



2015



2016

ANNUAL BUDGET REPORT and Additional Documentation

CITY OF MIDWEST CITY, OKLAHOMA
LIST OF PRINCIPAL OFFICIALS

City Council

JAY DEE COLLINS
Mayor

DANIEL McCLURE JR.
Councilmember, Ward 1

RICHARD RICE
Councilmember, Ward 2

RICK DAWKINS
Councilmember, Ward 3

JAMES RAY
Councilmember, Ward 4

CHRISTINE ALLEN
Councilmember, Ward 5

JEFF MOORE
Councilmember, Ward 6

Management

GUY HENSON
City Manager

TIM LYON
Assistant City Manager

JUDY SIEMENS
Finance Director

RHONDA ATKINS
City Clerk

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BUDGET SUMMARY FOR FISCAL YEAR 2015-2016

FUND BUDGET SUMMARY FY 2015-2016	General	Police	Fire	Proprietary	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
REVENUE SOURCES:									
Taxes	23,408,281	2,796,750	2,271,539	-	-	7,719,118	3,170,973	1,590,700	40,957,361
License & Permits	242,435	-	11,151	22,438	-	71,749	14,844	-	362,617
Miscellaneous Revenue	211,501	-	3,197	119,225	201,822	113,800	343,875	-	993,420
Investment Income	125,154	40,071	32,675	483,240	153,839	266,253	3,606,715	42,283	4,750,230
Charges for Services	489,167	50,000	22,000	28,763,635	12,975,118	-	2,202,776	-	44,502,696
Fines and Forfeitures	1,628,507	19,557	-	-	-	47,902	263,869	-	1,959,835
Intergovernmental	439,424	-	-	-	-	-	600,486	-	1,039,910
Lease Payments	-	-	-	-	-	-	-	-	-
Proceeds from Loan	-	-	-	3,608,715	-	-	42,645	-	3,651,360
Total Revenue	26,544,469	2,906,378	2,340,562	32,997,253	13,330,779	8,218,822	10,246,183	1,632,983	98,217,429
Transfer In - Inter	10,875,063	9,585,243	7,670,310	17,052,044	-	970,032	1,289,235	-	47,441,927
Transfer In - Intra	-	-	-	-	-	-	1,537,301	-	1,537,301
Gain / (Use) of Fund Balance	(424,456)	(589,793)	(256,017)	(1,598,813)	(31,957)	(1,358,293)	(9,608,445)	-	(13,867,774)
AVAILABLE FUNDING	37,843,988	13,081,414	10,266,889	51,648,110	13,362,736	10,547,147	22,681,164	1,632,983	161,064,431
EXPENDITURES:									
Managerial	478,636	-	-	-	-	-	-	-	478,636
City Clerk	582,091	-	-	-	-	-	-	-	582,091
Human Resources	382,636	-	-	-	-	-	-	-	382,636
City Attorney	102,684	-	-	-	-	-	-	-	102,684
Community Development	1,766,728	-	-	-	-	-	-	-	1,766,728
Parks, Recreation & Tourism	625,523	-	-	-	-	-	829,653	-	1,455,176
Finance	661,645	-	-	-	-	-	-	-	661,645
Street/Parks	2,997,976	-	-	-	-	868,218	1,015,000	-	4,881,194
Animal Welfare	440,907	-	-	-	-	-	-	-	440,907
General Government	1,144,851	-	-	4,553,146	-	925,955	917,778	-	7,541,730
Juvenile	-	-	-	-	-	-	169,989	-	169,989
Neighborhood Services	1,149,770	-	-	-	-	-	-	-	1,149,770
Information Technology	470,480	-	-	-	-	-	514,267	-	984,747
Emergency Management	954,232	-	-	-	-	-	446,549	-	1,400,781
Swimming Pools	274,156	-	-	-	-	-	-	-	274,156
Police	-	12,770,385	-	-	-	485,216	282,592	-	13,538,193
Fire	-	-	10,100,889	-	-	516,033	-	-	10,616,922
Sanitation	-	-	-	4,737,253	-	-	-	-	4,737,253
Water	-	-	-	7,411,743	-	-	-	-	7,411,743
Wastewater	-	-	-	5,746,225	-	-	-	-	5,746,225
Golf	-	-	-	1,119,731	-	-	-	-	1,119,731
Hotel/Conference Center	-	-	-	5,531,660	-	-	-	-	5,531,660
FF&E Reserve	-	-	-	463,750	-	-	-	-	463,750
Grants	-	-	-	-	-	-	749,697	-	749,697
Fleet Maintenance	-	-	-	-	2,672,774	-	-	-	2,672,774
Surplus Property	-	-	-	-	54,707	-	-	-	54,707
Public Works Administration	-	-	-	-	910,532	-	-	-	910,532
Debt Service	-	-	-	6,515,287	-	1,150,000	-	1,590,700	9,255,987
Self Insurance - Vehicle, Prop, GL & WC	-	-	-	-	2,244,255	-	-	-	2,244,255
29th Street Redevelopment	-	-	-	-	-	-	2,090,262	-	2,090,262
Life and Health Insurance	-	-	-	-	7,480,468	-	-	-	7,480,468
Drainage	-	-	-	726,370	-	814,400	-	-	1,540,770
Mobile Home Park	-	-	-	134,350	-	-	-	-	134,350
Welcome Cntr & CVB-Economic Development	-	-	-	-	-	-	547,701	-	547,701
Hospital	-	-	-	-	-	-	11,834,153	-	11,834,153
Urban Renewal	-	-	-	-	-	-	66,000	-	66,000
Economic Development	-	-	-	1,065,200	-	-	-	-	1,065,200
Total Expenditures	12,032,315	12,770,385	10,100,889	38,004,715	13,362,736	4,759,822	19,463,641	1,590,700	112,085,203
Transfers Out - Inter	25,811,673	311,029	166,000	13,643,395	-	5,787,325	1,680,222	42,283	47,441,927
Transfers Out - Intra	-	-	-	-	-	-	1,537,301	-	1,537,301
TOTAL	37,843,988	13,081,414	10,266,889	51,648,110	13,362,736	10,547,147	22,681,164	1,632,983	161,064,431

To be adopted by Resolution at the department level.

MIDWEST CITY, OKLAHOMA
RESOLUTION NO. 2015-09

**A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2015-2016 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY**

WHEREAS, The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2015 (FY 2014-2015) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2015-2016 Budget on the 9th day of June 2015 with total resources available in the amount of \$95,880,217 and total fund/departmental appropriations in the amount of \$95,880,217. Legal appropriations (spending/encumbering) limits are hereby established as follows:

General Fund:

Departments-Divisions:	
City Manager (010-0110)	\$ 478,636
City Clerk (010-02/11-12)	\$ 582,091
Human Resources (010-0310)	\$ 382,636
City Attorney (010-0410)	\$ 102,684
Community Development (010-0510)	\$ 1,766,728
Park & Recreation (010-0610)	\$ 625,523
Finance (010-0810)	\$ 661,645
Street/Parks (010-0910)	\$ 2,997,976
Animal Welfare (010-1010)	\$ 440,907
General Government (010-1410)	\$ 1,144,851

Neighborhood Services (010-1510)	\$ 1,149,770
Information Technology (010-1610)	\$ 470,480
Emergency Management (010-1810)	\$ 954,232
Swimming Pools (010-1910)	\$ 274,156
Transfers Out (010-0000)	\$25,811,673

Police Fund (020-62/10-20): \$13,081,414

Fire Fund (040-64/10-20): \$10,266,889

Special Revenue:

General Government Sales Tax (009)	\$ 559,368
Street and Alley (013-0910)	\$ 1,015,000
Technology (014-1415)	\$ 514,267
Reimbursed Projects (016-1410/3710/4820)	\$ 67,765
Juvenile (025-6211)	\$ 169,989
Police Special Projects – Seizures (030-6200)	\$ 12,500
Police Special Projects - Misc. (031-6200)	\$ 19,000
Police Federal Projects (033-6200)	\$ 30,000
Police Lab Fees (034-6210)	\$ 14,000
Employee Activity (035-3800)	\$ 10,000
Police Jail (036-6230)	\$ 178,000
Police Impound Fees (037-6240)	\$ 24,092
Welcome Center (045-7410)	\$ 232,431
Convention & Visitors Bureau (046-0710/8710)	\$ 315,270
Emergency Operations (070-2100)	\$ 492,222
Activity (115):	
Parks (115-23/15-20)	\$ 63,853
Recreation (115-78/10-22)	\$ 173,060
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 564,088
Parks (123-2310)	\$ 29,652
CDBG (141-39/01-99)	\$ 507,197
Grants/Housing Activities (142-37/10-30)	\$ 242,500
Federal & State Grants (143):	
Parks & Recreation (143-0610)	\$ 17,878
Emergency Operations (143-2100)	\$ 15,000
Sanitation (143-4110)	\$ 204,500
Downtown Redevelopment (194-92/10-50)	\$ 2,601,612
Urban Renewal (201-9310)	\$ 66,000
Animals Best Friends (220-1000)	\$ 5,000
Hotel/Motel Tax (225-8700)	\$ 582,690
Court Bonds (235-0000)	\$ 3,131
Disaster Relief (310-8810)	\$ 280,645

Debt Service:

General Obligation Street Bond (350-0000) \$ 1,632,983

Capital Projects:

General Fund Capital Outlay Reserve (0111) \$ 920,878
Police Capitalization (021-62/10-99) \$ 485,216
Fire Capitalization (041-64/10-99) \$ 516,033
Dedicated Tax (065-6600) \$ 717,000
Capital Improvements (157-5700) \$ 994,400
G.O. Bond Debt Service (269-6910) \$ 151,218
Sales Tax Capital Improvements (340-8050) \$ 5,612,402
Tax Increment Financing (351-9210) \$ 1,150,000

Internal Service:

Public Works Administration (075-3010) \$ 910,532
Fleet Maintenance (080-2510) \$ 2,672,774
Surplus Property (081-2610) \$ 54,707
Risk Management (202-29/10-30) \$ 2,244,255
L & H Benefits (240-0310) \$ 7,480,468

Proprietary:

Mobile Home Park (017-1710) \$ 134,350

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2015-2016, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.


PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 9th day of June, 2015.

CITY OF MIDWEST CITY, OKLAHOMA



Mayor

ATTEST:



City Clerk

APPROVED as to form and legality this 9th day of June, 2015.



City Attorney

RESOLUTION NO. MA2015- 01

A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2015-2016 IN THE AMOUNT OF \$50,448,560.

WHEREAS, a public hearing was held on June 9th, 2015, for the purpose of receiving citizens' input into the budgeting process;


NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY that the following budget be adopted for Fiscal Year 2015-2016:

Sanitation (190-4110)	\$ 5,855,289
Utilities – Water (191-4210)	\$ 6,239,914
Utilities – Wastewater (192-4310)	\$ 5,584,533
Hotel/Conference Center (195-40/10-24)	\$ 6,130,953
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 463,750
Golf (197-4710/4810)	\$ 1,119,731
Drainage Tax (050-6500)	\$ 296,744
Capital Drainage (060-7210)	\$ 429,626
Storm Water Quality (061-6110)	\$ 820,898
Capital Water Improvements (172-49/00-10)	\$ 422,200
Construction Payment (178-4200)	\$ 884,939
Sewer Backup (184-4310)	\$ 15,500
Sewer Construction (186-4600)	\$ 1,199,878
Utility Services (187-5011)	\$ 1,092,341
Capital Sewer Improvement (188-44/00-10)	\$ 404,300
Utilities Capitalization (189-4210)	\$ 4,553,146
Customer Deposits (230-0000)	\$ 40,000
Debt Service-Revenue Bond (250)	\$14,894,818

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this 9th day of June, 2015.

MIDWEST CITY MUNICIPAL AUTHORITY

Chairman

ATTEST:

Secretary

APPROVED as to form and legality this 9th day of June, 2015.


City Attorney

RESOLUTION NO. HA2015- 01

**A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY
ADOPTING ITS BUDGET FOR FISCAL YEAR 2015-2016 IN THE AMOUNT OF
\$13,670,454.**

WHEREAS, a public hearing was held on June 9th, 2015 for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY that the following budget be adopted for Fiscal Year 2015-2016:


Hospital Authority Discretionary (425-9050)	\$ 5,561,124
Hospital Authority Compounded Principal (425-9010)	\$ 2,341,791
Hospital Authority Hospital Expansion—Loan Reserve (425-9020)	\$ 54,510
Hospital Authority In Lieu of-ROR-Miscellaneous (425-9060)	\$ 5,713,029

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Memorial Hospital Authority this 9th day of June, 2015.

MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY




Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 9th day of June, 2015.



City Attorney

RESOLUTION NO. UA2015-01

A RESOLUTION OF THE MIDWEST CITY UTILITIES AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2015-2016 IN THE AMOUNT OF \$1,065,200.

WHEREAS, a public hearing was held on June 9th, 2015 for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY UTILITIES AUTHORITY that the following budget be adopted for Fiscal Year 2015-2016:

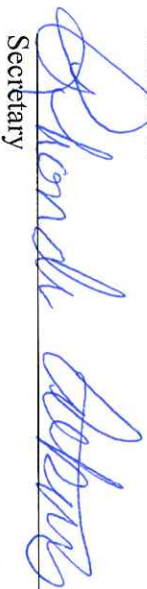
Midwest City Utilities Authority (193-8710) \$1,065,200

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Utilities Authority this 9th day of June, 2015.

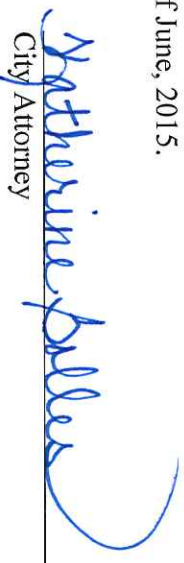
MIDWEST CITY UTILITIES
AUTHORITY


Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 9th day of June, 2015.


City Attorney



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
Office 405.739-1204
Fax 405.739-1208

MEMORANDUM

TO: Honorable Mayor and Council
FROM: J. Guy Henson, City Manager
DATE: June 9, 2015
RE: Proposed Operating and Capital Budgets – Fiscal Year 2015-2016

Presented herewith are the proposed operating and capital budgets for Fiscal Year (FY) 2015-2016. In all, they represent expenditures of nearly \$161,064,431, which includes \$48,979,228 of inter/intra fund transfers.

The City's operating budgets seek to reflect and implement the City's Mission Statement: "It is the mission of the City to maximize the quality of life for our citizens through professional services, proper management of existing resources and appropriate planning."

Overall

The FY 15-16 General Fund budget reflects revenues that will be slightly higher than our year-end estimates for FY 14-15. We project General Fund revenues of \$26,544,469. Sales and use taxes represent approximately 78.50% of total revenues in the General Fund. Of this revenue, \$17,255,553 is transferred to the Police and Fire Department budgets. This, along with other earmarked sales tax and other miscellaneous revenue, will fund this year's Police Department operating and capital budgets of \$13,538,193. The Fire Department's operating and capital budgets will be \$10,616,922.

Police Department

Over the past five fiscal years, the number of uniformed officers (excluding the Police Chief and Assistant Police Chief) has remained relatively constant with FY 10/11 through FY 12/13 at 93 officers, FY 13/14 at 94 officers, and FY 14/15 at 92 officers. Next year's budget provides for 92 uniformed officers. In the overall Police Department budget, there is one less position. The Jail Manager's position has been eliminated with those duties assigned to others in the Department.

Fire Department

In the previous year’s budget, the Fire Department budget did not contain funding for three Sergeant (Apparatus Operator) positions. These positions were created approximately seven years ago to provide an Officer on Squad 2. When we opened the sixth station, our two squad companies were replaced with one Engine Company (E-6). These three Sergeant positions had been assigned to Station 1 as extra staffing, but were vacated through attrition.

Due to this year’s financial position in the Fire Fund, five vacant firefighter positions are not funded in this year’s budget. To assist making future decisions, our Fire Administration is conducting a comprehensive resource deployment analysis. This will help us ensure that we have a sustainable, efficient, and effective response force within the resources available to us. Our goal is to continue delivering a high level of service that our community expects and deserves.

Solid Waste/Sanitation

This year we will undertake a project to replace the existing Transfer Station located immediately south of Public Works. The transfer facility was built in 1985. Reconstruction of this facility on its present location or on a new site is important to meet our needs to provide a cost effective residential and commercial sanitation service within the community and provide an alternative to our bulk pick-up service. An increase to the base residential and commercial rate will be used to provide annual funding of approximately \$450,000. These funds will be used to service the debt on a ten-year loan of approximately \$3,500,000.

In addition to this work, funds from the Solid Waste/Sanitation Department will be used to install a slow-fill and fast-fill CNG facility at public works at a cost of \$558,600. Presently, the City is converting its Sanitation Fleet of side and front-end loaders to CNG. Adding this capacity will allow slow-fill of the trucks overnight. This will reduce driving time to and from the closest CNG full station at S.E. 29th and Sooner Road. This will allow more time on routes, which may enable a further reduction of the number of routes. It will also reduce our cost for fuel. The cost of this project will be supplemented with a Clean City grant from ACOG in the amount of \$204,500.

Water and Sewer Infrastructure

A number of projects to preserve and improve our water system are scheduled in this year’s budget. As a result of the THM issues at the Carl Albert (CA) Water Tower, engineering plans are being prepared to modify the CA Tower into a pass-through tower instead of primarily a storage tower. This construction work will be done this fiscal year and will correct the opportunities for a THM violation. Improvements to the eastside distribution system will continue and will reach our east corporate boundary near S.E. 29th Street and Timber Ridge Boulevard. This will allow for the installation of a water tower in this general area that will improve pressure in the eastern region of the community and provide added storage. To the north on S.E. 15th Street, water lines will be relocated in anticipation of the S.E. 15th Street widening project. Other work involves preserving existing infrastructure, rehabilitating two water wells, and repairing several roofs at the Water Plant.

Streets

During the next fiscal year, we will continue to allocate resources to maintain our residential and arterial street with approximately \$500,000 spent in each of these categories. Two City/ODOT projects will be completed. The first is a project to roto-mil and overlay Sooner Road between Reno Avenue and S.E. 29th at a cost of \$1,940,655 funded by Midwest City, Del City and ODOT. The second is the improvement of the intersections at S.E. 29th and Air Depot, and the I-40 and Air Depot interstate ramps at a cost of \$787,876 for the City, while ODOT's share is \$1,820,353. This project is a necessity due to the closing of the Eaker Gate at Town Center Drive.

The widening of S.E. 15th Street from Lynn Fry Drive to Anderson Road was funded in ACOG's fiscal year 15-16 Transportation Improvement Program. Efforts to complete the necessary right-of-way acquisitions are well underway and once complete will allow full relocation of utility infrastructure. Upon completion of this work, the project can be put out to bid. Given the complexity of the project, I would not expect to see the widening contract to be awarded until the end of 2016 with construction starting shortly thereafter. It is estimated this project will cost \$8,539,000 with the City's share being \$1,707,800 and ODOT funding the balance of \$6,831,200. This does not include the cost of water and sewer relocation.

Additionally, we will emphasize the striping of our arterial streets. Thirteen pedestrian signals will be replaced at intersections throughout the City and two lit mid-block pedestrian crosswalks on Post Road and Reno will be installed. The City funded the engineering, but all construction will be ACOG TIP funds estimated at \$425,187.

In total, we expect over \$14,000,000 worth of road related work in and around the City over the next eighteen months.

Trails and Sidewalks

In our efforts to promote walkability and a more healthy community, we will continue to add and improve upon our trails and sidewalks. Sidewalks are incorporated in our major street construction projects, so expect sidewalks on Sooner Road from Reno to S.E. 29th Street and along S.E. 15th Street from the Windsong Addition to Anderson Road. In last fiscal year, the City successfully competed for Federal/State funds earmarked for trails. We were approved for four trail projects: 1) S.E. 29th Street from Sooner Road to Air Depot; 2) MidAmerica trail from N.E. 10th to MidAmerica Park; 3) The Palmer loop adjacent to the Glenwood Addition between S.E. 29th and S.E. 15th Street; and 4) Rail with Trail Phase One from S.E. 15th Street to Maple. In total, these projects are expected to cost \$2,343,000 with 80% of funding through ODOT.

The Sidewalk Committee will also have the opportunity to allocate \$100,000 towards projects they determine to be of high priority. The City has also received a Safe Routes to School grant through ODOT, which will allow us to install a sidewalk on the south side of Midwest City Elementary and a mid-block lit pedestrian crossing across Midwest Boulevard. The estimated cost is \$121,000 with 80% ODOT participation. Lastly, the City will begin installing a new trail along Joe B. Barnes Drive, so that users do not have to use this road and we will design and pursue funding for a sidewalk along N.E. 10th Street between Douglas and Post Roads.

Quality of Life/Parks/Events

As we continue to compete with other communities in the metropolitan area, it is important that we undertake programs and projects that enhance the quality of life in our community. Some projects that will improve our community have already been described herein. Many others deserve to be recognized as well and are none programmatic in nature including:

- Made in Oklahoma Festival
- Mid-America Street Fest
- 5th and 6th grade Dance
- Fourth of July Tribute to Liberty
- Tinker Air Force Base Airshow (TBD by the Base)
- Tinker Inter Tribal Council Pow Wow
- Mom/Son Beach Party
- Daddy/Daughter Dance
- Summer and Fall Concert Series
- Sunset Cinemas
- Veterans Day Parade
- Renaissance Run
- Martin Luther King Prayer Breakfast
- Holiday Lights Spectacular
- Christmas Tree Lighting
- Storyland Christmas (A new event to be held at Charles J. Johnson Central Park)

We also intend to initiate some new special programming activities at Charles J. Johnson Central Park, which will be coordinated through our Welcome Center. The Summer Rec and Roll Program will be available this year, but at the season's end, we will evaluate the overall program to determine its need, based upon the availability of other similar programs. We will also continue to offer youth activities at the Community Center and we will actively participate in our local associations that develop and manage youth baseball, softball, football, soccer and other recreation programs and events.

A number of park improvement projects are funded this year, some of which are carried forward from FY 14-15. This work includes:

- Rotary Pavilion parking lot repair and expansion
- New restrooms at Garden Council Pavilion in Regional Park
- Phase One expansion of Optimist Park
- Development funding for a new park in the Traub Addition
- New spray park on the north side of the community
- Relocation of the existing spray park in immediate proximity to the current location

In support of our active neighborhood associations and other needs within the community, the City will continue the services offered at the Charles J. Johnson, Neighborhood Services offices and at the Neighborhoods In Action Office. This year, in conjunction with the Boy's and Girl's Club of Oklahoma County, we will be offering a year round program based at Telestar Elementary.

Economic Development

The City, through the Midwest City Utilities Authority, continues its efforts in the development of the Solider Creek Industrial Park (SCIP). The grading and site work has been completed and the site fence is under construction. FY 14-15 funds will be carried forward and combined with the FY15-16 funds. From the combined funds, we anticipate the installment of the railroad switch, and

phase one of the street, water, and sewer improvements. Upon completion of this work, SCIP will be submitted to ODOT for certification. Even without this, however, we have been showing SCIP to potential end users.

Our hotel and conference center will continue to be the center of activity in the Hospitality District. This year, we will see the construction of a new 90-room Hilton product within the District. We are actively marketing the property along I-40 and in front of the Conference Center as a potential restaurant site. Our new Economic Development Director has focused efforts on retail and industrial prospects. He has also maintained on-going contacts with the owner of Heritage Park Mall in hopes of facilitating its redevelopment. As in the past, the City has set aside funds for economic development efforts in the Hospital Authority.

In this year's budget, approximately \$1,500,000 has been appropriated to continue implementation of the Original Square Mile Plan. Past and current work on this project includes the Midwest Boulevard wall, monuments, and median landscaping. I would anticipate there would be focus this year on the Clock Tower Park, streets, and housing. Funds for Phase III of the North Oaks Plan have also been appropriated in the amount of \$325,000. This will provide funds for additional right-of-way acquisitions along with construction of a second cul-de-sac.

Midwest City Memorial Hospital Authority

The Hospital Authority investment value as of April 30, 2015 was \$80,057,195 an increase of \$7,641,329 from the same time last year. The budget proposes \$425,000 for grants, an increase of \$25,000 from the previous year. Other funds in the amount of \$8,400,000 have also been set aside for special projects to be approved by the Trustees in the "Discretionary and In Lieu/ROR/Miscellaneous" accounts of the Hospital Authority.

Human Resources

The City's self-funded Health Plan is a very important component of our overall benefits package. Historically, the City has offered only one plan option. This year, the City will offer two health plan options with all the same benefits, Blue Cross/Blue Shields Blue Choice and Blue Preferred. The Blue Preferred option provides a narrower network and is more affordable. Both the City and employees who enroll in Blue Preferred will benefit in the reduced premiums. The Blue Choice option will experience a relatively small increase in premiums. As in the past, the City pays the Dental and Life Insurance premiums for all active employees. The City's Wellness Program continues to benefit our employees through education, activities, and programs designed to promote a more healthy workforce.

Merit Increases

This year's budget provides for merit increases and these are included in the budget numbers for each Department. No cost-of-living increases are provided for in the proposed budget. Negotiations with the FOP and IAFIF are ongoing.

Cost Increases


We will continue to monitor all our sources of revenue and expenditures. The City Manager’s Report, presented once a month on the City Council agenda, provides a report by Fund on the current financial condition of the City. This year, we have recommended and the Council has approved the following small rate increases:

- Sewer rate increase to the base rate of \$.50 per month for residential and \$2.00 per month for commercial (Ordinance #3234)
- Sanitation rate increase to be used to reconstruct the City’s Sanitation Transfer Station (Ordinance #3235)
- Golf green fee increase of \$1.00 for Seniors, Military, and Monday Special (Ordinance #3223)
- Golf cart fee increase of \$1.00 at both courses (Ordinance #3233)

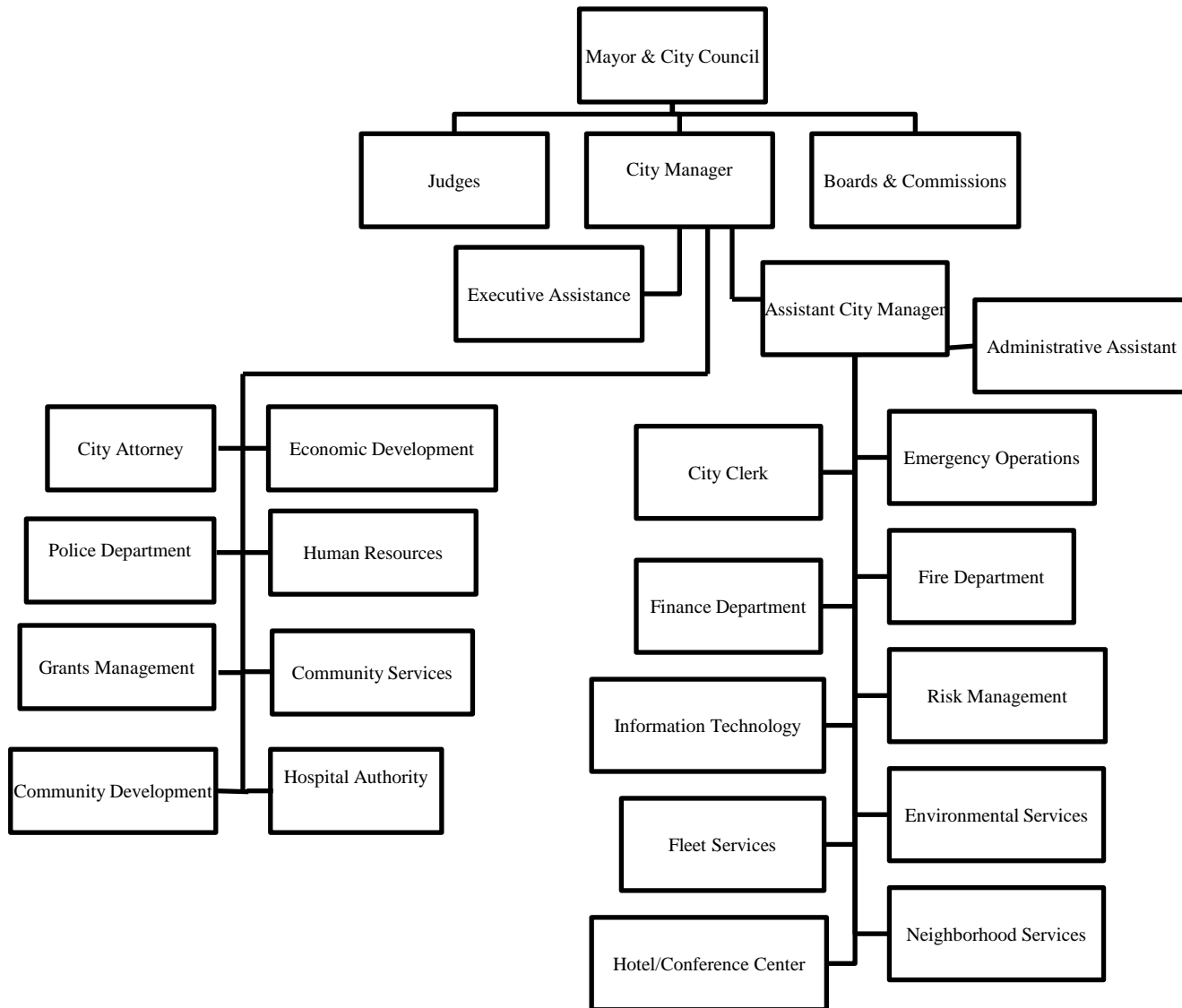
Summary

In FY 14-15, we have experienced a significant decrease in General Fund revenues particularly in the way of sales tax. We had anticipated this and accurately estimated the downside. We adjusted our estimated expenditures and managed those expenses through the fiscal year. We see very small growth in General Fund revenues for next year. However, this may be negatively impacted by retail competition in our region. We will continue to monitor all the things taking place around us and respond to them accordingly. We are actively engaged in the pursuit of new economic opportunities, which will bring new growth, jobs, and retail to our community. This is critical if we are to continue providing the level of municipal services our residents deserve and to maintain our highly qualified and committed workforce. Each year brings its own challenges, but I am confident that by working together we can have another successful year of making our community a better place.

Sincerely,



J. GUY HENSON
City Manager



LEGISLATIVE REQUIREMENTS

The Midwest City budget is prepared following a schedule and mandated requirements. This discussion is presented to help the reader be aware of and better understand these requirements.

The Oklahoma Municipal Budget Act of 1979 requires compliance with several guidelines. Included are:

1. A budget that discloses the complete financial position and condition of the City must be prepared and submitted to Council at least thirty days prior to the beginning of the fiscal year.
2. The budget must contain a summary, a message from the City Manager and a description of important budget features. Actual revenues and expenditures for the immediate prior fiscal year must be included along with revenues and expenditures for the current year; an estimate of the revenues and expenditures for the upcoming fiscal year must be included.
3. The estimate of revenues and expenditures must be accounted for by fund and account. The budget of expenditures for each fund may not exceed the estimated revenues and fund balance. No more than 10 percent of the total budget for any fund may be budgeted for miscellaneous purposes (e.g. contingencies and reserves).
4. No later than 15 days prior to the beginning of the budget year, the Council must issue a notice and hold a public hearing on the proposed budget. The date, time and place of the hearing along with a summary of the budget must be published in a newspaper of general circulation no less than five days before the hearing.
5. After the hearing and at least seven days prior to the beginning of the budget year, Council must adopt the budget by resolution.
6. The adopted budget must be filed with the State Auditor and Inspector and the Municipal Clerk. The adopted budget becomes effective on the first day of the fiscal year.
7. Any taxpayer may protest the adopted budget 15 days after it is filed; if no protest is heard, the budget is deemed legal and final unless amended by the Council by resolution.
8. No expenditures or encumbrances may exceed 90 percent of the appropriation for any fund until revenues in an amount equal to at least 90 percent of the appropriation for the fund are collected.
9. General obligation operating debt and deficit spending are prohibited. Midwest City's debt service requirements are, therefore, budgeted in a Debt-Service Fund. Revenue bonds may be issued by Trusts, while voter-approved general obligation bond issues may be used to finance specific capital projects.
10. The Municipal Budget Act also allows cities to transfer funds from one department to another within a fund. The governing body, by resolution has transferred authority to the chief executive officer or his designee as allowed by Title 11, Section 17-215(a) of the Oklahoma State Statutes. All transfers within a department and or fund are approved by the city manager.

BUDGET FORMAT

The budget for the City of Midwest City contains financial summaries, revenue and expenditure summaries, the capital budget and departmental summaries. The departmental summaries provide a breakdown by classification (Personal Services, Benefits, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers) and a position classification listing for the department as a whole.

Operational budgets for the organization have goals, objectives and performance measures. Goals, objectives and performance measures are management tools for measuring the performance of City departments and work sections in achieving their stated purposes. Goals are broad, general statements of the department's desired social or organization outcomes.

ACCOUNTING BASIS

The City of Midwest City's budget is best characterized as being developed on a cash basis with the exception of utility receivables. The budget is adopted at the department level as allowed by Title 11, Section 17-215(d). The operating budget is an estimate of revenues and expenditures for one fiscal year. This is in conformance with the Oklahoma Municipal Budget Act which does not allow the cities to incur operating fund obligations for more than one fiscal year.

The Oklahoma Municipal Budget Act requires that municipalities adopt an annual budget. General obligation operating debt and deficit spending are prohibited. Midwest City Debt Service requirements are budgeted in the Debt Service Fund. Revenue bonds may be issued by Trusts, but not by the City Council. Voter approved general obligation bond issues may be used to finance specific capital projects.

2015-2016 BUDGET CALENDAR

March 16, 2015

Submission of budget materials to departments

February 13, 2015

Submission of Service Funds due in order to provide the allocation of expenses to the various departments for finalization of their budgets by March 30th, 2015.

March 30, 2015

Submission of budget request by Department Heads

April 6 through April 20, 2015

Budget review by City Manager and Department Heads

May 1, 2015

Submission of proposed budget to Mayor and City Council

May 7 / 21, 2015

Budget review sessions with Council

June 9, 2015

Budget hearing and adoption by City Council

June 26, 2015

Final Budget back to Department Heads to operate FY15-16 and submitted to the Office of the State Auditor & Inspector.

ENCUMBRANCES AT JUNE 30TH

All appropriations and encumbrances outstanding at year-end lapse and any open commitments to be honored in the subsequent budget year are reappropriated in the new year's budget.

MIDWEST CITY 2015 – 2016

Midwest City was founded by W. P. "Bill" Atkinson in 1941, when he found out that an Air Depot (later to be named Tinker Field) would be built in the area of land that he had acquired. After meeting with Air Force officials he found that the Air Depot would be built south of Southeast 29th Street and that their feelings were that a complete town with shopping centers, schools and churches would be needed rather than just temporary housing. Mr. Atkinson then hired Steward Mot, a master land planner. Ten years later Midwest City was chosen "America's Model City."

The Town of Midwest City was incorporated March 11, 1943 by the Board of County Commissioners. An election was held on January 4, 1943. The population at that time was 366 people - the vote for incorporation was 44 for, 0 against. The area incorporated was 211.7 acres (about 1/3 of a square mile). On August 19, 1948 the first City Charter was filed changing the Town of Midwest City to the City of Midwest City.

The City of Midwest City, the eighth largest city in Oklahoma, now covers approximately 25 square miles and has a population of 54,371 people.

The City of Midwest City is a well-rounded city providing the needs of a community, such as education, shopping centers, recreation facilities, medical facilities, churches and quality city government.

Midwest City is a Council-Manager type of government and provides services such as public safety, water, sewer, garbage and trash removal, and recreation facilities.

The City has 564 lane miles of streets with only one-half mile that is unpaved.

Midwest City's diverse economic base has helped the city weather the drastic blows to the State's mainstay oil and agricultural economy. Some of the larger employers in the area are Tinker Air Force Base, Rose State College, Midwest Regional Medical Center, Boeing, Century Inc., and Mid-Del School System.

Midwest City is located approximately 10 miles from downtown Oklahoma City, which is the largest city in Oklahoma, and also broadens Midwest City's cultural environment for theater, concerts and other forms of entertainment.

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## TOTAL BUILDING PERMITS ISSUED 2005 - 2014

| FISCAL YEAR  | RESIDENTIAL | VALUE          | COMMERCIAL | VALUE          |
|--------------|-------------|----------------|------------|----------------|
| 2005         | 743         | \$ 41,660,464  | 206        | \$ 25,551,517  |
| 2006         | 644         | \$ 43,632,063  | 276        | \$ 36,892,089  |
| 2007         | 591         | \$ 30,420,559  | 271        | \$ 49,935,889  |
| 2008         | 488         | \$ 25,524,389  | 252        | \$ 21,416,065  |
| 2009         | 515         | \$ 29,178,520  | 203        | \$ 23,937,338  |
| 2010         | 550         | \$ 25,276,279  | 170        | \$ 14,052,174  |
| 2011         | 114         | \$ 13,238,909  | 52         | \$ 52,842,426  |
| 2012         | 112         | \$ 19,020,411  | 27         | \$ 54,561,650  |
| 2013         | 85          | \$ 1,410,896   | 4          | \$ 1,187,500   |
| 2014         | 69          | \$ 11,878,466  | 8          | \$ 6,398,000   |
| <b>TOTAL</b> | 3911        | \$ 241,240,956 | 1469       | \$ 286,774,648 |



## FY 15-16 Midwest City Directory of Boards and Commissions

### **Board of Adjustment**

Mayor appointed - Council approved  
3-year terms/Meets on call  
(Staff - Planning Manager)

|               |          |
|---------------|----------|
| Bill Lawrence | 11/27/15 |
| Jess Huskey   | 05/14/16 |
| Joe Lenochoan | 12/14/16 |
| Eric Sisemore | 12/14/16 |
| Tammy Cook    | 05/14/17 |

### **Builders' Advisory Board**

Council appointed - approved  
3-year terms/Meets on call  
(Staff - Chief Building Official)

|                  |          |
|------------------|----------|
| Jim Campbell     | 05/08/15 |
| Tom Jordan       | 03/26/16 |
| Jim McWhirter    | 03/26/16 |
| Mike Castleberry | 05/23/17 |
| Todd Isaac       | 05/23/17 |
| Allen Clark      | 01/24/18 |
| Charlie Hartley  | 02/14/18 |

### **Central Oklahoma Master Conservancy District**

Council recommended - Cleveland  
County District Judge appointed  
4-year terms/1st Tuesday at 6:30 p.m.  
(Staff - City Manager)

|                 |          |
|-----------------|----------|
| Jim Bennett     | 08/11/16 |
| Kevin Anders    | 08/11/18 |
| William Janacek | 08/11/18 |

### **Citizens' Advisory Committee on Housing & Community Development**

Mayor - 1 Member Councilmember - each  
appoints own 4-year terms/Meets on call  
(Staff - Grants Management Manager)

|                  |          |
|------------------|----------|
| Tammy Pote       | 08/12/15 |
| Elaine Winterink | 08/12/15 |
| John Black       | 08/28/16 |
| Mike Anderson    | 08/12/17 |
| Espaniola Bowen  | 08/12/17 |
| John Hatfield    | 08/12/17 |
| Jessie Stone     | 08/12/17 |

### **Economic Development Commission**

Members are Mayor & Council 4-year  
terms/2nd Tuesday at 7:00 p.m. (Staff -  
City Manager)

|                    |          |
|--------------------|----------|
| Jeff Moore         | 04/08/16 |
| James L. Ray       | 04/08/16 |
| Richard Rice       | 04/08/16 |
| Christine Allen    | 04/07/18 |
| Jay Dee Collins    | 04/07/18 |
| Rick Dawkins       | 04/07/18 |
| Daniel McClure Jr. | 04/07/18 |

### **Economic Development Advisory Board**

Council/Chamber appointed 3-Year terms  
Meets on Call (Staff - Economic  
Development Director)

|                                                                |          |
|----------------------------------------------------------------|----------|
| Council - Ed Miller                                            | 04/14/16 |
| Council - Pat Burn                                             | 04/14/17 |
| Mid-Del School<br>Superintendent                               | 04/14/18 |
| Rose State College<br>President                                | 04/14/18 |
| Mayor                                                          | 04/14/18 |
| City Manager                                                   | 04/14/18 |
| MWC Chamber - Pam Hall                                         | 04/14/18 |
| MWC Chamber Executive Director (non-<br>voting, no term limit) |          |

### **Electrical Board**

Mayor appointed - Council approved  
3- Year terms/1st Wednesday or on call  
(Staff - Chief Building Official)

|               |          |
|---------------|----------|
| Mike Gregory  | 09/28/16 |
| Steve Flowers | 09/28/16 |
| John Hill     | 09/28/16 |
| Doyle Kelso   | 10/25/17 |
| Tye Moore     | 10/25/17 |

### **Metropolitan Library Commission**

MWC representative - Mayor nominated  
Council approved - 3- year terms (Staff -  
City Manager)

|                |          |
|----------------|----------|
| Carolyn Leslie | 07/14/15 |
|----------------|----------|

**Midwest City Memorial Hospital  
Authority Trust Board of Grantors**  
Council/Chamber appointed 4- year  
terms/Meets on call (Staff - City Manager)

|                         |          |
|-------------------------|----------|
| Mayor - Sherry Beaird   | 04/28/16 |
| W1 - John Cauffiel      | 04/28/16 |
| W3 - Glenn Goldschlager | 04/28/16 |
| W5 - Beverly Young      | 04/28/16 |
| Chamber - Pam Hall      | 05/26/16 |
| W4 - Marcia Conner      | 04/06/18 |
| W6 -Nancy Rice          | 04/28/18 |
| Chamber - Pam Dimski    | 05/13/18 |
| W2 - Charles McDade     | 05/13/18 |

**Midwest City Urban Renewal Authority**  
Mayor appointed - Council approved  
3- year terms/Meets on call (Staff - City  
Attorney)

|               |          |
|---------------|----------|
| Carol Judd    | 07/31/15 |
| Eddie O. Reed | 07/31/15 |
| Dave Herbert  | 07/31/16 |
| Russell Smith | 07/31/16 |
| Steve Parrot  | 07/31/17 |

**Park & Recreation Board**  
Mayor appointed - Council approved  
3-year terms/2nd Wednesday at 5:30 p.m.  
(Staff - Community Service Director)

|                |          |
|----------------|----------|
| Rick Allison   | 06/12/15 |
| Casey Hurt     | 07/13/16 |
| Darby Jackson  | 05/15/16 |
| David Clampitt | 05/10/17 |
| John Manning   | 07/26/17 |
| Frank Young    | 09/24/17 |
| Taiseka Adams  | 05/12/18 |

**Parkland Review Committee**  
Boards/Mayor appointed/Meets on call  
(Staff - Community Planning Manager)

|                        |          |
|------------------------|----------|
| T.B. - Grace Sullivan  | 04/09/16 |
| Mayor - Carolyn Burkes | 04/14/16 |
| P. & R. - Casey Hurt   | 07/13/16 |
| B.A.B. - Todd Isaac    | 05/23/17 |
| P.C. - Floyd Wicker    | 08/09/17 |

**Planning Commission**  
Mayor appointed - Council approved  
3-year terms/1st Tuesday at 7:00 p.m.  
(Staff - Community Development Director)

|               |          |
|---------------|----------|
| Stan Greil    | 03/26/16 |
| Jess Huskey   | 03/26/16 |
| Sean Reed     | 03/26/16 |
| Dean Hinton   | 08/09/17 |
| Turner Mann   | 08/09/17 |
| Floyd Wicker  | 08/09/17 |
| Russell Smith | 01/10/18 |

**Plumbing, Gas & Mechanical Board**  
Mayor appointed Council approved by  
Council for 2- year terms/Meets on call.  
(Staff - Chief Building Official)

|                         |          |
|-------------------------|----------|
| Mech. - Travis Jernigan | 04/09/16 |
| Gas - Keith Mikeman     | 04/09/16 |
| Plbg. - Dale Milburn    | 04/09/16 |
| Plbg. - Gary Perkins    | 04/09/16 |
| Mech. - Steve Franks    | 03/13/17 |
| Mech. - Jerry White     | 03/13/17 |

**Traffic & Safety Commission**  
Mayor appointed - Council approved  
2-year terms/3rd Thursday at 7:00 p.m.  
(Staff - City Engineer)

|                  |          |
|------------------|----------|
| Cindy Bullen     | 06/12/16 |
| Nancy Rice       | 06/12/16 |
| Rick Allison     | 10/28/16 |
| Cy Valanejad     | 10/28/16 |
| Gary Bachman     | 03/26/17 |
| Roger Camp       | 03/26/17 |
| Kenny Stephenson | 03/26/17 |

**Tree Board**  
Mayor appointed - Council approved  
3- year terms/2nd Tuesday at 12:00 noon  
(Staff - Community Service Director)

|                    |          |
|--------------------|----------|
| Lou Atkinson       | 01/22/16 |
| Sherri Anderson    | 04/09/16 |
| Bob Davis          | 04/09/16 |
| Grace Sullivan     | 04/09/16 |
| Glenn Goldschlager | 02/22/17 |
| Bonnie Barrus      | 03/11/17 |
| Sherry Beaird      | 02/14/18 |

## ACCOUNT NUMBERS BY CLASSIFICATION

The Oklahoma Statutes, Title 11, Section 17-11, requires that all revenue and expenditures be classified separately by source. It further states that expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts: Personal Services, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers. The City of Midwest City and its public trusts utilize the following chart of accounts. This list, though not inclusive, reflects the accounts most commonly used.

| Number | Element           | Object                  |
|--------|-------------------|-------------------------|
| 10-01  | PERSONAL SERVICES | SALARY                  |
| 10-02  | PERSONAL SERVICES | WAGES                   |
| 10-03  | PERSONAL SERVICES | OVERTIME                |
| 10-04  | PERSONAL SERVICES | ADDITIONAL PAY          |
| 10-05  | PERSONAL SERVICES | COMMITTEE INCENTIVE PAY |
| 10-06  | PERSONAL SERVICES | EDUCATION INCENTIVE     |
| 10-07  | PERSONAL SERVICES | ALLOWANCES              |
| 10-08  | PERSONAL SERVICES | OVERTIME - OT1          |
| 10-09  | PERSONAL SERVICES | OVERTIME - OT2          |
| 10-10  | PERSONAL SERVICES | LONGEVITY               |
| 10-11  | PERSONAL SERVICES | SL BUYBACK - OVER BANK  |
| 10-12  | PERSONAL SERVICES | VACATION BUYBACK        |
| 10-13  | PERSONAL SERVICES | PDO BUYBACK             |
| 10-14  | PERSONAL SERVICES | SICK LEAVE INCENTIVE    |
| 10-15  | PERSONAL SERVICES | EMT-D                   |
| 10-16  | PERSONAL SERVICES | HAZ MAT PAY             |
| 10-17  | PERSONAL SERVICES | ADDITIONAL INCENTIVE    |
| 10-18  | PERSONAL SERVICES | SEPARATION PAY          |
| 10-19  | PERSONAL SERVICES | ON CALL                 |
| 10-20  | PERSONAL SERVICES | INSURANCE ADD PAY       |
| 15-01  | BENEFITS          | SOCIAL SECURITY         |
| 15-02  | BENEFITS          | RETIREMENT              |
| 15-03  | BENEFITS          | GROUP HEALTH INSURANCE  |
| 15-04  | BENEFITS          | WORKERS COMP INSURANCE  |
| 15-05  | BENEFITS          | SELF INS - UNEMPLOYMENT |
| 15-06  | BENEFITS          | TRAVEL & SCHOOL         |
| 15-07  | BENEFITS          | UNIFORMS                |

| Number | Element                | Object                   |
|--------|------------------------|--------------------------|
| 20-10  | MATERIALS AND SUPPLIES | LAB EXPENSES             |
| 20-27  | MATERIALS AND SUPPLIES | FOOD & BEVERAGE          |
| 20-30  | MATERIALS AND SUPPLIES | POSTAGE                  |
| 20-34  | MATERIALS AND SUPPLIES | MAINTENANCE OF EQUIPMENT |
| 20-35  | MATERIALS AND SUPPLIES | SMALL TOOLS & EQUIPMENT  |
| 20-41  | MATERIALS AND SUPPLIES | SUPPLIES                 |
| 20-46  | MATERIALS AND SUPPLIES | LUBRICANTS               |
| 20-49  | MATERIALS AND SUPPLIES | CHEMICALS                |
| 20-51  | MATERIALS AND SUPPLIES | OTHER EXPENSES           |
| 20-52  | MATERIALS AND SUPPLIES | FEEDING PRISONERS        |
| 20-63  | MATERIALS AND SUPPLIES | FLEET FUEL               |
| 20-64  | MATERIALS AND SUPPLIES | FLEET PARTS              |
| 20-65  | MATERIALS AND SUPPLIES | FLEET LABOR              |

|       |                            |                                  |
|-------|----------------------------|----------------------------------|
| 30-01 | OTHER SERVICES AND CHARGES | UTILITIES / COMMUNICATION        |
| 30-21 | OTHER SERVICES AND CHARGES | SURPLUS PROPERTY                 |
| 30-22 | OTHER SERVICES AND CHARGES | PWA REIMBURSEMENTS               |
| 30-23 | OTHER SERVICES AND CHARGES | UPKEEP OF REAL PROPERTY          |
| 30-40 | OTHER SERVICES AND CHARGES | CONTRACTUAL                      |
| 30-41 | OTHER SERVICES AND CHARGES | CONTRACT LABOR                   |
| 30-49 | OTHER SERVICES AND CHARGES | CREDIT CARD FEES                 |
| 30-51 | OTHER SERVICES AND CHARGES | OTHER EXPENSES                   |
| 30-54 | OTHER SERVICES AND CHARGES | VEHICLE ACCIDENT INSURANCE       |
| 30-72 | OTHER SERVICES AND CHARGES | MEMBERSHIP / SUBSCRIPTIONS       |
| 30-75 | OTHER SERVICES AND CHARGES | LEGAL PUBLICATIONS               |
| 30-81 | OTHER SERVICES AND CHARGES | ADVERTISING                      |
| 30-82 | OTHER SERVICES AND CHARGES | BONDS                            |
| 30-83 | OTHER SERVICES AND CHARGES | ELECTION EXPENSES                |
| 30-85 | OTHER SERVICES AND CHARGES | INSURANCE / FIRE-THEFT-LIABILITY |
| 30-86 | OTHER SERVICES AND CHARGES | ANNUAL AUDIT                     |

| Number | Element | Object |
|--------|---------|--------|
|--------|---------|--------|

|       |                |                                                             |
|-------|----------------|-------------------------------------------------------------|
| 40-01 | CAPITAL OUTLAY | VEHICLES AND HEAVY EQUIPMENT (LARGE ROLLING STOCK)          |
| 40-02 | CAPITAL OUTLAY | MACHINERY, FURNITURE, TOOLS & EQUIPMENT                     |
| 40-03 | CAPITAL OUTLAY | FITNESS EQUIPMENT                                           |
| 40-04 | CAPITAL OUTLAY | PARK IMPROVEMENTS                                           |
| 40-05 | CAPITAL OUTLAY | UTILITY IMPROVEMENTS (WATER, SEWER LINES)                   |
| 40-06 | CAPITAL OUTLAY | INFRASTRUCTURE (STREETS, BRIDGES)                           |
| 40-07 | CAPITAL OUTLAY | BUILDINGS                                                   |
| 40-09 | CAPITAL OUTLAY | LAND                                                        |
| 40-14 | CAPITAL OUTLAY | REMODEL/REFURBISH                                           |
| 40-15 | CAPITAL OUTLAY | IMPROVEMENTS OTHER THAN BUILDINGS (RETAINING WALLS, FENCES) |
| 40-17 | CAPITAL OUTLAY | EASEMENTS (R.O.W. ACQUISITION)                              |
| 40-49 | CAPITAL OUTLAY | COMPUTERS (HARDWARE)                                        |
| 40-50 | CAPITAL OUTLAY | SOFTWARE (MAJOR PURCHASE)                                   |

|       |              |                    |
|-------|--------------|--------------------|
| 71-01 | DEBT SERVICE | INTEREST ON BONDS  |
| 71-02 | DEBT SERVICE | INTEREST ON NOTES  |
| 72-02 | DEBT SERVICE | FISCAL AGENT FEES  |
| 73-01 | DEBT SERVICE | PRINCIPAL ON BONDS |
| 73-02 | DEBT SERVICE | PRINCIPAL ON NOTES |

|       |               |                |
|-------|---------------|----------------|
| 80-12 | TRANSFERS OUT | CAPITAL OUTLAY |
| 80-20 | TRANSFERS OUT | POLICE         |
| 80-25 | TRANSFERS OUT | JUVENILE       |
| 80-40 | TRANSFERS OUT | FIRE           |
| 80-43 | TRANSFERS OUT | GRANTS         |

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Effective July 1, 2014

| Grades           | Step 1                                                      | Step 2           | Step 3           | Step 4                                                                  | Step 5           | Step 6           | Step 7                                      | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          | Step 15          | Step 16          | Step 17          |
|------------------|-------------------------------------------------------------|------------------|------------------|-------------------------------------------------------------------------|------------------|------------------|---------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - A</b> | <b>\$10.6716</b>                                            | <b>\$10.9811</b> | <b>\$11.2995</b> | <b>\$11.6272</b>                                                        | <b>\$11.9644</b> | <b>\$12.3114</b> | <b>\$12.6684</b>                            | <b>\$13.0358</b> | <b>\$13.4138</b> | <b>\$13.8028</b> | <b>\$14.2031</b> | <b>\$14.6150</b> | <b>\$15.0388</b> | <b>\$15.4750</b> | <b>\$15.9237</b> | <b>\$16.3855</b> | <b>\$16.8607</b> |
| Bi-Weekly        | \$853.73                                                    | \$878.49         | \$903.96         | \$930.18                                                                | \$957.15         | \$984.91         | \$1,013.47                                  | \$1,042.86       | \$1,073.11       | \$1,104.23       | \$1,136.25       | \$1,169.20       | \$1,203.11       | \$1,238.00       | \$1,273.90       | \$1,310.84       | \$1,348.86       |
| Annual           | \$22,196.93                                                 | \$22,840.65      | \$23,503.02      | \$24,184.61                                                             | \$24,885.96      | \$25,607.66      | \$26,350.28                                 | \$27,114.44      | \$27,900.76      | \$28,709.88      | \$29,542.47      | \$30,399.20      | \$31,280.77      | \$32,187.92      | \$33,121.36      | \$34,081.88      | \$35,070.26      |
|                  | COMM. DEV - Janitor<br>FLEET SERVICES - Service Attendant I |                  |                  | PARK & REC - Janitor<br>PARK & REC - Senior Center Bldg.Attn/Van Driver |                  |                  | WASTEWATER - Laborer I<br>WATER - Laborer I |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                          | Step 2           | Step 3           | Step 4           | Step 5                                    | Step 6           | Step 7           | Step 8                                        | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          | Step 15          | Step 16          | Step 17          |
|------------------|---------------------------------|------------------|------------------|------------------|-------------------------------------------|------------------|------------------|-----------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - B</b> | <b>\$11.6420</b>                | <b>\$11.9796</b> | <b>\$12.3270</b> | <b>\$12.6845</b> | <b>\$13.0523</b>                          | <b>\$13.4309</b> | <b>\$13.8203</b> | <b>\$14.2211</b>                              | <b>\$14.6336</b> | <b>\$15.0579</b> | <b>\$15.4946</b> | <b>\$15.9439</b> | <b>\$16.4063</b> | <b>\$16.8821</b> | <b>\$17.3717</b> | <b>\$17.8755</b> | <b>\$18.3939</b> |
| Bi-Weekly        | \$931.36                        | \$958.37         | \$986.16         | \$1,014.76       | \$1,044.19                                | \$1,074.47       | \$1,105.63       | \$1,137.69                                    | \$1,170.68       | \$1,204.63       | \$1,239.57       | \$1,275.52       | \$1,312.51       | \$1,350.57       | \$1,389.73       | \$1,430.04       | \$1,471.51       |
| Annual           | \$24,215.31                     | \$24,917.56      | \$25,640.16      | \$26,383.73      | \$27,148.85                               | \$27,936.18      | \$28,746.32      | \$29,579.97                                   | \$30,437.79      | \$31,320.48      | \$32,228.77      | \$33,163.41      | \$34,125.15      | \$35,114.78      | \$36,133.10      | \$37,180.96      | \$38,259.21      |
|                  | CITY CLERK - Billing Technician |                  |                  |                  | GOLF - Laborer II<br>SANITATION - Laborer |                  |                  | WASTEWATER - Laborer II<br>WATER - Laborer II |                  |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                                                       | Step 2           | Step 3           | Step 4                                                   | Step 5           | Step 6           | Step 7                                                            | Step 8           | Step 9           | Step 10                                                            | Step 11          | Step 12          | Step 13          | Step 14             | Step 15          | Step 16          | Step 17          |
|------------------|--------------------------------------------------------------|------------------|------------------|----------------------------------------------------------|------------------|------------------|-------------------------------------------------------------------|------------------|------------------|--------------------------------------------------------------------|------------------|------------------|------------------|---------------------|------------------|------------------|------------------|
| <b>Grade - C</b> | <b>\$12.6123</b>                                             | <b>\$12.9781</b> | <b>\$13.3545</b> | <b>\$13.7418</b>                                         | <b>\$14.1403</b> | <b>\$14.5503</b> | <b>\$14.9723</b>                                                  | <b>\$15.4065</b> | <b>\$15.8533</b> | <b>\$16.3130</b>                                                   | <b>\$16.7861</b> | <b>\$17.2729</b> | <b>\$17.7738</b> | <b>\$18.2892</b>    | <b>\$18.8196</b> | <b>\$19.3654</b> | <b>\$19.9270</b> |
| Bi-Weekly        | \$1,008.99                                                   | \$1,038.25       | \$1,068.36       | \$1,099.34                                               | \$1,131.22       | \$1,164.03       | \$1,197.78                                                        | \$1,232.52       | \$1,268.26       | \$1,305.04                                                         | \$1,342.89       | \$1,381.83       | \$1,421.90       | \$1,463.14          | \$1,505.57       | \$1,549.23       | \$1,594.16       |
| Annual           | \$26,233.69                                                  | \$26,994.47      | \$27,777.31      | \$28,582.85                                              | \$29,411.74      | \$30,264.68      | \$31,142.37                                                       | \$32,045.50      | \$32,974.81      | \$33,931.09                                                        | \$34,915.09      | \$35,927.62      | \$36,969.52      | \$38,041.63         | \$39,144.84      | \$40,280.04      | \$41,448.16      |
|                  | CITY CLERK - Meter Reader<br>DRAINAGE - Equipment Operator I |                  |                  | FLEET SERVICES - Records Clerk<br>POLICE - Records Clerk |                  |                  | SANITATION - Route Serviceperson<br>STREET - Equipment Operator I |                  |                  | WASTEWATER - Laborer III<br>WATER - Inventory Control Technician I |                  |                  |                  | WATER - Laborer III |                  |                  |                  |

| Grades           | Step 1                                                                                    | Step 2           | Step 3           | Step 4                                                                                                          | Step 5           | Step 6           | Step 7                                                                                             | Step 8           | Step 9           | Step 10                                                                          | Step 11          | Step 12          | Step 13          | Step 14                                          | Step 15          | Step 16          | Step 17          |
|------------------|-------------------------------------------------------------------------------------------|------------------|------------------|-----------------------------------------------------------------------------------------------------------------|------------------|------------------|----------------------------------------------------------------------------------------------------|------------------|------------------|----------------------------------------------------------------------------------|------------------|------------------|------------------|--------------------------------------------------|------------------|------------------|------------------|
| <b>Grade - D</b> | <b>\$13.5827</b>                                                                          | <b>\$13.9766</b> | <b>\$14.3819</b> | <b>\$14.7990</b>                                                                                                | <b>\$15.2282</b> | <b>\$15.6698</b> | <b>\$16.1242</b>                                                                                   | <b>\$16.5918</b> | <b>\$17.0730</b> | <b>\$17.5681</b>                                                                 | <b>\$18.0776</b> | <b>\$18.6018</b> | <b>\$19.1413</b> | <b>\$19.6964</b>                                 | <b>\$20.2676</b> | <b>\$20.8553</b> | <b>\$21.4602</b> |
| Bi-Weekly        | \$1,086.62                                                                                | \$1,118.13       | \$1,150.56       | \$1,183.92                                                                                                      | \$1,218.26       | \$1,253.58       | \$1,289.94                                                                                         | \$1,327.35       | \$1,365.84       | \$1,405.45                                                                       | \$1,446.21       | \$1,488.15       | \$1,531.30       | \$1,575.71                                       | \$1,621.41       | \$1,668.43       | \$1,716.81       |
| Annual           | \$28,252.06                                                                               | \$29,071.38      | \$29,914.44      | \$30,781.96                                                                                                     | \$31,674.63      | \$32,593.20      | \$33,538.41                                                                                        | \$34,511.01      | \$35,511.84      | \$36,541.68                                                                      | \$37,601.39      | \$38,691.83      | \$39,813.89      | \$40,968.50                                      | \$42,156.58      | \$43,379.12      | \$44,637.11      |
|                  | CITY CLERK - Clerk(Court)<br>CITY CLERK - Utilities Service Clerk I<br>COMM. DEV. - Clerk |                  |                  | FINANCE - Accounting Technician<br>FINANCE - Accounts Payable Technician<br>FINANCE - Accounts Receivable Clerk |                  |                  | FLEET SERVICES - Secretary II<br>GOLF - Groundskeeper<br>PARK & REC - Community Center Coordinator |                  |                  | PWA - Secretary II<br>WASTEWATER - Maintenance Tech I<br>WASTEWATER - Operator I |                  |                  |                  | WATER - Maintenance Tech I<br>WATER - Operator I |                  |                  |                  |

| Grades           | Step 1                                                                                                                                                                                                      | Step 2           | Step 3           | Step 4           | Step 5                                                                                                                                                   | Step 6           | Step 7           | Step 8                                                                                                                                                                                 | Step 9           | Step 10          | Step 11          | Step 12                                                                                                                                                                               | Step 13          | Step 14          | Step 15                                                                                                      | Step 16          | Step 17          |  |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|--------------------------------------------------------------------------------------------------------------|------------------|------------------|--|
| <b>Grade - E</b> | <b>\$14.5531</b>                                                                                                                                                                                            | <b>\$14.9751</b> | <b>\$15.4094</b> | <b>\$15.8563</b> | <b>\$16.3161</b>                                                                                                                                         | <b>\$16.7893</b> | <b>\$17.2762</b> | <b>\$17.7772</b>                                                                                                                                                                       | <b>\$18.2927</b> | <b>\$18.8232</b> | <b>\$19.3691</b> | <b>\$19.9308</b>                                                                                                                                                                      | <b>\$20.5088</b> | <b>\$21.1035</b> | <b>\$21.7155</b>                                                                                             | <b>\$22.3453</b> | <b>\$22.9933</b> |  |
| Bi-Weekly        | \$1,164.25                                                                                                                                                                                                  | \$1,198.01       | \$1,232.75       | \$1,268.50       | \$1,305.29                                                                                                                                               | \$1,343.14       | \$1,382.09       | \$1,422.17                                                                                                                                                                             | \$1,463.42       | \$1,505.86       | \$1,549.53       | \$1,594.46                                                                                                                                                                            | \$1,640.70       | \$1,688.28       | \$1,737.24                                                                                                   | \$1,787.62       | \$1,839.46       |  |
| Annual           | \$30,270.44                                                                                                                                                                                                 | \$31,148.29      | \$32,051.58      | \$32,981.08      | \$33,937.53                                                                                                                                              | \$34,921.71      | \$35,934.45      | \$36,976.54                                                                                                                                                                            | \$38,048.86      | \$39,152.28      | \$40,287.70      | \$41,456.05                                                                                                                                                                           | \$42,658.27      | \$43,895.36      | \$45,168.32                                                                                                  | \$46,478.21      | \$47,826.07      |  |
|                  | CITY ATTORNEY - Administrative Secretary<br>CITY CLERK - Utilities Service Clerk II<br>City Manager - Administrative Secretary<br>COMM. DEV. - Administrative Secretary<br>DRAINAGE - Equipment Operator II |                  |                  |                  | Fleet - Technician I<br>FIRE - Administrative Secretary<br>FIRE - Public Education Specialist<br>GOLF - Assistant Golf Superintendent<br>GOLF - Mechanic |                  |                  | Grants Mgmt - Secretary II<br>HR - Administrative Secretary<br>NEIGHB SERV - Administrative Secretary<br>PARK & REC - Special Events & Rec. Asst.<br>POLICE - Administrative Secretary |                  |                  |                  | POLICE - Property Room Clerk<br>POLICE - Secretary II/Fiscal Officer<br>STREET - Equipment Operator II<br>STREET - Inventory Control Technician III<br>STREET - Irrigation Technlcian |                  |                  | WASTEWATER - Lab Technician I<br>WASTEWATER - Operator II<br>WATER - Lab Technician I<br>WATER - Operator II |                  |                  |  |

| Grades           | Step 1                                                                                                                                                                                                       | Step 2           | Step 3           | Step 4           | Step 5                                                                                                                                                                      | Step 6           | Step 7           | Step 8                                                                                                                                                                                | Step 9           | Step 10          | Step 11          | Step 12                                                                                                                                               | Step 13          | Step 14          | Step 15                                             | Step 16          | Step 17          |  |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|-----------------------------------------------------|------------------|------------------|--|
| <b>Grade - F</b> | <b>\$15.5235</b>                                                                                                                                                                                             | <b>\$15.9737</b> | <b>\$16.4369</b> | <b>\$16.9136</b> | <b>\$17.4040</b>                                                                                                                                                            | <b>\$17.9088</b> | <b>\$18.4281</b> | <b>\$18.9625</b>                                                                                                                                                                      | <b>\$19.5124</b> | <b>\$20.0783</b> | <b>\$20.6606</b> | <b>\$21.2597</b>                                                                                                                                      | <b>\$21.8763</b> | <b>\$22.5107</b> | <b>\$23.1635</b>                                    | <b>\$23.8352</b> | <b>\$24.5265</b> |  |
| Bi-Weekly        | \$1,241.88                                                                                                                                                                                                   | \$1,277.89       | \$1,314.95       | \$1,353.08       | \$1,392.32                                                                                                                                                                  | \$1,432.70       | \$1,474.25       | \$1,517.00                                                                                                                                                                            | \$1,561.00       | \$1,606.26       | \$1,652.85       | \$1,700.78                                                                                                                                            | \$1,750.10       | \$1,800.85       | \$1,853.08                                          | \$1,906.82       | \$1,962.12       |  |
| Annual           | \$32,288.81                                                                                                                                                                                                  | \$33,225.19      | \$34,188.72      | \$35,180.19      | \$36,200.42                                                                                                                                                                 | \$37,250.23      | \$38,330.49      | \$39,442.07                                                                                                                                                                           | \$40,585.89      | \$41,762.88      | \$42,974.00      | \$44,220.26                                                                                                                                           | \$45,502.64      | \$46,822.21      | \$48,180.06                                         | \$49,577.29      | \$51,015.03      |  |
|                  | CITY CLERK - Lead Clerk/Trainer (Court)<br>CITY CLERK - Utilities Services Trainer<br>COMM. DEV - Maintenance Technician/Lead Janitor<br>DRAINAGE - Equipment Operator III<br>FLEET SERVICES - Technician II |                  |                  |                  | NEIGHB SERV - Animal Control Officer<br>NEIGHB SERV - Code Officer I<br>NEIGHB SERV - Comm. Outreach Specialist.<br>POLICE - Jailor<br>PWA - Systems Application Specialist |                  |                  | SANITATION - Equipment Operator II<br>STORMWATER - Equipment Operator II<br>STREET - Sign-Signal Tech/Eq. Oper II<br>WASTEWATER - Crew Leader I<br>WASTEWATER - Equipment Operator II |                  |                  |                  | WASTEWATER - Lab Technician II<br>WASTEWATER - Maintenance Tech II<br>WASTEWATER - Operator III<br>WATER - Crew Leader I<br>WATER - Lab Technician II |                  |                  | WATER - Maintenance Tech II<br>WATER - Operator III |                  |                  |  |

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| Grades           | Step 1                             | Step 2           | Step 3           | Step 4                                              | Step 5           | Step 6           | Step 7                                       | Step 8           | Step 9           | Step 10                           | Step 11          | Step 12          | Step 13          | Step 14          | Step 15          | Step 16          | Step 17          |  |
|------------------|------------------------------------|------------------|------------------|-----------------------------------------------------|------------------|------------------|----------------------------------------------|------------------|------------------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--|
| <b>Grade - G</b> | <b>\$16,4938</b>                   | <b>\$16,9722</b> | <b>\$17,4644</b> | <b>\$17,9708</b>                                    | <b>\$18,4920</b> | <b>\$19,0282</b> | <b>\$19,5801</b>                             | <b>\$20,1479</b> | <b>\$20,7322</b> | <b>\$21,3334</b>                  | <b>\$21,9521</b> | <b>\$22,5887</b> | <b>\$23,2438</b> | <b>\$23,9178</b> | <b>\$24,6114</b> | <b>\$25,3252</b> | <b>\$26,0596</b> |  |
| Bi-Weekly        | \$1,319.51                         | \$1,357.77       | \$1,397.15       | \$1,437.67                                          | \$1,479.36       | \$1,522.26       | \$1,566.41                                   | \$1,611.83       | \$1,658.57       | \$1,706.67                        | \$1,756.17       | \$1,807.09       | \$1,859.50       | \$1,913.43       | \$1,968.92       | \$2,026.01       | \$2,084.77       |  |
| Annual           | \$34,307.19                        | \$35,302.10      | \$36,325.86      | \$37,379.31                                         | \$38,463.31      | \$39,578.74      | \$40,726.53                                  | \$41,907.60      | \$43,122.92      | \$44,373.49                       | \$45,660.32      | \$46,984.46      | \$48,347.01      | \$49,749.08      | \$51,191.80      | \$52,676.36      | \$54,203.98      |  |
|                  | COMM. DEV - Engineering Technician |                  |                  | FLEET SERVICES - Technician III                     |                  |                  | POLICE - Crime Analyst/UCR Statistician      |                  |                  | WASTEWATER - Crew Leader II       |                  |                  |                  |                  |                  |                  |                  |  |
|                  | COMM. DEV - GIS Technician         |                  |                  | HR - Health Benefits & Wellness Coordinator/HR Gen. |                  |                  | POLICE - Juvenile Probation Officer          |                  |                  | WASTEWATER - Maintenance Tech III |                  |                  |                  |                  |                  |                  |                  |  |
|                  | FINANCE - Payroll Coordinator      |                  |                  | HR - Human Resources Officer                        |                  |                  | NEIGHB SERV - Neighborhood Initiatives Coord |                  |                  | WATER - Crew Leader II            |                  |                  |                  |                  |                  |                  |                  |  |
|                  | FINANCE - Staff Accountant I       |                  |                  | NEIGHB SERV - Code Officer II                       |                  |                  | SANITATION - Residential Route Coordinator   |                  |                  | Water - Maintenance Tech III      |                  |                  |                  |                  |                  |                  |                  |  |

| Grades           | Step 1                                      | Step 2           | Step 3           | Step 4                                        | Step 5           | Step 6           | Step 7                                | Step 8           | Step 9           | Step 10                      | Step 11          | Step 12          | Step 13                 | Step 14          | Step 15          | Step 16          | Step 17          |  |
|------------------|---------------------------------------------|------------------|------------------|-----------------------------------------------|------------------|------------------|---------------------------------------|------------------|------------------|------------------------------|------------------|------------------|-------------------------|------------------|------------------|------------------|------------------|--|
| <b>Grade - H</b> | <b>\$17,4642</b>                            | <b>\$17,9707</b> | <b>\$18,4918</b> | <b>\$19,0281</b>                              | <b>\$19,5799</b> | <b>\$20,1477</b> | <b>\$20,7320</b>                      | <b>\$21,3332</b> | <b>\$21,9519</b> | <b>\$22,5885</b>             | <b>\$23,2436</b> | <b>\$23,9176</b> | <b>\$24,6112</b>        | <b>\$25,3250</b> | <b>\$26,0594</b> | <b>\$26,8151</b> | <b>\$27,5928</b> |  |
| Bi-Weekly        | \$1,397.14                                  | \$1,437.65       | \$1,479.35       | \$1,522.25                                    | \$1,566.39       | \$1,611.82       | \$1,658.56                            | \$1,706.66       | \$1,756.15       | \$1,807.08                   | \$1,859.49       | \$1,913.41       | \$1,968.90              | \$2,026.00       | \$2,084.75       | \$2,145.21       | \$2,207.42       |  |
| Annual           | \$36,325.57                                 | \$37,379.01      | \$38,462.99      | \$39,578.43                                   | \$40,726.20      | \$41,907.26      | \$43,122.57                           | \$44,373.12      | \$45,659.94      | \$46,984.08                  | \$48,346.62      | \$49,748.67      | \$51,191.38             | \$52,675.94      | \$54,203.54      | \$55,775.44      | \$57,392.93      |  |
|                  | COMM. DEV - Building Housing Code Inspector |                  |                  | PARK & REC - Senior Center Coordinator        |                  |                  | WASTEWATER - Operator IV              |                  |                  | WATER - Operator IV          |                  |                  | PD - Rookie Officer -H3 |                  |                  |                  |                  |  |
|                  | EOC - Communication Specialist I            |                  |                  | PARK & REC - Travel Information Center Coord. |                  |                  | WASTEWATER - Industrial Waste Monitor |                  |                  | Fire - Rookie Firefighter-H3 |                  |                  | F Rookie-24-\$13,2084   |                  |                  |                  |                  |  |

| Grades           | Step 1                                 | Step 2           | Step 3           | Step 4                                          | Step 5           | Step 6           | Step 7                             | Step 8           | Step 9           | Step 10                               | Step 11          | Step 12          | Step 13                   | Step 14          | Step 15          | Step 16          | Step 17          |  |
|------------------|----------------------------------------|------------------|------------------|-------------------------------------------------|------------------|------------------|------------------------------------|------------------|------------------|---------------------------------------|------------------|------------------|---------------------------|------------------|------------------|------------------|------------------|--|
| <b>Grade - I</b> | <b>\$18,4346</b>                       | <b>\$18,9692</b> | <b>\$19,5193</b> | <b>\$20,0854</b>                                | <b>\$20,6678</b> | <b>\$21,2672</b> | <b>\$21,8839</b>                   | <b>\$22,5186</b> | <b>\$23,1716</b> | <b>\$23,8436</b>                      | <b>\$24,5351</b> | <b>\$25,2466</b> | <b>\$25,9787</b>          | <b>\$26,7321</b> | <b>\$27,5073</b> | <b>\$28,3051</b> | <b>\$29,1259</b> |  |
| Bi-Weekly        | \$1,474.77                             | \$1,517.54       | \$1,561.54       | \$1,606.83                                      | \$1,653.43       | \$1,701.38       | \$1,750.72                         | \$1,801.49       | \$1,853.73       | \$1,907.49                            | \$1,962.81       | \$2,019.73       | \$2,078.30                | \$2,138.57       | \$2,200.59       | \$2,264.40       | \$2,330.07       |  |
| Annual           | \$38,343.94                            | \$39,455.92      | \$40,600.14      | \$41,777.54                                     | \$42,989.09      | \$44,235.78      | \$45,518.61                        | \$46,838.65      | \$48,196.98      | \$49,594.68                           | \$51,032.93      | \$52,512.89      | \$54,035.75               | \$55,602.79      | \$57,215.28      | \$58,874.52      | \$60,581.88      |  |
|                  | COMM. DEV. - Associate Current Planner |                  |                  | PARK & REC - Aquatics and Recreation Supervisor |                  |                  | PWA - Office Manager               |                  |                  | WASTEWATER - Maintenance Supervisor I |                  |                  | WATER - Supply Supervisor |                  |                  |                  |                  |  |
|                  | FINANCE - Staff Accountant II          |                  |                  | PARK & REC - Sports & Recreation Supervisor     |                  |                  | STORMWATER - Stormwater Technician |                  |                  | WASTEWATER - Sludge Supervisor I      |                  |                  |                           |                  |                  |                  |                  |  |
|                  | IT - Computer Technician               |                  |                  | POLICE - Technical Investigator                 |                  |                  | WASTEWATER - Environmental Chemist |                  |                  | WATER - Environmental Chemist         |                  |                  |                           |                  |                  |                  |                  |  |

| Grades           | Step 1                                             | Step 2           | Step 3           | Step 4                                      | Step 5           | Step 6           | Step 7                                     | Step 8           | Step 9           | Step 10                                 | Step 11          | Step 12          | Step 13                        | Step 14          | Step 15          | Step 16          | Step 17          |  |
|------------------|----------------------------------------------------|------------------|------------------|---------------------------------------------|------------------|------------------|--------------------------------------------|------------------|------------------|-----------------------------------------|------------------|------------------|--------------------------------|------------------|------------------|------------------|------------------|--|
| <b>Grade - J</b> | <b>\$19,4050</b>                                   | <b>\$19,9677</b> | <b>\$20,5468</b> | <b>\$21,1426</b>                            | <b>\$21,7558</b> | <b>\$22,3867</b> | <b>\$23,0359</b>                           | <b>\$23,7039</b> | <b>\$24,3913</b> | <b>\$25,0987</b>                        | <b>\$25,8266</b> | <b>\$26,5755</b> | <b>\$27,3462</b>               | <b>\$28,1393</b> | <b>\$28,9553</b> | <b>\$29,7950</b> | <b>\$30,6591</b> |  |
| Bi-Weekly        | \$1,552.40                                         | \$1,597.42       | \$1,643.74       | \$1,691.41                                  | \$1,740.46       | \$1,790.93       | \$1,842.87                                 | \$1,896.31       | \$1,951.31       | \$2,007.90                              | \$2,066.12       | \$2,126.04       | \$2,187.70                     | \$2,251.14       | \$2,316.42       | \$2,383.60       | \$2,452.72       |  |
| Annual           | \$40,362.32                                        | \$41,532.83      | \$42,737.28      | \$43,976.66                                 | \$45,251.98      | \$46,564.29      | \$47,914.65                                | \$49,304.18      | \$50,734.00      | \$52,205.28                             | \$53,719.23      | \$55,277.10      | \$56,880.13                    | \$58,529.66      | \$60,227.02      | \$61,973.60      | \$63,770.83      |  |
|                  | CITY CLERK - Meter Reader Coordinator              |                  |                  | COMM. DEV - Asst. City Eng/Engineer in Trng |                  |                  | CVB - Special Events and Marketing Manager |                  |                  | POLICE - Administrative Support Manager |                  |                  | POLICE - Jail Manager          |                  |                  |                  |                  |  |
|                  | CITY MANAGER - Executive Assistant to the City MGR |                  |                  | CVB - Convention and Tourism Manager        |                  |                  | FINANCE - Financial Accountant             |                  |                  | POLICE - Animal Welfare Supervisor      |                  |                  | RISK MGMT - Safety Coordinator |                  |                  |                  |                  |  |

| Grades           | Step 1                                      | Step 2           | Step 3           | Step 4                                          | Step 5           | Step 6           | Step 7                                 | Step 8           | Step 9           | Step 10                           | Step 11          | Step 12          | Step 13          | Step 14          | Step 15          | Step 16          | Step 17          |  |
|------------------|---------------------------------------------|------------------|------------------|-------------------------------------------------|------------------|------------------|----------------------------------------|------------------|------------------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--|
| <b>Grade - K</b> | <b>\$20,3753</b>                            | <b>\$20,9662</b> | <b>\$21,5742</b> | <b>\$22,1999</b>                                | <b>\$22,8437</b> | <b>\$23,5062</b> | <b>\$24,1878</b>                       | <b>\$24,8893</b> | <b>\$25,6111</b> | <b>\$26,3538</b>                  | <b>\$27,1181</b> | <b>\$27,9045</b> | <b>\$28,7137</b> | <b>\$29,5464</b> | <b>\$30,4032</b> | <b>\$31,2849</b> | <b>\$32,1922</b> |  |
| Bi-Weekly        | \$1,630.03                                  | \$1,677.30       | \$1,725.94       | \$1,775.99                                      | \$1,827.50       | \$1,880.49       | \$1,935.03                             | \$1,991.14       | \$2,048.89       | \$2,108.30                        | \$2,169.44       | \$2,232.36       | \$2,297.10       | \$2,363.71       | \$2,432.26       | \$2,502.80       | \$2,575.38       |  |
| Annual           | \$42,380.69                                 | \$43,609.74      | \$44,874.42      | \$46,175.77                                     | \$47,514.87      | \$48,892.81      | \$50,310.70                            | \$51,769.70      | \$53,271.03      | \$54,815.89                       | \$56,405.55      | \$58,041.30      | \$59,724.51      | \$61,456.51      | \$63,238.76      | \$65,072.68      | \$66,959.79      |  |
|                  | COMM. DEV - Property Acquisition Specialist |                  |                  | GRANTS MGMT - Housing Rehabilitation Specialist |                  |                  | STREET - Park Project Supervisor       |                  |                  | WASTEWATER - Operator V           |                  |                  |                  |                  |                  |                  |                  |  |
|                  | COMM. DEV. - Chief Construction Inspector   |                  |                  | POLICE - Juvenile Court Compliance Coord        |                  |                  | STREET - Project Supervisor            |                  |                  | WATER - Maintenance Supervisor II |                  |                  |                  |                  |                  |                  |                  |  |
|                  | FLEET SERVICES - Lead Technician            |                  |                  | STREET - Facilities Project Supervisor          |                  |                  | WASTEWATER - Maintenance Supervisor II |                  |                  | WATER - Operator V                |                  |                  |                  |                  |                  |                  |                  |  |

| Grades           | Step 1                          | Step 2           | Step 3           | Step 4                             | Step 5           | Step 6           | Step 7                                      | Step 8           | Step 9           | Step 10                            | Step 11          | Step 12          | Step 13          | Step 14          | Step 15          | Step 16          | Step 17          |  |
|------------------|---------------------------------|------------------|------------------|------------------------------------|------------------|------------------|---------------------------------------------|------------------|------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--|
| <b>Grade - L</b> | <b>\$21,8309</b>                | <b>\$22,4640</b> | <b>\$23,1154</b> | <b>\$23,7858</b>                   | <b>\$24,4756</b> | <b>\$25,1854</b> | <b>\$25,9157</b>                            | <b>\$26,6673</b> | <b>\$27,4407</b> | <b>\$28,2364</b>                   | <b>\$29,0553</b> | <b>\$29,8979</b> | <b>\$30,7649</b> | <b>\$31,6571</b> | <b>\$32,5752</b> | <b>\$33,5199</b> | <b>\$34,4919</b> |  |
| Bi-Weekly        | \$1,746.47                      | \$1,797.12       | \$1,849.24       | \$1,902.86                         | \$1,958.05       | \$2,014.83       | \$2,073.26                                  | \$2,133.38       | \$2,195.25       | \$2,258.91                         | \$2,324.42       | \$2,391.83       | \$2,461.19       | \$2,532.57       | \$2,605.02       | \$2,681.59       | \$2,759.35       |  |
| Annual           | \$45,408.26                     | \$46,725.10      | \$48,080.13      | \$49,474.45                        | \$50,909.21      | \$52,385.58      | \$53,904.76                                 | \$55,467.99      | \$57,076.56      | \$58,731.79                        | \$60,435.00      | \$62,187.62      | \$63,991.06      | \$65,846.80      | \$68,068.48      | \$69,721.29      | \$71,743.22      |  |
|                  | IT - Data Center Administrator  |                  |                  | CITY CLERK - Office Manager        |                  |                  | GRANTS MGMT - Planning Assistant            |                  |                  | WASTEWATER - Collection Foreman    |                  |                  |                  |                  |                  |                  |                  |  |
|                  | IT - Communications Coordinator |                  |                  | CITY CLERK - Court Clerk           |                  |                  | NEIGHB SERV - Neighborhoods In Action Coord |                  |                  | WASTEWATER - Laboratory Supervisor |                  |                  |                  |                  |                  |                  |                  |  |
|                  | IT - Systems Administrator      |                  |                  | EOC - Communications Specialist II |                  |                  | WASTEWATER - Chief Operator/Trainer         |                  |                  | WATER - Chief Operator/Trainer     |                  |                  |                  |                  |                  |                  |                  |  |
|                  |                                 |                  |                  |                                    |                  |                  |                                             |                  |                  | WATER - Distribution Foreman       |                  |                  |                  |                  |                  |                  |                  |  |

**2015-2016 Salary Scale for All Midwest City Employees**  
Effective July 1, 2014

| Grades           | Step 1                             | Step 2           | Step 3           | Step 4                      | Step 5           | Step 6           | Step 7              | Step 8           | Step 9                                               | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|------------------------------------|------------------|------------------|-----------------------------|------------------|------------------|---------------------|------------------|------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - M</b> | <b>\$25.1797</b>                   | <b>\$25.9099</b> | <b>\$26.6613</b> | <b>\$27.4345</b>            | <b>\$28.2301</b> | <b>\$29.0487</b> | <b>\$29.8911</b>    | <b>\$30.7580</b> | <b>\$31.6500</b>                                     | <b>\$32.5678</b> | <b>\$33.5123</b> | <b>\$34.4841</b> | <b>\$35.4842</b> | <b>\$36.5132</b> |
| Bi-Weekly        | \$2,014.37                         | \$2,072.79       | \$2,132.90       | \$2,194.76                  | \$2,258.40       | \$2,323.90       | \$2,391.29          | \$2,460.64       | \$2,532.00                                           | \$2,605.42       | \$2,680.98       | \$2,758.73       | \$2,838.73       | \$2,921.06       |
| Annual           | \$52,373.74                        | \$53,892.57      | \$55,455.46      | \$57,063.67                 | \$58,718.51      | \$60,421.35      | \$62,173.57         | \$63,976.60      | \$65,831.92                                          | \$67,741.05      | \$69,705.54      | \$71,727.00      | \$73,807.09      | \$75,947.49      |
|                  | Assistant Human Resources Director |                  |                  | Code Compliance Supervisor  |                  |                  | Golf Superintendent |                  | Police- Technical Investigations Laboratory Director |                  |                  |                  |                  |                  |
|                  | Assistant City Engineer            |                  |                  | Engineering Project Manager |                  |                  | Risk Manager        |                  |                                                      |                  |                  |                  |                  |                  |

| Grades           | Step 1              | Step 2           | Step 3           | Step 4           | Step 5                 | Step 6           | Step 7           | Step 8                | Step 9           | Step 10          | Step 11                    | Step 12          | Step 13          | Step 14          |
|------------------|---------------------|------------------|------------------|------------------|------------------------|------------------|------------------|-----------------------|------------------|------------------|----------------------------|------------------|------------------|------------------|
| <b>Grade - N</b> | <b>\$27.1574</b>    | <b>\$27.9450</b> | <b>\$28.7554</b> | <b>\$29.5893</b> | <b>\$30.4474</b>       | <b>\$31.3304</b> | <b>\$32.2390</b> | <b>\$33.1739</b>      | <b>\$34.1359</b> | <b>\$35.1259</b> | <b>\$36.1445</b>           | <b>\$37.1927</b> | <b>\$38.2713</b> | <b>\$39.3812</b> |
| Bi-Weekly        | \$2,172.60          | \$2,235.60       | \$2,300.43       | \$2,367.15       | \$2,435.79             | \$2,506.43       | \$2,579.12       | \$2,653.91            | \$2,730.88       | \$2,810.07       | \$2,891.56                 | \$2,975.42       | \$3,061.70       | \$3,150.49       |
| Annual           | \$56,487.48         | \$58,125.62      | \$59,811.25      | \$61,545.79      | \$63,330.61            | \$65,167.20      | \$67,057.05      | \$69,001.70           | \$71,002.75      | \$73,061.83      | \$75,180.63                | \$77,360.87      | \$79,604.32      | \$81,912.86      |
|                  | Chief Bldg Official |                  |                  |                  | Park & Recreation Supv |                  |                  | Sanitation Supervisor |                  |                  | Stormwater Quality Manager |                  |                  |                  |

| Grades           | Step 1                  | Step 2           | Step 3                   | Step 4           | Step 5                      | Step 6           | Step 7                | Step 8           | Step 9                  | Step 10          | Step 11          | Step 12          | Step 13           | Step 14          |
|------------------|-------------------------|------------------|--------------------------|------------------|-----------------------------|------------------|-----------------------|------------------|-------------------------|------------------|------------------|------------------|-------------------|------------------|
| <b>Grade - O</b> | <b>\$29.1357</b>        | <b>\$29.9786</b> | <b>\$30.8501</b>         | <b>\$31.7447</b> | <b>\$32.6653</b>            | <b>\$33.6126</b> | <b>\$34.5874</b>      | <b>\$35.5904</b> | <b>\$36.6225</b>        | <b>\$37.6846</b> | <b>\$38.7774</b> | <b>\$39.9020</b> | <b>\$41.0592</b>  | <b>\$42.2499</b> |
| Bi-Weekly        | \$2,330.86              | \$2,398.29       | \$2,468.01               | \$2,539.58       | \$2,613.23                  | \$2,689.01       | \$2,766.99            | \$2,847.23       | \$2,929.80              | \$3,014.77       | \$3,102.20       | \$3,192.16       | \$3,284.73        | \$3,379.99       |
| Annual           | \$60,602.26             | \$62,355.56      | \$64,168.16              | \$66,029.04      | \$67,943.87                 | \$69,914.25      | \$71,941.77           | \$74,028.07      | \$76,174.88             | \$78,383.95      | \$80,657.09      | \$82,996.15      | \$85,403.03       | \$87,879.73      |
|                  | Assistant City Attorney |                  | Current Planning Manager |                  | Fire Administration Manager |                  | Comprehensive Planner |                  | Deputy Finance Director |                  | GIS Coordinator  |                  | Street Supervisor |                  |

| Grades           | Step 1                                | Step 2           | Step 3           | Step 4                    | Step 5           | Step 6                         | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|---------------------------------------|------------------|------------------|---------------------------|------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - P</b> | <b>\$31.1140</b>                      | <b>\$32.0163</b> | <b>\$32.9447</b> | <b>\$33.9001</b>          | <b>\$34.8832</b> | <b>\$35.8949</b>               | <b>\$36.9373</b> | <b>\$38.0069</b> | <b>\$39.1091</b> | <b>\$40.2433</b> | <b>\$41.4104</b> | <b>\$42.6113</b> | <b>\$43.8170</b> | <b>\$45.1186</b> |
| Bi-Weekly        | \$2,489.12                            | \$2,561.30       | \$2,635.58       | \$2,712.01                | \$2,790.66       | \$2,871.59                     | \$2,954.98       | \$3,040.56       | \$3,128.73       | \$3,219.46       | \$3,312.83       | \$3,408.90       | \$3,505.36       | \$3,609.48       |
| Annual           | \$64,717.04                           | \$66,593.84      | \$68,525.06      | \$70,512.29               | \$72,557.14      | \$74,661.30                    | \$76,829.60      | \$79,054.44      | \$81,347.02      | \$83,706.09      | \$86,133.56      | \$88,631.44      | \$91,139.32      | \$93,846.60      |
|                  | Fleet Services/Transportation Manager |                  |                  | IT- Assistant IT Director |                  | Water & Wastewater Supervisors |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                        | Step 2           | Step 3           | Step 4           | Step 5           | Step 6           | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - Q</b> | <b>\$34.0811</b>              | <b>\$35.0695</b> | <b>\$36.0865</b> | <b>\$37.1330</b> | <b>\$38.2098</b> | <b>\$39.3179</b> | <b>\$40.4581</b> | <b>\$41.6314</b> | <b>\$42.8387</b> | <b>\$44.0811</b> | <b>\$45.3594</b> | <b>\$46.6748</b> | <b>\$48.0284</b> | <b>\$49.4212</b> |
| Bi-Weekly        | \$2,726.49                    | \$2,805.56       | \$2,886.92       | \$2,970.64       | \$3,056.79       | \$3,145.43       | \$3,236.65       | \$3,330.51       | \$3,427.10       | \$3,526.48       | \$3,628.75       | \$3,733.99       | \$3,842.27       | \$3,953.70       |
| Annual           | \$70,888.69                   | \$72,944.46      | \$75,059.86      | \$77,236.59      | \$79,476.46      | \$81,781.27      | \$84,152.93      | \$86,593.37      | \$89,104.57      | \$91,688.60      | \$94,347.57      | \$97,083.65      | \$99,899.07      | \$102,796.15     |
|                  | Emergency Operations Director |                  |                  | Golf Director    |                  | Grants Manager   |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                 | Step 2           | Step 3           | Step 4           | Step 5           | Step 6                           | Step 7           | Step 8           | Step 9                   | Step 10          | Step 11          | Step 12                        | Step 13          | Step 14          |
|------------------|------------------------|------------------|------------------|------------------|------------------|----------------------------------|------------------|------------------|--------------------------|------------------|------------------|--------------------------------|------------------|------------------|
| <b>Grade - R</b> | <b>\$38.0371</b>       | <b>\$39.1402</b> | <b>\$40.2753</b> | <b>\$41.4432</b> | <b>\$42.6451</b> | <b>\$43.8818</b>                 | <b>\$45.1544</b> | <b>\$46.4639</b> | <b>\$47.8113</b>         | <b>\$49.1978</b> | <b>\$50.6246</b> | <b>\$52.0927</b>               | <b>\$53.6034</b> | <b>\$55.1579</b> |
| Bi-Weekly        | \$3,042.97             | \$3,131.22       | \$3,222.02       | \$3,315.46       | \$3,411.61       | \$3,510.54                       | \$3,612.35       | \$3,717.11       | \$3,824.90               | \$3,935.83       | \$4,049.97       | \$4,167.42                     | \$4,288.27       | \$4,412.63       |
| Annual           | \$79,117.22            | \$81,411.62      | \$83,772.55      | \$86,201.96      | \$88,701.82      | \$91,274.17                      | \$93,921.12      | \$96,644.83      | \$99,447.53              | \$102,331.51     | \$105,299.12     | \$108,352.80                   | \$111,495.03     | \$114,728.38     |
|                  | Assistant Police Chief |                  | City Attorney    | City Clerk       | City Engineer    | Director of Economic Development |                  |                  | Human Resources Director |                  |                  | Neighborhood Services Director |                  |                  |

| Grades           | Step 1                         | Step 2           | Step 3                          | Step 4           | Step 5           | Step 6                          | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|--------------------------------|------------------|---------------------------------|------------------|------------------|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - S</b> | <b>\$41.9936</b>               | <b>\$43.2115</b> | <b>\$44.4646</b>                | <b>\$45.7541</b> | <b>\$47.0809</b> | <b>\$48.4463</b>                | <b>\$49.8512</b> | <b>\$51.2969</b> | <b>\$52.7845</b> | <b>\$54.3153</b> | <b>\$55.8904</b> | <b>\$57.5112</b> | <b>\$59.1791</b> | <b>\$60.8953</b> |
| Bi-Weekly        | \$3,359.49                     | \$3,456.92       | \$3,557.17                      | \$3,660.33       | \$3,766.47       | \$3,875.70                      | \$3,988.10       | \$4,103.75       | \$4,222.76       | \$4,345.22       | \$4,471.23       | \$4,600.90       | \$4,734.32       | \$4,871.62       |
| Annual           | \$87,346.78                    | \$89,879.84      | \$92,486.36                     | \$95,168.46      | \$97,928.35      | \$100,768.26                    | \$103,690.54     | \$106,697.57     | \$109,791.80     | \$112,975.77     | \$116,252.06     | \$119,623.37     | \$123,092.45     | \$126,662.12     |
|                  | Community Development Director |                  | Environmental Services Director |                  |                  | Fire Chief                      |                  |                  | Police Chief     |                  |                  |                  |                  |                  |
|                  | Community Service Director     |                  |                                 | Finance Director |                  | Information Technology Director |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                              | Step 2           | Step 3           | Step 4           | Step 5           | Step 6           | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - T</b> | <b>\$45.9497</b>                    | <b>\$47.2822</b> | <b>\$48.6534</b> | <b>\$50.0643</b> | <b>\$51.5162</b> | <b>\$53.0102</b> | <b>\$54.5475</b> | <b>\$56.1293</b> | <b>\$57.7571</b> | <b>\$59.4321</b> | <b>\$61.1556</b> | <b>\$62.9291</b> | <b>\$64.7540</b> | <b>\$66.6319</b> |
| Bi-Weekly        | \$3,675.97                          | \$3,782.58       | \$3,892.27       | \$4,005.15       | \$4,121.30       | \$4,240.81       | \$4,363.80       | \$4,490.35       | \$4,620.57       | \$4,754.56       | \$4,892.45       | \$5,034.33       | \$5,180.32       | \$5,330.55       |
| Annual           | \$95,575.31                         | \$98,346.99      | \$101,199.05     | \$104,133.82     | \$107,153.71     | \$110,261.17     | \$113,458.74     | \$116,749.04     | \$120,134.76     | \$123,618.67     | \$127,203.61     | \$130,892.52     | \$134,688.39     | \$138,594.37     |
|                  | Asst. City Manager - Administration |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |

| Grades           | Step 1                              | Step 2           | Step 3           | Step 4           | Step 5           | Step 6           | Step 7           | Step 8           | Step 9           | Step 10          | Step 11          | Step 12          | Step 13          | Step 14          |
|------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Grade - U</b> | <b>\$49.9057</b>                    | <b>\$51.3530</b> | <b>\$52.8422</b> | <b>\$54.3746</b> | <b>\$55.9515</b> | <b>\$57.5741</b> | <b>\$59.2437</b> | <b>\$60.9618</b> | <b>\$62.7297</b> | <b>\$64.5488</b> | <b>\$66.4213</b> | <b>\$68.3470</b> | <b>\$70.3290</b> | <b>\$72.3686</b> |
| Bi-Weekly        | \$3,992.45                          | \$4,108.24       | \$4,227.37       | \$4,349.97       | \$4,476.12       | \$4,605.93       | \$4,739.50       | \$4,876.94       | \$5,018.37       | \$5,163.91       | \$5,313.70       | \$5,467.76       | \$5,626.32       | \$5,789.48       |
| Annual           | \$103,803.63                        | \$106,814.14     | \$109,911.75     | \$113,099.19     | \$116,379.07     | \$119,754.06     | \$123,226.93     | \$126,800.51     | \$130,477.72     | \$134,261.58     | \$138,156.20     | \$142,161.66     | \$146,284.35     | \$150,526.60     |
|                  | Assistant City Manager - Operations |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |



**2015-2016 FIRE PAY PLAN  
EFFECTIVE 7-1-14**

|                                          | <b>STEP 1</b>  | <b>STEP 2</b>  | <b>STEP 3</b>  | <b>STEP 4</b>  | <b>STEP 5</b>  |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| <b>FIREFIGHTER</b>                       | <b>13.4718</b> | <b>14.4351</b> | <b>15.3854</b> | <b>16.3430</b> | <b>16.6696</b> |
|                                          | 1508.84        | 1616.73        | 1723.16        | 1830.41        | 1866.99        |
|                                          | 39229.84       | 42034.93       | 44802.21       | 47590.70       | 48541.82       |
| <b>SR. FIREFIGHTER</b>                   | <b>17.6272</b> | <b>18.5812</b> | <b>19.5348</b> | <b>20.4888</b> | <b>21.5787</b> |
|                                          | 1974.24        | 2081.09        | 2187.90        | 2294.75        | 2416.82        |
|                                          | 51330.31       | 54108.35       | 56885.46       | 59663.50       | 62837.30       |
| <b>SERGEANT<br/>(APPARATUS OPER.)</b>    | <b>22.1152</b> | <b>22.7349</b> | <b>23.3545</b> | <b>24.4318</b> |                |
|                                          | 2476.90        | 2546.30        | 2615.71        | 2736.36        |                |
|                                          | 64399.44       | 66203.91       | 68008.37       | 71145.27       |                |
| <b>LIEUTENANT</b>                        | <b>24.9430</b> | <b>25.4652</b> | <b>25.9977</b> | <b>26.5419</b> |                |
|                                          | 2793.61        | 2852.10        | 2911.74        | 2972.69        |                |
|                                          | 72633.92       | 74154.55       | 75705.32       | 77289.91       |                |
| <b>CAPTAIN<br/>(COMPANY OFFICER)</b>     | <b>26.8164</b> | <b>27.3777</b> | <b>27.9507</b> | <b>28.5358</b> |                |
|                                          | 3003.44        | 3066.30        | 3130.48        | 3196.01        |                |
|                                          | 78089.44       | 79723.85       | 81392.39       | 83096.30       |                |
| <b>MAJOR</b>                             | <b>29.1332</b> | <b>29.7430</b> | <b>30.3659</b> | <b>31.0016</b> |                |
|                                          | 3262.92        | 3331.22        | 3400.98        | 3472.18        |                |
|                                          | 84835.87       | 86611.74       | 88425.43       | 90276.63       |                |
| <b>TRAINING MAJOR<br/>RIDE-OUT MAJOR</b> | <b>29.1332</b> | <b>29.7430</b> | <b>30.3659</b> | <b>31.0016</b> | <b>31.6507</b> |
|                                          | 3262.92        | 3331.22        | 3400.98        | 3472.18        | 3544.88        |
|                                          | 84835.87       | 86611.74       | 88425.43       | 90276.63       | 92166.89       |
| <b>SHIFT COMMANDER<br/>(ASST. CHIEF)</b> | <b>31.6507</b> | <b>32.3135</b> | <b>32.9903</b> |                |                |
|                                          | 3544.88        | 3619.11        | 3694.91        |                |                |
|                                          | 92166.89       | 94096.81       | 96067.64       |                |                |
| <b>FIRE MARSHAL</b>                      | <b>42.7974</b> | <b>44.0821</b> | <b>44.6099</b> |                |                |
|                                          | 3423.79        | 3526.57        | 3568.79        |                |                |
|                                          | 89018.57       | 91690.82       | 92788.63       |                |                |
| <b>FIRE INSPECTOR</b>                    | <b>34.1557</b> | <b>35.0367</b> | <b>35.8377</b> | <b>36.6386</b> | <b>38.2467</b> |
|                                          | 2732.45        | 2802.94        | 2867.01        | 2931.08        | 3059.74        |
|                                          | 71043.79       | 72876.32       | 74542.36       | 76208.18       | 79553.22       |

**2015-16 Police Pay Scale  
Effective July 1, 2014**

| 7/1/2014          | X            | A              | B              | C              | D              | E              | F              | G              | H              | I              | J              | K              |
|-------------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                   |              | 1              | 2              | 3              | 4              | 5              | 6              | 7              | 8              | 9              | 10             | 11             |
| <b>OFFICER</b>    | Probationary |                |                |                |                |                |                |                |                |                |                |                |
| Hourly            | 17.4642      | <b>20.6995</b> | <b>21.3206</b> | <b>21.9602</b> | <b>22.6190</b> | <b>23.2976</b> | <b>23.9965</b> |                |                |                |                |                |
| Payday            | 1397.14      | 1655.96        | 1705.65        | 1756.82        | 1809.52        | 1863.81        | 1919.72        |                |                |                |                |                |
| Annual            | 36325.57     | 43055.04       | 44346.78       | 45677.23       | 47047.47       | 48459.03       | 49912.77       |                |                |                |                |                |
| <b>SERGEANT</b>   |              |                |                |                |                |                |                |                |                |                |                |                |
| Hourly            |              | <b>24.2770</b> | <b>24.9811</b> | <b>25.6930</b> | <b>26.4252</b> | <b>27.1784</b> | <b>27.9529</b> | <b>28.7496</b> | <b>29.5689</b> | <b>30.4117</b> | <b>31.2784</b> | <b>32.1698</b> |
| Payday            |              | 1942.16        | 1998.49        | 2055.44        | 2114.02        | 2174.27        | 2236.23        | 2299.97        | 2365.51        | 2432.94        | 2502.27        | 2573.59        |
| Annual            |              | 50496.23       | 51960.63       | 53441.34       | 54964.46       | 56531.07       | 58142.04       | 59799.12       | 61503.39       | 63256.36       | 65059.14       | 66913.24       |
| <b>LIEUTENANT</b> |              |                |                |                |                |                |                |                |                |                |                |                |
| Hourly            |              | <b>33.7783</b> | <b>34.7073</b> | <b>35.6617</b> | <b>36.6424</b> |                |                |                |                |                |                |                |
| Payday            |              | 2702.27        | 2776.58        | 2852.94        | 2931.39        |                |                |                |                |                |                |                |
| Annual            |              | 70258.92       | 72191.09       | 74176.32       | 76216.13       |                |                |                |                |                |                |                |
| <b>CAPTAIN</b>    |              |                |                |                |                |                |                |                |                |                |                |                |
| Hourly            |              | <b>38.1081</b> | <b>39.1561</b> | <b>40.2328</b> | <b>41.3393</b> |                |                |                |                |                |                |                |
| Payday            |              | 3048.64        | 3132.49        | 3218.63        | 3307.14        |                |                |                |                |                |                |                |
| Annual            |              | 79264.76       | 81444.62       | 83684.28       | 85985.70       |                |                |                |                |                |                |                |
| <b>MAJOR</b>      |              |                |                |                |                |                |                |                |                |                |                |                |
| Hourly            |              | <b>41.6410</b> | <b>42.6820</b> | <b>43.7491</b> |                |                |                |                |                |                |                |                |
| Payday            |              | 3331.28        | 3414.56        | 3499.92        |                |                |                |                |                |                |                |                |
| Annual            |              | 86613.30       | 88778.59       | 90998.03       |                |                |                |                |                |                |                |                |

## **GLOSSARY OF TERMS**

Account Numbers - An expenditure category, such as salaries, supplies, or professional services.

Appropriation - Authorization granted by the Council to make expenditures and to incur obligations for specific purposes.

Base Budget - An estimate of funding required to carry on existing programs at the current level of services.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Bonds are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget (Operating) - A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Capital Improvement Program - A proposed plan for financing long-term work projects that lead to the physical development of the City.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department - Identifies the highest level in the formal City organization in which a specific activity is carried out.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Midwest City operates its water, sewer, sanitation and golf courses as enterprise funds.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

## **GLOSSARY (Continued)**

Expenditure - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

General Fund - The General Fund is used to account for all revenues and expenditures not accounted for in some special fund. Expenditures from this fund are authorized in the operating budget.

Goals - Broad, general statements of each division's or section's desired social or organizational outcomes.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

Inter Service Fund - A fund established to finance and account for services and commodities furnished by one department to other departments on a cost reimbursement basis.

Objectives - Specific statements of desired ends which can be measured.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economic method.

# General Funds

# City of Midwest City, Oklahoma

## General

### Index

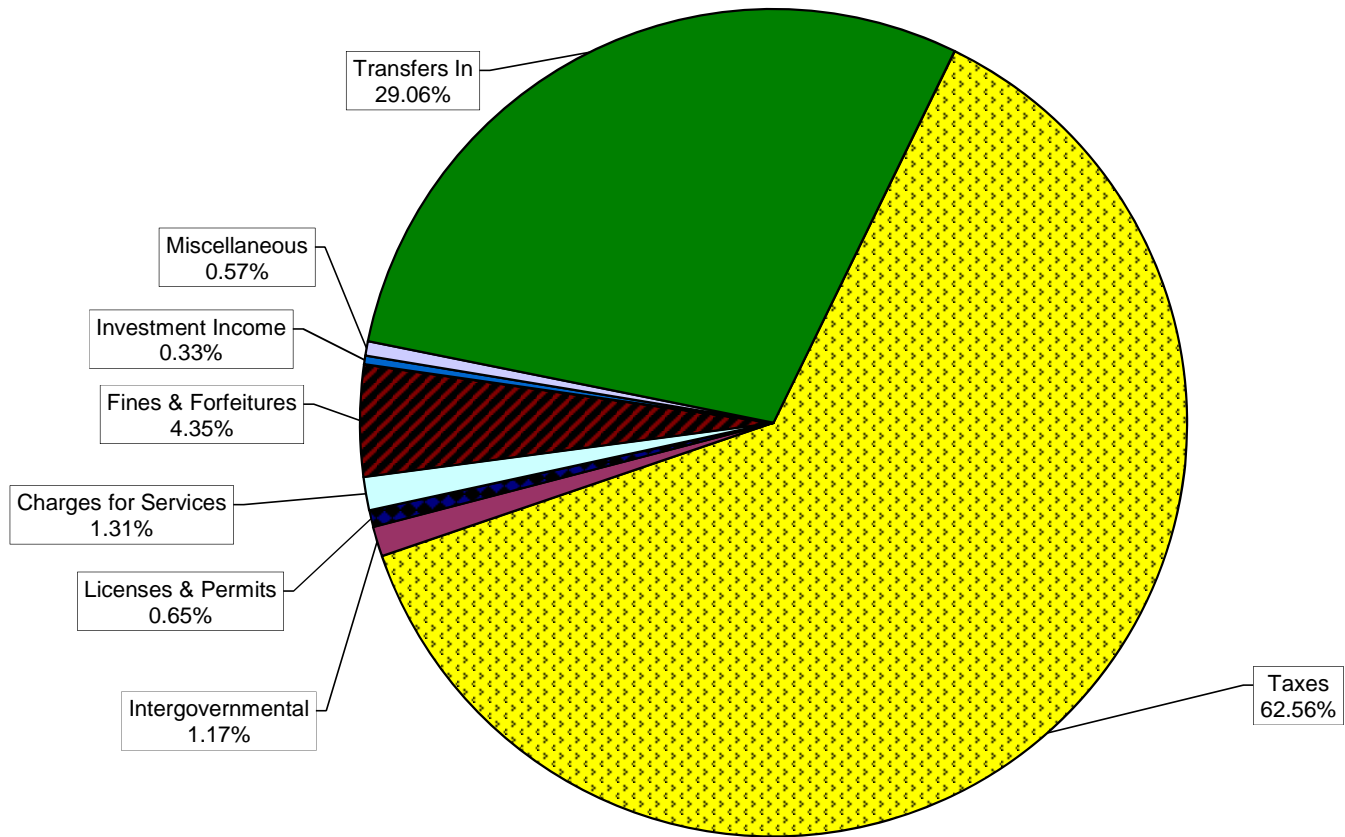
| <b>Fund / Department<br/>*Number</b> | <b>Fund / Department<br/>Description</b> | <b>Page<br/>Number</b> |
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\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

**GENERAL FUND BUDGET SUMMARY - FISCAL YEAR 2015-2016**

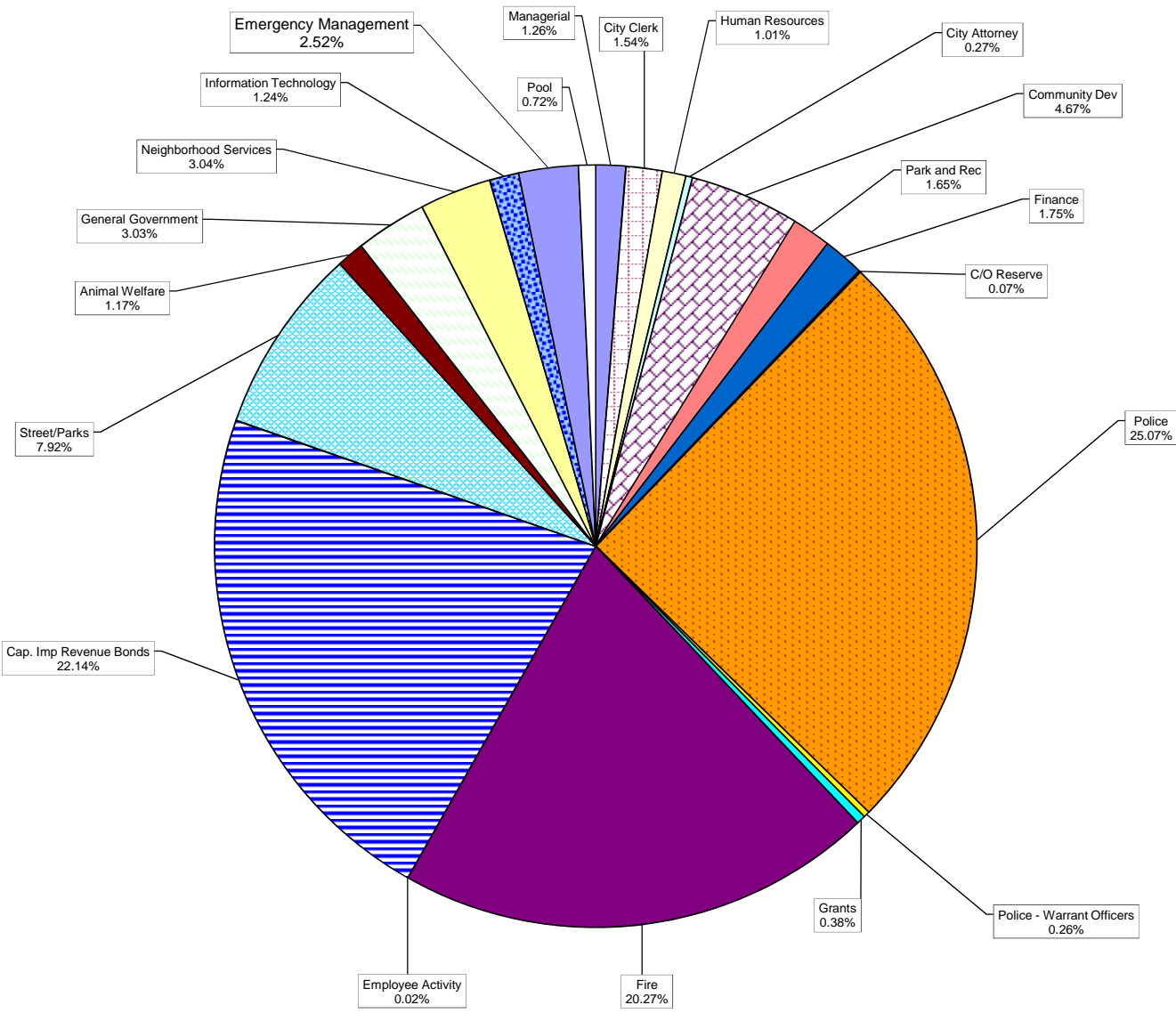
|                                | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>ADOPTED BUDGET<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 14-15</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 15-16</b> |
|--------------------------------|-------------------------------------------|-----------------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>      |                                           |                                                     |                                                        |                                                    |                                           |
| Taxes                          | 23,576,069                                | 23,050,321                                          | 23,050,321                                             | 23,139,599                                         | 23,408,281                                |
| Intergovernmental              | 472,397                                   | 456,002                                             | 456,002                                                | 457,816                                            | 439,424                                   |
| Licenses & Permits             | 217,055                                   | 264,529                                             | 264,529                                                | 243,232                                            | 242,435                                   |
| Charges for Services           | 484,742                                   | 503,541                                             | 503,541                                                | 485,826                                            | 489,167                                   |
| Fines & Forfeitures            | 1,649,763                                 | 1,721,218                                           | 1,721,218                                              | 1,596,182                                          | 1,628,507                                 |
| Investment Income              | 157,279                                   | 138,330                                             | 138,330                                                | 127,691                                            | 125,154                                   |
| Miscellaneous                  | 282,790                                   | 213,874                                             | 213,874                                                | 267,088                                            | 211,501                                   |
| Transfers In                   | 10,971,464                                | 10,751,358                                          | 10,751,358                                             | 10,773,725                                         | 10,875,063                                |
| <b>TOTAL REVENUE</b>           | <b>37,811,559</b>                         | <b>37,099,173</b>                                   | <b>37,099,173</b>                                      | <b>37,091,159</b>                                  | <b>37,419,532</b>                         |
| Use / (Gain) of Fund Balance   | 987,522                                   | 304,917                                             | 446,119                                                | (321,222)                                          | 424,456                                   |
| <b>TOTAL RESOURCES</b>         | <b>38,799,081</b>                         | <b>37,404,090</b>                                   | <b>37,545,292</b>                                      | <b>36,769,937</b>                                  | <b>37,843,988</b>                         |
| <b>PROPOSED EXPENDITURES:</b>  |                                           |                                                     |                                                        |                                                    |                                           |
| Managerial                     | 563,863                                   | 567,812                                             | 568,399                                                | 448,454                                            | 478,636                                   |
| City Clerk                     | 522,088                                   | 571,478                                             | 573,603                                                | 552,003                                            | 582,091                                   |
| Human Resources                | 366,372                                   | 387,037                                             | 387,752                                                | 363,825                                            | 382,636                                   |
| City Attorney                  | 93,830                                    | 99,290                                              | 99,340                                                 | 99,180                                             | 102,684                                   |
| Community Development          | 1,611,596                                 | 1,738,660                                           | 1,762,351                                              | 1,541,016                                          | 1,766,728                                 |
| Park and Recreation            | 552,848                                   | 586,191                                             | 593,227                                                | 551,851                                            | 625,523                                   |
| Finance                        | 626,163                                   | 677,337                                             | 678,390                                                | 626,987                                            | 661,645                                   |
| Street/Parks                   | 2,736,946                                 | 2,957,531                                           | 3,044,658                                              | 2,829,790                                          | 2,997,976                                 |
| Animal Welfare                 | 382,162                                   | 427,334                                             | 427,873                                                | 424,093                                            | 440,907                                   |
| General Government             | 972,293                                   | 1,118,148                                           | 1,124,852                                              | 1,112,462                                          | 1,144,851                                 |
| Neighborhood Services          | 1,059,937                                 | 1,045,067                                           | 1,049,817                                              | 1,018,949                                          | 1,149,770                                 |
| Information Technology         | 387,148                                   | 452,300                                             | 457,504                                                | 428,962                                            | 470,480                                   |
| Emergency Management           | 824,641                                   | 907,108                                             | 907,601                                                | 895,387                                            | 954,232                                   |
| Swimming Pools                 | 273,289                                   | 275,368                                             | 276,496                                                | 284,390                                            | 274,156                                   |
| (Transfers Out:)               |                                           |                                                     |                                                        |                                                    |                                           |
| Police                         | 9,584,477                                 | 9,426,536                                           | 9,426,536                                              | 9,414,110                                          | 9,486,671                                 |
| Police - Warrant Officers      | 98,572                                    | 98,572                                              | 98,572                                                 | 98,572                                             | 98,572                                    |
| Fire                           | 7,749,390                                 | 7,621,689                                           | 7,621,689                                              | 7,611,642                                          | 7,670,310                                 |
| Grants                         | 136,408                                   | 145,536                                             | 145,536                                                | 145,536                                            | 144,089                                   |
| C/O Reserve                    | 1,748,029                                 | -                                                   | -                                                      | -                                                  | -                                         |
| Capital Outlay                 | 8,250                                     | -                                                   | -                                                      | -                                                  | -                                         |
| Activity                       | -                                         | 2,000                                               | 2,000                                                  | 2,000                                              | -                                         |
| Cap Imp Revenue Bonds          | 8,476,702                                 | 8,256,596                                           | 8,256,596                                              | 8,278,228                                          | 8,379,531                                 |
| Employee Activity              | 7,500                                     | 7,500                                               | 7,500                                                  | 7,500                                              | 7,500                                     |
| Juvenile                       | -                                         | 25,000                                              | 25,000                                                 | 25,000                                             | 25,000                                    |
| CVB-Economic Development       | -                                         | 10,000                                              | 10,000                                                 | 10,000                                             | -                                         |
| Emergency Oper                 | 4,500                                     | -                                                   | -                                                      | -                                                  | -                                         |
| Gen Govt Sls Tax               | 12,077                                    | -                                                   | -                                                      | -                                                  | -                                         |
| <b>TOTAL EXPENDITURES</b>      | <b>38,799,081</b>                         | <b>37,404,090</b>                                   | <b>37,545,292</b>                                      | <b>36,769,937</b>                                  | <b>37,843,988</b>                         |
| <b>RESERVE OF FUND BALANCE</b> |                                           |                                                     |                                                        |                                                    | <b>1,203,232</b>                          |

**ESTIMATED REVENUES GENERAL FUND  
FY 2015-2016  
Total \$37,419,532**





**ESTIMATED EXPENDITURES GENERAL FUND  
FY 2015-2016  
Total \$37,843,988**



## General Fund Revenue Projections FY 2015-2016

| Description                         | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL BUDGET     | ESTIMATED ACTUAL  | BUDGET PROJECTION |
|-------------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                     |                    | 2010-2011         | 2011-2012         | 2012-2013         | 2013-2014         | 2014-2015         | 2014-2015         | 2015-2016         |
| <b>SALES TAX</b>                    | 010-0000-313-10-01 | 18,926,042        | 19,028,856        | 19,463,862        | 20,193,984        | 19,752,258        | 19,706,322        | 19,947,473        |
| USE TAX                             | 010-0000-313-10-02 | 687,809           | 781,192           | 978,919           | 801,651           | 795,384           | 860,526           | 890,286           |
| OG&E                                | 010-0000-318-10-21 | 1,384,821         | 1,538,348         | 1,457,999         | 1,424,377         | 1,462,850         | 1,456,980         | 1,473,575         |
| ONG                                 | 010-0000-318-10-23 | 427,989           | 397,421           | 428,350           | 469,430           | 423,615           | 458,758           | 452,179           |
| TELEPHONE                           | 010-0000-318-10-24 | 123,243           | 101,637           | 72,966            | 71,623            | 71,632            | 55,940            | 46,086            |
| CABLE TV                            | 010-0000-318-10-25 | 445,010           | 498,419           | 479,719           | 599,575           | 529,198           | 586,051           | 582,877           |
| 911 EMERGENCY ACT                   | 010-0000-318-10-26 | 21,631            | 19,354            | 16,964            | 15,429            | 15,384            | 15,022            | 15,805            |
| <b>TOTAL TAXES</b>                  |                    | <b>22,016,545</b> | <b>22,365,227</b> | <b>22,898,779</b> | <b>23,576,069</b> | <b>23,050,321</b> | <b>23,139,599</b> | <b>23,408,281</b> |
| <b>BUILDING</b>                     | 010-0000-322-14-41 | 66,637            | 40,641            | 59,559            | 36,361            | 55,612            | 55,064            | 50,328            |
| OIL & GAS PERMITS                   | 010-0000-322-14-42 | 3,500             | 3,500             | 4,780             | 7,800             | 4,300             | 290               | 3,500             |
| OCCUPATIONAL                        | 010-0000-322-14-50 | 47,607            | 40,153            | 40,647            | 39,928            | 40,592            | 40,990            | 40,522            |
| SIGNS                               | 010-0000-322-14-51 | 7,850             | 7,110             | 9,150             | 7,250             | 8,037             | 7,849             | 8,083             |
| ELECTRICAL                          | 010-0000-322-14-55 | 54,529            | 49,196            | 63,611            | 38,478            | 47,804            | 45,505            | 41,991            |
| PLUMBING                            | 010-0000-322-14-58 | 35,628            | 32,022            | 38,770            | 24,709            | 35,473            | 28,602            | 30,694            |
| REFRIG & FORCED AIR                 | 010-0000-322-14-65 | 35,866            | 33,961            | 40,886            | 27,944            | 36,904            | 28,444            | 32,425            |
| BURN                                | 010-0000-322-14-66 | -                 | 350               | 225               | -                 | -                 | -                 | -                 |
| OTHER LICENSE & PERMITS             | 010-0000-322-14-85 | 40,433            | 36,031            | 33,354            | 34,475            | 35,807            | 36,848            | 34,892            |
| PENDING LIC & PERMITS               | 010-0000-322-14-90 | (143)             | 405               | 360               | 110               | -                 | (360)             | -                 |
| <b>TOTAL LICENSES &amp; PERMITS</b> |                    | <b>291,907</b>    | <b>243,369</b>    | <b>291,342</b>    | <b>217,055</b>    | <b>264,529</b>    | <b>243,232</b>    | <b>242,435</b>    |
| <b>ALCOHOL</b>                      | 010-0000-335-10-32 | 82,309            | 76,641            | 82,959            | 85,616            | 76,384            | 86,371            | 85,994            |
| <b>TOBACCO TAX</b>                  | 010-0000-335-10-35 | 376,305           | 409,723           | 409,426           | 386,781           | 379,618           | 371,445           | 353,430           |
| <b>TOTAL INTERGOVERNMENTAL</b>      |                    | <b>458,614</b>    | <b>486,364</b>    | <b>492,385</b>    | <b>472,397</b>    | <b>456,002</b>    | <b>457,816</b>    | <b>439,424</b>    |
| <b>UNION PAYROLL FEES</b>           | 010-0000-340-14-10 | 993               | 889               | 806               | 786               | 710               | 769               | 787               |
| MOWING & CLEANUP                    | 010-0000-340-14-12 | (900)             | -                 | (4,524)           | -                 | -                 | -                 | -                 |
| WRITE-OFFS                          | 010-0000-340-14-44 | (125)             | (8,970)           | -                 | -                 | -                 | -                 | -                 |
| BOARD OF ADJUSTMENT                 | 010-0000-341-15-15 | 1,080             | 120               | 370               | 360               | 593               | 323               | 351               |
| RECEIVABLES WRITE-OFFS              | 010-0000-344-16-44 | -                 | (162)             | (538)             | (143)             | -                 | (3,275)           | (1,319)           |
| ANIMAL WELFARE                      | 010-0000-345-15-31 | -                 | (243)             | -                 | -                 | -                 | -                 | -                 |
| POOL ADMISSIONS                     | 010-0000-347-16-15 | 162,944           | 159,149           | 176,352           | 148,784           | 165,878           | 166,770           | 163,969           |
| POOL CONCESSIONS                    | 010-0000-347-16-19 | 13,937            | 13,172            | 12,234            | 17,968            | 20,248            | 12,634            | 14,279            |
| POOL RENTAL                         | 010-0000-347-16-22 | 20,549            | 20,625            | 22,750            | 25,060            | 19,070            | 25,000            | 24,270            |
| POOL - SEASON PASSES                | 010-0000-347-16-23 | 64,831            | 56,620            | 63,595            | 71,285            | 76,000            | 63,098            | 65,993            |
| SWIM LESSONS                        | 010-0000-347-16-24 | 5,505             | 8,720             | 1,400             | 850               | 1,250             | 630               | 960               |
| DISPATCHING SERVICES                | 010-0000-349-16-21 | 187,000           | 196,350           | 196,350           | 219,792           | 219,792           | 219,877           | 219,877           |
| <b>TOTAL CHARGES FOR SERVICES</b>   |                    | <b>455,814</b>    | <b>446,270</b>    | <b>468,795</b>    | <b>484,742</b>    | <b>503,541</b>    | <b>485,826</b>    | <b>489,167</b>    |
| <b>FINES &amp; FORFEITURES</b>      | 010-0000-351-10-51 | 1,697,321         | 1,762,077         | 1,624,724         | 1,632,569         | 1,700,000         | 1,582,930         | 1,613,408         |
| BONDSMAN / MISC COURT               | 010-0000-351-10-54 | 5,845             | -                 | -                 | -                 | -                 | -                 | -                 |
| INCARCERATION 5% COURT              | 010-0000-351-10-57 | 7,506             | 8,578             | 7,163             | 7,800             | 9,906             | 9,836             | 8,266             |
| INCARCERATION FEES                  | 010-0000-351-10-58 | 6,651             | 7,704             | 7,688             | 9,394             | 11,312            | 3,416             | 6,833             |
| <b>TOTAL FINES&amp;FORFEITURES</b>  |                    | <b>1,717,323</b>  | <b>1,778,359</b>  | <b>1,639,575</b>  | <b>1,649,763</b>  | <b>1,721,218</b>  | <b>1,596,182</b>  | <b>1,628,507</b>  |

### General Fund Revenue Projections FY 2015-2016

| Description                | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL            | ESTIMATED         | BUDGET            |
|----------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                            |                    | 2010-2011         | 2011-2012         | 2012-2013         | 2013-2014         | BUDGET            | ACTUAL            | PROJECTION        |
|                            |                    | 2014-2015         | 2014-2015         |                   |                   |                   |                   | 2015-2016         |
| INVESTMENT INTEREST        | 010-0000-361-41-10 | 54,232            | 68,438            | 92,973            | 140,430           | 122,872           | 112,039           | 107,484           |
| SALES TAX INTEREST         | 010-0000-361-41-14 | 22,474            | 21,833            | 18,528            | 16,849            | 15,458            | 15,652            | 17,670            |
| <b>TOTAL INTEREST</b>      |                    | <b>76,706</b>     | <b>90,271</b>     | <b>111,501</b>    | <b>157,279</b>    | <b>138,330</b>    | <b>127,691</b>    | <b>125,154</b>    |
| LONG/SHORT COURT           | 010-0000-370-01-02 | 33                | 16                | 136               | 999               | -                 | 131               | -                 |
| L/S - DEVELOPMENT SCVS     | 010-0000-370-01-03 | (97)              | 1                 | -                 | 409               | -                 | 75                | -                 |
| L/S - MISCELLANEOUS        | 010-0000-370-01-04 | 2,634             | 354               | (471)             | (70)              | -                 | (92)              | -                 |
| L/S - POOL                 | 010-0000-370-01-10 | 11                | (216)             | (119)             | (606)             | -                 | (299)             | -                 |
| L/S - ANIMAL WELFARE       | 010-0000-370-01-31 | -                 | -                 | -                 | -                 | -                 | 10                | -                 |
| INSURANCE RECOVERY         | 010-0000-371-10-09 | -                 | -                 | -                 | 1,800             | -                 | -                 | -                 |
| RESALE PROPERTY / TLE 68   | 010-0000-371-14-01 | 36,214            | 56,224            | 60,591            | 66,215            | -                 | 68,299            | -                 |
| REMINGTON PARK             | 010-0000-371-14-02 | 9,553             | -                 | -                 | -                 | -                 | -                 | -                 |
| REFUND OF OVER PMTS        | 010-0000-371-14-03 | 776               | 2,804             | -                 | -                 | -                 | 324               | -                 |
| OTHER RECEIPTS             | 010-0000-371-14-11 | 2,785             | 19,528            | 7,153             | 5,598             | 13,294            | 5,680             | 6,143             |
| DAMAGES                    | 010-0000-371-14-16 | 7,116             | 1,047             | -                 | -                 | -                 | -                 | -                 |
| MISCELLANEOUS              | 010-0000-371-14-21 | 9,252             | 9,277             | 10,689            | 10,656            | 10,656            | 14,574            | 14,445            |
| COLLECTION AGENCY          | 010-0000-371-14-26 | 1,739             | 3,923             | 4,024             | 7,038             | 6,567             | 2,527             | 4,530             |
| COMMUNITY CENTER RENTAL    | 010-0000-373-11-04 | 76,045            | 75,050            | 71,238            | 76,456            | 76,130            | 70,868            | 72,854            |
| SENIOR CENTER              | 010-0000-373-11-05 | 4,875             | 6,000             | 6,150             | 6,150             | 7,068             | 6,467             | 6,256             |
| CITY PROPERTIES            | 010-0000-373-11-06 | 2,660             | 2,675             | 2,702             | 2,729             | 2,723             | 2,750             | 2,727             |
| REFUNDS-COMMUNITY CENTER   | 010-0000-373-11-12 | (3,629)           | (3,618)           | (2,599)           | (2,563)           | (3,873)           | (3,477)           | (2,880)           |
| COPIES                     | 010-0000-377-15-04 | 3,519             | 3,404             | 2,553             | 2,755             | 2,069             | 2,229             | 2,512             |
| PLAT FEES                  | 010-0000-377-15-11 | 2,368             | 1,254             | 2,373             | 2,095             | 3,215             | 3,908             | 2,792             |
| ZONING APPLICATIONS        | 010-0000-377-15-13 | 2,845             | 10,800            | 3,582             | 2,935             | 1,860             | 4,387             | 3,635             |
| ENGINEERING FEES           | 010-0000-377-15-20 | 30,939            | 21,137            | 23,342            | 27,576            | 24,809            | 12,538            | 21,152            |
| RETURN CHECK FEES          | 010-0000-377-15-25 | 12,490            | 11,636            | 13,890            | 14,525            | 14,887            | 13,319            | 13,911            |
| ANIMAL WELFARE             | 010-0000-377-15-31 | 43,196            | 46,773            | 43,849            | 51,863            | 47,203            | 57,068            | 57,068            |
| OTHER FEES                 | 010-0000-377-15-90 | 8,296             | 7,436             | 7,037             | 6,230             | 7,266             | 5,802             | 6,356             |
| <b>TOTAL MISCELLANEOUS</b> |                    | <b>253,620</b>    | <b>275,505</b>    | <b>256,120</b>    | <b>282,790</b>    | <b>213,874</b>    | <b>267,088</b>    | <b>211,501</b>    |
| <b>TOTAL REVENUES</b>      |                    | <b>25,270,529</b> | <b>25,685,365</b> | <b>26,158,497</b> | <b>26,840,095</b> | <b>26,347,815</b> | <b>26,317,434</b> | <b>26,544,469</b> |
| MUNICIPAL COURT            | 010-0000-391-01-13 | 1,664             | 1,744             | 1,856             | 2,361             | 2,361             | 3,096             | 3,131             |
| CAP IMP REVENUE BOND       | 010-0000-391-01-17 | -                 | -                 | 8,176,376         | 8,476,702         | 8,256,596         | 8,278,228         | 8,379,531         |
| MUNICIPAL AUTHORITY        | 010-0000-391-21-01 | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         | 2,326,401         |
| INTERDEPT - FIRE           | 010-0000-391-21-17 | 88,000            | 166,000           | 166,000           | 166,000           | 166,000           | 166,000           | 166,000           |
| <b>TOTAL TRANSFER IN</b>   |                    | <b>2,416,065</b>  | <b>2,494,145</b>  | <b>10,670,633</b> | <b>10,971,464</b> | <b>10,751,358</b> | <b>10,773,725</b> | <b>10,875,063</b> |
| <b>FUND TOTAL</b>          |                    | <b>27,686,594</b> | <b>28,179,510</b> | <b>36,829,130</b> | <b>37,811,559</b> | <b>37,099,173</b> | <b>37,091,159</b> | <b>37,419,532</b> |

**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2015-2016 - EXPENDITURES**

|                           | <b>Personal Services</b> | <b>Benefits</b>  | <b>Materials &amp; Supplies</b> | <b>Other Services &amp; Charges</b> | <b>Debt Service</b> | <b>Transfers</b>  | <b>Department Request</b> |
|---------------------------|--------------------------|------------------|---------------------------------|-------------------------------------|---------------------|-------------------|---------------------------|
| City Manager              | 339,781                  | 128,355          | 3,000                           | 7,500                               | -                   | -                 | 478,636                   |
| City Clerk                | 428,603                  | 136,875          | 5,500                           | 11,113                              | -                   | -                 | 582,091                   |
| Human Resources           | 249,688                  | 96,948           | 3,500                           | 32,500                              | -                   | -                 | 382,636                   |
| City Attorney             | 76,650                   | 21,774           | 860                             | 3,400                               | -                   | -                 | 102,684                   |
| Community Development     | 1,173,858                | 403,947          | 74,823                          | 114,100                             | -                   | -                 | 1,766,728                 |
| Park and Recreation       | 325,868                  | 118,102          | 30,044                          | 151,509                             | -                   | -                 | 625,523                   |
| Finance                   | 471,464                  | 180,867          | 3,700                           | 5,614                               | -                   | -                 | 661,645                   |
| Juvenile                  | -                        | -                | -                               | -                                   | -                   | 25,000            | 25,000                    |
| Activity                  | -                        | -                | -                               | -                                   | -                   | -                 | -                         |
| Police                    | -                        | -                | -                               | -                                   | -                   | 9,486,671         | 9,486,671                 |
| Police - Warrant Officers | -                        | -                | -                               | -                                   | -                   | 98,572            | 98,572                    |
| Grants                    | -                        | -                | -                               | -                                   | -                   | 144,089           | 144,089                   |
| Fire                      | -                        | -                | -                               | -                                   | -                   | 7,670,310         | 7,670,310                 |
| Employee Activity         | -                        | -                | -                               | -                                   | -                   | 7,500             | 7,500                     |
| CVB-Economic Development  | -                        | -                | -                               | -                                   | -                   | -                 | -                         |
| Cap. Imp Revenue Bonds    | -                        | -                | -                               | -                                   | -                   | 8,379,531         | 8,379,531                 |
| Street/Parks              | 1,019,421                | 494,442          | 571,149                         | 912,964                             | -                   | -                 | 2,997,976                 |
| Animal Welfare            | 264,169                  | 107,696          | 32,192                          | 36,850                              | -                   | -                 | 440,907                   |
| General Government        | 24,600                   | 217,311          | 68,600                          | 834,340                             | -                   | -                 | 1,144,851                 |
| Neighborhood Services     | 688,787                  | 244,955          | 44,068                          | 171,960                             | -                   | -                 | 1,149,770                 |
| Information Technology    | 312,799                  | 115,374          | 20,012                          | 22,295                              | -                   | -                 | 470,480                   |
| Emergency Management      | 697,610                  | 250,522          | 3,000                           | 3,100                               | -                   | -                 | 954,232                   |
| Swimming Pool             | 209,749                  | 27,191           | 28,416                          | 8,800                               | -                   | -                 | 274,156                   |
| <b>TOTAL EXPENDITURES</b> | <b>6,283,047</b>         | <b>2,544,359</b> | <b>888,864</b>                  | <b>2,316,045</b>                    | <b>-</b>            | <b>25,811,673</b> | <b>37,843,988</b>         |

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2013-2014      | 2014-2015      | 2014-2015        | 2015-2016      |
| PERSONAL SERVICES    | 422,679        | 413,975        | 326,702          | 339,781        |
| BENEFITS             | 133,102        | 142,013        | 112,682          | 128,355        |
| MATERIALS & SUPPLIES | 1,276          | 3,787          | 1,615            | 3,000          |
| OTHER SERVICES       | 6,806          | 8,624          | 7,455            | 7,500          |
| <b>TOTAL</b>         | <b>563,863</b> | <b>568,399</b> | <b>448,454</b>   | <b>478,636</b> |

| PERMANENT STAFFING         | FY 15-16     | FY 14-15    | PERSONNEL POSITIONS SUMMARY: |
|----------------------------|--------------|-------------|------------------------------|
| City Manager               | 0.925        | 0.925       |                              |
| Asst. City Manager         | 0.60         | 0.50        | 2005-06 - 4                  |
| Asst. City Manager - Admin | 0.00         | 0.80        | 2006-07 - 5                  |
| Executive Secretary        | 0.80         | 0.80        | 2007-08 - 4                  |
| Administrative Secretary   | 1            | 1           | 2008-09 - 3.5                |
|                            |              |             | 2009-10 - 3.4                |
| <b>TOTAL</b>               | <b>3.325</b> | <b>4.03</b> | 2010-11 - 3.4                |
|                            |              |             | 2011-12 - 3.3                |
|                            |              |             | 2012-13 - 3.3                |
|                            |              |             | 2013-14 - 4.03               |
|                            |              |             | 2014-15 - 4.03               |
|                            |              |             | 2015-16 - 3.325              |

Executive Secretary - .20% to Hospital Authority - Fund 425  
City Manager - 7.5% to Hospital Authority - Fund 425  
Eliminated Asst. City Manager - Admin. Position in FY 15-16  
Asst. City Manager - 25% to PWA - Fund 075, 15% to Hotel/Conf Cntr - Fund 195 FY 15-16

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 308,806        |
| 10-03 OVERTIME                 | 500            |
| 10-07 ALLOWANCES               | 8,430          |
| 10-07 PHONES                   | 1,190          |
| 10-10 LONGEVITY                | 3,437          |
| 10-11 SL BUYBACK-OVER BANK     | 5,712          |
| 10-12 VACATION BUYBACK         | 6,500          |
| 10-13 PDO BUYBACK              | 2,500          |
| 10-14 SL INCENTIVE PAY         | 2,160          |
| 10-95 1X SALARY ADJUSTMENT     | 546            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>339,781</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 25,902         |
| 15-02 EMPLOYEES' RETIREMENT     | 47,403         |
| 15-03 GROUP INSURANCE           | 30,010         |
| 15-06 TRAVEL & SCHOOL           | 11,500         |
| 15-13 LIFE                      | 311            |
| 15-14 DENTAL                    | 2,947          |
| 15-20 OVERHEAD HEALTH CARE COST | 2,476          |
| 15-98 RETIREE INSURANCE         | 7,806          |
| <b>TOTAL BENEFITS</b>           | <b>128,355</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,000</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-01 UTILITIES                           | 1,000        |
| 30-40 CONTRACTUAL                         | 1,500        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 5,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,500</b> |

**TOTAL DEPARTMENT REQUEST** **478,636**

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Assistant City Manager Position not filled.

**PROGRAM DESCRIPTION**

The City Manager's Department provides direction and supervision to all functions of the City; transmits the policies of the Council into action agendas by the various departments; initiates inquiries in response to citizen requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. The City Manager's Department also serves as the manager of the Hospital Authority.

**2015-2016 GOALS AND OBJECTIVES**

1. Continue involvement with various civic and community groups.
2. Identify areas where utilization of alternative methods or equipment can improve efficiency.
3. Update the five-year Capital Improvements Plan.
4. Continue regular meetings with Administrative staff and bi-monthly meetings with Employee Advisory Committee in order to facilitate employee involvement in planning and operations.

5. Closely monitor the management of the Reed Center and Sheraton Hotel.
6. Oversee contractual requirements of the Re-development Agreement and Lease.
7. Manage the marketing program for Midwest City through contract services.
8. Oversee development and marketing of the Soldier Creek Industrial Park.
9. Pursue development opportunities for City owned land on S.E. 29<sup>th</sup> Street.
10. Oversee assets and budget of the Hospital Authority.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02) CLERK'S OFFICE/MUNICIPAL COURT**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2013-2014      | 2014-2015      | 2014-2015        | 2015-2016      |
| PERSONAL SERVICES    | 393,708        | 419,190        | 407,715          | 428,603        |
| BENEFITS             | 119,042        | 136,070        | 128,100          | 136,875        |
| MATERIALS & SUPPLIES | 5,316          | 7,259          | 5,104            | 5,500          |
| OTHER SERVICES       | 3,637          | 11,084         | 11,084           | 11,113         |
| DEBT SERVICE         | 384            | -              | -                | -              |
| <b>TOTAL</b>         | <b>522,087</b> | <b>573,603</b> | <b>552,003</b>   | <b>582,091</b> |

| PERMANENT STAFFING            | FY 15-16    | FY 14-15    | PERSONNEL POSITIONS SUMMARY: |
|-------------------------------|-------------|-------------|------------------------------|
| City Clerk                    | 0.5         | 0.5         | 2005-06 - 23                 |
| Billing Technician            | 0.5         | 0.5         | 2006-07 - 23.5               |
| Utilities Service Clerk (PBX) | 0           | 0           | 2007-08 - 16.5               |
| Assistant City Attorney       | 0.75        | 0.75        | 2008-09 - 15                 |
| Court Clerk                   | 1           | 1           | 2009-10 - 15                 |
| Lead Clerk/Trainer            | 1           | 1           | 2010-11 - 7.5                |
| Clerk - Court                 | 3           | 3           | 2011-12 - 7.25               |
|                               |             |             | 2012-13 - 7.5                |
|                               |             |             | 2013-14 - 7.25               |
|                               |             |             | 2014-15 - 6.75               |
|                               |             |             | 2015-16 - 6.75               |
| <b>TOTAL</b>                  | <b>6.75</b> | <b>6.75</b> |                              |

| PART-TIME                     | FY 15-16 | FY 14-15 |
|-------------------------------|----------|----------|
| Clerk - Court                 | 1        | 1        |
| Prosecuting City Attorney     | 1        | 1        |
| City Municipal Judge          | 3        | 2        |
| Assoc Mun. Judge (Occasional) | 0        | 1        |

**FINAL BUDGET 2015-2016**

| CITY CLERK - (0211)                       |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 76,732         |
| 10-03 OVERTIME                            | 200            |
| 10-07 ALLOWANCES                          | 1,800          |
| 10-07 PHONES                              | 390            |
| 10-10 LONGEVITY                           | 1,440          |
| 10-12 VL BUYBACK                          | 886            |
| 10-13 PDO BUYBACK                         | 150            |
| 10-14 SICK LEAVE INCENTIVE                | 450            |
| 10-95 1X SALARY ADJUSTMENT                | 170            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>82,218</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 6,260          |
| 15-02 EMPLOYEES' RETIREMENT               | 11,456         |
| 15-03 GROUP INSURANCE                     | 4,658          |
| 15-06 TRAVEL & SCHOOL                     | 3,625          |
| 15-13 LIFE                                | 94             |
| 15-14 DENTAL                              | 349            |
| 15-20 OVERHEAD HEALTH CARE COST           | 744            |
| 15-98 RETIREE INSURANCE                   | 1,835          |
| <b>TOTAL BENEFITS</b>                     | <b>29,021</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 1,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>1,500</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 800            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 725            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,525</b>   |
| <b>TOTAL DIVISION REQUEST</b>             | <b>114,264</b> |

(CONTINUED)

**FUND: GENERAL (010)**

**DEPARTMENT: CITY CLERK (02) CLERK'S OFFICE/MUNICIPAL COURT**

**PAGE TWO**

Utilities Service Clerk (PBX) .50 added FY 13-14  
Asst City Attorney .25 to Risk (202) FY 11-12  
Meter Readers to Utility Svcs (187) FY 10-11  
Warrant Officers to Police Dept (020) FY 10-11  
Functions of the utility billing and collections have been  
transferred to Utility Svcs (187) FY 08-09

**COURT (0212)**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 262,031        |
| 10-02 WAGES                    | 74,773         |
| 10-03 OVERTIME                 | 2,000          |
| 10-10 LONGEVITY                | 2,732          |
| 10-11 SL BUYBACK - OVER BANK   | 1,583          |
| 10-12 VL BUYBACK               | 761            |
| 10-13 PDO BUYBACK              | 765            |
| 10-14 SICK LEAVE INCENTIVE     | 675            |
| 10-95 1X SALARY ADJUSTMENT     | 1,065          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>346,385</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 26,498         |
| 15-02 EMPLOYEES' RETIREMENT     | 38,026         |
| 15-03 GROUP INSURANCE           | 31,031         |
| 15-06 TRAVEL & SCHOOL           | 6,000          |
| 15-13 LIFE                      | 538            |
| 15-14 DENTAL                    | 2,665          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,661          |
| 15-98 RETIREE INSURANCE         | 1,435          |
| <b>TOTAL BENEFITS</b>           | <b>107,854</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 4,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>4,000</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-23 UPKEEP REAL PROPERTY                | 1,175        |
| 30-40 CONTRACTUAL                         | 7,838        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 575          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>9,588</b> |

**TOTAL DIVISION REQUEST 467,827**

**TOTAL DEPARTMENT REQUEST 582,091**



**FUND: GENERAL (010)**

**DEPARTMENT: CITY CLERK – MUNICIPAL COURT (02)**

**PROGRAM DESCRIPTION**

The City Clerk’s divisions in the general fund include the clerk’s administrative duties and Municipal Court operations.

**STAFFING / PROGRAMS**

During fiscal year 2014-15, the City Clerk’s Office was staffed by the City Clerk and a billing technician, whose time is between the administrative duties in the General Fund and the Utility Services Fund (187). The City Clerk performs the duties required by ordinance and Oklahoma State Statutes, so that administrative operations progress in an efficient, orderly and lawful manner. The City Clerk coordinates and completes Public Records Requests, in compliance with the Oklahoma Open Records Act. The City Clerk attests and maintains custody of all official documents. The City Clerk has the responsibility of maintenance of the official city records and seals.

The City Clerk serves as the clerk to the City Council and secretary to the Municipal Trust Authorities. The City Clerk responds to the citizen’s general information or code of ordinance questions. The City Clerk oversees the city bid and lien processes. The City Clerk general fund division also handles mail processing and distribution. Department Head over the Municipal Court, Utility Customer Service and Meter Reading Departments.

**2015–2016 GOALS AND OBJECTIVES**

**CLERK’S OFFICE:**

1. To provide information upon request of citizens, which may include but is not limited to specific ordinance questions; contracts and agreements; policy request, agenda items, agenda packets; audits, minutes of meetings, certified documents.
2. Preparation of the record retention policy and document preservation plan.
3. Continue to utilize the Laserfiche system to assist all departments to locate documents more efficiently.
4. Work with IT and finance to review and possibly implement Tyler’s Court Online Component for municipal court receipts.
5. Implement better collections solutions and collections software for the court.
6. Work to scan historical documents into the laserfiche records management system.

## **MUNICIPAL COURT:**

### **STAFFING / PROGRAMS**

During fiscal year 2014-15, the Municipal Court was staffed by five full-time employees and one part-time employee in the Court Clerk's Office; the Assistant City Attorney, who works with both the municipal court and Risk Department (202); a part-time prosecuting attorney; and three part-time judges for the criminal, environmental and juvenile cases. The Municipal Court is tasked to provide an impartial forum for citizens to be heard in a professional and just environment on matters related to possible violations of city ordinances.

The Municipal Court is responsible for the collection of fines, fees, bonds and state assessed costs. Duties include the processing of citations/complaints; docket scheduling; issuing, tracking and clearing warrants; maintaining court records and collections, convictions, and supporting statistical data. Submit convictions weekly to Dept. of Public Safety (DPS). Submit monthly financial reports to Okla. Bureau of Investigation (OSBI), CLEET and Oklahoma Bureau of Narcotics (OBN).

### **2015–2016 GOALS AND OBJECTIVES**

#### **MUNICIPAL COURT:**

1. Prudent use and management of resources, property and funds judiciously and solely in accordance with prescribed legal procedures.

2. Fully utilize and work to upgrade the court management software to allow improved statistical reporting for auditing purposes.
3. Promote enhanced relations with Police Records, Jail, Property Room, Laboratory and the Warrant Officers by providing ongoing training on Court Management Software that would make available additional statistical reports related to their operations.
4. Promote the growth and development of court operations through continued education provided by the Oklahoma Municipal Court Clerks certification program, internal training opportunities and the Character First Program provided by the City.
5. Continue to use all available resources when working with internal and external customers, so that we can provide accurate information in the most efficient manner possible.
6. Continue scanning all court documents into their receptive case files that integrate with the Court Management Software starting February 2014.
7. The implementation of on-line payments for the Municipal Court.
8. Provide judicial administrative assistance and support to all the Municipal Judges.

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**  
**DEPARTMENT HEAD: CATHERINE WILSON**

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET         |
|----------------------|----------------|------------------|------------------|----------------|
|                      | 2013-2014      | BUDGET 2014-2015 | ACTUAL 2014-2015 | 2015-2016      |
| PERSONAL SERVICES    | 254,640        | 251,117          | 241,528          | 249,688        |
| BENEFITS             | 85,186         | 99,920           | 87,634           | 96,948         |
| MATERIALS & SUPPLIES | 3,211          | 3,640            | 2,970            | 3,500          |
| OTHER SERVICES       | 23,335         | 33,075           | 31,693           | 32,500         |
| <b>TOTAL</b>         | <b>366,372</b> | <b>387,752</b>   | <b>363,825</b>   | <b>382,636</b> |

| PERMANENT STAFFING                                               | FY 15-16    | FY 14-15    | PERSONNEL POSITIONS SUMMARY: |
|------------------------------------------------------------------|-------------|-------------|------------------------------|
| Director                                                         | 1           | 1           |                              |
| Asst Director                                                    | 1           | 1           | 2005-06 - 6.5                |
| HR Officer                                                       | 1           | 1           | 2006-07 - 7                  |
| Admin Secretary                                                  | 0.5         | 0.5         | 2007-08 - 5                  |
| Health Benefits/HR Coordinat                                     | 0.25        | 0.25        | 2008-09 - 4                  |
|                                                                  |             |             | 2008-10 - 4                  |
|                                                                  |             |             | 2010-11 - 4                  |
|                                                                  |             |             | 2011-12 - 4                  |
|                                                                  |             |             | 2012-13 - 3                  |
|                                                                  |             |             | 2013-14 - 3.25               |
| Administrative Secretary to be shared with Utilities FY 14-15    |             |             | 2014-15 - 3.75               |
| .75 Health Benefits/HR Coord to Fund 240-0310-480-10-01 FY 13-14 |             |             | 2015-16 - 3.75               |
| <b>TOTAL</b>                                                     | <b>3.75</b> | <b>3.75</b> |                              |

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>                  |                |
|-------------------------------------------|----------------|
| 10-01 SALARIES                            | 235,631        |
| 10-07 ALLOWANCES                          | 3,600          |
| 10-07 PHONES                              | 780            |
| 10-10 LONGEVITY                           | 3,069          |
| 10-11 SL BUYBACK                          | 1,824          |
| 10-12 VL BUYBACK                          | 720            |
| 10-13 PDO BUYBACK                         | 1,400          |
| 10-14 SL INCENTIVE                        | 2,025          |
| 10-18 SEPARATION PAY                      | 639            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>249,688</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 19,041         |
| 15-02 EMPLOYEES' RETIREMENT               | 34,847         |
| 15-03 GROUP INSURANCE                     | 21,938         |
| 15-06 TRAVEL & SCHOOL                     | 15,000         |
| 15-13 LIFE                                | 398            |
| 15-14 DENTAL                              | 2,011          |
| 15-20 OVERHEAD HEALTH CARE COST           | 1,958          |
| 15-98 RETIREE INSURANCE                   | 1,754          |
| <b>TOTAL BENEFITS</b>                     | <b>96,948</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 3,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>3,500</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 30,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,500          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>32,500</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>382,636</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**

**SIGNIFICANT EXPENDITURE CHANGES**

None

**PROGRAM DESCRIPTION**

The Human Resources Department is responsible for coordinating the personnel administration, organizational development, employee benefits, labor relations, and other HR activities throughout the City. The Human Resources Department ensures all Merit System, State and Federal guidelines are met.

Major Activities Include: personnel records, salary/benefit surveys, job evaluation, new employee orientation, labor negotiations, contract administration, recruitment and selection, entry level testing, promotional testing, health benefits administration Substance Abuse Testing, and implementation of personnel policies and procedures.

**2015-16 GOALS AND OBJECTIVES**

1. Employee Recruitment – Purchase and implement on-line applicant tracking software to automate the City’s recruitment process through Neo-Gov. Application(s) which will utilize a work flow process for onboarding employees. By doing this we will increase the productivity within our 25 person department.
2. New Hire Orientation – Design and re-implement a New Hire Orientation program to introduce the newly hired employees to the City, providing them with information on City departments as well as City policy and procedures. Providing enrollment into the City’s benefits plans and answering any questions on benefits.
3. Employee Training Program –Continue to provide ongoing employee training programs in the areas of performance evaluations, legal aspects of interviewing, and supervisory skills through Strategic Government Resources (SGR), as well as

- sexual harassment prohibition, drug/alcohol prohibitions, customer service and computer software training.
4. Employee Wellness Program – Continue to work on improving our employee wellness program and encourage more participation of all city employees.
5. Document Imaging – Continue to enter all records into Laserfiche document imaging system and develop Supervisor access to the document imaging files pertaining to their department. Continuation of standardization of all Human Resources forms using the Laserfiche document imaging work flows process. Implementation of an interface between Laserfiche document imaging and Neo-Gov. work flows to be completely paperless for Personnel Files.
6. City Web Site – Continue to work in conjunction with the IT Department to further develop the City web site to be utilized for advertising job vacancies, announcements, etc., securing application forms online through Neo-Gov. implementation of Neo-Gov. job application tracking software.
7. WEB Page-Work with IT to provide a link employees can use to access the City’s Policy and Procedures Manual, FOP and IAFF labor contracts, wellness news and information, and employee access to the most commonly used HR forms.
8. New Supervisor Orientation – Human Resource Director will continue to meet with newly hired/promoted supervisors regarding all aspects of personnel administration and/or labor relations.
9. Substance Abuse Testing – Continue to develop an effective on-going substance abuse testing program in conjunction with an effective Employee Assistance Program.
10. Special Projects – Continue to work with DBSquared regarding the compensation analysis software. Continue to work with DBSquared to train department heads in the use of the software to compose and rank job descriptions so positions can be kept up to date and placed in the compensation matrix.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**  
**DEPARTMENT HEAD: KATHERINE BOLLES**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 71,059                      | 74,275                                  | 74,279                                    | 76,650                      |
| BENEFITS             | 19,130                      | 20,805                                  | 21,192                                    | 21,774                      |
| MATERIALS & SUPPLIES | 1                           | 860                                     | 860                                       | 860                         |
| OTHER SERVICES       | 3,640                       | 3,400                                   | 2,849                                     | 3,400                       |
| <b>TOTAL</b>         | <b>93,830</b>               | <b>99,340</b>                           | <b>99,180</b>                             | <b>102,684</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 15-16</b> | <b>FY 14-15</b> |
|---------------------------|-----------------|-----------------|
| City Attorney             | 0.6             | 0.6             |
| <b>TOTAL</b>              | <b>0.6</b>      | <b>0.6</b>      |

.20 City Attorney Salary to Hospital (425) FY 06-07  
.20 City Attorney Salary to Downtown Redevel (194) FY 06-07

**PERSONNEL  
POSITIONS  
SUMMARY:**  
2005-06 - 2  
2006-07 - 2  
2007-08 - 1.6  
2008-09 - 1.1  
2009-10 - 1.1  
2010-11 - 1.1  
2011-12 - 1.1  
2012-13 - 1.5  
2013-14 - .6  
2014-15 - .6  
2015-16 - .6

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>       |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 68,837        |
| 10-07 ALLOWANCES               | 2,160         |
| 10-07 PHONES                   | 468           |
| 10-10 LONGEVITY                | 1,555         |
| 10-11 SL BUYBACK               | 1,653         |
| 10-12 VL BUYBACK               | 800           |
| 10-13 PDO BUYBACK              | 535           |
| 10-14 SICK LEAVE INCENTIVE     | 540           |
| 10-95 1X SALARY ADJUSTMENT     | 102           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>76,650</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 5,828         |
| 15-02 EMPLOYEES' RETIREMENT     | 10,665        |
| 15-03 GROUP INSURANCE           | 2,795         |
| 15-06 TRAVEL & SCHOOL           | 1,500         |
| 15-13 LIFE                      | 56            |
| 15-14 DENTAL                    | 210           |
| 15-20 OVERHEAD HEALTH CARE COST | 720           |
| <b>TOTAL BENEFITS</b>           | <b>21,774</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |            |
|---------------------------------------|------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 125        |
| 20-41 SUPPLIES                        | 735        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>860</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,300        |
| 30-75 LEGAL PUBLICATIONS                  | 100          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,400</b> |

**TOTAL DEPARTMENT REQUEST** 102,684

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

During the majority of the past fiscal year, 2015-16, the City Attorney's Department was staffed by one full-time attorney. This department remains committed to providing consistently efficient service to its clients and providing continuing legal support to the City's many and varied projects and programs.

The city attorney provides interpretation and advice regarding City ordinances, state statutes and other legal issues to assist City employees in performing their job duties more effectively and efficiently. The city attorney provides legal opinions, makes recommendations upon request and works on various issues pertaining to the City's redevelopment and other projects.

**PROGRAM DESCRIPTION**

The city attorney provides the City and its associated trusts and agencies, and their officers with comprehensive legal services to ensure that the activities of those entities are conducted in accordance with the law. The city attorney currently advises the Midwest City Council, Midwest City Municipal Authority, Midwest City Economic Development Commission, Midwest City Memorial Hospital Authority and

Midwest City Utilities Authority, and all City departments, boards and commissions. The city attorney is appointed by and is responsible to the city manager.

**2015-16 GOALS AND OBJECTIVES**

1. Continue to resolve legal issues pertaining to the City's projects and programs at the earliest possible stage.
2. Continue to resolve legal disputes as quickly and effectively as possible.
3. Continue to update, revise and draft ordinances to reflect new programs and new statutory or case law.

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        |                  |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2013-2014        | BUDGET 2014-2015 | ACTUAL 2014-2015 | BUDGET 2015-2016 |
| PERSONAL SERVICES    | 1,109,557        | 1,160,761        | 1,014,455        | 1,173,858        |
| BENEFITS             | 355,415          | 393,900          | 356,785          | 403,947          |
| MATERIALS & SUPPLIES | 50,800           | 84,178           | 58,354           | 74,823           |
| OTHER SERVICES       | 95,825           | 123,512          | 111,422          | 114,100          |
| <b>TOTAL</b>         | <b>1,611,597</b> | <b>1,762,351</b> | <b>1,541,016</b> | <b>1,766,728</b> |

**PERMANENT STAFFING**      **FY 15-16**      **FY 14-15**

|                                 |              |              |                 |
|---------------------------------|--------------|--------------|-----------------|
| Director                        | 1            | 1            |                 |
| Current Planning Manager        | 1            | 1            | PERSONNEL       |
| City Engineer                   | 1            | 1            | POSITIONS       |
| Engineering Project Manager     | 1            | 1            | SUMMARY:        |
| Chief Building Inspector        | 1            | 1            |                 |
| Building Inspector              | 2            | 2            | 2005-06 - 21    |
| Chief Const. Inspector          | 1            | 1            | 2006-07 - 22.5  |
| Associate Current Planner       | 1            | 1            | 2007-08 - 21.75 |
| Administrative Secretary        | 1            | 1            | 2008-09 - 21.75 |
| DS Clerk                        | 1            | 1            | 2009-10 - 21.25 |
| Maintenance Tech/Janitor        | 1            | 1            | 2010-11 - 22.25 |
| Janitor                         | 1.75         | 1.75         | 2011-12 - 21.25 |
| Professional Eng/Asst Eng/EIT   | 1            | 1            | 2012-13 - 20.25 |
| Engineering Technician          | 1            | 1            | 2013-14 - 20.25 |
| Comp. Planner                   | 1            | 1            | 2014-15 - 19.25 |
| GIS Coordinator                 | 0.5          | 0.5          | 2015-16 - 19    |
| GIS Technician                  | 1            | 1            |                 |
| Property Acquisition Specialist | 0.75         | 1            |                 |
| <b>TOTAL</b>                    | <b>19.00</b> | <b>19.25</b> |                 |

**PART TIME**      **FY 15-16**      **FY 14-15**

|        |   |   |
|--------|---|---|
| Intern | 1 | 1 |
| Clerk  | 1 | 1 |

**FINAL BUDGET 2015-2016**

**PERSONAL SERVICES**

|                                |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 1,073,777        |
| 10-02 WAGES                    | 31,200           |
| 10-03 OVERTIME                 | 1,022            |
| 10-07 ALLOWANCES               | 14,400           |
| 10-07 PHONES                   | 5,100            |
| 10-10 LONGEVITY                | 15,397           |
| 10-11 SL BUYBACK               | 6,178            |
| 10-12 VL BUYBACK               | 3,085            |
| 10-13 PDO BUYBACK              | 2,200            |
| 10-14 SICK LEAVE INCENTIVE     | 8,550            |
| 10-18 SEPARATION PAY           | 9,641            |
| 10-95 1X SALARY ADJUSTMENT     | 3,308            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>1,173,858</b> |

**BENEFITS**

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 89,410         |
| 15-02 EMPLOYEES' RETIREMENT     | 159,258        |
| 15-03 GROUP INSURANCE           | 105,900        |
| 15-06 TRAVEL & SCHOOL           | 25,000         |
| 15-07 UNIFORMS                  | 2,700          |
| 15-13 LIFE                      | 1,778          |
| 15-14 DENTAL                    | 9,190          |
| 15-20 OVERHEAD HEALTH CARE COST | 5,922          |
| 15-98 RETIREE INSURANCE         | 4,789          |
| <b>TOTAL BENEFITS</b>           | <b>403,947</b> |

**MATERIALS & SUPPLIES**

|                                      |               |
|--------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT       | 11,820        |
| 20-35 SMALL TOOLS & EQUIPMENT        | 1,000         |
| 20-41 SUPPLIES                       | 38,759        |
| 20-63 FLEET FUEL                     | 14,438        |
| 20-64 FLEET PARTS                    | 4,844         |
| 20-65 FLEET LABOR                    | 3,962         |
| <b>TOTAL MATERIAL &amp; SUPPLIES</b> | <b>74,823</b> |

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**  
**PAGE TWO**

**CONTRACTUAL (30-40)**

|                                      |               |
|--------------------------------------|---------------|
| Tropical Plant Lease                 | 900           |
| Standley Copy Machine                | 3,000         |
| KIP/HP Plotter                       | 1,180         |
| Visual Studio                        | 250           |
| ESRI                                 | 19,000        |
| Shi (Software)                       | 1,200         |
| Traffic Engineering                  | 12,000        |
| Miscellaneous                        | 6,463         |
| Document Imaging Forms               | 5,000         |
| Strip and Wax City Hall Floors       | 3,500         |
| Premium Care for City Hall Restrooms | 4,200         |
| TOTAL                                | <u>56,693</u> |

|                                           |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-23 UPKEEP REAL PROPERTY                | 28,729         |
| 30-40 CONTRACTUAL                         | 56,693         |
| 30-49 CREDIT CARD FEES                    | 4,500          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 7,855          |
| 30-85 INSURANCE                           | <u>16,323</u>  |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>114,100</b> |

**TOTAL DEPARTMENT REQUEST** 1,766,728



**FUND: GENERAL (010)**

**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**

**DEPARTMENT HEAD: Billy Harless**

**PROGRAM DEVELOPMENT**

The Community Development Department consists of several city functions. These include Current Planning, Comprehensive Planning, Engineering, Building Inspections, Geographic Information Systems and Building Maintenance.

The Current Planning Division is responsible for the review of subdivisions, zoning, signs, building permit applications, Board of Adjustment applications, and other development-related matters. Current Planning is also involved in developing and coordinating, through appropriate boards/commissions, proposed changes to the city's development policies, procedures, and regulations.

The Comprehensive Planning Division is responsible for long-term planning efforts of the city. Current efforts include the 29th Street redevelopment area, compliance with the Comprehensive Plan, North Oaks Plan Implementation, Original Square Mile redevelopment, special planning areas, neighborhood redevelopment, and continuing assistance with the zoning and subdivision applications for compliance with regulations.

The Engineering Division is responsible for reviewing and inspecting those elements of land development that ultimately come under control and ownership of the city.

Typically these include water and sewer lines, drainage structures, and streets. Engineering is involved in the review process of all new development proposals, i.e., building permits, subdivisions, and is responsible for administering the city's floodplain management program. It also prepares construction plans for small improvement projects and provides technical and inspection services to other city departments. Engineering is principally responsible for the acquisition of easements associated with public construction projects undertaken by the city. Engineering also works with Comprehensive Planning and the GIS Coordinator in utilizing computer-aided drafting to prepare maps in the development of the city's Geographic Information Systems (GIS).

The Building Inspections Division is responsible for administering and enforcing the city's building-related codes. These codes include building, electrical, plumbing, mechanical, and existing structures. These codes are applied to new construction, remodeling, and day-to-day repairs to existing structures. In carrying out these functions, Building Inspections reviews building plans, performs field inspections of work, and issues notices and subsequent filings in Municipal Court when compliance cannot be secured for violation of ordinances and regulations. The licensing of the various trades is supervised by Building Inspections. As needed, it also works with other departments in correcting problems in these areas. Building Inspections also manages the custodial requirements for the Municipal Building, Police Department, Fire Station Headquarters, and Municipal Court.

The Geographic Information Systems (GIS) Division is responsible for developing, organizing, and managing the city's GIS activities. This division continues to work with every department to gather information and distribute the data and deployment of spatial analysis and mapping capabilities enterprise wide through a web-enabled viewer. The division will continue to provide technical expertise and supervision for day-to-day implementation and operation of the GIS activities.

**2015-2016 GOALS AND OBJECTIVES:**

1. Continue to improve our quality of customer service through staff development as well as technical development.
2. Continue to provide staff support to City Council, Memorial Hospital Authority, Traffic and Safety Commission, Planning Commission, Board of Adjustment, Builders' Advisory Board, Park Land Review Committee, Sidewalk Committee, Capital Improvements Program Committee, and various building trade boards.
3. Coordinate implementation of Capital Improvement projects consisting of streets, drainage, water, and sewer infrastructure, by providing overall management, surveys, drafting, technical review, inspection, and contract administration.

4. Continue the implementation and maintenance of the Town Center Project.
5. Continue the development and organization of the City's Geographic Information System.
6. Continue to engineer, manage, and administer projects utilizing existing staff whenever feasible.
7. When cost effective, utilize private contractors to perform work instead of adding permanent staff.
8. Replace worn out operating equipment to increase efficiency and productivity.
9. Continue to digitally scan and file all address and building files, "as-built" and construction drawings, PC cases, Short Form Plats and easements so they may be integrated into the GIS.
10. Develop an in-house digital inspection system for Engineering Construction Inspections.
11. Continue to work with regional planning agency to develop Commuter/Light Rail Plan.
12. Continue to work on the development of Soldier Creek Industrial Park.
13. Neighborhood Stabilization Program – Construct Single family houses as infill housing focusing on foreclosed/abandonment risk areas.

14. Coordinate the “Self Evaluation” and the development of a “Transition Plan” identifying all issues concerning Section 504 of the American Disabilities Act within the public rights of way and public buildings.
15. Continue to design and coordinate sidewalk projects.
16. Provide both data & mapping support during the implementation of external systems including a new CAD/RMS for Emergency Services and a GIS-based work order system for Public Works.

**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 318,527                     | 328,003                                 | 302,729                                   | 325,868                     |
| BENEFITS             | 119,102                     | 125,955                                 | 106,909                                   | 118,102                     |
| MATERIALS & SUPPLIES | 24,013                      | 29,131                                  | 34,084                                    | 30,044                      |
| OTHER SERVICES       | 91,206                      | 110,138                                 | 108,129                                   | 151,509                     |
| <b>TOTAL</b>         | <b>552,849</b>              | <b>593,227</b>                          | <b>551,851</b>                            | <b>625,523</b>              |

| <b>PERMANENT STAFFING</b>     | <b>FY 15-16</b> | <b>FY 14-15</b> |
|-------------------------------|-----------------|-----------------|
| Park & Rec Supervisor         | 0.67            | 0.67            |
| Aquatic & Rec Supervisor      | 0.5             | 0.5             |
| Sports & Rec Supervisor       | 0               | 0.75            |
| Community Center Coord        | 1               | 1               |
| Senior Center Coord           | 1               | 1               |
| Special Events & Rec Asst     | 1               | 1               |
| Janitor                       | 1               | 1               |
| Senior Center Bus Driver      | 1               | 1               |
| Special Events & Marketing Mg | 0.56            | 0               |
| <b>TOTAL</b>                  | <b>6.73</b>     | <b>6.92</b>     |
| <b>WAGES</b>                  | <b>FY 15-16</b> | <b>FY 14-15</b> |

|                             |     |     |
|-----------------------------|-----|-----|
| Building Attend - Part Time | 0.5 | 0.5 |
| Secretary - Part Time       | 0.5 | 0.5 |

- .75 Elimination of Aquatic & Rec Supervisor FY 15-16
- .56 Special Events & Marketing Mgr from CVB (046) FY 15-16
- Part Time Secretary - FY 13-14
- .25 Sports & Rec Supervisor to Park & Rec (123) FY 09-10
- .50 Aquatic & Rec Supervisor to Swimming Pools (010-19) FY 08-09
- .33 Park & Rec Supervisor to Park & Rec (123) FY 07-08

*Note: Above includes Senior Center Expenses*

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 282,009        |
| 10-02 WAGES                    | 19,333         |
| 10-03 OVERTIME                 | 500            |
| 10-07 ALLOWANCES               | 1,620          |
| 10-07 PHONES                   | 564            |
| 10-10 LONGEVITY                | 8,519          |
| 10-11 SL BUYBACK               | 3,992          |
| 10-12 VL BUYBACK               | 2,285          |
| 10-13 PDO BUYBACK              | 1,650          |
| 10-14 SICK LEAVE INCENTIVE     | 4,258          |
| 10-95 1X SALARY ADJUSTMENT     | 1,138          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>325,868</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 24,886         |
| 15-02 EMPLOYEES' RETIREMENT     | 42,836         |
| 15-03 GROUP INSURANCE           | 36,844         |
| 15-06 TRAVEL & SCHOOL           | 7,000          |
| 15-07 UNIFORMS                  | 400            |
| 15-13 LIFE                      | 631            |
| 15-14 DENTAL                    | 3,559          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,946          |
| <b>TOTAL BENEFITS</b>           | <b>118,102</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 7,000         |
| 20-35 SMALL TOOLS & EQUIPMENT         | 450           |
| 20-41 SUPPLIES                        | 13,436        |
| 20-63 FLEET MAINTENANCE - FUEL        | 3,108         |
| 20-64 FLEET MAINTENANCE - PARTS       | 2,226         |
| 20-65 FLEET MAINTENANCE - LABOR       | 3,824         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>30,044</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 25,900         |
| 30-23 UPKEEP REAL PROPERTY                | 17,500         |
| 30-40 CONTRACTUAL                         | 15,500         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 1,141          |
| 30-49 CREDIT CARD FEES                    | 2,500          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000          |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | 87,968         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>151,509</b> |

**(CONTINUED)**

**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

**TOTAL DEPARTMENT REQUEST**

**625,523**

**CONTRACTUAL (30-40)**

|                          |       |
|--------------------------|-------|
| Unifirst                 | 3926  |
| Cintas                   | 2600  |
| R K Black                | 810   |
| Tropical Plant Leasing   | 2040  |
| Charley's Pest Control   | 348   |
| Vermont Systems/Rec Trac | 1187  |
| Miscellaneous            | 4589  |
| TOTAL                    | 15500 |

**FUND: GENERAL (010)**

**DEPARTMENT: RECREATION (06)**

**SIGNIFICANT EXPENDITURES CHANGES**  
**None**

**2015-2016 GOALS AND OBJECTIVES**

1. Maintain the high use of the Nick Harroz Community Center by continuing to replace worn chairs and tables for the Midwest, Bomber and Titan rooms for the comfort of patrons. Replace vinyl flooring in Midwest Room, which was damaged by flooding, with tile.
2. Continue to improve the promotion and awareness of events and activities the Parks and Recreation Department offers to the public by using social media, publications and other media outlets as well as expand the participation of sponsors and volunteers in the community. The addition of Melanie Voice to our department has brought a greater opportunity for improvement in the advertising and publication of our events.
3. Improve public awareness of the activities and programs offered through the Midwest City Senior Center through social media outlets.
4. Continue to improve “quality of life” events such as concerts in the park, sunset cinema and Tribute to Liberty for the citizens of Midwest City while

continuing to support special events and recreation programs as resources allow.

5. Maintain and improve existing adult sports programs and implement new leagues such as pickle ball and basketball.
6. Work to improve the level of involvement in healthy activities through awareness of the Renaissance Run 5K, Nightlight Run 5K and availability of nature trail.
7. Use the new mobile stage to improve the visual appeal of our events and maintain the professionalism of our performers at events such as Tribute to Liberty and the Veterans Day Parade.

**PROGRAM DESCRIPTION**

The Recreation Department is responsible for the following facilities; Nick Harroz Community Center, Senior Center, newly renovated Reno Swim and Slide, sports complexes and various parks and pavilions throughout the City. The newest facilities are the basketball courts located in Joe B. Barnes Regional Park.

The Recreation Department is also active in assisting with community events such as the Martin Luther King Prayer Breakfast, Made in Oklahoma Festival, Mid-America Street Festival, Tinker Inter-Tribal Pow Wow, Holiday Lights Spectacular, Mopar Car Show, Trick or Treat City, Daddy Daughter Dance, Mommy/Son Luau,

summer and fall concert series in the park, and outdoor cinema. Parks and Recreation is working to expand and improve some of our larger events like Tribute to Liberty and Veterans Day Parade.

The Recreation Department offers adult sports programs such as softball, flag football, soccer, and tennis.

Various classes are offered for children at the Nick Harroz Community Center including Pom and Cheer, Ballet, Jazz, Tumbling and Beam, and Self Defense. During the summer months, the Parks Department offers a summer recreation program at two of our parks.

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2013-2014      | 2014-2015      | 2014-2015        | 2015-2016      |
| PERSONAL SERVICES    | 439,905        | 465,453        | 447,261          | 471,464        |
| BENEFITS             | 179,751        | 203,267        | 170,094          | 180,867        |
| MATERIALS & SUPPLIES | 2,979          | 4,000          | 3,698            | 3,700          |
| OTHER SERVICES       | 3,528          | 5,670          | 5,934            | 5,614          |
| <b>TOTAL</b>         | <b>626,163</b> | <b>678,390</b> | <b>626,987</b>   | <b>661,645</b> |

| PERMANENT STAFFING          | FY 15-16    | FY 14-15    |
|-----------------------------|-------------|-------------|
| Finance Director            | 1           | 1           |
| Deputy Finance Director     | 1           | 1           |
| Financial Accountant        | 0.75        | 0.75        |
| Staff Accountant            | 2           | 2           |
| Accounts Payable Technician | 1           | 1           |
| Accounting Technician       | 1           | 1           |
| Payroll Coordinator         | 1           | 1           |
| <b>TOTAL</b>                | <b>7.75</b> | <b>7.75</b> |

Financial Accountant funded by Hotel/Conf Center (195) @ .25

| PART TIME: | FY 15-16 | FY 14-15 |
|------------|----------|----------|
| Accountant | 0.18     | 0.18     |

**PT Accountant also partially funded in:**

Fund 187 - Utilities @ .18  
Fund 194 - Downtown Redevelopment @ .18  
Fund 425 - Hospital Authority Discretionary @.18

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 438,016        |
| 10-02 WAGES                    | 7,800          |
| 10-03 OVERTIME                 | 2,500          |
| 10-07 ALLOWANCES               | 3,600          |
| 10-07 PHONES                   | 780            |
| 10-10 LONGEVITY                | 3,745          |
| 10-11 SL BUYBACK               | 6,318          |
| 10-12 VL BUYBACK               | 1,609          |
| 10-13 PDO BUYBACK              | 3,240          |
| 10-14 SICK LEAVE INCENTIVE     | 2,475          |
| 10-95 1X SALARY ADJUSTMENT     | 1,381          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>471,464</b> |

| <b>BENEFITS</b>             |                |
|-----------------------------|----------------|
| 15-01 SOCIAL SECURITY       | 36,007         |
| 15-02 EMPLOYEES' RETIREMENT | 64,804         |
| 15-03 GROUP INSURANCE       | 49,288         |
| 15-06 TRAVEL & SCHOOL       | 17,498         |
| 15-13 LIFE                  | 725            |
| 15-14 DENTAL                | 4,766          |
| 15-20 INSURANCE OVERHEAD    | 2,590          |
| 15-98 RETIREE INSURANCE     | 5,189          |
| <b>TOTAL BENEFITS</b>       | <b>180,867</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 3,700        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,700</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-40 CONTRACTUAL                         | 700          |
| 30-43 COMPUTER SOFTWARE MAINTENANCE       | 2,820        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,794        |
| 30-81 ADVERTISING                         | 300          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,614</b> |

**TOTAL DEPARTMENT REQUEST** 661,645



**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**

**SIGNIFICANT EXPENDITURE CHANGES**

- Original budget for FY 14-15 was \$677,336. Proposed FY 15-16 is \$661,645. This is a decrease of \$15,691 or 2.32%.

|                       | Original FY<br>14-15 | Proposed FY<br>15-16 | \$<br>Diff  | %<br>Diff |
|-----------------------|----------------------|----------------------|-------------|-----------|
| Personal Services     | \$ 465,452           | \$ 471,464           | \$ 6,012    | 1.29%     |
| Benefits              | \$ 202,714           | \$ 180,867           | \$ (21,847) | -10.78%   |
| Materials & Supplies  | \$ 4,000             | \$ 3,700             | \$ (300)    | -7.50%    |
| Other Servs & Charges | \$ 5,170             | \$ 5,614             | \$ 444      | 8.59%     |

**PROGRAM DESCRIPTION**

**Accounting:**

The Finance Department is responsible for a multitude of functions.

Functions are as follows:

- Budget Preparation & Control
- Cash Records
- Investments
- Daily Banking Activities
- Financial Statement Preparation
- Capital Assets
- Accounts Payable
- Accounts Receivable
- Payroll Processing
- Sales Tax Compliance
- Hotel / Conference Center Analysis
- Grant Compliance
- Project Accounting

Specific activities include:

- Preparation of the annual budget. Includes all revenue projections and estimated actual expense for estimated actual fund balance for current fiscal year end.
- Preparation of monthly financial statements
- Preparation of annual financial statements and related disclosure notes in accordance with all Government Accounting Standards Board (GASB) requirements
- Coordination of annual financial audit and other type audits such as sales tax and other post-employment benefits
- Reconciliation of all bank accounts and analyze cash flow requirements
- Manage the investment of excess funds not required for cash flow purposes
- Daily entries of all cash records and daily deposits
- Invoice city commitments and produce checks necessary for payment. Maintain A/P records according to IRS requirements, including filing annual 1099's.
- Process payroll for all city employees, including bi-weekly checks, tracking of earned vacation and sick leave benefits, and all related federal and state payroll taxes reporting. Including filing form 941 & W-2 per IRS requirements.
- Maintain capital asset records for all city purchases over \$1,000. This is any item that is not consumed or sold during the normal course of business, such as land, buildings, equipment, machinery, vehicles, leasehold improvements and other such items.
- Monitoring sales and use tax revenue and generating analytic sales and use tax reports

## **2015–2016 GOALS AND OBJECTIVES**

### **Accounting and Compliance Division:**

1. Increased utilization of the Report Writer (COGNOS Business Intelligence) for the HTE financial system for all staff positions.
2. Continue cross training for all staff and improve customer service skills.
3. Continue upgrading information in the capital asset system and update the physical inventory throughout the City.
4. Continue to assist other City departments with financial analysis and support.
5. Study the possibility of ACH payment method for allowing retirees to pay their insurance premiums.
6. Implement ACH payments to accounts payable vendors.
7. Monitor sales and use tax payments to business activities in Midwest City.
8. Monitor the establishment of new businesses and provide educational materials as it relates to sales tax collections, laws and compliance.
9. Monitor collateral monthly of bank accounts to ensure safety of deposits.
10. Safekeeping Pooled Investments and maximizing investment return.
11. Engage in training and conference opportunities to remain well-informed of changes in laws and regulations and best practices for financial reporting.
12. Completion of the document imaging system and reorganizing storage areas.
13. Research software applications for better project accounting and capital asset accounting.
14. Assist and complete the implementation of the new time and attendance system.
15. Monitoring “Affordable Care Act” which is required by federal government. Maintain financial compliance and reporting as necessary.
16. Providing assist and accounting service for Tinker Air Force Base privatization projects.

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2013-2014        | BUDGET 2014-2015 | ACTUAL 2014-2015 | 2015-2016        |
| PERSONAL SERVICES    | 921,439          | 974,889          | 907,689          | 1,019,421        |
| BENEFITS             | 438,108          | 498,164          | 460,074          | 494,442          |
| MATERIALS & SUPPLIES | 525,073          | 603,128          | 535,392          | 571,149          |
| OTHER SERVICES       | 852,326          | 968,477          | 926,635          | 912,964          |
| <b>TOTAL</b>         | <b>2,736,946</b> | <b>3,044,658</b> | <b>2,829,790</b> | <b>2,997,976</b> |

| PERMANENT STAFFING          | FY 15-16     | FY 14-15     |
|-----------------------------|--------------|--------------|
| Street Supervisor           | 0.75         | 0.75         |
| Street Project Supervisor   | 0.5          | 0.5          |
| Facility Project Supervisor | 0.5          | 0.5          |
| Equipment Operator II       | 6            | 6            |
| Equipment Operator I        | 14           | 14           |
| Sign/Signal Technician      | 1            | 1            |
| Inventory Control Tech III  | 1            | 1            |
| Irrigation Technician       | 1            | 1            |
| Park Project Supervisor     | 1            | 1            |
| <b>TOTAL</b>                | <b>25.75</b> | <b>25.75</b> |

| SEASONAL STAFFING | FY 15-16 | FY 14-15 |
|-------------------|----------|----------|
| Laborer           | 3        | 3        |

- .25 Street Supervisor to Drainage (060)
- .50 Street Project Supervisor to Drainage (060)
- .25 Facility Project Supervisor to Welcome Center (045)
- .25 Facility Project Supervisor to Downtown Redev (194)

**FINAL BUDGET 2015-2016**

| PERSONAL SERVICES              |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 930,034          |
| 10-02 WAGES                    | 14,000           |
| 10-03 OVERTIME                 | 11,000           |
| 10-07 ALLOWANCES               | 3,860            |
| 10-07 PHONES                   | 1,800            |
| 10-10 LONGEVITY                | 17,680           |
| 10-11 SL BUYBACK - OVERBANK    | 995              |
| 10-12 VACATION BUYBACK         | 1,380            |
| 10-13 PDO BUYBACK              | 1,235            |
| 10-14 SL INCENTIVE             | 13,225           |
| 10-18 SEPARATION PAY           | 13,500           |
| 10-19 ON CALL                  | 5,000            |
| 10-95 1X SALARY ADJUSTMENT     | 5,712            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>1,019,421</b> |

**PERSONNEL POSITIONS SUMMARY:**

- 2005-06 - 27
- 2006-07 - 28
- 2007-08 - 26
- 2008-09 - 25.96
- 2009-10 - 26.75
- 2010-11 - 26.75
- 2011-12 - 26.75
- 2012-13 - 25.75
- 2013-14 - 25.75
- 2014-15 - 25.75
- 2015-16 - 25.75

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 77,848         |
| 15-02 EMPLOYEES' RETIREMENT     | 140,507        |
| 15-03 GROUP INSURANCE           | 148,366        |
| 15-04 SELF INSURANCE            | 74,726         |
| 15-06 TRAVEL & SCHOOL           | 6,000          |
| 15-07 UNIFORMS                  | 16,000         |
| 15-13 LIFE                      | 2,410          |
| 15-14 DENTAL                    | 14,459         |
| 15-20 OVERHEAD HEALTH CARE COST | 7,440          |
| 15-98 RETIREE INSURANCE         | 6,686          |
| <b>TOTAL BENEFITS</b>           | <b>494,442</b> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,400          |
| 20-35 SMALL TOOLS & EQUIPMENT         | 3,000          |
| 20-41 SUPPLIES                        | 158,000        |
| 20-49 CHEMICALS                       | 24,000         |
| 20-63 FLEET MAINTENANCE - FUEL        | 117,577        |
| 20-64 FLEET MAINTENANCE - PARTS       | 158,150        |
| 20-65 FLEET MAINTENANCE - LABOR       | 108,022        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>571,149</b> |

**(CONTINUED)**

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

**CONTRACTUAL (30-40)**

|                                             |                |
|---------------------------------------------|----------------|
| Traffic Signal Maintenance                  | 75,000         |
| Street Maintenance (purchasing salt & sand) | 30,000         |
| Tree Maintenance                            | 5,000          |
| Electrical                                  | 5,000          |
| Miscellaneous                               | 5,000          |
| TOTAL                                       | <u>120,000</u> |

|                                         |                |
|-----------------------------------------|----------------|
| <b>OTHER SERVICES AND CHARGES</b>       |                |
| 30-01 UTILITIES/COMMUNICATIONS          | 530,000        |
| 30-22 PWA REIMBURSEMENT                 | 120,493        |
| 30-23 UPKEEP REAL PROPERTY              | 9,000          |
| 30-40 CONTRACTUAL                       | 120,000        |
| 30-41 CONTRACT LABOR                    | 120,000        |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS         | 1,200          |
| 30-85 INSURANCE-FIRE, THEFT, LIAB       | <u>12,271</u>  |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>912,964</b> |

|                                 |                                |
|---------------------------------|--------------------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b><u><u>2,997,976</u></u></b> |
|---------------------------------|--------------------------------|

**FUND: GENERAL (010)**

**DEPARTMENT: STREET/PARKS (09)**

**PROGRAM DESCRIPTION**

Maintenance and repair of all streets, parks, trails, drainage channels, right-of-ways and appurtenances. Installation and improvement of landscape, irrigation, trees, plant material, turf, signs, signals, and pavement markings.

**2015-2016 GOALS AND OBJECTIVES:**

**CROSS TRAINING:**

Through training, internal and external, continue to increase knowledge and understanding of all aspects of the departments responsibilities increasing the investment in the employees while benefiting the city through a highly knowledgeable staff.

**STREETS SIGNS:**

Develop and implement a sign inspection and maintenance plan that meets the new federal standards for reflectivity and have it incorporated into the City Works Program.

**PAVEMENT MARKINGS:**

Continue making pavement-marking improvements in anticipation of FHWA minimum reflectivity standards. Develop a comprehensive striping plan for major arterial streets and intersections.

**PAVEMENT REPAIRS:**

Continue to develop a computerized pavement evaluation system to assist with determining street repair priorities. Complete street repairs and improvements funded by GO bond.

**URBAN FOREST:**

Continue to maintain existing trees with regular pruning and watering. Keep adding to our existing irrigation systems to reduce the amount of hand watering. Continue to add trees to the city right

of ways, parks, and trail system in a way that is sustainable for the city crews.

**TRAFFIC SIGNALS/LOCATES:**

Expand our use of city personnel for minor signal maintenance, to expand beyond just bulb replacement.

**VEGETATION MANAGEMENT:**

Continue improvements using balanced herbicide and fertilization products. This program reduces mowing cost and enhances lawn quality throughout our parks, trails, and facilities. Improve integrated pest management practices in all applicable areas.

**GRAPHIC INFORMATION SYSTEM (GIS):**

Continue developing a GIS system, integrating engineering based new construction and maintenance infrastructure, for the purpose of developing a single source point of reference for all assets owned by the city.

**PARKS:**

Continue parking lot repairs and improvements at city parks. Start replacing old concrete picnic tables and benches. Continue to replace old playground equipment and convert playground areas to rubber mulch.

**TRAILS:**

Continue to implement our maintenance program for trail system, as well as improvements to bridges and walkways.

**BEAUTIFICATION:** Continue to improve all aspects of the cities landscape. From well kept planting beds to clean litter free rights-of-ways. Focusing special attention on keeping planting areas well populated with annual flowers and free of grass and weeds. The Street Department intends to develop the quality of life for our citizens and improve the experience of all visitors to our community.

**FUND: GENERAL (010)**  
**DEPARTMENT: ANIMAL WELFARE (10)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 227,266                     | 257,018                                 | 252,945                                   | 264,169                     |
| BENEFITS             | 92,696                      | 103,317                                 | 104,046                                   | 107,696                     |
| MATERIALS & SUPPLIES | 27,482                      | 30,264                                  | 28,477                                    | 32,192                      |
| OTHER SERVICES       | 34,719                      | 37,274                                  | 38,625                                    | 36,850                      |
| <b>TOTAL</b>         | <b>382,163</b>              | <b>427,873</b>                          | <b>424,093</b>                            | <b>440,907</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 15-16</b> | <b>FY 14-15</b> |
|---------------------------|-----------------|-----------------|
| Animal Welfare Supervisor | 1               | 1               |
| Animal Control Officer    | 4               | 4               |
| <b>TOTAL</b>              | <b>5</b>        | <b>5</b>        |

| <b>PART TIME</b>       | <b>FY 15-16</b> | <b>FY 14-15</b> |
|------------------------|-----------------|-----------------|
| Animal Welfare PT Asst | 1               | 1               |

**NOTE:**  
Animal Welfare was included in 010-15 Neighborhood Srvs FY 07-12  
Animal Welfare is a department within Fund 010-10 FY 13-14

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 208,279        |
| 10-02 WAGES                    | 20,400         |
| 10-03 OVERTIME                 | 21,420         |
| 10-10 LONGEVITY                | 3,900          |
| 10-12 VACATION BUYBACK         | 1,590          |
| 10-13 PDO BUYBACK              | 1,335          |
| 10-14 SL INCENTIVE             | 3,200          |
| 10-19 ON CALL                  | 3,108          |
| 10-95 1X SALARY ADJUSTMENT     | 937            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>264,169</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 20,209         |
| 15-02 EMPLOYEES' RETIREMENT     | 34,128         |
| 15-03 GROUP INSURANCE           | 44,500         |
| 15-06 TRAVEL & SCHOOL           | 1,250          |
| 15-07 UNIFORMS                  | 1,500          |
| 15-13 LIFE                      | 468            |
| 15-14 DENTAL                    | 4,196          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,445          |
| <b>TOTAL BENEFITS</b>           | <b>107,696</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 500           |
| 20-41 SUPPLIES                        | 7,000         |
| 20-63 FLEET MAINTENANCE - FUEL        | 15,582        |
| 20-64 FLEET MAINTENANCE - PARTS       | 5,202         |
| 20-65 FLEET MAINTENANCE - LABOR       | 3,908         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>32,192</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 12,500        |
| 30-23 UPKEEP REAL PROPERTY                | 7,000         |
| 30-40 CONTRACTUAL                         | 16,000        |
| 30-49 CREDIT CARD FEES                    | 1,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 350           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>36,850</b> |

**TOTAL DEPARTMENT REQUEST** 440,907

**FUND: GENERAL (010) Animal Welfare (10)**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

Continue a part-time position to coordinate the volunteer and other duties.

**PROGRAM DESCRIPTION**

**2015-2016 GOALS AND OBJECTIVES**

**Animal Welfare - General**

- Continue to provide professional services to the citizens of our city
- Improve call response times and efficiency.
- Promote the spaying and neutering of animals through services and education.
- Continue the partnership that has been formed between the Shelter and volunteers.
- Utilize the volunteer program to increase the percentage of “live release” animals.
- Have security cameras installed inside and out of the facility
- Complete and outfit the sick quarantine room (old break room)
- Insure the animals which are brought into the facility have their needs taken care of.
- Insure a clean and sterile environment to include; office area, kennels, rabies room, as well as the outside.
- Continue and improve protocol to minimize disease in the shelter environment.
- Provide all Animal Control employees with at least the minimum amount of training to keep certifications current.
- Provide training in other areas such as fire-arms safety, taser, OC spray, as well as driving training.
- Continue to provide shelter services to contracted agencies. This also includes our contractual responsibilities for emergency calls for Choctaw and Forest Park.

- Insure the safety of customers and employees through a maintenance program designed to repair and or replace lighting or other fixtures associated facility plumbing.
- To insure that the overall appearance of the Midwest City Police Department Animal Welfare building and property by utilizing trustees to keep the facility clean, and the overall grounds maintained.
- Produce PSA to increase animal adoptions



**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2013-2014      | 2014-2015        | 2014-2015        | 2015-2016        |
| PERSONAL SERVICES    | 17,300         | 23,256           | 22,957           | 24,600           |
| BENEFITS             | 96,305         | 156,244          | 139,440          | 217,311          |
| MATERIALS & SUPPLIES | 65,784         | 68,940           | 71,497           | 68,600           |
| OTHER SERVICES       | 792,904        | 876,412          | 878,568          | 834,340          |
| <b>TOTAL</b>         | <b>972,293</b> | <b>1,124,852</b> | <b>1,112,462</b> | <b>1,144,851</b> |

| PERMANENT STAFFING | FY 15-16 | FY 14-15 | PERSONNEL POSITIONS SUMMARY:                                                                                                                                      |
|--------------------|----------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mayor - Council    | 7        | 7        |                                                                                                                                                                   |
| <b>TOTAL</b>       | <b>7</b> | <b>7</b> | 2005-06 - 7<br>2006-07 - 7<br>2007-08 - 7<br>2008-09 - 7<br>2009-10 - 7<br>2010-11 - 7<br>2011-12 - 7<br>2012-13 - 7<br>2013-14 - 7<br>2014-15 - 7<br>2015-16 - 7 |

**CONTRACTUAL (30-40)**

|                                           |                |
|-------------------------------------------|----------------|
| Postage Meter Rental (Pitney Bowes)       | 3,924          |
| Copiers (Print Room, City Mgr, 1st Floor) | 7,500          |
| Mid-Del Youth & Family Center             | 50,000         |
| Transit Embark                            | 154,000        |
| ACOG                                      | 35,238         |
| County Assessor (Board of Cnty Comm)      | 12,000         |
| Oklahoma Municipal League                 | 34,578         |
| MLK Breakfast                             | 5,000          |
| Youth Excel                               | 5,000          |
| Code Supplements                          | 6,500          |
| Advertising                               | 2,000          |
| Annual Awards Banquet                     | 3,000          |
| Document Destruction                      | 1,500          |
| Document Scanning (Vault)                 | 10,000         |
| OMRF Statements                           | 1,500          |
| Miscellaneous                             | 15,000         |
| <b>TOTAL</b>                              | <b>346,740</b> |

**FINAL BUDGET 2015-2016**

**PERSONAL SERVICES**

|                                |               |
|--------------------------------|---------------|
| 10-02 WAGES                    | 24,600        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>24,600</b> |

**BENEFITS**

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 1,882          |
| 15-03 GROUP INSURANCE           | 19,468         |
| 15-04 WORKERS COMP INSURANCE    | 169,154        |
| 15-06 TRAVEL & SCHOOL           | 20,000         |
| 15-13 LIFE                      | 281            |
| 15-14 DENTAL                    | 2,305          |
| 15-20 OVERHEAD HEALTH CARE COST | 867            |
| 15-98 RETIREE INSURANCE         | 3,354          |
| <b>TOTAL BENEFITS</b>           | <b>217,311</b> |

**MATERIALS & SUPPLIES**

|                                       |               |
|---------------------------------------|---------------|
| 20-30 POSTAGE                         | 36,000        |
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,000         |
| 20-41 SUPPLIES                        | 30,000        |
| 20-51 OTHER GOVT. EXPENSE             | 600           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>68,600</b> |

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 180,000        |
| 30-21 SURPLUS PROPERTY                    | 11,467         |
| 30-40 CONTRACTUAL                         | 346,740        |
| 30-49 CREDIT CARD FEES                    | 19,000         |
| 30-51 OTHER GOVERNMENT EXPENSE            | 7,900          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,000          |
| 30-75 LEGAL PUBLICATIONS                  | 4,800          |
| 30-82 BONDS                               | 1,290          |
| 30-83 ELECTION EXPENSES                   | 43,000         |
| 30-85 INSURANCE                           | 88,845         |
| 30-86 AUDIT                               | 73,798         |
| 30-90 PUBLIC RELATIONS                    |                |
| A) CONTRACTUAL                            | 49,500         |
| B) ADVERTISING                            | 5,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>834,340</b> |

**TOTAL DEPARTMENT REQUEST**

**1,144,851**

**FUND: GENERAL (010)**

**DEPARTMENT: GENERAL GOVERNMENT (14)**

**SIGNIFICANT EXPENDITURE CHANGES:**

- Expected increase in Workers Compensation premiums.
- Budgeting for elections in FY 2015-2016.

**PROGRAM DESCRIPTION**

General Government assumes fiscal responsibility for functions not directly attributable to other departments. Examples are unemployment compensation, city organizational memberships, city council expenditures, elections and payment for the city’s auditors.

This program has seven major service activities:

1. To fund dues and obligations of the City of Midwest City that are required because of contractual arrangements, state statutes or civic obligations and the dues to organizations to which it is prudent that the City belong.
2. To fund the several employee benefits that are not directly assignable to any one given department such as the City’s portion of the Workers Compensation Insurance.
3. To fund the purchase by lease, of certain equipment that benefits all departments, but not necessarily assignable to any one given department.

4. To fund miscellaneous expenditures such as elections, municipal code supplements, refunds for over-payments and permits.
5. To fund auditing obligations for the City.
6. Contract obligations such as Mid-Del Youth and Family Center, Embark, ACOG and others.

**2015-2016 GOALS AND OBJECTIVES**

1. Continue the implementation of scanning system for document retention.
2. Continue to improve and explore new ways to enhance citizen access to and involvement in municipal government.
3. Continue present efforts to “go green” and save on utilities and other expenses.
4. Begin a project to provide electronic displays at City Hall for posting of information/ announcements to the citizens.

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**

| EXPENDITURES         | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2013-2014        | 2014-2015        | 2014-2015        | 2015-2016        |
| PERSONAL SERVICES    | 706,979          | 677,329          | 654,110          | 688,787          |
| BENEFITS             | 229,095          | 235,567          | 228,312          | 244,955          |
| MATERIALS & SUPPLIES | 33,374           | 46,662           | 46,910           | 44,068           |
| OTHER SERVICES       | 90,490           | 90,259           | 89,617           | 171,960          |
| <b>TOTAL</b>         | <b>1,059,938</b> | <b>1,049,817</b> | <b>1,018,949</b> | <b>1,149,770</b> |

| PERMANENT STAFFING          | FY 15-16  | FY 14-15  | PERSONNEL POSITIONS SUMMARY: |
|-----------------------------|-----------|-----------|------------------------------|
| Lead Code Officer/Trainer   | 1         | 1         | 2005-06-12                   |
| Neighborhood Init Coord     | 3         | 3         | 2006-07-17                   |
| NIA Coordinator             | 1         | 1         | 2007-08-17                   |
| Comm. Outreach Specialist   | 1         | 1         | 2008-09-16                   |
| Code Enforce Officer FT     | 5         | 5         | 2009-10-16                   |
| Staff Secretary             | 1         | 1         | 2010-11-16                   |
| <b>TOTAL</b>                | <b>12</b> | <b>12</b> | 2011-12-18.32                |
|                             |           |           | 2012-13-18.54                |
|                             |           |           | 2013-14-12.9                 |
|                             |           |           | 2014-15- 12                  |
|                             |           |           | 2015-16- 12                  |
| PART TIME                   | FY 15-16  | FY 14-15  |                              |
| Comm. Services/Truancy Tech | 1         | 1         |                              |
| Custodian                   | 1         | 1         |                              |

Moved Director to Fund 310 (Disaster Relief & Nbhd Svcs Cleanup) FY 14-15  
 Animal Control Supervisor and Animal Control Officers transferred to the  
 General Fund, Department 10, under the supervision of Police Dept FY 13-14

*Note: Neighborhoods in Action (Division 1530) formerly in Fund 143, Grants, prior to FY11-12*

**FINAL BUDGET 2015-16**

| NEIGHBORHOOD SERVICES (1510)              |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 495,719        |
| 10-07 PHONES                              | 480            |
| 10-10 LONGEVITY                           | 19,015         |
| 10-11 SL BUYBACK                          | 3,000          |
| 10-12 VL BUYBACK                          | 3,569          |
| 10-13 PDO BUYBACK                         | 2,010          |
| 10-14 SL INCENTIVE                        | 3,000          |
| 10-95 1X SALARY ADJUSTMENT                | 1,704          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>528,497</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 40,393         |
| 15-02 EMPLOYEES' RETIREMENT               | 73,922         |
| 15-03 GROUP INSURANCE                     | 62,313         |
| 15-06 TRAVEL & SCHOOL                     | 7,000          |
| 15-07 UNIFORMS                            | 6,000          |
| 15-13 LIFE                                | 936            |
| 15-14 DENTAL                              | 6,225          |
| 15-20 OVERHEAD HEALTH CARE COST           | 2,889          |
| <b>TOTAL BENEFITS</b>                     | <b>199,679</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-34 MAINTENANCE OF EQUIPMENT            | 2,000          |
| 20-41 SUPPLIES                            | 7,000          |
| 20-63 FLEET MAINTENANCE - FUEL            | 14,732         |
| 20-64 FLEET MAINTENANCE - PARTS           | 4,640          |
| 20-65 FLEET MAINTENANCE - LABOR           | 9,696          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>38,068</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES & COMMUNICATIONS          | 25,000         |
| 30-23 UPKEEP REAL PROPERTY                | 6,000          |
| 30-40 CONTRACTUAL                         | 25,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 500            |
| 30-85 INSURANCE FIRE-THEFT-LIABILITY      | 9,960          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>66,460</b>  |
| <b>TOTAL DIVISION REQUEST</b>             | <b>832,704</b> |

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**  
**PAGE TWO**

**NOTE:** In previous years the fire department has been responsible for funding three (3) code enforcement personnel and half (.5) of a secretary. Previous years the expenditures related to these positions have been expensed to the fire dept. In FY 06-07, the fire department will continue to fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,000.

| <b>NEIGHBORHOODS IN ACTION (1530)</b>     |                  |
|-------------------------------------------|------------------|
| <b>PERSONAL SERVICES</b>                  |                  |
| 10-01 SALARIES                            | 108,025          |
| 10-02 WAGES                               | 41,124           |
| 10-07 ALLOWANCES                          | 1,800            |
| 10-07 PHONES                              | 480              |
| 10-10 LONGEVITY                           | 2,700            |
| 10-11 SL BUYBACK - OVERBANK               | 1,725            |
| 10-12 VL BUYBACK                          | 1,275            |
| 10-13 PDO BUYBACK                         | 850              |
| 10-14 SL INCENTIVE                        | 1,800            |
| 10-95 1X SALARY ADJUSTMENT                | 511              |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>160,290</b>   |
| <b>BENEFITS</b>                           |                  |
| 15-01 SOCIAL SECURITY                     | 12,225           |
| 15-02 EMPLOYEES' RETIREMENT               | 16,616           |
| 15-03 GROUP INSURANCE                     | 13,122           |
| 15-06 TRAVEL & SCHOOL                     | 1,500            |
| 15-13 LIFE                                | 187              |
| 15-14 DENTAL                              | 1,048            |
| 15-20 OVERHEAD HEALTH CARE COST           | 578              |
| <b>TOTAL BENEFITS</b>                     | <b>45,277</b>    |
| <b>MATERIALS &amp; SUPPLIES</b>           |                  |
| 20-41 SUPPLIES                            | 6,000            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>6,000</b>     |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-01 UTILITIES & COMMUNICATIONS          | 13,000           |
| 30-23 UPKEEP REAL PROPERTY                | 4,000            |
| 30-40 CONTRACTUAL                         | 13,500           |
| 30-40 CONTRACTUAL - BOYS & GIRLS CLUB     | 75,000           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>105,500</b>   |
| <b>TOTAL DIVISION REQUEST</b>             | <b>317,067</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>1,149,770</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**

**PROGRAM DESCRIPTION**

The Neighborhood Services Department consists of a Department Secretary, five full time Code Officers, three Neighborhood Initiative Coordinators, Lead Code Officer, Neighborhoods In Action Coordinator, Community Outreach Technician, and a part-time Community Service/Truancy Technician all under the direct supervision and guidance of the Neighborhood Services Director.

The purpose of this department is to combine the efforts of the sub-divisions to function in a more efficient, productive and organized manner in dealing with quality of life issues. No single division can solve the complex social problems alone. A combined effort from all divisions of Neighborhood Services and Police CAO division will help restore the safety to our neighborhoods and allows all the divisions to coordinate for special emphasis projects, target houses and to accomplish a special task.

**Code Enforcement:**

The Code Enforcement Division consists of five full time Code Officers and a Lead Code Officer. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by these officers interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of City ordinances, which pertain to childcare facilities, litter, nuisances, tall grass and weeds, peddlers/solicitors. Code Enforcement is also responsible for the

enforcement of zoning and Property Maintenance. The efforts of these officers help to eliminate acts or conditions that are offensive, annoying or damaging to the public. The Code Enforcement Office is often called upon to assist other agencies that are trying to correct violations of ordinances, regulations and laws. This effort improves the services that are provided to our citizens by each of these agencies.

Many of the ordinances enforced by this office reduce fire and safety risks to the public. Through their actions, these officers also help keep Midwest City an attractive community for visitors, homebuyers and business investors. Their actions help maintain property values for all Midwest City property owners. The quality of life within Midwest City is directly influenced through adoption of appropriate codes and ordinances as well as their enforcement. Strong support for this division and its officers has proven to be of best interests.

The Code Enforcement Division is responsible for the enforcement of the International Property Maintenance Code, which pertains to the exterior of existing structures. They also enforce the zoning ordinances, prepare documentation for procurement of demolition and clearance of dilapidated properties, as well as manage contracts and monitor demolition activities. Code Enforcement manages and implements the Operation Paintbrush program, which includes loaning of the needed equipment and organization of the volunteers to assist those in need of assistance.

Through the enforcement of the International Codes and the Operation Paintbrush program, the housing stock of Midwest City should not deteriorate. Nice looking homes improve the neighborhood appearance and in return increase the property values and attractiveness of the community.

### **Neighborhood Initiative:**

The Neighborhood Initiative Division consists of three Neighborhood Initiative Coordinators. The intent of this division and the coordinators is to serve as a catalyst for our neighborhoods. The coordinators are to identify the needs of families living in an area and link them with a particular program or agency, which can be of assistance. They also help form neighborhood associations, watch groups and similar aids. They attempt to provide services which may be unique to a particular area or need. Neighborhood Initiative also provides ready access or a contact with City Hall.

Neighborhood associations act as a stabilizing force in a neighborhood by bringing people together to address their needs, problems or issues. Neighborhood Initiative works to support the associations and to promote programs like Citizens on Patrol and Neighborhood Watch. Neighborhood associations become a partner with our City and help us build strong relationships with our citizens and encourage involvement in their community.

Through problem solving together, they encourage our citizens to make their neighborhood more enjoyable. They are building bridges through partnerships, trust and respect that gives, hope, strength and an overall healthy, attractive and safe environment for our residents. This process has proven to increase the property values and the attractiveness of our community.

### **Community Action Officers:**

The Community Action Officer Program consists of three Commissioned Police Officers that work out of the Police Department Patrol Division and are assigned to work closely with Neighborhood Services. The intent of this program is to work with the citizens of Midwest City dealing with quality of life issues and problems that are normally handled on a quick fix basis. Community Action Officers help solve problems on a

long-term basis by using traditional and non-traditional police methods by developing partnerships with citizens of Midwest City. Community Action Officers are able to devote as much time as needed to problems since they are not used for manning purposes and do not normally respond to calls for police services.

The Community Action Officers also work closely with City/County Health, Child Protective Services, as well as most of the departments within the City when dealing with individual residences needs, and other quality of life issues. Community Action Officers enforce all criminal and traffic violations as well as working issues that are not necessarily of a criminal or traffic related nature. The quality of life issues are normally not criminal or traffic violations.

The work of the Community Action Officers dealing with quality of life issues as well as many other problems not criminal or traffic in nature helps improve the quality of life for the citizens of Midwest City. By working closely with the other departments within Midwest City, these quality of life issues are solved on a long-term basis. The Community Action Officers interaction with the citizens in Midwest City has fostered good relationships between the City of Midwest City and the citizens we serve. This relationship has helped to decrease crime in the majority of the high crime areas which has helped increase property value, as well as making Midwest City a safer place to live.

### **Neighborhoods in Action Program:**

The Midwest City Neighborhoods in Action Program is an adapted continuation of the Department of Justice Weed and Seed Program that Midwest City had implemented for 5 years. Programs will continue

to focus on neighborhoods and residents located in the original 5 square mile weed and seed target area. A newly renovated community facility, located at 1124 N. Douglas Blvd. (formerly fire station no. 4) will house the program along with the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc., as their Midwest City District Office.

Programs and activities to be implemented from the Neighborhoods in Action Center include, an After School Homework Assistance Program, GED Program, Community Service/Truancy Management Program, OK County Health Department Clinic and Wellness Program, Neighborhood Housing Information/Referrals, Summer Youth Camp, Student Internship Program, Faith Based Coalition/Transformers Program, Community Garden, and Bicycle Repair Program. Other activities sponsored by the center include the Volunteer Income Tax Assistance (VITA) Program, AARP work site training and community wide events. Future activities include computer literacy, career search activities and senior programming. The facility also provides meeting space for local neighborhood associations, Dana Brown Cooper Head Start and the Community Advisory Board.

The Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, inc. – Midwest City District Office provides social service assistance to residents in the form of referrals, utility and food assistance, Weatherization Program, transportation/bus tokens, Christmas assistance, neighborhood assistance/graffiti removal and senior services.

### **2015-2016 GOALS AND OBJECTIVES**

1. Continue support for active neighborhood associations.
2. Continue a proactive approach in Code Enforcement.

3. Improve our codes and procedures to allow for better enforcement.
4. Obtain certifications to improve enforcement in property maintenance and zoning.

**FUND: GENERAL (010)**  
**DEPARTMENT: IT (16)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2013-2014      | 2014-2015      | 2014-2015        | 2015-2016      |
| PERSONAL SERVICES    | 271,335        | 302,191        | 290,121          | 312,799        |
| BENEFITS             | 95,625         | 108,496        | 103,333          | 115,374        |
| MATERIALS & SUPPLIES | 11,147         | 22,957         | 19,875           | 20,012         |
| OTHER SERVICES       | 9,041          | 23,860         | 15,633           | 22,295         |
| <b>TOTAL</b>         | <b>387,148</b> | <b>457,504</b> | <b>428,962</b>   | <b>470,480</b> |

| PERMANENT STAFFING        | FY 15-16     | FY 14-15     |
|---------------------------|--------------|--------------|
| IT Director               | 1            | 1            |
| Assistant IT Director     | 1            | 1            |
| Systems Administrator     | 0.2          | 0.2          |
| Data Center Administrator | 1            | 1            |
| Communications Coord - IT | 0.105        | 0.105        |
| <b>TOTAL</b>              | <b>3.305</b> | <b>3.305</b> |
| PART TIME:                | FY 15-16     | FY 14-15     |
| Technician                | 1            | 1            |

Added Radio Technician @ 10.5% FY 14-15  
 Moved .80% of Public Safety Adm to Tech Fund 014 FY 13-14  
 Added Assistant IT Director in Feb 2013 FY 12-13

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2005-06 - 6  
 2006-07 - 6  
 2007-08 - 4.7  
 2008-09 - 4.7  
 2009-10 - 4  
 2010-11 - 4  
 2011-12 - 4  
 2012-13 - 4  
 2013-14 - 3.2  
 2014-15 - 3.305  
 2015-16 - 3.305

**FINAL BUDGET 2015-2016**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 267,088        |
| 10-02 WAGES                    | 17,136         |
| 10-03 OVERTIME                 | 14,242         |
| 10-07 ALLOWANCES               | 3,600          |
| 10-07 PHONES                   | 2,578          |
| 10-10 LONGEVITY                | 2,442          |
| 10-13 PDO BUYBACK              | 1,920          |
| 10-14 SICK LEAVE INCENTIVE     | 1,200          |
| 10-19 ON CALL                  | 1,843          |
| 10-95 1X SALARY ADJUSTMENT     | 750            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>312,799</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 23,732         |
| 15-02 EMPLOYEES' RETIREMENT     | 41,032         |
| 15-03 GROUP INSURANCE           | 28,505         |
| 15-06 TRAVEL & SCHOOL           | 17,500         |
| 15-13 LIFE                      | 309            |
| 15-14 DENTAL                    | 2,869          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,427          |
| <b>TOTAL BENEFITS</b>           | <b>115,374</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 8,000         |
| 20-35 SMALL TOOLS AND EQUIPMENT       | 5,000         |
| 20-41 SUPPLIES                        | 4,500         |
| 20-63 FLEET FUEL                      | 1,103         |
| 20-64 FLEET PARTS                     | 571           |
| 20-65 FLEET LABOR                     | 838           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>20,012</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 19,700        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000         |
| 30-85 INSURANCE/FIRE, THEFT, LIABILITY    | 1,595         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>22,295</b> |

**TOTAL DEPARTMENT REQUEST** 470,480



**FUND: General (010)**  
**DEPARTMENT: Information Technology (16)**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 33 projects and provides support for 70 virtual servers as well 75 major applications running throughout the City.

**2015-2016 GOALS AND OBJECTIVES**

1. Deploy an access control system for City Hall.
2. Update and add additional security cameras for many City buildings.
3. Implement a public safety radio communications infrastructure.
4. Implement communication links to strategic assets.
5. Inventory and provide a needs assessment of all communications resources including towers.
6. Upgrade Network SAN and additional network infrastructure.
7. Provide user network security training.
8. Upgrade Council Chambers projector.
9. Design and implement a new City website.
10. Coordinate all purchases of technology related equipment.
11. Provide technical support for application software and hardware.
12. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
13. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
14. Work with various departments on 33 City wide projects.

**FUND: GENERAL (010)**  
**DEPARTMENT: EMERGENCY RESPONSE CENTER (18)**  
**DEPARTMENT HEAD: MIKE BOWER**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2013-2014      | 2014-2015      | 2014-2015        | 2015-2016      |
| PERSONAL SERVICES    | 611,796        | 661,096        | 660,614          | 697,610        |
| BENEFITS             | 209,693        | 239,312        | 231,063          | 250,522        |
| MATERIALS & SUPPLIES | 956            | 3,457          | 1,238            | 3,000          |
| OTHER SERVICES       | 2,196          | 3,736          | 2,472            | 3,100          |
| <b>TOTAL</b>         | <b>824,641</b> | <b>907,601</b> | <b>895,387</b>   | <b>954,232</b> |

| PERMANENT STAFFING        | FY 15-16     | FY 14-15     |
|---------------------------|--------------|--------------|
| Communication Spec II     | 0.5          | 0.5          |
| Communication Spec I      | 12           | 12           |
| Communications Coord - IT | 0.26         | 0.26         |
| <b>TOTAL</b>              | <b>12.76</b> | <b>12.76</b> |

EOC Manager in Fund 70  
 1 Comm Spec II to Fund 70 FY 10-11  
 .50 Comm Spec II to Fund 70 FY 11-12  
 .26 Radio Technician added FY 14-15

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2005-06 - 15  
 2006-07 - 14.5  
 2007-08 - 14  
 2008-09 - 14  
 2009-10 - 14  
 2010-11 - 13  
 2011-12 - 12.5  
 2012-13 - 12.5  
 2013-14 - 12.5  
 2014-15 - 12.76  
 2015-16 - 12.76

**FINAL BUDGET 2015-2016**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 603,497        |
| 10-03 OVERTIME                 | 45,000         |
| 10-07 ALLOWANCES               | 125            |
| 10-10 LONGEVITY                | 14,790         |
| 10-11 SL BUYBACK               | 2,768          |
| 10-12 VACATION BUYBACK         | 930            |
| 10-13 PDO BUYBACK              | 7,820          |
| 10-14 SL INCENTIVE             | 10,350         |
| 10-19 ON CALL                  | 4,600          |
| 10-27 SHIFT DIFFERENTIAL       | 5,600          |
| 10-95 1X SALARY ADJUSTMENT     | 2,130          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>697,610</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 53,367         |
| 15-02 EMPLOYEES' RETIREMENT     | 97,665         |
| 15-03 GROUP INSURANCE           | 75,202         |
| 15-06 TRAVEL & SCHOOL           | 7,000          |
| 15-13 LIFE                      | 1,194          |
| 15-14 DENTAL                    | 7,933          |
| 15-20 OVERHEAD HEALTH CARE COST | 3,687          |
| 15-98 RETIREE INSURANCE         | 4,473          |
| <b>TOTAL BENEFITS</b>           | <b>250,522</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,000</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-40 CONTRACTUAL                         | 2,500        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 600          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,100</b> |

**TOTAL DEPARTMENT REQUEST** **954,232**

**FUND: GENERAL (010)**

**DEPARTMENT: EMERGENCY OPERATIONS CENTER (18)**

**SIGNIFICANT EXPENDITURES CHANGES**

1. Complete P25 radio compliance upgrade
2. Complete Fire Station Alerting System
3. Close out Completed Shelter Grants
4. Update 911 Consoles

**PROGRAM DESCRIPTION**

The Emergency Operations Center operates in accordance with federal, local and state guidelines to coordinate Emergency Management functions for the City of Midwest City, including mitigation, preparedness, response, and recovery.

EOC is a public safety answering point (PSAP) and dispatch point for police, fire, emergency medical and emergency management services within Midwest City. The mission of the EOC is to serve as the communications link between citizens and the public safety and to provide fast and accurate activation of public safety and support agencies.

In addition, the EOC monitors potential threatening weather and utilizes the public warning notification system to warn citizens of threats created by natural and man made disasters. The Emergency Operations Center serves as the command center for public officials during emergencies.

The Emergency Operations Center will continue with revisions of all its policies and procedures to reflect continuing changes in the public service agencies that we serve.

The EOC recognizes that service is our number one priority to the citizens as well as response agencies that we dispatch. We will always strive to Increase our efficiency by providing continuing professional education and training of our communication specialist staff. Training records for each employee are kept In order to document all training goals are met annually.

We also recognize that our strength and success is tied directly to the individual and unique contributions of each employee working in a spirit of cooperation and teamwork with our public safety associates both within and outside of the Emergency Operations Center. We will continue to foster positive working relationships with our public safety partners.

The Emergency Management Director is responsible for coordinating all phases of emergency management including response, recovery, mitigation and preparedness. He insures that the emergency operations plan is frequently exercised and insures that all public safety officials and department heads are provided with a copy of the plan and understand there role. The Emergency Manager coordinates all required federal training for Midwest City officials. He also serves as point of contact for communicating with state offices of emergency management, and the Office of Homeland Security and State Health Department.

**GOALS AND OBJECTIVES FOR 2015-2016**

1. Update emergency operations plan to ESF format
2. Complete Red Cross and FEMA Safe Room Grant
3. Complete NIMS cast for MWC
4. Conduct Multi Agency training Exercise
5. Conduct training on Western Shelter
6. Update EM / 911 Website
7. Complete all EMPG required training
8. Evaluate location for alternate EOC site

**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|----------------------|----------------|----------------|------------------|----------------|
|                      | 2013-2014      | 2014-2015      | 2014-2015        | 2015-2016      |
| PERSONAL SERVICES    | 189,324        | 203,691        | 204,594          | 209,749        |
| BENEFITS             | 23,718         | 27,687         | 26,993           | 27,191         |
| MATERIALS & SUPPLIES | 37,820         | 34,207         | 37,710           | 28,416         |
| OTHER SERVICES       | 22,427         | 10,911         | 15,093           | 8,800          |
| <b>TOTAL</b>         | <b>273,289</b> | <b>276,496</b> | <b>284,390</b>   | <b>274,156</b> |

| PERMANENT STAFFING       | FY 15-16        | FY 14-15        | PERSONNEL POSITIONS SUMMARY:<br>INCLUDING SEASONAL STAFFING |
|--------------------------|-----------------|-----------------|-------------------------------------------------------------|
| Aquatic & Rec Supervisor | 0.5             | 0.5             |                                                             |
| <b>SEASONAL STAFFING</b> | <b>FY 15-16</b> | <b>FY 14-15</b> |                                                             |
| Pool Manager             | 1               | 1               | 2005-06 - 42                                                |
| Assistant Manager        | 1               | 1               | 2006-07 - 46                                                |
| Guard Supervisors        | 3               | 3               | 2007-08 - 45                                                |
| Senior Guard             | 3               | 3               | 2008-09 - 45.5                                              |
| Lifeguards               | 45              | 45              | 2009-10 - 71.5                                              |
| Head Cashier             | 1               | 1               | 2010-11 - 71.5                                              |
| Cashiers                 | 10              | 10              | 2011-12 - 71.5                                              |
| Life Guard Instructor    | 1               | 1               | 2012-13 - 71.5                                              |
| Water Safety Instructor  | 5               | 5               | 2013-14 - 71.5                                              |
| Seasonal Maintenance     | 1               | 1               | 2014-15 - 71.5                                              |
|                          |                 |                 | 2015-16 - 71.5                                              |
| <b>TOTAL</b>             | <b>71</b>       | <b>71</b>       |                                                             |

Lifeguards were increased to accommodate a 3-Shift System. No impact on wages. FY 09-10

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 25,516         |
| 10-02 WAGES                    | 165,000        |
| 10-03 OVERTIME                 | 1,000          |
| 10-04 ADDITIONAL PAY           | 15,000         |
| 10-07 PHONES                   | 240            |
| 10-10 LONGEVITY                | 1,350          |
| 10-11 SL BUYBACK               | 613            |
| 10-12 VL BUYBACK               | 295            |
| 10-13 PDO BUYBACK              | 200            |
| 10-14 SL INCENTIVE             | 450            |
| 10-95 1X SALARY ADJUSTMENT     | 85             |
| <b>TOTAL PERSONAL SERVICES</b> | <b>209,749</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 16,027        |
| 15-02 RETIREMENT                | 4,131         |
| 15-03 GROUP HEALTH INSURANCE    | 5,729         |
| 15-06 TRAVEL & SCHOOL           | 500           |
| 15-13 LIFE                      | 47            |
| 15-14 DENTAL                    | 613           |
| 15-20 OVERHEAD HEALTH CARE COST | 144           |
| <b>TOTAL BENEFITS</b>           | <b>27,191</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-35 SMALL TOOLS & EQUIPMENT         | 500           |
| 20-41 SUPPLIES                        | 7,000         |
| 20-49 CHEMICALS                       | 19,000        |
| 20-63 FLEET MAINTENANCE - FUEL        | 688           |
| 20-64 FLEET MAINTENANCE - PARTS       | 386           |
| 20-65 FLEET MAINTENANCE - LABOR       | 842           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>28,416</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 1,000        |
| 30-18 REFUNDS                             | 1,500        |
| 30-23 UPKEEP REAL PROPERTY                | 6,000        |
| 30-40 CONTRACTUAL                         | 300          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>8,800</b> |

**TOTAL DEPARTMENT REQUEST** 274,156

**FUND: GENERAL (010)**

**DEPARTMENT: SWIMMING POOL (19)**

**SIGNIFICANT EXPENDITURES CHANGES**  
None

**2015-2016 GOALS AND OBJECTIVES**

1. Maintain and improve the high standard of security and safety for patrons and staff, while creating a fun and friendly environment.
2. Increase amount of employee training pertaining to handling fecal incidents and customer complaints.
3. Increase customer service training of employees to improve the quality of service patrons receive at the facility.
4. Work on retaining staff throughout the season as well as for future seasons through raises and stipends.
5. Increase employee training pertaining to injuries of patrons and staff.

**PROGRAM DESCRIPTION**

The swimming pool budget provides for the operation and upkeep of Reno Swim and Slide and Lions Spray Park. Reno Swim and Slide opens Memorial Day weekend and will be open through Labor Day with weekend operation once the school year starts. Lions Spray Park opens early spring and stays open as long as the weather is warm.

**FUND: GENERAL (010)**  
**DEPARTMENT: 00 TRANSFERS OUT**  
**DEPARTMENT HEAD: GUY HENSON**

|                                     | <b>ACTUAL</b>     | <b>AMENDED</b>    | <b>ESTIMATED</b>  |                   |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>INTERFUND TRANSFERS (010-00)</b> | <b>2013-2014</b>  | <b>BUDGET</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     |
|                                     |                   | <b>2014-2015</b>  | <b>2014-2015</b>  | <b>2015-2016</b>  |
| GEN GOVT SLS TAX (009)              | 12,077            | -                 | -                 | -                 |
| C/O RESERVE (011)                   | 1,748,029         | -                 | -                 | -                 |
| CAPITAL OUTLAY (012)                | 8,250             | -                 | -                 | -                 |
| ACTIVITY (115)                      | -                 | 2,000             | 2,000             | -                 |
| POLICE (020)                        | 9,584,477         | 9,426,536         | 9,414,110         | 9,486,671         |
| POLICE - WARRANT OFFICERS (020)     | 98,572            | 98,572            | 98,572            | 98,572            |
| EMPLOYEE ACTIVITY (035)             | 7,500             | 7,500             | 7,500             | 7,500             |
| CDBG (141-039)                      | 136,408           | 145,536           | 145,536           | 144,089           |
| CAP IMP REVENUE BONDS (250)         | 8,476,702         | 8,256,596         | 8,278,228         | 8,379,531         |
| JUVENILE (025)                      | -                 | 25,000            | 25,000            | 25,000            |
| FIRE (040)                          | 7,749,390         | 7,621,689         | 7,611,642         | 7,670,310         |
| EMERGENCY OPER (070)                | 4,500             | -                 | -                 | -                 |
| CVB - ECONOMIC DEVELOPMENT (046)    | -                 | 10,000            | 10,000            | -                 |
| <b>TOTAL</b>                        | <b>27,825,906</b> | <b>25,593,429</b> | <b>25,592,588</b> | <b>25,811,673</b> |

**FINAL BUDGET 2015-2016**

| <b>TRANSFERS OUT</b>               |                   |
|------------------------------------|-------------------|
| 80-20 POLICE                       | 9,486,671         |
| 80-62 POLICE - WARRANT OFFICERS    | 98,572            |
| 80-35 EMPLOYEE ACTIVITY            | 7,500             |
| 80-39 GRANTS CONTRIBUTION FOR CDBG | 144,089           |
| 80-50 DEBT SERVICE (250)           | 8,379,531         |
| 80-25 JUVENILE                     | 25,000            |
| 80-40 FIRE                         | 7,670,310         |
| <b>TOTAL TRANSFERS OUT</b>         | <b>25,811,673</b> |

# Police Fund



# City of Midwest City, Oklahoma

## Police

### Index

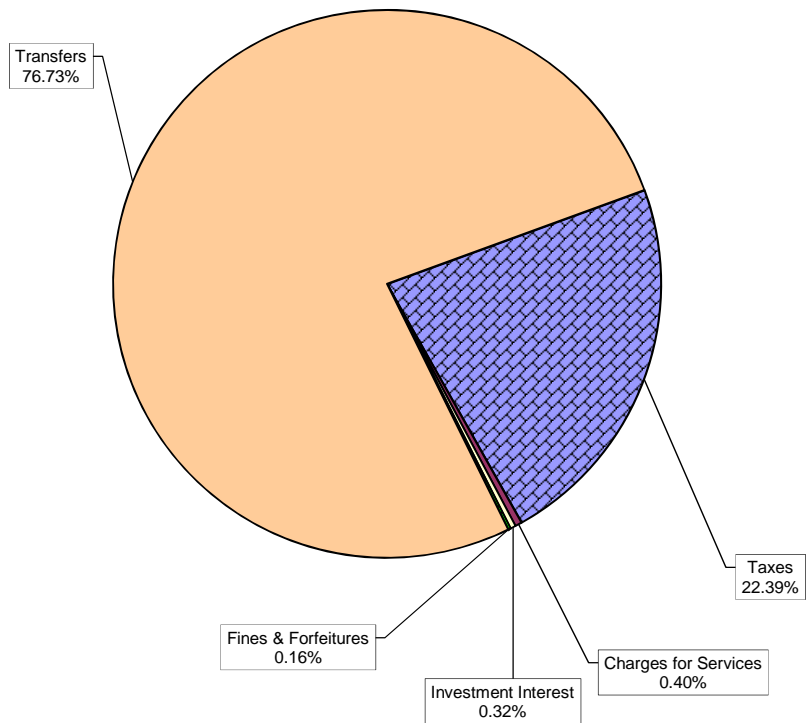
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 020                                  | Budget Summary                           | 85                     |
| 020                                  | Budget Chart                             | 86                     |
| 020                                  | <b>Individual Fund:</b><br>Police        | 87                     |

\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

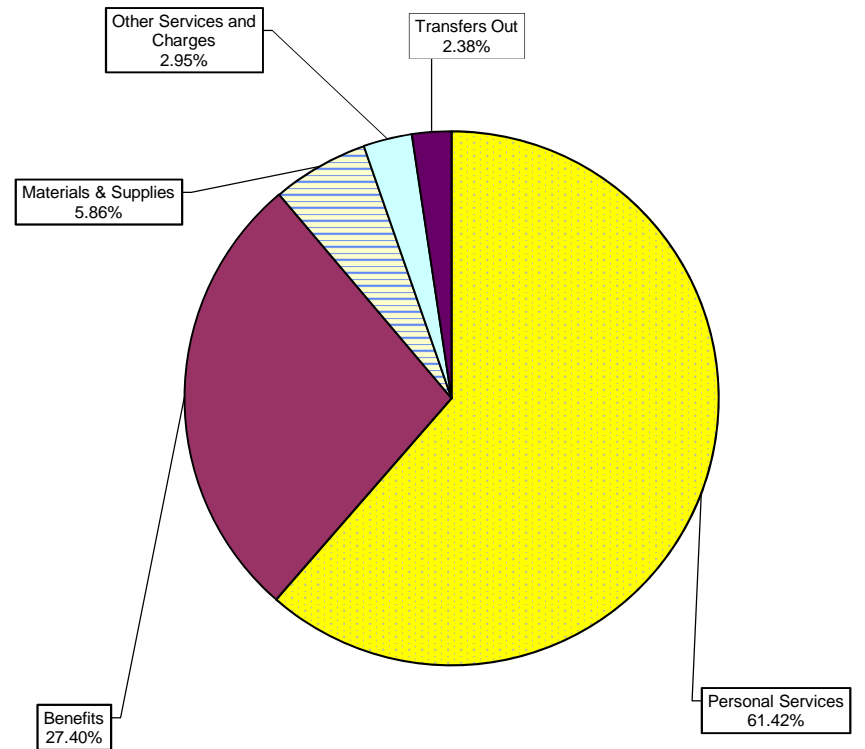
**POLICE FUND BUDGET SUMMARY - FISCAL YEAR 2015-2016**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 13-14 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 14-15 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 14-15 | BUDGET YEAR<br>FINAL<br>FY 15-16 |
|---------------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>             |                                  |                                               |                                           |                                  |
| Taxes                                 | 2,817,940                        | 2,757,812                                     | 2,760,391                                 | 2,796,750                        |
| Charges for Services                  | 50,000                           | 50,000                                        | 50,000                                    | 50,000                           |
| Investment Interest                   | 49,724                           | 42,129                                        | 45,200                                    | 40,071                           |
| Fines & Forfeitures                   | 20,599                           | 21,000                                        | 17,797                                    | 19,557                           |
| Miscellaneous                         | 15,886                           | -                                             | 4,324                                     | -                                |
| Transfers                             | 9,685,962                        | 9,525,108                                     | 9,512,682                                 | 9,585,243                        |
| <b>TOTAL REVENUE</b>                  | <b>12,640,111</b>                | <b>12,396,049</b>                             | <b>12,390,394</b>                         | <b>12,491,621</b>                |
| Use / (Gain) of Fund Balance          | (37,539)                         | 603,188                                       | 324,674                                   | 589,793                          |
| <b>TOTAL RESOURCES</b>                | <b>12,602,572</b>                | <b>12,999,237</b>                             | <b>12,715,068</b>                         | <b>13,081,414</b>                |
| <b>PROPOSED EXPENDITURES:</b>         |                                  |                                               |                                           |                                  |
| <b>Police Department - Operations</b> |                                  |                                               |                                           |                                  |
| Personal Services                     | 7,678,767                        | 7,919,881                                     | 7,865,084                                 | 8,033,978                        |
| Benefits                              | 3,229,677                        | 3,651,035                                     | 3,554,161                                 | 3,584,873                        |
| Materials & Supplies                  | 614,288                          | 755,465                                       | 698,895                                   | 766,159                          |
| Other Services and Charges            | 409,227                          | 431,541                                       | 355,613                                   | 385,375                          |
| Transfers Out                         | 670,613                          | 241,315                                       | 241,315                                   | 311,029                          |
| <b>TOTAL EXPENDITURES</b>             | <b>12,602,572</b>                | <b>12,999,237</b>                             | <b>12,715,068</b>                         | <b>13,081,414</b>                |
| <b>RESERVE OF FUND BALANCE</b>        |                                  |                                               |                                           | <b>638,519</b>                   |

**ESTIMATED REVENUES POLICE FUND**  
**FY 2015-16**  
**Total \$12,491,621**



**ESTIMATED EXPENDITURES POLICE FUND**  
**FY 2015-16**  
**TOTAL \$13,081,414**



FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 7,678,767           | 7,919,881                      | 7,865,084                        | 8,033,978           |
| BENEFITS             | 3,229,677           | 3,651,035                      | 3,554,161                        | 3,584,873           |
| MATERIALS & SUPPLIES | 614,288             | 755,465                        | 698,895                          | 766,159             |
| OTHER SERVICES       | 409,227             | 431,541                        | 355,613                          | 385,375             |
| TRANSFERS OUT        | 670,613             | 241,315                        | 241,315                          | 311,029             |
| <b>TOTAL</b>         | <b>12,602,572</b>   | <b>12,999,237</b>              | <b>12,715,068</b>                | <b>13,081,414</b>   |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                | 2,817,940           | 2,757,812                      | 2,760,391                        | 2,796,750           |
| CHARGES FOR SERVICES | 50,000              | 50,000                         | 50,000                           | 50,000              |
| INVESTMENT INTEREST  | 49,724              | 42,129                         | 45,200                           | 40,071              |
| FINE & FORFEITURES   | 20,599              | 21,000                         | 17,797                           | 19,557              |
| MISCELLANEOUS        | 15,886              | -                              | 4,324                            | -                   |
| TRANSFERS            | 9,685,962           | 9,525,108                      | 9,512,682                        | 9,585,243           |
| <b>TOTAL</b>         | <b>12,640,111</b>   | <b>12,396,049</b>              | <b>12,390,394</b>                | <b>12,491,621</b>   |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES   | FUND<br>BALANCE |
|----------------------------|---------------------|------------|------------|-----------------|
| 6/30/2012                  | 1,251,751           | 12,280,766 | 11,870,796 | 1,661,721       |
| 6/30/2013                  | 1,661,721           | 12,640,111 | 12,602,572 | 1,699,260       |
| 6/30/2014                  | 1,699,260           | 12,390,394 | 12,715,068 | 1,374,586       |
| 6/30/2015                  | 1,374,586           | 12,491,621 | 13,081,414 | 784,793         |

Excludes Transfers Out (638,519) 5% Reserve  
146,273

**FINAL BUDGET 2015-2016**

| PERSONAL SERVICES (6210 - SWORN EMPLOYEES) |                  |
|--------------------------------------------|------------------|
| 10-01 SALARIES                             | 5,718,071        |
| 10-04 ADDITIONAL PAY                       | 7,530            |
| 10-04 PHONES                               | 7,150            |
| 10-06 COLLEGE INCENTIVE                    | 56,475           |
| 10-07 ALLOWANCES                           | 122,200          |
| 10-09 OVERTIME 2                           | 125,000          |
| 10-10 LONGEVITY                            | 127,317          |
| 10-11 SL BUYBACK-OVER BANK                 | 63,051           |
| 10-12 VACATION BUYBACK                     | 142,279          |
| 10-13 PDO BUYBACK                          | 140,080          |
| 10-14 SL INCENTIVE                         | 53,200           |
| 10-17 ADDITIONAL INCENTIVE                 | 13,100           |
| 10-18 SEPARATION PAY                       | 60,000           |
| 10-26 K-9 OVER OT BANK                     | 6,000            |
| 10-27 SHIFT DIFFERENTIAL                   | 2,800            |
| 10-95 1X SALARY ADJUSTMENT                 | 16,618           |
| <b>PERSONAL SERVICES - SWORN</b>           | <b>6,660,871</b> |

| PERSONAL SERVICES (6220 - CIVILIAN EMPLOYEES) |                  |
|-----------------------------------------------|------------------|
| 10-01 SALARIES                                | 1,216,334        |
| 10-03 OVERTIME                                | 50,000           |
| 10-04 ADDITIONAL PAY                          | 17,157           |
| 10-07 ALLOWANCES                              | 7,200            |
| 10-07 PHONES                                  | 905              |
| 10-10 LONGEVITY                               | 15,058           |
| 10-11 SL BUYBACK-OVER BANK                    | 5,709            |
| 10-12 VACATION BUYBACK                        | 2,550            |
| 10-13 PDO BUYBACK                             | 4,414            |
| 10-14 SL INCENTIVE                            | 17,000           |
| 10-17 ADDITIONAL INCENTIVE                    | 1,800            |
| 10-18 SEPARATION PAY                          | 10,200           |
| 10-19 ON CALL                                 | 4,080            |
| 10-27 SHIFT DIFFERENTIAL                      | 15,600           |
| 10-95 1X SALARY ADJUSTMENT                    | 5,100            |
| <b>PERSONAL SERVICES - CIVILIAN</b>           | <b>1,373,107</b> |

**TOTAL PERSONAL SERVICES** **8,033,978**

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

| PERMANENT STAFFING           | FY 15-16      | FY 14-15      |
|------------------------------|---------------|---------------|
| <b>Division 6210</b>         |               |               |
| Major                        | 2             | 2             |
| Captain                      | 4             | 4             |
| Lieutenant                   | 12            | 13            |
| Sergeant                     | 57            | 58            |
| Police Officer               | 15            | 13            |
| Warrant Officers             | 2             | 2             |
| <b>TOTAL</b>                 | <b>92</b>     | <b>92</b>     |
| <b>Division 6220</b>         |               |               |
| Police Chief                 | 1             | 1             |
| Asst Chief                   | 1             | 1             |
| Jail Manager                 | 0             | 1             |
| Jail Matron/Jailer           | 12            | 12            |
| Civilian Support Manager     | 1             | 1             |
| Records Clerk                | 6             | 6             |
| UCR/Clerk                    | 1             | 1             |
| Adm. Secretary               | 1             | 1             |
| Fiscal Officer               | 1             | 1             |
| Lab Technician               | 2             | 2             |
| Lab Supervisor               | 1             | 1             |
| Property Room Clerk          | 1             | 1             |
| Janitor                      | 0.25          | 0.25          |
| Communications Coord - IT    | 0.26          | 0.26          |
| <b>TOTAL</b>                 | <b>28.51</b>  | <b>29.51</b>  |
| <b>TOTAL 6210 &amp; 6220</b> | <b>120.51</b> | <b>121.51</b> |

.26 Communications Coord added FY 14-15

PERSONNEL  
POSITIONS  
SUMMARY:

|                  |
|------------------|
| 2004-05 - 117    |
| 2005-06 - 117    |
| 2006-07 - 118    |
| 2007-08 - 120.25 |
| 2008-09 - 120.25 |
| 2009-10 - 120.25 |
| 2010-11 - 122.25 |
| 2011-12 - 122.25 |
| 2012-13 - 122.25 |
| 2013-14 - 123.25 |
| 2014-15 - 121.51 |
| 2015-16 - 120.51 |

**BENEFITS (6210 - SWORN EMPLOYEES)**

|                                 |                  |
|---------------------------------|------------------|
| 15-01 SOCIAL SECURITY           | 481,315          |
| 15-02 EMPLOYEES' RETIREMENT     | 1,065,327        |
| 15-03 GROUP INSURANCE           | 739,008          |
| 15-04 WORKERS COMP INSURANCE    | 409,527          |
| 15-05 SELF INS - UNEMPLOYMENT   | 3,000            |
| 15-06 TRAVEL & SCHOOL           | 94,100           |
| 15-07 UNIFORMS                  | 38,400           |
| 15-13 LIFE                      | 8,612            |
| 15-14 DENTAL                    | 76,599           |
| 15-20 OVERHEAD HEALTH CARE COST | 26,583           |
| 15-98 RETIREE INSURANCE         | 167,821          |
| <b>TOTAL BENEFITS-SWORN</b>     | <b>3,110,292</b> |

**BENEFITS (6220 - CIVILIAN EMPLOYEES)**

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 106,293        |
| 15-02 EMPLOYEES' RETIREMENT     | 177,474        |
| 15-03 GROUP INSURANCE           | 155,411        |
| 15-13 LIFE                      | 2,669          |
| 15-14 DENTAL                    | 14,001         |
| 15-20 OVERHEAD HEALTH CARE CARE | 9,166          |
| 15-98 RETIREE INSURANCE         | 9,567          |
| <b>TOTAL BENEFITS-CIVILIAN</b>  | <b>474,581</b> |

**TOTAL BENEFITS** **3,584,873**

**MATERIALS & SUPPLIES (6210 - SWORN EMPLOYEES)**

|                                       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 16,000         |
| 20-41 SUPPLIES                        | 116,950        |
| 20-54 VEHICLE ACCIDENT INSURANCE      | 15,000         |
| 20-63 FLEET MAINTENANCE - FUEL        | 323,184        |
| 20-64 FLEET MAINTENANCE - PARTS       | 141,582        |
| 20-65 FLEET MAINTENANCE - LABOR       | 153,443        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>766,159</b> |

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE THREE**

| <b>CONTRACTUAL 30-40</b>             | <b>14-15</b>   | <b>15-16</b>   |
|--------------------------------------|----------------|----------------|
| Labor Relations/Arbitration          | 10,000         | 10,000         |
| Cont (Groupwise Lic Fee)             | 300            | 300            |
| Criss Cross Lease                    | 900            | 900            |
| OLETS Fee                            | 11,000         | 11,000         |
| 5 Year Phy 25 @ \$435.00             | 4,500          | 4,500          |
| Immunizations                        | 400            | 400            |
| TB Tine Tests                        | 500            | 500            |
| PreEmp Officers / Reserve            | 3,000          | 3,000          |
| Physical Fit for Duty Testing        | 1,000          | 1,000          |
| FCE Testing                          | 1,000          | 1,000          |
| MMPI/CPI Testing                     | 750            | 750            |
| Pre Employment Jailers               | 500            | 500            |
| Literacy Testing                     | 500            | 500            |
| Substance Abuse Testing              | 150            | 150            |
| Exposure Baseline Testing            | 5,000          | 5,000          |
| Vigilant Video                       | 1,500          | 1,500          |
| Tyler Software - After hours support | 2,000          | 2,000          |
| Dowley Security                      | 5,000          | -              |
| CSC Credit Services                  | 1,500          | 1,400          |
| Metrosearch                          | 700            | -              |
| CLEAR (WEST Thompson)                | 5,500          | 9,098          |
| Air Card for SIU (Pole Cam)          | 750            | 650            |
| ODIS                                 | 1,500          | 650            |
| UDS (Utility Data Services)          | 6,000          | 6,000          |
| Leads on Line                        | 800            | 800            |
| Copier Lease                         | 6,500          | 8,000          |
| DPS (fee for Cad)                    | 300            | 300            |
| Watchguard Annual Maintenance        | 13,000         | 22,325         |
| Bosch Crash Data Retrieval           | 1,000          | 1,000          |
| Cell Bright Maintenance              | 2,000          | 3,100          |
| Data Sharing with OKC                | 15,000         | 15,000         |
| Conversion Costs                     | 9,120          | 9,120          |
| US Fleet Tracking (GPS)              | 960            | 960            |
| OMEGA Group Maintenance (Crime View) | 4,000          | 4,455          |
| Automation Integrated                | -              | 5,000          |
| UHF Frequency                        | -              | 100            |
| SIU Alarm Monitoring                 | -              | 300            |
| <b>TOTAL</b>                         | <b>116,630</b> | <b>131,258</b> |

| <b>OTHER SERVICES &amp; CHARGES (6210 - SWORN EMPLOYEES)</b> |                |
|--------------------------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS                             | 107,589        |
| 30-21 SURPLUS PROPERTY                                       | 7,029          |
| 30-23 UPKEEP REAL PROPERTY                                   | 7,000          |
| 30-40 CONTRACTUAL                                            | 131,258        |
| 30-42 SPECIAL INVESTIGATIONS                                 | 8,000          |
| 30-43 HARDWARE/SOFTWARE MAINT                                | 9,508          |
| 30-72 MEMBERSHIPS & SUBSCRIPS                                | 6,365          |
| 30-75 LEGAL PUBLICATIONS                                     | 2,500          |
| 30-85 INSURANCE - FIRE/THEFT                                 | 103,636        |
| 30-86 AUDIT                                                  | 2,490          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                    | <b>385,375</b> |

| <b>TRANSFERS (6210 - SWORN EMPLOYEES)</b> |                |
|-------------------------------------------|----------------|
| 80-21 CAPITALIZATION                      | 311,029        |
| <b>TOTAL TRANSFERS OUT</b>                | <b>311,029</b> |

**TOTAL DEPARTMENT REQUEST 13,081,414**

| <b>UTILITIES (30-01)</b>      |                |
|-------------------------------|----------------|
| EOC Dispatch Phone            | 900            |
| Gas and Electric              | 40,000         |
| SIU Phone Service             | 525            |
| Cell Phone Use                | 2,200          |
| SIU Electric bill             | 3,000          |
| SIU Gas bill                  | 1,200          |
| Utilities for Crime Lab       | 6,914          |
| Gun Range Phone               | 550            |
| City Hall (Phones) 33%        | 3,000          |
| MI-FI Use                     | 46,000         |
| Cox Modem                     | 1,800          |
| SIU Surveillance Wire Minutes | 1,500          |
| <b>TOTAL</b>                  | <b>107,589</b> |

**FUND: GENERAL (020)**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

Personnel cost and associated benefits continue to increase due to natural roll ups. As a result, one police officer position is being eliminated from this fiscal year to offset these expenses. We continue to recapitalize our fleet and all associated cost. Ever changing technology adds additional expenditures to ensure our personnel have the tools necessary to provide excellent service. The School Resource Officer program continues at one high school. Budgeting for labor negotiations and arbitrations continue also.

**STAFFING/PROGRAMS**

**PROGRAM DESCRIPTION**

**2015-2016 GOALS AND OBJECTIVES**

**Patrol Division - General**

- Complete ongoing training of the goals of the Data-Driven Approaches to Crime and Traffic Safety (DDACTS) so that all supervisors/shifts are on the same page.
- Equip line-up room to have available the current crime trends on the Crime View Dashboard at all times. Utilize this information during line-up briefing to assist in addressing trends.

- Utilize NIMS training with large city events (i.e. July 4, parades, etc.) for continuity and training purposes.
- Be responsive to citizens' concerns and complaints regarding traffic violations and criminal activity.
- Expand the Community Oriented Policing concepts to all the businesses in the City.

**Continue an Impact Team to Address Specific Crime Trends**

- A team of officers from different shifts, divisions and units of the department, on a volunteer basis to address crime trends identified by the DDACTS model.

**Advanced Traffic Collision Investigation Team**

- Investigate all fatality and serious injury traffic collisions at a level of professionalism and proficiency which protects the interests of all involved parties and accurately identifies and documents all causes and influences related to the collision.

**Selective Traffic Enforcement Program**

- Aggressively enforce traffic safety issues such as seat belt violations, child restraint ordinances, excessive speed and improper turn movements.
- Aggressively monitor problem areas in the City, paying special attention to school zones, areas with high traffic collision problems.

### **Tactical Unit**

- Diffuse or minimize high-risk situations through the use of highly trained and skilled tactical officers equipped with specialized equipment, weapons and tactics.
- Provide in service training to the Department in relation to building search, active shooter, and patrol tactics.

### **Range**

- Provide Semi-annual firearms qualifications.
- Upgrade existing equipment and range facility through the budget process and alternative funding.

### **Field Training Officer Program**

- Maintain Certified Field Training Officers on all three shifts.
- Establish continuing education for Field Training Officers.

### **Law Enforcement Driver Training Program**

- Ensure semi-annual law enforcement driver training for all commissioned personnel.

- Provide the highest quality, most currently available emergency and non-emergency driver training to department officers.
- Ensure semi-annual law enforcement driver training for all commissioned personnel.

### **Crisis Negotiator Program**

- Neutralize or minimize high-risk crisis/hostage situations through the use of skilled negotiation officers.
- In-service training for all members assigned to the negotiations team

### **Honor Guard**

- Represent the Midwest City Police Department, its officers and the City of Midwest City in a highly positive and professional manner through presentations and performances at events.

### **K-9 Program**

- Ensure all K-9 officers are aware of the standards for certification and establish training objectives to meet the standards.

### **Community Action Officers**

- Continue a positive working relationship with the Neighborhood Initiative Coordinators and City Services in meeting community and neighborhood needs.



- Support Neighborhood Watch programs in partnership with the Neighborhood Initiative Office.
- Provide continued community outreach programs that target at risk youth to include such programs as, Bicycle Safety Fair, Shop with a Cop and other such efforts in partnership with private citizens, corporations and businesses in the community.
- Provide business owners and their employees with prevention and safety programs at their request in an effort to keep them free of crime and personal attacks.
- Maintain and increase the crime free project. Including enforcement actions by police and code enforcement for those not participating in the Crime Free program.
- Maintain or assist with maintaining the Police Departments Website/Facebook/Other media.

### **Bicycle Officer Program**

- Utilize the bicycle officers to improve community relations by going to schools, churches and other groups to encourage the use of bicycle safety helmets.

### **Reserve Officer Program**

- Manage the Reserve Officer program so their monthly activity can be effectively utilized with the needs of the department and monitored more closely.

### **Law Enforcement Explorer Post**

- Develop programs that assist explorer understanding of the law enforcement function.

### **Professional Standards and Accreditation**

- Insure that Department policy and procedure meet Oklahoma Association of Chiefs of Police accreditation standards at all times.

### **Explosive Ordinance Disposal**

- Provide continued training in the expectant hazardous materials that maybe encountered by unit members.
- Ensure close coordination with similar units at the local, state and federal levels of governmental response to homeland security issues and response protocols.

### **Criminal Investigations**

- Ensure that Detectives job skills are kept up to date with changing trends and Investigative techniques, through continued education and training.
- Ensure that we follow up with victims and witnesses in cases we are actively working. Be sure to advise victims of the disposition of cases when known, to maintain a positive relationship with those citizens.
- Continue actively and aggressively keeping track of registered sex offenders within our city. Keep track

of offenders by checking our RMS to insure the offenders are complying with probation or parole criteria.

- Continue with our joint Memorandum of Understanding with police agencies and the YWCA “SANE” program.
- Continue participation in the Protective Custody Joint Response Protocol as required by statute, with DHS.
- When integrated video monitor system (Department Television Information Scroll) is implemented; keep the system updated with crime trends and suspect information.
- Develop a policy and procedure in regards to releasing active crime information, suspect information, community information, BOLO’s on social media sites i.e. Twitter, Facebook and the cities TV broadcast.

### **Special Investigations Unit**

- Participate in the Oklahoma Internet Crimes Against Children Task Force (ICAC).
- Broaden the seizure of vehicles to include the efforts of Patrol Division.
- Improve quality of investigations through training and application of effective investigative methods.

Identify specialized schools related to drug enforcement.

- Continue working relationship with citizens and confidential informants that provide valuable intelligence information.
- Ensure that all new investigators attend Basic Narcotics Investigation schools provided by OBN and DEA, and are Clan-Lab Certified.
- Monitor illicit websites to become proactive against the problem of prostitution. Target suspects that are soliciting their services to residents of our community.
- Expand investigations to adapt with the changing trends of recovering stolen property. Encourage victims to canvass classified ads, publications, or any form of social media. Educate victims to report findings, conduct follow up investigations, and prosecute offenders.
- Increase the potential recruitment of confidential informants by conducting jail interdiction interviews.

### **Crime Lab (Includes Property Room)**

- Continue to develop all management system documents to include the Quality Manual, Health and Safety Manual, Training Manual, and all technical protocols.

- Establish a Quality Manager position for the laboratory. The Quality Manager position is essential in the development of the laboratory's quality system
- Provide updates and training to patrol officers on forensic investigative methods and evidence handling guidelines.

### **Property Room**

- Work with Tyler or a third-party software developer to resolve current inventory and scanner issues.
- Develop and implement an audit system designed to assess the quality of the Property Room. The current audit system does not verify the quality of Property Room management. A new system should seek to audit the daily duties of Property Room personnel as well as additional duties such as conversion lists.
- Continue to create an open dialogue with Patrol Officers as to proper packaging techniques through the use of memos, line-up visits, and packaging guidelines.

### **Records**

- Provide secure and accurate document/records control within the Midwest City Police Department to include reports data input, archival document scanning, record filing, data reports, and records retrieval.

- Provide customer service to department officers and staff, the general public, insurance companies, law firms, District and Municipal Courts, and various law enforcement agencies.
- Implement new OLETS Messenger program and hardware. (Pending approval and release by OLETS)

### **Crime Analysis**

- Provide analysis and predictive information and services to the personnel of the department.
- Expand the application of mapping software in furtherance of the analysis process.
- Continue partnerships with other criminal justice agencies by participating in weekly conference calls with the Oklahoma Information Fusion Center and attending monthly Intel Analyst meetings, Metro Area Crime Analyst meetings, and Intelligence Led Policing meetings.

### **UCR**

- Continue relationship with members of department, OSBI, and the Weed and Seed Program by providing needed UCR statistics and citations statistics.

# Fire Fund

# City of Midwest City, Oklahoma

## Fire

### Index

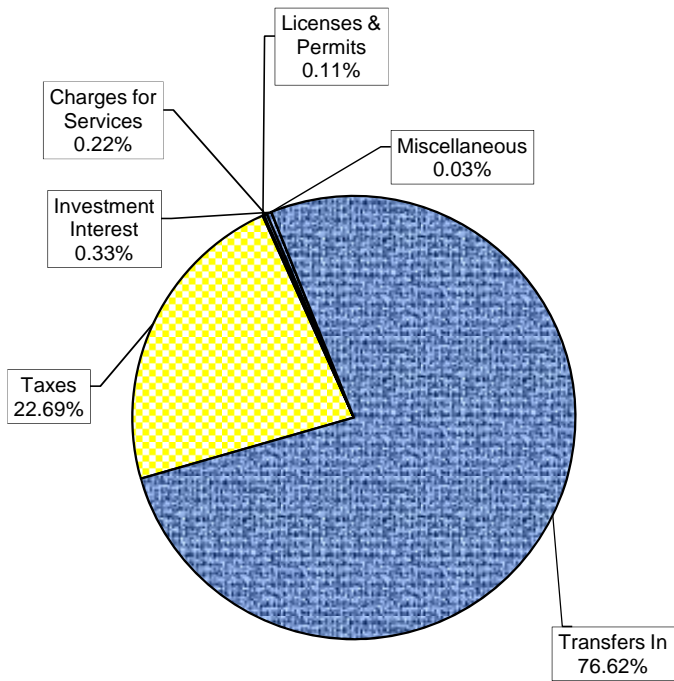
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 040                                  | Budget Summary                           | 97                     |
| 040                                  | Budget Chart                             | 98                     |
| 040                                  | <b>Individual Fund:</b><br>Fire          | 99                     |

\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

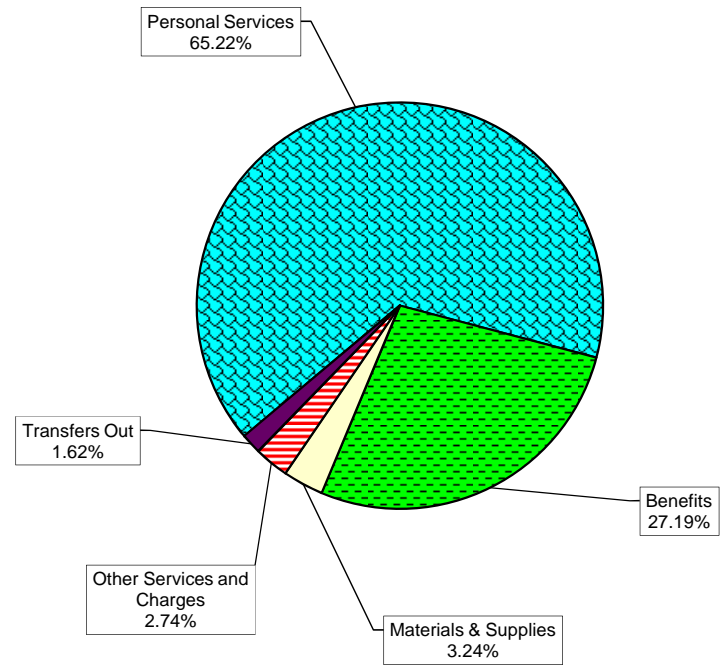
**FIRE FUND BUDGET SUMMARY - FISCAL YEAR 2015-2016**

|                                    | PRIOR YEAR<br>ACTUAL<br>FY 13-14 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 14-15 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 14-15 | BUDGET YEAR<br>FINAL<br>FY 15-16 |
|------------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>          |                                  |                                               |                                           |                                  |
| Taxes                              | 2,288,749                        | 2,239,913                                     | 2,242,008                                 | 2,271,539                        |
| Licenses & Permits                 | 11,800                           | 10,178                                        | 12,103                                    | 11,151                           |
| Charges for Services               | 16,646                           | 15,120                                        | 22,000                                    | 22,000                           |
| Investment Interest                | 41,841                           | 33,364                                        | 33,274                                    | 32,675                           |
| Miscellaneous                      | 4,517                            | 6,250                                         | 3,633                                     | 3,197                            |
| Transfers In                       | 7,751,416                        | 7,623,738                                     | 7,611,642                                 | 7,670,310                        |
| <b>TOTAL REVENUE</b>               | <b>10,114,969</b>                | <b>9,928,563</b>                              | <b>9,924,660</b>                          | <b>10,010,872</b>                |
| Use / (Gain) of Fund Balance       | (106,143)                        | 562,288                                       | 503,511                                   | 256,017                          |
| <b>TOTAL RESOURCES</b>             | <b>10,008,826</b>                | <b>10,490,851</b>                             | <b>10,428,171</b>                         | <b>10,266,889</b>                |
| <b>PROPOSED EXPENDITURES:</b>      |                                  |                                               |                                           |                                  |
| <b>Fire Department - Operating</b> |                                  |                                               |                                           |                                  |
| Personal Services                  | 6,471,976                        | 6,625,750                                     | 6,581,078                                 | 6,696,058                        |
| Benefits                           | 2,583,520                        | 2,827,350                                     | 2,793,355                                 | 2,791,134                        |
| Materials & Supplies               | 252,535                          | 312,337                                       | 376,423                                   | 332,557                          |
| Other Services and Charges         | 225,565                          | 309,414                                       | 261,315                                   | 281,140                          |
| Transfers Out                      | 466,000                          | 416,000                                       | 416,000                                   | 166,000                          |
| Capital Outlay                     | 9,230                            | -                                             | -                                         | -                                |
| <b>TOTAL EXPENDITURES</b>          | <b>10,008,826</b>                | <b>10,490,851</b>                             | <b>10,428,171</b>                         | <b>10,266,889</b>                |
| <b>RESERVE OF FUND BALANCE</b>     |                                  |                                               |                                           | <b>505,044</b>                   |

**ESTIMATED REVENUES FIRE FUND  
FY 2015-2016  
Total \$10,010,872**



**ESTIMATED EXPENDITURES FIRE FUND  
FY 2015-2016  
Total \$10,266,889**



FUND: FIRE (040)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: BERT NORTON

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 6,471,976           | 6,625,750                      | 6,581,078                        | 6,696,058           |
| BENEFITS             | 2,583,520           | 2,827,350                      | 2,793,355                        | 2,791,134           |
| MATERIALS & SUPPLIES | 252,535             | 312,337                        | 376,423                          | 332,557             |
| OTHER SERVICES       | 225,565             | 309,414                        | 261,315                          | 281,140             |
| CAPITAL OUTLAY       | 9,230               | -                              | -                                | -                   |
| TRANSFERS            | 466,000             | 416,000                        | 416,000                          | 166,000             |
| <b>TOTAL</b>         | <b>10,008,826</b>   | <b>10,490,851</b>              | <b>10,428,171</b>                | <b>10,266,889</b>   |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                | 2,288,749           | 2,239,913                      | 2,242,008                        | 2,271,539           |
| LICENSES & PERMITS   | 11,800              | 10,178                         | 12,103                           | 11,151              |
| CHARGES FOR SERVICES | 16,646              | 15,120                         | 22,000                           | 22,000              |
| INVESTMENT INTEREST  | 41,841              | 33,364                         | 33,274                           | 32,675              |
| MISCELLANEOUS        | 4,517               | 6,250                          | 3,633                            | 3,197               |
| TRANSFERS IN         | 7,751,416           | 7,623,738                      | 7,611,642                        | 7,670,310           |
| <b>TOTAL</b>         | <b>10,114,969</b>   | <b>9,928,563</b>               | <b>9,924,660</b>                 | <b>10,010,872</b>   |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES   | FUND<br>BALANCE |
|----------------------------|---------------------|------------|------------|-----------------|
| 6/30/2012                  | 334,830             | 9,862,292  | 8,978,794  | 1,218,328       |
| 6/30/2013                  | 1,218,328           | 10,114,969 | 10,008,826 | 1,324,471       |
| 6/30/2014                  | 1,324,471           | 9,924,660  | 10,428,171 | 820,960         |
| 6/30/2015                  | 820,960             | 10,010,872 | 10,266,889 | 564,943         |

Excludes Transfers Out (505,044) 5% Reserve  
59,899

**FINAL BUDGET 2015-2016**

**PERSONAL SERVICES (SWORN EMPLOYEES)**

|                                      |                  |
|--------------------------------------|------------------|
| 10-01 SALARIES                       | 5,411,562        |
| 10-05 COMMITTEE INCENTIVE PAY        | 24,511           |
| 10-06 COLLEGE INCENTIVE              | 24,440           |
| 10-07 ALLOWANCES-PHONE               | 480              |
| 10-08 OVERTIME OT1                   | 146,880          |
| 10-09 CONSTANT MANNING OT2           | 35,700           |
| 10-10 LONGEVITY                      | 89,169           |
| 10-11 SICK LEAVE BUYBACK - OVER BANK | 78,455           |
| 10-12 VACATION BUYBACK               | 23,460           |
| 10-13 PDO BUYBACK                    | 149,854          |
| 10-14 SICK LEAVE INCENTIVE           | 72,900           |
| 10-15 EMT-D                          | 112,156          |
| 10-16 HAZ MAT PAY                    | 89,721           |
| 10-17 ADDITIONAL INCENTIVE           | 5,400            |
| 10-18 SEPARATION PAY                 | 100,000          |
| 10-19 INSPECTOR ON CALL              | 5,712            |
| 10-24 STATE INSPECTOR                | 2,754            |
| 10-95 1X SALARY ADJUSTMENT           | 13,325           |
| <b>TOTAL PERSONAL SERVICES</b>       | <b>6,386,479</b> |

**PERSONAL SERVICES (CIVILIAN EMPLOYEES)**

|                                      |                |
|--------------------------------------|----------------|
| 10-01 SALARIES                       | 256,774        |
| 10-03 OVERTIME                       | 1,500          |
| 10-04 ADDITIONAL PAY                 | 3,600          |
| 10-05 COMMITTEE INCENTIVE PAY        | 600            |
| 10-07 ALLOWANCES                     | 1,471          |
| 10-10 LONGEVITY                      | 3,931          |
| 10-11 SICK LEAVE BUYBACK - OVER BANK | 2,792          |
| 10-12 VACATION BUYBACK               | 3,208          |
| 10-13 PDO BUYBACK                    | 2,139          |
| 10-14 SICK LEAVE INCENTIVE           | 2,713          |
| 10-18 SEPARATION PAY                 | 30,000         |
| 10-95 1X SALARY ADJUSTMENT           | 851            |
| <b>TOTAL PERSONAL SERVICES</b>       | <b>309,579</b> |

(CONTINUED)



**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE TWO**

| PERMANENT STAFFING              | FY 15-16     | FY 14-15     |
|---------------------------------|--------------|--------------|
| <b>Division 6410</b>            |              |              |
| Shift Commander                 | 3            | 3            |
| Training Major                  | 3            | 3            |
| Fire Marshall                   | 1            | 1            |
| Fire Inspector                  | 3            | 2            |
| Captain/Major                   | 18           | 18           |
| Apparatus Operator/Lt.          | 18           | 18           |
| Firefighter (5 not budgeted)    | 36           | 36           |
| <b>TOTAL</b>                    | <b>82</b>    | <b>81</b>    |
| <b>Division 6420</b>            |              |              |
| Public Education Specialist     | 0            | 1            |
| Admin. Secretary                | 1            | 1            |
| Fire Chief                      | 1            | 1            |
| Programs Manager                | 1            | 1            |
| Communications Coordinator - IT | 0.27         | 0.27         |
| <b>TOTAL</b>                    | <b>3.27</b>  | <b>4</b>     |
| <b>TOTAL 6410 &amp; 6420</b>    | <b>85.27</b> | <b>85.27</b> |

**CONTRACTUAL (30-40)**

|                                     |               |
|-------------------------------------|---------------|
| Copy Rental and Supplies            | 3,500         |
| Pest Control                        | 2,000         |
| Employment Ads                      | 400           |
| Printing and Literature             | 1,000         |
| Insurance Liability                 | 5,000         |
| Polygraphs for New Hires            | 2,400         |
| Contract Negotiations & Arbitration | 8,000         |
| <b>TOTAL</b>                        | <b>22,300</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

|                 |
|-----------------|
| 2005-06 - 92.5  |
| 2006-07 - 92.5  |
| 2007-08 - 89.75 |
| 2008-09 - 89    |
| 2009-10 - 89    |
| 2010-11 - 89    |
| 2011-12 - 87    |
| 2012-13 - 89    |
| 2013-14 - 89.5  |
| 2014-15 - 85.27 |
| 2015-16 - 85.27 |

**BENEFITS (SWORN EMPLOYEES)**

|                                     |                  |
|-------------------------------------|------------------|
| 15-01 SOCIAL SECURITY               | 79,831           |
| 15-02 EMPLOYEES' RETIREMENT         | 1,129,956        |
| 15-03 GROUP INSURANCE               | 721,870          |
| 15-04 WORKERS COMP INSURANCE        | 281,427          |
| 15-06 TRAVEL & SCHOOL               | 15,000           |
| 15-07 UNIFORMS & PROTECTIVE GEAR    | 25,000           |
| 15-08 100% LOCAL OPT LIFE INSURANCE | 12,000           |
| 15-13 LIFE                          | 7,207            |
| 15-14 DENTAL                        | 75,613           |
| 15-20 OVERHEAD HEALTH COST          | 22,245           |
| 15-98 RETIREE INSURANCE             | 329,012          |
| <b>TOTAL BENEFITS</b>               | <b>2,699,161</b> |

**BENEFITS (CIVILIAN EMPLOYEES)**

|                             |               |
|-----------------------------|---------------|
| 15-01 SOCIAL SECURITY       | 10,247        |
| 15-02 EMPLOYEES' RETIREMENT | 53,612        |
| 15-03 GROUP INSURANCE       | 21,618        |
| 15-13 LIFE                  | 306           |
| 15-14 DENTAL                | 2,378         |
| 15-20 OVERHEAD HEALTH COST  | 2,535         |
| 15-98 RETIREE INSURANCE     | 1,277         |
| <b>TOTAL BENEFITS</b>       | <b>91,973</b> |

**MATERIALS & SUPPLIES**

|                                       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 21,000         |
| 20-35 SMALL TOOLS & EQUIP             | 18,000         |
| 20-37 SCBA PARTS & SUPPLIES           | 8,000          |
| 20-38 EMS SUPPLIES                    | 4,000          |
| 20-41 SUPPLIES                        | 28,000         |
| 20-63 FLEET FUEL                      | 86,302         |
| 20-64 FLEET PARTS                     | 97,085         |
| 20-65 FLEET LABOR                     | 61,862         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>324,249</b> |

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE THREE**

**NOTE:** The department has been responsible for funding three (3) code enforcement personnel and half (.50) of a secretary. In previous years, the expenditures related to these positions have been expensed to the fire department. Starting in fiscal year 05-06 and continuing to the present, the fire department will fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,000.

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, came from transfers out of the operational account, 040.  
*With the new sales tax for fire capital outlay effective 1-1-12, no transfer will occur in FY 15-16.*

| <b>OTHER SERVICES &amp; CHARGES (SWORN EMPLOYEES)</b> |                |
|-------------------------------------------------------|----------------|
| 30-21 SURPLUS PROPERTY                                | 5,729          |
| 30-23 UPKEEP REAL PROPERTY                            | 20,000         |
| 30-40 CONTRACTUAL                                     | 22,300         |
| 30-43 ANNUAL SOFTWARE MAINTENANCE                     | 28,000         |
| 30-54 VEHICLE ACCIDENT INSURANCE                      | 6,000          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                     | 7,000          |
| 30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATIONS       | 72,261         |
| 30-86 AUDIT                                           | 2,022          |
| 31-01 UTILITIES                                       | 60,000         |
| 31-02 COMMUNICATIONS                                  | 8,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>             | <u>231,312</u> |

**FIRE PREVENTION DIVISION**

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 350          |
| 20-41 SUPPLIES                        | 7,158        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <u>7,508</u> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS           | 1,710        |
| 30-73 PUBLICATIONS                        | 1,718        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <u>3,428</u> |

**TRAINING DIVISION**

| <b>MATERIALS &amp; SUPPLIES</b>       |            |
|---------------------------------------|------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 300        |
| 20-41 SUPPLIES                        | 500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <u>800</u> |

| <b>OTHER SERVICES &amp; CHARGES</b>        |               |
|--------------------------------------------|---------------|
| 30-40 CONTRACTUAL                          | 3,400         |
| 30-73 PUBLICATIONS                         | 4,000         |
| 30-74 MED/5YR HAZ MAT, ENTRY, HEARING, HEP | 22,000        |
| 30-75 TUITION/FEES FOR TRAINING & CONF     | 7,000         |
| 30-76 TRAVEL AND MEALS                     | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>  | <u>46,400</u> |

| <b>TRANSFERS OUT</b>           |                |
|--------------------------------|----------------|
| 80-33 OPERATING TRANSFER (010) | 166,000        |
| <b>TOTAL TRANSFERS OUT</b>     | <u>166,000</u> |

|                                 |                          |
|---------------------------------|--------------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>10,266,889</u></u> |
|---------------------------------|--------------------------|



**FUND: Fire (040)**

**DEPARTMENT: Fire Department**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

The mission of the Midwest City Fire Department is to reduce risk, respond to emergencies, and add value to our community. During fiscal year 2014-15, the Fire Department was budgeted for 89 personnel and staffed with 85. The mission is achieved through four sections: administration, prevention, operations, and training/safety.

**Administration**

The Administration Section consists of the Fire Chief, Administration Major, and an Administrative Secretary. This section is responsible for the development of department of policies, procedures, and programs. The Fire Chief also serves as the Assistant Emergency Manager and the Administration Major serves as the Department's Public Information Officer (PIO) and our Communications Leader. The Administrative Section manages the budget, including short and long term planning for the department.

**Prevention**

The Prevention section consists of the Fire Marshal and 3 Fire Prevention Officers. They reduce risk in our community through public education, prevention, and fire cause determination.

Public education programs are provided through the leadership of the Fire Prevention Officer who serves as Public Education Officer. Programs include Operation Fire Safe (juvenile fire setter intervention), Learn Not to Burn, Children's Fire Safety Fair, Child Passenger Safety, Kitchen Safety, Smoke Detector Program, Senior Safety, Risk Watch, civic and religious organization presentations, school and business fire drills, nursing center in-service training, Latchkey training, CPR training, and the scheduling of all tours. They also coordinate efforts with Neighborhood service to connect with neighborhood associations.

The Fire Prevention Officers perform approximately 2000 annual fire and construction inspections. The inspections are provided in accordance with local ordinances complying with the International Code Council (ICC) Fire Codes. Fire Inspectors also guide the construction of new and renovated structures through plans review, site inspections, and providing certificate of occupancies according to the ICC Building Codes. The Section maintains records of hazardous materials, oil and gas well inspection and permitting, hydrant flow test, and coordinates pre-fire planning efforts. They are responsible for complying with the National Fire

Incident Reporting System (NFIRS) and managing burn permits.

### **Operations**

The Operations Section consists of 78 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these shifts is under the direction of a Shift Commander, supervising six (6) fire stations. Services include emergency medical services, technical rescue operations, fire suppression, hazardous materials operation, and other hazard mitigation duties during man-made or natural disasters.

In addition to emergency response, these personnel provide assistance and support to other divisions in the area of public education, building pre-fire planning, inspections, enforcement, hydrant testing, and training. They also perform maintenance and testing on all fire equipment including apparatus and fire stations. Daily schedules for this division are primarily designed to ensure emergency response capabilities are maintained at all times, with other available time being used to support the department's efforts to reduce risk to our community.

The Department is part of the Oklahoma County Wild Land Firefighting Task Force, which deploys to other counties for mutual aid to assist with large grass fires. The Department is also part of the Oklahoma Homeland Security Regional Response System as a Hazardous Materials Response Team.

### **Training and Safety**

The Training and Safety Section of the Department is led by three Shift Training/Safety Officers (Major's).

The Training Officers work under the direction of the Shift Commander and the Fire Chief. The Training Section is responsible for planning, developing, coordinating, and delivering training programs to department personnel. The Section develops and administers promotion testing and is responsible for maintaining a complete record of all training to ensure competencies to meet federal, state, and department mandates. The Training Officers assist with planning, coordinating, and evaluating disaster drills. The Shift Training Officers also serve as incident safety officers and are members of the command staff.

Through the use of well-developed training programs, our department maintains proficiency in the services provided. The safety of the public and our own personnel is directly related to the amount and quality of training our personnel receives.

The Fire Department plays an active role in providing training to other City personnel. Some of these classes include: CPR, First Aid, Confined Space Rescue, Rope Rescue, and Hazardous Materials Safety Training. The use of trained Fire Department personnel to deliver training to other City personnel not only reduces the cost of such deliveries, but enhances interdepartmental relationships to work together in the event of an emergency or disaster.

## **2015-2016 GOALS AND OBJECTIVES**

The Midwest City Fire Department strives to provide the maximum services possible with the funds and resources available. Programs such as those that supply public safety education and smoke detectors to homes on limited incomes cannot always be funded through city budgets. The Midwest City Fire Department believes these programs are vital to its primary mission of providing fire and life safety to the community. Therefore, the department has obtained the necessary funding for such programs through grants and donations.

The 2015-2016 budget provides the resources to continue our high level of service and training as we have in past in addition to the following:

1. Implement a Community Risk Reduction Partnership Program. This project has been funded through the Hospital Authority Grant.
2. Revise and implement new standard operating procedures.
3. Conduct a comprehensive community risk analysis using data from the RMS and GIS in order to develop standards of cover that provide optimum effectiveness and efficiency.
4. Facilitate a strategic planning process.
5. Purchase a new Fire Marshal's vehicle and one brush pumpers.
6. Continue a 5-year capital replacement funds for fire apparatus and Self-Contained Breathing Apparatus (SCBA).
7. Provide facility improvements through cosmetic remodels and functional repairs.
8. Revitalize public education and public relations efforts.

# Special Funds

# City of Midwest City, Oklahoma

## Special Revenue - Index

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# City of Midwest City, Oklahoma

## Special Revenue - Index

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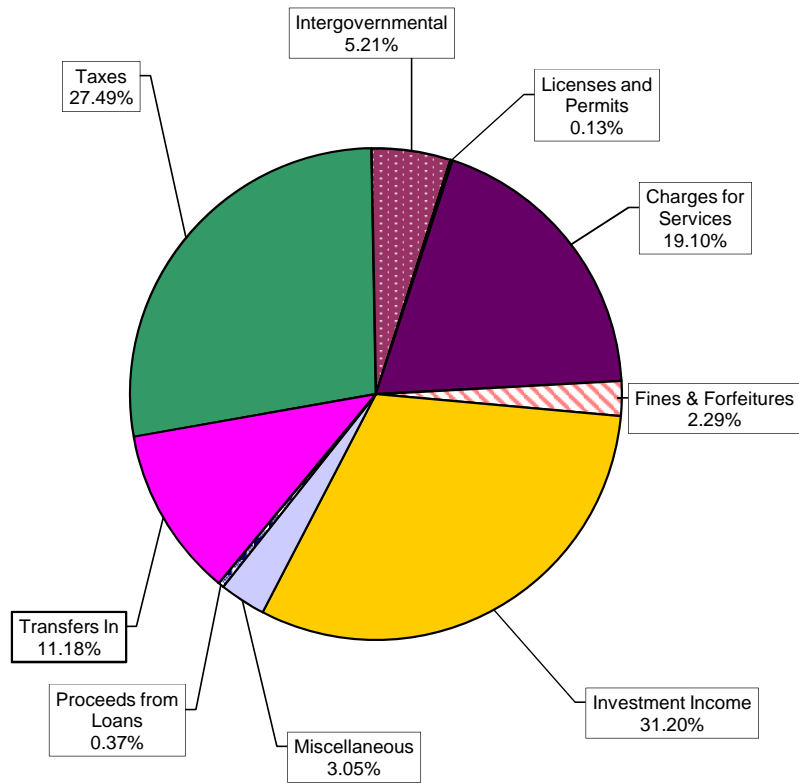
\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number



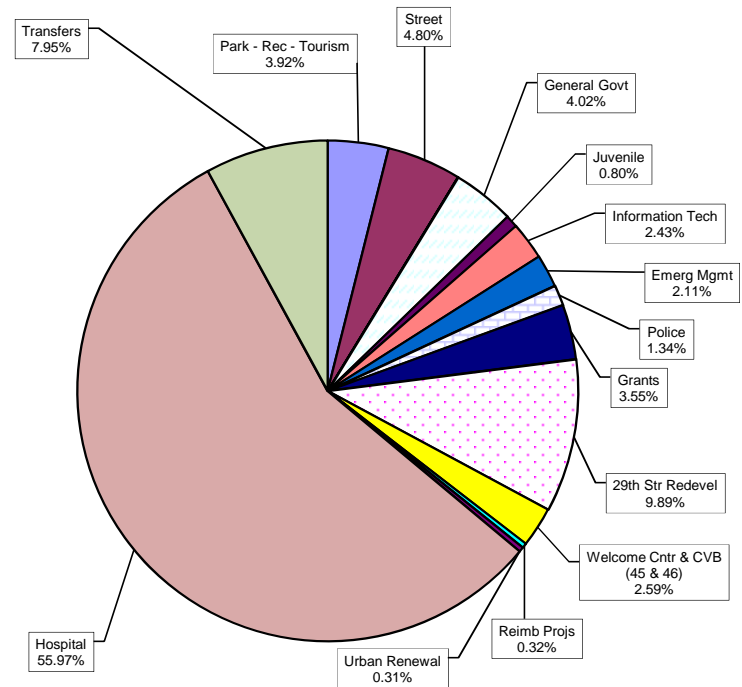
**SPECIAL REVENUE FUNDS BUDGET SUMMARY - FISCAL YEAR 2015-2016**

|                                   | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 14-15</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 15-16</b> |
|-----------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>         |                                           |                                                        |                                                    |                                           |
| Taxes                             | 3,171,135                                 | 3,136,855                                              | 3,195,735                                          | 3,170,973                                 |
| Intergovernmental                 | 1,850,738                                 | 2,464,622                                              | 1,859,654                                          | 600,486                                   |
| Lease Payments                    | -                                         | -                                                      | -                                                  | -                                         |
| Licenses and Permits              | 16,600                                    | 15,183                                                 | 14,731                                             | 14,844                                    |
| Charges for Services              | 2,235,881                                 | 1,984,086                                              | 2,049,330                                          | 2,202,776                                 |
| Fines & Forfeitures               | 277,575                                   | 238,687                                                | 266,159                                            | 263,869                                   |
| Investment Income                 | 15,586,076                                | 3,589,156                                              | 6,328,220                                          | 3,598,676                                 |
| Miscellaneous                     | 561,891                                   | 1,708,089                                              | 840,437                                            | 351,914                                   |
| Proceeds from Loans               | 38,594                                    | 40,569                                                 | 40,569                                             | 42,645                                    |
| Transfers In                      | 2,166,704                                 | 1,774,240                                              | 1,711,848                                          | 1,289,235                                 |
| <b>TOTAL REVENUE</b>              | <b>25,905,194</b>                         | <b>14,951,487</b>                                      | <b>16,306,683</b>                                  | <b>11,535,418</b>                         |
| Use / (Gain) of Fund Balance      | (13,470,907)                              | 9,758,731                                              | (1,458,502)                                        | 9,608,444                                 |
| <b>TOTAL RESOURCES</b>            | <b>12,434,287</b>                         | <b>24,710,218</b>                                      | <b>14,848,181</b>                                  | <b>21,143,862</b>                         |
| <b>PROPOSED EXPENDITURES:</b>     |                                           |                                                        |                                                    |                                           |
| Park - Recreation - Tourism       | 981,426                                   | 846,255                                                | 798,437                                            | 829,652                                   |
| Street                            | 515,671                                   | 1,078,375                                              | 910,942                                            | 1,015,000                                 |
| Animal Welfare                    | -                                         | -                                                      | -                                                  | -                                         |
| General Government (09, 35 & 310) | 403,600                                   | 2,479,319                                              | 2,440,600                                          | 850,013                                   |
| Juvenile                          | 155,353                                   | 168,939                                                | 165,197                                            | 169,989                                   |
| Information Technology            | 428,524                                   | 553,979                                                | 479,933                                            | 514,267                                   |
| Emergency Management              | 361,128                                   | 573,171                                                | 484,539                                            | 446,549                                   |
| Police                            | 293,825                                   | 387,323                                                | 311,169                                            | 282,592                                   |
| Grants                            | 790,162                                   | 2,167,681                                              | 925,115                                            | 749,697                                   |
| 29th Street Redevelopment         | 1,177,788                                 | 2,180,534                                              | 1,220,655                                          | 2,090,262                                 |
| Welcome Cntr & CVB (45 & 46)      | 584,156                                   | 676,578                                                | 634,495                                            | 547,701                                   |
| Reimbursed Projects               | 399,236                                   | 951,194                                                | 630,314                                            | 67,765                                    |
| Urban Renewal                     | 264                                       | 15,265                                                 | 15,262                                             | 66,000                                    |
| Hospital                          | 4,258,389                                 | 9,797,644                                              | 3,055,635                                          | 11,834,153                                |
| Transfers                         | 2,084,765                                 | 2,833,961                                              | 2,775,888                                          | 1,680,222                                 |
| <b>TOTAL EXPENDITURES</b>         | <b>12,434,287</b>                         | <b>24,710,218</b>                                      | <b>14,848,181</b>                                  | <b>21,143,862</b>                         |
| <b>RESERVE OF FUND BALANCE</b>    |                                           |                                                        |                                                    | <b>33,763</b>                             |

**ESTIMATED REVENUES SPECIAL REVENUE FUNDS  
FY 2015-2016  
Total \$11,535,418**



**ESTIMATED EXPENDITURES SPECIAL REVENUE FUNDS  
FY 2015-2016  
Total \$21,143,862**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY FISCAL YEAR 2015 - 2016 EXPENDITURES**

| FUND NO.     | FUND DESCRIPTION                    | PERSONAL SERVICES | BENEFITS       | MATERIALS & SUPPLIES | HOS. AUTHO. EXP-RETAINER | OTHER SVCS & CHARGES | CAPITAL OUTLAY    | DEBT SERVICE     | TRANSFERS        | GRANT ACTIV EXP | DEPT REQUEST      |
|--------------|-------------------------------------|-------------------|----------------|----------------------|--------------------------|----------------------|-------------------|------------------|------------------|-----------------|-------------------|
| 9            | GENERAL GOVT SALES TAX              |                   |                |                      |                          | 105,898              | 453,470           |                  |                  |                 | 559,368           |
| 13           | STREET AND ALLEY                    |                   |                | 60,000               |                          | 80,000               | 875,000           |                  |                  |                 | 1,015,000         |
| 14           | TECHNOLOGY                          | 137,489           | 49,121         |                      |                          | 327,657              |                   |                  |                  |                 | 514,267           |
| 16           | REIMBURSED PROJECTS                 |                   |                |                      |                          | 16,882               |                   | 50,883           |                  |                 | 67,765            |
| 25           | JUVENILE                            | 119,068           | 41,935         | 7,082                |                          | 1,904                |                   |                  |                  |                 | 169,989           |
| 30           | POLICE STATE SEIZURES               |                   | 4,000          | 2,500                |                          | 6,000                |                   |                  |                  |                 | 12,500            |
| 31           | SPECIAL POLICE PROJECTS             |                   |                | 10,000               |                          | 9,000                |                   |                  |                  |                 | 19,000            |
| 33           | POLICE FEDERAL PROJECTS             |                   | 10,000         | 5,000                |                          | 5,000                | 10,000            |                  |                  |                 | 30,000            |
| 34           | POLICE LAB FEE                      |                   | 4,500          | 4,000                |                          | 2,000                | 3,500             |                  |                  |                 | 14,000            |
| 35           | EMPLOYEE ACTIVITY                   |                   |                | 2,500                |                          | 7,500                |                   |                  |                  |                 | 10,000            |
| 36           | POLICE JAIL                         |                   | 4,000          | 92,000               |                          | 52,000               | 30,000            |                  |                  |                 | 178,000           |
| 37           | POLICE IMPOUND FEES                 | 12,719            | 10,973         |                      |                          | 400                  |                   |                  |                  |                 | 24,092            |
| 45           | WELCOME CENTER                      | 112,950           | 36,154         | 8,900                |                          | 37,022               | 37,405            |                  |                  |                 | 232,431           |
| 46           | CONVENTION & VISITORS BUREAU        | 146,696           | 60,629         | 2,400                |                          | 100,545              | 5,000             |                  |                  |                 | 315,270           |
| 70           | EMERGENCY OPERATIONS                | 280,894           | 65,075         | 2,602                |                          | 29,978               | 68,000            |                  | 45,673           |                 | 492,222           |
| 115          | ACTIVITY - 2310 PARKS/PARK PLAY     |                   |                | 1,000                |                          |                      |                   |                  |                  |                 | 1,000             |
| 115          | ACTIVITY - 2315 HOLIDAY LIGHTS      | 2,650             | 203            | 18,000               |                          | 34,000               |                   |                  |                  |                 | 54,853            |
| 115          | ACTIVITY - 2320 NIGHT LIGHT RUN     |                   |                | 5,000                |                          | 2,000                |                   |                  |                  |                 | 7,000             |
| 115          | ACTIVITY - 7810 SOFTBALL            | 12,085            | 925            | 17,000               |                          | 6,500                |                   |                  |                  |                 | 36,510            |
| 115          | ACTIVITY - 7813 PAVILIONS           |                   |                |                      |                          | 13,500               |                   |                  |                  |                 | 13,500            |
| 115          | ACTIVITY - 7814 PARK FACILITIES     |                   |                |                      |                          |                      | 70,000            |                  |                  |                 | 70,000            |
| 115          | ACTIVITY - 7815 MISC. PROGRAMS      |                   |                | 28,300               |                          | 10,250               |                   |                  |                  |                 | 38,550            |
| 115          | ACTIVITY - 7816 NATURE TRAILS       |                   |                | 500                  |                          |                      |                   |                  |                  |                 | 500               |
| 115          | ACTIVITY - 7817 TREE BOARD          |                   |                |                      |                          | 1,000                |                   |                  |                  |                 | 1,000             |
| 115          | ACTIVITY - 7822 RENAISSANCE RUN     |                   |                | 7,500                |                          | 5,500                |                   |                  |                  |                 | 13,000            |
| 123          | PARK & RECREATION - 06 PARK & REC   | 52,854            | 23,981         | 5,000                |                          | 237,253              | 245,000           |                  |                  |                 | 564,088           |
| 123          | PARK & RECREATION - 23 PARK PLAY    | 16,700            | 1,278          | 5,424                |                          | 6,250                |                   |                  |                  |                 | 29,652            |
| 141          | CDBG - GRANTS MGMT                  | 197,221           | 80,753         | 1,092                |                          | 2,933                | 1,000             |                  |                  | 224,198         | 507,197           |
| 142          | GRANTS - 37 HOUSING                 |                   |                |                      |                          | 242,500              |                   |                  |                  |                 | 242,500           |
| 143          | GRANTS - 06 PARK & RECREATION       |                   |                |                      |                          |                      |                   |                  | 17,878           |                 | 17,878            |
| 143          | GRANTS - 21 EMERGENCY OPERATIONS    |                   |                |                      |                          |                      |                   |                  | 15,000           |                 | 15,000            |
| 143          | GRANTS - 41 SANITATION              |                   |                |                      |                          |                      |                   |                  | 204,500          |                 | 204,500           |
| 194          | DOWNTOWN REDEVELOPMENT              | 46,402            | 14,109         |                      |                          | 124,751              | 1,905,000         |                  | 511,350          |                 | 2,601,612         |
| 201          | URBAN RENEWAL                       |                   |                |                      |                          | 66,000               |                   |                  |                  |                 | 66,000            |
| 220          | ANIMALS BEST FRIEND                 |                   |                | 5,000                |                          |                      |                   |                  |                  |                 | 5,000             |
| 225          | HOTEL/MOTEL                         |                   |                |                      |                          |                      |                   |                  | 582,690          |                 | 582,690           |
| 235          | MUNICIPAL COURT                     |                   |                |                      |                          |                      |                   |                  | 3,131            |                 | 3,131             |
| 310          | DISASTER RELIEF                     | 104,864           | 29,581         | 1,200                |                          | 145,000              |                   |                  |                  |                 | 280,645           |
| 425          | HOSPITAL AUTHORITY COMPOUNDED PRINC |                   |                |                      |                          | 860,000              |                   |                  |                  |                 | 860,000           |
| 425          | HOSPITAL AUTHORITY EXPANSION        |                   |                |                      |                          |                      |                   |                  |                  |                 | 0                 |
| 425          | HOSPITAL AUTHORITY DISCRETIONARY    | 66,321            | 21,303         | 1,000                |                          | 472,500              | 5,000,000         |                  |                  |                 | 5,561,124         |
| 425          | HOSPITAL AUTHORITY IN LIEU OF TAXES |                   | 6,500          |                      | 140,000                  | 10,000               | 3,400,000         | 1,856,529        | 300,000          |                 | 5,713,029         |
| <b>TOTAL</b> |                                     | <b>1,308,913</b>  | <b>465,020</b> | <b>293,000</b>       | <b>140,000</b>           | <b>3,021,723</b>     | <b>12,103,375</b> | <b>1,907,412</b> | <b>1,680,222</b> | <b>224,198</b>  | <b>21,143,863</b> |

**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 16,034              | 35,387                         | 35,000                           | 105,898             |
| CAPITAL OUTLAY | 285,711             | 1,621,148                      | 1,621,148                        | 453,470             |
| <b>TOTAL</b>   | <b>301,745</b>      | <b>1,656,535</b>               | <b>1,656,148</b>                 | <b>559,368</b>      |

| REVENUES      | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES         | 436,582             | 427,267                        | 427,666                          | 433,300             |
| INTEREST      | 18,969              | 36,452                         | 40,749                           | 41,469              |
| MISCELLANEOUS | 2,000               | 10,577                         | 11,412                           | -                   |
| TRANSFER IN   | 694,483             | 541,500                        | 545,630                          | 42,283              |
| <b>TOTAL</b>  | <b>1,152,034</b>    | <b>1,015,796</b>               | <b>1,025,457</b>                 | <b>517,052</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |               |
|----------------------------|---------------------|-----------|-----------|-----------------|---------------|
|                            | 154,853             | 434,467   | 30,230    | 559,090         | 6/30/13       |
|                            | 559,090             | 1,152,034 | 301,745   | 1,409,379       | 6/30/14       |
|                            | 1,409,379           | 1,025,457 | 1,656,148 | 778,688         | 6/30/15 - EST |
|                            | 778,688             | 517,052   | 559,368   | 736,372         | 6/30/16 - EST |

**FY 11-12**

*New Fund created under Ordinance 3145. Funding from sales tax effective January 1, 2012. Restricted for operating & capital outlay of the General Fund Departments.*

**FINAL BUDGET 2015-2016**

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 63,512         |
| 30-43 SOFTWARE MAINTENANCE (Laserfiche)   | 42,000         |
| 30-86 AUDIT (SALES TAX)                   | 386            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>105,898</b> |

**CAPITAL OUTLAY**

|                                         |                |
|-----------------------------------------|----------------|
| 40-01 VEHICLES                          | 126,000        |
| 40-02 EQUIPMENT                         | 196,540        |
| 40-14 REMODEL                           | 44,680         |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS | 33,250         |
| 40-49 COMPUTERS                         | 13,000         |
| 40-50 SOFTWARE                          | 40,000         |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>453,470</b> |

**TOTAL DEPARTMENT REQUEST** **559,368**

*See schedule for detail of capital items by department*

**CONTRACTUAL (30-40)**

|                                                    |               |
|----------------------------------------------------|---------------|
| Boiler Cleaning (Comm. Dev.)                       | 7,500         |
| International Code Books (Comm. Dev.)              | 3,500         |
| Knowbe4 Phishing Training (I.T.)                   | 5,000         |
| Regional Transit Dialog Study (General Government) | 30,764        |
| Video Production/Editing (General Government)      | 8,500         |
| Website Hosting (General Government)               | 5,848         |
| Constant Contact Subscription (General Government) | 2,400         |
| <b>TOTAL</b>                                       | <b>63,512</b> |

**TRANSFERS IN DETAIL**

|                    |               |
|--------------------|---------------|
| Sinking Fund (350) | 42,283        |
| <b>TOTAL</b>       | <b>42,283</b> |

FUND: STREET & ALLEY (013)  
 DEPARTMENT: STREET (09)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS & SUPPLIES | 59,953              | 40,000                         | 55,567                           | 60,000              |
| OTHER SERVICES       | -                   | 65,000                         | -                                | 80,000              |
| CAPITAL OUTLAY       | 455,718             | 973,375                        | 855,375                          | 875,000             |
| <b>TOTAL</b>         | <b>515,671</b>      | <b>1,078,375</b>               | <b>910,942</b>                   | <b>1,015,000</b>    |

| REVENUES          | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES             | 532,260             | 493,424                        | 530,296                          | 512,789             |
| INTEREST          | 30,397              | 24,579                         | 40,238                           | 43,388              |
| TRANSFER IN (191) | 190,323             | 50,000                         | 50,000                           | 50,000              |
| <b>TOTAL</b>      | <b>752,980</b>      | <b>568,003</b>                 | <b>620,534</b>                   | <b>606,177</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|-----------|-----------------|-----------------|
| 6/30/2012                  | 843,197             | 567,056  | 373,178   | 1,037,075       | 6/30/2013       |
| 6/30/2013                  | 1,037,075           | 752,980  | 515,671   | 1,274,384       | 6/30/2014       |
| 6/30/2014                  | 1,274,384           | 620,534  | 910,942   | 983,976         | 6/30/2015 - EST |
| 6/30/2015                  | 983,976             | 606,177  | 1,015,000 | 575,153         | 6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-41 MATERIALS (CRACKSEAL SUPPLIES)  | 60,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>60,000</b> |

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 80,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>80,000</b> |

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-06 INFRASTRUCTURE        | 875,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>875,000</b> |

**TOTAL DEPARTMENT REQUEST** 1,015,000

**CAPITAL OUTLAY FY 15-16**

|                                       |                |
|---------------------------------------|----------------|
| Misc City Wide Thermo Stripe Projects | 75,000         |
| Residential Street Repair             | 300,000        |
| Repairs Due to Water Line Breaks      | 50,000         |
| Arterial Roto-Mil & Overlay:          |                |
| Westminster from Reno to 10th         | 150,000        |
| SE 29th Arthur Harris to Sooner Road  | 300,000        |
| <b>TOTAL</b>                          | <b>875,000</b> |

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES      | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|-------------------|----------------|---------------------|---------------------|---------------------|
|                   | 2013-2014      | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
| PERSONAL SERVICES | 134,809        | 140,315             | 98,070              | 137,489             |
| BENEFITS          | 47,054         | 54,518              | 34,910              | 49,121              |
| OTHER SERVICES    | 246,661        | 319,146             | 306,953             | 327,657             |
| CAPITAL OUTLAY    | -              | 40,000              | 40,000              | -                   |
| <b>TOTAL</b>      | <b>428,524</b> | <b>553,979</b>      | <b>479,933</b>      | <b>514,267</b>      |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2013-2014      | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
| LICENSES & PERMITS   | 16,600         | 15,183              | 14,731              | 14,844              |
| CHARGES FOR SERVICES | 274,593        | 302,551             | 250,140             | 274,973             |
| FINES & FORFEITURES  | 33,130         | 34,525              | 30,536              | 30,536              |
| INVESTMENT INTEREST  | 14,052         | 12,468              | 12,047              | 12,195              |
| MISCELLANEOUS        | 70             | -                   | -                   | -                   |
| TRANSFERS IN (070)   | 43,498         | 43,498              | 43,498              | 45,673              |
| <b>TOTAL</b>         | <b>381,943</b> | <b>408,225</b>      | <b>350,952</b>      | <b>378,221</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2012                  | 445,031             | 408,076  | 325,058  | 528,049         |
| 6/30/2013                  | 528,049             | 381,943  | 428,524  | 481,468         |
| 6/30/2014                  | 481,468             | 350,952  | 479,933  | 352,487         |
| 6/30/2015                  | 352,487             | 378,221  | 514,267  | 216,441         |

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 123,095        |
| 10-03 OVERTIME                 | 7,380          |
| 10-07 PHONES                   | 1,560          |
| 10-10 LONGEVITY                | 1,012          |
| 10-13 PDO BUYBACK              | 325            |
| 10-14 SICK LEAVE INCENTIVE     | 900            |
| 10-19 ON CALL                  | 2,876          |
| 10-95 1X SALARY ADJUSTMENT     | 341            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>137,489</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 10,399        |
| 15-02 RETIREMENT                | 19,030        |
| 15-03 GROUP INSURANCE           | 13,043        |
| 15-06 TRAVEL & SCHOOL           | 4,600         |
| 15-13 LIFE                      | 262           |
| 15-14 DENTAL                    | 978           |
| 15-20 OVERHEAD HEALTH CARE COST | 809           |
| <b>TOTAL BENEFITS</b>           | <b>49,121</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 25,000         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 302,657        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>327,657</b> |

**TOTAL DEPARTMENT REQUEST** 514,267

(CONTINUED)

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**  
**PAGE TWO**

| PERMANENT STAFFING   | FY 15-16   | FY 14-15   |
|----------------------|------------|------------|
| Computer Tech        | 2          | 2          |
| System Administrator | 0.8        | 0.8        |
| <b>TOTAL</b>         | <b>2.8</b> | <b>2.8</b> |

***FY 12-13:** Increase in Computer Tech due to department no longer responsible for Hotel/Conference Center therefore expense had to come back to City.*

***FY 13-14:** Exchanged Computer Tech position for Assistant IT Director. Moved 80% of a Systems Administrator from General Fund 010-1610.*

**PERSONNEL**  
**POSITIONS SUMMARY:**

- 2008-09 - 1
- 2009-10 - 1.7
- 2010-11 - 1.7
- 2011-12 - 2.7
- 2012-13 - 3
- 2013-14 - 2.8
- 2014-15 - 2.8
- 2015-16 - 2.8

**HARDWARE/SOFTWARE MAINTENANCE (30-43)**

|                            |                |
|----------------------------|----------------|
| HTE Software Maintenance   | 85,995         |
| Tyler                      | 113,889        |
| IBM/VAR Hardware           | 4,740          |
| Viruscan                   | 7,515          |
| Check Writer               | 160            |
| Novell                     | 7,269          |
| Vmware                     | 14,000         |
| NetMail                    | 4,375          |
| Whats UP-Gold              | 4,830          |
| Veeam                      | 1,482          |
| SAN (Data Storage)         | 28,302         |
| Cisco Smart Net            | 2,500          |
| HelpSystems Robot Software | 1,500          |
| Barracuda                  | 2,300          |
| Agenda Pal                 | 4,800          |
| PC Computer Maintenance    | 19,000         |
| <b>TOTAL</b>               | <b>302,657</b> |

**FUND: Technology (14)**  
**DEPARTMENT: Information Technology**

**2015-2016 GOALS AND OBJECTIVES**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 33 projects and provides support for 70 virtual servers as well 75 major applications running throughout the City.

1. Deploy an access control system for City Hall.
2. Update and add additional security cameras for many City buildings.
3. Implement a public safety radio communications infrastructure.
4. Implement communication links to strategic assets.
5. Inventory and provide a needs assessment of all communications resources including towers.
6. Upgrade Network SAN and additional network infrastructure.
7. Provide user network security training.
8. Upgrade Council Chambers projector.
9. Design and implement a new City website.
10. Coordinate all purchases of technology related equipment.
11. Provide technical support for application software and hardware.
12. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
13. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
14. Work with various departments on 33 City wide projects.



**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 3,519               | 152                            | -                                | -                   |
| BENEFITS             | 1,218               | 49                             | -                                | -                   |
| MATERIALS & SUPPLIES | 56,989              | 116,478                        | 48,050                           | -                   |
| OTHERS SERVICES      | 36,842              | 231,565                        | 141,487                          | 16,882              |
| CAPITAL OUTLAY       | 249,786             | 552,068                        | 389,896                          | -                   |
| DEBT SERVICES        | 50,882              | 50,882                         | 50,882                           | 50,883              |
| <b>TOTAL</b>         | <b>399,236</b>      | <b>951,194</b>                 | <b>630,314</b>                   | <b>67,765</b>       |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL    | 284,941             | 81,165                         | 420,538                          | -                   |
| CHARGES FOR SERVICES | 94,116              | 90,635                         | 92,420                           | 87,465              |
| MISCELLANEOUS        | 23,596              | 27,182                         | 27,616                           | 21,390              |
| INTEREST             | 13,582              | 9,809                          | 14,110                           | 13,351              |
| TRANSFERS IN         | 85,317              | -                              | -                                | 12,000              |
| <b>TOTAL</b>         | <b>501,552</b>      | <b>208,791</b>                 | <b>554,684</b>                   | <b>134,206</b>      |

| PERMANENT STAFFING        | FY 15-16 | FY 14-15 | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|---------------------------|----------|----------|------------------------------------|
| Comm. Outreach Specialist | 0        | 0        | 2011-12 - .68                      |
| <b>TOTAL</b>              | <b>0</b> | <b>0</b> | 2012-13 - .46                      |
|                           |          |          | 2013-14 - .10                      |
|                           |          |          | 2014-15 - 0                        |
|                           |          |          | 2015-16 - 0                        |

Comm. Outreach Specialist moved to General Fund, Neighborhood Services, Neighborhoods in Action 010-1530 FY 14-15

**FINAL BUDGET 2015-2016**

**DEPT. 1410 - GENERAL GOVT** (Clock Tower Debt & Utilities at Water Plant)

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES                           | 4,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,000</b>  |
| DEBT SERVICES (Clock Tower Loan)          |               |
| 71-02 INTEREST ON NOTES                   | 8,238         |
| 73-02 PRINCIPAL ON NOTES                  | 42,645        |
| <b>TOTAL DEBT SERVICES</b>                | <b>50,883</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>54,883</b> |

**DEPT. 4820 - CREDIT UNION**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-23 UPKEEP REAL PROPERTY                | 12,882        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>12,882</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>12,882</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>67,765</b> |

(CONTINUED)

**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**  
**PAGE TWO**

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-15 |                |                |                |                |
|------------------------------------------|----------------|----------------|----------------|----------------|
| DEPT/DIVISION                            | BALANCE        | REVENUES       | EXPENSES       | BALANCE        |
| 05 - COMMUNITY DEV.                      | 9,619          | -              | -              | 9,619          |
| 06 - PARK & REC                          | 319            | 38,776         | 38,776         | 319            |
| 11 - WEED & SEED                         | 2,105          | -              | -              | 2,105          |
| 15 - NEIGHBORHOOD SVCS                   | 106,021        | 56,362         | 32,718         | 129,665        |
| 39 - GRANTS MGMT                         | 122,136        | 104,500        | 218,566        | 8,070          |
| 47 - REGIONAL GOLF                       | 10,000         | -              | 10,000         | -              |
| 48 - MUNICIPAL GOLF                      | 8,807          | 5,000          | 925            | 12,882         |
| 61 - STORMWATER                          | 43,711         | 16,311         | -              | 60,022         |
| 62 - POLICE                              | -              | 61,000         | 61,000         | -              |
| 64 - FIRE                                | 32,171         | 27,848         | 60,019         | -              |
| 37 - HOUSING                             | 35,506         | 1,342          | 1,260          | 35,588         |
| 14 - GENERAL GOV'T                       | (208,053)      | 189,334        | 162,683        | (142,807) *    |
| 78 - RECREATION                          | 4,268          | 40,100         | 44,368         | -              |
| UNRESERVED                               | 2,531          | -              | -              | 2,531          |
| INTEREST                                 | 69,568         | 14,110         | -              | 83,678         |
|                                          | <b>238,709</b> | <b>554,684</b> | <b>630,314</b> | <b>201,674</b> |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-16 |                         |                       |                       |                         |
|------------------------------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/15 FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/16 FUND<br>BALANCE |
| 05 - COMMUNITY DEV.                      | 9,619                   | -                     | -                     | 9,619                   |
| 06 - PARK & REC                          | 319                     | -                     | -                     | 319                     |
| 11 - WEED & SEED                         | 2,105                   | -                     | -                     | 2,105                   |
| 15 - NEIGHBORHOOD SVCS                   | 129,665                 | 11,400                | -                     | 141,065                 |
| 39 - GRANTS MGMT                         | 8,070                   | -                     | -                     | 8,070                   |
| 47 - REGIONAL GOLF                       | -                       | -                     | -                     | -                       |
| 48 - MUNICIPAL GOLF                      | 12,882                  | 5,000                 | 12,882                | 5,000                   |
| 61 - STORMWATER                          | 60,022                  | 16,390                | -                     | 76,412                  |
| 62 - POLICE                              | -                       | -                     | -                     | -                       |
| 64 - FIRE                                | -                       | -                     | -                     | -                       |
| 37 - HOUSING                             | 35,588                  | -                     | -                     | 35,588                  |
| 14 - GENERAL GOV'T                       | (142,807)               | 88,065                | 54,883                | (69,056) *              |
| UNRESERVED                               | 2,531                   | -                     | -                     | 2,531                   |
| INTEREST                                 | 83,678                  | 13,351                | -                     | 97,029                  |
|                                          | <b>201,674</b>          | <b>134,206</b>        | <b>67,765</b>         | <b>308,684</b>          |

\*Due to clock tower loan balance of \$184,120.55 at 6/30/15 and \$141,475.95 at 6/30/16

FUND: JUVENILE (025)  
DEPARTMENT: JUVENILE  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET         |
|----------------------|----------------|------------------|------------------|----------------|
|                      | 2013-2014      | BUDGET 2014-2015 | ACTUAL 2014-2015 | 2015-2016      |
| PERSONAL SERVICES    | 109,490        | 115,625          | 114,532          | 119,068        |
| BENEFITS             | 33,457         | 40,355           | 38,352           | 41,935         |
| MATERIALS & SUPPLIES | 9,027          | 3,409            | 2,762            | 7,082          |
| OTHER SERVICES       | 703            | 2,557            | 2,558            | 1,904          |
| CAPITAL OUTLAY       | 2,676          | 6,993            | 6,993            | -              |
| <b>TOTAL</b>         | <b>155,353</b> | <b>168,939</b>   | <b>165,197</b>   | <b>169,989</b> |

| REVENUES              | ACTUAL         | AMENDED          | ESTIMATED        | BUDGET         |
|-----------------------|----------------|------------------|------------------|----------------|
|                       | 2013-2014      | BUDGET 2014-2015 | ACTUAL 2014-2015 | 2015-2016      |
| FINES & FORFEITURES   | 116,742        | 104,249          | 135,513          | 130,289        |
| INTEREST              | 3,499          | 2,918            | 2,760            | 2,540          |
| TRANSFER IN (GENERAL) | -              | 25,000           | 25,000           | 25,000         |
| <b>TOTAL</b>          | <b>120,241</b> | <b>132,167</b>   | <b>163,273</b>   | <b>157,829</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES                | FUND BALANCE      |
|-------------------------|------------------|----------|-------------------------|-------------------|
| 6/30/2012               | 150,322          | 141,883  | 145,613                 | 146,592           |
| 6/30/2013               | 146,592          | 120,241  | 155,353                 | 111,480           |
| 6/30/2014               | 111,480          | 163,273  | 165,197                 | 109,556           |
| 6/30/2015               | 109,556          | 157,829  | 169,989                 | 97,396            |
|                         |                  |          | Excludes Capital Outlay | (8,499)           |
|                         |                  |          |                         | <b>5% Reserve</b> |
|                         |                  |          |                         | <b>88,896</b>     |

FINAL BUDGET 2015-2016

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 114,431        |
| 10-10 LONGEVITY                | 2,446          |
| 10-12 VACATION BUYBACK         | 570            |
| 10-13 PDO BUYBACK              | 380            |
| 10-14 SICK LEAVE INCENTIVE     | 900            |
| 10-95 1X SALARY ADJUSTMENT     | 341            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>119,068</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 9,109         |
| 15-02 RETIREMENT                | 16,670        |
| 15-03 GROUP INSURANCE           | 10,161        |
| 15-04 WORKERS COMP INSURANCE    | 1,579         |
| 15-06 TRAVEL & SCHOOL           | 2,000         |
| 15-07 UNIFORMS                  | 500           |
| 15-13 LIFE                      | 187           |
| 15-14 DENTAL                    | 1,152         |
| 15-20 OVERHEAD HEALTH CARE COST | 578           |
| <b>TOTAL BENEFITS</b>           | <b>41,935</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 2,000        |
| 20-63 FLEET FUEL                      | 597          |
| 20-64 FLEET PARTS                     | 3,054        |
| 20-65 FLEET LABOR                     | 1,431        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>7,082</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-40 CONTRACTUAL                         | 450          |
| 30-43 HARDWARE/SOFTWARE MAINT             | 761          |
| 30-72 MEMBERSHIPS/SUBS                    | 450          |
| 30-85 INSURANCE-FIRE & THEFT              | 243          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,904</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>169,989</b> |
|---------------------------------|----------------|

(CONTINUED)

**FUND: JUVENILE (025)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>    | <u>FY 15-16</u> | <u>FY 14-15</u> |
|------------------------------|-----------------|-----------------|
| Court Compliance Coordinator | 0               | 1               |
| Juvenile Probation Officer   | 1               | 1               |
| Juvenile Services Supervisor | 1               | 0               |
| TOTAL                        | 2               | 2               |

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 2  
2007-08 - 2.5  
2008-09- 2.5  
2009-10- 2.5  
2010-11- 2.5  
2011-12 - 2  
2012-13- 2  
2014-15- 2  
2015-16- 2

**FUND: JUVENILE (025)**  
**DEPARTMENT: POLICE**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

**Juvenile Probation Officer:**

The intent of the Probation Officer is to hold the juveniles referred to the division, via citations from the Police Department, accountable for their delinquent actions, as well as provide resources or assistance to schools and parents of youth not in the system.

The responsibilities of the Probation Officer are to conduct office and field visits on juveniles referred to eligibility for probation.

During these visits, information is gathered on the living arrangements, family structure, school, and other pertinent information regarding the current juvenile and current offense. After all information is gathered, the Probation Officer formulates a probation plan suitable for each juvenile. Monitoring of the juveniles is done at schools, employment, community service sites, office, court, etc.

The Probation Officer works very closely with the various schools, and other agencies that provide services to the juveniles/families. Testimony from the Probation Officer is given in court on juveniles regarding their progress with their probation plans via positive or negative.

**Juvenile Probation Supervisor:**

The intent of the Probation Supervisor is to coordinate and supervise the Juvenile Division and programs utilized to ensure effectiveness in meeting the needs of the community and the goals of the organization. The Probation Supervisor supervises the Juvenile Probation Officer in the performance of duties; assist with overall municipal court operations and needs related to drug testing for both juveniles and adults. The Supervisor maintains monthly statistics showing the activities of juveniles from total number of charges to a breakdown of demographics and types of charges committed.

The Probation Supervisor continuously monitors effectiveness in assessment tools and programs utilized with the juveniles. The main goal is to provide each juvenile an opportunity to change their negative todays into positive tomorrows by introducing alternative options to the life of crime through education, employment, and positive influences/role models.

**PROGRAM DESCRIPTION**

**PROGRAM DESCRIPTION**

The Juvenile Division consists of a Probation Officer and a Probation Supervisor under the supervision of the Support Services Commander.

The purpose of this division is to provide rehabilitative services to youth and their families through education, community-based programs and referrals and enforcement to decrease Incidences of juvenile delinquency.

## 2015-2016 GOALS AND OBJECTIVES

- Uphold the mission of the Juvenile Division
- Incorporate non-traditional methods; mentoring, counseling, tutoring, supervision, program referrals and community service to eliminate re-offenders.
- Continue to identify, utilize and assess appropriate programs to meet the needs of the youth and their families.
- Create individualized Probation or Diversion plans to address accountability and inspire success.
- Provide appropriate supervision based on risk level.
- Provide resources to address psychological/behavioral needs of youth in our community.
- Share vital information with the criminal justice system to eliminate the habitual offenders. In addition to accessing the JOLTS system as a “read only” fill.
- Continue to seek and partner with agencies for programs addressing the changing needs of youth as they evolve.
- Continue to assess the juvenile program and services through methods such as, customer surveys, continuous review of referral programs and monitor monthly statistics to identify trends in crimes.
- Attend specialized training for juvenile probation and community supervision in regards to alternatives to incarceration; how to provide quality service with limited resources and funding.

**FUND: POLICE STATE SEIZURES (030)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| EXPENDITURES        | ACTUAL       | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET        |
|---------------------|--------------|----------------|------------------|---------------|
|                     | 2013-2014    | 2014-2015      | 2014-2015        | 2015-2016     |
| BENEFITS            | 1,063        | 4,000          | 2,340            | 4,000         |
| MATERIAL & SUPPLIES | -            | 2,500          | 1,750            | 2,500         |
| OTHER SERVICES      | -            | 1,000          | 500              | 6,000         |
| CAPITAL OUTLAY      | 4,687        | 5,000          | 5,000            | -             |
| <b>TOTAL</b>        | <b>5,750</b> | <b>12,500</b>  | <b>9,590</b>     | <b>12,500</b> |

| REVENUES            | ACTUAL        | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET     |
|---------------------|---------------|----------------|------------------|------------|
|                     | 2013-2014     | 2014-2015      | 2014-2015        | 2015-2016  |
| FINES & FORFEITURES | 15,456        | -              | 1,166            | -          |
| INVESTMENT INTEREST | 829           | 763            | 885              | 878        |
| <b>TOTAL</b>        | <b>16,285</b> | <b>763</b>     | <b>2,051</b>     | <b>878</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE |                 |
|-------------------------|------------------|----------|----------|--------------|-----------------|
| 6/30/2012               | 16,620           | 5,347    | 353      | 21,614       | 6/30/2013       |
| 6/30/2013               | 21,614           | 16,285   | 5,750    | 32,149       | 6/30/2014       |
| 6/30/2014               | 32,149           | 2,051    | 9,590    | 24,610       | 6/30/2015 - EST |
| 6/30/2015               | 24,610           | 878      | 12,500   | 12,988       | 6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 4,000         |
| <b>TOTAL BENEFITS</b>                     | <b>4,000</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 1,500         |
| 20-41 SUPPLIES                            | 1,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>2,500</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP REAL PROPERTY                | 6,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>12,500</b> |

**FUND: POLICE SPECIAL PROJECTS (031)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

**FINAL BUDGET 2015-2016**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIAL & SUPPLIES | 1,160                       | 5,000                                   | 1,673                                     | 10,000                      |
| OTHER SERVICES      | 4,284                       | 9,000                                   | 4,245                                     | 9,000                       |
| CAPITAL OUTLAY      | 840                         | 5,000                                   | 5,000                                     | -                           |
| TRANSFERS OUT       | -                           | 9,942                                   | 9,942                                     | -                           |
| <b>TOTAL</b>        | <b>6,284</b>                | <b>28,942</b>                           | <b>20,860</b>                             | <b>19,000</b>               |

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-41 SUPPLIES                        | 10,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>10,000</b> |

|                                         |              |
|-----------------------------------------|--------------|
| <b>OTHER SERVICES AND CHARGES</b>       |              |
| 31-08 SHOP WITH A COP                   | 4,000        |
| 31-41 DONATIONS EXPENSE                 | 5,000        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>9,000</b> |

**TOTAL DEPARTMENT REQUEST** 19,000

| <b>REVENUES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 1,590                       | 1,396                                   | 1,405                                     | 1,372                       |
| MISCELLANEOUS   | 15,039                      | 8,800                                   | 4,474                                     | 5,500                       |
| <b>TOTAL</b>    | <b>16,629</b>               | <b>10,196</b>                           | <b>5,879</b>                              | <b>6,872</b>                |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2008                          | 54,178                      | 24,904          | 11,207          | 67,875                  | 6/30/2009       |
| 6/30/2013                          | 48,442                      | 16,629          | 6,284           | 58,787                  | 6/30/2014       |
| 6/30/2014                          | 58,787                      | 5,879           | 20,860          | 43,806                  | 6/30/2015 - EST |
| 6/30/2015                          | 43,806                      | 6,872           | 19,000          | 31,678                  | 6/30/2016 - EST |



**FUND: POLICE FEDERAL PROJECTS (033)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS             | 3,493                       | 10,000                                  | 10,979                                    | 10,000                      |
| MATERIALS & SUPPLIES | 1,494                       | 5,000                                   | 2,452                                     | 5,000                       |
| OTHER SERVICES       | -                           | 5,000                                   | 2,500                                     | 5,000                       |
| CAPITAL OUTLAY       | 2,489                       | 36,711                                  | 36,711                                    | 10,000                      |
| <b>TOTAL</b>         | <b>7,476</b>                | <b>56,711</b>                           | <b>52,642</b>                             | <b>30,000</b>               |

| <b>REVENUES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MISCELLANEOUS   | 75,797                      | -                                       | 946                                       | -                           |
| INTEREST        | 2,403                       | 2,318                                   | 2,090                                     | 1,947                       |
| <b>TOTAL</b>    | <b>78,200</b>               | <b>2,318</b>                            | <b>3,036</b>                              | <b>1,947</b>                |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2008                          | 76,955                      | 2,260           | 4,083           | 75,132                  | 6/30/2009       |
| 6/30/2013                          | 47,466                      | 78,200          | 7,476           | 118,190                 | 6/30/2014       |
| 6/30/2014                          | 118,190                     | 3,036           | 52,642          | 68,584                  | 6/30/2015 - EST |
| 6/30/2015                          | 68,584                      | 1,947           | 30,000          | 40,531                  | 6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

|                       |               |
|-----------------------|---------------|
| <b>BENEFITS</b>       |               |
| 15-06 TRAVEL & SCHOOL | 10,000        |
| <b>TOTAL BENEFITS</b> | <u>10,000</u> |

|                                       |              |
|---------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |              |
| 20-34 MAINTENANCE OF EQUIPMENT        | 2,500        |
| 20-41 SUPPLIES                        | 2,500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <u>5,000</u> |

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-23 UPKEEP REAL PROPERTY                | 5,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <u>5,000</u> |

|                               |               |
|-------------------------------|---------------|
| <b>CAPITAL OUTLAY</b>         |               |
| 40-07 BUILDING (UNDESIGNATED) | 10,000        |
| <b>TOTAL CAPITAL OUTLAY</b>   | <u>10,000</u> |

|                                 |                      |
|---------------------------------|----------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>30,000</u></u> |
|---------------------------------|----------------------|

**FUND: POLICE LAB FEES (034)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS               | 3,608                       | 7,053                                   | 6,664                                     | 4,500                       |
| MATERIALS AND SUPPLIES | 8,049                       | 6,000                                   | 5,890                                     | 4,000                       |
| OTHER SERVICES         | 955                         | 2,000                                   | 955                                       | 2,000                       |
| CAPITAL OUTLAY         | 2,498                       | 2,670                                   | 2,997                                     | 3,500                       |
| <b>TOTAL</b>           | <b>15,110</b>               | <b>17,723</b>                           | <b>16,506</b>                             | <b>14,000</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 13,176                      | 15,497                                  | 11,850                                    | 12,288                      |
| INTEREST            | 682                         | 608                                     | 668                                       | 667                         |
| MISCELLANEOUS       | 655                         | -                                       | -                                         | -                           |
| <b>TOTAL</b>        | <b>14,513</b>               | <b>16,105</b>                           | <b>12,518</b>                             | <b>12,955</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2012                          | 24,276                      | 12,401          | 12,838          | 23,839                  | 6/30/2013       |
| 6/30/2013                          | 23,839                      | 14,513          | 15,110          | 23,242                  | 6/30/2014       |
| 6/30/2014                          | 23,242                      | 12,518          | 16,506          | 19,254                  | 6/30/2015 - EST |
| 6/30/2015                          | 19,254                      | 12,955          | 14,000          | 18,209                  | 6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

| <b>BENEFITS</b>       |              |
|-----------------------|--------------|
| 15-06 TRAVEL & SCHOOL | 3,000        |
| 15-07 UNIFORMS        | 1,500        |
| <b>TOTAL BENEFITS</b> | <b>4,500</b> |

| <b>MATERIALS AND SUPPLIES</b>         |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE                     | 1,000        |
| 20-41 SUPPLIES                        | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>4,000</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 28-10 MAINTENANCE - CRIME LAB             | 2,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b> |

| <b>CAPITAL OUTLAY</b>         |              |
|-------------------------------|--------------|
| 40-02 MACINERY, FURN. & EQUIP | 3,500        |
| <b>TOTAL CAPITAL OUTLAY</b>   | <b>3,500</b> |

**TOTAL DEPARTMENT REQUEST** 14,000

**CAPITAL OUTLAY FY 15-16**

|               |             |
|---------------|-------------|
| Camera System | 3500        |
| <b>TOTAL</b>  | <b>3500</b> |

FUND: EMPLOYEE ACTIVITY FUND (035)  
 DEPARTMENT: MWC ACTIVITIES (38)  
 DEPARTMENT HEAD: CATHERINE WILSON

| EXPENDITURES           | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS AND SUPPLIES | 618                 | 2,700                          | 691                              | 2,500               |
| OTHER SERVICES         | 6,738               | 7,605                          | 7,107                            | 7,500               |
| <b>TOTAL</b>           | <b>7,356</b>        | <b>10,305</b>                  | <b>7,798</b>                     | <b>10,000</b>       |

| REVENUES           | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST           | 344                 | 431                            | 425                              | 390                 |
| MISCELLANEOUS      | 3,617               | 3,700                          | 3,311                            | 3,313               |
| TRANSFERS IN (010) | 7,500               | 7,500                          | 7,500                            | 7,500               |
| <b>TOTAL</b>       | <b>11,461</b>       | <b>11,631</b>                  | <b>11,236</b>                    | <b>11,203</b>       |

**FINAL BUDGET 2015-2016**

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-11 SWIM PARTY                      | 500          |
| 20-12 CHRISTMAS PARTY                 | 2,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>2,500</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-11 SWIM PARTY                          | 500          |
| 30-12 CHRISTMAS PARTY                     | 7,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,500</b> |

**TOTAL DEPARTMENT REQUEST** 10,000

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2012                  | 10,687              | 10,022   | 12,279   | 8,430           | 6/30/2013       |
| 6/30/2013                  | 8,430               | 11,461   | 7,356    | 12,535          | 6/30/2014       |
| 6/30/2014                  | 12,535              | 11,236   | 7,798    | 15,973          | 6/30/2015 - EST |
| 6/30/2015                  | 15,973              | 11,203   | 10,000   | 17,176          | 6/30/2016 - EST |

**FUND: POLICE - JAIL (036)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS               | 6,930                       | 11,195                                  | 8,735                                     | 4,000                       |
| MATERIALS AND SUPPLIES | 105,683                     | 123,784                                 | 96,376                                    | 92,000                      |
| OTHER SERVICES         | 33,626                      | 69,103                                  | 57,845                                    | 52,000                      |
| CAPITAL OUTLAY         | 22,144                      | 27,689                                  | 28,139                                    | 30,000                      |
| <b>TOTAL</b>           | <b>168,383</b>              | <b>231,771</b>                          | <b>191,095</b>                            | <b>178,000</b>              |

| <b>REVENUES</b>       | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|-----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES  | 51,689                      | 48,170                                  | 50,278                                    | 48,307                      |
| FINES AND FORFEITURES | 79,834                      | 70,416                                  | 67,094                                    | 70,756                      |
| MISCELLANEOUS         | 15,062                      | -                                       | 265                                       | -                           |
| INVESTMENT INTEREST   | 5,650                       | 4,616                                   | 5,058                                     | 5,081                       |
| <b>TOTAL</b>          | <b>152,235</b>              | <b>123,202</b>                          | <b>122,695</b>                            | <b>124,144</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2012                          | 244,927                     | 113,316         | 144,160         | 214,083                 | 6/30/2013       |
| 6/30/2013                          | 214,083                     | 152,235         | 168,383         | 197,935                 | 6/30/2014       |
| 6/30/2014                          | 197,935                     | 122,695         | 191,095         | 129,535                 | 6/30/2015 - EST |
| 6/30/2015                          | 129,535                     | 124,144         | 178,000         | 75,679                  | 6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

| <b>BENEFITS</b>       |              |
|-----------------------|--------------|
| 15-06 TRAVEL & SCHOOL | 1,000        |
| 15-07 UNIFORMS        | 3,000        |
| <b>TOTAL BENEFITS</b> | <b>4,000</b> |

| <b>MATERIALS AND SUPPLIES</b>         |               |
|---------------------------------------|---------------|
| 20-41 SUPPLIES                        | 17,000        |
| 20-52 FEEDING PRISONERS               | 75,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>92,000</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-23 UPKEEP OF REAL PROPERTY             | 15,000        |
| 30-40 CONTRACTUAL                         | 37,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>52,000</b> |

| <b>CAPITAL OUTLAY</b>         |               |
|-------------------------------|---------------|
| 40-02 MACH, FURNITURE & EQUIP | 30,000        |
| <b>TOTAL CAPITAL OUTLAY</b>   | <b>30,000</b> |

**TOTAL DEPARTMENT REQUEST** 178,000

**CAPITAL OUTLAY FY 15-16**

|                                  |               |
|----------------------------------|---------------|
| Live Scan Finger Printing System | 30,000        |
| <b>TOTAL</b>                     | <b>30,000</b> |

**FUND: GENERAL (036) Jail**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

**PROGRAM DESCRIPTION**

**2015-2016 GOALS AND OBJECTIVES**

**Jail - General**

- Provide all Detention Facility staff with the minimum twenty-four hours of mandated, certified training which shall include defensive tactics training.
- Insure that all Detention Facility staff is state certified on the Intoxilyzer 8000, and maintain yearly certification.
- Insure that all Detention Facility staff is state certified on Live Scan through OSBI and maintain yearly certification.
- Continue to provide housing to contracted agencies which include the Cities of Choctaw, Del City, Forest Park, Harrah, Jones, Nicoma Park, Luther, Rose State, Spencer, Tinker Air Force Base and Moore, Oklahoma.
- Insure the health and safety of inmates and staff through a maintenance program designed to guarantee-needed repairs and replacement of fixtures associated with Detention Facility plumbing.
- To insure that the overall appearance of the Midwest City Police Department and the Jail Facility is maintained by utilizing trustees to keep the facility clean, and the overall grounds of the municipal complex free of litter.
- To insure that trustees are available to assist City employees in keeping up the grounds of the golf course, keeping city streets free of litter, clean up and maintenance of the animal welfare, and assisting city employees in any project to beautify the City. Also will provide trustee labor to clean the Police Department and City Hall in the absence of city janitors.
- To upgrade aging internal audio communication devices throughout the living quarters of the jail and office area.
- To continue to upgrade the security inside the jail by adding additional cameras with audio capability in different areas within the living quarters.

- Support the Jail Diversionary Program and actively identify persons in our facility which may need mental health or substance abuse help.
- Support and assist with moving of inmates who seek to speak to the Chaplain through our Jail Ministry Program.
- Secure Federal Grant Funding to transform the Jail Bay into a functioning Sally Port, allowing for the secure handling of prisoners when they are being removed from patrol cars to enter the Jail Facility.

### **Mental Health/Jail Diversionary Program**

- Provide access to substance abuse/mental health treatment options for inmates and those involved in the justice system.
- Partner with the Oklahoma Department of Mental Health and Substance Abuse and Red Rock Behavior Health Services.
- Provide mental health services and guidance to CIT officers.
- Reduce money spent on jail services and cost by reducing recidivism.

- Provide positive guidance and life changing tools for inmates.

### **Jail Ministry/Jail Chaplin Program**

- Establish new and useful Chaplin services for the jail.
- Successfully educate and minister to Midwest City Police Jail Inmates.
- Provide counseling and spiritual guidance to Jail Staff and Inmates.
- Partner with Jail Diversionary staff to refer inmates in need of counseling and guidance on life issues.
- Provide separate support and spiritual guidance to jail staff.
- Provide print materials to inmates, flyers and bibles they take with them after release.
- Continue individual counseling on Tues, Thursdays and Saturdays of each week.

**FUND: POLICE IMPOUND FEES (37)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES   | 5,272                       | 12,719                                  | -                                         | 12,719                      |
| BENEFITS            | 3,345                       | 10,973                                  | 4,493                                     | 10,973                      |
| OTHER SERVICES      | -                           | -                                       | -                                         | 400                         |
| CAPITAL OUTLAY      | 61,067                      | 1,299                                   | 1,299                                     | -                           |
| TRANSFERS OUT       | 3,002                       | 4,713                                   | 4,713                                     | -                           |
| <b>TOTAL</b>        | <b>72,686</b>               | <b>29,704</b>                           | <b>10,505</b>                             | <b>24,092</b>               |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 50,100                      | 52,030                                  | 77,208                                    | 80,000                      |
| INVESTMENT INTEREST  | 1,765                       | 1,532                                   | 1,588                                     | 2,047                       |
| TRANSFER             | -                           | -                                       | 1,740                                     | -                           |
| <b>TOTAL</b>         | <b>51,865</b>               | <b>53,562</b>                           | <b>80,536</b>                             | <b>82,047</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2012                          | 53,697                      | 59,847          | 55,318          | 58,226                  | 6/30/2013       |
| 6/30/2013                          | 58,226                      | 51,865          | 72,686          | 37,405                  | 6/30/2014       |
| 6/30/2014                          | 37,405                      | 80,536          | 10,505          | 107,436                 | 6/30/2015 - EST |
| 6/30/2015                          | 107,436                     | 82,047          | 24,092          | 165,391                 | 6/30/2016 - EST |

Increase from \$100 to \$150 by Ordinance 3212  
 Approved by Council May 27, 2014, effective 7-1-2014.

**FINAL BUDGET 2015-2016**

|                                |               |
|--------------------------------|---------------|
| <b>PERSONAL SERVICES</b>       |               |
| 10-03 OVERTIME                 | 12,719        |
| <b>TOTAL PERSONAL SERVICES</b> | <u>12,719</u> |

|                       |               |
|-----------------------|---------------|
| <b>BENEFITS</b>       |               |
| 15-01 SOCIAL SECURITY | 973           |
| 15-06 TRAVEL & SCHOOL | 10,000        |
| <b>TOTAL BENEFITS</b> | <u>10,973</u> |

|                                         |            |
|-----------------------------------------|------------|
| <b>OTHER SERVICES AND CHARGES</b>       |            |
| 30-40 CONTRACTUAL                       | 400        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <u>400</u> |

**TOTAL DEPARTMENT REQUEST** 24,092

**CONTRACTUAL (30-40)**

|                       |            |
|-----------------------|------------|
| ArcGis Software Maint | 400        |
| <b>TOTAL</b>          | <u>400</u> |

FUND: WELCOME CENTER (045)  
DEPARTMENT: WELCOME CENTER (74)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2013-2014      | BUDGET 2014-2015 | ACTUAL 2014-2015 | BUDGET 2015-2016 |
| PERSONAL SERVICES    | 104,613        | 113,800          | 111,484          | 112,950          |
| BENEFITS             | 30,069         | 35,015           | 37,132           | 36,154           |
| MATERIALS & SUPPLIES | 15,669         | 15,285           | 21,493           | 8,900            |
| OTHER SERVICES       | 32,352         | 44,742           | 36,543           | 37,022           |
| CAPITAL OUTLAY       | 18,169         | 20,710           | 20,711           | 37,405           |
| TRANSFERS OUT        | 2,165          | -                | -                | -                |
| <b>TOTAL</b>         | <b>203,037</b> | <b>229,552</b>   | <b>227,363</b>   | <b>232,431</b>   |

| REVENUES            | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|---------------------|----------------|------------------|------------------|------------------|
|                     | 2013-2014      | BUDGET 2014-2015 | ACTUAL 2014-2015 | BUDGET 2015-2016 |
| INVESTMENT INTEREST | 8,888          | 7,837            | 8,993            | 9,074            |
| MISCELLANEOUS       | 22,467         | 13,703           | 25,000           | 12,000           |
| TRANSFERS IN- (225) | 187,459        | 190,500          | 172,651          | 174,807          |
| <b>TOTAL</b>        | <b>218,815</b> | <b>212,040</b>   | <b>206,644</b>   | <b>195,881</b>   |

| BUDGETARY     | BUDGET    |          |          | FUND    |               |
|---------------|-----------|----------|----------|---------|---------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |               |
| 6/30/2012     | 282,082   | 200,106  | 181,962  | 300,226 | 6/30/2013     |
| 6/30/2013     | 300,226   | 218,815  | 203,037  | 316,004 | 6/30/2014     |
| 6/30/2014     | 316,004   | 206,644  | 227,363  | 295,285 | 6/30/2015 EST |
| 6/30/2015     | 295,285   | 195,881  | 232,431  | 258,735 | 6/30/2016 EST |

Excludes Capital Outlay & Transfers Out (9,751) **5% Reserve**  
**248,983**

**FINAL BUDGET 2015-2016**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 68,899         |
| 10-02 WAGES                    | 37,000         |
| 10-03 OVERTIME                 | 1,200          |
| 10-07 ALLOWANCES               | 1,200          |
| 10-07 PHONES                   | 640            |
| 10-10 LONGEVITY                | 1,339          |
| 10-11 SICK LEAVE BUY BACK      | 538            |
| 10-13 PDO BUYBACK              | 540            |
| 10-14 SICK LEAVE INCENTIVE     | 1,125          |
| 10-95 1X SALARY ADJUSTMENT     | 469            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>112,950</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 8,592         |
| 15-02 EMPLOYEES' RETIREMENT     | 10,543        |
| 15-03 GROUP INSURANCE           | 8,367         |
| 15-04 WORKER'S COMP INSURANCE   | 2,864         |
| 15-06 TRAVEL & SCHOOL           | 2,700         |
| 15-07 UNIFORMS                  | 1,500         |
| 15-13 LIFE                      | 117           |
| 15-14 DENTAL                    | 1,110         |
| 15-20 OVERHEAD HEALTH CARE COST | 361           |
| <b>TOTAL BENEFITS</b>           | <b>36,154</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 900          |
| 20-35 SMALL TOOLS & EQUIPMENT         | 1,000        |
| 20-41 SUPPLIES                        | 4,000        |
| 20-44 GIFT SHOP SUPPLIES              | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>8,900</b> |

Note: Transfer in comes from 30% of the distribution of the Hotel / Motel Tax Fund (225)

(CONTINUED)



**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>     | <u>FY 15-16</u> | <u>FY 14-15</u> |
|-------------------------------|-----------------|-----------------|
| Travel Info Cntr Coordinator  | 1               | 1               |
| Facilities Project Supervisor | 0.25            | 0.25            |
| <b>TOTAL</b>                  | <b>1.25</b>     | <b>1.25</b>     |
| <u>PART TIME:</u>             | <u>FY 15-16</u> | <u>FY 14-15</u> |
| Info Cntr Asst                | 3               | 3               |

**PERSONNEL  
POSITIONS  
SUMMARY:**  
2006-07 - 4  
2007-08 - 3.25  
2008-09 - 3.67  
2009-10 - 3.25  
2010-11 - 3.25  
2011-12 - 3.25  
2012-13 - 3.35  
2013-14 - 4.25  
2014-15 - 4.25  
2015-16 - 4.25

Eliminated Admin Sec and added Part-time Info Cntr Asst @ 16 hours per week FY 13-14  
Administrative Sec. - Allocation of 10% FY 12-13  
.25 Facilities Project Supervisor from 010-09 Street Dept

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 9,000          |
| 30-23 UPKEEP REAL PROPERTY                | 10,500         |
| 30-40 CONTRACTUAL                         | 9,640          |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 380            |
| 30-49 CREDIT CARD FEES                    | 1,000          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 500            |
| 30-81 ADVERTISING/PROMOTION (BILLBOARD)   | 3,000          |
| 30-85 INSURANCE                           | 3,002          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>37,022</b>  |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-14 REMODEL/REFURISH                    | 21,190         |
| 40-15 IOB                                 | 15,015         |
| 40-49 COMPUTERS/HARDWARE                  | 1,200          |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>37,405</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>232,431</b> |

| <b>CAPITAL OUTLAY FY 15-16</b>         |               |
|----------------------------------------|---------------|
| Computer Replacement                   | 1,200         |
| Replace (2) Gas & (1) Electric Furnace | 14,690        |
| Lobby/Storage Room Renovation          | 6,500         |
| I-40 Directional Signage               | 15,015        |
| <b>TOTAL</b>                           | <b>37,405</b> |

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Replace the three (3) furnaces that are in great need of repair and regular maintenance won't suffice.

**STAFFING/PROGRAMS**

The Midwest City Travel Information Center (TIC) is staffed by a full-time manager, three part-time staff assistants and volunteers. We have 11 to 14 active volunteers that work 1 or more shifts of 4 hours per week.

The TIC was opened in 1998, and was first TIC in the state to be operated by an entity other than the State of Oklahoma. The TIC was built by the State on City-owned land, and is operated and maintained by the City under an agreement which strictly governs most aspects of the TIC's operation and maintenance.

Continued improvements were made to the TIC in FY 2014-15 including the replacement of counter tops in both public restrooms.

**PROGRAM DESCRIPTION**

The Midwest City Travel Information Center (TIC) displays and distributes travel materials, brochures and booklets provided by the Oklahoma Tourism and

Recreation Department (OTRD). The TIC also maintains an inventory of Midwest City information as well. The materials are provided to travelers and guests who visit the TIC and are supplemented by our staff's additional knowledge of attractions and events both locally and throughout the state. The TIC's staff also responds to many requests through phone and email for local and state information.

The TIC records visitor traffic on a daily basis by means of a register kept at the front desk which guests are asked to sign. A door counter also tracks the number of visitors to the TIC. The registration book count and the door count are used to compile a State Monthly Report submitted to OTRD as part of the State Marketing Program.

The TIC operates a gift shop featuring "Made in Oklahoma" products, Oklahoma apparel, along with some fun and affordable Oklahoma-themed souvenirs. A variety of other merchandise is also available for sale such as coffee mugs, post cards, magnets, snacks and cold drinks.

The TIC also operates under the same regulations and guidelines as the other State run TIC's. OTRD marketing efforts for the TIC's are on-going. Marketing efforts include space on the website, location information on the Oklahoma State Map and information about the TIC's in the Oklahoma State Vacation Guide. TIC information has become more accessible through the OTRD website.

The website makes it easier for travelers and visitors to locate the TICs on the TIC map provided by the website. Travelers can pin point the location of the TIC on the map and include the TICs in their itinerary while traveling through the State; this will create more opportunity for the TIC staff to promote its community as well as the state attractions and events.

### **2015-16 GOALS AND OBJECTIVES**

1. Entice visitors and travelers to stay in Midwest City by promoting Midwest City hospitality, special events and shopping venues to visitors and travelers while promoting the state and local attractions and events.
2. Promote and develop tourism in Midwest City.
3. Provide updated training for paid staff and volunteers of travel and attractions for the State of Oklahoma.
4. Implement POS (Point of Sale) Software that can be integrated with Laserfiche (when installed) and current equipment, adding electronic signature pad for credit card sales. This software is used for inventory, reporting, pricing, and making sales.
5. The age of the building is requiring a renewed focus on maintenance and upkeep of facility which we are estimating at 75% completion.
6. Continue to increase profit from gift shop sales by utilizing effective advertising opportunities. Also adding gifts and souvenirs that are more appealing and affordable to travelers, in addition, placing an emphasis on the reduction of outdated inventory.
7. Promote our 2<sup>nd</sup> year of “Cruise in for Coffee”, a special, seasonal event in downtown MWC. This free event is for car and motorcycle enthusiasts to meet and socialize the 3<sup>rd</sup> Saturday of each month from 8:00 am to 11:00 am. Due to construction we have changed locations to Santa Fe Steakhouse.
8. Enhance cooperation with our Convention and Visitor’s Bureau (CVB) by combining locations.
9. Continue assistance and cooperation to our CVB and Parks & Recreation for Special Events in Town Center.

FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)  
DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)  
DEPARTMENT HEAD: GUY HENSON/TIM LYON

FINAL BUDGET 2015-2016

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 88,815              | 175,340                        | 150,203                          | 146,696             |
| BENEFITS             | 27,937              | 66,829                         | 50,139                           | 60,629              |
| MATERIALS & SUPPLIES | 1,197               | 3,000                          | 6,217                            | 2,400               |
| OTHER SERVICES       | 264,059             | 200,407                        | 199,123                          | 100,545             |
| CAPITAL OUTLAY       | 1,276               | 1450                           | 1450                             | 5,000               |
| TRANSFERS OUT        | 2,000               | -                              | -                                | -                   |
| <b>TOTAL</b>         | <b>385,284</b>      | <b>447,026</b>                 | <b>407,132</b>                   | <b>315,270</b>      |

| REVENUES      | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MISCELLANEOUS | 69,340              | 50,000                         | 48,046                           | -                   |
| INTEREST      | 3,046               | 2,521                          | 3,805                            | 3,510               |
| TRANSFERS IN  | 349,924             | 365,600                        | 332,281                          | 326,306             |
| <b>TOTAL</b>  | <b>422,311</b>      | <b>418,121</b>                 | <b>384,132</b>                   | <b>329,816</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE     |
|----------------------------|---------------------|----------|----------|---------------------|
| 6/30/2012                  | 74,379              | 353,040  | 348,275  | 79,144              |
| 6/30/2013                  | 79,144              | 422,311  | 385,284  | 116,171             |
| 6/30/2014                  | 116,171             | 384,132  | 407,132  | 93,171              |
| 6/30/2015                  | 93,171              | 329,816  | 315,270  | 107,717             |
|                            |                     |          |          | (15,513) 5% Reserve |
|                            |                     |          |          | <b>92,204</b>       |

Excludes Capital Outlay & Transfers Out

| CVB - 0710                                |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 56,880         |
| 10-07 ALLOWANCES                          | 1,872          |
| 10-07 PHONES                              | 749            |
| 10-10 LONGEVITY                           | 788            |
| 10-13 PDO BUYBACK                         | 245            |
| 10-95 1X SALARY ADJUSTMENT                | 191            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>60,725</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 4,588          |
| 15-02 EMPLOYEES' RETIREMENT               | 8,397          |
| 15-03 GROUP INSURANCE                     | 4,658          |
| 15-06 TRAVEL & SCHOOL                     | 5,045          |
| 15-13 LIFE                                | 94             |
| 15-14 DENTAL                              | 349            |
| 15-20 OVERHEAD HEALTH CARE COST           | 289            |
| <b>TOTAL BENEFITS</b>                     | <b>23,420</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 400            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>400</b>     |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 16,500         |
| 30-46 CONFERENCE INCENTIVE FUNDS          | 10,000         |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS            | 1,695          |
| 30-81 ADVERTISING / PROMOTION             | 24,950         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>53,145</b>  |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-02 EQUIPMENT                           | 600            |
| 40-15 IOB                                 | 4,400          |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>5,000</b>   |
| <b>TOTAL DIVISION REQUEST</b>             | <b>142,690</b> |

Note: Transfer in comes from 56% of the distribution of the Hotel / Motel Tax Fund (225)

(CONTINUED)

**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEAD: GUY HENSON/TIM LYON**  
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| <u>PERMANENT STAFFING</u>    | <u>FY 15-16</u> | <u>FY 14-15</u> |
|------------------------------|-----------------|-----------------|
| <b>CVB - 0710</b>            |                 |                 |
| Convention/Tourism Mgr       | 1               | 1               |
| Sp Events & Marketing Mgr    | 0               | 0.56            |
| <b>TOTAL</b>                 | <b>1</b>        | <b>1.56</b>     |
| <b>Economic Dev - 8710</b>   |                 |                 |
| Economic Dev Director        | 1               | 1               |
| <b>TOTAL</b>                 | <b>1</b>        | <b>1</b>        |
| <b>TOTAL 0710 &amp; 8710</b> | <b>2</b>        | <b>2.56</b>     |

Economic Development Director added in FY 14-15  
Special Events & Marketing Mgr 44% to Fund 123, Parks & Rec

PERSONNEL  
POSITIONS  
SUMMARY:

2006-07 - 1  
2007-08 - 1  
2008-09 - 1.14  
2009-10 - 1.56  
2010-11 - 1.56  
2011-12 - 1.56  
2012-13 - 1.56  
2013-14 - 1.56  
2014-15 - 2.56  
2015-16 - 2

**ECONOMIC DEVELOPMENT - 8710**

| <b>PERSONAL SERVICES</b>       |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 80,794        |
| 10-07 ALLOWANCES               | 3,600         |
| 10-07 PHONES                   | 780           |
| 10-13 PDO BUYBACK              | 627           |
| 10-95 1X SALARY ADJUSTMENT     | 170           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>85,971</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 6,517         |
| 15-02 EMPLOYEES' RETIREMENT     | 11,927        |
| 15-03 GROUP INSURANCE           | 11,457        |
| 15-06 TRAVEL & SCHOOL           | 5,700         |
| 15-13 LIFE                      | 94            |
| 15-14 DENTAL                    | 1,225         |
| 15-20 OVERHEAD HEALTH CARE COST | 289           |
| <b>TOTAL BENEFITS</b>           | <b>37,209</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 2,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>2,000</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES/COMMUNICATIONS            | 400           |
| 30-16 MWC CHAMBER CONTRACT                | 36,000        |
| 30-40 CONTRACTUAL                         | 10,000        |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS            | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>47,400</b> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>172,580</b> |
|-------------------------------|----------------|

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>315,270</b> |
|---------------------------------|----------------|

(CONTINUED)

**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEAD: GUY HENSON/TIM LYON**  
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**CAPITAL OUTLAY (40-02)**

|                     |       |
|---------------------|-------|
| CVB Indoor Signage  | 600   |
| CVB Outdoor Signage | 4,400 |
| TOTAL               | 5,000 |

**ADVERTISING & PROMOTION (30-81)**

|                                              |        |
|----------------------------------------------|--------|
| OTRD State Travel Guide                      | 3,500  |
| FCMA Travel Guide                            | 2,500  |
| Tinker Base Guide & Directory                | 1,500  |
| Chamber of Commerce Resource Guide           | 750    |
| USA Today - OKC Thunder Edition              | 3,000  |
| Advance Production of 2016-17 Visitors Guide | 3,000  |
| Graphic Design for Ads                       | 1,200  |
| OTIA Governor's Conference Sponsorship       | 500    |
| OSAE Conference Corporate Sponsorship        | 2,000  |
| MWC Chamber Community Map                    | 500    |
| Tinker Take Off Living in OK Insert          | 800    |
| Co-Op Distribution Opportunities             | 1,300  |
| Promotional Items                            | 1,800  |
| Redesign of CVB Website                      | 1,200  |
| Unexpected Advertising/Promotion/Tradeshow   | 1,400  |
| TOTAL                                        | 24,950 |

**FUND: GENERAL (046)**

**DEPARTMENT: Convention & Visitors (07)**

**SIGNIFICANT EXPENDITURE CHANGES:**

The 2015-2016 Convention & Visitors Bureau's budget will reflect changes in staffing and payroll allocation. The Convention and Tourism Manager position will remain in the CVB budget, while the Marketing and Special Events position will be reflected in the FY 2015-16 Parks & Recreation Department budget.

**STAFFING/PROGRAMS**

During the past fiscal year, 2014-15, the Convention & Visitors Bureau located in the connecting corridor of the Sheraton Midwest City Hotel and the Reed Conference Center was staffed with 2 positions, one full-time Convention and Tourism Manager and one full **(half?)**-time Marketing and Special Events position. The efforts and responsibilities of the two positions continue to be a priority in marketing and promoting the community to visitors and relocation candidates while fostering and delivering quality of life events and experiences to citizens.

However, to better utilize resources and maximize revenue, the positions are presently fashioned in interrelated areas to achieve the inclusive goals and objectives of each department.

The operations of Midwest City Convention & Visitors Bureau will be located in the Midwest City Welcome / Travel Infor-

mation Center at 7200 S.E 29<sup>th</sup> Street. The CVB will also be equipped with a secure satellite work area at the Reed Conference Center to service convention groups.

**PROGRAM DESCRIPTION**

The mission of Convention & Visitors Bureau is to stimulate Midwest City's economic vitality through tourism by positioning and selling the community in partnership with public and private sectors as a premier destination for conventions, tradeshow, corporate meetings, group tours, and multi-night sporting events/tournaments. In pursuit of its mission, the CVB generates increased visitor spending for the overall business community through creative marketing programs, attractive incentive packages and a variety of 'budget relieving' complimentary services to groups. The Bureau works within the community to develop and maintain progressive relationships, while serving as a reliable and credible source for the Midwest City tourism industry.

**MARKETING**

In an effort to solicit and serve meeting planners and event coordinators, the Convention & Visitors Bureau creates, produces and arranges for mass distribution of the Midwest City Visitors Guide. The 8.5 X 11 double-sided full color reference tool outlines Midwest City meeting facilities, hotels, points of interest, and amenities. The up-to-date meeting facility listings, hotel accommodations, special event descriptions, and current community photos provide an attractive overview of all Midwest City has to offer. The Midwest City visitors guide is available statewide at all Oklahoma Welcome Centers and

through Certified Folder displays. As well as, via the internet through Oklahoma Tourism and Recreation Department, Frontier Country Marketing Association and directly through the [visitmidwestcity.com](http://visitmidwestcity.com) website.

Welcome bags containing the guide and other promotional items are also available upon request to qualified conference groups.

### **CONFERENCE INCENTIVE FUNDS**

Conference incentive funds are utilized to present attractive sponsorship opportunities for decision makers to choose Midwest City as their destination meeting place. The incentive funds offer budget relieving opportunities for costly items such as marketing, incidentals, transportation or other various unplanned expenses that arise during the venue evaluation, planning stages, or the event execution process. The strategy of offering supplemental funding is particularly significant when alternate cities or venues are also under consideration. Applying organizations will be required to qualify for the funding assistance based upon an economic impact assessment that includes room night revenue, catering revenue, hotel occupancy tax, local sales tax, market segment, rebooking probability, and potential industry prospects. Throughout the evaluation process, it is the goal of the CVB to ensure the City of Midwest City is featured as a highlighted sponsor by negotiating benefits such as endorsement in printed collateral, viral marketing, social media, audio visual presentations, complimentary tradeshow space, branded logo signage and verbal recognition.

### **MEETING PLANNERS, SPORTS AFFILIATES AND MARKETING ASSOCIATIONS**

The CVB will maintain membership in OSAE (Oklahoma Society of Association Executives) for the opportunity to have a monthly interaction with meeting planners who represent various associations throughout the state. Attending local luncheons hosted by these organizations provides a means of networking between suppliers and meeting planners and is crucial to stay connected within the industry. As a member benefit, the CVB will exhibit at OSAE's Annual Conference to gain exposure to Midwest City's hotels and all available meeting space to a captured audience. Participating as an active sponsoring partner with organizations provides many cost effective benefits such as quarterly ads and sponsor recognitions in e-newsletters, sponsor signage and identification at monthly meetings, annual conferences, and on organization web sites, as well as one paid registration to the annual conference. The CVB will also continue to meet every other month on a membership fee free basis with fellow Convention & Visitors Bureaus from across the state to stay abreast of new industry trends, share marketing and tourism ideas, and gain insights on various industry-related business segments.

The CVB coordinates visits and form relationships with local sports community partners and tournament hosts to educate them on the services and support provided by the CVB.

The CVB supports the efforts of OTIA (Oklahoma Travel Industry Association) in providing tourism education and lobby on behalf of the tourism industry as well as participates in State's tourism promotion campaign through the



Oklahoma Tourism and Recreation Department (OTRD).

Involvement with meeting planner and tourism organizations not only reinforces Midwest City's commitment to eagerly support and serve businesses who actively participate in the local meetings market, but provides a means to cross promote Midwest City as destination and aids in tracking tourism dollars. In an effort to further promote these ideals, the CVB will continue to foster relationships with all Midwest City hoteliers in the hospitality district by organizing and conducting bi-monthly meetings or as needed based upon group visitor business

#### **2015-2016 GOALS AND OBJECTIVES**

1. Continue to maintain current relationships and will reach out to new conference meeting planners through a variety of networking opportunities and industry membership affiliations.
2. The CVB will conduct sales calls within the public and private sectors to encourage and promote visitation to Midwest City that will increase hotel occupancy tax and local sales tax.
3. The CVB will continue to explore value in advertising through publications that are designed specifically for meeting planners, tour operators, and targets corporate and leisure travelers.
4. The CVB Continue to cultivate a professional working relationship with the Sheraton/Reed Conference Center sales staff to solicit new conference business that produces overflow guestrooms to other Midwest City hotel properties. The CVB will actively participate with the sales team in sales blitzes to help realize the aforementioned new business and develop new meeting planner relationships.
5. The CVB will create a one-page, full color double sided 8.5 x 11 sales collateral piece that can be easily handled by prospective visitors and meeting planners. This more 'cost efficient' one-page piece will be used on sales calls in lieu of the more detailed visitors guide.
6. The CVB will continue to groom a partnership with the OKC CVB for major city wide events that require hotel accommodations beyond the downtown OKC inventory.
7. The CVB will continue its Social Media campaign garnered through a contractual agreement with Vann & Associates who will continue to provide Facebook, YouTube, Twitter services, and website updates.
8. The CVB will continue to remain up-to-date on industry changes and current events with a focus on developing strategies that will increase spending throughout the community, streamline revenue opportunities and create brand imaging for the city.

FUND: EMERGENCY OPERATIONS (070)  
DEPARTMENT: EMERG OPERATION FUND (21)  
DEPARTMENT HEAD: MIKE BOWER

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 242,772             | 283,408                        | 283,397                          | 280,894             |
| BENEFITS             | 53,895              | 61,098                         | 63,517                           | 65,075              |
| MATERIALS & SUPPLIES | 4,104               | 2,677                          | 3,780                            | 2,602               |
| OTHER SERVICES       | 26,621              | 29,857                         | 27,245                           | 29,978              |
| CAPITAL OUTLAY       | 33,736              | 196,131                        | 106,600                          | 68,000              |
| TRANSFERS OUT        | 43,498              | 43,498                         | 43,498                           | 45,673              |
| TOTAL                | 404,626             | 616,669                        | 528,037                          | 492,222             |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                | 357,204             | 349,581                        | 349,909                          | 354,518             |
| INVESTMENT INTEREST  | 21,446              | 18,498                         | 20,950                           | 20,596              |
| CHARGES FOR SERVICES | 27,250              | 27,250                         | 27,250                           | 27,250              |
| MISCELLANEOUS        | 7,137               | -                              | -                                | -                   |
| TRANSFERS IN         | 27,500              | 22,500                         | 22,500                           | 15,000              |
| TOTAL                | 440,537             | 417,829                        | 420,609                          | 417,364             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES                                | FUND<br>BALANCE   |
|----------------------------|---------------------|----------|-----------------------------------------|-------------------|
| 6/30/2012                  | 751,424             | 421,478  | 443,041                                 | 729,861           |
| 6/30/2013                  | 729,861             | 440,537  | 404,626                                 | 765,772           |
| 6/30/2014                  | 765,772             | 420,609  | 528,037                                 | 658,344           |
| 6/30/2015                  | 658,344             | 417,364  | 492,222                                 | 583,486           |
|                            |                     |          | Excludes Capital Outlay & Transfers Out | (18,927)          |
|                            |                     |          |                                         | <b>5% Reserve</b> |
|                            |                     |          |                                         | <b>564,558</b>    |

FINAL BUDGET 2015-2016

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 201,666        |
| 10-03 OVERTIME                 | 45,000         |
| 10-04 ADDITIONAL PAY           | 13,970         |
| 10-07 ALLOWANCES               | 3,000          |
| 10-07 PHONES                   | 780            |
| 10-10 LONGEVITY                | 6,333          |
| 10-11 SL BUYBACKS              | 3,235          |
| 10-12 VL BUYBACKS              | 1,120          |
| 10-13 PDO BUYBACKS             | 2,280          |
| 10-14 SICK LEAVE INCENTIVE     | 1,650          |
| 10-19 ON CALL                  | 840            |
| 10-27 SHIFT DIFFERENTIAL       | 470            |
| 10-95 1X SALARY ADJUSTMENT     | 550            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>280,894</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 21,429        |
| 15-02 EMPLOYEE'S RETIREMENT     | 25,246        |
| 15-03 GROUP INSURANCE           | 15,451        |
| 15-13 LIFE                      | 234           |
| 15-14 DENTAL                    | 1,222         |
| 15-20 OVERHEAD HEALTH CARE COST | 1,493         |
| <b>TOTAL BENEFITS</b>           | <b>65,075</b> |

| MATERIALS AND SUPPLIES              |              |
|-------------------------------------|--------------|
| 20-64 FLEET PARTS                   | 804          |
| 20-65 FLEET LABOR                   | 1,798        |
| <b>TOTAL MATERIALS AND SUPPLIES</b> | <b>2,602</b> |

| OTHER SERVICES AND CHARGES              |               |
|-----------------------------------------|---------------|
| 30-02 SMALL TOOLS AND EQUIPMENT         | 2,000         |
| 30-21 SURPLUS PROPERTY                  | 1,353         |
| 30-24 MAINTENANCE OF EQUIPMENT          | 9,000         |
| 30-40 CONTRACTUAL                       | 2,000         |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE     | 14,500        |
| 30-47 HR / PAYROLL LEASE                | 809           |
| 30-86 AUDIT                             | 316           |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>29,978</b> |

(CONTINUED)

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: MIKE BOWER**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 15-16</u> | <u>FY 14-15</u> |
|---------------------------|-----------------|-----------------|
| EOC Manager               | 1               | 1               |
| Communication Spec II     | 1.5             | 1.5             |
| <b>TOTAL</b>              | <b>2.5</b>      | <b>2.5</b>      |

1 Comm Spec II to Fund 70 FY 10-11  
.50 Comm Spec II to Fund 70 FY 11-12

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - .5  
2007-08 - 1  
2008-09 - 1  
2009-10 - 1  
2010-11 - 2  
2011-12 - 2.5  
2012-13 - 2.5  
2013-14 - 2.5  
2014-15 - 2.5  
2015-16 - 2.5

| <b>CAPITAL OUTLAY</b>                |               |
|--------------------------------------|---------------|
| 40-02 FIXTURES, FURNITURE, EQUIPMENT | 68,000        |
| <b>TOTAL CAPITAL OUTLAY</b>          | <b>68,000</b> |

| <b>TRANSFERS OUT</b>                     |               |
|------------------------------------------|---------------|
| 80-14 TRANSFERS OUT (TECHNOLOGY FUND 14) | 45,673        |
| <b>TOTAL TRANSFERS OUT</b>               | <b>45,673</b> |

**TOTAL DEPARTMENT REQUEST** 492,222

| <b>CAPITAL OUTLAY FY 15-16</b>              |               |
|---------------------------------------------|---------------|
| 10-Channel Radio Transmitter Combiner       | 16,000        |
| Repeater Controllers & Interface Equipment  | 5,000         |
| IP SiteConnect Interface Equipment          | 10,000        |
| One (1) Lg Monitor for each Workstation (5) | 20,000        |
| GPS Frequency Reference                     | 17,000        |
| <b>TOTAL</b>                                | <b>68,000</b> |

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES          | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES     | 15,344              | 23,388                         | 18,291                           | 14,735              |
| BENEFITS              | 1,174               | 1,789                          | 1,371                            | 1,127               |
| MATERIALS & SUPPLIES  | 60,668              | 93,029                         | 69,495                           | 77,300              |
| OTHER SERVICES        | 67,428              | 88,932                         | 79,590                           | 72,750              |
| CAPITAL OUTLAY        | 97,526              | 10,239                         | 10,239                           | 70,000              |
| TRANSFERS OUT - INTRA | -                   | 1,000                          | 1,000                            | 1,000               |
| <b>TOTAL</b>          | <b>242,140</b>      | <b>218,377</b>                 | <b>179,986</b>                   | <b>236,912</b>      |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 79,602              | 89,950                         | 74,114                           | 77,070              |
| INTEREST             | 7,698               | 6,326                          | 8,191                            | 8,090               |
| MISCELLANEOUS        | 93,119              | 92,926                         | 93,416                           | 98,350              |
| TRANSFERS IN         | -                   | 4,051                          | -                                | -                   |
| TRANSFERS IN - INTRA | -                   | 1,000                          | 1,000                            | 1,000               |
| <b>TOTAL</b>         | <b>180,419</b>      | <b>194,253</b>                 | <b>176,721</b>                   | <b>184,510</b>      |

| PART TIME:           | FY 15-16 | FY 14-15 |
|----------------------|----------|----------|
| Softball Maintenance | 1        | 1        |

FINAL BUDGET 2015-2016

| 2310 - Parks/Park Play                |              |
|---------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |              |
| 20-41 SUPPLIES                        | 1,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,000</b> |

|                               |              |
|-------------------------------|--------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>1,000</b> |
|-------------------------------|--------------|

| 2315 - Holiday Lights |  |
|-----------------------|--|
|-----------------------|--|

|                                |              |
|--------------------------------|--------------|
| <b>PERSONAL SERVICES</b>       |              |
| 10-02 WAGES                    | 2,550        |
| 10-95 1X SALARY ADJUSTMENT     | 100          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>2,650</b> |

|                       |            |
|-----------------------|------------|
| <b>BENEFITS</b>       |            |
| 15-01 SOCIAL SECURITY | 203        |
| <b>TOTAL BENEFITS</b> | <b>203</b> |

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-34 MAINTENANCE OF EQUIPMENT        | 3,000         |
| 20-41 SUPPLIES                        | 15,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>18,000</b> |

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES/COMMUNICATIONS            | 9,000         |
| 30-40 CONTRACTUAL                         | 5,000         |
| 30-41 CONTRACT LABOR                      | 11,000        |
| 30-81 ADVERTISING - PROMOTION             | 8,000         |
| 30-82 REVENUE SHARING COSTS               | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>34,000</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>54,853</b> |
|-------------------------------|---------------|

(CONTINUED)

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE TWO

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-15 |                        |                       |                       |                         |
|------------------------------------------|------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/14FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/15 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 17,226                 | 33,002                | 43,433                | 6,795                   |
| 7812 - BASEBALL                          | 358                    | -                     | -                     | 358                     |
| 7813 - PAVILIONS                         | 84,940                 | 20,806                | 17,023                | 88,723                  |
| 7814 - PARK FACILITIES                   | 37,233                 | 22,857                | 3,639                 | 56,451                  |
| 7815 - MISC PROGRAMS                     | 35,224                 | 24,332                | 33,641                | 25,915                  |
| 7816/910 - NATURE TRAIL                  | 106                    | 927                   | 500                   | 533                     |
| 7817 - TREE BOARD                        | 42,843                 | -                     | 6,026                 | 36,817                  |
| 7819 - ART BOARD                         | 1,628                  | -                     | -                     | 1,628                   |
| 7820 - SPECIAL EVENTS                    | 300                    | -                     | -                     | 300                     |
| 7822 - RENAISSANCE RUN                   | 9,888                  | 7,527                 | 12,316                | 5,099                   |
| 2310 - PARK PLAY                         | -                      | 1,000                 | 1,000                 | -                       |
| 2315/2320 HOL LIGHTS/RUN                 | 14,472                 | 57,631                | 61,408                | 10,695                  |
| 2325 DOG PARKS                           | 650                    | 455                   | -                     | 1,105                   |
| UNDESIGNATED-INTEREST                    | 26,172                 | 8,184                 | 1,000                 | 33,356                  |
|                                          | <b>271,040</b>         | <b>176,721</b>        | <b>179,986</b>        | <b>267,775</b>          |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-16 |                        |                       |                       |                        |
|------------------------------------------|------------------------|-----------------------|-----------------------|------------------------|
| DEPT/DIVISION                            | 6/30/15FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/16FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 6,795                  | 34,834                | 36,510                | 5,119                  |
| 7812 - BASEBALL                          | 358                    | -                     | -                     | 358                    |
| 7813 - PAVILIONS                         | 88,723                 | 27,863                | 13,500                | 103,086                |
| 7814 - PARK FACILITIES                   | 56,451                 | 23,599                | 70,000                | 10,050                 |
| 7815 - MISC PROGRAMS                     | 25,915                 | 25,918                | 38,550                | 13,283                 |
| 7816/910 - NATURE TRAIL                  | 533                    | 744                   | 500                   | 777                    |
| 7817 - TREE BOARD                        | 36,817                 | -                     | 1,000                 | 35,817                 |
| 7819 - ART BOARD                         | 1,628                  | -                     | -                     | 1,628                  |
| 7820 - SPECIAL EVENTS                    | 300                    | -                     | -                     | 300                    |
| 7822 - RENAISSANCE RUN                   | 5,099                  | 8,319                 | 13,000                | 418                    |
| 2310 - PARK PLAY                         | -                      | 1,000                 | 1,000                 | -                      |
| 2315/2320 HOL LIGHTS/RUN                 | 10,695                 | 53,643                | 61,852                | 2,486                  |
| 2325 DOG PARKS                           | 1,105                  | 500                   | -                     | 1,605                  |
| UNDESIGNATED-INTEREST                    | 33,356                 | 8,090                 | 1,000                 | 40,446                 |
|                                          | <b>267,775</b>         | <b>184,510</b>        | <b>236,912</b>        | <b>215,373</b>         |

| 2320 - Night Light Run                |              |
|---------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |              |
| 20-41 SUPPLIES                        | 5,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,000</b> |

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-41 CONTRACT LABOR                      | 2,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b> |

**TOTAL DIVISION REQUEST 7,000**

**7810 - Softball**

|                                |               |
|--------------------------------|---------------|
| <b>PERSONAL SERVICES</b>       |               |
| 10-02 WAGES                    | 12,000        |
| 10-95 1X SALARY ADJUSTMENT     | 85            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>12,085</b> |

|                       |            |
|-----------------------|------------|
| <b>BENEFITS</b>       |            |
| 15-01 SOCIAL SECURITY | 925        |
| <b>TOTAL BENEFITS</b> | <b>925</b> |

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-41 SUPPLIES                        | 17,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>17,000</b> |

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-01 UTILITIES/COMMUNICATIONS            | 2,500        |
| 30-23 UPKEEP REAL PROPERTY                | 1,000        |
| 30-40 CONTRACTUAL                         | 3,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,500</b> |

**TOTAL DIVISION REQUEST 36,510**

**7813 - Pavilions**

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 500           |
| 30-23 UPKEEP REAL PROPERTY                | 6,000         |
| 30-40 CONTRACTUAL                         | 7,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>13,500</b> |

**TOTAL DIVISION REQUEST 13,500**

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE THREE

**CAPITAL OUTLAY FY 15-16 (7814)**

|                                         |        |
|-----------------------------------------|--------|
| Joe Barnes Rotary Pavillion Parking Lot | 70,000 |
| TOTAL                                   | 70,000 |

**7814 - Park Facilities**

|                             |               |
|-----------------------------|---------------|
| <b>CAPITAL OUTLAY</b>       |               |
| 40-06 INFRASTRUCTURE        | 70,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>70,000</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>70,000</b> |
|-------------------------------|---------------|

**7815 - Miscellaneous Programs**

|                                       |               |
|---------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |               |
| 20-01 MISCELLANEOUS                   | 3,500         |
| 20-42 TRICK OR TREAT                  | 7,500         |
| 20-43 RECREATION CLASSES              | 100           |
| 20-47 DANCE & TUMBLING                | 500           |
| 20-49 HERSHEY TRACK MEET              | 1,500         |
| 20-56 5TH & 6TH GRADE DANCE           | 700           |
| 20-57 FLAG FOOTBALL                   | 5,000         |
| 20-58 FATHER-DAUGHTER DANCE           | 9,000         |
| 20-68 MOM/SON BEACH PARTY             | 500           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>28,300</b> |

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-18 REFUNDS                             | 250           |
| 30-40 CONTRACTUAL - Instructors           | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,250</b> |

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>38,550</b> |
|-------------------------------|---------------|

**7816 - Nature Trails**

|                                       |            |
|---------------------------------------|------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |            |
| 20-41 SUPPLIES                        | 500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>500</b> |

|                               |            |
|-------------------------------|------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>500</b> |
|-------------------------------|------------|

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE FOUR

| <b>7817 - Tree Board</b>                  |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 20-07 TREES                               | 1,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,000</b>   |
| <hr/>                                     |                |
| <b>TOTAL DIVISION REQUEST</b>             | <b>1,000</b>   |
| <hr/>                                     |                |
| <b>7822 - Renaissance Run</b>             |                |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 7,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>7,500</b>   |
| <hr/>                                     |                |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-09 GRANTS                              | 3,500          |
| 30-40 CONTRACTUAL                         | 2,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,500</b>   |
| <hr/>                                     |                |
| <b>TOTAL DIVISION REQUEST</b>             | <b>13,000</b>  |
| <hr/>                                     |                |
| <b>00 - Undesignated</b>                  |                |
| <b>TRANSFERS INTRA-OUT</b>                |                |
| 80-23 TO PARK PLAY                        | 1,000          |
| <b>TOTAL TRANSFERS</b>                    | <b>1,000</b>   |
| <hr/>                                     |                |
| <b>TOTAL DIVISION REQUEST</b>             | <b>1,000</b>   |
| <hr/>                                     |                |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>236,912</b> |
| <hr/>                                     |                |

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06) & (23)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

**FINAL BUDGET 2015-2016**

**PARK AND RECREATIONS (06)**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 75,202                      | 81,927                                  | 69,722                                    | 69,554                      |
| BENEFITS             | 23,611                      | 29,027                                  | 22,045                                    | 25,259                      |
| MATERIALS & SUPPLIES | 4,244                       | 13,008                                  | 8,899                                     | 10,424                      |
| OTHER SERVICES       | 178,436                     | 164,505                                 | 177,886                                   | 243,503                     |
| CAPITAL OUTLAY       | 305,300                     | 340,411                                 | 340,899                                   | 245,000                     |
| DEBT SERVICE         | 152,493                     | -                                       | -                                         | -                           |
| TRANSFERS OUT        | 3,317                       | -                                       | -                                         | -                           |
| <b>TOTAL</b>         | <b>742,603</b>              | <b>628,878</b>                          | <b>619,451</b>                            | <b>593,740</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES                | 440,992                     | 431,583                                 | 431,985                                   | 437,676                     |
| CHARGES FOR SERVICES | 5,490                       | 6,500                                   | 6,500                                     | 6,500                       |
| INTEREST             | 14,849                      | 13,657                                  | 8,201                                     | 9,576                       |
| MISCELLANEOUS        | 4,525                       | -                                       | 120                                       | 70,000                      |
| TRANSFERS IN         | 191,290                     | 88,900                                  | 80,570                                    | 81,577                      |
| <b>TOTAL</b>         | <b>657,147</b>              | <b>540,640</b>                          | <b>527,376</b>                            | <b>605,329</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |              |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|--------------|
| 6/30/2012                          | 422,121                     | 1,872,045       | 1,863,492       | 430,674                 | 06/30/13     |
| 6/30/2013                          | 430,674                     | 657,147         | 742,603         | 345,218                 | 06/30/14     |
| 6/30/2014                          | 345,218                     | 527,376         | 619,451         | 253,143                 | 06/30/15 EST |
| 6/30/2015                          | 253,143                     | 605,329         | 593,740         | 264,732                 | 06/30/16 EST |

| <b>PERSONAL SERVICES</b>       |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 48,925        |
| 10-07 ALLOWANCES               | 1,308         |
| 10-07 PHONES                   | 367           |
| 10-10 LONGEVITY                | 1,012         |
| 10-11 SL BUYBACK               | 309           |
| 10-12 VL BUYBACK               | 260           |
| 10-13 PDO BUYBACK              | 175           |
| 10-14 SICK LEAVE INCENTIVE     | 293           |
| 10-95 1X SALARY ADJUSTMENT     | 205           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>52,854</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 4,015         |
| 15-02 EMPLOYEES' RETIREMENT     | 7,348         |
| 15-03 GROUP INSURANCE           | 5,773         |
| 15-06 TRAVEL & SCHOOL           | 6,000         |
| 15-13 LIFE                      | 72            |
| 15-14 DENTAL                    | 552           |
| 15-20 OVERHEAD HEALTH CARE COST | 221           |
| <b>TOTAL BENEFITS</b>           | <b>23,981</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 5,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,000</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES/COMMS                     | 50,000         |
| 30-21 SURPLUS PROPERTY                    | 463            |
| 30-23 UPKEEP                              | 30,000         |
| 30-40 CONTRACTUAL                         | 30,000         |
| 30-86 AUDIT                               | 390            |
| 30-91 SPECIAL EVENTS                      | 126,400        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>237,253</b> |

Note: Transfer in comes from 14% of the distribution of the Hotel / Motel Tax Fund (225)



**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06) & (23)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING             | FY 15-16    | FY 14-15    |
|--------------------------------|-------------|-------------|
| Park & Rec Supervisor          | 0.33        | 0.33        |
| Sports & Rec Supervisor        | 0           | 0.25        |
| Special Events & Marketing Mgr | 0.44        | 0.44        |
| <b>TOTAL</b>                   | <b>0.77</b> | <b>1.02</b> |

| SEASONAL  | FY 15-16 | FY 14-15 |
|-----------|----------|----------|
| PARK PLAY | 9        | 9        |

**CAPITAL OUTLAY FY 15-16**

|                                                                                                   |                |
|---------------------------------------------------------------------------------------------------|----------------|
| Tennis Court & Basketball Court Restrooms                                                         | 40,000         |
| Parking Lot Expansion Joe Barnes Rotary Pavilion<br>(Fund 115-7814, Park Facilities to fund half) | 70,000         |
| Optimist Park - Phase I                                                                           | 50,000         |
| Joe Barnes Trail 1st Trail Funding                                                                | 45,000         |
| Park Land Acquisition                                                                             | 40,000         |
| <b>TOTAL</b>                                                                                      | <b>245,000</b> |

**SPECIAL EVENTS (30-91)**

|                                       |                |
|---------------------------------------|----------------|
| Pow Wow                               | 1,500          |
| Tribute to Liberty                    | 27,000         |
| Veterans Day Parade                   | 8,000          |
| Concerts in Park                      | 8,500          |
| Sunset Cinema                         | 2,400          |
| Made in Oklahoma                      | 45,000         |
| Mid America Street Fest               | 25,000         |
| Aviators Reception                    | 5,000          |
| Other Special Event Programming Funds | 4,000          |
| <b>TOTAL</b>                          | <b>126,400</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2006-07 - 0  
2007-08 - .33  
2008-09 - .77  
2009-10 - .77  
2010-11 - 1.08  
2011-12 - 1.02  
2012-13 - 1.02  
2013-14 - 1.02  
2014-15 - 1.02  
2015-16 - .77

**CAPITAL OUTLAY**

|                             |                |
|-----------------------------|----------------|
| 40-04 PARK IMPROVEMENTS     | 50,000         |
| 40-06 INFRASTRUCTURE        | 115,000        |
| 40-07 BUILDING              | 40,000         |
| 40-09 LAND                  | 40,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>245,000</b> |

**TOTAL DEPARTMENT REQUEST 564,088**

**PARK PLAY (23)**

**PERSONAL SERVICES**

|                                |               |
|--------------------------------|---------------|
| 10-02 WAGES - REC & ROLL       | 16,700        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>16,700</b> |

**BENEFITS**

|                       |              |
|-----------------------|--------------|
| 15-01 SOCIAL SECURITY | 1,278        |
| <b>TOTAL BENEFITS</b> | <b>1,278</b> |

**MATERIALS & SUPPLIES**

|                                       |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES - PARKS/REC & ROLL     | 3,500        |
| 20-63 FLEET MAINTENANCE - FUEL        | 1,244        |
| 20-64 FLEET MAINTENANCE - PARTS       | 104          |
| 20-65 FLEET MAINTENANCE - LABOR       | 576          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>5,424</b> |

**OTHER SERVICES & CHARGES**

|                                           |              |
|-------------------------------------------|--------------|
| 30-01 UTILITIES/COMMS - REC & ROLL        | 250          |
| 30-40 CONTRACTUAL - REC & ROLL            | 6,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,250</b> |

**TOTAL DEPARTMENT REQUEST 29,652**

**TOTAL FUND REQUEST 593,740**

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 224,816                     | 235,646                                 | 203,881                                   | 197,221                     |
| BENEFITS             | 84,587                      | 94,918                                  | 81,787                                    | 80,753                      |
| MATERIALS & SUPPLIES | 624                         | 1,950                                   | 1,126                                     | 1,092                       |
| OTHER SERVICES       | 252,564                     | 297,817                                 | 4,075                                     | 2,933                       |
| GRANT ACTIVITY       | -                           | -                                       | 199,702                                   | 224,198                     |
| CAPITAL OUTLAY       | 12,041                      | 2,000                                   | -                                         | 1,000                       |
| <b>TOTAL</b>         | <b>574,632</b>              | <b>632,331</b>                          | <b>490,571</b>                            | <b>507,197</b>              |

| <b>REVENUES</b>   | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|-------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTERGOVERNMENTAL | 443,828                     | 399,411                                 | 345,035                                   | 363,108                     |
| TRANSFER IN       | 136,408                     | 145,536                                 | 145,536                                   | 144,089                     |
| <b>TOTAL</b>      | <b>580,236</b>              | <b>544,947</b>                          | <b>490,571</b>                            | <b>507,197</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2012                          | 9,300                       | 620,442         | 627,766         | 1,976                   |
| 6/30/2013                          | 1,976                       | 580,236         | 574,632         | 7,580                   |
| 6/30/2014                          | 7,580                       | 490,571         | 490,571         | 7,580                   |
| 6/30/2015                          | 7,580                       | 507,197         | 507,197         | 7,580                   |

**FINAL BUDGET 2015-2016**

**CDBG PROGRAMS (3901)**

| <b>PERSONAL SERVICES</b>       |               |
|--------------------------------|---------------|
| 10-01 SALARY                   | 50,909        |
| 10-07 PHONES                   | 480           |
| 10-10 LONGEVITY                | 1,177         |
| 10-95 1X SALARY ADJUSTMENT     | 170           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>52,736</b> |

| <b>BENEFITS</b>                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 3,998         |
| 15-02 RETIREMENT                | 7,316         |
| 15-03 GROUP HEALTH INSURANCE    | 5,502         |
| 15-04 WORKERS COMP INSURANCE    | 936           |
| 15-13 LIFE                      | 94            |
| 15-14 DENTAL                    | 803           |
| 15-20 OVERHEAD HEALTH CARE COST | 289           |
| <b>TOTAL BENEFITS</b>           | <b>18,937</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |            |
|-------------------------------------------|------------|
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | 278        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>278</b> |

**TOTAL DIVISION REQUEST 71,951**

**CDBG PROGRAMS (3903)**

| <b>PERSONAL SERVICES (HOUSING REHAB)</b> |               |
|------------------------------------------|---------------|
| 10-01 SALARY                             | 56,406        |
| 10-07 PHONES                             | 480           |
| 10-10 LONGEVITY                          | 2,700         |
| 10-95 1X SALARY ADJUSTMENT               | 170           |
| <b>TOTAL PERSONAL SERVICES</b>           | <b>59,756</b> |

| <b>BENEFITS</b>       |       |
|-----------------------|-------|
| 15-01 SOCIAL SECURITY | 4,535 |
| 15-02 RETIREMENT      | 8,299 |

**(CONTINUED)**

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**  
**PAGE TWO**

| PERMANENT STAFFING | FY 15-16   | FY 14-15   |
|--------------------|------------|------------|
| Director           | 0.9        | 0.9        |
| Housing Rehab.     | 1          | 1          |
| Secretary          | 0          | 1          |
| Planning Assistant | 1          | 1          |
| <b>TOTAL</b>       | <b>2.9</b> | <b>3.9</b> |

.10 of Director to Hospital (425) FY 09-10

**PERSONNEL POSITIONS SUMMARY:**  
2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.9  
2010-11 - 3.9  
2011-12 - 3.9  
2012-13 - 3.9  
2013-14 - 3.9  
2014-15 - 3.9  
2015-16 - 2.9

|                                 |               |
|---------------------------------|---------------|
| 15-03 GROUP HEALTH INSURANCE    | 11,457        |
| 15-04 WORKERS COMP INSURANCE    | 936           |
| 15-13 LIFE                      | 94            |
| 15-14 DENTAL                    | 1,225         |
| 15-20 OVERHEAD HEALTH CARE COST | 289           |
| <b>TOTAL BENEFITS</b>           | <b>26,834</b> |

|                                           |            |
|-------------------------------------------|------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |            |
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | 278        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>278</b> |

**TOTAL DIVISION REQUEST 86,868**

**GRANT ACTIVITIES (3925)**

|                                       |            |
|---------------------------------------|------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |            |
| 20-63 FLEET FUEL                      | 458        |
| 20-64 FLEET PARTS                     | 41         |
| 20-65 FLEET LABOR                     | 93         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>592</b> |

|                                    |                |
|------------------------------------|----------------|
| <b>EXPENDITURES</b>                |                |
| 30-08 HOUSING REHABILITATION ADMIN | 3,000          |
| 30-10 GENERAL ADMINISTRATION       | 12,000         |
| 30-11 FAIR HOUSING SERVICES        | 8,000          |
| 30-12 CONTINGENCY                  | 21,262         |
| 30-13 SENIOR SOCIAL SERVICE        | 14,000         |
| 30-15 BEFORE/AFTER SCHOOL          | 14,000         |
| 30-16 AT RISK YOUTH & FAMILY PR    | 11,500         |
| 30-18 PRIMARY SYSTEM HOME REPAIRS  | 100,000        |
| 30-19 SHARE-A-FARE PROGRAM         | 2,200          |
| 30-21 SR MED RIDE PROGRAM          | 5,000          |
| 30-28 NORTH OAKS PUB IMPRV         | 15,000         |
| 30-32 AUTUMN CREEK VILLAS II       | 14,001         |
| 30-50 TRANSITIONAL HOUSING REHAB   | 4,235          |
| <b>TOTAL EXPENDITURES</b>          | <b>224,198</b> |

(CONTINUED)

FUND: CDBG (141)  
 DEPARTMENT: GRANTS MANAGEMENT  
 DEPARTMENT HEAD: TERRI CRAFT  
 NON-FISCAL FUND  
 PAGE THREE

|                             |              |
|-----------------------------|--------------|
| <b>CAPITAL OUTLAY</b>       |              |
| 40-49 COMPUTER              | 1,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <u>1,000</u> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>225,790</b> |
|-------------------------------|----------------|

|                                    |
|------------------------------------|
| <b>ADMINISTRATIVE STAFF (3999)</b> |
|------------------------------------|

|                                         |               |
|-----------------------------------------|---------------|
| <b>PERSONAL SERVICES (GRANTS MGMT.)</b> |               |
| 10-01 SALARY                            | 77,934        |
| 10-07 ALLOWANCES                        | 2,700         |
| 10-07 PHONES                            | 702           |
| 10-10 LONGEVITY                         | 2,430         |
| 10-14 SICK LEAVE INCENTIVE              | 810           |
| 10-95 1X SALARY ADJUSTMENT              | 153           |
| <b>TOTAL PERSONAL SERVICES</b>          | <u>84,729</u> |

|                                 |               |
|---------------------------------|---------------|
| <b>BENEFITS</b>                 |               |
| 15-01 SOCIAL SECURITY           | 6,428         |
| 15-02 RETIREMENT                | 11,764        |
| 15-03 GROUP HEALTH INSURANCE    | 10,312        |
| 15-04 WORKERS COMP INSURANCE    | 936           |
| 15-06 TRAVEL & SCHOOL           | 2,000         |
| 15-13 LIFE                      | 84            |
| 15-14 DENTAL                    | 1,103         |
| 15-20 OVERHEAD HEALTH CARE COST | 1,077         |
| 15-98 RETIREE INSURANCE         | 1,277         |
| <b>TOTAL BENEFITS</b>           | <u>34,981</u> |

|                                       |            |
|---------------------------------------|------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |            |
| 20-41 SUPPLIES                        | 500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <u>500</u> |

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS            | 2,100        |
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | 277          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <u>2,377</u> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>122,587</b> |
|-------------------------------|----------------|

|                                 |                       |
|---------------------------------|-----------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>507,197</u></u> |
|---------------------------------|-----------------------|

## **FUND: COMMUNITY DEVELOPMENT BLOCK GRANT (141)**

Community Development Block Grant (CDBG) funds are appropriated by the U.S. Department of Housing and Urban Development to assist in the development of viable urban communities, including decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low to moderate income. The city estimates \$363,108 in new CDBG funding this year. The following is a summary of CDBG projects and activities planned for FY2015-16.

Funding for the Primary Systems Home Repair and Slum Blight Improvement Program will continue in FY'2015. Funds will also continue to be used for Before and After School Care Scholarships, Senior Social Services, At-Risk Youth and Family Program, Share-A-Fare Program, Med Ride and Fair Housing Services. Public improvements include rehabilitation work at the city's Transitional Housing Facilities, improvements to North Oaks neighborhood and Autumn Creek Villas II senior development.

Community Development Block Grant staff continue to manage the Transitional Housing Program, Housing Rehabilitation Loan Program, Homebuyer Assistance Program, the Purchase/Rehab/Infill Program, Volunteer Income Tax Assistance (VITA) Program, Emergency Utility Assistance Program, and the Community Support Grant Program.

The CDBG funded Grants Management staff also provides grant oversight for other grant programs and projects operated by the city. Staff will continue to seek compatible housing and community development program funding to expand upon and add to existing activities and services provided to Midwest City residents.

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT

| EXPENDITURES   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 98,841              | 321,000                        | 90,832                           | 242,500             |
| <b>TOTAL</b>   | <b>98,841</b>       | <b>321,000</b>                 | <b>90,832</b>                    | <b>242,500</b>      |

| REVENUES               | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST               | 116                 | -                              | -                                | -                   |
| MISCELLANEOUS-3710     | 10,554              | -                              | 6,150                            | -                   |
| MISCELLANEOUS-3720     | 11,683              | 7,200                          | 7,830                            | 13,000              |
| INTERGOVERNMENTAL-3731 | 82,790              | 100,000                        | 62,210                           | -                   |
| <b>TOTAL</b>           | <b>105,143</b>      | <b>107,200</b>                 | <b>76,190</b>                    | <b>13,000</b>       |

FINAL BUDGET 2015-2016

**HOUSING - SPECIAL PROJECTS (3710)**

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-04 OTHER EXPENSES                      | 31,500         |
| 30-07 H REHAB LOAN PROGRAM                | 100,000        |
| 30-23 UPKEEP REAL PROPERTY                | 3,500          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>135,000</b> |

**TOTAL DIVISION REQUEST 135,000**

**HOUSING - TRANSITIONAL HOUSING (3720)**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES/COMMUNICATION             | 4,000         |
| 30-02 APPLIANCES/EQUIPMENT                | 1,000         |
| 30-03 MOWING                              | 2,000         |
| 30-04 OTHER EXPENSES                      | 500           |
| 30-23 UPKEEP REAL PROPERTY                | 7,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>14,500</b> |

**TOTAL DIVISION REQUEST 14,500**

**HOUSING - HOME - PROGRAM (3730)**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-04 OTHER EXPENSES                      | 93,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>93,000</b> |

**TOTAL DIVISION REQUEST 93,000**

**TOTAL DEPARTMENT REQUEST 242,500**

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE TWO

| <b>EXPENDITURES</b>                                    |                             |                                         |                                           |                             |
|--------------------------------------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| <b>HOUSING - SPECIAL PROJECTS (3710)</b>               |                             |                                         |                                           |                             |
|                                                        | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
| OTHER SERVICES                                         | 6,543                       | 113,500                                 | 19,810                                    | 135,000                     |
| <b>TOTAL</b>                                           | <b>6,543</b>                | <b>113,500</b>                          | <b>19,810</b>                             | <b>135,000</b>              |
| <b>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</b> |                             |                                         |                                           |                             |
|                                                        | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
| OTHER SERVICES                                         | 12,298                      | 14,500                                  | 16,000                                    | 14,500                      |
| <b>TOTAL</b>                                           | <b>12,298</b>               | <b>14,500</b>                           | <b>16,000</b>                             | <b>14,500</b>               |
| <b>HOUSING - HOME - PROGRAM (3730)</b>                 |                             |                                         |                                           |                             |
|                                                        | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
| OTHER SERVICES                                         | -                           | 93,000                                  | 22                                        | 93,000                      |
| <b>TOTAL</b>                                           | <b>-</b>                    | <b>93,000</b>                           | <b>22</b>                                 | <b>93,000</b>               |
| <b>HOUSING - HOME - GRANT (3731)</b>                   |                             |                                         |                                           |                             |
|                                                        | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
| OTHER SERVICES                                         | 80,000                      | 100,000                                 | 55,000                                    | -                           |
| <b>TOTAL</b>                                           | <b>80,000</b>               | <b>100,000</b>                          | <b>55,000</b>                             | <b>-</b>                    |

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE THREE

|                                                               | BUDGET    |          |          | FUND     |                    |
|---------------------------------------------------------------|-----------|----------|----------|----------|--------------------|
|                                                               | FUND BAL. | REVENUES | EXPENSES | BALANCE  |                    |
| <b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>               |           |          |          |          |                    |
| 06/30/11                                                      | 119,657   | -        | 6,405    | 149,883  | 06/30/11           |
| 06/30/12                                                      | 149,883   | 11,954   | 4,921    | 156,916  | 06/30/12           |
| 06/30/13                                                      | 156,916   | 12,723   | 6,543    | 163,096  | 06/30/13           |
| 06/30/14                                                      | 163,096   | 6,150    | 19,810   | 149,436  | 06/30/14 ESTIMATED |
| 06/30/15                                                      | 149,436   | -        | 135,000  | 14,436   | 06/30/15 ESTIMATED |
| <b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b> |           |          |          |          |                    |
| 06/30/11                                                      | 19,659    | 11,311   | 8,808    | 22,162   | 06/30/11           |
| 06/30/12                                                      | 22,162    | 9,555    | 20,035   | 11,682   | 06/30/12           |
| 06/30/13                                                      | 11,682    | 11,683   | 15,900   | 7,465    | 06/30/13           |
| 06/30/14                                                      | 7,465     | 7,830    | 16,000   | (705)    | 06/30/14 ESTIMATED |
| 06/30/15                                                      | (705)     | 13,000   | 14,500   | (2,205)  | 06/30/15 ESTIMATED |
| <b><u>HOUSING - TRANSITIONAL HOUSING - GRANT (3721)</u></b>   |           |          |          |          |                    |
| 06/30/11                                                      | (3,602)   | -        | -        | (3,602)  | 06/30/11           |
| 06/30/12                                                      | (3,602)   | -        | -        | (3,602)  | 06/30/12           |
| 06/30/13                                                      | (3,602)   | -        | (3,602)  | -        | 06/30/13           |
| 06/30/14                                                      | -         | -        | -        | -        | 06/30/14 ESTIMATED |
| 06/30/15                                                      | -         | -        | -        | -        | 06/30/15 ESTIMATED |
| <b><u>HOUSING - HOME - PROGRAM (3730)</u></b>                 |           |          |          |          |                    |
| 06/30/11                                                      | 113,598   | 13,084   | 21,760   | 104,922  | 06/30/11           |
| 06/30/12                                                      | 104,922   | 3,412    | -        | 108,334  | 06/30/12           |
| 06/30/13                                                      | 108,334   | -        | -        | 108,334  | 06/30/13           |
| 06/30/14                                                      | 108,334   | -        | 22       | 108,312  | 06/30/14 ESTIMATED |
| 06/30/15                                                      | 108,312   | -        | 93,000   | 15,312   | 06/30/15 ESTIMATED |
| <b><u>HOUSING - HOME - GRANT (3731)</u></b>                   |           |          |          |          |                    |
| 06/30/11                                                      | -         | 50,000   | 75,000   | (25,000) | 06/30/11           |
| 06/30/12                                                      | (25,000)  | 35,000   | 20,000   | (10,000) | 06/30/12           |
| 06/30/13                                                      | (10,000)  | 82,790   | 80,000   | (7,210)  | 06/30/13           |
| 06/30/14                                                      | (7,210)   | 62,210   | 55,000   | -        | 06/30/14 ESTIMATED |
| 06/30/15                                                      | -         | -        | -        | -        | 06/30/15 ESTIMATED |
| <b><u>INTEREST</u></b>                                        |           |          |          |          |                    |
| 06/30/13                                                      | -         | 594      | -        | 272,279  | 06/30/14           |



FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: HOUSING

The Grants/Housing Activities Fund supports three program areas: Housing – Special Projects; Housing – Transitional Housing Program; and Housing – HOME Projects. A variety of grants, loan repayments, program income and rental proceeds provide funding for activities.

Special Projects for 2015-16 include the Housing Rehabilitation Loan Program and property upkeep of (6) residential lots in the Original Mile.

The Transitional Housing Program supports (4) city-owned residential properties for transitional housing for homeless families. Travelers Aid Society, DBA Upward Transitions, provides case management through their Family Outreach Services Program for homeless families.

HOME Investment Partnerships Act (HOME) projects are supported through new grants applied for through the Oklahoma Housing Finance Agency (OHFA) and program income generated from existing housing activities. The Homebuyer Assistance Program will continue with existing and new HOME grant funding. HOME also funds housing surveys, fair housing activities, and other eligible administrative expenses.

Grants Management staff provides management of the above activities in conjunction with CDBG funded activities.

**FUND: GRANTS (143)  
DEPARTMENTS: VARIOUS  
DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 47,947                      | 122,578                                 | 45,883                                    | -                           |
| BENEFITS             | 3,449                       | 20,518                                  | 3,301                                     | -                           |
| MATERIALS & SUPPLIES | 7,211                       | -                                       | -                                         | -                           |
| OTHER SERVICES       | 10,000                      | 1,026,726                               | 250,000                                   | -                           |
| CAPITAL OUTLAY       | 48,082                      | 44,528                                  | 44,528                                    | -                           |
| TRANSFERS OUT        | 887,844                     | 674,097                                 | 671,737                                   | 237,378                     |
| <b>TOTAL</b>         | <b>1,004,533</b>            | <b>1,888,447</b>                        | <b>1,015,449</b>                          | <b>237,378</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTERGOVERNMENTAL    | 990,119                     | 1,884,046                               | 1,015,449                                 | 237,378                     |
| CHARGES FOR SERVICES | (1,608)                     | -                                       | -                                         | -                           |
| TRANSFERS IN         | 3,002                       | 4,713                                   | -                                         | -                           |
| <b>TOTAL</b>         | <b>991,512</b>              | <b>1,888,759</b>                        | <b>1,015,449</b>                          | <b>237,378</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2012                          | 9,731                       | 836,682         | 773,392         | 73,021                  |
| 6/30/2013                          | 73,021                      | 991,512         | 1,004,533       | 60,000                  |
| 6/30/2014                          | 60,000                      | 1,015,449       | 1,015,449       | 60,000                  |
| 6/30/2015                          | 60,000                      | 237,378         | 237,378         | 60,000                  |

\*6/30/14 - 6/30/16 est fund balances include \$60,000 in vacant lots acquired with Neighborhood Stabilization Grant funding and held for investment purposes.

**FINAL BUDGET 2015-2016**

| <b>0610 - Park &amp; Recreation</b>  |                |
|--------------------------------------|----------------|
| <b>TRANSFER OUT</b>                  |                |
| 80-65 STREET TAX (065)               | 17,878         |
| <b>TOTAL TRANSFER OUT</b>            | <b>17,878</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>17,878</b>  |
| <b>2100 - Emergency Operations</b>   |                |
| <b>TRANSFER OUT</b>                  |                |
| 80-70 EMERGENCY OPERATIONS (070)     | 15,000         |
| <b>TOTAL TRANSFER OUT</b>            | <b>15,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>15,000</b>  |
| <b>4110 - Sanitation</b>             |                |
| <b>TRANSFER OUT</b>                  |                |
| 80-89 UTILITIES CAPITAL OUTLAY (189) | 204,500        |
| <b>TOTAL TRANSFER OUT</b>            | <b>204,500</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>204,500</b> |
| <b>TOTAL FUND REQUEST</b>            | <b>237,378</b> |

FUND: DOWNTOWN REDEVELOPMENT (194)  
DEPARTMENT: REDEVELOPMENT (92)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 42,533              | 50,854                         | 46,838                           | 46,402              |
| BENEFITS             | 14,325              | 19,735                         | 21,552                           | 14,109              |
| MATERIALS & SUPPLIES | -                   | 300                            | 300                              | -                   |
| OTHER SERVICES       | 62,060              | 175,555                        | 175,555                          | 124,751             |
| CAPITAL OUTLAY       | 1,058,870           | 1,934,090                      | 976,410                          | 1,905,000           |
| TRANSFER OUT         | 455,951             | 664,350                        | 667,400                          | 511,350             |
| TOTAL                | 1,633,739           | 2,844,884                      | 1,888,055                        | 2,601,612           |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 1,592,000           | 1,322,000                      | 1,335,919                        | 1,457,677           |
| INTEREST             | 66,157              | 60,817                         | 61,405                           | 62,627              |
| MISCELLANEOUS        | 1,040               | -                              | -                                | -                   |
| LOAN PROCEEDS        | 38,594              | 40,569                         | 40,569                           | 42,645              |
| TOTAL                | 1,697,792           | 1,423,386                      | 1,437,893                        | 1,562,949           |

| BUDGETARY<br>FUND BALANCE:                                                      | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|---------------------------------------------------------------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2012                                                                       | 2,470,284           | 1,301,326 | 1,079,156 | 2,692,454       |
| 6/30/2013                                                                       | 2,692,454           | 1,697,792 | 1,633,739 | 2,756,507       |
| 6/30/2014                                                                       | 2,756,507           | 1,437,893 | 1,888,055 | 2,306,345       |
| 6/30/2015                                                                       | 2,306,345           | 1,562,949 | 2,601,612 | 1,267,681       |
| Restricted Fund Balance: held by the Ok County Court Clerk for 29th St Property |                     |           |           | (687,300)       |
| FY 14-15 Clock Tower Loan                                                       |                     |           |           | (184,121)       |
|                                                                                 |                     |           |           | <b>396,260</b>  |

FINAL BUDGET 2015-2016

**(9210) Special Projects**

| CAPITAL OUTLAY                          |                  |
|-----------------------------------------|------------------|
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS | 1,905,000        |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>1,905,000</b> |

| TRANSFER OUT                            |                |
|-----------------------------------------|----------------|
| 80-16 REIMBURSED PROJECTS (016)         | 12,000         |
| 80-17 TRAILER PARK (017)                | 134,350        |
| 80-90 RETURN ON OWNERS INV (425) C PRIN | 300,000        |
| 80-93 URBAN RENEWAL (201)               | 65,000         |
| <b>TOTAL TRANSFER OUT</b>               | <b>511,350</b> |

|                               |                  |
|-------------------------------|------------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>2,416,350</b> |
|-------------------------------|------------------|

**(9250) General Operations**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 34,452        |
| 10-02 WAGES                    | 7,800         |
| 10-03 OVERTIME                 | 865           |
| 10-07 ALLOWANCES               | 720           |
| 10-07 PHONES                   | 276           |
| 10-10 LONGEVITY                | 766           |
| 10-11 SL BUYBACK               | 490           |
| 10-12 VL BUYBACK               | 265           |
| 10-13 PDO BUYBACK              | 265           |
| 10-14 SL INCENTIVE             | 405           |
| 10-95 1X SALARY ADJUSTMENT     | 98            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>46,402</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 3,529         |
| 15-02 RETIREMENT                | 5,366         |
| 15-03 GROUP INSURANCE           | 3,796         |
| 15-04 WORKER'S COMP INSURANCE   | 689           |
| 15-13 LIFE                      | 42            |
| 15-14 DENTAL                    | 376           |
| 15-20 OVERHEAD HEALTH CARE COST | 312           |
| <b>TOTAL BENEFITS</b>           | <b>14,109</b> |

(CONTINUED)

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 15-16    | FY 14-15    |
|-------------------------------|-------------|-------------|
| Facilities Project Supervisor | 0.25        | 0.25        |
| City Attorney                 | 0.20        | 0.20        |
| <b>TOTAL</b>                  | <b>0.45</b> | <b>0.45</b> |

| PART TIME: | FY 15-16 | FY 14-15 |
|------------|----------|----------|
| Accountant | 0.18     | 0.18     |

City Attorney - .20 Downtown Redev (194); .20 Hosp Auth (425); .60 City Attorney (010-04)  
 Facilities Project Spvr - .25 (Fund 194); .25 Welcome Cntr (045); .50 Street (010-09)

| TOWN CENTER RENTAL INCOME                   | FY 13-14         | FY 14-15         | FY 15-16         |
|---------------------------------------------|------------------|------------------|------------------|
| Rent - Retail                               | 510,000          | 510,000          | 510,000          |
| Preferred Rent                              | 305,000          | 305,000          | 305,000          |
| Participation Rent - Sooner Town Center     | 727,000          | 444,000          | 532,677          |
| Participation Rent - Sooner Town Center II  | 50,000           | 76,919           | 110,000          |
| Participation Rent - Sooner Town Center III | -                | -                | -                |
| <b>TOTAL</b>                                | <b>1,592,000</b> | <b>1,335,919</b> | <b>1,457,677</b> |

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2006-07 - .25  
 2007-08 - .70  
 2008-09 - .70  
 2009-10 - .45  
 2010-11 - .45  
 2011-12 - .45  
 2012-13 - .45  
 2013-14 - .45  
 2014-15 - .45  
 2015-16 - .45

| OTHER SERVICES & CHARGES                      |                |
|-----------------------------------------------|----------------|
| 30-40 CONTRACTUAL - FIREWORKS                 | 25,000         |
| 30-40 CONTRACTUAL - SE 29TH CHRISTMAS LIGHTS  | 20,000         |
| 30-40 CONTRACTUAL - MISCELLANEOUS             | 12,000         |
| 30-40 CHRISTMAS STORY LAND EVENT-CENTRAL PARK | 31,000         |
| 30-40 SHOP LOCAL CAMPAIGN                     | 6,000          |
| 30-40 TOWN CENTER SPECIAL EVENTS              | 30,000         |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS                | 500            |
| 30-85 INS/FIRE/THEFT/LIABILITY                | 251            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>     | <b>124,751</b> |

**TOTAL DIVISION REQUEST 185,262**

**TOTAL DEPARTMENT REQUEST 2,601,612**

**CAPITAL OUTLAY DETAIL FY 15-16**

|                                                       |                  |
|-------------------------------------------------------|------------------|
| ADA Transition Plan Implementation (2nd Year Funding) | 50,000           |
| Decorative Festival Tent - Round - 25 Feet            | 20,000           |
| Special Event Tent 40 x 60 Feet                       | 10,000           |
| Original Square Mile Implementation                   | 1,500,000        |
| North Oaks Phase III                                  | 325,000          |
| <b>TOTAL</b>                                          | <b>1,905,000</b> |

**CAPITAL OUTLAY DETAIL FY 14-15**

|                                                             |                  |
|-------------------------------------------------------------|------------------|
| Well Monitoring - 29th Street                               | 6,320            |
| Reconstruct Mid-America Blvd.-Rickenbacker Dr. / Lockheed I | 194,310          |
| Sewer Line Extension 29 & Douglas                           | 350,000          |
| Project To Be Approved - Taken To Fund Balance              | 957,680          |
| Clock Tower Civic Space Design                              | 70,000           |
| Clock Tower Civic Space Construction                        | 103,800          |
| Security Access Control C Hall                              | 50,000           |
| Signage - City Hall                                         | 30,000           |
| ADA Tran Plan Implement (1st Year Funding)                  | 75,000           |
| Orig. SQ Mile Monuments                                     | 96,980           |
| <b>TOTAL</b>                                                | <b>1,934,090</b> |

FUND: URBAN RENEWAL (201)  
 DEPARTMENT: URBAN RENEWAL  
 DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2015-2016**

| EXPENDITURES   | ACTUAL     | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET        |
|----------------|------------|----------------|------------------|---------------|
|                | 2013-2014  | 2014-2015      | 2014-2015        | 2015-2016     |
| OTHER SERVICES | 264        | 15,265         | 15,262           | 66,000        |
| <b>TOTAL</b>   | <b>264</b> | <b>15,265</b>  | <b>15,262</b>    | <b>66,000</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-44 ADMIN/PROFESSIONAL SERVICES         | 65,000        |
| 30-51 OTHER GOVT EXPENSE                  | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>66,000</b> |

**TOTAL DEPARTMENT REQUEST 66,000**

| REVENUES                              | ACTUAL     | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET        |
|---------------------------------------|------------|----------------|------------------|---------------|
|                                       | 2013-2014  | 2014-2015      | 2014-2015        | 2015-2016     |
| INVESTMENT INTEREST TRANSERS IN (194) | 455        | 397            | 289              | 105           |
|                                       | -          | -              | -                | 65,000        |
| <b>TOTAL</b>                          | <b>455</b> | <b>397</b>     | <b>289</b>       | <b>65,105</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE        |
|-------------------------|------------------|----------|----------|---------------------|
| 6/30/2012               | 15,337           | 353      | 13       | 15,677 6/30/2013    |
| 6/30/2013               | 15,677           | 455      | 264      | 15,868 6/30/2014    |
| 6/30/2014               | 15,868           | 289      | 15,262   | 895 6/30/2015 - EST |
| 6/30/2015               | 895              | 65,105   | 66,000   | - 6/30/2016 - EST   |

**FUND: ANIMALS BEST FRIEND - (220)**  
**DEPARTMENT: ANIMAL WELFARE**  
**DEPARTMENT HEAD: BRANDON CLABES**

**FINAL BUDGET 2015-2016**

|                                    |              |
|------------------------------------|--------------|
| <b>MATERIALS AND SUPPLIES</b>      |              |
| 20-41 SUPPLIES                     | <u>5,000</u> |
| <b>TOTAL MATERIAL AND SUPPLIES</b> | <u>5,000</u> |

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIALS AND SUPPLIES | 2,993                       | 5,000                                   | 5,000                                     | 5,000                       |
| OTHER SERVICES         | -                           | 6,000                                   | 6,363                                     | -                           |
| CAPITAL OUTLAY         | 18,145                      | 13,627                                  | 13,263                                    | -                           |
| TRANSFERS OUT          | 20,000                      | -                                       | -                                         | -                           |
| <b>TOTAL</b>           | <u>41,138</u>               | <u>24,627</u>                           | <u>24,626</u>                             | <u>5,000</u>                |

**TOTAL DEPARTMENT REQUEST** 5,000

| <b>REVENUES</b>     | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 19,237                      | 14,000                                  | 20,000                                    | 20,000                      |
| INTEREST            | 1,354                       | 1,075                                   | 1,417                                     | 1,463                       |
| MISCELLANEOUS       | 140                         | -                                       | 10,000                                    | 10,000                      |
| TRANSFERS IN        | -                           | 9,942                                   | 9,942                                     | -                           |
| <b>TOTAL</b>        | <u>20,731</u>               | <u>25,017</u>                           | <u>41,359</u>                             | <u>31,463</u>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2012                          | 54,330                      | 15,007          | 7,469           | 61,868                  | 6/30/2013       |
| 6/30/2013                          | 61,868                      | 20,731          | 41,138          | 41,461                  | 6/30/2014       |
| 6/30/2014                          | 41,461                      | 41,359          | 24,626          | 58,194                  | 6/30/2015 - EST |
| 6/30/2015                          | 58,194                      | 31,463          | 5,000           | 84,657                  | 6/30/2016 - EST |

FUND: HOTEL/MOTEL (225)  
 DEPARTMENT: ECONOMIC (87)  
 DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2015-2016**

| EXPENDITURES  | ACTUAL    | AMENDED   | ESTIMATED |           |
|---------------|-----------|-----------|-----------|-----------|
|               | 2013-2014 | BUDGET    | ACTUAL    | BUDGET    |
|               | 2013-2014 | 2014-2015 | 2014-2015 | 2015-2016 |
| TRANSFERS OUT | 624,865   | 635,000   | 575,502   | 582,690   |
| TOTAL         | 624,865   | 635,000   | 575,502   | 582,690   |

| TRANSFERS OUT                        |                |
|--------------------------------------|----------------|
| 80-23 PARK & REC (123) 14%           | 81,577         |
| 80-46 ECONOMIC DEVELOPMENT (046) 56% | 326,306        |
| 80-74 WELCOME CENTER (045) 30%       | 174,807        |
| <b>TOTAL TRANSFERS OUT</b>           | <b>582,690</b> |

**TOTAL DEPARTMENT REQUEST 582,690**

| REVENUES | ACTUAL    | AMENDED   | ESTIMATED |           |
|----------|-----------|-----------|-----------|-----------|
|          | 2013-2014 | BUDGET    | ACTUAL    | BUDGET    |
|          | 2013-2014 | 2014-2015 | 2014-2015 | 2015-2016 |
| TAXES    | 624,865   | 635,000   | 575,502   | 582,690   |
| TOTAL    | 624,865   | 635,000   | 575,502   | 582,690   |

| BUDGETARY     | BUDGET    |          |          | FUND              |
|---------------|-----------|----------|----------|-------------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE           |
| 6/30/2012     | -         | 592,540  | 592,540  | - 6/30/2013       |
| 6/30/2013     | -         | 624,865  | 624,865  | - 6/30/2014       |
| 6/30/2014     | -         | 575,502  | 575,502  | - 6/30/2015 - EST |
| 6/30/2015     | -         | 582,690  | 582,690  | - 6/30/2016 - EST |

FUND: COURT BONDS (235)  
 DEPT: CITY CLERK  
 DEPT HEAD: RHONDA ATKINS

| EXPENDITURES  | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 2,361               | 2,361                          | 3,096                            | 3,131               |
| TOTAL         | 2,361               | 2,361                          | 3,096                            | 3,131               |

| REVENUES | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 2,361               | 2,361                          | 3,096                            | 3,131               |
|          | 2,361               | 2,361                          | 3,096                            | 3,131               |

**FINAL BUDGET 2015-2016**

|                          |              |
|--------------------------|--------------|
| TRANSFERS                |              |
| 80-04 GENERAL FUND (010) | 3,131        |
| <b>TOTAL TRANSFERS</b>   | <u>3,131</u> |

|                                 |                     |
|---------------------------------|---------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>3,131</u></u> |
|---------------------------------|---------------------|



**FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)**  
**DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)**  
**DEPARTMENT HEAD: GUY HENSON**

**FINAL BUDGET 2015-2016**

**1510 - NEIGHBORHOOD SERVICES**

| EXPENDITURES           | ACTUAL         | AMENDED        | ESTIMATED      |                |
|------------------------|----------------|----------------|----------------|----------------|
|                        | 2013-2014      | BUDGET         | ACTUAL         | BUDGET         |
|                        | 2013-2014      | 2014-2015      | 2014-2015      | 2015-2016      |
| PERSONAL SERVICES      | 1,931          | 97,690         | 100,888        | 104,864        |
| BENEFITS               | -              | 27,324         | 28,230         | 29,581         |
| MATERIALS AND SUPPLIES | 86,288         | -              | -              | 1,200          |
| OTHER SERVICES         | 5,038          | 687,465        | 647,536        | 145,000        |
| CAPITAL OUTLAY         | 1,242          | -              | -              | -              |
| TRANSFERS OUT          | 39,762         | -              | -              | -              |
| <b>TOTAL</b>           | <b>134,261</b> | <b>812,479</b> | <b>776,654</b> | <b>280,645</b> |

| REVENUES                     | ACTUAL         | AMENDED        | ESTIMATED      |                |
|------------------------------|----------------|----------------|----------------|----------------|
|                              | 2013-2014      | BUDGET         | ACTUAL         | BUDGET         |
|                              | 2013-2014      | 2014-2015      | 2014-2015      | 2015-2016      |
| INTERGOVERNMENTAL            | 49,060         | -              | 16,422         | -              |
| <i>CHARGES FOR SERVICES:</i> |                |                |                |                |
| MOWING                       | 62,649         | 60,000         | 79,925         | 85,000         |
| WRITE OFFS - Mowing          | -              | (15,000)       | (5,856)        | (6,230)        |
| ADMINISTRATIVE FEE           | 82,070         | 80,222         | 96,649         | 104,702        |
| WRITE OFFS - ADM FEE         | -              | (20,055)       | (6,147)        | (6,541)        |
| WRITE OFFS - ICE STORM       | -              | -              | (29,070)       | (6,147)        |
| INTEREST                     | 36,741         | 32,066         | 39,048         | 39,861         |
| MISCELLANEOUS                | 48,997         | 520,000        | 520,000        | -              |
| <b>TOTAL</b>                 | <b>279,517</b> | <b>657,233</b> | <b>710,971</b> | <b>210,645</b> |

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 96,645         |
| 10-07 PHONE ALLOWANCE          | 780            |
| 10-10 LONGEVITY                | 2,188          |
| 10-11 SL BUYBACK - OVER BANK   | 2,321          |
| 10-12 VACATION BUYBACK         | 1,115          |
| 10-13 PDO BUYBACK              | 745            |
| 10-14 SL INCENTIVE             | 900            |
| 10-95 1X SALARY ADJUSTMENT     | 170            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>104,864</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 7,962         |
| 15-02 RETIREMENT                | 14,572        |
| 15-03 GROUP HEALTH INSURANCE    | 5,502         |
| 15-13 LIFE                      | 94            |
| 15-14 DENTAL                    | 803           |
| 15-20 OVERHEAD HEALTH CARE COST | 648           |
| <b>TOTAL BENEFITS</b>           | <b>29,581</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-30 POSTAGE                         | 1,200        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,200</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 85,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>85,000</b> |

|                               |                |
|-------------------------------|----------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>220,645</b> |
|-------------------------------|----------------|

| BUDGETARY     | BUDGET    |          | FUND     |           |             |
|---------------|-----------|----------|----------|-----------|-------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE   |             |
| 6/30/2012     | 1,240,389 | 97,920   | 94,234   | 1,244,075 | 6/30/13     |
| 6/30/2013     | 1,244,075 | 279,517  | 134,261  | 1,389,330 | 6/30/14     |
| 6/30/2014     | 1,389,330 | 710,971  | 776,654  | 1,323,647 | 6/30/15 EST |
| 6/30/2015     | 1,323,647 | 210,645  | 280,645  | 1,253,647 | 6/30/16 EST |

(CONTINUED)

FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)  
 DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)  
 DEPARTMENT HEAD: GUY HENSON  
 PAGE TWO

**ESTIMATED FUND BALANCE 06/30/15:**

|                                                               |                  |
|---------------------------------------------------------------|------------------|
| Cash                                                          | 1,304,453        |
| Accounts Receivable                                           | 214,090          |
| Allowance for Doubtful Accounts                               | (10,705)         |
| Miscellaneous Liabilities                                     | (5,426)          |
| Deferred revenue = A/R - 60 days collections per governmental | (178,765)        |
| <b>TOTAL</b>                                                  | <b>1,323,647</b> |

| PERMANENT STAFFING             | FY 15-16 | FY 14-15 |
|--------------------------------|----------|----------|
| Neighborhood Services Director | 1        | 1        |

PERSONNEL  
 POSITIONS  
 SUMMARY:

2014-15 - 1  
 2015-16 - 1

**8810 - SAFETY**

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |

**TOTAL DIVISION REQUEST 10,000**

**8890 - DISASTER**

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 50,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>50,000</b> |

**TOTAL DIVISION REQUEST 50,000**

**TOTAL DEPARTMENT REQUEST 280,645**

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: COMPOUNDED PRINCIPAL 9010  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 540,829             | 390,097                        | 391,011                          | 860,000             |
| TRANSFER OUT-INTRA       | 1,282,411           | 1,422,624                      | 1,484,573                        | 1,481,791           |
| <b>TOTAL</b>             | <b>1,823,240</b>    | <b>1,812,721</b>               | <b>1,875,584</b>                 | <b>2,341,791</b>    |

| REVENUES                  | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND   | 448,412             | 357,043                        | 485,283                          | 500,127             |
| UNREALIZED GAINS / LOSSES | 10,668,425          | -                              | 1,573,569                        | -                   |
| MISCELLANEOUS             | 8,561               | 896,934                        | -                                | -                   |
| REALIZED GAINS/LOSSES     | 555,936             | 552,957                        | 1,132,417                        | 354,620             |
| TRANSFERS IN (194) ROI    | 250,000             | 275,000                        | 275,000                          | 300,000             |
| INTEREST ON LOAN          | -                   | -                              | 64,080                           | 88,836              |
| <b>TOTAL</b>              | <b>11,931,334</b>   | <b>2,081,934</b>               | <b>3,530,349</b>                 | <b>1,243,583</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES   | FUND<br>BALANCE |
|----------------------------|---------------------|------------|------------|-----------------|
| 6/30/2012                  | 56,940,000          | 8,417,263  | 1,236,719  | 64,120,544      |
| 7/1/2012                   | 64,120,544          | -          | 11,585,392 | 52,535,152      |
| 6/30/2013                  | 52,535,152          | 11,931,334 | 1,823,240  | 62,643,246      |
| 6/30/2014                  | 62,643,246          | 3,530,349  | 1,875,584  | 64,298,011      |
| 6/30/2015                  | 64,298,011          | 1,243,583  | 2,341,791  | 63,199,803      |

FINAL BUDGET 2015-2016

**COMPOUNDED PRINCIPAL - (90-10)**

| OTHER SERVICES AND CHARGES              |                |
|-----------------------------------------|----------------|
| 29-02 TRUSTEE FEES                      | 110,000        |
| 30-40 CONTRACTUAL -P901304              | 750,000        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>860,000</b> |

| TRANSFERS OUT               |                  |
|-----------------------------|------------------|
| 80-01 2% TO DISCRETIONARY   | 1,481,791        |
| <b>TOTAL TRANSFERS- OUT</b> | <b>1,481,791</b> |

**TOTAL DEPARTMENT REQUEST** **2,341,791**

**COMPOUNDED 06/30/2015 ESTIMATED**

|                                         |                   |
|-----------------------------------------|-------------------|
| Cash & Investment                       | 65,404,960        |
| Loans Receivable                        | 3,464,080         |
| Real Estate                             | 1,027,245         |
| Held By Others                          | 4,193,251         |
| Liabilities - Deferred revenues HMA (1) | (9,791,525)       |
| <b>FUND BALANCE</b>                     | <b>64,298,011</b> |

**COMPOUNDED 06/30/2016 ESTIMATED**

|                                         |                   |
|-----------------------------------------|-------------------|
| Cash & Investment                       | 63,320,982        |
| Loans Receivable                        | 3,552,916         |
| Real Estate                             | 1,027,245         |
| Held By Others                          | 4,193,251         |
| Liabilities - Deferred revenues HMA (1) | (8,894,591)       |
| <b>FUND BALANCE</b>                     | <b>63,199,803</b> |

**NOTE DISCLOSURE:**

(1) Recorded prepaid rent liability 7/1/2013 not previously recorded.

(2) A loan of \$3,400,000 to Sooner Town Center for construction of Old Navy and Versona project. Accrued interest (2.57%) on the loan, assuming no principal payments:  
FY 14-15 is \$64,080  
FY 15-16 is \$88,836

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: LOAN RESERVE - 9020  
 DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES       | ACTUAL    | AMENDED   | ESTIMATED |        |
|--------------------|-----------|-----------|-----------|--------|
|                    | 2013-2014 | BUDGET    | ACTUAL    | BUDGET |
|                    | 2014-2015 | 2014-2015 | 2015-2016 |        |
| TRANSFER INTRA-OUT | 50,856    | 52,650    | 52,650    | 54,510 |
| TOTAL              | 50,856    | 52,650    | 52,650    | 54,510 |

| REVENUES                | ACTUAL    | AMENDED   | ESTIMATED |        |
|-------------------------|-----------|-----------|-----------|--------|
|                         | 2013-2014 | BUDGET    | ACTUAL    | BUDGET |
|                         | 2014-2015 | 2014-2015 | 2015-2016 |        |
| INVEST. INT. & DIVIDEND | 50,856    | 52,650    | 52,650    | 54,510 |
| TOTAL                   | 50,856    | 52,650    | 52,650    | 54,510 |

| BUDGETARY     | BUDGET    |          |          | FUND      |               |
|---------------|-----------|----------|----------|-----------|---------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE   |               |
| 6/30/2012     | 2,500,000 | 49,133   | 49,133   | 2,500,000 | 6/30/2013     |
| 6/30/2013     | 2,500,000 | 50,856   | 50,856   | 2,500,000 | 6/30/2014     |
| 6/30/2014     | 2,500,000 | 52,650   | 52,650   | 2,500,000 | 6/30/2015-EST |
| 6/30/2015     | 2,500,000 | 54,510   | 54,510   | 2,500,000 | 6/30/2016-EST |

FINAL BUDGET 2015-2016

| HOSPITAL EXPANSION LOAN RESERVE (90-20) |        |
|-----------------------------------------|--------|
| TRANSFERS OUT                           |        |
| 80-94 INTRA TO 9060                     | 54,510 |
| TOTAL TRANSFERS OUT                     | 54,510 |
| TOTAL DEPARTMENT REQUEST                | 54,510 |

LOAN RESERVE 06/30/2015 ESTIMATED

|                                    |           |
|------------------------------------|-----------|
| Bancfirst                          | 3,103,126 |
| Deferred Revenue                   | (301,563) |
| Due To 9060 In Lieu Of/ ROR/ MISC. | (301,563) |
| FUND BALANCE                       | 2,500,000 |

LOAN RESERVE 06/30/2016 ESTIMATED

|                                    |           |
|------------------------------------|-----------|
| Bancfirst                          | 3,212,146 |
| Deferred Revenue                   | (356,073) |
| Due To 9060 In Lieu Of/ ROR/ MISC. | (356,073) |
| FUND BALANCE                       | 2,500,000 |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: DISCRETIONARY 9050  
DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2015-2016

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET           |
|----------------------|------------------|---------------------|---------------------|------------------|
|                      | 2013-2014        | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | 2015-2016        |
| PERSONAL SERVICES    | 55,349           | 64,016              | 61,798              | 66,321           |
| BENEFITS             | 18,659           | 22,462              | 21,874              | 21,303           |
| MATERIALS & SUPPLIES | 504              | 2,000               | 330                 | 1,000            |
| OTHER SERVICES       | 403,207          | 474,865             | 420,996             | 472,500          |
| CAPITAL OUTLAY       | 1,233,178        | 5,019,860           | 110,800             | 5,000,000        |
| <b>TOTAL</b>         | <b>1,710,897</b> | <b>5,583,203</b>    | <b>615,798</b>      | <b>5,561,124</b> |

| REVENUES                          | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET           |
|-----------------------------------|------------------|---------------------|---------------------|------------------|
|                                   | 2013-2014        | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | 2015-2016        |
| INTEREST                          | 166,145          | 144,316             | 253,252             | 90,435           |
| UNREALIZED GAINS / LOSSES         | 1,200,681        | -                   | 250,611             | -                |
| MISCELLANEOUS                     | 66,422           | 16,900              | 81,851              | 78,916           |
| TRANSFER INTRA-IN (2% MARKET VAL) | 1,282,411        | 1,422,624           | 1,484,573           | 1,481,791        |
| <b>TOTAL</b>                      | <b>2,715,659</b> | <b>1,583,840</b>    | <b>2,070,287</b>    | <b>1,651,142</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2012                  | 4,341,003           | 1,939,010 | 441,136   | 5,838,877       | 6/30/2013       |
| 6/30/2013                  | 5,838,877           | 2,715,659 | 1,710,897 | 6,843,640       | 6/30/2014       |
| 6/30/2014                  | 6,843,640           | 2,070,287 | 615,798   | 8,298,129       | 6/30/2015 - EST |
| 6/30/2015                  | 8,298,129           | 1,651,142 | 5,561,124 | 4,388,146       | 6/30/2016 - EST |

DISCRETIONARY FUNDS (90-50)

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 53,451        |
| 10-02 WAGES                    | 7,800         |
| 10-03 OVERTIME                 | 54            |
| 10-07 ALLOWANCES               | 1,470         |
| 10-07 PHONES                   | 292           |
| 10-10 LONGEVITY                | 991           |
| 10-11 SL BUYBACK               | 675           |
| 10-12 VL BUYBACK               | 675           |
| 10-13 PDO BUYBACK              | 345           |
| 10-14 SL INCENTIVE             | 450           |
| 10-95 1X SALARY ADJUSTMENT     | 118           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>66,321</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 5,051         |
| 15-02 RETIREMENT                | 8,152         |
| 15-03 HEALTH INSURANCE          | 4,718         |
| 15-04 WORKERS COMP INSURANCE    | 825           |
| 15-06 TRAVEL & SCHOOL           | 1,500         |
| 15-13 LIFE                      | 54            |
| 15-14 DENTAL                    | 464           |
| 15-20 OVERHEAD HEALTH CARE COST | 539           |
| <b>TOTAL BENEFITS</b>           | <b>21,303</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-41 SUPPLIES                        | 1,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,000</b> |

(CONTINUED)

**FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: DISCRETIONARY 9050  
DEPARTMENT HEAD: GUY HENSON  
PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 15-16</u> | <u>FY 14-15</u> |
|---------------------------|-----------------|-----------------|
| Grants Manager            | 0.10            | 0.10            |
| City Attorney             | 0.20            | 0.20            |
| Executive Secretary       | 0.20            | 0.20            |
| Trust General Manager     | 0.075           | 0.075           |
| <b>TOTAL</b>              | <b>0.575</b>    | <b>0.575</b>    |
| <u>PART TIME</u>          | <u>FY 15-16</u> | <u>FY 14-15</u> |
| Accountant                | 0.18            | 0.18            |

PERSONNEL  
POSITIONS  
SUMMARY:

|                |
|----------------|
| 2006-07 - 0    |
| 2007-08 - .20  |
| 2008-09 - .20  |
| 2009-10 - .30  |
| 2010-11 - .30  |
| 2011-12 - .30  |
| 2012-13 - .30  |
| 2013-14 - .575 |
| 2014-15 - .575 |
| 2015-16 - .575 |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
|-------------------------------------------|-------------------------|
| 30-01 UTILITIES                           | 500                     |
| 30-02 TRUSTEE FEES                        | 14,000                  |
| 30-07 WORKERS COMP                        | 825                     |
| 30-11 GRANTS                              | 425,000                 |
| 30-12 OTHER EXPENDITURES                  | 5,000                   |
| 30-23 UPKEEP OF OTHER PROPERTY            | 20,000                  |
| 30-85 INSURANCE                           | 3,290                   |
| 30-86 AUDIT                               | 3,885                   |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>472,500</b>          |
| <b>CAPITAL OUTLAY</b>                     |                         |
| 40-06 SPECIAL PROJECTS BY TRUSTEES        | 5,000,000               |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>5,000,000</b>        |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b><u>5,561,124</u></b> |

| <b>DISCRETIONARY 06/30/2015 ESTIMATED</b> |                  |
|-------------------------------------------|------------------|
| Cash & Investment -JP Morgan              | 6,720,776        |
| Mobile Home Park Note Receivable          | 289,774          |
| Real Estate                               | 1,287,579        |
| <b>FUND BALANCE</b>                       | <b>8,298,129</b> |

| <b>DISCRETIONARY 06/30/2016 ESTIMATED</b> |                  |
|-------------------------------------------|------------------|
| Cash & Investment -JP Morgan              | 2,919,508        |
| RV Sales/Mobile Home Park Note Receivable | 181,059          |
| Real Estate                               | 1,287,579        |
| <b>FUND BALANCE</b>                       | <b>4,388,146</b> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: IN LIEU /ROR/MISC. 9060  
DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2015-2016

IN LIEU OF TAX / ROR / MISC (90-60)

| EXPENDITURES                        | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|-------------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| <b>BENEFITS</b>                     | 1,801               | 7,815                          | 6,541                            | 6,500               |
| HOS. AUTHO. EXP-RETAINER            | 148,333             | 140,000                        | 142,778                          | 140,000             |
| <b>OTHER SERVICES &amp; CHARGES</b> | -                   | 44,975                         | 42,978                           | 10,000              |
| CAPITAL OUTLAY                      | -                   | 1,775,025                      | -                                | 3,400,000           |
| <b>DEBT SERVICE</b>                 | 1,856,529           | 1,856,529                      | 1,856,529                        | 1,856,529           |
| TRANSFER OUT                        | -                   | 800,000                        | 800,000                          | 300,000             |
| <b>TOTAL</b>                        | <u>2,006,663</u>    | <u>4,624,344</u>               | <u>2,848,826</u>                 | <u>5,713,029</u>    |

| REVENUES          | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| IN LIEU OF TAXES  | 779,232             | 800,000                        | 880,377                          | 850,000             |
| INTEREST REVENUE  | 2,238,748           | 2,238,745                      | 2,238,940                        | 2,238,985           |
| TRANSFER INTRA-IN | 50,856              | 52,650                         | 52,650                           | 54,510              |
| <b>TOTAL</b>      | <u>3,068,836</u>    | <u>3,091,395</u>               | <u>3,171,967</u>                 | <u>3,143,495</u>    |

|                       |              |
|-----------------------|--------------|
| <b>BENEFITS</b>       |              |
| 15-06 TRAVEL          | 6,500        |
| <b>TOTAL BENEFITS</b> | <u>6,500</u> |

|                                         |                |
|-----------------------------------------|----------------|
| <b>HOSPITAL AUTHORITY EXPENSE</b>       |                |
| 29-13 RETAINER                          | 140,000        |
| <b>TOTAL HOSPITAL AUTHORITY EXPENSE</b> | <u>140,000</u> |

|                                         |               |
|-----------------------------------------|---------------|
| <b>OTHER SERVICES AND CHARGES</b>       |               |
| 30-40 CONTACTUAL                        | 10,000        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <u>10,000</u> |

|                                    |                  |
|------------------------------------|------------------|
| <b>CAPITAL OUTLAY</b>              |                  |
| 40-08 SPECIAL PROJECTS BY TRUSTEES | 3,400,000        |
| <b>TOTAL CAPITAL OUTLAY</b>        | <u>3,400,000</u> |

|                           |                  |
|---------------------------|------------------|
| <b>DEBT SERVICE</b>       |                  |
| 71-01 INTEREST            | 1,245,046        |
| 73-02 PRINCIPAL           | 611,483          |
| <b>TOTAL DEBT SERVICE</b> | <u>1,856,529</u> |

|                                 |                |
|---------------------------------|----------------|
| <b>TRANSFERS OUT</b>            |                |
| 80-87 UTILITIES AUTHORITY (193) | 300,000        |
| <b>TOTAL TRANSFERS OUT</b>      | <u>300,000</u> |

**TOTAL DEPARTMENT REQUEST** 5,713,029

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

|           |           |           |           |           |             |
|-----------|-----------|-----------|-----------|-----------|-------------|
| 6/30/2012 | 820,604   | 3,027,974 | 2,101,628 | 1,746,950 | 6/30/13     |
| 6/30/2013 | 1,746,950 | 3,068,836 | 2,006,663 | 2,809,123 | 6/30/14     |
| 6/30/2014 | 2,809,123 | 3,171,967 | 2,848,826 | 3,132,264 | 6/30/15-EST |
| 6/30/2015 | 3,132,264 | 3,143,495 | 5,713,029 | 562,730   | 6/30/16-EST |

| IN LIEU OF TAXES / ROR / MISC 06/30/2016 ESTIMATED |                |
|----------------------------------------------------|----------------|
| Cash & Investment -JP Morgan                       | 717,441        |
| Loan Reserve Prepayment                            | (154,711)      |
| <b>FUND BALANCE</b>                                | <u>562,730</u> |

# Capital Outlay Funds



# City of Midwest City, Oklahoma

## Capital Projects - Index

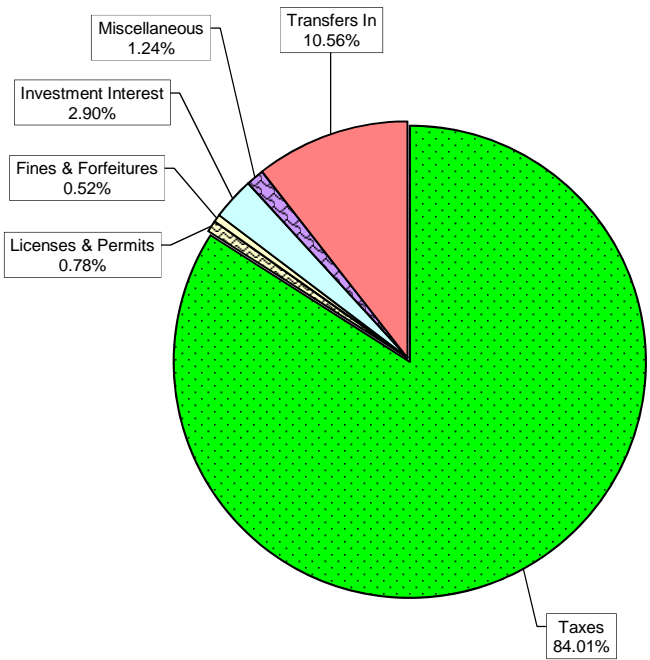
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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|                                      | Budget Summary                           | 173                    |
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| 340                                  | Sales Tax Capital Improvements           | 186                    |
| 351                                  | Tax Increment Financing                  | 187                    |

\* **Note:** Three digit codes represent the **Fund** Number

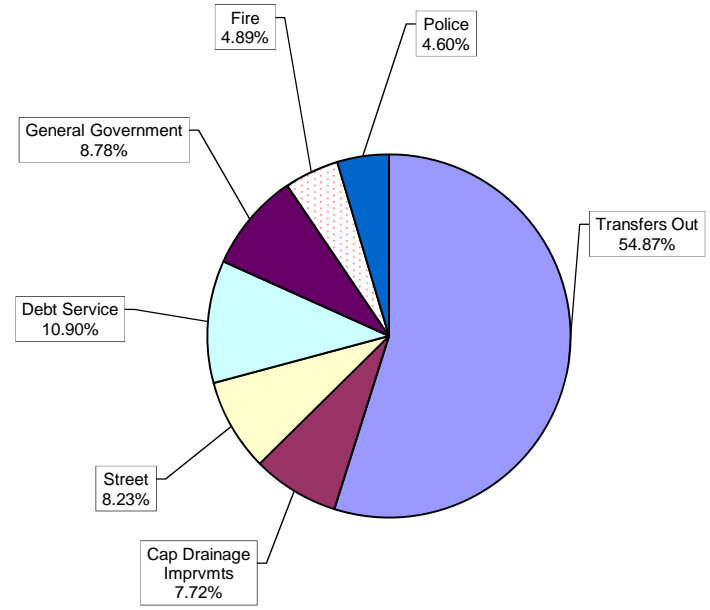
**CAPITAL OUTLAY FUNDS BUDGET SUMMARY - FISCAL YEAR 2015-2016**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 14-15</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 15-16</b> |
|-------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                                        |                                                    |                                           |
| Taxes                         | 7,639,235                                 | 7,478,052                                              | 7,484,106                                          | 7,719,118                                 |
| Licenses & Permits            | 58,940                                    | 46,622                                                 | 77,035                                             | 71,749                                    |
| Fines & Forfeitures           | 48,469                                    | 61,200                                                 | 46,995                                             | 47,902                                    |
| Investment Interest           | 293,365                                   | 233,405                                                | 282,584                                            | 266,253                                   |
| Miscellaneous                 | 269,565                                   | 107,622                                                | 54,442                                             | 113,800                                   |
| Transfers In                  | 4,143,258                                 | 1,111,459                                              | 1,111,459                                          | 970,032                                   |
| Proceeds from Loans           | -                                         | -                                                      | -                                                  | -                                         |
| Intergovernmental             | 29,588                                    | 51,824                                                 | 51,824                                             | -                                         |
| <b>TOTAL REVENUE</b>          | <b>12,482,420</b>                         | <b>9,090,184</b>                                       | <b>9,108,445</b>                                   | <b>9,188,854</b>                          |
| Use / (Gain) of Fund Balance  | (325,913)                                 | 9,182,976                                              | 7,212,086                                          | 1,358,293                                 |
| <b>TOTAL RESOURCES</b>        | <b>12,156,507</b>                         | <b>18,273,160</b>                                      | <b>16,320,531</b>                                  | <b>10,547,147</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                                        |                                                    |                                           |
| Managerial                    | -                                         | -                                                      | -                                                  | -                                         |
| City Clerk                    | 10,834                                    | -                                                      | -                                                  | -                                         |
| Human Resources               | -                                         | -                                                      | -                                                  | -                                         |
| City Attorney                 | -                                         | -                                                      | -                                                  | -                                         |
| Community Development         | 170,509                                   | -                                                      | -                                                  | -                                         |
| Park and Recreation           | 45,659                                    | -                                                      | -                                                  | -                                         |
| Police                        | -                                         | 723,078                                                | 723,078                                            | 485,216                                   |
| Fire                          | 1,639,248                                 | 1,219,005                                              | 1,215,056                                          | 516,033                                   |
| Finance                       | 350                                       | -                                                      | -                                                  | -                                         |
| Street                        | 396,827                                   | 4,761,011                                              | 4,087,223                                          | 868,218                                   |
| Animal Welfare                | 72,064                                    | -                                                      | -                                                  | -                                         |
| General Government            | 2,152,078                                 | 4,532,148                                              | 3,258,808                                          | 925,955                                   |
| Neighborhood Services         | 61,030                                    | -                                                      | -                                                  | -                                         |
| Information Technology        | 99,066                                    | -                                                      | -                                                  | -                                         |
| Swimming Pools                | -                                         | -                                                      | -                                                  | -                                         |
| Senior Center Bond (012-55)   | 12,410                                    | -                                                      | -                                                  | -                                         |
| Debt Service                  | 1,020,106                                 | 1,000,400                                              | 1,000,400                                          | 1,150,000                                 |
| Capital Drainage Improvements | -                                         | -                                                      | -                                                  | 814,400                                   |
| Recreation (78)               | -                                         | -                                                      | -                                                  | -                                         |
| Transfers Out                 | 6,476,326                                 | 6,037,518                                              | 6,035,966                                          | 5,787,325                                 |
| <b>TOTAL EXPENDITURES</b>     | <b>12,156,507</b>                         | <b>18,273,160</b>                                      | <b>16,320,531</b>                                  | <b>10,547,147</b>                         |

**ESTIMATED REVENUES-CAPITAL PROJECTS**  
**FY 2015-2016**  
**Total \$9,188,854**



**ESTIMATED EXPENDITURES-CAPITAL PROJECTS**  
**FY 2015-2016**  
**Total \$10,547,147**



**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2015-2016**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 13-14 | CURRENT YEAR<br>BUDGET<br>FY 14-15 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 14-15 | BUDGET YEAR<br>FINAL<br>FY 15-16 |
|---------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Gen Fund C/O Reserve (011) - Revenues | 1,770,631                        | 17,350                             | 37,826                                    | 38,064                           |
| Gen Fund C/O Reserve (011) - Expenses | (1,180,193)                      | (1,305,350)                        | (500,000)                                 | (920,878)                        |
| USE OF FUND BALANCE:                  | 590,438                          | (1,288,000)                        | (462,174)                                 | (882,814)                        |
| Capital Outlay (012) - Revenues       | 426,830                          | -                                  | -                                         | -                                |
| Capital Outlay (012) - Expenses       | (1,328,341)                      | -                                  | -                                         | -                                |
| USE OF FUND BALANCE:                  | (901,511)                        | -                                  | -                                         | -                                |
| Police C/O (021) - Revenues           | 854,416                          | 467,282                            | 446,346                                   | 485,216                          |
| Police C/O (021) - Expenses           | (1,183,522)                      | (723,078)                          | (723,078)                                 | (485,216)                        |
| TOTAL USE OF FUND BALANCE:            | (329,106)                        | (255,796)                          | (276,732)                                 | -                                |
| Fire C/O (041) - Revenues             | 751,596                          | 650,388                            | 593,221                                   | 440,214                          |
| Fire C/O (041) - Expenses             | (455,726)                        | (1,219,005)                        | (1,215,056)                               | (516,033)                        |
| TOTAL USE OF FUND BALANCE:            | 295,870                          | (568,617)                          | (621,835)                                 | (75,819)                         |
| Street Tax (065) - Revenues           | 456,770                          | 444,175                            | 456,766                                   | 482,875                          |
| Street Tax (065) - Expenses           | (64,047)                         | (1,258,412)                        | (610,484)                                 | (717,000)                        |
| TOTAL USE OF FUND BALANCE:            | 392,723                          | (814,237)                          | (153,718)                                 | (234,125)                        |

**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2015-2016**

|                                        | PRIOR YEAR<br>ACTUAL<br>FY 13-14 | CURRENT YEAR<br>BUDGET<br>FY 14-15 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 14-15 | BUDGET YEAR<br>FINAL<br>FY 15-16 |
|----------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Capital Improvements (157) - Revenues  | 1,434,230                        | 870,435                            | 925,248                                   | 871,303                          |
| Capital Improvements (157) - Expenses  | (1,024,287)                      | (3,721,721)                        | (3,253,731)                               | (994,400)                        |
| TOTAL USE OF FUND BALANCE:             | 409,943                          | (2,851,286)                        | (2,328,483)                               | (123,097)                        |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| 2002 G. O. Bond (269) - Revenues       | 100,496                          | 97,559                             | 107,595                                   | 108,780                          |
| 2002 G. O. Bond (269) - Expenses       | (232,940)                        | (3,502,599)                        | (3,476,739)                               | (151,218)                        |
| TOTAL USE OF FUND BALANCE:             | (132,444)                        | (3,405,040)                        | (3,369,144)                               | (42,438)                         |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Sales Tax Capital Improvements (340)   | 5,667,345                        | 5,542,595                          | 5,541,043                                 | 5,612,402                        |
| Sales Tax Capital Improvements (340)   | (5,667,345)                      | (5,542,595)                        | (5,541,043)                               | (5,612,402)                      |
| TOTAL USE OF FUND BALANCE:             | -                                | -                                  | -                                         | -                                |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Tax Increment Financing (351) Revenues | 1,020,106                        | 1,000,400                          | 1,000,400                                 | 1,150,000                        |
| Tax Increment Financing (351) Expenses | (1,020,106)                      | (1,000,400)                        | (1,000,400)                               | (1,150,000)                      |
| TOTAL USE OF FUND BALANCE:             | -                                | -                                  | -                                         | -                                |

**FUND: GENERAL FUND C/O RESERVE (011)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | -                           | 805,350                                 | -                                         | 920,878                     |
| DEBT SERVICE        | 1,117,664                   | -                                       | -                                         | -                           |
| TRANSFERS           | 62,529                      | 500,000                                 | 500,000                                   | -                           |
| <b>TOTAL</b>        | <b>1,180,193</b>            | <b>1,305,350</b>                        | <b>500,000</b>                            | <b>920,878</b>              |

| <b>REVENUES</b>           | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TRANSFER IN - GENERAL 010 | 1,748,029                   | -                                       | -                                         | -                           |
| INTEREST                  | 22,602                      | 17,350                                  | 37,826                                    | 38,064                      |
| <b>TOTAL</b>              | <b>1,770,631</b>            | <b>17,350</b>                           | <b>37,826</b>                             | <b>38,064</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2012                          | 829,479                     | 17,173          | 100,000         | 746,652                 | 6/30/2013       |
| 6/30/2013                          | 746,652                     | 1,770,631       | 1,180,193       | 1,337,090               | 6/30/2014       |
| 6/30/2014                          | 1,337,090                   | 37,826          | 500,000         | 874,916                 | 6/30/2015 - EST |
| 6/30/2015                          | 874,916                     | 38,064          | 920,878         | (7,898)                 | 6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

| <b>CAPITAL OUTLAY</b>       |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 337,900        |
| 40-02 EQUIPMENT             | 226,125        |
| 40-14 REMODEL               | 20,000         |
| 40-15 IOB                   | 8,000          |
| 40-49 COMPUTERS             | 47,600         |
| 40-50 SOFTWARE              | 281,253        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>920,878</b> |

**TOTAL DEPARTMENT REQUEST 920,878**

**CAPITAL PLANNING**

|              | <b>2016-17</b> | <b>2017-18</b> | <b>2018-19</b> |
|--------------|----------------|----------------|----------------|
| Vehicles-01  | 134,275        | 128,550        | 75,075         |
| Equipment-02 | 90,300         | 42,900         | 92,925         |
| Remodel-14   | 20,000         | -              | -              |
| IOB-15       | -              | 4,000          | 4,000          |
| Computers-49 | 10,200         | 22,000         | 15,400         |
| Software-50  | 118,253        | 77,750         | 85,250         |
| <b>TOTAL</b> | <b>373,028</b> | <b>275,200</b> | <b>272,650</b> |

FUND: POLICE CAPITALIZATION (021)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 5,423               | 96                             | 96                               | 96                  |
| CAPITAL OUTLAY | 1,178,099           | 722,982                        | 722,982                          | 485,120             |
| <b>TOTAL</b>   | <b>1,183,522</b>    | <b>723,078</b>                 | <b>723,078</b>                   | <b>485,216</b>      |

| REVENUES                  | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                     | 109,146             | 106,816                        | 106,916                          | 108,324             |
| FINES & FORFEITURES       | 48,469              | 61,200                         | 46,995                           | 47,902              |
| INVESTMENT INTEREST       | 22,853              | 24,229                         | 17,398                           | 17,961              |
| MISC - INSURANCE PROCEEDS | 280                 | 30,722                         | 30,721                           | -                   |
| ASSET RETIREMENT          | -                   | 3,000                          | 3,001                            | -                   |
| TRANSFERS                 | 673,668             | 241,315                        | 241,315                          | 311,029             |
| <b>TOTAL</b>              | <b>854,416</b>      | <b>467,282</b>                 | <b>446,346</b>                   | <b>485,216</b>      |

FINAL BUDGET 2015-2016

|                                         |           |
|-----------------------------------------|-----------|
| <b>OTHER SERVICES AND CHARGES</b>       |           |
| 30-86 AUDIT                             | 96        |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>96</b> |

|                                   |                |
|-----------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>             |                |
| 40-01 VEHICLES                    | 151,000        |
| 40-02 MACH, FURNITURE & EQUIPMENT | 292,120        |
| 40-49 COMPUTERS                   | 42,000         |
| <b>TOTAL CAPITAL OUTLAY</b>       | <b>485,120</b> |

**TOTAL DEPARTMENT REQUEST** 485,216

| <b>CAPITAL OUTLAY FY 15-16</b>                     |                |
|----------------------------------------------------|----------------|
| Vehicles: 4 Patrol, 1 SIU                          | 151,000        |
| Equipment for Vehicles: 4 Patrol                   | 99,020         |
| MCT's for Patrol                                   | 75,000         |
| In Car Cameras - 1                                 | 5,000          |
| New Radios - 17                                    | 65,100         |
| Computers - 35                                     | 42,000         |
| Replace Thermal Image Printers                     | 5,000          |
| 800 MHz Radio Upgrade                              | 30,000         |
| VHF Radio Upgrade                                  | 10,000         |
| Ethernet (50% Funding to come from Animal Control) | 3,000          |
| <b>Total</b>                                       | <b>485,120</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|-----------|-----------------|-----------------|
| 6/30/2012                  | 492,310             | 762,875  | 444,035   | 811,150         | 6/30/2013       |
| 6/30/2013                  | 811,150             | 854,416  | 1,183,522 | 482,044         | 6/30/2014       |
| 6/30/2014                  | 482,044             | 446,346  | 723,078   | 205,312         | 6/30/2015 - EST |
| 6/30/2015                  | 205,312             | 485,216  | 485,216   | 205,312         | 6/30/2016 - EST |

FUND: FIRE CAPITALIZATION (041)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: BERT NORTON

| EXPENDITURES   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 1,952               | 289                            | 289                              | 289                 |
| CAPITAL OUTLAY | 219,631             | 984,572                        | 984,572                          | 281,600             |
| DEBT SERVICE   | 234,143             | 234,144                        | 230,195                          | 234,144             |
| <b>TOTAL</b>   | <b>455,726</b>      | <b>1,219,005</b>               | <b>1,215,056</b>                 | <b>516,033</b>      |

| REVENUES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES            | 327,437             | 320,450                        | 320,749                          | 324,974             |
| INTEREST         | 21,289              | 18,688                         | 21,222                           | 15,240              |
| ASSET RETIREMENT | 101,310             | 60,000                         | -                                | 100,000             |
| TRANSFERS        | 300,000             | 250,000                        | 250,000                          | -                   |
| MISC             | 1,560               | 1,250                          | 1,250                            | -                   |
| <b>TOTAL</b>     | <b>751,596</b>      | <b>650,388</b>                 | <b>593,221</b>                   | <b>440,214</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2012                  | 497,217             | 2,340,210 | 2,317,353 | 520,074         | 6/30/2013       |
| 6/30/2013                  | 520,074             | 751,596   | 455,726   | 815,944         | 6/30/2014       |
| 6/30/2014                  | 815,944             | 593,221   | 1,215,056 | 194,109         | 6/30/2015 - EST |
| 6/30/2015                  | 194,109             | 440,214   | 516,033   | 118,290         | 6/30/2016 - EST |

FINAL BUDGET 2015-2016

|                                           |            |
|-------------------------------------------|------------|
| OTHER SERVICES & CHARGES                  |            |
| 30-86 AUDIT                               | 289        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>289</b> |

|                                         |                |
|-----------------------------------------|----------------|
| CAPITAL OUTLAY                          |                |
| 40-01 VEHICLES                          | 100,000        |
| 40-02 EQUIPMENT                         | 168,500        |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS | 5,000          |
| 40-49 COMPUTERS                         | 8,100          |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>281,600</b> |

|                           |                |
|---------------------------|----------------|
| DEBT SERVICE              |                |
| 70-01 PRINCIPAL           | 179,952        |
| 71-01 INTEREST            | 54,192         |
| <b>TOTAL DEBT SERVICE</b> | <b>234,144</b> |

**TOTAL DEPARTMENT REQUEST** 516,033

|                                             |                |
|---------------------------------------------|----------------|
| CAPITAL OUTLAY FY 15-16                     |                |
| (5) Bunker Gear                             | 11,000         |
| (5) Firefighting Boots                      | 2,000          |
| Five Year Fire Truck Replacement Fund       | 100,000        |
| Five Year SCBA Equipment Compliance Upgrade | 25,000         |
| SCBA Compressor                             | 50,000         |
| Radio Trunking Hardware & Software          | 10,000         |
| 800mhz Radio Upgrade                        | 33,000         |
| VHF Radio Upgrade                           | 10,000         |
| (84) Multi Season Outwear Jackets           | 12,000         |
| Retaining Wall Fire Station 5               | 5,000          |
| (6) Computer Workstations                   | 6,000          |
| (5) Replacement Radios & Batteries          | 12,000         |
| (1) Dishwashers                             | 1,000          |
| (1) Ice Maker                               | 1,000          |
| (1) Refrigerator                            | 1,500          |
| (3) Ipads                                   | 2,100          |
| <b>TOTAL</b>                                | <b>281,600</b> |

(CONTINUED)



**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE TWO**

***Loan Information (Refinanced 03/01/2011)***

A loan of \$275,000 occurred during Fiscal Year 08-09 - related to completion of the new fire stations. Debt service payment began June, 2009 on an eight year, 5% note.

A loan of \$225,000 to occurred during Fiscal Year 09-10 - related to the remodel of stations 1 and 5. Debt service payment began August, 2009 on an eight year, 5% note.

A loan of \$245,000 to occurred during Fiscal Year 09-10 - funding remaining balance due on Engine #4. Debt service payment to began May, 2010 on an eight year, 5% note.

***FY 10-11 Loan***

loan of \$1,145,000 during Fiscal Year 10-11. Loan refinanced previous 3 loans and is funding for a new roof-Station 1, aerial apparatus & misc. Debt service payment began April, 2011 on a ten year, 5% note.

***FY 12-13 Loan***

A loan of \$1,950,000 at 3.75% occurred on July 1, 2012. Proceeds will payoff existing loan of \$1,035,000. The additional proceeds of the loan will purchase aerial apparatus, rescue engine, brusher pump, and demo apparatus. Outstanding loan balance as of June 30, 2015 is \$1,454,534.  
**Loan will term 7-1-2022.**

**FUND: STREET TAX (065)**  
**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | -                   | -                              | -                                | 42,000              |
| CAPITAL OUTLAY | -                   | 1,258,412                      | 610,484                          | 675,000             |
| TRANSFERS OUT  | 64,047              | -                              | -                                | -                   |
| <b>TOTAL</b>   | <b>64,047</b>       | <b>1,258,412</b>               | <b>610,484</b>                   | <b>717,000</b>      |

| REVENUES     | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES        | 436,582             | 427,267                        | 427,666                          | 433,300             |
| INTEREST     | 20,188              | 16,908                         | 29,100                           | 31,697              |
| TRANSFERS IN | -                   | -                              | -                                | 17,878              |
| <b>TOTAL</b> | <b>456,770</b>      | <b>444,175</b>                 | <b>456,766</b>                   | <b>482,875</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2012                  | 175,260             | 441,765  | 146,819  | 470,206         | 6/30/2013       |
| 6/30/2013                  | 470,206             | 456,770  | 64,047   | 862,929         | 6/30/2014       |
| 6/30/2014                  | 862,929             | 456,766  | 610,484  | 709,211         | 6/30/2015 - EST |
| 6/30/2015                  | 709,211             | 482,875  | 717,000  | 475,086         | 6/30/2016 - EST |

Funding from Ordinance 3145. Sales Tax effective January 1, 2012.  
 Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation  
 as approved by the City Council.

**APPROVED BUT UNFUNDED HIGH RANKING - TRAILS & SIDEWALKS**

**Five Year Plan:**

|                               |        |
|-------------------------------|--------|
| Sooner Rd - Reno to Damron Dr | 75,000 |
| Post Rd - NE 10th to Reno     | 30,000 |

**FINAL BUDGET 2015-2016**

| <b>STREETS (066)</b>          |                |
|-------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>         |                |
| 40-06 INFRASTRUCTURE          | 340,000        |
| <b>TOTAL DIVISION REQUEST</b> | <b>340,000</b> |

| <b>PARKS (023)</b>            |                |
|-------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>         |                |
| 40-02 EQUIPMENT               | 30,000         |
| 40-06 INFRASTRUCTURE          | 25,000         |
| 40-08 CONTINGENCIES           | 100,000        |
| 40-15 IOB                     | 20,000         |
| <b>TOTAL DIVISION REQUEST</b> | <b>175,000</b> |

| <b>TRAILS &amp; SIDEWALKS (006)</b> |                |
|-------------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>               |                |
| 40-06 INFRASTRUCTURE                | 160,000        |
| <b>TOTAL DIVISION REQUEST</b>       | <b>160,000</b> |

| <b>PUBLIC TRANSPORTATION (087)</b>              |               |
|-------------------------------------------------|---------------|
| <b>OTHER SERVICES AND CHARGES</b>               |               |
| 30-40 CONTRACTUAL - EMBARK - ADDITIONAL FUNDING | 42,000        |
| <b>TOTAL DIVISION REQUEST</b>                   | <b>42,000</b> |

**TOTAL DEPARTMENT REQUEST** **717,000**

**CAPITAL OUTLAY FY 15-16**

|                                                                  |                |
|------------------------------------------------------------------|----------------|
| ROTO-Mil & Overlay - N. E. 10th from Air Depot to Crutcho Bridge | 140,000        |
| Residential Street Repair                                        | 200,000        |
| To be approved by Council                                        | 100,000        |
| Spray Park Relocation - Additional Funding                       | 25,000         |
| Soccer Fence                                                     | 20,000         |
| Traub Park - Playground Equipment                                | 30,000         |
| SE 29th St. Trail from Sooner to Air Depot                       | 115,000        |
| Engineering for Safe Routes to Schools                           | 25,000         |
| Engineering - W Palmer Loop & MWC Elementary Connector           | 20,000         |
| <b>TOTAL</b>                                                     | <b>675,000</b> |

(CONTINUED)

**FUND: STREET TAX (065)**

**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**

**DEPARTMENT HEAD: GUY HENSON**

**PAGE TWO**

| FUND BALANCE ACTUAL AT 6-30-13    |                         |                           |                    |                         |
|-----------------------------------|-------------------------|---------------------------|--------------------|-------------------------|
| DIVISION/DEPT                     | 6/30/12 FUND<br>BALANCE | 25% SALES TAX<br>REVENUES | ACTUAL<br>EXPENSES | 6/30/13 FUND<br>BALANCE |
| STREETS - 066 (Tax & Transfer In) | 58,524                  | 114,360                   | 146,819            | 26,065                  |
| PARKS - 023                       | 38,510                  | 106,272                   | -                  | 144,782                 |
| TRAILS & SIDEWALKS - 006          | 38,510                  | 106,272                   | -                  | 144,782                 |
| PUBLIC TRANSPORTATION - 087       | 38,510                  | 106,272                   | -                  | 144,782                 |
| INTEREST                          | 1,206                   | 8,589                     | -                  | 9,795                   |
|                                   | <u>175,260</u>          | <u>441,765</u>            | <u>146,819</u>     | <u>470,206</u>          |

| FUND BALANCE ACTUAL AT 6-30-14 |                         |                           |                    |                         |
|--------------------------------|-------------------------|---------------------------|--------------------|-------------------------|
| DIVISION/DEPT                  | 6/30/13 FUND<br>BALANCE | 25% SALES TAX<br>REVENUES | ACTUAL<br>EXPENSES | 6/30/14 FUND<br>BALANCE |
| STREETS - 066                  | 26,065                  | 109,146                   | -                  | 135,211                 |
| PARKS - 023                    | 144,782                 | 109,146                   | 64,047             | 189,881                 |
| TRAILS & SIDEWALKS - 006       | 144,782                 | 109,146                   | -                  | 253,928                 |
| PUBLIC TRANSPORTATION - 087    | 144,782                 | 109,146                   | -                  | 253,928                 |
| INTEREST                       | 9,795                   | 20,188                    | -                  | 29,983                  |
|                                | <u>470,206</u>          | <u>456,770</u>            | <u>64,047</u>      | <u>862,929</u>          |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-15 |                         |                           |                    |                         |
|------------------------------------------|-------------------------|---------------------------|--------------------|-------------------------|
| DIVISION/DEPT                            | 6/30/14 FUND<br>BALANCE | 25% SALES TAX<br>REVENUES | ACTUAL<br>EXPENSES | 6/30/15 FUND<br>BALANCE |
| STREETS - 066                            | 135,211                 | 106,917                   | -                  | 242,127                 |
| PARKS - 023                              | 189,881                 | 106,917                   | 194,042            | 102,755                 |
| TRAILS & SIDEWALKS - 006                 | 253,928                 | 106,917                   | 327,047            | 33,797                  |
| PUBLIC TRANSPORTATION - 087              | 253,928                 | 106,917                   | 89,395             | 271,449                 |
| INTEREST                                 | 29,983                  | 29,100                    | -                  | 59,083                  |
|                                          | <u>862,929</u>          | <u>456,766</u>            | <u>610,484</u>     | <u>709,211</u>          |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-16 |                         |                           |                    |                         |
|------------------------------------------|-------------------------|---------------------------|--------------------|-------------------------|
| DIVISION/DEPT                            | 6/30/15 FUND<br>BALANCE | 25% SALES TAX<br>REVENUES | ACTUAL<br>EXPENSES | 6/30/16 FUND<br>BALANCE |
| STREETS - 066                            | 242,127                 | 108,325                   | 340,000            | 10,452                  |
| PARKS - 023                              | 102,755                 | 108,325                   | 175,000            | 36,080                  |
| TRAILS & SIDEWALKS - 006                 | 33,797                  | 126,203                   | 160,000            | -                       |
| PUBLIC TRANSPORTATION - 087              | 271,449                 | 108,325                   | 42,000             | 337,774                 |
| INTEREST                                 | 59,083                  | 31,697                    | -                  | 90,780                  |
|                                          | <u>709,211</u>          | <u>482,875</u>            | <u>717,000</u>     | <u>475,086</u>          |

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: GUY HENSON**

| EXPENDITURES           | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS AND SUPPLIES | 13,124              | -                              | 10                               | -                   |
| OTHER SERVICES         | -                   | 3,721,721                      | 3,253,721                        | -                   |
| CAPITAL OUTLAY         | 1,011,163           | -                              | -                                | 814,400             |
| TRANSFERS OUT          | -                   | -                              | -                                | 180,000             |
| <b>TOTAL</b>           | <b>1,024,287</b>    | <b>3,721,721</b>               | <b>3,253,731</b>                 | <b>994,400</b>      |

| REVENUES                   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                      | 84,189              | 83,531                         | 90,372                           | 93,498              |
| LICENSES & PERMITS         | 58,940              | 46,622                         | 77,035                           | 71,749              |
| INTERGOVERNMENTAL          | 29,588              | 51,824                         | 51,824                           | -                   |
| INTEREST                   | 80,311              | 68,314                         | 80,173                           | 64,931              |
| MISCELLANEOUS              | -                   | -                              | 5,700                            | -                   |
| TRANSFERS IN (143) Grants  | 502,746             | -                              | -                                | -                   |
| TRANSFERS IN (340) Cap imp | 318,456             | 260,144                        | 260,144                          | 281,125             |
| TRANSFERS IN (195) Hotel   | 360,000             | 360,000                        | 360,000                          | 360,000             |
| <b>TOTAL</b>               | <b>1,434,230</b>    | <b>870,435</b>                 | <b>925,248</b>                   | <b>871,303</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |               |
|----------------------------|---------------------|-----------|-----------|-----------------|---------------|
| 6/30/2012                  | 2,635,450           | 1,348,592 | 1,068,737 | 2,915,305       | 6/30/2013     |
| 6/30/2013                  | 2,915,305           | 1,434,230 | 1,024,287 | 3,325,248       | 6/30/2014     |
| 6/30/2014                  | 3,325,248           | 925,248   | 3,253,731 | 996,765         | 6/30/2015-EST |
| 6/30/2015                  | 996,765             | 871,303   | 994,400   | 873,668         | 6/30/2016-EST |

**Sheraton at the Reed Conference Center Accounts Receivable** (440,000) 6/30/2015-EST  
 Available for Appropriation **433,668**

**FINAL BUDGET 2015-2016**

| <b>CAPITAL OUTLAY</b>              |                |
|------------------------------------|----------------|
| 40-06 INFRASTRUCTURE               | 314,400        |
| 40-08 PROJECTS APPROVED BY COUNCIL | 500,000        |
| <b>TOTAL CAPITAL OUTLAY</b>        | <b>814,400</b> |

| <b>TRANSFER OUT</b>           |                |
|-------------------------------|----------------|
| 80-50 DRAINAGE TAX FUND (050) | 180,000        |
| <b>TOTAL TRANSFER OUT</b>     | <b>180,000</b> |

**TOTAL DEPARTMENT REQUEST** **994,400**

**CAPITAL OUTLAY FY 15-16**

|                                                     |                |
|-----------------------------------------------------|----------------|
| Sidewalks -- To Be Determined by Sidewalk Committee | 100,000        |
| MID America Park Trail - Match                      | 134,400        |
| NE 10th St - Douglas to Post - Engineering          | 30,000         |
| Ridgewood Concrete Drainage Replacement             | 50,000         |
| Projects Approved by Council                        | 500,000        |
| <b>TOTAL</b>                                        | <b>814,400</b> |

**(CONTINUED)**

FUND: CAPITAL IMPROVEMENTS (157)  
 DEPARTMENT: CAPITAL IMPROVEMENT (57)  
 DEPARTMENT: GUY HENSON  
 PAGE TWO

**CAPITAL OUTLAY FY 14-15**

|                               |           |
|-------------------------------|-----------|
| Gabion Baskets                | 500       |
| Survey Douglas Blvd           | 2,400     |
| Sidewalk Fees                 | 12,125    |
| City Wide Striping            | 15,000    |
| Air Depot I40-Boeing (Addntl) | 10,388    |
| Survey SE 15th                | 10,500    |
| Sidewalks 2                   | 10,837    |
| Street Light Painting         | 13,750    |
| N Oaks Neighborhood Park      | 49,074    |
| Signal Refurbish              | 45,392    |
| N Water Spray Park            | 150,000   |
| Eng - Sooner/Reno to 29th     | 108,248   |
| Reno/A.D. to Sooner E & M     | 170,234   |
| N Oaks PH 2 - Cul-De-Sac      | 205,523   |
| Survey/Engineering 29th       | 250,000   |
| Sooner-Reno/29th              | 350,000   |
| I-40/Hudiburg Grant           | 593,750   |
| Sooner-RR Tracks/23rd         | 256,000   |
| Air Depot/29th/I-40 Intrs     | 1,000,000 |
| TOTAL                         | 3,253,721 |

**APPROVED BUT UNFUNDED HIGH RANKING SIDEWALKS**

Five Year Plan:

|                                                  |         |
|--------------------------------------------------|---------|
| S Post Road - SE 10th st to SE 15th              | 31,625  |
| W. Fairchild - Air Depot to Jarman Middle School | 36,470  |
| Adair - Harr Drive to Rose State College         | 32,327  |
| Felix - SE 15th St to E Northup                  | 14,000  |
| TOTAL                                            | 114,422 |

**FUND: 2002 G.O. BOND (269)**  
**DEPARTMENT: STREET BOND (69)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES      | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES | -                   | 17,331                         | 17,331                           | 17,729              |
| BENEFITS          | -                   | 4,977                          | 4,977                            | 5,185               |
| OTHER SERVICES    | 2,445               | 5,477                          | 5,477                            | 4,380               |
| CAPITAL OUTLAY    | 230,495             | 3,474,814                      | 3,448,954                        | 123,924             |
| <b>TOTAL</b>      | <b>232,940</b>      | <b>3,502,599</b>               | <b>3,476,739</b>                 | <b>151,218</b>      |

| REVENUES      | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| RENTAL INCOME | 2,300               | 12,650                         | 13,770                           | 13,800              |
| INTEREST      | 98,196              | 84,909                         | 93,825                           | 94,980              |
|               | 100,496             | 97,559                         | 107,595                          | 108,780             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|----------|-----------|-----------------|
| 6/30/2012                  | 3,593,298           | 79,336   | 128,608   | 3,544,026       |
| 6/30/2013                  | 3,544,026           | 100,496  | 232,940   | 3,411,582       |
| 6/30/2014                  | 3,411,582           | 107,595  | 3,476,739 | 42,438          |
| 6/30/2015                  | 42,438              | 108,780  | 151,218   | -               |

| PERMANENT STAFFING              | FY 15-16    | FY 14-15    | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|---------------------------------|-------------|-------------|------------------------------------|
| Property Acquisition Specialist | 0.25        | 0.25        |                                    |
| <b>TOTAL</b>                    | <b>0.25</b> | <b>0.25</b> | 2014-15 - .25<br>2015-16 - .25     |

.75 Property Acquisition Specialist (010-05) in FY 14-15

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>          |               |
|-----------------------------------|---------------|
| 10-01 SALARIES                    | 16,740        |
| 10-10 LONGEVITY                   | 391           |
| 10-12 VACATION BUYBACK - OVERBANK | 200           |
| 10-13 PDO BUYBACK                 | 130           |
| 10-14 SL INCENTIVE                | 225           |
| 10-95 1X SALARY ADJUSTMENT        | 43            |
| <b>TOTAL PERSONAL SERVICES</b>    | <b>17,729</b> |

| <b>BENEFITS</b>                 |              |
|---------------------------------|--------------|
| 15-01 SOCIAL SECURITY           | 1,356        |
| 15-02 RETIREMENT                | 2,482        |
| 15-03 GROUP HEALTH INSURANCE    | 1,165        |
| 15-13 LIFE                      | 23           |
| 15-14 DENTAL                    | 87           |
| 15-20 OVERHEAD HEALTH CARE COST | 72           |
| <b>TOTAL BENEFITS</b>           | <b>5,185</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-01 REPAIRS                             | 3,000        |
| 30-40 CONTACTUAL                          | 1,380        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,380</b> |

| <b>CAPITAL OUTLAY</b>       |                |
|-----------------------------|----------------|
| 40-06 STREET PROJECTS       | 123,924        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>123,924</b> |

**TOTAL DEPARTMENT REQUEST** **151,218**

| <b>CAPITAL OUTLAY FY 14-15</b>                      |                  |
|-----------------------------------------------------|------------------|
| 15th and Douglas Intersection - 691101              | 450,000          |
| SE 15TH Widening - Lynn Fry to Anderson - 691104    | 2,998,954        |
| Post - Reno to 15th ( <i>Completed Prior Year</i> ) | 25,860           |
| <b>TOTAL</b>                                        | <b>3,474,814</b> |

| <b>CAPITAL OUTLAY FY 15-16</b>      |         |
|-------------------------------------|---------|
| SE 15th & Midwest Blvd Intersection | 123,924 |

**FUND: SALES TAX CAPITAL IMPROVEMENTS (340)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER OUT   | 5,667,345           | 5,537,518                      | 5,535,966                        | 5,607,325           |
| OTHER SERVICES | -                   | 5,077                          | 5,077                            | 5,077               |
| <b>TOTAL</b>   | <b>5,667,345</b>    | <b>5,542,595</b>               | <b>5,541,043</b>                 | <b>5,612,402</b>    |

| REVENUES              | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES                 | 5,661,938           | 5,539,988                      | 5,538,403                        | 5,609,422           |
| INTEREST (Sewer Only) | 5,407               | 2,607                          | 2,640                            | 2,980               |
| <b>TOTAL</b>          | <b>5,667,345</b>    | <b>5,542,595</b>               | <b>5,541,043</b>                 | <b>5,612,402</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE   |
|----------------------------|---------------------|-----------|-----------|-------------------|
| 6/30/2012                  | 469,600             | 5,613,814 | 6,083,414 | - 6/30/2013       |
| 6/30/2013                  | -                   | 5,667,345 | 5,667,345 | - 6/30/2014 - EST |
| 6/30/2014                  | -                   | 5,541,043 | 5,541,043 | - 6/30/2015 - EST |
| 6/30/2015                  | -                   | 5,612,402 | 5,612,402 | - 6/30/2016 - EST |

| FY 14-15 TAXES | HOTEL 2011 | SEWER 2011-A | TOTAL     |
|----------------|------------|--------------|-----------|
| Sales          | 2,069,557  | 3,323,709    | 5,393,266 |
| Use            | -          | 145,137      | 145,137   |
| Interest       | -          | 2,640        | 2,640     |
|                | 2,069,557  | 3,471,486    | 5,541,043 |

| FY 15-16 TAXES | HOTEL 2011 | SEWER 2011-A | TOTAL     |
|----------------|------------|--------------|-----------|
| Sales          | 2,094,905  | 3,364,360    | 5,459,265 |
| Use            | -          | 150,157      | 150,157   |
| Interest       | -          | 2,980        | 2,980     |
|                | 2,094,905  | 3,517,497    | 5,612,402 |

**FINAL BUDGET 2015-2016**

| <b>TRANSFERS OUT</b>              |                  |
|-----------------------------------|------------------|
| 80-50 TRANSFERS OUT (250) - SEWER | 3,514,390        |
| 80-50 TRANSFERS OUT (250) - HOTEL | 1,811,810        |
| 80-57 TRANSFERS OUT (157)         | 281,125          |
| <b>TOTAL TRANSFERS OUT</b>        | <b>5,607,325</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
|-------------------------------------------|--------------|
| 30-86 AUDIT - SEWER                       | 3,107        |
| 30-86 AUDIT - HOTEL                       | 1,970        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,077</b> |

**TOTAL DEPARTMENT REQUEST** 5,612,402

**FUTURE DEBT REQUIREMENT**

| <b>Hotel / Conference Center</b>                    |                         |
|-----------------------------------------------------|-------------------------|
| 2011 Bond Series Deposit Requirements               |                         |
| Jul - Aug @ 150,945                                 | 301,890                 |
| Sep - Jun @ 150,742                                 | 1,507,420               |
| Trustee Fee                                         | 2,500                   |
|                                                     | <u>1,811,810</u>        |
| <i>Revenue Bonds O/S \$24,030,000 as of 6/30/15</i> |                         |
| <i>Debt Service Matures Sept. 1, 2033</i>           |                         |
| <b>Sewer Plant</b>                                  |                         |
| 2011A Bond Series Deposit Requirements              |                         |
| Jul - Feb @ 392,639                                 | 3,141,112               |
| Mar - Jun @ 392,414                                 | 1,569,656               |
| Trustee Fee                                         | 3,500                   |
|                                                     | <u>4,714,268</u>        |
| <i>Revenue Bonds O/S \$37,885,000 as of 6/30/15</i> |                         |
| <i>Debt Service Matures March 1, 2025</i>           |                         |
| Amount to be paid with sewer fee (186)              | (1,199,878)             |
| <b>TOTAL</b>                                        | <u><u>5,326,200</u></u> |

**FUND: TAX INCREMENT FINANCING (351)**  
**DEPARTMENT: 29TH STREET (92)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES & CHARGES | 367                         | 367                                     | 363                                       | 450                         |
| DEBT SERVICE             | 1,019,739                   | 1,000,033                               | 1,117,637                                 | 1,149,550                   |
| <b>TOTAL</b>             | <b>1,020,106</b>            | <b>1,000,400</b>                        | <b>1,118,000</b>                          | <b>1,150,000</b>            |

| <b>REVENUES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | 1,019,943                   | 1,000,000                               | 1,117,600                                 | 1,149,600                   |
| INTEREST        | 163                         | 400                                     | 400                                       | 400                         |
| <b>TOTAL</b>    | <b>1,020,106</b>            | <b>1,000,400</b>                        | <b>1,118,000</b>                          | <b>1,150,000</b>            |

**FINAL BUDGET 2015-2016**

|                                           |            |
|-------------------------------------------|------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |            |
| 30-75 LEGAL PUBLICATIONS                  | 450        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>450</b> |

|                           |                  |
|---------------------------|------------------|
| <b>DEBT SERVICE</b>       |                  |
| 71-01 INTEREST ON NOTE    | 48,077           |
| 73-02 PRINCIPAL           | 1,101,473        |
| <b>TOTAL DEBT SERVICE</b> | <b>1,149,550</b> |

**TOTAL DEPARTMENT REQUEST** **1,150,000**

| <b>OUTSTANDING PRINCIPAL</b> |           |
|------------------------------|-----------|
| 6-30-2014 Actual             | 2,202,695 |
| 6-30-2015 Estimated          | 1,176,867 |
| 6-30-2016 Estimated          | 75,308    |



# **G.O. Debt Fund**

**City of Midwest City, Oklahoma**  
Debt Service – Index (Governmental Debt Only)

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

**FUND: G. O. DEBT SERVICE (350)**  
**DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| DEBT SERVICE        | 1,726,563                   | 1,659,975                               | 1,659,976                                 | 1,590,700                   |
| TRANSFER OUT (009)  | 44,923                      | 41,500                                  | 45,630                                    | 42,283                      |
| <b>TOTAL</b>        | <b>1,771,486</b>            | <b>1,701,475</b>                        | <b>1,705,606</b>                          | <b>1,632,983</b>            |

| <b>REVENUES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | 1,682,014                   | 1,659,975                               | 1,606,635                                 | 1,605,834                   |
| INTEREST        | 44,923                      | 41,500                                  | 42,330                                    | 42,283                      |
| <b>TOTAL</b>    | <b>1,726,937</b>            | <b>1,701,475</b>                        | <b>1,648,965</b>                          | <b>1,648,117</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2012                          | 1,605,391                   | 1,772,111       | 1,828,511       | 1,548,991               | 6/30/2013       |
| 6/30/2013                          | 1,548,991                   | 1,726,937       | 1,771,486       | 1,504,442               | 6/30/2014       |
| 6/30/2014                          | 1,504,442                   | 1,648,965       | 1,705,606       | 1,447,801               | 6/30/2015 - EST |
| 6/30/2015                          | 1,447,801                   | 1,648,117       | 1,632,983       | 1,462,935               | 6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

| <b>DEBT SERVICE</b>                        |                  |
|--------------------------------------------|------------------|
| 70-01 PRINCIPAL STREET (FEB 1)             | 1,075,000        |
| 70-01 PRINCIPAL FIRE/POLICE (MAY 1)        | 325,000          |
| 71-01 INTEREST STREET (FEB 1 & AUG 1)      | 112,875          |
| 71-01 INTEREST FIRE/POLICE (MAY 1 & NOV 1) | 77,025           |
| 72-02 FISCAL AGENT FEES - STREET           | 400              |
| 72-02 FISCAL AGENT FEES - FIRE/POLICE      | 400              |
| <b>TOTAL DEBT SERVICE</b>                  | <b>1,590,700</b> |

| <b>TRANSFERS</b>           |               |
|----------------------------|---------------|
| 80-26 CAPITALIZATION (009) | 42,283        |
| <b>TOTAL TRANSFERS OUT</b> | <b>42,283</b> |

**TOTAL DEPARTMENT REQUEST** **1,632,983**

**OUTSTANDING BONDS AS OF 6-30-15**

|                                        |           |
|----------------------------------------|-----------|
| 2006 Public Safety (Maturity 5-1-2021) | 1,950,000 |
| 2002 Street (Maturity 2-1-2017)        | 2,150,000 |

The Debt Service Fund is the fund established to pay the City of Midwest City's indebtedness for judgments against the City, and bond issues that have been approved by a vote of the citizens. These bonds have been issued for specific projects which Midwest City was unable to fund from normal revenue sources. This differs from the Capital Outlay requests of the department's budgets because of the large amount of money required for the projects.

The following is a description of the type of bond issue that the City utilizes:

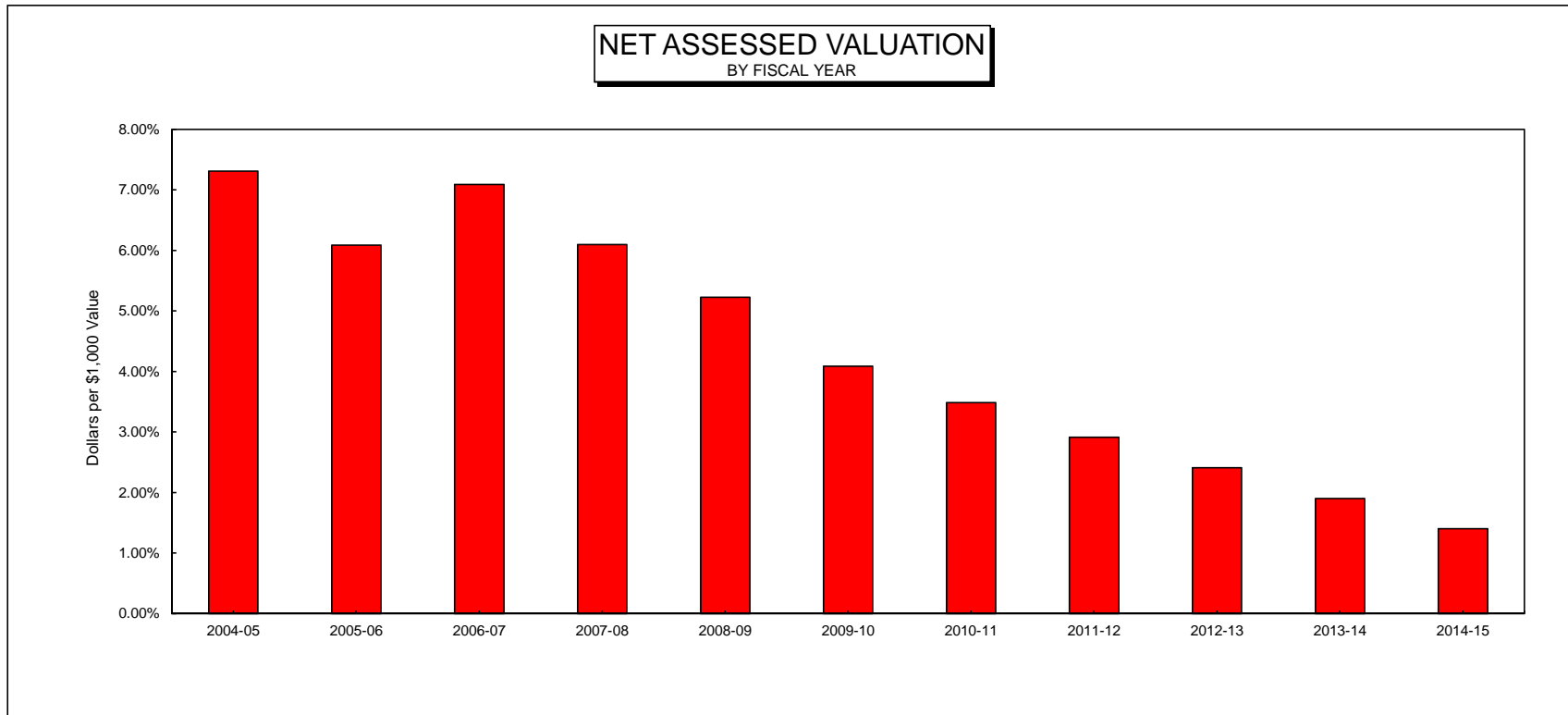
General Obligation Bond Issue: This type of bond must be voted upon by the citizens of Midwest City and is paid for by the citizens through the ad valorem tax process, such as property tax and personal property tax. No legal limit is set, but a rule of thumb is 25% of the assessed valuation. (See next page for more details of ad valorem taxes.)

**DEBT SERVICE FUND - SUMMARY OF G.O. BONDS OUTSTANDING**

| <u>TYPE BOND</u>         | <u>ISSUE DATE</u> | <u>MATURITY DATE</u> | <u>ORIGINAL ISSUE AMT</u> | <u>PAID THRU 06/30/15</u> | <u>AMOUNT OUTSTANDING 07/01/15</u> |
|--------------------------|-------------------|----------------------|---------------------------|---------------------------|------------------------------------|
| G O 2006 - Public Safety | 05/01/06          | 05/01/21             | 4,500,000                 | 2,550,000                 | 1,950,000                          |
| G O 2002 - Street        | 12/28/01          | 02/01/17             | 15,000,000                | 12,850,000                | 2,150,000                          |
|                          |                   | <b>TOTALS</b>        | <u>19,500,000</u>         | <u>15,400,000</u>         | <u>4,100,000</u>                   |

**GENERAL STATISTICAL INFORMATION**

| Fiscal Year | Net Assessed Valuation | Outstanding Bonds Beginning of Year | Ratio of Debt To Valuation |
|-------------|------------------------|-------------------------------------|----------------------------|
| 2004-05     | 197,256,591            | 14,425,000                          | 7.31%                      |
| 2005-06     | 215,484,762            | 13,125,000                          | 6.09%                      |
| 2006-07     | 230,176,896            | 16,325,000                          | 7.09%                      |
| 2007-08     | 245,582,102            | 14,975,000                          | 6.10%                      |
| 2008-09     | 259,653,914            | 13,575,000                          | 5.23%                      |
| 2009-10     | 271,469,612            | 11,100,000                          | 4.09%                      |
| 2010-11     | 278,216,075            | 9,700,000                           | 3.49%                      |
| 2011-12     | 284,605,074            | 8,300,000                           | 2.92%                      |
| 2012-13     | 285,884,862            | 6,900,000                           | 2.41%                      |
| 2013-14     | 289,374,229            | 5,500,000                           | 1.90%                      |
| 2014-15     | 291,744,529            | 4,100,000                           | 1.41%                      |

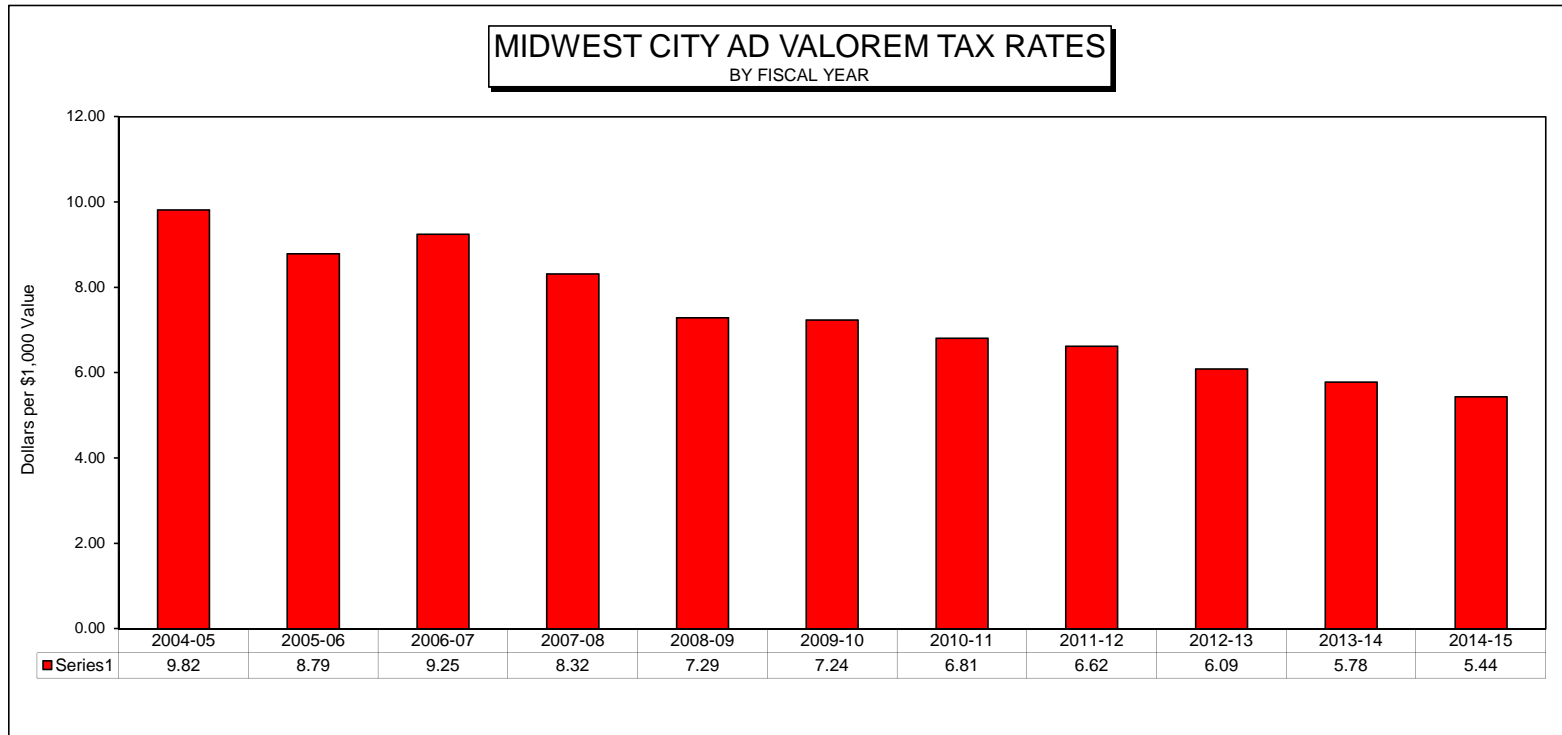


**ACTUAL TAX RATES AS LEVIED PER \$1,000 ASSESSED VALUATION**

| Fiscal Year | City Tax Rate | County Tax Rate | Rose State College Tax Rate | MWC School Tax Rate | Choctaw School Tax Rate | Oklahoma City School Tax Rate | Crutcho School Tax Rate |
|-------------|---------------|-----------------|-----------------------------|---------------------|-------------------------|-------------------------------|-------------------------|
| 2004-05     | 9.82          | 22.99           | 16.50                       | 61.11               | 61.33                   | 57.84                         | 46.68                   |
| 2005-06     | 8.79          | 22.90           | 16.35                       | 59.96               | 62.33                   | 58.02                         | 48.6                    |
| 2006-07     | 9.25          | 22.81           | 18.29                       | 62.79               | 62.60                   | 57.07                         | 47.56                   |
| 2007-08     | 8.32          | 22.29           | 17.67                       | 64.31               | 63.11                   | 56.73                         | 48.14                   |
| 2008-09     | 7.29          | 23.18           | 17.30                       | 65.05               | 66.66                   | 52.48                         | 48.18                   |
| 2009-10     | 7.24          | 24.79           | 17.40                       | 65.83               | 68.50                   | 58.43                         | 46.96                   |
| 2010-11     | 6.81          | 24.27           | 17.32                       | 65.60               | 69.41                   | 58.70                         | 64.02                   |
| 2011-12     | 6.62          | 24.06           | 17.18                       | 64.64               | 70.22                   | 62.09                         | 62.01                   |
| 2012-13     | 6.09          | 23.97           | 17.10                       | 66.55               | 72.49                   | 59.29                         | 63.87                   |
| 2013-14     | 5.78          | 23.87           | 17.02                       | 64.96               | 76.19                   | 60.39                         | 59.95                   |
| 2014-15     | 5.44          | 23.58           | 20.33                       | 70.32               | 76.18                   | 59.36                         | 59.02                   |

Note: There are four school districts within the City Limits of Midwest City. To know your total tax rate you would follow the below listed formula:

City Rate + County Rate + Rose State Rate + School Rate = Total Tax Rate



# Internal Funds

# City of Midwest City, Oklahoma

## Internal Service

### Index

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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| 240                                  | Life & Health Benefits                   | 212                    |

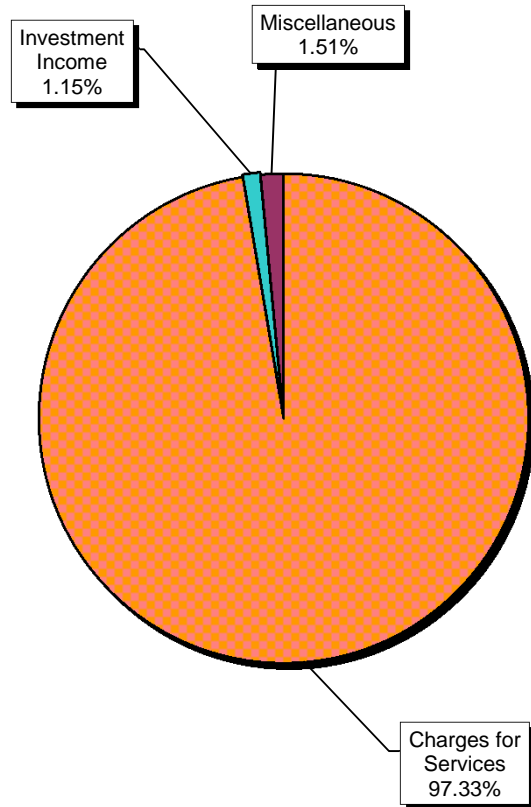
\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number



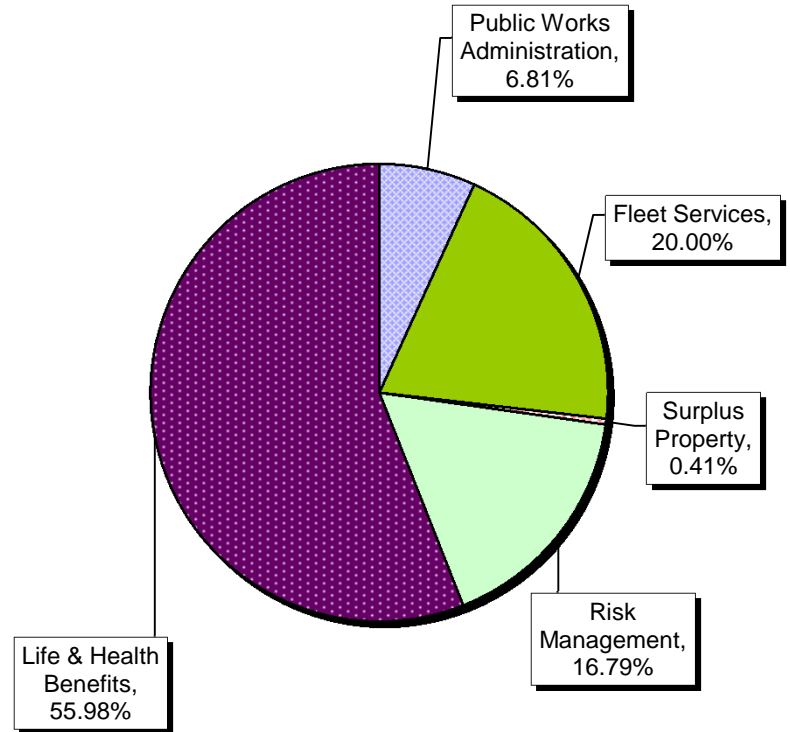
**INTERNAL SERVICE FUNDS BUDGET SUMMARY - FISCAL YEAR 2015-2016**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 14-15</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 15-16</b> |
|-------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                                        |                                                    |                                           |
| Charges for Services          | 11,444,651                                | 12,919,830                                             | 12,384,025                                         | 12,975,118                                |
| Investment Income             | 130,840                                   | 113,201                                                | 144,893                                            | 153,839                                   |
| Miscellaneous                 | 608,195                                   | 413,249                                                | 204,694                                            | 201,822                                   |
| Intergovernmental             | -                                         | -                                                      | -                                                  | -                                         |
| Transfers In                  | -                                         | -                                                      | -                                                  | -                                         |
| <b>TOTAL REVENUE</b>          | <b>12,183,686</b>                         | <b>13,446,280</b>                                      | <b>12,733,612</b>                                  | <b>13,330,779</b>                         |
| Use / (Gain) of Fund Balance  | (674,335)                                 | 2,360,427                                              | 1,548,154                                          | 31,957                                    |
| <b>TOTAL RESOURCES</b>        | <b>11,509,351</b>                         | <b>15,806,707</b>                                      | <b>14,281,766</b>                                  | <b>13,362,736</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                                        |                                                    |                                           |
| Public Works Administration   | 866,176                                   | 956,234                                                | 890,229                                            | 910,532                                   |
| Fleet Services                | 2,220,041                                 | 2,649,443                                              | 2,463,175                                          | 2,672,774                                 |
| Surplus Property              | 36,214                                    | 61,223                                                 | 56,982                                             | 54,707                                    |
| Risk Management               | 1,929,114                                 | 4,917,468                                              | 4,443,248                                          | 2,244,255                                 |
| Life & Health Benefits        | 6,457,806                                 | 7,222,339                                              | 6,428,132                                          | 7,480,468                                 |
| Transfers                     | -                                         | -                                                      | -                                                  | -                                         |
| <b>TOTAL EXPENDITURES</b>     | <b>11,509,351</b>                         | <b>15,806,707</b>                                      | <b>14,281,766</b>                                  | <b>13,362,736</b>                         |

**ESTIMATED REVENUES-INTERNAL SERVICE**  
**FY 2015-2016**  
**Total \$13,330,779**



**ESTIMATED EXPENSES-INTERNAL SERVICE**  
**FY 2015-2016**  
**Total \$13,362,736**



**INTERSERVICE FUND BUDGET SUMMARY - FISCAL YEAR 2015-2016**

|                                        | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 14-15</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 15-16</b> |
|----------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| Public Works Administration - Revenues | 882,732                                   | 903,971                                     | 863,171                                            | 918,101                                   |
| Public Works Administration - Expenses | (866,176)                                 | (956,234)                                   | (890,229)                                          | (910,532)                                 |
| <b>USE OF FUND BALANCE:</b>            | <b>16,556</b>                             | <b>(52,263)</b>                             | <b>(27,058)</b>                                    | <b>7,569</b>                              |
| Interservice - Revenues                | 2,277,607                                 | 2,532,631                                   | 2,416,241                                          | 2,680,393                                 |
| Interservice - Expenses                | (2,220,041)                               | (2,649,443)                                 | (2,463,175)                                        | (2,672,774)                               |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>57,566</b>                             | <b>(116,812)</b>                            | <b>(46,934)</b>                                    | <b>7,619</b>                              |
| Surplus Property - Revenues            | 46,740                                    | 54,332                                      | 50,702                                             | 51,884                                    |
| Surplus Property - Expenses            | (36,214)                                  | (61,223)                                    | (56,982)                                           | (54,707)                                  |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>10,526</b>                             | <b>(6,891)</b>                              | <b>(6,280)</b>                                     | <b>(2,823)</b>                            |
| Risk Management - Revenues             | 2,358,064                                 | 2,160,339                                   | 2,180,891                                          | 2,072,680                                 |
| Risk Management - Expenses             | (1,929,114)                               | (4,917,468)                                 | (4,443,248)                                        | (2,244,255)                               |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>428,950</b>                            | <b>(2,757,129)</b>                          | <b>(2,262,357)</b>                                 | <b>(171,575)</b>                          |
| Life & Health - Revenues               | 6,618,543                                 | 7,795,007                                   | 7,222,607                                          | 7,607,721                                 |
| Life & Health - Expenses               | (6,457,806)                               | (7,222,339)                                 | (6,428,132)                                        | (7,480,468)                               |
| <b>TOTAL USE OF FUND BALANCE:</b>      | <b>160,737</b>                            | <b>572,668</b>                              | <b>794,475</b>                                     | <b>127,253</b>                            |

FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 540,213             | 577,726                        | 540,764                          | 560,127             |
| BENEFITS             | 196,261             | 219,142                        | 196,324                          | 208,158             |
| MATERIALS & SUPPLIES | 2,338               | 6,527                          | 2,788                            | 6,555               |
| OTHER SERVICES       | 106,503             | 94,774                         | 92,288                           | 96,193              |
| CAPITAL OUTLAY       | 20,861              | 58,065                         | 58,065                           | 39,499              |
| TOTAL                | 866,176             | 956,234                        | 890,229                          | 910,532             |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 877,992             | 899,580                        | 856,825                          | 912,824             |
| INTEREST             | 4,740               | 4,391                          | 6,346                            | 5,277               |
| TOTAL                | 882,732             | 903,971                        | 863,171                          | 918,101             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2012                  | 116,388             | 879,784  | 841,839  | 154,333         |
| 6/30/2013                  | 154,333             | 882,732  | 866,176  | 170,889         |
| 6/30/2014                  | 170,889             | 863,171  | 890,229  | 143,831         |
| 6/30/2015                  | 143,831             | 918,101  | 910,532  | 151,400         |

FINAL BUDGET 2015-2016

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 519,822        |
| 10-03 OVERTIME                 | 4,019          |
| 10-07 ALLOWANCES               | 8,543          |
| 10-07 PHONES                   | 2,159          |
| 10-10 LONGEVITY                | 9,331          |
| 10-11 SL BUYBACK               | 6,413          |
| 10-12 VL BUYBACK               | 2,023          |
| 10-13 PDO BUYBACK              | 2,870          |
| 10-14 SL INCENTIVE             | 3,600          |
| 10-95 1X SALARY ADJUSTMENT     | 1,347          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>560,127</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 42,685         |
| 15-02 EMPLOYEES' RETIREMENT     | 78,116         |
| 15-03 GROUP INSURANCE           | 56,748         |
| 15-04 WORKERS COMP INSURANCE    | 6,624          |
| 15-06 TRAVEL & SCHOOL           | 6,500          |
| 15-13 LIFE                      | 763            |
| 15-14 DENTAL                    | 5,206          |
| 15-20 OVERHEAD HEALTH CARE COST | 5,146          |
| 15-98 RETIREE INSURANCE         | 6,371          |
| <b>TOTAL BENEFITS</b>           | <b>208,158</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 528          |
| 20-41 SUPPLIES                        | 6,027        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>6,555</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-23 UPKEEP REAL PROPERTY                | 1,770         |
| 30-40 CONTRACTUAL                         | 6,868         |
| 30-43 HARDWARE/SOFTWARE MAINT             | 63,946        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 567           |
| 30-85 INSURANCE-FLEET/LIABILITY           | 6,094         |
| 30-86 AUDIT                               | 448           |
| 30-90 PUBLIC RELATIONS - CONTRACTUAL      | 16,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>96,193</b> |

(CONTINUED)

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 15-16     | FY 14-15     |
|---------------------------|--------------|--------------|
| Environmental Service Dir | 1            | 1            |
| Community Service Dir     | 1            | 1            |
| Office Manager            | 1            | 1            |
| Secretary II              | 3            | 3            |
| Systems Application Spec  | 1            | 1            |
| Safety Coordinator        | 0.8          | 0.8          |
| Assistant City Manager    | 0.25         | 0.5          |
| Communications Coord - IT | 0.105        | 0.105        |
| <b>TOTAL</b>              | <b>8.155</b> | <b>8.405</b> |

.80 Safety Coord from Risk (202) FY 12-13  
.105 Communications Coord added FY 14-15

**PERSONNEL  
POSITIONS  
SUMMARY:**  
2005-06 - 7.5  
2006-07 - 6.75  
2007-08 - 5.75  
2008-09 - 7  
2009-10 - 7.5  
2010-11 - 7.5  
2011-12 - 7.5  
2012-13 - 8.30  
2013-14 - 8.30  
2014-15 - 8.405  
2015-16 - 8.155

| <b>CAPITAL OUTLAY</b>       |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 35,499        |
| 40-49 COMPUTERS             | 4,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>39,499</b> |

**TOTAL DEPARTMENT REQUEST 910,532**

**SOURCES OF REVENUE BY DEPARTMENT**

|              |                |
|--------------|----------------|
| Sanitation   | 188,316        |
| Water        | 200,821        |
| Wastewater   | 227,293        |
| Street       | 120,493        |
| Drainage     | 36,969         |
| Golf Courses | 35,144         |
| Storm Water  | 103,788        |
| <b>TOTAL</b> | <b>912,824</b> |

**CAPITAL OUTLAY FY 15-16**

|                                                 |               |
|-------------------------------------------------|---------------|
| Desk, Filing Cabinets, Refrigerator & Microwave | 5,000         |
| Replace Computers and Hardware                  | 4,000         |
| Software Maint and Microfiche Scanner           | 30,499        |
| <b>TOTAL</b>                                    | <b>39,499</b> |

FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION

### **PROGRAM DESCRIPTION**

The Public Works Administration provides for the design, construction, management and maintenance of the City's infrastructure, including streets, sidewalks and pathways; creeks, sewers and storm drains; building and structures; vehicles and equipment; street lights and traffic signals; sanitation and utilities. In addition, the agency is responsible for related activities such as community clean up (especially along public right-of-ways), graffiti abatement and facilitating environmental compliance. The goal of the PWA office is to provide top quality professional, effective, and timely delivery of services to residents, businesses and city departments to assure customer satisfaction. We accomplish this through a centralization of the administrative resources necessary for quality Public Works solutions. Various departmental interactions are administrative streamlined and therefore, eliminate duplicated efforts. We have updated our work order system to G.I.S. based "City Works" Computer System.

The purpose of the Public Works Administration office is to provide a professional level of customer service, and to provide administrative services to all departments. The City of Midwest City, has earned national recognition in several areas, which is a direct result of strong leadership and the hard work of public works personnel. Public Works is a diverse department that shares one

common goal, **working to improve the quality of life in Midwest City.**

Public Works Administration provides administrative services such as requisitions, evaluations, publications for bids, grants encumbrances, centralized mail distribution, print and assist department heads with budgets, take complaints and request for service from citizens, fill out work request and enter into the computer, do sanitation billing and cart request, call in and fill out underground locates, handle emergency communication between employees and EOC via 2-way radio, fill out injury reports and schedule employees for work related medical visits, fill out training request and research fees involved in making sure the employee is taken care of while at conferences and training. File and maintain all paperwork for the following departments:

Regional and Municipal Golf Courses, Street/Parks, Recreation, Forestry and Facility, Supply, Drainage, Welcome Center, Senior Center, Pools, Water, Waste Water, Sanitation, Storm Water Quality, Tree Board, Adopt-A-Street.

- Improve communication between departments, employees and citizens in Midwest City

### **2015-2016 GOALS AND OBJECTIVES**

- To provide a centralized receiving area for all Public Works interaction. This includes citizens' complaints, vendor meetings and administration reviews.
- Provide outside training to enhance professional development.
- Emphasize customer satisfaction.
- Improve effectiveness.
- Promote staff and community pride
- Clarify budget needs
- Identify operation and management needs
- Enhance professional image
- Promote team work and staff development
- Encourage interdepartmental coordination
- Identify duplication and wasted effort
- Promote public awareness

**FUND: INTERSERVICE (080)  
DEPARTMENT: FLEET SERVICES (25)  
DEPARTMENT HEAD: TIM LYON**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 488,926                     | 539,301                                 | 520,648                                   | 554,209                     |
| BENEFITS             | 195,611                     | 232,561                                 | 229,249                                   | 246,138                     |
| MATERIALS & SUPPLIES | 1,436,606                   | 1,702,425                               | 1,541,096                                 | 1,719,700                   |
| OTHER SERVICES       | 73,909                      | 111,051                                 | 108,077                                   | 110,727                     |
| CAPITAL OUTLAY       | 24,989                      | 64,105                                  | 64,105                                    | 42,000                      |
| <b>TOTAL</b>         | <b>2,220,041</b>            | <b>2,649,443</b>                        | <b>2,463,175</b>                          | <b>2,672,774</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 2,275,332                   | 2,531,065                               | 2,413,175                                 | 2,677,519                   |
| INVESTMENT INTEREST  | 2,275                       | 1,566                                   | 1,515                                     | 2,874                       |
| MISCELLANEOUS        | -                           | -                                       | 1,551                                     | -                           |
| <b>TOTAL</b>         | <b>2,277,607</b>            | <b>2,532,631</b>                        | <b>2,416,241</b>                          | <b>2,680,393</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2012                          | 269,272                     | 2,335,394       | 2,526,778       | 77,888                  |
| 6/30/2013                          | 77,888                      | 2,277,607       | 2,220,041       | 135,454                 |
| 6/30/2014                          | 135,454                     | 2,416,241       | 2,463,175       | 88,520                  |
| 6/30/2015                          | 88,520                      | 2,680,393       | 2,672,774       | 96,139                  |

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 492,818        |
| 10-02 WAGES                    | 12,480         |
| 10-03 OVERTIME                 | 2,700          |
| 10-07 ALLOWANCES               | 12,780         |
| 10-07 PHONES                   | 550            |
| 10-10 LONGEVITY                | 9,471          |
| 10-11 SICK LEAVE BUYBACK       | 3,398          |
| 10-12 VL BUYBACK               | 3,300          |
| 10-13 PDO BUYBACK              | 2,500          |
| 10-14 SICK LEAVE INCENTIVE     | 6,750          |
| 10-17 ADDITIONAL INCENTIVE     | 1,350          |
| 10-19 ON CALL                  | 4,050          |
| 10-95 1X SALARY ADJUSTMENT     | 2,062          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>554,209</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 42,355         |
| 15-02 EMPLOYEES' RETIREMENT     | 75,765         |
| 15-03 GROUP INSURANCE           | 79,836         |
| 15-04 WORKERS COMP INSURANCE    | 10,706         |
| 15-06 TRAVEL & SCHOOL           | 8,000          |
| 15-07 UNIFORMS                  | 5,500          |
| 15-13 LIFE                      | 1,086          |
| 15-14 DENTAL                    | 6,796          |
| 15-20 OVERHEAD HEALTH CARE COST | 3,352          |
| 15-98 RETIREE INSURANCE         | 12,742         |
| <b>TOTAL BENEFITS</b>           | <b>246,138</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |                  |
|---------------------------------------|------------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 825,000          |
| 20-35 SMALL TOOLS & EQUIP             | 3,200            |
| 20-41 SUPPLIES                        | 16,500           |
| 20-45 FUEL                            | 875,000          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,719,700</b> |

(CONTINUED)



**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>     | <u>FY 15-16</u> | <u>FY 14-15</u> |
|-------------------------------|-----------------|-----------------|
| Fleet Supervisor              | 1               | 1               |
| Records Clerk                 | 1               | 1               |
| Secretary II (Inv Contr Tech) | 0.5             | 0.5             |
| Lead Technician               | 1               | 1               |
| Technician I                  | 4               | 0               |
| Technician II                 | 4               | 2               |
| Service Attendant             | 0               | 6               |
| Safety Coordinator            | 0.1             | 0.1             |
| <b>TOTAL</b>                  | <b>11.6</b>     | <b>11.6</b>     |

| <u>WAGES</u>               | <u>FY 15-16</u> | <u>FY 14-15</u> |
|----------------------------|-----------------|-----------------|
| OJT Technician - Part Time | 0.5             | 0.5             |

**CAPITAL OUTLAY FY 15-16**

|                    |               |
|--------------------|---------------|
| CNG Skid Unit      | 20,000        |
| Car Wash Heater    | 5,000         |
| CNG Shop Equipment | 10,000        |
| Computers          | 3,000         |
| Software           | 4,000         |
| <b>TOTAL</b>       | <b>42,000</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**  
2006-07 - 13  
2007-08 - 12  
2008-09 - 12  
2009-10 - 12  
2010-11 - 12  
2011-12 - 12.5  
2012-13 - 12.6  
2013-14 - 12.6  
2014-15 - 12.1  
2015-16 - 12.1

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES                           | 2,500          |
| 30-23 UPKEEP REAL PROPERTY                | 7,500          |
| 30-40 CONTRACTUAL                         | 2,000          |
| 30-41 CONTRACTUAL LABOR                   | 84,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,000          |
| 30-81 ADVERTISING                         | 1,000          |
| 30-85 INSURANCE - FLEET/LIABILITY         | 9,934          |
| 30-86 AUDIT                               | 1,793          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>110,727</b> |

**CAPITAL OUTLAY**

|                             |               |
|-----------------------------|---------------|
| 40-01 VEHICLE               | 35,000        |
| 40-49 COMPUTERS             | 3,000         |
| 40-50 SOFTWARE              | 4,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>42,000</b> |

**TOTAL DEPARTMENT REQUEST**

**2,672,774**

FUND: INTERSERVICE (080)  
DEPARTMENT: FLEET SERVICES

### SIGNIFICANT EXPENDITURE CHANGES FY 15-16

1. None.

### PROGRAM DESCRIPTION

Fleet Services Department performs routine repairs and scheduled maintenance on 1,400 different pieces of equipment. Fleet also provides equipment acquisition; make ready and cost control services for all customer departments. Additionally, the Surplus property division of Fleet Services provides surplus property disposition.

### MISSION STATEMENT

The mission of the Midwest City Fleet Services Department is to provide high quality, proactive, environmentally friendly, customer service oriented vehicle services for the City of Midwest City.

### 2015-2016 GOALS AND OBJECTIVES

#### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring fleet operations and improving our methods to meet or exceed the private sector.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

Continue to offer loaner cars for operators to use when assigned units are being repaired. By reducing downtime for our customer

departments, we help increase the productivity and efficiency of their departmental operations.

#### CERTIFICATION:

Maintain the certification levels of our technician through the ASE program.

Train and certify technicians for alternative fuel vehicles.

#### GOING GREEN:

Continue to pursue hybrid and alternative fueled vehicles and alternative fuel fueling infrastructure grants. Purchase CNG powered heavy and light duty vehicles.

#### PRODUCTIVITY:

1. Pursue the purchase of state of the art electronic test equipment and updated software for existing equipment.
2. Up-fitting new vehicles in an assembly line fashion increases efficiency and reduces down time for our customers.
3. Pursue Clean Air grants to purchase Hybrid vehicles and alternative fueled vehicles when funding is available.
4. Continue the partnership with the Mid-Del and Francis Tuttle Technology Center's Automotive Technology Departments by accepting one outstanding senior level student technician per year into an O.J.T. position.

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL        | AMENDED          | ESTIMATED        | BUDGET        |
|----------------------|---------------|------------------|------------------|---------------|
|                      | 2013-2014     | BUDGET 2014-2015 | ACTUAL 2014-2015 | 2015-2016     |
| PERSONAL SERVICES    | 16,928        | 19,046           | 17,855           | 19,155        |
| BENEFITS             | 9,068         | 10,385           | 10,085           | 10,980        |
| MATERIALS & SUPPLIES | 905           | 2,158            | 1,900            | 1,272         |
| OTHER SERVICES       | 9,313         | 14,634           | 12,142           | 14,300        |
| CAPITAL OUTLAY       | -             | 15,000           | 15,000           | 9,000         |
| <b>TOTAL</b>         | <b>36,214</b> | <b>61,223</b>    | <b>56,982</b>    | <b>54,707</b> |

| REVENUES             | ACTUAL        | AMENDED          | ESTIMATED        | BUDGET        |
|----------------------|---------------|------------------|------------------|---------------|
|                      | 2013-2014     | BUDGET 2014-2015 | ACTUAL 2014-2015 | 2015-2016     |
| CHARGES FOR SERVICES | 31,003        | 42,973           | 42,973           | 44,070        |
| INTEREST             | 8,178         | 11,359           | 7,587            | 7,814         |
| ASSET RETIREMENT     | 7,500         | -                | -                | -             |
| MISCELLANEOUS        | 59            | -                | 142              | -             |
| <b>TOTAL</b>         | <b>46,739</b> | <b>54,332</b>    | <b>50,702</b>    | <b>51,884</b> |

| BUDGETARY     | BUDGET    |          |          | FUND    |               |
|---------------|-----------|----------|----------|---------|---------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |               |
| 6/30/2012     | 36,469    | 42,828   | 39,557   | 39,740  | 6/30/13       |
| 6/30/2013     | 39,740    | 46,739   | 36,214   | 50,265  | 6/30/14       |
| 6/30/2014     | 50,265    | 50,702   | 56,982   | 43,985  | 6/30/15 - EST |
| 6/30/2015     | 43,985    | 51,884   | 54,707   | 41,162  | 6/30/16 - EST |

Note: Sales are recorded to the balance sheet.

**FINAL BUDGET 2015-2016**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 17,756        |
| 10-07 ALLOWANCES               | 80            |
| 10-10 LONGEVITY                | 444           |
| 10-12 VL BUYBACK - OVER BANK   | 205           |
| 10-13 PDO BUYBACK              | 135           |
| 10-14 SICK LEAVE INCENTIVE     | 450           |
| 10-95 1X SALARY ADJUSTMENT     | 85            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>19,155</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 1,465         |
| 15-02 EMPLOYEES' RETIREMENT     | 2,682         |
| 15-03 GROUP INSURANCE           | 5,729         |
| 15-04 WORKERS COMP INS          | 300           |
| 15-13 LIFE                      | 47            |
| 15-14 DENTAL                    | 613           |
| 15-20 OVERHEAD HEALTH CARE COST | 144           |
| <b>TOTAL BENEFITS</b>           | <b>10,980</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-35 SMALL TOOLS & EQUIP             | 500          |
| 20-41 SUPPLIES                        | 750          |
| 20-63 FLEET FUEL                      | 22           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,272</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 5,400         |
| 30-23 UPKEEP REAL PROPERTY                | 2,200         |
| 30-40 CONTRACTUAL                         | 500           |
| 30-41 SELLER FEES                         | 3,700         |
| 30-87 SHIPPING                            | 1,500         |
| 30-89 EBAY FEES                           | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>14,300</b> |

| CAPITAL OUTLAY              |              |
|-----------------------------|--------------|
| 40-02 EQUIPMENT             | 8,000        |
| 40-49 COMPUTERS             | 1,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>9,000</b> |

**TOTAL DEPARTMENT REQUEST** **54,707**

(CONTINUED)

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 15-16</u> | <u>FY 14-15</u> |
|---------------------------|-----------------|-----------------|
| Inv Control Tech - Sec II | 0.5             | 0.5             |
| <b>TOTAL</b>              | <b>0.5</b>      | <b>0.5</b>      |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 2  
2008-09 - .5  
2009-10 - .5  
2009-10 - .5  
2010-11 - .5  
2011-12 - .5  
2012-13 - .5  
2013-14 - .5  
2014-15 - .5  
2015-16 - .5

**SOURCES OF REVENUE BY DEPARTMENT**

|                         |               |
|-------------------------|---------------|
| Parks                   | 463           |
| General Fund            | 11,467        |
| Hotel/Conference Center | 3,565         |
| Sanitation              | 8,766         |
| Water                   | 1,278         |
| Sewer                   | 2,538         |
| Golf                    | 754           |
| Stormwater              | 1,128         |
| Police                  | 7,029         |
| Fire                    | 5,729         |
| Emergency Operations    | 1,353         |
| <b>TOTAL</b>            | <b>44,070</b> |

**CAPITAL OUTLAY FY 15-16**

|                      |              |
|----------------------|--------------|
| Security Cameras     | 8,000        |
| Computer Replacement | 1,000        |
| <b>TOTAL</b>         | <b>9,000</b> |

FUND: INTERSERVICE (081)  
DEPARTMENT: SURPLUS PROPERTY DIV.

#### SIGNIFICANT EXPENDITURE CHANGES FY 15-16

1. None

#### PROGRAM DESCRIPTION

SPD collects, processes and disposes of unneeded property generated by the City. This will be achieved while complying with city, state and federal regulations.

#### MISSION STATEMENT

SPD will efficiently and effectively collect, process, redistribute and dispose of unneeded surplus property generated by the City of Midwest City and its departments.

#### 2015-2016 GOALS AND OBJECTIVES

##### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring surplus operations and improving our methods to meet or exceed the private sector.

Our goals are to provide innovative solutions for surplus property disposition; give appropriate information on current procedures, policies and regulations; and provide assistance to support successful surplus business operations.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

##### PRODUCTIVITY:

Operating the surplus property division as a division of the Fleet Services department will allow us to properly monitor profits and losses associated with the disposition of surplus city property.

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2013-2014        | 2014-2015        | 2014-2015        | 2015-2016        |
| PERSONAL SERVICES    | 107,690          | 112,428          | 111,851          | 114,393          |
| BENEFITS             | 40,194           | 46,986           | 40,515           | 44,917           |
| MATERIALS & SUPPLIES | 4,450            | 7,694            | 4,825            | 8,499            |
| OTHER SERVICES       | 521,279          | 302,744          | 771,424          | 524,753          |
| CAPITAL OUTLAY       | 2,944            | 34,993           | 35,760           | -                |
| TRANSFERS OUT        | 3,055            | -                | -                | -                |
| INSURANCE RELATED    | 1,249,503        | 4,412,623        | 3,478,873        | 1,551,693        |
| <b>TOTAL</b>         | <b>1,929,114</b> | <b>4,917,468</b> | <b>4,443,248</b> | <b>2,244,255</b> |

| REVENUES             | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2013-2014        | 2014-2015        | 2014-2015        | 2015-2016        |
| CHARGES FOR SERVICES | 2,088,932        | 2,089,160        | 2,088,516        | 1,978,019        |
| INVESTMENT INTEREST  | 84,597           | 71,179           | 90,052           | 94,661           |
| MISCELLANEOUS        | 184,535          | -                | 2,323            | -                |
| <b>TOTAL</b>         | <b>2,358,064</b> | <b>2,160,339</b> | <b>2,180,891</b> | <b>2,072,680</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES  | EXPENSES  | FUND BALANCE |                 |
|-------------------------|------------------|-----------|-----------|--------------|-----------------|
| 6/30/2012               | 2,504,844        | 2,029,611 | 1,536,737 | 2,997,718    | 6/30/2013       |
| 6/30/2013               | 2,997,718        | 2,358,064 | 1,929,114 | 3,426,667    | 6/30/2014       |
| 6/30/2014               | 3,426,667        | 2,180,891 | 4,443,248 | 1,164,310    | 6/30/2015 - EST |
| 6/30/2015               | 1,164,310        | 2,072,680 | 2,244,255 | 992,736      | 6/30/2016 - EST |

Estimated Actual includes prior year required reserves of \$2,241,000. See detail on next page.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2014.  
 Workers Comp: \$1,199,000 General Liability: \$263,000 Total of \$1,462,000

**FINAL BUDGET 2015-2016**

| PERSONAL SERVICES - OPERATIONAL (2910) |                |
|----------------------------------------|----------------|
| 10-01 SALARIES                         | 103,605        |
| 10-07 ALLOWANCES                       | 2,416          |
| 10-07 PHONES                           | 528            |
| 10-10 LONGEVITY                        | 3,068          |
| 10-11 SL BUYBACK                       | 2,351          |
| 10-12 VL BUYBACK                       | 255            |
| 10-13 PDO BUYBACK                      | 815            |
| 10-14 SICK LEAVE INCENTIVE             | 1,125          |
| 10-95 1X SALARY ADJUSTMENT             | 230            |
| <b>TOTAL PERSONAL SERVICES</b>         | <b>114,393</b> |

| BENEFITS - OPERATIONAL          |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 8,711         |
| 15-02 EMPLOYEES' RETIREMENT     | 15,941        |
| 15-03 GROUP INSURANCE           | 12,174        |
| 15-06 TRAVEL AND SCHOOLS        | 6,500         |
| 15-13 LIFE                      | 126           |
| 15-14 DENTAL                    | 1,075         |
| 15-20 OVERHEAD HEALTH CARE COST | 390           |
| <b>TOTAL BENEFITS</b>           | <b>44,917</b> |

| MATERIALS AND SUPPLIES - OPERATIONAL |              |
|--------------------------------------|--------------|
| 20-41 MATERIALS AND SUPPLIES         | 3,000        |
| 20-63 FLEET FUEL                     | 1,514        |
| 20-64 FLEET PARTS                    | 1,951        |
| 20-65 FLEET LABOR                    | 2,034        |
| <b>TOTAL MATERIALS AND SUPPLIES</b>  | <b>8,499</b> |

| OTHER SERVICES AND CHARGES - OPERATIONAL  |                |
|-------------------------------------------|----------------|
| 30-02 DRUG SCREENING                      | 6,000          |
| 30-33 PROPERTY INSURANCE                  | 426,326        |
| 30-44 PROFESSIONAL SERVICES (TPA)         | 40,380         |
| 30-51 OTHER GOVERNMENT EXPENSES           | 30,000         |
| 30-54 VEHICLE INSURANCE                   | 20,000         |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS           | 1,300          |
| 30-86 AUDIT                               | 747            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>524,753</b> |

(CONTINUED)

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (28)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING      | FY 15-16    | FY 14-15    |
|-------------------------|-------------|-------------|
| Risk Manager            | 1           | 1           |
| Assistant City Attorney | 0.25        | 0.25        |
| Safety Coordinator      | 0.1         | 0.1         |
| <b>TOTAL</b>            | <b>1.35</b> | <b>1.35</b> |

.25 Worker's Comp Coord moved to L & H (240) FY 12-13  
.50 Admin Sec moved to City Attorney (010-04) FY 12-13  
.25 Assit City Attorney moved to City Clerk (010-02) FY 12-13  
.80 Safety Coord moved to PWA (075) FY 12-13

**SOURCES OF REVENUE**

| DEPARTMENT                       | W/COMP           | LIABILITY      | PROPERTY       |
|----------------------------------|------------------|----------------|----------------|
| Utility Services                 | 6,221            | 1,746          | -              |
| Community Development            | -                | 16,323         | -              |
| Street/Park Maintenance/Forestry | 74,726           | 12,271         | -              |
| General Government               | 169,154          | 66,070         | 22,775         |
| Neighborhood Services            | -                | 5,810          | 4,150          |
| Information Technology           | -                | 1,595          | -              |
| Parks/Recreation/Pool            | -                | 53,948         | 22,420         |
| Welcome Center                   | 2,864            | 927            | 2,075          |
| Senior Center                    | -                | -              | 11,600         |
| Hotel/Conference Center          | -                | -              | 102,400        |
| Police Department                | 409,527          | 90,376         | 13,260         |
| Fire Department                  | 281,427          | 32,886         | 39,375         |
| Sanitation                       | 36,827           | 61,511         | 2,075          |
| Water                            | 58,045           | 21,289         | 55,926         |
| Wastewater                       | 69,988           | 25,698         | 127,900        |
| Golf                             | 5,993            | 1,693          | 10,375         |
| Stormwater                       | 3,734            | 1,225          | 4,150          |
| Fleet Services                   | 10,706           | 4,164          | 5,770          |
| Public Works Administration      | 6,624            | 4,019          | 2,075          |
| Drainage Division                | 2,098            | 1,690          | -              |
| CDBG                             | 2,808            | 833            | -              |
| Downtown Redevelopment           | 689              | 251            | -              |
| Hospital Authority               | 825              | 3,290          | -              |
| Juvenile                         | 1,579            | 243            | -              |
| <b>TOTALS</b>                    | <b>1,143,835</b> | <b>407,858</b> | <b>426,326</b> |

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-2007 - 0  
2007-2008 - 1  
2008-2009 - 2.5  
2009-2010 - 3  
2010-2011 - 3  
2011-2012 - 3.25  
2012-2013 - 1.35  
2013-2014 - 1.35  
2014-2015 - 1.35  
2015-2016 - 1.35

|                                         |                  |
|-----------------------------------------|------------------|
| <b>INSURANCE RELATED / 15-16 (2956)</b> |                  |
| 30-07 WORKERS COMPENSATION              | 1,143,835        |
| 30-26 LIABILITY LAWSUITS                | 407,858          |
| <b>TOTAL INSURANCE RELATED / 15-16</b>  | <b>1,551,693</b> |

**TOTAL DEPARTMENT REQUEST** **2,244,255**

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 14-15 per actuarial report dated 6/30/2014)

|                                        | Required Reserve:<br>(Exhibit VIII) | Cash Flow<br>(Exhibit X) |
|----------------------------------------|-------------------------------------|--------------------------|
| <b>INSURANCE RELATED / 14-15</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | -                                   | 280,200                  |
| 30-26 LIABILITY LAWSUITS               | -                                   | 69,000                   |
| <b>TOTAL INSURANCE RELATED / 14-15</b> | <b>-</b>                            | <b>349,200</b>           |
| <b>INSURANCE RELATED / 13-14</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | 471,000                             | 89,600                   |
| 30-26 LIABILITY LAWSUITS               | 127,000                             | 28,300                   |
| <b>TOTAL INSURANCE RELATED / 13-14</b> | <b>598,000</b>                      | <b>117,900</b>           |
| <b>INSURANCE RELATED / 12-13</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | 351,000                             | 64,100                   |
| 30-26 LIABILITY LAWSUITS               | 81,000                              | 16,800                   |
| <b>TOTAL INSURANCE RELATED / 12-13</b> | <b>432,000</b>                      | <b>80,900</b>            |
| <b>INSURANCE RELATED / 11-12</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | 215,000                             | 36,100                   |
| 30-26 LIABILITY LAWSUITS               | 33,000                              | 6,500                    |
| <b>TOTAL INSURANCE RELATED / 11-12</b> | <b>248,000</b>                      | <b>42,600</b>            |
| <b>INSURANCE RELATED / 10-11</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | 182,000                             | 27,700                   |
| 30-26 LIABILITY LAWSUITS               | 29,000                              | 5,300                    |
| <b>TOTAL INSURANCE RELATED / 10-11</b> | <b>211,000</b>                      | <b>33,000</b>            |
| <b>INSURANCE RELATED / 09-10</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION             | 79,000                              | 10,900                   |
| 30-26 LIABILITY LAWSUITS               | 10,000                              | 1,700                    |
| <b>TOTAL INSURANCE RELATED / 09-10</b> | <b>89,000</b>                       | <b>12,600</b>            |

(CONTINUED)

FUND: RISK (202)  
DEPARTMENT: RISK MANAGEMENT (28)  
DEPARTMENT HEAD: TIM LYON  
PAGE THREE

|                                                 | Required Reserve:<br>(Exhibit VIII) | Cash Flow<br>(Exhibit X) |
|-------------------------------------------------|-------------------------------------|--------------------------|
| <b>INSURANCE RELATED / 08-09</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 71,000                              | 8,900                    |
| <b>TOTAL INSURANCE RELATED / 08-09</b>          | 71,000                              | 8,900                    |
| <b>INSURANCE RELATED / 07-08</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 19,000                              | 2,200                    |
| <b>TOTAL INSURANCE RELATED / 07-08</b>          | 19,000                              | 2,200                    |
| <b>INSURANCE RELATED / 06-07</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 21,000                              | 2,200                    |
| <b>TOTAL INSURANCE RELATED / 06-07</b>          | 21,000                              | 2,200                    |
| <b>INSURANCE RELATED / 05-06</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 30,000                              | 2,900                    |
| <b>TOTAL INSURANCE RELATED / 05-06</b>          | 30,000                              | 2,900                    |
| <b>INSURANCE RELATED / 04-05</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 27,000                              | 2,500                    |
| <b>TOTAL INSURANCE RELATED / 04-05</b>          | 27,000                              | 2,500                    |
| <b>INSURANCE RELATED / 03-04</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 56,000                              | 4,700                    |
| <b>TOTAL INSURANCE RELATED / 03-04</b>          | 56,000                              | 4,700                    |
| <b>INSURANCE RELATED / 02-03</b>                |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 30,000                              | 2,400                    |
| <b>TOTAL INSURANCE RELATED / 02-03</b>          | 30,000                              | 2,400                    |
| <b>INSURANCE RELATED / Prior to 02-03</b>       |                                     |                          |
| 30-07 WORKERS COMPENSATION                      | 409,000                             | 22,900                   |
| <b>TOTAL INSURANCE RELATED / Prior to 02-03</b> | 409,000                             | 22,900                   |
| <b>TOTAL FOR PRIOR FISCAL YEARS</b>             | <b>2,241,000</b>                    | <b>684,900</b>           |



FUND: L & H - (240)  
DEPARTMENT: BENEFITS (0310)  
DEPARTMENT HEAD: CATHERINE WILSON

**FINAL BUDGET 2015-2016**

| EXPENDITURES      | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES | 39,760              | 27,560                         | 28,063                           | 28,900              |
| BENEFITS          | 6,398,582           | 7,157,545                      | 6,367,874                        | 7,419,318           |
| OTHER SERVICES    | 19,465              | 36,234                         | 31,195                           | 31,250              |
| CAPITAL OUTLAY    | -                   | 1,000                          | 1,000                            | 1,000               |
| <b>TOTAL</b>      | <b>6,457,806</b>    | <b>7,222,339</b>               | <b>6,428,132</b>                 | <b>7,480,468</b>    |

| REVENUES                   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CFS - PREMIUM              | 6,171,392           | 7,357,052                      | 6,982,536                        | 7,362,686           |
| INTEREST                   | 31,050              | 24,706                         | 39,393                           | 43,213              |
| MISCELLANEOUS - RX Rebates | 66,230              | 66,643                         | 63,943                           | 65,087              |
| MISC. - OIL ROYALTIES      | 75,491              | 71,407                         | 30,797                           | 30,797              |
| MISC. - STOP LOSS          | 141,158             | 170,865                        | 48,370                           | 48,370              |
| MISC. - SUBROGATION        | 133,223             | 104,334                        | 57,568                           | 57,568              |
| <b>TOTAL</b>               | <b>6,618,543</b>    | <b>7,795,007</b>               | <b>7,222,607</b>                 | <b>7,607,721</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2012                  | 1,652,428           | 5,562,443 | 6,174,859 | 1,040,012       | 6/30/2013       |
| 6/30/2013                  | 1,040,012           | 6,618,543 | 6,457,806 | 1,200,749       | 6/30/2014       |
| 6/30/2014                  | 1,200,749           | 7,222,607 | 6,428,132 | 1,995,224       | 6/30/2015 - EST |
| 6/30/2015                  | 1,995,224           | 7,607,721 | 7,480,468 | 2,122,477       | 6/30/2016 - EST |

| <b>PERSONAL SERVICES</b>       |               |
|--------------------------------|---------------|
| 10-01 SALARY                   | 28,097        |
| 10-14 SICK LEAVE INCENTIVE     | 675           |
| 10-95 1X SALARY ADJUSTMENT     | 128           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>28,900</b> |

| <b>BENEFITS</b>                 |                  |
|---------------------------------|------------------|
| 15-01 SOCIAL SECURITY           | 2,211            |
| 15-02 RETIREMENT                | 4,046            |
| 15-03 GROUP HEALTH INSURANCE    | 4,494            |
| 15-06 TRAVEL & SCHOOL           | 3,000            |
| 15-13 LIFE                      | 70               |
| 15-14 DENTAL                    | 262              |
| 15-20 OVERHEAD HEALTH CARE COST | 220              |
| 15-21 AGGREGATE STOP LOSS       | 9,985            |
| 15-39 LIFE INSURANCE            | 44,740           |
| 15-40 DENTAL                    | 395,000          |
| 15-41 CLAIMS                    | 5,205,000        |
| 15-42 PRESCRIPTIONS             | 822,616          |
| 15-43 ADMINISTRATION            | 385,734          |
| 15-44 OTHER FEES                | 130,000          |
| 15-45 INDIVIDUAL STOP LOSS      | 331,980          |
| 15-47 DENTAL PLAN - ADMIN EXP   | 34,000           |
| 15-48 WELLNESS                  | 45,000           |
| 15-98 RETIREE INSURANCE         | 960              |
| <b>TOTAL BENEFITS</b>           | <b>7,419,318</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-18 REFUND OF PREMIUM OVERPYMT          | 1,000         |
| 30-40 CONTRACTUAL                         | 26,000        |
| 30-86 AUDIT                               | 4,250         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>31,250</b> |

(CONTINUED)

**FUND: L & H - (240)**  
**DEPARTMENT: BENEFITS (0310)**  
**DEPARTMENT HEAD: CATHERINE WILSON**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u>      | <u>FY 15-16</u> | <u>FY 14-15</u> |
|--------------------------------|-----------------|-----------------|
| Health Benefits/HR Coordinator | 0.75            | 0.75            |
| <b>TOTAL</b>                   | <b>0.75</b>     | <b>0.75</b>     |

.25 Health Benefits/HR Coordinator to General Fund 010-03 - HR FY 13-14

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 0  
2008-09 - .50  
2009-10 - .50  
2010-11 - .50  
2011-12 - .50  
2012-13 - .75  
2013-14 - .75  
2014-15 - .75  
2015-16 - .75

**CAPITAL OUTLAY**

|                             |              |
|-----------------------------|--------------|
| 40-49 COMPUTERS             | 1,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>1,000</b> |

**TOTAL DEPARTMENT REQUEST 7,480,468**

| <b>CONTRIBUTIONS FY 15-16</b>    | <b>% by Group</b> |                  |
|----------------------------------|-------------------|------------------|
| Employee - Active                | 29.14             | 1,665,391        |
| City - Active                    | 70.86             | 4,042,866        |
| .....                            |                   |                  |
| Retiree                          | 63.47             | 1,043,693        |
| City                             | 36.53             | 600,736          |
| .....                            |                   |                  |
| Cobra (No Participation by City) |                   | 10,000           |
|                                  | <b>TOTAL</b>      | <b>7,362,686</b> |

| <b>TOTAL CONTRIBUTIONS</b> | <b>% by Category</b> |                  |
|----------------------------|----------------------|------------------|
| Employee                   | 22.59                | 1,665,391        |
| City                       | 63.10                | 4,643,602        |
| Retiree                    | 14.17                | 1,043,693        |
| Cobra                      | .14                  | 10,000           |
|                            | <b>TOTAL</b>         | <b>7,362,686</b> |

# Enterprise Funds

# City of Midwest City, Oklahoma

## Enterprise

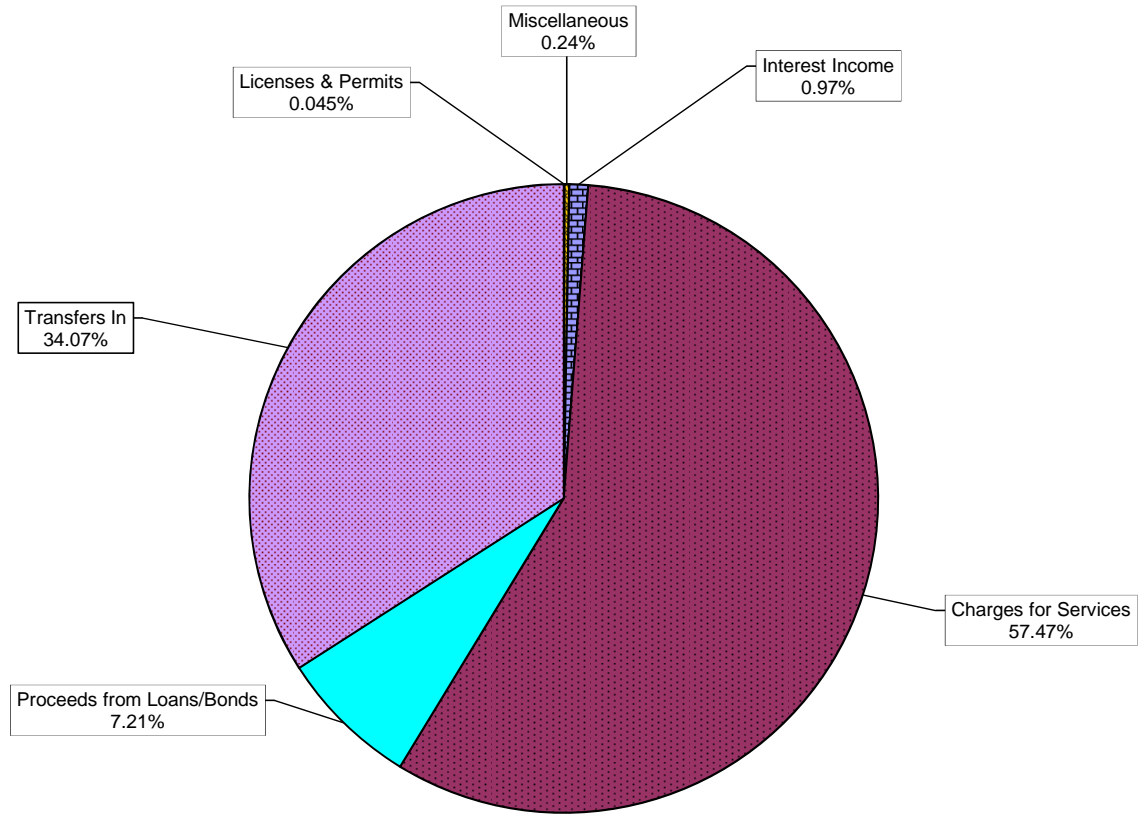
| <u>*Number</u> | <u>Index<br/>Description</u>             | <u>Page<br/>Number</u> |
|----------------|------------------------------------------|------------------------|
|                | Budget Summary                           | 216                    |
|                | Budget Charts                            | 217                    |
|                | Expense Category Summary                 | 219                    |
|                | Fund Balance Summary                     | 220                    |
|                | <b>Individual Funds:</b>                 |                        |
| 190            | Sanitation                               | 224                    |
| 191            | Water                                    | 227                    |
| 192            | Wastewater                               | 230                    |
| 193            | MWC Utilities Authority                  | 233                    |
| 195            | Hotel/Conference Center                  | 234                    |
| 196            | FF&E Reserve for Hotel/Conference Center | 237                    |
| 197            | Golf                                     | 238                    |
| 017            | Mobile Home Park                         | 242                    |
| 050            | Drainage Tax                             | 243                    |
| 060            | Capital Drainage                         | 244                    |
| 061            | Storm Water Quality                      | 247                    |
| 172            | Capital Water Improvement                | 250                    |
| 178            | Construction Loan Payment                | 251                    |
| 184            | Sewer Backup                             | 252                    |
| 186            | Sewer Construction                       | 253                    |
| 187            | Utility Services                         | 254                    |
| 188            | Capital Sewer                            | 258                    |
| 189            | Utilities Capital Outlay                 | 259                    |
| 230            | Customer Deposits                        | 260                    |
| 250            | Capital Improvement Revenue Bond         | 261                    |

\* **Note:** Three digit codes represent the **Fund** Number

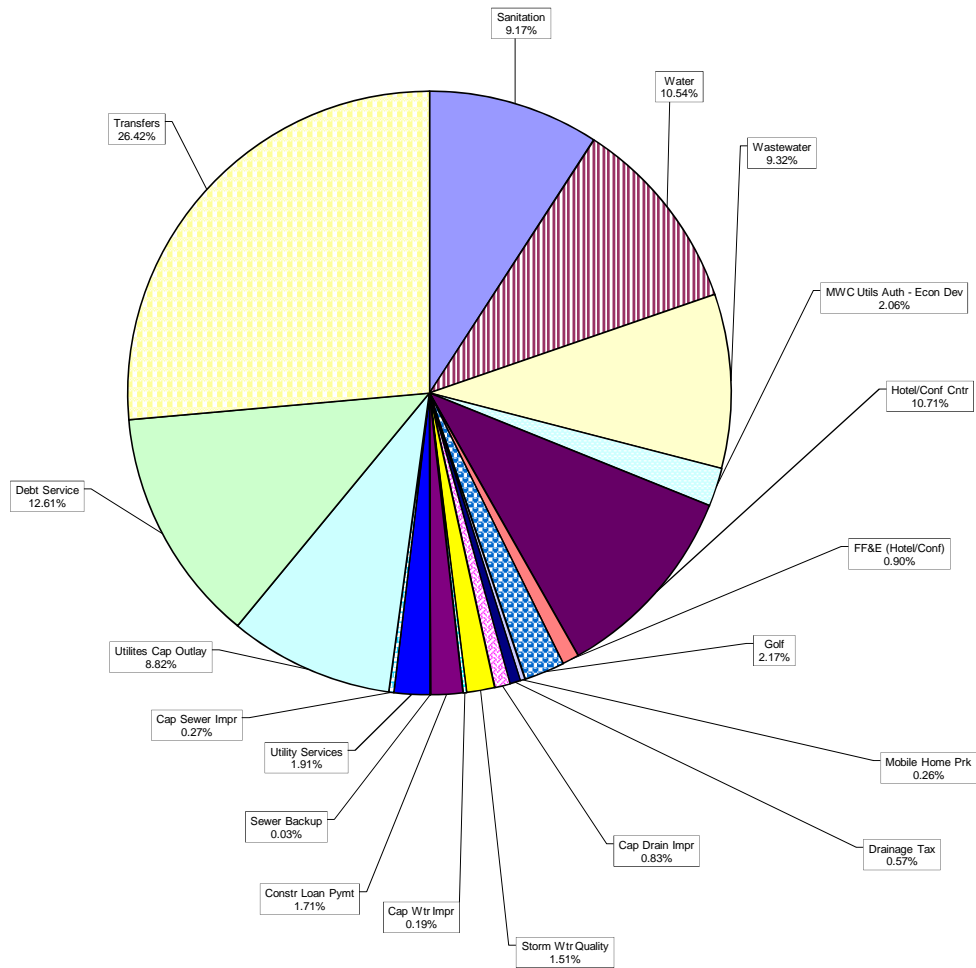
**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2015-2016**

|                                      | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 13-14</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 14-15</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 14-15</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 15-16</b> |
|--------------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>            |                                           |                                                        |                                                    |                                           |
| Licenses & Permits                   | 14,630                                    | 8,970                                                  | 28,540                                             | 22,438                                    |
| Miscellaneous                        | 525,355                                   | 577,240                                                | 541,887                                            | 119,225                                   |
| Interest Income                      | 863,526                                   | 757,460                                                | 742,833                                            | 483,240                                   |
| Other Revenue                        | -                                         | -                                                      | -                                                  | -                                         |
| Charges for Services                 | 27,081,288                                | 28,446,765                                             | 27,323,093                                         | 28,763,635                                |
| Proceeds from Loans/Bonds/Bond Prems | 95,496                                    | 1,258,863                                              | 1,258,863                                          | 3,608,715                                 |
| Transfers In                         | 31,435,026                                | 18,971,167                                             | 20,412,361                                         | 17,052,044                                |
| <b>TOTAL REVENUE</b>                 | <b>60,015,321</b>                         | <b>50,026,783</b>                                      | <b>50,307,577</b>                                  | <b>50,049,297</b>                         |
| Use / (Gain) of Fund Balance         | 15,107,313                                | 19,895,119                                             | 19,405,983                                         | 1,598,813                                 |
| <b>TOTAL RESOURCES</b>               | <b>75,122,634</b>                         | <b>69,921,902</b>                                      | <b>69,713,560</b>                                  | <b>51,648,110</b>                         |
| <b>PROPOSED EXPENSES:</b>            |                                           |                                                        |                                                    |                                           |
| Sanitation                           | 4,910,321                                 | 4,530,551                                              | 4,201,732                                          | 4,737,253                                 |
| Water                                | 4,809,997                                 | 5,222,617                                              | 5,315,557                                          | 5,441,455                                 |
| Wastewater                           | 4,257,103                                 | 4,885,455                                              | 4,486,580                                          | 4,812,434                                 |
| MWC Utils Auth - Economic Dev        | 705,205                                   | 1,991,757                                              | 1,325,357                                          | 1,065,200                                 |
| Hotel/Conference Center              | 5,349,965                                 | 5,599,430                                              | 5,431,577                                          | 5,531,660                                 |
| FF&E (Hotel/Conf Cntr)               | 345,084                                   | 849,765                                                | 849,765                                            | 463,750                                   |
| Golf                                 | 1,128,387                                 | 1,187,610                                              | 1,157,257                                          | 1,119,731                                 |
| Mobile Home Park                     | 125,952                                   | 142,452                                                | 142,452                                            | 134,350                                   |
| Drainage Tax                         | 642,412                                   | 550,230                                                | 550,230                                            | 296,744                                   |
| Capital Drainage Improvements        | 417,468                                   | 463,427                                                | 489,543                                            | 429,626                                   |
| Storm Water Quality                  | 650,423                                   | 899,356                                                | 869,841                                            | 778,991                                   |
| Capital Water Improvements           | 131,422                                   | 1,247,090                                              | 1,146,738                                          | 97,200                                    |
| Construction Loan Payment            | 428,753                                   | 2,100,748                                              | 2,100,926                                          | 884,939                                   |
| Sewer Backup                         | 3,133                                     | 15,500                                                 | 7,750                                              | 15,500                                    |
| Sewer Construction                   | 15,122,369                                | 12,336,296                                             | 12,336,297                                         | -                                         |
| Utility Services                     | 1,032,701                                 | 1,131,237                                              | 1,027,464                                          | 988,149                                   |
| Capital Sewer Improvements           | 16,183                                    | 324,537                                                | 340,334                                            | 139,300                                   |
| Utilites Capital Outlay              | 50,553                                    | 5,389,478                                              | 5,389,478                                          | 4,553,146                                 |
| Debt Service                         | 6,512,962                                 | 6,511,639                                              | 6,511,639                                          | 6,515,287                                 |
| Transfers                            | 28,482,241                                | 14,542,727                                             | 16,033,043                                         | 13,643,395                                |
| <b>TOTAL EXPENSES</b>                | <b>75,122,634</b>                         | <b>69,921,902</b>                                      | <b>69,713,560</b>                                  | <b>51,648,110</b>                         |
| <b>RESERVE OF FUND BALANCE</b>       |                                           |                                                        |                                                    | <b>1,905,809</b>                          |

**ESTIMATED REVENUES ENTERPRISE FUND**  
**FY 2015-2016**  
**Total \$50,049,297**



**ESTIMATED EXPENSES ENTERPRISE FUND  
FY 2015-2016  
Total \$51,648,110**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2015-2016 - EXPENDITURES**

| Fund Number               | Fund Description         | Personal Services | Benefits         | Materials & Supplies | Other Services & Charges | Capital Outlay   | Transfers & Reimbs | Debt Service     | Department Request |
|---------------------------|--------------------------|-------------------|------------------|----------------------|--------------------------|------------------|--------------------|------------------|--------------------|
| 190                       | Sanitation               | 770,736           | 383,872          | 773,770              | 2,003,287                | 805,588          | 1,118,036          | -                | 5,855,289          |
| 191                       | Water                    | 1,659,254         | 715,390          | 910,800              | 1,832,233                | 100,000          | 798,459            | 223,778          | 6,239,914          |
| 192                       | Sewer                    | 2,020,796         | 905,665          | 595,590              | 1,203,552                | 86,831           | 772,099            | -                | 5,584,533          |
| 193                       | Utilities                | -                 | -                | -                    | 200                      | 1,065,000        | -                  | -                | 1,065,200          |
| 195                       | Hotel/Conference Cntr    | 1,920,461         | 589,390          | 1,441,544            | 1,580,265                | -                | 599,293            | -                | 6,130,953          |
| 196                       | Hotel/Conf Cntr FF&E     | -                 | -                | -                    | -                        | 463,750          | -                  | -                | 463,750            |
| 197                       | Golf                     | 543,567           | 154,652          | 223,932              | 125,580                  | 72,000           | -                  | -                | 1,119,731          |
| 17                        | Mobile Home Park         | -                 | -                | -                    | 10,000                   | -                | -                  | 124,350          | 134,350            |
| 50                        | Drainage Tax             | -                 | -                | -                    | -                        | 296,744          | -                  | -                | 296,744            |
| 60                        | Capital Drainage         | 188,144           | 79,058           | 108,765              | 53,659                   | -                | -                  | -                | 429,626            |
| 61                        | Storm Water Quality      | 377,925           | 155,574          | 79,809               | 164,483                  | 1,200            | 41,907             | -                | 820,898            |
| 172                       | Capital Water Imp.       | -                 | -                | -                    | 2,200                    | 95,000           | 325,000            | -                | 422,200            |
| 178                       | Construction Loan Pymt   | -                 | -                | -                    | 2,500                    | 882,439          | -                  | -                | 884,939            |
| 184                       | Sewer Backup             | -                 | -                | -                    | 15,500                   | -                | -                  | -                | 15,500             |
| 186                       | Sewer Construction       | -                 | -                | -                    | -                        | -                | 1,199,878          | -                | 1,199,878          |
| 187                       | Utility Services         | 557,823           | 213,156          | 45,804               | 162,636                  | 8,730            | 104,192            | -                | 1,092,341          |
| 188                       | Capital Sewer            | -                 | -                | -                    | 1,100                    | 138,200          | 265,000            | -                | 404,300            |
| 189                       | Utilities Capital Outlay | -                 | -                | -                    | -                        | 4,058,600        | -                  | 494,546          | 4,553,146          |
| 230                       | Customer Deposits        | -                 | -                | -                    | -                        | -                | 40,000             | -                | 40,000             |
| 250                       | Debt Service             | -                 | -                | -                    | -                        | -                | 8,379,531          | 6,515,287        | 14,894,818         |
| <b>TOTAL EXPENDITURES</b> |                          | <b>8,038,706</b>  | <b>3,196,757</b> | <b>4,180,014</b>     | <b>7,157,195</b>         | <b>8,074,082</b> | <b>13,643,395</b>  | <b>7,357,961</b> | <b>51,648,110</b>  |



**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2015-16**

|                                          | PRIOR YEAR<br>ACTUAL<br>FY 13-14 | CURRENT YEAR<br>BUDGET<br>FY 14-15 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 14-15 | BUDGET YEAR<br>FINAL<br>FY 15-16 |
|------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Sanitation (190) - Revenues              | 5,480,760                        | 5,263,025                          | 5,409,016                                 | 5,415,476                        |
| Sanitation (190) - Expenses              | (5,674,257)                      | (5,294,487)                        | (4,965,668)                               | (5,855,289)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(193,497)</b>                 | <b>(31,462)</b>                    | <b>443,348</b>                            | <b>(439,813)</b>                 |
| Water (191) - Revenues                   | 5,142,697                        | 5,336,348                          | 5,204,299                                 | 6,158,530                        |
| Water (191) - Expenses                   | (5,898,779)                      | (6,021,076)                        | (6,114,016)                               | (6,239,914)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(756,082)</b>                 | <b>(684,728)</b>                   | <b>(909,717)</b>                          | <b>(81,384)</b>                  |
| Sewer (192) - Revenues                   | 5,015,904                        | 5,686,232                          | 5,424,114                                 | 5,149,827                        |
| Sewer (192) - Expenses                   | (5,029,202)                      | (5,657,554)                        | (5,258,679)                               | (5,584,533)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(13,298)</b>                  | <b>28,678</b>                      | <b>165,435</b>                            | <b>(434,706)</b>                 |
| MWC Utilities Authority (193) - Revenues | 375,483                          | 1,717,193                          | 1,710,377                                 | 451,508                          |
| MWC Utilities Authority (193) - Expenses | (705,205)                        | (1,991,757)                        | (1,325,357)                               | (1,065,200)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(329,722)</b>                 | <b>(274,564)</b>                   | <b>385,020</b>                            | <b>(613,692)</b>                 |
| Reed Center/Hotel (195) - Revenues       | 6,159,049                        | 6,640,008                          | 5,892,164                                 | 6,100,564                        |
| Reed Center/Hotel (195) - Expenses       | (5,956,317)                      | (6,225,366)                        | (6,030,739)                               | (6,130,953)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>202,732</b>                   | <b>414,642</b>                     | <b>(138,575)</b>                          | <b>(30,389)</b>                  |
| FF&E Reserve (196) - Revenues            | 361,158                          | 490,936                            | 435,142                                   | 249,293                          |
| FF&E Reserve (196) - Expenses            | (345,084)                        | (849,765)                          | (849,765)                                 | (463,750)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>16,074</b>                    | <b>(358,829)</b>                   | <b>(414,623)</b>                          | <b>(214,457)</b>                 |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2015-16**

|                                      | PRIOR YEAR<br>ACTUAL<br>FY 13-14 | CURRENT YEAR<br>BUDGET<br>FY 14-15 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 14-15 | BUDGET YEAR<br>FINAL<br>FY 15-16 |
|--------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Golf (197) - Revenues                | 1,118,566                        | 1,136,170                          | 1,099,563                                 | 1,159,651                        |
| Golf (197) - Expenses                | (1,128,387)                      | (1,187,610)                        | (1,157,257)                               | (1,119,731)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(9,821)</b>                   | <b>(51,440)</b>                    | <b>(57,694)</b>                           | <b>39,920</b>                    |
| Mobile Home Park (017) - Revenues    | 221,448                          | 241,242                            | 244,344                                   | 243,065                          |
| Mobile Home Park (017) -Expenditures | (125,952)                        | (142,452)                          | (142,452)                                 | (134,350)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>95,496</b>                    | <b>98,790</b>                      | <b>101,892</b>                            | <b>108,715</b>                   |
| Drainage Tax (050) - Revenues        | 27,457                           | 19,400                             | 17,826                                    | 194,065                          |
| Drainage Tax (050) - Expenses        | (642,412)                        | (550,230)                          | (550,230)                                 | (296,744)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(614,955)</b>                 | <b>(530,830)</b>                   | <b>(532,404)</b>                          | <b>(102,679)</b>                 |
| Capital Drainage (060) - Revenues    | 445,859                          | 440,450                            | 438,598                                   | 431,087                          |
| Capital Drainage (060) - Expenses    | (417,468)                        | (463,427)                          | (489,543)                                 | (429,626)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>28,391</b>                    | <b>(22,977)</b>                    | <b>(50,945)</b>                           | <b>1,461</b>                     |
| Stormwater Quality (061) - Revenues  | 744,320                          | 741,702                            | 757,159                                   | 749,470                          |
| Stormwater Quality (061) - Expenses  | (692,330)                        | (941,263)                          | (911,748)                                 | (820,898)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>51,990</b>                    | <b>(199,561)</b>                   | <b>(154,589)</b>                          | <b>(71,428)</b>                  |
| Capital Water Imp (172) - Revenues   | 440,851                          | 976,224                            | 974,479                                   | 459,928                          |
| Capital Water Imp (172) - Expenses   | (631,422)                        | (1,497,090)                        | (1,396,738)                               | (422,200)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(190,571)</b>                 | <b>(520,866)</b>                   | <b>(422,259)</b>                          | <b>37,728</b>                    |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2015-16**

|                                           | PRIOR YEAR<br>ACTUAL<br>FY 13-14 | CURRENT YEAR<br>BUDGET<br>FY 14-15 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 14-15 | BUDGET YEAR<br>FINAL<br>FY 15-16 |
|-------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Construction Loan Pmt (178) - Revenues    | 748,615                          | 717,025                            | 709,017                                   | 726,399                          |
| Construction Loan Pmt (178) - Expenses    | (428,753)                        | (3,400,748)                        | (3,400,926)                               | (884,939)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>319,862</b>                   | <b>(2,683,723)</b>                 | <b>(2,691,909)</b>                        | <b>(158,540)</b>                 |
| Sewer Backup (184) - Revenues             | 2,257                            | 1,948                              | 2,164                                     | 2,234                            |
| Sewer Backup (184) - Expenses             | (3,133)                          | (15,500)                           | (7,750)                                   | (15,500)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(876)</b>                     | <b>(13,552)</b>                    | <b>(5,586)</b>                            | <b>(13,266)</b>                  |
| Sewer Construction (186) - Revenues       | 16,246,396                       | 1,793,758                          | 3,250,907                                 | 1,546,817                        |
| Sewer Construction (186) - Expenses       | (16,290,201)                     | (13,586,916)                       | (13,586,917)                              | (1,199,878)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(43,805)</b>                  | <b>(11,793,158)</b>                | <b>(10,336,010)</b>                       | <b>346,939</b>                   |
| Utility Services (187) - Revenues         | 1,083,815                        | 1,040,947                          | 1,036,626                                 | 1,078,550                        |
| Utility Services (187) - Expenses         | (1,232,701)                      | (1,131,237)                        | (1,027,464)                               | (1,092,341)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(148,886)</b>                 | <b>(90,290)</b>                    | <b>9,162</b>                              | <b>(13,791)</b>                  |
| Capital Sewer (188) - Revenues            | 402,987                          | 407,407                            | 406,875                                   | 412,444                          |
| Capital Sewer (188) - Expenses            | (416,183)                        | (774,537)                          | (790,334)                                 | (404,300)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(13,196)</b>                  | <b>(367,130)</b>                   | <b>(383,459)</b>                          | <b>8,144</b>                     |
| Utilities Capital Outlay (189) - Revenues | 960,870                          | 2,502,969                          | 2,449,757                                 | 4,573,771                        |
| Utilities Capital Outlay (189) - Expenses | (50,553)                         | (5,389,478)                        | (5,389,478)                               | (4,553,146)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>910,317</b>                   | <b>(2,886,509)</b>                 | <b>(2,939,721)</b>                        | <b>20,625</b>                    |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2015-16**

|                                    | PRIOR YEAR<br>ACTUAL<br>FY 13-14 | CURRENT YEAR<br>BUDGET<br>FY 14-15 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 14-15 | BUDGET YEAR<br>FINAL<br>FY 15-16 |
|------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Customer Deposits (230) - Revenues | 38,727                           | 33,174                             | 39,435                                    | 40,000                           |
| Customer Deposits (230) - Expenses | (38,727)                         | (33,174)                           | (39,435)                                  | (40,000)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>  | -                                | -                                  | -                                         | -                                |
| Debt Service (250) - Revenues      | 14,998,102                       | 14,840,625                         | 14,805,715                                | 14,906,618                       |
| Debt Service (250) - Expenses      | (29,415,568)                     | (14,768,235)                       | (16,279,064)                              | (14,894,818)                     |
| <b>TOTAL USE OF FUND BALANCE:</b>  | (14,417,466)                     | 72,390                             | (1,473,349)                               | 11,800                           |

FUND: ENTERPRISE - SANITATION (190)  
DEPARTMENT: SANITATION (41)  
DEPARTMENT HEAD: BILL JANACEK

FINAL BUDGET 2015-2016

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 779,686             | 767,104                        | 783,604                          | 770,736             |
| BENEFITS             | 325,495             | 375,192                        | 367,047                          | 383,872             |
| MATERIALS & SUPPLIES | 646,339             | 733,901                        | 606,226                          | 773,770             |
| OTHER SERVICES       | 2,046,825           | 2,166,121                      | 1,956,622                        | 2,003,287           |
| CAPITAL OUTLAY       | 1,111,976           | 488,233                        | 488,233                          | 805,588             |
| TRANSFERS OUT        | 763,936             | 763,936                        | 763,936                          | 1,118,036           |
| TOTAL                | 5,674,257           | 5,294,487                      | 4,965,668                        | 5,855,289           |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| ASSET RETIREMENT     | 314,543             | -                              | -                                | -                   |
| CHARGES FOR SERVICES | 5,092,013           | 5,207,234                      | 5,331,639                        | 5,336,092           |
| INTEREST             | 35,964              | 25,791                         | 40,393                           | 45,804              |
| MISCELLANEOUS        | 38,240              | 30,000                         | 36,984                           | 33,580              |
| TOTAL                | 5,480,759           | 5,263,025                      | 5,409,016                        | 5,415,476           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2012                  | 1,605,276           | 4,519,628 | 4,696,361 | 1,428,543       |
| 6/30/2013                  | 1,428,543           | 5,480,759 | 5,674,257 | 1,235,045       |
| 6/30/2014                  | 1,235,045           | 5,409,016 | 4,965,668 | 1,678,393       |
| 6/30/2015                  | 1,678,393           | 5,415,476 | 5,855,289 | 1,238,581       |

Excludes Capital Outlay & Transfers Out (196,583) **5% Reserve**  
1,041,998

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 678,395        |
| 10-03 OVERTIME                 | 53,050         |
| 10-07 ALLOWANCES               | 2,240          |
| 10-07 PHONES                   | 960            |
| 10-10 LONGEVITY                | 24,742         |
| 10-11 SL BUYBACK               | 3,342          |
| 10-12 VL BUYBACK               | 1,635          |
| 10-13 PDO BUYBACK              | 945            |
| 10-14 SICK LEAVE INCENTIVE     | 2,700          |
| 10-95 1X SALARY ADJUSTMENT     | 2,727          |
| <b>TOTAL PERSONAL SERVICES</b> | <u>770,736</u> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 58,888         |
| 15-02 EMPLOYEES' RETIREMENT     | 107,769        |
| 15-03 GROUP INSURANCE           | 143,367        |
| 15-04 WORKERS COMP INSURANCE    | 36,827         |
| 15-06 TRAVEL & SCHOOL           | 6,615          |
| 15-07 UNIFORMS                  | 6,130          |
| 15-13 LIFE                      | 1,498          |
| 15-14 DENTAL                    | 14,801         |
| 15-20 OVERHEAD HEALTH CARE COST | 4,623          |
| 15-98 RETIREE INSURANCE         | 3,354          |
| <b>TOTAL BENEFITS</b>           | <u>383,872</u> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 12,500         |
| 20-41 SUPPLIES                        | 25,000         |
| 20-49 CHEMICALS                       | 6,000          |
| 20-63 FLEET FUEL                      | 278,858        |
| 20-64 FLEET PARTS                     | 301,485        |
| 20-65 FLEET LABOR                     | 149,927        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <u>773,770</u> |

(CONTINUED)

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 15-16  | FY 14-15  |
|--------------------------|-----------|-----------|
| Supervisor               | 1         | 1         |
| Residential Route Coord. | 1         | 1         |
| Route Serviceperson      | 8         | 8         |
| Laborer                  | 1         | 1         |
| Equipment Operator II    | 5         | 5         |
| <b>TOTAL</b>             | <b>16</b> | <b>16</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2005-06 - 21  
2006-07 - 21  
2007-08 - 21  
2008-09 - 19  
2009-10 - 19  
2010-11 - 17  
2011-12 - 17  
2012-13 - 17  
2013-14 - 16  
2014-15 - 16  
2015-16 - 16

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 6,987            |
| 30-21 SURPLUS PROPERTY                    | 8,766            |
| 30-22 PWA REMIBURSEMENT                   | 188,316          |
| 30-23 UPKEEP REAL PROPERTY                | 3,000            |
| 30-40 BULK PICKUP MARKETING               | 25,000           |
| 30-40 CONTRACTUAL                         | 1,559,032        |
| 30-41 CONTRACT LABOR                      | 130,930          |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE       | 380              |
| 30-49 CREDIT CARD FEES                    | 14,000           |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 600              |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 63,586           |
| 30-86 AUDIT                               | 2,690            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,003,287</b> |

**CAPITAL OUTLAY**

|                             |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 642,500        |
| 40-02 EQUIPMENT             | 161,888        |
| 40-49 COMPUTERS             | 1,200          |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>805,588</b> |

**TRANSFER TO OTHER FUNDS**

|                                          |                  |
|------------------------------------------|------------------|
| 80-33 GENERAL FUND                       | 763,936          |
| 80-89 UTILITY CAPITAL OUTLAY (189) (CNG) | 354,100          |
| <b>TOTAL TRANSFER TO OTHER FUNDS</b>     | <b>1,118,036</b> |

**TOTAL DEPARTMENT REQUEST** 5,855,289

**CAPITAL OUTLAY FY 15-16**

|                                 |                |
|---------------------------------|----------------|
| 168 Sharp Containers            | 9,533          |
| 30-4 Yard Dumpsters             | 20,340         |
| 50-6 Yard Dumpsters             | 49,000         |
| 50-8 Yard Dumpsters             | 57,400         |
| 243-95 Gallon Poly-carts        | 12,036         |
| One (1) Grapple Truck W/CNG     | 230,000        |
| One (1) Pup Truck W/CNG         | 155,000        |
| One (1) Rear Loader Truck W/CNG | 257,500        |
| One (1) 12 Ft. Utility Trailer  | 1,995          |
| AVL for all Trucks              | 11,584         |
| Replacement of One (1) Computer | 1,200          |
| <b>TOTAL</b>                    | <b>805,588</b> |

**FUND: ENTERPRISE - SANITATION (190)**

**DEPARTMENT: SANITATION**

**SIGNIFICANT EXPENDITURES:**

**CAPITAL OUTLAY:**

- 168 Sharp Containers
- 30 - 4 Yard Dumpsters
- 50 - 6 Yard Dumpsters
- 50 - 8 Yard Dumpsters
- 243 - 95 Gallon Poly-Carts
- One 12 Ft. Utility Trailer
- One Rear Loader Truck
- One Front Loader Truck
- One Pup Truck
- One Grapple Truck
- AVL For All Trucks
- 3 - Open Top Trailers w/Bat Wings
- New Transfer Station

**PROGRAM DESCRIPTION**

The Sanitation Department's primary responsibility is to collect and dispose all accumulated refuse for the City of Midwest City.

Additional services are provided on a request basis every Wednesday by way of special pickups. The City operates a Recycling Collection Center for certain recyclable items. The Transfer Station is available on Saturdays for 8:00 a.m. to 4:00 p.m. for our citizen's use. Customer Service is "Job 1" along with providing services that are needed and desired by our citizens.

**2015-2016 GOALS AND OBJECTIVES**

Our goal is to improve the customer service aspect of the cart system in order to provide quality and economical service to each resident.

Continue to provide a safe solution for the disposal of "sharps containers" therefore removing the solid waste stream.

Continue with our container replacement program in the apartment complexes within the city to enhance the aesthetic appearance of the properties and replace the containers used past their expected life span. This program will be coordinated through a containers maintenance company at a fraction of the cost due to the ability of the company to refurbish old containers.

FUND: ENTERPRISE - WATER (191)  
DEPARTMENT: UTILITIES - WATER (42)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET           |
|----------------------|------------------|---------------------|---------------------|------------------|
|                      | 2013-2014        | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | 2015-2016        |
| PERSONAL SERVICES    | 1,511,536        | 1,603,962           | 1,598,021           | 1,659,254        |
| BENEFITS             | 586,670          | 690,932             | 685,522             | 715,390          |
| MATERIALS & SUPPLIES | 684,684          | 920,842             | 809,611             | 910,800          |
| OTHER SERVICES       | 1,700,154        | 1,627,714           | 1,843,236           | 1,832,233        |
| CAPITAL OUTLAY       | 103,453          | 155,389             | 155,389             | 100,000          |
| TRANSFER OUT         | 1,088,782        | 798,459             | 798,459             | 798,459          |
| DEBT SERVICE         | 223,500          | 223,778             | 223,778             | 223,778          |
| <b>TOTAL</b>         | <b>5,898,779</b> | <b>6,021,076</b>    | <b>6,114,016</b>    | <b>6,239,914</b> |

| REVENUES                      | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET           |
|-------------------------------|------------------|---------------------|---------------------|------------------|
|                               | 2013-2014        | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | 2015-2016        |
| CHARGES FOR SERVICES          | 5,076,536        | 5,281,174           | 5,141,003           | 5,774,885        |
| INTEREST                      | 23,013           | 12,000              | 22,889              | 18,645           |
| MISCELLANEOUS                 | 4,421            | 10,000              | 972                 | -                |
| TRANSFERS IN (FUND 230 & 172) | 38,727           | 33,174              | 39,435              | 365,000          |
| <b>TOTAL</b>                  | <b>5,142,696</b> | <b>5,336,348</b>    | <b>5,204,299</b>    | <b>6,158,530</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE             |
|----------------------------|---------------------|-----------|-----------|-----------------------------|
| 6/30/2012                  | 1,943,866           | 5,745,402 | 5,648,592 | 2,040,676                   |
| 6/30/2013                  | 2,040,676           | 5,142,696 | 5,898,779 | 1,284,593                   |
| 6/30/2014                  | 1,284,593           | 5,204,299 | 6,114,016 | 374,876                     |
| 6/30/2015                  | 374,876             | 6,158,530 | 6,239,914 | 293,493                     |
|                            |                     |           |           | <u>(267,073)</u> 5% Reserve |
|                            |                     |           |           | <u><u>26,420</u></u>        |

Excludes Capital Outlay & Transfers Out

FINAL BUDGET 2015-2016

PERSONAL SERVICES

|                                |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 1,499,908        |
| 10-03 OVERTIME                 | 15,000           |
| 10-07 ALLOWANCES               | 5,295            |
| 10-07 PHONES                   | 960              |
| 10-10 LONGEVITY                | 47,516           |
| 10-11 SL BUYBACK               | 17,509           |
| 10-12 VL BUYBACK               | 3,120            |
| 10-13 PDO BUYBACK              | 6,915            |
| 10-14 SICK LEAVE INCENTIVE     | 22,550           |
| 10-17 ADDITIONAL INCENTIVE     | 1,000            |
| 10-18 SEPARATION PAY           | 19,500           |
| 10-19 ON CALL                  | 6,500            |
| 10-27 SHIFT DIFFERENTIAL       | 8,000            |
| 10-95 1X SALARY ADJUSTMENT     | 5,481            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>1,659,254</b> |

BENEFITS

|                                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 126,859        |
| 15-02 EMPLOYEE'S RETIREMENT     | 232,161        |
| 15-03 GROUP INSURANCE           | 240,139        |
| 15-04 WORKERS COMP INSURANCE    | 58,045         |
| 15-06 TRAVEL & SCHOOL           | 5,000          |
| 15-07 UNIFORMS                  | 13,000         |
| 15-13 LIFE                      | 3,104          |
| 15-14 DENTAL                    | 22,711         |
| 15-20 OVERHEAD HEALTH CARE COST | 9,581          |
| 15-98 RETIREE INSURANCE         | 4,789          |
| <b>TOTAL BENEFITS</b>           | <b>715,390</b> |

MATERIALS & SUPPLIES

|                                       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 45,000         |
| 20-41 SUPPLIES                        | 140,000        |
| 20-45 FUEL & LUBRICANTS               | 1,000          |
| 20-49 CHEMICALS                       | 578,143        |
| 20-63 FLEET FUEL                      | 65,540         |
| 20-64 FLEET PARTS                     | 44,873         |
| 20-65 FLEET LABOR                     | 36,244         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>910,800</b> |

(CONTINUED)



**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

**RATE INCREASES FY10-11**

|                                                         |
|---------------------------------------------------------|
| Increase base rate by \$.50                             |
| Increase \$.50 per 1,000 on consumption above base rate |
| 20% Increase in Revenue Over FY 09-10                   |

| PERMANENT STAFFING   | FY 15-16     | FY 14-15     |
|----------------------|--------------|--------------|
| Inv. Con. Technician | 0.5          | 0.5          |
| Supply Supervisor    | 0.5          | 0.5          |
| Water Supervisor     | 1.0          | 1.0          |
| Lab Technician II    | 1.0          | 1.0          |
| Maint. Supervisor II | 1.0          | 1.0          |
| Maint Technician     | 2.0          | 2.0          |
| Chief Operator       | 1.0          | 1.0          |
| Operator IV          | 3.0          | 3.0          |
| Operator V           | 1.0          | 1.0          |
| Operator             | 9.0          | 9.0          |
| Crew Leader          | 6.0          | 6.0          |
| Laborer              | 5.0          | 6.0          |
| Distribution Foreman | 1.0          | 1.0          |
| GIS Coordinator      | 0.16         | 0.16         |
| <b>TOTAL</b>         | <b>32.16</b> | <b>33.16</b> |

**DEBT SERVICE FY 15-16**

|                                                      | Principal | Interest |
|------------------------------------------------------|-----------|----------|
| Central OK Master Conservancy (Final Pmt: Sept 2016) | 212,039   | 11,739   |

**CAPITAL OUTLAY FY 15-16**

|                                          |                |
|------------------------------------------|----------------|
| Fire Hydrants                            | 20,000         |
| Nine (9) Hach 1070E Online Turbidimeters | 30,000         |
| Water Meters and Meter Hardware          | 50,000         |
| <b>TOTAL</b>                             | <b>100,000</b> |

**PERSONNEL POSITIONS SUMMARY:**

|                 |
|-----------------|
| 2006-07 - 34    |
| 2007-08 - 34.16 |
| 2008-09 - 34.16 |
| 2009-10 - 33.16 |
| 2010-11 - 34.16 |
| 2011-12 - 34.16 |
| 2012-13 - 34.16 |
| 2013-14 - 34.16 |
| 2014-15 - 33.16 |
| 2015-16 - 32.16 |

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 260,000          |
| 30-21 SURPLUS PROPERTY                    | 1,278            |
| 30-22 PWA REIMBURSEMENT                   | 200,821          |
| 30-23 UPKEEP REAL PROPERTY                | 10,000           |
| 30-40 CONTRACTUAL                         | 1,252,333        |
| 30-49 CREDIT CARD FEES                    | 23,000           |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 1,000            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,000            |
| 30-85 INSURANCE                           | 77,215           |
| 30-86 AUDIT                               | 3,586            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,832,233</b> |

**CAPITAL OUTLAY**

|                             |                |
|-----------------------------|----------------|
| 40-02 EQUIPMENT             | 30,000         |
| 40-05 UTILITY PROPERTY      | 70,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>100,000</b> |

**DEBT SERVICE**

|                                         |                |
|-----------------------------------------|----------------|
| 71-02 INTEREST ON DEBTS (MASTER CONSV)  | 11,739         |
| 73-02 PRINCIPAL ON DEBTS (MASTER CONSV) | 212,039        |
| <b>TOTAL DEBT SERVICE</b>               | <b>223,778</b> |

**TRANSFER OUT**

|                            |                |
|----------------------------|----------------|
| 80-13 STREET & ALLEY       | 50,000         |
| 80-33 GENERAL FUND         | 748,459        |
| <b>TOTAL TRANSFERS OUT</b> | <b>798,459</b> |

**TOTAL DEPARTMENT REQUEST**

**6,239,914**

**CONTRACTUAL (30-40)**

|                                                           |                  |
|-----------------------------------------------------------|------------------|
| Analytical Services Company (Recalibration of Lab Scales) | 320              |
| HACO Water Works (Elevated Tanks)                         | 2,000            |
| Department of Environmental Quality                       | 38,000           |
| COMCD (Operations & Maintenance)                          | 1,190,513        |
| Consumer Confidence Report                                | 2,000            |
| Verizon Data Plan/Annual                                  | 1,000            |
| OWRB (Annual Groundwater Right Admin Fee)                 | 500              |
| EPA Testing (Unregulated Contaminated Monitoring Reg)     | 18,000           |
| <b>TOTAL</b>                                              | <b>1,252,333</b> |

**FUND: ENTERPRISE – WATER (191)**  
**DEPARTMENT: UTILITIES WATER**

**SIGNIFICANT EXPENDITURE CHANGES:**

- Fire Hydrants
- 1 Ton Pickup
- Directional Boring Machine
- 3” Trash Pump
- 7.5 HP Submersible Sludge Pump
- 60 HP Submersible water well pump
- (9) Hach Turbidimeters
- Two Ton Chain Hoist
- Air Wash Blower
- Water Meter and Hardware
- Fire Hydrant Locking Devices
- Booster Station Wells Control and monitoring

**PROGRAM DESCRIPTION**

Midwest City provides its citizens with a quality product by means of a thirteen (13) MGD water treatment facility.

Water demand is also supplemented by the addition of twelve (12) deep wells and eleven (11) in-line wells. The department is also responsible for 340 miles of water lines ranging from 4” to 36”.

**2015-2016 GOALS AND OBJECTIVES**

1. Continue fire hydrant change out program.
2. Annual Consumer Confidence Report
3. Continue hydraulic analysis and engineering report on water distribution system and booster station well system.
4. Continue to strive for knowledge and new technology in the water field to produce water that excels in all regulations set by EPA and the Oklahoma State Department of Health.

FUND: SEWER (192)  
DEPARTMENT: UTILITIES - WASTEWATER (43)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 1,857,102           | 2,061,321                      | 1,841,412                        | 2,020,796           |
| BENEFITS             | 904,278             | 971,917                        | 883,023                          | 905,665             |
| MATERIALS & SUPPLIES | 431,651             | 630,407                        | 543,808                          | 595,590             |
| OTHER SERVICES       | 1,000,140           | 1,066,086                      | 1,062,614                        | 1,203,552           |
| CAPITAL OUTLAY       | 63,932              | 155,724                        | 155,723                          | 86,831              |
| TRANSFERS OUT        | 772,099             | 772,099                        | 772,099                          | 772,099             |
| <b>TOTAL</b>         | <b>5,029,202</b>    | <b>5,657,554</b>               | <b>5,258,679</b>                 | <b>5,584,533</b>    |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 4,575,134           | 5,168,626                      | 4,926,424                        | 5,013,000           |
| INTEREST             | 6,965               | 6,499                          | 7,184                            | 7,065               |
| MISCELLANEOUS        | 33,805              | 5,107                          | 3,661                            | 4,762               |
| ASSET RETIREMENT     | -                   | 56,000                         | 36,845                           | -                   |
| TRANSFERS            | 400,000             | 450,000                        | 450,000                          | 125,000             |
| <b>TOTAL</b>         | <b>5,015,904</b>    | <b>5,686,232</b>               | <b>5,424,114</b>                 | <b>5,149,827</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES                                | EXPENSES  | FUND<br>BALANCE      |
|----------------------------|---------------------|-----------------------------------------|-----------|----------------------|
| 6/30/2012                  | 683,898             | 4,825,487                               | 4,987,265 | 522,120              |
| 6/30/2013                  | 522,120             | 5,015,904                               | 5,029,202 | 508,822              |
| 6/30/2014                  | 508,822             | 5,424,114                               | 5,258,679 | 674,257              |
| 6/30/2015                  | 674,257             | 5,149,827                               | 5,584,533 | 239,551              |
|                            |                     | Excludes Capital Outlay & Transfers Out |           | (236,280) 5% Reserve |
|                            |                     |                                         |           | <u>3,271</u>         |

FINAL BUDGET 2015-2016

| PERSONAL SERVICES              |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 1,888,838        |
| 10-03 OVERTIME                 | 28,000           |
| 10-07 ALLOWANCES               | 5,616            |
| 10-07 PHONES                   | 1,920            |
| 10-10 LONGEVITY                | 43,460           |
| 10-11 SL BUYBACK               | 6,201            |
| 10-12 VACATION BUYBACK         | 2,230            |
| 10-13 PDO BUYBACK              | 3,700            |
| 10-14 SL INCENTIVE             | 15,156           |
| 10-18 SEPARATION PAY           | 3,000            |
| 10-19 ON CALL                  | 11,000           |
| 10-27 SHIFT DIFFERENTIAL       | 5,000            |
| 10-95 1X SALARY ADJUSTMENT     | 6,675            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>2,020,796</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 154,444        |
| 15-02 EMPLOYEES' RETIREMENT     | 282,643        |
| 15-03 GROUP INSURANCE           | 310,894        |
| 15-04 WORKERS COMP INSURANCE    | 69,988         |
| 15-06 TRAVEL & SCHOOL           | 12,000         |
| 15-07 UNIFORMS                  | 16,000         |
| 15-13 LIFE                      | 4,166          |
| 15-14 DENTAL                    | 28,650         |
| 15-20 OVERHEAD HEALTH CARE COST | 12,861         |
| 15-98 RETIREE INSURANCE         | 14,019         |
| <b>TOTAL BENEFITS</b>           | <b>905,665</b> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 90,000         |
| 20-41 SUPPLIES                        | 105,000        |
| 20-45 FUEL & LUBRICANTS               | 7,700          |
| 20-49 CHEMICALS                       | 94,600         |
| 20-63 FLEET FUEL                      | 114,532        |
| 20-64 FLEET PARTS                     | 99,831         |
| 20-65 FLEET LABOR                     | 83,927         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>595,590</b> |

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 15-16     | FY 14-15     |
|--------------------------|--------------|--------------|
| Inventory Control Tech   | 0.5          | 0.5          |
| Supply Supervisor        | 0.5          | 0.5          |
| Wastewater Supervisor    | 1            | 1            |
| Industrial Waste Monitor | 1            | 1            |
| Lab Supervisor           | 1            | 1            |
| Sludge Supervisor        | 1            | 1            |
| Heavy Equip. Operator II | 3            | 3            |
| Lab Technician           | 1.34         | 3.34         |
| Maint. Supervisor II     | 1            | 1            |
| Chief Operator           | 1            | 1            |
| Operator V               | 1            | 1            |
| Operator IV              | 3            | 3            |
| Operator                 | 7            | 7            |
| Maint. Technician        | 5            | 5            |
| Collection Foreman       | 1            | 1            |
| Crew Leader              | 5            | 5            |
| Laborer                  | 9            | 9            |
| GIS Coordinator          | 0.17         | 0.17         |
| Environmental Chemist    | 2            | 0            |
| <b>TOTAL</b>             | <b>44.51</b> | <b>44.51</b> |

.17% GIS Coordinator from 010-05 Comm Development Eff. FY 07-08

**FY 14-15 RATE INCREASE**

.64 on base rate  
.32 per 1,000 gallons thereafter  
Approx 20% of residential customers are at minimum consumption.  
The average family uses 5,360 gallons per month. For billing that would be 6,000 or an increase of \$1.92 per month.

**Revenue projection estimated increase of \$500,000**

**FY 15-16 Note:**  
Revenue was not generated as anticipated on FY 14-15 increase.  
Decline in winter average on residential resulted in a negative outcome of the rate increase.

PERSONNEL  
POSITIONS  
SUMMARY:

2006-07 - 52  
2007-08 - 52.17  
2008-09 - 52.17  
2009-10 - 52.17  
2010-11 - 52.17  
2011-12 - 49.17  
2012-13 - 48.17  
2013-14 - 46.17  
2014-15 - 44.51  
2015-16 - 44.51

**OTHER SERVICES & CHARGES**

|                                           |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 701,000          |
| 30-21 SURPLUS PROPERTY                    | 2,538            |
| 30-22 PWA REIMBURSEMENT                   | 227,293          |
| 30-23 UPKEEP REAL PROPERTY                | 30,000           |
| 30-40 CONTRACTUAL                         | 59,440           |
| 30-49 CREDIT CARD FEES                    | 18,000           |
| 30-54 VEHICLE ACCIDENT INSURANCE          | 4,000            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,200            |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 153,598          |
| 30-86 AUDIT                               | 4,483            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,203,552</b> |

**CAPITAL OUTLAY**

|                             |               |
|-----------------------------|---------------|
| 40-01 VEHICLES              | 25,000        |
| 40-02 EQUIPMENT             | 61,831        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>86,831</b> |

**TRANSFERS OUT**

|                                  |                |
|----------------------------------|----------------|
| 80-33 GENERAL FUND REIMBURSEMENT | 772,099        |
| <b>TOTAL TRANSFERS OUT</b>       | <b>772,099</b> |

**TOTAL DEPARTMENT REQUEST** 5,584,533

**CAPITAL OUTLAY FY 15-16**

|                                                      |               |
|------------------------------------------------------|---------------|
| 1/2 Ton pickup w/side tool boxes, rack, strobe light | 25,000        |
| One (1) Ebara or equal submersible sewage pump       | 8,079         |
| Twelve (12) alarm agent digital WRTU                 | 42,252        |
| Safety equipment                                     | 5,000         |
| Three (3) hydro root saws                            | 6,500         |
| <b>TOTAL</b>                                         | <b>86,831</b> |

**FY 15-16 RATE INCREASE**

|                                                                                                              |           |
|--------------------------------------------------------------------------------------------------------------|-----------|
| .50 TO THE BASE RATE - Apartments, Residential, Mobile Homes and Outside Residential - customer count 24,018 | 12,009    |
| \$2.00 TO THE BASE RATE - Commercial - customer count 961                                                    | 1,922     |
| Monthly increase anticipated                                                                                 | 13,931    |
| 10 Months of Collection in FY 15-16                                                                          | \$139,310 |

**FUND: ENTERPRISE (192)  
DEPARTMENT: UTILITIES- WASTEWATER (43)**

**SIGNIFICANT EXPENDITURE CHANGES**

**Hardware to connect SCADA System  
½ Ton Pick-up Truck  
Magflo Vericator  
Submersible Pump (Hiwasse)  
Lift Station Alarm System (12)  
Safety Equipment  
Computers  
Hydraulic Root Saws (3)**

**PROGRAM DESCRIPTION**

The Water Pollution Control Department is responsible for collection, cleansing and purifying an average of 5.5 MGD of polluted water. The Wastewater Department is responsible for 286 miles of wastewater lines, 14 lift stations, and a 10-MGD Treatment plant. The preventive maintenance of the collection system is a critical part of the treatment process. If the polluted water doesn't reach the plant prior to going septic, proper treatment is compromised. The plant personnel make the necessary changes to the treatment process to handle the quality of waste water that enters the treatment plant.

**2015-2016 GOALS AND OBJECTIVES**

- 1. Continue with the root and grease program to reduce the stoppages in the collection system.**
- 2. Reduce the amount of sanitary sewer overflows.**
- 3. Continue our public education program for Fats Oils and Greases**
- 4. Raise 30 manhole rings to above the ground level in order to prevent infiltration.**
- 5. Identify and repair/replace main line problems that cause inflow/infiltration**
- 6. Reduce vehicle maintenance and fuel expenditures.**
- 7. Continue with an extensive utility conservation program to keep the utility cost to a minimal.**
- 8. Continue with a reduction of Tort Claims filed by residents.**
- 9. Continue with inspection of manholes and repair if necessary.**
- 10. Continue working on getting the Sewer Maps correctly put in GIS Mapping.**

FUND: MWC UTILITIES AUTH (193)  
 DEPARTMENT: UTILITIES - (87)  
 DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES           | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIALS AND SUPPLIES | 80                  | 2,000                          | 1,660                            | -                   |
| OTHER SERVICES         | -                   | 200                            | 200                              | 200                 |
| CAPITAL OUTLAY         | 705,125             | 1,989,557                      | 1,323,497                        | 1,065,000           |
| <b>TOTAL</b>           | <b>705,205</b>      | <b>1,991,757</b>               | <b>1,325,357</b>                 | <b>1,065,200</b>    |

| REVENUES                | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST                | 22,980              | 19,696                         | 12,880                           | 11,508              |
| TRANSFERS IN (425-9060) | -                   | 800,000                        | 800,000                          | 300,000             |
| TRANSFERS IN (143)      | 352,503             | 647,497                        | 647,497                          | -                   |
| TRANSFERS IN (188)      | -                   | -                              | -                                | 140,000             |
| TRANSFERS IN (194)      | -                   | 250,000                        | 250,000                          | -                   |
| <b>TOTAL</b>            | <b>375,483</b>      | <b>1,717,193</b>               | <b>1,710,377</b>                 | <b>451,508</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2012                  | 1,078,183           | 23,812    | 32,409    | 1,069,586       | 6/30/2013       |
| 6/30/2013                  | 1,069,586           | 375,483   | 705,205   | 739,864         | 6/30/2014       |
| 6/30/2014                  | 739,864             | 1,710,377 | 1,325,357 | 1,124,884       | 6/30/2015 - EST |
| 6/30/2015                  | 1,124,884           | 451,508   | 1,065,200 | 511,192         | 6/30/2016 - EST |

FINAL BUDGET 2015-2016

| 8710 - ECONOMIC DEVELOPMENT               |                  |
|-------------------------------------------|------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-86 AUDIT                               | 200              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>200</b>       |
| <b>CAPITAL OUTLAY</b>                     |                  |
| 40-06 INFRASTRUCTURE/DEVELOPMENT          | 1,065,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>1,065,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>1,065,200</b> |

**CAPITAL OUTLAY DETAIL FY 14-15**

|                                                                                 |                  |
|---------------------------------------------------------------------------------|------------------|
| <b>Soldier Creek Industrial Park</b>                                            | 1,989,557        |
| (Site grading, storm sewer, channel stabilization, sewer lines) Phase 2 Funding |                  |
| Lapsed in FY 14-15 - Re-appropriated to FY 15-16                                | (666,060)        |
| <b>TOTAL</b>                                                                    | <b>1,323,497</b> |

**CAPITAL OUTLAY DETAIL FY 15-16**

|                                       |                  |
|---------------------------------------|------------------|
| <b>Soldier Creek Industrial Park:</b> |                  |
| Street                                | 575,000          |
| Waterline                             | 200,000          |
| Switch                                | 150,000          |
| Sewer Line                            | 140,000          |
| <b>TOTAL</b>                          | <b>1,065,000</b> |

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES   | 1,626,340                   | 1,659,904                               | 1,688,283                                 | 1,920,461                   |
| BENEFITS            | 520,032                     | 509,916                                 | 546,364                                   | 589,390                     |
| OTHER SERVICES      | 1,722,761                   | 1,711,949                               | 1,714,791                                 | 1,550,265                   |
| COST OF SALES       | 1,480,832                   | 1,697,661                               | 1,476,057                                 | 1,441,544                   |
| TRANSFERS           | 606,352                     | 625,936                                 | 599,162                                   | 599,293                     |
| AUDIT               | -                           | 20,000                                  | 6,082                                     | 30,000                      |
| <b>TOTAL</b>        | <b>5,956,317</b>            | <b>6,225,366</b>                        | <b>6,030,739</b>                          | <b>6,130,953</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 6,159,049                   | 6,640,008                               | 5,892,164                                 | 6,100,564                   |
| <b>TOTAL</b>         | <b>6,159,049</b>            | <b>6,640,008</b>                        | <b>5,892,164</b>                          | <b>6,100,564</b>            |
| NET INCOME           | 202,732                     | 414,642                                 | (138,575)                                 | (30,389)                    |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2012                          | (65,426)                    | 5,363,965       | 5,531,354       | (232,815)               |
| 6/30/2013                          | (232,815)                   | 6,159,049       | 5,956,317       | (30,083)                |
| 6/30/2014                          | (30,083)                    | 5,892,164       | 6,030,739       | (168,658)               |
| 6/30/2015                          | (168,658)                   | 6,100,564       | 6,130,953       | (199,047)               |

**FINAL BUDGET 2015-2016**

**MUNICIPAL AUTHORITY ADMINISTRATION - 4010**

|                   |        |
|-------------------|--------|
| PERSONAL SERVICES | 39,121 |
| BENEFITS          | 13,058 |
| AUDIT             | 30,000 |

**TOTAL DIVISION REQUEST 82,179**

**ROOMS - 4012**

|                          |         |
|--------------------------|---------|
| PERSONAL SERVICES        | 455,396 |
| BENEFITS                 | 144,622 |
| OTHER SERVICES & CHARGES | 313,423 |

**TOTAL DIVISION REQUEST 913,441**

**FOOD - 4013**

|                          |         |
|--------------------------|---------|
| PERSONAL SERVICES        | 711,775 |
| BENEFITS                 | 209,839 |
| OTHER SERVICES & CHARGES | 194,640 |
| COST OF SALES            | 454,655 |

**TOTAL DIVISION REQUEST 1,570,909**

**TELEPHONE - 4014**

|               |        |
|---------------|--------|
| COST OF SALES | 16,660 |
|---------------|--------|

**TOTAL DIVISION REQUEST 16,660**

**MISCELLANEOUS - 4015**

|               |         |
|---------------|---------|
| COST OF SALES | 213,354 |
|---------------|---------|

**TOTAL DIVISION REQUEST 213,354**

(CONTINUED)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 15-16  |           | FY 14-15  |           |
|-------------------------------|-----------|-----------|-----------|-----------|
|                               | Full Time | Part Time | Full Time | Part Time |
| Accountant (City)             | 0.25      | -         | 0.25      | -         |
| Asst City Mgrn - Admin (City) | 0.15      | -         | 0.20      | -         |
| General Manager               | 1         | -         | 1         | -         |
| Asst General Manager          | 1         | -         | 1         | -         |
| Front Office Manager          | -         | -         | -         | -         |
| AM/PM Front Desk Sprvs        | 1         | -         | 2         | -         |
| Front Desk Clerks             | 3         | 2         | 2         | 2         |
| Night Auditors                | 1         | 1         | 1         | 1         |
| Housekeeping Manager          | -         | -         | 1         | -         |
| Housekeeping Supervisor       | 2         | -         | 1         | -         |
| Inspectress                   | 1         | -         | 1         | -         |
| Room Attendants               | 10        | -         | 10        | -         |
| House person                  | 1         | -         | 1         | -         |
| Lobby Attendant               | 2         | -         | 2         | -         |
| Laundry Attendant             | 2         | 1         | 2         | -         |
| Food & Beverage Manager       | 1         | -         | 1         | -         |
| Bartenders                    | 2         | 2         | 2         | 2         |
| Restaurant Supervisor         | 2         | -         | 2         | -         |
| Restaurant Cooks              | 3         | -         | 3         | -         |
| Restaurant Servers            | 2         | 2         | 2         | 2         |
| Club Level Attendant          | 1         | 1         | 1         | 1         |
| Admin Coord/Sales Admin       | 1         | -         | 1         | -         |
| Maintenance Tech              | 4         | -         | 4         | -         |
| Director of Sales & Mrktg     | 1         | -         | 1         | -         |
| Sales Manager                 | 2         | -         | 2         | -         |
| Executive Meeting Manager     | 1         | -         | 1         | -         |
| Sales Coordinator             | 1         | -         | 1         | -         |
| Convention Services Mgr       | 1         | -         | 1         | -         |
| Accounting Director           | 1         | -         | 1         | -         |
| Accts Rec/Front Desk          | 1         | -         | -         | -         |
| Executive Chef                | 1         | -         | -         | -         |
| Sous Chef                     | -         | -         | 1         | -         |
| Banquet Cooks                 | 2         | 2         | 2         | 2         |
| Dishwashers                   | 1         | 2         | 1         | 2         |
| Lead Cook                     | 1         | -         | 1         | -         |

**ADMINISTRATION - 4016**

|                               |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 244,324        |
| BENEFITS                      | 87,952         |
| OTHER SERVICES & CHARGES      | 458,957        |
| <b>TOTAL DIVISION REQUEST</b> | <b>791,232</b> |

**SALES & MARKETING - 4017**

|                               |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 295,125        |
| BENEFITS                      | 86,050         |
| OTHER SERVICES & CHARGES      | 235,374        |
| <b>TOTAL DIVISION REQUEST</b> | <b>616,549</b> |

**MAINTENANCE - 4018**

|                               |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 126,990        |
| BENEFITS                      | 47,869         |
| OTHER SERVICES & CHARGES      | 213,239        |
| <b>TOTAL DIVISION REQUEST</b> | <b>388,098</b> |

**FRANCHISE FEES - 4019**

|                               |                |
|-------------------------------|----------------|
| COST OF SALES                 | 341,594        |
| <b>TOTAL DIVISION REQUEST</b> | <b>341,594</b> |

**ENERGY COST - 4020**

|                               |                |
|-------------------------------|----------------|
| COST OF SALES                 | 367,500        |
| <b>TOTAL DIVISION REQUEST</b> | <b>367,500</b> |

**CAPITAL - 4021**

|                               |                |
|-------------------------------|----------------|
| OTHER SERVICES & CHARGES      | 134,628        |
| TRANSFERS (4% FF&E)           | 239,293        |
| <b>TOTAL DIVISION REQUEST</b> | <b>373,921</b> |

(CONTINUED)



FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON  
 PAGE THREE

| (Continued)<br>PERMANENT STAFFING | FY 15-16     |              | FY 14-15     |              |
|-----------------------------------|--------------|--------------|--------------|--------------|
|                                   | Full Time    | Part Time    | Full Time    | Part Time    |
| Banquet Captain                   | 2            | -            | 2            | -            |
| Banquet Setup                     | 2            | 2            | 2            | 2            |
| Banquet Servers                   | -            | 15           | -            | 15           |
| Banquet Bartenders                | -            | 3            | -            | 3            |
| <b>TOTAL</b>                      | <b>58.40</b> | <b>33.00</b> | <b>57.45</b> | <b>32.00</b> |

Note: Part Time includes Occasional Staff

PERSONNEL POSITIONS SUMMARY

2006-07 - 84.25  
 2007-08 - 84.00  
 2008-09 - 60.00 Full Time  
 2008-09 - 40.00 Part Time  
 2009-10 - 60.65 Full Time  
 2009-10 - 40.00 Part Time  
 2010-11 - 62.65 Full Time  
 2010-11 - 56.00 Part Time  
 2011-12 - 62.75 Full Time  
 2011-12 - 52.00 Part Time  
 2012-13 - 59.45 Full Time  
 2012-13 - 41.00 Part Time  
 2013-14 - 57.45 Full Time  
 2013-14 - 34.00 Part Time  
 2014-15 - 57.45 Full Time  
 2014-15 - 32.00 Part Time  
 2015-16 - 58.40 Full Time  
 2015-16 - 33.00 Part Time

**RETURN ON INVESTMENT - 4022**

TRANSFERS (157) 360,000

**TOTAL DIVISION REQUEST 360,000**

**BEVERAGE - 4024**

PERSONAL SERVICES 47,729

OTHER SERVICES & CHARGES 5

COST OF SALES 47,782

**TOTAL DIVISION REQUEST 95,515**

**TOTAL DEPARTMENT REQUEST 6,130,953**

FUND: FF&E RESERVE (196)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON

| EXPENDITURES   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|----------------|---------------------|---------------------|---------------------|
|                | 2013-2014      | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2015 |
| OTHER SERVICES | -              | 125,000             | 125,000             | -                   |
| CAPITAL OUTLAY | 345,084        | 724,765             | 724,765             | 463,750             |
| <b>TOTAL</b>   | <b>345,084</b> | <b>849,765</b>      | <b>849,765</b>      | <b>463,750</b>      |

| REVENUES      | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|---------------|----------------|---------------------|---------------------|---------------------|
|               | 2013-2014      | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
| MISCELLANEOUS | 114,806        | 225,000             | 195,980             | 10,000              |
| TRANSFERS     | 246,352        | 265,936             | 239,162             | 239,293             |
| <b>TOTAL</b>  | <b>361,158</b> | <b>490,936</b>      | <b>435,142</b>      | <b>249,293</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                                    |
|----------------------------|---------------------|----------|----------|-----------------|------------------------------------|
|                            | 1,539,374           | 214,551  | 380,879  | 1,373,046       | 6/30/2012                          |
|                            | 1,373,046           | 361,158  | 345,084  | 1,389,120       | 6/30/2013                          |
|                            | 1,389,120           | 435,142  | 849,765  | 974,497         | 6/30/2014                          |
|                            | 974,497             | 249,293  | 463,750  | 760,040         | 6/30/2015 - EST<br>6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

**MUNICIPAL AUTHORITY ADMINISTRATION - 4010**

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-02 EQUIPMENT             | 75,500         |
| 40-08 CONTINGENCIES         | 125,000        |
| 40-14 REMODEL               | 248,250        |
| 40-49 COMPUTERS             | 15,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>463,750</b> |

**TOTAL DIVISION REQUEST 463,750**

**CAPITAL OUTLAY FY 15-16**

|                                            |                |
|--------------------------------------------|----------------|
| Reed Center Carpet                         | 150,000        |
| LED Uplighting 30 @ \$1275                 | 38,250         |
| Sound System Upgrade                       | 10,000         |
| Parking Lot Security Cameras               | 15,000         |
| Banquet Dinner Ware - Setting for 750      | 35,000         |
| Room Safes                                 | 15,500         |
| Hotel Door Replacement 1 Floor at 44 Doors | 58,000         |
| Computers and Printers                     | 15,000         |
| A/C Rodder for Chillers                    | 2,000          |
| To Be Determined                           | 75,000         |
| Deferred Maintenance                       | 50,000         |
| <b>TOTAL</b>                               | <b>463,750</b> |

FUND: GOLF (197)  
DEPARTMENT: GOLF (47/48)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        |                  |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2013-2014        | BUDGET 2014-2015 | ACTUAL 2014-2015 | BUDGET 2015-2016 |
| PERSONAL SERVICES    | 519,907          | 551,189          | 534,016          | 543,567          |
| BENEFITS             | 141,819          | 154,068          | 154,581          | 154,652          |
| MATERIALS & SUPPLIES | 218,452          | 231,826          | 222,908          | 223,932          |
| OTHER SERVICES       | 116,585          | 131,907          | 127,131          | 125,580          |
| CAPITAL OUTLAY       | 79,074           | 66,071           | 66,072           | 72,000           |
| DEBT SERVICE         | 52,549           | 52,549           | 52,549           | -                |
| <b>TOTAL</b>         | <b>1,128,387</b> | <b>1,187,610</b> | <b>1,157,257</b> | <b>1,119,731</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        |                  |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2013-2014        | BUDGET 2014-2015 | ACTUAL 2014-2015 | BUDGET 2015-2016 |
| CHARGES FOR SERVICES | 1,100,143        | 1,132,077        | 1,079,491        | 1,133,114        |
| INVESTMENT INTEREST  | 3,248            | 3,110            | 2,860            | 834              |
| MISCELLANEOUS        | 675              | 983              | 712              | 703              |
| ASSET RETIREMENT     | 14,500           | -                | 16,500           | 25,000           |
| <b>TOTAL</b>         | <b>1,118,566</b> | <b>1,136,170</b> | <b>1,099,563</b> | <b>1,159,651</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES  | EXPENSES  | FUND BALANCE         |                   |
|-------------------------|------------------|-----------|-----------|----------------------|-------------------|
| 6/30/2012               | 173,831          | 1,063,359 | 1,112,259 | 124,931              | 6/30/2013         |
| 6/30/2013               | 124,931          | 1,118,566 | 1,128,387 | 115,110              | 6/30/2014         |
| 6/30/2014               | 115,110          | 1,099,563 | 1,157,257 | 57,416               | 6/30/2015 - EST   |
| 6/30/2015               | 57,416           | 1,159,651 | 1,119,731 | 97,335               | 6/30/2016 - EST   |
|                         |                  |           |           | <u>(52,387)</u>      | <b>5% Reserve</b> |
|                         |                  |           |           | <u><b>44,949</b></u> |                   |

Excludes Transfers Out & Capital Outlay

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES (4710 - JOHN CONRAD)</b> |                |
|-----------------------------------------------|----------------|
| 10-01 SALARIES                                | 235,670        |
| 10-02 WAGES                                   | 126,000        |
| 10-03 OVERTIME                                | 1,500          |
| 10-07 ALLOWANCES                              | 432            |
| 10-07 PHONES                                  | 1,152          |
| 10-10 LONGEVITY                               | 7,615          |
| 10-11 SL BUYBACK                              | 4,315          |
| 10-12 VL BUYBACK                              | 1,385          |
| 10-13 PDO BUYBACK                             | 1,330          |
| 10-14 SL INCENTIVE                            | 3,960          |
| 10-95 1X SALARY ADJUSTMENT                    | 2,411          |
| <b>TOTAL PERSONAL SERVICES</b>                | <b>385,770</b> |

| <b>PERSONAL SERVICES (4810 - HIDDEN CREEK)</b> |                |
|------------------------------------------------|----------------|
| 10-01 SALARIES                                 | 96,851         |
| 10-02 WAGES                                    | 50,000         |
| 10-03 OVERTIME                                 | 500            |
| 10-07 ALLOWANCES                               | 208            |
| 10-07 PHONES                                   | 288            |
| 10-10 LONGEVITY                                | 3,900          |
| 10-11 SL BUYBACK                               | 2,326          |
| 10-12 VL BUYBACK                               | 870            |
| 10-13 PDO BUYBACK                              | 545            |
| 10-14 SL INCENTIVE                             | 1,440          |
| 10-95 1X SALARY ADJUSTMENT                     | 869            |
| <b>TOTAL PERSONAL SERVICES</b>                 | <b>157,797</b> |

| <b>BENEFITS (4710 - JOHN CONRAD)</b> |                |
|--------------------------------------|----------------|
| 15-01 SOCIAL SECURITY                | 29,423         |
| 15-02 EMPLOYEES' RETIREMENT          | 36,207         |
| 15-03 GROUP INSURANCE                | 29,914         |
| 15-04 WORKERS COMP INSURANCE         | 4,195          |
| 15-06 TRAVEL & SCHOOL                | 1,000          |
| 15-07 UNIFORMS                       | 1,737          |
| 15-13 LIFE                           | 505            |
| 15-14 DENTAL                         | 2,499          |
| 15-20 OVERHEAD HEALTH CARE COST      | 1,560          |
| <b>TOTAL BENEFITS</b>                | <b>107,040</b> |

(CONTINUED)

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING         | FY 15-16 | FY 14-15 |
|----------------------------|----------|----------|
| Golf Director              | 1        | 1        |
| Golf Superintendent        | 1        | 1        |
| Asst Greens Superintendent | 1        | 1        |
| Golf Car Mechanic          | 1        | 1        |
| Groundskeeper              | 1        | 1        |
| Laborer I                  | 1        | 1        |

|              |          |          |
|--------------|----------|----------|
| <b>TOTAL</b> | <b>6</b> | <b>6</b> |
|--------------|----------|----------|

| PART TIME STAFFING | FY 15-16 | FY 14-15 |
|--------------------|----------|----------|
|                    | 2        | 2        |

| SEASONAL STAFFING | FY 15-16 | FY 14-15 |
|-------------------|----------|----------|
|                   | 25       | 25       |

**CAPITAL OUTLAY FY 15-16**

|                         |               |
|-------------------------|---------------|
| Fifteen (15) Golf Carts | 60,000        |
| Software                | 12,000        |
| <b>TOTAL</b>            | <b>72,000</b> |

**RATE INCREASE FY 15-16**

|                                                        |  |
|--------------------------------------------------------|--|
| \$1.00 added to the following:                         |  |
| Conrad : Senior, Military, Monday Special & Golf Carts |  |
| Hidden Creek: Golf Carts                               |  |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 9  
2007-08 - 9  
2008-09 - 8  
2009-10 - 6  
2010-11 - 6  
2011-12 - 6  
2012-13 - 6  
2013-14 - 6  
2014-15 - 6  
2015-16 - 6

**BENEFITS (4810 - HIDDEN CREEK)**

|                                 |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 12,049        |
| 15-02 EMPLOYEES' RETIREMENT     | 15,051        |
| 15-03 GROUP INSURANCE           | 14,995        |
| 15-04 WORKERS COMP INSURANCE    | 1,798         |
| 15-06 TRAVEL & SCHOOL           | 200           |
| 15-07 UNIFORMS                  | 900           |
| 15-13 LIFE                      | 243           |
| 15-14 DENTAL                    | 1,625         |
| 15-20 OVERHEAD HEALTH CARE COST | 751           |
| <b>TOTAL BENEFITS</b>           | <b>47,613</b> |

**MATERIALS & SUPPLIES (4710 - JOHN CONRAD)**

|                                       |                |
|---------------------------------------|----------------|
| 20-27 FOOD & BEVERAGES                | 47,500         |
| 20-34 MAINTENANCE OF EQUIPMENT        | 30,000         |
| 20-35 SMALL TOOLS & EQUIPMENT         | 9,000          |
| 20-41 SUPPLIES                        | 9,000          |
| 20-49 CHEMICALS                       | 45,000         |
| 20-63 FLEET FUEL                      | 17,951         |
| 20-64 FLEET PARTS                     | 3,499          |
| 20-65 FLEET LABOR                     | 1,766          |
| 20-66 IRRIGATION UPKEEP               | 5,000          |
| 20-67 GOLF CART MAINTENANCE           | 21,000         |
| 20-71 BOTANICAL                       | 3,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>193,216</b> |

**MATERIALS & SUPPLIES (4810 - HIDDEN CREEK)**

|                                       |               |
|---------------------------------------|---------------|
| 20-27 FOOD & BEVERAGES                | 14,000        |
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,000         |
| 20-41 SUPPLIES                        | 2,500         |
| 20-49 CHEMICALS                       | 8,000         |
| 20-63 FLEET FUEL                      | 716           |
| 20-66 IRRIGATION UPKEEP               | 2,000         |
| 20-67 GOLF CART MAINTENANCE           | 1,500         |
| 20-71 BOTANICAL                       | 1,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>30,716</b> |

(CONTINUED)

FUND: GOLF (197)  
 DEPARTMENT: GOLF (47/48)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE THREE

|                                                           |                  |
|-----------------------------------------------------------|------------------|
| <b>OTHER SERVICES &amp; CHARGES (4710 - JOHN CONRAD)</b>  |                  |
| 30-01 UTILITIES & COMMUNICATIONS                          | 15,600           |
| 30-21 SURPLUS PROPERTY                                    | 754              |
| 30-22 PWA REIMBURSEMENT                                   | 24,601           |
| 30-23 UPKEEP REAL PROPERTY                                | 5,000            |
| 30-40 CONTRACTUAL                                         | 16,000           |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE                       | 380              |
| 30-49 CREDIT CARD FEES                                    | 19,062           |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                         | 1,176            |
| 30-81 ADVERTISING                                         | 2,000            |
| 30-85 INSURANCE/FIRE, THEFT, LIAB                         | 8,448            |
| 30-86 AUDIT                                               | 598              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                 | <b>93,619</b>    |
| <b>OTHER SERVICES &amp; CHARGES (4810 - HIDDEN CREEK)</b> |                  |
| 30-01 UTILITIES & COMMUNICATIONS                          | 8,000            |
| 30-22 PWA REIMBURSEMENT                                   | 10,543           |
| 30-40 CONTRACTUAL                                         | 3,100            |
| 30-49 CREDIT CARD FEES                                    | 5,000            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS                         | 600              |
| 30-81 ADVERTISING                                         | 500              |
| 30-85 INSURANCE/FIRE, THEFT, LIAB                         | 3,620            |
| 30-86 AUDIT                                               | 598              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                 | <b>31,961</b>    |
| <b>CAPITAL OUTLAY</b>                                     |                  |
| 40-02 EQUIPMENT                                           | 60,000           |
| 40-50 SOFTWARE                                            | 12,000           |
| <b>TOTAL CAPITAL OUTLAY</b>                               | <b>72,000</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b>                           | <b>1,119,731</b> |

FUND: GENERAL (197)  
DEPARTMENT: GOLF (47)

#### 2015-2016 GOALS

1. Generate more rounds played at both facilities.
2. Increase tournament play
3. Improve landscaping around proshop
4. Remove mound behind hole number 1.
5. Provide more targets on range.
6. Advertise effectively both facilities.
7. Increase food and beverage profits.
8. Install additional bunker on practice green.
9. Improve turf conditions on range
10. Install bunker on hole number 6 at Hidden Creek.
11. Promote footgolf at Hidden Creek

#### 2015-2016 OBJECTIVE

The objective is always focused towards improving both facilities and never being satisfied with just maintaining both facilities. The City is always seeking better procedures to benefit the entire operation. Making sure every player enjoys his or her experience is the number one objective.

**FUND: MOBILE HOME PARK (017)**  
**DEPARTMENT: PROPERTY MGMT - TRAILER PARK**  
**DEPARTMENT HEAD: TIM LYON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | 1,602                       | 18,102                                  | 18,102                                    | 10,000                      |
| DEBT SERVICE        | 124,350                     | 124,350                                 | 124,350                                   | 124,350                     |
| <b>TOTAL</b>        | <b>125,952</b>              | <b>142,452</b>                          | <b>142,452</b>                            | <b>134,350</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | -                           | -                                       | 52                                        | -                           |
| TRANSFERS IN (194)   | 125,952                     | 139,350                                 | 142,400                                   | 134,350                     |
| PRINCIPAL RETIREMENT | 95,496                      | 101,892                                 | 101,892                                   | 108,715                     |
| <b>TOTAL</b>         | <b>221,448</b>              | <b>241,242</b>                          | <b>244,344</b>                            | <b>243,065</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2012                          | 4,923,336                   | 223,253         | 133,751         | 5,012,838               |
| 6/30/2013                          | 5,012,838                   | 221,448         | 125,952         | 5,108,334               |
| 6/30/2014                          | 5,108,334                   | 244,344         | 142,452         | 5,210,226               |
| 6/30/2015                          | 5,210,226                   | 243,065         | 134,350         | 5,318,941               |

Jan. 2018 is scheduled final on note payment.

**FINAL BUDGET 2015-2016**

|                                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES AND CHARGES</b>         |               |
| 30-40 CONTRACTUAL                         | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |

|                           |                |
|---------------------------|----------------|
| <b>DEBT SERVICE</b>       |                |
| 71-02 INTEREST ON NOTES   | 15,634         |
| 73-02 PRINCIPAL ON NOTES  | 108,716        |
| <b>TOTAL DEBT SERVICE</b> | <b>124,350</b> |

**TOTAL DEPARTMENT REQUEST** 134,350

**BUDGETARY FUND BALANCE ESTIMATED AT 06-30-15**

|                          |                  |
|--------------------------|------------------|
| Land                     | 5,500,000        |
| <b>Total Assets</b>      | <b>5,500,000</b> |
| Note Payable             | 289,774          |
| <b>Total Liabilities</b> | <b>289,774</b>   |
| <b>FUND BALANCE</b>      | <b>5,210,226</b> |

FUND: DRAINAGE TAX (050)  
DEPARTMENT: DRAINAGE (65)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 642,412             | 550,230                        | 550,230                          | 296,744             |
| TOTAL          | 642,412             | 550,230                        | 550,230                          | 296,744             |

| REVENUES      | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST      | 26,657              | 18,600                         | 17,026                           | 13,265              |
| MISCELLANEOUS | 800                 | 800                            | 800                              | 800                 |
| TRANSFERS IN  | -                   | -                              | -                                | 180,000             |
| TOTAL         | 27,457              | 19,400                         | 17,826                           | 194,065             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL | REVENUES | EXPENSES | FUND<br>BALANCE |               |
|----------------------------|--------------------|----------|----------|-----------------|---------------|
| 6/30/2012                  | 1,302,337          | 28,791   | 81,090   | 1,250,038       | 6/30/2013     |
| 6/30/2013                  | 1,250,038          | 27,457   | 642,412  | 635,083         | 6/30/2014     |
| 6/30/2014                  | 635,083            | 17,826   | 550,230  | 102,679         | 6/30/2015 EST |
| 6/30/2015                  | 102,679            | 194,065  | 296,744  | -               | 6/30/2016 EST |

**FINAL BUDGET 2015-2016**

| <b>CAPITAL OUTLAY</b>       |                |
|-----------------------------|----------------|
| 40-05 UTILITY IMPROVEMENTS  | 296,744        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>296,744</b> |

**TOTAL DEPARTMENT REQUEST** **296,744**

**CAPITAL OUTLAY DETAIL: FY 14-15**

|                                  |                |
|----------------------------------|----------------|
| Guy Drive / W Ridgewood Drainage | 116,769        |
| Drainage Chnl 15th - Bball       | 416,223        |
| Contingencies                    | 17,238         |
| <b>TOTAL</b>                     | <b>550,230</b> |

**CAPITAL OUTLAY DETAIL: FY 15-16**

|                                               |                |
|-----------------------------------------------|----------------|
| 92" Storm Sewer Replacement West of Air Depot | 296,744        |
| <b>TOTAL</b>                                  | <b>296,744</b> |



**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2013-2014      | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
| PERSONAL SERVICES    | 173,073        | 184,786             | 182,087             | 188,144             |
| BENEFITS             | 69,201         | 77,168              | 76,595              | 79,058              |
| MATERIALS & SUPPLIES | 127,203        | 98,511              | 129,467             | 108,765             |
| OTHER SERVICES       | 47,991         | 53,462              | 51,894              | 53,659              |
| CAPITAL OUTLAY       | -              | 49,500              | 49,500              | -                   |
| <b>TOTAL</b>         | <b>417,468</b> | <b>463,427</b>      | <b>489,543</b>      | <b>429,626</b>      |

| REVENUES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|------------------|----------------|---------------------|---------------------|---------------------|
|                  | 2013-2014      | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
| CHARGES FOR SVCS | 438,712        | 434,555             | 430,764             | 422,586             |
| INTEREST         | 7,147          | 5,895               | 7,834               | 8,501               |
| <b>TOTAL</b>     | <b>445,859</b> | <b>440,450</b>      | <b>438,598</b>      | <b>431,087</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES                | FUND<br>BALANCE |                |
|----------------------------|---------------------|----------|-------------------------|-----------------|----------------|
| 6/30/2012                  | 195,065             | 403,019  | 341,370                 | 256,714         | 06/30/13       |
| 6/30/2013                  | 256,714             | 445,859  | 417,468                 | 285,105         | 06/30/14       |
| 6/30/2014                  | 285,105             | 438,598  | 489,543                 | 234,160         | 06/30/15 - EST |
| 6/30/2015                  | 234,160             | 431,087  | 429,626                 | 235,621         | 06/30/16 - EST |
|                            |                     |          | Excludes Capital Outlay | (21,481)        | 5% Reserve     |
|                            |                     |          |                         | <b>214,140</b>  |                |

**FINAL BUDGET 2015-2016**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARY                   | 176,324        |
| 10-03 OVERTIME                 | 2,000          |
| 10-07 ALLOWANCES               | 600            |
| 10-07 PHONES                   | 360            |
| 10-10 LONGEVITY                | 5,914          |
| 10-12 VACATION BUYBACK         | 510            |
| 10-13 PDO BUYBACK              | 130            |
| 10-14 SICK LEAVE INCENTIVE     | 1,125          |
| 10-19 ONCALL                   | 542            |
| 10-95 1X SALARY ADJUSTMENT     | 639            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>188,144</b> |

| BENEFITS                        |               |
|---------------------------------|---------------|
| 15-01 SOCIAL SECURITY           | 14,365        |
| 15-02 EMPLOYEES' RETIREMENT     | 26,290        |
| 15-03 GROUP INSURANCE           | 29,773        |
| 15-04 WORKER'S COMP INSURANCE   | 2,098         |
| 15-06 TRAVEL & SCHOOL           | 1,000         |
| 15-07 UNIFORMS                  | 1,343         |
| 15-13 LIFE                      | 351           |
| 15-14 DENTAL                    | 2,754         |
| 15-20 OVERHEAD HEALTH CARE COST | 1,084         |
| <b>TOTAL BENEFITS</b>           | <b>79,058</b> |

| MATERIALS & SUPPLIES                  |                |
|---------------------------------------|----------------|
| 20-41 SUPPLIES                        | 50,000         |
| 20-63 FLEET FUEL                      | 18,682         |
| 20-64 FLEET PARTS                     | 27,486         |
| 20-65 FLEET LABOR                     | 12,597         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>108,765</b> |

| OTHER SERVICES                    |               |
|-----------------------------------|---------------|
| 30-22 PWA REIMBURSEMENT           | 36,969        |
| 30-40 CONTRACTUAL                 | 14,000        |
| 30-41 CONTRACT LABOR              | 1,000         |
| 30-85 INSURANCE-FIRE, THEFT, LIAB | 1,690         |
| <b>TOTAL OTHER SERVICES</b>       | <b>53,659</b> |

**TOTAL DEPARTMENT REQUEST** **429,626**

(CONTINUED)

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| <u>PERMANENT STAFFING</u> | <u>FY 15-16</u> | <u>FY 14-15</u> |
|---------------------------|-----------------|-----------------|
| Street Supervisor         | 0.25            | 0.25            |
| Street Project Supervisor | 0.50            | 0.50            |
| Equipment Operator III    | 1               | 1               |
| Equipment Operator II     | 1               | 1               |
| Equipment Operator I      | 1               | 1               |
| <b>TOTAL</b>              | <b>3.75</b>     | <b>3.75</b>     |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.75  
2010-11 - 3.75  
2011-12 - 3.75  
2012-13 - 3.75  
2013-14 - 3.75  
2014-15 - 3.75  
2015-16 - 3.75

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

This department is staffed by three full time employees, an Equipment Operator I, Equipment Operator II, and an Equipment Operator III. Department supervision is the Street Project Manager at 50% of his salary and the Street/Parks Supervisor at 25% of his salary.

**PROGRAM DESCRIPTION**

Maintenance and repair of all improved drainage structures, unimproved drainage ditches with city right-of-ways, drainage channels and creeks.

**2015-2016 GOALS AND OBJECTIVES**

1. Continue to replace broken and deteriorated concrete in improved channels.
2. Continue regular inspection of drainage structures and channels.
3. Continue to work on improvements of Soldier Creek, Crutcho Creek, and all tributary's in Midwest City.

4. Planed channel repair at W. Lockheed, Jarman Drive, Meadowbrook Drive, E. Campbell, NE 16<sup>th</sup> & Marydale, Woodside & Holly, and Big Oak.

FUND: STORM WATER QUALITY (061)  
DEPARTMENT: STORM WATER QUALITY (61)  
DEPARTMENT HEAD: BILL JANACEK

FINAL BUDGET 2015-2016

| EXPENDITURES         | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 301,866             | 357,983                        | 354,457                          | 377,925             |
| BENEFITS             | 118,228             | 149,273                        | 142,845                          | 155,574             |
| MATERIALS & SUPPLIES | 61,992              | 70,298                         | 55,215                           | 79,809              |
| OTHER SERVICES       | 161,528             | 170,669                        | 166,191                          | 164,483             |
| CAPITAL OUTLAY       | 6,809               | 151,133                        | 151,133                          | 1,200               |
| TRANSFERS OUT        | 41,907              | 41,907                         | 41,907                           | 41,907              |
| TOTAL                | 692,330             | 941,263                        | 911,748                          | 820,898             |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| LICENSES & PERMITS   | 3,980               | 2,280                          | 9,256                            | 5,610               |
| CHARGES FOR SERVICES | 715,057             | 717,395                        | 720,387                          | 717,722             |
| INTEREST             | 24,218              | 21,027                         | 26,433                           | 25,138              |
| MISCELLANEOUS        | 1,065               | 1,000                          | 1,083                            | 1,000               |
| TOTAL                | 744,319             | 741,702                        | 757,159                          | 749,470             |

|                         | 2013   | 2014   | EST 2015 | BUDGET 2016 |
|-------------------------|--------|--------|----------|-------------|
| CHARGES TO OTHER CITIES | 24,246 | 25,982 | 29,595   | 27,789      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2012                  | 781,572             | 724,944  | 672,405  | 834,111         |
| 6/30/2013                  | 834,111             | 744,319  | 692,330  | 886,100         |
| 6/30/2014                  | 886,100             | 757,159  | 911,748  | 731,511         |
| 6/30/2015                  | 731,511             | 749,470  | 820,898  | 660,084         |

Excludes Capital Outlay & Transfers Out (38,890) 5% Reserve  
621,194

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 337,842        |
| 10-02 WAGES                    | 10,000         |
| 10-03 OVERTIME                 | 5,000          |
| 10-07 ALLOWANCES               | 1,048          |
| 10-07 PHONES                   | 480            |
| 10-10 LONGEVITY                | 8,593          |
| 10-11 SL BUYBACK               | 3,449          |
| 10-12 VL BUYBACK               | 635            |
| 10-13 PDO BUYBACK              | 1,325          |
| 10-14 SICK LEAVE INCENTIVE     | 4,194          |
| 10-19 ON CALL                  | 4,393          |
| 10-95 1X SALARY ADJUSTMENT     | 966            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>377,925</b> |

| BENEFITS                        |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 28,875         |
| 15-02 EMPLOYEES' RETIREMENT     | 51,442         |
| 15-03 GROUP INSURANCE           | 53,872         |
| 15-04 WORKER'S COMP INSURANCE   | 3,734          |
| 15-06 TRAVEL & SCHOOL           | 6,571          |
| 15-07 UNIFORMS                  | 3,605          |
| 15-13 LIFE                      | 546            |
| 15-14 DENTAL                    | 5,244          |
| 15-20 OVERHEAD HEALTH CARE COST | 1,685          |
| <b>TOTAL BENEFITS</b>           | <b>155,574</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 5,250         |
| 20-41 SUPPLIES                        | 30,800        |
| 20-49 CHEMICALS                       | 11,000        |
| 20-63 FLEET FUEL                      | 9,185         |
| 20-64 FLEET PARTS                     | 11,592        |
| 20-65 FLEET LABOR                     | 11,982        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>79,809</b> |

(CONTINUED)

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 15-16    | FY 14-15    |
|--------------------------|-------------|-------------|
| Storm Water Quality Mgr  | 1           | 1           |
| Storm Water Quality Tech | 4           | 4           |
| GIS Coordinator          | 0.17        | 0.17        |
| Lab Technician           | 0.66        | 0.66        |
| <b>TOTAL</b>             | <b>5.83</b> | <b>5.83</b> |

| SEASONAL STAFFING         | FY 15-16 | FY 14-15 |
|---------------------------|----------|----------|
| GPS/GIS Data Coll & Entry | 2        | 2        |

.66 Lab Technician added in FY 14-15  
.34 Lab Technician left in fund 192 FY 14-15

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 5  
2007-08 - 6.17  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.17  
2011-12 - 6.17  
2012-13 - 5.17  
2013-14 - 5.17  
2014-15 - 5.83  
2015-16 - 5.83

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 12,000         |
| 30-21 SURPLUS PROPERTY                    | 1,128          |
| 30-22 PWA REIMBURSEMENT                   | 103,788        |
| 30-23 UPKEEP REAL PROPERTY                | 10,000         |
| 30-40 CONTRACTUAL                         | 28,450         |
| 30-49 CREDIT CARD FEES                    | 2,494          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 800            |
| 30-85 INSURANCE - FIRE, THEFT, LIAB       | 5,375          |
| 30-86 ANNUAL AUDIT                        | 448            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>164,483</b> |

| <b>CAPITAL OUTLAY</b>       |              |
|-----------------------------|--------------|
| 40-49 COMPUTERS             | 1,200        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>1,200</b> |

| <b>TRANSFERS OUT</b>       |               |
|----------------------------|---------------|
| 80-33 TRANSFERS            | 41,907        |
| <b>TOTAL TRANSFERS OUT</b> | <b>41,907</b> |

**TOTAL DEPARTMENT REQUEST** 820,898

**CAPITAL OUTLAY FY 15-16**

|                              |              |
|------------------------------|--------------|
| Desktop Computer Replacement | 1,200        |
| <b>TOTAL</b>                 | <b>1,200</b> |

**CONTRACTUAL (30-40)**

|                          |               |
|--------------------------|---------------|
| HHW Disposal at Facility | 21,000        |
| Janitorial Service       | 5,450         |
| COSWA Radio Ad           | 2,000         |
| <b>TOTAL</b>             | <b>28,450</b> |

**FUND: ENTERPRISE**  
**DEPARTMENT: STORMWATER QUALITY 61**

**SIGNIFICANT EXPENDITURE CHANGES:**  
N.A.

#### **STAFFING/PROGRAMS**

During the past fiscal year, 2014-15 the Stormwater Quality Management Department was staffed by: the stormwater quality manager, four stormwater quality technicians and Stormwater/GIS Intern(s). All positions except the Intern are full time permanent employees. Stormwater quality management remains committed to serving citizens of Midwest City by maintaining and improving stormwater quality in creeks and water ways.

The department strives to educate and involve citizens in the prevention of storm water pollution and conducts water quality screening to detect, track and eliminate pollutants affecting water quality. Additionally, it enforces Midwest City's stormwater ordinances and manages a curbside recycling program that is responsible for diverting recyclable materials from the solid waste stream. Lastly they provide safe and proper disposal of unwanted household hazardous waste to all Midwest City residents

#### **PROGRAM DESCRIPTION:**

The purpose of the Stormwater Quality Management Department is to promote public health, safety and welfare by maintaining and improving the quality of stormwater discharging to conveyances within Midwest City and all receiving waters of the State. Stormwater Quality has been tasked with ensuring that any applicable regulations of the Oklahoma Department of Environmental Quality and Environmental Protection Agency regarding stormwater discharges are being met. In order to maintain compliance with these regulations, Stormwater Quality has implemented several distinct programs such as:

1. Construction Site Inspections
2. Illicit Discharge Detection and Elimination (IDDE)
3. Curbside Recycling
4. Household Hazardous Waste Disposal
5. Public Education and Participation
6. Complaints

#### **2015-2016 Goals and Objectives:**

**Provide a safe and clean environment for our residents through the following:**

1. Distributing educational materials to increase public awareness and participation in City Programs including Household Hazardous Waste Disposal, Recycling, Adopt a Street, and Adopt a Creek. We will achieve this through the use of presenting educational material quarterly at the Neighborhood Association meetings, attending events such as Association Celebration, National Night Out, etc and creating various newsletters to be distributed to city employees and residents.
2. Continue operation of the Household Hazardous Waste program 3 days a week. Utilize feedback from residents to increase participation, thus decreasing illicit dumping into the stormwater conveyances. Provide opportunities for surrounding municipalities to schedule mobile collection events as part of the HHW program.
3. Decrease the amount of trash and debris making its way into stormwater conveyances through a continued curbside recycling program as well as increasing trash and recycling receptacles in parks and city facilities.
4. Partner with Mid-Del and Choctaw-Nicoma Park School Districts and other civic organizations in order to develop an environmental education outreach program.

**Support the Clean Water Act and the updated ODEQ permitting through the following:**

1. Continue with Stormwater construction inspections to help ensure site compliance with City ordinances and the Clean Water Act. Follow-up with non-compliance issues to ensure the each site is acting with a sense of urgency when erosion and sediment control issues arise.
2. Develop and implement an industrial stormwater permit program and a commercial cosmetic cleaning program.
3. Meet all terms and conditions of the City's Stormwater Management Plan as required by ODEQ. Modify such plans when the new ODEQ permit is issued and implement required TMDL elements. This includes modifications being made to the current water quality monitoring program set forth for sections of Crutcho Creek and the North Canadian River to monitor Total Coliform, E. Coli, and Enterococci bacteria.
4. Develop and implement a training program for builders, contractors, and developers in regards to the Clean Water Act, NPDES permitting, and City Ordinances.

**FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)**  
**DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES   | ACTUAL         | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET         |
|----------------|----------------|------------------|------------------|----------------|
|                | 2013-2014      | 2014-2015        | 2014-2015        | 2015-2016      |
| OTHER SERVICES | 1,952          | 2,500            | 1,648            | 2,200          |
| CAPITAL OUTLAY | 129,470        | 1,244,590        | 1,145,090        | 95,000         |
| TRANSFERS OUT  | 500,000        | 250,000          | 250,000          | 325,000        |
| <b>TOTAL</b>   | <b>631,422</b> | <b>1,497,090</b> | <b>1,396,738</b> | <b>422,200</b> |

| REVENUES                | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET         |
|-------------------------|----------------|----------------|------------------|----------------|
|                         | 2013-2014      | 2014-2015      | 2014-2015        | 2015-2016      |
| LICENSES & PERMITS      | 5,475          | 6,690          | 10,725           | 9,100          |
| CHARGES FOR SERVICES    | 423,334        | 409,811        | 398,900          | 436,158        |
| INTEREST                | 12,042         | 9,723          | 14,854           | 14,670         |
| TRANSFERS IN (FROM 178) | -              | 550,000        | 550,000          | -              |
| <b>TOTAL</b>            | <b>440,851</b> | <b>976,224</b> | <b>974,479</b>   | <b>459,928</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES  | FUND BALANCE |
|-------------------------|------------------|----------|-----------|--------------|
| 6/30/2012               | 445,188          | 511,017  | 192,293   | 763,912      |
| 6/30/2013               | 763,912          | 440,851  | 631,422   | 573,341      |
| 6/30/2014               | 573,341          | 974,479  | 1,396,738 | 151,082      |
| 6/30/2015               | 151,082          | 459,928  | 422,200   | 188,810      |

**FINAL BUDGET 2015-2016**

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-49 CREDIT CARD FEES                    | 2,200        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,200</b> |

| CAPITAL OUTLAY              |               |
|-----------------------------|---------------|
| 40-05 UTILITY PROPERTY      | 95,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>95,000</b> |

| TRANSFERS OUT                      |                |
|------------------------------------|----------------|
| 80-91 TRANSFERS OUT TO WATER - 191 | 325,000        |
| <b>TOTAL TRANSFERS OUT</b>         | <b>325,000</b> |

**TOTAL DEPARTMENT REQUEST 422,200**

| CAPITAL OUTLAY FY 14-15                            |                  |
|----------------------------------------------------|------------------|
| Boeing Proj - NE 10th                              | 47,960           |
| (3) Wtr Well Rehabilitation                        | 150,000          |
| Eastside Booster Renov.                            | 255,030          |
| Scada System                                       | 791,600          |
| <b>BUDGET TOTAL</b>                                | <b>1,244,590</b> |
| (3) Wtr Well Rehab Deferred to FY 15-16 - Fund 178 | (150,000)        |
| Engineering for Titan Tower Upgrade                | 50,500           |
| <b>ESTIMATED ACTUAL TOTAL</b>                      | <b>1,145,090</b> |

| CAPITAL OUTLAY FY 15-16 |        |
|-------------------------|--------|
| Ceiling in Filter Bay   | 95,000 |

**FUND: CONSTRUCTION LOAN PMT (178)**  
**DEPARTMENT: DEBT SERVICE (42)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES      | 3,160                       | 2,500                                   | 2,678                                     | 2,500                       |
| CAPITAL OUTLAY      | 425,593                     | 2,098,248                               | 2,098,248                                 | 882,439                     |
| TRANSFERS OUT       | -                           | 1,300,000                               | 1,300,000                                 | -                           |
| <b>TOTAL</b>        | <b>428,753</b>              | <b>3,400,748</b>                        | <b>3,400,926</b>                          | <b>884,939</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 670,041                     | 647,798                                 | 627,511                                   | 648,776                     |
| INTEREST             | 78,574                      | 69,227                                  | 81,506                                    | 77,623                      |
| <b>TOTAL</b>         | <b>748,615</b>              | <b>717,025</b>                          | <b>709,017</b>                            | <b>726,399</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------|
| 6/30/2012                          | 1,764,100                   | 816,095         | 20,744          | 2,559,451               | 6/30/2013       |
| 6/30/2013                          | 2,559,451                   | 748,615         | 428,753         | 2,879,313               | 6/30/2014       |
| 6/30/2014                          | 2,879,313                   | 709,017         | 3,400,926       | 187,404                 | 6/30/2015 - EST |
| 6/30/2015                          | 187,404                     | 726,399         | 884,939         | 28,864                  | 6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

|                                           |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-49 CREDIT CARD FEES                    | 2,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,500</b> |

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-05 UTILITY IMPROVEMENTS  | 882,439        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>882,439</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>884,939</b> |
|---------------------------------|----------------|

**CAPITAL OUTLAY FY 14-15**

|                                                                                               |                  |
|-----------------------------------------------------------------------------------------------|------------------|
| Eastside Dist - PH 1                                                                          | 6,500            |
| Eastside Dist - PH 2                                                                          | 386,747          |
| Eastside Distribution Improvement Phase III<br><i>Hiwassee to Timberline Mobile Home Park</i> | 350,000          |
| Eastside Booster Station-Construction Phase I<br><i>(Initial Funding)</i>                     | 550,000          |
| SE 15th St Widening Relocation                                                                | 805,001          |
| <b>TOTAL</b>                                                                                  | <b>2,098,248</b> |

**CAPITAL OUTLAY FY 15-16**

|                                            |                |
|--------------------------------------------|----------------|
| Carl Albert Water Tower Modification       | 466,800        |
| Roofs at Water Plant                       | 134,000        |
| Rehabilitation of 2 Wells                  | 100,000        |
| Eastside Distribution Improvement Phase IV | 181,639        |
| <b>TOTAL</b>                               | <b>882,439</b> |



FUND: SEWER BACKUP (184)  
 DEPARTMENT: SEWER BACKUP CLAIMS (43)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2015-2016

| EXPENDITURES   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 3,133               | 15,500                         | 7,750                            | 15,500              |
| TOTAL          | 3,133               | 15,500                         | 7,750                            | 15,500              |

|                                           |               |
|-------------------------------------------|---------------|
| OTHER SERVICES & CHARGES                  |               |
| 30-02 CLAIMS-COUNCIL APPROVED             | 15,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>15,500</b> |

**TOTAL DEPARTMENT REQUEST** 15,500

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 3                   | -                              | 2                                | -                   |
| INTEREST             | 2,254               | 1,948                          | 2,162                            | 2,234               |
| TOTAL                | 2,257               | 1,948                          | 2,164                            | 2,234               |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
|                            | 80,935              | 1,808    | 3,400    | 79,343          | 6/30/2012       |
|                            | 79,343              | 2,257    | 3,133    | 78,467          | 6/30/2013       |
|                            | 78,467              | 2,164    | 7,750    | 72,881          | 6/30/2014       |
|                            | 72,881              | 2,234    | 15,500   | 59,615          | 6/30/2015 - EST |
|                            |                     |          |          |                 | 6/30/2016 - EST |

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.

WHEN THE FUND BALANCE FALLS BELOW THE THRESHOLD, THE UTILITY ASSESSMENT IS PLACED BACK ON THE UTILITY BILL.

**FUND: SEWER CONSTRUCTION (186)**  
**DEPARTMENT: SEWER CONSTRUCTION (46)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES        | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY      | 15,122,369          | 12,336,296                     | 12,336,297                       | -                   |
| TRANSFERS OUT (250) | 1,167,832           | 1,250,620                      | 1,250,620                        | 1,199,878           |
| <b>TOTAL</b>        | <b>16,290,201</b>   | <b>13,586,916</b>              | <b>13,586,917</b>                | <b>1,199,878</b>    |

| REVENUES                   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES       | 1,373,613           | 1,387,436                      | 1,363,524                        | 1,371,129           |
| INTEREST                   | 317,010             | 275,629                        | 306,168                          | 122,296             |
| INTEREST-TIF LOAN          | 129,869             | 130,693                        | 92,018                           | 53,392              |
| TRANSFER IN (Bond Premium) | 14,425,904          | -                              | 1,489,197                        | -                   |
| <b>TOTAL</b>               | <b>16,246,396</b>   | <b>1,793,758</b>               | <b>3,250,907</b>                 | <b>1,546,817</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES   | FUND<br>BALANCE |                 |
|----------------------------|---------------------|------------|------------|-----------------|-----------------|
| 6/30/2012                  | 12,943,150          | 29,374,731 | 29,359,192 | 12,958,689      | 6/30/2013       |
| 6/30/2013                  | 12,958,689          | 16,246,396 | 16,290,201 | 12,914,884      | 6/30/2014 - EST |
| 6/30/2014                  | 12,914,884          | 3,250,907  | 13,586,917 | 2,578,874       | 6/30/2015 - EST |
| 6/30/2015                  | 2,578,874           | 1,546,817  | 1,199,878  | 2,925,813       | 6/30/2016 - EST |

Sewer Fee (1,044,144) Reserve  
**1,881,669**

**FINAL BUDGET 2015-2016**

| <b>TRANSFERS OUT</b>                        |                  |
|---------------------------------------------|------------------|
| 80-50 TRANSFERS OUT (250 ) for Debt Service | 1,199,878        |
| <b>TOTAL TRANSFERS OUT</b>                  | <u>1,199,878</u> |

**TOTAL DEPARTMENT REQUEST** **1,199,878**

| <b>ESTIMATED FUND BALANCE RESERVE FROM SEWER FEE</b> |                  |
|------------------------------------------------------|------------------|
| Fiscal Year 11-12                                    | 255,432          |
| Fiscal Year 12-13                                    | 294,810          |
| Fiscal Year 13-14                                    | 209,747          |
| Fiscal Year 14-15 Estimated                          | 112,904          |
| Fiscal Year 15-16 Estimated                          | 171,251          |
| <b>TOT,</b>                                          | <u>1,044,144</u> |

| <b>OUTSTANDING PRINCIPAL ON TIF LOAN</b> |           |
|------------------------------------------|-----------|
| Fiscal Year 13-14                        | 2,202,695 |
| Fiscal Year 14-15                        | 1,295,440 |
| Fiscal Year 15-16                        | 349,559   |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 538,206                     | 590,466                                 | 565,001                                   | 557,823                     |
| BENEFITS             | 238,631                     | 261,393                                 | 223,049                                   | 213,156                     |
| MATERIALS & SUPPLIES | 158,721                     | 187,438                                 | 57,523                                    | 45,804                      |
| OTHER SERVICES       | 62,355                      | 71,158                                  | 161,109                                   | 162,636                     |
| CAPITAL OUTLAY       | 34,788                      | 20,782                                  | 20,782                                    | 8,730                       |
| TRANSFERS OUT        | 200,000                     | -                                       | -                                         | 104,192                     |
| <b>TOTAL</b>         | <b>1,232,701</b>            | <b>1,131,237</b>                        | <b>1,027,464</b>                          | <b>1,092,341</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2013-2014</b> | <b>AMENDED<br/>BUDGET<br/>2014-2015</b> | <b>ESTIMATED<br/>ACTUAL<br/>2014-2015</b> | <b>BUDGET<br/>2015-2016</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 1,075,890                   | 1,034,066                               | 1,026,974                                 | 1,030,170                   |
| INTEREST             | 7,925                       | 6,881                                   | 9,652                                     | 5,000                       |
| MISCELLANEOUS        | -                           | -                                       | -                                         | 43,380                      |
| <b>TOTAL</b>         | <b>1,083,815</b>            | <b>1,040,947</b>                        | <b>1,036,626</b>                          | <b>1,078,550</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b>                                    | <b>FUND<br/>BALANCE</b>    |
|------------------------------------|-----------------------------|-----------------|----------------------------------------------------|----------------------------|
| 6/30/2012                          | 253,999                     | 1,245,822       | 1,003,525                                          | 496,296                    |
| 6/30/2013                          | 496,296                     | 1,083,815       | 1,232,701                                          | 347,410                    |
| 6/30/2014                          | 347,410                     | 1,036,626       | 1,027,464                                          | 356,572                    |
| 6/30/2015                          | 356,572                     | 1,078,550       | 1,092,341                                          | 342,782                    |
|                                    |                             |                 | <i>Excludes Transfers Out &amp; Capital Outlay</i> | <i>(48,971) 5% Reserve</i> |
|                                    |                             |                 |                                                    | <b>293,811</b>             |

**FINAL BUDGET 2015-2016**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 473,646        |
| 10-02 WAGES                    | 45,240         |
| 10-03 OVERTIME                 | 6,000          |
| 10-07 ALLOWANCES               | 1,800          |
| 10-07 PHONES                   | 870            |
| 10-10 LONGEVITY                | 11,952         |
| 10-11 SL BUYBACK               | 1,254          |
| 10-12 VL BUYBACK               | 4,260          |
| 10-13 PDO BUYBACK              | 2,499          |
| 10-14 SICK LEAVE INCENTIVE     | 8,150          |
| 10-95 1X SALARY ADJUSTMENT     | 2,152          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>557,823</b> |

| <b>BENEFITS</b>                 |                |
|---------------------------------|----------------|
| 15-01 SOCIAL SECURITY           | 42,607         |
| 15-02 EMPLOYEES' RETIREMENT     | 71,640         |
| 15-03 GROUP INSURANCE           | 63,353         |
| 15-04 WORKER'S COMP INSURANCE   | 6,221          |
| 15-06 TRAVEL & SCHOOL           | 9,250          |
| 15-07 UNIFORMS                  | 1,900          |
| 15-13 LIFE                      | 1,030          |
| 15-14 DENTAL                    | 5,873          |
| 15-20 OVERHEAD HEALTH CARE COST | 3,634          |
| 15-98 RETIREE INSURANCE         | 7,648          |
| <b>TOTAL BENEFITS</b>           | <b>213,156</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,000         |
| 20-41 SUPPLIES                        | 13,900        |
| 20-63 FLEET FUEL                      | 14,062        |
| 20-64 FLEET PARTS                     | 7,316         |
| 20-65 FLEET LABOR                     | 9,526         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>45,804</b> |

(CONTINUED)

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: RHONDA ATKINS**  
**PAGE TWO**

| PERMANENT STAFFING          | FY 15-16    | FY 14-15  |
|-----------------------------|-------------|-----------|
| City Clerk                  | 0.5         | 0.5       |
| Billing Technician          | 0.5         | 0.5       |
| Office Manager - City Clerk | 1           | 1         |
| Utility Service Clk/Trainer | 1           | 1         |
| Utility Service Clerk II    | 2           | 0         |
| Utility Service Clerk       | 3.5         | 6         |
| Meter Reader Coordinator    | 1           | 1         |
| Meter Reader                | 2           | 4         |
| <b>TOTAL</b>                | <b>11.5</b> | <b>14</b> |

| PART TIME:        | FY 15-16 | FY 14-15 |
|-------------------|----------|----------|
| Accountant        | 0.18     | 0.18     |
| Temp Meter Reader | 1.5      | 0        |

*New fund created FY08-09 for functions of the Utility Billing and Customer Service.  
The funding source is from penalties related to utilities.  
Meter Readers were added (previously City Clerk) effective FY 10-11  
PBX Receptionist reclassified to Utility Service Clerk FY 13-14  
Accountant is in the Finance Department FY 14-15  
Temporary Meter Reader(s) until all meters are reading correctly FY 15-16*

PERSONNEL  
POSITIONS  
SUMMARY:  
2007-08 - 7  
2008-09 - 8.5  
2009-10 - 8.5  
2010-11 - 13.5  
2011-12 - 14.5  
2012-13 - 14.5  
2013-14 - 14.5  
2014-15 - 14  
2015-16 - 11.5

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 158,707        |
| 30-49 CREDIT CARD FEES                    | 1,668          |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS           | 515            |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 1,746          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>162,636</b> |

| <b>CAPITAL OUTLAY</b>       |              |
|-----------------------------|--------------|
| 40-02 EQUIPMENT             | 2,430        |
| 40-14 REMODEL               | 1,500        |
| 40-49 COMPUTERS             | 4,800        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>8,730</b> |

| <b>TRANSFERS OUT</b>                      |                |
|-------------------------------------------|----------------|
| 80-89 UTILITY CAPITAL OUTLAY (189) (AMRS) | 104,192        |
| <b>TOTAL TRANSFERS OUT</b>                | <b>104,192</b> |

**TOTAL DEPARTMENT REQUEST** 1,092,341

| <b>CONTRACTUAL (30-40)</b> |                |
|----------------------------|----------------|
| Shred Bin                  | 150            |
| BOK Lockbox Fees           | 7,200          |
| Ads - Employment Testing   | 1,000          |
| Contractual Staffing       | 5,357          |
| Billing - Outsource        | 145,000        |
| <b>TOTAL</b>               | <b>158,707</b> |

| <b>CAPITAL OUTLAY FY 15-16</b> |              |
|--------------------------------|--------------|
| Office Furniture (1 Chair)     | 550          |
| Carpeting                      | 1,500        |
| Copier/Printer                 | 350          |
| Computers                      | 4,800        |
| Headsets                       | 330          |
| Scanners                       | 1,200        |
| <b>TOTAL</b>                   | <b>8,730</b> |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK**

**PROGRAM DESCRIPTION**

The Utility Service Fund is responsible for the following functions:

Utility Customer Service  
Utility Billing  
Meter Reading

**Customer Service Division:**

**Staffing/Programs**

During the past fiscal year 2014-2015, the Customer Service Department was staffed by one Office Manager, one Utility Service Trainer, one Billing Technician, and six Customer Service Representatives. Our department remains committed to providing excellent customer service in a timely and efficient manner.

**Program Description**

Customer service provides exceptional service to over 20,000 water, sewer and sanitation customers each month. Customer service works closely with each customer to set up new accounts, process transfers or final accounts. Customer service is

responsible for all utility billing and posting over 21,000 payments a month. Customer service issues over 3,000 new licenses and permits a year and processes approximately 2,000 renewals. Customer service investigates and works to provide information and resolve all customer inquiries.

**Meter Readers -**

**Staffing/Programs**

During the past fiscal year 2014-2015, the meter reader division was staffed by one full time Meter Reader Coordinator , two full time Meter Readers and three full time temporary Meter Readers. This division remains committed to providing timely service to the public for billing inquiries and new service request.

**Program Description**

Meter Readers will record water usage on a monthly basis for billing purposes. Meter Readers handle turning on and off water services daily as necessary. Meter readers will work directly with the public and customer service staff as needed. Meter readers maintain computer work involving hand held meter reading versa terms, new account sequencing, evaluating reading reports, keeping up with meter exchanges and any other billing alerts, issues or reports.

## **2015–2016 GOALS AND OBJECTIVES**

### **Customer Service Division:**

1. Complete implementation of new automatic meter reading system to increase accuracy and allow for more efficient billing.
2. Continue to promote paperless billing by allowing customers to sign up online.
3. Improve Customer Service with continual training and positive supervision.
4. Continue to promote Internet services available to our customers to allow for ACH and recurring credit card payments online.
5. Continue to train staff on effectively using Laserfiche to allow for better record retention.
6. Implement effective strategies to ensure customer receives solutions to issues involving their bills.
7. Continue to promote online e-forms to help provide efficient customer service.
8. Work with meter department to ensure any billing issues are resolved in a timely manner.
9. Continue to cross train customer service clerks to be efficient in all areas of department.

10. Train staff on using Sensus Logic to help customers understand their water usage.

### **Meter Reading Division:**

1. Continue to read approximately 20,500 meters each month while maintaining 99.6% accuracy or better while maintaining a monthly schedule.
2. Continue to complete approximately 1,600 work orders a month on a daily basis as needed in a timely and accurate manner.
3. Continue to have a professional work relationship with the public.
4. Continue to have good work relationship with customer service.
5. Implement new meter reading technologies to increase efficiency and accuracy.
6. Continue to train staff in all areas of meter reading to include office and computer work.
7. Implementing new AMI system into HTE for meter reading and billing purposes.

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)**  
**DEPARTMENT: SEWER IMPROVEMENTS**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET         |
|----------------|----------------|---------------------|---------------------|----------------|
|                | 2013-2014      | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | 2015-2016      |
| OTHER SERVICES | 12,783         | 11,100              | 26,897              | 1,100          |
| CAPITAL OUTLAY | 3,400          | 313,437             | 313,437             | 138,200        |
| TRANSFER OUT   | 400,000        | 450,000             | 450,000             | 265,000        |
| <b>TOTAL</b>   | <b>416,183</b> | <b>774,537</b>      | <b>790,334</b>      | <b>404,300</b> |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET         |
|----------------------|----------------|---------------------|---------------------|----------------|
|                      | 2013-2014      | BUDGET<br>2014-2015 | ACTUAL<br>2014-2015 | 2015-2016      |
| LICENSES & PERMITS   | 5,175          | 6,318               | 8,559               | 7,728          |
| CHARGES FOR SERVICES | 381,763        | 386,585             | 384,258             | 389,085        |
| INTEREST             | 16,049         | 14,504              | 14,058              | 15,631         |
| <b>TOTAL</b>         | <b>402,987</b> | <b>407,407</b>      | <b>406,875</b>      | <b>412,444</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2012                  | 563,961             | 423,055  | 583,656  | 403,360         | 6/30/2013       |
| 6/30/2013                  | 403,360             | 402,987  | 416,183  | 390,164         | 6/30/2014       |
| 6/30/2014                  | 390,164             | 406,875  | 790,334  | 6,705           | 6/30/2015 - EST |
| 6/30/2015                  | 6,705               | 412,444  | 404,300  | 14,849          | 6/30/2016 - EST |

**FINAL BUDGET 2015-2016**

|                                         |              |
|-----------------------------------------|--------------|
| <b>OTHER SERVICE &amp; CHARGE</b>       |              |
| 30-49 CREDIT CARD FEES                  | 1,100        |
| <b>TOTAL OTHER SERVICE &amp; CHARGE</b> | <b>1,100</b> |

|                             |                |
|-----------------------------|----------------|
| <b>CAPITAL OUTLAY</b>       |                |
| 40-02 EQUIPMENT             | 90,000         |
| 40-05 UTILITY PROPERTY      | 48,200         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>138,200</b> |

|                               |                |
|-------------------------------|----------------|
| <b>TRANSFER OUT</b>           |                |
| 80-87 UTILITY AUTHORITY (193) | 140,000        |
| 80-92 SEWER (192)             | 125,000        |
| <b>TOTAL TRANSFERS OUT</b>    | <b>265,000</b> |

**TOTAL DEPARTMENT REQUEST** **404,300**

**CAPITAL OUTLAY FY 14-15**

|                          |                |
|--------------------------|----------------|
| Boiler Repair            | 97,299         |
| Sewer Line Rehab         | 8,827          |
| Edgewood Lift Pump       | 62,311         |
| SE 15th Sewer Relocation | 145,000        |
| <b>TOTAL</b>             | <b>313,437</b> |

**CAPITAL OUTLAY FY 15-16**

|                                |                |
|--------------------------------|----------------|
| Trailer Flusher Machine        | 90,000         |
| Edgewood Lift Pump (1)         | 32,000         |
| Eastwood Lift Station Pump (2) | 16,200         |
| <b>TOTAL</b>                   | <b>138,200</b> |

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 50,553              | 5,389,478                      | 5,389,478                        | 4,058,600           |
| DEBT SERVICE   | -                   | -                              | -                                | 494,546             |
| <b>TOTAL</b>   | <b>50,553</b>       | <b>5,389,478</b>               | <b>5,389,478</b>                 | <b>4,553,146</b>    |

| REVENUES             | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | -                   | -                              | -                                | 390,354             |
| INTEREST             | 106,205             | 97,648                         | 44,436                           | 20,625              |
| MISCELLANEOUS        | 2,500               | 248,350                        | 248,350                          | -                   |
| TRANSFER IN          | 852,165             | 1,000,000                      | 1,000,000                        | 662,792             |
| LOAN PROCEEDS        | -                   | 1,156,971                      | 1,156,971                        | 3,500,000           |
| <b>TOTAL</b>         | <b>960,870</b>      | <b>2,502,969</b>               | <b>2,449,757</b>                 | <b>4,573,771</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2012                  | 2,098,420           | 51,263    | 10,024    | 2,139,659       | 6/30/2013       |
| 6/30/2013                  | 2,139,659           | 960,870   | 50,553    | 3,049,976       | 6/30/2014       |
| 6/30/2014                  | 3,049,976           | 2,449,757 | 5,389,478 | 110,255         | 6/30/2015 - EST |
| 6/30/2015                  | 110,255             | 4,573,771 | 4,553,146 | 130,880         | 6/30/2016 - EST |

**TRANSFERS IN DETAIL**

|                                          |                |
|------------------------------------------|----------------|
| Grants - ACOG (143) CNG Fueling Station  | 204,500        |
| Sanitation (190) CNG Fueling Station     | 354,100        |
| Utility Services (187) Debt Service AMRS | 104,192        |
| <b>TOTAL</b>                             | <b>662,792</b> |

**FINAL BUDGET 2015-2016**

| <b>CAPITAL OUTLAY</b>                                     |                  |
|-----------------------------------------------------------|------------------|
| 40-01 VEHICLES - Front End Loader - Transfer Station      | 188,000          |
| 40-02 EQUIPMENT - 3 Transport Trailers - Transfer Station | 223,500          |
| 40-07 BUILDING - Transfer Station                         | 2,500,000        |
| 40-09 LAND/CONTINGENCY - Transfer Station                 | 588,500          |
| 40-15 IOB - CNG Fueling Station                           | 558,600          |
| <b>TOTAL CAPITAL OUTLAY</b>                               | <b>4,058,600</b> |

| <b>DEBT SERVICE</b>                                  |                |
|------------------------------------------------------|----------------|
| 70-01 PRINCIPAL PAYMENT (AMRS) Estimated Oct 1, 2015 | 72,554         |
| 71-01 INTEREST (AMRS)                                | 31,638         |
| 70-01 PRINCIPAL PAYMENT Transfer Station             | 265,191        |
| 71-01 INTEREST Transfer Station                      | 125,163        |
| <b>TOTAL DEBT SERVICE</b>                            | <b>494,546</b> |

**TOTAL DEPARTMENT REQUEST** **4,553,146**

**CAPITAL OUTLAY FY 14-15**

|                                      |                  |
|--------------------------------------|------------------|
| 40-05 Automated Meter Reading System | 5,348,350        |
| 40-15 Pony Project                   | 41,128           |
| <b>TOTAL</b>                         | <b>5,389,478</b> |

**APPROVED BUT UNFUNDED HIGH RANKING**

|                                            |              |
|--------------------------------------------|--------------|
| Clear Well and Booster Station Replacement | \$ 4,650,000 |
|--------------------------------------------|--------------|

**NOTE: AMRS** funding will require a loan in the amount of **\$1,156,971** to be paid off in 10 years at an interest rate of **3.75%**.

Total appropriations for the automated meter reading system is **\$5,348,350**. The sale of the old meters will value approximately **\$248,350**. The loan will not be issued until all existing funds are spent. The loan is anticipated to be issued in the 2nd quarter of fiscal year 15-16. Funding for the loan repayment will come from Fund 187, Utility Services for FY 15-16 and Fund 191, Water will participate when funding is available for debt ser

**NOTE: TRANSFER STATION** funding will require a loan in the amount of \$3.5 million. to be paid off in 10 years at an interest rate of 3.75%

Funding for the loan payment will come from a rate increase to Sanitation that will be deposited into this fund for purposes of paying for expenditures and debt service related to the project.



FUND: CUSTOMER DEPOSITS (230)  
 DEPARTMENT: NON-DEPARTMENTAL  
 DEPARTMENT HEAD: RHONDA ATKINS

| EXPENDITURES  | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 38,727              | 33,174                         | 39,435                           | 40,000              |
| TOTAL         | 38,727              | 33,174                         | 39,435                           | 40,000              |

| REVENUES | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 38,727              | 33,174                         | 39,435                           | 40,000              |
| TOTAL    | 38,727              | 33,174                         | 39,435                           | 40,000              |

FINAL BUDGET 2015-2016

|                        |        |
|------------------------|--------|
| TOTAL TRANSFERS        | 40,000 |
| 80-91 WATER (FUND 191) | 40,000 |
| TOTAL TRANSFERS        | 40,000 |

TOTAL DEPARTMENT REQUEST 40,000

**FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)**  
**DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES                          | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|---------------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| DEBT SERVICE (2011 Series) Hotel/Conf | 1,795,800           | 1,794,625                      | 1,794,625                        | 1,797,625           |
| DEBT SERVICE (2011A Series) Sewer     | 4,711,162           | 4,711,014                      | 4,711,014                        | 4,711,662           |
| DEBT SERVICE (Fiscal Agent Fees)      | 6,000               | 6,000                          | 6,000                            | 6,000               |
| TRANSFER OUT (186)                    | 14,425,904          | -                              | 1,489,197                        | -                   |
| TRANSFER OUT (010)                    | 8,476,702           | 8,256,596                      | 8,278,228                        | 8,379,531           |
| <b>TOTAL</b>                          | <b>29,415,568</b>   | <b>14,768,235</b>              | <b>16,279,064</b>                | <b>14,894,818</b>   |

| REVENUES                          | ACTUAL<br>2013-2014 | AMENDED<br>BUDGET<br>2014-2015 | ESTIMATED<br>ACTUAL<br>2014-2015 | BUDGET<br>2015-2016 |
|-----------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST                          | 4,679               | 5,415                          | 1,045                            | 1,009               |
| TRANSFERS IN:                     |                     |                                |                                  |                     |
| Sales Tax (010) General           | 8,476,702           | 8,256,596                      | 8,278,228                        | 8,379,531           |
| Sales Tax (340) Hotel/Conf Center | 1,807,433           | 1,813,266                      | 1,795,510                        | 1,811,810           |
| Sales Tax (340) Sewer             | 3,541,456           | 3,514,728                      | 3,480,312                        | 3,514,390           |
| User Fee (186) - Sewer            | 1,167,832           | 1,250,620                      | 1,250,620                        | 1,199,878           |
| <b>TOTAL</b>                      | <b>14,998,102</b>   | <b>14,840,625</b>              | <b>14,805,715</b>                | <b>14,906,618</b>   |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES   | FUND<br>BALANCE              |
|----------------------------|---------------------|------------|------------|------------------------------|
| 6/30/2012                  | 21,083,434          | 14,592,335 | 42,277,572 | (6,601,803) 6/30/2013        |
| 6/30/2013                  | (6,601,803)         | 14,998,102 | 29,415,568 | (21,019,269) 6/30/2014       |
| 6/30/2014                  | (21,019,269)        | 14,805,715 | 16,279,064 | (22,492,618) 6/30/2015 - EST |
| 6/30/2015                  | (22,492,618)        | 14,906,618 | 14,894,818 | (22,480,818) 6/30/2016 - EST |
|                            |                     |            |            | <b>(44,973,436)</b>          |

NOTE: The negative fund balance is due to the debt being paid from Fund 250 with the asset showing in Fund 195, Hotel and Conference Center and the Sewer Plant being recorded in Fund 186, Sewer Construction.

**FINAL BUDGET 2015-2016**

| DEBT SERVICE                        |                  |
|-------------------------------------|------------------|
| 70-01 PRINCIPAL (2011 BOND SERIES)  | 915,000          |
| 71-01 INTEREST (2011 BOND SERIES)   | 882,625          |
| 70-01 PRINCIPAL (2011A BOND SERIES) | 3,140,000        |
| 71-01 INTEREST (2011A BOND SERIES)  | 1,571,662        |
| 72-02 FISCAL AGENT FEES             | 6,000            |
| <b>TOTAL DEBT SERVICE</b>           | <b>6,515,287</b> |

| TRANSFERS                  |                  |
|----------------------------|------------------|
| 80-33 TRANSFERS OUT (010)  | 8,379,531        |
| <b>TOTAL TRANSFERS OUT</b> | <b>8,379,531</b> |

**TOTAL DEPARTMENT REQUEST** **14,894,818**

**DEBT REQUIREMENT**

| Hotel / Conference Center (2011 Bond Series)        |                  |
|-----------------------------------------------------|------------------|
| 9/1/2015 Principal                                  | 915,000          |
| 9/1/2015 Interest                                   | 448,175          |
| 3/1/2016 Interest                                   | 434,450          |
| Trustee Fee                                         | 2,500            |
|                                                     | <b>1,800,125</b> |
| <i>Revenue Bonds O/S \$24,030,000 as of 6/30/15</i> |                  |
| <i>Debt Service Matures Sept. 1, 2033</i>           |                  |
| Sewer Plant (2011A Bond Series)                     |                  |
| 9/1/2015 Interest                                   | 785,831          |
| 3/1/2016 Principal                                  | 3,140,000        |
| 3/1/2016 Interest                                   | 785,831          |
| Trustee Fee                                         | 3,500            |
|                                                     | <b>4,715,162</b> |
| <i>Revenue Bonds O/S \$37,885,000 as of 6/30/15</i> |                  |
| <i>Debt Service Matures March 1, 2025</i>           |                  |
| <b>TOTAL</b>                                        | <b>6,515,287</b> |

# **Capital Outlay - All Funds with Project Codes**

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department                       | Project Description                         | FY 14-15 Budget | FY 15-16 Request | PROJECT | ACCOUNT |
|----------------------------------|---------------------------------------------|-----------------|------------------|---------|---------|
| (009) City Manager               | Chairs - 6                                  |                 | 650              | 011601  | 40-02   |
| (009) City Manager               | Tables - 2                                  |                 | 600              | 011602  | 40-02   |
| (009) City Manager               | 6 RECEPTION CHAIRS                          | 3,600           |                  | 011501  | 40-02   |
| (009) City Manager               | 2 SIDE TABLES                               | 600             |                  | 011502  | 40-02   |
| (009) City Manager               | MURRAL                                      | 1,300           |                  | 011503  | 40-02   |
| (009) City Manager               | NEW CARPET                                  | 14,000          |                  | 011504  | 40-14   |
| (009) City Manager               | I-PAD (3)                                   | 428             |                  | 011401  | 40-49   |
| (009) City Manager               | COMPUTERS                                   | 3,400           |                  | 011505  | 40-49   |
| (009) City Manager               | Computers                                   |                 | 1,200            | 011603  | 40-49   |
|                                  |                                             | <b>23,328</b>   | <b>2,450</b>     |         |         |
| (009) City Clerk/Municipal Court | Audio System                                |                 | 9,000            | 021601  | 40-02   |
| (009) City Clerk/Municipal Court | Court Door                                  |                 | 2,180            | 021602  | 40-14   |
| (009) City Clerk/Municipal Court | Computers                                   |                 | 1,200            | 021603  | 40-49   |
| (009) City Clerk/Municipal Court | AUTHORIZE-NET (CC PYMT)                     | 800             |                  | 021402  | 40-02   |
| (009) City Clerk/Municipal Court | HEADSETS                                    | 900             |                  | 021501  | 40-02   |
| (009) City Clerk/Municipal Court | COMPUTERS & MONITORS                        | 916             |                  | 021401  | 40-49   |
| (009) City Clerk/Municipal Court | TYLER REPORT MODIFICATION                   | 7,000           |                  | 021403  | 40-50   |
| (009) City Clerk/Municipal Court | REPLACEMENT OF COMPUTERS                    | 5,000           |                  | 021502  | 40-50   |
| (009) City Clerk/Municipal Court | TYLER COLLECTION SOFTWARE                   | 2,750           |                  | 021503  | 40-50   |
| (009) City Clerk/Municipal Court | Scanners                                    |                 | 2,000            | 021604  | 40-02   |
|                                  |                                             | <b>17,366</b>   | <b>14,380</b>    |         |         |
| (009) Human Resources            | Computers                                   |                 | 2,400            | 031601  | 40-49   |
| (009) Human Resources            | Scanners                                    |                 | 2,000            | 031602  | 40-02   |
| (009) Human Resources            | Chairs - 9                                  |                 | 2,000            | 031603  | 40-02   |
| (009) Human Resources            | SCANNER/LASER PRINTER                       | 1,400           |                  | 031503  | 40-02   |
| (009) Human Resources            | COMPUTER                                    | 1,800           |                  | 031301  | 40-49   |
| (009) Human Resources            | COMPUTERS                                   | 400             |                  | 031502  | 40-49   |
| (009) Human Resources            | Neo-Gov Software                            |                 | 40,000           | 031604  | 40-50   |
|                                  |                                             | <b>3,600</b>    | <b>46,400</b>    |         |         |
| (009) Community Development      | Replace Carpet in Community Dev Dept        |                 | 11,000           | 051601  | 40-14   |
| (009) Community Development      | STAFF CAR REPLACEMENT                       | 26,000          |                  | 051409  | 40-01   |
| (009) Community Development      | HIGH SPEED BURNISHER                        | 1,600           |                  | 051408  | 40-02   |
| (009) Community Development      | DIGITAL ORTHOPHOTOS                         | 7,000           |                  | 051501  | 40-02   |
| (009) Community Development      | DRINKING FOUNTAINS                          | 4,000           |                  | 051502  | 40-02   |
| (009) Community Development      | PLOTTER/SCANNER/SUPPLIES                    | 11,070          |                  | 051503  | 40-02   |
| (009) Community Development      | LED PARKING LOT LIGHTS                      | 25,000          |                  | 051410  | 40-06   |
| (009) Community Development      | ADA TRANSITION PLAN                         | 13,000          |                  | 051007  | 40-14   |
| (009) Community Development      | PRESSURE RELIEF DAMPERS                     | 20,000          |                  | 051504  | 40-14   |
| (009) Community Development      | CARPET                                      | 10,000          |                  | 051505  | 40-14   |
| (009) Community Development      | CIRCUIT COMPRESSOR                          | 8,778           |                  | 051512  | 40-14   |
| (009) Community Development      | MEN'S RESTROOMS                             | 30,000          |                  | 051506  | 40-15   |
| (009) Community Development      | COMPUTERS                                   | 1,603           |                  | 051301  | 40-49   |
| (009) Community Development      | COMPUTERS FOR WRKSTNS                       | 6,480           |                  | 051507  | 40-49   |
| (009) Community Development      | I-PADS                                      | 1,800           |                  | 051508  | 40-49   |
| (009) Community Development      | INSPECTION SOFTWARE                         | 30,000          |                  | 051404  | 40-50   |
| (009) Community Development      | HVAC SOFTWARE LICENSE                       | 600             |                  | 051509  | 40-50   |
| (009) Community Development      | 2009 PLAN ANALYST SOFTWARE                  | 535             |                  | 051510  | 40-50   |
| (009) Community Development      | PC Replacement                              |                 | 4,000            | 051602  | 40-49   |
|                                  |                                             | <b>197,466</b>  | <b>15,000</b>    |         |         |
| (009) Park & Recreation          | Battwing Mower (2nd Year Funding)           | 45,000          | 45,000           | 061505  | 40-02   |
| (009) Park & Recreation          | Port Restrooms - Telstar (2nd Year Funding) | 33,250          | 33,250           | 061513  | 40-15   |
| (009) Park & Recreation          | Restroom Stalls in Community Center         |                 | 3,000            | 061603  | 40-14   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department              | Project Description                         | FY 14-15 Budget | FY 15-16 Request | PROJECT | ACCOUNT |
|-------------------------|---------------------------------------------|-----------------|------------------|---------|---------|
| (009) Park & Recreation | Round Tables for Community Center           |                 | 4,000            | 061604  | 40-02   |
| (009) Park & Recreation | Chairs for Community Center                 |                 | 3,000            | 061605  | 40-02   |
| (009) Park & Recreation | 2 A/C UNIT AT SR CENTER                     | 15,000          |                  | 061412  | 40-02   |
| (009) Park & Recreation | EXERCISE EQUIP/EFC                          | 2,150           |                  | 061414  | 40-02   |
| (009) Park & Recreation | (2) CHAIRS/CONF RM                          | 500             |                  | 061415  | 40-02   |
| (009) Park & Recreation | BLADE & SPEADER                             | 10,500          |                  | 061501  | 40-02   |
| (009) Park & Recreation | REFRIGERATOR - BOMBER                       | 528             |                  | 061502  | 40-02   |
| (009) Park & Recreation | FREEZER - SR CENTER                         | 1,511           |                  | 061503  | 40-02   |
| (009) Park & Recreation | 40 CHAIRS - CMTY CTR                        | 3,000           |                  | 061504  | 40-02   |
| (009) Park & Recreation | 10 60" TABLES                               | 4,000           |                  | 061506  | 40-02   |
| (009) Park & Recreation | JOHN DEERE TRACTOR                          | 20,087          |                  | 061507  | 40-02   |
| (009) Park & Recreation | MOP SINK CMTY CTR                           | 5,000           |                  | 061508  | 40-02   |
| (009) Park & Recreation | POOL VACUUM                                 | 4,043           |                  | 061509  | 40-02   |
| (009) Park & Recreation | A/V SCREEN - MW ROOM                        | 2,229           |                  | 061531  | 40-02   |
| (009) Park & Recreation | LED LIGHTS/CC & SC                          | 18,000          |                  | 061410  | 40-06   |
| (009) Park & Recreation | NATURE TRAIL CONCRETE                       | 50,000          |                  | 061510  | 40-06   |
| (009) Park & Recreation | EXT DOORS - CMTY CTR                        | 1,494           |                  | 061301  | 40-14   |
| (009) Park & Recreation | RPL EXTERIOR DOORS/CC                       | 30,000          |                  | 061408  | 40-14   |
| (009) Park & Recreation | WATERPROOF EXTERIOR/CC                      | 37,000          |                  | 061409  | 40-14   |
| (009) Park & Recreation | PH 2 CMTY CTR FLOORING                      | 45,000          |                  | 061511  | 40-14   |
| (009) Park & Recreation | BATHROOM STALLS/DOORS                       | 5,000           |                  | 061512  | 40-14   |
| (009) Park & Recreation | OUTDOOR EXERCISE STATN                      | 15,000          |                  | 061514  | 40-15   |
| (009) Park & Recreation | 3 COMPUTERS                                 | 4,500           |                  | 061515  | 40-49   |
| (009) Park & Recreation | Outdoor Drainage Grates - Community Center  |                 | 3,500            | 061606  | 40-14   |
|                         |                                             | <b>352,792</b>  | <b>91,750</b>    |         |         |
| (009) Finance           | 30 Inch Samsung Monitors                    |                 | 1,200            | 081601  | 40-02   |
| (009) Finance           | (3) Printers                                |                 | 1,500            | 081602  | 40-02   |
| (009) Finance           | Scanners                                    |                 | 2,000            | 081603  | 40-02   |
| (009) Finance           | CHAIR                                       | 300             |                  | 081302  | 40-02   |
| (009) Finance           | FORMAX AUTOSEAL                             | 3,865           |                  | 081501  | 40-02   |
| (009) Finance           | COMPUTER (1)                                | 982             |                  | 081401  | 40-49   |
| (009) Finance           | 1 COMPUTER                                  | 1,000           |                  | 081502  | 40-49   |
| (009) Finance           | 42" TV with Wall Mount, Video Card & Cables |                 | 825              | 081604  | 40-02   |
|                         |                                             | <b>6,147</b>    | <b>5,525</b>     |         |         |
| (009) Street Department | Single Axle Dump Truck                      |                 | 67,000           | 091601  | 40-01   |
| (009) Street Department | 3/4 Ton Pickup                              |                 | 29,000           | 091602  | 40-01   |
| (009) Street Department | Zero Turn Mower                             |                 | 8,500            | 091603  | 40-02   |
| (009) Street Department | Frail Mower                                 |                 | 12,000           | 091604  | 40-02   |
| (009) Street Department | SIGN/SIGNAL TRUCK                           | 84,000          |                  | 091407  | 40-01   |
| (009) Street Department | SINGLE AXLE DUMP TRUCK                      | 67,000          |                  | 091501  | 40-01   |
| (009) Street Department | 3/4 TON PICKUP                              | 28,000          |                  | 091502  | 40-01   |
| (009) Street Department | SALT SPREADER/SNOW PLOW                     | 33,000          |                  | 091503  | 40-01   |
| (009) Street Department | ZERO TURN MOWER                             | 8,200           |                  | 091404  | 40-02   |
| (009) Street Department | WEEDEATERS/EDGERS, ETC                      | 2,000           |                  | 091504  | 40-02   |
| (009) Street Department | 40' STORAGE CONTAINER                       | 3,000           |                  | 091509  | 40-02   |
| (009) Street Department | Weedeaters/Edgers, etc                      |                 | 2,000            | 091605  | 40-02   |
|                         |                                             | <b>225,200</b>  | <b>118,500</b>   |         |         |
| (009) Animal Welfare    | Ethernet (50%)                              |                 | 3,000            | 101601  | 40-02   |
| (009) Animal Welfare    | I-PADS FOR A.W. TRUCKS                      | 3,500           |                  | 101501  | 40-49   |
| (009) Animal Welfare    | Tower Removal                               |                 | 6,000            | 101602  | 40-02   |
|                         |                                             | <b>3,500</b>    | <b>9,000</b>     |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department                           | Project Description                 | FY 14-15 Budget  | FY 15-16 Request | PROJECT | ACCOUNT |
|--------------------------------------|-------------------------------------|------------------|------------------|---------|---------|
| (009) General Government             | City Hall - Access Control Phase 2  | 50,000           | 25,000           | 141505  | 40-14   |
| (009) General Government             | DOC IMAGING - HARDWARE              | 11,635           |                  | 141405  | 40-02   |
| (009) General Government             | OFFICE REMODEL/FURNITURE            | 5,660            |                  | 140901  | 40-14   |
| (009) General Government             | REMODEL/FURN ECON DEV               | 12,500           |                  | 141502  | 40-14   |
| (009) General Government             | ELEC BULLETIN BOARDS                | 27,000           |                  | 141501  | 40-15   |
| (009) General Government             | SOFTWARE UPGRADE                    | 200,000          |                  | 141302  | 40-50   |
| (009) General Government             | DOC IMAGING - SOFTWARE              | 35,419           |                  | 141404  | 40-50   |
|                                      |                                     | <b>342,214</b>   | <b>25,000</b>    |         |         |
| (009) Neighborhood Services          | NIA - Computer                      |                  | 1,000            | 151601  | 40-49   |
| (009) Neighborhood Services          | NIA - Computer (VITA)               |                  | 1,000            | 151602  | 40-49   |
| (009) Neighborhood Services          | 1/2 Ton Ext Cab Truck               |                  | 30,000           | 151603  | 40-01   |
| (009) Neighborhood Services          | NS - Computer                       |                  | 1,200            | 151604  | 40-49   |
| (009) Neighborhood Services          | 1/2 TON EXT CAB TRUCK               | 35,500           |                  | 151501  | 40-01   |
| (009) Neighborhood Services          | HEADACHE RACKS (2)                  | 7,000            |                  | 151502  | 40-01   |
| (009) Neighborhood Services          | 3 IPADS, MOUNTS, PRINTERS           | 5,308            |                  | 151507  | 40-02   |
| (009) Neighborhood Services          | SPRINKLER SYSTEM NIA OFFI           | 7,000            |                  | 151503  | 40-06   |
| (009) Neighborhood Services          | FLOOR - C JOHNSON BLDG              | 14,692           |                  | 151504  | 40-14   |
| (009) Neighborhood Services          | COMPUTERS                           | 8,400            |                  | 151505  | 40-49   |
| (009) Neighborhood Services          | NS - Computer                       |                  | 1,000            | 151605  | 40-49   |
|                                      |                                     | <b>77,900</b>    | <b>34,200</b>    |         |         |
| (009) Information Technology         | Core Network Infrastructure Phase 1 |                  | 36,000           | 161601  | 40-02   |
| (009) Information Technology         | Fleet/Disaster Rec Net Infra        |                  | 17,000           | 161602  | 40-02   |
| (009) Information Technology         | VDI Server                          |                  | 11,500           | 161603  | 40-02   |
| (009) Information Technology         | DODGE CARAVAN                       | 20,000           |                  | 161501  | 40-01   |
| (009) Information Technology         | PHONE UPGRADE                       | 30,050           |                  | 161104  | 40-02   |
| (009) Information Technology         | STORAGE AREA NETWORK                | 8,990            |                  | 161207  | 40-02   |
| (009) Information Technology         | LAN/WAN & SERVERS                   | 31,860           |                  | 161301  | 40-02   |
| (009) Information Technology         | CH SERVER RM FIRE SUPPRES           | 15,000           |                  | 161403  | 40-02   |
| (009) Information Technology         | BSMNT SERVER RM FIRE SUPP           | 30,000           |                  | 161404  | 40-02   |
| (009) Information Technology         | SECURITY CAMERAS                    | 72,000           |                  | 161502  | 40-02   |
| (009) Information Technology         | CHAMBERS PROJECTOR                  | 5,000            |                  | 161503  | 40-02   |
| (009) Information Technology         | EMC VNX DISK ARRAY ENCL.            | 24,395           |                  | 161504  | 40-02   |
| (009) Information Technology         | AV ENH FOR TRAINING RM              | 7,300            |                  | 161505  | 40-02   |
| (009) Information Technology         | WINDOWS/OFFICE 7 UPGRADE            | 71,611           |                  | 161105  | 40-50   |
| (009) Information Technology         | HRDW/SOFTWARE LAN/WAN               | 28,922           |                  | 161401  | 40-50   |
| (009) Information Technology         | VDI PHASE 1                         | 34,333           |                  | 161406  | 40-50   |
| (009) Information Technology         | COMPUTER USAGE ANALYSIS             | 15,000           |                  | 161506  | 40-50   |
| (009) Information Technology         | VDI Storage                         |                  | 22,265           | 161604  | 40-02   |
|                                      |                                     | <b>394,461</b>   | <b>86,765</b>    |         |         |
| (009) Swimming Pool                  | DIVING BOARD                        | 3,862            |                  | 191501  | 40-02   |
|                                      |                                     | <b>3,862</b>     | <b>0</b>         |         |         |
| (009) Senior Center                  | Refrigerator                        |                  | 3,100            | 551601  | 40-02   |
| (009) Senior Center                  | A/C UNITS SR CENTER                 | 12,000           |                  | 551201  | 40-14   |
| (009) Senior Center                  | A/C UNITS                           | 2,590            |                  | 551302  | 40-14   |
| (009) Senior Center                  | Treadmills                          |                  | 1,400            | 551602  | 40-02   |
|                                      |                                     | <b>14,590</b>    | <b>4,500</b>     |         |         |
| (009) Drainage Improvements          | EQUIP TRAILER                       | 17,500           |                  | 721301  | 40-02   |
|                                      |                                     | <b>17,500</b>    | <b>0</b>         |         |         |
| <b>SUBTOTAL (009) CAPITAL OUTLAY</b> |                                     | <b>1,679,926</b> | <b>453,470</b>   |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
Request for Fiscal Year 2015-2016

| Department                | Project Description                                                | FY 14-15 Budget | FY 15-16 Request | PROJECT | ACCOUNT |
|---------------------------|--------------------------------------------------------------------|-----------------|------------------|---------|---------|
| (013) Street & Alley      | Misc City Wide Thermo Stripe Projects                              |                 | 75,000           | 091606  | 40-06   |
| (013) Street & Alley      | Residential Street Repair                                          |                 | 300,000          | 091607  | 40-06   |
| (013) Street & Alley      | Repairs Due to Water Line Breaks                                   |                 | 50,000           | 091608  | 40-06   |
| (013) Street & Alley      | Arterial Roto-Mil & Overlay - Westminster from Reno to 10th        |                 | 150,000          | 091609  | 40-06   |
| (013) Street & Alley      | THERMO STRIPE                                                      | 37,925          |                  | 091310  | 40-06   |
| (013) Street & Alley      | RESIDENTIAL STREET REPAIR                                          | 167,849         |                  | 091409  | 40-06   |
| (013) Street & Alley      | THERMO STRIPE PROJECTS                                             | 49,601          |                  | 091410  | 40-06   |
| (013) Street & Alley      | RESIDENTIAL ST REPAIR                                              | 200,000         |                  | 091505  | 40-06   |
| (013) Street & Alley      | WATER LINE BREAK REPAIRS                                           | 50,000          |                  | 091508  | 40-06   |
| (013) Street & Alley      | ROTO/OVRLY-AIR DEP-MIDWST                                          | 350,000         |                  | 091510  | 40-06   |
| (013) Street & Alley      | CONTINGENCIES                                                      | 118,000         |                  | 091511  | 40-06   |
| (013) Street & Alley      | Arterial Roto-Mil & Overlay - SE 29th Arthur Harris to Sooner Road |                 | 300,000          | 091610  | 40-06   |
|                           |                                                                    | <b>973,375</b>  | <b>875,000</b>   |         |         |
| (014) Technology          | NETWORK UPGRADES                                                   | 20,000          |                  | 141402  | 40-02   |
| (014) Technology          | EQUIPMENT                                                          | 20,000          |                  | 141503  | 40-02   |
|                           |                                                                    | <b>40,000</b>   | <b>0</b>         |         |         |
| (016) Reimbursed Projects | EMERGENCY BLUE PHONE                                               | 38,776          |                  | 061532  | 40-02   |
| (016) Reimbursed Projects | STORIES OF CHRISTMAS                                               | 64,000          |                  | 141504  | 40-02   |
| (016) Reimbursed Projects | ORIG MILE MEDIAN IMPROV                                            | 130,000         |                  | 391306  | 40-06   |
| (016) Reimbursed Projects | WEARABLE VIDEO CAMERA                                              | 61,000          |                  | 621530  | 40-02   |
| (016) Reimbursed Projects | SAFETY & HEALTH EQUIP                                              | 171             |                  | 641315  | 40-02   |
| (016) Reimbursed Projects | COMMAND TRAINING CTR                                               | 32,000          |                  | 641443  | 40-02   |
| (016) Reimbursed Projects | CMTY RISK REDUC PTNRSHP                                            | 23,849          |                  | 641521  | 40-02   |
| (016) Reimbursed Projects | 29TH/I-40 ISLAND BEAUTIFY                                          | 14,800          |                  | 781502  | 40-06   |
| (016) Reimbursed Projects | MW BLVD BEAUTIFICATION                                             | 25,300          |                  | 781503  | 40-06   |
|                           |                                                                    | <b>389,896</b>  | <b>0</b>         |         |         |
| (021) Police              | Vehicles: 4 Patrol, 1 SIU                                          |                 | 151,000          | 621601  | 40-01   |
| (021) Police              | Equipment for Vehicles: 4 Patrol                                   |                 | 99,020           | 621602  | 40-02   |
| (021) Police              | MCTS for Patrol                                                    |                 | 75,000           | 621603  | 40-02   |
| (021) Police              | In Car Camera - 1                                                  |                 | 5,000            | 621604  | 40-02   |
| (021) Police              | New Radios - 17                                                    |                 | 65,100           | 621605  | 40-02   |
| (021) Police              | Computers - 35                                                     |                 | 42,000           | 621606  | 40-49   |
| (021) Police              | Replace Thermal Image Printers                                     |                 | 5,000            | 621607  | 40-02   |
| (021) Police              | 800mhz Radio Upgrade                                               |                 | 30,000           | 621608  | 40-02   |
| (021) Police              | 2 MOTORCYCLES                                                      | 58,000          |                  | 621502  | 40-01   |
| (021) Police              | SIU VEHICLE                                                        | 18,000          |                  | 621504  | 40-01   |
| (021) Police              | 4 PATROL VEHICLES                                                  | 158,722         |                  | 621524  | 40-01   |
| (021) Police              | EQUIPMENT FOR VEHICLES                                             | 60,919          |                  | 621203  | 40-02   |
| (021) Police              | EQUIP FOR VEHICLES                                                 | 30,735          |                  | 621302  | 40-02   |
| (021) Police              | UPGRADE ZEBRA                                                      | 22,040          |                  | 621303  | 40-02   |
| (021) Police              | MCTS                                                               | 18,324          |                  | 621313  | 40-02   |
| (021) Police              | MOBILE COMPUTER TERMINALS                                          | 25,000          |                  | 621408  | 40-02   |
| (021) Police              | (10) PERSONAL PROTECT EQ                                           | 3,942           |                  | 621419  | 40-02   |
| (021) Police              | SCANNER                                                            | 4,000           |                  | 621423  | 40-02   |
| (021) Police              | EQUIP FOR VEHICLES                                                 | 122,610         |                  | 621503  | 40-02   |
| (021) Police              | MCTS FOR PATROL                                                    | 25,000          |                  | 621505  | 40-02   |
| (021) Police              | WIRELESS IN CAR CAMERAS                                            | 80,000          |                  | 621506  | 40-02   |
| (021) Police              | 4 NEW RADIOS                                                       | 15,600          |                  | 621507  | 40-02   |
| (021) Police              | DRIVE ARRAY VIDEO STORAGE                                          | 21,000          |                  | 621508  | 40-02   |
| (021) Police              | 2 REFRIGERATORS FOR PPRTY                                          | 2,000           |                  | 621509  | 40-02   |
| (021) Police              | IPOK KITS                                                          | 5,004           |                  | 621511  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department                    | Project Description                      | FY 14-15 Budget | FY 15-16 Request | PROJECT | ACCOUNT |
|-------------------------------|------------------------------------------|-----------------|------------------|---------|---------|
| (021) Police                  | SWATT VESTS 5                            | 9,500           |                  | 621512  | 40-02   |
| (021) Police                  | THERMAL ZEBRA PRINTERS                   | 4,920           |                  | 621513  | 40-02   |
| (021) Police                  | LINCOLN WELDER                           | 500             |                  | 621531  | 40-02   |
| (021) Police                  | REPLACE COMPUTER SYSTEMS                 | 9,381           |                  | 621407  | 40-49   |
| (021) Police                  | 18 COMPUTERS                             | 18,076          |                  | 621510  | 40-49   |
| (021) Police                  | DOCUMENT IMAGING SYSTEM                  | 9,709           |                  | 621422  | 40-50   |
| (021) Police                  | VHF Radio Upgrade                        |                 | 10,000           | 621609  | 40-02   |
| (021) Police                  | Ethernet (50%)                           |                 | 3,000            | 621610  | 40-02   |
|                               |                                          | <b>722,982</b>  | <b>485,120</b>   |         |         |
| (025) Juvenile                | SCANNER                                  | 800             |                  | 621426  | 40-02   |
| (025) Juvenile                | COMPUTERS                                | 2,000           |                  | 621514  | 40-49   |
| (025) Juvenile                | DOCUMENT IMAGING SYSTEM                  | 4,193           |                  | 621425  | 40-50   |
|                               |                                          | <b>6,993</b>    | <b>575,120</b>   |         |         |
| (030) Police State Seizures   | EQUIPMENT                                | 5,000           |                  | 621515  | 40-02   |
|                               |                                          | <b>5,000</b>    | <b>0</b>         |         |         |
| (031) Special Police Projects | EQUIPMENT                                | 5,000           |                  | 621516  | 40-02   |
|                               |                                          | <b>5,000</b>    | <b>0</b>         |         |         |
| (033) Police Federal          | Building (Undesignated)                  |                 | 10,000           | 621611  | 40-07   |
| (033) Police Federal          | MACH. FURN. EQUIP                        | 66              |                  | 621517  | 40-02   |
| (033) Police Federal          | FIRING RANGE VENDING MACH                | 1,475           |                  | 621525  | 40-02   |
| (033) Police Federal          | K-9 DOG                                  | 14,600          |                  | 621526  | 40-02   |
| (033) Police Federal          | BUILDING                                 | 10,000          |                  | 621518  | 40-07   |
| (033) Police Federal          | (6) I-PADS FOR SIU                       | 870             |                  | 621431  | 40-49   |
| (033) Police Federal          | UPGRADE I-PADS                           | 4,000           |                  | 621519  | 40-49   |
| (033) Police Federal          | REPLACE 5 I-PADS                         | 4,500           |                  | 621520  | 40-49   |
| (033) Police Federal          | LAPTOP FOR SIU                           | 1,200           |                  | 621532  | 40-49   |
|                               |                                          | <b>36,711</b>   | <b>10,000</b>    |         |         |
| (034) Police Lab Fee          | Camera System                            |                 | 3,500            | 621612  | 40-02   |
| (034) Police Lab Fee          | DSR CAMERA                               | 2,670           |                  | 621447  | 40-02   |
| (034) Police Lab Fee          | SHOE MOUNT FLASH                         | 327             |                  | 621528  | 40-02   |
|                               |                                          | <b>2,997</b>    | <b>3,500</b>     |         |         |
| (036) Police Jail             | Live Scan Finger Printing System         |                 | 30,000           | 621613  | 40-02   |
| (036) Police Jail             | FURNITURE & EQUIPMENT                    | 150             |                  | 621432  | 40-02   |
| (036) Police Jail             | DOWLEY CONTROL                           | 22,350          |                  | 621433  | 40-02   |
| (036) Police Jail             | ALL IN ONE PRINTER                       | 450             |                  | 621529  | 40-02   |
| (036) Police Jail             | FINGER PRINTING SYSTEM                   | 20,000          |                  | 621534  | 40-02   |
| (036) Police Jail             | COMPUTERS                                | 1,189           |                  | 621434  | 40-49   |
| (036) Police Jail             | COMPUTER - CV DASHBOARD                  | 4,000           |                  | 621521  | 40-49   |
| (036) Police Jail             | FINGER PRINTING SYSTEM                   | 3,500           |                  | 621534  | 40-50   |
|                               |                                          | <b>51,639</b>   | <b>30,000</b>    |         |         |
| (037) Police Impound Fees     | BREATH TESTER                            | 1,000           |                  | 621522  | 40-02   |
|                               |                                          | <b>1,000</b>    | <b>0</b>         |         |         |
| (041) Fire Department         | (5) Bunker Gear                          |                 | 11,000           | 641601  | 40-02   |
| (041) Fire Department         | (5) Firefighting Boots                   |                 | 2,000            | 641602  | 40-02   |
| (041) Fire Department         | 5 Year Fire Truck Replacement Fund       |                 | 100,000          | 641603  | 40-01   |
| (041) Fire Department         | 5 Year SCBA Equipment Compliance Upgrade |                 | 25,000           | 641604  | 40-02   |
| (041) Fire Department         | SCBA Compressor                          |                 | 50,000           | 641605  | 40-02   |
| (041) Fire Department         | Radio Trunking Hardware & Software       |                 | 10,000           | 641606  | 40-02   |



**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department            | Project Description                    | FY 14-15 Budget | FY 15-16 Request | PROJECT | ACCOUNT |
|-----------------------|----------------------------------------|-----------------|------------------|---------|---------|
| (041) Fire Department | 800mhz Radio Upgrade                   |                 | 33,000           | 641607  | 40-02   |
| (041) Fire Department | VHF Radio Upgrade                      |                 | 10,000           | 641608  | 40-02   |
| (041) Fire Department | (84) Multi Season Outwear Jackets      |                 | 12,000           | 641609  | 40-02   |
| (041) Fire Department | Retaining Wall Fire Station 5          |                 | 5,000            | 641610  | 40-15   |
| (041) Fire Department | (6) Computer Workstations              |                 | 6,000            | 641611  | 40-49   |
| (041) Fire Department | (5) Replacement Radios & Batteries     |                 | 12,000           | 641612  | 40-02   |
| (041) Fire Department | (1) Dishwasher                         |                 | 1,000            | 641613  | 40-02   |
| (041) Fire Department | (1) Ice Maker                          |                 | 1,000            | 641614  | 40-02   |
| (041) Fire Department | (1) Refrigerator                       |                 | 1,500            | 641615  | 40-02   |
| (041) Fire Department | DEMO APPARATUS                         | 421,452         |                  | 641303  | 40-01   |
| (041) Fire Department | COMMAND VEHICLE                        | 50,310          |                  | 641438  | 40-01   |
| (041) Fire Department | BRUSH PUMPER                           | 75,000          |                  | 641444  | 40-01   |
| (041) Fire Department | BRUSH PUMPER                           | 150,000         |                  | 641503  | 40-01   |
| (041) Fire Department | 5 YR FIRE TRUCK REPL                   | 100,000         |                  | 641504  | 40-01   |
| (041) Fire Department | FIRE MARSHAL VEHICLE                   | 25,000          |                  | 641506  | 40-01   |
| (041) Fire Department | (6) COMPUTER WORKSTATIONS              | 5,145           |                  | 641406  | 40-02   |
| (041) Fire Department | AUTOMATIC DEFIB PADS                   | 59              |                  | 641413  | 40-02   |
| (041) Fire Department | TRAINING EQUIPMENT                     | 200             |                  | 641426  | 40-02   |
| (041) Fire Department | SCBA PROGRAM UPGRADE                   | 11,921          |                  | 641433  | 40-02   |
| (041) Fire Department | SCANNER                                | 1,600           |                  | 641435  | 40-02   |
| (041) Fire Department | PERS PROT EQUIP                        | 55,000          |                  | 641501  | 40-02   |
| (041) Fire Department | FIREFIGHTING BOOTS                     | 8,000           |                  | 641502  | 40-02   |
| (041) Fire Department | 5 YR SCBA COMPLIANCE                   | 25,000          |                  | 641505  | 40-02   |
| (041) Fire Department | KNOX BOX REESTABLISH                   | 13,000          |                  | 641507  | 40-02   |
| (041) Fire Department | FULL BODY HARNESS                      | 1,500           |                  | 641510  | 40-02   |
| (041) Fire Department | HELMET W/LIGHTS                        | 688             |                  | 641511  | 40-02   |
| (041) Fire Department | CARBINER                               | 256             |                  | 641512  | 40-02   |
| (041) Fire Department | HEAVY DUTY BARS                        | 120             |                  | 641513  | 40-02   |
| (041) Fire Department | DISHWASHERS                            | 1,800           |                  | 641514  | 40-02   |
| (041) Fire Department | ICE MAKER                              | 500             |                  | 641515  | 40-02   |
| (041) Fire Department | THERMAL IMAGING CAMERA                 | 6,000           |                  | 641519  | 40-02   |
| (041) Fire Department | DESK - ADMN SECRETARY                  | 2,781           |                  | 641520  | 40-02   |
| (041) Fire Department | STATION 1 KITCHEN                      | 7,000           |                  | 641516  | 40-14   |
| (041) Fire Department | COMPUTER WORKSTATIONS                  | 6,000           |                  | 641508  | 40-49   |
| (041) Fire Department | I-PADS                                 | 2,100           |                  | 641517  | 40-49   |
| (041) Fire Department | DOCUMENT IMAGING SYSTEM                | 16,921          |                  | 641434  | 40-50   |
| (041) Fire Department | (3) Ipads                              |                 | 2,100            | 641616  | 40-49   |
|                       |                                        | <b>987,353</b>  | <b>281,600</b>   |         |         |
| (045) Welcome Center  | Replace (2) Gas & (1) Electric Furnace |                 | 14,690           | 741601  | 40-14   |
| (045) Welcome Center  | Lobby/Storage Room Renovation          |                 | 6,500            | 741602  | 40-14   |
| (045) Welcome Center  | Computer Replacement                   |                 | 1,200            | 741603  | 40-49   |
| (045) Welcome Center  | SCANNER                                | 800             |                  | 741407  | 40-02   |
| (045) Welcome Center  | CONF TABLE & 10 CHAIRS                 | 242             |                  | 741501  | 40-02   |
| (045) Welcome Center  | 4 PCS OFFICE FURNITURE                 | 894             |                  | 741509  | 40-02   |
| (045) Welcome Center  | RACK/UPS FOR COMP EQUIP                | 1,300           |                  | 741510  | 40-02   |
| (045) Welcome Center  | ALLWORX PHONE SYSTEM                   | 5,064           |                  | 741511  | 40-02   |
| (045) Welcome Center  | LASERFICHE SCANNER                     | 1,000           |                  | 741512  | 40-02   |
| (045) Welcome Center  | PUB RESTROOM COUNTERTPS                | 3,963           |                  | 741504  | 40-14   |
| (045) Welcome Center  | PAINT/SEAL/CAULK EXTERIOR              | 4,350           |                  | 741505  | 40-14   |
| (045) Welcome Center  | DOOR & LOCK                            | 1,377           |                  | 741513  | 40-14   |
| (045) Welcome Center  | COMPUTERS                              | 1,000           |                  | 741506  | 40-49   |
| (045) Welcome Center  | DOCUMENT IMAGING SYSTEM                | 2,097           |                  | 741406  | 40-50   |
| (045) Welcome Center  | I-40 Directional Signage               |                 | 15,015           | 741604  | 40-15   |
|                       |                                        | <b>22,087</b>   | <b>37,405</b>    |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
Request for Fiscal Year 2015-2016

| Department                          | Project Description                                              | FY 14-15 Budget  | FY 15-16 Request | PROJECT | ACCOUNT |
|-------------------------------------|------------------------------------------------------------------|------------------|------------------|---------|---------|
| (046) CVB/Economic Development      | CVB Indoor Signage                                               |                  | 600              | 071601  | 40-02   |
| (046) CVB/Economic Development      | COMPUTER                                                         | 1,450            |                  | 071501  | 40-49   |
| (046) CVB/Economic Development      | CVB Outdoor Signage                                              |                  | 4,400            | 071602  | 40-15   |
|                                     |                                                                  | <b>1,450</b>     | <b>5,000</b>     |         |         |
| (050) Drainage Tax                  | 92" Storm Sewer Replacement West of Air Depot                    |                  | 296,744          | 651601  | 40-05   |
| (050) Drainage Tax                  | W RIDGEWOOD DRAINAGE                                             | 116,769          |                  | 651203  | 40-05   |
| (050) Drainage Tax                  | DRAINAGE CHNL 15TH - BBALL                                       | 416,223          |                  | 651401  | 40-05   |
| (050) Drainage Tax                  | CONTINGENCIES                                                    | 17,238           |                  | 651501  | 40-05   |
|                                     |                                                                  | <b>550,230</b>   | <b>296,744</b>   |         |         |
| (060) Capital Drainage Improvements | EQUIP TRAILER                                                    | 17,500           |                  | 721301  | 40-02   |
| (060) Capital Drainage Improvements | SKID STEER TRACK LOADER                                          | 32,000           |                  | 721501  | 40-02   |
|                                     |                                                                  | <b>49,500</b>    | <b>0</b>         |         |         |
| (061) Storm Water Quality           | Computer                                                         |                  | 1,200            | 611601  | 40-49   |
| (061) Storm Water Quality           | (2) DIGITAL CAMERA'S                                             | 540              |                  | 611405  | 40-02   |
| (061) Storm Water Quality           | SCANNER                                                          | 800              |                  | 611408  | 40-02   |
| (061) Storm Water Quality           | TRAY SEALDER                                                     | 6,000            |                  | 611501  | 40-02   |
| (061) Storm Water Quality           | HHW PERMANENT BLDG                                               | 100,000          |                  | 611407  | 40-07   |
| (061) Storm Water Quality           | FLOOR - C JOHNSON BLDG                                           | 20,000           |                  | 611505  | 40-14   |
| (061) Storm Water Quality           | FENCING HHW BLDG                                                 | 13,500           |                  | 611503  | 40-15   |
| (061) Storm Water Quality           | COMPUTER REPLACEMENT                                             | 3,050            |                  | 611401  | 40-49   |
| (061) Storm Water Quality           | DESKTOP COMPUTER                                                 | 1,050            |                  | 611502  | 40-49   |
| (061) Storm Water Quality           | LAPTOP                                                           | 2,000            |                  | 611504  | 40-49   |
| (061) Storm Water Quality           | DOCUMENT IMAGING SYSTEM                                          | 4,193            |                  | 611409  | 40-50   |
|                                     |                                                                  | <b>151,133</b>   | <b>1,200</b>     |         |         |
| (065) Street Tax                    | ROTO-Mil & Overlay - N.E. 10th from Air Depot to Crutchto Bridge |                  | 140,000          | 661601  | 40-06   |
| (065) Street Tax                    | Residential Street Repair                                        |                  | 200,000          | 661602  | 40-06   |
| (065) Street Tax                    | Playground Equipment - Traub Park                                |                  | 30,000           | 231601  | 40-02   |
| (065) Street Tax                    | To Be Approved by Council                                        |                  | 100,000          | 231602  | 40-08   |
| (065) Street Tax                    | Spray Park Relocation                                            |                  | 25,000           | 231603  | 40-06   |
| (065) Street Tax                    | Soccer Fence                                                     |                  | 20,000           | 231604  | 40-15   |
| (065) Street Tax                    | SE 29th St. Trail from Sooner to Air Depot                       |                  | 115,000          | 061607  | 40-06   |
| (065) Street Tax                    | Engineering for Safe Routes to Schools                           |                  | 25,000           | 061608  | 40-06   |
| (065) Street Tax                    | PROJECTS TO BE APPVD                                             | 33,247           |                  | 061516  | 40-08   |
| (065) Street Tax                    | DOUGLAS - 10TH-23RD                                              | 223,000          |                  | 061517  | 40-15   |
| (065) Street Tax                    | MAPLE DR - 15TH-MWCHS                                            | 47,047           |                  | 061518  | 40-15   |
| (065) Street Tax                    | DOUGLAS & WONGA                                                  | 7,000            |                  | 061520  | 40-15   |
| (065) Street Tax                    | SE 29TH AIR DEPOT-SOONER                                         | 50,000           |                  | 061521  | 40-15   |
| (065) Street Tax                    | TRAIL/FENCE                                                      | 1,500            |                  | 231505  | 40-06   |
| (065) Street Tax                    | 2 NEW SIGNAL HEADS                                               | 7,542            |                  | 231506  | 40-06   |
| (065) Street Tax                    | PROJECTS TO BE APPVD                                             | 102,205          |                  | 231501  | 40-08   |
| (065) Street Tax                    | TRAUB PARK                                                       | 30,000           |                  | 231502  | 40-09   |
| (065) Street Tax                    | MID AMER PARK IMPROV                                             | 50,000           |                  | 231503  | 40-15   |
| (065) Street Tax                    | SPRAY PARK RELOCATION                                            | 75,000           |                  | 231504  | 40-15   |
| (065) Street Tax                    | PROJECTS TO BE APPVD                                             | 241,577          |                  | 661501  | 40-08   |
| (065) Street Tax                    | PROJECTS TO BE APPVD                                             | 270,898          |                  | 871501  | 40-08   |
| (065) Street Tax                    | BUS SHELTERS                                                     | 84,000           |                  | 871502  | 40-15   |
| (065) Street Tax                    | Engineering - W Palmer Loop & MWC Elementary Connector           |                  | 20,000           | 061609  | 40-06   |
|                                     |                                                                  | <b>1,223,016</b> | <b>675,000</b>   |         |         |
| (070) Emergency Operations          | 10-Channel Radio Transmitter Combiner                            |                  | 16,000           | 211601  | 40-02   |
| (070) Emergency Operations          | Repeater Controllers & Interface Equipment                       |                  | 5,000            | 211602  | 40-02   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department                   | Project Description                                 | FY 14-15 Budget | FY 15-16 Request | PROJECT | ACCOUNT |
|------------------------------|-----------------------------------------------------|-----------------|------------------|---------|---------|
| (070) Emergency Operations   | IP SiteConnect Interface Equipment                  |                 | 10,000           | 211603  | 40-02   |
| (070) Emergency Operations   | One (1) Lg Monitor for each Workstation (5)         |                 | 20,000           | 211604  | 40-02   |
| (070) Emergency Operations   | SLA GRANT                                           | 5,022           |                  | 181405  | 40-02   |
| (070) Emergency Operations   | UPGRADE RECORDING SYSTEM                            | 20,999          |                  | 211403  | 40-02   |
| (070) Emergency Operations   | UPGRADE ZETRON MODULE                               | 163,162         |                  | 211502  | 40-02   |
| (070) Emergency Operations   | (5) COMPUTER/HARDWARE                               | 1,065           |                  | 211401  | 40-49   |
| (070) Emergency Operations   | 2 LAPTOP COMPUTERS                                  | 2,200           |                  | 211501  | 40-49   |
| (070) Emergency Operations   | UPGRADE ZETRON MODULE                               | 3,683           |                  | 211502  | 40-49   |
| (070) Emergency Operations   | GPS Frequency Reference                             |                 | 17,000           | 211605  | 40-02   |
|                              |                                                     | <b>196,131</b>  | <b>68,000</b>    |         |         |
| (075) Public Works Authority | Desk, Filing Cabinets, Refrigerator & Microwave     |                 | 5,000            | 301601  | 40-02   |
| (075) Public Works Authority | Replace Computers and Hardware                      |                 | 4,000            | 301602  | 40-49   |
| (075) Public Works Authority | BAR CODE SCANNER EQUIP                              | 1,090           |                  | 301003  | 40-02   |
| (075) Public Works Authority | FURNITURE & EQUIP                                   | 3,253           |                  | 301301  | 40-02   |
| (075) Public Works Authority | FURNITURE & APPLIANCES                              | 5,834           |                  | 301401  | 40-02   |
| (075) Public Works Authority | SCANNER                                             | 1,600           |                  | 301404  | 40-02   |
| (075) Public Works Authority | FURNITURE, ETC                                      | 7,789           |                  | 301501  | 40-02   |
| (075) Public Works Authority | COMPUTERS & HARDWARE                                | 4,000           |                  | 301402  | 40-49   |
| (075) Public Works Authority | COMPUTERS/HARDWARE                                  | 4,000           |                  | 301502  | 40-49   |
| (075) Public Works Authority | SOFTWARE                                            | 8,983           |                  | 301403  | 40-50   |
| (075) Public Works Authority | DOCUMENT IMAGING SYSTEM                             | 8,389           |                  | 301405  | 40-50   |
| (075) Public Works Authority | SOFTWARE                                            | 13,127          |                  | 301503  | 40-50   |
| (075) Public Works Authority | Software Maintenance and Microfiche Scanner         |                 | 30,499           | 301603  | 40-02   |
|                              |                                                     | <b>58,065</b>   | <b>39,499</b>    |         |         |
| (080) Fleet Services         | CNG Skid Unit                                       |                 | 20,000           | 251601  | 40-02   |
| (080) Fleet Services         | Car Wash Heater                                     |                 | 5,000            | 251602  | 40-02   |
| (080) Fleet Services         | CNG Shop Equipment                                  |                 | 10,000           | 251603  | 40-02   |
| (080) Fleet Services         | Computers                                           |                 | 3,000            | 251604  | 40-49   |
| (080) Fleet Services         | CNG FUEL TRUCK SKID UNIT                            | 10,000          |                  | 251501  | 40-01   |
| (080) Fleet Services         | SHOP & TEST EQUIPMENT                               | 944             |                  | 251404  | 40-02   |
| (080) Fleet Services         | SCANNER                                             | 800             |                  | 251405  | 40-02   |
| (080) Fleet Services         | DIAG TESTER W/SOFTWARE                              | 9,000           |                  | 251502  | 40-02   |
| (080) Fleet Services         | INDIRECT HEAT HEATERS,                              | 20,000          |                  | 251503  | 40-14   |
| (080) Fleet Services         | 3 PC'S & PRINTER                                    | 3,000           |                  | 251504  | 40-49   |
| (080) Fleet Services         | DOCUMENT IMAGING SYSTEM                             | 6,291           |                  | 251406  | 40-50   |
| (080) Fleet Services         | CFA SOFTWARE                                        | 14,070          |                  | 251409  | 40-50   |
| (080) Fleet Services         | Software                                            |                 | 4,000            | 251605  | 40-50   |
|                              |                                                     | <b>64,105</b>   | <b>42,000</b>    |         |         |
| (081) Surplus                | Security Cameras                                    |                 | 8,000            | 261601  | 40-02   |
| (081) Surplus                | SECURITY CAMERAS                                    | 1,250           |                  | 261401  | 40-02   |
| (081) Surplus                | GARAGE DOOR OPENERS                                 | 1,250           |                  | 261402  | 40-02   |
| (081) Surplus                | EQUIPMENT                                           | 3,935           |                  | 261502  | 40-02   |
| (081) Surplus                | SRPL BLDG WALL INSULATION                           | 7,500           |                  | 261403  | 40-14   |
| (081) Surplus                | COMPUTERS                                           | 1,065           |                  | 261501  | 40-49   |
| (081) Surplus                | Computer Replacement                                |                 | 1,000            | 261602  | 40-49   |
|                              |                                                     | <b>15,000</b>   | <b>9,000</b>     |         |         |
| (115) Activity Fund (7814)   | Parking Lot Expansion - Joe Barnes Rotary Pavillion |                 | 70,000           | 781601  | 40-06   |
| (115) Activity Fund (7814)   | SOFTBALL FIELD SCOREBOARD                           | 6,600           |                  | 781501  | 40-02   |
| (115) Activity Fund (7814)   | PICNIC TABLES/BENCHES                               | 3,639           |                  | 781201  | 40-02   |
|                              |                                                     | <b>10,239</b>   | <b>70,000</b>    |         |         |
| (123) Parks & Recreation     | Tennis Court & Basketball Court Restrooms           |                 | 40,000           | 061610  | 40-07   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department                       | Project Description                                                                           | FY 14-15 Budget  | FY 15-16 Request | PROJECT | ACCOUNT |
|----------------------------------|-----------------------------------------------------------------------------------------------|------------------|------------------|---------|---------|
| (123) Parks & Recreation         | Parking Lot Expansion Joe Barnes Rotary Pavilion (Fund 115-7814, Park Facilities to Fund Half |                  | 70,000           | 061611  | 40-06   |
| (123) Parks & Recreation         | Optimist Park - Phase 1                                                                       |                  | 50,000           | 061612  | 40-04   |
| (123) Parks & Recreation         | Joe Barnes Trail 1st Trail Funding                                                            |                  | 45,000           | 061613  | 40-06   |
| (123) Parks & Recreation         | PICNIC TABLES                                                                                 | 22,522           |                  | 061111  | 40-04   |
| (123) Parks & Recreation         | POOL IMPROVEMENTS                                                                             | 1,591            |                  | 061307  | 40-04   |
| (123) Parks & Recreation         | KIWANIS PLAYGROUND UPGRAD                                                                     | 35,828           |                  | 061417  | 40-04   |
| (123) Parks & Recreation         | BASKETBALL COURTS                                                                             | 110,074          |                  | 061423  | 40-04   |
| (123) Parks & Recreation         | ADDITIONAL PARKING                                                                            | 65,000           |                  | 061522  | 40-04   |
| (123) Parks & Recreation         | PAVILION/RESTROOM                                                                             | 40,000           |                  | 061524  | 40-04   |
| (123) Parks & Recreation         | REPAVE SOLDIER CREEK                                                                          | 25,396           |                  | 061418  | 40-06   |
| (123) Parks & Recreation         | CMTY CENTER WATERPROOF                                                                        | 40,000           |                  | 061523  | 40-14   |
| (123) Parks & Recreation         | Park Land Acquisition                                                                         |                  | 40,000           | 061614  | 40-09   |
|                                  |                                                                                               | <b>340,411</b>   | <b>245,000</b>   |         |         |
| (141) CDBG                       | Computer                                                                                      |                  | 1,000            | 391601  | 40-49   |
| (141) CDBG                       | REPLACE COMPUTER                                                                              | 1,000            |                  | 391401  | 40-49   |
| (141) CDBG                       | COMPUTER                                                                                      | 1,000            |                  | 391501  | 40-49   |
|                                  |                                                                                               | <b>2,000</b>     | <b>1,000</b>     |         |         |
| (143) Grants                     | 2 TOWER CAMERAS                                                                               | 5,995            |                  | 181501  | 40-02   |
| (143) Grants                     | DISPATCH SOFTWARE GRANT                                                                       | 22,020           |                  | 211503  | 40-50   |
| (143) Grants                     | IN CAR CAMERAS (4)                                                                            | 17,274           |                  | 621439  | 40-02   |
| (143) Grants                     | BYRNE FY14 JAG                                                                                | 21,259           |                  | 621449  | 40-02   |
|                                  |                                                                                               | <b>66,548</b>    | <b>0</b>         |         |         |
| (157) Capital Improvements       | Sidewalks -- To Be Determined by Sidewalk Committee                                           |                  | 100,000          | 579901  | 40-06   |
| (157) Capital Improvements       | MID America Park Trail - Match                                                                |                  | 134,400          | 571602  | 40-06   |
| (157) Capital Improvements       | NE 10th St - Douglas to Post - Engineering                                                    |                  | 30,000           | 571603  | 40-06   |
| (157) Capital Improvements       | Ridgewood Concrete Drainage Replacement                                                       |                  | 50,000           | 571604  | 40-06   |
| (157) Capital Improvements       | SIGNAL REFURBISH                                                                              | 45,392           |                  | 090913  | 40-06   |
| (157) Capital Improvements       | I-40/HUDIBURG GRANT                                                                           | 593,750          |                  | 571002  | 40-06   |
| (157) Capital Improvements       | SIDEWALKS 2                                                                                   | 10,837           |                  | 571101  | 40-06   |
| (157) Capital Improvements       | N OAKS NEIGHBORHOOD PARK                                                                      | 49,074           |                  | 571202  | 40-06   |
| (157) Capital Improvements       | N WATER SPRAY PARK                                                                            | 150,000          |                  | 571203  | 40-06   |
| (157) Capital Improvements       | ENG - SOONER/RENO TO 29TH                                                                     | 108,248          |                  | 571301  | 40-06   |
| (157) Capital Improvements       | RENO/A.D.TO SOONER E & M                                                                      | 170,234          |                  | 571302  | 40-06   |
| (157) Capital Improvements       | N OAKS PH 2 - CUL-DE-SAC                                                                      | 205,523          |                  | 571304  | 40-06   |
| (157) Capital Improvements       | AIR DEP I40-BOEING (ADDNL                                                                     | 10,388           |                  | 571306  | 40-06   |
| (157) Capital Improvements       | SOONER-RR TRACKS/23RD                                                                         | 256,000          |                  | 571401  | 40-06   |
| (157) Capital Improvements       | SOONER-RENO/29TH                                                                              | 350,000          |                  | 571402  | 40-06   |
| (157) Capital Improvements       | ST LIGHT PAINTING                                                                             | 13,750           |                  | 571403  | 40-06   |
| (157) Capital Improvements       | GABION BASKETS                                                                                | 500              |                  | 571404  | 40-06   |
| (157) Capital Improvements       | SURVEY DOUGLAS BLVD                                                                           | 2,400            |                  | 571405  | 40-06   |
| (157) Capital Improvements       | SURVEY SE 15TH                                                                                | 10,500           |                  | 571406  | 40-06   |
| (157) Capital Improvements       | SURVEY/ENGINEERING 29TH                                                                       | 250,000          |                  | 571407  | 40-06   |
| (157) Capital Improvements       | AIR DEPOT/29TH/I-40 INTRS                                                                     | 1,000,000        |                  | 571501  | 40-06   |
| (157) Capital Improvements       | CITY WIDE STRIPING                                                                            | 15,000           |                  | 571504  | 40-06   |
| (157) Capital Improvements       | SIDEWALK FEES                                                                                 | 12,125           |                  | 579901  | 40-06   |
| (157) Capital Improvements       | PROJECTS TO BE APVD                                                                           | 468,000          |                  | 571503  | 40-08   |
| (157) Capital Improvements       | Projects Approved by Council                                                                  |                  | 500,000          | 571605  | 40-08   |
|                                  |                                                                                               | <b>3,721,721</b> | <b>814,400</b>   |         |         |
| (172) Capital Water Improvements | Ceiling in Filter Bay                                                                         |                  | 95,000           | 491601  | 40-05   |
| (172) Capital Water Improvements | EASTSIDE BOOSTER RENOV.                                                                       | 255,030          |                  | 491201  | 40-05   |
| (172) Capital Water Improvements | BORING PROJ-NE10TH                                                                            | 47,960           |                  | 491401  | 40-05   |
| (172) Capital Water Improvements | SCADA SYSTEM                                                                                  | 791,600          |                  | 491402  | 40-05   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department                       | Project Description                                 | FY 14-15 Budget   | FY 15-16 Request | PROJECT | ACCOUNT |
|----------------------------------|-----------------------------------------------------|-------------------|------------------|---------|---------|
| (172) Capital Water Improvements | ENG FOR TITAN TOWER UPGR                            | 150,000           |                  | 491403  | 40-05   |
|                                  |                                                     | <b>1,244,590</b>  | <b>95,000</b>    |         |         |
| (178) Construction Loan Payment  | Carl Albert Water Tower Modification                |                   | 466,800          | 421601  | 40-05   |
| (178) Construction Loan Payment  | Roofs at Water Plant                                |                   | 134,000          | 421602  | 40-05   |
| (178) Construction Loan Payment  | Rehabilitation of 2 Wells                           |                   | 100,000          | 421603  | 40-05   |
| (178) Construction Loan Payment  | EASTSIDE DIST - PH 1                                | 6,500             |                  | 421101  | 40-05   |
| (178) Construction Loan Payment  | EASTSIDE DISTR PH 2                                 | 386,747           |                  | 421301  | 40-05   |
| (178) Construction Loan Payment  | SE 15 ST WIDENING RELOCAT                           | 805,001           |                  | 421416  | 40-05   |
| (178) Construction Loan Payment  | EASTSIDE DIST IMP PH 3                              | 350,000           |                  | 421501  | 40-05   |
| (178) Construction Loan Payment  | EASTSIDE BOOSTER PH1                                | 550,000           |                  | 421502  | 40-05   |
| (178) Construction Loan Payment  | Eastside Distribution Improvement Phase IV          |                   | 181,639          | 421604  | 40-05   |
|                                  |                                                     | <b>2,098,248</b>  | <b>882,439</b>   |         |         |
| (186) Sewer Construction         | EQUIP COMPOSTING FACILITY                           | 1,250,940         |                  | 461402  | 40-02   |
| (186) Sewer Construction         | BOILER #2                                           | 375,000           |                  | 461501  | 40-02   |
| (186) Sewer Construction         | VERIFICATOR MAGFLOW HZ                              | 19,000            |                  | 461503  | 40-02   |
| (186) Sewer Construction         | DIESEL FUEL TRAILER                                 | 10,000            |                  | 461504  | 40-02   |
| (186) Sewer Construction         | ENGINRG SEWER PLANT                                 | 574,536           |                  | 461001  | 40-05   |
| (186) Sewer Construction         | SEWER PLANT CONST.                                  | 3,944,093         |                  | 461101  | 40-05   |
| (186) Sewer Construction         | BIOSOLIDS COMP FACILITY                             | 6,142,667         |                  | 461301  | 40-05   |
| (186) Sewer Construction         | SCADA HARDWARE-FOR PLANT                            | 20,060            |                  | 461502  | 40-05   |
|                                  |                                                     | <b>12,336,296</b> | <b>0</b>         |         |         |
| (187) Utility Services           | Office Furniture (1 Chair)                          |                   | 550              | 501601  | 40-02   |
| (187) Utility Services           | Carpeting                                           |                   | 1,500            | 501602  | 40-14   |
| (187) Utility Services           | Copier/Printer                                      |                   | 350              | 501603  | 40-02   |
| (187) Utility Services           | Computers                                           |                   | 4,800            | 501604  | 40-49   |
| (187) Utility Services           | Headsets                                            |                   | 330              | 501605  | 40-02   |
| (187) Utility Services           | SCANNERS                                            | 3,500             |                  | 501403  | 40-02   |
| (187) Utility Services           | CHECK SCANNER                                       | 1,505             |                  | 501410  | 40-02   |
| (187) Utility Services           | FURNITURE                                           | 1,470             |                  | 501501  | 40-02   |
| (187) Utility Services           | RECEIPT PRINTERS                                    | 3,200             |                  | 501502  | 40-02   |
| (187) Utility Services           | HEADSETS                                            | 300               |                  | 501504  | 40-02   |
| (187) Utility Services           | COPIER                                              | 1,700             |                  | 501505  | 40-02   |
| (187) Utility Services           | COMPUTERS & EQUIP                                   | 6,600             |                  | 501503  | 40-49   |
| (187) Utility Services           | DOCUMENT IMAGING SYSTEM                             | 2,507             |                  | 501407  | 40-50   |
| (187) Utility Services           | Scanners                                            |                   | 1,200            | 501606  | 40-02   |
|                                  |                                                     | <b>20,782</b>     | <b>8,730</b>     |         |         |
| (188) Capital Sewer              | Trailer Flusher Machine                             |                   | 90,000           | 441601  | 40-02   |
| (188) Capital Sewer              | Edgewood Lift Pump (1)                              |                   | 32,000           | 441602  | 40-05   |
| (188) Capital Sewer              | BOILER REPAIR                                       | 97,299            |                  | 441404  | 40-02   |
| (188) Capital Sewer              | SEWER LINE REHAB                                    | 8,827             |                  | 441303  | 40-05   |
| (188) Capital Sewer              | SE 15TH SWR RELOCATION                              | 145,000           |                  | 441402  | 40-05   |
| (188) Capital Sewer              | EDGEWOOD LIFT PUMP                                  | 62,311            |                  | 441403  | 40-05   |
| (188) Capital Sewer              | Eastwood Lift Station Pump (2)                      |                   | 16,200           | 441603  | 40-05   |
|                                  |                                                     | <b>313,437</b>    | <b>138,200</b>   |         |         |
| (189) Utilities Capital Outlay   | Vehicles - Front End Loader - Transfer Station      |                   | 188,000          | 141602  | 40-01   |
| (189) Utilities Capital Outlay   | Equipment - 3 Transport Trailers - Transfer Station |                   | 223,500          | 141603  | 40-02   |
| (189) Utilities Capital Outlay   | Building - Transfer Station                         |                   | 2,500,000        | 501607  | 40-07   |
| (189) Utilities Capital Outlay   | Land/Contingency - Transfer Station                 |                   | 588,500          | 141604  | 40-09   |
| (189) Utilities Capital Outlay   | PONY 1                                              | 226               |                  | 141205  | 40-15   |
| (189) Utilities Capital Outlay   | PONY 2                                              | 280               |                  | 141206  | 40-15   |
| (189) Utilities Capital Outlay   | PONY 3 - MWC LIBRARY                                | 307               |                  | 141207  | 40-15   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department                     | Project Description       | FY 14-15 Budget  | FY 15-16 Request | PROJECT | ACCOUNT |
|--------------------------------|---------------------------|------------------|------------------|---------|---------|
| (189) Utilities Capital Outlay | PONY 5                    | 315              |                  | 141303  | 40-15   |
| (189) Utilities Capital Outlay | PONY PROJECT              | 25,000           |                  | 141403  | 40-15   |
| (189) Utilities Capital Outlay | PONY 7                    | 2,500            |                  | 141406  | 40-15   |
| (189) Utilities Capital Outlay | PONY 8                    | 2,500            |                  | 141409  | 40-15   |
| (189) Utilities Capital Outlay | PONY 9                    | 2,500            |                  | 141410  | 40-15   |
| (189) Utilities Capital Outlay | PONY 10                   | 2,500            |                  | 141411  | 40-15   |
| (189) Utilities Capital Outlay | PONY 11                   | 2,500            |                  | 141412  | 40-15   |
| (189) Utilities Capital Outlay | PONY 12                   | 2,500            |                  | 141413  | 40-15   |
| (189) Utilities Capital Outlay | AUTO METER READING SYSTEM | 5,348,350        |                  | 501004  | 40-05   |
| (189) Utilities Capital Outlay | IOB - CNG Fueling Station |                  | 558,600          | 141605  | 40-15   |
|                                |                           | <b>5,389,478</b> | <b>4,058,600</b> |         |         |

|                  |                                 |                |                |        |       |
|------------------|---------------------------------|----------------|----------------|--------|-------|
| (190) Sanitation | 168 Sharp Containers            |                | 9,533          | 411601 | 40-02 |
| (190) Sanitation | 30-4 Yard Dumpsters             |                | 20,340         | 411602 | 40-02 |
| (190) Sanitation | 50-6 Yard Dumpsters             |                | 49,000         | 411603 | 40-02 |
| (190) Sanitation | 50-8 Yard Dumpsters             |                | 57,400         | 411604 | 40-02 |
| (190) Sanitation | 243-95 Gallon Poly-carts        |                | 12,036         | 411605 | 40-02 |
| (190) Sanitation | One (1) Grapple Truck W/CNG     |                | 230,000        | 411606 | 40-01 |
| (190) Sanitation | One (1) Pup Truck W/CNG         |                | 155,000        | 411607 | 40-01 |
| (190) Sanitation | One (1) Rear Loader Truck W/CNG |                | 257,500        | 411608 | 40-01 |
| (190) Sanitation | One (1) 12 Ft. Utility Trailer  |                | 1,995          | 411609 | 40-02 |
| (190) Sanitation | AVL for all Trucks              |                | 11,584         | 411610 | 40-02 |
| (190) Sanitation | SET TRUCK                       | 83,295         |                | 411507 | 40-01 |
| (190) Sanitation | AUTOMATED SIDE LOADER           | 310,041        |                | 411508 | 40-01 |
| (190) Sanitation | 8 TRUCK RUD CHAINS              | 3,220          |                | 411310 | 40-02 |
| (190) Sanitation | (25) 8 YD DUMPSTERS             | 13,804         |                | 411401 | 40-02 |
| (190) Sanitation | (20) 4 YD DUMPSTERS             | 14,470         |                | 411403 | 40-02 |
| (190) Sanitation | SCANNER                         | 800            |                | 411409 | 40-02 |
| (190) Sanitation | 8 YD DUMPSTERS                  | 32,878         |                | 411501 | 40-02 |
| (190) Sanitation | 6 YD DUMPSTERS                  | 27,716         |                | 411502 | 40-02 |
| (190) Sanitation | 168 SHARP CONTAINERS            | 11,906         |                | 411503 | 40-02 |
| (190) Sanitation | 324 65 GALLON POLYCARTS         | 14,013         |                | 411505 | 40-02 |
| (190) Sanitation | 243 95 GALLON POLYCARTS         | 11,481         |                | 411506 | 40-02 |
| (190) Sanitation | COMPUTERS                       | 2,000          |                | 411504 | 40-49 |
| (190) Sanitation | DOCUMENT IMAGING SYSTEM         | 2,097          |                | 411410 | 40-50 |
| (190) Sanitation | Replacement of One (1) Computer |                | 1,200          | 411611 | 40-49 |
|                  |                                 | <b>527,721</b> | <b>805,588</b> |        |       |

|             |                                          |                |                |        |       |
|-------------|------------------------------------------|----------------|----------------|--------|-------|
| (191) Water | Fire Hydrants                            |                | 20,000         | 421605 | 40-05 |
| (191) Water | PICKUP TRUCK                             | 26,000         |                | 421510 | 40-01 |
| (191) Water | BACKWASH PUMP #1 PUMP                    | 22,864         |                | 421405 | 40-02 |
| (191) Water | CHLORINATION UNIT                        | 7,489          |                | 421406 | 40-02 |
| (191) Water | SCANNER                                  | 800            |                | 421413 | 40-02 |
| (191) Water | 60 HP SUBMERSIBLE PUMP                   | 13,500         |                | 421503 | 40-02 |
| (191) Water | 6 FT FRONT END BUCKET                    | 1,400          |                | 421506 | 40-02 |
| (191) Water | SUBM SLUDGE PUMP                         | 25,900         |                | 421507 | 40-02 |
| (191) Water | PLASMA CUTTER                            | 2,000          |                | 421509 | 40-02 |
| (191) Water | FIRE HYDRANTS                            | 20,000         |                | 421505 | 40-05 |
| (191) Water | WATER METERS                             | 17,000         |                | 421508 | 40-05 |
| (191) Water | AUTO METER READING SYSTEM                | 10,000         |                | 501004 | 40-05 |
| (191) Water | (3) COMPUTERS                            | 2,145          |                | 421403 | 40-49 |
| (191) Water | DESKTOP COMPUTERS                        | 2,000          |                | 421504 | 40-49 |
| (191) Water | DOCUMENT IMAGING SYSTEM                  | 6,291          |                | 421414 | 40-50 |
| (191) Water | Nine (9) Hach 1070E Online Turbidimeters |                | 30,000         | 421606 | 40-02 |
| (191) Water | Water Meters and Meter Hardware          |                | 50,000         | 421607 | 40-05 |
|             |                                          | <b>157,389</b> | <b>100,000</b> |        |       |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department                   | Project Description                                   | FY 14-15 Budget  | FY 15-16 Request | PROJECT | ACCOUNT |
|------------------------------|-------------------------------------------------------|------------------|------------------|---------|---------|
| (192) Sewer                  | 1/2 Ton Pickup w/side Tool Boxes, Rack, Strobe Light  |                  | 25,000           | 431601  | 40-01   |
| (192) Sewer                  | One (1) Ebara or Equal Submersible Sewage Pump        |                  | 8,079            | 431602  | 40-02   |
| (192) Sewer                  | Twelve (12) Alarm Agent Digital WRTU                  |                  | 42,252           | 431603  | 40-02   |
| (192) Sewer                  | Safety Equipment                                      |                  | 5,000            | 431604  | 40-02   |
| (192) Sewer                  | 1/2 TON PICKUP                                        | 26,000           |                  | 431503  | 40-01   |
| (192) Sewer                  | 1 TON TRUCK                                           | 45,000           |                  | 431504  | 40-01   |
| (192) Sewer                  | REPLACEMENT MAINT TRUCK                               | 50,763           |                  | 431507  | 40-01   |
| (192) Sewer                  | SWR CUTTER LIFT PUMP                                  | 4,030            |                  | 431405  | 40-02   |
| (192) Sewer                  | SCANNER                                               | 800              |                  | 431410  | 40-02   |
| (192) Sewer                  | SAFETY EQUIP                                          | 5,000            |                  | 431501  | 40-02   |
| (192) Sewer                  | LINKO DATA SYSTEM                                     | 1,340            |                  | 431505  | 40-02   |
| (192) Sewer                  | INCUBATOR                                             | 4,100            |                  | 431506  | 40-02   |
| (192) Sewer                  | LIFT STATION PUMP                                     | 8,079            |                  | 431509  | 40-05   |
| (192) Sewer                  | LIFT STATION PUMP                                     | 4,651            |                  | 431510  | 40-05   |
| (192) Sewer                  | HVAC UNIT                                             | 2,675            |                  | 431508  | 40-14   |
| (192) Sewer                  | COMPUTERS                                             | 4,627            |                  | 431313  | 40-49   |
| (192) Sewer                  | 3 COMPUTERS                                           | 3,000            |                  | 431502  | 40-49   |
| (192) Sewer                  | DOCUMENT IMAGING SYSTEM                               | 8,389            |                  | 431411  | 40-50   |
| (192) Sewer                  | Three (3) Hydro Root Saws                             |                  | 6,500            | 431605  | 40-02   |
|                              |                                                       | <b>168,454</b>   | <b>86,831</b>    |         |         |
| (193) Utilities Authority    | Soldier Creek Industrial Park                         | 1,951,549        | 1,065,000        | 871001  | 40-06   |
| (193) Utilities Authority    | SOLDIER CRK INDUST PARK                               | 16,490           |                  | 871001  | 40-05   |
| (193) Utilities Authority    | SOLDIER CRK INDUST PARK                               | 21,518           |                  | 871001  | 40-15   |
|                              |                                                       | <b>1,989,557</b> | <b>1,065,000</b> |         |         |
| (194) Downtown Redevelopment | ADA Transition Plan Implementation (2nd Year Funding) | 75,000           | 50,000           | 921503  | 40-15   |
| (194) Downtown Redevelopment | Decorative Festival Tent - Round - 25 Feet            |                  | 20,000           | 921602  | 40-02   |
| (194) Downtown Redevelopment | Special Event Tent 40 x 60 Feet                       |                  | 10,000           | 921603  | 40-02   |
| (194) Downtown Redevelopment | Original Square Mile Implementation                   |                  | 1,500,000        | 921604  | 40-06   |
| (194) Downtown Redevelopment | ADM/PROFESSIONAL SERVICES                             | 6,320            |                  | 920405  | 40-06   |
| (194) Downtown Redevelopment | RECONSTRUCT (MID-AMER/RIC                             | 194,310          |                  | 921302  | 40-06   |
| (194) Downtown Redevelopment | SWR LINE EXT 29 & DOUGLAS                             | 350,000          |                  | 921501  | 40-06   |
| (194) Downtown Redevelopment | PROJECT TO BE APVD                                    | 957,680          |                  | 921505  | 40-08   |
| (194) Downtown Redevelopment | CLOCK TWR CIVIC SP DESIGN                             | 70,000           |                  | 921304  | 40-09   |
| (194) Downtown Redevelopment | CLOCK TWR CIVIC SPC CONST                             | 103,800          |                  | 921404  | 40-09   |
| (194) Downtown Redevelopment | ORIG SQ MILE MONUMENTS                                | 96,980           |                  | 921306  | 40-15   |
| (194) Downtown Redevelopment | SIGNAGE - CITY HALL                                   | 30,000           |                  | 921502  | 40-15   |
| (194) Downtown Redevelopment | North Oaks Phase III                                  |                  | 325,000          | 921605  | 40-06   |
|                              |                                                       | <b>1,884,090</b> | <b>1,905,000</b> |         |         |
| (196) FF & E Reserve         | Reed Center Carpet                                    |                  | 150,000          | 401601  | 40-14   |
| (196) FF & E Reserve         | LED Uplighting 30 @ \$1275                            |                  | 38,250           | 401602  | 40-14   |
| (196) FF & E Reserve         | Sound System Upgrade                                  |                  | 10,000           | 401603  | 40-02   |
| (196) FF & E Reserve         | Parking Lot Security Cameras                          |                  | 15,000           | 401604  | 40-02   |
| (196) FF & E Reserve         | Banquet Dinner Ware - Setting for 750                 |                  | 35,000           | 401605  | 40-02   |
| (196) FF & E Reserve         | Room Safes                                            |                  | 15,500           | 401606  | 40-02   |
| (196) FF & E Reserve         | Hotel Door Replacement 1 Floor at 44 Doors            |                  | 58,000           | 401607  | 40-14   |
| (196) FF & E Reserve         | Computers and Printers                                |                  | 15,000           | 401608  | 40-49   |
| (196) FF & E Reserve         | A/C Rodder for Chillers                               |                  | 2,000            | 401609  | 40-14   |
| (196) FF & E Reserve         | To Be Determined                                      |                  | 75,000           | 401610  | 40-08   |
| (196) FF & E Reserve         | GALAXY/SAFLOC SERVER                                  | 8,200            |                  | 401414  | 40-02   |
| (196) FF & E Reserve         | STARWOOD GUEST TRASH CANS                             | 2,500            |                  | 401508  | 40-02   |
| (196) FF & E Reserve         | 10 ALUMINUM TABLES                                    | 8,500            |                  | 401510  | 40-02   |
| (196) FF & E Reserve         | TO BE DETERMINED                                      | 21,551           |                  | 401514  | 40-08   |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| Department               | Project Description                                         | FY 14-15 Budget  | FY 15-16 Request | PROJECT | ACCOUNT |
|--------------------------|-------------------------------------------------------------|------------------|------------------|---------|---------|
| (196) FF & E Reserve     | LIGHT DIMMING SYS UPGRADE                                   | 25,000           |                  | 401404  | 40-14   |
| (196) FF & E Reserve     | POLE PAINTING                                               | 11,400           |                  | 401406  | 40-14   |
| (196) FF & E Reserve     | GUEST RM VANITIES                                           | 23,468           |                  | 401407  | 40-14   |
| (196) FF & E Reserve     | BACK OFFICE CARPET                                          | 2,397            |                  | 401415  | 40-14   |
| (196) FF & E Reserve     | GUEST ROOM CARPET                                           | 176,353          |                  | 401501  | 40-14   |
| (196) FF & E Reserve     | GUESTROOM BATHROOM TILE                                     | 150,000          |                  | 401502  | 40-14   |
| (196) FF & E Reserve     | GUEST RM BATHROOM WALLS                                     | 35,000           |                  | 401503  | 40-14   |
| (196) FF & E Reserve     | TEXT/PAINT MAIN FL RRMS                                     | 3,000            |                  | 401504  | 40-14   |
| (196) FF & E Reserve     | TEXT & PAINT RICE ROOM                                      | 2,500            |                  | 401505  | 40-14   |
| (196) FF & E Reserve     | DANCE FLOOR REPL                                            | 6,300            |                  | 401506  | 40-14   |
| (196) FF & E Reserve     | GREASE TRAP REPL                                            | 15,000           |                  | 401509  | 40-14   |
| (196) FF & E Reserve     | POOL EQUIP SHELTER                                          | 7,500            |                  | 401511  | 40-14   |
| (196) FF & E Reserve     | MONUMENT SIGN PAINT                                         | 500              |                  | 401512  | 40-14   |
| (196) FF & E Reserve     | LIGHT DIMMING SYS (2ND YR                                   | 15,000           |                  | 401513  | 40-14   |
| (196) FF & E Reserve     | SPRKL R SYS FLOODING                                        | 125,000          |                  | 401516  | 40-14   |
| (196) FF & E Reserve     | PAINT LOBBY CEILING/WALLS                                   | 2,500            |                  | 401517  | 40-14   |
| (196) FF & E Reserve     | REED SOUTH SIGN                                             | 2,500            |                  | 401309  | 40-15   |
| (196) FF & E Reserve     | FOUNTAIN DESIGN FEES                                        | 10,984           |                  | 401418  | 40-15   |
| (196) FF & E Reserve     | FOUNTAIN VAULT RENOV.                                       | 54,612           |                  | 401515  | 40-15   |
| (196) FF & E Reserve     | COMPUTER & PRINTERS                                         | 15,000           |                  | 401507  | 40-49   |
| (196) FF & E Reserve     | Deferred Maintenance                                        |                  | 50,000           | 401611  | 40-08   |
|                          |                                                             | <b>724,765</b>   | <b>463,750</b>   |         |         |
| (197) Golf Courses       | Fifteen (15) Golf Carts                                     |                  | 60,000           | 471601  | 40-02   |
| (197) Golf Courses       | (11) EZGO GOLF CARTS                                        | 58,035           |                  | 471401  | 40-02   |
| (197) Golf Courses       | SCANNER                                                     | 800              |                  | 471409  | 40-02   |
| (197) Golf Courses       | RANGE BALL DISPENSER                                        | 4,700            |                  | 471501  | 40-02   |
| (197) Golf Courses       | REPLACEMENT PRINTER                                         | 300              |                  | 471502  | 40-02   |
| (197) Golf Courses       | COMPUTERS                                                   | 139              |                  | 471305  | 40-49   |
| (197) Golf Courses       | DOCUMENT IMAGING SYSTEM                                     | 2,097            |                  | 471410  | 40-50   |
| (197) Golf Courses       | Software                                                    |                  | 12,000           | 471602  | 40-50   |
|                          |                                                             | <b>66,071</b>    | <b>72,000</b>    |         |         |
| (202) Risk               | DOCUMENT IMAGING SYSTEM                                     | 4,193            |                  | 291403  | 40-50   |
| (202) Risk               | TRUCK                                                       | 28,000           |                  | 291501  | 40-01   |
| (202) Risk               | SCANNER                                                     | 800              |                  | 291402  | 40-02   |
| (202) Risk               | DESKTOP COMPUTER                                            | 1,500            |                  | 291502  | 40-49   |
| (202) Risk               | SOFTWARE                                                    | 500              |                  | 291503  | 40-50   |
|                          |                                                             | <b>34,993</b>    | <b>0</b>         |         |         |
| (220) Animal Welfare     | KENNELS                                                     | 5,127            |                  | 101503  | 40-02   |
| (220) Animal Welfare     | STOCK TRAILER                                               | 3,950            |                  | 101504  | 40-02   |
| (220) Animal Welfare     | REMODEL                                                     | 14,629           |                  | 101502  | 40-14   |
|                          |                                                             | <b>23,706</b>    | <b>0</b>         |         |         |
| (240) L&H                | Computer                                                    |                  | 1,000            | 031605  | 40-49   |
| (240) L&H                | COMPUTER                                                    | 1,000            |                  | 031403  | 40-49   |
|                          |                                                             | <b>1,000</b>     | <b>1,000</b>     |         |         |
| (269) GO Bond            | SE 15th & Midwest Blvd Intersection                         |                  | 123,924          | 691601  | 40-06   |
| (269) GO Bond            | 15TH & DOUGLAS INTERSECT                                    | 450,000          |                  | 691101  | 40-06   |
| (269) GO Bond            | POST - RENO TO 15TH                                         | 25,860           |                  | 691102  | 40-06   |
| (269) GO Bond            | 15TH - LYNN FRY TO ANDERS                                   | 2,998,954        |                  | 691104  | 40-06   |
|                          |                                                             | <b>3,474,814</b> | <b>123,924</b>   |         |         |
| (425) Hospital Authority | Discretionary - Special Projects to be Approved by Trustees |                  | 5,000,000        | 901601  | 40-08   |



**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2015-2016**

| <b>Department</b>                 | <b>Project Description</b>                                              | <b>FY 14-15 Budget</b> | <b>FY 15-16 Request</b> | <b>PROJECT</b> | <b>ACCOUNT</b> |
|-----------------------------------|-------------------------------------------------------------------------|------------------------|-------------------------|----------------|----------------|
| (425) Hospital Authority          | PROJECTS TO BE APPVD                                                    | 4,909,060              |                         | 901501         | 40-06          |
| (425) Hospital Authority          | DEMO 8826-8828                                                          | 50,000                 |                         | 901502         | 40-06          |
| (425) Hospital Authority          | 2901 WOODSIDE DR                                                        | 10,230                 |                         | 901404         | 40-09          |
| (425) Hospital Authority          | 8826 & 8828 SE 29TH                                                     | 46,570                 |                         | 901405         | 40-09          |
| (425) Hospital Authority          | SURVEYING ON SELL OF LAND                                               | 4,000                  |                         | 901505         | 40-09          |
| (425) Hospital Authority          | PROJECTS TO BE APPVD                                                    | 1,775,025              |                         | 901503         | 40-06          |
| (425) Hospital Authority          | In Lieu of Taxes/ROR/Misc - Special Projects to be Approved by Trustees |                        | 3,400,000               | 901602         | 40-08          |
|                                   |                                                                         | <b>6,794,885</b>       | <b>8,400,000</b>        |                |                |
| <b>GRAND TOTAL CAPITAL OUTLAY</b> |                                                                         | <b>48,624,784</b>      | <b>22,649,000</b>       |                |                |