                 | -                | -                    | -                        | -                | 8,290,348          | 6,509,764        | 14,800,112         |
| <b>TOTAL EXPENDITURES</b> |                          | <b>8,100,676</b>  | <b>3,264,921</b> | <b>3,925,726</b>     | <b>7,120,378</b>         | <b>3,145,166</b> | <b>13,206,925</b>  | <b>7,444,348</b> | <b>46,208,141</b>  |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2016-17**

|                                          | PRIOR YEAR<br>ACTUAL<br>FY 14-15 | CURRENT YEAR<br>BUDGET<br>FY 15-16 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 15-16 | BUDGET YEAR<br>FINAL<br>FY 16-17 |
|------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Sanitation (190) - Revenues              | 5,392,356                        | 5,805,829                          | 5,753,187                                 | 5,920,292                        |
| Sanitation (190) - Expenses              | (4,461,060)                      | (6,706,247)                        | (6,608,585)                               | (6,128,746)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>931,296</b>                   | <b>(900,418)</b>                   | <b>(855,398)</b>                          | <b>(208,454)</b>                 |
| Water (191) - Revenues                   | 5,095,609                        | 6,158,530                          | 5,520,570                                 | 6,212,563                        |
| Water (191) - Expenses                   | (5,882,227)                      | (6,417,741)                        | (6,130,592)                               | (5,869,294)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(786,618)</b>                 | <b>(259,211)</b>                   | <b>(610,022)</b>                          | <b>343,269</b>                   |
| Sewer (192) - Revenues                   | 5,498,092                        | 5,153,628                          | 5,403,466                                 | 5,410,106                        |
| Sewer (192) - Expenses                   | (5,035,005)                      | (5,741,680)                        | (5,399,693)                               | (5,662,227)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>463,087</b>                   | <b>(588,052)</b>                   | <b>3,773</b>                              | <b>(252,121)</b>                 |
| MWC Utilities Authority (193) - Revenues | 1,568,238                        | 594,241                            | 468,876                                   | 166,459                          |
| MWC Utilities Authority (193) - Expenses | (1,200,491)                      | (1,855,864)                        | (1,375,100)                               | (50,200)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>367,747</b>                   | <b>(1,261,623)</b>                 | <b>(906,224)</b>                          | <b>116,259</b>                   |
| Reed Center/Hotel (195) - Revenues       | 5,679,816                        | 6,100,564                          | 5,366,378                                 | 5,476,361                        |
| Reed Center/Hotel (195) - Expenses       | (5,963,936)                      | (6,130,953)                        | (5,775,466)                               | (5,441,848)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(284,120)</b>                 | <b>(30,389)</b>                    | <b>(409,088)</b>                          | <b>34,513</b>                    |
| FF&E Reserve (196) - Revenues            | 423,173                          | 249,293                            | 238,100                                   | 219,054                          |
| FF&E Reserve (196) - Expenses            | (545,313)                        | (675,686)                          | (675,636)                                 | (464,500)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(122,140)</b>                 | <b>(426,393)</b>                   | <b>(437,536)</b>                          | <b>(245,446)</b>                 |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2016-17**

|                                      | PRIOR YEAR<br>ACTUAL<br>FY 14-15 | CURRENT YEAR<br>BUDGET<br>FY 15-16 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 15-16 | BUDGET YEAR<br>FINAL<br>FY 16-17 |
|--------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Golf (197) - Revenues                | 1,053,935                        | 1,159,651                          | 1,168,827                                 | 1,144,487                        |
| Golf (197) - Expenses                | (1,082,643)                      | (1,147,415)                        | (1,109,476)                               | (1,164,144)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(28,708)</b>                  | <b>12,236</b>                      | <b>59,351</b>                             | <b>(19,657)</b>                  |
| Mobile Home Park (017) - Revenues    | 127,452                          | 243,065                            | 243,165                                   | 250,346                          |
| Mobile Home Park (017) -Expenditures | (127,452)                        | (145,564)                          | (134,450)                                 | (134,350)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>-</b>                         | <b>97,501</b>                      | <b>108,715</b>                            | <b>115,996</b>                   |
| Drainage Tax (050) - Revenues        | 14,792                           | 194,065                            | 186,407                                   | 5,147                            |
| Drainage Tax (050) - Expenses        | (395,932)                        | (320,794)                          | (259,440)                                 | (186,057)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(381,140)</b>                 | <b>(126,729)</b>                   | <b>(73,033)</b>                           | <b>(180,910)</b>                 |
| Capital Drainage (060) - Revenues    | 452,136                          | 431,087                            | 455,936                                   | 451,682                          |
| Capital Drainage (060) - Expenses    | (402,369)                        | (493,184)                          | (440,812)                                 | (524,596)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>49,767</b>                    | <b>(62,097)</b>                    | <b>15,124</b>                             | <b>(72,914)</b>                  |
| Stormwater Quality (061) - Revenues  | 756,104                          | 749,471                            | 761,044                                   | 759,524                          |
| Stormwater Quality (061) - Expenses  | (757,780)                        | (962,643)                          | (877,456)                                 | (978,052)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(1,676)</b>                   | <b>(213,172)</b>                   | <b>(116,412)</b>                          | <b>(218,528)</b>                 |
| Capital Water Imp (172) - Revenues   | 985,391                          | 459,927                            | 445,939                                   | 444,775                          |
| Capital Water Imp (172) - Expenses   | (693,836)                        | (1,222,481)                        | (1,129,708)                               | (602,100)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>291,555</b>                   | <b>(762,554)</b>                   | <b>(683,769)</b>                          | <b>(157,325)</b>                 |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2016-17**

|                                           | PRIOR YEAR<br>ACTUAL<br>FY 14-15 | CURRENT YEAR<br>BUDGET<br>FY 15-16 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 15-16 | BUDGET YEAR<br>FINAL<br>FY 16-17 |
|-------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Construction Loan Pmt (178) - Revenues    | 716,162                          | 726,399                            | 688,986                                   | 728,135                          |
| Construction Loan Pmt (178) - Expenses    | (1,901,359)                      | (2,360,884)                        | (2,360,884)                               | (703,000)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(1,185,197)</b>               | <b>(1,634,485)</b>                 | <b>(1,671,898)</b>                        | <b>25,135</b>                    |
| Sewer Backup (184) - Revenues             | 2,214                            | 2,234                              | 1,858                                     | 1,767                            |
| Sewer Backup (184) - Expenses             | -                                | (15,500)                           | (7,750)                                   | (15,500)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>2,214</b>                     | <b>(13,266)</b>                    | <b>(5,892)</b>                            | <b>(13,733)</b>                  |
| Sewer Construction (186) - Revenues       | 3,209,853                        | 1,546,817                          | 1,543,117                                 | 1,482,813                        |
| Sewer Construction (186) - Expenses       | (11,472,722)                     | (3,321,215)                        | (3,321,215)                               | (1,212,831)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(8,262,869)</b>               | <b>(1,774,398)</b>                 | <b>(1,778,098)</b>                        | <b>269,982</b>                   |
| Utility Services (187) - Revenues         | 1,028,214                        | 1,078,552                          | 1,083,558                                 | 1,101,500                        |
| Utility Services (187) - Expenses         | (991,103)                        | (1,139,341)                        | (1,125,960)                               | (1,158,293)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>37,111</b>                    | <b>(60,789)</b>                    | <b>(42,402)</b>                           | <b>(56,793)</b>                  |
| Capital Sewer (188) - Revenues            | 407,795                          | 412,444                            | 413,882                                   | 404,877                          |
| Capital Sewer (188) - Expenses            | (631,764)                        | (584,800)                          | (444,700)                                 | (494,000)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(223,969)</b>                 | <b>(172,356)</b>                   | <b>(30,818)</b>                           | <b>(89,123)</b>                  |
| Utilities Capital Outlay (189) - Revenues | 1,087,822                        | 4,573,771                          | 6,063,411                                 | 610,127                          |
| Utilities Capital Outlay (189) - Expenses | (4,266,820)                      | (5,675,803)                        | (5,669,588)                               | (588,218)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(3,178,998)</b>               | <b>(1,102,032)</b>                 | <b>393,823</b>                            | <b>21,909</b>                    |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2016-17**

|                                    | PRIOR YEAR<br>ACTUAL<br>FY 14-15 | CURRENT YEAR<br>BUDGET<br>FY 15-16 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 15-16 | BUDGET YEAR<br>FINAL<br>FY 16-17 |
|------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Customer Deposits (230) - Revenues | 37,863                           | 40,000                             | 31,621                                    | 30,073                           |
| Customer Deposits (230) - Expenses | (37,863)                         | (40,000)                           | (31,621)                                  | (30,073)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>  | -                                | -                                  | -                                         | -                                |
| Debt Service (250) - Revenues      | 14,760,496                       | 14,906,618                         | 14,805,643                                | 14,817,704                       |
| Debt Service (250) - Expenses      | (16,238,281)                     | (14,894,818)                       | (14,805,635)                              | (14,800,112)                     |
| <b>TOTAL USE OF FUND BALANCE:</b>  | (1,477,785)                      | 11,800                             | 8                                         | 17,592                           |



FUND: ENTERPRISE - SANITATION (190)  
DEPARTMENT: SANITATION (41)  
DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2016-2017

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 769,716             | 815,736                        | 815,320                          | 807,365             |
| BENEFITS             | 365,095             | 386,147                        | 385,777                          | 407,927             |
| MATERIALS & SUPPLIES | 591,602             | 774,282                        | 684,662                          | 754,005             |
| OTHER SERVICES       | 1,865,919           | 2,011,829                      | 2,011,270                        | 2,086,802           |
| CAPITAL OUTLAY       | 104,793             | 1,206,433                      | 1,199,736                        | 888,453             |
| TRANSFERS OUT        | 763,936             | 1,511,820                      | 1,511,820                        | 1,184,194           |
| TOTAL                | 4,461,060           | 6,706,247                      | 6,608,585                        | 6,128,746           |

| REVENUES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| ASSET RETIREMENT     | -                   | -                              | 58                               | -                   |
| CHARGES FOR SERVICES | 5,317,136           | 5,726,445                      | 5,684,856                        | 5,841,717           |
| INTEREST             | 44,563              | 45,804                         | 49,179                           | 46,386              |
| MISCELLANEOUS        | 30,657              | 33,580                         | 19,094                           | 29,330              |
| TRANSFERS IN         | -                   | -                              | -                                | 2,859               |
| TOTAL                | 5,392,356           | 5,805,829                      | 5,753,187                        | 5,920,292           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2013                  | 1,428,543           | 5,480,759 | 5,674,257 | 1,235,045       |
| 6/30/2014                  | 1,235,045           | 5,392,356 | 4,461,060 | 2,166,341       |
| 6/30/2015                  | 2,166,341           | 5,753,187 | 6,608,585 | 1,310,943       |
| 6/30/2016                  | 1,310,943           | 5,920,292 | 6,128,746 | 1,102,489       |

PERSONAL SERVICES

|                                |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 695,638        |
| 10-02 WAGES                    | 4,320          |
| 10-03 OVERTIME                 | 68,848         |
| 10-07 ALLOWANCES               | 3,520          |
| 10-10 LONGEVITY                | 23,273         |
| 10-11 SL BUYBACK               | 2,878          |
| 10-12 VL BUYBACK               | 2,000          |
| 10-13 PDO BUYBACK              | 961            |
| 10-14 SICK LEAVE INCENTIVE     | 3,200          |
| 10-95 1X SALARY ADJUSTMENT     | 2,727          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>807,365</b> |

BENEFITS

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 61,763         |
| 15-02 EMPLOYEES' RETIREMENT     | 112,426        |
| 15-03 GROUP INSURANCE           | 152,528        |
| 15-04 WORKERS COMP INSURANCE    | 41,014         |
| 15-06 TRAVEL & SCHOOL           | 6,262          |
| 15-07 UNIFORMS                  | 6,400          |
| 15-13 LIFE                      | 1,536          |
| 15-14 DENTAL                    | 17,016         |
| 15-20 OVERHEAD HEALTH CARE COST | 3,923          |
| 15-98 RETIREE INSURANCE         | 5,058          |
| <b>TOTAL BENEFITS</b>           | <b>407,927</b> |

MATERIALS & SUPPLIES

|                                       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 11,875         |
| 20-41 SUPPLIES                        | 23,500         |
| 20-49 CHEMICALS                       | 5,500          |
| 20-63 FLEET FUEL                      | 261,131        |
| 20-64 FLEET PARTS                     | 297,202        |
| 20-65 FLEET LABOR                     | 154,797        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>754,005</b> |

Excludes Capital Outlay & Transfers Out (202,805) 5% Reserve  
899,684

(CONTINUED)

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 16-17  | FY 15-16  |
|--------------------------|-----------|-----------|
| Supervisor               | 0         | 1         |
| Residential Route Coord. | 1         | 1         |
| Commercial Route Coord.  | 1         | 0         |
| Route Serviceperson      | 8         | 8         |
| Laborer                  | 1         | 1         |
| Equipment Operator II    | 5         | 5         |
| <b>TOTAL</b>             | <b>16</b> | <b>16</b> |

2015-2016: Sanitation & Stormwater Mgr 100% to Fund 061

**CONTRACTUAL FY 16-17**

|                                          |                  |
|------------------------------------------|------------------|
| Allied Waste (Compactors & Roll-Offs)    | 311,275          |
| Republic Services (Recycling)            | 670,833          |
| Southeast Landfill Tipping Fees          | 463,031          |
| East Oak Landfill Tipping Fees           | 207,896          |
| AVL Communication Fee (17 @ 34.95/month) | 7,130            |
| Unifirst (Rugs)                          | 1,250            |
| <b>TOTAL</b>                             | <b>1,661,415</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                 |                  |
|---------------------------------|------------------|
| (168) Sharp Containers          | 9,533            |
| 30-4 Yard Dumpsters             | 20,340           |
| 50-6 Yard Dumpsters             | 49,000           |
| 50-8 Yard Dumpsters             | 62,812           |
| 243-95 Gallon Poly-carts        | 12,036           |
| One (1) Grapple Truck W/CNG     | 230,000          |
| One (1) Pup Truck W/CNG         | 155,000          |
| One (1) Rear Loader Truck W/CNG | 257,500          |
| One (1) 12 Ft. Utility Trailer  | 1,995            |
| AVL for all Trucks              | 11,584           |
| Set Truck                       | 78,364           |
| Automated Side Loader           | 309,111          |
| Document Imaging System         | 1,261            |
| Replacement of One (1) Computer | 1,200            |
| <b>TOTAL</b>                    | <b>1,199,736</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
2005-06 - 21  
2006-07 - 21  
2007-08 - 21  
2008-09 - 19  
2009-10 - 19  
2010-11 - 17  
2011-12 - 17  
2012-13 - 17  
2013-14 - 16  
2014-15 - 16  
2015-16 - 16  
2016-17 - 16

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 6,987            |
| 30-21 SURPLUS PROPERTY                    | 8,355            |
| 30-22 PWA REMBURSEMENT                    | 200,360          |
| 30-23 UPKEEP REAL PROPERTY                | 2,000            |
| 30-40 CONTRACTUAL                         | 1,661,415        |
| 30-41 CONTRACT LABOR                      | 130,930          |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 300              |
| 30-49 CREDIT CARD FEES                    | 25,000           |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 600              |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 47,537           |
| 30-86 AUDIT                               | 3,318            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,086,802</b> |

**CAPITAL OUTLAY**

|                             |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 707,000        |
| 40-02 EQUIPMENT             | 163,453        |
| 40-14 REMODEL               | 15,000         |
| 40-50 SOFTWARE              | 3,000          |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>888,453</b> |

**TRANSFER TO OTHER FUNDS**

|                                                     |                  |
|-----------------------------------------------------|------------------|
| 80-33 GENERAL FUND                                  | 763,936          |
| 80-89 UTILITY CAPITAL OUTLAY (189) Transfer Station | 420,258          |
| <b>TOTAL TRANSFER TO OTHER FUNDS</b>                | <b>1,184,194</b> |

**TOTAL DEPARTMENT REQUEST**

**6,128,746**

**CAPITAL OUTLAY FY 16-17**

|                                               |                |
|-----------------------------------------------|----------------|
| One (1) Automated Side Loading Waste Truck    | 335,000        |
| One (1) Half Ton Extended or Crew Cab Pick Up | 32,000         |
| 20 - 6 Yard Dumpsters                         | 19,600         |
| 25 - 8 Yard Dumpsters                         | 28,700         |
| 15 - 4 Yard Dumpsters                         | 10,170         |
| 250 - 95 Gal Poly Carts                       | 12,135         |
| 200 - Sharp Containers                        | 11,348         |
| One (1) Front Loader Truck W/CNG              | 340,000        |
| Repair and Rebuild roughly 150 Dumpsters      | 70,000         |
| AVL Interface for all Trucks                  | 9,500          |
| HD (High Definition) Video Camera             | 2,000          |
| Remodel Break Areas, Bathroom, Locker Room    | 15,000         |
| ESRI GeoEvent Processor                       | 3,000          |
| <b>TOTAL</b>                                  | <b>888,453</b> |

**FUND: ENTERPRISE (190)**  
**DEPARTMENT: SANITATION (41)**

**SIGNIFICANT EXPENDITURE CHANGES:**

It is our intent to select a location and start the process of building a new transfer station this year for an estimated cost of \$2,500,000.00. This will fulfill one of the last recommendations of the Sanitation Review Committee made in 2015.

**STAFFING/PROGRAMS**

During the past fiscal year 2015-16, the Sanitation Department was staffed by: the sanitation and stormwater manager, the residential route coordinator, the commercial route coordinator, five heavy equipment operators, eight route servicepersons, one laborer II, and at least four temporary laborers. All positions except the temporary laborers are full time permanent employees. This department remains committed to serving citizens of Midwest City by collecting and disposing of all residential and commercial solid waste, providing a number of residential recycling options, and offering bulky waste collection and disposal.

Working closely with utility customer service and the secretary pool at public works administration, the sanitation department strives to meet the needs of every Midwest City resident or business six days a week every week of the year. Additionally, the department continues to improve its communication with fleet services, community development, and the GIS coordinator in order to improve the quality of services offered to its customers.

**PROGRAM DESCRIPTION**

Residential trash is collected weekly at the curb, recycling is collected every other week at the curb, special pick-ups are available for a cost at the curb and any resident can use the transfer station up to four times a year for free on Saturdays. Commercial waste is collected in four, six, or eight yard dumpsters and picked up weekly or monthly based upon needs represented in contracts for service. Compactors are also available to commercial customers and are serviced by contract with Republic Services. There is also a self-service cardboard recycling center that is open daily during daylight hours. Lastly, we provide free medical sharps disposal to every resident upon request as long as it is for private use.

**2016-2017 Goals and Objectives:**

1. Digitize and optimize all commercial and residential trash collection routes.
2. Build and implement an automatic vehicle location system to track and trace equipment allowing user interface with real time updates for both utility customer service and public works administration.
3. Start and complete a dumpster inventory that is also GPS located. Then document the condition and recommended a replacement schedule that will be digitized in City Works for inventory control.
4. Build a new transfer station and household hazardous waste facility, to include a multi-bay heavy equipment wash center.
5. Improve equipment redundancy and migrate to an appropriate replacement schedule for all equipment.

FUND: ENTERPRISE - WATER (191)  
DEPARTMENT: UTILITIES - WATER (42)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 1,600,846           | 1,659,254                      | 1,620,995                        | 1,620,885           |
| BENEFITS             | 679,875             | 715,584                        | 690,327                          | 667,427             |
| MATERIALS & SUPPLIES | 748,010             | 1,005,797                      | 930,912                          | 885,071             |
| OTHER SERVICES       | 1,560,578           | 1,832,340                      | 1,686,100                        | 1,581,936           |
| CAPITAL OUTLAY       | 73,707              | 175,636                        | 173,128                          | 93,500              |
| TRANSFER OUT         | 763,344             | 805,352                        | 805,352                          | 798,459             |
| DEBT SERVICE         | 223,778             | 223,778                        | 223,778                          | 222,016             |
| TOTAL                | 5,650,139           | 6,417,741                      | 6,130,592                        | 5,869,294           |

| REVENUES                      | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES          | 5,035,353           | 5,774,885                      | 5,155,103                        | 5,826,652           |
| INTEREST                      | 19,477              | 18,645                         | 8,284                            | 2,797               |
| MISCELLANEOUS                 | 2,916               | -                              | 562                              | -                   |
| TRANSFERS IN (FUND 230 & 172) | 37,863              | 365,000                        | 356,621                          | 383,114             |
| TOTAL                         | 5,095,609           | 6,158,530                      | 5,520,570                        | 6,212,563           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2013                  | 2,040,676           | 5,142,696 | 5,898,779 | 1,284,593       |
| 6/30/2014                  | 1,284,593           | 5,095,609 | 5,650,139 | 730,063         |
| 6/30/2015                  | 730,063             | 5,520,570 | 6,130,592 | 120,041         |
| 6/30/2016                  | 120,041             | 6,212,563 | 5,869,294 | 463,310         |

Excludes Capital Outlay & Transfers Out (248,867) 5% Reserve  
214,444

FINAL BUDGET 2016-2017

PERSONAL SERVICES

|                                |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 1,458,302        |
| 10-03 OVERTIME                 | 15,000           |
| 10-07 ALLOWANCES               | 5,984            |
| 10-10 LONGEVITY                | 47,232           |
| 10-11 SL BUYBACK               | 15,650           |
| 10-12 VL BUYBACK               | 3,100            |
| 10-13 PDO BUYBACK              | 7,527            |
| 10-14 SICK LEAVE INCENTIVE     | 18,450           |
| 10-18 SEPARATION PAY           | 30,000           |
| 10-19 ON CALL                  | 6,500            |
| 10-27 SHIFT DIFFERENTIAL       | 8,000            |
| 10-95 1X SALARY ADJUSTMENT     | 5,140            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>1,620,885</b> |

BENEFITS

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 123,998        |
| 15-02 EMPLOYEE'S RETIREMENT     | 226,924        |
| 15-03 GROUP INSURANCE           | 238,504        |
| 15-04 WORKERS COMP INSURANCE    | 22,421         |
| 15-06 TRAVEL & SCHOOL           | 2,500          |
| 15-07 UNIFORMS                  | 13,000         |
| 15-13 LIFE                      | 2,895          |
| 15-14 DENTAL                    | 24,438         |
| 15-20 OVERHEAD HEALTH CARE COST | 7,395          |
| 15-98 RETIREE INSURANCE         | 5,352          |
| <b>TOTAL BENEFITS</b>           | <b>667,427</b> |

MATERIALS & SUPPLIES

|                                       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 40,000         |
| 20-41 SUPPLIES                        | 135,000        |
| 20-45 FUEL & LUBRICANTS               | 1,000          |
| 20-49 CHEMICALS                       | 573,398        |
| 20-63 FLEET FUEL                      | 59,645         |
| 20-64 FLEET PARTS                     | 48,311         |
| 20-65 FLEET LABOR                     | 27,717         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>885,071</b> |

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING   | FY 16-17     | FY 15-16     |
|----------------------|--------------|--------------|
| Inv. Con. Technician | 0.5          | 0.5          |
| Supply Supervisor    | 0.5          | 0.5          |
| Water Supervisor     | 1            | 1            |
| Lab Technician II    | 1            | 1            |
| Maint. Supervisor II | 1            | 1            |
| Maint Technician     | 2            | 2            |
| Chief Operator       | 1            | 1            |
| Operator IV          | 2            | 3            |
| Operator V           | 1            | 1            |
| Operator             | 9            | 9            |
| Crew Leader          | 6            | 6            |
| Laborer              | 4            | 5            |
| Distribution Foreman | 1            | 1            |
| GIS Coordinator      | 0.16         | 0.16         |
| <b>TOTAL</b>         | <b>30.16</b> | <b>32.16</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

- 2006-07 - 34
- 2007-08 - 34.16
- 2008-09 - 34.16
- 2009-10 - 33.16
- 2010-11 - 34.16
- 2011-12 - 34.16
- 2012-13 - 34.16
- 2013-14 - 34.16
- 2014-15 - 33.16
- 2015-16 - 32.16
- 2016-17 - 30.16

**DEBT SERVICE FY 16-17**

|                                                      | Principal | Interest |
|------------------------------------------------------|-----------|----------|
| Central OK Master Conservancy (Final Pmt: Sept 2016) | 216,091   | 5,925    |

**RATE INCREASES FY 10-11**

|                                                         |
|---------------------------------------------------------|
| Increase base rate by \$.50                             |
| Increase \$.50 per 1,000 on consumption above base rate |
| 20% Increase in Revenue Over FY 09-10                   |

**RATE INCREASES FY 16-17**

|                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------|
| Increase base rate by \$1.50 for Residential & Commercial Customers (Estimated customers 20,273 x 12 Months = \$364,914) |
| Increase \$.10 per 1,000 on consumption above base rate (Estimated to be \$128,863)                                      |

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 220,000          |
| 30-21 SURPLUS PROPERTY                    | 1,167            |
| 30-22 PWA REIMBURSEMENT                   | 213,665          |
| 30-23 UPKEEP REAL PROPERTY                | 5,000            |
| 30-40 CONTRACTUAL                         | 1,016,127        |
| 30-43 HARDWARE/SOFTWARE MAINT             | 900              |
| 30-49 CREDIT CARD FEES                    | 23,000           |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 1,000            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,850            |
| 30-85 INSURANCE                           | 93,802           |
| 30-86 AUDIT                               | 4,425            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,581,936</b> |

**CAPITAL OUTLAY**

|                             |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 9,500         |
| 40-05 UTILITY PROPERTY      | 80,000        |
| 40-49 COMPUTERS HARDWARE    | 4,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>93,500</b> |

**DEBT SERVICE**

|                                         |                |
|-----------------------------------------|----------------|
| 71-02 INTEREST ON DEBTS (MASTER CONSV)  | 5,925          |
| 73-02 PRINCIPAL ON DEBTS (MASTER CONSV) | 216,091        |
| <b>TOTAL DEBT SERVICE</b>               | <b>222,016</b> |

**TRANSFER OUT**

|                            |                |
|----------------------------|----------------|
| 80-13 STREET & ALLEY       | 50,000         |
| 80-33 GENERAL FUND         | 748,459        |
| <b>TOTAL TRANSFERS OUT</b> | <b>798,459</b> |

**TOTAL DEPARTMENT REQUEST**

**5,869,294**

**(CONTINUED)**

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE THREE**

**CAPITAL OUTLAY FY 16-17**

|                                                           |               |
|-----------------------------------------------------------|---------------|
| Flouride Meter for Water Laboratory                       | 3,000         |
| Hach Surface Scatter Turbidity Meter 7SC or equiv.        | 6,500         |
| (17) Fire Hydrants for Distribution System (\$1,675 each) | 30,000        |
| Water Meters and Meter Hardware                           | 50,000        |
| Computers                                                 | 4,000         |
| <b>TOTAL</b>                                              | <b>93,500</b> |

**CONTRACTUAL (30-40)**

|                                                         |                  |
|---------------------------------------------------------|------------------|
| Analytical Service Company (Recalibration of Lab Scale) | 400              |
| HACO Water Works (Elevated Tanks)                       | 2,000            |
| Department of Environmental Quality                     | 40,000           |
| COMCD (Operations & Maintenance)                        | 950,227          |
| Consumer Confidence Report                              | 2,000            |
| Verizon Data Plan/Annual                                | 1,000            |
| OWRB (Annual Groundwater Right Admin Fee)               | 500              |
| EPA Testing (Unregulated Contaminated Monitoring)       | 20,000           |
| <b>TOTAL</b>                                            | <b>1,016,127</b> |

**FUND: ENTERPRISE – WATER (191)**  
**DEPARTMENT: UTILITIES WATER**

**SIGNIFICANT EXPENDITURE CHANGES:**

- Fire Hydrants
- 1 Ton Pickup
- Directional Boring Machine
- Hach Turbidity Meter
- 7.5 HP Submersible Sludge Pump
- 60 HP Submersible water well pump
- Husqyama Ring Saw
- Air Wash Blower
- Water Meter and Hardware
- Fluoride Meter
- Heavy Duty Trailer
- Refurbish Pump #5 125 Hp.

**PROGRAM DESCRIPTION**

Midwest City provides its citizens with a quality product by means of a thirteen (13) MGD water treatment facility.

Water demand is also supplemented by the addition of twelve (12) deep wells and eleven (11) in-line wells. The department is also responsible for 350 miles of water lines ranging from 4” to 36”.

**2016-2017 GOALS AND OBJECTIVES**

1. Continue fire hydrant change out program.
2. Annual Consumer Confidence Report
3. Continue hydraulic analysis and engineering report on water distribution system and booster station well system.
4. Continue to strive for knowledge and new technology in the water field to produce water that excels in all regulations set by EPA and the Oklahoma State Department of Health.

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2014-2015        | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| PERSONAL SERVICES    | 1,809,293        | 2,020,796           | 1,923,952           | 2,113,903           |
| BENEFITS             | 864,727          | 905,986             | 838,033             | 947,040             |
| MATERIALS & SUPPLIES | 461,880          | 628,969             | 484,726             | 521,561             |
| OTHER SERVICES       | 1,047,819        | 1,219,872           | 1,192,551           | 1,237,444           |
| CAPITAL OUTLAY       | 79,189           | 184,418             | 178,792             | 70,180              |
| TRANSFERS OUT        | 772,099          | 781,639             | 781,639             | 772,099             |
| <b>TOTAL</b>         | <b>5,035,006</b> | <b>5,741,680</b>    | <b>5,399,693</b>    | <b>5,662,227</b>    |

| REVENUES             | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2014-2015        | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| CHARGES FOR SERVICES | 5,000,257        | 5,013,000           | 5,264,985           | 5,381,878           |
| INTEREST             | 8,752            | 7,065               | 9,537               | 17,152              |
| MISCELLANEOUS        | 2,238            | 4,762               | 101                 | 1,500               |
| ASSET RETIREMENT     | 36,845           | -                   | 42                  | -                   |
| TRANSFERS            | 450,000          | 128,801             | 128,801             | 9,576               |
| <b>TOTAL</b>         | <b>5,498,092</b> | <b>5,153,628</b>    | <b>5,403,466</b>    | <b>5,410,106</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2013                  | 522,120             | 5,015,904 | 5,029,202 | 508,822         |
| 6/30/2014                  | 508,822             | 5,498,092 | 5,035,006 | 971,908         |
| 6/30/2015                  | 971,908             | 5,403,466 | 5,399,693 | 975,681         |
| 6/30/2015                  | 975,681             | 5,410,106 | 5,662,227 | 723,560         |

Excludes Capital Outlay & Transfers Out (240,997) **5% Reserve**  
**482,563**

**FINAL BUDGET 2016-2017**

| PERSONAL SERVICES              |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 1,956,542        |
| 10-03 OVERTIME                 | 22,000           |
| 10-07 ALLOWANCES               | 8,408            |
| 10-10 LONGEVITY                | 48,154           |
| 10-11 SL BUYBACK               | 6,402            |
| 10-12 VACATION BUYBACK         | 3,300            |
| 10-13 PDO BUYBACK              | 6,026            |
| 10-14 SL INCENTIVE             | 10,656           |
| 10-18 SEPARATION PAY           | 30,000           |
| 10-19 ON CALL                  | 11,000           |
| 10-27 SHIFT DIFFERENTIAL       | 4,000            |
| 10-95 1X SALARY ADJUSTMENT     | 7,415            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>2,113,903</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 161,714        |
| 15-02 EMPLOYEES' RETIREMENT     | 295,946        |
| 15-03 GROUP INSURANCE           | 339,663        |
| 15-04 WORKERS COMP INSURANCE    | 60,142         |
| 15-06 TRAVEL & SCHOOL           | 6,000          |
| 15-07 UNIFORMS                  | 16,000         |
| 15-13 LIFE                      | 4,273          |
| 15-14 DENTAL                    | 34,649         |
| 15-20 OVERHEAD HEALTH CARE COST | 10,913         |
| 15-98 RETIREE INSURANCE         | 17,740         |
| <b>TOTAL BENEFITS</b>           | <b>947,040</b> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 75,000         |
| 20-41 SUPPLIES                        | 90,000         |
| 20-45 FUEL & LUBRICANTS               | 3,700          |
| 20-49 CHEMICALS                       | 95,000         |
| 20-63 FLEET FUEL                      | 99,231         |
| 20-64 FLEET PARTS                     | 89,984         |
| 20-65 FLEET LABOR                     | 68,646         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>521,561</b> |

(CONTINUED)



**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 16-17     | FY 15-16     |
|--------------------------|--------------|--------------|
| Inventory Control Tech   | 0.5          | 0.5          |
| Supply Supervisor        | 0.5          | 0.5          |
| Wastewater Supervisor    | 1            | 1            |
| Industrial Waste Monitor | 1            | 1            |
| Lab Supervisor           | 1            | 1            |
| Sludge Supervisor        | 1            | 1            |
| Heavy Equip. Operator II | 3            | 3            |
| Lab Technician           | 1.34         | 1.34         |
| Maint. Supervisor II     | 1            | 1            |
| Chief Operator           | 1            | 1            |
| Operator V               | 1            | 1            |
| Operator IV              | 3            | 3            |
| Operator                 | 7            | 7            |
| Maint. Technician        | 5            | 5            |
| Collection Foreman       | 1            | 1            |
| Crew Leader              | 5            | 5            |
| Laborer                  | 9            | 9            |
| GIS Coordinator          | 0.17         | 0.17         |
| Environmental Chemist    | 2            | 2            |
| <b>TOTAL</b>             | <b>44.51</b> | <b>44.51</b> |

.17% GIS Coordinator from 010-05 Comm Development Eff. FY 07-08

**FY 15-16 RATE INCREASE**

|                                                                                                              |         |
|--------------------------------------------------------------------------------------------------------------|---------|
| .50 TO THE BASE RATE - Apartments, Residential, Mobile Homes and Outside Residential - Customer Count 24,018 | 12,009  |
| \$2.00 TO THE BASE RATE - Commercial - Customer Count 961                                                    | 1,922   |
| Monthly Increase Anticipated                                                                                 | 13,931  |
| 12 Months of Collection                                                                                      | 167,172 |

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 52  
2007-08 - 52.17  
2008-09 - 52.17  
2009-10 - 52.17  
2010-11 - 52.17  
2011-12 - 49.17  
2012-13 - 48.17  
2013-14 - 46.17  
2014-15 - 44.51  
2015-16 - 44.51  
2016-17 - 44.51

| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 700,000          |
| 30-21 SURPLUS PROPERTY                    | 3,528            |
| 30-22 PWA REIMBURSEMENT                   | 241,830          |
| 30-23 UPKEEP REAL PROPERTY                | 20,000           |
| 30-40 CONTRACTUAL                         | 50,500           |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 4,000            |
| 30-49 CREDIT CARD FEES                    | 18,000           |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 837              |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,850            |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 190,368          |
| 30-86 AUDIT                               | 5,531            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,237,444</b> |
| <b>CAPITAL OUTLAY</b>                     |                  |
| 40-01 VEHICLES                            | 27,500           |
| 40-02 EQUIPMENT                           | 40,680           |
| 40-49 COMPUTERS                           | 2,000            |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>70,180</b>    |
| <b>TRANSFERS OUT</b>                      |                  |
| 80-33 GENERAL FUND REIMBURSEMENT          | 772,099          |
| <b>TOTAL TRANSFERS OUT</b>                | <b>772,099</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>5,662,227</b> |

**CAPITAL OUTLAY FY 16-17**

|                                                      |               |
|------------------------------------------------------|---------------|
| One (1) Half Ton Pickup w/ light bar and tool box    | 27,500        |
| Lab Dishwasher and Accessories                       | 14,200        |
| PH/ISE Meter                                         | 4,000         |
| One (1) Ice Machine 600lb per day capacity           | 1,500         |
| Sewer Pneumatic Plugs                                | 3,880         |
| Tandem Utility Trailer with 3500lb axles             | 2,500         |
| One (1) 68' Angle Broom Attachment for Bobcat        | 4,100         |
| One (1) Electric Golf Cart w/ Utility Bed/Windshield | 3,000         |
| Two (2) Raco Alarm Agent's w/ Annual Service         | 7,500         |
| Two (2) Desktop Computers                            | 2,000         |
| <b>TOTAL</b>                                         | <b>70,180</b> |

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE THREE**

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                                  |                |
|--------------------------------------------------|----------------|
| 1/2 Ton Pickup w/Side Tool Boxes, Rack, Strobe L | 30,325         |
| One (1) Ebara or Eq Submersible Sewage Pump      | 8,079          |
| Twelve (12) Alarm Agent Digital WRTU             | 42,252         |
| Safety Equipment                                 | 2,252          |
| Three (3) Hydro Root Saws                        | 6,500          |
| One Ton Truck                                    | 39,675         |
| 1/2 Ton Pickup                                   | 26,000         |
| Safety Equipment                                 | 5,000          |
| Lift Station Pump - Lagoon                       | 8,535          |
| Eastwood Lift Station Pump 2                     | 1,119          |
| Rooftop A/C Unit                                 | 2,910          |
| WWT Plant Plague                                 | 1,101          |
| Document Imaging System                          | 5,045          |
| <b>TOTAL</b>                                     | <b>178,792</b> |

**FUND: ENTERPRISE (192)  
DEPARTMENT: UTILITIES- WASTEWATER (43)**

**SIGNIFICANT EXPENDITURE CHANGES**

Laboratory Dish Washer  
Roof for CL2 Building  
Roof for SO2 Building  
Security Camera's  
½ Ton Truck

**PROGRAM DESCRIPTION**

The Water Pollution Control Department is responsible for collection, cleansing and purifying an average of 5.5 MGD of polluted water. The Wastewater Department is responsible for 286 miles of wastewater lines, 14 lift stations, and a 10-MGD Treatment plant. The preventive maintenance of the collection system is a critical part of the treatment process. If the polluted water doesn't reach the plant prior to going septic, proper treatment is compromised. The plant personnel make the necessary changes to the treatment process to handle the quality of waste water that enters the treatment plant.

**2016-2017 GOALS AND OBJECTIVES**

1. Identify and repair/replace main line problems that cause inflow/infiltration
2. Reduce the amount of sanitary sewer overflows.
3. Continue our public education program for Fats Oils and Greases
4. Raise 30 manhole rings to above the ground level in order to prevent infiltration.
5. Continue with a reduction of Tort Claims filed by residents.
6. Continue with inspection of manholes and repair if necessary.
7. Continue working on getting the Sewer Maps correctly put in GIS Mapping.

FUND: MWC UTILITIES AUTH (193)  
 DEPARTMENT: UTILITIES - (87)  
 DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES           | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS AND SUPPLIES | 1,598               | -                              | -                                | -                   |
| OTHER SERVICES         | -                   | 200                            | 200                              | 50,200              |
| CAPITAL OUTLAY         | 1,198,893           | 1,855,664                      | 1,374,900                        | -                   |
| <b>TOTAL</b>           | <b>1,200,491</b>    | <b>1,855,864</b>               | <b>1,375,100</b>                 | <b>50,200</b>       |

| REVENUES                | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST                | 13,473              | 11,508                         | 26,143                           | 26,459              |
| TRANSFERS IN (425-9060) | 800,000             | 300,000                        | 300,000                          | -                   |
| TRANSFERS IN (143)      | 504,765             | 142,733                        | 142,733                          | -                   |
| TRANSFERS IN (188)      | -                   | 140,000                        | -                                | 140,000             |
| TRANSFERS IN (194)      | 250,000             | -                              | -                                | -                   |
| <b>TOTAL</b>            | <b>1,568,238</b>    | <b>594,241</b>                 | <b>468,876</b>                   | <b>166,459</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2013                  | 1,069,586           | 375,483   | 705,205   | 739,864         | 6/30/2014       |
| 6/30/2014                  | 739,864             | 1,568,238 | 1,200,491 | 1,107,612       | 6/30/2015       |
| 6/30/2015                  | 1,107,612           | 468,876   | 1,375,100 | 201,388         | 6/30/2016 - EST |
| 6/30/2016                  | 201,388             | 166,459   | 50,200    | 317,647         | 6/30/2017 - EST |

FINAL BUDGET 2016-2017

| 8710 - ECONOMIC DEVELOPMENT               |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 50,000        |
| 30-86 AUDIT                               | 200           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>50,200</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>50,200</b> |

CAPITAL OUTLAY DETAIL FY 15-16 - ESTIMATED ACTUAL

| Soldier Creek Industrial Park: |                  |
|--------------------------------|------------------|
| Street                         | 660,000          |
| Waterline                      | 200,000          |
| Switch                         | 374,900          |
| Sewer Line                     | 140,000          |
| <b>TOTAL</b>                   | <b>1,374,900</b> |

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES      | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES | 1,778,212           | 1,920,461                      | 1,807,023                        | 1,880,372           |
| BENEFITS          | 574,634             | 589,390                        | 615,366                          | 605,163             |
| OTHER SERVICES    | 1,653,756           | 1,580,267                      | 1,523,016                        | 1,450,515           |
| COST OF SALES     | 1,370,142           | 1,441,542                      | 1,241,961                        | 1,286,743           |
| TRANSFERS         | 587,193             | 599,293                        | 588,100                          | 219,054             |
| <b>TOTAL</b>      | <b>5,963,936</b>    | <b>6,130,953</b>               | <b>5,775,466</b>                 | <b>5,441,848</b>    |

| REVENUES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 5,679,816           | 6,100,564                      | 5,366,378                        | 5,476,361           |
| <b>TOTAL</b>         | <b>5,679,816</b>    | <b>6,100,564</b>               | <b>5,366,378</b>                 | <b>5,476,361</b>    |
| NET INCOME           | (284,120)           | (30,389)                       | (409,089)                        | 34,512              |

| BUDGETARY<br>FUND BALANCE:                                        | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|-------------------------------------------------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2013                                                         | (232,815)           | 6,159,049 | 5,956,317 | (30,083)        |
| 6/30/2014                                                         | (30,083)            | 5,679,816 | 5,963,936 | (314,204)       |
| 6/30/2015                                                         | (314,204)           | 5,366,378 | 5,775,466 | (723,293)       |
| 6/30/2016                                                         | (723,293)           | 5,476,361 | 5,441,848 | (688,781)       |
| <b>Sheraton at the Reed Conference Center Accounts Receivable</b> |                     |           |           | <b>740,000</b>  |

FINAL BUDGET 2016-2017

| MUNICIPAL AUTHORITY ADMINISTRATION - 4010 |               |
|-------------------------------------------|---------------|
| PERSONAL SERVICES                         | 40,703        |
| BENEFITS                                  | 13,671        |
| <b>TOTAL DIVISION REQUEST</b>             | <b>54,374</b> |

| ROOMS - 4012                  |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 436,698        |
| BENEFITS                      | 128,339        |
| OTHER SERVICES & CHARGES      | 309,904        |
| <b>TOTAL DIVISION REQUEST</b> | <b>874,940</b> |

| FOOD - 4013                   |                  |
|-------------------------------|------------------|
| PERSONAL SERVICES             | 666,255          |
| BENEFITS                      | 221,177          |
| OTHER SERVICES & CHARGES      | 146,007          |
| COST OF SALES                 | 363,555          |
| <b>TOTAL DIVISION REQUEST</b> | <b>1,396,993</b> |

| TELEPHONE - 4014              |               |
|-------------------------------|---------------|
| COST OF SALES                 | 21,343        |
| <b>TOTAL DIVISION REQUEST</b> | <b>21,343</b> |

| MISCELLANEOUS - 4015          |                |
|-------------------------------|----------------|
| COST OF SALES                 | 191,860        |
| <b>TOTAL DIVISION REQUEST</b> | <b>191,860</b> |

(CONTINUED)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 16-17  |           | FY 15-16  |           |
|-------------------------------|-----------|-----------|-----------|-----------|
|                               | Full Time | Part Time | Full Time | Part Time |
| Accountant (City)             | 0.25      | -         | 0.25      | -         |
| Asst City Mgrn - Admin (City) | 0.20      | -         | 0.15      | -         |
| General Manager               | 1         | -         | 1         | -         |
| Asst General Manager          | 1         | -         | 1         | -         |
| Front Office Manager          | -         | -         | -         | -         |
| AM/PM Front Desk Sprvs        | 2         | -         | 1         | -         |
| Front Desk Clerks             | 2         | 2         | 3         | 2         |
| Night Auditors                | 1         | 1         | 1         | 1         |
| Housekeeping Manager          | -         | -         | -         | -         |
| Housekeeping Supervisor       | 2         | -         | 2         | -         |
| Inspectress                   | 1         | -         | 1         | -         |
| Room Attendants               | 10        | 2         | 10        | -         |
| House person                  | 1         | 1         | 1         | -         |
| Lobby Attendant               | 2         | 1         | 2         | -         |
| Laundry Attendant             | 2         | -         | 2         | 1         |
| Food & Beverage Manager       | 1         | -         | 1         | -         |
| Bartenders                    | 2         | 2         | 2         | 2         |
| Restaurant Supervisor         | 2         | -         | 2         | -         |
| Restaurant Cooks              | 3         | -         | 3         | -         |
| Restaurant Servers            | 3         | 1         | 2         | 2         |
| Club Level Attendant          | -         | 3         | 1         | 1         |
| Admin Coord/Sales Admin       | -         | -         | 1         | -         |
| Maintenance Tech              | 4         | -         | 4         | -         |
| Director of Sales & Mrktg     | 1         | -         | 1         | -         |
| Sales Manager                 | 2         | -         | 2         | -         |
| Executive Meeting Manager     | 1         | -         | 1         | -         |
| Sales Coordinator             | 1         | -         | 1         | -         |
| Convention Services Mgr       | 1         | -         | 1         | -         |
| Accounting Director           | 1         | -         | 1         | -         |
| Accts Rec/Front Desk          | 1         | -         | 1         | -         |
| Executive Chef                | 1         | -         | 1         | -         |
| Sous Chef                     | -         | -         | -         | -         |
| Banquet Cooks                 | 2         | 2         | 2         | 2         |
| Dishwashers                   | 2         | 1         | 1         | 2         |
| Lead Cook                     | 1         | -         | 1         | -         |

| ADMINISTRATION - 4016    |         |
|--------------------------|---------|
| PERSONAL SERVICES        | 247,930 |
| BENEFITS                 | 100,374 |
| OTHER SERVICES & CHARGES | 439,726 |

**TOTAL DIVISION REQUEST 788,030**

| SALES & MARKETING - 4017 |         |
|--------------------------|---------|
| PERSONAL SERVICES        | 317,705 |
| BENEFITS                 | 100,433 |
| OTHER SERVICES & CHARGES | 241,880 |

**TOTAL DIVISION REQUEST 660,018**

| MAINTENANCE - 4018       |         |
|--------------------------|---------|
| PERSONAL SERVICES        | 128,345 |
| BENEFITS                 | 41,169  |
| OTHER SERVICES & CHARGES | 219,423 |

**TOTAL DIVISION REQUEST 388,937**

| FRANCHISE FEES - 4019 |         |
|-----------------------|---------|
| COST OF SALES         | 318,739 |

**TOTAL DIVISION REQUEST 318,739**

| ENERGY COST - 4020 |         |
|--------------------|---------|
| COST OF SALES      | 345,970 |

**TOTAL DIVISION REQUEST 345,970**

| CAPITAL - 4021           |         |
|--------------------------|---------|
| OTHER SERVICES & CHARGES | 93,576  |
| TRANSFERS (4% FF&E)      | 219,054 |

**TOTAL DIVISION REQUEST 312,630**

(CONTINUED)

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE THREE

| (Continued)<br>PERMANENT STAFFING | FY 16-17     |              | FY 15-16     |              |
|-----------------------------------|--------------|--------------|--------------|--------------|
|                                   | Full Time    | Part Time    | Full Time    | Part Time    |
| Banquet Captain                   | 2            | -            | 2            | -            |
| Banquet Setup                     | 2            | 2            | 2            | 2            |
| Banquet Servers                   | 4            | 7            | -            | 15           |
| Banquet Bartenders                | -            | 3            | -            | 3            |
| Security                          | 1            | 1            | -            | -            |
| <b>TOTAL</b>                      | <b>63.45</b> | <b>29.00</b> | <b>58.40</b> | <b>33.00</b> |

PERSONNEL POSITIONS SUMMARY

- 2006-07 - 84.25
- 2007-08 - 84.00
- 2008-09 - 60.00 Full Time
- 2008-09 - 40.00 Part Time
- 2009-10 - 60.65 Full Time
- 2009-10 - 40.00 Part Time
- 2010-11 - 62.65 Full Time
- 2010-11 - 56.00 Part Time
- 2011-12 - 62.75 Full Time
- 2011-12 - 52.00 Part Time
- 2012-13 - 59.45 Full Time
- 2012-13 - 41.00 Part Time
- 2013-14 - 57.45 Full Time
- 2013-14 - 34.00 Part Time
- 2014-15 - 57.45 Full Time
- 2014-15 - 32.00 Part Time
- 2015-16 - 58.40 Full Time
- 2015-16 - 33.00 Part Time
- 2016-17 - 63.45 Full Time
- 2016-17 - 29.00 Part Time

Note: Part Time includes Occasional Staff

| BEVERAGE - 4024                 |                  |
|---------------------------------|------------------|
| PERSONAL SERVICES               | 42,738           |
| COST OF SALES                   | 45,277           |
| <b>TOTAL DIVISION REQUEST</b>   | <b>88,014</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>5,441,848</b> |

FUND: FF&E RESERVE (196)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| MATERIALS & SUPPLIES | -              | -                   | -                   | 10,000              |
| OTHER SERVICES       | 117,097        | 30,600              | 30,550              | 2,500               |
| CAPITAL OUTLAY       | 428,216        | 645,086             | 645,086             | 452,000             |
| <b>TOTAL</b>         | <b>545,313</b> | <b>675,686</b>      | <b>675,636</b>      | <b>464,500</b>      |

| REVENUES      | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|---------------|----------------|---------------------|---------------------|---------------------|
|               | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| MISCELLANEOUS | 195,980        | 10,000              | 10,000              | -                   |
| TRANSFERS     | 227,193        | 239,293             | 228,100             | 219,054             |
| <b>TOTAL</b>  | <b>423,173</b> | <b>249,293</b>      | <b>238,100</b>      | <b>219,054</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2013                  | 1,373,046           | 361,158  | 345,084  | 1,389,120       | 6/30/2014       |
| 6/30/2014                  | 1,389,120           | 423,173  | 545,313  | 1,266,980       | 6/30/2015       |
| 6/30/2015                  | 1,266,980           | 238,100  | 675,636  | 829,444         | 6/30/2016 - EST |
| 6/30/2016                  | 829,444             | 219,054  | 464,500  | 583,998         | 6/30/2017 - EST |

**CAPITAL OUTLAY FY 16-17**

|                                                    |                |
|----------------------------------------------------|----------------|
| Reed Center Meeting Rooms/Prefunction Space Carpet | 210,000        |
| PTAC Heat/Air Units                                | 10,000         |
| Guest Room Bathroom Walls                          | 35,000         |
| Fitness Equipment Replacement                      | 37,500         |
| Vanity Replacment                                  | 20,000         |
| Computer and Printers                              | 2,000          |
| Emerald Room Kitchen Replacement - Stainless Steel | 10,000         |
| West Elevator Upgrade                              | 40,000         |
| Housekeeping Carts                                 | 7,500          |
| Landscaping                                        | 5,000          |
| TBD                                                | 75,000         |
| <b>TOTAL</b>                                       | <b>452,000</b> |

**FINAL BUDGET 2016-2017**

**MUNICIPAL AUTHORITY ADMINISTRATION - 4010**

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-41 SUPPLIES                        | 10,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>10,000</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-23 UPKEEP REAL PROPERTY                | 2,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,500</b> |

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-02 EQUIPMENT             | 45,000         |
| 40-08 CONTINGENCIES         | 75,000         |
| 40-14 REMODEL               | 325,000        |
| 40-15 IOB                   | 5,000          |
| 40-49 COMPUTERS             | 2,000          |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>452,000</b> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>464,500</b> |
|-------------------------------|----------------|

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                            |                |
|--------------------------------------------|----------------|
| Reed Center Carpet                         | 150,000        |
| LED Uplighting 30 @ \$1275                 | 38,250         |
| Ice Maching                                | 5,525          |
| Elliptical                                 | 6,022          |
| Banquet Dinner Ware - Setting for 750      | 35,000         |
| Room Safes                                 | 26,610         |
| Hotel Door Replacement 1 Floor at 44 Doors | 58,000         |
| Water Softener Equipment                   | 2,500          |
| A/C Rodder for Chillers                    | 2,000          |
| To Be Determined - Contingencies           | 21,743         |
| Deferred Maintenance                       | 22,654         |
| To Be Determined - IOB                     | 15,894         |
| Sound System Upgrade                       | 10,000         |
| Elevator Cabin Upgrade                     | 15,000         |
| Paint Mtg Areas - Reed Ctr                 | 20,030         |
| Light Dimming System Upgrade               | 25,000         |
| Guestroom Bathroom Tile                    | 92,732         |
| Guestroom Bathroom Walls                   | 15,010         |
| Text/Paint Main Floor Restrooms            | 3,000          |
| Monument Sign Paint                        | 500            |
| Light Dimming Syst (2nd Year)              | 15,000         |
| Reed South Sign                            | 2,500          |
| Fountain Vault Renovation                  | 47,116         |
| Computers and Printers                     | 15,000         |
| <b>TOTAL</b>                               | <b>645,086</b> |



FUND: GOLF (197)  
DEPARTMENT: GOLF (47/48)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 526,534             | 550,907                        | 550,907                          | 557,708             |
| BENEFITS             | 147,782             | 154,684                        | 152,533                          | 164,118             |
| MATERIALS & SUPPLIES | 192,408             | 226,588                        | 203,447                          | 217,724             |
| OTHER SERVICES       | 104,377             | 125,580                        | 113,769                          | 128,594             |
| CAPITAL OUTLAY       | 58,990              | 85,637                         | 84,801                           | 96,000              |
| DEBT SERVICE         | 52,549              | -                              | -                                | -                   |
| TRANSFER OUT         |                     | 4,019                          | 4,019                            |                     |
| <b>TOTAL</b>         | <b>1,082,642</b>    | <b>1,147,415</b>               | <b>1,109,476</b>                 | <b>1,164,144</b>    |

| REVENUES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 1,034,346           | 1,133,114                      | 1,135,217                        | 1,141,033           |
| INVESTMENT INTEREST  | 2,436               | 834                            | 3,345                            | 2,667               |
| MISCELLANEOUS        | 653                 | 703                            | 765                              | 787                 |
| ASSET RETIREMENT     | 16,500              | 25,000                         | 29,500                           | -                   |
| <b>TOTAL</b>         | <b>1,053,935</b>    | <b>1,159,651</b>               | <b>1,168,827</b>                 | <b>1,144,487</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2013                  | 124,931             | 1,118,566 | 1,128,387 | 115,110         | 6/30/2014       |
| 6/30/2014                  | 115,110             | 1,053,935 | 1,082,642 | 86,403          | 6/30/2015       |
| 6/30/2015                  | 86,403              | 1,168,827 | 1,109,476 | 145,754         | 6/30/2016 - EST |
| 6/30/2016                  | 145,754             | 1,144,487 | 1,164,144 | 126,097         | 6/30/2017 - EST |

Excludes Transfers Out & Capital Outlay  
(53,407) 5% Reserve  
**72,690**

**FINAL BUDGET 2016-2017**

| <b>PERSONAL SERVICES (4710 - JOHN CONRAD)</b> |                |
|-----------------------------------------------|----------------|
| 10-01 SALARIES                                | 244,294        |
| 10-02 WAGES                                   | 126,000        |
| 10-03 OVERTIME                                | 1,500          |
| 10-07 ALLOWANCES                              | 1,584          |
| 10-10 LONGEVITY                               | 8,055          |
| 10-11 SL BUYBACK                              | 4,665          |
| 10-12 VL BUYBACK                              | 1,500          |
| 10-13 PDO BUYBACK                             | 1,366          |
| 10-14 SL INCENTIVE                            | 3,960          |
| 10-95 1X SALARY ADJUSTMENT                    | 2,710          |
| <b>PERSONAL SERVICES - JOHN CONRAD</b>        | <b>395,634</b> |

| <b>PERSONAL SERVICES (4810 - HIDDEN CREEK)</b> |                |
|------------------------------------------------|----------------|
| 10-01 SALARIES                                 | 99,491         |
| 10-02 WAGES                                    | 51,500         |
| 10-03 OVERTIME                                 | 500            |
| 10-07 ALLOWANCES                               | 496            |
| 10-10 LONGEVITY                                | 4,049          |
| 10-11 SL BUYBACK                               | 2,269          |
| 10-12 VL BUYBACK                               | 1,000          |
| 10-13 PDO BUYBACK                              | 545            |
| 10-14 SL INCENTIVE                             | 1,440          |
| 10-95 1X SALARY ADJUSTMENT                     | 784            |
| <b>PERSONAL SERVICES - HIDDEN CREEK</b>        | <b>162,074</b> |

**TOTAL PERSONAL SERVICES** **557,708**

| <b>BENEFITS (4710 - JOHN CONRAD)</b> |                |
|--------------------------------------|----------------|
| 15-01 SOCIAL SECURITY                | 30,266         |
| 15-02 EMPLOYEES' RETIREMENT          | 37,749         |
| 15-03 GROUP INSURANCE                | 29,644         |
| 15-04 WORKERS COMP INSURANCE         | 7,042          |
| 15-06 TRAVEL & SCHOOL                | 950            |
| 15-07 UNIFORMS                       | 2,883          |
| 15-13 LIFE                           | 518            |
| 15-14 DENTAL                         | 2,731          |
| 15-20 OVERHEAD HEALTH CARE COST      | 1,324          |
| <b>BENEFITS - JOHN CONRAD</b>        | <b>113,107</b> |

(CONTINUED)

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>  | <u>FY 16-17</u> | <u>FY 15-16</u> |
|----------------------------|-----------------|-----------------|
| Golf Director              | 1               | 1               |
| Golf Superintendent        | 1               | 1               |
| Asst Greens Superintendent | 1               | 1               |
| Golf Car Mechanic          | 1               | 1               |
| Groundskeeper              | 1               | 1               |
| Laborer I                  | 1               | 1               |

TOTAL 6 6

| <u>PART TIME STAFFING</u> | <u>FY 16-17</u> | <u>FY 15-16</u> |
|---------------------------|-----------------|-----------------|
|                           | 2               | 2               |

| <u>SEASONAL STAFFING</u> | <u>FY 16-17</u> | <u>FY 15-16</u> |
|--------------------------|-----------------|-----------------|
|                          | 25              | 25              |

**CAPITAL OUTLAY FY 16-17**

|                                 |               |
|---------------------------------|---------------|
| (2) Zero Turn Mowers            | 16,000        |
| 5 Gang Rotary Pull Behind Mower | 20,000        |
| Toro Greens Roller              | 12,000        |
| (2) Toro Greens Mowers (Used)   | 48,000        |
| <b>TOTAL</b>                    | <b>96,000</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                         |               |
|-------------------------|---------------|
| (15) Golf Carts         | 58,700        |
| Mower                   | 6,840         |
| Core Collector          | 1,300         |
| Range Ball Dispenser    | 4,700         |
| Document Imaging System | 1,261         |
| Software                | 12,000        |
| <b>TOTAL</b>            | <b>84,801</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 9  
2007-08 - 9  
2008-09 - 8  
2009-10 - 6  
2010-11 - 6  
2011-12 - 6  
2012-13 - 6  
2013-14 - 6  
2014-15 - 6  
2015-16 - 6  
2016-17 - 6

**BENEFITS (4810 - HIDDEN CREEK)**

|                                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 12,399        |
| 15-02 EMPLOYEES' RETIREMENT     | 15,480        |
| 15-03 GROUP INSURANCE           | 15,885        |
| 15-04 WORKERS COMP INSURANCE    | 3,018         |
| 15-06 TRAVEL & SCHOOL           | 160           |
| 15-07 UNIFORMS                  | 910           |
| 15-13 LIFE                      | 250           |
| 15-14 DENTAL                    | 2,272         |
| 15-20 OVERHEAD HEALTH CARE COST | 637           |
| <b>BENEFITS - HIDDEN CREEK</b>  | <b>51,011</b> |

**TOTAL BENEFITS 164,118**

**MATERIALS & SUPPLIES (4710 - JOHN CONRAD)**

|                                               |                |
|-----------------------------------------------|----------------|
| 20-27 FOOD & BEVERAGES                        | 45,981         |
| 20-34 MAINTENANCE OF EQUIPMENT                | 30,315         |
| 20-41 SUPPLIES                                | 17,437         |
| 20-49 CHEMICALS                               | 48,128         |
| 20-63 FLEET FUEL                              | 19,723         |
| 20-64 FLEET PARTS                             | 931            |
| 20-65 FLEET LABOR                             | 1,183          |
| 20-66 IRRIGATION UPKEEP                       | 4,750          |
| 20-67 GOLF CART MAINTENANCE                   | 16,950         |
| 20-71 BOTANICAL                               | 5,000          |
| <b>MATERIALS &amp; SUPPLIES - JOHN CONRAD</b> | <b>190,398</b> |

**MATERIALS & SUPPLIES (4810 - HIDDEN CREEK)**

|                                                |               |
|------------------------------------------------|---------------|
| 20-27 FOOD & BEVERAGES                         | 10,800        |
| 20-34 MAINTENANCE OF EQUIPMENT                 | 2,000         |
| 20-41 SUPPLIES                                 | 2,250         |
| 20-49 CHEMICALS                                | 8,000         |
| 20-63 FLEET FUEL                               | 349           |
| 20-64 FLEET PARTS                              | 164           |
| 20-65 FLEET LABOR                              | 263           |
| 20-67 GOLF CART MAINTENANCE                    | 1,500         |
| 20-71 BOTANICAL                                | 2,000         |
| <b>MATERIALS &amp; SUPPLIES - HIDDEN CREEK</b> | <b>27,326</b> |

**TOTAL MATERIALS & SUPPLIES 217,724**

(CONTINUED)

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE THREE**

**RATE INCREASE FY 15-16**

|                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p>\$1.00 added to the following:<br/> Conrad : Senior, Military, Monday Special &amp; Golf Carts<br/> Hidden Creek: Golf Carts</p> |
|-------------------------------------------------------------------------------------------------------------------------------------|

**RATE INCREASE FY 16-17**

|                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>HC Junior Fees increase from \$2 to \$4<br/> HC Junior All Day Fees Increase from \$3 to \$6<br/> JC Reg. &amp; Weekend Fees increase from \$23 to \$24<br/> JC Memberships increase: \$600 to \$700, \$1,000 to \$1,200, \$1,080 to \$1,180 and \$1,800 to \$2,000<br/> HC &amp; JC Snacks increase from \$1.15 to \$1.38</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**OTHER SERVICES & CHARGES (4710 - JOHN CONRAD)**

|                                                   |               |
|---------------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS                  | 16,000        |
| 30-21 SURPLUS PROPERTY                            | 761           |
| 30-22 PWA REIMBURSEMENT                           | 26,174        |
| 30-23 UPKEEP REAL PROPERTY                        | 4,750         |
| 30-40 CONTRACTUAL                                 | 13,200        |
| 30-41 CONTRACT LABOR                              | 9,000         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE               | 300           |
| 30-49 CREDIT CARD FEES                            | 13,609        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                 | 1,850         |
| 30-81 ADVERTISING                                 | 1,000         |
| 30-85 INSURANCE/FIRE, THEFT, LIAB                 | 10,856        |
| 30-86 AUDIT                                       | 737           |
| <b>OTHER SERVICES &amp; CHARGES - JOHN CONRAD</b> | <b>98,237</b> |

**OTHER SERVICES & CHARGES (4810 - HIDDEN CREEK)**

|                                                    |               |
|----------------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS                   | 5,000         |
| 30-22 PWA REIMBURSEMENT                            | 11,218        |
| 30-40 CONTRACTUAL                                  | 3,100         |
| 30-49 CREDIT CARD FEES                             | 4,750         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                  | 500           |
| 30-81 ADVERTISING                                  | 400           |
| 30-85 INSURANCE/FIRE, THEFT, LIAB                  | 4,652         |
| 30-86 AUDIT                                        | 737           |
| <b>OTHER SERVICES &amp; CHARGES - HIDDEN CREEK</b> | <b>30,357</b> |

|                                           |                |
|-------------------------------------------|----------------|
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>128,594</b> |
|-------------------------------------------|----------------|

**CAPITAL OUTLAY**

|                             |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 96,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>96,000</b> |

|                                 |                  |
|---------------------------------|------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>1,164,144</b> |
|---------------------------------|------------------|

FUND: GENERAL (197)  
DEPARTMENT: GOLF (47)

#### 2016-2017 GOALS

1. Generate more revenue at both facilities.
2. Provide customer service training for my staff
3. Improve landscaping around proshop
4. Remove mound behind hole number 1.
5. Provide more targets on range.
6. Advertise effectively both facilities.
7. Promote junior golf at Hidden Creek through tournaments and league play.
8. Install additional bunker on practice green.
9. Improve turf conditions on range
10. Promote Footgolf

#### 2016-2017 OBJECTIVE

The objective is always focused towards improving both facilities and never being satisfied with just maintaining both facilities. The City is always seeking better procedures to benefit the entire operation. Making sure every player enjoys his or her experience is the number one objective.

**FUND: MOBILE HOME PARK (017)**  
**DEPARTMENT: PROPERTY MGMT - TRAILER PARK**  
**DEPARTMENT HEAD: TIM LYON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | 3,102                       | 21,214                                  | 10,100                                    | 10,000                      |
| DEBT SERVICE        | 124,350                     | 124,350                                 | 124,350                                   | 124,350                     |
| <b>TOTAL</b>        | <b>127,452</b>              | <b>145,564</b>                          | <b>134,450</b>                            | <b>134,350</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 52                          | -                                       | 100                                       | -                           |
| TRANSFERS IN (194)   | 127,400                     | 134,350                                 | 134,350                                   | 134,350                     |
| PRINCIPAL RETIREMENT | 101,892                     | 108,715                                 | 108,715                                   | 115,996                     |
| <b>TOTAL</b>         | <b>229,344</b>              | <b>243,065</b>                          | <b>243,165</b>                            | <b>250,346</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2013                          | 5,012,838                   | 221,448         | 125,952         | 5,108,334               | 6/30/2014       |
| 6/30/2014                          | 5,108,334                   | 229,344         | 127,452         | 5,210,226               | 6/30/2015       |
| 6/30/2015                          | 5,210,226                   | 243,165         | 134,450         | 5,318,941               | 6/30/2016 - EST |
| 6/30/2016                          | 5,318,941                   | 250,346         | 134,350         | 5,434,937               | 6/30/2017 - EST |

Jan. 2018 is scheduled final on note payment.

**FINAL BUDGET 2016-2017**

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES AND CHARGES</b>         |               |
| 30-40 CONTRACTUAL                         | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |

|                           |                |
|---------------------------|----------------|
| <b>DEBT SERVICE</b>       |                |
| 71-02 INTEREST ON NOTES   | 8,354          |
| 73-02 PRINCIPAL ON NOTES  | 115,996        |
| <b>TOTAL DEBT SERVICE</b> | <b>124,350</b> |

**TOTAL DEPARTMENT REQUEST** 134,350

**BUDGETARY FUND BALANCE ESTIMATED AT 06-30-16**

|                          |                  |
|--------------------------|------------------|
| Land                     | 5,500,000        |
| <b>Total Assets</b>      | <b>5,500,000</b> |
| Note Payable             | 181,059          |
| <b>Total Liabilities</b> | <b>181,059</b>   |
| <b>FUND BALANCE</b>      | <b>5,318,941</b> |

FUND: DRAINAGE TAX (050)  
DEPARTMENT: DRAINAGE (65)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES   | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 395,932             | 320,794                        | 259,440                          | 186,057             |
| TOTAL          | 395,932             | 320,794                        | 259,440                          | 186,057             |

| REVENUES                | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST                | 13,992              | 13,265                         | 5,607                            | 5,147               |
| MISCELLANEOUS           | 800                 | 800                            | 800                              | -                   |
| TRANSFERS IN (FUND 157) | -                   | 180,000                        | 180,000                          | -                   |
| TOTAL                   | 14,792              | 194,065                        | 186,407                          | 5,147               |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|--------------------|----------|----------|-----------------|-----------------|
| 6/30/2013                  | 1,250,038          | 27,457   | 642,412  | 635,083         | 6/30/2014       |
| 6/30/2014                  | 635,083            | 14,792   | 395,932  | 253,943         | 6/30/2015       |
| 6/30/2015                  | 253,943            | 186,407  | 259,440  | 180,910         | 6/30/2016 - EST |
| 6/30/2016                  | 180,910            | 5,147    | 186,057  | -               | 6/30/2017 - EST |

FINAL BUDGET 2016-2017

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-05 UTILITY IMPROVEMENTS  | 186,057        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>186,057</b> |

**TOTAL DEPARTMENT REQUEST** 186,057

CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL

|                                                                                              |                |
|----------------------------------------------------------------------------------------------|----------------|
| 92" Storm Sewer Replacement West of Air Depot<br>(Original Budget \$291,354, Project 651601) | 230,000        |
| Drainage Channel 15th - Baseball Field                                                       | 29,440         |
| <b>TOTAL</b>                                                                                 | <b>259,440</b> |

CAPITAL OUTLAY DETAIL: FY 16-17

|                                                          |                |
|----------------------------------------------------------|----------------|
| Travellers Inn Drainage Construction Box Re-constructior | 45,000         |
| SE 21st / Avery Drainage Project                         | 50,000         |
| Reno Storm Sewer Extension East of Woodside              | 50,000         |
| Other Projects to be Approved by Council                 | 41,057         |
| <b>TOTAL</b>                                             | <b>186,057</b> |

FUND: CAPITAL DRAINAGE (060)  
DEPARTMENT: DRAINAGE IMPROVEMENTS (072)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET         |
|----------------------|----------------|------------------|------------------|----------------|
|                      | 2014-2015      | BUDGET 2015-2016 | ACTUAL 2015-2016 | 2016-2017      |
| PERSONAL SERVICES    | 181,453        | 188,144          | 188,060          | 194,948        |
| BENEFITS             | 74,130         | 79,130           | 75,366           | 99,529         |
| MATERIALS & SUPPLIES | 108,818        | 121,673          | 80,823           | 123,794        |
| OTHER SERVICES       | 37,967         | 53,933           | 46,259           | 54,325         |
| CAPITAL OUTLAY       | -              | 49,500           | 49,500           | 52,000         |
| TRANSFERS            | -              | 804              | 804              | -              |
| <b>TOTAL</b>         | <b>402,368</b> | <b>493,184</b>   | <b>440,812</b>   | <b>524,596</b> |

| REVENUES         | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET         |
|------------------|----------------|------------------|------------------|----------------|
|                  | 2014-2015      | BUDGET 2015-2016 | ACTUAL 2015-2016 | 2016-2017      |
| CHARGES FOR SVCS | 444,051        | 422,586          | 448,304          | 443,798        |
| INTEREST         | 8,085          | 8,501            | 7,632            | 7,884          |
| <b>TOTAL</b>     | <b>452,136</b> | <b>431,087</b>   | <b>455,936</b>   | <b>451,682</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES                | FUND BALANCE   |                |
|-------------------------|------------------|----------|-------------------------|----------------|----------------|
| 6/30/2013               | 256,714          | 445,859  | 417,468                 | 285,105        | 06/30/14       |
| 6/30/2014               | 285,105          | 452,136  | 402,368                 | 334,873        | 06/30/15       |
| 6/30/2015               | 334,873          | 455,936  | 440,812                 | 349,997        | 06/30/16 - EST |
| 6/30/2016               | 349,997          | 451,682  | 524,596                 | 277,083        | 06/30/17 - EST |
|                         |                  |          | Excludes Capital Outlay | (23,630)       | 5% Reserve     |
|                         |                  |          |                         | <b>253,453</b> |                |

FINAL BUDGET 2016-2017

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 182,973        |
| 10-03 OVERTIME                 | 2,000          |
| 10-07 ALLOWANCES               | 960            |
| 10-10 LONGEVITY                | 6,289          |
| 10-12 VACATION BUYBACK         | 500            |
| 10-13 PDO BUYBACK              | 412            |
| 10-14 SICK LEAVE INCENTIVE     | 675            |
| 10-19 ONCALL                   | 500            |
| 10-95 1X SALARY ADJUSTMENT     | 639            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>194,948</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 14,914        |
| 15-02 EMPLOYEES' RETIREMENT     | 27,293        |
| 15-03 GROUP INSURANCE           | 28,180        |
| 15-04 WORKER'S COMP INSURANCE   | 22,720        |
| 15-06 TRAVEL & SCHOOL           | 950           |
| 15-07 UNIFORMS                  | 1,300         |
| 15-13 LIFE                      | 360           |
| 15-14 DENTAL                    | 2,894         |
| 15-20 OVERHEAD HEALTH CARE COST | 919           |
| <b>TOTAL BENEFITS</b>           | <b>99,529</b> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-41 SUPPLIES                        | 47,500         |
| 20-63 FLEET FUEL                      | 17,470         |
| 20-64 FLEET PARTS                     | 39,065         |
| 20-65 FLEET LABOR                     | 19,759         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>123,794</b> |

| OTHER SERVICES                    |               |
|-----------------------------------|---------------|
| 30-22 PWA REIMBURSEMENT           | 39,333        |
| 30-40 CONTRACTUAL                 | 14,250        |
| 30-85 INSURANCE-FIRE, THEFT, LIAB | 742           |
| <b>TOTAL OTHER SERVICES</b>       | <b>54,325</b> |

| CAPITAL OUTLAY              |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 52,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>52,000</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>524,596</b> |
|---------------------------------|----------------|

(CONTINUED)

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 16-17</u> | <u>FY 15-16</u> |
|---------------------------|-----------------|-----------------|
| Street Supervisor         | 0.25            | 0.25            |
| Street Project Supervisor | 0.50            | 0.50            |
| Equipment Operator III    | 1               | 1               |
| Equipment Operator II     | 1               | 1               |
| Equipment Operator I      | 1               | 1               |
| <b>TOTAL</b>              | <b>3.75</b>     | <b>3.75</b>     |

**PERSONNEL POSITIONS SUMMARY:**

2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.75  
2010-11 - 3.75  
2011-12 - 3.75  
2012-13 - 3.75  
2013-14 - 3.75  
2014-15 - 3.75  
2015-16 - 3.75  
2016-17 - 3.75

**CAPITAL OUTLAY FY 16-17**

|                                          |               |
|------------------------------------------|---------------|
| Trackhoe (1st of 5 yr funding)           | 20,000        |
| Skid Steer Track Loader (2nd yr Funding) | 32,000        |
| <b>TOTAL</b>                             | <b>52,000</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                          |               |
|------------------------------------------|---------------|
| Equipment Trailer                        | 17,500        |
| Skid Steer Track Loader (1st yr Funding) | 32,000        |
| <b>TOTAL</b>                             | <b>49,500</b> |



**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

This department is staffed by three full time employees, an Equipment Operator I, Equipment Operator II, and an Equipment Operator III. Department supervision is the Street Project Manager at 50% of his salary and the Street/Parks Supervisor at 25% of his salary.

**PROGRAM DESCRIPTION**

Maintenance and repair of all improved drainage structures, unimproved drainage ditches with city right-of-ways, drainage channels and creeks.

**2016-2017 GOALS AND OBJECTIVES**

1. Continue to replace broken and deteriorated concrete in improved channels.
2. Continue regular inspection of drainage structures and channels.
3. Continue to work on improvements of Soldier Creek, Crutcho Creek, and all tributary's in Midwest City.

4. Planed channel repair at W. Lockheed, Jarman Drive, Meadowbrook Drive, E. Campbell, NE 16<sup>th</sup> & Marydale, Woodside & Holly, and Big Oak.

FUND: STORM WATER QUALITY (061)  
DEPARTMENT: STORM WATER QUALITY (61)  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 347,672             | 377,925                        | 348,467                          | 375,214             |
| BENEFITS             | 142,203             | 155,597                        | 137,271                          | 153,312             |
| MATERIALS & SUPPLIES | 77,798              | 86,013                         | 62,987                           | 82,189              |
| OTHER SERVICES       | 146,313             | 169,501                        | 156,795                          | 175,430             |
| CAPITAL OUTLAY       | 1,887               | 130,343                        | 128,672                          | 150,000             |
| TRANSFERS OUT        | 41,907              | 43,264                         | 43,264                           | 41,907              |
| TOTAL                | <u>757,781</u>      | <u>962,643</u>                 | <u>877,456</u>                   | <u>978,052</u>      |

| REVENUES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| LICENSES & PERMITS   | 7,910               | 5,611                          | 7,135                            | 6,858               |
| CHARGES FOR SERVICES | 722,817             | 717,722                        | 731,816                          | 732,253             |
| INTEREST             | 24,516              | 25,138                         | 21,593                           | 19,112              |
| MISCELLANEOUS        | 861                 | 1,000                          | 500                              | 500                 |
| TRANSFERS IN         | -                   | -                              | -                                | 801                 |
| TOTAL                | <u>756,104</u>      | <u>749,471</u>                 | <u>761,044</u>                   | <u>759,524</u>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2013                  | 834,111             | 744,319  | 692,330  | 886,100         |
| 6/30/2014                  | 886,100             | 756,104  | 757,781  | 884,423         |
| 6/30/2015                  | 884,423             | 761,044  | 877,456  | 768,011         |
| 6/30/2016                  | 768,011             | 759,524  | 978,052  | 549,483         |

Excludes Capital Outlay & Transfers Out (39,307) **5% Reserve**  
510,176

|                         | 2014   | 2015   | EST 2016 | BUDGET 2017 |
|-------------------------|--------|--------|----------|-------------|
| CHARGES TO OTHER CITIES | 25,982 | 31,613 | 33,467   | 33,500      |

FINAL BUDGET 2016-2017

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 334,839        |
| 10-02 WAGES                    | 10,000         |
| 10-03 OVERTIME                 | 5,000          |
| 10-07 ALLOWANCES               | 1,528          |
| 10-10 LONGEVITY                | 7,152          |
| 10-11 SL BUYBACK               | 4,641          |
| 10-12 VL BUYBACK               | 1,100          |
| 10-13 PDO BUYBACK              | 1,666          |
| 10-14 SICK LEAVE INCENTIVE     | 4,194          |
| 10-19 ON CALL                  | 4,100          |
| 10-95 1X SALARY ADJUSTMENT     | 994            |
| <b>TOTAL PERSONAL SERVICES</b> | <u>375,214</u> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 28,704         |
| 15-02 EMPLOYEES' RETIREMENT     | 51,130         |
| 15-03 GROUP INSURANCE           | 44,261         |
| 15-04 WORKER'S COMP INSURANCE   | 10,366         |
| 15-06 TRAVEL & SCHOOL           | 7,000          |
| 15-07 UNIFORMS                  | 3,605          |
| 15-13 LIFE                      | 560            |
| 15-14 DENTAL                    | 4,844          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,429          |
| 15-98 RETIREE INSURANCE         | 1,413          |
| <b>TOTAL BENEFITS</b>           | <u>153,312</u> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 4,500         |
| 20-41 SUPPLIES                        | 26,800        |
| 20-49 CHEMICALS                       | 8,000         |
| 20-63 FLEET FUEL                      | 10,725        |
| 20-64 FLEET PARTS                     | 17,655        |
| 20-65 FLEET LABOR                     | 14,509        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <u>82,189</u> |

(CONTINUED)

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING          | FY 16-17    | FY 15-16    |
|-----------------------------|-------------|-------------|
| Storm Water Quality Mgr     | 1           | 1           |
| Storm Water Lead Technician | 1           | 0           |
| Storm Water Quality Tech    | 3           | 4           |
| GIS Coordinator             | 0.17        | 0.17        |
| Lab Technician              | 0.66        | 0.66        |
| <b>TOTAL</b>                | <b>5.83</b> | <b>5.83</b> |

| SEASONAL STAFFING         | FY 16-17 | FY 15-16 |
|---------------------------|----------|----------|
| GPS/GIS Data Coll & Entry | 2        | 2        |

.66 Lab Technician added in FY 14-15  
.34 Lab Technician left in fund 192 FY 14-15

**CAPITAL OUTLAY FY 16-17**

|                                                            |                |
|------------------------------------------------------------|----------------|
| Street Sweeper (1) 1st of 2 year funding                   | 125,000        |
| Two (2) Outdoor Cameras                                    | 2,000          |
| Two (2) Exterior Door Cameras                              | 2,000          |
| Two (2) Ext Door, One (1) Int Door Access Points           | 9,000          |
| Two (2) Laserfiche Scanners                                | 2,000          |
| City Works Permitting, Licensing, and Land Database Module | 10,000         |
| <b>TOTAL</b>                                               | <b>150,000</b> |

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                         |                |
|-------------------------|----------------|
| Computer                | 1,200          |
| Tray Sealer             | 6,000          |
| HHW Permanent Bldg      | 100,000        |
| Fencing HHW Bldg        | 13,500         |
| Computer Replacement    | 2,400          |
| Desktop Computer        | 1,050          |
| Laptop                  | 2,000          |
| Document Imaging System | 2,522          |
| <b>TOTAL</b>            | <b>128,672</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 5  
2007-08 - 6.17  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.17  
2011-12 - 6.17  
2012-13 - 5.17  
2013-14 - 5.17  
2014-15 - 5.83  
2015-16 - 5.83  
2016-17 - 5.83

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 12,000         |
| 30-21 SURPLUS PROPERTY                    | 1,071          |
| 30-22 PWA REIMBURSEMENT                   | 110,426        |
| 30-23 UPKEEP REAL PROPERTY                | 5,500          |
| 30-40 CONTRACTUAL                         | 26,000         |
| 30-43 HARDWARE/SOFTWARE MAINT             | 600            |
| 30-49 CREDIT CARD FEES                    | 2,494          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000          |
| 30-85 INSURANCE - FIRE, THEFT, LIAB       | 15,786         |
| 30-86 ANNUAL AUDIT                        | 553            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>175,430</b> |

**CAPITAL OUTLAY**

|                             |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 125,000        |
| 40-02 EQUIPMENT             | 6,000          |
| 40-14 REMODEL               | 9,000          |
| 40-50 SOFTWARE              | 10,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>150,000</b> |

**TRANSFERS OUT**

|                               |               |
|-------------------------------|---------------|
| 80-33 TRANSFERS (GENERAL 010) | 41,907        |
| <b>TOTAL TRANSFERS OUT</b>    | <b>41,907</b> |

**TOTAL DEPARTMENT REQUEST** **978,052**

**CONTRACTUAL (30-40)**

|                                |               |
|--------------------------------|---------------|
| HHW Disposal at Facility       | 18,550        |
| Janitorial for 8726 SE 15th St | 5,450         |
| COSWA Radio Ad                 | 2,000         |
| <b>TOTAL</b>                   | <b>26,000</b> |

**FUND: ENTERPRISE**  
**DEPARTMENT: STORMWATER QUALITY 61**

**SIGNIFICANT EXPENDITURE CHANGES:**  
N.A.

### **STAFFING/PROGRAMS**

During the past fiscal year, 2015-16 the Stormwater Quality Management Department was staffed by: the stormwater quality manager, four stormwater quality technicians and Stormwater/GIS Intern(s). All positions except the Intern are full time permanent employees. Stormwater quality management remains committed to serving citizens of Midwest City by maintaining and improving stormwater quality in creeks and water ways.

The department strives to educate and involve citizens in the prevention of storm water pollution and conducts water quality screening to detect, track and eliminate pollutants affecting water quality. Additionally, it enforces Midwest City's stormwater ordinances and manages a curbside recycling program that is responsible for diverting recyclable materials from the solid waste stream. Lastly they provide safe and proper disposal of unwanted household hazardous waste to all Midwest City residents

### **PROGRAM DESCRIPTION:**

The purpose of the Stormwater Quality Management Department is to promote public health, safety and welfare by maintaining and improving the quality of stormwater discharging to conveyances within Midwest City and all receiving waters of the State. Stormwater Quality has been tasked with ensuring that any applicable regulations of the Oklahoma Department of Environmental Quality and Environmental Protection Agency regarding stormwater discharges are being met. In order to maintain compliance with these regulations, Stormwater Quality has implemented several distinct programs such as:

- 1. Construction Site Inspections**
- 2. Illicit Discharge Detection and Elimination (IDDE).**
- 3. Curbside Recycling**
- 4. Household Hazardous Waste Disposal**
- 5. Public Education and Participation**
- 6. Complaints**

### **2016-2017 Goals and Objectives:**

**Provide a safe and clean environment for our residents through the following:**

1. Distributing educational materials to increase public awareness and participation in City Programs including Household Hazardous Waste Disposal, Recycling, Adopt a Street, and Adopt a Creek. We will achieve this through the use of presenting educational material quarterly at the Neighborhood Association meetings, attending events such as Association Celebration, National Night Out, etc and creating various newsletters to be distributed to city employees and residents.
2. Continue operation of the Household Hazardous Waste program 3 days a week. Utilize feedback from residents to increase participation, thus decreasing illicit dumping into the stormwater conveyances. Provide opportunities for surrounding municipalities to schedule mobile collection events as part of the HHW program.
3. Decrease the amount of trash and debris making its way into stormwater conveyances through a continued curbside recycling program as well as increasing trash and recycling receptacles in parks and city facilities.
4. Partner with Mid-Del and Choctaw-Nicoma Park School Districts and other civic organizations in order to develop an environmental education outreach program.

**Support the Clean Water Act and the updated ODEQ permitting through the following:**

1. Continue with Stormwater construction inspections to help ensure site compliance with City ordinances and the Clean Water Act. Follow-up with non-compliance issues to ensure the each site is acting with a sense of urgency when erosion and sediment control issues arise.
2. Develop and implement an industrial stormwater permit program and a commercial cosmetic cleaning program.
3. Meet all terms and conditions of the City's Stormwater Management Plan as required by ODEQ. Modify such plans when the new ODEQ permit is issued and implement required TMDL elements. This includes modifications being made to the current water quality monitoring program set forth for sections of Crutcho Creek and the North Canadian River to monitor Total Coliform, E. Coli, and Enterococci bacteria.
4. Develop and implement a training program for builders, contractors, and developers in regards to the Clean Water Act, NPDES permitting, and City Ordinances.

**FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)**  
**DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES   | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------|----------------|------------------|------------------|------------------|
|                | 2014-2015      | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| OTHER SERVICES | 1,477          | 2,200            | 2,046            | 2,100            |
| CAPITAL OUTLAY | 442,359        | 895,281          | 802,662          | 250,000          |
| TRANSFERS OUT  | 250,000        | 325,000          | 325,000          | 350,000          |
| <b>TOTAL</b>   | <b>693,836</b> | <b>1,222,481</b> | <b>1,129,708</b> | <b>602,100</b>   |

| REVENUES                | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|-------------------------|----------------|------------------|------------------|------------------|
|                         | 2014-2015      | BUDGET 2015-2016 | ACTUAL 2015-2016 | BUDGET 2016-2017 |
| LICENSES & PERMITS      | 9,300          | 9,100            | 10,793           | 10,047           |
| CHARGES FOR SERVICES    | 409,624        | 436,157          | 412,674          | 411,149          |
| INTEREST                | 16,467         | 14,670           | 22,472           | 23,579           |
| TRANSFERS IN (FROM 178) | 550,000        | -                | -                | -                |
| <b>TOTAL</b>            | <b>985,391</b> | <b>459,927</b>   | <b>445,939</b>   | <b>444,775</b>   |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES  | FUND BALANCE |                 |
|-------------------------|------------------|----------|-----------|--------------|-----------------|
| 6/30/2013               | 763,912          | 440,851  | 631,422   | 573,341      | 6/30/2014       |
| 6/30/2014               | 573,341          | 985,391  | 693,836   | 864,897      | 6/30/2015       |
| 6/30/2015               | 864,897          | 445,939  | 1,129,708 | 181,128      | 6/30/2016 - EST |
| 6/30/2016               | 181,128          | 444,775  | 602,100   | 23,803       | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-49 CREDIT CARD FEES                    | 2,100        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,100</b> |

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-05 UTILITY PROPERTY      | 250,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>250,000</b> |

|                                    |                |
|------------------------------------|----------------|
| <b>TRANSFERS OUT</b>               |                |
| 80-91 TRANSFERS OUT TO WATER - 191 | 350,000        |
| <b>TOTAL TRANSFERS OUT</b>         | <b>350,000</b> |

**TOTAL DEPARTMENT REQUEST 602,100**

**CAPITAL OUTLAY FY 15-16 ESTIMATED ACTUAL**

|                                                                                           |                |
|-------------------------------------------------------------------------------------------|----------------|
| Eastside Booster Renovations                                                              | 2,736          |
| Engineering for Titan Tower Upgrade -<br>(Original Budget from Prior Years was \$135,440) | 42,821         |
| Scada System                                                                              | 662,105        |
| Ceiling in Filter Bay                                                                     | 95,000         |
| <b>TOTAL</b>                                                                              | <b>802,662</b> |

**CAPITAL OUTLAY FY 16-17**

|                                 |         |
|---------------------------------|---------|
| Engineering for East Side Water | 250,000 |
|---------------------------------|---------|

**FUND: CONSTRUCTION LOAN PMT (178)**  
**DEPARTMENT: DEBT SERVICE (42)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | 2,405                       | 2,500                                   | 2,500                                     | 3,000                       |
| CAPITAL OUTLAY      | 598,954                     | 2,358,384                               | 2,358,384                                 | 700,000                     |
| TRANSFERS OUT       | 1,300,000                   | -                                       | -                                         | -                           |
| <b>TOTAL</b>        | <b>1,901,358</b>            | <b>2,360,884</b>                        | <b>2,360,884</b>                          | <b>703,000</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2014-2015</b> | <b>AMENDED<br/>BUDGET<br/>2015-2016</b> | <b>ESTIMATED<br/>ACTUAL<br/>2015-2016</b> | <b>BUDGET<br/>2016-2017</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 644,730                     | 648,776                                 | 645,178                                   | 681,386                     |
| INTEREST             | 71,432                      | 77,623                                  | 43,808                                    | 46,749                      |
| <b>TOTAL</b>         | <b>716,162</b>              | <b>726,399</b>                          | <b>688,986</b>                            | <b>728,135</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2013                          | 2,559,451                   | 748,615         | 428,753         | 2,879,313               | 6/30/2014       |
| 6/30/2014                          | 2,879,313                   | 716,162         | 1,901,358       | 1,694,117               | 6/30/2015       |
| 6/30/2015                          | 1,694,117                   | 688,986         | 2,360,884       | 22,219                  | 6/30/2016 - EST |
| 6/30/2016                          | 22,219                      | 728,135         | 703,000         | 47,354                  | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-49 CREDIT CARD FEES                    | 3,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,000</b> |

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-05 UTILITY IMPROVEMENTS  | 700,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>700,000</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>703,000</b> |
|---------------------------------|----------------|

**CAPITAL OUTLAY FY 15-16 Estimated Actual**

|                                             |                  |
|---------------------------------------------|------------------|
| Carl Albert Water Tower Modification        | 466,800          |
| Roofs at Water Plant                        | 134,000          |
| Rehabilitation of 2 Wells                   | 100,000          |
| SE 15th Street Widening Relocation          | 570,361          |
| Eastside Booster Phase I                    | 550,000          |
| Eastside Distribution Improvement Phase II  | 5,584            |
| Eastside Distribution Improvement Phase III | 350,000          |
| Eastside Distribution Improvement Phase IV  | 181,639          |
| <b>TOTAL</b>                                | <b>2,358,384</b> |

**CAPITAL OUTLAY FY 16-17**

|                                        |                |
|----------------------------------------|----------------|
| Blueridge Water Line Replacement       | 100,000        |
| SE 29th Loop between Douglas and Post  | 250,000        |
| Mead Dr Loop between 15th and Post     | 100,000        |
| Projects approved by Council           | 100,000        |
| Interior Painting of Titan Water Tower | 150,000        |
| <b>TOTAL</b>                           | <b>700,000</b> |

FUND: SEWER BACKUP (184)  
 DEPARTMENT: SEWER BACKUP CLAIMS (43)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2016-2017

| EXPENDITURES   | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | -                   | 15,500                         | 7,750                            | 15,500              |
| TOTAL          | -                   | 15,500                         | 7,750                            | 15,500              |

|                                           |               |
|-------------------------------------------|---------------|
| OTHER SERVICES & CHARGES                  |               |
| 30-02 CLAIMS-COUNCIL APPROVED             | 15,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <u>15,500</u> |

**TOTAL DEPARTMENT REQUEST** 15,500

| REVENUES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 4                   | -                              | 1                                | -                   |
| INTEREST             | 2,210               | 2,234                          | 1,857                            | 1,767               |
| TOTAL                | 2,214               | 2,234                          | 1,858                            | 1,767               |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
|                            | 79,343              | 2,257    | 3,133    | 78,467          | 6/30/2013       |
|                            | 78,467              | 2,214    | -        | 80,681          | 6/30/2014       |
|                            | 80,681              | 1,858    | 7,750    | 74,789          | 6/30/2015       |
|                            | 74,789              | 1,767    | 15,500   | 61,056          | 6/30/2016 - EST |
|                            |                     |          |          |                 | 6/30/2017 - EST |

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.  
 WHEN THE FUND BALANCE FALLS BELOW THE THRESHOLD, THE UTILITY ASSESSMENT IS PLACED BACK ON THE UTILITY BILL.

**FUND: SEWER CONSTRUCTION (186)**  
**DEPARTMENT: SEWER CONSTRUCTION (46)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES        | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY      | 10,214,359          | 2,121,337                      | 2,121,337                        | -                   |
| TRANSFERS OUT (250) | 1,258,363           | 1,199,878                      | 1,199,878                        | 1,212,831           |
| <b>TOTAL</b>        | <b>11,472,722</b>   | <b>3,321,215</b>               | <b>3,321,215</b>                 | <b>1,212,831</b>    |

| REVENUES                   | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES       | 1,363,969           | 1,371,129                      | 1,378,087                        | 1,371,890           |
| INTEREST                   | 264,870             | 122,296                        | 116,953                          | 107,826             |
| INTEREST-TIF LOAN          | 91,816              | 53,392                         | 48,077                           | 3,097               |
| TRANSFER IN (Bond Premium) | 1,489,197           | -                              | -                                | -                   |
| <b>TOTAL</b>               | <b>3,209,853</b>    | <b>1,546,817</b>               | <b>1,543,117</b>                 | <b>1,482,813</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES   | FUND<br>BALANCE            |                 |
|----------------------------|---------------------|------------|------------|----------------------------|-----------------|
| 6/30/2013                  | 12,958,689          | 16,246,395 | 16,290,201 | 12,914,883                 | 6/30/2014       |
| 6/30/2014                  | 12,914,883          | 3,209,853  | 11,472,722 | 4,652,015                  | 6/30/2015       |
| 6/30/2015                  | 4,652,015           | 1,543,117  | 3,321,215  | 2,873,917                  | 6/30/2016 - EST |
| 6/30/2016                  | 2,873,917           | 1,482,813  | 1,212,831  | 3,143,899                  | 6/30/2017 - EST |
|                            |                     |            |            | <i>Sewer Fee</i>           |                 |
|                            |                     |            |            | <b>(1,194,549) Reserve</b> |                 |
|                            |                     |            |            | <b>1,949,350</b>           |                 |

**FINAL BUDGET 2016-2017**

|                                             |                  |
|---------------------------------------------|------------------|
| <b>TRANSFERS OUT</b>                        |                  |
| 80-50 TRANSFERS OUT (250 ) for Debt Service | 1,212,831        |
| <b>TOTAL TRANSFERS OUT</b>                  | <b>1,212,831</b> |

**TOTAL DEPARTMENT REQUEST** **1,212,831**

**ESTIMATED FUND BALANCE RESERVE FROM SEWER FEE**

|                             |                  |
|-----------------------------|------------------|
| Fiscal Year 11-12           | 255,423          |
| Fiscal Year 12-13           | 290,471          |
| Fiscal Year 13-14           | 205,781          |
| Fiscal Year 14-15           | 105,606          |
| Fiscal Year 15-16 Estimated | 178,209          |
| Fiscal Year 16-17 Estimated | 159,059          |
| <b>TOTAL</b>                | <b>1,194,549</b> |

**OUTSTANDING PRINCIPAL ON TIF LOAN**

|                   |           |
|-------------------|-----------|
| Fiscal Year 13-14 | 2,202,695 |
| Fiscal Year 14-15 | 1,181,139 |
| Fiscal Year 15-16 | 79,390    |

**CAPITAL OUTLAY FY 15-16 Estimated Actual**

|                               |                  |
|-------------------------------|------------------|
| Equipment Composting Facility | 23,367           |
| Boiler #2                     | 276,999          |
| Verification Magflow HZ       | 19,000           |
| Engineering Sewer Plant       | 245,466          |
| Sewer Plant Construction      | 871,576          |
| Bio Solids Compost Facility   | 664,869          |
| SCADA Hardware - for Plant    | 20,060           |
|                               | <b>2,121,337</b> |



FUND: UTILITY SERVICES (187)  
DEPARTMENT: CITY CLERK (50) UTILITY SERVICES  
DEPARTMENT HEAD: SARA HANCOCK

| EXPENDITURES         | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 568,491             | 565,823                        | 565,727                          | 550,281             |
| BENEFITS             | 212,421             | 218,002                        | 217,711                          | 220,405             |
| MATERIALS & SUPPLIES | 80,014              | 52,422                         | 45,829                           | 44,639              |
| OTHER SERVICES       | 116,244             | 182,536                        | 182,351                          | 170,532             |
| CAPITAL OUTLAY       | 13,933              | 13,553                         | 13,553                           | 4,476               |
| TRANSFERS OUT        | -                   | 107,005                        | 100,789                          | 167,960             |
| TOTAL                | 991,103             | 1,139,341                      | 1,125,960                        | 1,158,293           |

| REVENUES             | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 1,019,672           | 1,030,172                      | 1,033,721                        | 1,028,309           |
| INTEREST             | 8,542               | 5,000                          | 6,457                            | 6,692               |
| MISCELLANEOUS        | -                   | 43,380                         | 43,380                           | 65,070              |
| TRANSFERS IN         | -                   | -                              | -                                | 1,429               |
| TOTAL                | 1,028,214           | 1,078,552                      | 1,083,558                        | 1,101,500           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2013                  | 496,296             | 1,083,815 | 1,232,701 | 347,410         | 6/30/2014       |
| 6/30/2014                  | 347,410             | 1,028,214 | 991,103   | 384,521         | 6/30/2015       |
| 6/30/2015                  | 384,521             | 1,083,558 | 1,125,960 | 342,119         | 6/30/2016 - EST |
| 6/30/2016                  | 342,119             | 1,101,500 | 1,158,293 | 285,326         | 6/30/2017 - EST |

Excludes Transfers Out & Capital Outlay (49,293) 5% Reserve  
236,033

FINAL BUDGET 2016-2017

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 504,686        |
| 10-02 WAGES                    | 7,901          |
| 10-03 OVERTIME                 | 6,000          |
| 10-07 ALLOWANCES               | 2,670          |
| 10-10 LONGEVITY                | 12,817         |
| 10-11 SL BUYBACK               | 1,590          |
| 10-12 VL BUYBACK               | 2,500          |
| 10-13 PDO BUYBACK              | 2,765          |
| 10-14 SICK LEAVE INCENTIVE     | 7,200          |
| 10-95 1X SALARY ADJUSTMENT     | 2,152          |
| <b>TOTAL PERSONAL SERVICES</b> | <u>550,281</u> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 42,096         |
| 15-02 EMPLOYEES' RETIREMENT     | 75,933         |
| 15-03 GROUP INSURANCE           | 67,160         |
| 15-04 WORKER'S COMP INSURANCE   | 5,808          |
| 15-06 TRAVEL & SCHOOL           | 8,788          |
| 15-07 UNIFORMS                  | 1,750          |
| 15-13 LIFE                      | 1,104          |
| 15-14 DENTAL                    | 6,799          |
| 15-20 OVERHEAD HEALTH CARE COST | 3,064          |
| 15-98 RETIREE INSURANCE         | 7,902          |
| <b>TOTAL BENEFITS</b>           | <u>220,405</u> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 901           |
| 20-41 SUPPLIES                        | 15,000        |
| 20-63 FLEET FUEL                      | 13,333        |
| 20-64 FLEET PARTS                     | 6,642         |
| 20-65 FLEET LABOR                     | 8,763         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <u>44,639</u> |

(CONTINUED)

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: SARA HANCOCK**  
**PAGE TWO**

| PERMANENT STAFFING          | FY 16-17  | FY 15-16    |
|-----------------------------|-----------|-------------|
| City Clerk                  | 0.5       | 0.5         |
| Billing Technician          | 0.5       | 0.5         |
| Office Manager - City Clerk | 1         | 1           |
| Utility Service Clk/Trainer | 1         | 1           |
| Utility Service Clerk II    | 2         | 2           |
| Utility Service Clerk       | 4         | 3.5         |
| Meter Reader Coordinator    | 1         | 1           |
| Meter Reader                | 2         | 2           |
| <b>TOTAL</b>                | <b>12</b> | <b>11.5</b> |

| PART TIME:        | FY 16-17 | FY 15-16 |
|-------------------|----------|----------|
| Accountant        | 0.18     | 0.18     |
| Temp Meter Reader | 0        | 1.5      |

Utility Service Clerk, part time position to become a full time position in FY 16-17  
*New fund created FY08-09 for functions of the Utility Billing and Customer Service.*  
*The funding source is from penalties related to utilities.*  
*Meter Readers were added (previously City Clerk) effective FY 10-11*  
*PBX Receptionist reclassified to Utility Service Clerk FY 13-14*  
*Accountant is in the Finance Department FY 14-15*  
*Temporary Meter Reader(s) eliminated in FY 16-17 due to Automated Meters*

| <b>CONTRACTUAL (30-40)</b> |                |
|----------------------------|----------------|
| Shred Bin                  | 168            |
| BOK Lockbox Fees           | 7,600          |
| Ads - Employment Testing   | 1,000          |
| UTS                        | 3,000          |
| Sunguard                   | 5,000          |
| Billing - Outsource        | 147,000        |
| <b>TOTAL</b>               | <b>163,768</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
2007-08 - 7  
2008-09 - 8.5  
2009-10 - 8.5  
2010-11 - 13.5  
2011-12 - 14.5  
2012-13 - 14.5  
2013-14 - 14.5  
2014-15 - 14  
2015-16 - 11.5  
2016-17 - 12

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 163,768        |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 2,700          |
| 30-49 CREDIT CARD FEES                    | 2,049          |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS           | 303            |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 1,712          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>170,532</b> |

| <b>CAPITAL OUTLAY</b>       |              |
|-----------------------------|--------------|
| 40-02 EQUIPMENT             | 4,476        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>4,476</b> |

| <b>TRANSFERS OUT</b>                      |                |
|-------------------------------------------|----------------|
| 80-89 UTILITY CAPITAL OUTLAY (189) (AMRS) | 167,960        |
| <b>TOTAL TRANSFERS OUT</b>                | <b>167,960</b> |

**TOTAL DEPARTMENT REQUEST** 1,158,293

| <b>CAPITAL OUTLAY FY 16-17</b>              |              |
|---------------------------------------------|--------------|
| Two (2) Global Malaga High Back Chairs      | 926          |
| One (1) Canon DR-3010C Duplex Sheet Scanner | 900          |
| One (1) HP Laserjet P2055 Printer           | 150          |
| One (1) HP Laserjet P4015X Printer          | 2,500        |
| <b>TOTAL</b>                                | <b>4,476</b> |

| <b>CAPITAL OUTLAY FY 15-16 Estimated Actual</b> |               |
|-------------------------------------------------|---------------|
| Headsets                                        | 910           |
| Copier / Printer                                | 387           |
| Chair                                           | 550           |
| Scanners                                        | 1,200         |
| Carpeting                                       | 1,500         |
| Computers & Equipment                           | 6,499         |
| Document Imaging System                         | 2,507         |
| <b>TOTAL</b>                                    | <b>13,553</b> |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK**

**PROGRAM DESCRIPTION**

The Utility Service Fund is responsible for the following functions:

Utility Customer Service  
Utility Billing  
Meter Reading

**Customer Service Division:**

**Staffing/Programs**

During the past fiscal year 2015-2016, the Customer Service Department was staffed by one Office Manager, one Utility Service Trainer, one Billing Technician, six Customer Service Representatives. Our department remains committed to providing excellent customer service in a timely and efficient manner.

**Program Description**

Customer service provides exceptional service to over 20,000 water, sewer and sanitation customers each month. Customer service works closely with each customer to set up new accounts, process transfers or final accounts. Customer service is

responsible for all utility billing and posting over 21,000 payments a month. Customer service issues over 3,000 new licenses and permits a year and processes approximately 2,000 renewals. Customer service investigates and works to provide information and resolve all customer inquiries.

**Meter Readers -**

**Staffing/Programs**

During the past fiscal year 2015-2016, the meter reader division was staffed by one full time Meter Reader Coordinator, two full time Meter Readers and one full time temporary Meter Readers. This division remains committed to providing timely service to the public for billing inquiries and new service request.

**Program Description**

Meter Readers will record water usage on a monthly basis for billing purposes. Meter Readers handle turning on and off water services daily as necessary. Meter readers will work directly with the public and customer service staff as needed. Meter readers maintain computer work involving hand held meter reading versa terms, new account sequencing, evaluating reading reports, keeping up with meter exchanges and any other billing alerts, issues or reports.

## **2016–2017 GOALS AND OBJECTIVES**

### **Customer Service Division:**

1. Complete implementation of new automatic meter reading system to increase accuracy and allow for more efficient billing.
2. Continue to promote paperless billing by allowing customers to sign up online.
3. Improve Customer Service with continual training and positive supervision.
4. Continue to promote Internet services available to our customers to allow for ACH and recurring credit card payments online.
5. Continue to train staff on effectively using Laserfiche to allow for better record retention.
6. Implement effective strategies to ensure customer receives solutions to issues involving their bills.
7. Continue to promote online e-forms to help provide efficient customer service.
8. Work with meter department to ensure any billing issues are resolved in a timely manner.
9. Continue to cross train customer service clerks to be efficient in all areas of department.

### **Meter Reading Division:**

1. Continue to read approximately 20,500 meters each month while maintaining 99.6% accuracy or better while maintaining a monthly schedule.
2. Continue to complete approximately 1,600 work orders a month on a daily basis as needed in a timely and accurate manner.
3. Continue to have a professional work relationship with the public.
4. Continue to have good work relationship with customer service.
5. Implement new meter reading technologies to increase efficiency and accuracy.
6. Continue to train staff in all areas of meter reading to include office and computer work.

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)**  
**DEPARTMENT: SEWER IMPROVEMENTS**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|----------------|---------------------|---------------------|---------------------|
|                | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| OTHER SERVICES | 26,829         | 1,600               | 1,500               | 151,500             |
| CAPITAL OUTLAY | 154,935        | 318,200             | 318,200             | 202,500             |
| TRANSFER OUT   | 450,000        | 265,000             | 125,000             | 140,000             |
| <b>TOTAL</b>   | <b>631,764</b> | <b>584,800</b>      | <b>444,700</b>      | <b>494,000</b>      |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2014-2015      | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| LICENSES & PERMITS   | 7,575          | 7,728               | 10,175              | 7,642               |
| CHARGES FOR SERVICES | 387,037        | 389,085             | 397,670             | 388,823             |
| INTEREST             | 13,183         | 15,631              | 6,037               | 8,412               |
| <b>TOTAL</b>         | <b>407,795</b> | <b>412,444</b>      | <b>413,882</b>      | <b>404,877</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2013                  | 403,360             | 402,987  | 416,183  | 390,164         | 6/30/2014       |
| 6/30/2014                  | 390,164             | 407,795  | 631,764  | 166,194         | 6/30/2015       |
| 6/30/2015                  | 166,194             | 413,882  | 444,700  | 135,376         | 6/30/2016 - EST |
| 6/30/2016                  | 135,376             | 404,877  | 494,000  | 46,253          | 6/30/2017 - EST |

**FINAL BUDGET 2016-2017**

| <b>OTHER SERVICE &amp; CHARGE</b>       |                |
|-----------------------------------------|----------------|
| 30-40 CONTRACTUAL                       | 150,000        |
| 30-49 CREDIT CARD FEES                  | 1,500          |
| <b>TOTAL OTHER SERVICE &amp; CHARGE</b> | <b>151,500</b> |

| <b>CAPITAL OUTLAY</b>               |                |
|-------------------------------------|----------------|
| 40-02 EQUIPMENT                     | 44,500         |
| 40-08 CONTINGENCIES                 | 100,000        |
| 40-15 IMPROVEMENTS OTHER THAN BLDGS | 58,000         |
| <b>TOTAL CAPITAL OUTLAY</b>         | <b>202,500</b> |

| <b>TRANSFERS OUT</b>                      |                |
|-------------------------------------------|----------------|
| 80-87 TRANSFER OUT TO MWC UTIL AUTH - 193 | 140,000        |
| <b>TOTAL TRANSFERS OUT</b>                | <b>140,000</b> |

**TOTAL DEPARTMENT REQUEST** **494,000**

**CAPITAL OUTLAY FY 15-16 Estimated Actual**

|                                |                |
|--------------------------------|----------------|
| Trailer Flusher Machine        | 90,000         |
| Edgewood Lift Pump (1)         | 32,000         |
| Eastwood Lift Station Pump (2) | 16,200         |
| SE 15th/Sooner Development     | 35,000         |
| SE 15th SWR Relocation         | 145,000        |
| <b>TOTAL</b>                   | <b>318,200</b> |

**CAPITAL OUTLAY FY 16-17**

|                                            |                |
|--------------------------------------------|----------------|
| Replace Roof on Chlorine Building          | 32,000         |
| Replace Roof on Sulfur Dioxide Building    | 26,000         |
| Sixteen (16) Security Cameras w/Inst Equip | 35,000         |
| 15th & Anderson Lift Station Pump (1)      | 9,500          |
| Projects to be approved by Council         | 100,000        |
| <b>TOTAL</b>                               | <b>202,500</b> |

**CONTRACTUAL 30-40**

|                            |                |
|----------------------------|----------------|
| Chemical pipe root control | 50,000         |
| Pipe Bursting              | 100,000        |
|                            | <u>150,000</u> |

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|------------------|---------------------|---------------------|---------------------|
|                | 2014-2015        | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| CAPITAL OUTLAY | 4,266,820        | 5,181,257           | 5,181,257           | -                   |
| DEBT SERVICE   | -                | 494,546             | 488,331             | 588,218             |
| <b>TOTAL</b>   | <b>4,266,820</b> | <b>5,675,803</b>    | <b>5,669,588</b>    | <b>588,218</b>      |

| REVENUES      | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|---------------|------------------|---------------------|---------------------|---------------------|
|               | 2014-2015        | BUDGET<br>2015-2016 | ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
| INTEREST      | 45,084           | 20,625              | 13,275              | 21,909              |
| MISCELLANEOUS | 42,738           | -                   | 104,409             | -                   |
| TRANSFER IN   | 1,000,000        | 1,053,146           | 1,046,930           | 588,218             |
| LOAN PROCEEDS | -                | 3,500,000           | 4,898,797           | -                   |
| <b>TOTAL</b>  | <b>1,087,822</b> | <b>4,573,771</b>    | <b>6,063,411</b>    | <b>610,127</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2013                  | 2,139,659           | 960,870   | 50,553    | 3,049,976       | 6/30/2014       |
| 6/30/2014                  | 3,049,976           | 1,087,822 | 4,266,820 | (129,021)       | 6/30/2015       |
| 6/30/2015                  | (129,021)           | 6,063,411 | 5,669,588 | 264,802         | 6/30/2016 - EST |
| 6/30/2016                  | 264,802             | 610,127   | 588,218   | 286,711         | 6/30/2017 - EST |

**TRANSFERS IN DETAIL**

|                                          |                |
|------------------------------------------|----------------|
| Sanitation (190) Transfer Station        | 420,258        |
| Utility Services (187) Debt Service AMRS | 167,960        |
| <b>TOTAL</b>                             | <b>588,218</b> |

**FINAL BUDGET 2016-2017**

| <b>SANITATION (41)</b>                   |                |
|------------------------------------------|----------------|
| <b>DEBT SERVICE</b>                      |                |
| 70-01 PRINCIPAL PAYMENT Transfer Station | 294,027        |
| 71-01 INTEREST Transfer Station          | 126,231        |
| <b>TOTAL DEBT SERVICE</b>                | <b>420,258</b> |

**TOTAL DEPARTMENT REQUEST** 420,258

| <b>UTILITY SERVICES (50)</b>   |                |
|--------------------------------|----------------|
| <b>DEBT SERVICE</b>            |                |
| 70-01 PRINCIPAL PAYMENT (AMRS) | 120,105        |
| 71-01 INTEREST (AMRS)          | 47,855         |
| <b>TOTAL DEBT SERVICE</b>      | <b>167,960</b> |

**TOTAL DEPARTMENT REQUEST** 167,960

**TOTAL FUND REQUEST** **588,218**

**CAPITAL OUTLAY FY 15-16 Estimated Actual**

|                           |                  |
|---------------------------|------------------|
| Transfer Station          | 2,500,000        |
| 3 Transport Trailers      | 223,500          |
| Front End Loader          | 188,000          |
| Land/Contingency          | 588,500          |
| Ponies                    | 32,770           |
| Auto Meter Reading System | 1,089,887        |
| CNG Fueling Station       | 558,600          |
| <b>TOTAL</b>              | <b>5,181,257</b> |

**NOTE: AMRS** funding required a loan in the amount of \$1,398,797 to be paid off in 10 years at an interest rate of 3.75%.

Total appropriations for the automated meter reading system is \$5,348,350.

Funding for the loan repayment comes from Fund 187, Utility Services for FY 16-17 & Water will participate when funding is available for debt service.

**NOTE: TRANSFER STATION** funding will require a loan in the amount of \$3.5 million. to be paid off in 10 years at an interest rate of 3.75%

Funding for the loan payment will come from a rate increase to Sanitation. The debt service payments will be transferred in from Fund 190.

**(CONTINUED)**

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| FUND BALANCE ACTUAL AT 6-30-15 |                                 |                  |                 |                      |
|--------------------------------|---------------------------------|------------------|-----------------|----------------------|
| DIVISION/DEPT                  | 6/30/14 FUND REVENUES & BALANCE | ACTUAL TRANSFERS | ACTUAL EXPENSES | 6/30/15 FUND BALANCE |
| GENERAL GOVERNMENT             | 8,357                           | -                | 8,357           | -                    |
| UTILITY SERVICES - AMRS        | 3,041,619                       | 1,087,822        | 4,258,463       | (129,021)            |
|                                | 3,049,976                       | 1,087,822        | 4,266,820       | (129,021)            |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-16 |                                 |                       |                      |                      |
|------------------------------------------|---------------------------------|-----------------------|----------------------|----------------------|
| DIVISION/DEPT                            | 6/30/15 FUND REVENUES & BALANCE | EST. ACTUAL TRANSFERS | EST. ACTUAL EXPENSES | 6/30/16 FUND BALANCE |
| GENERAL GOVT - CNG                       | -                               | 558,600               | 558,600              | -                    |
| GENERAL GOVT - PONIES                    | -                               | 32,770                | 32,770               | -                    |
| SANITATION - TRANS STATION               | -                               | 3,500,000             | 3,500,000            | -                    |
| UTILITY SERVICES - AMRS                  | (129,021)                       | 1,483,710             | 1,089,887            | 264,802              |
| DEBT SERVICE                             | -                               | 488,331               | 488,331              | -                    |
|                                          | (129,021)                       | 6,063,411             | 5,669,588            | 264,802              |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-17 |                                 |                       |                      |                      |
|------------------------------------------|---------------------------------|-----------------------|----------------------|----------------------|
| DIVISION/DEPT                            | 6/30/16 FUND REVENUES & BALANCE | EST. ACTUAL TRANSFERS | EST. ACTUAL EXPENSES | 6/30/17 FUND BALANCE |
| GENERAL GOVERNMENT - CNG                 | -                               | -                     | -                    | -                    |
| GENERAL GOVT - PONIES                    | -                               | -                     | -                    | -                    |
| SANITATION - TRANS STATION               | -                               | -                     | -                    | -                    |
| UTILITY SERVICES - AMRS                  | 264,802                         | -                     | -                    | 264,802              |
| DEBT SERVICE                             | -                               | 588,218               | 588,218              | -                    |
| INTEREST                                 | -                               | 21,909                | -                    | 21,909               |
|                                          | 264,802                         | 610,127               | 588,218              | 286,711              |

FUND: CUSTOMER DEPOSITS (230)  
 DEPARTMENT: NON-DEPARTMENTAL  
 DEPARTMENT HEAD: SARA HANCOCK

| EXPENDITURES  | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 37,863              | 40,000                         | 31,621                           | 30,073              |
| TOTAL         | 37,863              | 40,000                         | 31,621                           | 30,073              |

| REVENUES | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 37,863              | 40,000                         | 31,621                           | 30,073              |
| TOTAL    | 37,863              | 40,000                         | 31,621                           | 30,073              |

**FINAL BUDGET 2016-2017**

|                        |               |
|------------------------|---------------|
| TOTAL TRANSFERS        | 30,073        |
| 80-91 WATER (FUND 191) | 30,073        |
| <b>TOTAL TRANSFERS</b> | <b>30,073</b> |

**TOTAL DEPARTMENT REQUEST** 30,073



**FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)**  
**DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES                          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|---------------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| DEBT SERVICE (2011 Series) Hotel/Conf | 1,794,625           | 1,797,625                      | 1,797,625                        | 1,794,800           |
| DEBT SERVICE (2011A Series) Sewer     | 4,711,013           | 4,711,662                      | 4,711,662                        | 4,708,964           |
| DEBT SERVICE (Fiscal Agent Fees)      | 6,000               | 6,000                          | 6,000                            | 6,000               |
| TRANSFER OUT (186)                    | 1,489,197           | -                              | -                                | -                   |
| TRANSFER OUT (010)                    | 8,237,446           | 8,379,531                      | 8,290,348                        | 8,290,348           |
| <b>TOTAL</b>                          | <b>16,238,281</b>   | <b>14,894,818</b>              | <b>14,805,635</b>                | <b>14,800,112</b>   |

| REVENUES                          | ACTUAL<br>2014-2015 | AMENDED<br>BUDGET<br>2015-2016 | ESTIMATED<br>ACTUAL<br>2015-2016 | BUDGET<br>2016-2017 |
|-----------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST                          | 1,046               | 1,009                          | 2,580                            | 2,516               |
| TRANSFERS IN:                     |                     |                                |                                  |                     |
| Sales Tax (010) General           | 8,237,446           | 8,379,531                      | 8,290,348                        | 8,290,348           |
| Sales Tax (340) Hotel/Conf Center | 1,810,775           | 1,808,681                      | 1,804,143                        | 1,812,904           |
| Sales Tax (340) Sewer             | 3,452,866           | 3,517,519                      | 3,508,694                        | 3,499,105           |
| User Fee (186) - Sewer            | 1,258,363           | 1,199,878                      | 1,199,878                        | 1,212,831           |
| <b>TOTAL</b>                      | <b>14,760,496</b>   | <b>14,906,618</b>              | <b>14,805,643</b>                | <b>14,817,704</b>   |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES   | FUND<br>BALANCE              |
|----------------------------|---------------------|------------|------------|------------------------------|
| 6/30/2013                  | (45,740,586)        | 14,998,102 | 29,415,568 | (60,158,052) 6/30/2014       |
| 6/30/2014                  | (60,158,052)        | 14,760,496 | 16,238,281 | (61,635,836) 6/30/2015       |
| 6/30/2015                  | (61,635,836)        | 14,805,643 | 14,805,635 | (61,635,828) 6/30/2016 - EST |
| 6/30/2016                  | (61,635,828)        | 14,817,704 | 14,800,112 | (61,618,236) 6/30/2017 - EST |
|                            |                     |            |            | <b>(61,618,236)</b>          |

NOTE: The negative fund balance is due to the debt being paid from Fund 250 with the asset showing in Fund 195, Hotel and Conference Center and the Sewer Plant being recorded in Fund 186, Sewer Construction.

**FINAL BUDGET 2016-2017**

| <b>DEBT SERVICE</b>                 |                  |
|-------------------------------------|------------------|
| 70-01 PRINCIPAL (2011 BOND SERIES)  | 940,000          |
| 71-01 INTEREST (2011 BOND SERIES)   | 854,800          |
| 70-01 PRINCIPAL (2011A BOND SERIES) | 3,245,000        |
| 71-01 INTEREST (2011A BOND SERIES)  | 1,463,964        |
| 72-02 FISCAL AGENT FEES             | 6,000            |
| <b>TOTAL DEBT SERVICE</b>           | <b>6,509,764</b> |

| <b>TRANSFERS</b>           |                  |
|----------------------------|------------------|
| 80-33 TRANSFERS OUT (010)  | 8,290,348        |
| <b>TOTAL TRANSFERS OUT</b> | <b>8,290,348</b> |

**TOTAL DEPARTMENT REQUEST** **14,800,112**

| <b>DEBT REQUIREMENT</b>                             |                  |
|-----------------------------------------------------|------------------|
| <b>Hotel / Conference Center (2011 Bond Series)</b> |                  |
| 9/1/2016 Principal                                  | 940,000          |
| 9/1/2016 Interest                                   | 434,450          |
| 3/1/2017 Interest                                   | 420,350          |
| Trustee Fee                                         | 2,500            |
|                                                     | <b>1,797,300</b> |
| <i>Revenue Bonds O/S \$23,115,000 as of 6/30/16</i> |                  |
| <i>Debt Service Matures Sept. 1, 2033</i>           |                  |
| <b>Sewer Plant (2011A Bond Series)</b>              |                  |
| 9/1/2016 Interest                                   | 731,982          |
| 3/1/2017 Principal                                  | 3,245,000        |
| 3/1/2017 Interest                                   | 731,982          |
| Trustee Fee                                         | 3,500            |
|                                                     | <b>4,712,464</b> |
| <i>Revenue Bonds O/S \$34,745,000 as of 6/30/16</i> |                  |
| <i>Debt Service Matures March 1, 2025</i>           |                  |
| <b>TOTAL</b>                                        | <b>6,509,764</b> |

# **Capital Outlay - All Funds with Project Codes**

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2016-2017**

| Department                       | Project Description                         | FY 15-16 Original Budget | FY 16-17 Request | PROJECT | ACCOUNT |
|----------------------------------|---------------------------------------------|--------------------------|------------------|---------|---------|
| (009) City Manager               | Chairs - 6                                  | 650                      |                  | 011601  | 40-02   |
| (009) City Manager               | 75th Anniversary Projects                   |                          | 37,500           | 011701  | 40-06   |
| (009) City Manager               | Tables - 2                                  | 600                      |                  | 011602  | 40-02   |
| (009) City Manager               | Computers                                   | 1,200                    |                  | 011603  | 40-49   |
|                                  |                                             | <b>2,450</b>             | <b>37,500</b>    |         |         |
| (009) City Clerk/Municipal Court | Audio System                                | 9,000                    |                  | 021601  | 40-02   |
| (009) City Clerk/Municipal Court | Court Door                                  | 2,180                    |                  | 021602  | 40-14   |
| (009) City Clerk/Municipal Court | Computers                                   | 1,200                    |                  | 021603  | 40-49   |
| (009) City Clerk/Municipal Court | Scanners                                    | 2,000                    |                  | 021604  | 40-02   |
|                                  |                                             | <b>14,380</b>            | <b>0</b>         |         |         |
| (009) Human Resources            | Computers                                   | 2,400                    |                  | 031601  | 40-49   |
| (009) Human Resources            | Computer                                    |                          | 1,200            | 031701  | 40-49   |
| (009) Human Resources            | Laserfiche Software                         |                          | 25,000           | 031702  | 40-50   |
| (009) Human Resources            | Scanners                                    | 2,000                    |                  | 031602  | 40-02   |
| (009) Human Resources            | Chairs - 9                                  | 2,000                    |                  | 031603  | 40-02   |
| (009) Human Resources            | Neo-Gov Software                            | 40,000                   |                  | 031604  | 40-50   |
|                                  |                                             | <b>46,400</b>            | <b>26,200</b>    |         |         |
| (009) Community Development      | Mapviewer Software                          |                          | 1,800            | 051701  | 40-50   |
| (009) Community Development      | 3 Desktop Scanners                          |                          | 3,800            | 051702  | 40-02   |
| (009) Community Development      | 2.5 Million BTU Boiler - Ph 1               |                          | 55,000           | 051703  | 40-14   |
| (009) Community Development      | PC Replacement                              |                          | 4,000            | 051704  | 40-49   |
| (009) Community Development      | 3 I-Pads                                    |                          | 2,250            | 051705  | 40-49   |
| (009) Community Development      | 100 Ton Air Cooled Chiller - Ph 1           |                          | 52,500           | 051706  | 40-14   |
| (009) Community Development      | Replace Carpet in Community Dev Dept        | 11,000                   |                  | 051601  | 40-14   |
| (009) Community Development      | PC Replacement                              | 4,000                    |                  | 051602  | 40-49   |
|                                  |                                             | <b>15,000</b>            | <b>119,350</b>   |         |         |
| (009) Park & Recreation          | Battwing Mower (2nd Year Funding)           | 45,000                   |                  | 061505  | 40-02   |
| (009) Park & Recreation          | Computer for Credit Card Machine            |                          | 1,500            | 061701  | 40-49   |
| (009) Park & Recreation          | Port Restrooms - Telstar (2nd Year Funding) | 33,250                   |                  | 061513  | 40-15   |
| (009) Park & Recreation          | Restroom Stalls in Community Center         | 3,000                    |                  | 061603  | 40-14   |
| (009) Park & Recreation          | Round Tables for Community Center           | 4,000                    |                  | 061604  | 40-02   |
| (009) Park & Recreation          | Chairs for Community Center                 | 3,000                    |                  | 061605  | 40-02   |
| (009) Park & Recreation          | Outdoor Drainage Grates - Community Center  | 3,500                    |                  | 061606  | 40-14   |
|                                  |                                             | <b>91,750</b>            | <b>1,500</b>     |         |         |
| (009) Finance                    | 30 Inch Samsung Monitors                    | 1,200                    |                  | 081601  | 40-02   |
| (009) Finance                    | (4) Desktop Computers                       |                          | 4,800            | 081701  | 40-49   |
| (009) Finance                    | Printer & Software Upgrade - City Badges    |                          | 3,500            | 081702  | 40-02   |
| (009) Finance                    | (3) Printers                                | 1,500                    |                  | 081602  | 40-02   |
| (009) Finance                    | Scanners                                    | 2,000                    |                  | 081603  | 40-02   |
| (009) Finance                    | 42" TV with Wall Mount, Video Card & Cables | 825                      |                  | 081604  | 40-02   |
|                                  |                                             | <b>5,525</b>             | <b>8,300</b>     |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2016-2017**

| Department                   | Project Description                                           | FY 15-16 Original Budget | FY 16-17 Request | PROJECT | ACCOUNT |
|------------------------------|---------------------------------------------------------------|--------------------------|------------------|---------|---------|
| (009) Street Department      | Single Axle Dump Truck                                        | 67,000                   |                  | 091601  | 40-01   |
| (009) Street Department      | Weedeaters/Edgers, etc                                        |                          | 2,000            | 091701  | 40-02   |
| (009) Street Department      | 100' x 25' Metal Cover on Back of PWA Complex Bldg G          |                          | 20,500           | 091702  | 40-14   |
| (009) Street Department      | Top Dresser/Compost Spreader (1st Year Funding)               |                          | 15,000           | 091703  | 40-02   |
| (009) Street Department      | Asphalt Truck/Hot Box (1st Year Funding)                      |                          | 45,000           | 091704  | 40-01   |
| (009) Street Department      | 2 Computers/Monitors                                          |                          | 2,400            | 091705  | 40-49   |
| (009) Street Department      | Zero Turn Mower                                               |                          | 8,500            | 091706  | 40-02   |
| (009) Street Department      | 3/4 Ton Pickup                                                | 29,000                   |                  | 091602  | 40-01   |
| (009) Street Department      | Zero Turn Mower                                               | 8,500                    |                  | 091603  | 40-02   |
| (009) Street Department      | Frail Mower                                                   | 12,000                   |                  | 091604  | 40-02   |
| (009) Street Department      | Weedeaters/Edgers, etc                                        | 2,000                    |                  | 091605  | 40-02   |
|                              |                                                               | <b>118,500</b>           | <b>93,400</b>    |         |         |
| (009) Animal Welfare         | Ethernet (50%)                                                | 3,000                    |                  | 101601  | 40-02   |
| (009) Animal Welfare         | Tower Removal                                                 | 6,000                    |                  | 101602  | 40-02   |
|                              |                                                               | <b>9,000</b>             | <b>0</b>         |         |         |
| (009) Municipal Court        | Receipt Printers (4)                                          |                          | 4,000            | 121701  | 40-02   |
| (009) Municipal Court        | Metal Plating                                                 |                          | 2,000            | 121702  | 40-14   |
| (009) Municipal Court        | Card Reader for Court Office Door                             |                          | 1,600            | 121703  | 40-14   |
|                              |                                                               | <b>0</b>                 | <b>7,600</b>     |         |         |
| (009) General Government     | City Hall - Access Control Phase 2                            | 25,000                   |                  | 141505  | 40-14   |
|                              |                                                               | <b>25,000</b>            | <b>0</b>         |         |         |
| (009) Neighborhood Services  | NIA - Computer                                                | 1,000                    |                  | 151601  | 40-49   |
| (009) Neighborhood Services  | NIA - Computer (VITA)                                         | 1,000                    |                  | 151602  | 40-49   |
| (009) Neighborhood Services  | 1/2 Ton Ext Cab Truck                                         |                          | 31,000           | 151701  | 40-01   |
| (009) Neighborhood Services  | (3) Door Cameras                                              |                          | 3,000            | 151702  | 40-02   |
| (009) Neighborhood Services  | (3) Exterior, (2) Interior Door Access Points                 |                          | 15,000           | 151703  | 40-14   |
| (009) Neighborhood Services  | Tile for Rig Room                                             |                          | 16,700           | 151704  | 40-14   |
| (009) Neighborhood Services  | NIA - Wifi                                                    |                          | 2,000            | 151705  | 40-02   |
| (009) Neighborhood Services  | NIA - Copier/Printer/Scanner                                  |                          | 1,900            | 151706  | 40-02   |
| (009) Neighborhood Services  | (2) Computers                                                 |                          | 2,000            | 151707  | 40-49   |
| (009) Neighborhood Services  | 1/2 Ton Ext Cab Truck                                         | 30,000                   |                  | 151603  | 40-01   |
| (009) Neighborhood Services  | NS - Computer                                                 | 1,200                    |                  | 151604  | 40-49   |
| (009) Neighborhood Services  | NS - Computer                                                 | 1,000                    |                  | 151605  | 40-49   |
|                              |                                                               | <b>34,200</b>            | <b>71,600</b>    |         |         |
| (009) Information Technology | VDI Storage                                                   | 22,265                   |                  | 161604  | 40-02   |
| (009) Information Technology | Office Furniture                                              |                          | 5,500            | 161701  | 40-02   |
| (009) Information Technology | LAN and Server Upgrades                                       |                          | 50,000           | 161702  | 40-02   |
| (009) Information Technology | Allworx Connect Phone Server Upgrades                         |                          | 17,500           | 161703  | 40-02   |
| (009) Information Technology | Active Directory and File Server Monitoring                   |                          | 10,000           | 161704  | 40-02   |
| (009) Information Technology | Environmental Equipment Cabinet at Clock Tower                |                          | 6,500            | 161705  | 40-02   |
| (009) Information Technology | Natural Gas Generator Conversion/Propane Tank/Transfer Switch |                          | 8,000            | 161706  | 40-02   |
| (009) Information Technology | Monopole Refurbish                                            |                          | 10,000           | 161707  | 40-15   |
| (009) Information Technology | Core Network Infrastructure Phase 1                           | 36,000                   |                  | 161601  | 40-02   |
| (009) Information Technology | Fleet/Disaster Rec Net Infra                                  | 17,000                   |                  | 161602  | 40-02   |
| (009) Information Technology | VDI Server                                                    | 11,500                   |                  | 161603  | 40-02   |
|                              |                                                               | <b>86,765</b>            | <b>107,500</b>   |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2016-2017**

| Department                           | Project Description                                                     | FY 15-16 Original Budget | FY 16-17 Request | PROJECT | ACCOUNT |
|--------------------------------------|-------------------------------------------------------------------------|--------------------------|------------------|---------|---------|
| (009) Swimming Pool                  | Laptop Computer                                                         |                          | 1,500            | 191701  | 40-49   |
|                                      |                                                                         | <b>0</b>                 | <b>1,500</b>     |         |         |
| (009) Senior Center                  | Refrigerator                                                            | 3,100                    |                  | 551601  | 40-02   |
| (009) Senior Center                  | 3 Ton A/C Units                                                         |                          | 14,000           | 551701  | 40-14   |
| (009) Senior Center                  | Computer for Parlor                                                     |                          | 1,500            | 551702  | 40-49   |
| (009) Senior Center                  | Treadmills                                                              | 1,400                    |                  | 551602  | 40-02   |
|                                      |                                                                         | <b>4,500</b>             | <b>15,500</b>    |         |         |
| <b>SUBTOTAL (009) CAPITAL OUTLAY</b> |                                                                         | <b>453,470</b>           | <b>489,950</b>   |         |         |
| (013) Street & Alley                 | Misc City Wide Thermo Stripe Projects                                   | 75,000                   | 50,000           | 091606  | 40-06   |
| (013) Street & Alley                 | Water Line Break Repairs                                                |                          | 50,000           | 091707  | 40-06   |
| (013) Street & Alley                 | Residential Street Repair                                               |                          | 200,000          | 091708  | 40-06   |
| (013) Street & Alley                 | Roto mill/Overlay - SE 15th St from Midwest Blvd to Oelke (Local Match) |                          | 376,076          | 091709  | 40-06   |
| (013) Street & Alley                 | Roto mill/Overlay - Reno from Midwest to Douglas (50%)                  |                          | 100,000          | 091710  | 40-06   |
| (013) Street & Alley                 | Pedestrian Crossing - Engineering Only                                  |                          | 88,000           | 091711  | 40-06   |
| (013) Street & Alley                 | Re-construction of SE 29th St. - Midwest to Douglas - Ph 1              |                          | 180,000          | 091712  | 40-06   |
| (013) Street & Alley                 | Residential Street Repair                                               | 300,000                  |                  | 091607  | 40-06   |
| (013) Street & Alley                 | Repairs Due to Water Line Breaks                                        | 50,000                   |                  | 091608  | 40-06   |
| (013) Street & Alley                 | Arterial Roto-Mil & Overlay - Westminster from Reno to 10th             | 150,000                  |                  | 091609  | 40-06   |
| (013) Street & Alley                 | Arterial Roto-Mil & Overlay - SE 29th Arthur Harris to Sooner Road      | 300,000                  |                  | 091610  | 40-06   |
|                                      |                                                                         | <b>875,000</b>           | <b>1,044,076</b> |         |         |
| (021) Police                         | Vehicles: 4 Patrol, 1 SIU                                               | 151,000                  |                  | 621601  | 40-01   |
| (021) Police                         | Vehicles: 7 Patrol, 1 SIU                                               |                          | 211,000          | 621701  | 40-01   |
| (021) Police                         | Equipment for Vehicles: 7 Patrol                                        |                          | 189,000          | 621702  | 40-01   |
| (021) Police                         | SCBA Masks                                                              |                          | 3,550            | 621703  | 40-02   |
| (021) Police                         | Upgrade Lineup                                                          |                          | 5,000            | 621704  | 40-02   |
| (021) Police                         | Cellbright Machine                                                      |                          | 3,100            | 621705  | 40-02   |
| (021) Police                         | Equipment for Vehicles: 4 Patrol                                        | 99,020                   |                  | 621602  | 40-02   |
| (021) Police                         | MCTS for Patrol                                                         | 75,000                   |                  | 621603  | 40-02   |
| (021) Police                         | In Car Camera - 1                                                       | 5,000                    |                  | 621604  | 40-02   |
| (021) Police                         | New Radios - 17                                                         | 65,100                   |                  | 621605  | 40-02   |
| (021) Police                         | Replace Thermal Image Printers                                          | 5,000                    |                  | 621607  | 40-02   |
| (021) Police                         | 800mhz Radio Upgrade                                                    | 30,000                   |                  | 621608  | 40-02   |
| (021) Police                         | VHF Radio Upgrade                                                       | 10,000                   |                  | 621609  | 40-02   |
| (021) Police                         | Ethernet (50%)                                                          | 3,000                    |                  | 621610  | 40-02   |
| (021) Police                         | Computers - 35                                                          | 42,000                   |                  | 621606  | 40-49   |
|                                      |                                                                         | <b>485,120</b>           | <b>411,650</b>   |         |         |
| (030) Police State Seizures          | EQUIPMENT                                                               |                          | 5,000            | 621706  | 40-02   |
|                                      |                                                                         | <b>0</b>                 | <b>5,000</b>     |         |         |
| (031) Special Police Projects        | Equipment                                                               |                          | 5,000            | 621707  | 40-02   |
|                                      |                                                                         | <b>0</b>                 | <b>5,000</b>     |         |         |
| (033) Police Federal                 | Building (Undesignated)                                                 | 10,000                   |                  | 621611  | 40-07   |
| (033) Police Federal                 | Equipment                                                               |                          | 5,000            | 621708  | 40-02   |
|                                      |                                                                         | <b>10,000</b>            | <b>5,000</b>     |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
Request for Fiscal Year 2016-2017

| Department                     | Project Description                          | FY 15-16 Original Budget | FY 16-17 Request | PROJECT | ACCOUNT |
|--------------------------------|----------------------------------------------|--------------------------|------------------|---------|---------|
| (034) Police Lab Fee           | Camera System                                | 3,500                    |                  | 621612  | 40-02   |
| (034) Police Lab Fee           | Stereo Microscope                            |                          | 1,334            | 621709  | 40-02   |
|                                |                                              | <b>3,500</b>             | <b>1,334</b>     |         |         |
| (036) Police Jail              | Live Scan Finger Printing System             | 30,000                   |                  | 621613  | 40-02   |
|                                |                                              | <b>30,000</b>            | <b>0</b>         |         |         |
| (041) Fire Department          | (5) Bunker Gear                              | 11,000                   |                  | 641601  | 40-02   |
| (041) Fire Department          | 5 Year Fire Truck Replacement                |                          | 100,000          | 641701  | 40-01   |
| (041) Fire Department          | Rescue Squad                                 |                          | 200,000          | 641702  | 40-01   |
| (041) Fire Department          | Command Equipment for Truck                  |                          | 10,000           | 641703  | 40-01   |
| (041) Fire Department          | (5) Sets Bunker Gear                         |                          | 11,000           | 641704  | 40-02   |
| (041) Fire Department          | (5) Pair Boots                               |                          | 2,000            | 641705  | 40-02   |
| (041) Fire Department          | 5 Year SCBA Equipment Capitalization Program |                          | 25,000           | 641706  | 40-02   |
| (041) Fire Department          | Radios                                       |                          | 12,000           | 641707  | 40-02   |
| (041) Fire Department          | Fire Helmets                                 |                          | 25,420           | 641708  | 40-02   |
| (041) Fire Department          | (2) Dishwashers                              |                          | 2,000            | 641709  | 40-02   |
| (041) Fire Department          | Icemaker                                     |                          | 1,000            | 641710  | 40-02   |
| (041) Fire Department          | (3) Ipads                                    |                          | 2,100            | 641711  | 40-49   |
| (041) Fire Department          | Refrigerator                                 |                          | 2,000            | 641712  | 40-02   |
| (041) Fire Department          | Computer Replacement                         |                          | 6,000            | 641713  | 40-49   |
| (041) Fire Department          | (5) Firefighting Boots                       | 2,000                    |                  | 641602  | 40-02   |
| (041) Fire Department          | 5 Year Fire Truck Replacement Fund           | 100,000                  |                  | 641603  | 40-01   |
| (041) Fire Department          | 5 Year SCBA Equipment Compliance Upgrade     | 25,000                   |                  | 641604  | 40-02   |
| (041) Fire Department          | SCBA Compressor                              | 50,000                   |                  | 641605  | 40-02   |
| (041) Fire Department          | Radio Trunking Hardware & Software           | 10,000                   |                  | 641606  | 40-02   |
| (041) Fire Department          | 800mhz Radio Upgrade                         | 33,000                   |                  | 641607  | 40-02   |
| (041) Fire Department          | VHF Radio Upgrade                            | 10,000                   |                  | 641608  | 40-02   |
| (041) Fire Department          | (84) Multi Season Outwear Jackets            | 12,000                   |                  | 641609  | 40-02   |
| (041) Fire Department          | Retaining Wall Fire Station 5                | 5,000                    |                  | 641610  | 40-15   |
| (041) Fire Department          | (6) Computer Workstations                    | 6,000                    |                  | 641611  | 40-49   |
| (041) Fire Department          | (5) Replacement Radios & Batteries           | 12,000                   |                  | 641612  | 40-02   |
| (041) Fire Department          | (1) Dishwasher                               | 1,000                    |                  | 641613  | 40-02   |
| (041) Fire Department          | (1) Ice Maker                                | 1,000                    |                  | 641614  | 40-02   |
| (041) Fire Department          | (1) Refrigerator                             | 1,500                    |                  | 641615  | 40-02   |
| (041) Fire Department          | (3) Ipads                                    | 2,100                    |                  | 641616  | 40-49   |
|                                |                                              | <b>281,600</b>           | <b>398,520</b>   |         |         |
| (045) Welcome Center           | Replace (2) Gas & (1) Electric Furnace       | 14,690                   |                  | 741601  | 40-14   |
| (045) Welcome Center           | (3) Chairs                                   |                          | 1,200            | 741701  | 40-02   |
| (045) Welcome Center           | Doggie Rest Stop                             |                          | 11,850           | 741702  | 40-15   |
| (045) Welcome Center           | Security System                              |                          | 5,500            | 741703  | 40-02   |
| (045) Welcome Center           | Lobby/Storage Room Renovation                | 6,500                    |                  | 741602  | 40-14   |
| (045) Welcome Center           | Computer Replacement                         | 1,200                    |                  | 741603  | 40-49   |
| (045) Welcome Center           | I-40 Directional Signage                     | 15,015                   |                  | 741604  | 40-15   |
|                                |                                              | <b>37,405</b>            | <b>18,550</b>    |         |         |
| (046) CVB/Economic Development | CVB Indoor Signage                           | 600                      |                  | 071601  | 40-02   |
| (046) CVB/Economic Development | Chairs                                       |                          | 800              | 071701  | 40-02   |
| (046) CVB/Economic Development | Inkjet Printer                               |                          | 500              | 071702  | 40-02   |
| (046) CVB/Economic Development | CVB Outdoor Signage                          | 4,400                    |                  | 071602  | 40-15   |
|                                |                                              | <b>5,000</b>             | <b>1,300</b>     |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
Request for Fiscal Year 2016-2017

| Department                          | Project Description                                              | FY 15-16 Original Budget | FY 16-17 Request | PROJECT | ACCOUNT |
|-------------------------------------|------------------------------------------------------------------|--------------------------|------------------|---------|---------|
| (050) Drainage Tax                  | 92" Storm Sewer Replacement West of Air Depot                    | 296,744                  |                  | 651601  | 40-05   |
| (050) Drainage Tax                  | Travellers Inn Drainage Construction Box Re-construction         |                          | 45,000           | 651701  | 40-05   |
| (050) Drainage Tax                  | SE 21st / Avery Drainage Project                                 |                          | 50,000           | 651702  | 40-05   |
| (050) Drainage Tax                  | Reno Storm sewer extension East of Woodside                      |                          | 50,000           | 651703  | 40-05   |
| (050) Drainage Tax                  | Other Projects to be approved by Council                         |                          | 41,057           | 651704  | 40-05   |
|                                     |                                                                  | <b>296,744</b>           | <b>186,057</b>   |         |         |
| (060) Capital Drainage Improvements | Trackhoe (1st of 5 yr funding)                                   |                          | 20,000           | 721701  | 40-02   |
| (060) Capital Drainage Improvements | SKID STEER TRACK LOADER (2nd year funding)                       |                          | 32,000           | 721501  | 40-02   |
|                                     |                                                                  | <b>0</b>                 | <b>52,000</b>    |         |         |
| (061) Storm Water Quality           | Computer                                                         | 1,200                    |                  | 611601  | 40-49   |
| (061) Storm Water Quality           | Street Sweeper (1st Year Funding)                                |                          | 125,000          | 611701  | 40-01   |
| (061) Storm Water Quality           | (2) Outdoor Cameras                                              |                          | 2,000            | 611702  | 40-02   |
| (061) Storm Water Quality           | (2) Exterior Door Cameras                                        |                          | 2,000            | 611703  | 40-02   |
| (061) Storm Water Quality           | (2) Scanners                                                     |                          | 2,000            | 611704  | 40-02   |
| (061) Storm Water Quality           | Access Points                                                    |                          | 9,000            | 611705  | 40-14   |
| (061) Storm Water Quality           | City Works Database Module                                       |                          | 10,000           | 611706  | 40-50   |
|                                     |                                                                  | <b>1,200</b>             | <b>150,000</b>   |         |         |
| (065) Dedicated Tax 2012            | ROTO-Mil & Overlay - N.E. 10th from Air Depot to Crutchto Bridge | 140,000                  |                  | 661601  | 40-06   |
| (065) Dedicated Tax 2012            | Joe Barnes Trail 2nd Year Funding                                |                          | 65,000           | 061613  | 40-06   |
| (065) Dedicated Tax 2012            | Joe Barnes Trail Asphalt Repaving                                |                          | 50,384           | 231701  | 40-06   |
| (065) Dedicated Tax 2012            | Mid America Park Trail                                           |                          | 135,000          | 061702  | 40-06   |
| (065) Dedicated Tax 2012            | Roto Mill and Overlay Reno from Midwest to Douglas (50%)         |                          | 100,000          | 661701  | 40-06   |
| (065) Dedicated Tax 2012            | Residential Street Repair                                        | 200,000                  |                  | 661602  | 40-06   |
| (065) Dedicated Tax 2012            | Playground Equipment - Traub Park                                | 30,000                   |                  | 231601  | 40-02   |
| (065) Dedicated Tax 2012            | To Be Approved by Council                                        | 100,000                  |                  | 231602  | 40-08   |
| (065) Dedicated Tax 2012            | Spray Park Relocation                                            | 25,000                   |                  | 231504  | 40-06   |
| (065) Dedicated Tax 2012            | Soccer Fence                                                     | 20,000                   |                  | 231604  | 40-15   |
| (065) Dedicated Tax 2012            | SE 29th St. Trail from Sooner to Air Depot                       | 115,000                  |                  | 061607  | 40-06   |
| (065) Dedicated Tax 2012            | Engineering for Safe Routes to Schools                           | 25,000                   |                  | 061608  | 40-06   |
| (065) Dedicated Tax 2012            | Engineering - W Palmer Loop & MWC Elementary Connector           | 20,000                   |                  | 061609  | 40-06   |
|                                     |                                                                  | <b>675,000</b>           | <b>350,384</b>   |         |         |
| (070) Emergency Operations          | 10-Channel Radio Transmitter Combiner                            | 16,000                   |                  | 211601  | 40-02   |
| (070) Emergency Operations          | (10) Mobile Radios                                               |                          | 16,000           | 211701  | 40-02   |
| (070) Emergency Operations          | Repeater Controllers & Interface Equipment                       | 5,000                    |                  | 211602  | 40-02   |
| (070) Emergency Operations          | IP SiteConnect Interface Equipment                               | 10,000                   |                  | 211603  | 40-02   |
| (070) Emergency Operations          | One (1) Lg Monitor for each Workstation (5)                      | 20,000                   |                  | 211604  | 40-02   |
| (070) Emergency Operations          | GPS Frequency Reference                                          | 17,000                   |                  | 211605  | 40-02   |
|                                     |                                                                  | <b>68,000</b>            | <b>16,000</b>    |         |         |
| (075) Public Works Authority        | Desk, Filing Cabinets, Refrigerator & Microwave                  | 5,000                    |                  | 301601  | 40-02   |
| (075) Public Works Authority        | Replace Computers and Hardware                                   | 4,000                    |                  | 301602  | 40-49   |
| (075) Public Works Authority        | Software Maintenance and Microfiche Scanner                      | 30,499                   |                  | 301603  | 40-02   |
|                                     |                                                                  | <b>39,499</b>            | <b>0</b>         |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2016-2017**

| Department                       | Project Description                                                                           | FY 15-16 Original Budget | FY 16-17 Request | PROJECT | ACCOUNT |
|----------------------------------|-----------------------------------------------------------------------------------------------|--------------------------|------------------|---------|---------|
| (080) Fleet Services             | CNG Skid Unit                                                                                 | 20,000                   |                  | 251601  | 40-02   |
| (080) Fleet Services             | Shop Equipment/Software/Scanners                                                              |                          | 5,500            | 251701  | 40-02   |
| (080) Fleet Services             | (3) Office Computers                                                                          |                          | 1,500            | 251702  | 40-49   |
| (080) Fleet Services             | Car Wash Heater                                                                               | 5,000                    |                  | 251602  | 40-02   |
| (080) Fleet Services             | CNG Shop Equipment                                                                            | 10,000                   |                  | 251603  | 40-02   |
| (080) Fleet Services             | Computers                                                                                     | 3,000                    |                  | 251604  | 40-49   |
| (080) Fleet Services             | INDIRECT HEAT HEATERS,                                                                        |                          | 30,000           | 251503  | 40-14   |
| (080) Fleet Services             | Software                                                                                      | 4,000                    |                  | 251605  | 40-50   |
|                                  |                                                                                               | <b>42,000</b>            | <b>37,000</b>    |         |         |
| (081) Surplus                    | Security Cameras                                                                              | 8,000                    | 2,750            | 261601  | 40-02   |
| (081) Surplus                    | Computer Replacement                                                                          | 1,000                    |                  | 261602  | 40-49   |
|                                  |                                                                                               | <b>9,000</b>             | <b>2,750</b>     |         |         |
| (115) Activity Fund (7814)       | Parking Lot Expansion - Joe Barnes Rotary Pavillion                                           | 70,000                   |                  | 781601  | 40-06   |
|                                  |                                                                                               | <b>70,000</b>            | <b>0</b>         |         |         |
| (123) Parks & Recreation         | Tennis Court & Basketball Court Restrooms                                                     | 40,000                   |                  | 061610  | 40-07   |
| (123) Parks & Recreation         | 2 Outdoor Heaters                                                                             |                          | 5,000            | 061704  | 40-02   |
| (123) Parks & Recreation         | Festival Mgmt Software                                                                        |                          | 3,000            | 061705  | 40-50   |
| (123) Parks & Recreation         | (10) 6' Tables                                                                                |                          | 4,000            | 061706  | 40-02   |
| (123) Parks & Recreation         | Optimist Park - Phase 2                                                                       |                          | 50,000           | 061707  | 40-04   |
| (123) Parks & Recreation         | (2) Lifeguard Chairs                                                                          |                          | 6,800            | 061708  | 40-02   |
| (123) Parks & Recreation         | (4) Security Cameras                                                                          |                          | 3,000            | 061709  | 40-02   |
| (123) Parks & Recreation         | Parking Lot Expansion Joe Barnes Rotary Pavilion (Fund 115-7814, Park Facilities to Fund Half | 70,000                   |                  | 061611  | 40-06   |
| (123) Parks & Recreation         | Optimist Park - Phase 1                                                                       | 50,000                   |                  | 061612  | 40-04   |
| (123) Parks & Recreation         | Joe Barnes Trail 1st Trail Funding                                                            | 45,000                   |                  | 061613  | 40-06   |
| (123) Parks & Recreation         | Park Land Acquisition                                                                         | 40,000                   |                  | 061614  | 40-09   |
|                                  |                                                                                               | <b>245,000</b>           | <b>71,800</b>    |         |         |
| (141) CDBG                       | Computer                                                                                      | 1,000                    |                  | 391601  | 40-49   |
| (141) CDBG                       | Computer                                                                                      |                          | 1,000            | 391701  | 40-49   |
|                                  |                                                                                               | <b>1,000</b>             | <b>1,000</b>     |         |         |
| (157) Capital Improvements       | Sidewalks -- To Be Determined by Sidewalk Committee                                           |                          | 25,000           | 579901  | 40-06   |
| (157) Capital Improvements       | Projects Approved by Council                                                                  |                          | 500,000          | 571701  | 40-08   |
| (157) Capital Improvements       | Re-construction of SE 29th St - Midwest to Douglas -Phase I                                   |                          | 180,000          | 571702  | 40-06   |
| (157) Capital Improvements       | Douglas Roto Mill and Overlay - Phase 1                                                       |                          | 125,000          | 571703  | 40-06   |
| (157) Capital Improvements       | Sidewalks -- To Be Determined by Sidewalk Committee                                           | 100,000                  |                  | 579901  | 40-06   |
| (157) Capital Improvements       | MID America Park Trail - Match                                                                | 134,400                  |                  | 571602  | 40-06   |
| (157) Capital Improvements       | NE 10th St - Douglas to Post - Engineering                                                    | 30,000                   |                  | 571603  | 40-06   |
| (157) Capital Improvements       | Ridgewood Concrete Drainage Replacement                                                       | 50,000                   |                  | 571604  | 40-06   |
| (157) Capital Improvements       | Projects Approved by Council                                                                  | 500,000                  |                  | 571605  | 40-08   |
|                                  |                                                                                               | <b>814,400</b>           | <b>830,000</b>   |         |         |
| (172) Capital Water Improvements | Ceiling in Filter Bay                                                                         | 95,000                   |                  | 491601  | 40-05   |
| (172) Capital Water Improvements | Engineering for Eastside Water                                                                |                          | 250,000          | 491701  | 40-05   |
|                                  |                                                                                               | <b>95,000</b>            | <b>250,000</b>   |         |         |



**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2016-2017**

| Department                      | Project Description                                 | FY 15-16 Original Budget | FY 16-17 Request | PROJECT | ACCOUNT |
|---------------------------------|-----------------------------------------------------|--------------------------|------------------|---------|---------|
| (178) Construction Loan Payment | Carl Albert Water Tower Modification                | 466,800                  |                  | 421601  | 40-05   |
| (178) Construction Loan Payment | Roofs at Water Plant                                | 134,000                  |                  | 421602  | 40-05   |
| (178) Construction Loan Payment | Rehabilitation of 2 Wells                           | 100,000                  |                  | 421603  | 40-05   |
| (178) Construction Loan Payment | Eastside Distribution Improvement Phase IV          | 181,639                  |                  | 421604  | 40-05   |
| (178) Construction Loan Payment | Interior Painting of Titan Water Tower              |                          | 150,000          | 421701  | 40-05   |
| (178) Construction Loan Payment | BLUERIDGE WATER LINE REPLACEMENT                    |                          | 100,000          | 421702  | 40-05   |
| (178) Construction Loan Payment | SE 29TH LOOP BETWEEN DOUGLAS AND POST               |                          | 250,000          | 421703  | 40-05   |
| (178) Construction Loan Payment | MEAD DR LOOP BETWEEN 15TH AND POST                  |                          | 100,000          | 421704  | 40-05   |
| (178) Construction Loan Payment | PROJECTS APPROVED BY COUNCIL                        |                          | 100,000          | 421705  | 40-05   |
|                                 |                                                     | <b>882,439</b>           | <b>700,000</b>   |         |         |
| (187) Utility Services          | Office Furniture (1 Chair)                          | 550                      |                  | 501601  | 40-02   |
| (187) Utility Services          | (2) Office Chairs                                   |                          | 926              | 501701  | 40-02   |
| (187) Utility Services          | Scanner                                             |                          | 900              | 501702  | 40-02   |
| (187) Utility Services          | Printer                                             |                          | 150              | 501703  | 40-02   |
| (187) Utility Services          | Printer for Billing Reports                         |                          | 2,500            | 501704  | 40-02   |
| (187) Utility Services          | Carpeting                                           | 1,500                    |                  | 501602  | 40-14   |
| (187) Utility Services          | Copier/Printer                                      | 350                      |                  | 501603  | 40-02   |
| (187) Utility Services          | Computers                                           | 4,800                    |                  | 501604  | 40-49   |
| (187) Utility Services          | Headsets                                            | 330                      |                  | 501605  | 40-02   |
| (187) Utility Services          | Scanners                                            | 1,200                    |                  | 501606  | 40-02   |
|                                 |                                                     | <b>8,730</b>             | <b>4,476</b>     |         |         |
| (188) Capital Sewer             | Trailer Flusher Machine                             | 90,000                   |                  | 441601  | 40-02   |
| (188) Capital Sewer             | Replace Roof on Chlorine Building                   |                          | 32,000           | 441701  | 40-14   |
| (188) Capital Sewer             | Replace Roof on Sulfur Dioxide Building             |                          | 26,000           | 441702  | 40-14   |
| (188) Capital Sewer             | (16) Security Cameras w/Inst. Equipment             |                          | 35,000           | 441703  | 40-02   |
| (188) Capital Sewer             | Projects to be Approved by Council                  |                          | 100,000          | 441704  | 40-08   |
| (188) Capital Sewer             | Edgewood Lift Pump (1)                              | 32,000                   |                  | 441602  | 40-05   |
| (188) Capital Sewer             | Eastwood Lift Station Pump (2)                      | 16,200                   |                  | 441603  | 40-05   |
| (188) Capital Sewer             | 15TH & ANDERSON LIFT STATION PUMP                   |                          | 9,500            | 441705  | 40-02   |
|                                 |                                                     | <b>138,200</b>           | <b>202,500</b>   |         |         |
| (189) Utilities Capital Outlay  | Vehicles - Front End Loader - Transfer Station      | 188,000                  |                  | 141602  | 40-01   |
| (189) Utilities Capital Outlay  | Equipment - 3 Transport Trailers - Transfer Station | 223,500                  |                  | 141603  | 40-02   |
| (189) Utilities Capital Outlay  | Building - Transfer Station                         | 2,500,000                |                  | 501607  | 40-07   |
| (189) Utilities Capital Outlay  | Land/Contingency - Transfer Station                 | 588,500                  |                  | 141604  | 40-09   |
| (189) Utilities Capital Outlay  | IOB - CNG Fueling Station                           | 558,600                  |                  | 141605  | 40-15   |
|                                 |                                                     | <b>4,058,600</b>         | <b>0</b>         |         |         |
| (190) Sanitation                | (168) Sharp Containers                              | 9,533                    |                  | 411601  | 40-02   |
| (190) Sanitation                | Automated Side Loader w/CNG                         |                          | 335,000          | 411701  | 40-01   |
| (190) Sanitation                | Front Loading Truck w/CNG                           |                          | 340,000          | 411702  | 40-01   |
| (190) Sanitation                | Half-ton Pickup Truck                               |                          | 32,000           | 411703  | 40-01   |
| (190) Sanitation                | AVL Interface                                       |                          | 9,500            | 411704  | 40-02   |
| (190) Sanitation                | (25) 8 Yard Dumpsters                               |                          | 28,700           | 411705  | 40-02   |
| (190) Sanitation                | (20) 6 Yard Dumpsters                               |                          | 19,600           | 411706  | 40-02   |
| (190) Sanitation                | (15) 4 Yard Dumpsters                               |                          | 10,170           | 411707  | 40-02   |
| (190) Sanitation                | (250) Polycarts                                     |                          | 12,135           | 411708  | 40-02   |
| (190) Sanitation                | (200) Sharp Containers                              |                          | 11,348           | 411709  | 40-02   |
| (190) Sanitation                | Rebuild Dumpsters                                   |                          | 70,000           | 411710  | 40-02   |
| (190) Sanitation                | HD Video Camera                                     |                          | 2,000            | 411711  | 40-02   |
| (190) Sanitation                | Remodel Sanitation Area of PWA                      |                          | 15,000           | 411712  | 40-14   |
| (190) Sanitation                | ESRI GeoEvent                                       |                          | 3,000            | 411713  | 40-50   |
| (190) Sanitation                | 30-4 Yard Dumpsters                                 | 20,340                   |                  | 411602  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2016-2017**

| Department                   | Project Description                                        | FY 15-16 Original Budget | FY 16-17 Request | PROJECT | ACCOUNT |
|------------------------------|------------------------------------------------------------|--------------------------|------------------|---------|---------|
| (190) Sanitation             | 50-6 Yard Dumpsters                                        | 49,000                   |                  | 411603  | 40-02   |
| (190) Sanitation             | 50-8 Yard Dumpsters                                        | 57,400                   |                  | 411604  | 40-02   |
| (190) Sanitation             | 243-95 Gallon Poly-carts                                   | 12,036                   |                  | 411605  | 40-02   |
| (190) Sanitation             | One (1) Grapple Truck W/CNG                                | 230,000                  |                  | 411606  | 40-01   |
| (190) Sanitation             | One (1) Pup Truck W/CNG                                    | 155,000                  |                  | 411607  | 40-01   |
| (190) Sanitation             | One (1) Rear Loader Truck W/CNG                            | 257,500                  |                  | 411608  | 40-01   |
| (190) Sanitation             | One (1) 12 Ft. Utility Trailer                             | 1,995                    |                  | 411609  | 40-02   |
| (190) Sanitation             | AVL for all Trucks                                         | 11,584                   |                  | 411610  | 40-02   |
| (190) Sanitation             | Replacement of One (1) Computer                            | 1,200                    |                  | 411611  | 40-49   |
|                              |                                                            | <b>805,588</b>           | <b>888,453</b>   |         |         |
| (191) Water                  | Fire Hydrants                                              |                          | 30,000           | 421706  | 40-05   |
| (191) Water                  | Water Meters & Hardware                                    |                          | 50,000           | 421707  | 40-05   |
| (191) Water                  | Fluoride Meter                                             |                          | 3,000            | 421708  | 40-02   |
| (191) Water                  | Turbidity Meter                                            |                          | 6,500            | 421709  | 40-02   |
| (191) Water                  | Computers                                                  |                          | 4,000            | 421710  | 40-49   |
| (191) Water                  | Nine (9) Hach 1070E Online Turbidimeters                   | 30,000                   |                  | 421606  | 40-02   |
| (191) Water                  | Fire Hydrants                                              | 20,000                   |                  | 421605  | 40-05   |
| (191) Water                  | Water Meters and Meter Hardware                            | 50,000                   |                  | 421607  | 40-05   |
|                              |                                                            | <b>100,000</b>           | <b>93,500</b>    |         |         |
| (192) Sewer                  | 1/2 Ton Pickup w/side Tool Boxes, Rack, Strobe Light       | 25,000                   |                  | 431601  | 40-01   |
| (192) Sewer                  | 1/2 Ton Pickup w/Light Bar, Side Tool Boxes                |                          | 27,500           | 431701  | 40-01   |
| (192) Sewer                  | (2) Desktop Computers                                      |                          | 2,000            | 431702  | 40-49   |
| (192) Sewer                  | Lab Dishwasher                                             |                          | 14,200           | 431703  | 40-02   |
| (192) Sewer                  | PH/ISE Meter                                               |                          | 4,000            | 431704  | 40-02   |
| (192) Sewer                  | Bobcat Broom                                               |                          | 4,100            | 431705  | 40-02   |
| (192) Sewer                  | Wastewater Line Plugs                                      |                          | 3,880            | 431706  | 40-02   |
| (192) Sewer                  | Ice Machine                                                |                          | 1,500            | 431707  | 40-02   |
| (192) Sewer                  | Golf Cart                                                  |                          | 3,000            | 431708  | 40-02   |
| (192) Sewer                  | Tandem Utility Trailer                                     |                          | 2,500            | 431709  | 40-02   |
| (192) Sewer                  | Alarm Agents                                               |                          | 7,500            | 431710  | 40-02   |
| (192) Sewer                  | One (1) Ebara or Equal Submersible Sewage Pump             | 8,079                    |                  | 431602  | 40-02   |
| (192) Sewer                  | Twelve (12) Alarm Agent Digital WRTU                       | 42,252                   |                  | 431603  | 40-02   |
| (192) Sewer                  | Safety Equipment                                           | 5,000                    |                  | 431604  | 40-02   |
| (192) Sewer                  | Three (3) Hydro Root Saws                                  | 6,500                    |                  | 431605  | 40-02   |
|                              |                                                            | <b>86,831</b>            | <b>70,180</b>    |         |         |
| (193) Utilities Authority    | Soldier Creek Industrial Park                              | 1,065,000                |                  | 871001  | 40-06   |
|                              |                                                            | <b>1,065,000</b>         | <b>0</b>         |         |         |
| (194) Downtown Redevelopment | Decorative Festival Tent - Round - 25 Feet                 | 20,000                   |                  | 921602  | 40-02   |
| (194) Downtown Redevelopment | Special Event Tent 40 x 60 Feet                            | 10,000                   |                  | 901603  | 40-02   |
| (194) Downtown Redevelopment | Original Square Mile Implementation                        | 1,500,000                | 200,000          | 921604  | 40-02   |
| (194) Downtown Redevelopment | North Oaks Phase III & IV                                  | 325,000                  | 100,000          | 921605  | 40-06   |
| (194) Downtown Redevelopment | ADA Transition Plan Implementation (Multiple Year Funding) | 50,000                   | 25,000           | 921503  | 40-15   |
|                              |                                                            | <b>1,905,000</b>         | <b>325,000</b>   |         |         |
| (196) FF & E Reserve         | Sound System Upgrade                                       | 10,000                   |                  | 401603  | 40-02   |
| (196) FF & E Reserve         | Reed Center Meeting Rooms/Prefunction Space Carpet         |                          | 210,000          | 401701  | 40-14   |
| (196) FF & E Reserve         | PTAC Heat/Air Units                                        |                          | 10,000           | 401702  | 40-14   |
| (196) FF & E Reserve         | Guest Room Bathroom Walls                                  |                          | 35,000           | 401703  | 40-14   |
| (196) FF & E Reserve         | Fitness Equipment Replacement                              |                          | 37,500           | 401704  | 40-02   |
| (196) FF & E Reserve         | Vanity Replacement                                         |                          | 20,000           | 401705  | 40-14   |
| (196) FF & E Reserve         | Computers and Printers                                     |                          | 2,000            | 401706  | 40-49   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2016-2017**

| Department                        | Project Description                                                     | FY 15-16 Original Budget | FY 16-17 Request  | PROJECT | ACCOUNT |
|-----------------------------------|-------------------------------------------------------------------------|--------------------------|-------------------|---------|---------|
| (196) FF & E Reserve              | Emerald Room Kitchen Replacement - Stainless Steel                      |                          | 10,000            | 401707  | 40-14   |
| (196) FF & E Reserve              | West Elevator Upgrade                                                   |                          | 40,000            | 401708  | 40-14   |
| (196) FF & E Reserve              | Housekeeping Carts                                                      |                          | 7,500             | 401709  | 40-02   |
| (196) FF & E Reserve              | Landscaping                                                             |                          | 5,000             | 401710  | 40-15   |
| (196) FF & E Reserve              | To Be Determined                                                        |                          | 75,000            | 401711  | 40-08   |
| (196) FF & E Reserve              | Banquet Dinner Ware - Setting for 750                                   | 35,000                   |                   | 401605  | 40-02   |
| (196) FF & E Reserve              | Room Safes                                                              | 15,500                   |                   | 401606  | 40-02   |
| (196) FF & E Reserve              | Parking Lot Security Cameras                                            | 15,000                   |                   | 401604  | 40-02   |
| (196) FF & E Reserve              | To Be Determined                                                        | 75,000                   |                   | 401610  | 40-08   |
| (196) FF & E Reserve              | Deferred Maintenance                                                    | 50,000                   |                   | 401611  | 40-08   |
| (196) FF & E Reserve              | Reed Center Carpet                                                      | 150,000                  |                   | 401601  | 40-14   |
| (196) FF & E Reserve              | LED Uplighting 30 @ \$1275                                              | 38,250                   |                   | 401602  | 40-14   |
| (196) FF & E Reserve              | Hotel Door Replacement 1 Floor at 44 Doors                              | 58,000                   |                   | 401607  | 40-14   |
| (196) FF & E Reserve              | A/C Rodder for Chillers                                                 | 2,000                    |                   | 401609  | 40-14   |
| (196) FF & E Reserve              | Computers and Printers                                                  | 15,000                   |                   | 401608  | 40-49   |
|                                   |                                                                         | <b>463,750</b>           | <b>452,000</b>    |         |         |
| (197) Golf Courses                | Fifteen (15) Golf Carts                                                 | 60,000                   |                   | 471601  | 40-02   |
| (197) Golf Courses                | (2) Zero Turn Mowers                                                    |                          | 16,000            | 471701  | 40-02   |
| (197) Golf Courses                | 5 Gang Rotary Pull Behind Mower                                         |                          | 20,000            | 471702  | 40-02   |
| (197) Golf Courses                | Toro Greens Roller                                                      |                          | 12,000            | 471703  | 40-02   |
| (197) Golf Courses                | (2) Toro Greens Mowers (Lease Return)                                   |                          | 48,000            | 471704  | 40-02   |
| (197) Golf Courses                | Software                                                                | 12,000                   |                   | 471602  | 40-50   |
|                                   |                                                                         | <b>72,000</b>            | <b>96,000</b>     |         |         |
| (220) Animal Welfare              | Transport Truck                                                         |                          | 36,000            | 101701  | 40-01   |
| (220) Animal Welfare              | Equipment for Truck                                                     |                          | 12,000            | 101702  | 40-01   |
|                                   |                                                                         | <b>0</b>                 | <b>48,000</b>     |         |         |
| (240) L&H                         | Computer                                                                | 1,000                    |                   | 031605  | 40-49   |
| (240) L&H                         | Computer                                                                |                          | 1,000             | 031703  | 40-49   |
|                                   |                                                                         | <b>1,000</b>             | <b>1,000</b>      |         |         |
| (269) GO Bond                     | SE 15th & Midwest Blvd Intersection                                     | 123,924                  | 146,193           | 691601  | 40-06   |
|                                   |                                                                         | <b>123,924</b>           | <b>146,193</b>    |         |         |
| (425) Hospital Authority - 9050   | Discretionary - Special Projects to be Approved by Trustees             | 5,000,000                | 5,000,000         | 901601  | 40-08   |
| (425) Hospital Authority - 9060   | In Lieu of Taxes/ROR/Misc - Special Projects to be Approved by Trustees | 3,400,000                | 450,000           | 901602  | 40-08   |
| (425) Hospital Authority - 9060   | In Lieu of Taxes/ROR/Misc - INFRASTRUCTURE                              |                          | 550,000           | 901701  | 40-06   |
|                                   |                                                                         | <b>8,400,000</b>         | <b>6,000,000</b>  |         |         |
| <b>GRAND TOTAL CAPITAL OUTLAY</b> |                                                                         | <b>22,649,000</b>        | <b>13,354,673</b> |         |         |