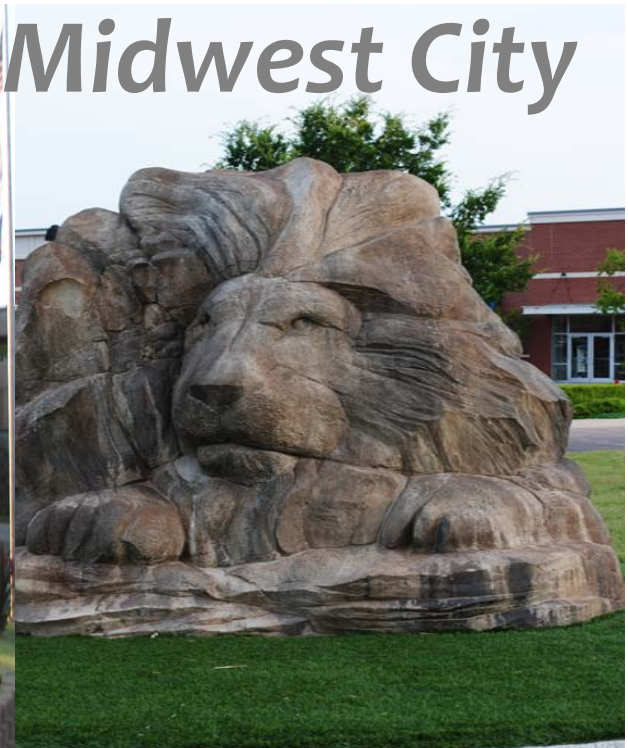


City of Midwest City



ANNUAL FINANCIAL BUDGET Fiscal Year 2012-2013



CITY OF MIDWEST CITY, OKLAHOMA

LIST OF PRINCIPAL OFFICIALS

City Council

JACK FRY
Mayor

JERRY R. MAYNARD
Councilmember, Ward 1

JAY D. COLLINS
Councilmember, Ward 2

RICK DAWKINS
Councilmember, Ward 3

JAMES L. RAY
Councilmember, Ward 4

WENDELL D. BOUCHER
Councilmember, Ward 5

JEFF MOORE
Councilmember, Ward 6

Management

GUY HENSON
City Manager

TIM RUNDEL
Assistant City Manager

TIM LYON
Assistant City Manager of
Administration

JUDY SIEMENS
Finance Director

RHONDA ATKINS
City Clerk

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BUDGET SUMMARY FOR FISCAL YEAR 2012-2013

FUND BUDGET SUMMARY FY 2012-2013	General	Police	Fire	Proprietary	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
REVENUE SOURCES:									
Taxes	22,314,274	2,645,715	2,148,866	-	-	7,214,738	2,569,262	1,748,441	38,641,296
License & Permits	221,196	-	3,648	16,937	-	49,452	12,880	-	304,113
Miscellaneous Revenue	230,081	10,000	2,710	76,167	103,169	169,500	348,686	-	940,313
Investment Income	73,029	24,830	9,909	531,335	71,075	155,681	627,531	30,000	1,523,390
Other Revenue	-	-	-	800	-	-	-	-	800
Charges for Services	479,445	-	7,178	26,677,425	10,582,813	-	1,745,530	-	39,492,391
Fines and Forfeitures	1,769,018	12,769	-	-	-	61,128	274,303	-	2,117,218
Intergovernmental	479,738	-	-	-	-	100,000	2,360,962	-	2,940,700
Lease Payments	-	-	-	-	-	-	2,238,745	-	2,238,745
Proceeds from Loan	-	-	-	89,502	-	1,950,000	2,000,000	-	4,039,502
Transfer In	2,493,865	9,271,245	7,416,432	7,862,606	-	1,634,576	1,220,523	-	29,899,247
Total Revenue	28,060,646	11,964,559	9,588,743	35,254,772	10,757,057	11,335,075	13,398,422	1,778,441	122,137,715
Gain / (Use) of Fund Balance	(50,592)	(541,236)	305,543	(5,446,490)	(228,443)	(5,626,721)	(4,738,519)	(44,710)	(16,371,168)
AVAILABLE FUNDING	28,111,238	12,505,795	9,283,200	40,701,262	10,985,500	16,961,796	18,136,941	1,823,151	138,508,883
EXPENDITURES:									
Managerial	516,759	-	-	-	-	5,000	-	-	521,759
City Clerk	586,970	-	-	-	-	14,983	-	-	601,953
Human Resources	325,557	-	-	-	-	1,000	-	-	326,557
City Attorney	148,784	-	-	-	-	800	-	-	149,584
Community Development	1,747,832	-	-	-	-	123,940	-	-	1,871,772
Parks, Recreation & Tourism	514,834	-	-	-	-	81,500	2,816,965	-	3,413,299
Finance	614,150	-	-	-	-	7,450	-	-	621,600
Street/Parks	2,858,026	-	-	-	-	4,155,361	638,004	-	7,651,391
General Government	915,176	-	-	1,867,770	-	657,239	726,347	-	4,166,532
Juvenile - City Clerk	-	-	-	-	-	-	148,247	-	148,247
Neighborhood Services	1,597,762	-	-	-	-	14,200	3,000	-	1,614,962
Information Technology	413,150	-	-	-	-	-	426,968	-	840,118
Emergency Management	807,550	-	-	-	-	-	342,314	-	1,149,864
Swimming Pools	248,612	-	-	-	-	13,500	-	-	262,112
Senior Center Bond	-	-	-	-	-	59,000	-	-	59,000
Police	-	11,958,719	-	-	-	703,509	330,500	-	12,992,728
Fire	-	-	9,117,200	-	-	2,741,991	-	-	11,859,191
Sanitation	-	-	-	3,675,950	-	-	-	-	3,675,950
Water	-	-	-	8,890,035	-	-	-	-	8,890,035
Wastewater	-	-	-	5,916,921	-	-	-	-	5,916,921
Golf	-	-	-	1,119,862	-	-	-	-	1,119,862
Hotel/Conference Center	-	-	-	4,825,023	-	-	-	-	4,825,023
FF&E Reserve	-	-	-	193,243	-	-	-	-	193,243
Grants	-	-	-	-	-	-	797,722	-	797,722
Fleet Maintenance	-	-	-	-	2,473,390	-	-	-	2,473,390
Surplus Property	-	-	-	-	39,010	-	-	-	39,010
Public Works Administration	-	-	-	-	876,739	-	-	-	876,739
Debt Service	-	-	-	6,519,660	-	1,001,000	-	1,793,151	9,313,811
Self Insurance - Vehicle, Prop, GL & WC	-	-	-	-	2,171,351	-	-	-	2,171,351
29th Street Redevelopment	-	-	-	-	-	-	1,057,784	-	1,057,784
Life and Health Insurance	-	-	-	-	5,425,010	-	-	-	5,425,010
Drainage	-	-	-	1,228,734	-	2,071,605	-	-	3,300,339
Mobile Home Park	-	-	-	129,923	-	-	-	-	129,923
Welcome Cntr & CVB	-	-	-	-	-	-	624,278	-	624,278
Hospital	-	-	-	-	-	-	7,524,342	-	7,524,342
Urban Renewal	-	-	-	-	-	-	6,000	-	6,000
Economic Development	-	-	-	1,998,234	-	-	-	-	1,998,234
Transfers Out	16,816,076	547,076	166,000	4,335,907	-	5,309,718	2,694,470	30,000	29,899,247
TOTAL	28,111,238	12,505,795	9,283,200	40,701,262	10,985,500	16,961,796	18,136,941	1,823,151	138,508,883

To be adopted by Resolution at the department level

**MIDWEST CITY, OKLAHOMA
RESOLUTION NO. 2012-12**

**A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2012-2013 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY**

WHEREAS, The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2013 (FY 2012-2013) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

2

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2012-2013 Budget on the 12th day of June 2012 with total resources available in the amount of \$90,413,202 and total fund/departmental appropriations in the amount of \$90,413,202. Legal appropriations (spending/encumbering) limits are hereby established as follows:

General Fund:

Departments-Divisions:	
City Manager (010-0110)	\$ 516,759
City Clerk (010-0211)	\$ 586,970
Human Resources (010-0310)	\$ 325,557
City Attorney (010-0410)	\$ 148,784
Community Development (010-0510)	\$ 1,747,832
Park & Recreation (010-0610)	\$ 514,834
Finance (010-0810)	\$ 614,150
Street/Parks (010-0910)	\$ 2,858,026
General Government (010-1410)	\$ 915,176
Neighborhood Services (010-1510)	\$ 1,597,762

Information Technology (010-1610)	\$ 413,150
Emergency Management (010-1810)	\$ 807,550
Swimming Pools (010-1910)	\$ 248,612
Transfers Out (010-0000)	\$16,816,076

Police Fund (020-62/10-20): \$12,505,795

Fire Fund (040-64/10-12): \$ 9,283,200

Special Revenue:

General Government Sales Tax (009)	\$ 415,000
Street and Alley (013-0910)	\$ 638,004
Technology (014-1415)	\$ 426,968
Reimbursed Projects (016-1410/3710/4820)	\$ 138,747
Juvenile (025-6211)	\$ 148,247
Police Special Projects – Seizures (030-6200)	\$ 8,500
Police Special Projects - Misc. (031-6200)	\$ 21,000
Police Federal Projects (033-6200)	\$ 27,500
Police Lab Fees (034-6210)	\$ 18,500
Employee Activity (035-3800)	\$ 7,600
Police Jail (036-6230)	\$ 163,000
Police Impound Fees (037-6240)	\$ 97,000
Welcome Center (045-7410)	\$ 192,058
Convention & Visitors Bureau (046-0710)	\$ 447,220
Emergency Operations (070-2100)	\$ 384,812
Activity (115):	
Parks (115-23/10/15/20)	\$ 77,692
Recreation (115-78/10-23)	\$ 291,309
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 2,213,941
Parks (123-2310)	\$ 304,023
CDBG (141-39/01-99)	\$ 498,362
Grants/Housing Activities (142-37/10-30)	\$ 229,000
Federal & State Grants (143):	
Emergency Operations (143-2100)	\$ 10,000
Capital Improvements (143-5710)	\$ 475,000
Police (143-6210)	\$ 70,360
Economic Development (143-8710)	\$ 1,000,000
Downtown Redevelopment (194-92/10-50)	\$ 1,560,207
Urban Renewal (201-9310)	\$ 6,000
Animals Best Friends (220-1000)	\$ 3,000
Hotel/Motel Tax (225-8700)	\$ 573,085
Court Bonds (235-0000)	\$ 1,464
Disaster Relief (310-8810)	\$ 165,000

Debt Service:

General Obligation Street Bond (350-0000) \$ 1,823,151

Capital Projects:

General Fund Capital Outlay Reserve (011) \$ 757,239
Capital Outlay (012):
City Manager (012-0110) \$ 5,000
City Clerk (012-0211) \$ 14,983
Human Resources (012-0310) \$ 1,000
City Attorney (012-0410) \$ 800
Community Development (012-0510) \$ 123,940
Parks & Recreation (012-0610) \$ 81,500
Finance (012-0810) \$ 7,450
Street (012-0910) \$ 98,100
Neighborhood Services (012-1510) \$ 14,200
Swimming Pool (012-1910) \$ 13,500
Senior Center Bond (012-5500) \$ 59,000
Capital Drainage Improvements (060-7210) \$ 17,500
Police Capitalization (021-6210-99) \$ 703,509
Fire Capitalization (041-6410-99) \$ 2,741,991
Street Tax (065-6600) \$ 581,051
Capital Improvements (157-5700) \$ 2,054,105
G.O. Bond Debt Service (269-6910) \$ 3,552,751
Sales Tax Capital Improvements (340-8050) \$ 5,133,177
Tax Increment Financing (351-9210) \$ 1,001,000

4

Internal Service:

Public Works Administration (075-3010) \$ 876,739
Fleet Maintenance (080-2510) \$ 2,473,390
Surplus Property (081-2610) \$ 39,010
Risk Management (202-2910-30) \$ 2,171,351
L & H Benefits (240-0310) \$ 5,425,010

Proprietary:

Mobile Home Park (017-1710) \$ 129,923

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2012-2013, from one line item to another; one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 12th day of June, 2012.

CITY OF MIDWEST CITY, OKLAHOMA



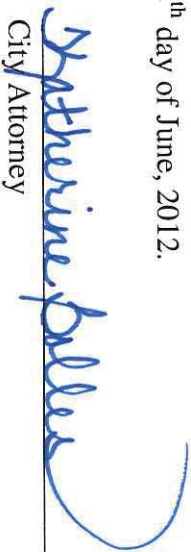
Mayor

ATTEST:



City Clerk

APPROVED as to form and legality this 12th day of June, 2012.



City Attorney

RESOLUTION NO. MA2012-01

A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2012-2013 IN THE AMOUNT OF \$38,573,105.

WHEREAS, a public hearing was held on June 12th, 2012, for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY that the following budget be adopted for Fiscal Year 2012-2013:

Sanitation (190-4110)	\$ 4,439,886
Utilities – Water (191-4210)	\$ 5,775,684
Utilities – Wastewater (192-4310)	\$ 5,291,672
Hotel/Conference Center (195-40/10-11)	\$ 5,402,764
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 193,243
Golf (197-4710)	\$ 1,119,862
Drainage Tax (050-6500)	\$ 810,000
Capital Drainage (060-7210)	\$ 418,734
Storm Water Quality (061-6110)	\$ 722,555
Capital Water Improvements (172-49/00-10)	\$ 872,975
Construction Payment (178-4200)	\$ 2,002,700
Sewer Backup (184-4310)	\$ 15,500
Sewer Construction (186-4600)	\$ 1,253,131
Utility Services (187-5011)	\$ 1,037,135
Capital Sewer Improvement (188-44/00-10)	\$ 809,516
Utilities Capitalization (189-4210)	\$ 1,867,770
Customer Deposits (230-0000)	\$ 20,318
Debt Service-Revenue Bond (250/340)	\$ 6,519,660

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this 12th day of June, 2012.


MIDWEST CITY MUNICIPAL AUTHORITY


Chairman

ATTEST:

Secretary

APPROVED as to form and legality this 12th day of June, 2012.


City Attorney

RESOLUTION NO. HA2012-01

A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY
ADOPTING ITS BUDGET FOR FISCAL YEAR 2012-2013 IN THE AMOUNT OF
\$8,751,277.


WHEREAS, a public hearing was held on June 12th, 2012 for the purpose of receiving
citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND
TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY that the
following budget be adopted for Fiscal Year 2012-2013:

Hospital Authority Discretionary (425-9050)	\$ 3,906,313
Hospital Authority Compounded Principal (425-9010)	\$ 1,287,819
Hospital Authority Hospital Expansion—Loan Reserve (425-9020)	\$ 49,116
Hospital Authority In Lieu of-ROR-Miscellaneous (425-9060)	\$ 3,508,029

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City
Memorial Hospital Authority this 12th day of June, 2012.

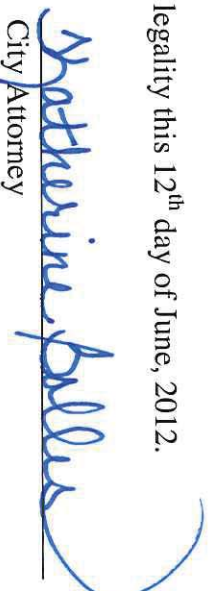
MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY


Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 12th day of June, 2012.


City Attorney

RESOLUTION NO. UA2012-01

A RESOLUTION OF THE MIDWEST CITY UTILITIES AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2012-2013 IN THE AMOUNT OF \$1,998,234.

WHEREAS, a public hearing was held on June 12th, 2012 for the purpose of receiving citizens' input into the budgeting process;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY UTILITIES AUTHORITY that the following budget be adopted for Fiscal Year 2012-2013:


Midwest City Utilities Authority (193-8710) \$ 1,998,234

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Utilities Authority this 12th day of June, 2012.

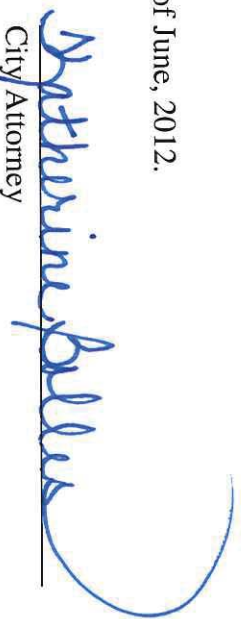
MIDWEST CITY UTILITIES
AUTHORITY


Chairman

ATTEST:


Secretary

APPROVED as to form and legality this 12th day of June, 2012.


City Attorney



THE CITY OF
MIDWEST CITY

MEMORANDUM

TO: Honorable Mayor and Council

FROM: J. Guy Henson, City Manager

DATE: June 12, 2012

SUBJECT: Proposed Operating Budget – Fiscal Year 2012-13

Presented herewith are the proposed operating budgets for Fiscal Year 2012-2013. In all they represent expenditures of nearly \$138,508,883, which includes \$29,899,247 of inter-fund transfers.

This year's General Fund budget is based upon anticipated revenue of \$28,060,646, which is just slightly more than last year's revenue estimate. Similar to last year, the major source of revenue to the General Fund is from sales and use taxes, which represents approximately 70% of total revenues. Of this revenue, \$16,687,677 is transferred into the Police and Fire Department budgets. This, along with other earmarked sales tax and other miscellaneous revenue will fund this year's Police Department budget of \$12,997,728. The Fire Department budget will be \$10,989,752. Both departments also will benefit from the recent sales tax increase earmarked for capital outlay. The Fire Department is expected to receive approximately \$307,425, while the Police Department is expected to receive approximately \$102,475.

The recently approved additional sales tax earmarked for capital outlay needs for the Police and Fire Departments will help meet many current and future needs. An example of such a need in the Police Department is the new Special Investigations building. This building has already been funded but is typical of the needs. The building will be completed in the next fiscal year. It is a 2,400 square foot off-site covert office for our

undercover operations. The six man team housed at this location will continue to attack issues such as drugs, violent crime and other non-traditional police problems. Similarly, urgent capital equipment needs of the Fire Department will be addressed with this new revenue source. Earlier this year the City Council approved a revised loan of \$1,900,000 to the Fire Department, which will enable the department to purchase one Ladder Truck, one Brush Pumper, two Rescue Engines and two Fire Prevention Staff Vehicles in the upcoming fiscal year.

In this upcoming budget year, we have attempted to keep utility rate increases to a minimum in light of the sewer rate increase of \$0.90 per 1,000 gallons, which was instituted in January 2012 to help fund the renovation of the City's Wastewater Treatment Plant on N.E. 36th Street. We will propose a 7.5% increase to help fund the City's Stormwater Management Program, a Federal government unfunded mandate. Golf will be proposing a \$1.00 increase in the golf course green fee effective January 1, 2013, which will still keep us well below the Oklahoma City golf market. We will convert our last residential rear loader route to the fully automated side loading truck. When this occurs, we will have reduced the number of routes from seven to five thus reducing our equipment and manpower needs. We will also be purchasing additional equipment, which will allow us to internally manage more of our recycling effort, instead of contracting this work. We have successfully taken over the metal bins and will take over the cardboard bins as well. Plans also include soliciting proposals from private vendors for a city-wide curb side recycling program.

This upcoming fiscal year, we will continue to move forward on many important projects to our community. The Sewer Treatment Project is well underway and we will finalize the engineering and design for the composting element of the project. We will begin site work on the Soldier Creek Business and Industrial Park this summer. Town Center West will also be under construction this summer with store openings in the Fall of 2012 or Spring of 2013. This year we will also continue implementation of the recommendations contained in the North Oaks Study and will begin implementation of portions of the Original Square Mile Study. Lastly, a new fueling station will demonstrate our commitment to go green with our City fleet. This was funded in a large part through an ACOG clean cities grant.

The City's streets and bridges will receive some needed attention. We expect the Midwest Boulevard Bridge over Soldier Creek to be replaced this winter with a significant sewer relocation project commencing before the bridge replacement. North Douglas Boulevard from N.E. 10th Street to N.E. 23rd Street will be rotomilled and overlaid. Other arterial streets being upgraded will be Westminster Drive between Reno Avenue and S.E. 29th Street and S.E. 29th Street from Air Depot Boulevard to Midwest Boulevard. Local streets will also be repaired when necessary and additional thermo-stripe projects throughout the city will be undertaken. We also expect the long anticipated widening of S.E. 15th Street between

Lynn Fry Boulevard and Anderson Road to begin in 2013. There will be nearly one million dollars in utility line relocation prior to commencing street work. Next year fifteen intersections throughout the City will be updated with new push button pedestrian signals. Also, a new citizens committee to assist in identifying the street needs of the community has also been formed and will be helpful in bringing more attention to this subject.

The City's parks, recreation and sidewalks/trails will continue to be improved this year. Early this summer we will officially open the "The Fred Quinn 'Happy Tails' Dog Park in Joe B. Barnes Regional Park. The Reno Swim and Slide Bathhouse and Chemical Buildings will receive a 2 million dollar renovation this winter. The City's skate park will be relocated to Kiwanis Park in coordination with the new Eastside Elementary School. New softball lighting in Regional Park will be installed as well as new playground equipment in Omni Park. Five new miles of arterial street sidewalks will be installed. Portions of the Nature Trail from Memory Lane to the Christmas tree will be repaved and exercise equipment will be installed along the nature trail. Many existing recreation programs will continue to be offered at the Community Center and in the City parks. This year we will also host our first ever Veteran's Day Parade and initiate new special events for the benefit of our residents and visitors to the community.

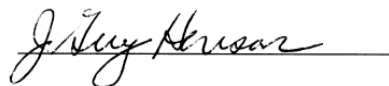
The Hospital Authority's compounded principal's value as of April 30, 2012 was \$58,620,645. The Authority's budget contemplates \$300,000 available for grants this year. Other funds in the amount of \$5,000,000 have also been set aside for special projects to be approved by the Trustees in the Discretionary and In Lie/ROR/Miscellaneous Accounts of the Hospital Authority. Use of these funds must be consistent with the Trust Indenture.

This year's budget includes merit raises. A new pay plan for non-represented employees will be implemented. It has been over ten years since the last update of this pay plan. Negotiations with the two bargaining units continue and I am confident we will come together on contracts.

As in the past, expenditures will be closely monitored and managed throughout the year. We will continue to carefully observe trends in the sources of revenue to be sure that adequate dollars are there to fund all city operations. The required emergency reserves are contained within each fund. As a measure of further protection, the General Fund is carrying a greater emergency reserve fund than required by the Council. Along these lines, in the future I would like the City to increase the required emergency reserve percentages. It will be difficult to do this while revenues remain flat, but it should be a goal we strive to achieve even if it is done in just small increments of one percent at a time.

Honorable Mayor and Council
Proposed Operating Budget – Fiscal Year 2012-13
June 12, 2012
Page 4

In this next year we will have many opportunities to make Midwest City a better place to live and work. We have great residents who support the City as evidenced by nearly an eighty percent approval of the sales tax increase. We have a great group of employees who work hard every day to provide a high level of public services for our residents.

A handwritten signature in cursive script, reading "J. Guy Henson", is written over a horizontal line.

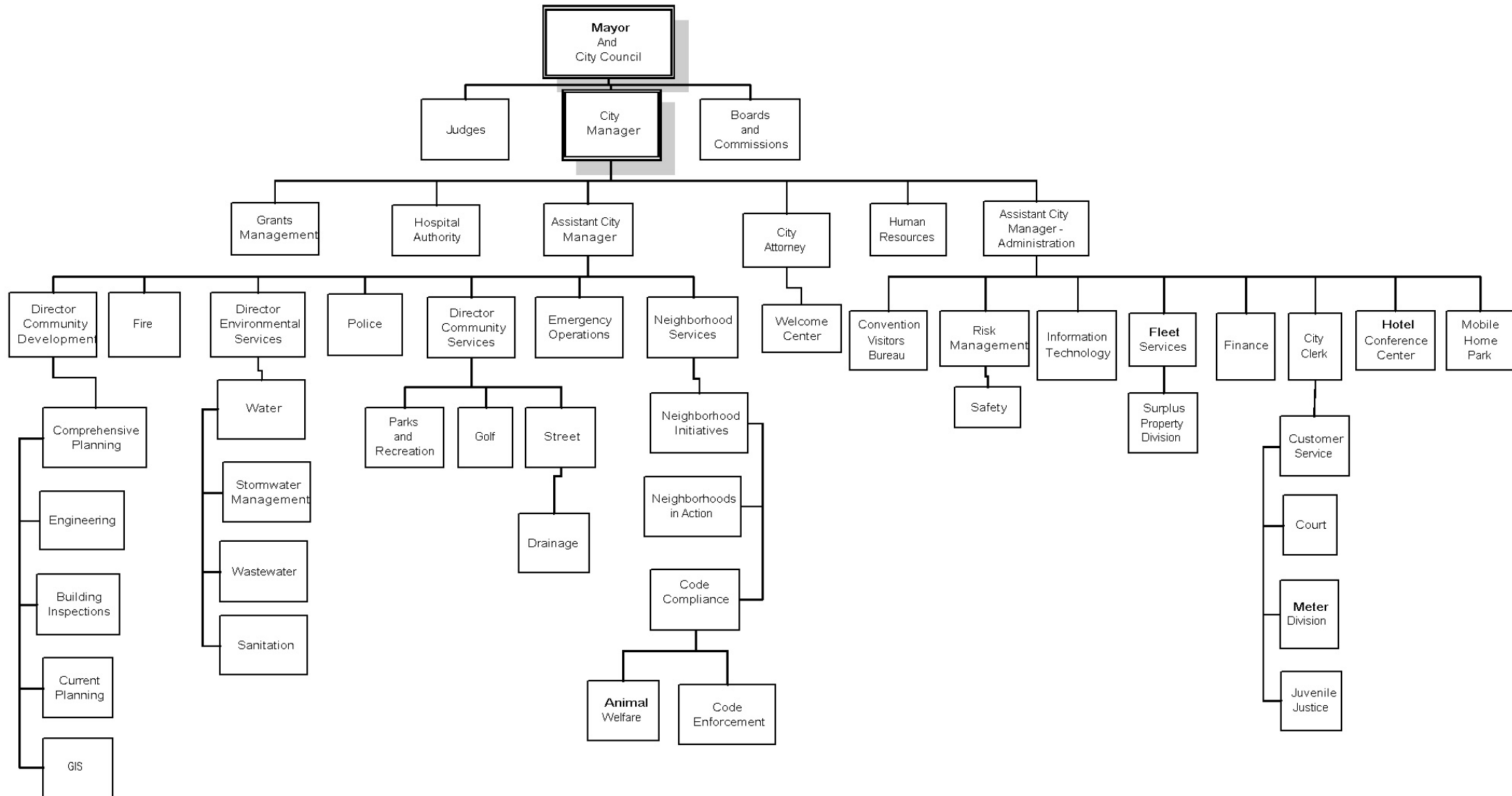
J. Guy Henson, AICP
City Manager

100 N. Midwest Boulevard - Midwest City, Oklahoma 73110
(405) 739-1204 - FAX (405) 739-1208 - (TDD) (405) 739-1359
An Equal Opportunity Employer

The remainder of this document is for informational purposes only.

(BUDGET 2012-2013)

City of Midwest City Organizational Chart



LEGISLATIVE REQUIREMENTS

The Midwest City budget is prepared following a schedule and mandated requirements. This discussion is presented to help the reader be aware of and better understand these requirements.

The Oklahoma Municipal Budget Act of 1979 requires compliance with several guidelines. Included are:

1. A budget that discloses the complete financial position and condition of the City must be prepared and submitted to Council at least thirty days prior to the beginning of the fiscal year.
2. The budget must contain a summary, a message from the City Manager and a description of important budget features. Actual revenues and expenditures for the immediate prior fiscal year must be included along with revenues and expenditures for the current year; an estimate of the revenues and expenditures for the upcoming fiscal year must be included.
3. The estimate of revenues and expenditures must be accounted for by fund and account. The budget of expenditures for each fund may not exceed the estimated revenues and fund balance. No more than 10 percent of the total budget for any fund may be budgeted for miscellaneous purposes (e.g. contingencies and reserves).
4. No later than 15 days prior to the beginning of the budget year, the Council must issue a notice and hold a public hearing on the proposed budget. The date, time and place of the hearing along with a summary of the budget must be published in a newspaper of general circulation no less than five days before the hearing.
5. After the hearing and at least seven days prior to the beginning of the budget year, Council must adopt the budget by resolution.
6. The adopted budget must be filed with the State Auditor and Inspector and the Municipal Clerk. The adopted budget becomes effective on the first day of the fiscal year.
7. Any taxpayer may protest the adopted budget 15 days after it is filed; if no protest is heard, the budget is deemed legal and final unless amended by the Council by resolution.
8. No expenditures or encumbrances may exceed 90 percent of the appropriation for any fund until revenues in an amount equal to at least 90 percent of the appropriation for the fund are collected.
9. General obligation operating debt and deficit spending are prohibited. Midwest City's debt service requirements are, therefore, budgeted in a Debt-Service Fund. Revenue bonds may be issued by Trusts, while voter-approved general obligation bond issues may be used to finance specific capital projects.
10. The Municipal Budget Act also allows cities to transfer funds from one department to another within a fund. The governing body, by resolution has transferred authority to the chief executive officer or his designee as allowed by Title 11, Section 17-215(a) of the Oklahoma State Statutes. All transfers within a department and or fund are approved by the city manager.

BUDGET FORMAT

The budget for the City of Midwest City contains financial summaries, revenue and expenditure summaries, the capital budget and departmental summaries. The departmental summaries provide a breakdown by classification (Personal Services, Benefits, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers) and a position classification chart for the department as a whole.

Operational budgets for the organization have goals, objectives and performance measures. Goals, objectives and performance measures are management tools for measuring the performance of City departments and work sections in achieving their stated purposes. Goals are broad, general statements of the department's desired social or organization outcomes.

ACCOUNTING BASIS

The City of Midwest City's budget is best characterized as being developed on a cash basis with the exception of utility receivables. The budget is adopted at the department level as allowed by Title 11, Section 17-215(d). The operating budget is an estimate of revenues and expenditures for one fiscal year. This is in conformance with the Oklahoma Municipal Budget Act which does not allow the cities to incur operating fund obligations for more than one fiscal year.

The Oklahoma Municipal Budget Act requires that municipalities adopt an annual budget. General obligation operating debt and deficit spending are prohibited. Midwest City Debt Service requirements are budgeted in the Debt Service Fund. Revenue bonds may be issued by Trusts, but not by the City Council. Voter approved general obligation bond issues may be used to finance specific capital projects.

2012-2013 BUDGET CALENDAR

February 6, 2012

Submission of budget materials to departments

February 27, 2012

Submission of Service Funds due in order to provide the allocation of expenses to the various departments for finalization of their budgets by March 6th, 2012.

March 6, 2012

Submission of budget request by Department Heads

March 27 through April 06, 2012

Budget review by City Manager and Department Heads

May 1, 2012

Submission of proposed budget to Mayor and City Council

May 3 / 14, 2012

Budget review sessions with Council

June 12, 2012

Budget hearing and adoption by City Council

June 29, 2012

Final Budget back to Department Heads to operate FY12-13 and submitted to the Office of the State Auditor & Inspector.

ENCUMBRANCES AT JUNE 30TH

All appropriations and encumbrances outstanding at year-end lapse and any open commitments to be honored in the subsequent budget year are reappropriated in the new year's budget.

MIDWEST CITY 2012 – 2013

Midwest City was founded by W. P. "Bill" Atkinson in 1941, when he found out that an Air Depot (later to be named Tinker Field) would be built in the area of land that he had acquired. After meeting with Air Force officials he found that the Air Depot would be built south of Southeast 29th Street and that their feelings were that a complete town with shopping centers, schools and churches would be needed rather than just temporary housing. Mr. Atkinson then hired Steward Mot, a master land planner. Ten years later Midwest City was chosen "America's Model City."

The Town of Midwest City was incorporated March 11, 1943 by the Board of County Commissioners. An election was held on January 4, 1943. The population at that time was 366 people - the vote for incorporation was 44 for, 0 against. The area incorporated was 211.7 acres (about 1/3 of a square mile). On August 19, 1948 the first City Charter was filed changing the Town of Midwest City to the City of Midwest City.

The City of Midwest City, the eighth largest city in Oklahoma, now covers approximately 25 square miles and has a population of 54,371 people.

The City of Midwest City is a well-rounded city providing the needs of a community, such as education, shopping centers, recreation facilities, medical facilities, churches and quality city government.

Midwest City is a Council-Manager type of government and provides services such as public safety, water, sewer, garbage and trash removal, and recreation facilities.

The City has 564 lane miles of streets with only one-half mile that is unpaved.

Midwest City's diverse economic base has helped the city weather the drastic blows to the State's mainstay oil and agricultural economy. Some of the larger employers in the area are Tinker Air Force Base, Unit Parts, Midwest Regional Medical Center, Boeing, Century Inc., and Chromalloy.

Midwest City is located approximately 10 miles from downtown Oklahoma City, which is the largest city in Oklahoma, and also broadens Midwest City's cultural environment for theater, concerts and other forms of entertainment.

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## TOTAL BUILDING PERMITS ISSUED 2002 - 2011

| FISCAL YEAR  | RESIDENTIAL | VALUE          | COMMERCIAL | VALUE          |
|--------------|-------------|----------------|------------|----------------|
| 2002         | 680         | \$ 26,304,941  | 214        | \$ 8,483,577   |
| 2003         | 754         | \$ 44,735,484  | 190        | \$ 12,846,011  |
| 2004         | 801         | \$ 34,627,558  | 232        | \$ 22,444,891  |
| 2005         | 743         | \$ 41,660,464  | 206        | \$ 25,551,517  |
| 2006         | 644         | \$ 43,632,063  | 276        | \$ 36,892,089  |
| 2007         | 591         | \$ 30,420,559  | 271        | \$ 49,935,889  |
| 2008         | 488         | \$ 25,524,389  | 252        | \$ 21,416,065  |
| 2009         | 515         | \$ 29,178,520  | 203        | \$ 23,937,338  |
| 2010         | 550         | \$ 25,276,279  | 170        | \$ 14,052,174  |
| 2011         | 114         | \$ 13,238,909  | 52         | \$ 52,842,426  |
| <b>TOTAL</b> | 5880        | \$ 314,599,166 | 2066       | \$ 268,401,977 |

## DIRECTORY OF BOARDS AND COMMISSIONS

### **Planning Commission**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 1st Tuesday, 7:00 p.m.)

Sean Reed  
Turner Mann  
Jess Huskey  
Dean P. Hinton  
Russell Smith  
Stan Greil  
Floyd D. Wicker

### **Traffic & Safety Commission**

(Appointed by Mayor & approved by Council for 2-year terms. Meets 3rd Thursday, 7:00 p.m.)

Nancy Rice  
Charles Austin  
(vacant)  
Kenny Stephenson  
Roger Camp  
Cindy Bullen  
Gary Bachman

### **Park & Recreation Board**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 2nd Wednesday, 5:30 p.m.)

Hazel Craddock  
Margie Owen  
(vacancy)  
David Clampitt  
Casey Hurt  
John Manning  
Daniel P. McClure

### **Board of Adjustment**

(Appointed by Mayor & approved by Council for 3-year terms. Meets on call.)

Dr. Kenneth Olivier  
Bill Lawrence  
Joe Lenochoan  
Daniel P. McClure  
Eric Sizemore

### **Electrical Board**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 1st Wednesday on call.)

Doyle Kelso  
Mike Gregory  
Steve Flowers  
John Hill  
Tye Moore

### **Plumbing, Gas & Mechanical Board**

(Appointed by Mayor & approved by Council for 2-year terms. Meets on call.)

Keith Mikeman  
Gary Perkins  
Dale Milburn  
Travis Jernigan  
Steve Franks  
Jerry White

### **Midwest City Library Board**

(Appointed by Mayor & approved by Council for 4-year terms. Meets 3rd Wednesday in April and October.)

Sherry Beaird  
Carolyn Leslie  
Brent Wendling  
Diane Jordan  
Christine Anders  
Nancy Rice  
Charles Brittain

### **Tree Board**

(Appointed by Mayor & approved by Council for 3-year terms. Meets 2nd Tuesday, 12:00 noon.)

Grace Sullivan  
Corey Frost  
Lou Atkinson  
Bob Davis  
Hazel Craddock  
Glenn Goldschlager  
Sherry Beaird

### **Builders' Advisory Board**

(Appointed & approved by Council for 3-year terms. Meets on call.)

Todd Isaac  
Charlie Hartley  
Jim Campbell  
Tom Jordan  
Mike Castleberry  
Allen Clark  
Jim McWhirter

### **Metropolitan Library Commission**

(Midwest City representative – Nominated by Mayor, approved by Council for 3-year terms.)

Carolyn Leslie

### **Parkland Review Committee**

(Meets on call.)

Floyd Wicker  
Grace Sullivan  
Todd Isaac  
(vacancy)  
Carolyn Burkes



**DIRECTORY OF BOARDS AND COMMISSIONS – PAGE TWO**

**Citizens' Advisory Committee on Housing & Community Development**

(1 member appointed by Mayor, other members appointed by each Councilmember for 4-year terms. Meets on call.)

Mike Anderson  
Tammy Pote  
Española Bowen  
Jeannine Lowery  
John Hatfield  
Elaine Winterink  
(vacancy)  
(vacancy)  
(vacancy)

**Central Oklahoma Master Conservancy District**

(Members serve 4-year terms Recommended by Council and appointed by the Cleveland County District Judge. Meets 1st Tuesday, 6:30 p.m.)

Kevin Anders  
Jim Bennett  
Johnny Taylor

**Midwest City Memorial Hospital Authority Trust Board of Grantors**

(Appointed by Council/Chamber for 4-year terms. Meets on call.)

John Cauffiel  
Charles McDade  
Glenn Goldschlager  
Ray Hardin  
Beverly Young  
Nancy Rice  
Sherry Beard  
Dara McGlamery  
Pam Dimski

**Economic Development Commission**

(Members are Mayor & Council Meets on 2nd Tuesday 7:10 p.m.)

Lynn Jack Fry, Jr.  
Jerry Maynard  
Jay Dee Collins  
Rick Dawkins  
James L. Ray  
Wendell D. Boucher  
Jeff Moore

**Midwest City Urban Renewal Authority**

(Appointed by Mayor & approved by Council for 3-year terms. Meets on call).

Dave Herbert  
Carol Judd  
Steve Parrot  
Joe B. Barnes  
Eddie O. Reed

## ACCOUNT NUMBERS BY CLASSIFICATION

The Oklahoma Statutes, Title 11, Section 17-11, requires that all revenue and expenditures be classified separately by source. It further states that expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts: Personal Services, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers. The City of Midwest City and its public trusts utilize the following chart of accounts. This list, though not inclusive, reflects the accounts most commonly used.

| Number | Element           | Object                  |
|--------|-------------------|-------------------------|
| 10-01  | PERSONAL SERVICES | SALARY                  |
| 10-02  | PERSONAL SERVICES | WAGES                   |
| 10-03  | PERSONAL SERVICES | OVERTIME                |
| 10-04  | PERSONAL SERVICES | ADDITIONAL PAY          |
| 10-05  | PERSONAL SERVICES | COMMITTEE INCENTIVE PAY |
| 10-06  | PERSONAL SERVICES | TRAVEL & SCHOOL         |
| 10-07  | PERSONAL SERVICES | ALLOWANCES              |
| 10-08  | PERSONAL SERVICES | OVERTIME - OT1          |
| 10-09  | PERSONAL SERVICES | OVERTIME - OT2          |
| 10-10  | PERSONAL SERVICES | LONGEVITY               |
| 10-11  | PERSONAL SERVICES | SL BUYBACK - OVER BANK  |
| 10-12  | PERSONAL SERVICES | VACATION BUYBACK        |
| 10-13  | PERSONAL SERVICES | PDO BUYBACK             |
| 10-14  | PERSONAL SERVICES | SICK LEAVE INCENTIVE    |
| 10-15  | PERSONAL SERVICES | EMT-D                   |
| 10-16  | PERSONAL SERVICES | HAZ MAT PAY             |
| 10-17  | PERSONAL SERVICES | ADDITIONAL INCENTIVE    |
| 10-18  | PERSONAL SERVICES | SEPARATION PAY          |
| 10-19  | PERSONAL SERVICES | ON CALL                 |
| 10-20  | PERSONAL SERVICES | INSURANCE ADD PAY       |
| 15-01  | BENEFITS          | SOCIAL SECURITY         |
| 15-02  | BENEFITS          | RETIREMENT              |
| 15-03  | BENEFITS          | GROUP HEALTH INSURANCE  |
| 15-04  | BENEFITS          | WORKERS COMP INSURANCE  |
| 15-05  | BENEFITS          | SELF INS - UNEMPLOYMENT |
| 15-06  | BENEFITS          | TRAVEL & SCHOOL         |
| 15-07  | BENEFITS          | UNIFORMS                |

| Number | Element                | Object                   |
|--------|------------------------|--------------------------|
| 20-10  | MATERIALS AND SUPPLIES | LAB EXPENSES             |
| 20-27  | MATERIALS AND SUPPLIES | FOOD & BEVERAGE          |
| 20-30  | MATERIALS AND SUPPLIES | POSTAGE                  |
| 20-34  | MATERIALS AND SUPPLIES | MAINTENANCE OF EQUIPMENT |
| 20-35  | MATERIALS AND SUPPLIES | SMALL TOOLS & EQUIPMENT  |
| 20-41  | MATERIALS AND SUPPLIES | SUPPLIES                 |
| 20-46  | MATERIALS AND SUPPLIES | LUBRICANTS               |
| 20-49  | MATERIALS AND SUPPLIES | CHEMICALS                |
| 20-51  | MATERIALS AND SUPPLIES | OTHER EXPENSES           |
| 20-52  | MATERIALS AND SUPPLIES | FEEDING PRISONERS        |
| 20-63  | MATERIALS AND SUPPLIES | FLEET FUEL               |
| 20-64  | MATERIALS AND SUPPLIES | FLEET PARTS              |
| 20-65  | MATERIALS AND SUPPLIES | FLEET LABOR              |

|       |                            |                                  |
|-------|----------------------------|----------------------------------|
| 30-01 | OTHER SERVICES AND CHARGES | UTILITIES / COMMUNICATION        |
| 30-21 | OTHER SERVICES AND CHARGES | SURPLUS PROPERTY                 |
| 30-22 | OTHER SERVICES AND CHARGES | PWA REIMBURSEMENTS               |
| 30-23 | OTHER SERVICES AND CHARGES | UPKEEP OF REAL PROPERTY          |
| 30-40 | OTHER SERVICES AND CHARGES | CONTRACTUAL                      |
| 30-41 | OTHER SERVICES AND CHARGES | CONTRACT LABOR                   |
| 30-49 | OTHER SERVICES AND CHARGES | CREDIT CARD FEES                 |
| 30-51 | OTHER SERVICES AND CHARGES | OTHER EXPENSES                   |
| 30-54 | OTHER SERVICES AND CHARGES | VEHICLE ACCIDENT INSURANCE       |
| 30-72 | OTHER SERVICES AND CHARGES | MEMBERSHIP / SUBSCRIPTIONS       |
| 30-75 | OTHER SERVICES AND CHARGES | LEGAL PUBLICATIONS               |
| 30-81 | OTHER SERVICES AND CHARGES | ADVERTISING                      |
| 30-82 | OTHER SERVICES AND CHARGES | BONDS                            |
| 30-83 | OTHER SERVICES AND CHARGES | ELECTION EXPENSES                |
| 30-85 | OTHER SERVICES AND CHARGES | INSURANCE / FIRE-THEFT-LIABILITY |
| 30-86 | OTHER SERVICES AND CHARGES | ANNUAL AUDIT                     |

| Number | Element | Object |
|--------|---------|--------|
|--------|---------|--------|

|       |                |                                                             |
|-------|----------------|-------------------------------------------------------------|
| 40-01 | CAPITAL OUTLAY | VEHICLES AND HEAVY EQUIPMENT (LARGE ROLLING STOCK)          |
| 40-02 | CAPITAL OUTLAY | MACHINERY, FURNITURE, TOOLS & EQUIPMENT                     |
| 40-03 | CAPITAL OUTLAY | FITNESS EQUIPMENT                                           |
| 40-04 | CAPITAL OUTLAY | PARK IMPROVEMENTS                                           |
| 40-05 | CAPITAL OUTLAY | UTILITY IMPROVEMENTS (WATER, SEWER LINES)                   |
| 40-06 | CAPITAL OUTLAY | INFRASTRUCTURE (STREETS, BRIDGES)                           |
| 40-07 | CAPITAL OUTLAY | BUILDINGS                                                   |
| 40-09 | CAPITAL OUTLAY | LAND                                                        |
| 40-14 | CAPITAL OUTLAY | REMODEL/REFURBISH                                           |
| 40-15 | CAPITAL OUTLAY | IMPROVEMENTS OTHER THAN BUILDINGS (RETAINING WALLS, FENCES) |
| 40-17 | CAPITAL OUTLAY | EASEMENTS (R.O.W. ACQUISITION)                              |
| 40-49 | CAPITAL OUTLAY | COMPUTERS (HARDWARE)                                        |
| 40-50 | CAPITAL OUTLAY | SOFTWARE (MAJOR PURCHASE)                                   |

|       |              |                    |
|-------|--------------|--------------------|
| 71-01 | DEBT SERVICE | INTEREST ON BONDS  |
| 71-02 | DEBT SERVICE | INTEREST ON NOTES  |
| 72-02 | DEBT SERVICE | FISCAL AGENT FEES  |
| 73-01 | DEBT SERVICE | PRINCIPAL ON BONDS |
| 73-02 | DEBT SERVICE | PRINCIPAL ON NOTES |

|       |               |                |
|-------|---------------|----------------|
| 80-12 | TRANSFERS OUT | CAPITAL OUTLAY |
| 80-20 | TRANSFERS OUT | POLICE         |
| 80-25 | TRANSFERS OUT | JUVENILE       |
| 80-40 | TRANSFERS OUT | FIRE           |
| 80-43 | TRANSFERS OUT | GRANTS         |

**PAY PLAN FOR NON-REPRESENTED EMPLOYEES (Effective July 1, 2012)**

| Grades    | Step 1                                      | Step 2      | Step 3      | Step 4                                                  | Step 5      | Step 6      | Step 7                                                                    | Step 8      | Step 9      | Step 10     | Step 11     | Step 12     | Step 13     | Step 14     | Step 15     | Step 16     | Step 17     |
|-----------|---------------------------------------------|-------------|-------------|---------------------------------------------------------|-------------|-------------|---------------------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Grade - A | \$21,335.00                                 | \$21,953.72 | \$22,590.37 | \$23,245.49                                             | \$23,919.61 | \$24,613.28 | \$25,327.07                                                               | \$26,061.55 | \$26,817.34 | \$27,595.04 | \$28,395.30 | \$29,218.76 | \$30,066.10 | \$30,938.02 | \$31,835.22 | \$32,758.44 | \$33,708.44 |
| Bi-Weekly | \$820.58                                    | \$844.37    | \$868.86    | \$894.06                                                | \$919.99    | \$946.66    | \$974.12                                                                  | \$1,002.37  | \$1,031.44  | \$1,061.35  | \$1,092.13  | \$1,123.80  | \$1,156.39  | \$1,189.92  | \$1,224.43  | \$1,259.94  | \$1,296.48  |
| Hourly    | \$10.2572                                   | \$10.5547   | \$10.8608   | \$11.1757                                               | \$11.4998   | \$11.8333   | \$12.1765                                                                 | \$12.5296   | \$12.8930   | \$13.2668   | \$13.6516   | \$14.0475   | \$14.4549   | \$14.8740   | \$15.3054   | \$15.7493   | \$16.2060   |
| Positions | COMM. DEV - Janitor<br>PARK & REC - Janitor |             |             | WATER - Laborer I<br>FLEET SERVICES - Service Attendant |             |             | WASTEWATER - Laborer I<br>PARK & REC - Senior Center Bldg.Attn/Van Driver |             |             |             |             |             |             |             |             |             |             |

|           |                                                |             |             |                                                       |             |             |                                                 |             |             |             |             |             |             |             |             |             |             |
|-----------|------------------------------------------------|-------------|-------------|-------------------------------------------------------|-------------|-------------|-------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Grade - B | \$23,275.00                                    | \$23,949.98 | \$24,644.52 | \$25,359.22                                           | \$26,094.63 | \$26,851.38 | \$27,630.07                                     | \$28,431.34 | \$29,255.85 | \$30,104.27 | \$30,977.29 | \$31,875.63 | \$32,800.03 | \$33,751.23 | \$34,730.01 | \$35,737.18 | \$36,773.56 |
| Bi-Weekly | \$895.19                                       | \$921.15    | \$947.87    | \$975.35                                              | \$1,003.64  | \$1,032.75  | \$1,062.69                                      | \$1,093.51  | \$1,125.22  | \$1,157.86  | \$1,191.43  | \$1,225.99  | \$1,261.54  | \$1,298.12  | \$1,335.77  | \$1,374.51  | \$1,414.37  |
| Hourly    | \$11.1899                                      | \$11.5144   | \$11.8483   | \$12.1919                                             | \$12.5455   | \$12.9093   | \$13.2837                                       | \$13.6689   | \$14.0653   | \$14.4732   | \$14.8929   | \$15.3248   | \$15.7692   | \$16.2266   | \$16.6971   | \$17.1813   | \$17.6796   |
| Positions | GOLF - Laborer II<br>POLICE - UCR Statistician |             |             | CITY CLERK - Billing Technician<br>WATER - Laborer II |             |             | SANITATION - Laborer<br>WASTEWATER - Laborer II |             |             |             |             |             |             |             |             |             |             |

|           |                                                               |             |             |                                                       |             |             |                     |             |             |                                                                     |             |             |                                                            |             |             |             |             |
|-----------|---------------------------------------------------------------|-------------|-------------|-------------------------------------------------------|-------------|-------------|---------------------|-------------|-------------|---------------------------------------------------------------------|-------------|-------------|------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Grade - C | \$25,215.00                                                   | \$25,946.24 | \$26,698.68 | \$27,472.94                                           | \$28,269.65 | \$29,089.47 | \$29,933.07         | \$30,801.13 | \$31,694.36 | \$32,613.50                                                         | \$33,559.29 | \$34,532.51 | \$35,533.95                                                | \$36,564.43 | \$37,624.80 | \$38,715.92 | \$39,838.68 |
| Bi-Weekly | \$969.81                                                      | \$997.93    | \$1,026.87  | \$1,056.65                                            | \$1,087.29  | \$1,118.83  | \$1,151.27          | \$1,184.66  | \$1,219.01  | \$1,254.37                                                          | \$1,290.74  | \$1,328.17  | \$1,366.69                                                 | \$1,406.32  | \$1,447.11  | \$1,489.07  | \$1,532.26  |
| Hourly    | \$12.1226                                                     | \$12.4742   | \$12.8359   | \$13.2081                                             | \$13.5912   | \$13.9853   | \$14.3909           | \$14.8082   | \$15.2377   | \$15.6796                                                           | \$16.1343   | \$16.6022   | \$17.0836                                                  | \$17.5791   | \$18.0888   | \$18.6134   | \$19.1532   |
| Positions | DRAINAGE - Equipment Oper I<br>FLEET SERVICES - Records Clerk |             |             | STREET - Equipment Oper I<br>WASTEWATER - Laborer III |             |             | WATER - Laborer III |             |             | CITY CLERK - Meter Reader<br>WATER - Inventory Control Technician I |             |             | SANITATION - Route Serviceperson<br>POLICE - Records Clerk |             |             |             |             |

|           |                                                                                                                      |             |             |                                                                                          |             |             |                                                                                                                      |             |             |                                                                                                      |             |             |                                                                            |             |             |                                                                           |             |  |
|-----------|----------------------------------------------------------------------------------------------------------------------|-------------|-------------|------------------------------------------------------------------------------------------|-------------|-------------|----------------------------------------------------------------------------------------------------------------------|-------------|-------------|------------------------------------------------------------------------------------------------------|-------------|-------------|----------------------------------------------------------------------------|-------------|-------------|---------------------------------------------------------------------------|-------------|--|
| Grade - D | \$27,155.00                                                                                                          | \$27,942.50 | \$28,752.83 | \$29,586.66                                                                              | \$30,444.67 | \$31,327.57 | \$32,236.07                                                                                                          | \$33,170.91 | \$34,132.87 | \$35,122.72                                                                                          | \$36,141.28 | \$37,189.38 | \$38,267.87                                                                | \$39,377.64 | \$40,519.59 | \$41,694.66                                                               | \$42,903.80 |  |
| Bi-Weekly | \$1,044.42                                                                                                           | \$1,074.71  | \$1,105.88  | \$1,137.95                                                                               | \$1,170.95  | \$1,204.91  | \$1,239.85                                                                                                           | \$1,275.80  | \$1,312.80  | \$1,350.87                                                                                           | \$1,390.05  | \$1,430.36  | \$1,471.84                                                                 | \$1,514.52  | \$1,558.45  | \$1,603.64                                                                | \$1,650.15  |  |
| Hourly    | \$13.0553                                                                                                            | \$13.4339   | \$13.8235   | \$14.2244                                                                                | \$14.6369   | \$15.0613   | \$15.4981                                                                                                            | \$15.9476   | \$16.4100   | \$16.8859                                                                                            | \$17.3756   | \$17.8795   | \$18.3980                                                                  | \$18.9316   | \$19.4806   | \$20.0455                                                                 | \$20.6268   |  |
| Positions | PARK & REC - Community Center Coordinator<br>STREET - Inventory Control Technician III<br>WATER - Maintenance Tech I |             |             | FINANCE - Accounting Technician<br>COMM. DEV. - Clerk<br>WASTEWATER - Maintenance Tech I |             |             | FINANCE - Accounts Payable Technician<br>FINANCE - Accounts Receivable Clerk<br>CITY CLERK - Utilities Service Clerk |             |             | FINANCE - Accounts Payable Technician<br>FINANCE - Accounts Receivable Clerk<br>GOLF - Groundskeeper |             |             | WASTEWATER - Operator I<br>CITY CLERK - Clerk(Court)<br>WATER - Operator I |             |             | STREET - Irrigation Tech<br>FLEET SERVICES - Sec II<br>PWA - Secretary II |             |  |

|           |                                                                                                                              |             |             |                                                                                                                          |             |             |                                                                                                                                    |             |             |                                                                                                                                                         |             |             |                                                                                                            |             |             |             |             |
|-----------|------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|--------------------------------------------------------------------------------------------------------------------------|-------------|-------------|------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Grade - E | \$29,095.00                                                                                                                  | \$29,938.76 | \$30,806.98 | \$31,700.38                                                                                                              | \$32,619.69 | \$33,565.66 | \$34,539.07                                                                                                                        | \$35,540.70 | \$36,571.38 | \$37,631.95                                                                                                                                             | \$38,723.28 | \$39,846.25 | \$41,001.79                                                                                                | \$42,190.85 | \$43,414.38 | \$44,673.40 | \$45,968.93 |
| Bi-Weekly | \$1,119.04                                                                                                                   | \$1,151.49  | \$1,184.88  | \$1,219.25                                                                                                               | \$1,254.60  | \$1,290.99  | \$1,328.43                                                                                                                         | \$1,366.95  | \$1,406.59  | \$1,447.38                                                                                                                                              | \$1,489.36  | \$1,532.55  | \$1,576.99                                                                                                 | \$1,622.72  | \$1,669.78  | \$1,718.21  | \$1,768.04  |
| Hourly    | \$13.9880                                                                                                                    | \$14.3936   | \$14.8110   | \$15.2406                                                                                                                | \$15.6825   | \$16.1373   | \$16.6053                                                                                                                          | \$17.0869   | \$17.5824   | \$18.0923                                                                                                                                               | \$18.6170   | \$19.1569   | \$19.7124                                                                                                  | \$20.2841   | \$20.8723   | \$21.4776   | \$22.1004   |
| Positions | DRAINAGE - Equipment Operator II<br>WATER - Operator II<br>WASTEWATER - Operator II<br>COMM. DEV. - Administrative Secretary |             |             | GOLF - Mechanic<br>GOLF - Assistant Golf Superintendent<br>POLICE - Property Room Clerk<br>HR - Administrative Secretary |             |             | FIRE - Administrative Secretary<br>FIRE - Public Education Specialist<br>WASTEWATER - Lab Technician I<br>WATER - Lab Technician I |             |             | GRANTS MGMT - Secretary II<br>PARK & REC - Special Events & Rec. Asst.<br>POLICE - Administrative Secretary<br>CITY ATTORNEY - Administrative Secretary |             |             | POLICE - Secretary II/Fiscal Officer<br>NEIGHB SERV - Administrative Sec<br>STREET - Equipment Operator II |             |             |             |             |

|           |                                                                                                                                           |             |             |                                                                                                                                                                 |             |             |                                                                                                                                                                           |             |             |                                                                                                                                                                                                       |             |             |                                                                        |             |             |             |             |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Grade - F | \$31,035.00                                                                                                                               | \$31,935.02 | \$32,861.13 | \$33,814.10                                                                                                                                                     | \$34,794.71 | \$35,803.76 | \$36,842.07                                                                                                                                                               | \$37,910.49 | \$39,009.89 | \$40,141.18                                                                                                                                                                                           | \$41,305.27 | \$42,503.13 | \$43,735.72                                                            | \$45,004.05 | \$46,309.17 | \$47,652.14 | \$49,034.05 |
| Bi-Weekly | \$1,193.65                                                                                                                                | \$1,228.27  | \$1,263.89  | \$1,300.54                                                                                                                                                      | \$1,338.26  | \$1,377.07  | \$1,417.00                                                                                                                                                                | \$1,458.10  | \$1,500.38  | \$1,543.89                                                                                                                                                                                            | \$1,588.66  | \$1,634.74  | \$1,682.14                                                             | \$1,730.93  | \$1,781.12  | \$1,832.77  | \$1,885.92  |
| Hourly    | \$14.9207                                                                                                                                 | \$15.3534   | \$15.7986   | \$16.2568                                                                                                                                                       | \$16.7282   | \$17.2133   | \$17.7125                                                                                                                                                                 | \$18.2262   | \$18.7548   | \$19.2986                                                                                                                                                                                             | \$19.8583   | \$20.4342   | \$21.0268                                                              | \$21.6366   | \$22.2640   | \$22.9097   | \$23.5741   |
| Positions | WATER - Maintenance Tech II<br>WASTEWATER - Maintenance Tech II<br>POLICE - Jailor<br>WASTEWATER - Crew Leader I<br>WATER - Crew Leader I |             |             | WASTEWATER - Lab Technician II<br>WATER - Lab Technician II<br>DRAINAGE - Equipment Oper III<br>CITY CLERK - Utilities Services Trainer<br>WATER - Operator III |             |             | NEIGHB SERV - Code Officer I<br>NEIGHB SERV - Comm. Outreach Spec<br>STREET - Sign-Signal Tech/Eq. Oper II<br>WASTEWATER - Equipment Oper II<br>WASTEWATER - Operator III |             |             | COMM. DEV - Maintenance Technician/Lead Janitor<br>PWA - Systems Application Specialist<br>STORMWATER - Equipment Oper II<br>FLEET SERVICES - Technician I<br>CITY CLERK - Lead Clerk/Trainer (Court) |             |             | SANITATION - Equipment Oper II<br>NEIGHB SERV - Animal Control Officer |             |             |             |             |

**PAY PLAN FOR NON-REPRESENTED EMPLOYEES (Effective July 1, 2012)**

| Grades    | Step 1                                       | Step 2      | Step 3      | Step 4      | Step 5                                  | Step 6      | Step 7      | Step 8      | Step 9                                       | Step 10     | Step 11     | Step 12     | Step 13                                    | Step 14     | Step 15                    | Step 16     | Step 17     |
|-----------|----------------------------------------------|-------------|-------------|-------------|-----------------------------------------|-------------|-------------|-------------|----------------------------------------------|-------------|-------------|-------------|--------------------------------------------|-------------|----------------------------|-------------|-------------|
| Grade - G | \$32,975.00                                  | \$33,931.28 | \$34,915.28 | \$35,927.83 | \$36,969.73                             | \$38,041.85 | \$39,145.07 | \$40,280.28 | \$41,448.40                                  | \$42,650.41 | \$43,887.27 | \$45,160.00 | \$46,469.64                                | \$47,817.26 | \$49,203.96                | \$50,630.87 | \$52,099.17 |
| Bi-Weekly | \$1,268.27                                   | \$1,305.05  | \$1,342.90  | \$1,381.84  | \$1,421.91                              | \$1,463.15  | \$1,505.58  | \$1,549.24  | \$1,594.17                                   | \$1,640.40  | \$1,687.97  | \$1,736.92  | \$1,787.29                                 | \$1,839.13  | \$1,892.46                 | \$1,947.34  | \$2,003.81  |
| Hourly    | \$15.8534                                    | \$16.3131   | \$16.7862   | \$17.2730   | \$17.7739                               | \$18.2894   | \$18.8197   | \$19.3655   | \$19.9271                                    | \$20.5050   | \$21.0996   | \$21.7115   | \$22.3412                                  | \$22.9891   | \$23.6557                  | \$24.3418   | \$25.0477   |
| Positions | Water - Maintenance Tech III                 |             |             |             | CITY CLERK - Juvenile Probation Officer |             |             |             | FINANCE - Payroll Coordinator                |             |             |             | COMM. DEV - Engineering Technician         |             | COMM. DEV - GIS Technician |             |             |
|           | WASTEWATER - Maintenance Tech III            |             |             |             | FINANCE - Staff Accountant I            |             |             |             | RISK MGMT - Health Ben./Workers Comp. Coord. |             |             |             | FLEET SERVICES - Technician II             |             |                            |             |             |
|           | NEIGHB SERV - Code Officer II                |             |             |             | HR - Human Resources Officer            |             |             |             | POLICE - Crime Analyst                       |             |             |             | SANITATION - Residential Route Coordinator |             |                            |             |             |
|           | NEIGHB SERV - Neighborhood Initiatives Coord |             |             |             | WATER - Crew Leader II                  |             |             |             | WASTEWATER - Crew Leader II                  |             |             |             |                                            |             |                            |             |             |

|           |                                                  |             |             |             |                                       |             |             |             |                                             |             |             |             |                                    |             |             |             |             |
|-----------|--------------------------------------------------|-------------|-------------|-------------|---------------------------------------|-------------|-------------|-------------|---------------------------------------------|-------------|-------------|-------------|------------------------------------|-------------|-------------|-------------|-------------|
| Grade - H | \$34,915.00                                      | \$35,927.54 | \$36,969.43 | \$38,041.55 | \$39,144.75                           | \$40,279.95 | \$41,448.07 | \$42,650.06 | \$43,886.91                                 | \$45,159.63 | \$46,469.26 | \$47,816.87 | \$49,203.56                        | \$50,630.47 | \$52,098.75 | \$53,609.61 | \$55,164.29 |
| Bi-Weekly | \$1,342.88                                       | \$1,381.83  | \$1,421.90  | \$1,463.14  | \$1,505.57                            | \$1,549.23  | \$1,594.16  | \$1,640.39  | \$1,687.96                                  | \$1,736.91  | \$1,787.28  | \$1,839.11  | \$1,892.44                         | \$1,947.33  | \$2,003.80  | \$2,061.91  | \$2,121.70  |
| Hourly    | \$16.7861                                        | \$17.2729   | \$17.7738   | \$18.2892   | \$18.8196                             | \$19.3654   | \$19.9270   | \$20.5048   | \$21.0995                                   | \$21.7114   | \$22.3410   | \$22.9889   | \$23.6556                          | \$24.3416   | \$25.0475   | \$25.7739   | \$26.5213   |
| Positions | WASTEWATER - Operator IV                         |             |             |             | WASTEWATER - Industrial Waste Monitor |             |             |             | PARK & REC - Senior Center Coordinator      |             |             |             | EOC - Communication Specialist I   |             |             |             |             |
|           | CITY ATTORNEY - Travel Information Center Coord. |             |             |             | WATER - Operator IV                   |             |             |             | COMM. DEV - Building Housing Code Inspector |             |             |             | CITY MANAGER - Executive Secretary |             |             |             |             |
|           |                                                  |             |             |             |                                       |             |             |             |                                             |             |             |             | RISK MGMT - Safety Coordinator     |             |             |             |             |

|           |                                           |             |             |             |                                             |             |             |             |                                    |             |             |             |                                 |             |                      |             |             |
|-----------|-------------------------------------------|-------------|-------------|-------------|---------------------------------------------|-------------|-------------|-------------|------------------------------------|-------------|-------------|-------------|---------------------------------|-------------|----------------------|-------------|-------------|
| Grade - I | \$36,855.00                               | \$37,923.80 | \$39,023.59 | \$40,155.27 | \$41,319.77                                 | \$42,518.05 | \$43,751.07 | \$45,019.85 | \$46,325.43                        | \$47,668.86 | \$49,051.26 | \$50,473.75 | \$51,937.48                     | \$53,443.67 | \$54,993.54          | \$56,588.35 | \$58,229.41 |
| Bi-Weekly | \$1,417.50                                | \$1,458.61  | \$1,500.91  | \$1,544.43  | \$1,589.22                                  | \$1,635.31  | \$1,682.73  | \$1,731.53  | \$1,781.75                         | \$1,833.42  | \$1,886.59  | \$1,941.30  | \$1,997.60                      | \$2,055.53  | \$2,115.14           | \$2,176.48  | \$2,239.59  |
| Hourly    | \$17.7188                                 | \$18.2326   | \$18.7613   | \$19.3054   | \$19.8653                                   | \$20.4414   | \$21.0342   | \$21.6442   | \$22.2718                          | \$22.9177   | \$23.5823   | \$24.2662   | \$24.9699                       | \$25.6941   | \$26.4392            | \$27.2059   | \$27.9949   |
| Positions | COMM. DEV. - Associate Current Planner    |             |             |             | WATER - Supply Supervisor                   |             |             |             | STORMWATER - Stormwater Technician |             |             |             | IT - Computer Technician        |             | PWA - Office Manager |             |             |
|           | FINANCE - Staff Accountant II             |             |             |             | PARK & REC - Sports & Recreation Supervisor |             |             |             | WASTEWATER - Maintenance Spvr      |             |             |             | POLICE - Technical Investigator |             |                      |             |             |
|           | PARK & REC - Aquatics and Recreation Spvr |             |             |             | WASTEWATER - Sludge Supervisor I            |             |             |             | WATER - Lab Technician III         |             |             |             | WASTEWATER - Lab Technician III |             |                      |             |             |

|           |                                             |             |             |             |                                         |             |             |             |                                            |             |             |             |             |             |             |             |             |
|-----------|---------------------------------------------|-------------|-------------|-------------|-----------------------------------------|-------------|-------------|-------------|--------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Grade - J | \$38,795.00                                 | \$39,920.06 | \$41,077.74 | \$42,268.99 | \$43,494.79                             | \$44,756.14 | \$46,054.07 | \$47,389.64 | \$48,763.94                                | \$50,178.09 | \$51,633.25 | \$53,130.62 | \$54,671.41 | \$56,256.88 | \$57,888.33 | \$59,567.09 | \$61,294.53 |
| Bi-Weekly | \$1,492.12                                  | \$1,535.39  | \$1,579.91  | \$1,625.73  | \$1,672.88                              | \$1,721.39  | \$1,771.31  | \$1,822.68  | \$1,875.54                                 | \$1,929.93  | \$1,985.89  | \$2,043.49  | \$2,102.75  | \$2,163.73  | \$2,226.47  | \$2,291.04  | \$2,357.48  |
| Hourly    | \$18.6514                                   | \$19.1923   | \$19.7489   | \$20.3216   | \$20.9110                               | \$21.5174   | \$22.1414   | \$22.7835   | \$23.4442                                  | \$24.1241   | \$24.8237   | \$25.5436   | \$26.2843   | \$27.0466   | \$27.8309   | \$28.6380   | \$29.4685   |
| Positions | FINANCE - Financial Accountant              |             |             |             | CITY CLERK - Meter Reader Coordinator   |             |             |             | CVB - Special Events and Marketing Manager |             |             |             |             |             |             |             |             |
|           | COMM. DEV - Asst. City Eng/Engineer in Trng |             |             |             | POLICE - Administrative Support Manager |             |             |             | CVB - Convention and Tourism Manager       |             |             |             |             |             |             |             |             |

|           |                                                 |             |             |             |                                              |             |             |             |                                            |             |             |             |                                        |             |             |             |             |
|-----------|-------------------------------------------------|-------------|-------------|-------------|----------------------------------------------|-------------|-------------|-------------|--------------------------------------------|-------------|-------------|-------------|----------------------------------------|-------------|-------------|-------------|-------------|
| Grade -K  | \$40,735.00                                     | \$41,916.32 | \$43,131.89 | \$44,382.71 | \$45,669.81                                  | \$46,994.24 | \$48,357.07 | \$49,759.42 | \$51,202.45                                | \$52,687.32 | \$54,215.25 | \$55,787.49 | \$57,405.33                            | \$59,070.08 | \$60,783.12 | \$62,545.83 | \$64,359.66 |
| Bi-Weekly | \$1,566.73                                      | \$1,612.17  | \$1,658.92  | \$1,707.03  | \$1,756.53                                   | \$1,807.47  | \$1,859.89  | \$1,913.82  | \$1,969.32                                 | \$2,026.44  | \$2,085.20  | \$2,145.67  | \$2,207.90                             | \$2,271.93  | \$2,337.81  | \$2,405.61  | \$2,475.37  |
| Hourly    | \$19.5841                                       | \$20.1521   | \$20.7365   | \$21.3378   | \$21.9566                                    | \$22.5934   | \$23.2486   | \$23.9228   | \$24.6166                                  | \$25.3304   | \$26.0650   | \$26.8209   | \$27.5987                              | \$28.3991   | \$29.2227   | \$30.0701   | \$30.9421   |
| Positions | GRANTS MGMT - Housing Rehabilitation Specialist |             |             |             | WASTEWATER - Maintenance Supervisor II       |             |             |             | FLEET SERVICES - Lead Technician           |             |             |             | STREET - Facilities Project Supervisor |             |             |             |             |
|           | WATER - Maintenance Supervisor II               |             |             |             | WASTEWATER - Oper V                          |             |             |             | COMM DEV - Property Acquisition Specialist |             |             |             | STREET - Project Supervisor            |             |             |             |             |
|           | WATER - Oper V                                  |             |             |             | CITY CLERK - Juvenile Court Compliance Coord |             |             |             | COMM DEV - Chief Construction Inspector    |             |             |             | STREET - Park Project Supervisor       |             |             |             |             |

|           |                                      |             |             |             |                                  |             |             |             |                                             |             |             |             |                                          |             |             |             |             |
|-----------|--------------------------------------|-------------|-------------|-------------|----------------------------------|-------------|-------------|-------------|---------------------------------------------|-------------|-------------|-------------|------------------------------------------|-------------|-------------|-------------|-------------|
| Grade - L | \$43,645.00                          | \$44,910.71 | \$46,213.12 | \$47,553.30 | \$48,932.34                      | \$50,351.38 | \$51,811.57 | \$53,314.10 | \$54,860.21                                 | \$56,451.16 | \$58,088.24 | \$59,772.80 | \$61,506.21                              | \$63,289.89 | \$65,125.30 | \$67,013.93 | \$68,957.34 |
| Bi-Weekly | \$1,678.65                           | \$1,727.33  | \$1,777.43  | \$1,828.97  | \$1,882.01                       | \$1,936.59  | \$1,992.75  | \$2,050.54  | \$2,110.01                                  | \$2,171.20  | \$2,234.16  | \$2,298.95  | \$2,365.62                               | \$2,434.23  | \$2,504.82  | \$2,577.46  | \$2,652.21  |
| Hourly    | \$20.9832                            | \$21.5917   | \$22.2178   | \$22.8622   | \$23.5252                        | \$24.2074   | \$24.9094   | \$25.6318   | \$26.3751                                   | \$27.1400   | \$27.9270   | \$28.7369   | \$29.5703                                | \$30.4278   | \$31.3102   | \$32.2182   | \$33.1526   |
| Positions | NEIGHBSERVICES - Animal Welfare Spvr |             |             |             | GRANTS MGMT - Planning Assistant |             |             |             | WASTEWATER - Laboratory Supervisor          |             |             |             | IT - Phone/Network Systems Administrator |             |             |             |             |
|           | EOC - Communications Specialist II   |             |             |             | CITY CLERK - Office Manager      |             |             |             | WASTEWATER - Chief Operator/Trainer         |             |             |             | IT - Systems Administrator               |             |             |             |             |
|           | CITY CLERK - Court Clerk             |             |             |             | WATER - Distribution Foreman     |             |             |             | NEIGHB SERV - Neighborhoods In Action Coord |             |             |             | IT - Public Safety Systems Administrator |             |             |             |             |
|           | WATER - Chief Operator/Trainer       |             |             |             | WASTEWATER - Collection Foreman  |             |             |             | COMM. DEV - Comprehensive Planner           |             |             |             | COMM. DEV-Assistant City Engineer        |             |             |             |             |

**PAY PLAN FOR NON-REPRESENTED EMPLOYEES (Effective July 1, 2012)**

| Grades    | Step 1                                                | Step 2             | Step 3             | Step 4                                      | Step 5             | Step 6             | Step 7                                                    | Step 8             | Step 9             | Step 10                                                               | Step 11            | Step 12            | Step 13            | Step 14            |
|-----------|-------------------------------------------------------|--------------------|--------------------|---------------------------------------------|--------------------|--------------------|-----------------------------------------------------------|--------------------|--------------------|-----------------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|
| Grade - M | <b>\$50,340.00</b>                                    | <b>\$51,799.86</b> | <b>\$53,302.06</b> | <b>\$54,847.82</b>                          | <b>\$56,438.40</b> | <b>\$58,075.12</b> | <b>\$59,759.29</b>                                        | <b>\$61,492.31</b> | <b>\$63,275.59</b> | <b>\$65,110.58</b>                                                    | <b>\$66,998.79</b> | <b>\$68,941.75</b> | <b>\$70,941.07</b> | <b>\$72,998.36</b> |
| Bi-Weekly | \$1,936.15                                            | \$1,992.30         | \$2,050.08         | \$2,109.53                                  | \$2,170.71         | \$2,233.66         | \$2,298.43                                                | \$2,365.09         | \$2,433.68         | \$2,504.25                                                            | \$2,576.88         | \$2,651.61         | \$2,728.50         | \$2,807.63         |
| Hourly    | \$24.2019                                             | \$24.9038          | \$25.6260          | \$26.3691                                   | \$27.1338          | \$27.9207          | \$28.7304                                                 | \$29.5636          | \$30.4210          | \$31.3032                                                             | \$32.2110          | \$33.1451          | \$34.1063          | \$35.0954          |
| Positions | Code Compliance Supervisor<br>Chief Building Official |                    |                    | Engineering Project Manager<br>Risk Manager |                    |                    | Assistant Human Resources Director<br>Golf Superintendent |                    |                    | Jail Manager<br>Police - Technical Investigations Laboratory Director |                    |                    |                    |                    |

|           |                       |                    |                         |                    |                            |                    |                    |                         |                    |                          |                    |                              |                    |                    |
|-----------|-----------------------|--------------------|-------------------------|--------------------|----------------------------|--------------------|--------------------|-------------------------|--------------------|--------------------------|--------------------|------------------------------|--------------------|--------------------|
| Grade - N | <b>\$54,294.00</b>    | <b>\$55,868.53</b> | <b>\$57,488.71</b>      | <b>\$59,155.89</b> | <b>\$60,871.41</b>         | <b>\$62,636.68</b> | <b>\$64,453.14</b> | <b>\$66,322.28</b>      | <b>\$68,245.63</b> | <b>\$70,224.75</b>       | <b>\$72,261.27</b> | <b>\$74,356.85</b>           | <b>\$76,513.19</b> | <b>\$78,732.08</b> |
| Bi-Weekly | \$2,088.23            | \$2,148.79         | \$2,211.10              | \$2,275.23         | \$2,341.21                 | \$2,409.10         | \$2,478.97         | \$2,550.86              | \$2,624.83         | \$2,700.95               | \$2,779.28         | \$2,859.88                   | \$2,942.82         | \$3,028.16         |
| Hourly    | \$26.1029             | \$26.8599          | \$27.6388               | \$28.4403          | \$29.2651                  | \$30.1138          | \$30.9871          | \$31.8857               | \$32.8104          | \$33.7619                | \$34.7410          | \$35.7485                    | \$36.7852          | \$37.8520          |
| Positions | Sanitation Supervisor |                    | Assistant City Attorney |                    | Stormwater Quality Manager |                    |                    | Deputy Finance Director |                    | Current Planning Manager |                    | Park & Recreation Supervisor |                    |                    |

|           |                             |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
|-----------|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Grade - O | <b>\$58,249.00</b>          | <b>\$59,938.22</b> | <b>\$61,676.43</b> | <b>\$63,465.05</b> | <b>\$65,305.53</b> | <b>\$67,199.39</b> | <b>\$69,148.18</b> | <b>\$71,153.47</b> | <b>\$73,216.92</b> | <b>\$75,340.21</b> | <b>\$77,525.08</b> | <b>\$79,773.31</b> | <b>\$82,086.73</b> | <b>\$84,467.25</b> |
| Bi-Weekly | \$2,240.35                  | \$2,305.32         | \$2,372.17         | \$2,440.96         | \$2,511.75         | \$2,584.59         | \$2,659.55         | \$2,736.67         | \$2,816.04         | \$2,897.70         | \$2,981.73         | \$3,068.20         | \$3,157.18         | \$3,248.74         |
| Hourly    | \$28.0043                   | \$28.8165          | \$29.6521          | \$30.5120          | \$31.3969          | \$32.3074          | \$33.2443          | \$34.2084          | \$35.2004          | \$36.2213          | \$37.2717          | \$38.3526          | \$39.4648          | \$40.6093          |
| Positions | Fire Administration Manager |                    |                    | Street Supervisor  |                    | GIS Coordinator    |                    |                    |                    |                    |                    |                    |                    |                    |

| Grades    | Step 1                         | Step 2             | Step 3             | Step 4                                | Step 5             | Step 6             | Step 7             | Step 8             | Step 9             | Step 10            | Step 11            | Step 12            | Step 13            | Step 14            |
|-----------|--------------------------------|--------------------|--------------------|---------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Grade - P | <b>\$62,204.00</b>             | <b>\$64,007.92</b> | <b>\$65,864.15</b> | <b>\$67,774.21</b>                    | <b>\$69,739.66</b> | <b>\$71,762.11</b> | <b>\$73,843.21</b> | <b>\$75,984.66</b> | <b>\$78,188.22</b> | <b>\$80,455.68</b> | <b>\$82,788.89</b> | <b>\$85,189.77</b> | <b>\$87,660.27</b> | <b>\$90,202.42</b> |
| Bi-Weekly | \$2,392.46                     | \$2,461.84         | \$2,533.24         | \$2,606.70                            | \$2,682.29         | \$2,760.08         | \$2,840.12         | \$2,922.49         | \$3,007.24         | \$3,094.45         | \$3,184.19         | \$3,276.53         | \$3,371.55         | \$3,469.32         |
| Hourly    | \$29.9058                      | \$30.7730          | \$31.6655          | \$32.5838                             | \$33.5287          | \$34.5010          | \$35.5015          | \$36.5311          | \$37.5905          | \$38.6806          | \$39.8024          | \$40.9566          | \$42.1444          | \$43.3665          |
| Positions | Water & Wastewater Supervisors |                    |                    | Fleet Services/Transportation Manager |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |

|           |                               |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |                    |
|-----------|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Grade - Q | <b>\$68,136.00</b>            | <b>\$70,111.94</b> | <b>\$72,145.19</b> | <b>\$74,237.40</b> | <b>\$76,390.29</b> | <b>\$78,605.60</b> | <b>\$80,885.17</b> | <b>\$83,230.84</b> | <b>\$85,644.53</b> | <b>\$88,128.22</b> | <b>\$90,683.94</b> | <b>\$93,313.77</b> | <b>\$96,019.87</b> | <b>\$98,804.45</b> |
| Bi-Weekly | \$2,620.62                    | \$2,696.61         | \$2,774.82         | \$2,855.28         | \$2,938.09         | \$3,023.29         | \$3,110.97         | \$3,201.19         | \$3,294.02         | \$3,389.55         | \$3,487.84         | \$3,588.99         | \$3,693.07         | \$3,800.17         |
| Hourly    | \$32.7577                     | \$33.7077          | \$34.6852          | \$35.6911          | \$36.7261          | \$37.7912          | \$38.8871          | \$40.0148          | \$41.1753          | \$42.3693          | \$43.5980          | \$44.8624          | \$46.1634          | \$47.5021          |
| Positions | Emergency Operations Director |                    |                    | City Engineer      |                    |                    | Golf Director      |                    | Grants Manager     |                    |                    |                    |                    |                    |

|           |                    |                    |                    |                    |                          |                    |                    |                                |                    |                    |                        |                     |                     |                     |
|-----------|--------------------|--------------------|--------------------|--------------------|--------------------------|--------------------|--------------------|--------------------------------|--------------------|--------------------|------------------------|---------------------|---------------------|---------------------|
| Grade - R | <b>\$76,045.00</b> | <b>\$78,250.31</b> | <b>\$80,519.56</b> | <b>\$82,854.63</b> | <b>\$85,257.42</b>       | <b>\$87,729.88</b> | <b>\$90,274.05</b> | <b>\$92,891.99</b>             | <b>\$95,585.86</b> | <b>\$98,357.85</b> | <b>\$101,210.23</b>    | <b>\$104,145.33</b> | <b>\$107,165.54</b> | <b>\$110,273.34</b> |
| Bi-Weekly | \$2,924.81         | \$3,009.63         | \$3,096.91         | \$3,186.72         | \$3,279.13               | \$3,374.23         | \$3,472.08         | \$3,572.77                     | \$3,676.38         | \$3,782.99         | \$3,892.70             | \$4,005.59          | \$4,121.75          | \$4,241.28          |
| Hourly    | \$36.5601          | \$37.6203          | \$38.7113          | \$39.8340          | \$40.9891                | \$42.1778          | \$43.4010          | \$44.6596                      | \$45.9547          | \$47.2874          | \$48.6588              | \$50.0699           | \$51.5219           | \$53.0160           |
| Positions | City Attorney      |                    | City Clerk         |                    | Human Resources Director |                    |                    | Neighborhood Services Director |                    |                    | Assistant Police Chief |                     |                     |                     |

|           |                                 |                    |                    |                    |                                 |                    |                            |                                |                     |                     |                     |                     |                     |                     |
|-----------|---------------------------------|--------------------|--------------------|--------------------|---------------------------------|--------------------|----------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Grade - S | <b>\$83,955.00</b>              | <b>\$86,389.70</b> | <b>\$88,895.00</b> | <b>\$91,472.95</b> | <b>\$94,125.67</b>              | <b>\$96,855.31</b> | <b>\$99,664.11</b>         | <b>\$102,554.37</b>            | <b>\$105,528.45</b> | <b>\$108,588.78</b> | <b>\$111,737.85</b> | <b>\$114,978.25</b> | <b>\$118,312.62</b> | <b>\$121,743.68</b> |
| Bi-Weekly | \$3,229.04                      | \$3,322.68         | \$3,419.04         | \$3,518.19         | \$3,620.22                      | \$3,725.20         | \$3,833.24                 | \$3,944.40                     | \$4,058.79          | \$4,176.49          | \$4,297.61          | \$4,422.24          | \$4,550.49          | \$4,682.45          |
| Hourly    | \$40.3630                       | \$41.5335          | \$42.7380          | \$43.9774          | \$45.2527                       | \$46.5651          | \$47.9154                  | \$49.3050                      | \$50.7348           | \$52.2061           | \$53.7201           | \$55.2780           | \$56.8811           | \$58.5306           |
| Positions | Police Chief                    |                    | Fire Chief         |                    | Information Technology Director |                    |                            | Community Development Director |                     | Finance Director    |                     |                     |                     |                     |
|           | Environmental Services Director |                    |                    |                    |                                 |                    | Community Service Director |                                |                     |                     |                     |                     |                     |                     |

|           |                                         |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
|-----------|-----------------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Grade - T | <b>\$91,864.00</b>                      | <b>\$94,528.06</b> | <b>\$97,269.37</b> | <b>\$100,090.18</b> | <b>\$102,992.80</b> | <b>\$105,979.59</b> | <b>\$109,053.00</b> | <b>\$112,215.53</b> | <b>\$115,469.78</b> | <b>\$118,818.41</b> | <b>\$122,264.14</b> | <b>\$125,809.80</b> | <b>\$129,458.28</b> | <b>\$133,212.58</b> |
| Bi-Weekly | \$3,533.23                              | \$3,635.69         | \$3,741.13         | \$3,849.62          | \$3,961.26          | \$4,076.14          | \$4,194.35          | \$4,315.98          | \$4,441.15          | \$4,569.94          | \$4,702.47          | \$4,838.84          | \$4,979.16          | \$5,123.56          |
| Hourly    | \$44.1654                               | \$45.4462          | \$46.7641          | \$48.1203           | \$49.5158           | \$50.9517           | \$52.4293           | \$53.9498           | \$55.5143           | \$57.1242           | \$58.7808           | \$60.4855           | \$62.2396           | \$64.0445           |
| Positions | Assistant City Manager - Administration |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |

|           |                                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |
|-----------|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Grade - U | <b>\$99,773.00</b>                  | <b>\$102,666.42</b> | <b>\$105,643.74</b> | <b>\$108,707.41</b> | <b>\$111,859.93</b> | <b>\$115,103.86</b> | <b>\$118,441.88</b> | <b>\$121,876.69</b> | <b>\$125,411.11</b> | <b>\$129,048.04</b> | <b>\$132,790.43</b> | <b>\$136,641.35</b> | <b>\$140,603.95</b> | <b>\$144,681.47</b> |
| Bi-Weekly | \$3,837.42                          | \$3,948.71          | \$4,063.22          | \$4,181.05          | \$4,302.30          | \$4,427.07          | \$4,555.46          | \$4,687.57          | \$4,823.50          | \$4,963.39          | \$5,107.32          | \$5,255.44          | \$5,407.84          | \$5,564.67          |
| Hourly    | \$47.9678                           | \$49.3589           | \$50.7903           | \$52.2632           | \$53.7788           | \$55.3384           | \$56.9432           | \$58.5946           | \$60.2938           | \$62.0423           | \$63.8416           | \$65.6930           | \$67.5981           | \$69.5584           |
| Positions | Assistant City Manager - Operations |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |                     |

**FIRE PAY PLAN - Effective 07/01/11 (2%)**

| <b>GRADE</b>                             | <b>STEP 1</b>  | <b>STEP 2</b>  | <b>STEP 3</b>  | <b>STEP 4</b>  | <b>STEP 5</b>  |
|------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| <b>FIREFIGHTER</b>                       | <b>12.6723</b> | <b>13.5845</b> | <b>14.4844</b> | <b>15.3912</b> | <b>15.7005</b> |
|                                          | 19.0084        | 20.3767        | 21.7266        | 23.0868        | 23.5507        |
|                                          | 1419.29        | 1521.46        | 1622.25        | 1723.81        | 1758.45        |
|                                          | 36901.67       | 39557.95       | 42178.60       | 44819.14       | 45719.72       |
| <b>SR. FIREFIGHTER</b>                   | <b>16.6073</b> | <b>17.5107</b> | <b>18.4138</b> | <b>19.3172</b> | <b>20.3493</b> |
|                                          | 24.9110        | 26.2661        | 27.6206        | 28.9758        | 30.5240        |
|                                          | 1860.02        | 1961.20        | 2062.34        | 2163.52        | 2279.12        |
|                                          | 48360.56       | 50991.30       | 53620.85       | 56251.59       | 59257.18       |
| <b>APPARATUS OPER.</b>                   | <b>20.8573</b> | <b>21.4441</b> | <b>22.0309</b> | <b>23.0510</b> |                |
|                                          | 31.2859        | 32.1661        | 33.0463        | 34.5765        |                |
|                                          | 2336.01        | 2401.74        | 2467.46        | 2581.71        |                |
|                                          | 60736.36       | 62445.14       | 64153.92       | 67124.45       |                |
| <b>LIEUTENANT</b>                        | <b>23.5351</b> | <b>24.0296</b> | <b>24.5339</b> | <b>25.0492</b> |                |
|                                          | 35.3026        | 36.0444        | 36.8008        | 37.5737        |                |
|                                          | 2635.93        | 2691.31        | 2747.79        | 2805.51        |                |
|                                          | 68534.13       | 69974.13       | 71442.59       | 72943.15       |                |
| <b>CAPTAINS</b>                          | <b>25.3092</b> | <b>25.8407</b> | <b>26.3833</b> | <b>26.9374</b> |                |
|                                          | 37.9637        | 38.7610        | 39.5750        | 40.4061        |                |
|                                          | 2834.63        | 2894.16        | 2954.93        | 3016.99        |                |
|                                          | 73700.27       | 75248.06       | 76828.23       | 78441.66       |                |
| <b>MAJOR</b>                             | <b>27.5031</b> | <b>28.0806</b> | <b>28.6704</b> | <b>29.2724</b> |                |
|                                          | 41.2546        | 42.1209        | 43.0055        | 43.9086        |                |
|                                          | 3080.34        | 3145.03        | 3211.08        | 3278.51        |                |
|                                          | 80088.96       | 81770.71       | 83488.10       | 85241.14       |                |
| <b>TRAINING MAJOR<br/>RIDE-OUT MAJOR</b> | <b>27.5031</b> | <b>28.0806</b> | <b>28.6704</b> | <b>29.2724</b> | <b>29.8871</b> |
|                                          | 41.2546        | 42.1209        | 43.0055        | 43.9086        | 44.8307        |
|                                          | 3080.34        | 3145.03        | 3211.08        | 3278.51        | 3347.36        |
|                                          | 80088.96       | 81770.71       | 83488.10       | 85241.14       | 87031.30       |
| <b>SHIFT COMMANDER</b>                   | <b>29.8871</b> | <b>30.5147</b> | <b>31.1556</b> |                |                |
|                                          | 44.8307        | 45.7721        | 46.7334        |                |                |
|                                          | 3347.36        | 3417.65        | 3489.43        |                |                |
|                                          | 87031.30       | 88858.89       | 90725.09       |                |                |
| <b>FIRE MARSHAL</b>                      | <b>40.4426</b> | <b>41.6592</b> | <b>42.1590</b> |                |                |
|                                          | 60.6639        | 62.4889        | 63.2386        |                |                |
|                                          | 3235.41        | 3332.74        | 3372.72        |                |                |
|                                          | 84120.59       | 86651.24       | 87690.82       |                |                |
| <b>FIRE INSPECTOR</b>                    | <b>32.2592</b> | <b>33.0935</b> | <b>33.8520</b> | <b>34.6104</b> | <b>36.1333</b> |
|                                          | 48.3889        | 49.6402        | 50.7779        | 51.9157        | 54.1999        |
|                                          | 2580.74        | 2647.48        | 2708.16        | 2768.83        | 2890.66        |
|                                          | 67099.21       | 68834.46       | 70412.09       | 71989.71       | 75157.26       |



**POLICE PAY PLAN  
EFFECTIVE 7-1-11 (COLA 2.5%)**

|                       | <b>A</b> | <b>B</b> | <b>C</b> | <b>D</b> | <b>E</b> | <b>F</b> | <b>G</b> | <b>H</b> | <b>I</b> | <b>J</b> | <b>K</b> |
|-----------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| <b>OFFICER</b>        |          |          |          |          |          |          |          |          |          |          |          |
| Hourly Rate           | 19.4870  | 19.9741  | 20.47348 | 20.9853  | 21.5099  | 22.0477  |          |          |          |          |          |
| Overtime Rate         | 29.2304  | 29.96118 | 30.7102  | 31.4780  | 32.2649  | 33.0715  |          |          |          |          |          |
| Bi-Weekly             | 1558.96  | 1597.93  | 1637.88  | 1678.83  | 1720.80  | 1763.82  |          |          |          |          |          |
| Annual                | 40532.86 | 41546.17 | 42584.83 | 43649.45 | 44740.69 | 45859.21 |          |          |          |          |          |
| <br><b>SERGEANT</b>   |          |          |          |          |          |          |          |          |          |          |          |
| Hourly Rate           | 23.1862  | 23.7659  | 24.3600  | 24.9690  | 25.5932  | 26.2331  | 26.8889  | 27.5611  | 28.2501  | 28.9564  | 29.6803  |
| Overtime Rate         | 34.7793  | 35.6488  | 36.5400  | 37.4535  | 38.3899  | 39.3496  | 40.3333  | 41.3417  | 42.3752  | 43.4346  | 44.5205  |
| Bi-Weekly             | 1854.90  | 1901.27  | 1948.80  | 1997.52  | 2047.46  | 2098.65  | 2151.11  | 2204.89  | 2260.01  | 2316.51  | 2374.43  |
| Annual                | 48227.32 | 49433.00 | 50668.83 | 51935.55 | 53233.94 | 54564.79 | 55928.91 | 57327.13 | 58760.31 | 60229.32 | 61735.05 |
| <br><b>LIEUTENANT</b> |          |          |          |          |          |          |          |          |          |          |          |
| Hourly Rate           | 31.0159  | 31.7913  | 32.5861  | 33.4008  |          |          |          |          |          |          |          |
| Overtime Rate         | 46.5239  | 47.6870  | 48.8792  | 50.1011  |          |          |          |          |          |          |          |
| Bi-Weekly             | 2481.27  | 2543.31  | 2606.89  | 2672.06  |          |          |          |          |          |          |          |
| Annual                | 64513.12 | 66125.95 | 67779.10 | 69473.58 |          |          |          |          |          |          |          |
| <br><b>CAPTAIN</b>    |          |          |          |          |          |          |          |          |          |          |          |
| Hourly Rate           | 34.5698  | 35.4340  | 36.3199  | 37.2279  |          |          |          |          |          |          |          |
| Overtime Rate         | 51.8547  | 53.1510  | 54.4798  | 55.8418  |          |          |          |          |          |          |          |
| Bi-Weekly             | 2765.58  | 2834.72  | 2905.59  | 2978.23  |          |          |          |          |          |          |          |
| Annual                | 71905.15 | 73702.78 | 75545.35 | 77433.98 |          |          |          |          |          |          |          |
| <br><b>MAJOR</b>      |          |          |          |          |          |          |          |          |          |          |          |
| Hourly Rate           | 38.0469  | 38.9981  | 39.9730  |          |          |          |          |          |          |          |          |
| Overtime Rate         | 57.0703  | 58.4971  | 59.9595  |          |          |          |          |          |          |          |          |
| Bi-Weekly             | 3043.75  | 3119.84  | 3197.84  |          |          |          |          |          |          |          |          |
| Annual                | 79137.53 | 81115.97 | 83143.87 |          |          |          |          |          |          |          |          |

## **GLOSSARY OF TERMS**

Account Numbers - An expenditure category, such as salaries, supplies, or professional services.

Appropriation - Authorization granted by the Council to make expenditures and to incur obligations for specific purposes.

Base Budget - An estimate of funding required to carry on existing programs at the current level of services.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Bonds are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget (Operating) - A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Capital Improvement Program - A proposed plan for financing long-term work projects that lead to the physical development of the City.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department - Identifies the highest level in the formal City organization in which a specific activity is carried out.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Midwest City operates its water, sewer, sanitation and golf courses as enterprise funds.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

## **GLOSSARY (Continued)**

**Expenditure** - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

**Fund** - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

**General Fund** - The General Fund is used to account for all revenues and expenditures not accounted for in some special fund. Expenditures from this fund are authorized in the operating budget.

**Goals** - Broad, general statements of each division's or section's desired social or organizational outcomes.

**Grant** - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

**Inter Service Fund** - A fund established to finance and account for services and commodities furnished by one department to other departments on a cost reimbursement basis.

**Objectives** - Specific statements of desired ends which can be measured.

**Revenue** - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**Risk Management** - An organized attempt to protect a government's assets against accidental loss in the most economic method.

# General Funds

# City of Midwest City, Oklahoma

## General

### Index

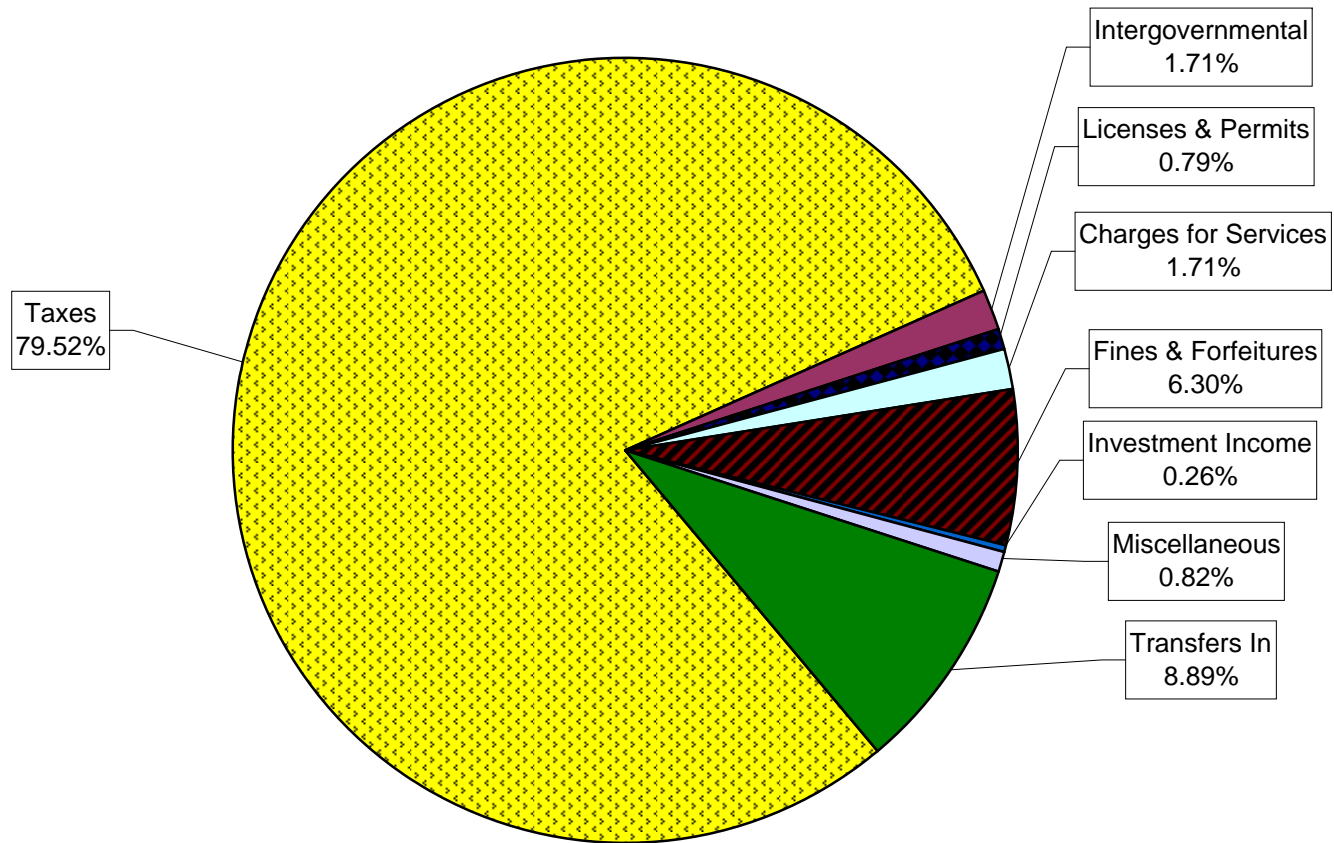
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\* **Note:** Three digit codes represent the **Fund** Number  
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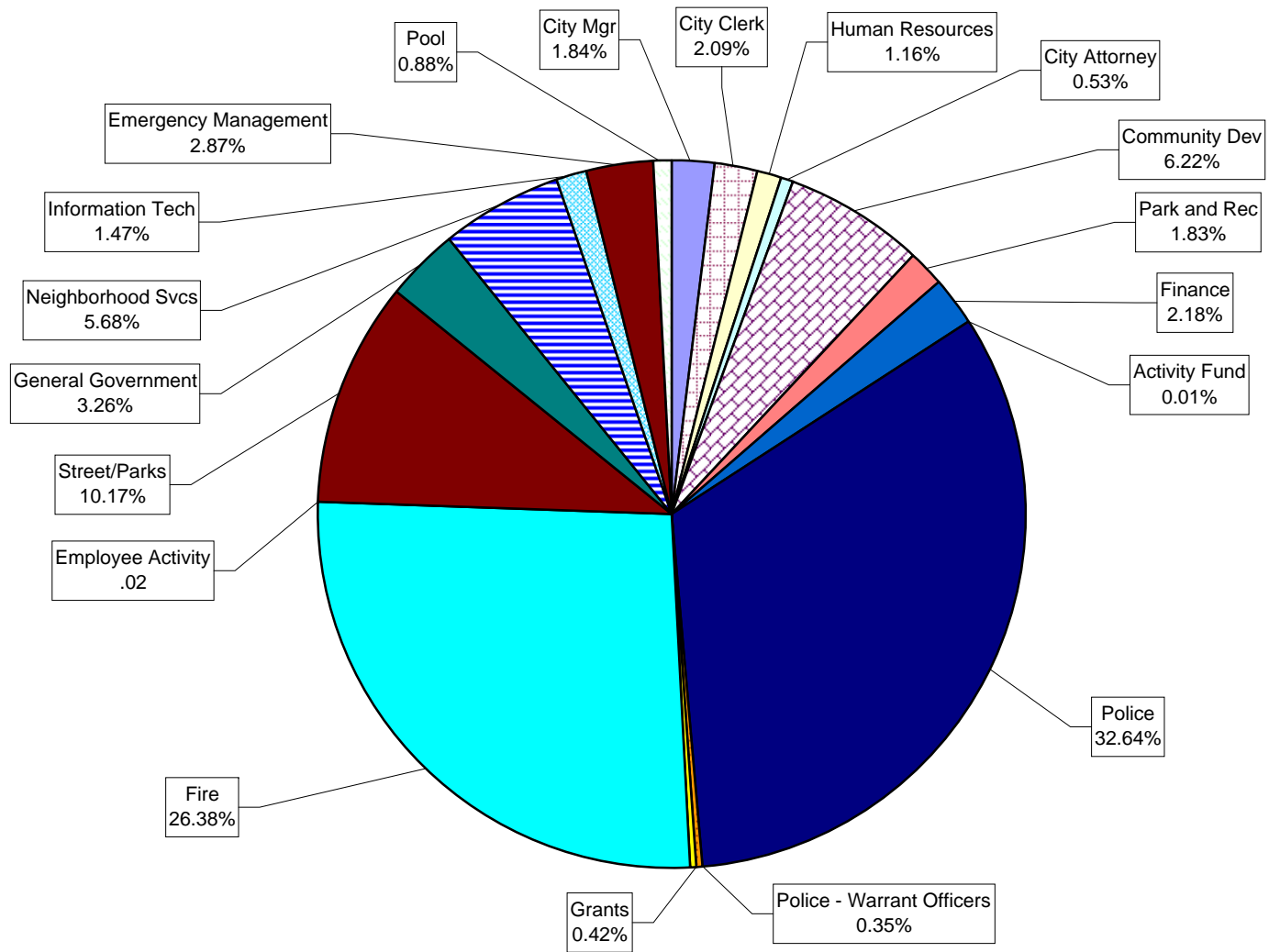
**GENERAL FUND BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                                | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>ADOPTED BUDGET<br>FY 11-12 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|--------------------------------|----------------------------------|--------------------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>      |                                  |                                            |                                               |                                           |                                  |
| Taxes                          | 22,016,545                       | 22,167,685                                 | 22,167,685                                    | 22,297,170                                | 22,314,274                       |
| Intergovernmental              | 458,614                          | 466,998                                    | 466,998                                       | 475,888                                   | 479,738                          |
| Licenses & Permits             | 291,907                          | 296,134                                    | 296,134                                       | 221,471                                   | 221,196                          |
| Charges for Services           | 455,814                          | 438,489                                    | 438,489                                       | 466,007                                   | 479,445                          |
| Fines & Forfeitures            | 1,717,323                        | 1,812,239                                  | 1,812,239                                     | 1,724,540                                 | 1,769,018                        |
| Investment Income              | 76,706                           | 65,850                                     | 65,850                                        | 84,671                                    | 73,029                           |
| Miscellaneous                  | 253,620                          | 240,677                                    | 231,271                                       | 255,166                                   | 230,081                          |
| Transfers In                   | 2,416,065                        | 2,493,969                                  | 2,493,969                                     | 2,494,164                                 | 2,493,865                        |
| <b>TOTAL REVENUE</b>           | <b>27,686,594</b>                | <b>27,982,041</b>                          | <b>27,972,635</b>                             | <b>28,019,077</b>                         | <b>28,060,646</b>                |
| Use / (Gain) of Fund Balance   | (956,954)                        | (63,679)                                   | 119,274                                       | (282,685)                                 | 50,592                           |
| <b>TOTAL RESOURCES</b>         | <b>26,729,640</b>                | <b>27,918,362</b>                          | <b>28,091,909</b>                             | <b>27,736,392</b>                         | <b>28,111,238</b>                |
| <b>PROPOSED EXPENDITURES:</b>  |                                  |                                            |                                               |                                           |                                  |
| Managerial                     | 495,345                          | 507,557                                    | 512,730                                       | 512,012                                   | 516,759                          |
| City Clerk                     | 519,701                          | 571,822                                    | 573,662                                       | 548,945                                   | 586,970                          |
| Human Resources                | 326,109                          | 363,599                                    | 364,253                                       | 362,095                                   | 325,557                          |
| City Attorney                  | 114,085                          | 125,621                                    | 125,696                                       | 125,066                                   | 148,784                          |
| Community Development          | 1,513,468                        | 1,761,024                                  | 1,795,199                                     | 1,703,698                                 | 1,747,832                        |
| Park and Recreation            | 456,192                          | 519,014                                    | 537,233                                       | 513,008                                   | 514,834                          |
| Finance                        | 528,177                          | 611,745                                    | 615,958                                       | 609,896                                   | 614,150                          |
| Street/Parks                   | 2,635,537                        | 2,841,911                                  | 2,922,991                                     | 2,794,054                                 | 2,858,026                        |
| General Government             | 881,176                          | 926,050                                    | 943,466                                       | 920,231                                   | 915,176                          |
| Neighborhood Services          | 1,166,067                        | 1,525,536                                  | 1,525,636                                     | 1,500,133                                 | 1,597,762                        |
| Information Technology         | 345,736                          | 397,479                                    | 401,321                                       | 352,576                                   | 413,150                          |
| Emergency Management           | 773,451                          | 786,873                                    | 788,250                                       | 786,492                                   | 807,550                          |
| Swimming Pools                 | 242,252                          | 236,407                                    | 237,020                                       | 234,958                                   | 248,612                          |
| (Transfers Out:)               |                                  |                                            |                                               |                                           |                                  |
| Police                         | 9,072,183                        | 9,145,744                                  | 9,145,744                                     | 9,159,420                                 | 9,172,673                        |
| Police - Warrant Officers      | 98,572                           | 98,572                                     | 98,572                                        | 98,572                                    | 98,572                           |
| Fire                           | 7,335,182                        | 7,394,659                                  | 7,394,659                                     | 7,405,717                                 | 7,416,432                        |
| Grants                         | 65,559                           | 96,749                                     | 99,295                                        | 99,295                                    | 119,399                          |
| Capital Outlay                 | 12,315                           | -                                          | 2,224                                         | 2,224                                     | -                                |
| Activity                       | 5,000                            | 5,000                                      | 5,000                                         | 5,000                                     | 2,000                            |
| Weed & Seed                    | 140,533                          | -                                          | -                                             | -                                         | -                                |
| Employee Activity              | 3,000                            | 3,000                                      | 3,000                                         | 3,000                                     | 7,000                            |
| <b>TOTAL EXPENDITURES</b>      | <b>26,729,640</b>                | <b>27,918,362</b>                          | <b>28,091,909</b>                             | <b>27,736,392</b>                         | <b>28,111,238</b>                |
| <b>RESERVE OF FUND BALANCE</b> |                                  |                                            |                                               |                                           | <b>1,129,516</b>                 |

**ESTIMATED REVENUES GENERAL FUND  
FY 2012-2013  
Total \$ 28,060,646**



**ESTIMATED EXPENDITURES GENERAL FUND  
FY 2012-2013  
Total \$28,111,238**





### General Fund Revenue Projections FY 2012-2013

| Description                         | Account Number     | ACTUAL            | ACTUAL            | ACTUAL            | ANNUAL BUDGET     | ESTIMATED ACTUAL  | BUDGET PROJECTION |
|-------------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                     |                    | 2008-2009         | 2009-2010         | 2010-2011         | 2011-2012         | 2011-2012         | 2012-2013         |
| <b>SALES TAX</b>                    | 010-0000-313-10-01 | 18,243,381        | 18,268,071        | 18,926,042        | 19,026,670        | 18,909,784        | 19,026,670        |
| USE TAX                             | 010-0000-313-10-02 | 632,281           | 727,345           | 687,809           | 685,764           | 751,041           | 685,763           |
| OG&E                                | 010-0000-318-10-21 | 1,375,133         | 1,360,053         | 1,384,821         | 1,387,277         | 1,578,492         | 1,544,290         |
| ONG                                 | 010-0000-318-10-23 | 496,133           | 514,899           | 427,989           | 478,063           | 435,037           | 468,515           |
| TELEPHONE                           | 010-0000-318-10-24 | 133,841           | 119,717           | 123,243           | 128,033           | 120,311           | 113,040           |
| CABLE TV                            | 010-0000-318-10-25 | 388,793           | 509,615           | 445,010           | 440,143           | 483,151           | 456,642           |
| 911 EMERGENCY ACT                   | 010-0000-318-10-26 | 27,849            | 24,563            | 21,631            | 21,735            | 19,354            | 19,354            |
| <b>TOTAL TAXES</b>                  |                    | <b>21,297,410</b> | <b>21,524,264</b> | <b>22,016,545</b> | <b>22,167,685</b> | <b>22,297,170</b> | <b>22,314,274</b> |
| <b>BUILDING</b>                     | 010-0000-322-14-41 | 41,488            | 47,210            | 66,637            | 63,751            | 38,105            | 38,105            |
| OIL & GAS PERMITS                   | 010-0000-322-14-42 | 0                 | 3,500             | 3,500             | 0                 | 3,500             | 3,500             |
| OCCUPATIONAL                        | 010-0000-322-14-50 | 54,209            | 56,070            | 47,607            | 50,700            | 34,353            | 34,353            |
| SIGNS                               | 010-0000-322-14-51 | 8,300             | 10,650            | 7,850             | 7,213             | 5,406             | 5,406             |
| ELECTRICAL                          | 010-0000-322-14-55 | 69,800            | 60,636            | 54,529            | 56,634            | 41,196            | 41,196            |
| PLUMBING                            | 010-0000-322-14-58 | 40,052            | 36,521            | 35,628            | 36,935            | 31,249            | 31,249            |
| REFRIG & FORCED AIR                 | 010-0000-322-14-65 | 35,807            | 38,077            | 35,866            | 38,380            | 31,536            | 31,536            |
| OTHER LICENSE & PERMITS             | 010-0000-322-14-85 | 37,865            | 40,582            | 40,433            | 42,521            | 35,851            | 35,851            |
| PENDING LIC & PERMITS               | 010-0000-322-14-90 | 2,025             | 798               | -143              | 0                 | 275               | 0                 |
| <b>TOTAL LICENSES &amp; PERMITS</b> |                    | <b>289,545</b>    | <b>294,042</b>    | <b>291,907</b>    | <b>296,134</b>    | <b>221,471</b>    | <b>221,196</b>    |
| <b>ALCOHOL</b>                      | 010-0000-335-10-32 | 79,088            | 79,337            | 82,309            | 82,436            | 77,225            | 77,225            |
| TOBACCO TAX                         | 010-0000-335-10-35 | 347,090           | 352,502           | 376,305           | 384,562           | 398,663           | 402,513           |
| <b>TOTAL INTERGOVERNMENTAL</b>      |                    | <b>426,178</b>    | <b>431,839</b>    | <b>458,614</b>    | <b>466,998</b>    | <b>475,888</b>    | <b>479,738</b>    |
| <b>UNION PAYROLL FEES</b>           | 010-0000-340-14-10 | 748               | 801               | 993               | 822               | 822               | 822               |
| MOWING & CLEANUP                    | 010-0000-340-14-12 | 90,414            | -1,425            | -900              | 0                 | 0                 | 0                 |
| WRITE-OFFS                          | 010-0000-340-14-44 | 0                 | -522              | -125              | 25                | -8,962            | 0                 |
| BOARD OF ADJUSTMENT                 | 010-0000-341-15-15 | 0                 | 360               | 1,080             | 960               | 0                 | 300               |
| OTHER UTILITY BILLING               | 010-0000-341-15-30 | 5,585             | 0                 | 0                 | 10                | 0                 | 0                 |
| POOL COLLECTIONS                    | 010-0000-347-16-15 | 165,725           | 145,966           | 162,944           | 159,328           | 170,824           | 175,000           |
| POOL CONCESSIONS                    | 010-0000-347-16-19 | 16,852            | 12,753            | 13,937            | 12,586            | 15,818            | 15,818            |
| POOL RENTAL                         | 010-0000-347-16-22 | 13,018            | 13,336            | 20,549            | 12,389            | 18,935            | 18,935            |
| POOL - SEASON PASSES                | 010-0000-347-16-23 | 47,666            | 51,255            | 64,831            | 50,726            | 65,000            | 65,000            |
| SWIM LESSONS                        | 010-0000-347-16-24 | 6,020             | 7,285             | 5,505             | 5,293             | 7,220             | 7,220             |
| DISPATCHING SERVICES                | 010-0000-349-16-21 | 166,148           | 187,000           | 187,000           | 196,350           | 196,350           | 196,350           |
| <b>TOTAL CHARGES FOR SERVICES</b>   |                    | <b>512,176</b>    | <b>416,809</b>    | <b>455,814</b>    | <b>438,489</b>    | <b>466,007</b>    | <b>479,445</b>    |
| <b>FINES &amp; FORFEITURES</b>      | 010-0000-351-10-51 | 1,670,079         | 1,733,921         | 1,697,321         | 1,788,960         | 1,706,640         | 1,750,000         |
| BONDSMAN / MISC COURT               | 010-0000-351-10-54 | 11,300            | 12,615            | 5,845             | 10,292            | 0                 | 0                 |
| FINES/BONDSMAN FEE                  | 010-0000-351-10-55 | 9,965             | 0                 | 0                 | 0                 | 0                 | 0                 |

### General Fund Revenue Projections FY 2012-2013

| Description                        | Account Number     | ACTUAL           | ACTUAL           | ACTUAL           | ANNUAL BUDGET    | ESTIMATED ACTUAL | BUDGET PROJECTION |
|------------------------------------|--------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
|                                    |                    | 2008-2009        | 2009-2010        | 2010-2011        | 2011-2012        | 2011-2012        | 2012-2013         |
| INCARCERATION 5% COURT             | 010-0000-351-10-57 | 3,322            | 4,527            | 7,506            | 6,866            | 9,000            | 10,118            |
| INCARCERATION FEES                 | 010-0000-351-10-58 | 3,457            | 4,178            | 6,651            | 6,121            | 8,900            | 8,900             |
| <b>TOTAL FINES&amp;FORFEITURES</b> |                    | <b>1,698,122</b> | <b>1,755,242</b> | <b>1,717,323</b> | <b>1,812,239</b> | <b>1,724,540</b> | <b>1,769,018</b>  |

|                       |                    |                |               |               |               |               |               |
|-----------------------|--------------------|----------------|---------------|---------------|---------------|---------------|---------------|
| INVESTMENT INTEREST   | 010-0000-361-41-10 | 71,262         | 52,149        | 54,232        | 42,627        | 63,515        | 51,873        |
| SALES TAX INTEREST    | 010-0000-361-41-14 | 30,240         | 24,604        | 22,474        | 23,223        | 21,156        | 21,156        |
| <b>TOTAL INTEREST</b> |                    | <b>101,501</b> | <b>76,753</b> | <b>76,706</b> | <b>65,850</b> | <b>84,671</b> | <b>73,029</b> |

|                            |                    |                |                |                |                |                |                |
|----------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| LONG/SHORT COURT           | 010-0000-370-01-02 | 505            | -81            | 33             | 0              | 0              | 0              |
| L/S - DEVELOPMENT SCVS     | 010-0000-370-01-03 | 6              | 34             | -97            | 0              | 0              | 0              |
| L/S - MISCELLANEOUS        | 010-0000-370-01-04 | -878           | 6,326          | 2,634          | 0              | 0              | 0              |
| L/S - POOL                 | 010-0000-370-01-10 | 0              | -101           | 11             | 114            | 0              | 0              |
| RESALE PROPERTY / TLE 68   | 010-0000-371-14-01 | 26,246         | 0              | 36,214         | 36,214         | 56,224         | 46,219         |
| REMINGTON PARK             | 010-0000-371-14-02 | 9,065          | 9,503          | 9,553          | 0              | 0              | 0              |
| REFUND OF OVER PMTS        | 010-0000-371-14-03 | 0              | 25             | 776            | 0              | 1,569          | 0              |
| OTHER RECEIPTS             | 010-0000-371-14-11 | 261            | 1,107          | 2,785          | 1,632          | 10,270         | 5,000          |
| DAMAGES                    | 010-0000-371-14-16 | 2,143          | 797            | 7,116          | 9,167          | 127            | 500            |
| REIMBURSEMENTS             | 010-0000-371-14-21 | 17,749         | 8,862          | 9,252          | 10,115         | 9,277          | 9,277          |
| COLLECTION AGENCY          | 010-0000-371-14-26 | 4,812          | 3,255          | 1,739          | 1,758          | 3,598          | 3,598          |
| COMMUNITY CENTER RENTAL    | 010-0000-373-11-04 | 70,432         | 70,421         | 76,045         | 76,365         | 68,177         | 68,178         |
| SENIOR CENTER              | 010-0000-373-11-05 | 6,665          | 5,861          | 4,875          | 1,147          | 6,550          | 5,500          |
| CITY PROPERTIES            | 010-0000-373-11-06 | 9,797          | 9,823          | 2,660          | 2,666          | 2,669          | 2,669          |
| REFUNDS-COMMUNITY CENTER   | 010-0000-373-11-12 | 0              | -5,980         | -3,629         | -2,288         | -1,768         | -1,768         |
| COPIES                     | 010-0000-377-15-04 | 12,785         | 10,375         | 3,519          | 2,008          | 3,532          | 3,532          |
| PLAT FEES                  | 010-0000-377-15-11 | 1,980          | 4,252          | 2,368          | 3,650          | 1,421          | 1,421          |
| ZONING APPLICATIONS        | 010-0000-377-15-13 | 2,900          | 4,225          | 2,845          | 1,647          | 11,540         | 3,975          |
| ENGINEERING FEES           | 010-0000-377-15-20 | 27,518         | 16,232         | 30,939         | 22,456         | 21,925         | 21,925         |
| RETURN CHECK FEES          | 010-0000-377-15-25 | 14,374         | 14,500         | 12,490         | 12,105         | 10,911         | 10,911         |
| ANIMAL WELFARE             | 010-0000-377-15-31 | 47,659         | 46,341         | 43,196         | 46,847         | 39,763         | 39,763         |
| OTHER FEES                 | 010-0000-377-15-90 | 7,895          | 8,864          | 8,296          | 5,668          | 9,381          | 9,381          |
| <b>TOTAL MISCELLANEOUS</b> |                    | <b>261,914</b> | <b>214,641</b> | <b>253,620</b> | <b>231,271</b> | <b>255,166</b> | <b>230,081</b> |

|                          |                    |                  |                  |                  |                  |                  |                  |
|--------------------------|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| MUNICIPAL COURT          | 010-0000-391-01-13 | 3,456            | 2,688            | 1,664            | 1,568            | 1,763            | 1,464            |
| MUNICIPAL AUTHORITY      | 010-0000-391-21-01 | 2,326,401        | 2,326,401        | 2,326,401        | 2,326,401        | 2,326,401        | 2,326,401        |
| INTERDEPT - FIRE         | 010-0000-391-21-17 | 166,002          | 166,000          | 88,000           | 166,000          | 166,000          | 166,000          |
| <b>TOTAL TRANSFER IN</b> |                    | <b>2,495,859</b> | <b>2,495,089</b> | <b>2,416,065</b> | <b>2,493,969</b> | <b>2,494,164</b> | <b>2,493,865</b> |

|                   |  |                   |                   |                   |                   |                   |                   |
|-------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>FUND TOTAL</b> |  | <b>27,082,705</b> | <b>27,208,679</b> | <b>27,686,594</b> | <b>27,972,635</b> | <b>28,019,077</b> | <b>28,060,646</b> |
|-------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2012-2013 - EXPENDITURES**

|                           | <b>Personal Services</b> | <b>Benefits</b>  | <b>Materials &amp; Supplies</b> | <b>Other Services &amp; Charges</b> | <b>Debt Service</b> | <b>Transfers</b>  | <b>Department Request</b> |
|---------------------------|--------------------------|------------------|---------------------------------|-------------------------------------|---------------------|-------------------|---------------------------|
| City Manager              | 390,121                  | 116,522          | 3,200                           | 6,916                               | -                   | -                 | 516,759                   |
| City Clerk                | 433,879                  | 136,689          | 6,512                           | 7,585                               | 2,305               | -                 | 586,970                   |
| Human Resources           | 224,035                  | 78,522           | 3,500                           | 19,500                              | -                   | -                 | 325,557                   |
| City Attorney             | 109,474                  | 34,515           | 1,225                           | 3,570                               | -                   | -                 | 148,784                   |
| Community Development     | 1,128,856                | 402,153          | 75,859                          | 140,964                             | -                   | -                 | 1,747,832                 |
| Park and Recreation       | 291,442                  | 114,814          | 23,138                          | 85,440                              | -                   | -                 | 514,834                   |
| Finance                   | 445,138                  | 160,672          | 3,885                           | 4,455                               | -                   | -                 | 614,150                   |
| Activity                  | -                        | -                | -                               | -                                   | -                   | 2,000             | 2,000                     |
| Police                    | -                        | -                | -                               | -                                   | -                   | 9,172,673         | 9,172,673                 |
| Police - Warrant Officers | -                        | -                | -                               | -                                   | -                   | 98,572            | 98,572                    |
| Grants                    | -                        | -                | -                               | -                                   | -                   | 119,399           | 119,399                   |
| Fire                      | -                        | -                | -                               | -                                   | -                   | 7,416,432         | 7,416,432                 |
| Employee Activity         | -                        | -                | -                               | -                                   | -                   | 7,000             | 7,000                     |
| Street/Parks              | 950,100                  | 472,109          | 543,567                         | 892,250                             | -                   | -                 | 2,858,026                 |
| General Government        | 16,800                   | 158,089          | 72,600                          | 667,687                             | -                   | -                 | 915,176                   |
| Neighborhood Services     | 976,609                  | 339,559          | 76,943                          | 204,651                             | -                   | -                 | 1,597,762                 |
| Information Technology    | 273,211                  | 97,883           | 20,280                          | 21,776                              | -                   | -                 | 413,150                   |
| Emergency Management      | 585,600                  | 215,550          | 3,000                           | 3,400                               | -                   | -                 | 807,550                   |
| Swimming Pool             | 184,095                  | 22,394           | 34,223                          | 7,900                               | -                   | -                 | 248,612                   |
| <b>TOTAL EXPENDITURES</b> | <b>6,009,360</b>         | <b>2,349,471</b> | <b>867,932</b>                  | <b>2,066,094</b>                    | <b>2,305</b>        | <b>16,816,076</b> | <b>28,111,238</b>         |

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES    | 393,425             | 385,724             | 387,079             | 390,121             |
| BENEFITS             | 96,525              | 117,380             | 114,752             | 116,522             |
| MATERIALS & SUPPLIES | 1,409               | 3,288               | 3,288               | 3,200               |
| OTHER SERVICES       | 3,986               | 6,338               | 6,893               | 6,916               |
| <b>TOTAL</b>         | <b>495,345</b>      | <b>512,730</b>      | <b>512,012</b>      | <b>516,759</b>      |

| PERMANENT STAFFING<br>FULL TIME | FY 12-13   | FY 11-12   | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|---------------------------------|------------|------------|------------------------------------|
| City Manager                    | 1          | 1          |                                    |
| Asst. City Manager              | 0.50       | 0.50       | 2005-06 - 4                        |
| Asst. City Manager - Admin      | 0.80       | 0.80       | 2006-07 - 5                        |
| Executive Secretary             | 1          | 1          | 2007-08 - 4                        |
|                                 |            |            | 2008-09 - 3.5                      |
|                                 |            |            | 2009-10 - 3.4                      |
|                                 |            |            | 2010-11 - 3.4                      |
|                                 |            |            | 2011-12 - 3.3                      |
|                                 |            |            | 2012-13 - 3.3                      |
| <b>TOTAL</b>                    | <b>3.3</b> | <b>3.3</b> |                                    |

Asst. City Manager (.50% to PWA - Fund 075)  
 Asst. City Manager - Admin (.20% to Hotel/Conf Cntr - Fund 195)

**FINAL BUDGET 2012-2013**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 349,307        |
| 10-02 WAGES                    | 4,000          |
| 10-07 ALLOWANCES               | 14,034         |
| 10-10 LONGEVITY                | 5,908          |
| 10-11 SL BUYBACK-OVER BANK     | 5,413          |
| 10-12 VACATION BUYBACK         | 6,005          |
| 10-13 PDO BUYBACK              | 2,684          |
| 10-14 SL INCENTIVE PAY         | 2,770          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>390,121</b> |

| BENEFITS                    |                |
|-----------------------------|----------------|
| 15-01 SOCIAL SECURITY       | 29,707         |
| 15-02 EMPLOYEES' RETIREMENT | 50,196         |
| 15-03 GROUP INSURANCE       | 25,619         |
| 15-06 TRAVEL & SCHOOL       | 11,000         |
| <b>TOTAL BENEFITS</b>       | <b>116,522</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 200          |
| 20-41 SUPPLIES                        | 3,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>3,200</b> |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-40 CONTRACTUAL                         | 1,760        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 5,156        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,916</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>516,759</b> |
|---------------------------------|----------------|

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY MANAGER (01)**

**SIGNIFICANT EXPENDITURE CHANGES**

**PROGRAM DESCRIPTION**

The City Manager provides direction and supervision to all functions of the City; transmits the policies of the Council into action agendas by the various departments; initiates inquiries in response to citizen requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. Serves as manager of the Hospital Authority.

**2012-13 GOALS AND OBJECTIVES**

1. Continue involvement with various civic and community groups to increase shopping in Midwest City.
2. Continue efforts to identify areas where utilization of alternative methods or equipment can reduce needs for manpower, especially in the public works areas.
3. Update and refine the five-year program for expenditure of all City funds.
4. Continue weekly meetings with Administrative Staff.
5. Continue monthly meetings with Employee Advisory Committee in order to facilitate employee involvement in planning and operations.
6. Continue to closely monitor the management of the Reed Center and Sheraton Hotel.
7. Complete the Town Center Plaza project (downtown) and oversee contractual requirements of the Redevelopment Agreement and Lease.

8. Continue the marketing program for Midwest City through contract services.
9. Begin development of the Soldier Creek Industrial Park.
10. Pursue development opportunities for City owned land on S.E. 29th Street.
11. Oversee assets and budget of Hospital Authority.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02) CLERK'S OFFICE/MUNICIPAL COURT**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES    | 382,849        | 416,224             | 399,137             | 433,879             |
| BENEFITS             | 121,341        | 140,284             | 134,303             | 136,689             |
| MATERIALS & SUPPLIES | 5,899          | 6,512               | 7,675               | 6,512               |
| OTHER SERVICES       | 7,308          | 8,337               | 5,525               | 7,585               |
| DEBT SERVICE         | 2,304          | 2,305               | 2,305               | 2,305               |
| <b>TOTAL</b>         | <b>519,701</b> | <b>573,662</b>      | <b>548,945</b>      | <b>586,970</b>      |

**PERMANENT STAFFING**

|                           | FY 12-13   | FY 11-12    | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|---------------------------|------------|-------------|------------------------------------|
| City Clerk                | 0.5        | 0.5         |                                    |
| Billing Technician        | 0.5        | 0.5         |                                    |
| PBX Receptionist          | 0.5        | 0.5         | 2005-06 - 23                       |
| Assistant City Attorney   | 1          | 0.75        | 2006-07 - 23.5                     |
| Court Clerk               | 1          | 1           | 2007-08 - 16.5                     |
| Lead Clerk/Trainer        | 1          | 0           | 2008-09 - 15                       |
| Clerk - Court             | 3          | 4           | 2009-10 - 15                       |
|                           |            |             | 2010-11 - 7.5                      |
|                           |            |             | 2011-12 - 7.25                     |
|                           |            |             | 2012-13 - 7.5                      |
| <b>TOTAL</b>              | <b>7.5</b> | <b>7.25</b> |                                    |
| Clerk - Court (Part-Time) | 1          | 1           |                                    |

Asst City Attorney .25 from Risk (202) FY 12-13  
 Asst City Attorney .25 to Risk (202) FY 11-12

**Note:**

Meter Readers to Utility Svcs (187) FY 10-11  
 Warrant Officers to Police Dept (020) FY 10-11  
 Functions of the utility billing and collections have been transferred to Utility Svcs (187) FY 08-09

**FINAL BUDGET 2012-2013**

| CITY CLERK - (0211)                       |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 85,510         |
| 10-03 OVERTIME                            | 1,020          |
| 10-07 ALLOWANCES                          | 2,190          |
| 10-10 LONGEVITY                           | 1,140          |
| 10-13 PDO BUYBACK                         | 992            |
| 10-14 SICK LEAVE INCENTIVE                | 450            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>91,302</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 6,985          |
| 15-02 EMPLOYEES' RETIREMENT               | 11,869         |
| 15-03 GROUP INSURANCE                     | 10,867         |
| 15-06 TRAVEL & SCHOOL                     | 3,800          |
| <b>TOTAL BENEFITS</b>                     | <b>33,521</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 1,650          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>1,650</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 800            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 725            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,525</b>   |
| <b>DIVISION TOTAL</b>                     | <b>127,998</b> |

**CONTINUED**

FUND: GENERAL (010)  
DEPARTMENT: CITY CLERK (02) CLERK'S OFFICE/MUNICIPAL COURT  
PAGE TWO

| <b>COURT (0212)</b>                       |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 260,659        |
| 10-02 WAGES                               | 74,448         |
| 10-03 OVERTIME                            | 1,530          |
| 10-10 LONGEVITY                           | 2,265          |
| 10-12 VL BUYBACK - OVER BANK              | 884            |
| 10-13 PDO BUYBACK                         | 991            |
| 10-14 SICK LEAVE INCENTIVE                | 1,800          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>342,577</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 26,207         |
| 15-02 EMPLOYEES' RETIREMENT               | 34,857         |
| 15-03 GROUP INSURANCE                     | 35,879         |
| 15-06 TRAVEL & SCHOOL                     | 6,225          |
| <b>TOTAL BENEFITS</b>                     | <b>103,168</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 4,862          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>4,862</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 4,560          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,500          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,060</b>   |
| <b>DEBT SERVICE</b>                       |                |
| 71-03 CAPITAL LEASE - INTEREST            | 124            |
| 73-03 CAPITAL LEASE - PRINCIPAL           | 2,181          |
| <b>TOTAL DEBT SERVICE</b>                 | <b>2,305</b>   |
| <b>DIVISION TOTAL</b>                     | <b>458,972</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>586,970</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02)**

**PROGRAM DESCRIPTION**

The city clerk's divisions that are included in the general fund include the following functions:

- Municipal Court Operations
- Public Record Custodian
- Public Receptionist
- Print Room

**Clerk's Office -**

- Receptionist and PBX operator duties
- Mail processing and distribution
- Handles city bidding processes
- Provide copy room with print services available to city departments
- Maintenance of official city records and seals
- Secretary to the City Council and Authorities
- Handles public general information or code questions

**Municipal Court -**

Specific Activities Include:

- Processing of 18,000 to 20,000 citations annually
- Collection and recording of court receipts
- Computer data processing of case information, including assessments, payments and fee distributions
- Prosecution and administration of criminal justice program for municipality
- Issuance of court subpoenas
- Reconcile and submit monthly mandated fees to outside agencies. (Cleet, AFIS, FORENSIC, OBN)
- Set Weekly Court Dockets for; Court Trials, Arraignments, & Environmental Court

**2012–2013 GOALS AND OBJECTIVES**

**Clerk's Office:**

1. Continue to look at other telephone solutions to improve PBX and customer service operations.
2. Provide timely and efficient services to city departments needing print services.
3. Continue work on record retention policy and document preservation plan.
4. Work with IT to implement scanning system for easier record retrieval.

**Municipal Court:**

1. Provide accurate and efficient service to the citizens.
2. Prepare court dockets.
3. Prudent use and management of resources, property and funds judiciously and solely in accordance with prescribed legal procedures.
4. Increase technical ability with the new court software.
5. Implementation of scanning of documents when city secures scanning technology.
6. Conduct regular audits of all outstanding accounts. Process all delinquent cases for collections and/or warrants.
7. Promote the growth and development of court operations through training provided the court clerk certification program and internal customer service training.
8. Support local law enforcement agencies.



**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**  
**DEPARTMENT HEAD: CATHERINE WILSON**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 225,663                     | 249,245                                 | 250,998                                   | 224,035                     |
| BENEFITS             | 72,497                      | 88,854                                  | 87,143                                    | 78,522                      |
| MATERIALS & SUPPLIES | 1,870                       | 3,154                                   | 3,154                                     | 3,500                       |
| OTHER SERVICES       | 26,079                      | 23,000                                  | 20,800                                    | 19,500                      |
| <b>TOTAL</b>         | <b>326,109</b>              | <b>364,253</b>                          | <b>362,095</b>                            | <b>325,557</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 12-13</b> | <b>FY 11-12</b> |
|---------------------------|-----------------|-----------------|
| Director                  | 1               | 1               |
| Asst Director             | 1               | 1               |
| HR Officer                | 1               | 1               |
| Administrative Secretary  | 0               | 1               |
| <b>TOTAL</b>              | <b>3</b>        | <b>4</b>        |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 6.5  
2006-07 - 7  
2007-08 - 5  
2008-09 - 4  
2008-10 - 4  
2010-11 - 4  
2011-12 - 4  
2012-13 - 3

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES</b>                  |                |
|-------------------------------------------|----------------|
| 10-01 SALARIES                            | 209,198        |
| 10-07 ALLOWANCES                          | 4,548          |
| 10-10 LONGEVITY                           | 3,615          |
| 10-11 SL BUYBACK                          | 567            |
| 10-12 VL BUYBACK                          | 819            |
| 10-13 PDO BUYBACK                         | 1,588          |
| 10-14 SL INCENTIVE                        | 2,700          |
| 10-17 ADDITIONAL INCENTIVE                | 1,000          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>224,035</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 17,139         |
| 15-02 EMPLOYEES' RETIREMENT               | 29,124         |
| 15-03 GROUP INSURANCE                     | 22,259         |
| 15-06 TRAVEL & SCHOOL                     | 10,000         |
| <b>TOTAL BENEFITS</b>                     | <b>78,522</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 3,500          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>3,500</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 17,000         |
| 30-51 OTHER EXPENSES                      | 500            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>19,500</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>325,557</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**

**SIGNIFICANT EXPENDITURE CHANGES**

None

**PROGRAM DESCRIPTION**

The Human Resources Department is responsible for coordinating the personnel administration, organizational development, employee benefits, labor relations, and other HR activities throughout the City. The Human Resources Department ensures all Merit System, State and Federal guidelines are met.

Major Activities Include: personnel records, salary/benefit surveys, job evaluation, new employee orientation, labor negotiations, contract administration, recruitment and selection, entry level testing, promotional testing, health benefits administration, drug and alcohol testing program, and implementation of personnel policies and procedures.

**2012-2013 GOALS AND OBJECTIVES**

1. New Hire Orientation – Design and re-implement a New Hire Orientation program to introduce the newly hired employees to the City, providing them with information on City departments as well as City policy and procedures. Providing enrollment into the City’s benefits plans and answering any questions on benefits.
2. Employee Training Program –Provide ongoing employee training programs in the areas of performance evaluations, legal aspects of interviewing, and supervisory skills through Strategic Government Resources, as well as sexual harassment prohibition, drug/alcohol prohibitions, customer service and computer software training. Utilizing the training room at City Hall and new meeting rooms at the new Neighborhood Services Building on 15<sup>th</sup> Street.

3. Document Imaging – Continue to enter all records into document imaging system and develop Supervisor access to the document imaging files pertaining to their department. Begin standardization of all Human Resources forms through the implementation of Adobe 9 software in the HR department.
4. City Web Site – Work in conjunction with the IT Department to further develop the City web site to be utilized for advertising job vacancies, announcements, etc., securing application forms online and possibly implement job application tracking software. Work with IT to provide a link employees can use to access the City’s Policy and Procedures Manual as well as all three labor contracts. Work with the IT department to provide Kiosks with links to the City Website and Health benefits Website to give greater computer access to employees.
5. New Supervisor Orientation – Human Resource Director will continue to meet with newly hired/promoted supervisors regarding all aspects of personnel administration and/or labor relations.
6. Employee Recruitment – Identify and implement creative means of advertising city vacancies to members of the community. Implement the Step One Survey to assess perspective applications.
7. Substance Abuse Testing – Continue to develop an effective on-going substance abuse testing program in conjunction with an effective Employee Assistance Program.
8. Special Projects – Work with IT and DBSquared to implement the compensation analysis software. Work with DBSquared to train department heads in the use of the software to compose and rank job descriptions so positions can be placed in the compensation matrix.

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**  
**DEPARTMENT HEAD: KATHERINE BOLLES**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 85,585                      | 90,975                                  | 91,076                                    | 109,474                     |
| BENEFITS             | 24,635                      | 28,446                                  | 28,765                                    | 34,515                      |
| MATERIALS & SUPPLIES | 982                         | 1,025                                   | 1,025                                     | 1,225                       |
| OTHER SERVICES       | 2,883                       | 5,250                                   | 4,200                                     | 3,570                       |
| <b>TOTAL</b>         | <b>114,085</b>              | <b>125,696</b>                          | <b>125,066</b>                            | <b>148,784</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 12-13</b> | <b>FY 11-12</b> | <b>PERSONNEL<br/>POSITIONS<br/>SUMMARY:</b> |
|---------------------------|-----------------|-----------------|---------------------------------------------|
| City Attorney             | 0.6             | 0.6             | 2005-06 - 2                                 |
| Administrative Secretary  | 0.9             | 0.5             | 2006-07 - 2                                 |
| <b>TOTAL</b>              | <b>1.5</b>      | <b>1.1</b>      | 2007-08 - 1.6                               |

- .50 Admin Secretary from Risk (202) FY 12-13
- .10 Admin Secretary to Welcome Cntr (045) FY 12-13
- .50 Admin Secretary to Risk (202) FY 08-09
- .20 City Attorney Salary to Hospital (425) FY 06-07
- .20 City Attorney Salary to Downtown Redevel (194) FY 06-07

**FINAL BUDGET 2012-2013**

|                                           |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-01 SALARIES                            | 100,192        |
| 10-07 ALLOWANCES                          | 2,628          |
| 10-10 LONGEVITY                           | 3,432          |
| 10-11 SL BUYBACK                          | 1,455          |
| 10-12 VL BUYBACK                          | 704            |
| 10-13 PDO BUYBACK                         | 523            |
| 10-14 SICK LEAVE INCENTIVE                | 540            |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>109,474</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 8,339          |
| 15-02 EMPLOYEES' RETIREMENT               | 14,232         |
| 15-03 GROUP INSURANCE                     | 10,969         |
| 15-06 TRAVEL & SCHOOL                     | 975            |
| <b>TOTAL BENEFITS</b>                     | <b>34,515</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-34 MAINTENANCE OF EQUIPMENT            | 125            |
| 20-41 SUPPLIES                            | 1,100          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>1,225</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 450            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,900          |
| 30-75 LEGAL PUBLICATIONS                  | 220            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>3,570</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>148,784</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**

**STAFFING/PROGRAMS**

During the past fiscal year, 2011-12, the City Attorney's Department was staffed by one full-time attorney and one full-time administrative assistant. This department remains committed to providing consistently efficient service to its clients. It also continues to be dedicated to aggressively collecting monies owed to the City due to the negligent or intentional acts of third parties and providing continuing legal support to the City's many and varied projects and programs.

The City Attorney's Department provides interpretation and advice regarding City ordinances, state statutes and other legal issues to assist City employees in performing their job duties more effectively and efficiently. The city attorney provides legal opinions, makes recommendations upon request and works on various issues pertaining to the City's redevelopment and other projects.

**PROGRAM DESCRIPTION**

The city attorney provides the City and its associated trusts and agencies, and their officers with comprehensive legal services to ensure that activities of those entities are conducted in accordance with the law and that those entities are appropriately represented in civil litigation. The city attorney currently advises the Midwest City Council, Midwest City Municipal Authority, Midwest City Economic Development Commission, Midwest City Memorial Hospital Authority and Midwest City Utilities Authority, and all City departments, boards and commissions. The city attorney is appointed by and is responsible to the city manager.

**2012-13 GOALS AND OBJECTIVES**

1. Continue to aggressively collect monies owed to the City due to the negligent or intentional acts of third parties.
2. Continue to resolve legal issues pertaining to the City's projects and programs.
3. Continue to resolve legal disputes as quickly and effectively as possible.
4. Continue to update, revise and draft ordinances to reflect new programs and new statutory or case law.

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**

| EXPENDITURES         | ACTUAL           | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2010-2011        | 2011-2012        | 2011-2012        | 2012-2013        |
| PERSONAL SERVICES    | 998,828          | 1,135,026        | 1,108,832        | 1,128,856        |
| BENEFITS             | 342,288          | 416,122          | 389,451          | 402,153          |
| MATERIALS & SUPPLIES | 52,820           | 74,861           | 64,834           | 75,859           |
| OTHER SERVICES       | 119,532          | 169,190          | 140,581          | 140,964          |
| <b>TOTAL</b>         | <b>1,513,468</b> | <b>1,795,199</b> | <b>1,703,698</b> | <b>1,747,832</b> |

| PERMANENT STAFFING              | FY 12-13     | FY 11-12     |                 |
|---------------------------------|--------------|--------------|-----------------|
| Director                        | 1            | 1            |                 |
| Current Planning Manager        | 1            | 1            | PERSONNEL       |
| City Engineer                   | 1            | 1            | POSITIONS       |
| Engineering Project Manager     | 1            | 1            | SUMMARY:        |
| Chief Building Inspector        | 1            | 1            |                 |
| Building Inspector              | 2            | 2            | 2005-06 - 21    |
| Chief Const. Inspector          | 1            | 1            | 2006-07 - 22.5  |
| Associate Current Planner       | 1            | 1            | 2007-08 - 21.75 |
| Administrative Secretary        | 1            | 1            | 2008-09 - 21.75 |
| DS Clerk                        | 2            | 2            | 2009-10 - 21.25 |
| Maintenance Tech/Janitor        | 1            | 1            | 2010-11 - 22.25 |
| Janitor                         | 1.75         | 1.75         | 2011-12 - 21.25 |
| Professional Eng/Asst Eng/EIT   | 1            | 1            | 2012-13 - 21.25 |
| Engineering Technician          | 1            | 1            |                 |
| Comp. Planner                   | 1            | 1            |                 |
| GIS Coordinator                 | 0.5          | 0.5          |                 |
| GIS Technician                  | 1            | 1            |                 |
| Property Acquisition Specialist | 1            | 1            |                 |
| <b>TOTAL</b>                    | <b>20.25</b> | <b>20.25</b> |                 |

| WAGES                      |   |   |
|----------------------------|---|---|
| GIS Technician - Part Time | 1 | 1 |

**FINAL BUDGET 2012-2013**

| PERSONAL SERVICES          |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 1,064,382 |
| 10-02 WAGES                | 13,000    |
| 10-03 OVERTIME             | 510       |
| 10-07 ALLOWANCES           | 17,520    |
| 10-10 LONGEVITY            | 16,869    |
| 10-11 SL BUYBACK           | 2,440     |
| 10-12 VL BUYBACK           | 2,148     |
| 10-13 PDO BUYBACK          | 1,287     |
| 10-14 SICK LEAVE INCENTIVE | 10,700    |

**TOTAL PERSONAL SERVICES** 1,128,856

| BENEFITS                    |         |
|-----------------------------|---------|
| 15-01 SOCIAL SECURITY       | 86,357  |
| 15-02 EMPLOYEES' RETIREMENT | 145,061 |
| 15-03 GROUP INSURANCE       | 144,735 |
| 15-06 TRAVEL & SCHOOL       | 23,500  |
| 15-07 UNIFORMS              | 2,500   |

**TOTAL BENEFITS** 402,153

| MATERIALS & SUPPLIES           |        |
|--------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT | 11,820 |
| 20-35 SMALL TOOLS & EQUIPMENT  | 1,000  |
| 20-41 SUPPLIES                 | 38,759 |
| 20-63 FLEET FUEL               | 13,402 |
| 20-64 FLEET PARTS              | 3,968  |
| 20-65 FLEET LABOR              | 6,910  |

**TOTAL MATERIAL & SUPPLIES** 75,859

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**  
**PAGE TWO**

**CONTRACTUAL (30-40)**

|                      |               |
|----------------------|---------------|
| Tropical Plant Lease | 900           |
| Sooner Copy Machine  | 3,500         |
| KIP/HP Plotter       | 1,180         |
| Visual Studio        | 250           |
| ESRI                 | 16,100        |
| Shi (Software)       | 1,200         |
| Traffic Engineering  | 12,000        |
| Miscellaneous        | 5,943         |
| <b>TOTAL</b>         | <b>41,073</b> |

|                                           |                                |
|-------------------------------------------|--------------------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                                |
| 30-23 UPKEEP REAL PROPERTY                | 38,729                         |
| 30-40 CONTRACTUAL                         | 41,073                         |
| 30-49 CREDIT CARD FEES                    | 3,500                          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 7,855                          |
| 30-85 INSURANCE                           | 49,807                         |
|                                           | <hr/>                          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>140,964</b>                 |
| <br>                                      |                                |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b><u><u>1,747,832</u></u></b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: Billy Harless**

### **PROGRAM DEVELOPMENT**

The Community Development Department consists of several city functions. These include Current Planning, Comprehensive Planning, Engineering, Building Inspections, Geographic Information Systems and Building Maintenance.

The Current Planning Division is responsible for the review of subdivisions, zoning, signs, building permit applications, Board of Adjustment applications, and other development related matters. Current Planning is also involved in developing and coordinating through appropriate boards/commissions proposed changes to the city's development policies, procedures and regulations.

The Comprehensive Planning Division is responsible for long-term planning efforts of the City. Current efforts include the 29<sup>th</sup> Street redevelopment area, compliance with the Comprehensive Plan, North Oaks Plan Implementation, neighborhood redevelopment and continuing assistance with the zoning and subdivision regulations review and adoption.

The Engineering Division is responsible for reviewing and inspecting those elements of land development that ultimately come under control and ownership of the city. Typically these include water and sewer lines, drainage structures, and streets. Engineering is involved in the review process of all new development proposals, i.e., building permits, subdivisions, and is responsible for administering the city's floodplain management program. It also prepares construction plans for small improvement projects and provides technical and inspection services to other City departments. Engineering is principally responsible for the acquisition of easements associated with public construction projects undertaken by the City. Engineering also works with Comprehensive Planning and the GIS Coordinator in utilizing computer aided drafting to prepare maps in the development of the City's Geographic Information Systems (GIS).

The Building Inspections Division is responsible for administering and enforcing the City's building related codes. These codes include building, electrical, plumbing, mechanical and existing structures. These codes are applied to new construction, remodeling and day-to-day repairs to existing structures. In carrying out these functions, Building Inspections reviews building plans, performs field inspections of work, and issues notices and subsequent filings in Municipal Court when compliance cannot be secured for violation of ordinances and regulations. The licensing of the various trades is supervised by Building Inspections. As needed, it also works with other departments in correcting problems in these areas. Building Inspections manages the custodial requirements for the Municipal Building, Police Department, Fire Station-Headquarters, and Municipal Court.

The Geographic Information Systems (GIS) Division is responsible for developing, organizing and managing the City's GIS activities. This division continues to work with every department to gather information and distribute the data and deployment of spatial analysis and mapping capabilities enterprise wide through a web-enabled viewer. The division will continue to provide technical expertise and supervision for day-to-day implementation and operation of the GIS activities.

**2012-2013 GOALS AND OBJECTIVES:**

1. Continue to improve our quality of customer service through staff development as well as technical development.
2. Continue to provide staff support to Traffic and Safety Commission, Planning Commission, Board of Adjustment, Builders' Advisory Board, Park Land Review Committee, Capital Improvements Program Committee, Library Board, and various building trade boards.
3. Coordinate implementation of Capital Improvements projects consisting of streets, drainage, water, and sewer infrastructure, by providing overall management, surveys, drafting, technical review, inspection and contract administration.
4. Continue the implementation and maintenance of the Town Center Project.
5. Continue the development and organization of the City's Geographic Information System.
6. Continue to engineer, manage and administer projects utilizing existing staff whenever feasible.
7. When cost effective, utilize private contractors to perform work instead of adding permanent staff.
8. Replace worn out operating equipment to increase efficiency and productivity.
9. Continue to digitally scan and file all address and building files, "as-built" and construction drawings, PC cases, Short Form Plats and easements so they may be integrated into the GIS.
10. Develop an in-house inspection system for concrete testing.
11. Continue to work with regional planning agency to develop

Commuter/Light Rail Plan.

12. Continue to work on the development of Soldier Creek Industrial Park.
13. Neighborhood Stabilization Program – Construct a Single family houses as infill housing focusing on foreclosed/abandonment risk areas.
14. Coordinate the "Self Evaluation" and the development of a "Transition Plan" identifying all issues concerning Section 504 of the American Disabilities Act within the public rights of way and public buildings.
15. Coordinate the I-40 beautification project.
16. Continue to design and coordinate sidewalk projects.
17. Provide both data & mapping support during the implementation of external systems including a new CAD/RMS for Emergency Services and a GIS-based work order system for Public Works.



**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2010-2011      | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| PERSONAL SERVICES    | 265,348        | 290,916          | 288,697          | 291,442          |
| BENEFITS             | 99,176         | 120,033          | 111,673          | 114,814          |
| MATERIALS & SUPPLIES | 19,429         | 33,722           | 28,422           | 23,138           |
| OTHER SERVICES       | 72,239         | 92,562           | 84,216           | 85,440           |
| <b>TOTAL</b>         | <b>456,192</b> | <b>537,233</b>   | <b>513,008</b>   | <b>514,834</b>   |

| PERMANENT STAFFING        | PERSONNEL POSITIONS |             |
|---------------------------|---------------------|-------------|
|                           | FY 12-13            | FY 11-12    |
| Park & Rec Supervisor     | 0.67                | 0.67        |
| Aquatic & Rec Supervisor  | 0.5                 | 0.5         |
| Sports & Rec Supervisor   | 0.75                | 0.75        |
| Community Center Coord    | 1                   | 1           |
| Senior Center Coord       | 1                   | 1           |
| Special Events & Rec Asst | 1                   | 1           |
| Janitor                   | 1                   | 1           |
| Senior Center Bus Driver  | 1                   | 1           |
| <b>TOTAL</b>              | <b>6.92</b>         | <b>6.92</b> |

**WAGES**

|                             |   |   |
|-----------------------------|---|---|
| Building Attend - Part Time | 1 | 1 |
|-----------------------------|---|---|

.25 Sports & Rec Supervisor to Park & Rec (123) FY 09-10  
.50 Aquatic & Rec Supervisor to Swimming Pools (010-19) FY 08-09  
.33 Park & Rec Supervisor to Park & Rec (123) FY 07-08

**FINAL BUDGET 2012-2013**

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 262,927        |
| 10-02 WAGES                    | 8,600          |
| 10-03 OVERTIME                 | 408            |
| 10-07 ALLOWANCES               | 1,734          |
| 10-10 LONGEVITY                | 8,044          |
| 10-11 SL BUYBACK               | 1,120          |
| 10-12 VL BUYBACK               | 1,754          |
| 10-13 PDO BUYBACK              | 1,522          |
| 10-14 SICK LEAVE INCENTIVE     | 5,333          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>291,442</b> |

| BENEFITS                    |                |
|-----------------------------|----------------|
| 15-01 SOCIAL SECURITY       | 22,295         |
| 15-02 EMPLOYEES' RETIREMENT | 36,769         |
| 15-03 GROUP INSURANCE       | 49,858         |
| 15-06 TRAVEL & SCHOOL       | 5,492          |
| 15-07 UNIFORMS              | 400            |
| <b>TOTAL BENEFITS</b>       | <b>114,814</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 8,000         |
| 20-35 SMALL TOOLS & EQUIPMENT         | 450           |
| 20-41 SUPPLIES                        | 13,000        |
| 20-63 FLEET MAINTENANCE - FUEL        | 687           |
| 20-64 FLEET MAINTENANCE - PARTS       | 219           |
| 20-65 FLEET MAINTENANCE - LABOR       | 782           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>23,138</b> |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 28,000        |
| 30-23 UPKEEP REAL PROPERTY                | 12,500        |
| 30-40 CONTRACTUAL                         | 12,500        |
| 30-49 CREDIT CARD FEES                    | 1,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000         |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | 30,440        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>85,440</b> |

**TOTAL DEPARTMENT REQUEST** **514,834**

*Note: Above includes Senior Center Expenses*

**FUND: GENERAL (010)**  
**DEPARTMENT: PARKS & RECREATION (06)**

**SIGNIFICANT EXPENDITURES CHANGES**

None

**2012-2013 GOALS AND OBJECTIVES**

1. Maintain the high use of the Nick Harroz Community Center Midwest Room by providing a freezer system and replacing worn chairs for the Bomber and Titan rooms for the comfort of patrons.
2. Better promotions of events and activities the Parks and Recreation Department offers to the public through social media and other media outlets.
3. Raising public awareness of the activities and programs offered through the Midwest City Senior Center through the same social media outlets.
4. Offer events to promote a better quality of life for the citizens of Midwest City through the addition of an outdoor ice rink and outdoor cinema while continuing to support special events and recreation programs as resources allow.
5. Maintain existing adult sports programs and implement new leagues such as tennis programs whenever possible.
6. Continue to upgrade and improve the Telstar North Football Complex.
7. Renovate Reno Swim and Slide bath house and chemical distribution system.

**PROGRAM DESCRIPTION**

The Recreation Department is responsible for the following facilities; Nick Harroz Community Center, Senior Center, Reno Swim and Slide, sports complexes and various parks and pavilions throughout the City.

The Recreation Department is also active in assisting with community events such as the Martin Luther King Prayer Breakfast, Holiday Lights Spectacular, Mopar Car Show, Trick or Treat City, Daddy Daughter Dance, Mommy/Son Luau and Summer Concerts in the Park, Fall concerts in the Charles J. Johnson Town Center Plaza and the 4<sup>th</sup> of July celebrations. New additions are an outdoor ice skating rink, an outdoor cinema, and Veterans Day Parade.

The Recreation Department offers adult sports programs such as softball, flag football, soccer, and tennis.

Various classes are offered for children are offered at the Nick Harroz Community Center including Pom and Cheer, Ballet, Jazz, Tumbling and Beam, Kid's Cooking and also Self Defense. During the summer months the Parks Department offers a summer recreation program at two of our parks.

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES    | 387,971        | 443,323             | 440,077             | 445,138             |
| BENEFITS             | 132,308        | 164,295             | 161,463             | 160,672             |
| MATERIALS & SUPPLIES | 3,785          | 4,100               | 4,116               | 3,885               |
| OTHER SERVICES       | 4,113          | 4,240               | 4,240               | 4,455               |
| <b>TOTAL</b>         | <b>528,177</b> | <b>615,958</b>      | <b>609,896</b>      | <b>614,150</b>      |

**PERMANENT STAFFING**

|                             | FY 12-13    | FY 11-12    |                |
|-----------------------------|-------------|-------------|----------------|
| Finance Director            | 1           | 1           | PERSONNEL      |
| Deputy Finance Director     | 1           | 1           | POSITIONS      |
| Financial Accountant        | 0.75        | 0.75        | SUMMARY:       |
| Staff Accountant            | 2           | 2           |                |
| Accounts Payable Technician | 1           | 1           | 2005-06 - 7    |
| Accounts Receivable Clerk   | 0           | 0           | 2006-07 - 7.5  |
| Accounting Technician       | 1           | 1           | 2007-08 - 7.5  |
| Payroll Coordinator         | 1           | 1           | 2008-09 - 7.5  |
|                             |             |             | 2009-10 - 7.75 |
|                             |             |             | 2010-11 - 7.75 |
|                             |             |             | 2011-12 - 7.75 |
|                             |             |             | 2012-13 - 7.75 |
| <b>TOTAL</b>                | <b>7.75</b> | <b>7.75</b> |                |

.25 Financial Accountant funded by Hotel/Conf Center (195)

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES</b>                  |                |
|-------------------------------------------|----------------|
| 10-01 SALARIES                            | 423,205        |
| 10-03 OVERTIME                            | 3,060          |
| 10-07 ALLOWANCES                          | 4,380          |
| 10-10 LONGEVITY                           | 3,189          |
| 10-12 VL BUYBACK                          | 1,879          |
| 10-13 PDO BUYBACK                         | 3,350          |
| 10-14 SICK LEAVE INCENTIVE                | 6,075          |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>445,138</b> |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 34,053         |
| 15-02 EMPLOYEES' RETIREMENT               | 57,868         |
| 15-03 GROUP INSURANCE                     | 56,151         |
| 15-06 TRAVEL & SCHOOL                     | 12,600         |
| <b>TOTAL BENEFITS</b>                     | <b>160,672</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 3,885          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>3,885</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 226            |
| 30-43 COMPUTER SOFTWARE MAINT.            | 2,765          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,464          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,455</b>   |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>614,150</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**

**SIGNIFICANT EXPENDITURE CHANGES**

- Implementation of new pay plan with 2.9% increase for employees
- Increase in Health Premiums

**PROGRAM DESCRIPTION**

**Accounting:**

The Finance Department is responsible for a multitude of functions. These functions are as follows:

- Budget Preparation & Control
- Cash Records
- Investments
- Daily Banking Activities
- Financial Statement Preparation
- Capital Assets
- Accounts Payable
- Accounts Receivable
- Payroll Processing
- Sales Tax Compliance
- Hotel / Conference Center Analysis
- Grant Compliance
- Project Accounting

Specific activities include:

- Preparation of the annual budget
- Preparation of monthly financial statements
- Preparation of annual financial statements and related disclosure notes in accordance with all Government Accounting Standards Board (GASB) requirements
- Coordination of financial audit and other audit
- Reconciliation of all bank accounts
- Analyzing cash flow requirements
- Manage the investment of excess funds not required for cash flow purposes
- Daily entries of all cash records and daily deposits
- Invoice city commitments and produce checks necessary for payment. Maintain A/P records according to IRS requirements, including filing annual 1099's.
- Process payroll for all city employees, including bi-weekly checks, tracking of earned vacation and sick leave benefits, and all related federal and state payroll taxes reporting. Including filing form 941 & W-2 per IRS requirements.
- Maintain capital asset records
- Monitoring sales and use tax revenue and generating analytic sales and use tax reports

## **2012–2013 GOALS AND OBJECTIVES**

### **Accounting and Compliance Division:**

1. Increased utilization of the Report Writer (COGNOS Impromptu) for the HTE financial system for all staff positions.
2. Continue cross training for all staff and improve customer service skills.
3. Continue upgrading information in the capital asset system and update the physical inventory throughout the City.
4. Continue to assist other City departments with financial analysis and support.
5. Study the possibility of ACH payment method for allowing retirees to pay their insurance premiums.
6. Implement ACH payments to accounts payable vendors.
7. Monitor sales and use tax payments to business activities in Midwest City.
8. Monitor the establishment of new businesses and provide educational materials as it relates to sales tax collections, laws and compliance.
9. Monitor collateral monthly of bank accounts to ensure safety of deposits.
10. Safekeeping Pooled Investments and maximizing investment return.
11. Engage in training and conference opportunities to remain well-informed of changes in laws and regulations and best practices for financial reporting.
12. Reduce storage by using scanner and reorganizing storage areas.
13. Research software applications for financial system upgrade.
14. Assist in implementation of the new time and attendance application.

**FUND: GENERAL (010)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        |                  |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2010-2011        | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| PERSONAL SERVICES    | 841,791          | 1,005,683        | 930,731          | 950,100          |
| BENEFITS             | 349,144          | 438,128          | 413,519          | 472,109          |
| MATERIALS & SUPPLIES | 629,483          | 526,520          | 539,045          | 543,567          |
| OTHER SERVICES       | 815,119          | 952,660          | 910,759          | 892,250          |
| <b>TOTAL</b>         | <b>2,635,537</b> | <b>2,922,991</b> | <b>2,794,054</b> | <b>2,858,026</b> |

| PERMANENT STAFFING          |              |              | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|-----------------------------|--------------|--------------|------------------------------------|
|                             | FY 12-13     | FY 11-12     |                                    |
| Street Supervisor           | 0.75         | 0.75         |                                    |
| Street Project Supervisor   | 0.5          | 0.5          | 2005-06 - 27                       |
| Facility Project Supervisor | 0.5          | 0.5          | 2006-07 - 28                       |
| Equipment Operator II       | 6            | 6            | 2007-08 - 26                       |
| Equipment Operator I        | 12           | 13           | 2008-09 - 25.96                    |
| Sign/Signal Technician      | 1            | 1            | 2009-10 - 26.75                    |
| Inventory Control Tech III  | 1            | 1            | 2010-11 - 26.75                    |
| Irrigation Technician       | 1            | 1            | 2011-12 - 26.75                    |
| Park Project Supervisor     | 1            | 1            | 2012-13 - 25.75                    |
| Route Serviceperson         | 1            | 1            |                                    |
| Pool Operator               | 1            | 1            |                                    |
| <b>TOTAL</b>                | <b>25.75</b> | <b>26.75</b> |                                    |

- .25 Street Supervisor to Drainage (060)
- .50 Street Project Supervisor to Drainage (060)
- .25 Facility Project Supervisor to Welcome Center (045)
- .25 Facility Project Supervisor to Downtown Redev (194)

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES - (0910)</b> |         |
|-----------------------------------|---------|
| 10-01 SALARIES                    | 733,707 |
| 10-03 OVERTIME                    | 12,240  |
| 10-07 ALLOWANCES                  | 4,160   |
| 10-10 LONGEVITY                   | 12,512  |
| 10-13 PDO BUYBACK                 | 142     |
| 10-14 SL INCENTIVE                | 10,200  |
| 10-19 ON CALL                     | 6,200   |

**TOTAL PERSONAL SERVICES 779,161**

| <b>PERSONAL SERVICES - (0920)</b> |         |
|-----------------------------------|---------|
| 10-01 SALARY                      | 139,265 |
| 10-02 WAGES                       | 14,000  |
| 10-03 OVERTIME                    | 9,180   |
| 10-07 ALLOWANCES                  | 1,960   |
| 10-10 LONGEVITY                   | 2,761   |
| 10-12 VL BUYBACK                  | 908     |
| 10-13 PDO BUYBACK                 | 390     |
| 10-14 SICK LEAVE INCENTIVE        | 2,475   |

**TOTAL PERSONAL SERVICES 170,939**

| <b>BENEFITS - (0910)</b>     |         |
|------------------------------|---------|
| 15-01 SOCIAL SECURITY        | 59,606  |
| 15-02 EMPLOYEES' RETIREMENT  | 101,290 |
| 15-03 GROUP INSURANCE        | 164,616 |
| 15-04 WORKERS COMP INSURANCE | 71,304  |
| 15-06 TRAVEL & SCHOOL        | 6,192   |
| 15-07 UNIFORMS               | 16,000  |

**TOTAL BENEFITS 419,008**

| <b>BENEFITS - (0920)</b> |        |
|--------------------------|--------|
| 15-01 SOCIAL SECURITY    | 13,077 |
| 15-02 RETIREMENT         | 20,402 |
| 15-03 HEALTH INSURANCE   | 19,622 |

**TOTAL BENEFITS 53,101**

**(CONTINUED)**

FUND: GENERAL (010)  
DEPARTMENT: STREET/PARKS (09)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE 2

| <b>MATERIALS &amp; SUPPLIES</b>           |                              |
|-------------------------------------------|------------------------------|
| 20-34 MAINTENANCE OF EQUIPMENT            | 2,400                        |
| 20-35 SMALL TOOLS & EQUIPMENT             | 3,000                        |
| 20-41 SUPPLIES                            | 150,000                      |
| 20-41 STREET REPAIR FOR UTILITIES         | 8,000                        |
| 20-49 CHEMICALS                           | 23,000                       |
| 20-63 FLEET MAINTENANCE - FUEL            | 122,768                      |
| 20-64 FLEET MAINTENANCE - PARTS           | 114,640                      |
| 20-65 FLEET MAINTENANCE - LABOR           | 119,759                      |
|                                           | <hr/>                        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | 543,567                      |
| <br>                                      |                              |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                              |
| 30-01 UTILITIES & COMMUNICATIONS          | 475,000                      |
| 30-22 PWA REIMBURSEMENT                   | 115,667                      |
| 30-23 UPKEEP REAL PROPERTY                | 6,500                        |
| 30-40 CONTRACTUAL                         | 123,000                      |
| 30-41 CONTRACT LABOR                      | 132,000                      |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,200                        |
| 30-85 INSURANCE-FIRE, THEFT, LIAB         | 38,883                       |
|                                           | <hr/>                        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 892,250                      |
| <br>                                      |                              |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <hr/> <hr/> <b>2,858,026</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: STREET/PARKS (09)**

**PROGRAM DESCRIPTION**

Maintenance and repair of all streets, parks, trails, drainage channels, right-of-ways and appurtenances. Installation and improvement of landscape, irrigation, trees, plant material, turf, signs, signals, and pavement markings.

**2012-2013 GOALS AND OBJECTIVES:**

**CROSS TRAINING:**

Through training, internal and external, continue to increase knowledge and understanding of all aspects of the departments responsibilities increasing the investment in the employees while benefiting the city through a highly knowledgeable staff.

**STREETS SIGNS:**

Develop and implement a sign inspection and maintenance plan that meets the new federal standards for reflectivity and have it incorporated into the City Works Program.

**PAVEMENT MARKINGS:**

Continue making pavement-marking improvements in anticipation of FHWA minimum reflectivity standards. Develop a comprehensive striping plan for major arterial streets and intersections.

**PAVEMENT REPAIRS:**

Continue to develop a computerized pavement evaluation system to assist with determining street repair priorities. Complete street repairs and improvements funded by GO bond.

**URBAN FOREST:**

Continue to maintain existing trees with regular pruning and watering. Keep adding to our existing irrigation systems to reduce the amount of hand watering. Continue to add trees to the city right of ways, parks, and trail system in a way that is sustainable for the city crews.

**TRAFFIC SIGNALS/LOCATES:**

Expand our use of city personnel for minor signal maintenance, to expand beyond just bulb replacement.

**VEGETATION MANAGEMENT:**

Continue improvements using balanced herbicide and fertilization products. This program reduces mowing cost and enhances lawn quality throughout our parks, trails, and facilities. Improve integrated pest management practices in all applicable areas.

**GRAPHIC INFORMATION SYSTEM (GIS):**

Continue developing a GIS system, integrating engineering based new construction and maintenance infrastructure, for the purpose of developing a single source point of reference for all assets owned by the city.

**PARKS:**

Continue parking lot repairs and improvements at city parks. Start replacing old concrete picnic tables and benches. Continue to replace old playground equipment and convert playground areas to rubber mulch.

**TRAILS:**

Continue to implement our maintenance program for trail system, as well as improvements to bridges and walkways.

**BEAUTIFICATION:**

Continue to improve all aspects of the cities landscape. From well kept planting beds to clean litter free rights-of-ways. Focusing special attention on keeping planting areas well populated with annual flowers and free of grass and weeds. The Street Department intends to develop the quality of life for our citizens and improve the experience of all visitors to our community.



**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | AMENDED             |                     | ESTIMATED           |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES    | 16,800              | 16,800              | 31,931              | 16,800              |
| BENEFITS             | 139,626             | 175,965             | 158,021             | 158,089             |
| MATERIALS & SUPPLIES | 71,603              | 75,001              | 67,600              | 72,600              |
| OTHER SERVICES       | 653,147             | 675,700             | 662,679             | 667,687             |
| <b>TOTAL</b>         | <b>881,176</b>      | <b>943,466</b>      | <b>920,231</b>      | <b>915,176</b>      |

| PERMANENT STAFFING | PERSONNEL<br>POSITIONS<br>SUMMARY: |          |
|--------------------|------------------------------------|----------|
|                    | FY 12-13                           | FY 11-12 |
| Mayor - Council    | 7                                  | 7        |
| <b>TOTAL</b>       | <b>7</b>                           | <b>7</b> |

| <b>CONTRACTUAL (30-40)</b>             |                |
|----------------------------------------|----------------|
| POSTAGE METER RENTAL (PITNEY BOWES)    | 3,924          |
| COPIERS (PRINT RM,CITY MGR, 1ST FLOOR) | 10,800         |
| MID-DEL YOUTH & FAMILY CENTER          | 50,000         |
| METRO TRANSIT                          | 140,358        |
| ACOG                                   | 33,754         |
| COUNTY ASSESSOR ( BOARD OF CNTY COMM)  | 12,000         |
| OKLAHOMA MUNICIPAL LEAGUE              | 39,507         |
| MLK BREAKFAST                          | 5,000          |
| YOUTH EXCEL                            | 5,000          |
| CODE SUPPLEMENTS                       | 6,500          |
| ADVERTISING                            | 2,000          |
| ANNUAL AWARDS BANQUET                  | 3,000          |
| DOCUMENT DESTRUCTION                   | 1,500          |
| OMRF STATEMENTS                        | 1,500          |
| MISCELLANEOUS                          | 15,000         |
| <b>TOTAL</b>                           | <b>329,843</b> |

**FINAL BUDGET 2012-2013**

|                                           |                |
|-------------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>                  |                |
| 10-02 WAGES                               | 16,800         |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>16,800</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 1,285          |
| 15-03 GROUP INSURANCE                     | 36,729         |
| 15-04 WORKERS COMP INSURANCE              | 104,468        |
| 15-06 TRAVEL & SCHOOL                     | 15,607         |
| <b>TOTAL BENEFITS</b>                     | <b>158,089</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-30 POSTAGE                             | 36,000         |
| 20-34 MAINTENANCE OF EQUIPMENT            | 2,000          |
| 20-41 SUPPLIES                            | 34,000         |
| 20-51 OTHER GOVT. EXPENSE                 | 600            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>72,600</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-01 UTILITIES & COMMUNICATIONS          | 170,000        |
| 30-21 SURPLUS PROPERTY                    | 9,989          |
| 30-40 CONTRACTUAL                         | 329,843        |
| 30-49 CREDIT CARD FEES                    | 14,500         |
| 30-51 OTHER GOVERNMENT EXPENSE            | 7,900          |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,500          |
| 30-75 LEGAL PUBLICATIONS                  | 6,500          |
| 30-82 BONDS                               | 1,290          |
| 30-85 INSURANCE                           | 34,976         |
| 30-86 ANNUAL AUDIT                        | 41,189         |
| 30-90 PUBLIC RELATIONS                    |                |
| A) CONTRACTUAL                            | 45,000         |
| B) ADVERTISING                            | 5,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>667,687</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>915,176</b> |

**FUND: GENERAL (010)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**

**SIGNIFICANT EXPENDITURE CHANGES**

Increase of Health insurance expense.

**PROGRAM DESCRIPTION**

General Government assumes fiscal responsibility for functions not directly attributable to other departments. Examples are unemployment compensation, city organizational memberships, city council expenditures, elections and payment for the city's auditors.

This program has seven major service activities:

1. To fund dues and obligations of the City of Midwest City that is required because of contractual arrangements, state statutes or civic obligations and the dues to organizations to which it is prudent that the city belong.
2. To fund the several employee benefits that are not directly assignable to any one given department such as the city's portion of the unemployment insurance.
3. To fund the purchase by lease, of certain equipment that benefits all departments, but not necessarily assignable to any one given department.
4. To fund miscellaneous expenditures such as elections, municipal code supplements, refunds for over-payments and permits.
5. To fund auditing obligations for the city.
6. Contract obligations such as Mid-Del Youth and Family Center, COPTA, ACOG and others.

**2012-2013 GOALS AND OBJECTIVES**

1. Implementation of scanning system for document retention.
2. Continue to improve and explore new ways to enhance citizen access to and involvement in municipal government.
3. Continue present efforts to "go green" and save on utilities and other expenses.

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**

| EXPENDITURES         | AMENDED ESTIMATED   |                     |                     |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
|                      | ACTUAL<br>2010-2011 | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES    | 776,525             | 981,442             | 979,906             | 976,609             |
| BENEFITS             | 263,042             | 351,405             | 342,939             | 339,559             |
| MATERIALS & SUPPLIES | 57,160              | 68,282              | 68,281              | 76,943              |
| OTHER SERVICES       | 69,340              | 124,507             | 109,007             | 204,651             |
| <b>TOTAL</b>         | <b>1,166,067</b>    | <b>1,525,636</b>    | <b>1,500,133</b>    | <b>1,597,762</b>    |

| PERMANENT STAFFING             | PERSONNEL POSITIONS SUMMARY: |              |
|--------------------------------|------------------------------|--------------|
|                                | FY 12-13                     | FY 11-12     |
| Director                       | 1                            | 1            |
| Code Compliance Supervisor     | 1                            | 1            |
| Neighborhood Init Coord        | 3                            | 3            |
| NIA Coordinator                | 1                            | 1            |
| Comm. Outreach Specialist      | 0.54                         | 0.32         |
| Code Enforce Officer FT        | 6                            | 6            |
| Staff Secretary                | 1                            | 1            |
| Animal Control Supervisor      | 1                            | 1            |
| Animal Control Officer         | 4                            | 4            |
| <b>TOTAL</b>                   | <b>18.54</b>                 | <b>18.32</b> |
| PT-Comm. Services/Truancy Tech | 1                            | 1            |

**NOTE:** In previous years the fire department has been responsible for funding three (3) code enforcement personnel and half (.5) of a secretary. Previous years the expenditures related to these positions have been expensed to the fire dept. In FY 06-07, the fire department will continue to fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,002.

*Note: Neighborhoods in Action (Division 1530) formerly in Fund 143, Grants, prior to FY11-12*

**(CONTINUED)**

**FINAL BUDGET 2012-2013**

**NEIGHBORHOOD SERVICES (1510)**

| PERSONAL SERVICES    |         |
|----------------------|---------|
| 10-01 SALARIES       | 765,692 |
| 10-03 OVERTIME       | 27,372  |
| 10-07 ALLOWANCES     | 1,463   |
| 10-10 LONGEVITY      | 24,004  |
| 10-11 SL BUYBACK     | 2,004   |
| 10-12 VL BUYBACK     | 7,534   |
| 10-13 PDO BUYBACK    | 6,019   |
| 10-14 SL INCENTIVE   | 10,400  |
| 10-18 SEPARATION PAY | 21,593  |
| 10-19 ON CALL        | 3,800   |

**TOTAL PERSONAL SERVICES** 869,881

| BENEFITS                    |         |
|-----------------------------|---------|
| 15-01 SOCIAL SECURITY       | 66,546  |
| 15-02 EMPLOYEES' RETIREMENT | 113,084 |
| 15-03 GROUP INSURANCE       | 112,572 |
| 15-06 TRAVEL & SCHOOL       | 7,000   |
| 15-07 UNIFORMS              | 4,000   |

**TOTAL BENEFITS** 303,202

| MATERIALS & SUPPLIES            |        |
|---------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT  | 2,000  |
| 20-41 SUPPLIES                  | 8,000  |
| 20-63 FLEET MAINTENANCE - FUEL  | 30,149 |
| 20-64 FLEET MAINTENANCE - PARTS | 7,930  |
| 20-65 FLEET MAINTENANCE - LABOR | 14,864 |

**TOTAL MATERIALS & SUPPLIES** 62,943

| OTHER SERVICES & CHARGES             |        |
|--------------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS     | 20,100 |
| 30-23 UPKEEP REAL PROPERTY           | 2,000  |
| 30-40 CONTRACTUAL                    | 29,200 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS    | 500    |
| 30-85 INSURANCE FIRE-THEFT-LIABILITY | 74,215 |

**TOTAL OTHER SERVICES & CHARGES** 126,015

**TOTAL DIVISION REQUEST** 1,362,041

FUND: GENERAL (010)  
 DEPARTMENT: NEIGHBORHOOD SERVICES (15)  
 DEPARTMENT HEAD: MIKE STROH  
 PAGE 2

| <b>NEIGHBORHOODS IN ACTION (1530)</b>     |                              |
|-------------------------------------------|------------------------------|
| <b>PERSONAL SERVICES</b>                  |                              |
| 10-01 SALARIES                            | 82,314                       |
| 10-02 WAGES                               | 18,000                       |
| 10-07 ALLOWANCES                          | 2,298                        |
| 10-10 LONGEVITY                           | 2,500                        |
| 10-12 VL BUYBACK                          | 745                          |
| 10-13 SL BUYBACK                          | 385                          |
| 10-14 SL INCENTIVE                        | <u>486</u>                   |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>106,728</b>               |
| <b>BENEFITS</b>                           |                              |
| 15-01 SOCIAL SECURITY                     | 8,165                        |
| 15-02 EMPLOYEES' RETIREMENT               | 11,535                       |
| 15-03 GROUP INSURANCE                     | 11,157                       |
| 15-06 TRAVEL & SCHOOL                     | <u>1,500</u>                 |
| <b>TOTAL BENEFITS</b>                     | <b>32,357</b>                |
| <b>MATERIALS &amp; SUPPLIES</b>           |                              |
| 20-41 SUPPLIES                            | <u>6,000</u>                 |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>6,000</b>                 |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                              |
| 30-01 UTILITIES & COMMUNICATIONS          | 14,000                       |
| 30-23 UPKEEP REAL PROPERTY                | 3,000                        |
| 30-40 CONTRACTUAL                         | <u>23,000</u>                |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>40,000</b>                |
| <b>TOTAL DIVISION REQUEST</b>             | <b><u><u>185,085</u></u></b> |

(CONTINUED)

FUND: GENERAL (010)  
 DEPARTMENT: NEIGHBORHOOD SERVICES (15)  
 DEPARTMENT HEAD: MIKE STROH  
 PAGE 3

| <b>ANIMAL WELFARE (1540)</b>              |                         |
|-------------------------------------------|-------------------------|
| <b>BENEFITS</b>                           |                         |
| 15-06 TRAVEL & SCHOOL                     | 1,000                   |
| 15-07 UNIFORMS                            | <u>3,000</u>            |
| <b>TOTAL BENEFITS</b>                     | 4,000                   |
| <b>MATERIALS &amp; SUPPLIES</b>           |                         |
| 20-34 MAINTENANCE OF EQUIPMENT            | 1,000                   |
| 20-41 SUPPLIES                            | <u>7,000</u>            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | 8,000                   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
| 30-01 UTILITIES & COMMUNICATIONS          | 19,000                  |
| 30-23 UPKEEP REAL PROPERTY                | 3,000                   |
| 30-40 CONTRACTUAL                         | 15,000                  |
| 30-49 CREDIT CARD FEES                    | 1,136                   |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | <u>500</u>              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 38,636                  |
| <b>TOTAL DIVISION REQUEST</b>             | <u><u>50,636</u></u>    |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <u><u>1,597,762</u></u> |

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**

**PROGRAM DESCRIPTION**

The Neighborhood Services Department consists of a Department Secretary, six full time Code Officers, three Neighborhood Initiative Coordinators, four Animal Control Officers, Animal Welfare Supervisor, Code Compliance Supervisor, Neighborhoods In Action Coordinator, Community Outreach Technician, and a part-time Community Service/Truancy Technician all under the direct supervision and guidance of the Neighborhood Services Director.

The purpose of this department is to combine the efforts of the sub-divisions to function in a more efficient, productive and organized manner in dealing with quality of life issues. No single division can solve the complex social problems alone. A combined effort from all divisions of Neighborhood Services and Police CAO division will help restore the safety to our neighborhoods and allows all the divisions to coordinate for special emphasis projects, target houses and to accomplish a special task.

**Code Enforcement:**

The Code Enforcement Division consists of six full time Code Officers. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by these officers interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of City ordinances, which pertain to childcare facilities, litter, nuisances, tall grass and weeds, peddlers/solicitors. Code Enforcement is also responsible for the enforcement of zoning and Property Maintenance. The efforts of these officers help to eliminate acts or conditions that are offensive, annoying or damaging to the public. The Code Enforcement Office is often called upon to assist other agencies that are trying to correct violations of ordinances, regulations and laws. This effort improves the services that are provided to our citizens by each of these agencies.

Many of the ordinances enforced by this office reduce fire and safety risks to the public. Through their actions, these officers also help keep Midwest City

an attractive community for visitors, homebuyers and business investors. Their actions help maintain property values for all Midwest City property owners. The quality of life within Midwest City is directly influenced through adoption of appropriate codes and ordinances as well as their enforcement. Strong support for this division and its officers has proven to be of best interests.

The Code Enforcement Division is responsible for the enforcement of the International Property Maintenance Code, which pertains to the exterior of existing structures. They also enforce the zoning ordinances, prepare documentation for procurement of demolition and clearance of dilapidated properties, as well as manage contracts and monitor demolition activities. Code Enforcement manages and implements the Operation Paintbrush program, which includes loaning of the needed equipment and organization of the volunteers to assist those in need of assistance.

Through the enforcement of the International Codes and the Operation Paintbrush program, the housing stock of Midwest City should not deteriorate. Nice looking homes improve the neighborhood appearance and in return increase the property values and attractiveness of the community.

**Neighborhood Initiative:**

The Neighborhood Initiative Division consists of three Neighborhood Initiative Coordinators. The intent of this division and the coordinators is to serve as a catalyst for our neighborhoods. The coordinators are to identify the needs of families living in an area and link them with a particular program or agency, which can be of assistance. They also help form neighborhood associations, watch groups and similar aids. They attempt to provide services which may be unique to a particular area or need. Neighborhood Initiative also provides ready access or a contact with City Hall.

Neighborhood associations act as a stabilizing force in a neighborhood by bringing people together to address their needs, problems or issues. Neighborhood Initiative works to support the

associations and to promote programs like Citizens on Patrol and Neighborhood Watch. Neighborhood associations become a partner with our City and help us build strong relationships with our citizens and encourage involvement in their community.

Through problem solving together, they encourage our citizens to make their neighborhood more enjoyable. They are building bridges through partnerships, trust and respect that gives, hope, strength and an overall healthy, attractive and safe environment for our residents. This process has proven to increase the property values and the attractiveness of our community.

### **Community Action Officers:**

The Community Action Officer Program consists of four Commissioned Police Officers that work out of the Police Department Patrol Division and are assigned to work closely with Neighborhood Services. The intent of this program is to work with the citizens of Midwest City dealing with quality of life issues and problems that are normally handled on a quick fix basis. Community Action Officers help solve problems on a long-term basis by using traditional and non-traditional police methods by developing partnerships with citizens of Midwest City. Community Action Officers are able to devote as much time as needed to problems since they are not used for manning purposes and do not normally respond to calls for police services.

The Community Action Officers also work closely with City/County Health, Child Protective Services, as well as most of the departments within the City when dealing with individual residences needs, and other quality of life issues. Community Action Officers enforce all criminal and traffic violations as well as working issues that are not necessarily of a criminal or traffic related nature. The quality of life issues are normally not criminal or traffic violations.

The work of the Community Action Officers dealing with quality of life issues as well as many other problems not criminal or traffic in nature helps improve the quality of life for the citizens of Midwest City. By working closely with the other departments within Midwest City, these quality of life issues are solved on a long-term basis. The Community Action Officers interaction with the citizens in Midwest City has fostered good relationships between the City of Midwest City and the citizens we serve. This relationship has helped in to decrease crime in the majority of the high crime areas which has helped

increase property value, as well as making Midwest City a safer place to live.

### **Animal Welfare:**

The Animal Welfare Division of the City of Midwest City is open Monday through Saturday, 8:00 a.m. until 6:00 p.m.

Our vehicles patrol Midwest City in an effort to impound animals that are unrestrained within our community. Our department investigates all complaints, and an officer is on call at all times for animal bites and injured animals.

Our staff works with the public on a daily basis. One of our main priorities is to keep our facility as clean as possible at all times. We believe the public deserves an animal shelter they can visit without viewing overcrowded and filthy conditions.

The Midwest City Animal Shelter has been in operation since September, 1986. We strive to provide a service that is top quality at all times.

We attempt to adopt and reclaim as many animals as possible; unfortunately a large majority of the animals we deal with are euthanized. We do utilize different pet organizations such as Pets & People and several different specific breed groups in an effort to place many animals that would otherwise be euthanized. We provide citizens with protection from sick/injured, nuisance and vicious animals with an emphasis placed on customer service. Animal Welfare also assists other departments within the City to alleviate problems they may encounter while performing their duties

Our facility is currently contracted with seven (7) outlying towns in this area to house their animals. We also have agreements with Tinker Air Force Base and the Town of Forest Park in which we perform animal control services. This department will continue to provide a quality service to the citizens of Midwest City. We want the public to know that we are not only interested in getting the job done, but rather getting the job done in such a manner, that a citizen can be proud of their Animal Welfare program.

We have been very successful with our web site, as more people have had an opportunity to view some of our pets for adoption. Our plans are to continue doing so, but in a more aggressive manner to place more pets in new homes. We will also be moving into our community, in an effort to adopt more pets with our adoption trailer. Our adoption trailer is first class; we feel it will be very attractive to the public. A strong volunteer based program will ensure this project to be a successful one.

### **2012-2013 GOALS AND OBJECTIVES**

1. Continue support for active neighborhood associations.
2. Continue a proactive approach in Code Enforcement.
3. Continue a proactive approach of Animal Welfare.
4. Improve of our codes and procedures to allow for better enforcement.
5. Obtain certification to improve enforcement in property maintenance and zoning.



**FUND: GENERAL (010)**  
**DEPARTMENT: IT (16)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES         | ACTUAL         | AMENDED        | ESTIMATED      |                |
|----------------------|----------------|----------------|----------------|----------------|
|                      | 2010-2011      | BUDGET         | ACTUAL         | BUDGET         |
|                      | 2011-2012      | 2011-2012      | 2012-2013      |                |
| PERSONAL SERVICES    | 236,093        | 258,492        | 228,551        | 273,211        |
| BENEFITS             | 82,207         | 94,715         | 82,753         | 97,883         |
| MATERIALS & SUPPLIES | 11,813         | 25,194         | 22,472         | 20,280         |
| OTHER SERVICES       | 15,623         | 22,920         | 18,800         | 21,776         |
| <b>TOTAL</b>         | <b>345,736</b> | <b>401,321</b> | <b>352,576</b> | <b>413,150</b> |

| PERMANENT STAFFING    | FY 12-13    | FY 11-12 | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|-----------------------|-------------|----------|------------------------------------|
|                       | IT Director | 1        |                                    |
| Systems Administrator | 3           | 3        | 2006-07 - 6                        |
| <b>TOTAL</b>          | <b>4</b>    | <b>4</b> | 2007-08 - 4.7                      |
|                       |             |          | 2008-09 - 4.7                      |
|                       |             |          | 2009-10 - 4                        |
|                       |             |          | 2010-11 - 4                        |
|                       |             |          | 2011-12 - 4                        |
|                       |             |          | 2012-13 - 4                        |

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES</b>       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 245,357        |
| 10-03 OVERTIME                 | 13,554         |
| 10-07 ALLOWANCES               | 4,740          |
| 10-10 LONGEVITY                | 2,715          |
| 10-12 VL BUYBACK               | 729            |
| 10-13 PDO BUYBACK              | 1,316          |
| 10-14 SICK LEAVE INCENTIVE     | 1,800          |
| 10-19 ON CALL                  | 3,000          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>273,211</b> |

| <b>BENEFITS</b>             |               |
|-----------------------------|---------------|
| 15-01 SOCIAL SECURITY       | 20,814        |
| 15-02 EMPLOYEES' RETIREMENT | 35,673        |
| 15-03 GROUP INSURANCE       | 30,396        |
| 15-06 TRAVEL & SCHOOL       | 11,000        |
| <b>TOTAL BENEFITS</b>       | <b>97,883</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 8,000         |
| 20-35 SMALL TOOLS AND EQUIPMENT       | 5,000         |
| 20-41 SUPPLIES                        | 4,500         |
| 20-63 FLEET FUEL                      | 963           |
| 20-64 FLEET PARTS                     | 932           |
| 20-65 FLEET LABOR                     | 885           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>20,280</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 19,700        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 1,000         |
| 30-85 INSURANCE/FIRE, THEFT, LIABILITY    | 1,076         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>21,776</b> |

|                                 |                |
|---------------------------------|----------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>413,150</b> |
|---------------------------------|----------------|

**FUND: GENERAL (010)**

**DEPARTMENT: Information Technology (16)**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Information Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software and their connectivity. This includes systems administration, maintenance and purchases. Likewise, the Department maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The Department provides support for over 75 software applications and 35 servers running throughout the City.

**2012-2013 GOALS AND OBJECTIVES**

1. Coordinate all department purchases of computer hardware and software.
2. Provide technical support for application software and hardware.
3. Provide administration, maintenance and upgrade support for the computer installed base and for the LAN/WAN.
4. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
5. Work with various departments on several City wide projects.

**FUND: GENERAL (010)**  
**DEPARTMENT: EMERGENCY RESPONSE CENTER (18)**  
**DEPARTMENT HEAD: MIKE BOWER**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 571,702                     | 566,059                                 | 573,227                                   | 585,600                     |
| BENEFITS             | 199,609                     | 214,214                                 | 207,865                                   | 215,550                     |
| MATERIALS & SUPPLIES | 984                         | 3,677                                   | 2,500                                     | 3,000                       |
| OTHER SERVICES       | 1,156                       | 4,300                                   | 2,900                                     | 3,400                       |
| <b>TOTAL</b>         | <b>773,451</b>              | <b>788,250</b>                          | <b>786,492</b>                            | <b>807,550</b>              |

| <b>PERMANENT STAFFING</b> | <b>FY 12-13</b> | <b>FY 11-12</b> |
|---------------------------|-----------------|-----------------|
| Communication Spec II     | 0.5             | 0.5             |
| Communication Spec I      | 12              | 12              |
| <b>TOTAL</b>              | <b>12.5</b>     | <b>12.5</b>     |

EOC Manager in Fund 70  
 1 Comm Spec II to Fund 70 FY 10-11  
 .50 Comm Spec II to Fund 70 FY 11-12

**PERSONNEL  
 POSITIONS  
 SUMMARY:**  
 2005-06 - 15  
 2006-07 - 14.5  
 2007-08 - 14  
 2008-09 - 14  
 2009-10 - 14  
 2010-11 - 13  
 2011-12 - 12.5  
 2012-13 - 12.5

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES</b> |         |
|--------------------------|---------|
| 10-01 SALARIES           | 548,916 |
| 10-10 LONGEVITY          | 9,567   |
| 10-12 VACATION BUYBACK   | 288     |
| 10-13 PDO BUYBACK        | 6,354   |
| 10-14 SL INCENTIVE       | 9,750   |
| 10-19 ON CALL            | 4,550   |
| 10-27 SHIFT DIFFERENTIAL | 6,175   |

**TOTAL PERSONAL SERVICES** 585,600

| <b>BENEFITS</b>             |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 44,798 |
| 15-02 EMPLOYEES' RETIREMENT | 76,128 |
| 15-03 GROUP INSURANCE       | 89,624 |
| 15-06 TRAVEL & SCHOOL       | 5,000  |

**TOTAL BENEFITS** 215,550

| <b>MATERIALS &amp; SUPPLIES</b> |       |
|---------------------------------|-------|
| 20-41 SUPPLIES                  | 3,000 |

**TOTAL MATERIALS & SUPPLIES** 3,000

| <b>OTHER SERVICES &amp; CHARGES</b> |       |
|-------------------------------------|-------|
| 30-40 CONTRACTUAL                   | 3,000 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 400   |

**TOTAL OTHER SERVICES & CHARGES** 3,400

**TOTAL DEPARTMENT REQUEST** 807,550

**FUND: GENERAL (010)**  
**DEPARTMENT: EMERGENCY OPERATIONS CENTER (18)**

**SIGNIFICANT EXPENDITURES CHANGES**

1. Narrow Banding Emergency Alert System
2. Install generator at community center/ shelter
3. Manage installation of 400 new safe rooms
4. Manage completion of 180 safe rooms from existing grant

**PROGRAM DESCRIPTION**

The Emergency Operations Center operates in accordance with federal, local and state guidelines to coordinate Emergency Management functions for the City of Midwest City, including mitigation, preparedness, response, and recovery.

EOC is a public safety answering point (PSAP) and dispatch point for police, fire, emergency medical and emergency management services within Midwest City. The mission of the EOC is to serve as the communications link between citizens and the public safety need and to provide fast and accurate activation of public safety and support agencies.

In addition, the EOC monitors potential threatening weather and utilizes the public warning notification system to warn citizens of threats created by natural and man made disasters. The Emergency Operations Center serves as the command center for public officials during emergencies.

The Emergency Operations Center will continue with revisions of all its policies and procedures to reflect continuing changes in the public service agencies that we serve.

The EOC recognizes that service is our one and only product and we share a common, ongoing goal to provide it at the most superior level

possible. In that effort we will seek and provide continuing professional education and training of our communication specialist staff. To support this effort a training manual will be developed to provide detailed operational documentation to insure all employees receive the same training.

We also recognize that our strength and success is tied directly to the individual and unique contributions of each of us working in a spirit of cooperation and teamwork with our public safety associates both within and outside of the Emergency Operations Center. We will continue to foster positive working relationships with our public safety partners.

The Emergency Management Director is responsible for coordinating all phases of emergency management including response, recovery, mitigation and preparedness. He insures that the emergency operations plan is frequently exercised and insures that all public safety officials and department heads are provided with a copy of the plan. The Emergency Manager coordinates all required federal training for Midwest City officials. He also serves as point of contact for communicating with state offices of emergency management, and the Office of Homeland Security.

**GOALS AND OBJECTIVES FOR 2012-2013**

1. Update emergency operations plan
2. Re-banding of public safety radio system
3. Complete NIMS cast for MWC and training
4. Update hazardous communications plan
5. Certification in Emergency Management

**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2010-2011      | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| PERSONAL SERVICES    | 169,167        | 171,310          | 171,819          | 184,095          |
| BENEFITS             | 19,443         | 21,390           | 19,432           | 22,394           |
| MATERIALS & SUPPLIES | 33,022         | 36,420           | 35,807           | 34,223           |
| OTHER SERVICES       | 20,620         | 7,900            | 7,900            | 7,900            |
| <b>TOTAL</b>         | <b>242,252</b> | <b>237,020</b>   | <b>234,958</b>   | <b>248,612</b>   |

| PERMANENT STAFFING       | PERSONNEL POSITIONS SUMMARY: |             |
|--------------------------|------------------------------|-------------|
|                          | FY 12-13                     | FY 11-12    |
| Aquatic & Rec Supervisor | 0.5                          | 0.5         |
| Pool Manager             | 1                            | 1           |
| Assistant Manager        | 1                            | 1           |
| Guard Supervisors        | 3                            | 3           |
| Senior Guard             | 3                            | 3           |
| Lifeguards               | 45                           | 45          |
| Head Cashier             | 1                            | 1           |
| Cashiers                 | 10                           | 10          |
| Swim Lesson Coord        | 1                            | 1           |
| Water Safety Instructor  | 5                            | 5           |
| Seasonal Maintenance     | 1                            | 1           |
| <b>TOTAL</b>             | <b>71.5</b>                  | <b>71.5</b> |

Effective 09-10 Lifeguards were increased to accommodate a 3-Shift System. No impact on wages.

**FINAL BUDGET 2012-2013**

| PERSONAL SERVICES  |         |
|--------------------|---------|
| 10-01 SALARY       | 23,157  |
| 10-02 WAGES        | 157,000 |
| 10-03 OVERTIME     | 1,020   |
| 10-07 ALLOWANCES   | 240     |
| 10-10 LONGEVITY    | 1,250   |
| 10-11 SL BUYBACK   | 541     |
| 10-12 VL BUYBACK   | 262     |
| 10-13 PDO BUYBACK  | 175     |
| 10-14 SL INCENTIVE | 450     |

**TOTAL PERSONAL SERVICES 184,095**

| BENEFITS                     |        |
|------------------------------|--------|
| 15-01 SOCIAL SECURITY        | 14,083 |
| 15-02 RETIREMENT             | 3,522  |
| 15-03 GROUP HEALTH INSURANCE | 3,789  |
| 15-06 TRAVEL & SCHOOL        | 1,000  |

**TOTAL BENEFITS 22,394**

| MATERIALS & SUPPLIES            |        |
|---------------------------------|--------|
| 20-35 SMALL TOOLS & EQUIPMENT   | 1,000  |
| 20-41 SUPPLIES                  | 7,000  |
| 20-49 CHEMICALS                 | 23,500 |
| 20-63 FLEET MAINTENANCE - FUEL  | 1,294  |
| 20-64 FLEET MAINTENANCE - PARTS | 389    |
| 20-65 FLEET MAINTENANCE - LABOR | 1,040  |

**TOTAL MATERIALS & SUPPLIES 34,223**

| OTHER SERVICES & CHARGES         |       |
|----------------------------------|-------|
| 30-01 UTILITIES & COMMUNICATIONS | 1,000 |
| 30-18 REFUNDS                    | 900   |
| 30-23 UPKEEP REAL PROPERTY       | 6,000 |

**TOTAL OTHER SERVICES & CHARGES 7,900**

**TOTAL DEPARTMENT REQUEST 248,612**

**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**

**SIGNIFICANT EXPENDITURES CHANGES**

- Complete renovation of pool facilities.
- Purchase and install new state of the art high definition security cameras in order to cover the entire pool area.

**2012-2013 GOALS AND OBJECTIVE**

1. Create an environment of high standards of security and patron safety to ensure a fun family atmosphere.
2. Maintain Red Cross guidelines for learn to swim classes.
3. Concentrate on retention of staff and training to enhance customer service.
4. Take a more hands on approach in the training of customer service and safety to the staff.
5. Continue to promote health, wellness and family fun through the Aqua Climb wall, Mother Son Luau, Doggie Paddle as well as adding new attractions.
6. Renovate the Reno Swim and Slide bath house and chemical distribution system.

**PROGRAM DESCRIPTION**

The swimming pool budget provides for the operation and upkeep of Reno Swim and Slide and Lions Spray Park. Reno Swim and Slide opens Memorial Day weekend and will be open through Labor Day with weekend operation once the schools open. Lions Spray Park opens early spring and, since automated, stays open as long as the weather is warm.

**FUND: GENERAL (010)**  
**DEPARTMENT: 00 TRANSFERS OUT**  
**DEPARTMENT HEAD: GUY HENSON**

|                                     | <b>ACTUAL</b>     | <b>AMENDED</b>    | <b>ESTIMATED</b>  |                   |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>INTERFUND TRANSFERS (010-00)</b> | <b>2010-2011</b>  | <b>BUDGET</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     |
|                                     |                   | <b>2011-2012</b>  | <b>2011-2012</b>  | <b>2012-2013</b>  |
| WEED & SEED GRANT (143) INTRA       | 140,533           | -                 | -                 | -                 |
| CAPITAL OUTLAY (012)                | 12,315            | 2,224             | 2,224             | -                 |
| ACTIVITY (115)                      | 5,000             | 5,000             | 5,000             | 2,000             |
| POLICE (020)                        | 9,072,183         | 9,145,744         | 9,159,420         | 9,172,673         |
| POLICE - WARRANT OFFICERS (020)     | 98,572            | 98,572            | 98,572            | 98,572            |
| EMPLOYEE ACTIVITY (035)             | 3,000             | 3,000             | 3,000             | 7,000             |
| CDBG (039)                          | 65,559            | 99,295            | 99,295            | 119,399           |
| FIRE (040)                          | 7,335,182         | 7,394,659         | 7,405,717         | 7,416,432         |
| <b>TOTAL</b>                        | <b>16,732,344</b> | <b>16,748,494</b> | <b>16,773,228</b> | <b>16,816,076</b> |

**FINAL BUDGET 2012-2013**

**TRANSFERS OUT**

|                                    |           |
|------------------------------------|-----------|
| 80-15 ACTIVITY - ARTS GRANT MATCH  | 2,000     |
| 80-20 POLICE                       | 9,172,673 |
| 80-20 POLICE - WARRANT OFFICERS    | 98,572    |
| 80-35 EMPLOYEE ACTIVITY            | 7,000     |
| 80-39 GRANTS CONTRIBUTION FOR CDBG | 119,399   |
| 80-40 FIRE                         | 7,416,432 |

**TOTAL TRANSFERS OUT**

**16,816,076**

# Police Fund



# City of Midwest City, Oklahoma

## Police

### Index

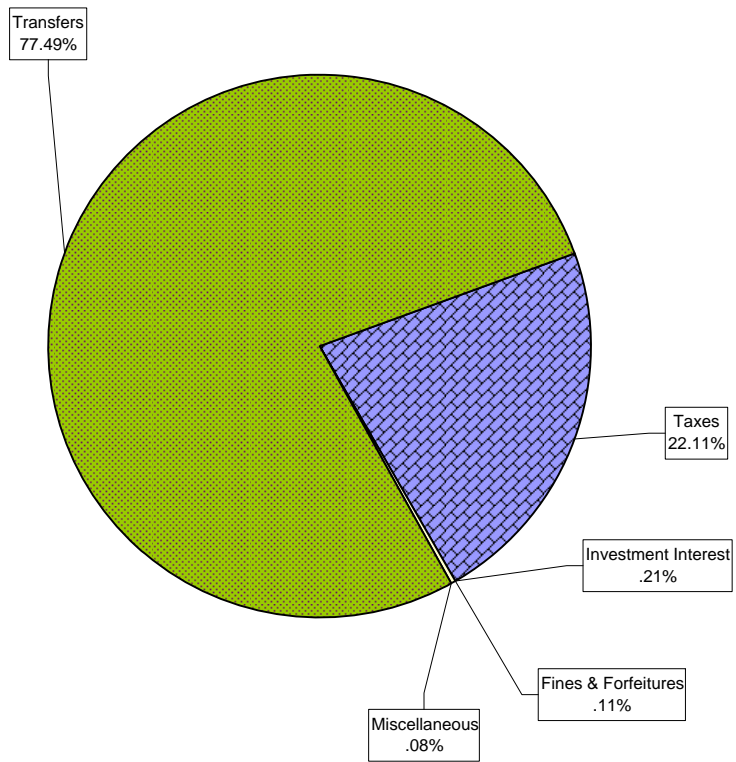
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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| 020                                  | Budget Summary                           | 77                     |
| 020                                  | Budget Chart                             | 78                     |
| 020                                  | <b>Individual Fund:</b><br>Police        | 79                     |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

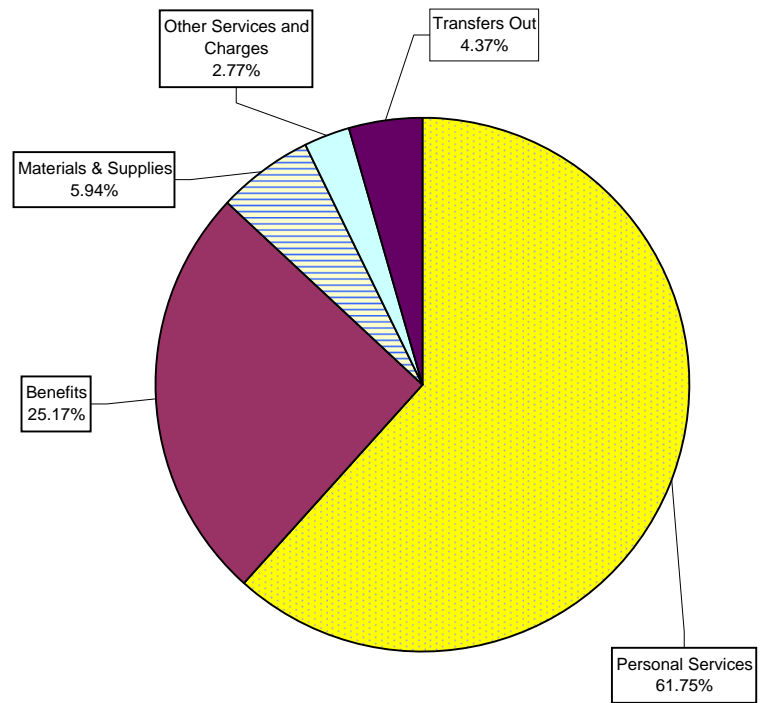
**POLICE FUND BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|---------------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>             |                                  |                                               |                                           |                                  |
| Taxes                                 | 2,632,483                        | 2,645,715                                     | 2,638,788                                 | 2,645,715                        |
| Investment Interest                   | 32,436                           | 26,153                                        | 31,880                                    | 24,830                           |
| Fines & Forfeitures                   | -                                | -                                             | 12,769                                    | 12,769                           |
| Miscellaneous                         | 18,406                           | 7,840                                         | 5,553                                     | 10,000                           |
| Transfers                             | 9,170,755                        | 9,244,316                                     | 9,257,992                                 | 9,271,245                        |
| <b>TOTAL REVENUE</b>                  | <b>11,854,080</b>                | <b>11,924,024</b>                             | <b>11,946,982</b>                         | <b>11,964,559</b>                |
| Use / (Gain) of Fund Balance          | (779,731)                        | 1,474,602                                     | 904,882                                   | 541,236                          |
| <b>TOTAL RESOURCES</b>                | <b>11,074,349</b>                | <b>13,398,626</b>                             | <b>12,851,864</b>                         | <b>12,505,795</b>                |
| <b>PROPOSED EXPENDITURES:</b>         |                                  |                                               |                                           |                                  |
| <b>Police Department - Operations</b> |                                  |                                               |                                           |                                  |
| Personal Services                     | 7,125,053                        | 7,974,490                                     | 7,674,684                                 | 7,722,467                        |
| Benefits                              | 2,698,676                        | 3,200,714                                     | 3,077,198                                 | 3,148,016                        |
| Materials & Supplies                  | 631,642                          | 760,818                                       | 684,528                                   | 742,341                          |
| Other Services and Charges            | 300,329                          | 404,628                                       | 357,478                                   | 345,895                          |
| Transfers Out                         | 318,649                          | 1,057,976                                     | 1,057,976                                 | 547,076                          |
| <b>TOTAL EXPENDITURES</b>             | <b>11,074,349</b>                | <b>13,398,626</b>                             | <b>12,851,864</b>                         | <b>12,505,795</b>                |
| <b>RESERVE OF FUND BALANCE</b>        |                                  |                                               |                                           | <b>597,936</b>                   |

**ESTIMATED REVENUES POLICE FUND  
FY 2012-13  
Total \$11,964,559**



**ESTIMATED EXPENDITURES POLICE FUND  
FY 2012-13  
TOTAL \$12,505,795**



FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES         | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 7,125,053           | 7,974,490                      | 7,674,684                        | 7,722,467           |
| BENEFITS             | 2,698,676           | 3,200,714                      | 3,077,198                        | 3,148,016           |
| MATERIALS & SUPPLIES | 631,642             | 760,818                        | 684,528                          | 742,341             |
| OTHER SERVICES       | 300,329             | 404,628                        | 357,478                          | 345,895             |
| TRANSFERS OUT        | 318,649             | 1,057,976                      | 1,057,976                        | 547,076             |
| <b>TOTAL</b>         | <b>11,074,349</b>   | <b>13,398,626</b>              | <b>12,851,864</b>                | <b>12,505,795</b>   |

| REVENUES            | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES               | 2,632,483           | 2,645,715                      | 2,638,788                        | 2,645,715           |
| INVESTMENT INTEREST | 32,436              | 26,153                         | 31,880                           | 24,830              |
| FINE & FORFEITURES  | -                   | -                              | 12,769                           | 12,769              |
| MISCELLANEOUS       | 18,406              | 7,840                          | 5,553                            | 10,000              |
| TRANSFERS           | 9,170,755           | 9,244,316                      | 9,257,992                        | 9,271,245           |
| <b>TOTAL</b>        | <b>11,854,080</b>   | <b>11,924,024</b>              | <b>11,946,982</b>                | <b>11,964,559</b>   |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES               | FUND<br>BALANCE |               |
|----------------------------|---------------------|------------|------------------------|-----------------|---------------|
| 6/30/2008                  | 523,249             | 11,523,478 | 11,099,706             | 947,021         | 06/30/09      |
| 6/30/2009                  | 947,021             | 11,500,832 | 11,177,819             | 1,270,034       | 06/30/10      |
| 6/30/2010                  | 1,270,034           | 11,854,080 | 11,074,349             | 2,049,765       | 06/30/11      |
| 6/30/2011                  | 2,049,765           | 11,946,982 | 12,851,864             | 1,144,883       | 6/30/12 - EST |
| 6/30/2012                  | 1,144,883           | 11,964,559 | 12,505,795             | 603,647         | 6/30/13 - EST |
|                            |                     |            | Excludes Transfers Out | (597,936)       | 5% Reserve    |
|                            |                     |            |                        | <b>5,711</b>    |               |

FINAL BUDGET 2012-2013

PERSONAL SERVICES (6210)

Police Sworn Employees

|                            |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 5,348,326 |
| 10-04 ADDITIONAL PAY       | 13,788    |
| 10-06 COLLEGE INCENTIVE    | 42,835    |
| 10-07 ALLOWANCES           | 120,450   |
| 10-08 OVERTIME 1           | 1,000     |
| 10-09 OVERTIME 2           | 200,000   |
| 10-10 LONGEVITY            | 126,869   |
| 10-11 SL BUYBACK-OVER BANK | 60,740    |
| 10-12 VACATION BUYBACK     | 139,307   |
| 10-13 PDO BUYBACK          | 149,684   |
| 10-14 SL INCENTIVE         | 64,800    |
| 10-17 ADDITIONAL INCENTIVE | 6,000     |
| 10-18 SEPARATION PAY       | 50,000    |
| 10-25 JTSA                 | 36,600    |
| 10-26 K-9 OVER OT BANK     | 13,753    |
| 10-27 SHIFT DIFFERENTIAL   | 2,400     |

PERSONAL SERVICES - SWORN 6,376,552

PERSONAL SERVICES (6220)

Police Civilian Employees

|                            |           |
|----------------------------|-----------|
| 10-01 SALARIES             | 1,179,566 |
| 10-02 WAGES                | 25,000    |
| 10-03 OVERTIME             | 30,000    |
| 10-04 ADDITIONAL PAY       | 13,903    |
| 10-07 ALLOWANCES           | 6,780     |
| 10-10 LONGEVITY            | 19,038    |
| 10-13 PDO BUYBACK          | 3,788     |
| 10-14 SL INCENTIVE         | 15,400    |
| 10-17 ADDITIONAL INCENTIVE | 1,800     |
| 10-18 SEPARATION PAY       | 30,000    |
| 10-19 ON CALL              | 6,600     |
| 10-27 SHIFT DIFFERENTIAL   | 14,040    |

PERSONAL SERVICES - CIVILIAN 1,345,915

**TOTAL PERSONAL SERVICES 7,722,467**

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

**PERMANENT STAFFING**

|                          | FY 12-13      | FY 11-12      |
|--------------------------|---------------|---------------|
| Police Chief             | 1             | 1             |
| Asst Chief               | 1             | 1             |
| Major                    | 2             | 2             |
| Captain                  | 4             | 4             |
| Lieutenant               | 12            | 12            |
| Sergeant                 | 55            | 53            |
| Corporal                 | 0             | 0             |
| Police Officer           | 18            | 20            |
| Lab Technician           | 2             | 2             |
| Lab Supervisor           | 1             | 0             |
| Department Crime Analyst | 0             | 1             |
| Jail Manager             | 1             | 1             |
| Jail Matron/Jailer       | 12            | 12            |
| Civilian Support Manager | 1             | 1             |
| Records Clerk            | 6             | 6             |
| UCR/Clerk                | 1             | 1             |
| Adm. Secretary           | 1             | 1             |
| Fiscal Officer           | 1             | 1             |
| Warrant Officers         | 2             | 2             |
| Property Room Clerk      | 1             | 1             |
| Janitor                  | 0.25          | 0.25          |
| <b>TOTAL</b>             | <b>122.25</b> | <b>122.25</b> |

**PERSONNEL POSITIONS SUMMARY:**

|                  |
|------------------|
| 2004-05 - 117    |
| 2005-06 - 117    |
| 2006-07 - 118    |
| 2007-08 - 120.25 |
| 2008-09 - 120.25 |
| 2009-10 - 120.25 |
| 2010-11 - 122.25 |
| 2011-12 - 122.25 |
| 2012-13 - 122.25 |

**BENEFITS (6210)**

**Police Sworn Employees**

|                              |         |
|------------------------------|---------|
| 15-01 SOCIAL SECURITY        | 486,751 |
| 15-02 EMPLOYEES' RETIREMENT  | 986,389 |
| 15-03 GROUP INSURANCE        | 686,059 |
| 15-04 WORKERS COMP INSURANCE | 353,209 |
| 15-06 TRAVEL & SCHOOL        | 134,307 |
| 15-07 UNIFORMS               | 41,300  |

**BENEFITS-SWORN**

2,688,015

**Police Civilian Employees (6220)**

|                             |         |
|-----------------------------|---------|
| 15-01 SOCIAL SECURITY       | 100,195 |
| 15-02 EMPLOYEES' RETIREMENT | 170,367 |
| 15-03 GROUP INSURANCE       | 189,439 |

**BENEFITS-CIVILIAN**

460,001

**TOTAL BENEFITS**

**3,148,016**

**MATERIALS & SUPPLIES (6210)**

|                                 |         |
|---------------------------------|---------|
| 20-34 MAINTENANCE OF EQUIPMENT  | 24,000  |
| 20-41 SUPPLIES                  | 102,350 |
| 20-63 FLEET MAINTENANCE - FUEL  | 291,191 |
| 20-64 FLEET MAINTENANCE - PARTS | 107,175 |
| 20-65 FLEET MAINTENANCE - LABOR | 217,625 |

**TOTAL MATERIALS & SUPPLIES**

742,341

**OTHER SERVICES & CHARGES (6210)**

|                                  |         |
|----------------------------------|---------|
| 30-01 UTILITIES & COMMUNICATIONS | 126,740 |
| 30-21 SURPLUS PROPERTY           | 5,493   |
| 30-23 UPKEEP REAL PROPERTY       | 7,000   |
| 30-40 CONTRACTUAL                | 72,580  |
| 30-42 SPECIAL INVESTIGATIONS     | 8,000   |
| 30-72 MEMBERSHIPS & SUBSCRIP     | 7,970   |
| 30-75 LEGAL PUBLICATIONS         | 2,000   |
| 30-85 INSURANCE - FIRE/THEFT     | 116,112 |

**TOTAL OTHER SERVICES & CHARGES**

345,895

**(CONTINUED)**

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE THREE**

| <b>CONTRACTUAL (30-40)</b>           | <b>11-12</b>  | <b>12-13</b>  |
|--------------------------------------|---------------|---------------|
| Labor Relations/Arbitration          | 10,000        | 10,000        |
| Cont (Groupwise Lic Fee)             | 1,320         | 500           |
| Criss Cross Lease                    | 400           | 900           |
| OLETS Fee                            | 11,000        | 11,000        |
| 5 Year Phy 25 @ \$435.00             | 5,000         | 1,500         |
| Immunizations                        | 500           | 250           |
| TB Tine Tests                        | 300           | 250           |
| PreEmp Officers / Reserve            | 3,000         | 1,500         |
| Physical Fit for Duty Testing        | 1,500         | 1,000         |
| FCE Testing                          | 1,500         | 1,500         |
| MMPI/CPI Testing                     | 600           | 750           |
| Pre Employment Jailers               | 500           | 500           |
| Pre Employment Res Officers X 5      | 300           | -             |
| Literacy Testing                     | 750           | 250           |
| Substance Abuse Testing              | 250           | 150           |
| Exposure Baseline Testing            | 4,000         | 5,000         |
| Brazos                               | 11,788        | -             |
| Vigilant Video                       | 1,500         | 1,500         |
| Tyler Software - After hours support | 3,000         | 2,000         |
| Dowley Security                      | 3,500         | 6,000         |
| CSC Credit Services                  | -             | 1,380         |
| Metrosearch                          | -             | 700           |
| CLEAR (WEST Thompson)                | 7,200         | 7,200         |
| Air Card for SIU (Pole Cam)          | 750           | 750           |
| ODIS                                 | 1,200         | 1,200         |
| UDS (Utility Data Services)          | 3,500         | 6,000         |
| Leads on Line                        | 1,200         | 1,200         |
| Copier Lease                         | 9,600         | 9,600         |
| <b>TOTALS</b>                        | <b>84,158</b> | <b>72,580</b> |

|                                 |                          |
|---------------------------------|--------------------------|
| <b>TRANSFERS (6210)</b>         |                          |
| 80-12 CAPITALIZATION            | <u>547,076</u>           |
| <b>TOTAL TRANSFERS OUT</b>      | 547,076                  |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>12,505,795</u></u> |

| <b>UTILITIES (30-01)</b> |                |
|--------------------------|----------------|
| EOC Dispatch Phone       | 750            |
| Gas and Electric         | 50,000         |
| SIU Phone Service        | 2,500          |
| Cell Phone Use           | 3,500          |
| SIU Electric bill        | 3,000          |
| SIU Gas bill             | 1,500          |
| Utilities for Crime Lab  | 6,000          |
| Gun Range Phone          | 750            |
| City Hall (Phones) 33%   | 10,000         |
| MI-FI Use                | 47,000         |
| Cox Modem                | 1,740          |
| <b>TOTAL</b>             | <u>126,740</u> |

**FUND: MWC POLICE DEPARTMENT (020)**  
**DEPARTMENT: Police Department**

**SIGNIFICANT EXPENDATURE CHANGES**

Personnel cost and associated benefits, including health expenses, continued to increase due to natural roll ups. We implemented a new pay plan for non-union employees which provided an average of 2.9% pay increase. We continue to recapitalize our fleet and necessary equipment to outfit the cars. Other major expenditures in the Capitalization will be our commitment to the Records Management System and replacing the existing elevator at headquarters. We continue to budget for labor negotiations and arbitration.

**PROGRAM DESCRIPTION**

Midwest City Police Department Mission Statement

***“The mission of the Midwest City Police Department is to provide law enforcement services, education and leadership through Community Based Policing.”***

**2012 GOALS & OBJECTIVES**

**Field Operations**

- Encourage use of Problem Solving Models by Officers and renew emphasis on Community Based Policing.
- Provide training for officers that show an interest in the area of supervision.
- When possible, cross train team members with the Detective Bureau.
- Insure Officers are receiving a minimum of (24) hours of C.L.E.E.T. approved training.

- Work to identify and enroll our Lieutenants in Management and Supervisor Schools.
- Improve communication and cooperation throughout the division and the department.
- Be responsive to citizens concerns and complaints regarding traffic violations.
- Routinely conduct reviews of shift, team and individual goals with employees.
- Make an effort to provide quality training to our officers at minimal cost.
- Improve communication with business owners and operators.
- Develop and expand law enforcement related skills in officers through mentoring and training.
- Increase effectiveness by implementing both traditional and innovative law enforcement tactics and activities.
- Improve the overall work environment for all officers on the shifts and increase morale through positive reinforcement and recognition.
- Create obtainable goals/objectives for each Patrol Team, Shift and Field Operations Bureau, which are in harmony with the overall mission of the Department.
- Increase the amount and quality of field interviews and criminal citations.

**Advanced Traffic Collision Investigation Team**

- Investigate all fatality and serious injury traffic collisions at a level of professionalism and proficiency which protects the interests of

all involved parties and accurately identifies and documents all causes and influences related to the collision.

- Investigate all significant Midwest City Police unit and/or city vehicle involved traffic collisions, as assigned.
- Provide investigation team members with best investigative equipment practical.
- Use team members training and experience to train other patrol officers to a greater level of proficiency. Continually seek ways and means to improve or enhance overall effectiveness and productivity of shift, bureau and department.

#### **Motor Officer Traffic Enforcement Program**

- Reduce the traffic collision rate of injury and non-injury accidents.
- Reduce the seriousness of injuries in motor vehicle collisions.
- Be responsive to citizen concerns and complaints regarding traffic violations.
- Certification of all Motor Officers in traffic collision reconstruction within 2 years.
- Aggressively enforce traffic safety issues such as seat belt violations, child restraint ordinances, excessive speed and improper turn movements.
- Enhanced training in the area of traffic collision investigation.

#### **Selective Traffic Enforcement Program**

- Reduce the traffic collision rate of injury and non-injury accidents.

- Reduce the seriousness of injuries in motor vehicle accidents.
- Be responsive to citizens concerns and complaints regarding traffic violations.

#### **Tactical Unit**

- Diffuse or minimize high-risk situations through the use of highly trained and skilled tactical officers equipped with specialized equipment, weapons and tactics.
- Provide twice a month in-service training to all Swat Department officers.
- Upgrade existing equipment through the budget process or alternative funding.

#### **Field Training Officer Program**

- Maintain Certified Field Training Officers on all three shifts.
- Establish continuing education for Field Training Officers.
- Use of Field Training Officers in classroom training.
- Use of Field Training Officers in the selection and hiring process.

#### **Law Enforcement Driver Training Program**

- Provide the highest quality, most currently available emergency and non-emergency driver training to department officers.
- Ensure semi-annual law enforcement driver training for all commissioned personnel.



### **Crisis Negotiator Program**

- Neutralize or minimize high-risk crisis/hostage situations through the use of skilled negotiation officers.
- Work as a partner with the Tactical Unit.
- Develop and refine the skills of the Negotiating Team members.
- Train all Department officers on initial response and tactics in crisis negotiation incidents.
- Encourage up-to-date training for current crisis negotiators.
- In-service training for all members assigned to the negotiations team.

### **Honor Guard**

- Represent the Midwest City Police Department, its officers and the City of Midwest City in a highly positive and professional manner through presentations and performances at events.
- Select and train team members who will present the most positive image.
- Equip team members with a uniform that projects professionalism.
- Make presentations, post colors and assist in ceremonies at events which further the positive professional image of law enforcement.

### **K-9 Program**

- Ensure all K-9 officers are aware of the standards for certification and establish training objectives to meet the standards.

- Seek continued certification for all canines.
- Inspect canine home kennels and home environment.
- Provide immediate K-9 response to any given situation when requested either internally or externally.

### **Community Action Officers**

- Continue a positive working relationship with the Neighborhood Initiative Coordinators and City Services in meeting community and neighborhood needs.
- Work to implement the crime free program in our community's rental properties, as well as our multi-housing properties.
- Continue tracking Community Action Officer activities for the purpose of documenting success and failure so that activity can be adjusted and enhanced.
- Maintain close coordination with other city, county and state service providers for addressing issues and formulating problem solving.
- Continue educating and training members of the department and the community in Community Based Policing methods.
- Support Neighborhood Watch programs in partnership with the Neighborhood Initiative Office.
- Provide continued community out reach programs that target at risk youth to include such programs as Bowling with Badges, Bicycle Safety Fair, Shop with a Cop and other such efforts in partnership with private citizens, corporations and businesses in the community.
- Actively support both the Citizens Police Academy and the Citizens Police Academy Alumni Association as a tool to foster community understanding and support.

- Provide business owners and their employees with prevention and safety programs at their request in an effort to keep them free of crime and personal attacks.
- Provide, as events dictate, the citizens of the community a source of information about various topics regarding their safety and well being.
- Improve both the effectiveness and efficiency of the Volunteer Handicap Parking Enforcement program.
- Prepare and administer annual in-service training.

#### **Bicycle Officer Program**

- Provide a bicycle safety program for the community.
- Utilize the bicycle officers to improve community relations by going to schools, churches and other groups to encourage the use of bicycle safety helmets.
- Improve relationships with the business community by offering bicycle safety seminars for their customers and employees.
- Continue the utilization of the bicycle officer program.

#### **Reserve Officer Program**

- Complete the training of our new reserve officers and make sure they become effective members of our agency.
- Maintain a minimum of four Reserve Officers and increase training for the program.
- Improve the communications with each reserve officer and insure they are updated on changes in departmental policy and procedure.

#### **Law Enforcement Explorer Post**

- Develop programs that assist explorer understanding of the law enforcement function.
- Aid the Police Department when called upon.
- Aid the Community as needed.
- Continue to assist in community area functions such as the Oklahoma University football games.

#### **Professional Standards and Accreditation**

- Maintain and routinely publish Department policy and procedure updates through specific assignment of this responsibility to one individual with sufficient funding to catalog, inventory and publish as needed.
- Insure that Department policy and procedure meet Oklahoma Association of Chiefs of Police accreditation standards.

#### **Explosive Ordinance Disposal**

- Provide continued training in the detection, render safe, and disposal of improvised explosives (IED's).
- Provide continued training in the expectant hazardous materials that maybe encountered by unit members.
- Ensure close coordination with similar units at the local, state and federal levels of governmental response to homeland security issues and response protocols.
- Ensure close coordination and training to Department first responders to potential and unexpected explosive devices and materials.

- Maintain unit accreditation on a federal level.
- Maintain new EOD vehicle.

## **SUPPORT SERVICES BUREAU**

### **Detention Facility**

- Provide all Detention Facility staff with the minimum twenty-four hours of mandated, certified training which shall include defensive tactics training.
- Insure that all Detention Facility staff is state certified on the Intoxilyzer 8000, and maintain yearly certification
- Continue to provide housing to contracted agencies which include the Cities of Choctaw, Del City, Forest Park, Harrah, Jones, Nicoma Park, Luther, Spencer, and Moore, Oklahoma.
- Insure the health and safety of inmates and staff through a maintenance program designed to guarantee needed repairs and replacement of fixtures associated with Detention Facility plumbing.
- To insure that the overall appearance of the Midwest City Police Department and the Jail Facility is maintained by utilizing trustees to keep the facility clean, and the overall grounds of the municipal complex free of litter.
- To insure that trustees are available to assist City employees in keeping up the grounds of the golf course, keeping city streets free of litter, and assisting city employees in any project to beautify the City. Provide trustee labor to clean the Police Department and City Hall in the absence of, or in addition to, city janitors.
- To better protect the safety of prisoners and jail staff with the use of a restraint chair in order to minimize injury.

- To upgrade aging video monitoring system in jail office with a higher quality DVR system.
- To replace all existing cameras with higher resolution color cameras that monitor throughout the Police Department and Jail.
- To continue exploring ways to increase jail revenue.

### **Police Records Section**

- Uphold the mission of the Records Division: Provide secure and accurate document/records control within the Midwest City Police Department to include reports data input, archival document scanning, record filing, data reports, and records retrieval.
  - Provide customer service to department officers and staff, the general public, insurance companies, law firms, District and Municipal Courts, and various law enforcement agencies.
  - Adhere to policies regarding the release of information in accordance with the Oklahoma Open Records Act, Title 51, Oklahoma Statutes 24A.1-24A.24.
- Ensure that all Records Section personnel receive continued training on key job skills to include updates on the operation of the new RMS, UCR training, and OLETS update training.
- Attend specialized training for Administrative Support Manager to facilitate proficiency in administration of the department information systems, OLETS TAC updates, and property room management.
- Implement new OLETS Messenger program and hardware. (Pending approval and release by OLETS)

- Continue improving organization and overall appearance of the Records Section.
- Continue to scan and index all pertinent BR files located in the Records Section and basement storage and destroy hard copies.
- Continue to scan and index all pertinent reports prior to 1990 currently located in the basement and destroy hard copies.
- Organize reports in basement storage that are required to be kept on file due to the nature of the case.

### **Crime Analysis/ UCR**

- Provide analysis and predictive information and services to the personnel of the department.
- Continue a close relationship with members of the Field Operations Bureau and Investigations Division by developing tactical alerts as trends and patterns are found.
- Expand the application of mapping software in furtherance of the analysis process.
- Communicate and work closely with officers to better understand what type of information will assist them in the performance of their duties.
- Attend specialized training related to the crime analysis position to become more efficient.
- Continue partnerships with other criminal justice agencies by participating in weekly conference calls with the Oklahoma Information Fusion Center and attending monthly Intel Analyst meetings, Metro Area Crime Analyst meetings, and Intelligence Led Policing meetings.

- Continue relationship with members of department, OSBI, and the Weed and Seed Program by providing needed UCR statistics and citations statistics.
- Attend training course for UCR updates, and attend specialized training course to become efficient in Excel.

### **Property and Evidence Management Unit**

- Provide continued coordination between the property function and those who use its services for property and evidence management.
- Provide continued coordination between the property function and those external agencies that rely on the safe and organized storage of evidence and property.
- Use RMS to provide inventory services for Department assets with an annual inventory and property movement management.
- Continue to provide updates to patrol officers on evidence submittal and handling procedures in accordance with national accreditation standards. This relates to the packaging and chain of custody of evidence submitted for forensic analysis.
- Part time Property Clerk will continue the emphasis on determining case dispositions to provide a more consistent turnover of all retained evidence and property.

### **Departmental Training/Range Officer**

- Continue firearms training for all officers by utilization of realistic training that teaches both, when and how to employ deadly force with basic, intermediate and advanced courses certified by the Council on Law Enforcement Education and Training (CLEET). Review of Use of Force Policy at qualifications. Scheduling bi-annual qualifications as set in policy of the Midwest City Police Department.

- Continue to maintain the weapons inventory and working with the property clerk to up grade weapons by trading seizure weapons with firearms dealers.
- Maintain the range and continue to upgrade the range facility.
- Ensure that all sworn officers meet their Federal Emergency Management (NIMS) training required for federal funding. The required tests are IS-100. LEa, IS-200.a and IS 700.A
- Lend any assistance to the Jail Manager to ensure all Detention Facility Staff meet their State Health Department minimum continuing educational requirement. (24 hours)
- Ensure that both supervisors and officers receive information on up coming training enrolling when necessary and verify enrollment. Notify officers and supervisor of enrollment or denial to requested training.
- Continue to assist instructors in law enforcement driver training, standard field sobriety testing, radar operator certification, rapid response, non-lethal force and specialized courses of instruction.
- Maintain training records of all department employees.

### **Sex Offender Registration and Monitoring**

- Continue the management of sex offenders and violent offender registration duties working with the Oklahoma Department of Corrections Sex and Violent Offender Registration Office and the Oklahoma District Attorneys Office.

### **Detective Division Duties**

- Investigate all assigned cases as thoroughly as practical or possible.
- Continued case management on runaways and missing persons.

- Filing charges on cases
- Constantly strive to improve the clearance rate of all reported crimes.

### **CLEET Liaison**

- Ensure that officers receive CLEET Credit for classes attended; lesson plans are updated to the upcoming year. Any other issues need to be address with CLEET.

### **Grant Writing**

- Continue to search and write grants for the range upgrades.

## **INVESTIGATIONS**

### **Traditional**

- Ensure that Detectives job skills are kept up to date with changing trends and investigative techniques through continued education and training.
- Develop and maintain a close information sharing relationship with the Patrol Division in identifying crime trends and problem areas within the city. Encourage more intelligence reporting, and utilize the patrol division more in attempting to locate suspects of crimes.
- Continue our monthly information sharing/problem solving meetings with representatives from each division within the police department.
- Work more closely with the Special Investigations Unit in conducting “joint” investigations. Utilize the covert, undercover capabilities of SIU in locating suspects and

conducting surveillance, while providing SIU with Detectives as needed for follow ups and interviews.

- Coordinate with CAO's and have a Detective attend as many neighborhood related meetings or functions as possible, to keep up with citizen concerns and develop reliable information sources.
- Ensure that we follow up with victims and witnesses in cases we are actively working. Be sure to advise victims of the disposition of cases when known, to maintain a positive relationship with those citizens.
- Begin actively participating in the Oklahoma Internet Crimes Against Children Task Force (ICAC). Identify the Investigators who will be assigned to participate and ensure they attend the proper training.
- Continue actively and aggressively keeping track of registered sex offenders within our city. Keep track of offenders by checking our RMS to insure the offenders are complying with probation or parole criteria.
- Continue with our joint Memorandum of Understanding with police agencies and the YWCA "SANE" program. Continue participation in the SANE steering committee and updated training that is provided.
- Continue participation in the Protective Custody Joint Response Protocol as required by statute, with DHS.
- Continue use of, and subscription to Leads on Line program.
- Continue use of, and subscription to C.L.E.A.R.
- Update or replace our current video monitor recording system for the interview rooms and polygraph rooms to achieve a more reliable system of recording and viewing interviews.

- Equip all Detectives with department lap top computer or similar device. This will allow Detectives to use RMS and CAD in the field or at crime scene locations.
- Update Investigations division vehicles.

### **Special Investigations**

Provide continued education and training.

Maintain the unit's effective response to assigned tasks through the dedication of its members while maintaining authorized manpower levels. Identify new trends in drug sales and undercover operations that will lead to increased productivity.

Ensure member safety through the purchase of replacement personal protective equipment and use of safety guidelines.

Ensure member safety through the purchase of new surveillance equipment and outfitting vehicles with covert antennas and transmission equipment.

Continue to participate in the OKC/FBI Gang Task Force and evaluate its impact on the quality of life for the citizens of Midwest City.

Ensure quality of unit investigations through training and application of effective investigative methods. Identify specialized schools related to drug enforcement.

Constantly analyze current hours of work to decrease overtime expenditures while increasing productivity. Continue working relationship with citizens and confidential informants that provide valuable intelligence information.

Continue to rotate the current fleet utilized by members of the Special Investigations Unit.

Seek, document and investigate intelligence related to drug and other criminal activity in Midwest City, and provide feedback to the citizens who report it.

Continue to compile and categorize information on suspected gang members to accurately assess their conformance to established gang membership criteria. Ensure that adequate documentation on each gang member is evaluated and entered into a database that provides accurate investigative assistance to all Officers. Develop sources of information to obtain intelligence concerning criminal gang activity and the identification of gang leadership, members, and the areas plagued by gangs.

Target larger drug-trafficking organizations that operate in or around Midwest City. Develop cases through continued cooperation and support of other local, state, and federal agencies and their investigations.

Ensure that all new investigators attend Basic Narcotics Investigation schools provided by OBN and DEA, and are Clan-Lab and Site Safety Certified.

Continue with City Council approval for drug enforcement mutual aid agreements with surrounding jurisdictions like Choctaw, Nicoma Park, Spencer, Del City and Oklahoma City.

Inventory current equipment and update listing. Surplus obsolete assets and continue to budget for state of the art surveillance devices.

Integrate Special Investigations Unit with Warrant, CAO, K-9 and Detective Bureau to better address problems that our community is experiencing. Abandon proprietary privileges of intelligence gathering and share information to find innovative solutions that the entire Department can use.

Increase portability by updating cell phones to have smart technology; allowing internet capability to access law enforcement websites and software for pole camera and bait trailer.

Complete our new facility and move in!

# Fire Fund



# City of Midwest City, Oklahoma

## Fire

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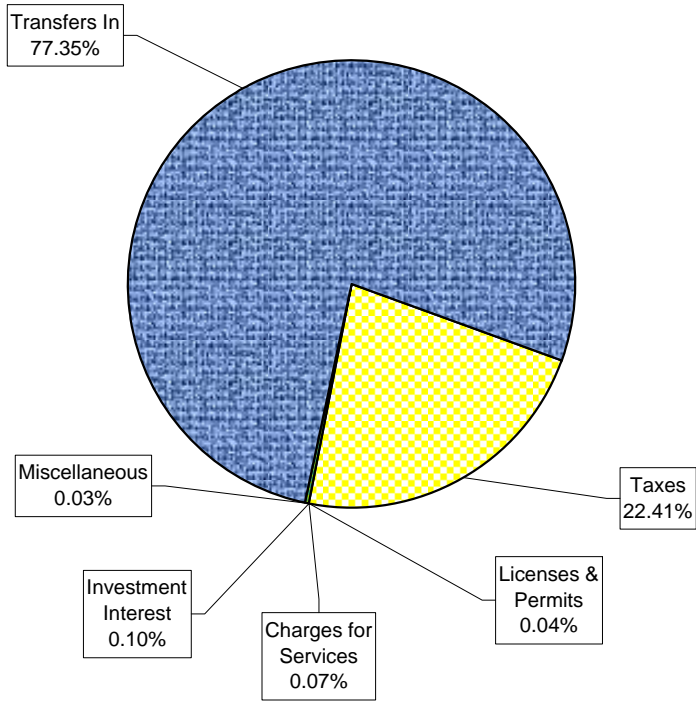
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 040                                  | Budget Summary                           | 93                     |
| 040                                  | Budget Chart                             | 94                     |
| 040                                  | <b>Individual Fund:</b><br>Fire          | 95                     |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

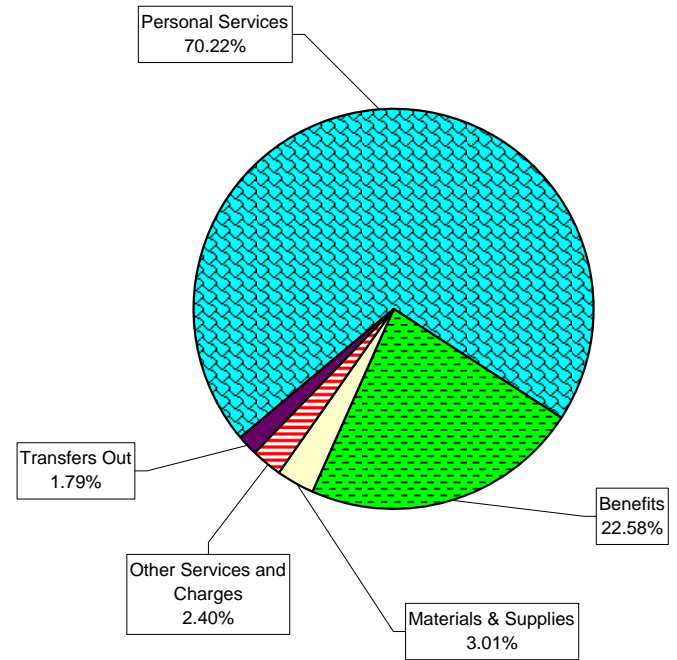
**FIRE FUND BUDGET SUMMARY - FISCAL YEAR 2012-2012**

|                                    | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|------------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>          |                                  |                                               |                                           |                                  |
| Taxes                              | 2,138,119                        | 2,148,866                                     | 2,143,241                                 | 2,148,866                        |
| Licenses & Permits                 | 10,375                           | 8,974                                         | 3,648                                     | 3,648                            |
| Charges for Services               | 9,023                            | 4,529                                         | 7,179                                     | 7,178                            |
| Investment Interest                | 15,644                           | 14,380                                        | 13,244                                    | 9,909                            |
| Miscellaneous                      | -9,404                           | 1,860                                         | 67                                        | 2,710                            |
| Transfers In                       | 7,335,182                        | 7,394,659                                     | 7,405,717                                 | 7,416,432                        |
| <b>TOTAL REVENUE</b>               | <b>9,498,939</b>                 | <b>9,573,268</b>                              | <b>9,573,096</b>                          | <b>9,588,743</b>                 |
| Use / (Gain) of Fund Balance       | (337,418)                        | 505,847                                       | 631,623                                   | (305,543)                        |
| <b>TOTAL RESOURCES</b>             | <b>9,161,521</b>                 | <b>10,079,115</b>                             | <b>10,204,719</b>                         | <b>9,283,200</b>                 |
| <b>PROPOSED EXPENDITURES:</b>      |                                  |                                               |                                           |                                  |
| <b>Fire Department - Operating</b> |                                  |                                               |                                           |                                  |
| Personal Services                  | 6,521,237                        | 6,971,358                                     | 7,182,945                                 | 6,518,738                        |
| Benefits                           | 1,985,602                        | 2,225,732                                     | 2,206,479                                 | 2,096,018                        |
| Materials & Supplies               | 236,758                          | 243,467                                       | 243,467                                   | 279,447                          |
| Other Services and Charges         | 184,229                          | 204,917                                       | 204,917                                   | 222,997                          |
| Transfers Out                      | 233,695                          | 433,641                                       | 366,911                                   | 166,000                          |
| <b>TOTAL EXPENDITURES</b>          | <b>9,161,521</b>                 | <b>10,079,115</b>                             | <b>10,204,719</b>                         | <b>9,283,200</b>                 |
| <b>RESERVE OF FUND BALANCE</b>     |                                  |                                               |                                           | <b>455,860</b>                   |

**ESTIMATED REVENUES FIRE FUND  
FY 2012-2013  
Total \$9,588,743**



**ESTIMATED EXPENDITURES FIRE FUND  
FY 2012-2013  
Total \$9,283,200**



FUND: FIRE (040)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: RANDY OLSEN

| EXPENDITURES         | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|-----------|---------------------|---------------------|---------------------|
|                      | 2010-2011 | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES    | 6,521,237 | 6,971,358           | 7,182,945           | 6,518,738           |
| BENEFITS             | 1,985,602 | 2,225,732           | 2,206,479           | 2,096,018           |
| MATERIALS & SUPPLIES | 236,758   | 243,467             | 243,467             | 279,447             |
| OTHER SERVICES       | 184,229   | 204,917             | 204,917             | 222,997             |
| TRANSFERS            | 233,695   | 433,641             | 366,911             | 166,000             |
| TOTAL                | 9,161,521 | 10,079,115          | 10,204,719          | 9,283,200           |

| REVENUES             | ACTUAL    | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|-----------|---------------------|---------------------|---------------------|
|                      | 2010-2011 | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| TAXES                | 2,138,119 | 2,148,866           | 2,143,241           | 2,148,866           |
| LICENSES & PERMITS   | 10,375    | 8,974               | 3,648               | 3,648               |
| CHARGES FOR SERVICES | 9,023     | 4,529               | 7,179               | 7,178               |
| INVESTMENT INTEREST  | 15,644    | 14,380              | 13,244              | 9,909               |
| MISCELLANEOUS        | (9,404)   | 1,860               | 67                  | 2,710               |
| TRANSFERS IN         | 7,335,182 | 7,394,659           | 7,405,717           | 7,416,432           |
| TOTAL                | 9,498,939 | 9,573,268           | 9,573,096           | 9,588,743           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES   | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|------------|-----------------|
| 6/30/2008                  | 205,268             | 9,285,437 | 8,896,737  | 593,968         |
| 6/30/2009                  | 593,968             | 9,317,081 | 9,377,352  | 533,697         |
| 6/30/2010                  | 533,697             | 9,498,939 | 9,161,521  | 871,115         |
| 6/30/2011                  | 871,115             | 9,573,096 | 10,204,719 | 239,492         |
| 6/30/2012                  | 239,492             | 9,588,743 | 9,283,200  | 545,035         |

Excludes Transfers Out -455,860 **5% Reserve**  
**89,175**

FINAL BUDGET 2012-2013

PERSONAL SERVICES (SWORN EMPLOYEES)

|                                      |                  |
|--------------------------------------|------------------|
| 10-01 SALARIES                       | 5,308,097        |
| 10-05 COMMITTEE INCENTIVE PAY        | 24,003           |
| 10-06 COLLEGE INCENTIVE              | 27,300           |
| 10-07 ALLOWANCES                     | 480              |
| 10-08 OVERTIME OT1                   | 137,579          |
| 10-09 CONSTANT MANNING OT2           | 52,000           |
| 10-10 LONGEVITY                      | 117,753          |
| 10-11 SICK LEAVE BUYBACK - OVER BANK | 75,495           |
| 10-12 VACATION BUYBACK               | 27,940           |
| 10-13 PDO BUYBACK                    | 179,515          |
| 10-14 SICK LEAVE INCENTIVE           | 72,900           |
| 10-15 EMT-D                          | 109,500          |
| 10-16 HAZ MAT PAY                    | 87,600           |
| 10-17 ADDITIONAL INCENTIVE           | 1,800            |
| 10-18 SEPARATION PAY                 | 20,000           |
| 10-19 INSPECTOR ON CALL              | 3,900            |
| 10-24 STATE INSPECTOR                | 2,700            |
| <b>TOTAL PERSONAL SERVICES</b>       | <b>6,248,562</b> |

PERSONAL SERVICES (CIVILIAN EMPLOYEES)

|                                |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 256,511        |
| 10-04 ADDITIONAL PAY           | 4,798          |
| 10-05 COMMITTEE INCENTIVE PAY  | 600            |
| 10-07 ALLOWANCES               | 1,260          |
| 10-10 LONGEVITY                | 3,234          |
| 10-13 PDO BUYBACK              | 1,973          |
| 10-14 SICK LEAVE INCENTIVE     | 1,800          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>270,176</b> |

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**  
**PAGE TWO**

| PERMANENT STAFFING          | FY 12-13  | FY 11-12  |
|-----------------------------|-----------|-----------|
| Fire Chief                  | 1         | 1         |
| Programs Manager            | 1         | 1         |
| Assistant Chief             | 3         | 3         |
| Training Major              | 3         | 3         |
| Ride Out Major              | 3         | 3         |
| Fire Marshall               | 1         | 1         |
| Fire Inspector              | 3         | 3         |
| Captain/Major               | 15        | 15        |
| Apparatus Operator/Lt.      | 21        | 21        |
| Firefighter                 | 36        | 34        |
| Public Education Specialist | 1         | 1         |
| Admin. Secretary            | 1         | 1         |
| <b>TOTAL</b>                | <b>89</b> | <b>87</b> |

**CONTRACTUAL (30-40)**

|                                     |               |
|-------------------------------------|---------------|
| Emergency Communications (Radios)   | 1,000         |
| Copy Rental and Supplies            | 3,500         |
| Pest Control                        | 2,000         |
| Employment Ads                      | 1,000         |
| Printing and Literature             | 2,000         |
| Insurance Liability                 | 2,600         |
| Fleet Safety Services               | 2,700         |
| Postage                             | 500           |
| Station Maintenance                 | 9,000         |
| Contract Negotiations & Arbitration | 526           |
| <b>TOTAL</b>                        | <b>24,826</b> |

(CONTINUED)

**PERSONNEL POSITIONS**

**SUMMARY:**

|                 |
|-----------------|
| 2005-06 - 92.5  |
| 2006-07 - 92.5  |
| 2007-08 - 89.75 |
| 2008-09 - 89    |
| 2009-10 - 89    |
| 2010-11 - 89    |
| 2011-12 - 87    |
| 2012-13 - 89    |

**BENEFITS (SWORN EMPLOYEES)**

|                                     |           |
|-------------------------------------|-----------|
| 15-01 SOCIAL SECURITY               | 63,110    |
| 15-02 EMPLOYEES' RETIREMENT         | 1,049,271 |
| 15-03 GROUP INSURANCE               | 640,292   |
| 15-04 WORKERS COMP INSURANCE        | 223,809   |
| 15-06 TRAVEL & SCHOOL               | 14,301    |
| 15-07 UNIFORMS & PROTECTIVE GEAR    | 10,000    |
| 15-08 100% LOCAL OPT LIFE INSURANCE | 14,000    |

**TOTAL BENEFITS**

2,014,783

**BENEFITS (CIVILIAN EMPLOYEES)**

|                             |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 8,339  |
| 15-02 EMPLOYEES' RETIREMENT | 42,724 |
| 15-03 GROUP INSURANCE       | 30,172 |

**TOTAL BENEFITS**

81,235

**MATERIALS & SUPPLIES**

|                                |        |
|--------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT | 17,000 |
| 20-35 SMALL TOOLS & EQUIP      | 5,000  |
| 20-41 SUPPLIES                 | 28,000 |
| 20-63 FLEET FUEL               | 76,567 |
| 20-64 FLEET PARTS              | 80,981 |
| 20-65 FLEET LABOR              | 71,899 |

**TOTAL MATERIALS & SUPPLIES**

279,447

**OTHER SERVICES & CHARGES**

|                                                 |        |
|-------------------------------------------------|--------|
| 30-21 SURPLUS PROPERTY                          | 5,263  |
| 30-23 UPKEEP REAL PROPERTY                      | 9,000  |
| 30-40 CONTRACTUAL                               | 19,826 |
| 30-43 ANNUAL SOFTWARE MAINTENANCE               | 21,300 |
| 30-54 VEHICLE ACCIDENT INSURANCE                | 6,400  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS               | 8,000  |
| 30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATIONS | 46,253 |
| 31-01 UTILITIES                                 | 60,000 |
| 31-02 COMMUNICATIONS                            | 12,105 |

**TOTAL OTHER SERVICES & CHARGES**

188,147

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**  
**PAGE THREE**

**NOTE:** The department has been responsible for funding three (3) code enforcement personnel and half (.50) of a secretary. In previous years the expenditures related to these positions have been expensed to the fire department. Starting in fiscal year 05-06 and continuing to the present, the fire department will fund these positions through an operating transfer to the General Fund, Neighborhood Services, in the amount of \$166,000.

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, came from transfers out of the operational account, 040.  
***With the new sales tax for fire capital outlay effective 1-1-12, no transfer will occur in FY 12-13.***

**TRAINING DIVISION**

|                                            |                                    |
|--------------------------------------------|------------------------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>        |                                    |
| 30-40 CONTRACTUAL                          | 5,000                              |
| 30-73 PUBLICATIONS                         | 1,500                              |
| 30-74 MED/5YR HAZ MAT, ENTRY, HEARING, HEP | 15,600                             |
| 30-75 TUITION/FEEES FOR TRAINING & CONF    | 5,250                              |
| 30-76 TRAVEL AND MEALS                     | <u>7,500</u>                       |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>  | <b>34,850</b>                      |
| <b>TRANSFERS OUT</b>                       |                                    |
| 80-33 OPERATING TRANSFER (010)             | <u>166,000</u>                     |
| <b>TOTAL TRANSFERS OUT</b>                 | <b>166,000</b>                     |
| <br><b>TOTAL DEPARTMENT REQUEST</b>        | <br><b><u><u>9,283,200</u></u></b> |



**Fund: FIRE (040)**  
**Department: Fire Dept**  
**FY12-13**

***PROGRAM DESCRIPTION***

**Administration:**

The Administration Division of the Fire Department consists of the Fire Chief, Administration Major, and an Administrative Secretary. This division is responsible for the development of department policies, programs, and procedures that are necessary to achieve maximum personnel performance, and to provide the highest quality service to the citizens of Midwest City. The Administrative Division exercises control over the Department's budget, including management and development, as well as short and long term planning for the department.

**Fire Prevention Bureau:**

The Fire Prevention Bureau is under the direction of the Fire Marshall who directs the efforts of the three (3) Fire Inspectors and the Public Education Specialist. This represents a reduction of one (1) Fire Inspector from this division. The Fire Marshal's office has three main goals: education, prevention, and investigations. Other areas of responsibility that fall under the Fire Prevention Bureau are the National Fire Incident Reporting System (NFIRS), oil and gas well inspection and permitting, water flow testing, and hazardous property inspection.

The Fire Prevention Bureau is responsible for a vast array of educational efforts. One Inspector is assigned the duties of "Public Education Officer", and is also accompanied by the Public Education Specialist. Together they coordinate the educational efforts of the Fire Department. They present programs such as Operation Fire Safe (juvenile fire setter intervention), Learn Not to Burn for

Preschoolers, Children's Fire Safety Fair, Child Passenger Safety (child safety restraint program), Kitchen Safety (Junior and Senior High), Smoke Detector Program, Senior Safety, Risk Watch, civic and religious organization presentations, school and business fire drills, nursing center in-service training, Latchkey (before and after school programs), and the scheduling of all tours. The newest area of work is the coordination of efforts with Neighborhood Initiative and the associated neighborhood associations. The Administrative Major also handles the duties of Public Information Officer for the Fire Department.

Members of the Fire Prevention Bureau perform approximately 2000 fire and construction inspections yearly. These are performed for a variety of reasons ranging from yearly inspections, new construction compliance, and complaints. These inspections are performed with the total concept of preventing fires and keeping buildings safe for its occupants. The direct correlation between inspections and reduced fires is quite apparent. The average business owner or citizen is not trained to recognize such unsafe and hazardous conditions that cause or add to the evolution of fire. Fire Inspectors are able to direct the removal of existing hazards and educate the business or property owner in the process.

Fire Inspectors also guide the construction of new structures within our city. The scope of their responsibility is to see that construction adheres to all current adopted and applicable codes within the city. Midwest City has adopted (IFC) International Fire Code which replaced the BOCA Codes and the Fire Safety Code. This adoption will coincide with the City's International Building Codes and will allow for a greater consistency when enforcing codes. The knowledge of fire safety construction, fire protection systems, and other safety equipment provides a level of protection and comfort for the owner and his/her customers. The Inspectors also work for the business owner in the sense that they are present to assure that all required protection and detection systems are installed in a professional and code acceptable manner. Knowing that retail sales are the lifeline of our city, fire prevention personnel want to ensure that merchants are properly protected with "state-of-the-art" protection systems. One of the Bureau's inspectors' primary

purpose is that of analyzing and codifying sprinkler and alarm systems in affected businesses.

Members of the Fire Prevention Unit also perform the duties of Fire Investigator when such needs arise. Each member is trained by Oklahoma State University or the National Fire Academy in "Origin & Cause, and Determination" and Arson Investigations. This task can dictate many man-hours away from other duties depending on the circumstances. The responsibility of the investigation is to determine the origin and cause of the fire. If the fire appears to be or is an actual arson, the Investigator then procures the assistance of the Police Department for further investigative aide. Due to the technical aspects of arson investigation, and eventual prosecution, Investigators are constantly upgrading their level of expertise through training and other classroom activity. The Bureau also maintains records of hazardous materials used within businesses in Midwest City, and inspects facilities that use these products to help insure the safety of facility workers and the public. This information is made available to fire suppression personnel to enhance the safety and effectiveness of emergency operations.

To provide quality fire protection and risk reduction to a community, each of these tasks must be performed in an effective and efficient manner. The Midwest City Fire Prevention Bureau provides an appropriate nucleus for these actions.

#### **Fire Suppression:**

The Fire Suppression Division consists of 81 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these shifts is under the direction of a Shift Commander, supervising five (5) fire stations.

The Fire Suppression Division is responsible for providing all emergency response activities performed by the department. These activities include emergency medical technician duties at emergency medical incidents, special rescue operations, fire suppression, hazardous materials containment, and other hazard mitigation duties during man-made or natural disasters.

In addition to emergency response, these personnel provide assistance and support to other divisions in the area of public education, building pre-fire planning, inspections, enforcement, and training. They also perform maintenance duties on all fire equipment including apparatus and fire stations. Daily schedules for this division are primarily designed to ensure emergency response capabilities are maintained at all times, with other available time being used to support the department's efforts to reduce risk to our community.

This year, each crew will conduct property survey inspections which include every business in the City. All Fire hydrants in the City will be flow tested twice to ensure the integrity of our water distribution system.

#### **Training:**

In 2007, the Midwest City Fire Department Training Division underwent a major reorganization with the creation & promotion of three Shift Training Majors. This enabled us to provide more unified training to each of the three shifts as well as providing a Shift Safety Officer capable of being utilized on most fire ground activities. Our existing Programs Manager serves as our training coordinator. This helps the continuity of scheduling and enrolling personnel into all training classes. This reorganization reduced the need for a full time Training Chief, resulting in the reduction of one (1) full time position. The Training Majors work under the direction of the Shift Commander and the Fire Chief. The Training Division is responsible for planning, developing, coordinating, and delivering training programs to department personnel. The Training Division develops and administers promotion testing and is responsible for maintaining a complete record of all training received by Fire Department members, ensuring that Fire Department personnel maintain competencies to meet federal, state, and department mandated training requirements. The Training Majors will assist in planning, coordinating, and evaluating disaster drills involving the City of Midwest City.

Through the use of well-developed training programs, our department maintains proficiency in the services provided. The



safety of the public and our own personnel is directly related to the amount and quality of training our personnel receives.

The Fire Department plays an active role in providing training to other City personnel. Some of these classes include: CPR, First Aid, Confined Space Rescue, Rope Rescue, and Hazardous Materials Safety Training. The use of trained Fire Department personnel to deliver training to other City personnel not only reduces the cost of such deliveries, but enhances interdepartmental relationships to work together in the event of an emergency or disaster.

#### **Annual Training Goals:**

- Probationary Firefighter Training & Evaluation
- Senior Firefighter Training & Evaluation
- Organizing Lieutenant and Major promotion courses including Fire Inspector I, Fire Investigator, & Lt/Major Academy.
- Hazardous Materials Response Team Quarterly Refreshers
- Officer development courses
- Technical Rescue Team Quarterly Refreshers
- Emergency Medical Services Quarterly Refreshers
- Incident Management System Refresher Training
- CPR Instructor certification
- Semi-Automatic Defibrillator Quarterly Refreshers
- Updated and Revised Driver/Operator Training Program
- One Disaster Drill for each shift involving Weapons of Mass Destruction (WMD)
- Infection Control and Hearing Conservation Training

- Annual Physical Fitness Evaluations. FCE
- Fire ground Deployment Training complying NFPA's Minimum Company Standards
- Implement Fire Ground Safety Training Program that includes SCBA Training, Firefighter Safety & Survival, and Rapid Intervention Team Operations.
- Monthly Drills for In-Service Company Training

#### **2012-2013 GOALS AND OBJECTIVES**

The resources that are available to each organization directly impact goals for any organization. The Midwest City Fire Department strives to provide the maximum services possible with the funds and resources available. Programs such as those that supply public safety education and smoke detectors to homes on limited incomes cannot always be funded through city budgets. The Midwest City Fire Department believes these programs are vital to its primary mission of providing fire and life safety to the community. Therefore, the department has obtained the necessary funding for such programs through grants and donations.

Although certain goals cannot be attained without additional funding, and achievement of set goals may be hampered, the Fire Department has continued to not only maintain but improve the services that it provides. The Fire Prevention Bureau received a significant donation from the local fire fighter's union to purchase smoke detectors.

Each year the Fire Department establishes and plans goals for the upcoming year. Although many of the Department's goals remain the same from year to year, federal and state mandated training requires the Fire Department to commit much of its time and resources toward training our personnel. Therefore, training must be one of the Fire Department's primary goals.

## 2012/2013 Goals and Objectives

- Monthly Public CPR & Public education classes.
- Minimum company standards, mandated ISO required night drills, and three separate interagency disaster drills, involving response to incidents where weapons of mass destruction were used.
- Fire Prevention Activities
- Evaluate our Public Education programs for efficiency & effectiveness through statistical analysis.
- Continue the Review & update of all Departmental Policies & Procedures.
- Continue the Review & update of all Departmental Standard Operating Procedures.
- Conduct promotion exams for the following positions:
  - Ride Out Major
  - Company Officer
  - Apparatus Operator
  - Fire Marshal
  - Shift Commander
- Continue to update & improve our record-keeping systems for federally mandated records.
- Property Management inspections for all business locations within the City complying with NFPA 903 Occupancy and Structure Reports, as well as ISO compliance.
- Conduct Interviews to facilitate the hiring of 8 new firefighters to replace retiring personnel.

# Special Funds

## City of Midwest City, Oklahoma

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## City of Midwest City, Oklahoma

### Special Revenue - Index

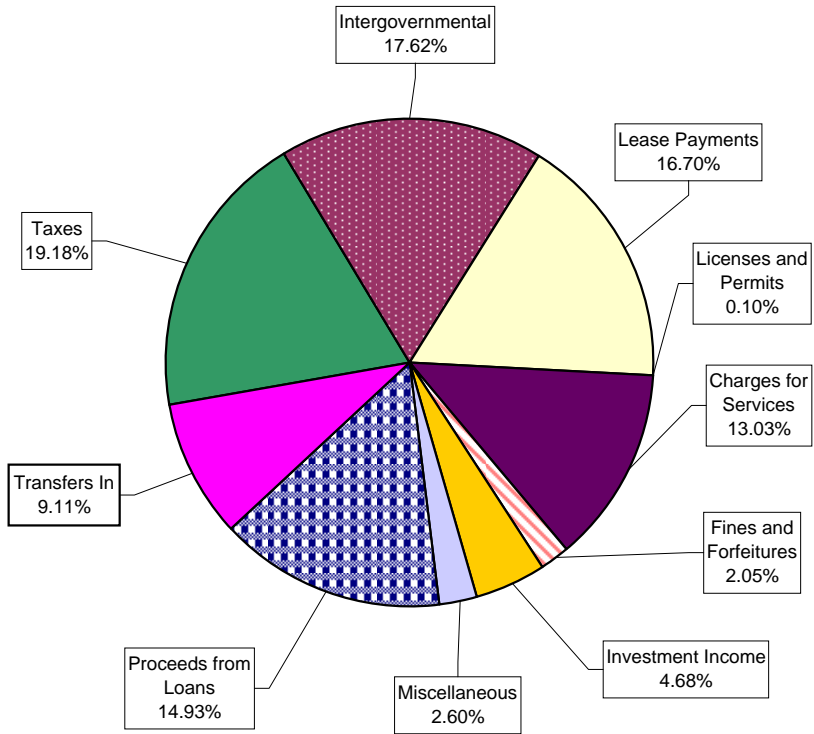
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\* **Note:** Three digit codes represent the **Fund** Number  
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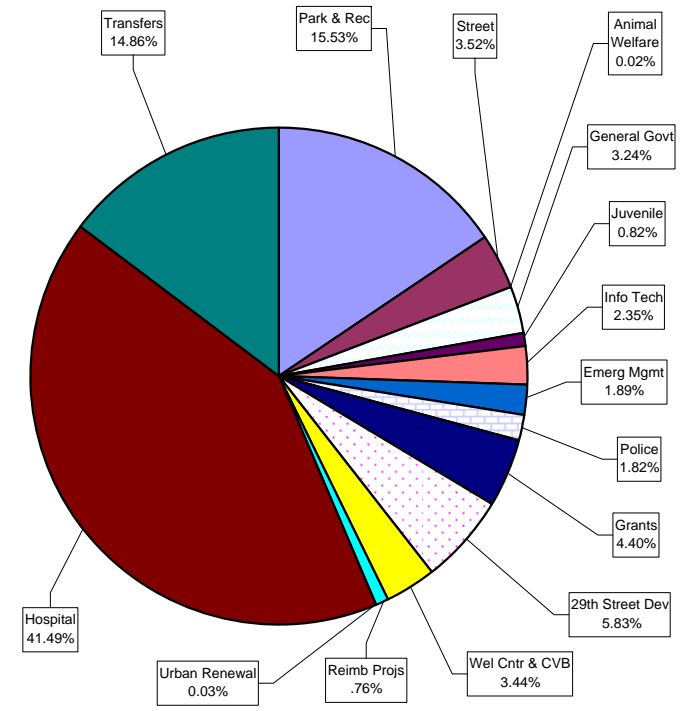
**SPECIAL REVENUE FUNDS BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                                   | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 11-12</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 11-12</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 12-13</b> |
|-----------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>         |                                           |                                                        |                                                    |                                           |
| Taxes                             | 1,946,888                                 | 2,287,334                                              | 2,274,019                                          | 2,569,262                                 |
| Intergovernmental                 | 3,504,328                                 | 7,572,728                                              | 2,358,522                                          | 2,360,962                                 |
| Lease Payments                    | 1,909,956                                 | 2,238,144                                              | 2,238,734                                          | 2,238,745                                 |
| Licenses and Permits              | 6,550                                     | 5,000                                                  | 12,880                                             | 12,880                                    |
| Charges for Services              | 1,517,101                                 | 1,613,416                                              | 1,348,917                                          | 1,745,530                                 |
| Fines & Forfeitures               | 252,045                                   | 232,516                                                | 285,634                                            | 274,303                                   |
| Investment Income                 | 12,397,632                                | 586,458                                                | 2,240,590                                          | 627,531                                   |
| Miscellaneous                     | 317,489                                   | 331,723                                                | 349,718                                            | 348,686                                   |
| Proceeds from Loans               | -                                         | -                                                      | -                                                  | 2,000,000                                 |
| Transfers In                      | 1,333,880                                 | 1,607,932                                              | 1,522,431                                          | 1,220,523                                 |
| <b>TOTAL REVENUE</b>              | <b>23,185,869</b>                         | <b>16,475,251</b>                                      | <b>12,631,445</b>                                  | <b>13,398,422</b>                         |
| Use / (Gain) of Fund Balance      | (10,848,652)                              | 6,413,843                                              | 47,549                                             | 4,738,519                                 |
| <b>TOTAL RESOURCES</b>            | <b>12,337,217</b>                         | <b>22,889,094</b>                                      | <b>12,678,994</b>                                  | <b>18,136,941</b>                         |
| <b>PROPOSED EXPENDITURES:</b>     |                                           |                                                        |                                                    |                                           |
| Park - Recreation - Tourism       | 550,640                                   | 1,423,591                                              | 1,325,623                                          | 2,816,965                                 |
| Street                            | 1,145,461                                 | 918,927                                                | 862,410                                            | 638,004                                   |
| Animal Welfare                    | 2,922                                     | 39,000                                                 | 10,800                                             | 3,000                                     |
| General Government (09, 35 & 310) | 376,120                                   | 366,786                                                | 146,565                                            | 587,600                                   |
| City Clerk - Juvenile             | 137,300                                   | 147,444                                                | 145,188                                            | 148,247                                   |
| Information Technology            | 309,127                                   | 426,912                                                | 365,923                                            | 426,968                                   |
| Emergency Management              | 351,777                                   | 519,802                                                | 482,600                                            | 342,314                                   |
| Police                            | 149,021                                   | 249,661                                                | 180,825                                            | 330,500                                   |
| Grants                            | 2,056,475                                 | 3,129,258                                              | 1,144,669                                          | 797,722                                   |
| 29th Street Redevelopment         | 150,203                                   | 1,384,854                                              | 917,298                                            | 1,057,784                                 |
| Welcome Cntr & CVB (45 & 46)      | 460,613                                   | 611,348                                                | 523,079                                            | 624,278                                   |
| Reimbursed Projects               | 271,820                                   | 748,290                                                | 627,975                                            | 138,747                                   |
| Urban Renewal                     | 1,581                                     | 6,000                                                  | 2,000                                              | 6,000                                     |
| Hospital                          | 3,915,889                                 | 6,463,725                                              | 2,980,017                                          | 7,524,342                                 |
| Transfers                         | 2,458,268                                 | 6,453,496                                              | 2,964,022                                          | 2,694,470                                 |
| <b>TOTAL EXPENDITURES</b>         | <b>12,337,217</b>                         | <b>22,889,094</b>                                      | <b>12,678,994</b>                                  | <b>18,136,941</b>                         |
| <b>RESERVE OF FUND BALANCE</b>    |                                           |                                                        |                                                    | <b>38,496</b>                             |

**ESTIMATED REVENUES SPECIAL REVENUE FUNDS  
FY 2012-2013  
Total \$13,398,422**



**ESTIMATED EXPENDITURES SPECIAL REVENUE FUNDS  
FY 2012-2013  
Total \$18,136,941**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY FISCAL YEAR 2012 - 2013 EXPENDITURES**

| FUND NO.     | FUND DESCRIPTION                      | PERSONAL SERVICES | BENEFITS       | MATERIALS & SUPPLIES | OTHER SVCS & CHARGES | CAPITAL OUTLAY   | DEBT SERVICE     | TRANSFERS        | GRANT ACTIV EXP | DEPT REQUEST      |
|--------------|---------------------------------------|-------------------|----------------|----------------------|----------------------|------------------|------------------|------------------|-----------------|-------------------|
| 9            | GENERAL GOVT SALES TAX                |                   |                |                      |                      | 415,000          |                  |                  |                 | 415,000           |
| 13           | STREET AND ALLEY                      | 2,790             | 214            | 50,000               |                      | 585,000          |                  |                  |                 | 638,004           |
| 14           | TECHNOLOGY                            | 123,611           | 50,466         |                      | 252,891              |                  |                  |                  |                 | 426,968           |
| 16           | REIMBURSED PROJECTS                   | 15,636            | 6,435          | 55,000               | 12,465               |                  | 49,211           |                  |                 | 138,747           |
| 25           | JUVENILE                              | 105,898           | 38,023         | 2,776                | 650                  | 900              |                  |                  |                 | 148,247           |
| 30           | POLICE STATE SEIZURES                 |                   | 4,000          | 2,500                | 1,000                | 1,000            |                  |                  |                 | 8,500             |
| 31           | SPECIAL POLICE PROJECTS               |                   |                | 5,000                | 11,000               | 5,000            |                  |                  |                 | 21,000            |
| 33           | POLICE FEDERAL PROJECTS               |                   | 5,000          | 5,000                | 2,500                | 15,000           |                  |                  |                 | 27,500            |
| 34           | POLICE LAB FEE                        |                   | 10,500         | 7,000                | 1,000                |                  |                  |                  |                 | 18,500            |
| 35           | EMPLOYEE ACTIVITY                     |                   |                | 1,300                | 6,300                |                  |                  |                  |                 | 7,600             |
| 36           | POLICE JAIL                           |                   | 9,000          | 94,000               | 50,000               | 10,000           |                  |                  |                 | 163,000           |
| 37           | POLICE IMPOUND FEES                   | 30,000            | 13,000         |                      |                      | 49,000           |                  | 5,000            |                 | 97,000            |
| 45           | WELCOME CENTER                        | 95,978            | 37,496         | 14,750               | 28,134               | 700              |                  | 15,000           |                 | 192,058           |
| 46           | CONVENTION & VISITORS BUREAU          | 84,229            | 36,158         | 10,500               | 315,333              | 1,000            |                  |                  |                 | 447,220           |
| 70           | EMERGENCY OPERATIONS                  | 226,134           | 65,411         | 3,182                | 32,087               | 15,500           |                  | 42,498           |                 | 384,812           |
| 115          | ACTIVITY - 2310 PARK PLAY             |                   |                | 20,000               |                      |                  |                  |                  |                 | 20,000            |
| 115          | ACTIVITY - 2315 HOLIDAY LIGHTS        | 2,500             | 192            | 18,000               | 31,000               |                  |                  |                  |                 | 51,692            |
| 115          | ACTIVITY - 2320 NIGHT LIGHT RUN       |                   |                | 4,000                | 2,000                |                  |                  |                  |                 | 6,000             |
| 115          | ACTIVITY - 7810 SOFTBALL              | 27,800            | 2,127          | 25,000               | 14,000               | 105,000          |                  |                  |                 | 173,927           |
| 115          | ACTIVITY - 7813 PAVILIONS             |                   |                |                      | 17,500               |                  |                  |                  |                 | 17,500            |
| 115          | ACTIVITY - 7814 PARK FACILITIES       |                   |                |                      |                      | 17,000           |                  |                  |                 | 17,000            |
| 115          | ACTIVITY - 7815 MISC. PROGRAMS        |                   |                | 27,100               | 35,750               |                  |                  |                  |                 | 62,850            |
| 115          | ACTIVITY - 7816 NATURE TRAILS         |                   |                | 224                  |                      |                  |                  |                  |                 | 224               |
| 115          | ACTIVITY - 7817 TREE BOARD            |                   |                |                      | 1,308                |                  |                  |                  |                 | 1,308             |
| 115          | ACTIVITY - 7819 ARTS COUNCIL          |                   |                | 4,000                |                      |                  |                  |                  |                 | 4,000             |
| 115          | ACTIVITY - 7822 RENAISSANCE RUN       |                   |                | 7,500                | 7,000                |                  |                  |                  |                 | 14,500            |
| 123          | PARK & RECREATION - 06 PARK & REC     | 44,914            | 17,804         | 5,000                | 130,223              | 2,016,000        |                  |                  |                 | 2,213,941         |
| 123          | PARK & RECREATION - 19 & 23 PARK PLAY | 30,461            | 5,576          | 9,495                | 6,250                |                  | 182,241          | 70,000           |                 | 304,023           |
| 141          | CDBG - GRANTS MGMT                    | 218,640           | 79,781         | 1,903                | 3,842                | 1,000            |                  |                  | 193,196         | 498,362           |
| 142          | GRANTS - 37 HOUSING                   |                   |                |                      | 229,000              |                  |                  |                  |                 | 229,000           |
| 143          | GRANTS - 21 EMERGENCY OPERATIONS      |                   |                |                      |                      |                  |                  | 10,000           |                 | 10,000            |
| 143          | GRANTS - 57 CAPITAL IMPROVEMENTS      |                   |                |                      |                      |                  |                  | 475,000          |                 | 475,000           |
| 143          | GRANTS - 62 POLICE                    | 65,360            | 5,000          |                      |                      |                  |                  |                  |                 | 70,360            |
| 143          | GRANTS - 87 ECONOMIC DEVELOPMENT      |                   |                |                      |                      |                  |                  | 1,000,000        |                 | 1,000,000         |
| 194          | DOWNTOWN REDEVELOPMENT                | 38,436            | 16,245         | 6,150                | 61,273               | 935,680          |                  | 502,423          |                 | 1,560,207         |
| 201          | URBAN RENEWAL                         |                   |                |                      | 6,000                |                  |                  |                  |                 | 6,000             |
| 220          | ANIMALS BEST FRIEND                   |                   |                | 3,000                |                      |                  |                  |                  |                 | 3,000             |
| 225          | HOTEL/MOTEL                           |                   |                |                      |                      |                  |                  | 573,085          |                 | 573,085           |
| 235          | MUNICIPAL COURT                       |                   |                |                      |                      |                  |                  | 1,464            |                 | 1,464             |
| 310          | DISASTER RELIEF                       |                   |                |                      | 165,000              |                  |                  |                  |                 | 165,000           |
| 425          | HOSPITAL AUTHORITY COMPOUNDED PRINC   |                   |                |                      | 110,000              |                  |                  |                  |                 | 110,000           |
| 425          | HOSPITAL AUTHORITY EXPANSION          |                   |                |                      |                      |                  |                  |                  |                 | 0                 |
| 425          | HOSPITAL AUTHORITY IN LIEU OF TAXES   |                   | 6,500          |                      | 145,000              | 1,500,000        | 1,856,529        |                  |                 | 3,508,029         |
| 425          | HOSPITAL AUTHORITY DISCRETIONARY      | 31,556            | 11,432         | 400                  | 362,925              | 3,500,000        |                  |                  |                 | 3,906,313         |
| <b>TOTAL</b> |                                       | <b>1,143,943</b>  | <b>420,360</b> | <b>382,780</b>       | <b>2,041,431</b>     | <b>9,172,780</b> | <b>2,087,981</b> | <b>2,694,470</b> | <b>193,196</b>  | <b>18,136,941</b> |



**FUND: GENERAL GOVERNMENT SALES TAX (09)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**

**FINAL BUDGET 2012-2013**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | -                           | 150,936                                 | 10,000                                    | 415,000                     |
| <b>TOTAL</b>        | <b>-</b>                    | <b>150,936</b>                          | <b>10,000</b>                             | <b>415,000</b>              |

**CAPITAL OUTLAY**

|                 |         |
|-----------------|---------|
| 40-02 EQUIPMENT | 150,000 |
| 40-14 REMODEL   | 65,000  |
| 40-50 SOFTWARE  | 200,000 |

**TOTAL CAPITAL OUTLAY** 415,000

**TOTAL DEPARTMENT REQUEST** **415,000**

| <b>REVENUES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2011-2012</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | -                           | 150,936                                 | 151,476                                   | 409,900                     |
| INTEREST        | -                           | -                                       | 1,350                                     | 4,396                       |
| <b>TOTAL</b>    | <b>-</b>                    | <b>150,936</b>                          | <b>152,826</b>                            | <b>414,296</b>              |

**CAPITAL OUTLAY DETAIL**

|                                           |                |
|-------------------------------------------|----------------|
| TIME & ATTENDANCE                         | 100,000        |
| LAN/WAN & SERVER                          | 50,000         |
| IT BASEMENT REMODEL (Phase I)             | 65,000         |
| SOFTWARE UPGRADE (Finance & HR - Phase I) | 200,000        |
| <b>TOTAL</b>                              | <b>415,000</b> |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2011                          | -                           | 152,826         | 10,000          | 142,826                 |
| 6/30/2012                          | 142,826                     | 414,296         | 415,000         | 142,122                 |

6/30/12 - EST  
6/30/13 - EST

*New Fund in TY 11-12 created under Ordinance 3145. Funding from Sales Tax effective January 1, 2012. Restricted for capital & operating needs of the General Fund Departments.*

**FUND: STREET & ALLEY (013)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | -                           | -                                       | -                                         | 2,790                       |
| BENEFITS             | -                           | -                                       | -                                         | 214                         |
| MATERIALS & SUPPLIES | 89,800                      | 50,517                                  | 50,000                                    | 50,000                      |
| OTHER SVCS & CHARGES | -                           | 59,000                                  | 3,000                                     | -                           |
| CAPITAL OUTLAY       | 1,055,661                   | 809,410                                 | 809,410                                   | 585,000                     |
| <b>TOTAL</b>         | <b>1,145,461</b>            | <b>918,927</b>                          | <b>862,410</b>                            | <b>638,004</b>              |

| <b>REVENUES</b>   | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|-------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES             | 104,644                     | 107,453                                 | 104,855                                   | 104,855                     |
| INTERGOVERNMENTAL | 386,942                     | 387,983                                 | 368,139                                   | 368,139                     |
| INTEREST          | 24,206                      | 21,434                                  | 18,409                                    | 14,918                      |
| MISCELLANEOUS     | 27,535                      | 6,000                                   | -                                         | -                           |
| TRANSFER IN (191) | 350,545                     | 100,000                                 | 18,132                                    | 50,000                      |
| <b>TOTAL</b>      | <b>893,872</b>              | <b>622,870</b>                          | <b>509,535</b>                            | <b>537,912</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2008                          | 1,936,950                   | 537,940         | 1,313,015       | 1,161,875               |
| 6/30/2009                          | 1,161,875                   | 542,933         | 455,124         | 1,249,684               |
| 6/30/2010                          | 1,249,684                   | 893,872         | 1,145,461       | 998,095                 |
| 6/30/2011                          | 998,095                     | 509,535         | 862,410         | 645,220                 |
| 6/30/2012                          | 645,220                     | 537,912         | 638,004         | 545,128                 |

**FINAL BUDGET 2012-2013**

|                                       |                |
|---------------------------------------|----------------|
| <b>PERSONAL SERVICES</b>              |                |
| 10-02 WAGES                           | 2,790          |
| <b>TOTAL PERSONAL SERVICES</b>        | <b>2,790</b>   |
| <b>BENEFITS</b>                       |                |
| 15-01 SOCIAL SECURITY                 | 214            |
| <b>TOTAL BENEFITS</b>                 | <b>214</b>     |
| <b>MATERIALS &amp; SUPPLIES</b>       |                |
| 20-41 MATERIALS (CRACKSEAL SUPPLIES)  | 50,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>50,000</b>  |
| <b>CAPITAL OUTLAY</b>                 |                |
| 40-06 CAPITAL OUTLAY                  | 585,000        |
| <b>TOTAL CAPITAL OUTLAY</b>           | <b>585,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>       | <b>638,004</b> |

**CAPITAL OUTLAY DETAIL**

|                                                   |                |
|---------------------------------------------------|----------------|
| Micro Surface Westminster (SE 29th to Reno)       | 113,000        |
| Micro Surface SE 29th (Air Depot to Midwest Blvd) | 147,000        |
| Residential Street Repair                         | 225,000        |
| Misc City Wide Thermo Stripe Projects             | 50,000         |
| Repairs Due to Water Line Breaks                  | 50,000         |
| <b>TOTAL</b>                                      | <b>585,000</b> |

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**

| EXPENDITURES      | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|-------------------|----------------|---------------------|---------------------|---------------------|
|                   | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES | 86,473         | 119,640             | 89,111              | 123,611             |
| BENEFITS          | 23,514         | 42,318              | 27,295              | 50,466              |
| OTHER SERVICES    | 198,811        | 239,954             | 237,017             | 252,891             |
| CAPITAL OUTLAY    | 329            | 25,000              | 12,500              | -                   |
| TRANSFERS OUT     | -              | 10,000              | 10,000              | -                   |
| <b>TOTAL</b>      | <b>309,127</b> | <b>436,912</b>      | <b>375,923</b>      | <b>426,968</b>      |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| LICENSES & PERMITS   | 6,550          | 5,000               | 12,880              | 12,880              |
| CHARGES FOR SERVICES | 226,405        | 249,742             | 212,424             | 340,000             |
| FINES & FORFEITURES  | 38,253         | 43,082              | 40,900              | 40,900              |
| INVESTMENT INTEREST  | 8,156          | 8,216               | 8,229               | 6,619               |
| TRANSFERS IN         | 40,658         | 42,498              | 42,498              | 42,498              |
| <b>TOTAL</b>         | <b>320,022</b> | <b>348,538</b>      | <b>316,931</b>      | <b>442,897</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2008                  | 175,065             | 462,975  | 254,212  | 383,828         | 6/30/2009       |
| 6/30/2009                  | 383,828             | 338,437  | 293,686  | 428,579         | 6/30/2010       |
| 6/30/2010                  | 428,579             | 320,022  | 309,127  | 439,474         | 6/30/2011       |
| 6/30/2011                  | 439,474             | 316,931  | 375,923  | 380,482         | 6/30/2012 - EST |
| 6/30/2012                  | 380,482             | 442,897  | 426,968  | 396,411         | 6/30/2013 - EST |

| PERMANENT STAFFING | FY 12-13 | FY 11-12   |
|--------------------|----------|------------|
| Computer Tech      | 3        | 2.7        |
| <b>TOTAL</b>       | <b>3</b> | <b>2.7</b> |

*FY 12-13: Increase in Computer Tech due to department no longer responsible for Hotel/Conference Center therefore expense had to come back to City.*

**PERSONNEL  
POSITIONS SUMMARY:**

|               |
|---------------|
| 2008-09 - 1   |
| 2009-10 - 1.7 |
| 2010-11 - 1.7 |
| 2011-12 - 2.7 |
| 2012-13 - 3   |

**FINAL BUDGET 2012-2013**

| PERSONAL SERVICES          |         |
|----------------------------|---------|
| 10-01 SALARY               | 113,718 |
| 10-03 OVERTIME             | 4,261   |
| 10-07 ALLOWANCES           | 1,560   |
| 10-10 LONGEVITY            | 711     |
| 10-13 PDO BUYBACK          | 211     |
| 10-14 SICK LEAVE INCENTIVE | 900     |
| 10-19 ON CALL              | 2,250   |

**TOTAL PERSONAL SERVICES** 123,611

| BENEFITS              |        |
|-----------------------|--------|
| 15-01 SOCIAL SECURITY | 9,456  |
| 15-02 RETIREMENT      | 16,069 |
| 15-03 GROUP INSURANCE | 21,941 |
| 15-06 TRAVEL & SCHOOL | 3,000  |

**TOTAL BENEFITS** 50,466

| OTHER SERVICES & CHARGES       |         |
|--------------------------------|---------|
| 30-40 CONTRACTUAL              | 30,000  |
| 30-43 HARDWARE/SOFTWARE MAINT. | 222,891 |

**TOTAL OTHER SERVICES & CHARGES** 252,891

**TOTAL DEPARTMENT REQUEST** 426,968

*Note: Recommended Technology fee increase from \$25 to \$40 on municipal citations, effective 7-1-12*

**FUND: TECHNOLOGY (014)**

**DEPARTMENT: Information Technology**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software and their connectivity. This includes systems administration, maintenance and purchases. Likewise, the Department maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The Department provides support for over 75 software applications and 35 servers running throughout the City.

**2012-2013 GOALS AND OBJECTIVES**

1. Coordinate all department purchases of computer hardware and software.
2. Provide technical support for application software and hardware.
3. Provide administration, maintenance and upgrade support for the computer installed base and for the LAN/WAN.
4. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
5. Work with various departments on several City wide projects.

FUND: REIMBURSED PROJECTS (016)  
DEPARTMENT: VARIOUS  
DEPARTMENT HEAD: VARIOUS

| EXPENDITURES         | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 323                 | 22,536                         | 21,292                           | 15,636              |
| BENEFITS             | (38)                | 9,512                          | 9,086                            | 6,435               |
| MATERIALS & SUPPLIES | 41,237              | 83,698                         | 45,072                           | 55,000              |
| OTHERS SERVICES      | 76,737              | 105,828                        | 101,809                          | 12,465              |
| CAPITAL OUTLAY       | 153,561             | 394,180                        | 394,180                          | -                   |
| DEBT SERVICES        | -                   | 132,536                        | 56,536                           | 49,211              |
| TRANSFER OUT         | -                   | 400,000                        | 400,000                          | -                   |
| <b>TOTAL</b>         | <b>271,820</b>      | <b>1,148,290</b>               | <b>1,027,975</b>                 | <b>138,747</b>      |

| REVENUES             | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL    | 88,800              | 157,825                        | 154,650                          | 63,500              |
| CHARGES FOR SERVICES | 75,285              | 87,400                         | 83,500                           | 72,900              |
| MISCELLANEOUS        | 9,289               | 25,927                         | 26,782                           | 19,375              |
| INTEREST             | 10,335              | 10,000                         | 6,354                            | 4,604               |
| TRANSFERS IN         | 56,596              | 400,000                        | 400,000                          | -                   |
| <b>TOTAL</b>         | <b>240,305</b>      | <b>681,152</b>                 | <b>671,286</b>                   | <b>160,379</b>      |

| PERMANENT STAFFING        | FY 12-13    | FY 11-12    | PERSONNEL<br>POSITIONS<br>SUMMARY: |
|---------------------------|-------------|-------------|------------------------------------|
| Comm. Outreach Specialist | 0.46        | 0.68        | 2011-12 - .68<br>2012-13 - .46     |
| <b>TOTAL</b>              | <b>0.46</b> | <b>0.68</b> |                                    |

FINAL BUDGET 2012-2013

**DEPT. 1530 - NEIGHBORHOODS IN ACTION**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 15,106        |
| 10-13 PDO BUYBACK              | 116           |
| 10-14 SICK LEAVE INCENTIVE     | 414           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>15,636</b> |
| BENEFITS                       |               |
| 15-01 SOCIAL SECURITY          | 1,196         |
| 15-02 RETIREMENT               | 2,033         |
| 15-03 GROUP INSURANCE          | 3,206         |
| <b>TOTAL BENEFITS</b>          | <b>6,435</b>  |

**TOTAL DIVISION REQUEST 22,071**

**DEPT. 1510 - NEIGHBORHOODS SERVICES**

| MATERIALS & SUPPLIES                      |               |
|-------------------------------------------|---------------|
| 20-01 NEIGHBORHOOD INITIATIVE             | 40,000        |
| 20-02 OPERATION PAINTBRUSH                | 15,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>55,000</b> |
| OTHER SERVICES & CHARGES                  |               |
| 30-05 GAP - INDIGENT FUNDING              | 4,965         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,965</b>  |

**TOTAL DIVISION REQUEST 59,965**

(CONTINUED)

FUND: REIMBURSED PROJECTS (016)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: VARIOUS  
 PAGE TWO

| <b>DEPT. 1410 - GENERAL GOVT</b> (Clock Tower Debt & Utilities at Water Plant) |               |
|--------------------------------------------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>                                            |               |
| 30-01 UTILITIES                                                                | 3,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b>                                      | <b>3,500</b>  |
| <b>DEBT SERVICES (Clock Tower Loan)</b>                                        |               |
| 71-02 INTEREST ON NOTES                                                        | 37,900        |
| 73-02 PRINCIPAL ON NOTES                                                       | 11,311        |
| <b>TOTAL DEBT SERVICES</b>                                                     | <b>49,211</b> |
| <b>TOTAL DIVISION REQUEST</b>                                                  | <b>52,711</b> |

| <b>DEPT. 4820 - CREDIT UNION</b>          |              |
|-------------------------------------------|--------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-23 UPKEEP REAL PROPERTY                | 4,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>4,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>4,000</b> |

**TOTAL DEPARTMENT REQUEST** **138,747**

**FUND: JUVENILE (025)**  
**DEPARTMENT: CITY CLERK - JUVENILE**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES    | 95,507         | 105,176             | 105,105             | 105,898             |
| BENEFITS             | 33,552         | 38,604              | 37,613              | 38,023              |
| MATERIALS & SUPPLIES | 3,113          | 2,275               | 1,670               | 2,776               |
| OTHER SERVICES       | 665            | 989                 | 400                 | 650                 |
| CAPITAL OUTLAY       | 4,463          | 400                 | 400                 | 900                 |
| <b>TOTAL</b>         | <b>137,300</b> | <b>147,444</b>      | <b>145,188</b>      | <b>148,247</b>      |

| REVENUES            | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|---------------------|----------------|---------------------|---------------------|---------------------|
|                     | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| FINES & FORFEITURES | 115,824        | 111,280             | 137,427             | 137,427             |
| INTEREST            | 3,024          | 2,682               | 2,832               | 2,273               |
| MISCELLANEOUS       | 625            | -                   | -                   | -                   |
| <b>TOTAL</b>        | <b>119,473</b> | <b>113,962</b>      | <b>140,259</b>      | <b>139,700</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2008                  | 147,457             | 162,369  | 132,574  | 177,252         | 6/30/2009       |
| 6/30/2009                  | 177,252             | 133,976  | 139,986  | 171,242         | 6/30/2010       |
| 6/30/2010                  | 171,242             | 119,473  | 137,300  | 153,415         | 6/30/2011       |
| 6/30/2011                  | 153,415             | 140,259  | 145,188  | 148,486         | 6/30/2012 - EST |
| 6/30/2012                  | 148,486             | 139,700  | 148,247  | 139,939         | 6/30/2013 - EST |

Excludes Capital Outlay -7,367 **5% Reserve**  
**132,572**

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES</b>              |                |
|---------------------------------------|----------------|
| 10-01 SALARIES                        | 102,355        |
| 10-03 OVERTIME                        | 510            |
| 10-10 LONGEVITY                       | 1,846          |
| 10-13 PDO BUYBACK                     | 287            |
| 10-14 SICK LEAVE INCENTIVE            | 900            |
| <b>TOTAL PERSONAL SERVICES</b>        | <b>105,898</b> |
| <b>BENEFITS</b>                       |                |
| 15-01 SOCIAL SECURITY                 | 8,101          |
| 15-02 RETIREMENT                      | 13,767         |
| 15-03 GROUP INSURANCE                 | 14,155         |
| 15-06 TRAVEL & SCHOOL                 | 2,000          |
| <b>TOTAL BENEFITS</b>                 | <b>38,023</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>       |                |
| 20-41 SUPPLIES                        | 1,000          |
| 20-63 FLEET FUEL                      | 160            |
| 20-64 FLEET PARTS                     | 570            |
| 20-65 FLEET LABOR                     | 1,046          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>2,776</b>   |
| <b>OTHER SERVICES &amp; BENEFITS</b>  |                |
| 30-40 CONTRACTUAL                     | 200            |
| 30-72 MEMBERSHIPS/SUBS                | 450            |
| <b>TOTAL BENEFITS</b>                 | <b>650</b>     |
| <b>CAPITAL OUTLAY</b>                 |                |
| 40-02 EQUIPMENT                       | 900            |
| <b>TOTAL CAPITAL OUTLAY</b>           | <b>900</b>     |
| <b>TOTAL DEPARTMENT REQUEST</b>       | <b>148,247</b> |

(CONTINUED)

**FUND: JUVENILE (025)**  
**DEPARTMENT: CITY CLERK - JUVENILE**  
**DEPARTMENT HEAD: RHONDA ATKINS**  
**PAGE TWO**

PERMANENT STAFFING

|                              | FY 12-13 | FY 11-12 |
|------------------------------|----------|----------|
| Court Compliance Coordinator | 1        | 1        |
| Juvenile Officer             | 1        | 1        |
|                              | <u>2</u> | <u>2</u> |

2006-07 - 2  
 2007-08 - 2.5  
 2008-09 - 2.5  
 2009-10 - 2.5  
 2010-11 - 2.5  
 2011-12 - 2.0  
 2012-13 - 2.0

**CAPITAL OUTLAY**

|                   |            |
|-------------------|------------|
| Furniture - Chair | 500        |
| Printer           | 400        |
| <b>TOTAL</b>      | <b>900</b> |



**FUND: JUVENILE (025)**  
**DEPARTMENT: CITY CLERK**

**PROGRAM DESCRIPTION**

The Juvenile Department consists of a Probation Officer and a Probation Supervisor under the supervision of the City Prosecutor.

The purpose of this department is to provide rehabilitative services to youth and their families through education, community-based programs and referrals and enforcement to decrease incidences of juvenile delinquency.

**Juvenile Probation Officer:**

The intent of the Probation Officer is to hold the juveniles referred to the department, via citations from the Police Department, accountable for their delinquent actions, as well as provide resources or assistance to schools and parents of youth not in the system.

The responsibilities of the Probation Officer are to conduct office and field visits on juveniles referred to eligibility for probation.

During these visits, information is gathered on the living arrangements, family structure, school, and other pertinent information regarding the current juvenile and current offense. After all information is gathered, the Probation Officer formulates a probation plan suitable for each juvenile. Monitoring of the juveniles is done at schools, employment, community service sites, office, court, etc.

The Probation Officer works very closely with the various schools, and other agencies that provide services to the juveniles/families.

Testimony from the Probation Officer is given in court on juveniles regarding their progress with their probation plans via positive or negative.

**Juvenile Probation Supervisor:**

The intent of the Probation Supervisor is to coordinate and supervise the Juvenile Department and programs utilized to ensure effectiveness in meeting the needs of the community and the goals of the organization. The Probation Supervisor supervises the Juvenile Probation Officer in the performance of duties; assist with overall municipal court operations and needs related to drug testing for both juveniles and adults. The Supervisor maintains monthly statistics showing the activities of juveniles from total number of charges to a breakdown of demographics and types of charges committed.

The Probation Supervisor continuously monitors effectiveness in assessment tools and programs utilized with the juveniles. The Probation Supervisor coordinates all correspondences to parents of juveniles, who have failed to pay fines as ordered by the court, through the issuing of Parental Responsibility citations and, if necessary, the issuing of warrants who fail to appear in court and/or fail to fulfill payment arraignments of fines. The main goal is to provide each juvenile an opportunity to change their negative today's into positive tomorrows by introducing alternative options to the life of crime through education, employment, and positive influences/role models.

## **2012-2013 GOALS AND OBJECTIVES**

1. Continue to identify, utilize and assess appropriate programs to meet the needs of the youth and their families.
2. Continue to work closely with community and schools to educate youth on consequences of poor decision making.
3. Continue to provide traditional and nontraditional enforcement to deter juvenile delinquency and reduce recidivism.
4. Continue interviews and intakes conferences with the youth to understand family dynamics.
5. Continue to assess the juvenile program and services through methods such as surveys, continuous review of referral programs and monitor statistics to identify trends of crimes.
6. To seek and partner with agencies for programs addressing stealing, anger management, and social skills.
7. Continue to hold parents, guardians, legal custodians responsible for juveniles' failure to comply, pay and appear, when so ordered by the Court, through 'Parental Responsibility' Citations.

FUND: POLICE STATE SEIZURES (030)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

**FINAL BUDGET 2012-2013**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS            | 2,055                       | 2,500                                   | 2,500                                     | 4,000                       |
| MATERIAL & SUPPLIES | 983                         | 3,000                                   | 2,400                                     | 2,500                       |
| OTHER SERVICES      | 1,394                       | 2,000                                   | -                                         | 1,000                       |
| CAPITAL OUTLAY      | -                           | 1,500                                   | 1,500                                     | 1,000                       |
| <b>TOTAL</b>        | <b>4,432</b>                | <b>9,000</b>                            | <b>6,400</b>                              | <b>8,500</b>                |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 6,299                       | -                                       | 74                                        | -                           |
| INVESTMENT INTEREST | 320                         | 235                                     | 329                                       | 266                         |
| <b>TOTAL</b>        | <b>6,619</b>                | <b>235</b>                              | <b>403</b>                                | <b>266</b>                  |

|                                           |              |
|-------------------------------------------|--------------|
| <b>BENEFITS</b>                           |              |
| 15-06 TRAVEL & SCHOOL                     | 4,000        |
| <b>TOTAL BENEFITS</b>                     | <b>4,000</b> |
| <b>MATERIALS &amp; SUPPLIES</b>           |              |
| 20-34 MAINTENANCE OF EQUIPMENT            | 1,500        |
| 20-41 SUPPLIES                            | 1,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>2,500</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |              |
| 30-23 UPKEEP REAL PROPERTY                | 1,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,000</b> |
| <b>CAPITAL OUTLAY</b>                     |              |
| 40-02 EQUIPMENT (UNDESIGNATED)            | 1,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>8,500</b> |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                       |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------------------|
| 6/30/2008                          | 21,928                      | 6,977           | 8,399           | 20,506                  | 6/30/2009             |
| 6/30/2009                          | 20,506                      | 10,241          | 14,237          | 16,510                  | 6/30/2010             |
| 6/30/2010                          | 16,510                      | 6,619           | 4,432           | 18,697                  | 6/30/2011             |
| 6/30/2011                          | 18,697                      | 403             | 6,400           | 12,700                  | 6/30/2012 - ESTIMATED |
| 6/30/2012                          | 12,700                      | 266             | 8,500           | 4,466                   | 6/30/2013 - ESTIMATED |

FUND: POLICE SPECIAL PROJECTS (031)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES        | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIAL & SUPPLIES | 343                 | 5,000                          | 1,500                            | 5,000               |
| OTHER SERVICES      | 6,930               | 11,000                         | 7,662                            | 11,000              |
| CAPITAL OUTLAY      | 7,841               | 15,000                         | 15,000                           | 5,000               |
| <b>TOTAL</b>        | <b>15,114</b>       | <b>31,000</b>                  | <b>24,162</b>                    | <b>21,000</b>       |

| REVENUES      | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST      | 1,274               | 1,124                          | 1,019                            | 765                 |
| MISCELLANEOUS | 8,671               | 10,000                         | 4,366                            | 4,000               |
| <b>TOTAL</b>  | <b>9,945</b>        | <b>11,124</b>                  | <b>5,385</b>                     | <b>4,765</b>        |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2008                  | 54,178              | 24,904   | 11,207   | 67,875          |
| 6/30/2009                  | 67,875              | 5,402    | 5,533    | 67,744          |
| 6/30/2010                  | 67,744              | 9,945    | 15,114   | 62,575          |
| 6/30/2011                  | 62,575              | 5,385    | 24,162   | 43,798          |
| 6/30/2012                  | 43,798              | 4,765    | 21,000   | 27,563          |

FINAL BUDGET 2012-2013

|                                         |               |
|-----------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>         |               |
| 20-41 SUPPLIES                          | 5,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>   | <b>5,000</b>  |
| <b>OTHER SERVICES AND CHARGES</b>       |               |
| 31-08 SHOP WITH A COP                   | 6,000         |
| 31-41 DONATIONS EXPENSE                 | 5,000         |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>11,000</b> |
| <b>CAPITAL OUTLAY</b>                   |               |
| 40-02 EQUIPMENT (UNDESIGNATED)          | 5,000         |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>5,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>21,000</b> |

**FUND: POLICE FEDERAL PROJECTS (033)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS                 | 4,577                       | 5,000                                   | 5,000                                     | 5,000                       |
| MATERIALS & SUPPLIES     | 5,565                       | 5,898                                   | 3,500                                     | 5,000                       |
| OTHER SERVICES & CHARGES | 1,173                       | 2,500                                   | 1,500                                     | 2,500                       |
| CAPITAL OUTLAY           | 41,208                      | 5,000                                   | 5,000                                     | 15,000                      |
| <b>TOTAL</b>             | <b>52,523</b>               | <b>18,398</b>                           | <b>15,000</b>                             | <b>27,500</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 8,464                       | -                                       | 429                                       | -                           |
| INTEREST            | 1,168                       | 1,294                                   | 713                                       | 548                         |
| <b>TOTAL</b>        | <b>9,632</b>                | <b>1,294</b>                            | <b>1,142</b>                              | <b>548</b>                  |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2008                          | 76,955                      | 2,260           | 4,083           | 75,132                  |
| 6/30/2009                          | 75,132                      | 55,494          | 11,946          | 118,680                 |
| 6/30/2010                          | 118,680                     | 9,632           | 52,523          | 75,789                  |
| 6/30/2011                          | 75,789                      | 1,142           | 15,000          | 61,931                  |
| 6/30/2012                          | 61,931                      | 548             | 27,500          | 34,979                  |

**CAPITAL OUTLAY**

|                                                        |               |
|--------------------------------------------------------|---------------|
| Office Furniture for the new SIU Building              | 5,000         |
| Overrun Exps for new SIU Bldg or supplement elevator c | 5,000         |
| Laptops, Desktops and IPADS for SIU or other needs     | 5,000         |
| <b>TOTAL</b>                                           | <b>15,000</b> |

**FINAL BUDGET 2012-2013**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 5,000         |
| <b>TOTAL BENEFITS</b>                     | <b>5,000</b>  |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 2,500         |
| 20-41 SUPPLIES                            | 2,500         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>5,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-23 UPKEEP REAL PROPERTY                | 2,500         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,500</b>  |
| <b>CAPITAL OUTLAY</b>                     |               |
| 40-02 EQUIPMENT                           | 5,000         |
| 40-07 BUILDING                            | 5,000         |
| 40-49 COMPUTERS                           | 5,000         |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>15,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>27,500</b> |

**FUND: POLICE LAB FEES (034)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS               | 6,020                       | 17,671                                  | 17,831                                    | 10,500                      |
| MATERIALS AND SUPPLIES | 9,239                       | 7,752                                   | 7,000                                     | 7,000                       |
| OTHER SERVICES         | 119                         | 500                                     | 500                                       | 1,000                       |
| <b>TOTAL</b>           | <b>15,378</b>               | <b>25,923</b>                           | <b>25,331</b>                             | <b>18,500</b>               |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 16,550                      | 17,674                                  | 18,272                                    | 18,272                      |
| INTEREST            | 592                         | 446                                     | 599                                       | 514                         |
| <b>TOTAL</b>        | <b>17,142</b>               | <b>18,120</b>                           | <b>18,871</b>                             | <b>18,786</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2008                          | 67,674                      | 10,918          | 25,829          | 52,763                  |
| 6/30/2009                          | 52,763                      | 14,602          | 38,141          | 29,224                  |
| 6/30/2010                          | 29,224                      | 17,142          | 15,378          | 30,988                  |
| 6/30/2011                          | 30,988                      | 18,871          | 25,331          | 24,528                  |
| 6/30/2012                          | 24,528                      | 18,786          | 18,500          | 24,814                  |

**FINAL BUDGET 2012-2013**

|                                           |               |
|-------------------------------------------|---------------|
| <b>BENEFITS</b>                           |               |
| 15-06 TRAVEL & SCHOOL                     | 10,000        |
| 15-07 UNIFORMS                            | 500           |
| <b>TOTAL BENEFITS</b>                     | <b>10,500</b> |
| <b>MATERIALS AND SUPPLIES</b>             |               |
| 20-34 MAINTENANCE                         | 1,000         |
| 20-41 SUPPLIES                            | 6,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>7,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 28-10 MAINTENANCE - CRIME LAB             | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>18,500</b> |

**FUND: EMPLOYEE ACTIVITY FUND (035)**  
**DEPARTMENT: MWC ACTIVITIES (38)**  
**DEPARTMENT HEAD: CATHERINE WILSON**

| EXPENDITURES           | ACTUAL        | AMENDED             | ESTIMATED           |                     |
|------------------------|---------------|---------------------|---------------------|---------------------|
|                        | 2010-2011     | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| MATERIALS AND SUPPLIES | 2,573         | 4,200               | 2,194               | 1,300               |
| OTHER SERVICES         | 9,965         | 7,950               | 5,671               | 6,300               |
| <b>TOTAL</b>           | <b>12,538</b> | <b>12,150</b>       | <b>7,865</b>        | <b>7,600</b>        |

| REVENUES           | ACTUAL        | AMENDED             | ESTIMATED           |                     |
|--------------------|---------------|---------------------|---------------------|---------------------|
|                    | 2010-2011     | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| INTEREST           | 74            | 73                  | 87                  | 84                  |
| MISCELLANEOUS      | 8,604         | 9,777               | 7,439               | 3,187               |
| TRANSFERS IN (010) | 3,000         | 3,000               | 3,000               | 7,000               |
| <b>TOTAL</b>       | <b>11,678</b> | <b>12,850</b>       | <b>10,526</b>       | <b>10,271</b>       |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                |
|----------------------------|---------------------|----------|----------|-----------------|----------------|
| 6/30/2008                  | 10,307              | 17,269   | 18,742   | 8,834           | 06/30/09       |
| 6/30/2009                  | 8,834               | 12,840   | 12,273   | 9,401           | 06/30/10       |
| 6/30/2010                  | 9,401               | 11,678   | 12,538   | 8,541           | 06/30/11 - EST |
| 6/30/2011                  | 8,541               | 10,526   | 7,865    | 11,202          | 06/30/12 - EST |
| 6/30/2012                  | 11,202              | 10,271   | 7,600    | 13,873          | 06/30/13 - EST |

**FINAL BUDGET 2012-2013**

**MATERIALS & SUPPLIES**

|                       |       |
|-----------------------|-------|
| 20-11 SWIM PARTY      | 300   |
| 20-12 CHRISTMAS PARTY | 1,000 |

**TOTAL MATERIALS & SUPPLIES** 1,300

**OTHER SERVICES & CHARGES**

|                       |       |
|-----------------------|-------|
| 30-11 SWIM PARTY      | 300   |
| 30-12 CHRISTMAS PARTY | 6,000 |

**TOTAL OTHER SERVICES & CHARGES** 6,300

**TOTAL DEPARTMENT REQUEST** 7,600

FUND: POLICE - JAIL (036)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

**FINAL BUDGET 2012-2013**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| BENEFITS               | 2,117                       | 6,518                                   | 6,518                                     | 9,000                       |
| MATERIALS AND SUPPLIES | 11,311                      | 15,300                                  | 15,300                                    | 94,000                      |
| OTHER SERVICES         | 3,547                       | 7,962                                   | 11,162                                    | 50,000                      |
| CAPITAL OUTLAY         | 2,800                       | 26,200                                  | 3,000                                     | 10,000                      |
| <b>TOTAL</b>           | <b>19,775</b>               | <b>55,980</b>                           | <b>35,980</b>                             | <b>163,000</b>              |

| <b>BENEFITS</b>       |              |
|-----------------------|--------------|
| 15-06 TRAVEL & SCHOOL | 6,000        |
| 15-07 UNIFORMS        | 3,000        |
| <b>TOTAL BENEFITS</b> | <b>9,000</b> |

| <b>MATERIALS AND SUPPLIES</b>         |               |
|---------------------------------------|---------------|
| 20-41 SUPPLIES                        | 14,000        |
| 20-52 FEEDING PRISONERS               | 80,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>94,000</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-23 UPKEEP OF REAL PROPERTY             | 50,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>50,000</b> |

| <b>CAPITAL OUTLAY</b>       |               |
|-----------------------------|---------------|
| 40-02 CAPITAL OUTLAY        | 10,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>10,000</b> |

**TOTAL DEPARTMENT REQUEST** 163,000

| <b>REVENUES</b>       | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|-----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES  | 56,444                      | 59,117                                  | 51,826                                    | 48,576                      |
| FINES AND FORFEITURES | 56,987                      | 48,646                                  | 72,800                                    | 64,893                      |
| INVESTMENT INTEREST   | 2,271                       | 1,700                                   | 3,598                                     | 3,107                       |
| <b>TOTAL</b>          | <b>115,702</b>              | <b>109,463</b>                          | <b>128,224</b>                            | <b>116,576</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2008                          | 35,796                      | 55,895          | 49,314          | 42,377                  |
| 6/30/2009                          | 42,377                      | 72,783          | 54,926          | 60,234                  |
| 6/30/2010                          | 60,234                      | 115,702         | 19,775          | 156,161                 |
| 6/30/2011                          | 156,161                     | 128,224         | 35,980          | 248,405                 |
| 6/30/2012                          | 248,405                     | 116,576         | 163,000         | 201,981                 |

6/30/2009  
6/30/2010  
6/30/2011  
6/30/2012 - ESTIMATED  
6/30/2013 - ESTIMATED



FUND: POLICE IMPOUND FEES (37)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES      | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET        |
|-------------------|---------------|---------------------|---------------------|---------------|
|                   | 2010-2011     | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | 2012-2013     |
| PERSONAL SERVICES | 24,177        | 40,000              | 15,312              | 30,000        |
| BENEFITS          | 8,021         | 13,060              | 3,081               | 13,000        |
| CAPITAL OUTLAY    | 9,601         | 56,300              | 55,559              | 49,000        |
| TRANSFERS OUT     | 5,738         | 5,183               | 5,183               | 5,000         |
| <b>TOTAL</b>      | <b>47,537</b> | <b>114,543</b>      | <b>79,135</b>       | <b>97,000</b> |

| REVENUES             | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET        |
|----------------------|---------------|---------------------|---------------------|---------------|
|                      | 2010-2011     | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | 2012-2013     |
| CHARGES FOR SERVICES | 56,100        | 53,122              | 55,810              | 55,955        |
| INVESTMENT INTEREST  | 1,299         | 1,216               | 1,632               | 1,356         |
| <b>TOTAL</b>         | <b>57,399</b> | <b>54,338</b>       | <b>57,442</b>       | <b>57,311</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2009                  | -                   | 110,403  | 47,094   | 63,309          |
| 6/30/2010                  | 63,309              | 57,399   | 47,537   | 73,171          |
| 6/30/2011                  | 73,171              | 57,442   | 79,135   | 51,478          |
| 6/30/2012                  | 51,478              | 57,311   | 97,000   | 11,789          |

**FINAL BUDGET 2012-2013**

|                                 |               |
|---------------------------------|---------------|
| <b>PERSONAL SERVICES</b>        |               |
| 10-03 OVERTIME                  | 30,000        |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>30,000</b> |
| <b>BENEFITS</b>                 |               |
| 15-01 SOCIAL SECURITY           | 3,000         |
| 15-06 TRAVEL & SCHOOL           | 10,000        |
| <b>TOTAL BENEFITS</b>           | <b>13,000</b> |
| <b>CAPITAL OUTLAY</b>           |               |
| 40-02 EQUIPMENT                 | 49,000        |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>49,000</b> |
| <b>TRANSFERS</b>                |               |
| 80-05 GRANTS (FUND 143)         | 5,000         |
| <b>TOTAL TRANSFERS</b>          | <b>5,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>97,000</b> |

**CAPITAL DETAIL**

|                |               |
|----------------|---------------|
| Radars         | 24,000        |
| Ticket Writers | 25,000        |
| <b>TOTAL</b>   | <b>49,000</b> |

FUND: WELCOME CENTER (045)  
DEPARTMENT: WELCOME CENTER (74)  
DEPARTMENT HEAD: KATHERINE BOLLES

| EXPENDITURES         | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2010-2011      | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| PERSONAL SERVICES    | 89,975         | 91,740           | 89,404           | 95,978           |
| BENEFITS             | 30,873         | 34,311           | 33,930           | 37,496           |
| MATERIALS & SUPPLIES | 6,583          | 15,824           | 11,805           | 14,750           |
| OTHER SERVICES       | 16,599         | 28,113           | 21,959           | 28,134           |
| CAPITAL OUTLAY       | 3,801          | 21,175           | 21,162           | 700              |
| TRANSFERS OUT        | 1,400          | 11,000           | 11,000           | 15,000           |
| <b>TOTAL</b>         | <b>149,231</b> | <b>202,163</b>   | <b>189,260</b>   | <b>192,058</b>   |

| REVENUES            | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|---------------------|----------------|------------------|------------------|------------------|
|                     | 2010-2011      | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| INVESTMENT INTEREST | 4,963          | 4,322            | 5,023            | 4,364            |
| MISCELLANEOUS       | 7,883          | 8,210            | 6,614            | 7,758            |
| TRANSFERS IN- (225) | 164,700        | 171,926          | 171,926          | 171,926          |
| <b>TOTAL</b>        | <b>177,546</b> | <b>184,458</b>   | <b>183,563</b>   | <b>184,048</b>   |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES | EXPENSES | FUND BALANCE |
|-------------------------|------------------|----------|----------|--------------|
| 6/30/2008               | 178,658          | 189,839  | 144,413  | 224,084      |
| 6/30/2009               | 224,084          | 184,515  | 180,746  | 227,854      |
| 6/30/2010               | 227,854          | 177,546  | 149,231  | 256,169      |
| 6/30/2011               | 256,169          | 183,563  | 189,260  | 250,472      |
| 6/30/2012               | 250,472          | 184,048  | 192,058  | 242,462      |

Excludes Capital Outlay & Transfers Out (8,818) 5% Reserve  
**233,644**

**FINAL BUDGET 2012-2013**

| PERSONAL SERVICES              |               |
|--------------------------------|---------------|
| 10-01 SALARIES                 | 64,538        |
| 10-02 WAGES                    | 25,921        |
| 10-03 OVERTIME                 | 171           |
| 10-07 ALLOWANCES               | 760           |
| 10-10 LONGEVITY                | 2,453         |
| 10-12 VL BUYBACK               | 510           |
| 10-13 PDO BUYBACK              | 500           |
| 10-14 SICK LEAVE INCENTIVE     | 1,125         |
| <b>TOTAL PERSONAL SERVICES</b> | <b>95,978</b> |

| BENEFITS                      |               |
|-------------------------------|---------------|
| 15-01 SOCIAL SECURITY         | 7,258         |
| 15-02 EMPLOYEES' RETIREMENT   | 9,041         |
| 15-03 GROUP INSURANCE         | 9,407         |
| 15-04 WORKER'S COMP INSURANCE | 2,000         |
| 15-06 TRAVEL & SCHOOL         | 3,790         |
| 15-07 UNIFORMS                | 6,000         |
| <b>TOTAL BENEFITS</b>         | <b>37,496</b> |

| MATERIALS & SUPPLIES                  |               |
|---------------------------------------|---------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,250         |
| 20-35 SMALL TOOLS & EQUIPMENT         | 1,000         |
| 20-41 SUPPLIES                        | 4,500         |
| 20-44 GIFT SHOP SUPPLIES              | 8,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>14,750</b> |

(CONTINUED)

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: KATHERINE BOLLES**  
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| PERMANENT STAFFING            | FY 12-13    | FY 11-12    |
|-------------------------------|-------------|-------------|
| Travel Info Cntr Coordinator  | 1           | 1           |
| Facilities Project Supervisor | 0.25        | 0.25        |
| Administrative Sec.           | 0.10        | 0           |
| <b>TOTAL</b>                  | <b>1.35</b> | <b>1.25</b> |
| Part-Time Info Cntr Asst      | 2           | 2           |

FY 12-13:  
Administrative Sec. - Allocation of 10%

PERSONNEL  
POSITIONS  
SUMMARY:

|                |
|----------------|
| 2006-07 - 4    |
| 2007-08 - 3.25 |
| 2008-09 - 3.67 |
| 2009-10 - 3.25 |
| 2010-11 - 3.25 |
| 2011-12 - 3.25 |
| 2012-13 - 3.35 |

| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 12,000         |
| 30-23 UPKEEP REAL PROPERTY                | 3,500          |
| 30-40 CONTRACTUAL                         | 2,300          |
| 30-49 CREDIT CARD FEES                    | 800            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,500          |
| 30-81 ADVERTISING/PROMOTION               | 1,250          |
| 30-81 ADVERTISING/PROMO - BILLBOARD       | 4,750          |
| 30-85 INSURANCE                           | 1,034          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>28,134</b>  |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-02 EQUIPMENT (Television Replacement)  | 700            |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>700</b>     |
| <b>TRANSFERS OUT</b>                      |                |
| 80-46 TRANSFERS/CVB (046)                 | 15,000         |
| <b>TOTAL TRANSFERS OUT</b>                | <b>15,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>192,058</b> |

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: CITY ATTORNEY**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

During the past fiscal year, 2012-13 the Midwest City Tourist Information Center (commonly referred to as the "Welcome Center") was staffed by one full-time manager, two part-time staff assistants and 15 active volunteer travel counselors. The Tourist Information Center was opened in 1998, the first TIC in the state to be operated by an entity other than the State of Oklahoma. The Center was built by the State, and is operated and maintained by the City under an agreement, the terms of which strictly govern most aspects of the Center's operation and maintenance.

**PROGRAM DESCRIPTION**

The Midwest City Tourist Information Center displays and distributes travel materials, brochures and booklets provided by the Oklahoma Tourism and Recreation Department (OTRD). The Center also maintains an inventory of Midwest City information as well. These materials are provided to travelers and visitors when they visit the Center and are supplemented by the Center's staff verbally providing additional information pertaining to attractions and events both locally and throughout the state. The Center's staff also responds to requests by mail and phone for Midwest City visitor information material; researches and fills requests for civic groups; and serves as step-on guides for bus tours visiting Midwest City and eastern Oklahoma County. The staff also represents Midwest City at travel shows, fairs and special events in cooperation with OTRD and the Frontier Country Marketing Association.

The Tourist Information Center records visitor traffic by means of a register kept at the front desk which guests are asked to sign. A door counter also tracks the number of visitors to the Center. The registration book count and the door count are used to compile a

State Monthly Report sent to OTRD as part of the State Marketing Program.

The TIC operates a gift shop featuring Made in Oklahoma products, Native American jewelry and an array of Oklahoma apparel. A good variety of other merchandise is also available for sale such as coffee cups, post cards, magnets and cold drinks.

The Tourist Information Center in Midwest City operates under the same regulations and guidelines as the other 11 State TICs. OTRD marketing efforts for the TIC's is on-going. Marketing efforts include space on the website, location information on the Oklahoma State Map and information about the TIC's in the Oklahoma State Vacation Guide. TIC information has become more accessible through the OTRD website. OTRD will provide on-going training for the TIC manager on the navigation of the new website. The website makes it easier for travelers and visitors to locate the TICs on the TIC map provided by the website. Travelers can pin point the location of the TIC on the map and include the TICs in their itinerary while traveling through the State; this will create more opportunity for the TIC staff to promote its community as well as the state attractions and events. TIC staff is subject to training requirements established by the State. Currently state training includes Oklahoma Welcome Information Center Manager monthly meetings, Familiarization Tours of Oklahoma attractions, the Governor's Conference on Tourism and educational seminars sponsored by the Oklahoma Travel Industry Association. The volunteer travel counselors attend Travel Counselor Assistance training as required and conducted by OTRD. All volunteers are also trained through a Volunteer Orientation Training Program as established by the Tourist Information Center manager.

The TIC manager has obtained email for the TIC front desk for both city and state information accessibility. Training on these websites will be on going for staff and volunteers.

## **2012-13 GOALS AND OBJECTIVES**

1. Entice visitors and travelers to stay in Midwest City by promoting Midwest City hospitality, special events and shopping venues to visitors and travelers while promoting the state and local attractions and events.
2. Promote and develop tourism in Midwest City. The ultimate goal is to bring a major attraction to Midwest City.
3. Make a profit from gift shop sales by utilizing effective advertising opportunities.

**FUND: CONVENTION AND VISITOR BUREAU (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL         | AMENDED        | ESTIMATED      |                |
|----------------------|----------------|----------------|----------------|----------------|
|                      | 2010-2011      | BUDGET         | ACTUAL         | BUDGET         |
|                      | 2010-2011      | 2011-2012      | 2011-2012      | 2012-2013      |
| PERSONAL SERVICES    | 63,761         | 75,502         | 75,507         | 84,229         |
| BENEFITS             | 27,020         | 31,323         | 29,480         | 36,158         |
| MATERIALS & SUPPLIES | 1,604          | 6,400          | 6,000          | 10,500         |
| OTHER SERVICES       | 220,397        | 304,560        | 231,477        | 315,333        |
| CAPITAL OUTLAY       | -              | 2,400          | 2,355          | 1,000          |
| TRANSFER OUT         | 1,596          | -              | -              | -              |
| <b>TOTAL</b>         | <b>314,378</b> | <b>420,185</b> | <b>344,819</b> | <b>447,220</b> |

| REVENUES      | ACTUAL         | AMENDED        | ESTIMATED      |                |
|---------------|----------------|----------------|----------------|----------------|
|               | 2010-2011      | BUDGET         | ACTUAL         | BUDGET         |
|               | 2010-2011      | 2011-2012      | 2011-2012      | 2012-2013      |
| MISCELLANEOUS | 13,500         | 56,000         | 11,000         | 90,000         |
| INTEREST      | 1,030          | 662            | 1,426          | 1,251          |
| TRANSFERS IN  | 308,840        | 341,927        | 341,927        | 335,927        |
| <b>TOTAL</b>  | <b>323,370</b> | <b>398,589</b> | <b>354,353</b> | <b>427,178</b> |

| BUDGETARY     | BUDGET    | REVENUES | EXPENSES | FUND    |               |
|---------------|-----------|----------|----------|---------|---------------|
| FUND BALANCE: | FUND BAL. |          |          | BALANCE |               |
| 6/30/2008     | 44,157    | 331,564  | 325,330  | 50,391  | 6/30/09       |
| 6/30/2009     | 50,391    | 355,402  | 355,847  | 49,946  | 6/30/10       |
| 6/30/2010     | 49,946    | 323,370  | 314,378  | 58,938  | 6/30/2011     |
| 6/30/2011     | 58,938    | 354,353  | 344,819  | 68,472  | 6/30/12 - EST |
| 6/30/2012     | 68,472    | 427,178  | 447,220  | 48,430  | 6/30/13 - EST |

*Excludes Capital Outlay & Transfers Out* (22,311) **5% Reserve**  
**26,119**

**(CONTINUED)**

**FINAL BUDGET 2012-2013**

**PERSONAL SERVICES**

|                            |        |
|----------------------------|--------|
| 10-01 SALARIES             | 79,490 |
| 10-07 ALLOWANCES           | 2,621  |
| 10-10 LONGEVITY            | 631    |
| 10-11 SL BUYBACK           | 733    |
| 10-13 PDO BUYBACK          | 250    |
| 10-14 SICK LEAVE INCENTIVE | 504    |

**TOTAL PERSONAL SERVICES** 84,229

**BENEFITS**

|                             |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 6,444  |
| 15-02 EMPLOYEES' RETIREMENT | 10,950 |
| 15-03 GROUP INSURANCE       | 10,872 |
| 15-06 TRAVEL & SCHOOL       | 7,892  |

**TOTAL BENEFITS** 36,158

**MATERIALS & SUPPLIES**

|                |       |
|----------------|-------|
| 20-41 SUPPLIES | 1,000 |
| 20-69 FESTIVAL | 9,500 |

**TOTAL MATERIALS & SUPPLIES** 10,500

**OTHER SERVICES & CHARGES**

|                                  |         |
|----------------------------------|---------|
| 30-16 CHAMBER EXPENSES           | 140,000 |
| 30-40 CONTRACTUAL                | 200     |
| 30-46 CONFERENCE INCENTIVE FUNDS | 10,000  |
| 30-69 FESTIVAL                   | 70,500  |
| 30-72 MEMBERSHIP/SUBSCRIPTIONS   | 2,300   |
| 30-81 ADVERTISING / PROMOTION    | 29,400  |
| 30-82 SPECIAL EVENTS             | 62,933  |

**TOTAL OTHER SERVICES & CHARGES** 315,333

**CAPITAL OUTLAY**

|                 |       |
|-----------------|-------|
| 40-49 COMPUTERS | 1,000 |
|-----------------|-------|

**TOTAL CAPITAL OUTLAY** 1,000

**TOTAL DEPARTMENT REQUEST** 447,220

**FUND: CONVENTION AND VISITOR BUREAU (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 12-13    | FY 11-12    |
|---------------------------|-------------|-------------|
| Convention/Tourism Mgr    | 1           | 1           |
| Sp Events & Marketing Mgr | 0.56        | 0.56        |
| <b>TOTAL</b>              | <b>1.56</b> | <b>1.56</b> |

Special Events & Marketing Mgr 44% to Fund 123, Parks & Rec

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 1  
2007-08 - 1  
2008-09 - 1.14  
2009-10 - 1.56  
2010-11 - 1.56  
2011-12 - 1.56  
2012-13 - 1.56

**TRAVEL & SCHOOL (15-06)**

|                                              |              |
|----------------------------------------------|--------------|
| International Festivals & Events Association | 1,950        |
| ICAS - Las Vegas                             | 1,975        |
| OTIA - National Tourism Week Education Conf  | 200          |
| OSAE - Clinton                               | 500          |
| TACVB Annual Conference                      | 1,225        |
| FEAO Annual Conference                       | 500          |
| Local Tradeshow Opportunities                | 1,000        |
| Industry Networking Luncheon Meetings        | 420          |
| SGR & Character 1st Training                 | 122          |
| <b>TOTAL</b>                                 | <b>7,892</b> |

**ADVERTISING & PROMOTION (30-81)**

|                                                  |               |
|--------------------------------------------------|---------------|
| OTRD State Travel Guide                          | 3,350         |
| FCMA Vacation Guide                              | 1,500         |
| States Sports Facility Guide                     | 1,000         |
| Sports Recruitment Conference Shows              | 1,500         |
| Association News - October is the Okla. Issue    | 2,550         |
| Meeting Planner Guide                            | 3,000         |
| Added Value Advertising Opportunities            | 2,000         |
| OTRD Fulfillment Program                         | 2,000         |
| Graphic Design Package                           | 2,000         |
| Certified Folder Display - Visitor Guide Distrib | 5,000         |
| One Page Promotional Sheet for Mtg Planners      | 1,000         |
| OTIA Governor's Conference Sponsorship           | 500           |
| OSAE Conference Corporate Sponsorship            | 1,500         |
| OSAE Conference Industry Night Sponsorship       | 500           |
| OSAE Annual Conference Exhibit Fee               | 500           |
| Tradeshow Booth New Graphics & Skins             | 500           |
| National Travel & Tourism Week                   | 250           |
| Website Photo Updates                            | 250           |
| Sales Call Solicitation Gifts                    | 500           |
| <b>TOTAL</b>                                     | <b>29,400</b> |

**FUND: CONVENTION & VISITORS BUREAU (046)**  
**DEPARTMENT: CONVENTION & VISITORS BUREAU**

**PROGRAM DESCRIPTION**

The mission of the Convention & Visitors Bureau is to stimulate Midwest City's economic vitality through tourism by positioning and selling the community in partnership with public and private sectors as a premier destination for conventions, tradeshow, corporate meetings, group tours, and individual leisure travel. In pursuit of its mission, the CVB generates increased visitor spending for the overall business community through creative marketing programs, attractive incentive packages, and special events.

The Midwest City Convention & Visitors Bureau is an energetic and dedicated team of professionals who fulfill the Bureau's mission by setting high performance standards, expectations and goals. The Bureau works within the community to develop and maintain progressive relationships, while serving as a reliable and credible source for the Midwest City tourism industry.

**2012-2013 GOALS AND OBJECTIVES**

**MEETING PLANNERS:**

Assist meeting planners in all areas of meeting preparation to include site inspections, familiarization tours, on-site logistics and registration. Offer strategy sessions with meeting planners on how to stretch their dollars during the tough economic times to encourage them to continue planning meetings.

**PROMOTIONAL MATERIAL:**

In an effort to better solicit and serve meeting planners, the CVB will develop an 8.5" x 11" double-sided document that will serve as a selling and quick reference tool that outlines Midwest City meeting facilities, hotels, points of interest, amenities, and location.

A new mobile website will be launched as a subsequent marketing tool based on the new CVB website. Mobile Apps will also be generated in the future as deemed per the request of convention clients or new special events.

**MEETING PLANNER AND MARKETING ASSOCIATIONS:**

The CVB will maintain membership in OSAE and MPI for the opportunity to have a monthly interaction with meeting planners. Attending local luncheons hosted by these organizations provides a means of networking between suppliers and meeting planners and is crucial to stay connected within the industry. As a member benefit, the CVB will exhibit at OSAE's Annual Conference to gain exposure to Midwest City's hotels and all available meeting space to a captured audience. Participating as an active sponsoring partner to all organizations provides many cost effective benefits such as quarterly ads and sponsor recognitions in e-newsletters, sponsor signage and identification at monthly meetings, annual conferences, and on organization web sites, as well as one paid registration to the annual conferences. Involvement with these meeting planner organizations reinforces Midwest City's commitment to eagerly support and serve businesses who actively participate in the local meetings market.

All across the nation, communities, counties, regions, and states have realized the massive economic and public relations impact sports can have. Through progressive thinking, FCMA has created a new member service that will assist the CVB to delve deeper into the sports market. While details are still unfolding, FCMA's new statewide sports commission will assist the CVB by offering affordable marketing opportunities to help recruit amateur sports tournaments to Midwest City that will generate economic vitality through overnight stays, shopping, dining, and gassing up. To further develop this new endeavor, the CVB will coordinate visits and form relationships with local sports community partners to educate them on the services and support provided by the CVB.



## **CONFERENCE INCENTIVE FUNDS:**

Conference incentive funds are utilized to present attractive sponsorship opportunities for meeting planners to choose Midwest City as their destination meeting place. The incentive funds offer the meeting planner budget relieving opportunities for costly items such as marketing, incidentals, transportation or other various unplanned expenses that arise during the decision making, event planning stages, or the execution process of the conference. The strategy of offering supplemental funding is particularly significant when alternate cities or venues are also under consideration. Applying organizations will be required to qualify for the funding assistance based upon an economic impact assessment that includes room night revenue, catering revenue, hotel occupancy tax, local sales tax, market segment, rebooking probability, and potential industry prospects. Throughout the evaluation process, it is the goal of the CVB to ensure the City of Midwest City is featured as a highlighted sponsor by negotiating benefits such as endorsement in printed collateral, viral media, social media, audio visual presentations, complimentary tradeshow space, branded logo signage and verbal recognition.

## **SPECIAL EVENTS:**

The CVB will effectively strategize, develop, and execute a new 2012 Fall Event and rediscover the Made in Oklahoma Wine, Beer, and Food Festival implementing enhancements and positive changes to increase attendance in its second year 2013. The intention of the two newly created special events is three fold: to increase spending throughout the community, to construct and streamline potential revenue opportunities, and to create brand imaging for the City while providing additional quality of life experiences for our residents – all of which results in economic vitality. To accomplish this goal, the CVB is currently and will continue to research the competitive markets to successfully design and implement the two new special events that reinforce the on-going message Midwest City is a community on the rise, an attractive destination to visit and a place to consider for business enterprise.

As a multiple year Star Spangled Salute Air Show partner to Tinker Air Force Base, the CVB maintains a strong partnership with air

show coordinators and continues to reiterate our immense interest and support of future air shows hosted at Tinker Air Force Base. Should the base be in a position to host an air show in 2013, we will be in full force support as always.

## **MARKETING:**

The CVB will begin FY 2012-2013 with a brand new image depicting all that We Are. The new brand will intensify as the We Are campaign will prove to be successful through its innovative design of adapting to all things marketable about Midwest City. Advertisements will have the ability of exclaiming We Are Conventions, We Are Special Events, We Are Shopping and Dining, We Are History, We Are Hotels, etc. Based on the particular advertising opportunity, our new brand and image has us covered from the new logo, website, mobile site, and visitors guide.

Advertising in publications that are designed specifically for meeting planners such as The Meeting Planner Guide, Association News, and OSAE and MPI's monthly e-newsletters, is essential to remain in the forefront of meeting planners as they search for their next meeting destination. The CVB also plans to maintain advertising strategies that work essentially for meeting planners, tour operators, and leisure travelers such as OTRD's State Travel Guide, FCMA's Vacation Guide, and Event Rack Cards. The newly designed and printed Midwest City Visitors Guide will be distributed through leads generated by various mediums including Certified Folder Display, the OTRD Fulfillment Program, FCMA Web site requests, convention goody bags, and local businesses such as the Chamber of Commerce.

The Special Event marketing campaigns are designed to attract both residents and visitors to contribute to Midwest City's economy by attending both the spring and fall events. To date, several publications and promotional pieces are being considered to include, print, TV, radio, viral, and social media.

The CVB will become engaged in Social Media through a contractual agreement garnered with Vann & Associates who is providing Facebook, YouTube, and Twitter services for free for one calendar year. The free services are in conjunction with paid design and PR services through the rebranding campaign.

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: MIKE BOWER**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 191,232                     | 233,093                                 | 233,357                                   | 226,134                     |
| BENEFITS             | 34,950                      | 48,105                                  | 53,149                                    | 65,411                      |
| MATERIALS & SUPPLIES | 3,748                       | 6,342                                   | 2,300                                     | 3,182                       |
| OTHER SERVICES       | 7,682                       | 36,276                                  | 35,276                                    | 32,087                      |
| CAPITAL OUTLAY       | 114,165                     | 195,986                                 | 158,518                                   | 15,500                      |
| TRANSFERS OUT        | 40,658                      | 43,298                                  | 42,498                                    | 42,498                      |
| <b>TOTAL</b>         | <b>392,435</b>              | <b>563,100</b>                          | <b>525,098</b>                            | <b>384,812</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES                | 333,695                     | 335,372                                 | 334,495                                   | 335,372                     |
| INVESTMENT INTEREST  | 15,177                      | 14,108                                  | 14,139                                    | 12,154                      |
| CHARGES FOR SERVICES | 24,979                      | 27,250                                  | 27,250                                    | 27,250                      |
| MISCELLANEOUS        | -                           | 694                                     | 1,119                                     | -                           |
| TRANSFERS IN         | 26,200                      | 63,937                                  | 63,937                                    | 10,000                      |
| <b>TOTAL</b>         | <b>400,051</b>              | <b>441,361</b>                          | <b>440,940</b>                            | <b>384,776</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2008                          | 419,922                     | 416,524         | 265,014         | 571,432                 |
| 6/30/2009                          | 571,432                     | 364,066         | 208,493         | 727,005                 |
| 6/30/2010                          | 727,005                     | 400,051         | 392,435         | 734,621                 |
| 6/30/2011                          | 734,621                     | 440,940         | 525,098         | 650,463                 |
| 6/30/2012                          | 650,463                     | 384,776         | 384,812         | 650,427                 |

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES</b>   |         |
|----------------------------|---------|
| 10-01 SALARIES             | 178,228 |
| 10-03 OVERTIME             | 20,400  |
| 10-04 ADDITIONAL PAY       | 11,549  |
| 10-07 ALLOWANCES           | 3,780   |
| 10-10 LONGEVITY            | 5,679   |
| 10-12 VL BUYBACKS          | 1,319   |
| 10-13 PDO BUYBACKS         | 1,179   |
| 10-14 SICK LEAVE INCENTIVE | 2,250   |
| 10-17 ADDITIONAL INCENTIVE | 500     |
| 10-19 ON CALL              | 750     |
| 10-27 SHIFT DIFFERENTIAL   | 500     |

**TOTAL PERSONAL SERVICES** 226,134

| <b>BENEFITS</b>             |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 17,282 |
| 15-02 EMPLOYEE'S RETIREMENT | 29,563 |
| 15-03 GROUP INSURANCE       | 18,566 |

**TOTAL BENEFITS** 65,411

| <b>MATERIALS AND SUPPLIES</b> |       |
|-------------------------------|-------|
| 20-64 FLEET PARTS             | 1,213 |
| 20-65 FLEET LABOR             | 1,969 |

**TOTAL MATERIALS AND SUPPLIES** 3,182

| <b>OTHER SERVICES AND CHARGES</b>   |        |
|-------------------------------------|--------|
| 30-02 SMALL TOOLS AND EQUIPMENT     | 4,000  |
| 30-21 SURPLUS PROPERTY              | 1,087  |
| 30-24 MAINTENANCE OF EQUIPMENT      | 9,000  |
| 30-40 CONTRACTUAL                   | 3,000  |
| 30-43 HARDWARE/SOFTWARE MAINTENANCE | 11,000 |
| 30-85 INSURANCE                     | 4,000  |

**TOTAL OTHER SERVICES AND CHARGES** 32,087

(CONTINUED)

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: MIKE BOWER**  
**PAGE TWO**

PERMANENT STAFFING

|                       | FY 12-13   | FY 11-12   |
|-----------------------|------------|------------|
| EOC Manager           | 1          | 1          |
| Communication Spec II | 1.5        | 1.5        |
| <b>TOTAL</b>          | <b>2.5</b> | <b>2.5</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2006-07 - .5  
2007-08 - 1  
2008-09 - 1  
2009-10 - 1  
2010-11 - 2  
2011-12 - 2.5  
2012-13 - 2.5

**CAPITAL OUTLAY**

|                 |        |
|-----------------|--------|
| 40-02 EQUIPMENT | 5,500  |
| 40-49 COMPUTERS | 10,000 |

**TOTAL CAPITAL OUTLAY**

15,500

**TRANSFERS OUT**

|                                          |        |
|------------------------------------------|--------|
| 80-14 TRANSFERS OUT (TECHNOLOGY FUND 14) | 42,498 |
|------------------------------------------|--------|

**TOTAL TRANSFERS OUT**

42,498

**TOTAL DEPARTMENT REQUEST**

**384,812**

**CAPITAL OUTLAY**

|                                      |               |
|--------------------------------------|---------------|
| Replace 5 Chairs for Dispatch Center | 5,500         |
| Replace 5 Computers & Hardware       | 10,000        |
| <b>TOTAL</b>                         | <b>15,500</b> |

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES          | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|-----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES     | 22,808              | 29,600                         | 24,380                           | 30,300              |
| BENEFITS              | 1,745               | 2,265                          | 1,865                            | 2,319               |
| MATERIALS & SUPPLIES  | 78,691              | 122,467                        | 106,805                          | 105,824             |
| OTHER SERVICES        | 101,632             | 184,930                        | 164,668                          | 108,558             |
| CAPITAL OUTLAY        | 77,542              | 244,724                        | 225,617                          | 122,000             |
| TRANSFERS OUT - INTRA | -                   | 100,000                        | 100,093                          | 20,000              |
| <b>TOTAL</b>          | <b>282,418</b>      | <b>683,986</b>                 | <b>623,428</b>                   | <b>389,001</b>      |

| REVENUES             | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 103,314             | 107,320                        | 111,366                          | 110,206             |
| INTEREST             | 9,351               | 8,267                          | 7,940                            | 6,511               |
| MISCELLANEOUS        | 119,483             | 111,281                        | 103,354                          | 102,949             |
| TRANSFERS IN         | 42,686              | 7,051                          | 7,051                            | 72,000              |
| TRANSFERS IN - INTRA | -                   | 100,000                        | 100,093                          | 20,000              |
| <b>TOTAL</b>         | <b>274,834</b>      | <b>333,919</b>                 | <b>329,804</b>                   | <b>311,666</b>      |

FINAL BUDGET 2012-2013

| 2310 - Parks                              |               |
|-------------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-41 SUPPLIES                            | 20,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>20,000</b> |
| <b>TOTAL DIVISION REQUEST 20,000</b>      |               |
| 2315 - Holiday Lights                     |               |
| <b>PERSONAL SERVICES</b>                  |               |
| 10-02 WAGES                               | 2,500         |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>2,500</b>  |
| <b>BENEFITS</b>                           |               |
| 15-01 SOCIAL SECURITY                     | 192           |
| <b>TOTAL BENEFITS</b>                     | <b>192</b>    |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-34 MAINTENANCE OF EQUIPMENT            | 3,000         |
| 20-41 SUPPLIES                            | 15,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>18,000</b> |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-01 UTILITIES/COMMUNICATIONS            | 9,000         |
| 30-41 CONTRACT LABOR                      | 9,000         |
| 30-81 ADVERTISING - PROMOTION             | 12,000        |
| 30-82 REVENUE SHARING COSTS               | 1,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>31,000</b> |
| <b>TOTAL DIVISION REQUEST 51,692</b>      |               |

(CONTINUED)

**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE 2**

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-12 |                         |                       |                       |                         |
|------------------------------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/11 FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/12 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 43,095                  | 115,977               | 108,617               | 50,455                  |
| 7812 - BASEBALL                          | 858                     | -                     | 500                   | 358                     |
| 7813 - PAVILIONS                         | 108,908                 | 23,114                | 68,330                | 63,692                  |
| 7814 - PARK FACILITIES                   | 71,425                  | 25,816                | 97,241                | 0                       |
| 7815 - MISC PROGRAMS                     | 91,373                  | 29,646                | 86,400                | 34,619                  |
| 7816/910 - NATURE TRAIL                  | 7,117                   | 30,520                | 38,073                | (436)                   |
| 7817 - TREE BOARD                        | 60,971                  | 2,425                 | 62,020                | 1,376                   |
| 7819 - ART BOARD                         | 1,628                   | 8,000                 | 6,000                 | 3,628                   |
| 7820 - SPECIAL EVENTS                    | 345                     | -                     | -                     | 345                     |
| 7822 - RENAISSANCE RUN                   | 7,151                   | 9,151                 | 7,598                 | 8,704                   |
| 7823 - REC/CMTY PLAYGR                   | (93)                    | 93                    | -                     | 0                       |
| 2310 - PARK PLAY                         | -                       | 20,000                | 20,000                | -                       |
| 2315/2320 HOL LIGHTS/RUN                 | 43,720                  | 57,122                | 78,556                | 22,286                  |
| UNDESIGNATED-INTEREST                    | 56,153                  | 7,940                 | 50,093                | 14,000                  |
|                                          | <b>492,652</b>          | <b>329,804</b>        | <b>623,428</b>        | <b>199,028</b>          |

| FUND BALANCE ESTIMATED ACTUAL AT 6-30-13 |                         |                       |                       |                         |
|------------------------------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| DEPT/DIVISION                            | 6/30/12 FUND<br>BALANCE | ESTIMATED<br>REVENUES | ESTIMATED<br>EXPENSES | 6/30/13 FUND<br>BALANCE |
| 7810 - SOFTBALL                          | 50,455                  | 134,500               | 173,927               | 11,028                  |
| 7812 - BASEBALL                          | 358                     | -                     | -                     | 358                     |
| 7813 - PAVILIONS                         | 63,692                  | 23,114                | 17,500                | 69,306                  |
| 7814 - PARK FACILITIES                   | 0                       | 25,816                | 17,000                | 8,816                   |
| 7815 - MISC PROGRAMS                     | 34,619                  | 29,206                | 62,850                | 975                     |
| 7816/910 - NATURE TRAIL                  | (436)                   | 660                   | 224                   | -                       |
| 7817 - TREE BOARD                        | 1,376                   | 25                    | 1,308                 | 93                      |
| 7819 - ART BOARD                         | 3,628                   | 4,000                 | 4,000                 | 3,628                   |
| 7820 - SPECIAL EVENTS                    | 345                     | -                     | -                     | 345                     |
| 7822 - RENAISSANCE RUN                   | 8,704                   | 10,000                | 14,500                | 4,204                   |
| 2310 - PARK PLAY                         | -                       | 20,000                | 20,000                | -                       |
| 2315/2320 HOL LIGHTS/RUN                 | 22,286                  | 57,834                | 57,692                | 22,428                  |
| UNDESIGNATED-INTEREST                    | 14,000                  | 6,511                 | 20,000                | 511                     |
|                                          | <b>199,027</b>          | <b>311,666</b>        | <b>389,001</b>        | <b>121,692</b>          |

(CONTINUED)

| 2320 - Night Light Run                    |                |
|-------------------------------------------|----------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-41 SUPPLIES                            | 4,000          |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>4,000</b>   |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-41 CONTRACT LABOR                      | 2,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,000</b>   |
| <b>TOTAL DIVISION REQUEST 6,000</b>       |                |
| <b>7810 - Softball</b>                    |                |
| <b>PERSONAL SERVICES</b>                  |                |
| 10-02 WAGES                               | 27,800         |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>27,800</b>  |
| <b>BENEFITS</b>                           |                |
| 15-01 SOCIAL SECURITY                     | 2,127          |
| <b>TOTAL BENEFITS</b>                     | <b>2,127</b>   |
| <b>MATERIALS &amp; SUPPLIES</b>           |                |
| 20-27 FOOD & BEVERAGE                     | 10,000         |
| 20-41 SUPPLIES                            | 15,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>25,000</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-23 UPKEEP REAL PROPERTY                | 10,000         |
| 30-40 CONTRACTUAL                         | 4,000          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>14,000</b>  |
| <b>CAPITAL OUTLAY</b>                     |                |
| 40-02 EQUIPMENT (Scoreboard & Trash Cans) | 5,000          |
| 40-06 INFRASTRUCTURE (Light Poles)        | 100,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>105,000</b> |
| <b>TOTAL DIVISION REQUEST 173,927</b>     |                |

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE 3

**CAPITAL OUTLAY DETAIL:**

|                                     |                |
|-------------------------------------|----------------|
| Metal Light Poles at Softball Field | 100,000        |
| Score Board for Softball Field      | 5,000          |
| Underground Trash Cans              | 17,000         |
| <b>TOTAL</b>                        | <b>122,000</b> |

**7813 - Pavilions**

|                                     |        |
|-------------------------------------|--------|
| <b>OTHER SERVICES &amp; CHARGES</b> |        |
| 30-18 REFUNDS                       | 500    |
| 30-23 UPKEEP REAL PROPERTY          | 5,000  |
| 30-40 CONTRACTUAL                   | 12,000 |

**TOTAL OTHER SERVICES & CHARGES** 17,500

**TOTAL DIVISION REQUEST** 17,500

**7814 - Park Facilities**

|                                          |        |
|------------------------------------------|--------|
| <b>CAPITAL OUTLAY</b>                    |        |
| 40-02 EQUIPMENT (Underground Trash Cans) | 17,000 |

**TOTAL CAPITAL OUTLAY** 17,000

**TOTAL DIVISION REQUEST** 17,000

**7815 - Miscellaneous Programs**

|                                 |       |
|---------------------------------|-------|
| <b>MATERIALS &amp; SUPPLIES</b> |       |
| 20-01 MISCELLANEOUS             | 2,000 |
| 20-42 TRICK OR TREAT            | 7,500 |
| 20-43 RECREATION CLASSES        | 100   |
| 20-46 TAE KWON DO               | 500   |
| 20-47 DANCE & TUMBLING          | 500   |
| 20-49 HERSHEY TRACK MEET        | 1,500 |
| 20-56 5TH & 6TH GRADE DANCE     | 1,400 |
| 20-57 FLAG FOOTBALL             | 5,000 |
| 20-58 FATHER-DAUGHTER DANCE     | 8,000 |
| 20-61 TREE LIGHTING             | 100   |
| 20-68 MOM/SON BEACH PARTY       | 500   |

**TOTAL MATERIALS & SUPPLIES** 27,100

|                                                   |        |
|---------------------------------------------------|--------|
| <b>OTHER SERVICES &amp; CHARGES</b>               |        |
| 30-18 REFUNDS                                     | 750    |
| 30-40 CONTRACTUAL - Instructors, MLK, Youth Excel | 35,000 |

**TOTAL OTHER SERVICES & CHARGES** 35,750

**TOTAL DIVISION REQUEST** 62,850

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE 4

| <b>7816 - Nature Trails</b>               |               |
|-------------------------------------------|---------------|
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-41 SUPPLIES                            | 224           |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>224</b>    |
| <b>TOTAL DIVISION REQUEST</b>             |               |
|                                           | <b>224</b>    |
| <b>7817 - Tree Board</b>                  |               |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 20-07 TREES                               | 1,308         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,308</b>  |
| <b>TOTAL DIVISION REQUEST</b>             |               |
|                                           | <b>1,308</b>  |
| <b>7819 - Arts Council Grant</b>          |               |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-02 LOCAL GOVERNMENT CHALLENGE          | 4,000         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>4,000</b>  |
| <b>TOTAL DIVISION REQUEST</b>             |               |
|                                           | <b>4,000</b>  |
| <b>7822 - Renaissance Run</b>             |               |
| <b>MATERIALS &amp; SUPPLIES</b>           |               |
| 20-41 SUPPLIES                            | 7,500         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>7,500</b>  |
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-09 GRANTS                              | 5,000         |
| 30-40 CONTRACTUAL                         | 2,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>7,000</b>  |
| <b>TOTAL DIVISION REQUEST</b>             |               |
|                                           | <b>14,500</b> |

(CONTINUED)

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE 5

| <b>00 - Undesignated</b>        |                |
|---------------------------------|----------------|
| <b>TRANSFERS INTRA-OUT</b>      |                |
| 80-15 TO PARK PLAY              | 20,000         |
| <b>TOTAL TRANSFERS</b>          | 20,000         |
| <b>TOTAL DIVISION REQUEST</b>   | <b>20,000</b>  |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>389,001</b> |



FUND: PARK & RECREATION PROJECTS (123)  
DEPARTMENT: MWC PARKS & REC (06) & (23)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES    | 53,429         | 85,669              | 77,136              | 75,375              |
| BENEFITS             | 13,163         | 27,043              | 20,408              | 23,380              |
| MATERIALS & SUPPLIES | 10,944         | 15,214              | 14,716              | 14,495              |
| OTHER SERVICES       | 123,938        | 162,305             | 113,566             | 136,473             |
| CAPITAL OUTLAY       | 49,608         | 549,374             | 576,462             | 2,016,000           |
| DEBT SERVICE         | 17,140         | -                   | -                   | 182,241             |
| TRANSFERS OUT        | -              | 10,000              | 10,000              | 70,000              |
| <b>TOTAL</b>         | <b>268,222</b> | <b>849,605</b>      | <b>812,288</b>      | <b>2,517,964</b>    |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           |                     |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| TAXES                | 411,969        | 414,040             | 412,956             | 414,040             |
| CHARGES FOR SERVICES | 3,850          | 57,200              | 5,800               | 3,850               |
| INTEREST             | 7,631          | 5,654               | 8,716               | 7,432               |
| MISCELLANEOUS        | 40             | -                   | -                   | -                   |
| TRANSFERS IN         | 76,860         | 80,232              | 80,232              | 156,773             |
| LOAN PROCEEDS        | -              | -                   | -                   | 2,000,000           |
| <b>TOTAL</b>         | <b>500,350</b> | <b>557,126</b>      | <b>507,704</b>      | <b>2,582,095</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |              |
|----------------------------|---------------------|-----------|-----------|-----------------|--------------|
| 6/30/2008                  | 242,383             | 487,446   | 518,224   | 211,605         | 06/30/09     |
| 6/30/2009                  | 211,605             | 492,219   | 478,702   | 225,122         | 06/30/10     |
| 6/30/2010                  | 225,122             | 500,350   | 268,222   | 457,250         | 06/30/11     |
| 6/30/2011                  | 457,250             | 507,704   | 812,288   | 152,666         | 06/30/12 EST |
| 6/30/2012                  | 152,666             | 2,582,095 | 2,517,964 | 216,797         | 06/30/13 EST |

FINAL BUDGET 2012-2013

| PARK AND RECREATIONS (06)                 |                  |
|-------------------------------------------|------------------|
| <b>PERSONAL SERVICES</b>                  |                  |
| 10-01 SALARIES                            | 42,363           |
| 10-07 ALLOWANCES                          | 367              |
| 10-10 LONGEVITY                           | 782              |
| 10-11 SL BUYBACK                          | 576              |
| 10-13 PDO BUYBACK                         | 137              |
| 10-14 SICK LEAVE INCENTIVE                | 689              |
| <b>TOTAL PERSONAL SERVICES</b>            | <b>44,914</b>    |
| <b>BENEFITS</b>                           |                  |
| 15-01 SOCIAL SECURITY                     | 3,436            |
| 15-02 EMPLOYEES' RETIREMENT               | 5,839            |
| 15-03 GROUP INSURANCE                     | 5,529            |
| 15-06 TRAVEL & SCHOOL                     | 3,000            |
| <b>TOTAL BENEFITS</b>                     | <b>17,804</b>    |
| <b>MATERIALS &amp; SUPPLIES</b>           |                  |
| 20-41 SUPPLIES - PARKS/REC & ROLL         | 5,000            |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b>     | <b>5,000</b>     |
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-01 UTILITIES/COMMS                     | 40,000           |
| 30-21 SURPLUS PROPERTY                    | 423              |
| 30-23 UPKEEP                              | 35,000           |
| 30-40 CONTRACTUAL                         | 30,000           |
| 30-82 SPECIAL EVENTS                      | 24,800           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>130,223</b>   |
| <b>CAPITAL OUTLAY</b>                     |                  |
| 40-04 PARK IMPROVEMENTS                   | 16,000           |
| 40-04 PARK IMPROVEMENTS - POOL            | 2,000,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>2,016,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>2,213,941</b> |

(CONTINUED)

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06) & (23)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

PERMANENT STAFFING

|                         | FY 12-13    | FY 11-12    |
|-------------------------|-------------|-------------|
| Park & Rec Supervisor   | 0.33        | 0.33        |
| Sports & Rec Supervisor | 0.25        | 0.25        |
| Special Events Coord.   | 0.44        | 0.44        |
| <b>TOTAL</b>            | <b>1.02</b> | <b>1.02</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2006-07 - 0  
2007-08 - .33  
2008-09 - .77  
2009-10 - .77  
2010-11 - 1.08  
2011-12 - 1.02  
2012-13 - 1.02

**CAPITAL OUTLAY DETAIL:**

|                     |                  |
|---------------------|------------------|
| Tel Star Irrigation | 16,000           |
| Pool Improvements   | 2,000,000        |
| <b>TOTAL</b>        | <b>2,016,000</b> |

**SPECIAL EVENTS:**

|                                      |               |
|--------------------------------------|---------------|
| Pow Wow                              | 1,400         |
| Tribute to Liberty                   | 8,400         |
| Veterans Day Parade                  | 10,000        |
| Other Special Event Programing Funds | 5,000         |
| <b>TOTAL</b>                         | <b>24,800</b> |

| <b>PARK PLAY (19)</b>                      |                |
|--------------------------------------------|----------------|
| <b>DEBT SERVICE</b>                        |                |
| 71-02 INTEREST ON NOTES (9 months Oct. 1)  | 58,357         |
| 73-92 PRINCIPAL ON NOTES (9 months Oct. 1) | 123,884        |
| <b>TOTAL DEBT SERVICE</b>                  | <b>182,241</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>            | <b>182,241</b> |

| <b>PARK PLAY (23)</b>          |               |
|--------------------------------|---------------|
| <b>PERSONAL SERVICES</b>       |               |
| 10-01 SALARY - REC & ROLL      | 9,526         |
| 10-02 WAGES - REC & ROLL       | 20,000        |
| 10-03 OVERTIME                 | 250           |
| 10-07 ALLOWANCES               | 120           |
| 10-10 LONGEVITY                | 169           |
| 10-12 VL BUYBACK               | 103           |
| 10-13 PDO BUYBACK              | 68            |
| 10-14 SL INCENTIVE             | 225           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>30,461</b> |

|                        |              |
|------------------------|--------------|
| <b>BENEFITS</b>        |              |
| 15-01 SOCIAL SECURITY  | 2,321        |
| 15-02 RETIREMENT       | 1,360        |
| 15-03 HEALTH INSURANCE | 1,895        |
| <b>TOTAL BENEFITS</b>  | <b>5,576</b> |

|                                       |              |
|---------------------------------------|--------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |              |
| 20-41 SUPPLIES - PARKS/REC & ROLL     | 3,500        |
| 20-63 FLEET MAINTENANCE - FUEL        | 1,986        |
| 20-64 FLEET MAINTENANCE - PARTS       | 1,303        |
| 20-65 FLEET MAINTENANCE - LABOR       | 2,706        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>9,495</b> |

(CONTINUED)

FUND: PARK & RECREATION PROJECTS (123)  
DEPARTMENT: MWC PARKS & REC (06) & (23)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE THREE

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES/COMMS - REC & ROLL        | 250           |
| 30-40 CONTRACTUAL - REC & ROLL            | <u>6,000</u>  |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 6,250         |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <u>51,782</u> |

| <b>TRANSFERS OUT</b>                       |               |
|--------------------------------------------|---------------|
| <b>TRANSFER OUT</b>                        |               |
| 80-15 TRANSFER TO ACTIVITY FUND (115-7810) | <u>70,000</u> |
| <b>TOTAL TRANSFER OUT</b>                  | 70,000        |
| <b>TOTAL DEPARTMENT REQUEST</b>            | <u>70,000</u> |

|                           |                  |
|---------------------------|------------------|
| <b>TOTAL FUND REQUEST</b> | <u>2,517,964</u> |
|---------------------------|------------------|

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 204,096                     | 219,978                                 | 220,649                                   | 218,640                     |
| BENEFITS             | 66,455                      | 77,520                                  | 77,307                                    | 79,781                      |
| MATERIALS & SUPPLIES | 1,018                       | 3,659                                   | 923                                       | 1,903                       |
| OTHER SERVICES       | 3,626                       | 3,626                                   | 3,626                                     | 3,842                       |
| GRANT ACTIVITY       | 233,315                     | 538,664                                 | 242,668                                   | 193,196                     |
| CAPITAL OUTLAY       | 251,740                     | 62,014                                  | -                                         | 1,000                       |
| <b>TOTAL</b>         | <b>760,250</b>              | <b>905,461</b>                          | <b>545,173</b>                            | <b>498,362</b>              |

| <b>REVENUES</b>   | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|-------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTERGOVERNMENTAL | 695,195                     | 774,434                                 | 436,667                                   | 378,963                     |
| MISCELLANEOUS     | 112                         | 5,894                                   | 81,868                                    | -                           |
| TRANSFER IN       | 65,559                      | 99,295                                  | 99,295                                    | 119,399                     |
| <b>TOTAL</b>      | <b>760,866</b>              | <b>879,623</b>                          | <b>617,830</b>                            | <b>498,362</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |        |             |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|--------|-------------|
|                                    | 6/30/2010                   | 6,794           | 760,866         | 760,250                 | 7,410  | 6/30/11     |
|                                    | 6/30/2011                   | 7,410           | 617,830         | 545,173                 | 80,067 | 6/30/12-EST |
|                                    | 6/30/2012                   | 80,067          | 498,362         | 498,362                 | 80,067 | 6/30/13-EST |

**FINAL BUDGET 2012-2013**

**CDBG PROGRAMS (3901)**

| <b>PERSONAL SERVICES</b>       |               |
|--------------------------------|---------------|
| 10-01 SALARY                   | 46,000        |
| 10-07 ALLOWANCES               | 480           |
| 10-10 LONGEVITY                | 877           |
| <b>TOTAL PERSONAL SERVICES</b> | <b>47,357</b> |

| <b>BENEFITS</b>              |               |
|------------------------------|---------------|
| 15-01 SOCIAL SECURITY        | 3,623         |
| 15-02 RETIREMENT             | 6,156         |
| 15-03 GROUP HEALTH INSURANCE | 7,578         |
| 15-04 WORKERS COMP INSURANCE | 606           |
| <b>TOTAL BENEFITS</b>        | <b>17,963</b> |

| <b>OTHER SERVICES &amp; CHARGES</b> |     |
|-------------------------------------|-----|
| 30-85 INSURANCE/FIRE-THEFT-LIAB     | 961 |

|                                           |            |
|-------------------------------------------|------------|
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>961</b> |
|-------------------------------------------|------------|

|                               |               |
|-------------------------------|---------------|
| <b>TOTAL DIVISION REQUEST</b> | <b>66,281</b> |
|-------------------------------|---------------|

**HOUSING REHAB (3902)**

| <b>PERSONAL SERVICES (HOUSING REHAB)</b> |        |
|------------------------------------------|--------|
| 10-01 SALARY                             | 89,258 |
| 10-07 ALLOWANCES                         | 480    |
| 10-10 LONGEVITY                          | 4,935  |
| 10-14 SL INCENTIVE                       | 900    |

|                                |               |
|--------------------------------|---------------|
| <b>TOTAL PERSONAL SERVICES</b> | <b>95,573</b> |
|--------------------------------|---------------|

(CONTINUED)

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**  
**PAGE TWO**

| PERMANENT STAFFING | FY 12-13   | FY 11-12   |
|--------------------|------------|------------|
| Director           | 0.9        | 0.9        |
| Housing Rehab.     | 1          | 1          |
| Secretary          | 1          | 1          |
| Planning Assistant | 1          | 1          |
| <b>TOTAL</b>       | <b>3.9</b> | <b>3.9</b> |

.10 of Director to Hospital (425)

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.9  
2010-11 - 3.9  
2011-12 - 3.9  
2012-13 - 3.9

| <b>BENEFITS</b>              |        |
|------------------------------|--------|
| 15-01 SOCIAL SECURITY        | 7,311  |
| 15-02 RETIREMENT             | 12,424 |
| 15-03 GROUP HEALTH INSURANCE | 14,972 |
| 15-04 WORKERS COMP INSURANCE | 1,213  |

**TOTAL BENEFITS** 35,920

| <b>OTHER SERVICES &amp; CHARGES</b> |       |
|-------------------------------------|-------|
| 30-85 INSURANCE/FIRE-THEFT-LIAB     | 1,921 |

**TOTAL OTHER SERVICES & CHARGES** 1,921

**TOTAL DIVISION REQUEST** **133,414**

**GRANT ACTIVITY (3922)**

| <b>EXPENDITURES</b>                    |        |
|----------------------------------------|--------|
| 30-08 HOUSING REHABILITATION ADMIN     | 3,000  |
| 30-09 PROPERTY MAINT ADMIN (Code Enf.) | 61,000 |
| 30-10 GENERAL ADMINISTRATION           | 14,000 |
| 30-11 FAIR HOUSING SERVICES            | 8,000  |
| 30-12 CONTINGENCY                      | 4,075  |
| 30-13 AUTUMN HOUSE SOCIAL SERVICE      | 16,744 |
| 30-15 BEFORE/AFTER SCHOOL              | 16,744 |
| 30-16 AT RISK YOUTH & FAMILY PR        | 13,432 |
| 30-17 SLUM/BLIGHT IMPROVEMENTS         | 25,000 |
| 30-19 SHARE-A-FARE PROGRAM             | 2,200  |
| 30-31 SELF HELP MATERIALS PROGRAM      | 15,000 |
| 30-32 AUTUMN CREEK VILLAS IMP          | 14,000 |

**TOTAL EXPENDITURES** 193,195

| <b>MATERIALS &amp; SUPPLIES</b> |       |
|---------------------------------|-------|
| 20-63 FLEET FUEL                | 1,039 |
| 20-64 FLEET PARTS               | 87    |
| 20-65 FLEET LABOR               | 277   |

**TOTAL MATERIALS & SUPPLIES** 1,403

**(CONTINUED)**

FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND  
PAGE THREE

|                               |                       |
|-------------------------------|-----------------------|
| <b>CAPITAL OUTLAY</b>         |                       |
| 40-49 COMPUTER                | <u>1,000</u>          |
| <b>TOTAL CAPITAL OUTLAY</b>   | 1,000                 |
| <b>TOTAL DIVISION REQUEST</b> | <u><u>195,598</u></u> |

**ADMINISTRATIVE STAFF (3999)**

|                                         |            |
|-----------------------------------------|------------|
| <b>PERSONAL SERVICES (GRANTS MGMT.)</b> |            |
| 10-01 SALARY                            | 70,328     |
| 10-07 ALLOWANCES                        | 2,322      |
| 10-10 LONGEVITY                         | 2,250      |
| 10-14 SICK LEAVE INCENTIVE              | <u>810</u> |
| <b>TOTAL PERSONAL SERVICES</b>          | 75,710     |

|                              |              |
|------------------------------|--------------|
| <b>BENEFITS</b>              |              |
| 15-01 SOCIAL SECURITY        | 5,792        |
| 15-02 RETIREMENT             | 9,842        |
| 15-03 GROUP HEALTH INSURANCE | 7,658        |
| 15-04 WORKERS COMP INSURANCE | 606          |
| 15-06 TRAVEL & SCHOOL        | <u>2,000</u> |
| <b>TOTAL BENEFITS</b>        | 25,898       |

|                                       |            |
|---------------------------------------|------------|
| <b>MATERIALS &amp; SUPPLIES</b>       |            |
| 20-41 SUPPLIES                        | <u>500</u> |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | 500        |

|                                           |            |
|-------------------------------------------|------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |            |
| 30-85 INSURANCE/FIRE-THEFT-LIAB           | <u>961</u> |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | 961        |

|                               |                       |
|-------------------------------|-----------------------|
| <b>TOTAL DIVISION REQUEST</b> | <u><u>103,069</u></u> |
|-------------------------------|-----------------------|

**TOTAL DEPARTMENT REQUEST 498,362**

**FUND: COMMUNITY DEVELOPMENT BLOCK  
GRANT (141)**

Community Development Block Grant (CDBG) funds are appropriated by the U.S. Department of Housing and Urban Development to assist in the development of viable urban communities, including decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low to moderate income. The city estimates \$378,963.00 in new CDBG funding this year. The following is a summary of CDBG projects and activities planned for FY2012-13.

Funding for the Property Maintenance Program and Slum Blight Improvement Program will continue in FY'2012. Funds will also continue to be used for Before and After School Care Scholarships, Autumn House Social Services, At-Risk Youth and Family Program, Share-A-Fare Program and Fair Housing Services. Funds will also be used for public improvements in association with the proposed Autumn Creek Villas Senior Tax Credit Project to be located at 9200 N.E. 16<sup>th</sup> Street and a Self Help Materials Program to assist local volunteer groups with materials. Program income received during the FY2011-12 program year in the amount of \$80,000 will be used to support FY2012-13 Primary Systems Home Repair Program and the Med Ride Program.

Community Development Block Grant staff continue to manage the Transitional Housing Program; Housing Rehabilitation Loan Program; Homebuyer Assistance Program; the Purchase/Rehab/Infill Program; Volunteer Income Tax Assistance (VITA) Program; Emergency Utility Assistance Program and various studies supported with other funding sources.

The CDBG funded Grants Management staff also provides grant oversight for other grant programs and projects operated by the city. Staff will continue to seek compatible housing and community development program funding to expand upon and add to existing activities and services provided to Midwest City residents.

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT

| EXPENDITURES       | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES     | 117,364             | 322,000                        | 79,083                           | 229,000             |
| CAPITAL OUTLAY     | 20,678              | -                              | -                                | -                   |
| TRANSFER INTRA-OUT | 18,300              | -                              | -                                | -                   |
| <b>TOTAL</b>       | <b>156,342</b>      | <b>322,000</b>                 | <b>79,083</b>                    | <b>229,000</b>      |

| REVENUES               | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST               | 3                   | -                              | 6                                | -                   |
| INTERGOVERNMENTAL-3710 | 210                 | -                              | -                                | -                   |
| MISCELLANEOUS-3710     | 14,667              | 8,040                          | 9,913                            | 9,052               |
| TRANSFER INTRA-IN-3710 | 18,300              | -                              | -                                | -                   |
| MISCELLANEOUS-3720     | 2,128               | 3,000                          | 4,990                            | 7,200               |
| INTERGOVERNMENTAL-3721 | 11,295              | -                              | -                                | -                   |
| MISCELLANEOUS-3730     | 2,900               | 3,750                          | 3,718                            | 3,068               |
| INTERGOVERNMENTAL-3731 | -                   | 75,000                         | 75,000                           | -                   |
| <b>TOTAL</b>           | <b>49,502</b>       | <b>89,790</b>                  | <b>93,627</b>                    | <b>19,320</b>       |

FINAL BUDGET 2012-2013

**HOUSING - SPECIAL PROJECTS (3710)**

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-04 OTHER EXPENSES                      | 25,000         |
| 30-07 H REHAB LOAN PROGRAM                | 100,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>125,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>125,000</b> |

**HOUSING - TRANSITIONAL HOUSING (3720)**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES/COMMUNICATION             | 4,000         |
| 30-02 APPLIANCES/EQUIPMENT                | 1,500         |
| 30-03 MOWING                              | 1,500         |
| 30-04 OTHER EXPENSES                      | 1,000         |
| 30-23 UPKEEP REAL PROPERTY                | 4,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>12,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>12,000</b> |

**HOUSING - HOME (3730)**

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 03-01 PURCHASE/REHAB/INFILL               | 90,000        |
| 30-04 OTHER EXPENSES                      | 2,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>92,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>92,000</b> |

**TOTAL DEPARTMENT REQUEST** 229,000

(CONTINUED)



FUND: GRANTS/HOUSING ACTIVITIES (142)  
 DEPARTMENT: GRANTS MANAGEMENT DIVISION  
 DEPARTMENT HEAD: TERRI CRAFT  
 PAGE TWO

**EXPENDITURES**

**HOUSING - SPECIAL PROJECTS (3710)**

|                | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 25,444              | 127,000                        | 1,608                            | 125,000             |
| TOTAL          | 25,444              | 127,000                        | 1,608                            | 125,000             |

**HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)**

|                | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 2,107               | 12,000                         | 6,924                            | 12,000              |
| TOTAL          | 2,107               | 12,000                         | 6,924                            | 12,000              |

**HOUSING - TRANSITIONAL HOUSING - GRANT (3721)**

|                | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 9,014               | -                              | -                                | -                   |
| TOTAL          | 9,014               | -                              | -                                | -                   |

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
 DEPARTMENT: GRANTS MANAGEMENT DIVISION  
 DEPARTMENT HEAD: TERRI CRAFT  
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| <b>HOUSING - HOME - PROGRAM (3730)</b> |                             |                                         |                                           |                             |
|----------------------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
|                                        | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
| OTHER SERVICES                         | 80,799                      | 108,000                                 | 20,551                                    | 92,000                      |
| CAPITAL OUTLAY                         | 20,678                      | -                                       | -                                         | -                           |
| TRANSFER INTRA-OUT                     | 18,300                      | -                                       | -                                         | -                           |
| <b>TOTAL</b>                           | <b>119,777</b>              | <b>108,000</b>                          | <b>20,551</b>                             | <b>92,000</b>               |

| <b>HOUSING - HOME - GRANT (3731)</b> |                             |                                         |                                           |                             |
|--------------------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
|                                      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
| OTHER SERVICES                       | -                           | 75,000                                  | 50,000                                    | -                           |
| <b>TOTAL</b>                         | <b>-</b>                    | <b>75,000</b>                           | <b>50,000</b>                             | <b>-</b>                    |

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE FOUR

|                                                               | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |          |                                                               |           |
|---------------------------------------------------------------|---------------------|----------|----------|-----------------|----------|---------------------------------------------------------------|-----------|
| <b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>               |                     |          |          |                 |          |                                                               |           |
| 06/30/07                                                      | 118,583             | 15,875   | 15,873   | 118,585         | 06/30/08 |                                                               |           |
| 06/30/08                                                      | 118,585             | 23,117   | 37,300   | 104,402         | 06/30/09 |                                                               |           |
| 06/30/09                                                      | 104,402             | 17,672   | 10,150   | 111,924         | 06/30/10 |                                                               |           |
| 06/30/10                                                      | 111,924             | 33,177   | 25,444   | 119,657         | 06/30/11 |                                                               |           |
| 06/30/11                                                      | 119,657             | 9,913    | 1,608    | 127,962         | 06/30/12 | ESTIMATED                                                     |           |
| 06/30/12                                                      | 127,962             | 9,052    | 125,000  | 12,014          | 06/30/13 | ESTIMATED                                                     |           |
| <b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b> |                     |          |          |                 |          |                                                               |           |
| 06/30/08                                                      | 17,063              | 2,450    | 3,085    | 16,428          | 06/30/09 |                                                               |           |
| 06/30/09                                                      | 16,428              | 3,285    | 75       | 19,638          | 06/30/10 |                                                               |           |
| 06/30/10                                                      | 19,638              | 2,128    | 2,107    | 19,659          | 06/30/11 |                                                               |           |
| 06/30/11                                                      | 19,659              | 4,990    | 6,924    | 17,725          | 06/30/12 | ESTIMATED                                                     |           |
| 06/30/12                                                      | 17,725              | 7,200    | 12,000   | 12,925          | 06/30/13 | ESTIMATED                                                     |           |
| <b><u>HOUSING - TRANSITIONAL HOUSING - GRANT (3721)</u></b>   |                     |          |          |                 |          |                                                               |           |
| 06/30/08                                                      | -                   | 11,179   | 14,928   | (3,750)         | 06/30/09 | NOTE: Grants Division acknowledges the negative fund balance. |           |
| 06/30/09                                                      | (3,750)             | 5,785    | 7,918    | (5,883)         | 06/30/10 |                                                               |           |
| 06/30/10                                                      | (5,883)             | 11,295   | 9,014    | (3,602)         | 06/30/11 |                                                               |           |
| 06/30/11                                                      | (3,602)             | -        | -        | (3,602)         | 06/30/12 |                                                               | ESTIMATED |
| 06/30/12                                                      | (3,602)             | -        | -        | (3,602)         | 06/30/13 |                                                               | ESTIMATED |
| <b><u>HOUSING - HOME - PROGAM (3730)</u></b>                  |                     |          |          |                 |          |                                                               |           |
| 06/30/07                                                      | 223,090             | 42,808   | 18,042   | 247,856         | 06/30/08 |                                                               |           |
| 06/30/08                                                      | 247,856             | 10,922   | 102,792  | 155,986         | 06/30/09 |                                                               |           |
| 06/30/09                                                      | 155,986             | 80,409   | 5,920    | 230,475         | 06/30/10 |                                                               |           |
| 06/30/10                                                      | 230,475             | 2,900    | 119,777  | 113,598         | 06/30/11 |                                                               |           |
| 06/30/11                                                      | 113,598             | 3,718    | 20,551   | 96,765          | 06/30/12 | ESTIMATED                                                     |           |
| 06/30/12                                                      | 96,765              | 3,068    | 92,000   | 7,833           | 06/30/13 | ESTIMATED                                                     |           |
| <b><u>HOUSING - HOME - GRANT (3731)</u></b>                   |                     |          |          |                 |          |                                                               |           |
| 06/30/08                                                      | (65,000)            | 75,000   | 10,000   | -               | 06/30/09 |                                                               |           |
| 06/30/09                                                      | -                   | 75,000   | 75,000   | -               | 06/30/10 |                                                               |           |
| 06/30/10                                                      | -                   | -        | -        | -               | 06/30/11 |                                                               |           |
| 06/30/11                                                      | -                   | 75,000   | 50,000   | 25,000          | 06/30/12 | ESTIMATED                                                     |           |
| 06/30/12                                                      | 25,000              | -        | -        | 25,000          | 06/30/13 | ESTIMATED                                                     |           |

**FUND: GRANTS/HOUSING ACTIVITIES (142)**  
**DEPARTMENT: HOUSING**

The Grants/Housing Activities Fund supports three program areas: Housing – Special Projects; Housing – Transitional Housing Program; and Housing – HOME Projects. A variety of grants, loan repayments, program income and rental proceeds provide funding for activities.

Special Projects include the Housing Rehabilitation No-Interest Loan Program and other small housing related projects. Loan re-payments support the program.

The Transitional Housing Program supports four city-owned residential properties for transitional housing for homeless families. Travelers Aid Society DBA Upward Transitions provides case management through the Family Outreach Services Program for homeless families.

HOME Investment Partnerships Act (HOME) projects are supported through new grants applied for through the Oklahoma Housing Finance Agency (OHFA) and program income generated from existing housing activities. Planned HOME activities for the coming year include the Purchase/Rehab/Infill Program. A new HOME application will be made to continue the Homebuyer Assistance Program. HOME also funds housing surveys, fair housing activities, and other eligible administrative expenses.

Grants Management staff provides management of the above activities in conjunction with CDBG funded activities.

FUND: GRANTS (143)  
DEPARTMENTS: VARIOUS  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES         | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 171,909             | 123,303                        | 72,435                           | 65,360              |
| BENEFITS             | 28,356              | 9,491                          | 5,541                            | 5,000               |
| MATERIALS & SUPPLIES | 9,828               | 777                            | 777                              | -                   |
| OTHER SERVICES       | 391,121             | 1,506,310                      | 179,744                          | -                   |
| CAPITAL OUTLAY       | 556,969             | 261,916                        | 261,916                          | -                   |
| TRANSFERS OUT        | 1,318,526           | 4,308,955                      | 820,086                          | 1,485,000           |
| <b>TOTAL</b>         | <b>2,476,709</b>    | <b>6,210,752</b>               | <b>1,340,499</b>                 | <b>1,555,360</b>    |

| REVENUES          | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|-------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTERGOVERNMENTAL | 2,321,886           | 6,177,486                      | 1,324,066                        | 1,550,360           |
| INTEREST          | 769                 | -                              | 520                              | -                   |
| TRANSFERS IN      | 146,271             | 20,066                         | 16,433                           | 5,000               |
| <b>TOTAL</b>      | <b>2,468,926</b>    | <b>6,197,552</b>               | <b>1,341,019</b>                 | <b>1,555,360</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |             |
|----------------------------|---------------------|-----------|-----------|-----------------|-------------|
| 6/30/2010                  | 16,251              | 2,468,926 | 2,476,709 | 8,468           | 6/30/2011   |
| 6/30/2011                  | 8,468               | 1,341,019 | 1,340,499 | 8,988           | 6/30/12-EST |
| 6/30/2012                  | 8,988               | 1,555,360 | 1,555,360 | 8,988           | 6/30/13-EST |

FINAL BUDGET 2012-2013

**2100 - Emergency Operations**

|                                  |               |
|----------------------------------|---------------|
| <b>TRANSFER OUT</b>              |               |
| 80-70 EMERGENCY OPERATIONS (070) | 10,000        |
| <b>TOTAL TRANSFER OUT</b>        | <b>10,000</b> |

**TOTAL DEPARTMENT REQUEST 10,000**

**5710 - Capital Improvements**

|                                  |                |
|----------------------------------|----------------|
| <b>TRANSFER OUT</b>              |                |
| 80-57 CAPITAL IMPROVEMENTS (157) | 475,000        |
| <b>TOTAL TRANSFER OUT</b>        | <b>475,000</b> |

**TOTAL DEPARTMENT REQUEST 475,000**

**6210 - Police**

|                                |               |
|--------------------------------|---------------|
| <b>PERSONAL SERVICES</b>       |               |
| 10-03 OVERTIME                 | 65,360        |
| <b>TOTAL PERSONAL SERVICES</b> | <b>65,360</b> |

|                       |              |
|-----------------------|--------------|
| <b>BENEFITS</b>       |              |
| 15-01 SOCIAL SECURITY | 5,000        |
| <b>TOTAL BENEFITS</b> | <b>5,000</b> |

**TOTAL DEPARTMENT REQUEST 70,360**

**8710 - Economic**

|                                 |                  |
|---------------------------------|------------------|
| <b>TRANSFER OUT</b>             |                  |
| 80-87 UTILITIES AUTHORITY (193) | 1,000,000        |
| <b>TOTAL TRANSFER OUT</b>       | <b>1,000,000</b> |

**TOTAL DEPARTMENT REQUEST 1,000,000**

**TOTAL FUND REQUEST 1,555,360**

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES         | ACTUAL         | AMENDED BUDGET   | ESTIMATED ACTUAL | BUDGET           |
|----------------------|----------------|------------------|------------------|------------------|
|                      | 2010-2011      | 2011-2012        | 2011-2012        | 2012-2013        |
| PERSONAL SERVICES    | 38,200         | 41,893           | 43,457           | 38,436           |
| BENEFITS             | 11,231         | 16,845           | 13,706           | 16,245           |
| MATERIALS & SUPPLIES | 9              | 1,500            | 4,000            | 6,150            |
| OTHER SERVICES       | 58,892         | 98,496           | 60,000           | 61,273           |
| CAPITAL OUTLAY       | 41,871         | 1,226,120        | 796,135          | 935,680          |
| TRANSFER OUT         | 506,321        | 640,630          | 640,630          | 502,423          |
| <b>TOTAL</b>         | <b>656,524</b> | <b>2,025,484</b> | <b>1,557,928</b> | <b>1,560,207</b> |

| REVENUES             | ACTUAL         | AMENDED BUDGET | ESTIMATED ACTUAL | BUDGET           |
|----------------------|----------------|----------------|------------------|------------------|
|                      | 2010-2011      | 2011-2012      | 2011-2012        | 2012-2013        |
| CHARGES FOR SERVICES | 915,000        | 915,000        | 817,500          | 1,026,793        |
| INTEREST             | 29,016         | 52,920         | 47,505           | 42,352           |
| MISCELLANEOUS        | -              | -              | 4,428            | -                |
| <b>TOTAL</b>         | <b>944,016</b> | <b>967,920</b> | <b>869,433</b>   | <b>1,069,145</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES  | EXPENSES  | FUND BALANCE |               |
|-------------------------|------------------|-----------|-----------|--------------|---------------|
| 6/30/2008               | 2,248,696        | 767,646   | 605,015   | 2,411,327    | 6/30/09       |
| 6/30/2009               | 2,411,327        | 1,350,453 | 1,790,588 | 1,971,192    | 6/30/10       |
| 6/30/2010               | 1,971,192        | 944,016   | 656,524   | 2,258,684    | 6/30/11       |
| 6/30/2011               | 2,258,684        | 869,433   | 1,557,928 | 1,570,189    | 6/30/12 - EST |
| 6/30/2012               | 1,570,189        | 1,069,145 | 1,560,207 | 1,079,127    | 6/30/13 - EST |

NOTE: FY 11-12 Est. \$687,300 of Fund Balance is held in escrow by the Oklahoma County Court Clerk for 29th Street Property  
 FY 11-12 Clock Tower Loan \$400,000

**FINAL BUDGET 2012-2013**

**(9210) Special Projects**

| CAPITAL OUTLAY                                       |         |
|------------------------------------------------------|---------|
| 40-15 WATER TOWER DEMOLITION                         | 65,000  |
| 40-06 RECONSTRUCT (MID-AMERICA BLVD / RICKENBACKER ) | 275,000 |
| 40-09 LAND ACQUISITION                               | 245,000 |
| 40-09 MID AMERICA PARK DESIGN                        | 70,000  |
| 40-15 MIDWEST BLVD FENCE                             | 170,000 |
| 40-15 ORIG. SQUARE MILE MONUMENTS                    | 100,680 |
| 40-16 PARK IMPROVEMENTS (TINKER BICENTENNIAL)        | 10,000  |

**TOTAL CAPITAL OUTLAY** 935,680

| TRANSFER OUT                            |         |
|-----------------------------------------|---------|
| 80-12 CAPITAL OUTLAY (012)              | 122,500 |
| 80-17 TRAILER PARK (017)                | 129,923 |
| 80-90 RETURN ON OWNERS INV (425) C PRIN | 250,000 |

**TOTAL TRANSFER OUT** 502,423

**(9250) General Operations**

| PERSONAL SERVICES  |        |
|--------------------|--------|
| 10-01 SALARIES     | 34,764 |
| 10-07 ALLOWANCES   | 1,156  |
| 10-10 LONGEVITY    | 1,083  |
| 10-11 SL BUYBACK   | 485    |
| 10-12 VL BUYBACK   | 236    |
| 10-13 PDO BUYBACK  | 307    |
| 10-14 SL INCENTIVE | 405    |

**TOTAL PERSONAL SERVICES** 38,436

| BENEFITS               |       |
|------------------------|-------|
| 15-01 SOCIAL SECURITY  | 2,940 |
| 15-02 RETIREMENT       | 4,997 |
| 15-03 HEALTH INSURANCE | 3,308 |
| 15-06 TRAVEL & SCHOOL  | 5,000 |

**TOTAL BENEFITS** 16,245

(CONTINUED)

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 12-13    | FY 11-12    |
|-------------------------------|-------------|-------------|
| Facilities Project Supervisor | 0.25        | 0.25        |
| City Attorney                 | 0.20        | 0.20        |
| <b>TOTAL</b>                  | <b>0.45</b> | <b>0.45</b> |

City Attorney - .20 Downtown Redev (194); .20 Hosp Auth (425); .60 City Attorney (010-04)  
 Facilities Project Spvr - .25 (Fund 194); .25 Welcome Cntr (045); .50 Street (010-09)

**PERSONNEL  
 POSITIONS  
 SUMMARY:**

2006-07 - .25  
 2007-08 - .70  
 2008-09 - .70  
 2009-10 - .45  
 2010-11 - .45  
 2011-12 - .45  
 2012-13 - .45

**MATERIALS & SUPPLIES**

|                           |       |
|---------------------------|-------|
| 20-41 SUPPLIES            | 300   |
| 20-51 OTHER GOV'T EXPENSE | 5,850 |

**TOTAL MATERIAL & SUPPLIES**

6,150

**OTHER SERVICES & CHARGES**

|                                              |        |
|----------------------------------------------|--------|
| 30-40 CONTRACTUAL - FIREWORKS                | 25,000 |
| 30-40 CONTRACTUAL - SE 29TH CHRISTMAS LIGHTS | 20,000 |
| 30-40 CONTRACTUAL                            | 10,000 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS            | 300    |
| 30-85 INS/FIRE/THEFT/LIABILITY               | 5,973  |

**TOTAL OTHER SERVICES & CHARGES**

61,273

**TOTAL DEPARTMENT REQUEST**

**1,560,207**

FUND: URBAN RENEWAL (201)  
 DEPARTMENT: URBAN RENEWAL  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2012-2013

| EXPENDITURES   | ACTUAL    | AMENDED   | ESTIMATED | BUDGET    |
|----------------|-----------|-----------|-----------|-----------|
|                | 2010-2011 | BUDGET    | ACTUAL    | BUDGET    |
|                | 2011-2012 | 2011-2012 | 2011-2012 | 2012-2013 |
| OTHER SERVICES | 1,581     | 6,000     | 2,000     | 6,000     |
| TOTAL          | 1,581     | 6,000     | 2,000     | 6,000     |

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-44 ADMIN/PROFESSIONAL SERVICES         | 5,000        |
| 30-51 OTHER GOVT EXPENSE                  | 1,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>6,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>6,000</b> |

| REVENUES            | ACTUAL    | AMENDED   | ESTIMATED | BUDGET    |
|---------------------|-----------|-----------|-----------|-----------|
|                     | 2010-2011 | BUDGET    | ACTUAL    | BUDGET    |
|                     | 2011-2012 | 2011-2012 | 2011-2012 | 2012-2013 |
| INVESTMENT INTEREST | 322       | 335       | 335       | 335       |
| TOTAL               | 322       | 335       | 335       | 335       |

| BUDGETARY     | BUDGET    |          |          | FUND    |                 |
|---------------|-----------|----------|----------|---------|-----------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |                 |
| 6/30/2008     | 11,649    | 15,458   | 9,952    | 17,155  | 6/30/09         |
| 6/30/2009     | 17,155    | 492      | 890      | 16,757  | 6/30/10         |
| 6/30/2010     | 16,757    | 322      | 1,581    | 15,498  | 6/30/11         |
| 6/30/2011     | 15,498    | 335      | 2,000    | 13,833  | 6/30/2012 - EST |
| 6/30/2012     | 13,833    | 335      | 6,000    | 8,168   | 6/30/2013 - EST |



**FUND: ANIMALS BEST FRIEND - (220)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES**  
**DEPARTMENT HEAD: MIKE STROH**

**FINAL BUDGET 2012-2013**

| <b>EXPENDITURES</b>    | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| MATERIALS AND SUPPLIES | 872                         | 3,000                                   | 1,500                                     | 3,000                       |
| OTHER SERVICES         | 2,050                       | 5,000                                   | 800                                       | -                           |
| CAPITAL OUTLAY         | -                           | 31,000                                  | 8,500                                     | -                           |
| <b>TOTAL</b>           | <b>2,922</b>                | <b>39,000</b>                           | <b>10,800</b>                             | <b>3,000</b>                |

**MATERIALS AND SUPPLIES**

|                                    |              |
|------------------------------------|--------------|
| 20-41 SUPPLIES                     | 3,000        |
| <b>TOTAL MATERIAL AND SUPPLIES</b> | <b>3,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>    | <b>3,000</b> |

| <b>REVENUES</b>     | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| FINES & FORFEITURES | 9,668                       | 11,834                                  | 15,732                                    | 12,811                      |
| INTEREST            | 595                         | 458                                     | 748                                       | 658                         |
| MISCELLANEOUS       | 664                         | 500                                     | 693                                       | 700                         |
| <b>TOTAL</b>        | <b>10,927</b>               | <b>12,792</b>                           | <b>17,173</b>                             | <b>14,169</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |               |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|---------------|
| 6/30/2008                          | 38,088                      | 9,478           | 2,543           | 45,023                  | 6/30/09       |
| 6/30/2009                          | 45,023                      | 12,218          | 32,436          | 24,805                  | 6/30/10       |
| 6/30/2010                          | 24,805                      | 10,927          | 2,922           | 32,810                  | 6/30/11       |
| 6/30/2011                          | 32,810                      | 17,173          | 10,800          | 39,183                  | 6/30/12 - EST |
| 6/30/2012                          | 39,183                      | 14,169          | 3,000           | 50,352                  | 6/30/13 - EST |

FUND: HOTEL/MOTEL (225)  
 DEPARTMENT: ECONOMIC (87)  
 DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES  | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 549,000             | 573,085                        | 573,085                          | 573,085             |
| TOTAL         | 549,000             | 573,085                        | 573,085                          | 573,085             |

| REVENUES | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES    | 549,000             | 573,085                        | 573,085                          | 573,085             |
| TOTAL    | 549,000             | 573,085                        | 573,085                          | 573,085             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE   |
|----------------------------|---------------------|----------|----------|-------------------|
| 6/30/2008                  | -                   | 586,735  | 586,735  | - 6/30/2009       |
| 6/30/2009                  | -                   | 564,315  | 564,315  | - 6/30/2010       |
| 6/30/2010                  | -                   | 549,000  | 549,000  | - 6/30/2011       |
| 6/30/2011                  | -                   | 573,085  | 573,085  | - 6/30/2012 - EST |
| 6/30/2012                  | -                   | 573,085  | 573,085  | - 6/30/2013 - EST |

**FINAL BUDGET 2012-2013**

| TRANSFERS OUT                        |                |
|--------------------------------------|----------------|
| 80-23 PARK & REC (123) 14%           | 80,232         |
| 80-46 ECONOMIC DEVELOPMENT (046) 56% | 320,927        |
| 80-74 WELCOME CENTER (045) 30%       | 171,926        |
| <b>TOTAL TRANSFERS OUT</b>           | <b>573,085</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>573,085</b> |

**FUND: HOTEL MOTEL FUND (225)**  
**DEPARTMENT: ECONOMIC**

**SIGNIFICANT EXPENDITURE CHANGES**

FY 2011-12 Budget reflects no increase over previous year. The Chamber contract for 12-13 will be based on a percentage of receipts, but not to exceed \$140,000.

**PROGRAM DESCRIPTION**

Hotel/Motel Funds are used to support Parks and Recreation, Welcome Center, Convention and Visitors Bureau (CVB), and the Chamber's Economic Development Commission (EDC), all of these agencies work together to promote special recreation events, tourism, convention business, and a healthy business climate.

The distribution of revenues is set by ordinance. The 5% tax on room revenue is allocated; 14% - Parks & Recreation, 30% - Welcome Center and 56% - Economic Development, which funds Convention & Visitors Bureau and the Chamber contract.

**2012-2013 GOALS AND OBJECTIVES**

1. Promote recreational special events in Midwest City and Eastern Oklahoma County.
2. Support tourism and recreation through public programs.
3. Continue to develop the housing bureau.
4. Increase traffic into Midwest City and Eastern Oklahoma County communities.
5. Support the hospitality industry in Eastern Oklahoma County Area.
6. Create economic development through the EDC.
7. Market Midwest City tourism and business.

FUND: COURT BONDS (235-0000)  
 DEPT: CITY CLERK  
 DEPT HEAD: RHONDA ATKINS

| EXPENDITURES  | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS OUT | 1,664               | 1,568                          | 1,763                            | 1,464               |
| TOTAL         | 1,664               | 1,568                          | 1,763                            | 1,464               |

| REVENUES | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 1,664               | 1,568                          | 1,763                            | 1,464               |
|          | 1,664               | 1,568                          | 1,763                            | 1,464               |

**FINAL BUDGET 2012-2013**

|                                 |                     |
|---------------------------------|---------------------|
| <b>TOTAL TRANSFERS</b>          |                     |
| 80-04 GENERAL FUND (010)        | <u>1,464</u>        |
| <b>TOTAL TRANSFERS</b>          | 1,464               |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><u>1,464</u></u> |

FUND: DISASTER RELIEF (310)  
DEPARTMENT: DISASTER RELIEF (88)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES        | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| MATERIAL & SUPPLIES | 162                 | 700                            | 700                              | -                   |
| OTHER SERVICES      | 203,782             | 175,000                        | 100,000                          | 165,000             |
| CAPITAL OUTLAY      | 159,638             | 28,000                         | 28,000                           | -                   |
| TRANSFERS           | -                   | 11,250                         | 11,250                           | -                   |
| <b>TOTAL</b>        | <b>363,582</b>      | <b>214,950</b>                 | <b>139,950</b>                   | <b>165,000</b>      |

| REVENUES                | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES    | 74,332              | 57,265                         | 52,395                           | 80,000              |
| WRITE OFFS - PRIOR YRS  | -                   | -                              | (55,855)                         | -                   |
| DEFERRED REVENUE (C/S)  | (18,608)            | -                              | (13,099)                         | (20,000)            |
| INTEREST                | 18,770              | 18,800                         | 18,055                           | 15,105              |
| MISCELLANEOUS           | 131,000             | 82,650                         | 85,873                           | 133,463             |
| DEFERRED REVENUE (MISC) | (32,450)            | -                              | (22,123)                         | (33,366)            |
| TRANSFERS IN            | 33,665              | 28,000                         | 28,000                           | -                   |
| <b>TOTAL</b>            | <b>206,709</b>      | <b>186,715</b>                 | <b>93,247</b>                    | <b>175,202</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |             |
|----------------------------|---------------------|----------|----------|-----------------|-------------|
| 6/30/2008                  | 1,236,844           | 365,366  | 327,060  | 1,275,150       | 6/30/09     |
| 6/30/2009                  | 1,275,150           | 292,937  | 161,094  | 1,406,993       | 6/30/10     |
| 6/30/2010                  | 1,406,993           | 206,709  | 363,582  | 1,250,120       | 6/30/11     |
| 6/30/2011                  | 1,250,120           | 93,247   | 139,950  | 1,203,417       | 6/30/12 EST |
| 6/30/2012                  | 1,203,417           | 175,202  | 165,000  | 1,213,618       | 6/30/13 EST |

Estimated Fund Balance at 06/30/12:

|                                        |                  |
|----------------------------------------|------------------|
| Cash                                   | 940,056          |
| Accounts Receivable - Net of Allowance | 392,174          |
| Deferred revenue                       | -128,813         |
| <b>TOTAL</b>                           | <b>1,203,417</b> |

FINAL BUDGET 2012-2013

| 8810 - SAFETY                             |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 10,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>10,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>10,000</b> |

| 8820 - MOWING & CLEANUP                   |                |
|-------------------------------------------|----------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                |
| 30-40 CONTRACTUAL                         | 80,000         |
| 30-40 DEMOLITION                          | 25,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>105,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>105,000</b> |

| 8890 - DISASTER                           |               |
|-------------------------------------------|---------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
| 30-40 CONTRACTUAL                         | 50,000        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>50,000</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>50,000</b> |

**TOTAL DEPARTMENT REQUEST** 165,000

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: 9010  
DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2012-2013

**COMPOUNDED PRINCIPAL**

**EXPENDITURES**

|                          | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 104,526             | 110,000                        | 110,000                          | 110,000             |
| CAPITAL OUTLAY           | 1,084,728           | -                              | -                                | -                   |
| TRANSFER OUT-INTRA       | 973,990             | 1,217,571                      | 1,163,294                        | 1,177,819           |
| <b>TOTAL</b>             | <b>2,163,244</b>    | <b>1,327,571</b>               | <b>1,273,294</b>                 | <b>1,287,819</b>    |

**REVENUES**

|                           | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|---------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND   | 441,486             | 301,648                        | 549,163                          | 359,113             |
| UNREALIZED GAINS / LOSSES | 11,186,979          | -                              | 1,285,425                        | -                   |
| TRANSFERS IN (194) ROI    | -                   | 250,000                        | 250,000                          | 250,000             |
| <b>TOTAL</b>              | <b>11,628,465</b>   | <b>551,648</b>                 | <b>2,084,588</b>                 | <b>609,113</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
|----------------------------|---------------------|----------|----------|-----------------|

|           |            |             |           |            |                 |
|-----------|------------|-------------|-----------|------------|-----------------|
| 6/30/2008 | 56,000,887 | (9,854,763) | 1,202,564 | 44,943,560 | 6/30/2009       |
| 6/30/2009 | 44,943,560 | 4,732,503   | 976,588   | 48,699,475 | 6/30/2010       |
| 6/30/2010 | 48,699,475 | 11,628,465  | 2,163,244 | 58,164,696 | 6/30/2011       |
| 6/30/2011 | 58,164,696 | 2,084,588   | 1,273,294 | 58,975,990 | 6/30/2012 - EST |
| 6/30/2012 | 58,975,990 | 609,113     | 1,287,819 | 58,297,284 | 6/30/2013 - EST |

**COMPOUNDED PRINCIPAL (90-10)**

|                                         |                  |
|-----------------------------------------|------------------|
| <b>OTHER SERVICES AND CHARGES</b>       |                  |
| 29-02 TRUSTEE FEES                      | 110,000          |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | <b>110,000</b>   |
| <b>TRANSFERS OUT</b>                    |                  |
| 80-01 2% TO DISCRETIONARY               | 1,177,819        |
| <b>TOTAL TRANSFERS- OUT</b>             | <b>1,177,819</b> |
| <b>TOTAL COMPOUND PRINCIPAL REQUEST</b> | <b>1,287,819</b> |

| <b>COMPOUNDED 06/30/2012 ESTIMATED</b> |                   |
|----------------------------------------|-------------------|
| CASH                                   | 250,000           |
| REAL ESTATE                            | 1,220,579         |
| INV-JP MORGAN                          | 57,505,411        |
| <b>FUND BALANCE</b>                    | <b>58,975,990</b> |

| <b>COMPOUNDED 06/30/2013 ESTIMATED</b> |                   |
|----------------------------------------|-------------------|
| CASH                                   | 250,000           |
| REAL ESTATE                            | 1,220,579         |
| INV-JP MORGAN                          | 56,826,705        |
| <b>FUND BALANCE</b>                    | <b>58,297,284</b> |

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: 9020 - LOAN RESERVE  
 DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2012-2013**

**HOSPITAL EXPANSION-LOAN RESERVE**

**EXPENDITURES**

|                    | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER INTRA-OUT | -                   | 149,999                        | 148,670                          | 49,116              |
| TOTAL              | -                   | 149,999                        | 148,670                          | 49,116              |

**REVENUES**

|                         | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INVEST. INT. & DIVIDEND | 46,973              | 48,820                         | 47,457                           | 49,116              |
| TOTAL                   | 46,973              | 48,820                         | 47,457                           | 49,116              |

|           | BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|-----------|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2008 |                            | 2,500,000           | 19,976   | 9,988    | 2,509,988       |
| 6/30/2009 |                            | 2,509,988           | 88,505   | 44,253   | 2,554,240       |
| 6/30/2010 |                            | 2,554,240           | 46,973   | -        | 2,601,213       |
| 6/30/2011 |                            | 2,601,213           | 47,457   | 148,670  | 2,500,000       |
| 6/30/2012 |                            | 2,500,000           | 49,116   | 49,116   | 2,500,000       |

|                                         |               |
|-----------------------------------------|---------------|
| <b>TRANSFERS OUT</b>                    |               |
| 80-90 INTRA TO 9060                     | 49,116        |
| <b>TOTAL TRANSFERS OUT</b>              | 49,116        |
| <b>TOTAL COMPOUND PRINCIPAL REQUEST</b> | <b>49,116</b> |

| <b>LOAN RESERVE 06/30/2012 ESTIMATED</b> |                  |
|------------------------------------------|------------------|
| BANCFIRST                                | 2,797,340        |
| DEFERRED REVENUE                         | (148,670)        |
| DUE TO 9060 IN LIEU OF/ ROR/ MISC.       | (148,670)        |
| <b>FUND BALANCE</b>                      | <b>2,500,000</b> |

| <b>LOAN RESERVE 06/30/2013 ESTIMATED</b> |                  |
|------------------------------------------|------------------|
| BANCFIRST                                | 2,895,572        |
| DEFERRED REVENUE                         | (197,786)        |
| DUE TO 9060 IN LIEU OF/ ROR/ MISC.       | (197,786)        |
| <b>FUND BALANCE</b>                      | <b>2,500,000</b> |

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: 9050  
DEPARTMENT HEAD: GUY HENSON

**DISCRETIONARY FUNDS**

**EXPENDITURES**

|                      | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 29,345              | 30,787                         | 31,386                           | 31,556              |
| BENEFITS             | 11,858              | 10,559                         | 10,559                           | 11,432              |
| MATERIALS & SUPPLIES | 456                 | 400                            | 400                              | 400                 |
| OTHER SERVICES       | 346,891             | 499,110                        | 499,110                          | 362,925             |
| CAPITAL OUTLAY       | 682,584             | 2,702,803                      | 35,050                           | 3,500,000           |
| TRANSFERS OUT        | 33,365              | 438,527                        | 438,527                          | -                   |
| DEBT SERVICE         | 1,655,501           | -                              | -                                | -                   |
| <b>TOTAL</b>         | <b>2,760,000</b>    | <b>3,682,186</b>               | <b>1,015,032</b>                 | <b>3,906,313</b>    |

**REVENUES**

| REVENUES                          | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|-----------------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| IN LIEU OF TAXES                  | 547,580             | -                              | -                                | -                   |
| LEASE PRINCIPAL&INTEREST          | 1,909,956           | -                              | -                                | -                   |
| INTEREST                          | 76,860              | 65,000                         | 88,830                           | 76,726              |
| MISCELLANEOUS                     | 2,838               | -                              | 19,684                           | 1,300               |
| UNREALIZED GAINS / LOSSES         | 503,325             | -                              | 106,887                          | -                   |
| TRANSFER INTRA-IN (2% MARKET VAL) | 973,990             | 1,217,571                      | 1,163,294                        | 1,177,819           |
| <b>TOTAL</b>                      | <b>4,014,549</b>    | <b>1,282,571</b>               | <b>1,378,695</b>                 | <b>1,255,845</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2008                  | 1,993,861           | 1,479,399 | 1,344,508 | 2,128,752       |
| 6/30/2009                  | 2,128,752           | 1,721,283 | 1,042,112 | 2,807,923       |
| 6/30/2010                  | 2,807,923           | 4,014,549 | 2,760,000 | 4,062,472       |
| 6/30/2011                  | 4,062,472           | 1,378,695 | 1,015,032 | 4,426,135       |
| 6/30/2012                  | 4,426,135           | 1,255,845 | 3,906,313 | 1,775,667       |

**FINAL BUDGET 2012-2013**

**DISCRETIONARY FUNDS (90-50)**

| <b>PERSONAL SERVICES</b> |        |
|--------------------------|--------|
| 10-01 SALARIES           | 28,568 |
| 10-07 ALLOWANCES         | 1,134  |
| 10-10 LONGEVITY          | 708    |
| 10-11 VL BUYBACK         | 485    |
| 10-12 SL BUYBACK         | 235    |
| 10-13 PDO BUYBACK        | 156    |
| 10-14 SL INCENTIVE       | 270    |

**TOTAL PERSONAL SERVICES 31,556**

| <b>BENEFITS</b>        |       |
|------------------------|-------|
| 15-01 SOCIAL SECURITY  | 2,414 |
| 15-02 RETIREMENT       | 4,102 |
| 15-03 HEALTH INSURANCE | 2,416 |
| 15-06 TRAVEL & SCHOOL  | 2,500 |

**TOTAL BENEFITS 11,432**

| <b>MATERIALS &amp; SUPPLIES</b> |     |
|---------------------------------|-----|
| 20-41 SUPPLIES                  | 400 |

**TOTAL MATERIALS & SUPPLIES 400**

| <b>OTHER SERVICES &amp; CHARGES</b> |         |
|-------------------------------------|---------|
| 30-01 UTILITIES                     | 6,000   |
| 30-02 TRUSTEE FEES                  | 6,500   |
| 30-06 DISABILITY PAYROLL            | 16,600  |
| 30-11 GRANTS                        | 300,000 |
| 30-23 UPKEEP OF OTHER PROPERTY      | 20,000  |
| 30-40 CONTRACTUAL                   | 10,000  |
| 30-86 AUDIT                         | 3,825   |

**TOTAL OTHER SERVICES & CHARGES 362,925**

(CONTINUED)



**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: 9050**  
**DEPARTMENT HEAD: GUY HENSON**  
**PAGE TWO**

| PERMANENT STAFFING | FY 12-13    | FY 11-12    |
|--------------------|-------------|-------------|
| Grants Manager     | 0.10        | 0.10        |
| City Attorney      | 0.20        | 0.20        |
| <b>TOTAL</b>       | <b>0.30</b> | <b>0.30</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 0  
2007-08 - .20  
2008-09 - .20  
2009-10 - .30  
2010-11 - .30  
2011-12 - .30  
2012-13 - .30

|                                    |                         |
|------------------------------------|-------------------------|
| <b>CAPITAL OUTLAY</b>              |                         |
| 40-06 SPECIAL PROJECTS BY TRUSTEES | <u>3,500,000</u>        |
| <b>TOTAL CAPITAL OUTLAY</b>        | 3,500,000               |
| <b>TOTAL DISCRETIONARY REQUEST</b> | <u><u>3,906,313</u></u> |

| <b>DISCRETIONARY 06/30/2012 ESTIMATED</b> |                  |
|-------------------------------------------|------------------|
| CASH & INV -JP MORGAN                     | 3,794,471        |
| RV SALES/MOBILE HOME PARK N/R             | 576,664          |
| REAL ESTATE                               | <u>55,000</u>    |
| <b>FUND BALANCE</b>                       | <b>4,426,135</b> |

| <b>DISCRETIONARY 06/30/2013 ESTIMATED</b> |                  |
|-------------------------------------------|------------------|
| CASH & INV -JP MORGAN                     | 1,233,505        |
| RV SALES/MOBILE HOME PARK N/R             | 487,162          |
| REAL ESTATE                               | <u>55,000</u>    |
| <b>FUND BALANCE</b>                       | <b>1,775,667</b> |

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: 9060 In Lieu/ROR/Misc.  
 DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2012-2013

**IN LIEU OF TAXES / RETURN ON RISK / MISCELLANEOUS**

**EXPENDITURES**

|                          | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| BENEFITS                 | -                   | 6,000                          | 6,000                            | 6,500               |
| OTHER SERVICES & CHARGES | -                   | 145,000                        | 148,333                          | 145,000             |
| CAPITAL OUTLAY           | -                   | 1,102,537                      | 282,650                          | 1,500,000           |
| DEBT SERVICE             | -                   | 1,856,529                      | 1,856,529                        | 1,856,529           |
| <b>TOTAL</b>             | -                   | <b>3,110,066</b>               | <b>2,293,512</b>                 | <b>3,508,029</b>    |

**REVENUES**

|                          | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| IN LIEU OF TAXES         | -                   | 706,448                        | 697,152                          | 732,010             |
| LEASE PRINCIPAL          | -                   | 359,919                        | 486,425                          | 518,036             |
| LEASE INTEREST           | -                   | 1,878,225                      | 1,752,309                        | 1,720,709           |
| INVESTMENT INTEREST      | -                   | 15,476                         | 11,500                           | 11,500              |
| TRANSFER-INTRA FROM 9020 | -                   | 149,999                        | 148,670                          | 49,116              |
| <b>TOTAL</b>             | -                   | <b>3,110,067</b>               | <b>3,096,056</b>                 | <b>3,031,371</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE       |
|----------------------------|---------------------|-----------|-----------|-----------------------|
| 6/30/2010                  | -                   | -         | -         | - 6/30/11             |
| 6/30/2011                  | -                   | 3,096,056 | 2,293,512 | 802,544 6/30/12 - EST |
| 6/30/2012                  | 802,544             | 3,031,371 | 3,508,029 | 325,886 6/30/13 - EST |

|                                         |                  |
|-----------------------------------------|------------------|
| <b>BENEFITS</b>                         |                  |
| 15-06 TRAVEL                            | 6,500            |
| <b>TOTAL BENEFITS</b>                   | 6,500            |
| <b>OTHER SERVICES AND CHARGES</b>       |                  |
| 30-40 CONTACTUAL                        | 5,000            |
| 29-13 RETAINER                          | 140,000          |
| <b>TOTAL OTHER SERVICES AND CHARGES</b> | 145,000          |
| <b>CAPITAL OUTLAY</b>                   |                  |
| 40-06 SPECIAL PROJECTS BY TRUSTEES      | 1,500,000        |
| <b>TOTAL CAPITAL OUTLAY</b>             | 1,500,000        |
| <b>DEBT SERVICE</b>                     |                  |
| 71-01 INTEREST                          | 1,338,493        |
| 73-02 PRINCIPAL                         | 518,036          |
| <b>TOTAL DEBT SERVICE</b>               | 1,856,529        |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>3,508,029</b> |

# Capital Outlay Funds

# City of Midwest City, Oklahoma

## Capital Projects - Index

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**(Continued)**

## Capital Projects - Index

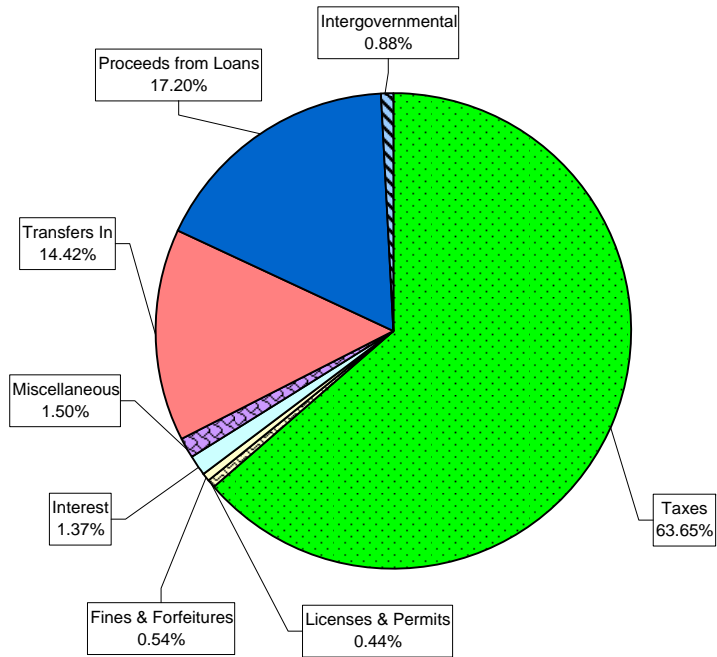
| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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\* **Note:** Three digit codes represent the **Fund** Number

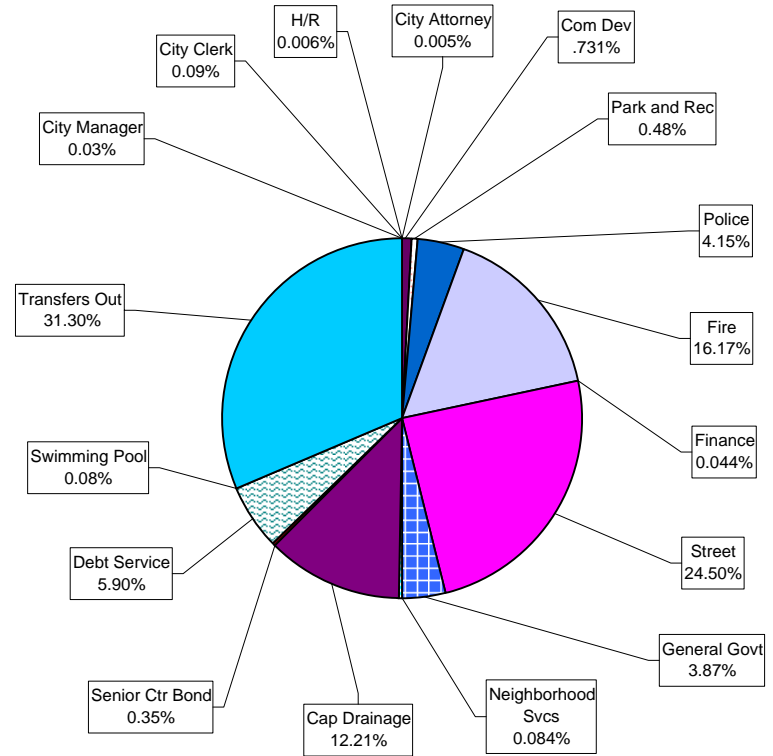
**CAPITAL OUTLAY FUNDS BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 11-12</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 11-12</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 12-13</b> |
|-------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                                        |                                                    |                                           |
| Taxes                         | 3,041,007                                 | 4,610,189                                              | 4,599,854                                          | 7,214,738                                 |
| Licenses & Permits            | 86,679                                    | 118,366                                                | 49,452                                             | 49,452                                    |
| Fines & Forfeitures           | 58,426                                    | 66,266                                                 | 61,128                                             | 61,128                                    |
| Investment Interest           | 188,370                                   | 172,893                                                | 187,878                                            | 155,681                                   |
| Miscellaneous                 | 23,547                                    | 12,343                                                 | 18,234                                             | 169,500                                   |
| Transfers In                  | 1,887,744                                 | 5,631,682                                              | 3,075,564                                          | 1,634,576                                 |
| Proceeds from Loans           | 1,145,000                                 | -                                                      | -                                                  | 1,950,000                                 |
| Intergovernmental             | -                                         | -                                                      | -                                                  | 100,000                                   |
| <b>TOTAL REVENUE</b>          | <b>6,430,773</b>                          | <b>10,611,739</b>                                      | <b>7,992,110</b>                                   | <b>11,335,075</b>                         |
| Use / (Gain) of Fund Balance  | 1,230,617                                 | 7,104,098                                              | 1,352,525                                          | 5,626,721                                 |
| <b>TOTAL RESOURCES</b>        | <b>7,661,390</b>                          | <b>17,715,837</b>                                      | <b>9,344,635</b>                                   | <b>16,961,796</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                                        |                                                    |                                           |
| Managerial                    | 791                                       | 1,000                                                  | 997                                                | 5,000                                     |
| City Clerk                    | 7,206                                     | 52,568                                                 | 52,381                                             | 14,983                                    |
| Human Resources               | 4,501                                     | 3,860                                                  | 3,847                                              | 1,000                                     |
| City Attorney                 | 539                                       | 1,760                                                  | 1,754                                              | 800                                       |
| Community Development         | 48,127                                    | 306,552                                                | 305,491                                            | 123,940                                   |
| Park and Recreation           | 45,491                                    | 109,001                                                | 108,624                                            | 81,500                                    |
| Police                        | 1,046,199                                 | 1,510,223                                              | 1,510,223                                          | 703,509                                   |
| Fire                          | 1,281,314                                 | 441,005                                                | 392,650                                            | 2,741,991                                 |
| Finance                       | 4,520                                     | 11,441                                                 | 11,401                                             | 7,450                                     |
| Street                        | 580,443                                   | 3,910,297                                              | 377,322                                            | 4,155,361                                 |
| Animal Welfare                | -                                         | -                                                      | 21,924                                             | -                                         |
| General Government            | 1,282,368                                 | 5,873,976                                              | 1,485,740                                          | 657,239                                   |
| Neighborhood Services         | 22,944                                    | 96,647                                                 | 96,312                                             | 14,200                                    |
| Information Technology        | 140,252                                   | 612,710                                                | 610,588                                            | -                                         |
| Swimming Pools                | 1,359                                     | 17,500                                                 | 17,439                                             | 13,500                                    |
| Senior Center Bond (012-55)   | 16,878                                    | 22,000                                                 | -                                                  | 59,000                                    |
| Debt Service                  | 981,338                                   | 1,240,403                                              | 1,000,703                                          | 1,001,000                                 |
| Capital Drainage Improvements | -                                         | -                                                      | -                                                  | 2,071,605                                 |
| Recreation (78)               | 2,512                                     | -                                                      | -                                                  | -                                         |
| Transfers Out                 | 2,194,608                                 | 3,504,894                                              | 3,347,239                                          | 5,309,718                                 |
| <b>TOTAL EXPENDITURES</b>     | <b>7,661,390</b>                          | <b>17,715,837</b>                                      | <b>9,344,635</b>                                   | <b>16,961,796</b>                         |

**ESTIMATED REVENUES-CAPITAL PROJECTS**  
**FY 2012-2013**  
**Total \$11,335,075**



**ESTIMATED EXPENDITURES-CAPITAL PROJECTS**  
**FY 2012-2013**  
**Total \$16,961,796**



**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2012-2013**

|                                       | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>BUDGET<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|---------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Gen Fund C/O Reserve (011) - Revenues | 20,919                           | 25,000                             | 16,624                                    | 13,800                           |
| Gen Fund C/O Reserve (011) - Expenses | -                                | (1,077,494)                        | (241,169)                                 | (757,239)                        |
| USE OF FUND BALANCE:                  | 20,919                           | (1,052,494)                        | (224,545)                                 | (743,439)                        |
| Capital Outlay (012) - Revenues       | 1,040,339                        | 888,210                            | 890,673                                   | 291,992                          |
| Capital Outlay (012) - Expenses       | (1,689,489)                      | (2,022,151)                        | (2,015,151)                               | (436,973)                        |
| USE OF FUND BALANCE:                  | (649,150)                        | (1,133,941)                        | (1,124,478)                               | (144,981)                        |
| Police C/O (021) - Revenues           | 386,931                          | 1,201,659                          | 1,192,026                                 | 717,724                          |
| Police C/O (021) - Expenses           | (1,046,199)                      | (1,510,223)                        | (1,510,223)                               | (703,509)                        |
| TOTAL USE OF FUND BALANCE:            | (659,268)                        | (308,564)                          | (318,197)                                 | 14,215                           |
| Fire C/O (041) - Revenues             | 1,305,451                        | 474,699                            | 376,737                                   | 2,415,748                        |
| Fire C/O (041) - Expenses             | (1,281,314)                      | (441,005)                          | (392,650)                                 | (2,741,991)                      |
| TOTAL USE OF FUND BALANCE:            | 24,137                           | 33,694                             | (15,913)                                  | (326,243)                        |
| Street Tax (065) - Revenues           | 439                              | 151,136                            | 151,422                                   | 411,340                          |
| Street Tax (065) - Expenses           | (3,244)                          | (171,111)                          | -                                         | (581,051)                        |
| TOTAL USE OF FUND BALANCE:            | (2,805)                          | (19,975)                           | 151,422                                   | (169,711)                        |



**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2012-2013**

|                                        | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>BUDGET<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|----------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Capital Improvements (157) - Revenues  | 557,541                          | 3,505,692                          | 997,005                                   | 1,023,436                        |
| Capital Improvements (157) - Expenses  | (260,495)                        | (4,491,215)                        | (941,338)                                 | (2,054,105)                      |
| TOTAL USE OF FUND BALANCE:             | 297,046                          | (985,523)                          | 55,667                                    | (1,030,669)                      |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| 2002 G. O. Bond (269) - Revenues       | 71,900                           | 61,888                             | 70,107                                    | 57,845                           |
| 2002 G. O. Bond (269) - Expenses       | (400,453)                        | (3,541,179)                        | (180,000)                                 | (3,552,751)                      |
| TOTAL USE OF FUND BALANCE:             | (328,553)                        | (3,479,291)                        | (109,893)                                 | (3,494,906)                      |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Sales Tax Capital Improvements (340)   | 2,066,060                        | 3,300,455                          | 3,296,813                                 | 5,402,190                        |
| Sales Tax Capital Improvements (340)   | (1,998,858)                      | (3,221,056)                        | (3,063,401)                               | (5,133,177)                      |
| TOTAL USE OF FUND BALANCE:             | 67,202                           | 79,399                             | 233,412                                   | 269,013                          |
| <hr/>                                  |                                  |                                    |                                           |                                  |
| Tax Increment Financing (351) Revenues | 981,193                          | 1,003,000                          | 1,000,703                                 | 1,001,000                        |
| Tax Increment Financing (351) Expenses | (981,338)                        | (1,240,403)                        | (1,000,703)                               | (1,001,000)                      |
| TOTAL USE OF FUND BALANCE:             | (145)                            | (237,403)                          | -                                         | -                                |

**FUND: GENERAL FUND C/O RESERVE (011)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | -                           | 836,325                                 | -                                         | 657,239                     |
| TRANSFERS           | -                           | 241,169                                 | 241,169                                   | 100,000                     |
| <b>TOTAL</b>        | <b>-</b>                    | <b>1,077,494</b>                        | <b>241,169</b>                            | <b>757,239</b>              |

| <b>REVENUES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 20,919                      | 25,000                                  | 16,624                                    | 13,800                      |
| <b>TOTAL</b>    | <b>20,919</b>               | <b>25,000</b>                           | <b>16,624</b>                             | <b>13,800</b>               |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2008                          | -                           | 1,152,398       | -               | 1,152,398               |
| 6/30/2009                          | 1,152,398                   | 30,243          | 149,595         | 1,033,046               |
| 6/30/2010                          | 1,033,046                   | 20,919          | -               | 1,053,965               |
| 6/30/2011                          | 1,053,965                   | 16,624          | 241,169         | 829,420                 |
| 6/30/2012                          | 829,420                     | 13,800          | 757,239         | 85,981                  |

6/30/09  
6/30/10  
6/30/11  
6/30/2012 EST  
6/30/2013 EST

**FINAL BUDGET 2012-2013**

|                                 |                |
|---------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>           |                |
| 40-06 CAPITAL OUTLAY            | 657,239        |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>657,239</b> |
| <b>TRANSFERS OUT</b>            |                |
| 80-12 TRANSFER TO FUND 012      | 100,000        |
| <b>TOTAL TRANSFERS OUT</b>      | <b>100,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>757,239</b> |

**CAPITAL PLANNING**

|                | 2013-14          | 2014-15        | 2015-16        | 2016-17        |
|----------------|------------------|----------------|----------------|----------------|
| VEHICLES       | 122,800          | 56,700         | 115,100        | 120,200        |
| EQUIPMENT      | 147,700          | 122,000        | 42,800         | 12,800         |
| INFRASTRUCTURE | 844,000          | -              | -              | -              |
| REMODEL        | 65,000           | -              | -              | -              |
| IOB            | 444,000          | -              | -              | -              |
| COMPUTERS      | 14,200           | 17,200         | 8,375          | 8,375          |
| SOFTWARE       | 73,000           | 38,000         | 38,000         | 38,000         |
| <b>TOTAL</b>   | <b>1,710,700</b> | <b>233,900</b> | <b>204,275</b> | <b>179,375</b> |

**FUND: CAPITAL OUTLAY (012)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | 1,513,739                   | 2,020,651                               | 2,013,651                                 | 436,973                     |
| TRANSFERS           | 175,750                     | 1,500                                   | 1,500                                     | -                           |
| <b>TOTAL</b>        | <b>1,689,489</b>            | <b>2,022,151</b>                        | <b>2,015,151</b>                          | <b>436,973</b>              |

| <b>REVENUES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 28,164                      | 30,903                                  | 27,015                                    | 21,992                      |
| MISCELLANEOUS   | 17,095                      | 12,343                                  | 18,234                                    | 17,500                      |
| TRANSFER IN     | 995,080                     | 844,964                                 | 845,424                                   | 252,500                     |
| <b>TOTAL</b>    | <b>1,040,339</b>            | <b>888,210</b>                          | <b>890,673</b>                            | <b>291,992</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |           |                 |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-----------|-----------------|
|                                    | 6/30/2008                   | 1,081,410       | 786,568         | 835,872                 | 1,032,106 | 6/30/09         |
|                                    | 6/30/2009                   | 1,032,106       | 1,689,874       | 713,204                 | 2,008,776 | 6/30/10         |
|                                    | 6/30/2010                   | 2,008,776       | 1,040,339       | 1,689,489               | 1,359,626 | 6/30/11         |
|                                    | 6/30/2011                   | 1,359,626       | 890,673         | 2,015,151               | 235,148   | 6/30/2012 - EST |
|                                    | 6/30/2012                   | 235,148         | 291,992         | 436,973                 | 90,167    | 6/30/2013 - EST |

**FINAL BUDGET 2012-2013**

| <b>CAPITAL OUTLAY</b> |         |
|-----------------------|---------|
| 40-01 VEHICLES        | 29,000  |
| 40-02 EQUIPMENT       | 166,810 |
| 40-14 REMODEL         | 210,583 |
| 40-49 COMPUTERS       | 30,580  |

**TOTAL CAPITAL OUTLAY** 436,973

**TOTAL DEPARTMENT REQUEST** 436,973

*(See schedule for detail of items by department)*

**TRANSFERS IN DETAIL:**

|                              |                |
|------------------------------|----------------|
| Sinking Fund (350)           | 30,000         |
| Capital Outlay Reserve (011) | 100,000        |
| Downtown Redevelopment (194) | 122,500        |
| <b>TOTAL</b>                 | <b>252,500</b> |

**Fund Balance Reserve:**

|                                           |        |
|-------------------------------------------|--------|
| Senior Center Interest Earning from Bonds | 11,057 |
|-------------------------------------------|--------|

**CAPITAL OUTLAY (Fund 12)  
Request for Fiscal Year 2012-2013**

| Department                     | Items to be Purchased                                                              | 2012-2013      | PROJECT | ACCOUNT |
|--------------------------------|------------------------------------------------------------------------------------|----------------|---------|---------|
| (012) City Manager             | All Inclusive Color Printer, Copier, Fax & Scanner                                 | 5,000          | 011301  | 40-02   |
|                                |                                                                                    | <b>5,000</b>   |         |         |
| (012) City Clerk               | Chairs for Court                                                                   | 1,500          | 021301  | 40-02   |
| (012) City Clerk               | Flooring for Court Clerks Office Area                                              | 8,983          | 021302  | 40-14   |
| (012) City Clerk               | Printers for City Clerk and Court                                                  | 2,500          | 021303  | 40-02   |
| (012) City Clerk               | Replacement of Two (2) Computers per I.T. Schedule                                 | 2,000          | 021304  | 40-49   |
|                                |                                                                                    | <b>14,983</b>  |         |         |
| (012) Human Resources (010-03) | Replace One (1) Computer w/Dual Monitors                                           | 1,000          | 031301  | 40-49   |
|                                |                                                                                    | <b>1,000</b>   |         |         |
| (012) City Attorney            | Printer/Scanner                                                                    | 800            | 041301  | 40-02   |
|                                |                                                                                    | <b>800</b>     |         |         |
| (012) Community Development    | Personal Computers for Workstations                                                | 5,180          | 051301  | 40-49   |
| (012) Community Development    | Replace Controls in Police & City Hall Elevators - \$120,000 to roll from FY 11-12 | 80,000         | 051101  | 40-14   |
| (012) Community Development    | I-pads                                                                             | 1,200          | 051302  | 40-49   |
| (012) Community Development    | LaserJet Printer - 4050TN - Renewal Trade Licenses                                 | 1,000          | 051303  | 40-02   |
| (012) Community Development    | HP Color Jet Printer                                                               | 610            | 051304  | 40-02   |
| (012) Community Development    | Underground Utility Line Locator                                                   | 950            | 051305  | 40-02   |
| (012) Community Development    | Remodel Men's Restrooms in City Hall                                               | 25,000         | 051306  | 40-14   |
| (012) Community Development    | Wayfinding Signage for Municipal Complex                                           | 10,000         | 050307  | 40-14   |
|                                |                                                                                    | <b>123,940</b> |         |         |

**CAPITAL OUTLAY (Fund 12)  
Request for Fiscal Year 2012-2013**

| Department                 | Items to be Purchased                                    | 2012-2013     | PROJECT | ACCOUNT |
|----------------------------|----------------------------------------------------------|---------------|---------|---------|
| (012) Parks and Recreation | Replace Exterior Doors at Community Center               | 25,000        | 061301  | 40-14   |
| (012) Parks and Recreation | Replace 40 Chairs at Community Center                    | 2,000         | 061302  | 40-02   |
| (012) Parks and Recreation | New Computer for Credit Card Machine at Community Center | 1,000         | 061303  | 40-49   |
| (012) Parks and Recreation | Backhoe for Parks (2nd Half of Funding)                  | 50,000        | 061304  | 40-02   |
| (012) Parks and Recreation | Freezer for Midwest Room (Community Center)              | 3,500         | 061305  | 40-02   |
|                            |                                                          | <b>81,500</b> |         |         |

|               |                                         |              |        |       |
|---------------|-----------------------------------------|--------------|--------|-------|
| (012) Finance | Replacement of Two (2) Computers        | 2,000        | 081301 | 40-49 |
| (012) Finance | Chair                                   | 750          | 081302 | 40-02 |
| (012) Finance | HP Laser Jet Printer, Scanner & Copier  | 2,700        | 081303 | 40-02 |
| (012) Finance | Heavy Duty/Commercial Grade Coin Sorter | 2,000        | 081304 | 40-02 |
|               |                                         | <b>7,450</b> |        |       |

|              |                                                                                 |               |        |       |
|--------------|---------------------------------------------------------------------------------|---------------|--------|-------|
| (012) Street | 75 HP Tractor w/12' Mower                                                       | 40,000        | 091301 | 40-02 |
| (012) Street | Trank Trailer w/Spray Bars, 3 Point Tank w/Spray Bars & Other Smaller Equipment | 12,500        | 091302 | 40-02 |
| (012) Street | Zero Turn Mower                                                                 | 9,000         | 091303 | 40-02 |
| (012) Street | Weed eaters & Blowers                                                           | 2,000         | 091304 | 40-02 |
| (012) Street | Supply & Fitness Area Remodel                                                   | 31,600        | 091305 | 40-14 |
| (012) Street | Replacement of Computers (3)                                                    | 3,000         | 091306 | 40-49 |
|              |                                                                                 | <b>98,100</b> |        |       |

|                             |                                                                      |               |        |       |
|-----------------------------|----------------------------------------------------------------------|---------------|--------|-------|
| (012) Neighborhood Services | Seven (7) I-Pads & Software for Code Officers (replacing Toughbooks) | 14,200        | 151301 | 40-49 |
|                             |                                                                      | <b>14,200</b> |        |       |

|            |                                          |               |        |       |
|------------|------------------------------------------|---------------|--------|-------|
| (012) Pool | 60 Lounge Chairs for Reno Swim and Slide | 12,500        | 191301 | 40-02 |
| (012) Pool | New Computer for Pool Office             | 1,000         | 191302 | 40-49 |
|            |                                          | <b>13,500</b> |        |       |

**CAPITAL OUTLAY (Fund 12)  
Request for Fiscal Year 2012-2013**

| Department                                             | Items to be Purchased                                             | 2012-2013      | PROJECT | ACCOUNT |
|--------------------------------------------------------|-------------------------------------------------------------------|----------------|---------|---------|
| (012) Senior Center Bond                               | Replace Senior Center Van with Pick up                            | 29,000         | 551301  | 40-01   |
| (012) Senior Center Bond                               | A/C Units for Senior Center (Senior Sr. Bond)                     | 15,000         | 551302  | 40-14   |
| (012) Senior Center Bond                               | Remove Wall Covering & Paint Parlor & Grand Room at Senior Center | 15,000         | 551303  | 40-14   |
| <i>Funding to come from bond money in fund balance</i> |                                                                   | <b>59,000</b>  |         |         |
| (012) Capital Drainage Improvements                    | Replace Equipment Trailer (1/2 of Cost) Other funding in 060)     | 17,500         | 721301  | 40-02   |
|                                                        |                                                                   | <b>17,500</b>  |         |         |
| <b>TOTAL (012) CAPITAL OUTLAY</b>                      |                                                                   | <b>436,973</b> |         |         |

FUND: POLICE CAPITALIZATION (021)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

| EXPENDITURES   | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 1,046,199           | 1,510,223                      | 1,510,223                        | 703,509             |
| TOTAL          | 1,046,199           | 1,510,223                      | 1,510,223                        | 703,509             |

| REVENUES            | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|---------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES               | -                   | 37,734                         | 33,116                           | 102,475             |
| FINES & FORFEITURES | 58,426              | 66,266                         | 61,128                           | 61,128              |
| INVESTMENT INTEREST | 8,654               | 9,419                          | 9,542                            | 7,045               |
| MISCELLANEOUS       | 452                 | -                              | -                                | -                   |
| TRANSFERS           | 319,399             | 1,088,240                      | 1,088,240                        | 547,076             |
| TOTAL               | 386,931             | 1,201,659                      | 1,192,026                        | 717,724             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                         |
|----------------------------|---------------------|----------|-----------|-----------------|-------------------------|
|                            | 6/30/2008           | 415,960  | 748,702   | 404,940         | 759,722 6/30/2009       |
|                            | 6/30/2009           | 759,722  | 914,809   | 711,281         | 963,250 6/30/2010       |
|                            | 6/30/2010           | 963,250  | 386,931   | 1,046,199       | 303,982 6/30/2011       |
|                            | 6/30/2011           | 303,982  | 1,192,026 | 1,510,223       | -14,215 6/30/2012 - EST |
|                            | 6/30/2012           | (14,215) | 717,724   | 703,509         | - 6/30/2013 - EST       |

FINAL BUDGET 2012-2013

| CAPITAL OUTLAY                          |         |
|-----------------------------------------|---------|
| 40-01 VEHICLES                          | 284,000 |
| 40-02 MACH, FURNITURE & EQUIPMENT       | 240,900 |
| 40-14 REMODEL/REFURBISH                 | 150,000 |
| 40-15 IMPROVEMENTS OTHER THAN BUILDINGS | 5,000   |
| 40-49 COMPUTERS                         | 23,609  |

**TOTAL CAPITAL OUTLAY** 703,509

**TOTAL DEPARTMENT REQUEST** 703,509

CAPITAL OUTLAY DETAIL

|                                                                |                |
|----------------------------------------------------------------|----------------|
| Vehicles                                                       | 284,000        |
| Equipment for Vehicles                                         | 105,000        |
| Upgrade Zebra RW420 to Bluetooth                               | 22,800         |
| In Car Cameras                                                 | 80,000         |
| Equipment for SWAT Van                                         | 5,000          |
| Generator for SWAT Van                                         | 1,200          |
| Rifle / Shotgun Racks                                          | 4,000          |
| Patriot Prisoner Cell (warrants)                               | 1,750          |
| Light bar for Warrant officers                                 | 1,200          |
| Repair of Elevator - \$50,000 additional funding from FY 11-12 | 150,000        |
| Improvements Other Than Buildings                              | 5,000          |
| Replacement of office Computer Systems                         | 16,000         |
| I-Pads for Field                                               | 7,609          |
| General Dynamics Mobile Computer Terminals (MCT)               | 19,950         |
| <b>TOTAL</b>                                                   | <u>703,509</u> |

FUND: FIRE CAPITALIZATION (041)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: RANDY OLSEN

| EXPENDITURES    | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|-----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY  | 531,835             | 295,271                        | 246,916                          | 1,491,921           |
| DEBT SERVICE    | 749,479             | 145,734                        | 145,734                          | 214,631             |
| DEBT RETIREMENT | -                   | -                              | -                                | 1,035,439           |
| <b>TOTAL</b>    | <b>1,281,314</b>    | <b>441,005</b>                 | <b>392,650</b>                   | <b>2,741,991</b>    |

| REVENUES           | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES              | -                   | 127,058                        | 127,058                          | 307,425             |
| INTEREST           | 8,756               | -                              | 8,768                            | 6,323               |
| MISCELLANEOUS      | 6,000               | -                              | -                                | 152,000             |
| PROCEEDS FROM LOAN | 1,145,000           | -                              | -                                | 1,950,000           |
| TRANSFERS          | 145,695             | 347,641                        | 240,911                          | -                   |
| <b>TOTAL</b>       | <b>1,305,451</b>    | <b>474,699</b>                 | <b>376,737</b>                   | <b>2,415,748</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2008                  | 92,876              | 564,321   | 475,270   | 181,927         | 6/30/2009       |
| 6/30/2009                  | 181,927             | 837,546   | 522,199   | 497,274         | 6/30/2010       |
| 6/30/2010                  | 497,274             | 1,305,451 | 1,281,314 | 521,411         | 6/30/2011       |
| 6/30/2011                  | 521,411             | 376,737   | 392,650   | 505,498         | 6/30/2012 - EST |
| 6/30/2012                  | 505,498             | 2,415,748 | 2,741,991 | 179,255         | 6/30/2013 - EST |

FINAL BUDGET 2012-2013

| CAPITAL OUTLAY                         |                  |
|----------------------------------------|------------------|
| 40-01 VEHICLES                         | 1,377,000        |
| 40-02 EQUIPMENT                        | 58,921           |
| 40-14 REMODEL/REFURBISH                | 50,000           |
| 40-49 COMPUTERS                        | 6,000            |
| <b>TOTAL CAPITAL OUTLAY</b>            | <b>1,491,921</b> |
| DEBT SERVICE                           |                  |
| 70-01 PRINCIPAL PAYMENT FOR FY 12-13   | 149,928          |
| 70-01 PRINCIPAL RETIREMENT OF OLD DEBT | 1,035,439        |
| 71-01 INTEREST                         | 64,703           |
| <b>TOTAL DEBT SERVICE</b>              | <b>1,250,070</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>        | <b>2,741,991</b> |

(SEE NEXT PAGE FOR DETAIL OF CAPITAL OUTLAY)

(CONTINUED)



**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: RANDY OLSEN**  
**PAGE TWO**

***Loan Information (Refinanced 03/01/2011)***

A loan of \$275,000 to occur during Fiscal Year 08-09 - funding related to completion of the new fire stations.  
 Debt service to begin June, 2009 on an eight year, 5% note.

A loan of \$225,000 to occur during Fiscal Year 09-10 - funding related to the remodel of stations 1 and 5.  
 Debt service to begin August, 2009 on an eight year, 5% note.

A loan of \$245,000 to occur during Fiscal Year 09-10 - funding remaining balance due on Engine #4.  
 Debt service to begin May, 2009 on an eight year, 5% note.

***FY 10-11 Loan***

A loan of \$1,145,000 occurring during Fiscal Year 10-11. Loan refinanced previous 3 loans and is funding for a new roof for station 1, aerial apparatus & misc. Debt service to begin March 1, 2011, on a ten year, 5% note.

***FY 12-13 Loan***

A loan of \$1,950,000 at 3.75% will occur on July 1, 2012. Proceeds will payoff existing loan of \$1,035,000. The additional proceeds of the loan will purchase aerial apparatus, rescue engine, brusher pump and demo apparatus.

**CAPITAL OUTLAY DETAIL:**

|                                                             |                  |
|-------------------------------------------------------------|------------------|
| Significant repairs and remodel of Station One              | 50,000           |
| Maytag #40 Extractor/washer with 6 inch base and shipping.  | 7,500            |
| Chainsaw Bars and Chains                                    | 720              |
| Replacement of Computers                                    | 6,000            |
| Replacement of 6 Damaged SCBA Cylinders                     | 5,216            |
| 20 Sets of Personal protective Turnout Clothing at \$2K ea. | 40,000           |
| 10 Radio Mics at \$79.00 each                               | 790              |
| Disposable Hearing protection                               | 120              |
| Safety Glasses                                              | 75               |
| 15 Boxes of EMS Gloves                                      | 1,500            |
| 1 Treadmill                                                 | 3,000            |
| Aerial Apparatus, Rescue Engine and Brush Pumper            | 928,000          |
| Staff Vehicles - Fire Prevention                            | 60,000           |
| Demo Apparatus                                              | 389,000          |
| <b>TOTAL</b>                                                | <b>1,491,921</b> |

**FUND: STREET TAX (065)  
DEPARTMENT: STREETS (66)  
DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | 3,244                       | 171,111                                 | -                                         | 504,510                     |
| TRANSFERS OUT       | -                           | -                                       | -                                         | 76,541                      |
| <b>TOTAL</b>        | <b>3,244</b>                | <b>171,111</b>                          | <b>-</b>                                  | <b>581,051</b>              |

| <b>REVENUES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | -                           | 150,936                                 | 150,936                                   | 409,900                     |
| INTEREST        | 439                         | 200                                     | 486                                       | 1,440                       |
| <b>TOTAL</b>    | <b>439</b>                  | <b>151,136</b>                          | <b>151,422</b>                            | <b>411,340</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |             |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-------------|
| 6/30/2008                          | 21,418                      | 742             | -               | 22,160                  | 6/30/09     |
| 6/30/2009                          | 22,160                      | 659             | -               | 22,819                  | 6/30/10     |
| 6/30/2010                          | 22,819                      | 439             | 3,244           | 20,014                  | 6/30/11     |
| 6/30/2011                          | 20,014                      | 151,422         | -               | 171,436                 | 6/30/12 EST |
| 6/30/2012                          | 171,436                     | 411,340         | 581,051         | 1,725                   | 6/30/13 EST |

**CAPITAL OUTLAY DETAIL:**

|                                                     |                |
|-----------------------------------------------------|----------------|
| Gateway Signage (Streets)                           | 20,215         |
| Exercise Equipment for Nature Trail                 | 10,000         |
| Repave Nature Trail (Memory Lane to Christmas Tree) | 30,000         |
| Projects to be approved by Council                  | 444,295        |
| <b>TOTAL</b>                                        | <b>504,510</b> |

*Funding from Ordinance 3145. Sales Tax effective January 1, 2012.  
Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation  
as approved by the City Council.*

**FINAL BUDGET 2012-2013**

**STREETS**

|                                 |                |
|---------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>           |                |
| 40-06 INFRASTRUCTURE            | 20,215         |
| 40-08 TO BE APPROVED BY COUNCIL | 140,209        |
| <b>TOTAL DIVISION REQUEST</b>   | <b>160,424</b> |

**PARKS**

|                                 |               |
|---------------------------------|---------------|
| <b>CAPITAL OUTLAY</b>           |               |
| 40-08 TO BE APPROVED BY COUNCIL | 63,668        |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>63,668</b> |

|                                                                 |                |
|-----------------------------------------------------------------|----------------|
| <b>TRANSFERS OUT</b>                                            |                |
| 80-23 TRANSFER OUT (Fund 123, Swimming Pool Loan Participation) | 76,541         |
| <b>TOTAL TRANSFERS OUT</b>                                      | <b>76,541</b>  |
| <b>TOTAL DIVISION REQUEST</b>                                   | <b>140,209</b> |

**TRAILS & SIDEWALKS**

|                                 |                |
|---------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>           |                |
| 40-03 NATURE TRAILS             | 40,000         |
| 40-08 TO BE APPROVED BY COUNCIL | 100,209        |
| <b>TOTAL DIVISION REQUEST</b>   | <b>140,209</b> |

**PUBLIC TRANSPORTATION**

|                                 |                |
|---------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>           |                |
| 40-08 TO BE APPROVED BY COUNCIL | 140,209        |
| <b>TOTAL DIVISION REQUEST</b>   | <b>140,209</b> |

**TOTAL DEPARTMENT REQUEST** 581,051

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: GUY HENSON**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CAPITAL OUTLAY      | 240,495                     | 4,450,046                               | 900,169                                   | 2,054,105                   |
| TRANSFERS OUT       | 20,000                      | 41,169                                  | 41,169                                    | -                           |
| <b>TOTAL</b>        | <b>260,495</b>              | <b>4,491,215</b>                        | <b>941,338</b>                            | <b>2,054,105</b>            |

| <b>REVENUES</b>                          | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|------------------------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTERGOVERNMENTAL                        | -                           | -                                       | -                                         | 100,000                     |
| LICENSES & PERMITS                       | 86,679                      | 118,366                                 | 49,452                                    | 49,452                      |
| INTEREST                                 | 43,292                      | 36,489                                  | 46,564                                    | 38,984                      |
| TRANSFERS IN (143) <small>Grants</small> | 67,570                      | 2,990,837                               | 540,989                                   | 475,000                     |
| TRANSFERS IN (195) <small>Hotel</small>  | 360,000                     | 360,000                                 | 360,000                                   | 360,000                     |
| <b>TOTAL</b>                             | <b>557,541</b>              | <b>3,505,692</b>                        | <b>997,005</b>                            | <b>1,023,436</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |             |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-------------|
| 6/30/2008                          | 1,399,147                   | 1,633,428       | 1,438,441       | 1,594,134               | 6/30/09     |
| 6/30/2009                          | 1,594,134                   | 749,024         | 371,631         | 1,971,527               | 6/30/10     |
| 6/30/2010                          | 1,971,527                   | 557,541         | 260,495         | 2,268,573               | 6/30/11     |
| 6/30/2011                          | 2,268,573                   | 997,005         | 941,338         | 2,324,240               | 6/30/12 EST |
| 6/30/2012                          | 2,324,240                   | 1,023,436       | 2,054,105       | 1,293,571               | 6/30/13 EST |

**FINAL BUDGET 2012-2013**

|                                 |                  |
|---------------------------------|------------------|
| <b>CAPITAL OUTLAY</b>           |                  |
| 40-06 CAPITAL OUTLAY            | 2,054,105        |
| <b>TOTAL CAPITAL OUTLAY</b>     | 2,054,105        |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>2,054,105</b> |

**CAPITAL OUTLAY DETAIL:**

|                                                                                                                           |                  |
|---------------------------------------------------------------------------------------------------------------------------|------------------|
| I-40 / Hudiburg Grant (TCSP Federal Grant)                                                                                | 475,000          |
| Match for I-40                                                                                                            | 118,750          |
| Match for Midwest Blvd. Bridge and Engineering                                                                            | 318,000          |
| North Water Spray Park (Phase 1 of 2 financing)                                                                           | 75,000           |
| Match Sidewalks Phase II                                                                                                  | 132,355          |
| Engineering Design - Mill, Overlay & Sidewalks<br><small>(Sooner Road - Reno to 29th) Joint Project with Del City</small> | 200,000          |
| Engineering Design & Match - Mill, Overlay & Sidewalks<br><small>(Reno - Air Depot to Sooner)</small>                     | 150,000          |
| Douglas - NE 10th to NE 23 / Mill, Overlay                                                                                | 325,000          |
| North Oaks- 2nd Phase/cul-de-sac                                                                                          | 240,000          |
| Park Improvements - Omni Park                                                                                             | 20,000           |
| <b>TOTAL</b>                                                                                                              | <b>2,054,105</b> |

**TRANSFERS IN FROM GRANT FUND (143):**

|              |                                 |
|--------------|---------------------------------|
| TCSP Grant   | 475,000                         |
| Sidewalks    | <small>Showing in 11-12</small> |
| <b>TOTAL</b> | <b>475,000</b>                  |

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENTS**

**PROGRAM DESCRIPTION**

The Capital Improvement Fund monies are received from fees that are assessed on building permits, sewer connection fees, water tie-on fees, interest earned in the account, and from County and State matching funds. These funds are expended on large type capital improvement projects that are reviewed and ranked by the City Council in order of priority and funds available to complete the project. The list of capital projects is long and will take many years to complete and will be added to as the need arises. Funds from General Obligation Bonds, Revenue Bonds, or sales tax may also be utilized to fund some of these projects.

The following is a list of projects and their estimate of total cost. These projects are shown as **Approved for Funding or Approved but Unfunded**. The unfunded projects are further defined as having a High, Medium or Low Ranking.

**Approved for Funding**

- 1. I-40/Hudiburg Grant (TCSP Federal Grant)..... \$ 475,000
- 2. Match for I-40..... \$ 118,750
- 3. Match for Midwest Blvd Bridge & Engineering..... \$ 318,000
- 4. North Water Spray Park (Phase 1 & 2 Financing)..... \$ 75,000
- 5. Match for Sidewalks Phase II..... \$ 132,355
- 6. Engineering Design – Mill, Overlay & Sidewalks - ..... \$ 200,000  
Sooner Rd - Reno to 29<sup>th</sup> (Joint Project w/Del City)
- 7. Engineering Design & Match – Mill, Overlay & ..... \$ 150,000  
Sidewalks, Reno – Air Depot to Sooner
- 8. Douglas – NE 10<sup>th</sup> to NE 23<sup>rd</sup> / Mill & Overlay..... \$ 325,000
- 9. North Oaks – 2<sup>nd</sup> Phase/Cul-de-sac..... \$ 240,000
- 10. Park Improvements – Omni Park..... \$ 20,000

**Approved but Unfunded - High Ranking**

- 1. Wingsong Drainage Project (D-101).....\$ 277,749
- 2. Job Drainage Project (D-103) .....\$ 150,914
- 3. School Access Sidewalks (8.6 miles)  
(This represents the remaining unfunded sidewalks  
that were submitted to the CIP Committee  
in February, 1990).....\$ 724,880
- 4. Playground equipment to renovate and add to existing  
equipment to provide a total of 15 play areas, plus two  
handicapped play areas in various parks (\$30,000 per  
year for a 5-year planned park program).....\$ 150,000
- 5. S-6/S-7 Sewer Project  
(South of SE 29th Street & Douglas Boulevard) .....\$ 57,000
- 6. W-6A Waterline Project  
(Reno-Lawson-Bellmont) .....\$ 90,200

**Approved but Unfunded - Medium Ranking**

The projects in the MEDIUM category are not ranked by number, only by category.

- 1. S.E. 15th & Midwest Boulevard (Replacing existing signal at  
S.E. 15th Street & Midwest Boulevard, construct fifth lane on  
Midwest Boulevard from S.E. 15<sup>th</sup> Street to Rose Drive.....\$ 145,000
- 2. Area from N.E. 10th to N.E. 12th Streets from  
Cottonwood to Westmoreland Avenue) .....\$ 160,600

**Approved but Unfunded-Low Ranking**

- 1. \*\*\* S.E. 15th & J.E. Sutton Field house  
(Construct signal) .....\$ 50,000
  - 2. \*\*\*Reno Avenue and N. Meadow Lane  
(Construct signals with outbound coordination  
system connected to Air Depot Boulevard) .....\$ 78,000
  - 3. \*\*\*Air Depot and N. Meadow Lane  
(Construct signals with outbound coordination  
system connected to Air Depot Boulevard) .....\$ 78,000
- \*\*\* Would receive funding assistance from other sources. Unless  
otherwise noted, cost figure represents the total cost of the project.**
- 4. Extension of Jet Drive from Foster Place to  
Adair Boulevard.....\$ 111,291
  - 5. 12-inch water main on Reno Avenue from  
Chaucer Circle to section line.....\$ 47,800
  - 6. 16-inch water main on Douglas Boulevard  
from Cardinal Place to Main Street.....\$ 116,400
  - 7. 12-inch water main on N.E. 23<sup>rd</sup> Street from  
Midwest Boulevard to Douglas Boulevard.....\$ 177,800
  - 8. 12-inch water main on SE 29<sup>th</sup> Street from  
Oak Drive to Post road.....\$ 140,700
  - 9. 12-inch water main on Hudiburg Drive  
on New ROW from Trospen to S.E. 29<sup>th</sup> Street.....\$ 142,500
  - 10. 12-inch water main on Post road from  
N.E. 19<sup>th</sup> Street to Brewer Shopping Center.....\$ 112,700
  - 11. 12-inch water main on Air Depot Boulevard  
Silverwood Drive to N.E. 10<sup>th</sup> .....\$ 80,000

- 12. W-12 Area generally bounded by S.E. 15<sup>th</sup> Street,  
Webster, railroad right-of-way and Post Road  
(not presently served by city water).....\$ 157,320

**Other Projects Not Rated**

WASTEWATER IMPROVEMENT - EPA 201 PROJECTS

- Advanced Treatment North side Plant.....\$7,200,000
- Grandview Street Project

**STATE PRIORITY**

- (Designed) Sooner Road from N.E. 10th to  
N.E. 23<sup>rd</sup> Street.....No Estimate

FUND: 2002 G.O. BOND (269)  
 DEPARTMENT: STREET BOND (69)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN

**FINAL BUDGET 2012-2013**

| EXPENDITURES   | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 400,453             | 3,541,179                      | 180,000                          | 3,552,751           |
| TOTAL          | 400,453             | 3,541,179                      | 180,000                          | 3,552,751           |

| CAPITAL OUTLAY                  |                         |
|---------------------------------|-------------------------|
| 40-06 STREET PROJECTS           | 3,552,751               |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>3,552,751</b>        |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b><u>3,552,751</u></b> |

| REVENUES | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST | 71,900              | 61,888                         | 70,107                           | 57,845              |
|          | 71,900              | 61,888                         | 70,107                           | 57,845              |

**CAPITAL OUTLAY**

|                                         |                  |
|-----------------------------------------|------------------|
| SE 15th & Douglas Intersection          | 450,000          |
| SE 15TH Widening - Lynn Fry to Anderson | 3,100,000        |
| Projects Approved by Council            | 2,751            |
| <b>TOTAL</b>                            | <b>3,552,751</b> |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|-----------|-----------------|-----------------|
| 6/30/2008                  | 4,302,859           | 144,682  | 531,256   | 3,916,285       | 6/30/2009       |
| 6/30/2009                  | 3,916,285           | 113,443  | 96,376    | 3,933,352       | 6/30/2010       |
| 6/30/2010                  | 3,933,352           | 71,900   | 400,453   | 3,604,799       | 6/30/2011       |
| 6/30/2011                  | 3,604,799           | 70,107   | 180,000   | 3,494,906       | 6/30/2012 - EST |
| 6/30/2012                  | 3,494,906           | 57,845   | 3,552,751 | -               | 6/30/2013 - EST |

**FUND: SALES TAX CAPITAL IMPROVEMENTS (340)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFER OUT | 1,998,858           | 3,221,056                      | 3,063,401                        | 5,133,177           |
| <b>TOTAL</b> | <b>1,998,858</b>    | <b>3,221,056</b>               | <b>3,063,401</b>                 | <b>5,133,177</b>    |

| REVENUES     | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------|---------------------|--------------------------------|----------------------------------|---------------------|
| TAXES        | 2,059,846           | 3,294,461                      | 3,289,041                        | 5,394,938           |
| INTEREST     | 6,214               | 5,994                          | 7,772                            | 7,252               |
| <b>TOTAL</b> | <b>2,066,060</b>    | <b>3,300,455</b>               | <b>3,296,813</b>                 | <b>5,402,190</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2008                  | 18,605              | 2,004,137 | 1,884,599 | 138,143         |
| 6/30/2009                  | 138,143             | 2,001,940 | 1,992,652 | 147,431         |
| 6/30/2010                  | 147,431             | 2,066,060 | 1,998,858 | 214,633         |
| 6/30/2011                  | 214,633             | 3,296,813 | 3,063,401 | 448,045         |
| 6/30/2012                  | 448,045             | 5,402,190 | 5,133,177 | 717,058         |

|                | HOTEL<br>2011 | SEWER<br>2011-A | TOTAL     |
|----------------|---------------|-----------------|-----------|
| FY 11-12 TAXES |               |                 |           |
| Sales          | 1,985,905     | 1,181,744       | 3,167,649 |
| Use            | 78,874        | 42,518          | 121,392   |
|                | 2,064,779     | 1,224,262       | 3,289,041 |

|                | HOTEL<br>2011 | SEWER<br>2011-A | TOTAL     |
|----------------|---------------|-----------------|-----------|
| FY 12-13 TAXES |               |                 |           |
| Sales          | 1,998,180     | 3,209,077       | 5,207,257 |
| Use            | 72,019        | 115,662         | 187,681   |
|                | 2,070,199     | 3,324,739       | 5,394,938 |

**FINAL BUDGET 2012-2013**

|                            |                  |
|----------------------------|------------------|
| <b>TRANSFERS OUT</b>       |                  |
| 80-50 TRANSFERS OUT (250)  | 5,133,177        |
| <b>TOTAL TRANSFERS OUT</b> | <b>5,133,177</b> |

**TOTAL DEPARTMENT REQUEST** **5,133,177**

**FUTURE DEBT REQUIREMENT:**

| <b>Hotel / Conference Center</b>          |                    |
|-------------------------------------------|--------------------|
| 2011 Bond Series Deposit Requirements     |                    |
| Jul-Aug @ 150,594                         | 301,188            |
| Sep - Jun @ 150,725                       | 1,507,250          |
|                                           | <u>1,808,438</u>   |
| <i>Revenue Bonds O/S \$26,630,000</i>     |                    |
| <i>Debt Service Matures Sept. 1, 2033</i> |                    |
| <b>Sewer Plant</b>                        |                    |
| 2011A Bond Series Deposit Requirements    |                    |
| Jul - Aug @ 425,193                       | 850,386            |
| Sep - Feb @ 359,516                       | 2,157,096          |
| Mar - Jun @ 392,597                       | 1,570,388          |
|                                           | <u>4,577,870</u>   |
| <i>Revenue Bonds O/S \$46,550,000</i>     |                    |
| <i>Debt Service Matures March 1, 2025</i> |                    |
| Amount to be paid with sewer fee          | <u>(1,253,131)</u> |
| <b>TOTAL</b>                              | <b>5,133,177</b>   |

**FUND: TAX INCREMENT FINANCING (351)**  
**DEPARTMENT: 29TH STREET (92)**  
**DEPARTMENT HEAD: GUY HENSON**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES & CHARGES | 145                         | 145                                     | 154                                       | 200                         |
| CAPITAL OUTLAY           | -                           | 237,403                                 | -                                         | -                           |
| DEBT SERVICE             | 981,193                     | 1,002,855                               | 1,000,549                                 | 1,000,800                   |
| <b>TOTAL</b>             | <b>981,338</b>              | <b>1,240,403</b>                        | <b>1,000,703</b>                          | <b>1,001,000</b>            |

| <b>REVENUES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | 981,161                     | 1,000,000                               | 999,703                                   | 1,000,000                   |
| INTEREST        | 32                          | 3,000                                   | 1,000                                     | 1,000                       |
| <b>TOTAL</b>    | <b>981,193</b>              | <b>1,003,000</b>                        | <b>1,000,703</b>                          | <b>1,001,000</b>            |

**FINAL BUDGET 2012-2013**

|                                           |                         |
|-------------------------------------------|-------------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                         |
| 30-75 LEGAL PUBLICATIONS                  | <u>200</u>              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>200</b>              |
| <b>DEBT SERVICE</b>                       |                         |
| 71-01 INTEREST ON NOTE                    | 166,870                 |
| 73-02 PRINCIPAL                           | <u>833,930</u>          |
| <b>TOTAL DEBT SERVICE</b>                 | <b>1,000,800</b>        |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b><u>1,001,000</u></b> |

**Outstanding Principal:**

|                   |           |
|-------------------|-----------|
| Fiscal Year 11-12 | 3,942,736 |
| Fiscal Year 12-13 | 3,108,395 |
| Fiscal Year 13-14 | 2,274,617 |
| Fiscal Year 14-15 | 1,369,844 |
| Fiscal Year 15-16 | 426,550   |



# **G.O. Debt Fund**

**City of Midwest City, Oklahoma**  
Debt Service – Index (Governmental Debt Only)

| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
|--------------------------------------|------------------------------------------|------------------------|
| 350                                  | Fund Summary                             | 190                    |
| 350                                  | Summary of Outstanding Debt              | 191                    |
| 350                                  | Net Assessed Valuation                   | 192                    |
| 350                                  | MWC Ad Valorem Tax Rate                  | 193                    |

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

**FUND: G. O. DEBT SERVICE (350)**  
**DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| DEBT SERVICE        | 1,926,081                   | 1,859,738                               | 1,859,738                                 | 1,793,151                   |
| TRANSFER OUT (012)  | 32,170                      | 30,903                                  | 31,784                                    | 30,000                      |
| <b>TOTAL</b>        | <b>1,958,251</b>            | <b>1,890,641</b>                        | <b>1,891,522</b>                          | <b>1,823,151</b>            |

| <b>REVENUES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TAXES           | 1,899,146                   | 1,851,396                               | 1,904,448                                 | 1,748,441                   |
| INTEREST        | 32,170                      | 30,903                                  | 31,784                                    | 30,000                      |
| <b>TOTAL</b>    | <b>1,931,316</b>            | <b>1,882,299</b>                        | <b>1,936,232</b>                          | <b>1,778,441</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |               |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|---------------|
| 6/30/2008                          | 1,863,254                   | 1,928,345       | 2,116,791       | 1,674,808               | 6/30/09       |
| 6/30/2009                          | 1,674,808                   | 1,987,906       | 2,040,304       | 1,622,410               | 6/30/10       |
| 6/30/2010                          | 1,622,410                   | 1,931,316       | 1,958,251       | 1,595,475               | 6/30/11       |
| 6/30/2011                          | 1,595,475                   | 1,936,232       | 1,891,522       | 1,640,185               | 6/30/12 - EST |
| 6/30/2012                          | 1,640,185                   | 1,778,441       | 1,823,151       | 1,595,475               | 6/30/13 - EST |

**FINAL BUDGET 2012-2013**

| <b>DEBT SERVICE</b>                        |                  |
|--------------------------------------------|------------------|
| 70-01 PRINCIPAL STREET (2-1-09)            | 1,075,000        |
| 70-01 PRINCIPAL FIRE/POLICE(5-1-09)        | 325,000          |
| 71-01 INTEREST STREET (FEB 1 & AUG 1)      | 276,813          |
| 71-01 INTEREST FIRE/POLICE (MAY 1 & NOV 1) | 115,538          |
| 72-02 FISCAL AGENT FEES - STREET           | 400              |
| 72-02 FISCAL AGENT FEES - FIRE/POLICE      | 400              |
| <b>TOTAL DEBT SERVICE</b>                  | <b>1,793,151</b> |
| <b>TRANSFERS</b>                           |                  |
| 80-12 CAPITALIZATION (012)                 | 30,000           |
| <b>TOTAL TRANSFERS OUT</b>                 | <b>30,000</b>    |
| <b>TOTAL DEPARTMENT REQUEST</b>            | <b>1,823,151</b> |

The Debt Service Fund is the fund established to pay the City of Midwest City's indebtedness for judgments against the City, and bond issues that have either been approved by a vote of the citizens. These bonds have been issued for specific projects which Midwest City was unable to fund from normal revenue sources. This differs from the Capital Outlay requests of the department's budgets because of the large amount of money required for the projects.

The following is a description of the type of bond issue that the City utilizes:

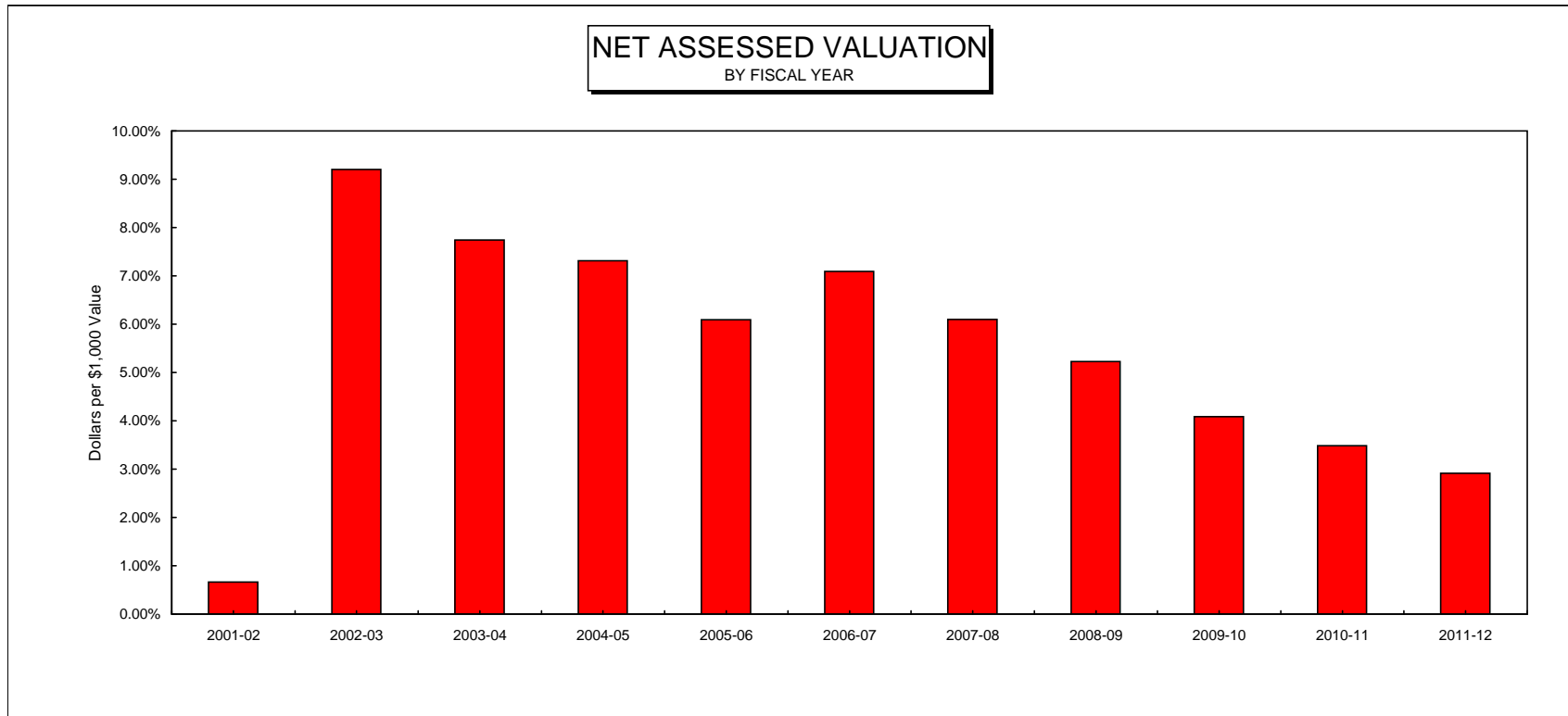
General Obligation Bond Issue: This type of bond must be voted upon by the citizens of Midwest City and is paid for by the citizens through the ad valorem tax process, such as property tax and personal property tax. No legal limit is set, but a rule of thumb is 25% of your assessed valuation. (See next page for more details of ad valorem taxes.)

**DEBT SERVICE FUND - SUMMARY OF G.O. BONDS OUTSTANDING**

| TYPE BOND               | ISSUE DATE | MATURITY DATE | ORIGINAL ISSUE AMT | PAID THRU 06/30/12 | AMOUNT OUTSTANDING 07/01/12 |
|-------------------------|------------|---------------|--------------------|--------------------|-----------------------------|
| General Obligation - 06 | 05/01/06   | 05/01/21      | 4,500,000          | 1,575,000          | 2,925,000                   |
| General Obligation - 02 | 12/28/01   | 02/01/17      | 15,000,000         | 9,625,000          | 5,375,000                   |
| <b>TOTALS</b>           |            |               | <u>19,500,000</u>  | <u>11,200,000</u>  | <u>8,300,000</u>            |

**GENERAL STATISTICAL INFORMATION**

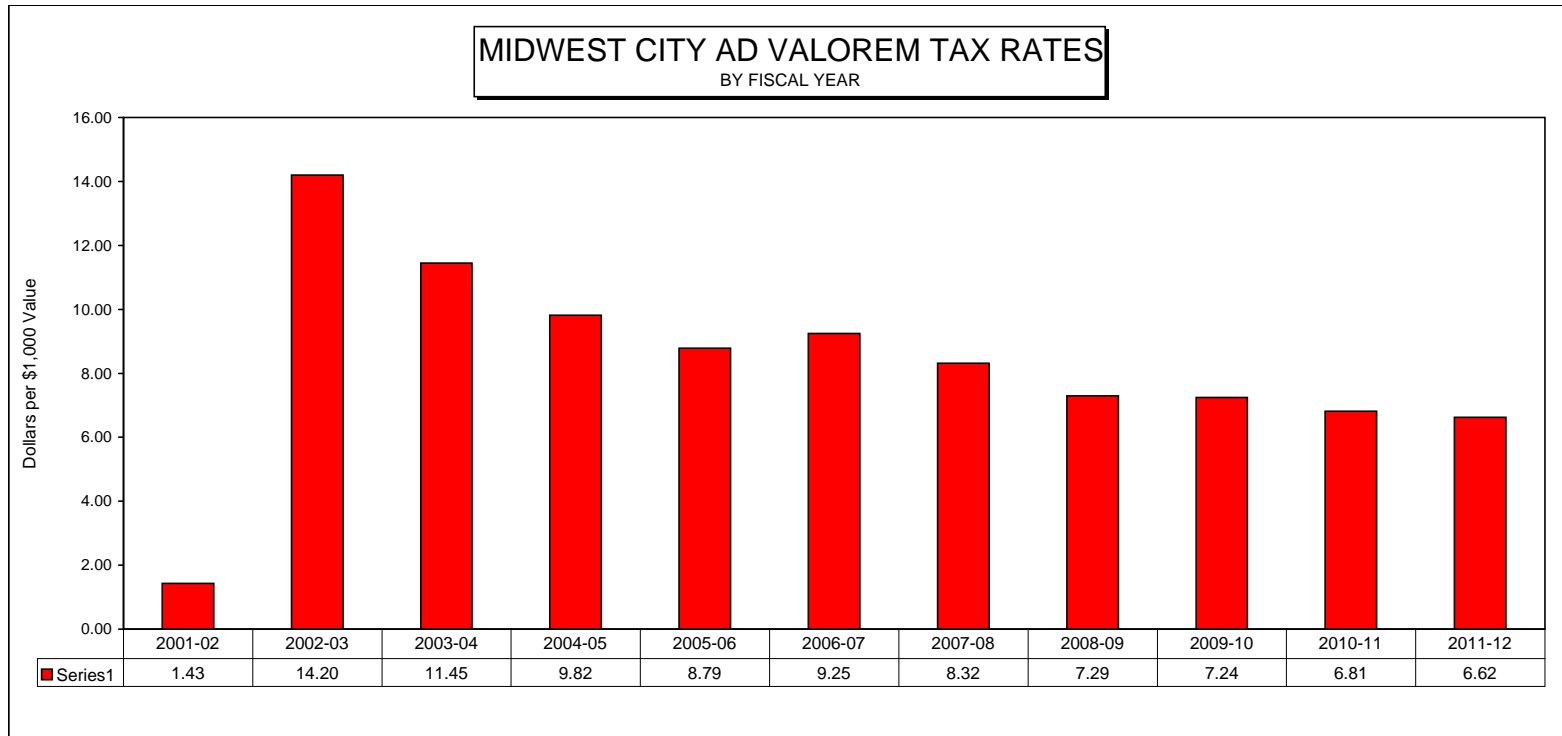
| Fiscal Year | Net Assessed Valuation | Outstanding Bonds Beginning of Year | Ratio of Debt To Valuation |
|-------------|------------------------|-------------------------------------|----------------------------|
| 2001-02     | 170,292,726            | 1,125,000                           | 0.66%                      |
| 2002-03     | 176,287,302            | 15,900,000                          | 9.20%                      |
| 2003-04     | 186,124,535            | 15,675,000                          | 7.74%                      |
| 2004-05     | 197,256,591            | 14,425,000                          | 7.31%                      |
| 2005-06     | 215,484,762            | 13,125,000                          | 6.09%                      |
| 2006-07     | 230,176,896            | 16,325,000                          | 7.09%                      |
| 2007-08     | 245,582,102            | 14,975,000                          | 6.10%                      |
| 2008-09     | 259,653,914            | 13,575,000                          | 5.23%                      |
| 2009-10     | 271,469,612            | 11,100,000                          | 4.09%                      |
| 2010-11     | 278,216,075            | 9,700,000                           | 3.49%                      |
| 2011-12     | 284,605,074            | 8,300,000                           | 2.92%                      |



**ACTUAL TAX RATES AS LEVIED PER \$1,000 ASSESSED VALUATION**

| Fiscal Year | City Tax Rate | County Tax Rate | Rose State College Tax Rate | MWC School Tax Rate | Choctaw School Tax Rate | Oklahoma City School Tax Rate | Crutcho School Tax Rate |
|-------------|---------------|-----------------|-----------------------------|---------------------|-------------------------|-------------------------------|-------------------------|
| 2001-02     | 1.43          | 22.29           | 16.78                       | 62.63               | 64.34                   | 47.91                         | 52.91                   |
| 2002-03     | 14.20         | 22.35           | 16.66                       | 60.00               | 60.58                   | 59.64                         | 51.96                   |
| 2003-04     | 11.45         | 23.15           | 16.62                       | 61.83               | 63.85                   | 54.44                         | 49.47                   |
| 2004-05     | 9.82          | 22.99           | 16.50                       | 61.11               | 61.33                   | 57.84                         | 46.68                   |
| 2005-06     | 8.79          | 22.90           | 16.35                       | 59.96               | 62.33                   | 58.02                         | 48.6                    |
| 2006-07     | 9.25          | 22.81           | 18.29                       | 62.79               | 62.60                   | 57.07                         | 47.56                   |
| 2007-08     | 8.32          | 22.29           | 17.67                       | 64.31               | 63.11                   | 56.73                         | 48.14                   |
| 2008-09     | 7.29          | 23.18           | 17.30                       | 65.05               | 66.66                   | 52.48                         | 48.18                   |
| 2009-10     | 7.24          | 24.79           | 17.40                       | 65.83               | 68.50                   | 58.43                         | 46.96                   |
| 2010-11     | 6.81          | 24.27           | 17.32                       | 65.60               | 69.41                   | 58.70                         | 64.02                   |
| 2011-12     | 6.62          | 24.06           | 17.18                       | 64.64               | 70.22                   | 62.09                         | 62.01                   |

Note: There are four school districts within the City Limits of Midwest City. To know your total tax rate you would follow the below listed formula:  
 City Rate + County Rate + Rose State Rate + School Rate = Total Tax Rate



# Internal Funds

# City of Midwest City, Oklahoma

## Internal Service

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| <u>Fund / Department<br/>*Number</u> | <u>Fund / Department<br/>Description</u> | <u>Page<br/>Number</u> |
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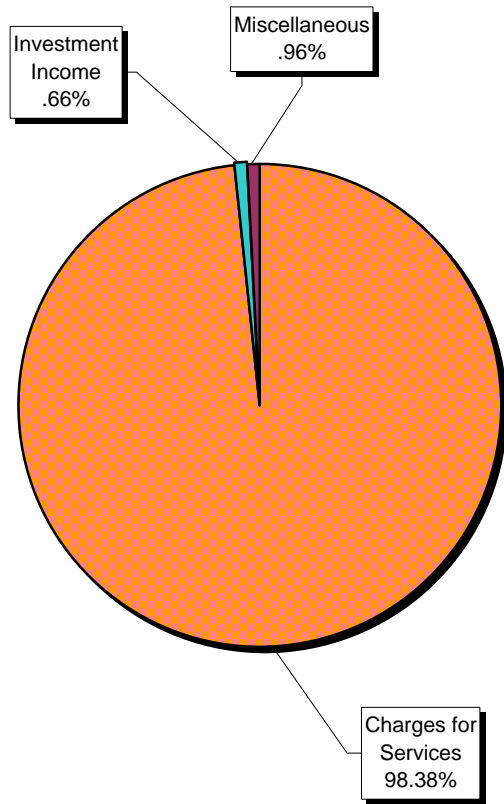
\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number



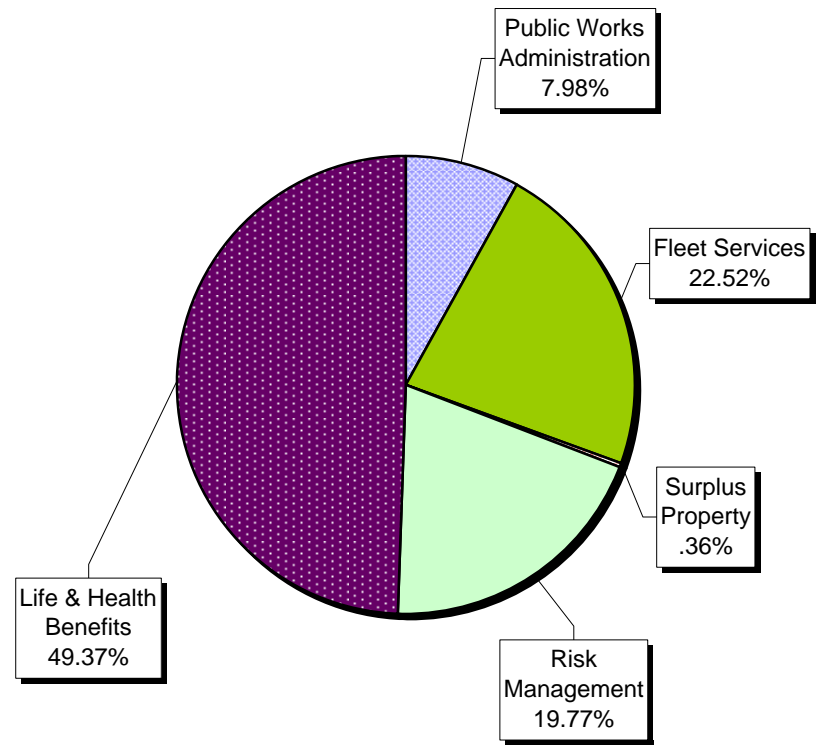
**INTERNAL SERVICE FUNDS BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                               | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>BUDGET AS AMENDED<br/>FY 11-12</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 11-12</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 12-13</b> |
|-------------------------------|-------------------------------------------|--------------------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>ESTIMATED REVENUE:</b>     |                                           |                                                        |                                                    |                                           |
| Charges for Services          | 8,686,456                                 | 9,739,687                                              | 9,832,862                                          | 10,582,813                                |
| Investment Income             | 83,911                                    | 74,576                                                 | 84,185                                             | 71,075                                    |
| Miscellaneous                 | 164,728                                   | 103,190                                                | 125,394                                            | 103,169                                   |
| Intergovernmental             | -                                         | 147,190                                                | 147,190                                            | -                                         |
| Transfers In                  | 15,768                                    | 133,507                                                | 133,507                                            | -                                         |
| <b>TOTAL REVENUE</b>          | <b>8,950,863</b>                          | <b>10,198,150</b>                                      | <b>10,323,138</b>                                  | <b>10,757,057</b>                         |
| Use / (Gain) of Fund Balance  | 355,118                                   | 2,111,975                                              | 1,423,168                                          | 228,443                                   |
| <b>TOTAL RESOURCES</b>        | <b>9,305,981</b>                          | <b>12,310,125</b>                                      | <b>11,746,306</b>                                  | <b>10,985,500</b>                         |
| <b>PROPOSED EXPENDITURES:</b> |                                           |                                                        |                                                    |                                           |
| Public Works Administration   | 712,843                                   | 866,048                                                | 838,862                                            | 876,739                                   |
| Fleet Services                | 2,054,524                                 | 2,483,839                                              | 2,556,124                                          | 2,473,390                                 |
| Surplus Property              | 105,270                                   | 54,555                                                 | 53,351                                             | 39,010                                    |
| Risk Management               | 1,353,241                                 | 3,200,770                                              | 2,608,668                                          | 2,171,351                                 |
| Life & Health Benefits        | 5,028,103                                 | 5,704,913                                              | 5,689,301                                          | 5,425,010                                 |
| Transfers                     | 52,000                                    | -                                                      | -                                                  | -                                         |
| <b>TOTAL EXPENDITURES</b>     | <b>9,305,981</b>                          | <b>12,310,125</b>                                      | <b>11,746,306</b>                                  | <b>10,985,500</b>                         |

**ESTIMATED REVENUES-INTERNAL SERVICE**  
**FY 2012-2013**  
**Total \$10,757,057**



**ESTIMATED EXPENSES-INTERNAL SERVICE**  
**FY 2012-2013**  
**Total \$10,985,500**



**INTERSERVICE FUND BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                                        | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 10-11</b> | <b>CURRENT YEAR<br/>BUDGET<br/>FY 11-12</b> | <b>CURRENT YEAR<br/>ACTUAL (Est.)<br/>FY 11-12</b> | <b>BUDGET YEAR<br/>FINAL<br/>FY 12-13</b> |
|----------------------------------------|-------------------------------------------|---------------------------------------------|----------------------------------------------------|-------------------------------------------|
| Public Works Administration - Revenues | 749,181                                   | 802,697                                     | 802,703                                            | 878,490                                   |
| Public Works Administration - Expenses | (761,843)                                 | (866,048)                                   | (838,862)                                          | (876,739)                                 |
| USE OF FUND BALANCE:                   | (12,662)                                  | (63,351)                                    | (36,159)                                           | 1,751                                     |
| Interservice - Revenues                | 2,027,665                                 | 2,450,241                                   | 2,452,746                                          | 2,476,788                                 |
| Interservice - Expenses                | (2,057,524)                               | (2,483,839)                                 | (2,556,124)                                        | (2,473,390)                               |
| TOTAL USE OF FUND BALANCE:             | (29,859)                                  | (33,598)                                    | (103,378)                                          | 3,398                                     |
| Surplus Property - Revenues            | 41,591                                    | 47,144                                      | 47,376                                             | 39,666                                    |
| Surplus Property - Expenses            | (105,270)                                 | (54,555)                                    | (53,351)                                           | (39,010)                                  |
| TOTAL USE OF FUND BALANCE:             | (63,679)                                  | (7,411)                                     | (5,975)                                            | 656                                       |
| Risk Management - Revenues             | 1,658,276                                 | 1,594,747                                   | 1,617,135                                          | 1,993,932                                 |
| Risk Management - Expenses             | (1,353,241)                               | (3,200,770)                                 | (2,608,668)                                        | (2,171,351)                               |
| TOTAL USE OF FUND BALANCE:             | 305,035                                   | (1,606,023)                                 | (991,533)                                          | (177,419)                                 |
| Life & Health - Revenues               | 4,474,150                                 | 5,303,321                                   | 5,403,178                                          | 5,368,181                                 |
| Life & Health - Expenses               | (5,028,103)                               | (5,704,913)                                 | (5,689,301)                                        | (5,425,010)                               |
| TOTAL USE OF FUND BALANCE:             | (553,953)                                 | (401,592)                                   | (286,123)                                          | (56,829)                                  |

FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 474,721             | 517,359                        | 504,341                          | 541,329             |
| BENEFITS             | 134,488             | 170,789                        | 166,621                          | 192,205             |
| MATERIALS & SUPPLIES | 5,465               | 6,983                          | 6,983                            | 6,000               |
| OTHER SERVICES       | 48,330              | 48,677                         | 38,677                           | 128,205             |
| CAPITAL OUTLAY       | 49,839              | 122,240                        | 122,240                          | 9,000               |
| TRANSFERS OUT        | 49,000              | -                              | -                                | -                   |
| <b>TOTAL</b>         | <b>761,843</b>      | <b>866,048</b>                 | <b>838,862</b>                   | <b>876,739</b>      |

| REVENUES             | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 746,823             | 790,479                        | 790,479                          | 876,546             |
| INTEREST             | 2,358               | 2,218                          | 2,224                            | 1,944               |
| TRANSFERS IN         | -                   | 10,000                         | 10,000                           | -                   |
| <b>TOTAL</b>         | <b>749,181</b>      | <b>802,697</b>                 | <b>802,703</b>                   | <b>878,490</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2008                  | 87,448              | 600,931  | 639,080  | 49,299          |
| 6/30/2009                  | 49,299              | 740,090  | 668,982  | 120,407         |
| 6/30/2010                  | 120,407             | 749,181  | 761,843  | 107,745         |
| 6/30/2011                  | 107,745             | 802,703  | 838,862  | 71,586          |
| 6/30/2012                  | 71,586              | 878,490  | 876,739  | 73,337          |

FINAL BUDGET 2012-2013

| PERSONAL SERVICES              |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 500,862        |
| 10-03 OVERTIME                 | 500            |
| 10-07 ALLOWANCES               | 12,094         |
| 10-10 LONGEVITY                | 9,284          |
| 10-11 SL BUYBACK               | 9,598          |
| 10-12 VL BUYBACK               | 2,340          |
| 10-13 PDO BUYBACK              | 2,681          |
| 10-14 SL INCENTIVE             | 3,970          |
| <b>TOTAL PERSONAL SERVICES</b> | <b>541,329</b> |

| BENEFITS                     |                |
|------------------------------|----------------|
| 15-01 SOCIAL SECURITY        | 41,405         |
| 15-02 EMPLOYEES' RETIREMENT  | 70,373         |
| 15-03 GROUP INSURANCE        | 62,207         |
| 15-04 WORKERS COMP INSURANCE | 6,280          |
| 15-06 TRAVEL & SCHOOL        | 11,940         |
| <b>TOTAL BENEFITS</b>        | <b>192,205</b> |

| MATERIALS & SUPPLIES                  |              |
|---------------------------------------|--------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 1,000        |
| 20-41 SUPPLIES                        | 5,000        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>6,000</b> |

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-23 UPKEEP REAL PROPERTY                | 1,000          |
| 30-40 CONTRACTUAL                         | 26,500         |
| 30-43 HARDWARE/SOFTWARE MAINT             | 63,500         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 500            |
| 30-85 INSURANCE-FLEET/LIABILITY           | 21,264         |
| 30-86 ANNUAL AUDIT                        | 441            |
| 30-90 PUBLIC RELATIONS - CONTRACTUAL      | 15,000         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>128,205</b> |

(CONTINUED)

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 12-13    | FY 11-12    |
|---------------------------|-------------|-------------|
| Environmental Service Dir | 1           | 1           |
| Community Service Dir     | 1           | 1           |
| Office Manager            | 1           | 1           |
| Secretary II              | 3           | 3           |
| Systems Application Spec  | 1           | 1           |
| Safety Coordinator        | 0.80        | 0           |
| Assistant City Manager    | 0.5         | 0.50        |
| <b>TOTAL</b>              | <b>8.30</b> | <b>7.50</b> |

.80 Safety Coord from Risk (202) FY 12-13

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 7.5  
2006-07 - 6.75  
2007-08 - 5.75  
2008-09 - 7  
2009-10 - 7.5  
2010-11 - 7.5  
2011-12 - 7.5  
2012-13 - 8.30

| <b>CAPITAL OUTLAY</b>       |              |
|-----------------------------|--------------|
| 40-02 EQUIPMENT             | 5,000        |
| 40-49 COMPUTERS             | 4,000        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>9,000</b> |

**TOTAL DEPARTMENT REQUEST 876,739**

| <b>SOURCES OF REVENUE BY DEPARTMENT</b> |                |
|-----------------------------------------|----------------|
| Sanitation                              | 180,792        |
| Water                                   | 192,831        |
| Wastewater                              | 218,403        |
| Street                                  | 115,667        |
| Drainage                                | 35,495         |
| Golf Courses                            | 33,714         |
| Storm Water                             | 99,644         |
| <b>TOTAL</b>                            | <b>876,546</b> |

| <b>CAPITAL OUTLAY (40-02)</b>                     |              |
|---------------------------------------------------|--------------|
| Desk, Chairs, Filing Cabinets, Refrig & Microwave | 5,000        |
| Replace Computers                                 | 4,000        |
| <b>TOTAL</b>                                      | <b>9,000</b> |

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS**

**PROGRAM DESCRIPTION**

The Public Works Administration provides for the design, construction, management and maintenance of the City's infrastructure, including streets, sidewalks and pathways; creeks, sewers and storm drains; building and structures; vehicles and equipment; street lights and traffic signals; sanitation and utilities. In addition, the agency is responsible for related activities such as community clean up (especially along public right-of-ways), graffiti abatement and facilitating environmental compliance. The goal of the PWA office is to provide top quality professional, effective, and timely delivery of services to residents, businesses and city departments to assure customer satisfaction. We accomplish this through a centralization of the administrative resources necessary for quality Public Works solutions. Various departmental interactions are administrative streamlined and therefore, eliminate duplicated efforts. We are accomplishing updating our work order system to G.I.S. based "City Works" Computer System.

The purpose of the Public Works Administration office is to provide a professional level of customer service, and to provide administrative services to all departments. The City of Midwest City, has earned national recognition in several areas, which is a direct result of strong leadership and the hard work of public works personnel. Public Works is a diverse department that shares one common goal, working to improve the quality of life in Midwest City.

Public Works Administration provides administrative services such as requisitions, evaluations, publications for bids, grants encumbrances, centralized mail distribution, print and assist department heads with budgets, take complaints and request for service from citizens, fill out work request and enter into the computer, do sanitation billing and cart request, call in and fill out underground locates, handle emergency communication between employees and EOC via 2-way radio, fill out injury reports and schedule employees for work related medical visits, fill out training

request and research fees involved in making sure the employee is taken care of while at conferences and training. File and maintain all paperwork for the following departments:

Regional and Municipal Golf Courses, Street/Parks, Recreation, Forestry and Facility, Supply, Drainage, Welcome Center, Senior Center, Pools, Water, Waste Water, Sanitation, Storm Water Quality, Tree Board, Adopt-A-Street.

**2012-2013 GOALS AND OBJECTIVES**

- To provide a centralized receiving area for all Public Works interaction. This includes citizens' complaints, vendor meetings and administration reviews.
- Provide outside training to enhance professional development
- Emphasize customer satisfaction
- Improve effectiveness
- Promote staff and community pride
- Clarify budget needs
- Identify operation and management needs
- Enhance professional image
- Promote team work and staff development
- Encourage interdepartmental coordination
- Identify duplication and wasted effort
- Promote public awareness
- Improve communication between departments, employees and citizens in Midwest City

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 501,539                     | 542,367                                 | 518,947                                   | 511,441                     |
| BENEFITS             | 180,519                     | 211,046                                 | 202,850                                   | 205,276                     |
| MATERIALS & SUPPLIES | 1,255,307                   | 1,353,912                               | 1,457,813                                 | 1,643,500                   |
| OTHER SERVICES       | 77,905                      | 87,917                                  | 87,917                                    | 88,173                      |
| CAPITAL OUTLAY       | 39,254                      | 288,597                                 | 288,597                                   | 25,000                      |
| TRANSFERS OUT        | 3,000                       | -                                       | -                                         | -                           |
| <b>TOTAL</b>         | <b>2,057,524</b>            | <b>2,483,839</b>                        | <b>2,556,124</b>                          | <b>2,473,390</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTERGOVERNMENTAL    | -                           | 147,190                                 | 147,190                                   | -                           |
| CHARGES FOR SERVICES | 2,009,699                   | 2,177,990                               | 2,177,990                                 | 2,473,389                   |
| INVESTMENT INTEREST  | 1,796                       | 1,554                                   | 1,613                                     | 953                         |
| MISCELLANEOUS        | 1,619                       | -                                       | 2,446                                     | 2,446                       |
| TRANSFERS            | 14,551                      | 123,507                                 | 123,507                                   | -                           |
| <b>TOTAL</b>         | <b>2,027,665</b>            | <b>2,450,241</b>                        | <b>2,452,746</b>                          | <b>2,476,788</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2008                          | 186,302                     | 1,845,861       | 1,856,383       | 175,780                 |
| 6/30/2009                          | 175,780                     | 1,823,652       | 1,866,131       | 133,301                 |
| 6/30/2010                          | 133,301                     | 2,027,665       | 2,057,524       | 103,442                 |
| 6/30/2011                          | 103,442                     | 2,452,746       | 2,556,124       | 64                      |
| 6/30/2012                          | 64                          | 2,476,788       | 2,473,390       | 3,462                   |

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES - (2510)</b> |         |
|-----------------------------------|---------|
| 10-01 SALARIES                    | 314,808 |
| 10-03 OVERTIME                    | 3,000   |
| 10-07 ALLOWANCES                  | 9,680   |
| 10-10 LONGEVITY                   | 8,408   |
| 10-13 PDO BUYBACK                 | 952     |
| 10-14 SICK LEAVE INCENTIVE        | 5,090   |
| 10-19 ON CALL                     | 4,800   |

**TOTAL PERSONAL SERVICES 346,738**

| <b>PERSONAL SERVICES - (2520)</b> |         |
|-----------------------------------|---------|
| 10-01 SALARIES                    | 144,848 |
| 10-02 WAGES                       | 8,000   |
| 10-03 OVERTIME                    | 1,100   |
| 10-07 ALLOWANCES                  | 3,200   |
| 10-10 LONGEVITY                   | 4,064   |
| 10-12 VL BUYBACK                  | 884     |
| 10-13 PDO BUYBACK                 | 807     |
| 10-14 SICK LEAVE INCENTIVE        | 1,800   |

**TOTAL PERSONAL SERVICES 164,703**

| <b>BENEFITS - (2510)</b>     |        |
|------------------------------|--------|
| 15-01 SOCIAL SECURITY        | 26,525 |
| 15-02 EMPLOYEES' RETIREMENT  | 45,076 |
| 15-03 GROUP INSURANCE        | 64,735 |
| 15-04 WORKERS COMP INSURANCE | 6,633  |
| 15-06 TRAVEL & SCHOOL        | 2,000  |
| 15-07 UNIFORMS               | 5,000  |

**TOTAL BENEFITS 149,969**

| <b>BENEFITS - (2520)</b>    |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 12,600 |
| 15-02 EMPLOYEES' RETIREMENT | 20,371 |
| 15-03 GROUP INSURANCE       | 18,336 |
| 15-06 TRAVEL & SCHOOL       | 4,000  |

**TOTAL BENEFITS 55,307**

**(CONTINUED)**

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 12-13    | FY 11-12    |
|-------------------------------|-------------|-------------|
| Fleet Supervisor              | 1           | 1           |
| Records Clerk                 | 1           | 1           |
| Secretary II (Inv Contr Tech) | 0.5         | 0.5         |
| Lead Technician               | 1           | 1           |
| Technician II                 | 4           | 4           |
| Service Attendant             | 4           | 4           |
| Safety Coordinator            | 0.1         | 0           |
| <b>TOTAL</b>                  | <b>11.6</b> | <b>11.5</b> |

| Wages                      |   |   |
|----------------------------|---|---|
| OJT Technician - Part Time | 1 | 1 |

**CAPITAL OUTLAY 12-13**

|                                     |               |
|-------------------------------------|---------------|
| Office Equipment & Desktop Computer | 2,000         |
| Air Compressor for Service Truck    | 3,000         |
| Digital Projector for Training Room | 1,000         |
| Scissor Lift, Electric, Used        | 9,000         |
| Two-Post Lift for Make Ready Area   | 5,000         |
| One Year Rental - 7 GPS Devices     | 3,500         |
| Snow Plow Attachment for Gator      | 1,500         |
| <b>TOTAL</b>                        | <b>25,000</b> |

PERSONNEL  
POSITIONS  
SUMMARY:

2006-07 - 13  
2007-08 - 12  
2008-09 - 12  
2009-10 - 12  
2010-11 - 12  
2011-12 - 12.5  
2012-13 - 12.6

| <b>MATERIALS &amp; SUPPLIES</b>       |                  |
|---------------------------------------|------------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 615,000          |
| 20-35 SMALL TOOLS & EQUIP             | 3,000            |
| 20-41 SUPPLIES                        | 13,000           |
| 20-45 FUEL                            | 1,012,500        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>1,643,500</b> |

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-01 UTILITIES                           | 5,000         |
| 30-23 UPKEEP REAL PROPERTY                | 6,000         |
| 30-40 CONTRACTUAL                         | 1,750         |
| 30-41 CONTRACTUAL LABOR                   | 60,000        |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 2,000         |
| 30-81 ADVERTISING                         | 500           |
| 30-85 INSURANCE                           | 11,158        |
| 30-86 ANNUAL AUDIT                        | 1,765         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>88,173</b> |

| <b>CAPITAL OUTLAY</b>       |               |
|-----------------------------|---------------|
| 40-02 EQUIPMENT             | 23,000        |
| 40-49 COMPUTERS             | 2,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>25,000</b> |

**TOTAL DEPARTMENT REQUEST** 2,473,390



**FUND: INTERSERVICE FUND – FLEET (080)**  
**DEPARTMENT: FLEET MAINTENANCE**

**SIGNIFICANT EXPENDITURE CHANGES FY 12-13**

1. None.

**PROGRAM DESCRIPTION**

Fleet Services Department performs routine repairs and scheduled maintenance on 1,400 different pieces of equipment. Fleet also provides equipment acquisition; make ready and cost control services for all customer departments. Additionally, the Surplus property division of Fleet Services provides surplus property disposition.

**MISSION STATEMENT**

The mission of the Midwest City Fleet Services Department is to provide high quality, proactive, environmentally friendly, customer service oriented vehicle services for the City of Midwest City.

**2012-2013 GOALS AND OBJECTIVES**

**CUSTOMER SERVICE:**

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring fleet operations and improving our methods to meet or exceed the private sector.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

Continue to offer loaner cars for operators to use when assigned units are being repaired. By reducing downtime for our customer departments, we help increase the productivity and efficiency of their departmental operations.

**CERTIFICATION:**

Maintain the certification levels of our technician through the ASE program.

**GOING GREEN:**

Continue to pursue hybrid and alternative fueled vehicles and alternative fuel fueling infrastructures. Purchase propane powered mowing and lawn care equipment where feasible.

**PRODUCTIVITY:**

1. Pursue the purchase of state of the art electronic test equipment and updated software for existing equipment.
2. Up-fitting new vehicles in an assembly line fashion increases efficiency and reduces down time for our customers.
3. Install one (1) new lift in the Surplus building to help increase productivity and promote safety.
4. Continue the partnership with the Mid-Del and Francis Tuttle Technology Center's Automotive Technology Departments by accepting one outstanding senior level student technician per year into an O.J.T. position.

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| PERSONAL SERVICES    | 14,657         | 17,035              | 15,928              | 16,396              |
| BENEFITS             | 6,211          | 7,423               | 7,541               | 7,214               |
| MATERIALS & SUPPLIES | 2,915          | 3,758               | 3,307               | 2,000               |
| OTHER SERVICES       | 8,317          | 15,226              | 15,462              | 13,400              |
| CAPITAL OUTLAY       | 73,170         | 11,113              | 11,113              | -                   |
| <b>TOTAL</b>         | <b>105,270</b> | <b>54,555</b>       | <b>53,351</b>       | <b>39,010</b>       |

| REVENUES             | ACTUAL        | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|---------------|---------------------|---------------------|---------------------|
|                      | 2010-2011     | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| CHARGES FOR SERVICES | 37,543        | 43,470              | 43,470              | 36,476              |
| INTEREST             | 4,035         | 3,674               | 3,806               | 3,190               |
| MISCELLANEOUS        | 13            | -                   | 100                 | -                   |
| <b>TOTAL</b>         | <b>41,591</b> | <b>47,144</b>       | <b>47,376</b>       | <b>39,666</b>       |

| BUDGETARY     | BUDGET    |          |          | FUND    |               |
|---------------|-----------|----------|----------|---------|---------------|
| FUND BALANCE: | FUND BAL. | REVENUES | EXPENSES | BALANCE |               |
| 6/30/2008     | 78,235    | 81,475   | 63,130   | 96,580  | 6/30/09       |
| 6/30/2009     | 96,580    | 45,610   | 42,543   | 99,647  | 6/30/10       |
| 6/30/2010     | 99,647    | 41,591   | 105,270  | 35,968  | 6/30/11       |
| 6/30/2011     | 35,968    | 47,376   | 53,351   | 29,993  | 6/30/12 - EST |
| 6/30/2012     | 29,993    | 39,666   | 39,010   | 30,649  | 6/30/13 - EST |

**FINAL BUDGET 2012-2013**

**PERSONAL SERVICES**

|                   |        |
|-------------------|--------|
| 10-01 SALARIES    | 15,760 |
| 10-03 OVERTIME    | 160    |
| 10-07 ALLOWANCES  | 160    |
| 10-10 LONGEVITY   | 265    |
| 10-13 PDO BUYBACK | 51     |

**TOTAL PERSONAL SERVICES** 16,396

**BENEFITS**

|                             |       |
|-----------------------------|-------|
| 15-01 SOCIAL SECURITY       | 1,254 |
| 15-02 EMPLOYEES' RETIREMENT | 2,132 |
| 15-03 GROUP INSURANCE       | 3,789 |
| 15-06 TRAVEL & SCHOOL       | 39    |

**TOTAL BENEFITS** 7,214

**MATERIALS & SUPPLIES**

|                           |       |
|---------------------------|-------|
| 20-35 SMALL TOOLS & EQUIP | 500   |
| 20-41 SUPPLIES            | 1,500 |

**TOTAL MATERIALS & SUPPLIES** 2,000

**OTHER SERVICES & CHARGES**

|                                  |       |
|----------------------------------|-------|
| 30-01 UTILITIES & COMMUNICATIONS | 5,000 |
| 30-23 UPKEEP REAL PROPERTY       | 1,200 |
| 30-40 CONTRACTUAL                | 500   |
| 30-41 SELLER FEES                | 3,500 |
| 30-87 SHIPPING                   | 2,500 |
| 30-89 EBAY FEES                  | 700   |

**TOTAL OTHER SERVICES & CHARGES** 13,400

**TOTAL DEPARTMENT REQUEST** 39,010

Note: Sales are recorded to the balance sheet.

(CONTINUED)

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 12-13   | FY 11-12   |
|---------------------------|------------|------------|
| Inv Control Tech - Sec II | 0.5        | 0.5        |
| <b>TOTAL</b>              | <b>0.5</b> | <b>0.5</b> |

**PERSONNEL**  
**POSITIONS**  
**SUMMARY:**  
 2007-08 - 2  
 2008-09 - .5  
 2009-10 - .5  
 2009-10 - .5  
 2010-11 - .5  
 2011-12 - .5  
 2012-13 - .5

| <b>SOURCES OF REVENUE BY DEPARTMENT</b> |               |
|-----------------------------------------|---------------|
| Parks                                   | 423           |
| General Fund                            | 9,989         |
| Hotel/Conference Center                 | 2,050         |
| Sanitation                              | 6,660         |
| Water                                   | 1,101         |
| Sewer                                   | 2,728         |
| Golf                                    | 602           |
| Stormwater                              | 1,080         |
| Police                                  | 5,493         |
| Fire                                    | 5,263         |
| Emergency Operations                    | 1,087         |
| <b>TOTAL</b>                            | <b>36,476</b> |

**FUND: INTERSERVICE – SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY DIVISION**

**SIGNIFICANT EXPENDITURE CHANGES FY 12-13**

1. None

**PROGRAM DESCRIPTION**

SPD collects, processes and disposes of unneeded property generated by the City. This will be achieved while complying with city, state and federal regulations.

**MISSION STATEMENT**

SPD will efficiently and effectively collect, process, redistribute and dispose of unneeded surplus property generated by the City of Midwest City and its departments.

**2012-2013 GOALS AND OBJECTIVES**

**CUSTOMER SERVICE:**

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring surplus operations and improving our methods to meet or exceed the private sector.

Our goals are to provide innovative solutions for surplus property disposition; give appropriate information on current procedures, policies and regulations; and provide assistance to support successful surplus business operations.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

**PRODUCTIVITY:**

Operating the surplus property division as a division of the fleet services department will allow us to properly monitor profits and losses associated with the disposition of surplus city property.

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2010-2011        | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| PERSONAL SERVICES    | 153,176          | 193,501          | 194,479          | 94,058           |
| BENEFITS             | 55,541           | 72,726           | 71,594           | 35,759           |
| MATERIALS & SUPPLIES | 23,181           | 8,908            | 9,231            | 6,479            |
| OTHER SERVICES       | 18,379           | 34,286           | 33,621           | 24,036           |
| CAPITAL OUTLAY       | -                | 5,500            | 5,500            | -                |
| INSURANCE RELATED    | 1,102,964        | 2,885,849        | 2,294,243        | 2,011,019        |
| <b>TOTAL</b>         | <b>1,353,241</b> | <b>3,200,770</b> | <b>2,608,668</b> | <b>2,171,351</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2010-2011        | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| CHARGES FOR SERVICES | 1,605,915        | 1,558,223        | 1,550,840        | 1,956,904        |
| INVESTMENT INTEREST  | 43,837           | 36,524           | 44,230           | 37,028           |
| MISCELLANEOUS        | 8,524            | -                | 22,065           | -                |
| <b>TOTAL</b>         | <b>1,658,276</b> | <b>1,594,747</b> | <b>1,617,135</b> | <b>1,993,932</b> |

| BUDGETARY     | BUDGET    | REVENUES  | EXPENSES  | FUND      |                 |
|---------------|-----------|-----------|-----------|-----------|-----------------|
| FUND BALANCE: | FUND BAL. |           |           | BALANCE   |                 |
| 6/30/2008     | 1,808,227 | 1,443,680 | 1,291,868 | 1,960,039 | 6/30/2009       |
| 6/30/2009     | 1,960,039 | 1,729,871 | 1,606,580 | 2,083,330 | 6/30/2010       |
| 6/30/2010     | 2,083,330 | 1,658,276 | 1,353,241 | 2,388,365 | 6/30/2011       |
| 6/30/2011     | 2,388,365 | 1,617,135 | 2,608,668 | 1,396,832 | 6/30/2012 - EST |
| 6/30/2012     | 1,396,832 | 1,993,932 | 2,171,351 | 1,219,413 | 6/30/2013 - EST |

Estimated Actual includes prior year reserves of \$1,499,600. See detail on next page.

Not included is the IBNR, incurred but not reported, per actuarial report as of 6-30-11.  
 Workers Comp: \$1,210,000 General Liability: \$931,000 Total of \$2,141,000

**FINAL BUDGET 2012-2013**

| PERSONAL SERVICES - OPERATIONAL |               |
|---------------------------------|---------------|
| 10-01 SALARIES                  | 87,650        |
| 10-07 ALLOWANCES                | 2,928         |
| 10-10 LONGEVITY                 | 2,746         |
| 10-13 PDO BUYBACK               | 644           |
| 10-14 SICK LEAVE INCENTIVE      | 90            |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>94,058</b> |

| BENEFITS - OPERATIONAL      |               |
|-----------------------------|---------------|
| 15-01 SOCIAL SECURITY       | 7,155         |
| 15-02 EMPLOYEES' RETIREMENT | 12,228        |
| 15-03 GROUP INSURANCE       | 9,876         |
| 15-06 TRAVEL AND SCHOOLS    | 6,500         |
| <b>TOTAL BENEFITS</b>       | <b>35,759</b> |

| MATERIALS AND SUPPLIES - OPERATIONAL |              |
|--------------------------------------|--------------|
| 20-41 MATERIALS AND SUPPLIES         | 3,000        |
| 20-63 FLEET FUEL                     | 1,769        |
| 20-64 FLEET PARTS                    | 899          |
| 20-65 FLEET LABOR                    | 811          |
| <b>TOTAL MATERIALS AND SUPPLIES</b>  | <b>6,479</b> |

| OTHER SERVICES AND CHARGES - OPER.        |               |
|-------------------------------------------|---------------|
| 30-02 DRUG SCREENING                      | 6,000         |
| 30-51 OTHER GOVERNMENT EXPENSES           | 16,000        |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS           | 1,300         |
| 30-86 ANNUAL AUDIT                        | 736           |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>24,036</b> |

| INSURANCE RELATED / 12-13              |                  |
|----------------------------------------|------------------|
| 20-63 FLEET PARTS                      | 17,333           |
| 20-64 FLEET LABOR                      | 26,782           |
| 30-07 WORKERS COMPENSATION             | 1,061,108        |
| 30-08 TOTAL TEMP DISABILITY            | 10,000           |
| 30-26 LIABILITY LAWSUITS               | 645,796          |
| 30-33 PROPERTY INSURANCE               | 250,000          |
| <b>TOTAL INSURANCE RELATED / 12-13</b> | <b>2,011,019</b> |

**TOTAL DEPARTMENT REQUEST** 2,171,351

(CONTINUED)

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (28)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 12-13    | FY 11-12    |
|---------------------------|-------------|-------------|
| Risk Manager              | 1           | 1           |
| Workers Comp. Coordinator | 0.25        | 0.5         |
| Administrative Secretary  | 0           | 0.5         |
| Assistant City Attorney   | 0           | 0.25        |
| Safety Coordinator        | 0.1         | 1           |
| <b>TOTAL</b>              | <b>1.35</b> | <b>3.25</b> |

.25 Worker's Comp Coord moved to L & H (240) FY 12-13  
.50 Admin Sec moved to City Attorney (010-04) FY 12-13  
.25 Assit City Attorney moved to City Clerk (010-02) FY 12-13  
.80 Safety Coord moved to PWA (075) FY 12-13

**SOURCES OF REVENUE**

| DEPARTMENT                       | W/COMP           | LIABILITY      | PROPERTY       |
|----------------------------------|------------------|----------------|----------------|
| Utility Services                 | 15,000           | 5,314          | -              |
| Community Development            |                  | 49,807         | -              |
| Street/Park Maintenance/Forestry | 71,304           | 38,883         |                |
| General Government               | 104,468          | 20,762         | 18,214         |
| Neighborhood Services            |                  | 70,604         | 3,611          |
| Information Technology           |                  | 1,076          |                |
| Parks/Recreation/Pools           |                  | 9,746          | 14,801         |
| Welcome Center                   | 2,000            |                | 1,034          |
| Senior Center                    |                  |                | 5,893          |
| Hotel/Conference Center          |                  |                | 85,578         |
| Police Department                | 353,209          | 105,071        | 11,041         |
| Fire Department                  | 223,809          | 26,105         | 20,148         |
| Sanitation                       | 44,193           | 49,956         | -              |
| Water                            | 20,672           | 109,760        | 42,953         |
| Wastewater                       | 198,022          | 103,766        | 13,389         |
| Golf                             | 5,358            | 25,269         | 6,004          |
| Stormwater                       | 3,840            | 5,123          | 2,866          |
| Fleet Services                   | 6,633            | 7,685          | 3,473          |
| Public Works Administration      | 6,280            | 3,842          | 17,422         |
| Drainage Division                | 3,895            | 3,212          |                |
| CDBG                             | 2,425            | 3,842          |                |
| Downtown Redevelopment           |                  | 5,973          |                |
| 29th & Douglas Properties        |                  |                | 3,573          |
| <b>TOTALS</b>                    | <b>1,061,108</b> | <b>645,796</b> | <b>250,000</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-2007 - 0  
2007-2008 - 1  
2008-2009 - 2.5  
2009-2010 - 3  
2010-2011 - 3  
2011-2012 - 3.25  
2012-2013 - 1.35

**INFORMATIONAL ONLY:** (Estimated to be spent for prior fiscal years in FY 12-13)

|                                                 |                  |
|-------------------------------------------------|------------------|
| <b>INSURANCE RELATED / 11-12</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 600,000          |
| 30-08 TOTAL TEMP DISABILITY                     | 10,000           |
| 30-26 LIABILITY LAWSUITS                        | 165,000          |
| <b>TOTAL INSURANCE RELATED / 11-12</b>          | <b>775,000</b>   |
| <b>INSURANCE RELATED / 10-11</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 189,600          |
| <b>TOTAL INSURANCE RELATED / 10-11</b>          | <b>189,600</b>   |
| <b>INSURANCE RELATED / 09-10</b>                |                  |
| 30-26 LIABILITY LAWSUITS                        | 20,000           |
| <b>TOTAL INSURANCE RELATED / 09-10</b>          | <b>20,000</b>    |
| <b>INSURANCE RELATED / 08-09</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 15,000           |
| <b>TOTAL INSURANCE RELATED / 08-09</b>          | <b>15,000</b>    |
| <b>INSURANCE RELATED / 07-08</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 107,500          |
| <b>TOTAL INSURANCE RELATED / 07-08</b>          | <b>107,500</b>   |
| <b>INSURANCE RELATED / 05-06</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 1,000            |
| <b>TOTAL INSURANCE RELATED / 05-06</b>          | <b>1,000</b>     |
| <b>INSURANCE RELATED / 03-04</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 23,800           |
| 30-26 LIABILITY LAWSUITS                        | 5,000            |
| <b>TOTAL INSURANCE RELATED / 03-04</b>          | <b>28,800</b>    |
| <b>INSURANCE RELATED / 02-03</b>                |                  |
| 30-07 WORKERS COMPENSATION                      | 19,600           |
| 30-26 LIABILITY LAWSUITS                        | 20,000           |
| <b>TOTAL INSURANCE RELATED / 02-03</b>          | <b>39,600</b>    |
| <b>INSURANCE RELATED / Prior to 2002-2003</b>   |                  |
| 30-07 WORKERS COMPENSATION                      | 323,100          |
| <b>TOTAL INSURANCE RELATED / Prior to 2002</b>  | <b>323,100</b>   |
| <b>TOTAL TO BE SPENT FOR PRIOR FISCAL YEARS</b> | <b>1,499,600</b> |

FUND: L & H - (240)  
DEPARTMENT: BENEFITS (0310)  
DEPARTMENT HEAD: CATHERINE WILSON

| EXPENDITURES             | ACTUAL           | AMENDED          | ESTIMATED        |                  |
|--------------------------|------------------|------------------|------------------|------------------|
|                          | 2010-2011        | BUDGET           | ACTUAL           | BUDGET           |
|                          | 2010-2011        | 2011-2012        | 2011-2012        | 2012-2013        |
| PERSONAL SERVICES        | 21,255           | 23,867           | 23,836           | 35,560           |
| BENEFITS                 | 4,991,873        | 5,659,221        | 5,646,640        | 5,367,625        |
| OTHER SERVICES & CHARGES | 14,975           | 21,825           | 18,825           | 21,825           |
| <b>TOTAL</b>             | <b>5,028,103</b> | <b>5,704,913</b> | <b>5,689,301</b> | <b>5,425,010</b> |

| REVENUES              | ACTUAL           | AMENDED          | ESTIMATED        |                  |
|-----------------------|------------------|------------------|------------------|------------------|
|                       | 2010-2011        | BUDGET           | ACTUAL           | BUDGET           |
|                       | 2010-2011        | 2011-2012        | 2011-2012        | 2012-2013        |
| CFS - PREMIUM         | 4,286,476        | 5,169,525        | 5,270,083        | 5,239,498        |
| INTEREST              | 31,885           | 30,606           | 32,312           | 27,960           |
| MISCELLANEOUS         | 131,710          | 78,190           | 78,494           | 78,434           |
| MISC. - OIL ROYALTIES | 22,862           | 25,000           | 22,289           | 22,289           |
| TRANSFERS             | 1,217            | -                | -                | -                |
| <b>TOTAL</b>          | <b>4,474,150</b> | <b>5,303,321</b> | <b>5,403,178</b> | <b>5,368,181</b> |

| BUDGETARY     | BUDGET    |           |           | FUND      |             |
|---------------|-----------|-----------|-----------|-----------|-------------|
| FUND BALANCE: | FUND BAL. | REVENUES  | EXPENSES  | BALANCE   |             |
| 6/30/2008     | 2,909,831 | 4,088,317 | 4,860,279 | 2,137,869 | 6/30/09     |
| 6/30/2009     | 2,137,869 | 4,545,254 | 4,750,062 | 1,933,061 | 6/30/10     |
| 6/30/2010     | 1,933,061 | 4,474,150 | 5,028,103 | 1,379,108 | 6/30/11     |
| 6/30/2011     | 1,379,108 | 5,403,178 | 5,689,301 | 1,092,985 | 6/30/12 EST |
| 6/30/2012     | 1,092,985 | 5,368,181 | 5,425,010 | 1,036,156 | 6/30/13 EST |

**FINAL BUDGET 2012-2013**

| PERSONAL SERVICES |        |
|-------------------|--------|
| 10-01 SALARY      | 34,656 |
| 10-10 LONGEVITY   | 738    |
| 10-13 PDO BUYBACK | 166    |

**TOTAL PERSONAL SERVICES 35,560**

| BENEFITS                      |           |
|-------------------------------|-----------|
| 15-01 SOCIAL SECURITY         | 2,720     |
| 15-02 RETIREMENT              | 4,623     |
| 15-03 GROUP HEALTH INSURANCE  | 5,546     |
| 15-06 TRAVEL & SCHOOL         | 2,000     |
| 15-39 LIFE INSURANCE          | 52,000    |
| 15-40 DENTAL                  | 340,000   |
| 15-41 CLAIMS                  | 3,512,736 |
| 15-42 PRESCRIPTIONS           | 728,000   |
| 15-43 ADMINISTRATION          | 385,000   |
| 15-44 OTHER FEES              | 15,000    |
| 15-45 REINSURANCE             | 245,000   |
| 15-47 DENTAL PLAN - ADMIN EXP | 37,000    |
| 15-48 WELLNESS                | 38,000    |

**TOTAL BENEFITS 5,367,625**

| OTHER SERVICES & CHARGES         |        |
|----------------------------------|--------|
| 30-18 REFUND OF PREMIUM OVERPYMT | 5,000  |
| 30-40 CONTRACTUAL                | 13,000 |
| 30-86 ANNUAL AUDIT               | 3,825  |

**TOTAL OTHER SERVICES & CHARGES 21,825**

**TOTAL DEPARTMENT REQUEST 5,425,010**

(CONTINUED)

**FUND: L & H - (240)**  
**DEPARTMENT: BENEFITS (0310)**  
**DEPARTMENT HEAD: CATHERINE WILSON**  
**PAGE TWO**

PERMANENT STAFFING

|                              | <u>FY 12-13</u> | <u>FY 11-12</u> |
|------------------------------|-----------------|-----------------|
| Health Benefits/Workers Comp | <u>0.75</u>     | <u>0.50</u>     |
| TOTAL                        | 0.75            | 0.50            |

PERSONNEL  
POSITIONS

SUMMARY:  
2007-08 - 0  
2008-09 - .50  
2009-10 - .50  
2010-11 - .50  
2011-12 - .50  
2012-13 - .75



# Enterprise Funds

# City of Midwest City, Oklahoma

## Enterprise

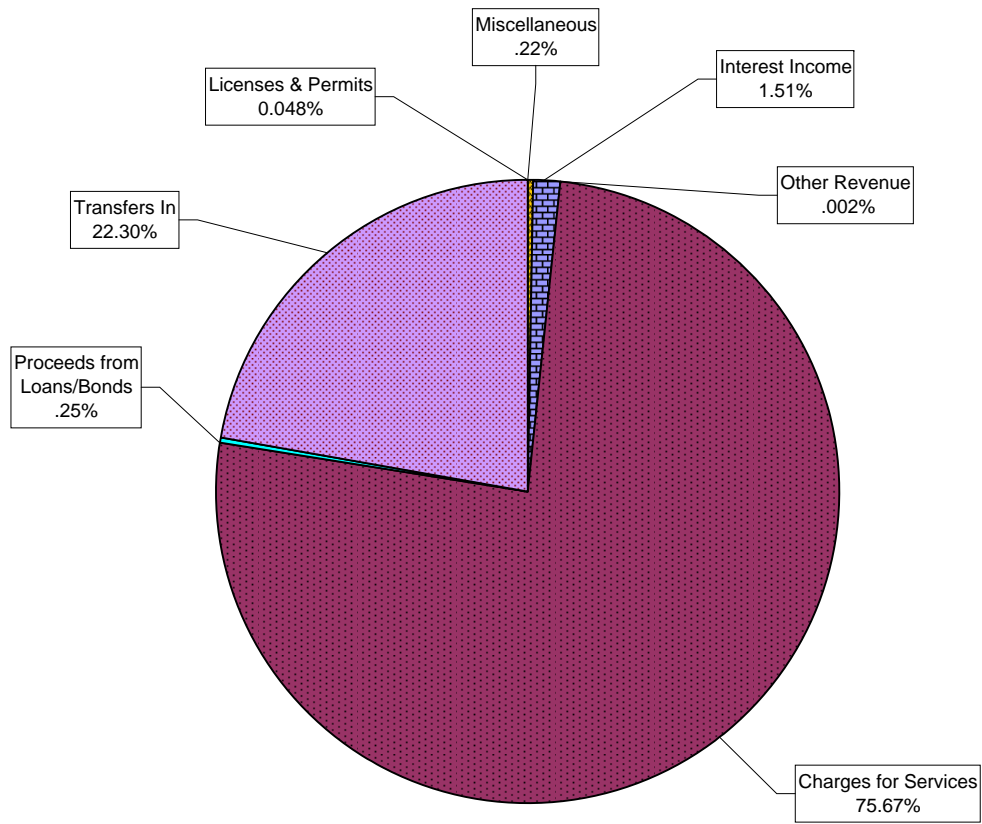
| <u>*Number</u> | <u>Index<br/>Description</u>             | <u>Page<br/>Number</u> |
|----------------|------------------------------------------|------------------------|
|                | Budget Summary                           | 214                    |
|                | Budget Charts                            | 215                    |
|                | Expense Category Summary                 | 217                    |
|                | Fund Balance Summary                     | 218                    |
|                | <b>Individual Funds:</b>                 |                        |
| 190            | Sanitation                               | 222                    |
| 191            | Water                                    | 225                    |
| 192            | Wastewater                               | 229                    |
| 193            | MWC Utilities Authority                  | 232                    |
| 195            | Hotel/Conference Center                  | 233                    |
| 196            | FF&E Reserve for Hotel/Conference Center | 236                    |
| 197            | Golf                                     | 237                    |
| 017            | Mobile Home Park                         | 240                    |
| 050            | Drainage Tax                             | 241                    |
| 060            | Capital Drainage                         | 242                    |
| 061            | Storm Water Quality                      | 245                    |
| 172            | Capital Water Improvement                | 249                    |
| 178            | Construction Loan Payment                | 250                    |
| 184            | Sewer Backup                             | 251                    |
| 186            | Sewer Construction                       | 252                    |
| 187            | Utility Services                         | 253                    |
| 188            | Capital Sewer                            | 257                    |
| 189            | Utilities Capital Outlay                 | 258                    |
| 230            | Customer Deposits                        | 259                    |
| 250            | Capital Improvement Revenue Bond         | 260                    |

\* **Note:** Three digit codes represent the **Fund** Number

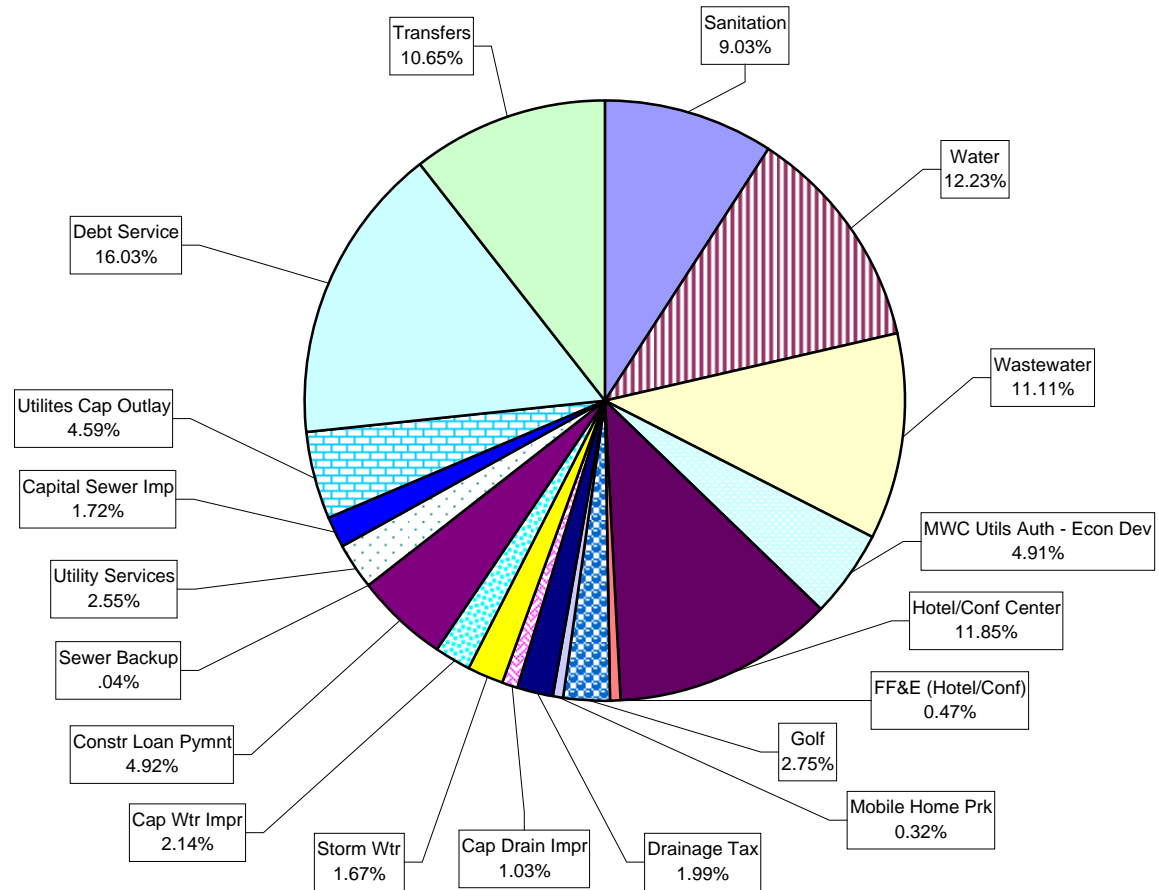
**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                                      | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>BUDGET AS AMENDED<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|--------------------------------------|----------------------------------|-----------------------------------------------|-------------------------------------------|----------------------------------|
| <b>ESTIMATED REVENUE:</b>            |                                  |                                               |                                           |                                  |
| Licenses & Permits                   | 19,345                           | 21,139                                        | 16,552                                    | 16,937                           |
| Miscellaneous                        | 76,241                           | 108,122                                       | 80,001                                    | 76,167                           |
| Interest Income                      | 641,763                          | 500,138                                       | 604,531                                   | 531,335                          |
| Other Revenue                        | 804                              | 800                                           | 800                                       | 800                              |
| Charges for Services                 | 23,865,264                       | 25,092,783                                    | 25,942,934                                | 26,677,425                       |
| Proceeds from Loans/Bonds/Bond Prems | 78,619                           | 52,846,140                                    | 49,399,710                                | 89,502                           |
| Transfers In                         | 4,141,957                        | 10,184,537                                    | 8,905,656                                 | 7,862,606                        |
| <b>TOTAL REVENUE</b>                 | <b>28,823,993</b>                | <b>88,753,659</b>                             | <b>84,950,184</b>                         | <b>35,254,772</b>                |
| Use / (Gain) of Fund Balance         | 4,416,036                        | 12,707,488                                    | 2,166,067                                 | 5,446,490                        |
| <b>TOTAL RESOURCES</b>               | <b>33,240,029</b>                | <b>101,461,147</b>                            | <b>87,116,251</b>                         | <b>40,701,262</b>                |
| <b>PROPOSED EXPENSES:</b>            |                                  |                                               |                                           |                                  |
| Sanitation                           | 3,309,920                        | 4,657,406                                     | 4,455,218                                 | 3,675,950                        |
| Water                                | 3,808,695                        | 4,541,770                                     | 4,405,198                                 | 4,977,225                        |
| Wastewater                           | 3,971,969                        | 4,522,057                                     | 4,258,443                                 | 4,519,573                        |
| MWC Utils Auth - Economic Dev        | 30,933                           | 2,184,770                                     | 129,351                                   | 1,998,234                        |
| Hotel/Conference Center              | 4,411,609                        | 4,606,936                                     | 4,819,108                                 | 4,825,023                        |
| FF&E (Hotel/Conf Cntr)               | 104,374                          | 211,651                                       | 211,651                                   | 193,243                          |
| Golf                                 | 953,671                          | 1,145,483                                     | 1,139,315                                 | 1,119,862                        |
| Mobile Home Park                     | 156,336                          | 145,121                                       | 145,121                                   | 129,923                          |
| Drainage Tax                         | 387,753                          | 781,033                                       | 113,918                                   | 810,000                          |
| Capital Drainage Improvements        | 397,435                          | 461,372                                       | 440,149                                   | 418,734                          |
| Storm Water Quality                  | 647,601                          | 723,643                                       | 650,188                                   | 680,648                          |
| Capital Water Improvements           | 43,252                           | 595,000                                       | 372,592                                   | 872,975                          |
| Construction Loan Payment            | 3,447,791                        | 873,497                                       | 520,761                                   | 2,002,700                        |
| Sewer Backup                         | 1,079                            | 15,500                                        | 2,500                                     | 15,500                           |
| Sewer Construction                   | 2,467,925                        | 62,628,762                                    | 54,394,697                                | -                                |
| Utility Services                     | 873,492                          | 1,000,458                                     | 988,892                                   | 1,037,135                        |
| Capital Sewer Improvements           | 106,241                          | 305,196                                       | 32,896                                    | 701,200                          |
| Utilites Capital Outlay              | 1,869,386                        | 2,011,434                                     | 372,232                                   | 1,867,770                        |
| Debt Service                         | 1,989,550                        | 1,990,269                                     | 1,807,926                                 | 6,519,660                        |
| Transfers                            | 4,261,017                        | 8,059,789                                     | 7,856,095                                 | 4,335,907                        |
| <b>TOTAL EXPENSES</b>                | <b>33,240,029</b>                | <b>101,461,147</b>                            | <b>87,116,251</b>                         | <b>40,701,262</b>                |
| <b>RESERVE OF FUND BALANCE</b>       |                                  |                                               |                                           | <b>1,412,191</b>                 |

**ESTIMATED REVENUES ENTERPRISE FUND**  
**FY 2012-2013**  
**Total \$35,254,772**



**ESTIMATED EXPENSES ENTERPRISE FUND  
FY 2012-2013  
Total \$40,701,262**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2012-2013 - EXPENDITURES**

| Fund Number               | Fund Description         | Personal Services | Benefits         | Materials & Supplies | Other Services & Charges | Capital Outlay   | Transfers & Reimbs | Debt Service     | Department Request |
|---------------------------|--------------------------|-------------------|------------------|----------------------|--------------------------|------------------|--------------------|------------------|--------------------|
| 190                       | Sanitation               | 809,324           | 355,144          | 603,407              | 1,468,324                | 439,751          | 763,936            | -                | 4,439,886          |
| 191                       | Water                    | 1,546,134         | 608,637          | 490,233              | 1,668,354                | 440,950          | 798,459            | 222,917          | 5,775,684          |
| 192                       | Sewer                    | 2,046,545         | 1,004,758        | 617,093              | 817,399                  | 33,778           | 772,099            | -                | 5,291,672          |
| 193                       | Utilities                | -                 | -                | -                    | 200                      | 1,998,034        | -                  | -                | 1,998,234          |
| 195                       | Hotel/Conference Cntr    | 1,674,263         | 466,616          | 1,435,448            | 1,248,696                | -                | 577,741            | -                | 5,402,764          |
| 196                       | Hotel/Conf Cntr FF&E     | -                 | -                | -                    | -                        | 193,243          | -                  | -                | 193,243            |
| 197                       | Golf                     | 504,707           | 135,373          | 175,351              | 132,882                  | 119,000          | -                  | 52,549           | 1,119,862          |
| 17                        | Mobile Home Park         | -                 | -                | -                    | 5,573                    | -                | -                  | 124,350          | 129,923            |
| 50                        | Drainage Tax             | -                 | -                | -                    | -                        | 810,000          | -                  | -                | 810,000            |
| 60                        | Capital Drainage         | 172,602           | 70,058           | 103,867              | 54,707                   | 17,500           | -                  | -                | 418,734            |
| 61                        | Storm Water Quality      | 293,552           | 112,748          | 77,829               | 175,204                  | 21,315           | 41,907             | -                | 722,555            |
| 172                       | Capital Water Imp.       | -                 | -                | -                    | 1,800                    | 871,175          | -                  | -                | 872,975            |
| 178                       | Construction Loan Pymt   | -                 | -                | -                    | 2,700                    | 2,000,000        | -                  | -                | 2,002,700          |
| 184                       | Sewer Backup             | -                 | -                | -                    | 15,500                   | -                | -                  | -                | 15,500             |
| 186                       | Sewer Construction       | -                 | -                | -                    | -                        | -                | 1,253,131          | -                | 1,253,131          |
| 187                       | Utility Services         | 549,315           | 244,973          | 193,053              | 46,494                   | 3,300            | -                  | -                | 1,037,135          |
| 188                       | Capital Sewer            | -                 | -                | -                    | 1,200                    | 700,000          | 108,316            | -                | 809,516            |
| 189                       | Utilities Capital Outlay | -                 | -                | -                    | -                        | 1,867,770        | -                  | -                | 1,867,770          |
| 230                       | Customer Deposits        | -                 | -                | -                    | -                        | -                | 20,318             | -                | 20,318             |
| 250                       | Debt Service             | -                 | -                | -                    | -                        | -                | -                  | 6,519,660        | 6,519,660          |
| <b>TOTAL EXPENDITURES</b> |                          | <b>7,596,442</b>  | <b>2,998,307</b> | <b>3,696,281</b>     | <b>5,639,033</b>         | <b>9,515,816</b> | <b>4,335,907</b>   | <b>6,919,476</b> | <b>40,701,262</b>  |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                                          | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>BUDGET<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Sanitation (190) - Revenues              | 4,436,534                        | 4,471,499                          | 4,482,931                                 | 4,454,021                        |
| Sanitation (190) - Expenses              | (4,073,856)                      | (5,421,342)                        | (5,219,154)                               | (4,439,886)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>362,678</b>                   | <b>(949,843)</b>                   | <b>(736,223)</b>                          | <b>14,135</b>                    |
| Water (191) - Revenues                   | 5,932,366                        | 5,450,690                          | 6,058,761                                 | 5,597,237                        |
| Water (191) - Expenses                   | (4,907,699)                      | (5,390,229)                        | (5,171,789)                               | (5,775,684)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>1,024,667</b>                 | <b>60,461</b>                      | <b>886,972</b>                            | <b>(178,447)</b>                 |
| Sewer (192) - Revenues                   | 4,751,896                        | 4,933,327                          | 4,970,732                                 | 4,950,561                        |
| Sewer (192) - Expenses                   | (4,744,068)                      | (5,294,156)                        | (5,030,542)                               | (5,291,672)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>7,828</b>                     | <b>(360,829)</b>                   | <b>(59,810)</b>                           | <b>(341,111)</b>                 |
| MWC Utilities Authority (193) - Revenues | 11,283                           | 1,728,418                          | 729,585                                   | 1,008,210                        |
| MWC Utilities Authority (193) - Expenses | (30,933)                         | (2,184,770)                        | (129,351)                                 | (1,998,234)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(19,650)</b>                  | <b>(456,352)</b>                   | <b>600,234</b>                            | <b>(990,024)</b>                 |
| Reed Center/Hotel (195) - Revenues       | 4,566,572                        | 5,188,204                          | 5,088,001                                 | 5,443,522                        |
| Reed Center/Hotel (195) - Expenses       | (4,955,396)                      | (5,174,573)                        | (5,382,628)                               | (5,402,764)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>(388,824)</b>                 | <b>13,631</b>                      | <b>(294,627)</b>                          | <b>40,758</b>                    |
| FF&E Reserve (196) - Revenues            | 182,571                          | 207,637                            | 203,520                                   | 217,741                          |
| FF&E Reserve (196) - Expenses            | (104,374)                        | (211,651)                          | (211,651)                                 | (193,243)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>        | <b>78,197</b>                    | <b>(4,014)</b>                     | <b>(8,131)</b>                            | <b>24,498</b>                    |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                                      | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>BUDGET<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|--------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Golf (197) - Revenues                | 1,059,886                        | 1,068,827                          | 1,107,229                                 | 1,118,122                        |
| Golf (197) - Expenses                | (953,671)                        | (1,145,483)                        | (1,139,315)                               | (1,119,862)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>106,215</b>                   | <b>(76,656)</b>                    | <b>(32,086)</b>                           | <b>(1,740)</b>                   |
| Mobile Home Park (017) - Revenues    | 238,298                          | 228,829                            | 232,296                                   | 219,425                          |
| Mobile Home Park (017) -Expenditures | (156,336)                        | (145,121)                          | (145,121)                                 | (129,923)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>81,962</b>                    | <b>83,708</b>                      | <b>87,175</b>                             | <b>89,502</b>                    |
| Drainage Tax (050) - Revenues        | 30,148                           | 27,939                             | 26,343                                    | 21,924                           |
| Drainage Tax (050) - Expenses        | (387,753)                        | (781,033)                          | (113,918)                                 | (810,000)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(357,605)</b>                 | <b>(753,094)</b>                   | <b>(87,575)</b>                           | <b>(788,076)</b>                 |
| Capital Drainage (060) - Revenues    | 397,946                          | 402,344                            | 402,175                                   | 401,387                          |
| Capital Drainage (060) - Expenses    | (397,435)                        | (461,372)                          | (440,149)                                 | (418,734)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>511</b>                       | <b>(59,028)</b>                    | <b>(37,974)</b>                           | <b>(17,347)</b>                  |
| Stormwater Quality (061) - Revenues  | 652,741                          | 654,901                            | 666,157                                   | 706,476                          |
| Stormwater Quality (061) - Expenses  | (744,368)                        | (765,550)                          | (692,095)                                 | (722,555)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>(91,627)</b>                  | <b>(110,649)</b>                   | <b>(25,938)</b>                           | <b>(16,079)</b>                  |
| Capital Water Imp (172) - Revenues   | 494,744                          | 484,033                            | 560,815                                   | 583,568                          |
| Capital Water Imp (172) - Expenses   | (403,252)                        | (685,000)                          | (462,592)                                 | (872,975)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>    | <b>91,492</b>                    | <b>(200,967)</b>                   | <b>98,223</b>                             | <b>(289,407)</b>                 |



**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                                           | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>BUDGET<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|-------------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Construction Loan Pmt (178) - Revenues    | 1,211,141                        | 793,019                            | 869,717                                   | 799,985                          |
| Construction Loan Pmt (178) - Expenses    | (3,447,791)                      | (873,497)                          | (520,761)                                 | (2,002,700)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(2,236,650)</b>               | <b>(80,478)</b>                    | <b>348,956</b>                            | <b>(1,202,715)</b>               |
| Sewer Backup (184) - Revenues             | 1,600                            | 1,556                              | 1,557                                     | 1,288                            |
| Sewer Backup (184) - Expenses             | (1,079)                          | (15,500)                           | (2,500)                                   | (15,500)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>521</b>                       | <b>(13,944)</b>                    | <b>(943)</b>                              | <b>(14,212)</b>                  |
| Sewer Construction (186) - Revenues       | 985,531                          | 54,356,681                         | 51,073,438                                | 1,736,934                        |
| Sewer Construction (186) - Expenses       | (2,467,925)                      | (63,224,187)                       | (54,871,205)                              | (1,253,131)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(1,482,394)</b>               | <b>(8,867,506)</b>                 | <b>(3,797,767)</b>                        | <b>483,803</b>                   |
| Utility Services (187) - Revenues         | 924,801                          | 950,535                            | 974,270                                   | 1,108,336                        |
| Utility Services (187) - Expenses         | (873,492)                        | (1,000,458)                        | (988,892)                                 | (1,037,135)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>51,309</b>                    | <b>(49,923)</b>                    | <b>(14,622)</b>                           | <b>71,201</b>                    |
| Capital Sewer (188) - Revenues            | 429,771                          | 430,903                            | 446,676                                   | 443,280                          |
| Capital Sewer (188) - Expenses            | (706,241)                        | (1,173,512)                        | (901,212)                                 | (809,516)                        |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(276,470)</b>                 | <b>(742,609)</b>                   | <b>(454,536)</b>                          | <b>(366,236)</b>                 |
| Utilities Capital Outlay (189) - Revenues | 490,161                          | 85,000                             | 43,486                                    | 35,629                           |
| Utilities Capital Outlay (189) - Expenses | (1,869,386)                      | (2,052,603)                        | (413,401)                                 | (1,867,770)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>         | <b>(1,379,225)</b>               | <b>(1,967,603)</b>                 | <b>(369,915)</b>                          | <b>(1,832,141)</b>               |

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2012-2013**

|                                    | PRIOR YEAR<br>ACTUAL<br>FY 10-11 | CURRENT YEAR<br>BUDGET<br>FY 11-12 | CURRENT YEAR<br>ACTUAL (Est.)<br>FY 11-12 | BUDGET YEAR<br>FINAL<br>FY 12-13 |
|------------------------------------|----------------------------------|------------------------------------|-------------------------------------------|----------------------------------|
| Customer Deposits (230) - Revenues | 25,424                           | 23,585                             | 24,793                                    | 20,318                           |
| Customer Deposits (230) - Expenses | (25,424)                         | (23,585)                           | (24,793)                                  | (20,318)                         |
| <b>TOTAL USE OF FUND BALANCE:</b>  | -                                | -                                  | -                                         | -                                |
| Debt Service (250) - Revenues      | 2,000,579                        | 7,265,732                          | 6,987,702                                 | 6,386,808                        |
| Debt Service (250) - Expenses      | (1,989,550)                      | (5,437,525)                        | (5,255,182)                               | (6,519,660)                      |
| <b>TOTAL USE OF FUND BALANCE:</b>  | 11,029                           | 1,828,207                          | 1,732,520                                 | (132,852)                        |

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: BILL JANACEK**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 744,762                     | 802,676                                 | 765,147                                   | 809,324                     |
| BENEFITS             | 292,033                     | 343,166                                 | 307,098                                   | 355,144                     |
| MATERIALS & SUPPLIES | 526,590                     | 522,542                                 | 548,755                                   | 603,407                     |
| OTHER SERVICES       | 1,413,010                   | 1,512,070                               | 1,377,266                                 | 1,468,324                   |
| CAPITAL OUTLAY       | 333,525                     | 1,476,952                               | 1,456,952                                 | 439,751                     |
| TRANSFERS OUT        | 763,936                     | 763,936                                 | 763,936                                   | 763,936                     |
| <b>TOTAL</b>         | <b>4,073,856</b>            | <b>5,421,342</b>                        | <b>5,219,154</b>                          | <b>4,439,886</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 4,386,582                   | 4,408,098                               | 4,419,383                                 | 4,395,587                   |
| INTEREST             | 34,328                      | 27,401                                  | 33,241                                    | 28,127                      |
| MISCELLANEOUS        | 15,624                      | 36,000                                  | 30,307                                    | 30,307                      |
| <b>TOTAL</b>         | <b>4,436,534</b>            | <b>4,471,499</b>                        | <b>4,482,931</b>                          | <b>4,454,021</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |                   |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|-------------------|
| 6/30/2008                          | 3,670,110                   | 3,918,059       | 5,807,170       | 1,780,999               | 6/30/09           |
| 6/30/2009                          | 1,780,999                   | 4,193,452       | 4,480,869       | 1,493,582               | 6/30/10           |
| 6/30/2010                          | 1,493,582                   | 4,434,023       | 4,073,856       | 1,853,749               | 6/30/11           |
| 6/30/2011                          | 1,853,749                   | 4,482,931       | 5,219,154       | 1,117,526               | 6/30/12 - EST     |
| 6/30/2012                          | 1,117,526                   | 4,454,021       | 4,439,886       | 1,131,661               | 6/30/13 - EST     |
|                                    |                             |                 |                 | <u>-161,810</u>         | <b>5% Reserve</b> |
|                                    |                             |                 |                 | <u><b>969,851</b></u>   |                   |

Excludes Capital Outlay & Transfers Out

Note: \$145,830 fund balance committed for golf loan FY12-13 (Payoff Oct 2014)

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES (4110)</b> |                |
|---------------------------------|----------------|
| 10-01 SALARIES                  | 604,544        |
| 10-03 OVERTIME                  | 97,920         |
| 10-07 ALLOWANCES                | 3,040          |
| 10-10 LONGEVITY                 | 24,596         |
| 10-13 PDO BUYBACK               | 541            |
| 10-14 SICK LEAVE INCENTIVE      | 3,000          |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>733,641</b> |

| <b>PERSONAL SERVICES (4120)</b> |               |
|---------------------------------|---------------|
| 10-01 SALARY                    | 71,038        |
| 10-07 ALLOWANCES                | 480           |
| 10-10 LONGEVITY                 | 2,500         |
| 10-12 VL BUYBACK                | 765           |
| 10-14 SL INCENTIVE              | 900           |
| <b>TOTAL PERSONAL SERVICES</b>  | <b>75,683</b> |

| <b>BENEFITS (4110)</b>       |                |
|------------------------------|----------------|
| 15-01 SOCIAL SECURITY        | 56,124         |
| 15-02 EMPLOYEES' RETIREMENT  | 95,373         |
| 15-03 GROUP INSURANCE        | 116,810        |
| 15-04 WORKERS COMP INSURANCE | 44,193         |
| 15-06 TRAVEL & SCHOOL        | 5,830          |
| 15-07 UNIFORMS               | 14,216         |
| <b>TOTAL BENEFITS</b>        | <b>332,546</b> |

| <b>BENEFITS (4120)</b>       |               |
|------------------------------|---------------|
| 15-01 SOCIAL SECURITY        | 5,790         |
| 15-02 RETIREMENT             | 9,839         |
| 15-03 GROUP HEALTH INSURANCE | 6,969         |
| <b>TOTAL BENEFITS</b>        | <b>22,598</b> |

| <b>MATERIALS &amp; SUPPLIES</b>       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 6,000          |
| 20-41 SUPPLIES                        | 35,000         |
| 20-49 CHEMICALS                       | 5,020          |
| 20-63 FLEET FUEL                      | 219,163        |
| 20-64 FLEET PARTS                     | 194,089        |
| 20-65 FLEET LABOR                     | 144,135        |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>603,407</b> |

(CONTINUED)

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 12-13  | FY 11-12  |
|--------------------------|-----------|-----------|
| Supervisor               | 1         | 1         |
| Residential Route Coord. | 1         | 1         |
| Route Serviceperson      | 10        | 10        |
| Laborer                  | 1         | 1         |
| Equipment Operator II    | 4         | 4         |
| <b>TOTAL</b>             | <b>17</b> | <b>17</b> |

**PERSONNEL**  
  
**POSITIONS SUMMARY:**  
2005-06 - 21  
2006-07 - 21  
2007-08 - 21  
2008-09 - 19  
2009-10 - 19  
2010-11 - 17  
2011-12 - 17  
2012-13 - 17

| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
|-------------------------------------------|------------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 10,700           |
| 30-21 SURPLUS PROPERTY                    | 6,660            |
| 30-22 PWA REMBURSEMENT                    | 180,792          |
| 30-23 UPKEEP REAL PROPERTY                | 2,000            |
| 30-40 CONTRACTUAL                         | 1,075,000        |
| 30-41 CONTRACT LABOR                      | 130,930          |
| 30-49 CREDIT CARD FEES                    | 9,038            |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 600              |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 49,956           |
| 30-86 ANNUAL AUDIT                        | 2,648            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,468,324</b> |

| <b>CAPITAL OUTLAY</b>       |                |
|-----------------------------|----------------|
| 40-01 VEHICLES              | 349,000        |
| 40-02 EQUIPMENT             | 87,151         |
| 40-49 COMPUTERS             | 3,600          |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>439,751</b> |

| <b>TRANSFER TO OTHER FUNDS</b>       |                |
|--------------------------------------|----------------|
| 80-33 GENERAL FUND                   | 763,936        |
| <b>TOTAL TRANSFER TO OTHER FUNDS</b> | <b>763,936</b> |

**TOTAL DEPARTMENT REQUEST** 4,439,886

| <b>CAPITAL OUTLAY DETAIL:</b>                  |                |
|------------------------------------------------|----------------|
| One (1) Fully Automated Side Loader Truck      | 244,000        |
| One (1) Roll Off Conversion Truck              | 75,000         |
| 2012 Chevy Silverado 1500 for Transfer Station | 30,000         |
| 15-8 Yard Dumpsters                            | 15,750         |
| 10-6 Yard Dumpsters                            | 9,500          |
| 10-4 Yard Dumpsters                            | 6,750          |
| 168 Sharp Containers                           | 7,855          |
| 4-20 Yard Open Top Style Roll-Off Containers   | 17,860         |
| 11-8 Yard Cardboard Dumpsters                  | 12,996         |
| 8 Truck Rud Chains                             | 16,440         |
| Replacement of Four (4) Computers              | 3,600          |
| <b>TOTAL</b>                                   | <b>439,751</b> |

**FUND: MWC SANITATION DEPARTMENT (190)  
DEPARTMENT: SANITATION DEPARTMENT**

**SIGNIFICANT EXPENDITURE CHANGES**

**CAPITAL OUTLAY:**

- One Fully Automated Side Loader Truck
- One Roll-Off Conversion Truck
- 2012 Chevy Silverado 1500 Truck
- 2,430 Up Right Poly Carts
- 15 - 8 Yard Dumpsters
- 10 - 6 Yard Dumpsters
- 10 - 4 Yard Dumpsters
- 168 Sharp Containers
- 4 – 20 Yard Open Top Roll-Off Containers
- 11 – 8 Yard Card Board Dumpsters
- Eight (8) Truck Rud Chains
- Replacement of Four (4) Computers

**PROGRAM DESCRIPTION**

The Sanitation Department's primary responsibility is to collect and dispose all accumulated refuse for the City of Midwest City.

Additional services are provided on a request basis every Wednesday by way of special pickups and/or brush pickup. The City operates a Recycling Collection Center for certain recyclable items. The Transfer Station is available on Saturdays from 0800 to 1600 hours for our citizen's use. Customer Service is "Job 1" along with providing services that are needed and desired by our citizens.

**2012-2013 GOALS AND OBJECTIVES**

Continue with our residential cart change-out program, replacing original Poly-Kart containers with "tote style" carts. Our goal is to improve the customer service aspect of the cart system in order to provide quality and economical service to each resident. Continue to provide a safe solution for the disposal of "sharps" therefore removing them from the solid waste stream.

Continue with our container replacement program in the apartment complexes within the city to enhance the aesthetic appearance of the properties and replace the containers used past their expected life span. This program will be coordinated through a containers maintenance company at a fraction of the cost due to the ability of the company to refurbish old containers.

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES         | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2010-2011        | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| PERSONAL SERVICES    | 1,348,355        | 1,556,270        | 1,465,790        | 1,546,134        |
| BENEFITS             | 487,639          | 612,454          | 557,532          | 608,637          |
| MATERIALS & SUPPLIES | 446,234          | 448,448          | 505,065          | 490,233          |
| OTHER SERVICES       | 1,268,330        | 1,433,415        | 1,385,628        | 1,668,354        |
| CAPITAL OUTLAY       | 35,777           | 268,544          | 268,544          | 440,950          |
| TRANSFER OUT         | 1,099,004        | 848,459          | 766,591          | 798,459          |
| DEBT SERVICE         | 222,360          | 222,639          | 222,639          | 222,917          |
| <b>TOTAL</b>         | <b>4,907,699</b> | <b>5,390,229</b> | <b>5,171,789</b> | <b>5,775,684</b> |

| REVENUES             | ACTUAL           | AMENDED          | ESTIMATED        | BUDGET           |
|----------------------|------------------|------------------|------------------|------------------|
|                      | 2010-2011        | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| CHARGES FOR SERVICES | 5,499,772        | 5,416,489        | 5,975,180        | 5,522,323        |
| INTEREST             | 12,512           | 10,616           | 33,420           | 29,596           |
| MISCELLANEOUS        | 34,658           | -                | 25,368           | 25,000           |
| TRANSFERS IN         | 385,424          | 23,585           | 24,793           | 20,318           |
| <b>TOTAL</b>         | <b>5,932,366</b> | <b>5,450,690</b> | <b>6,058,761</b> | <b>5,597,237</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL. | REVENUES  | EXPENSES  | FUND BALANCE                |
|-------------------------|------------------|-----------|-----------|-----------------------------|
| 6/30/2008               | 386,327          | 4,656,200 | 4,841,874 | 200,653                     |
| 6/30/2009               | 200,653          | 4,562,502 | 4,578,276 | 184,879                     |
| 6/30/2010               | 184,879          | 5,932,366 | 4,907,699 | 1,209,546                   |
| 6/30/2011               | 1,209,546        | 6,058,761 | 5,171,789 | 2,096,518                   |
| 6/30/2012               | 2,096,518        | 5,597,237 | 5,775,684 | 1,918,071                   |
|                         |                  |           |           | <b>(226,814) 5% Reserve</b> |
|                         |                  |           |           | <b>1,691,257</b>            |

Excludes Capital Outlay & Transfers Out

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES (4210)</b> |           |
|---------------------------------|-----------|
| 10-01 SALARIES                  | 1,100,338 |
| 10-03 OVERTIME                  | 17,000    |
| 10-07 ALLOWANCES                | 4,160     |
| 10-10 LONGEVITY                 | 30,933    |
| 10-13 PDO BUYBACK               | 3,676     |
| 10-14 SICK LEAVE INCENTIVE      | 14,700    |
| 10-19 ON CALL                   | 5,175     |
| 10-27 SHIFT DIFFERENTIAL        | 8,100     |

**TOTAL PERSONAL SERVICES 1,184,082**

| <b>PERSONAL SERVICES (4220)</b> |         |
|---------------------------------|---------|
| 10-01 SALARY                    | 336,845 |
| 10-03 OVERTIME                  | 3,756   |
| 10-07 ALLOWANCES                | 2,048   |
| 10-10 LONGEVITY                 | 11,814  |
| 10-12 VL BUYBACK                | 1,166   |
| 10-13 PDO BUYBACK               | 1,423   |
| 10-14 SICK LEAVE INCENTIVE      | 4,500   |
| 10-19 ON CALL                   | 500     |

**TOTAL PERSONAL SERVICES 362,052**

| <b>BENEFITS (4210)</b>       |         |
|------------------------------|---------|
| 15-01 SOCIAL SECURITY        | 91,037  |
| 15-02 EMPLOYEE'S RETIREMENT  | 154,704 |
| 15-03 GROUP INSURANCE        | 207,106 |
| 15-04 WORKERS COMP INSURANCE | 20,672  |
| 15-06 TRAVEL & SCHOOL        | 7,000   |
| 15-07 UNIFORMS               | 12,025  |

**TOTAL BENEFITS 492,544**

| <b>BENEFITS (4220)</b>       |        |
|------------------------------|--------|
| 15-01 SOCIAL SECURITY        | 27,697 |
| 15-02 RETIREMENT             | 47,067 |
| 15-03 GROUP HEALTH INSURANCE | 41,329 |

**TOTAL BENEFITS 116,093**

**(CONTINUED)**

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

**RATE INCREASES FY10-11**

|                                                         |
|---------------------------------------------------------|
| Increase base rate by \$.50                             |
| Increase \$.50 per 1,000 on consumption above base rate |
| 20% Increase in Revenue Over FY 09-10                   |

| PERMANENT STAFFING   | FY 12-13     | FY 11-12     |
|----------------------|--------------|--------------|
| Inv. Con. Technician | 0.5          | 0.5          |
| Supply Supervisor    | 0.5          | 0.5          |
| Water Supervisor     | 1.0          | 1.0          |
| Lab Technician II    | 1.0          | 1.0          |
| Maint. Supervisor II | 1.0          | 1.0          |
| Maint. Supervisor I  | 1.0          | 1.0          |
| Maint Technician     | 2.0          | 2.0          |
| Chief Operator       | 1.0          | 1.0          |
| Operator IV          | 3.0          | 3.0          |
| Operator V           | 1.0          | 1.0          |
| Operator             | 9.0          | 9.0          |
| Crew Leader          | 6.0          | 6.0          |
| Laborer              | 6.0          | 6.0          |
| Distribution Foreman | 1.0          | 1.0          |
| GIS Coordinator      | 0.16         | 0.16         |
| <b>TOTAL</b>         | <b>34.16</b> | <b>34.16</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**

|                 |
|-----------------|
| 2006-07 - 34    |
| 2007-08 - 34.16 |
| 2008-09 - 34.16 |
| 2009-10 - 33.16 |
| 2010-11 - 34.16 |
| 2011-12 - 34.16 |
| 2012-13 - 34.16 |

**MATERIALS & SUPPLIES**

|                                |         |
|--------------------------------|---------|
| 20-34 MAINTENANCE OF EQUIPMENT | 40,000  |
| 20-41 SUPPLIES                 | 120,000 |
| 20-45 FUEL & LUBRICANTS        | 2,000   |
| 20-49 CHEMICALS                | 200,000 |
| 20-63 FLEET FUEL               | 57,219  |
| 20-64 FLEET PARTS              | 37,658  |
| 20-65 FLEET LABOR              | 33,356  |
|                                | <hr/>   |

**TOTAL MATERIALS & SUPPLIES** 490,233

**OTHER SERVICES & CHARGES**

|                                   |           |
|-----------------------------------|-----------|
| 30-01 UTILITIES & COMMUNICATIONS  | 210,000   |
| 30-21 SURPLUS PROPERTY            | 1,101     |
| 30-22 PWA REIMBURSEMENT           | 192,831   |
| 30-23 UPKEEP REAL PROPERTY        | 15,000    |
| 30-40 CONTRACTUAL                 | 1,071,778 |
| 30-49 CREDIT CARD FEES            | 18,000    |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 3,400     |
| 30-85 INSURANCE                   | 152,713   |
| 30-86 ANNUAL AUDIT                | 3,531     |
|                                   | <hr/>     |

**TOTAL OTHER SERVICES & CHARGES** 1,668,354

**CAPITAL OUTLAY**

|                        |         |
|------------------------|---------|
| 40-02 EQUIPMENT        | 37,950  |
| 40-05 UTILITY PROPERTY | 400,000 |
| 40-49 COMPUTERS        | 3,000   |
|                        | <hr/>   |

**TOTAL CAPITAL OUTLAY** 440,950

**DEBT SERVICE**

|                          |         |
|--------------------------|---------|
| 71-02 INTEREST ON DEBTS  | 28,237  |
| 73-02 PRINCIPAL ON DEBTS | 194,680 |
|                          | <hr/>   |

**TOTAL DEBT SERVICE** 222,917

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE THREE**

**CONTRACTUAL DETAIL**

|                                                           |                  |
|-----------------------------------------------------------|------------------|
| Analytical Services Company (Recalibration of Lab Scales) | 320              |
| HACO Water Works (Elevated Tanks)                         | 2,000            |
| Department of Environmental Quality                       | 41,565           |
| COMCD (Operations & Maintenance)                          | 1,022,593        |
| Basic Lab                                                 | 1,000            |
| Consumer Confidence Report                                | 3,000            |
| Cox Cable Rental                                          | 800              |
| OWRB (Annual Groundwater Right Admin Fee)                 | 500              |
| <b>TOTAL</b>                                              | <b>1,071,778</b> |

**TRANSFER OUT**

|                                  |                |
|----------------------------------|----------------|
| 80-13 STREET & ALLEY             | 50,000         |
| 80-33 GENERAL FUND REIMBURSEMENT | <u>748,459</u> |

**TOTAL TRANSFERS OUT** 798,459

**TOTAL DEPARTMENT REQUEST** 5,775,684

**CAPITAL OUTLAY DETAIL**

|                                                |                |
|------------------------------------------------|----------------|
| Replacement of Fire Hydrants                   | 19,000         |
| Heavy Duty Dewatering Pump                     | 950            |
| Chlorine Gas Leak Detector for Booster Station | 1,500          |
| Husqvarna K960 Ring Saw                        | 4,000          |
| Replace East Pond Water Recirculation Pump     | 12,500         |
| Replacement of Water Meters                    | 90,000         |
| Replacement of Media (GAC) to be in Compliance | 310,000        |
| Replacement of Three (3) Computers             | <u>3,000</u>   |
|                                                | <b>440,950</b> |



**FUND: MWC WATER DEPARTMENT (191)**  
**DEPARTMENT: WATER DEPARTMENT**

**SIGNIFICANT EXPENDITURE CHANGES**

**Capital Outlay:**

- Replacement of Fire Hydrants
- Heavy Duty Dewatering Pump
- Chlorine Gas Leak Detector for Booster Station
- Husqvarna K960 Ring Saw
- Replace East Pond Water Recirculation Pump
- Replacement of Water Meters
- Replacement of Media (GAC) to be in Compliance
- Replacement of Three (3) Computers

**PROGRAM DESCRIPTION**

Midwest City provides its citizens with a quality product by means of a thirteen (13) MGD water treatment facility. Water demand is also supplemented by the addition of thirteen (13) deep wells and eleven (11) in-line wells. The department is also responsible for 304 miles of water lines ranging from 2" to 36".

**2012-2013 GOALS AND OBJECTIVES**

1. Continue water meter change-out program
2. Continue fire hydrant change-out program.
3. Annual Consumer Confidence Report.
4. Continue Hydraulic Analysis and Engineering report on Water Distribution System and Booster Station Well System.
5. Continue to strive for knowledge and new technology in the water field to produce water that excels in all regulations set by the EPA and the Oklahoma State Department of Health.

FUND: SEWER (192)  
DEPARTMENT: UTILITIES - WASTEWATER (43)  
DEPARTMENT HEAD: BILL JANACEK

| EXPENDITURES         | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 1,817,202           | 2,040,853                      | 1,962,036                        | 2,046,545           |
| BENEFITS             | 788,405             | 933,451                        | 889,207                          | 1,004,758           |
| MATERIALS & SUPPLIES | 550,365             | 598,489                        | 580,300                          | 617,093             |
| OTHER SERVICES       | 713,029             | 845,264                        | 722,900                          | 817,399             |
| CAPITAL OUTLAY       | 102,968             | 104,000                        | 104,000                          | 33,778              |
| TRANSFERS OUT        | 772,099             | 772,099                        | 772,099                          | 772,099             |
| TOTAL                | 4,744,068           | 5,294,156                      | 5,030,542                        | 5,291,672           |

| REVENUES             | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 4,688,431           | 4,818,942                      | 4,851,221                        | 4,834,230           |
| INTEREST             | 9,277               | 6,069                          | 9,913                            | 8,015               |
| MISCELLANEOUS        | -                   | -                              | 1,282                            | -                   |
| TRANSFERS            | 54,188              | 108,316                        | 108,316                          | 108,316             |
| TOTAL                | 4,751,896           | 4,933,327                      | 4,970,732                        | 4,950,561           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2008                  | 1,582,281           | 4,956,446 | 5,658,762 | 879,965         |
| 6/30/2009                  | 879,965             | 4,789,985 | 4,963,473 | 706,477         |
| 6/30/2010                  | 706,477             | 4,751,896 | 4,744,068 | 714,305         |
| 6/30/2011                  | 714,305             | 4,970,732 | 5,030,542 | 654,495         |
| 6/30/2012                  | 654,495             | 4,950,561 | 5,291,672 | 313,384         |

Excludes Capital Outlay & Transfers Out -224,290 **5% Reserve**  
**89,094**

FINAL BUDGET 2012-2013

| PERSONAL SERVICES (4310)       |                  |
|--------------------------------|------------------|
| 10-01 SALARIES                 | 1,497,507        |
| 10-03 OVERTIME                 | 23,700           |
| 10-07 ALLOWANCES               | 6,240            |
| 10-10 LONGEVITY                | 28,015           |
| 10-13 PDO BUYBACK              | 1,092            |
| 10-14 SL INCENTIVE             | 5,000            |
| 10-18 SEPARATION PAY           | 4,000            |
| 10-19 ON CALL                  | 14,000           |
| 10-27 SHIFT DIFFERENTIAL       | 5,200            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>1,584,754</b> |

| PERSONAL SERVICES (4320)       |                |
|--------------------------------|----------------|
| 10-01 SALARIES                 | 434,872        |
| 10-03 OVERTIME                 | 3,300          |
| 10-07 ALLOWANCES               | 2,706          |
| 10-10 LONGEVITY                | 12,641         |
| 10-11 SL BUYBACK               | 3,100          |
| 10-12 VL BUYBACK               | 1,000          |
| 10-13 PDO BUYBACK              | 1,122          |
| 10-14 SL INCENTIVE             | 1,800          |
| 10-19 ON CALL                  | 600            |
| 10-27 SHIFT DIFFERENTIAL       | 650            |
| <b>TOTAL PERSONAL SERVICES</b> | <b>461,791</b> |

| BENEFITS (4310)              |                |
|------------------------------|----------------|
| 15-01 SOCIAL SECURITY        | 122,866        |
| 15-02 EMPLOYEES' RETIREMENT  | 208,792        |
| 15-03 GROUP INSURANCE        | 293,354        |
| 15-04 WORKERS COMP INSURANCE | 198,022        |
| 15-06 TRAVEL & SCHOOL        | 13,844         |
| 15-07 UNIFORMS               | 17,000         |
| <b>TOTAL BENEFITS</b>        | <b>853,878</b> |

| BENEFITS (4320)             |                |
|-----------------------------|----------------|
| 15-01 SOCIAL SECURITY       | 35,327         |
| 15-02 EMPLOYEES' RETIREMENT | 60,033         |
| 15-03 GROUP INSURANCE       | 55,520         |
| <b>TOTAL BENEFITS</b>       | <b>150,880</b> |

(CONTINUED)

**FUND: SEWER (192)**

**DEPARTMENT: UTILITIES - WASTEWATER (43)**

**DEPARTMENT HEAD: BILL JANACEK**

**PAGE TWO**

| PERMANENT STAFFING       | FY 12-13     | FY 11-12     |
|--------------------------|--------------|--------------|
| Inventory Control Tech   | 0.5          | 0.5          |
| Supply Supervisor        | 0.5          | 0.5          |
| Wastewater Supervisor    | 1            | 1            |
| Industrial Waste Monitor | 1            | 1            |
| Lab Supervisor           | 1            | 1            |
| Sludge Supervisor        | 1            | 1            |
| Heavy Equip. Operator II | 3            | 3            |
| Lab Technician           | 3            | 3            |
| Maint. Supervisor II     | 1            | 1            |
| Chief Operator           | 1            | 1            |
| Operator V               | 1            | 1            |
| Operator IV              | 3            | 3            |
| Operator                 | 10           | 10           |
| Maint. Technician        | 5            | 4            |
| Collection Foreman       | 1            | 1            |
| Crew Leader              | 5            | 6            |
| Laborer                  | 10           | 11           |
| GIS Coordinator          | 0.17         | 0.17         |
| <b>TOTAL</b>             | <b>48.17</b> | <b>49.17</b> |

.17% GIS Coordinator from 010-05 Comm Development Eff. FY 07-08

**CAPITAL OUTLAY DETAIL**

|                                             |               |
|---------------------------------------------|---------------|
| Utility Vehicle for Plant                   | 5,600         |
| Safety Equipment                            | 5,000         |
| Carpet Cleaning Extractor (12 to 15 Gallon) | 3,000         |
| Whiteman Mortar Mixer                       | 3,000         |
| Bacteriological Incubator                   | 2,850         |
| Upgrade Linko Data System                   | 2,500         |
| 4" Propeller Meter (Wetlands)               | 2,400         |
| Turbidimeter                                | 2,400         |
| Portable PH/DO Meter                        | 2,000         |
| Replace Top Loading Balance                 | 1,200         |
| 21" Self Propelled Push Mower               | 499           |
| Straight Shaft String Trimmer               | 329           |
| Replacement of Three (3) Computers          | 3,000         |
| <b>TOTAL</b>                                | <b>33,778</b> |

**PERSONNEL POSITIONS SUMMARY:**

2006-07 - 52  
 2007-08 - 52.17  
 2008-09 - 52.17  
 2009-10 - 52.17  
 2010-11 - 52.17  
 2011-12 - 49.17  
 2012-13 - 48.17

**MATERIALS & SUPPLIES**

|                                       |                |
|---------------------------------------|----------------|
| 20-34 MAINTENANCE OF EQUIPMENT        | 120,000        |
| 20-41 SUPPLIES                        | 100,000        |
| 20-45 FUEL & LUBRICANTS               | 5,000          |
| 20-49 CHEMICALS                       | 100,000        |
| 20-63 FLEET FUEL                      | 117,958        |
| 20-64 FLEET PARTS                     | 88,111         |
| 20-65 FLEET LABOR                     | 86,024         |
| <b>TOTAL MATERIALS &amp; SUPPLIES</b> | <b>617,093</b> |

**TOTAL MATERIALS & SUPPLIES**

**OTHER SERVICES & CHARGES**

|                                           |                |
|-------------------------------------------|----------------|
| 30-01 UTILITIES & COMMUNICATIONS          | 375,000        |
| 30-21 SURPLUS PROPERTY                    | 2,728          |
| 30-22 PWA REIMBURSEMENT                   | 218,403        |
| 30-23 UPKEEP REAL PROPERTY                | 25,000         |
| 30-40 CONTRACTUAL                         | 60,000         |
| 30-49 CREDIT CARD FEES                    | 11,000         |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS         | 3,700          |
| 30-85 INSURANCE/FIRE, THEFT, LIAB         | 117,155        |
| 30-86 ANNUAL AUDIT                        | 4,413          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>817,399</b> |

**TOTAL OTHER SERVICES & CHARGES**

**CAPITAL OUTLAY**

|                             |               |
|-----------------------------|---------------|
| 40-01 VEHICLES              | 5,600         |
| 40-02 EQUIPMENT             | 25,178        |
| 40-49 COMPUTERS             | 3,000         |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>33,778</b> |

**TOTAL CAPITAL OUTLAY**

**TRANSFERS OUT**

|                                  |                |
|----------------------------------|----------------|
| 80-33 GENERAL FUND REIMBURSEMENT | 772,099        |
| <b>TOTAL TRANSFERS OUT</b>       | <b>772,099</b> |

**TOTAL TRANSFERS OUT**

**TOTAL DEPARTMENT REQUEST**

**5,291,672**

**FUND: MWC SEWER DEPARTMENT (192)**  
**DEPARTMENT: SEWER DEPARTMENT**

**SIGNIFICANT EXPENDITURE CHANGES**

- Utility Vehicle for Plant
- Safety Equipment
- Carpet Cleaning Extractor (12 to 15 Gallons)
- Whiteman Mortar Mixer
- Bacteriological Incubator
- Upgrade Linko Data System
- 4" Propeller Meter (Wetlands)
- Turbidimeter
- Portable PH/DO Meter
- Replace Top Loading Balance
- 21" Self Propelled Push Mower
- Straight Shaft String Trimmer
- Replacement of Three (3) Computers

**PROGRAM DESCRIPTION**

The Water Pollution Control Department is responsible for collection, cleansing and purifying an average of 5.5 MGD of polluted water. This department is responsible for 286 miles of wastewater lines, 12 lift stations, and a 12-MGD treatment plant.

**2011-2012 GOALS AND OBJECTIVES**

1. Continue with the root and grease program to reduce stoppages in the collection system.
2. Reduce the amount of sanitary sewer overflows.
3. Continue our public education program for Fats Oil and Greases.
4. Raise 30 manhole rings to above the ground level in order to prevent infiltration.
5. Identify and repair/replace main line problems that cause inflow/infiltration
6. Reduce vehicle maintenance and fuel expenditures.
7. Continue with an extensive utility conservation program to keep the utility cost to a minimal.
8. Reduce the number of Tort Claims filed by residents.
9. Continue with inspection of manholes and repair if necessary.
10. Prepare Sewer Maps for GIS Mapping.

FUND: MWC UTILITIES AUTH (193)  
DEPARTMENT: UTILITIES - (87) (89)  
DEPARTMENT HEAD: GUY HENSON

| EXPENDITURES   | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 108                 | 200                            | 200                              | 200                 |
| CAPITAL OUTLAY | 30,825              | 2,184,570                      | 129,151                          | 1,998,034           |
| <b>TOTAL</b>   | <b>30,933</b>       | <b>2,184,770</b>               | <b>129,351</b>                   | <b>1,998,234</b>    |

| REVENUES           | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST           | 9,483               | 6,811                          | 7,978                            | 6,410               |
| MISCELLANEOUS      | 1,800               | 1,800                          | 1,800                            | 1,800               |
| TRANSFERS IN (425) | -                   | 438,527                        | 438,527                          | -                   |
| TRANSFERS IN (143) | -                   | 1,000,000                      | -                                | 1,000,000           |
| TRANSFERS IN (172) | -                   | 90,000                         | 90,000                           | -                   |
| TRANSFERS IN (188) | -                   | 60,000                         | 60,000                           | -                   |
| TRANSFERS IN (194) | -                   | 131,280                        | 131,280                          | -                   |
| <b>TOTAL</b>       | <b>11,283</b>       | <b>1,728,418</b>               | <b>729,585</b>                   | <b>1,008,210</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |
|----------------------------|---------------------|-----------|-----------|-----------------|
| 6/30/2008                  | 433,795             | 116,008   | 70,966    | 478,837         |
| 6/30/2009                  | 478,837             | 69,328    | 76,325    | 471,840         |
| 6/30/2010                  | 471,840             | 11,283    | 30,933    | 452,190         |
| 6/30/2011                  | 452,190             | 729,585   | 129,351   | 1,052,424       |
| 6/30/2012                  | 1,052,424           | 1,008,210 | 1,998,234 | 62,400          |

FINAL BUDGET 2012-2013

| 8710 - ECONOMIC DEVELOPMENT               |                  |
|-------------------------------------------|------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-86 AUDIT                               | 200              |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>200</b>       |
| <b>CAPITAL OUTLAY</b>                     |                  |
| 40-06 INFRASTRUCTURE/DEVELOPMENT          | 1,998,034        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>1,998,034</b> |
| <b>TOTAL DIVISION REQUEST</b>             | <b>1,998,234</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>1,998,234</b> |

**CAPITAL OUTLAY DETAIL:**

|                                                                                               |                  |
|-----------------------------------------------------------------------------------------------|------------------|
| <b>Soldier Creek Industrial Park</b>                                                          | 1,998,034        |
| (Site grading, storm sewer, channel stabilization, water lines,<br>sewer lines & contingency) |                  |
| <i>\$1,000,000 to be funded by grant.</i>                                                     |                  |
| <b>TOTAL</b>                                                                                  | <b>1,998,034</b> |

Note: Fund balance consist of land purchases at \$62,400

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES         | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 1,567,459           | 1,785,300                      | 1,548,527                        | 1,674,263           |
| BENEFITS             | 291,154             | 339,508                        | 469,983                          | 466,616             |
| OTHER SERVICE & CHGS | 1,214,636           | 1,108,879                      | 1,321,779                        | 1,248,696           |
| CAPITAL OUTLAY       | 1,467               | 1,500                          | 1,500                            | -                   |
| COST OF SALES        | 1,336,893           | 1,371,749                      | 1,477,319                        | 1,435,448           |
| TRANSFERS            | 543,787             | 567,637                        | 563,520                          | 577,741             |
| <b>TOTAL</b>         | <b>4,955,396</b>    | <b>5,174,573</b>               | <b>5,382,628</b>                 | <b>5,402,764</b>    |

| REVENUES             | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 4,566,280           | 5,187,814                      | 5,088,001                        | 5,443,522           |
| INTEREST             | 292                 | 390                            | -                                | -                   |
| <b>TOTAL</b>         | <b>4,566,572</b>    | <b>5,188,204</b>               | <b>5,088,001</b>                 | <b>5,443,522</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE  |
|----------------------------|---------------------|-----------|-----------|------------------|
| 6/30/2008                  | 385,831             | 6,528,213 | 6,367,659 | 546,385          |
| 6/30/2009                  | 546,385             | 4,849,214 | 4,756,584 | 639,015          |
| 6/30/2010                  | 639,015             | 4,566,572 | 4,955,396 | 250,191          |
| 6/30/2011                  | 250,191             | 5,088,001 | 5,382,628 | (44,436)         |
| 6/30/2012                  | (44,436)            | 5,443,522 | 5,402,764 | (3,678)          |
|                            |                     |           |           | (241,251)        |
|                            |                     |           |           | <b>(244,930)</b> |

*Excludes Transfers Out & Capital Outlay*

FINAL BUDGET 2012-2013

| MUNICIPAL AUTHORITY ADMINISTRATION - 4010 |               |
|-------------------------------------------|---------------|
| PERSONAL SERVICES                         | 40,036        |
| BENEFITS                                  | 11,717        |
| OTHER SERVICES & CHARGES                  | 5,884         |
| <b>TOTAL DIVISION REQUEST</b>             | <b>57,637</b> |

| ROOMS - 4012                  |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 471,680        |
| BENEFITS                      | 122,065        |
| OTHER SERVICES & CHARGES      | 248,968        |
| <b>TOTAL DIVISION REQUEST</b> | <b>842,713</b> |

| FOOD - 4013                   |                  |
|-------------------------------|------------------|
| PERSONAL SERVICES             | 494,323          |
| BENEFITS                      | 147,244          |
| OTHER SERVICES & CHARGES      | 179,621          |
| COST OF SALES                 | 426,301          |
| <b>TOTAL DIVISION REQUEST</b> | <b>1,247,489</b> |

| TELEPHONE - 4014              |               |
|-------------------------------|---------------|
| COST OF SALES                 | 14,400        |
| <b>TOTAL DIVISION REQUEST</b> | <b>14,400</b> |

| MISCELLANEOUS - 4015          |                |
|-------------------------------|----------------|
| COST OF SALES                 | 193,675        |
| <b>TOTAL DIVISION REQUEST</b> | <b>193,675</b> |

(CONTINUED)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

| PERMANENT STAFFING            | FY 12-13  |           | FY 11-12  |           |
|-------------------------------|-----------|-----------|-----------|-----------|
|                               | Full Time | Part Time | Full Time | Part Time |
| Accountant (City)             | 0.25      | -         | 0.25      | -         |
| Computer Technician (City)    | -         | -         | 0.30      | -         |
| Asst City Mgrn - Admin (City) | 0.20      | -         | 0.20      | -         |
| Accounting Tech (City)        | -         | -         | 1         | -         |
| General Manager               | 1         | -         | 1         | -         |
| Assist General Manager        | -         | -         | 1         | -         |
| Front Office Manager          | 1         | -         | 1         | -         |
| AM/PM Front Desk Sprvs        | 2         | -         | 2         | -         |
| Front Desk Clerks             | 2         | 2         | 2         | 2         |
| Night Auditors                | 2         | -         | 2         | -         |
| Bellman                       | -         | -         | -         | -         |
| PM Manager                    | -         | -         | -         | -         |
| Reservationist                | -         | -         | -         | -         |
| Housekeeping Manager          | 1         | -         | 1         | -         |
| Housekeeping Supervisor       | 1         | -         | 1         | -         |
| Inspectress                   | 1         | -         | 1         | -         |
| Room Attendants               | 10        | 4         | 8         | 4         |
| House person                  | 1         | -         | 3         | -         |
| Lobby Attendant               | 2         | 2         | 2         | 2         |
| Laundry Attendant             | 2         | -         | 2         | -         |
| Food & Beverage Manager       | 1         | -         | -         | -         |
| Bartenders                    | 2         | 2         | 1         | 2         |
| Restaurant Supervisor         | 2         | -         | 2         | -         |
| Restaurant Cooks              | 3         | -         | 3         | -         |
| Restaurant Servers            | 2         | 2         | 2         | 2         |
| Club Level Attendant          | -         | 3         | -         | 3         |
| Admin Coord/Sales Admin       | 1         | -         | 1         | -         |
| Facilities Manager            | -         | -         | 1         | -         |
| Facilities Supervisor         | -         | -         | -         | -         |
| Maintenance Tech              | 4         | -         | 4         | -         |
| Director of Sales & Mrktg     | 1         | -         | 1         | -         |
| Sales Manager                 | 2         | -         | 2         | -         |
| Executive Meeting Manager     | 1         | -         | 1         | -         |
| Sales Coordinator             | 1         | -         | 1         | -         |
| Convention Services Mgr       | 1         | -         | 1         | -         |
| Accounting Director           | 1         | -         | 1         | -         |
| Accts Rec/Payroll Coord       | 1         | -         | 1         | -         |

| ADMINISTRATION - 4016         |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 209,636        |
| BENEFITS                      | 67,392         |
| OTHER SERVICES & CHARGES      | 400,334        |
| <b>TOTAL DIVISION REQUEST</b> | <b>677,362</b> |

| SALES & MARKETING - 4017      |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 285,530        |
| BENEFITS                      | 79,475         |
| OTHER SERVICES & CHARGES      | 158,383        |
| <b>TOTAL DIVISION REQUEST</b> | <b>523,388</b> |

| MAINTENANCE - 4018            |                |
|-------------------------------|----------------|
| PERSONAL SERVICES             | 139,107        |
| BENEFITS                      | 38,723         |
| OTHER SERVICES & CHARGES      | 141,146        |
| <b>TOTAL DIVISION REQUEST</b> | <b>318,976</b> |

| FRANCHISE FEES - 4019         |                |
|-------------------------------|----------------|
| COST OF SALES                 | 352,310        |
| <b>TOTAL DIVISION REQUEST</b> | <b>352,310</b> |

| ENERGY COST - 4020            |                |
|-------------------------------|----------------|
| COST OF SALES                 | 396,840        |
| <b>TOTAL DIVISION REQUEST</b> | <b>396,840</b> |

| CAPITAL - 4021                |                |
|-------------------------------|----------------|
| OTHER SERVICES & CHARGES      | 114,359        |
| TRANSFERS (4% FF&E)           | 217,741        |
| <b>TOTAL DIVISION REQUEST</b> | <b>332,100</b> |

(CONTINUED)

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON  
PAGE THREE

| (Continued)<br>PERMANENT STAFFING | FY 12-13  |           | FY 11-12  |           |
|-----------------------------------|-----------|-----------|-----------|-----------|
|                                   | Full Time | Part Time | Full Time | Part Time |
| Human Resources Clerk             | -         | -         | -         | -         |
| Executive Chef                    | 1         | -         | 1         | -         |
| Sous Chef                         | 1         | -         | 1         | -         |
| Banquet Cooks                     | 2         | 1         | 2         | 1         |
| Dishwashers                       | 1         | 2         | 1         | 2         |
| Lead Cook                         | 1         | -         | 1         | -         |
| Banquet Manager                   | -         | -         | 1         | -         |
| Banquet Captain                   | 2         | -         | 3         | -         |
| Banquet Setup                     | 2         | 2         | 2         | 8         |
| Banquet Servers                   | -         | 15        | -         | 20        |
| Banquet Bartenders                | -         | 6         | -         | 6         |
|                                   | 59.45     | 41.00     | 62.75     | 52.00     |

Note: Part Time includes Occasional Staff

PERSONNEL POSITIONS SUMMARY:

2006-07 - 84.25  
2007-08 - 84.00  
2008-09 - 60.00 Full Time  
2008-09 - 40.00 Part Time  
2009-10 - 60.65 Full Time  
2009-10 - 40.00 Part Time  
2010-11 - 62.65 Full Time  
2010-11 - 56.00 Part Time  
2011-12 - 62.75 Full Time  
2011-12 - 52.00 Part Time  
2012-13 - 59.45 Full Time  
2012-13 - 41.00 Part Time

**RETURN ON INVESTMENT - 4022**

|                               |                |
|-------------------------------|----------------|
| TRANSFERS (157)               | 360,000        |
| <b>TOTAL DIVISION REQUEST</b> | <b>360,000</b> |

**BEVERAGE - 4024**

|                               |               |
|-------------------------------|---------------|
| PERSONAL SERVICES             | 33,951        |
| COST OF SALES                 | 51,923        |
| <b>TOTAL DIVISION REQUEST</b> | <b>85,874</b> |

|                                 |                  |
|---------------------------------|------------------|
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>5,402,764</b> |
|---------------------------------|------------------|

**FF & E (4021)**

|                                            |                |
|--------------------------------------------|----------------|
| Floor 2 Hallway :                          |                |
| Remove Wallpaper/Texture & Paint           | 19,730         |
| Carpet                                     | 18,000         |
| Light Fixtures                             | 1,375          |
| Floor 3 Hallway:                           |                |
| Remove Wallpaper/Texture & Paint           | 19,730         |
| Carpet                                     | 18,000         |
| Light Fixtures                             | 1,375          |
| 5th Floor Conceirge Lounge - Tile Flooring | 6,106          |
| Elevator - Upgrade Interior                | 17,000         |
| Security System                            | 20,000         |
| Joyner Room:                               |                |
| Replace Carpet                             | 6,115          |
| Replace Wallpaper                          | 6,411          |
| Reed Ballroom - Replace Wallpaper          | 26,900         |
| Reed South Sign                            | 2,500          |
| To Be Determined                           | 30,000         |
| <b>TOTAL</b>                               | <b>193,242</b> |



FUND: FF&E RESERVE (196)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON

| EXPENDITURES   | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CAPITAL OUTLAY | 104,374             | 211,651                        | 211,651                          | 193,243             |
| TOTAL          | 104,374             | 211,651                        | 211,651                          | 193,243             |

| REVENUES  | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|-----------|---------------------|--------------------------------|----------------------------------|---------------------|
| TRANSFERS | 182,571             | 207,637                        | 203,520                          | 217,741             |
| TOTAL     | 182,571             | 207,637                        | 203,520                          | 217,741             |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |
|----------------------------|---------------------|----------|----------|-----------------|
| 6/30/2009                  | 464,869             | 933,572  | 66,069   | 1,332,372       |
| 6/30/2010                  | 1,332,372           | 182,571  | 104,374  | 1,410,569       |
| 6/30/2011                  | 1,410,569           | 203,520  | 211,651  | 1,402,438       |
| 6/30/2012                  | 1,402,438           | 217,741  | 193,243  | 1,426,936       |

FINAL BUDGET 2012-2013

| MUNICIPAL AUTHORITY ADMINISTRATION - 4010 |                |
|-------------------------------------------|----------------|
| CAPITAL OUTLAY                            | 193,243        |
| <b>TOTAL DIVISION REQUEST</b>             | <b>193,243</b> |

CAPITAL OUTLAY DETAIL

|                                            |                |
|--------------------------------------------|----------------|
| Floor 2 Hallway :                          |                |
| Remove Wallpaper/Texture & Paint           | 19,730         |
| Carpet                                     | 18,000         |
| Light Fixtures                             | 1,375          |
| Floor 3 Hallway:                           |                |
| Remove Wallpaper/Texture & Paint           | 19,730         |
| Carpet                                     | 18,000         |
| Light Fixtures                             | 1,375          |
| 5th Floor Conceirge Lounge - Tile Flooring | 6,106          |
| Elevator - Upgrade Interior                | 17,000         |
| Security System                            | 20,000         |
| Joyner Room:                               |                |
| Replace Carpet                             | 6,115          |
| Replace Wallpaper                          | 6,411          |
| Reed Ballroom - Replace Wallpaper          | 26,900         |
| Reed South Sign                            | 2,500          |
| To Be Determined                           | 30,000         |
| <b>TOTAL</b>                               | <b>193,242</b> |

FUND: GOLF (197)  
DEPARTMENT: GOLF (47)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

| EXPENDITURES         | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| PERSONAL SERVICES    | 482,917             | 503,929                        | 505,793                          | 504,707             |
| BENEFITS             | 125,093             | 142,155                        | 140,031                          | 135,373             |
| MATERIALS & SUPPLIES | 155,828             | 176,828                        | 171,678                          | 175,351             |
| OTHER SERVICES       | 121,513             | 125,655                        | 125,655                          | 132,882             |
| CAPITAL OUTLAY       | 13,260              | 144,368                        | 143,609                          | 119,000             |
| DEBT SERVICE         | 55,060              | 52,548                         | 52,549                           | 52,549              |
| TOTAL                | 953,671             | 1,145,483                      | 1,139,315                        | 1,119,862           |

| REVENUES                | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|-------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES    | 1,049,391           | 1,042,086                      | 1,079,324                        | 1,098,993           |
| INVESTMENT INTEREST     | 1,277               | 837                            | 2,028                            | 1,069               |
| MISCELLANEOUS           | 9,218               | 9,029                          | 9,002                            | 9,060               |
| ASSET RETIREMENT        | -                   | 10,500                         | 10,500                           | 9,000               |
| TRANSFER IN (425) (310) | -                   | 6,375                          | 6,375                            | -                   |
| TOTAL                   | 1,059,886           | 1,068,827                      | 1,107,229                        | 1,118,122           |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2008                  | 36,353              | 1,366,400 | 1,227,588 | 175,165         | 6/30/2009       |
| 6/30/2009                  | 175,165             | 1,085,848 | 1,227,155 | 33,858          | 6/30/2010       |
| 6/30/2010                  | 33,858              | 1,059,886 | 953,671   | 140,073         | 6/30/2011       |
| 6/30/2011                  | 140,073             | 1,107,229 | 1,139,315 | 107,987         | 6/30/2012 - EST |
| 6/30/2012                  | 107,987             | 1,118,122 | 1,119,862 | 106,247         | 6/30/2013 - EST |
|                            |                     |           |           | -50,043         | 5% Reserve      |
|                            |                     |           |           | 56,204          |                 |

Note: Recommend increase of \$1.00 per round, excluding Juniors, effective January 1, 2013. Estimated income of \$30,000 annually.

FINAL BUDGET 2012-2013

| PERSONAL SERVICES (4710) |         |
|--------------------------|---------|
| 10-01 SALARIES           | 156,306 |
| 10-07 ALLOWANCES         | 960     |
| 10-10 LONGEVITY          | 5,966   |
| 10-13 PDO BUYBACK        | 1,727   |
| 10-14 SL INCENTIVE       | 3,600   |

TOTAL PERSONAL SERVICES 168,559

| PERSONAL SERVICES (4720) |         |
|--------------------------|---------|
| 10-01 SALARIES           | 146,110 |
| 10-02 WAGES              | 180,000 |
| 10-03 OVERTIME           | 4,080   |
| 10-07 ALLOWANCES         | 1,120   |
| 10-10 LONGEVITY          | 3,746   |
| 10-13 PDO BUYBACK        | 592     |
| 10-14 SL INCENTIVE       | 500     |

TOTAL PERSONAL SERVICES 336,148

| BENEFITS (4710)              |        |
|------------------------------|--------|
| 15-01 SOCIAL SECURITY        | 12,895 |
| 15-02 EMPLOYEES' RETIREMENT  | 21,913 |
| 15-03 GROUP INSURANCE        | 28,518 |
| 15-04 WORKERS COMP INSURANCE | 5,358  |
| 15-06 TRAVEL & SCHOOL        | 3,000  |
| 15-07 UNIFORMS               | 3,128  |

TOTAL BENEFITS 74,812

| BENEFITS (4720)             |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 25,715 |
| 15-02 EMPLOYEES' RETIREMENT | 20,299 |
| 15-03 GROUP INSURANCE       | 14,547 |

TOTAL BENEFITS 60,561

(CONTINUED)

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING         | FY 12-13 | FY 11-12 |
|----------------------------|----------|----------|
| Golf Director              | 1        | 1        |
| Greens Superintendent      | 1        | 1        |
| Asst Greens Superintendent | 1        | 1        |
| Fleet Mechanic             | 1        | 1        |
| Laborer III                | 1        | 1        |
| Laborer I                  | 1        | 1        |
| <b>TOTAL</b>               | <b>6</b> | <b>6</b> |

**CAPITAL OUTLAY DETAIL**

|                          |                |
|--------------------------|----------------|
| 15 Golf Carts            | 63,000         |
| Fairway Mower            | 30,000         |
| Toro Workman Utility Car | 15,000         |
| Zero Turn Mower          | 10,000         |
| Replace Computer         | 1,000          |
| <b>TOTAL</b>             | <b>119,000</b> |

**DEBT SERVICE LOAN BALANCE O/S:**

|                           |         |
|---------------------------|---------|
| Fiscal Year 12-13 Balance | 145,829 |
| Fiscal Year 13-14 Balance | 99,113  |
| Fiscal Year 14-15 Balance | 50,528  |

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 9  
2007-08 - 9  
2008-09 - 8  
2009-10 - 6  
2010-11 - 6  
2011-12 - 6  
2012-13 - 6

**MATERIALS & SUPPLIES**

|                                |        |
|--------------------------------|--------|
| 20-27 FOOD & BEVERAGES         | 13,000 |
| 20-34 MAINTENANCE OF EQUIPMENT | 28,000 |
| 20-41 SUPPLIES                 | 25,699 |
| 20-49 CHEMICALS                | 60,000 |
| 20-63 FLEET FUEL               | 18,902 |
| 20-64 FLEET PARTS              | 1,869  |
| 20-65 FLEET LABOR              | 1,522  |
| 20-66 IRRIGATION UPKEEP        | 10,183 |
| 20-67 GOLF CART MAINTENANCE    | 16,176 |

**TOTAL MATERIALS & SUPPLIES** 175,351

**OTHER SERVICES & CHARGES**

|                                   |        |
|-----------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS  | 18,500 |
| 30-21 SURPLUS PROPERTY            | 602    |
| 30-22 PWA REIMBURSEMENT           | 33,714 |
| 30-23 UPKEEP REAL PROPERTY        | 5,000  |
| 30-40 CONTRACTUAL                 | 14,116 |
| 30-49 CREDIT CARD FEES            | 21,500 |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS | 2,000  |
| 30-81 ADVERTISING                 | 5,000  |
| 30-85 INSURANCE/FIRE, THEFT, LIAB | 31,273 |
| 30-86 ANNUAL AUDIT                | 1,177  |

**TOTAL OTHER SERVICES & CHARGES** 132,882

**CAPITAL OUTLAY**

|                 |         |
|-----------------|---------|
| 40-02 EQUIPMENT | 118,000 |
| 40-49 COMPUTERS | 1,000   |

**TOTAL CAPITAL OUTLAY** 119,000

**DEBT SERVICE (To be paid off October 2014)**

|                          |        |
|--------------------------|--------|
| 71-02 INTEREST ON NOTES  | 5,833  |
| 73-02 PRINCIPAL ON NOTES | 46,716 |

**TOTAL DEBT SERVICE** 52,549

**TOTAL DEPARTMENT REQUEST** 1,119,862

**FUND: GOLF COURSES (197)**  
**DEPARTMENT: GOLF (47)**

**2012-2013 GOALS:**

1. Increase the number of players Monday through Thursday before 3:00 pm.
2. Install additional irrigation to hole number 10.
3. Build an additional tee box on hole number 18.
4. Remove mound behind hole number 1.
5. Give more time and attention to Hidden Creek.
6. Advertise effectively both facilities.
7. Create a fun work environment at both facilities.
8. Install additional bunker on practice green.
9. Get more tournaments booked in August.
10. Shift fee box on hole number 1.

**2012-2013 OBJECTIVES:**

My objective is always focused towards improving both facilities and never being satisfied with just maintaining both facilities. I am always seeking better procedures to benefit the entire operation.

FUND: MOBILE HOME PARK (017)  
DEPARTMENT: PROPERTY MGMT - TRAILER PARK  
DEPARTMENT HEAD: TIM LYON

| EXPENDITURES   | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | 31,986              | 20,771                         | 20,771                           | 5,573               |
| DEBT SERVICE   | 124,350             | 124,350                        | 124,350                          | 124,350             |
| <b>TOTAL</b>   | <b>156,336</b>      | <b>145,121</b>                 | <b>145,121</b>                   | <b>129,923</b>      |

| REVENUES             | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 79,133              | 20,595                         | 23,862                           | -                   |
| MISCELLANEOUS        | -                   | -                              | 200                              | -                   |
| TRANSFERS IN (194)   | 80,546              | 124,350                        | 124,350                          | 129,923             |
| PRINCIPAL RETIREMENT | 78,619              | 83,884                         | 83,884                           | 89,502              |
| <b>TOTAL</b>         | <b>238,298</b>      | <b>228,829</b>                 | <b>232,296</b>                   | <b>219,425</b>      |

|  | BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |               |
|--|----------------------------|---------------------|----------|----------|-----------------|---------------|
|  | 6/30/2008                  | 4,563,092           | 399,974  | 256,342  | 4,706,724       | 06/30/09      |
|  | 6/30/2009                  | 4,706,724           | 214,443  | 157,852  | 4,763,315       | 06/30/10      |
|  | 6/30/2010                  | 4,763,315           | 238,298  | 156,336  | 4,845,277       | 06/30/11      |
|  | 6/30/2011                  | 4,845,277           | 232,296  | 145,121  | 4,932,452       | 6/30/12 - EST |
|  | 6/30/2012                  | 4,932,452           | 219,425  | 129,923  | 5,021,954       | 6/30/13 - EST |

FINAL BUDGET 2012-2013

| OTHER SERVICES & CHARGES                  |                |
|-------------------------------------------|----------------|
| 30-40 CONTRACTUAL                         | 2,000          |
| 30-85 INSURANCE-FIRE/THEFT/LIABILITY      | 3,573          |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>5,573</b>   |
| <b>DEBT SERVICE</b>                       |                |
| 71-02 INTEREST ON NOTES                   | 34,848         |
| 73-02 PRINCIPAL ON NOTES                  | 89,502         |
| <b>DEBT SERVICE</b>                       | <b>124,350</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>129,923</b> |

| BUDGETARY FUND BALANCE ESTIMATED AT 06-30-12 |                  |
|----------------------------------------------|------------------|
| ACCOUNTS RECEIVABLE                          | 9,116            |
| LAND                                         | 5,500,000        |
| <b>TOTAL ASSTS</b>                           | <b>5,509,116</b> |
| NOTE PAYABLE                                 | 576,664          |
| <b>TOTAL LIABILITIES</b>                     | <b>576,664</b>   |
| <b>FUND BALANCE</b>                          | <b>4,932,452</b> |

FUND: DRAINAGE TAX (050)  
 DEPARTMENT: DRAINAGE (65)  
 DEPARTMENT HEAD: GUY HENSON

**FINAL BUDGET 2012-2013**

| EXPENDITURES   | ACTUAL         | AMENDED          | ESTIMATED        |                  |
|----------------|----------------|------------------|------------------|------------------|
|                | 2010-2011      | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| CAPITAL OUTLAY | 387,753        | 781,033          | 113,918          | 810,000          |
| <b>TOTAL</b>   | <b>387,753</b> | <b>781,033</b>   | <b>113,918</b>   | <b>810,000</b>   |

|                                 |                |
|---------------------------------|----------------|
| <b>CAPITAL OUTLAY</b>           |                |
| 40-05 UTILITY PROPERTY          | 810,000        |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>810,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>810,000</b> |

| REVENUES     | ACTUAL        | AMENDED          | ESTIMATED        |                  |
|--------------|---------------|------------------|------------------|------------------|
|              | 2010-2011     | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| INTEREST     | 29,344        | 27,139           | 25,543           | 21,124           |
| OTHER        | 804           | 800              | 800              | 800              |
| <b>TOTAL</b> | <b>30,148</b> | <b>27,939</b>    | <b>26,343</b>    | <b>21,924</b>    |

**CAPITAL OUTLAY DETAIL:**

|                                                          |                |
|----------------------------------------------------------|----------------|
| SE 20TH / BROOK DRIVE                                    | 20,000         |
| RIDGECREST DRAINAGE (Guy and Ridgecrest Drive)           | 150,000        |
| STONE CREEK DRAINAGE                                     | 45,000         |
| SE 15TH / SOLDIER CREEK ELEM TO PINE RIDGE               | 70,000         |
| CHANNEL REPLACEMENT (MW Blvd/General Senter to Rgl Park) | 325,000        |
| PROJECTS TO BE APPROVED BY COUNCIL                       | 200,000        |
| <b>TOTAL</b>                                             | <b>810,000</b> |

| BUDGETARY FUND BALANCE: | BUDGET FUND BAL | REVENUES | EXPENSES | FUND BALANCE |               |
|-------------------------|-----------------|----------|----------|--------------|---------------|
| 6/30/2008               | 2,101,013       | 69,630   | 267,424  | 1,903,219    | 6/30/2009     |
| 6/30/2009               | 1,903,219       | 55,902   | 294,649  | 1,664,472    | 6/30/2010     |
| 6/30/2010               | 1,664,472       | 30,148   | 387,753  | 1,306,867    | 6/30/2011     |
| 6/30/2011               | 1,306,867       | 26,343   | 113,918  | 1,219,292    | 6/30/2012 EST |
| 6/30/2012               | 1,219,292       | 21,924   | 810,000  | 431,216      | 6/30/2013 EST |

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 153,032                     | 171,110                                 | 172,024                                   | 172,602                     |
| BENEFITS             | 56,693                      | 68,296                                  | 59,419                                    | 70,058                      |
| MATERIALS & SUPPLIES | 102,434                     | 99,580                                  | 94,320                                    | 103,867                     |
| OTHER SERVICES       | 85,276                      | 54,386                                  | 46,386                                    | 54,707                      |
| CAPITAL OUTLAY       | -                           | 68,000                                  | 68,000                                    | 17,500                      |
| <b>TOTAL</b>         | <b>397,435</b>              | <b>461,372</b>                          | <b>440,149</b>                            | <b>418,734</b>              |

| <b>REVENUES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SVCS | 393,277                     | 398,019                                 | 397,441                                   | 397,396                     |
| INTEREST         | 4,669                       | 4,325                                   | 4,734                                     | 3,991                       |
| <b>TOTAL</b>     | <b>397,946</b>              | <b>402,344</b>                          | <b>402,175</b>                            | <b>401,387</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2008                          | 197,339                     | 327,109         | 325,049         | 199,399                 |
| 6/30/2009                          | 199,399                     | 375,801         | 337,816         | 237,384                 |
| 6/30/2010                          | 237,384                     | 397,946         | 397,435         | 237,895                 |
| 6/30/2011                          | 237,895                     | 402,175         | 440,149         | 199,921                 |
| 6/30/2012                          | 199,921                     | 401,387         | 418,734         | 182,574                 |

Excludes Capital Outlay -20,062 **5% Reserve**  
**162,513**

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES (7210)</b> |         |
|---------------------------------|---------|
| 10-01 SALARY                    | 119,976 |
| 10-03 OVERTIME                  | 4,080   |
| 10-07 ALLOWANCES                | 480     |
| 10-10 LONGEVITY                 | 3,919   |
| 10-19 ONCALL                    | 750     |

**TOTAL PERSONAL SERVICES** 129,205

| <b>PERSONAL SERVICES (7220)</b> |        |
|---------------------------------|--------|
| 10-01 SALARY                    | 39,977 |
| 10-03 OVERTIME                  | 918    |
| 10-07 ALLOWANCES                | 680    |
| 10-10 LONGEVITY                 | 773    |
| 10-12 VL BUYBACK                | 274    |
| 10-13 PDO BUYBACK               | 100    |
| 10-14 SL INCENTIVE              | 675    |

**TOTAL PERSONAL SERVICES** 43,397

| <b>BENEFITS (7210)</b>      |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 9,884  |
| 15-02 EMPLOYEES' RETIREMENT | 16,797 |
| 15-03 GROUP INSURANCE       | 21,941 |
| 15-04 SELF INSURANCE        | 3,895  |
| 15-06 TRAVEL & SCHOOL       | 2,000  |
| 15-07 UNIFORMS              | 1,200  |

**TOTAL BENEFITS** 55,717

| <b>BENEFITS (7220)</b>      |       |
|-----------------------------|-------|
| 15-01 SOCIAL SECURITY       | 3,320 |
| 15-02 EMPLOYEES' RETIREMENT | 5,642 |
| 15-03 GROUP INSURANCE       | 5,379 |

**TOTAL BENEFITS** 14,341

**(CONTINUED)**

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

| PERMANENT STAFFING        | FY 12-13    | FY 11-12    |
|---------------------------|-------------|-------------|
| Street Supervisor         | 0.25        | 0.25        |
| Street Project Supervisor | 0.50        | 0.50        |
| Equipment Operator III    | 1           | 1           |
| Equipment Operator II     | 1           | 1           |
| Equipment Operator I      | 1           | 1           |
| <b>TOTAL</b>              | <b>3.75</b> | <b>3.75</b> |

**PERSONNEL  
POSITIONS  
SUMMARY:**  
2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.75  
2010-11 - 3.75  
2011-12 - 3.75  
2012-13 - 3.75

| <b>MATERIALS &amp; SUPPLIES</b> |        |
|---------------------------------|--------|
| 20-41 SUPPLIES                  | 50,000 |
| 20-63 FLEET FUEL                | 24,606 |
| 20-64 FLEET PARTS               | 16,251 |
| 20-65 FLEET LABOR               | 13,010 |

**TOTAL MATERIALS & SUPPLIES** 103,867

| <b>OTHER SERVICES</b>             |        |
|-----------------------------------|--------|
| 30-22 PWA REIMBURSEMENT           | 35,495 |
| 30-40 CONTRACTUAL                 | 14,000 |
| 30-41 CONTRACT LABOR              | 2,000  |
| 30-85 INSURANCE-FIRE, THEFT, LIAB | 3,212  |

**TOTAL OTHER SERVICES** 54,707

| <b>CAPITAL OUTLAY</b> |        |
|-----------------------|--------|
| 40-02 EQUIPMENT       | 17,500 |

**TOTAL CAPITAL OUTLAY** 17,500

**TOTAL DEPARTMENT REQUEST** 418,734

| <b>CAPITAL OUTLAY</b>                                |               |
|------------------------------------------------------|---------------|
| Replace Equip Trailer (1/2 Funding, Bal in Fund 012) | 17,500        |
| <b>TOTAL</b>                                         | <b>17,500</b> |



**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: CAPITAL DRAINAGE**

**PROGRAM DESCRIPTION:**

Maintenance and repair of all improved drainage structures, unimproved drainage ditches within city right-of-way, drainage channels and creeks.

**2012-13 GOALS AND OBJECTIVES**

**IMPROVED DRAINAGE STRUCTURES:**

Continue to replace broken and deteriorated concrete in improved channels.

**UNIMPROVED DRAINAGE DITCHES:**

Using newly developed improved drainage channel maps initiate a program for regular inspections.

**DRAINAGE CHANNELS AND CREEKS:**

Will continue to work on the improvement of Soldier Creek, Crutch Creek, and all the tributary's in Midwest City.

**NEW CONSTRUCTION:**

- Clean channels around Grandview & 4<sup>th</sup>
- Drainage work along SE 5<sup>th</sup> & Sooner
- Replacing drainage structures on Grandview & Richards
- Continue replacing bridges and drainage structures in parks
- Continue replacing bridges and drainage structures on the trails

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: BILL JANACEK**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 305,922                     | 330,207                                 | 302,858                                   | 293,552                     |
| BENEFITS             | 110,275                     | 133,682                                 | 117,682                                   | 112,748                     |
| MATERIALS & SUPPLIES | 45,105                      | 81,218                                  | 65,827                                    | 77,829                      |
| OTHER SERVICES       | 137,390                     | 147,694                                 | 142,156                                   | 175,204                     |
| CAPITAL OUTLAY       | 48,909                      | 30,842                                  | 21,665                                    | 21,315                      |
| TRANSFERS OUT        | 96,767                      | 41,907                                  | 41,907                                    | 41,907                      |
| <b>TOTAL</b>         | <b>744,368</b>              | <b>765,550</b>                          | <b>692,095</b>                            | <b>722,555</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| LICENSES & PERMITS   | 1,870                       | 1,595                                   | 935                                       | 1,320                       |
| CHARGES FOR SERVICES | 633,858                     | 638,592                                 | 649,082                                   | 691,792 (1)                 |
| INTEREST             | 16,163                      | 13,921                                  | 14,968                                    | 12,364                      |
| MISCELLANEOUS        | 850                         | 793                                     | 1,172                                     | 1,000                       |
| <b>TOTAL</b>         | <b>652,741</b>              | <b>654,901</b>                          | <b>666,157</b>                            | <b>706,476</b>              |

(1) Recommend 7.5% rate increase. Rate based on meter size to be effective 8-1-12.  
 Current rate for majority of customers is \$2.25 with proposed rate of \$2.42

|                         | <b>2010</b> | <b>2011</b> | <b>EST 2012</b> | <b>BUDGET 2013</b> |
|-------------------------|-------------|-------------|-----------------|--------------------|
| CHARGES TO OTHER CITIES | 25,827      | 21,255      | 27,438          | 27,438             |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b>                         | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------------------------------|-------------------------|
| 6/30/2008                          | 1,135,589                   | 543,234         | 678,508                                 | 1,000,315               |
| 6/30/2009                          | 1,000,315                   | 630,135         | 754,696                                 | 875,754                 |
| 6/30/2010                          | 875,754                     | 652,741         | 744,368                                 | 784,127                 |
| 6/30/2011                          | 784,127                     | 666,157         | 692,095                                 | 758,189                 |
| 6/30/2012                          | 758,189                     | 706,476         | 722,555                                 | 742,110                 |
|                                    |                             |                 | Excludes Capital Outlay & Transfers Out | -32,967                 |
|                                    |                             |                 |                                         | <b>709,143</b>          |

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES (6110)</b> |         |
|---------------------------------|---------|
| 10-01 SALARIES                  | 190,545 |
| 10-07 ALLOWANCES                | 640     |
| 10-10 LONGEVITY                 | 4,304   |
| 10-13 PDO BUYBACK               | 413     |
| 10-14 SICK LEAVE INCENTIVE      | 2,100   |
| 10-19 ON CALL                   | 5,000   |

**TOTAL PERSONAL SERVICES** 203,002

| <b>PERSONAL SERVICES (6120)</b> |        |
|---------------------------------|--------|
| 10-01 SALARY                    | 80,306 |
| 10-02 WAGES                     | 6,528  |
| 10-07 ALLOWANCES                | 786    |
| 10-10 LONGEVITY                 | 2,030  |
| 10-14 SL INCENTIVE              | 900    |

**TOTAL PERSONAL SERVICES** 90,550

| <b>BENEFITS (6110)</b>      |        |
|-----------------------------|--------|
| 15-01 SOCIAL SECURITY       | 15,530 |
| 15-02 EMPLOYEES' RETIREMENT | 26,390 |
| 15-03 GROUP INSURANCE       | 30,128 |
| 15-04 SELF INSURANCE        | 3,840  |
| 15-06 TRAVEL & SCHOOL       | 6,530  |
| 15-07 UNIFORMS              | 4,326  |

**TOTAL BENEFITS** 86,744

| <b>BENEFITS (6120)</b>       |        |
|------------------------------|--------|
| 15-01 SOCIAL SECURITY        | 6,927  |
| 15-02 RETIREMENT             | 10,923 |
| 15-03 GROUP HEALTH INSURANCE | 8,154  |

**TOTAL BENEFITS** 26,004

(CONTINUED)

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: BILL JANACEK**  
**PAGE TWO**

| PERMANENT STAFFING       | FY 12-13    | FY 11-12    |
|--------------------------|-------------|-------------|
| Storm Water Quality Mgr  | 1           | 1           |
| Storm Water Quality Tech | 4           | 4           |
| Equipment Operator II    | 0           | 1           |
| GIS Coordinator          | 0.17        | 0.17        |
| <b>TOTAL</b>             | <b>5.17</b> | <b>6.17</b> |

**PERSONNEL POSITIONS SUMMARY:**

2006-07 - 5  
2007-08 - 6.17  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.17  
2011-12 - 6.17  
2012-13 - 5.17

**CAPITAL OUTLAY DETAIL:**

|                          |               |
|--------------------------|---------------|
| Dock Leveler             | 1,255         |
| Weather Station          | 1,100         |
| Autoclave                | 9,500         |
| TitraStir                | 560           |
| Flow Meter               | 4,750         |
| Stirring Hot Plate       | 650           |
| Replacement of Computers | 3,500         |
| <b>TOTAL</b>             | <b>21,315</b> |

**CONTRACTUAL (30-40):**

|                          |               |
|--------------------------|---------------|
| HHW Disposal at Facility | 28,000        |
| Sweeper Pile Disposal    | 6,000         |
| Janitorial Service       | 5,750         |
| COSWA Radio Ad           | 2,000         |
| <b>TOTAL</b>             | <b>41,750</b> |

**MATERIALS & SUPPLIES**

|                                |        |
|--------------------------------|--------|
| 20-34 MAINTENANCE OF EQUIPMENT | 6,500  |
| 20-41 SUPPLIES                 | 29,300 |
| 20-49 CHEMICALS                | 12,050 |
| 20-63 FLEET FUEL               | 12,504 |
| 20-64 FLEET PARTS              | 7,928  |
| 20-65 FLEET LABOR              | 9,547  |

**TOTAL MATERIALS & SUPPLIES** 77,829

**OTHER SERVICES & CHARGES**

|                                     |        |
|-------------------------------------|--------|
| 30-01 UTILITIES & COMMUNICATIONS    | 12,000 |
| 30-21 SURPLUS PROPERTY              | 1,080  |
| 30-22 PWA REIMBURSEMENT             | 99,644 |
| 30-23 UPKEEP REAL PROPERTY          | 10,000 |
| 30-40 CONTRACTUAL                   | 41,750 |
| 30-49 CREDIT CARD FEES              | 1,500  |
| 30-72 MEMBERSHIPS & SUBSCRIPTIONS   | 800    |
| 30-85 INSURANCE - FIRE, THEFT, LIAB | 7,989  |
| 30-86 ANNUAL AUDIT                  | 441    |

**TOTAL OTHER SERVICES & CHARGES** 175,204

**CAPITAL OUTLAY**

|                 |        |
|-----------------|--------|
| 40-02 EQUIPMENT | 17,815 |
| 40-49 COMPUTERS | 3,500  |

**TOTAL CAPITAL OUTLAY** 21,315

**TRANSFERS OUT**

|                                 |        |
|---------------------------------|--------|
| 80-33 TRANSFER TO (010) General | 41,907 |
|---------------------------------|--------|

**TOTAL TRANSFERS OUT** 41,907

**TOTAL DEPARTMENT REQUEST** 722,555

**FUND: STORMWATER (061)**  
**DEPARTMENT: STORMWATER QUALITY**

**SIGNIFICANT EXPENDITURE CHANGES:**  
N.A.

### **STAFFING/PROGRAMS**

During the past fiscal year, 2011-12, the Stormwater Quality Management Department was staffed by: the stormwater quality manager, four stormwater quality technicians, one heavy-equipment operator and one Stormwater/GIS Intern. All positions except the Intern are full time permanent employees. Stormwater quality management remains committed to serving citizens of Midwest City by maintaining and improving stormwater quality in creeks and water ways.

The department strives to educate and involve citizens in the prevention of storm water pollution and conducts water quality screening to detect, track and eliminate pollutants affecting water quality. Additionally, it enforces Midwest City's stormwater ordinances and manages a street sweeping program that is responsible for removing potential pollution from arterials within the City limits. Lastly they provide safe and proper disposal of unwanted household hazardous waste to all Midwest City households

### **PROGRAM DESCRIPTION:**

The purpose of the Stormwater Quality Management Department is to promote public health, safety and welfare by maintaining and improving the quality of stormwater discharging to conveyances within Midwest City and all receiving waters of the State. Stormwater Quality has been tasked with ensuring that any applicable regulations of the Oklahoma Department of Environmental Quality and Environmental Protection Agency regarding stormwater discharges are being met. In order to maintain compliance with these regulations, Stormwater Quality has implemented several distinct programs such as:

1. Construction Site Inspections
2. Illicit Discharge Detection and Elimination (IDDE)
3. Street Sweeping
4. Household Hazardous Waste Disposal
5. Public Education and Participation
6. Complaints

### **2012-2013 Goals and Objectives:**

**Provide a safe and clean environment for our residents through the following:**

1. Distributing educational materials to Increase public awareness and participation in City Programs including Household Hazardous Waste Disposal, Recycling, Adopt a Street, and Adopt a Creek. We will achieve this through the use of presenting educational material quarterly at the Neighborhood Association meetings, attending events such as Association Celebration, National Night Out, etc with the intent of residents, and creating various newsletters to be distributed to city employees and residents.
2. Continue operation of the Household Hazardous Waste program 3 days a week. Utilize feedback from residents to increase participation, thus decreasing illicit dumping into the stormwater conveyances. Provide opportunities for surrounding municipalities to schedule mobile collection events as part of the HHW program.
3. Decrease the amount of trash and debris making its way into stormwater conveyances through increasing trash and recycling receptacles in parks and city facilities.

4. Revise street sweeping schedule in order to gain consistency and allow for the development and implementation of a storm drain/ trash and sediment trap cleaning schedule.
5. Partner with Mid-Del and Choctaw-Nicomma Park School Districts and other civic organizations in order to develop an environmental education outreach program.
6. Support the Clean Water Act and the updated ODEQ permitting through the following:
  - Continue with Stormwater construction inspections to help ensure the site compliance with City ordinances and the Clean Water Act. Follow-up with non-compliance issues to ensure the site is acting with a sense of urgency when issues with erosion and sediment control arise.
  - Develop and implement an industrial stormwater permit program and a commercial cosmetic cleaning program.
  - Meet all terms and conditions of the City's Stormwater Management Plan as required by ODEQ. Modify such plans when the new ODEQ permit is issued and implement required TMDL elements. This includes modifications being made to the current water quality monitoring program set forth for sections of Crutch Creek and the North Canadian River to monitor Total Coliform, E. Coli, and Enterococci bacteria.
  - Develop and implement a training program for builders, contractors, and developers in regards to the Clean Water Act, NPDES permitting, City Ordinances, and Crime Prevention through Environmental Design (CPTED).

**FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)**  
**DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|----------------|---------------------|---------------------|---------------------|
|                | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| OTHER SERVICES | 1,312          | 1,300               | 1,652               | 1,800               |
| CAPITAL OUTLAY | 41,940         | 593,700             | 370,940             | 871,175             |
| TRANSFERS OUT  | 360,000        | 90,000              | 90,000              | -                   |
| <b>TOTAL</b>   | <b>403,252</b> | <b>685,000</b>      | <b>462,592</b>      | <b>872,975</b>      |

| REVENUES             | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|----------------|---------------------|---------------------|---------------------|
|                      | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| LICENSES & PERMITS   | 9,300          | 10,044              | 8,562               | 8,562               |
| CHARGES FOR SERVICES | 482,621        | 471,489             | 544,970             | 568,501             |
| INTEREST             | 2,823          | 2,500               | 7,283               | 6,505               |
| <b>TOTAL</b>         | <b>494,744</b> | <b>484,033</b>      | <b>560,815</b>      | <b>583,568</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES  | FUND<br>BALANCE |               |
|----------------------------|---------------------|----------|-----------|-----------------|---------------|
| 6/30/2008                  | 1,620,344           | 525,199  | 385,456   | 1,760,087       | 6/30/09       |
| 6/30/2009                  | 1,760,087           | 485,461  | 2,145,856 | 99,692          | 6/30/10       |
| 6/30/2010                  | 99,692              | 494,744  | 403,252   | 191,184         | 6/30/11       |
| 6/30/2011                  | 191,184             | 560,815  | 462,592   | 289,407         | 6/30/12 - EST |
| 6/30/2012                  | 289,407             | 583,568  | 872,975   | -               | 6/30/13 - EST |

**FINAL BUDGET 2012-2013**

| OTHER SERVICES & CHARGES                  |              |
|-------------------------------------------|--------------|
| 30-49 CREDIT CARD FEES                    | 1,800        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>1,800</b> |

| CAPITAL OUTLAY              |                |
|-----------------------------|----------------|
| 40-05 UTILITY PROPERTY      | 871,175        |
| <b>TOTAL CAPITAL OUTLAY</b> | <b>871,175</b> |

**TOTAL DEPARTMENT REQUEST 872,975**

| CAPITAL OUTLAY                                                                      |                |
|-------------------------------------------------------------------------------------|----------------|
| Other Projects to be approved by Council                                            | 100,000        |
| Booster Station Engineering and Construction<br>(Total Project Cost- \$3.9 million) | 771,175        |
| <b>TOTAL</b>                                                                        | <b>871,175</b> |

**FUND: CONSTRUCTION LOAN PMT (178)**  
**DEPARTMENT: DEBT SERVICE (42)**  
**DEPARTMENT HEAD: GUY HENSON**

| EXPENDITURES   | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------|------------------|---------------------|---------------------|---------------------|
|                | 2010-2011        | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| OTHER SERVICES | 2,000            | 2,000               | 2,700               | 2,700               |
| CAPITAL OUTLAY | 3,445,791        | 871,497             | 518,061             | 2,000,000           |
| <b>TOTAL</b>   | <b>3,447,791</b> | <b>873,497</b>      | <b>520,761</b>      | <b>2,002,700</b>    |

| REVENUES             | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2010-2011        | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| CHARGES FOR SERVICES | 764,895          | 745,289             | 810,000             | 775,000             |
| INTEREST             | 31,136           | 17,000              | 28,387              | 24,985              |
| TRANSFERS            | 415,110          | 30,730              | 31,330              | -                   |
| <b>TOTAL</b>         | <b>1,211,141</b> | <b>793,019</b>      | <b>869,717</b>      | <b>799,985</b>      |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2008                  | 2,156,096           | 778,934   | 1,003,473 | 1,931,557       | 6/30/2009       |
| 6/30/2009                  | 1,931,557           | 1,716,658 | 538,120   | 3,110,095       | 6/30/2010       |
| 6/30/2010                  | 3,110,095           | 1,211,141 | 3,447,791 | 873,445         | 6/30/2011       |
| 6/30/2011                  | 873,445             | 869,717   | 520,761   | 1,222,401       | 6/30/2012 - EST |
| 6/30/2012                  | 1,222,401           | 799,985   | 2,002,700 | 19,686          | 6/30/2013 - EST |

**FINAL BUDGET 2012-2013**

|                                           |                  |
|-------------------------------------------|------------------|
| <b>OTHER SERVICES &amp; CHARGES</b>       |                  |
| 30-49 CREDIT CARD FEES                    | 2,700            |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>2,700</b>     |
| <b>CAPITAL OUTLAY</b>                     |                  |
| 40-05 UTILITY IMPROVEMENTS                | 2,000,000        |
| <b>TOTAL CAPITAL OUTLAY</b>               | <b>2,000,000</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>2,002,700</b> |

**CAPITAL PROJECT:**

*FY 11-12*

|                                                     |         |
|-----------------------------------------------------|---------|
| <b>Eastside Distribution Improvement Phase I</b>    | 500,000 |
| <i>Westminster to Anderson North of SE 29th St.</i> |         |

*FY 12-13*

|                                                   |           |
|---------------------------------------------------|-----------|
| <b>Eastside Distribution Improvement Phase II</b> | 500,000   |
| <i>Anderson to Forest Glen North of 29th St.</i>  |           |
| <i>Hiwassee to Golden Oak Way</i>                 |           |
| <b>Eastside Water Tower (Anderson Road)</b>       | 1,500,000 |

FUND: SEWER BACKUP (184)  
 DEPARTMENT: SEWER BACKUP CLAIMS (43)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2012-2013

| EXPENDITURES             | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|--------------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES & CHARGES | 1,079               | 15,500                         | 2,500                            | 15,500              |
| TOTAL                    | 1,079               | 15,500                         | 2,500                            | 15,500              |

| OTHER SERVICES & CHARGES                  |               |
|-------------------------------------------|---------------|
| 30-02 CLAIMS-COUNCIL APPROVED             | 15,500        |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>15,500</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>           | <b>15,500</b> |

| REVENUES             | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------------|---------------------|--------------------------------|----------------------------------|---------------------|
| CHARGES FOR SERVICES | 11                  | -                              | 5                                | -                   |
| INTEREST             | 1,589               | 1,556                          | 1,552                            | 1,288               |
| TOTAL                | 1,600               | 1,556                          | 1,557                            | 1,288               |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES | EXPENSES | FUND<br>BALANCE |                 |
|----------------------------|---------------------|----------|----------|-----------------|-----------------|
| 6/30/2008                  | 28,341              | 56,053   | 3,990    | 80,404          | 6/30/2009       |
| 6/30/2009                  | 80,404              | 2,262    | 3,500    | 79,166          | 6/30/2010       |
| 6/30/2010                  | 79,166              | 1,600    | 1,079    | 79,687          | 6/30/2011       |
| 6/30/2011                  | 79,687              | 1,557    | 2,500    | 78,744          | 6/30/2012 - EST |
| 6/30/2012                  | 78,744              | 1,288    | 15,500   | 64,532          | 6/30/2013 - EST |

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.



**FUND: SEWER CONSTRUCTION (186)**  
**DEPARTMENT: SEWER CONSTRUCTION (46)**  
**DEPARTMENT HEAD: BILL JANACEK**

| EXPENDITURES         | ACTUAL           | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------|------------------|---------------------|---------------------|---------------------|
|                      | 2010-2011        | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| MATERIALS & SUPPLIES | -                | 8,000               | 8,000               | -                   |
| CAPITAL OUTLAY       | 2,467,925        | 62,620,762          | 54,386,697          | -                   |
| TRANSFERS OUT (250)  | -                | 595,425             | 476,508             | 1,253,131           |
| <b>TOTAL</b>         | <b>2,467,925</b> | <b>63,224,187</b>   | <b>54,871,205</b>   | <b>1,253,131</b>    |

| REVENUES                   | ACTUAL         | AMENDED             | ESTIMATED           | BUDGET              |
|----------------------------|----------------|---------------------|---------------------|---------------------|
|                            | 2010-2011      | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| CHARGES FOR SERVICES       | -              | 595,425             | 710,967             | 1,421,934           |
| INTEREST - TIF LOAN        | 232,030        | 199,000             | 199,000             | 165,000             |
| INTEREST                   | 153,501        | 100,000             | 147,645             | 150,000             |
| CONSTRUCTION PROCEEDS      | -              | 49,315,000          | 45,868,570          | -                   |
| TRANSFER IN (188)          | 600,000        | 700,000             | 700,000             | -                   |
| TRANSFER IN (Bond Premium) | -              | 3,447,256           | 3,447,256           | -                   |
| <b>TOTAL</b>               | <b>985,531</b> | <b>54,356,681</b>   | <b>51,073,438</b>   | <b>1,736,934</b>    |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES   | EXPENSES   | FUND<br>BALANCE  |               |
|----------------------------|---------------------|------------|------------|------------------|---------------|
| 6/30/2008                  | 12,755,529          | 980,999    | 161,914    | 13,574,614       | 6/30/2009     |
| 6/30/2009                  | 13,574,614          | 774,937    | 542,245    | 13,807,306       | 6/30/2010     |
| 6/30/2010                  | 13,807,306          | 985,531    | 2,467,925  | 12,324,912       | 6/30/2011     |
| 6/30/2011                  | 12,324,912          | 51,073,438 | 54,871,205 | 8,527,145        | 6/30/2012-EST |
| 6/30/2012                  | 8,527,145           | 1,736,934  | 1,253,131  | 9,010,948        | 6/30/2013-EST |
|                            |                     |            | Sewer Fee  | (403,262)        | Reserve       |
|                            |                     |            |            | <b>8,607,686</b> |               |

**FINAL BUDGET 2012-2013**

|                                             |                  |
|---------------------------------------------|------------------|
| <b>TRANSFERS OUT</b>                        |                  |
| 80-50 TRANSFERS OUT (250 ) for Debt Service | 1,253,131        |
| <b>TOTAL TRANSFERS OUT</b>                  | <b>1,253,131</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>             | <b>1,253,131</b> |

**FUTURE CAPITAL:**

|                                                                                                                                 |                  |
|---------------------------------------------------------------------------------------------------------------------------------|------------------|
| <i>Fund balance will be used to fund the composting improvements at the Sewer Treatment Plant. Current cost are as follows:</i> |                  |
| Compost Facility                                                                                                                | 6,300,000        |
| Yard Waste Receiving Facility                                                                                                   | 2,300,000        |
| <b>TOTAL</b>                                                                                                                    | <b>8,600,000</b> |

**Estimated Fund Balance Reserve from Sewer Fee:**

|                   |                |
|-------------------|----------------|
| Fiscal Year 11-12 | 234,459        |
| Fiscal Year 12-13 | 168,803        |
| <b>TOTAL</b>      | <b>403,262</b> |

**REMAINING TIF LOAN WHICH IS INCLUDED IN FUND BALANCE**

|                   |           |
|-------------------|-----------|
| Fiscal Year 11-12 | 3,942,736 |
| Fiscal Year 12-13 | 3,108,395 |
| Fiscal Year 13-14 | 2,274,617 |
| Fiscal Year 14-15 | 1,369,844 |
| Fiscal Year 15-16 | 426,550   |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (02) UTILITY SERVICES**  
**DEPARTMENT HEAD: RHONDA ATKINS**

| <b>EXPENDITURES</b>  | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| PERSONAL SERVICES    | 479,018                     | 531,345                                 | 529,282                                   | 549,315                     |
| BENEFITS             | 186,344                     | 227,078                                 | 228,814                                   | 244,973                     |
| MATERIALS & SUPPLIES | 174,432                     | 198,250                                 | 180,567                                   | 193,053                     |
| OTHER SERVICES       | 29,380                      | 32,659                                  | 47,711                                    | 46,494                      |
| CAPITAL OUTLAY       | 4,318                       | 11,126                                  | 2,518                                     | 3,300                       |
| <b>TOTAL</b>         | <b>873,492</b>              | <b>1,000,458</b>                        | <b>988,892</b>                            | <b>1,037,135</b>            |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| CHARGES FOR SERVICES | 921,824                     | 948,079                                 | 970,885                                   | 1,105,534                   |
| INTEREST             | 2,977                       | 2,456                                   | 3,385                                     | 2,802                       |
| <b>TOTAL</b>         | <b>924,801</b>              | <b>950,535</b>                          | <b>974,270</b>                            | <b>1,108,336</b>            |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |               |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|---------------|
| 6/30/2008                          | -                           | 752,861         | 681,395         | 71,466                  | 6/30/09       |
| 6/30/2009                          | 71,466                      | 886,762         | 783,034         | 175,194                 | 6/30/10       |
| 6/30/2010                          | 175,194                     | 924,801         | 873,492         | 226,503                 | 6/30/11       |
| 6/30/2011                          | 226,503                     | 974,270         | 988,892         | 211,881                 | 6/30/12 - EST |
| 6/30/2012                          | 211,881                     | 1,108,336       | 1,037,135       | 283,082                 | 6/30/13 - EST |

*Excludes Transfers Out & Capital Outlay* **(51,692)** 5% Reserve  
**231,390**

**FINAL BUDGET 2012-2013**

| <b>PERSONAL SERVICES</b>   |         |
|----------------------------|---------|
| 10-01 SALARIES             | 519,885 |
| 10-03 OVERTIME             | 8,620   |
| 10-07 ALLOWANCES           | 2,190   |
| 10-10 LONGEVITY            | 8,013   |
| 10-11 SL BUYBACK           | 1,082   |
| 10-12 VL BUYBACK           | 956     |
| 10-13 PDO BUYBACK          | 919     |
| 10-14 SICK LEAVE INCENTIVE | 7,650   |

**TOTAL PERSONAL SERVICES** 549,315

| <b>BENEFITS</b>               |         |
|-------------------------------|---------|
| 15-01 SOCIAL SECURITY         | 42,023  |
| 15-02 EMPLOYEES' RETIREMENT   | 71,411  |
| 15-03 GROUP INSURANCE         | 103,747 |
| 15-04 WORKER'S COMP INSURANCE | 15,000  |
| 15-06 TRAVEL & SCHOOL         | 9,984   |
| 15-07 UNIFORMS                | 2,808   |

**TOTAL BENEFITS** 244,973

| <b>MATERIALS &amp; SUPPLIES</b> |         |
|---------------------------------|---------|
| 20-30 POSTAL EXPENSE            | 120,000 |
| 20-34 MAINTENANCE OF EQUIPMENT  | 1,500   |
| 20-41 SUPPLIES                  | 36,520  |
| 20-63 FLEET FUEL                | 14,790  |
| 20-64 FLEET PARTS               | 6,696   |
| 20-65 FLEET LABOR               | 13,547  |

**TOTAL MATERIALS & SUPPLIES** 193,053

(CONTINUED)

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (02) UTILITY SERVICES**  
**DEPARTMENT HEAD: RHONDA ATKINS**  
**PAGE TWO**

PERMANENT STAFFING

|                              | FY 12-13    | FY 11-12    |
|------------------------------|-------------|-------------|
| City Clerk                   | 0.5         | 0.5         |
| Billing Technician           | 0           | 0.5         |
| PBX Receptionist             | 0.5         | 0.5         |
| Utility Office Manager       | 1           | 1           |
| Utility Service Lead/Trainer | 1           | 0           |
| Utility Service Clerk        | 6.5         | 7           |
| Meter Reader Coordinator     | 1           | 1           |
| Meter Reader                 | 4           | 4           |
| <b>TOTAL</b>                 | <b>14.5</b> | <b>14.5</b> |

*Note:*  
*New fund created FY08-09 for functions of the Utility Billing and Customer Service.*  
*The funding source is from penalties related to utilities.*  
*Effective FY10-11 Meter Readers were added (previously City Clerk)*

PERSONNEL  
POSITIONS  
SUMMARY:  
2007-08 - 7.0  
2008-09 - 8.5  
2009-10 - 8.5  
2010-11 - 13.5  
2011-12 - 14.5  
2012-13 - 14.5

| <b>OTHER SERVICES &amp; CHARGES</b>       |               |
|-------------------------------------------|---------------|
| 30-40 CONTRACTUAL                         | 39,680        |
| 30-49 CREDIT CARD FEES                    | 1,200         |
| 30-72 MEMBERSHIPS/SUBSCRIPTIONS           | 300           |
| 30-85 INSURANCE/FIRE,THEFT,LIAB           | 5,314         |
| <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>46,494</b> |

| <b>CAPITAL OUTLAY</b>           |                  |
|---------------------------------|------------------|
| 40-02 EQUIPMENT                 | 2,800            |
| 40-49 COMPUTERS                 | 500              |
| <b>TOTAL CAPITAL OUTLAY</b>     | <b>3,300</b>     |
| <b>TOTAL DEPARTMENT REQUEST</b> | <b>1,037,135</b> |

| <b>Contractual (30-40)</b> |               |
|----------------------------|---------------|
| Smart Mailer System        | 14,640        |
| BOK Lockbox Fees           | 10,540        |
| Pre-Employment Expense     | 900           |
| Contractual Staffing       | 13,600        |
| <b>TOTAL</b>               | <b>39,680</b> |

| <b>Capital Outlay Detail</b>   |              |
|--------------------------------|--------------|
| Chairs                         | 1,800        |
| Wireless Headsets (3 per year) | 1,000        |
| Computer Monitors              | 500          |
| <b>TOTAL</b>                   | <b>3,300</b> |

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK**

**PROGRAM DESCRIPTION**

The Utility Service Fund is responsible for the following functions:

Utility Customer Service  
Utility Billing  
Meter Reading

**Customer Service Division:**

Specific Activities Include:

- Provide exceptional customer service to over 19,500 water, sewer and sanitation customers each month.
- Process utility billing and disconnect notices.
- Process more than 16,500 payments each month.
- Issue 8000 new licenses and permits each year and process approximately 500 renewals.
- Investigate and resolve customer complaints.

**Meter Readers -**

Specific Activities Include:

- Read over 19,924 meters each month.
- Complete over 1,600 work orders each month.
- Perform disconnect/reconnect of services to an average 1,000 accounts per month.
- Investigate meter tampering.

- Work to resolve customer complaints.
- Maintain route manager processing.
- Evaluate system reports to detect possible leaks or errors.
- Establish new accounts in route manager for reading purposes.
- Keeping current with meter exchanges in AS400 to insure billing accuracy.
- Routing new plats, obtaining maps and sequence to make the area ready for route reading.
- Assist in the evaluation of new technologies.

**2012–2013 GOALS AND OBJECTIVES**

**Customer Service Division:**

1. Improve Customer Service with continual training and positive supervision.
2. Ensure that each encounter a customer has with us is both positive and successful
3. Explore ways to upgrade telephone services to allow for better response from our customer service representatives.
4. Continue to promote Internet Services available to our customers.
5. Expand website to give citizens additional information about utility services and payment options.

6. Implement effective strategies to ensure customer receives solutions to issues involving their bills.
7. Offer and promote ACH payments to be drafted from customer's bank.
8. Exploring new software to better our customer service and improve the efficiency of the clerks.

**Meter Reading Division:**

1. Maintain reading accuracy of 99.6% or better.
2. Continue to evaluate other meter reading technologies to increase efficiency and accuracy.
3. Continue training of staff.

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)**  
**DEPARTMENT: SEWER IMPROVEMENTS**  
**DEPARTMENT HEAD: BILL JANACEK**

| <b>EXPENDITURES</b>      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|--------------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| OTHER SERVICES & CHARGES | -                           | 1,200                                   | 1,200                                     | 1,200                       |
| CAPITAL OUTLAY           | 106,241                     | 303,996                                 | 31,696                                    | 700,000                     |
| TRANSFER OUT             | 600,000                     | 868,316                                 | 868,316                                   | 108,316                     |
| <b>TOTAL</b>             | <b>706,241</b>              | <b>1,173,512</b>                        | <b>901,212</b>                            | <b>809,516</b>              |

| <b>REVENUES</b>      | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|----------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| LICENSES & PERMITS   | 8,175                       | 9,500                                   | 7,055                                     | 7,055                       |
| CHARGES FOR SERVICES | 399,189                     | 401,866                                 | 422,613                                   | 422,613                     |
| INTEREST             | 22,407                      | 19,537                                  | 17,008                                    | 13,612                      |
| <b>TOTAL</b>         | <b>429,771</b>              | <b>430,903</b>                          | <b>446,676</b>                            | <b>443,280</b>              |

| <b>BUDGETARY<br/>FUND BALANCE:</b> | <b>BUDGET<br/>FUND BAL.</b> | <b>REVENUES</b> | <b>EXPENSES</b> | <b>FUND<br/>BALANCE</b> |
|------------------------------------|-----------------------------|-----------------|-----------------|-------------------------|
| 6/30/2008                          | 1,772,274                   | 493,119         | 160,381         | 2,105,012               |
| 6/30/2009                          | 2,105,012                   | 470,746         | 1,303,897       | 1,271,861               |
| 6/30/2010                          | 1,271,861                   | 429,771         | 706,241         | 995,391                 |
| 6/30/2011                          | 995,391                     | 446,676         | 901,212         | 540,855                 |
| 6/30/2012                          | 540,855                     | 443,280         | 809,516         | 174,619                 |

**FINAL BUDGET 2012-2013**

|                                         |                |
|-----------------------------------------|----------------|
| <b>OTHER SERVICE &amp; CHARGE</b>       |                |
| 30-49 CREDIT CARD FEES                  | 1,200          |
| <b>TOTAL OTHER SERVICE &amp; CHARGE</b> | <b>1,200</b>   |
| <b>CAPITAL OUTLAY</b>                   |                |
| 40-05 UTILITY PROPERTY                  | 700,000        |
| <b>TOTAL CAPITAL OUTLAY</b>             | <b>700,000</b> |
| <b>TRANSFER OUT</b>                     |                |
| 80-92 SEWER (192)                       | 108,316        |
| <b>TOTAL TRANSFERS OUT</b>              | <b>108,316</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>         | <b>809,516</b> |

**CAPITAL OUTLAY DETAIL:**

|                                               |                |
|-----------------------------------------------|----------------|
| Midwest Blvd. Bridge Sewer Relocation Project | 250,000        |
| Other Projects to be approved by Council      | 100,000        |
| Sewer Line Rehab (Pipe Bursting)              | 350,000        |
| <b>TOTAL</b>                                  | <b>700,000</b> |

FUND: UTILITIES CAPITAL OUTLAY (189)  
DEPARTMENT: CAPITAL OUTLAY  
DEPARTMENT HEAD: GUY HENSON

FINAL BUDGET 2012-2013

| EXPENDITURES   | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|----------------|---------------------|--------------------------------|----------------------------------|---------------------|
| OTHER SERVICES | -                   | 43,500                         | 43,500                           | -                   |
| CAPITAL OUTLAY | 1,869,386           | 1,967,934                      | 328,732                          | 1,867,770           |
| TRANSFER OUT   | -                   | 41,169                         | 41,169                           | -                   |
| TOTAL          | 1,869,386           | 2,052,603                      | 413,401                          | 1,867,770           |

| CAPITAL OUTLAY                       |                  |
|--------------------------------------|------------------|
| 40-02 PILOT RECYCLE CONTAINERS       | 90,000           |
| 40-05 AUTOMATED METER READING SYSTEM | 1,777,770        |
| <b>TOTAL CAPITAL OUTLAY</b>          | <b>1,867,770</b> |
| <b>TOTAL DEPARTMENT REQUEST</b>      | <b>1,867,770</b> |

| REVENUES      | ACTUAL<br>2010-2011 | AMENDED<br>BUDGET<br>2011-2012 | ESTIMATED<br>ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
|---------------|---------------------|--------------------------------|----------------------------------|---------------------|
| INTEREST      | 50,810              | 35,000                         | 43,116                           | 35,629              |
| MISCELLANEOUS | 14,091              | 50,000                         | 370                              | -                   |
| TRANSFER IN   | 425,260             | -                              | -                                | -                   |
| TOTAL         | 490,161             | 85,000                         | 43,486                           | 35,629              |

| BUDGETARY<br>FUND BALANCE: | BUDGET<br>FUND BAL. | REVENUES  | EXPENSES  | FUND<br>BALANCE |                 |
|----------------------------|---------------------|-----------|-----------|-----------------|-----------------|
| 6/30/2008                  | 749,103             | 2,151,505 | -         | 2,900,608       | 6/30/2009       |
| 6/30/2009                  | 2,900,608           | 964,161   | 283,488   | 3,581,281       | 6/30/2010       |
| 6/30/2010                  | 3,581,281           | 490,161   | 1,869,386 | 2,202,056       | 6/30/2011       |
| 6/30/2011                  | 2,202,056           | 43,486    | 413,401   | 1,832,141       | 6/30/2012 - EST |
| 6/30/2012                  | 1,832,141           | 35,629    | 1,867,770 | -               | 6/30/2013 - EST |

FUND: CUSTOMER DEPOSITS (230-0000)  
 DEPARTMENT: NON-DEPARTMENTAL  
 DEPARTMENT HEAD: RHONDA ATKINS

**FINAL BUDGET 2012-2013**

| <b>EXPENDITURES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|---------------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| TRANSFERS OUT       | 25,424                      | 23,585                                  | 24,793                                    | 20,318                      |
| <b>TOTAL</b>        | <b>25,424</b>               | <b>23,585</b>                           | <b>24,793</b>                             | <b>20,318</b>               |

|                                 |                      |
|---------------------------------|----------------------|
| <b>TOTAL TRANSFERS</b>          |                      |
| 80-91 WATER (FUND 191)          | <u>20,318</u>        |
| <b>TOTAL TRANSFERS</b>          | 20,318               |
| <b>TOTAL DEPARTMENT REQUEST</b> | <u><b>20,318</b></u> |

| <b>REVENUES</b> | <b>ACTUAL<br/>2010-2011</b> | <b>AMENDED<br/>BUDGET<br/>2011-2012</b> | <b>ESTIMATED<br/>ACTUAL<br/>2011-2012</b> | <b>BUDGET<br/>2012-2013</b> |
|-----------------|-----------------------------|-----------------------------------------|-------------------------------------------|-----------------------------|
| INTEREST        | 25,424                      | 23,585                                  | 24,793                                    | 20,318                      |
| <b>TOTAL</b>    | <b>25,424</b>               | <b>23,585</b>                           | <b>24,793</b>                             | <b>20,318</b>               |



**FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)**  
**DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)**  
**DEPARTMENT HEAD: JUDY SIEMENS**

| EXPENDITURES                          | ACTUAL           | AMENDED             | ESTIMATED           |                     |
|---------------------------------------|------------------|---------------------|---------------------|---------------------|
|                                       | 2010-2011        | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| DEBT SERVICE (2003 Series) Hotel/Conf | 1,987,050        | 1,985,519           | 1,327,116           | -                   |
| DEBT SERVICE (2011 Series) Hotel/Conf | -                | -                   | 476,060             | 1,805,410           |
| DEBT SERVICE (2011A Series) Sewer     | -                | -                   | -                   | 4,708,250           |
| DEBT SERVICE (Fiscal Agent Fees)      | 2,500            | 4,750               | 4,750               | 6,000               |
| TRANSFER OUT (186)                    | -                | 3,447,256           | 3,447,256           | -                   |
| <b>TOTAL</b>                          | <b>1,989,550</b> | <b>5,437,525</b>    | <b>5,255,182</b>    | <b>6,519,660</b>    |

| REVENUES                      | ACTUAL           | AMENDED             | ESTIMATED           |                     |
|-------------------------------|------------------|---------------------|---------------------|---------------------|
|                               | 2010-2011        | BUDGET<br>2011-2012 | ACTUAL<br>2011-2012 | BUDGET<br>2012-2013 |
| INTEREST                      | 1,721            | 1,995               | 537                 | 500                 |
| TRANSFERS IN (186 Sewer)      | -                | 595,425             | 476,508             | 1,253,131           |
| TRANSFERS IN (340 Sewer)      | -                | 1,224,262           | 1,224,262           | 3,324,739           |
| TRANSFERS IN (340 Hotel/Conf) | 1,998,858        | 1,996,794           | 1,839,139           | 1,808,438           |
| PROCEEDS FROM BOND PREM       | -                | 3,447,256           | 3,447,256           | -                   |
| <b>TOTAL</b>                  | <b>2,000,579</b> | <b>7,265,732</b>    | <b>6,987,702</b>    | <b>6,386,808</b>    |

**FINAL BUDGET 2012-2013**

**DEBT SERVICE**

|                                     |           |
|-------------------------------------|-----------|
| 70-01 PRINCIPAL (2011 BOND SERIES)  | 855,000   |
| 71-01 INTEREST (2011 BOND SERIES)   | 950,410   |
| 70-01 PRINCIPAL (2011A BOND SERIES) | 2,605,000 |
| 71-01 INTEREST (2011A BOND SERIES)  | 2,103,250 |
| 72-02 FISCAL AGENT FEES             | 6,000     |

**TOTAL DEBT SERVICE** 6,519,660

**TOTAL DEPARTMENT REQUEST** **6,519,660**

**DEBT REQUIREMENT:**

**Hotel / Conference Center (2011 Bond Series)**

|                    |                  |
|--------------------|------------------|
| 9/1/2012 Principal | 855,000          |
| 9/1/2012 Interest  | 476,060          |
| 3/1/2013 Interest  | 474,350          |
| <b>TOTAL</b>       | <b>1,805,410</b> |

*Revenue Bonds O/S \$26,630,000*  
*Debt Service Matures Sept. 1, 2033*

**Sewer Plant (2011A Bond Series)**

|                    |                  |
|--------------------|------------------|
| 9/1/2012 Interest  | 1,248,656        |
| 3/1/2013 Principal | 2,605,000        |
| 3/1/2013 Interest  | 854,594          |
| <b>TOTAL</b>       | <b>4,708,250</b> |

*Revenue Bonds O/S \$46,550,000*  
*Debt Service Matures March 1, 2025*

Fiscal Agent Fees 6,000

**TOTAL** 6,519,660

# **Capital Outlay - All Funds with Project Codes**

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2012-2013**

| Department                           | Items to be Purchased                                                              | 2012-2013      | PROJECT | ACCOUNT |
|--------------------------------------|------------------------------------------------------------------------------------|----------------|---------|---------|
| (009) General Government             | Time and Attendance                                                                | 100,000        | 141301  | 40-02   |
| (009) General Government             | Software Upgrade to Finance and HR                                                 | 200,000        | 141302  | 40-50   |
|                                      |                                                                                    | <b>300,000</b> |         |         |
| (009) Information Technology         | Hardware/Software for LAN/WAN & Servers                                            | 50,000         | 161301  | 40-02   |
| (009) Information Technology         | IT Basement Remodel (Phase 1 of 2)                                                 | 65,000         | 161302  | 40-14   |
|                                      |                                                                                    | <b>115,000</b> |         |         |
| <b>SUBTOTAL (009) CAPITAL OUTLAY</b> |                                                                                    | <b>415,000</b> |         |         |
| (012) City Manager                   | All Inclusive Color Printer, Copier, Fax & Scanner                                 | 5,000          | 011301  | 40-02   |
|                                      |                                                                                    | <b>5,000</b>   |         |         |
| (012) City Clerk                     | Chairs for Court                                                                   | 1,500          | 021301  | 40-02   |
| (012) City Clerk                     | Flooring for Court Clerks Office Area                                              | 8,983          | 021302  | 40-14   |
| (012) City Clerk                     | Printers for City Clerk and Court                                                  | 2,500          | 021303  | 40-02   |
| (012) City Clerk                     | Replacement of Two (2) Computers per I.T. Schedule                                 | 2,000          | 021304  | 40-49   |
|                                      |                                                                                    | <b>14,983</b>  |         |         |
| (012) Human Resources (010-03)       | Replace One (1) Computer w/Dual Monitors                                           | 1,000          | 031301  | 40-49   |
|                                      |                                                                                    | <b>1,000</b>   |         |         |
| (012) City Attorney                  | Printer/Scanner                                                                    | 800            | 041301  | 40-02   |
|                                      |                                                                                    | <b>800</b>     |         |         |
| (012) Community Development          | Personal Computers for Workstations                                                | 5,180          | 051301  | 40-49   |
| (012) Community Development          | Replace Controls in Police & City Hall Elevators - \$120,000 to roll from FY 11-12 | 80,000         | 051101  | 40-14   |
| (012) Community Development          | I-pads                                                                             | 1,200          | 051302  | 40-49   |
| (012) Community Development          | LaserJet Printer - 4050TN - Renewal Trade Licenses                                 | 1,000          | 051303  | 40-02   |
| (012) Community Development          | HP Color Jet Printer                                                               | 610            | 051304  | 40-02   |
| (012) Community Development          | Underground Utility Line Locator                                                   | 950            | 051305  | 40-02   |
| (012) Community Development          | Remodel Men's Restrooms in City Hall                                               | 25,000         | 051306  | 40-14   |
| (012) Community Development          | Wayfinding Signage for Municipal Complex                                           | 10,000         | 050307  | 40-14   |
|                                      |                                                                                    | <b>123,940</b> |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2012-2013**

| Department                                             | Items to be Purchased                                                           | 2012-2013     | PROJECT | ACCOUNT |
|--------------------------------------------------------|---------------------------------------------------------------------------------|---------------|---------|---------|
| (012) Parks and Recreation                             | Replace Exterior Doors at Community Center                                      | 25,000        | 061301  | 40-14   |
| (012) Parks and Recreation                             | Replace 40 Chairs at Community Center                                           | 2,000         | 061302  | 40-02   |
| (012) Parks and Recreation                             | New Computer for Credit Card Machine at Community Center                        | 1,000         | 061303  | 40-49   |
| (012) Parks and Recreation                             | Backhoe for Parks (2nd Half of Funding)                                         | 50,000        | 061304  | 40-02   |
| (012) Parks and Recreation                             | Freezer for Midwest Room (Community Center)                                     | 3,500         | 061305  | 40-02   |
|                                                        |                                                                                 | <b>81,500</b> |         |         |
| (012) Finance                                          | Replacement of Two (2) Computers                                                | 2,000         | 081301  | 40-49   |
| (012) Finance                                          | Chair                                                                           | 750           | 081302  | 40-02   |
| (012) Finance                                          | HP Laser Jet Printer, Scanner & Copier                                          | 2,700         | 081303  | 40-02   |
| (012) Finance                                          | Heavy Duty/Commercial Grade Coin Sorter                                         | 2,000         | 081304  | 40-02   |
|                                                        |                                                                                 | <b>7,450</b>  |         |         |
| (012) Street                                           | 75 HP Tractor w/12' Mower                                                       | 40,000        | 091301  | 40-02   |
| (012) Street                                           | Trunk Trailer w/Spray Bars, 3 Point Tank w/Spray Bars & Other Smaller Equipment | 12,500        | 091302  | 40-02   |
| (012) Street                                           | Zero Turn Mower                                                                 | 9,000         | 091303  | 40-02   |
| (012) Street                                           | Weedeaters & Blowers                                                            | 2,000         | 091304  | 40-02   |
| (012) Street                                           | Supply & Fitness Area Remodel                                                   | 31,600        | 091305  | 40-14   |
| (012) Street                                           | Replacement of Computers (3)                                                    | 3,000         | 091306  | 40-49   |
|                                                        |                                                                                 | <b>98,100</b> |         |         |
| (012) Neighborhood Services                            | Seven (7) I-Pads & Software for Code Officers (replacing Toughbooks)            | 14,200        | 151301  | 40-49   |
|                                                        |                                                                                 | <b>14,200</b> |         |         |
| (012) Pool                                             | 60 Lounge Chairs for Reno Swim and Slide                                        | 12,500        | 191301  | 40-02   |
| (012) Pool                                             | New Computer for Pool Office                                                    | 1,000         | 191302  | 40-49   |
|                                                        |                                                                                 | <b>13,500</b> |         |         |
| (012) Senior Center Bond                               | Replace Senior Center Van with Pick up                                          | 29,000        | 551301  | 40-01   |
| (012) Senior Center Bond                               | A/C Units for Senior Center (Senior Sr. Bond)                                   | 15,000        | 551302  | 40-14   |
| (012) Senior Center Bond                               | Remove Wall Covering & Paint Parlor & Grand Room at Senior Center               | 15,000        | 551303  | 40-14   |
| <i>Funding to come from bond money in fund balance</i> |                                                                                 | <b>59,000</b> |         |         |
| (012) Capital Drainage Improvements                    | Replace Equipment Trailer (1/2 of Cost) Other funding in 060)                   | 17,500        | 721301  | 40-02   |
|                                                        |                                                                                 | <b>17,500</b> |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2012-2013**

| Department                           | Items to be Purchased                                  | 2012-2013      | PROJECT | ACCOUNT |
|--------------------------------------|--------------------------------------------------------|----------------|---------|---------|
| <b>SUBTOTAL (012) CAPITAL OUTLAY</b> |                                                        | <b>436,973</b> |         |         |
| (11) General Fund C/O Reserve        | Infrastructure                                         | 657,239        |         | 40-06   |
|                                      |                                                        | <b>657,239</b> |         |         |
| (013) Street & Alley                 | Micro Surface Westminster (SE 29th to Reno)            | 113,000        | 091307  | 40-06   |
| (013) Street & Alley                 | Micro Surface SE 29th (from Air Depot to Midwest Blvd) | 147,000        | 091308  | 40-06   |
| (013) Street & Alley                 | Residential Street Repair                              | 225,000        | 091309  | 40-06   |
| (013) Street & Alley                 | Misc City Wide Thermo Stripe Projects                  | 50,000         | 091310  | 40-06   |
| (013) Street & Alley                 | Repairs due to Water Line Breaks                       | 50,000         | 091311  | 40-06   |
|                                      |                                                        | <b>585,000</b> |         |         |
| (21) Police                          | Vehicles                                               | 284,000        | 621301  | 40-01   |
| (21) Police                          | Equipment for Vehicles                                 | 105,000        | 621302  | 40-02   |
| (21) Police                          | Upgrade Zebra RW420 to Bluetooth                       | 22,800         | 621303  | 40-02   |
| (21) Police                          | In Car Cameras                                         | 80,000         | 621304  | 40-02   |
| (21) Police                          | Equipment for SWAT Van                                 | 5,000          | 621305  | 40-02   |
| (21) Police                          | Generator for SWAT Van                                 | 1,200          | 621306  | 40-02   |
| (21) Police                          | Rifle / Shotgun Racks                                  | 4,000          | 621307  | 40-02   |
| (21) Police                          | Patriot Prisoner Cell (warrants)                       | 1,750          | 621308  | 40-02   |
| (21) Police                          | Light bar for Warrant officers                         | 1,200          | 621309  | 40-02   |
| (21) Police                          | Repair of Elevator (\$50,000 to roll from FY 11-12)    | 150,000        | 051101  | 40-14   |
| (21) Police                          | Improvements Other Than Buildings                      | 5,000          | 621310  | 40-15   |
| (21) Police                          | Replacement of office Computer Systems                 | 16,000         | 621311  | 40-49   |
| (21) Police                          | I-Pads for Field                                       | 7,609          | 621312  | 40-49   |
| (21) Police                          | General Dynamics Mobile Computer Terminals (MCT)       | 19,950         | 621313  | 40-02   |
|                                      |                                                        | <b>703,509</b> |         |         |
| (25) Juvenile                        | Furniture - Chair                                      | 500            | 621315  | 40-02   |
| (25) Juvenile                        | Printer                                                | 400            | 621316  | 40-02   |
|                                      |                                                        | <b>900</b>     |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2012-2013**

| Department                   | Items to be Purchased                                                | 2012-2013        | PROJECT | ACCOUNT |
|------------------------------|----------------------------------------------------------------------|------------------|---------|---------|
| (30) Police State Seizures   | Equipment - Undesignated                                             | 1,000            | 621317  | 40-02   |
|                              |                                                                      | <b>1,000</b>     |         |         |
| (31) Police Special Projects | Equipment - Undesignated                                             | 5,000            | 621318  | 40-02   |
|                              |                                                                      | <b>5,000</b>     |         |         |
| (33) Police Federal Projects | Equipment - Undesignated                                             | 5,000            | 621319  | 40-02   |
| (33) Police Federal Projects | Building - Undesignated                                              | 5,000            | 621320  | 40-07   |
| (33) Police Federal Projects | Replacement of Computers                                             | 5,000            | 621321  | 40-49   |
|                              |                                                                      | <b>15,000</b>    |         |         |
| (36) Police - Jail           | Furniture & Equipment - Undesignated                                 | 10,000           | 621322  | 40-02   |
|                              |                                                                      | <b>10,000</b>    |         |         |
| (37) Police - Impound Fees   | Radars                                                               | 24,000           | 621323  | 40-02   |
| (37) Police - Impound Fees   | Portable Ticket Writers                                              | 25,000           | 621324  | 40-02   |
|                              |                                                                      | <b>49,000</b>    |         |         |
| (41) Fire                    | Aerial Apparatus Rescue Engine - Demo                                | 928,000          | 641301  | 40-01   |
| (41) Fire                    | Inspectors Vehicles & Van                                            | 60,000           | 641302  | 40-01   |
| (41) Fire                    | Demo Apparatus                                                       | 389,000          | 641303  | 40-01   |
| (41) Fire                    | Maytag #40 Extractor/Washer & Whirlpool Dryer                        | 7,500            | 641304  | 40-02   |
| (41) Fire                    | Chainsaw Bars and Chains                                             | 720              | 641305  | 40-02   |
| (41) Fire                    | Replacement of 6 damaged SCBA Cylinders                              | 5,216            | 641306  | 40-02   |
| (41) Fire                    | Twenty (20) Sets of Personal protective Turnout Clothing at \$2K ea. | 40,000           | 641307  | 40-02   |
| (41) Fire                    | 10 Radio Mics at \$79.00 each                                        | 790              | 641308  | 40-02   |
| (41) Fire                    | 3 Disposable Hearing protection @ \$40                               | 120              | 641309  | 40-02   |
| (41) Fire                    | Safety Glasses                                                       | 75               | 641310  | 40-02   |
| (41) Fire                    | 15 Boxes of EMS Gloves                                               | 1,500            | 641311  | 40-02   |
| (41) Fire                    | 1 Treadmill                                                          | 3,000            | 641312  | 40-02   |
| (41) Fire                    | Significant Repairs and Remodel of Station One                       | 50,000           | 641313  | 40-14   |
| (41) Fire                    | Replace Six (6) Computer Workstations per IT Schedule                | 6,000            | 641314  | 40-49   |
|                              |                                                                      | <b>1,491,921</b> |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2012-2013**

| Department                | Items to be Purchased                                               | 2012-2013      | PROJECT | ACCOUNT |
|---------------------------|---------------------------------------------------------------------|----------------|---------|---------|
| (45) Welcome Center       | Television Replacement                                              | 700            | 741301  | 40-02   |
|                           |                                                                     | <b>700</b>     |         |         |
| (46) CVB                  | Replace Computer                                                    | 1,000          | 071301  | 40-49   |
|                           |                                                                     | <b>1,000</b>   |         |         |
| (50) Drainage Tax         | SE 20th/Brook Drive                                                 | 20,000         | 651301  | 40-05   |
| (50) Drainage Tax         | Ridgecrest Drainage (Guy & Ridgecrest Drive)                        | 150,000        | 651302  | 40-05   |
| (50) Drainage Tax         | Stonecreek Drainage                                                 | 45,000         | 651303  | 40-05   |
| (50) Drainage Tax         | SE 15th/Solider Creek Elementary to Pine Ridge                      | 70,000         | 651304  | 40-05   |
| (50) Drainage Tax         | Channel Replacement (Midwest Blvd/Steed to Regional Park)           | 325,000        | 651305  | 40-05   |
| (50) Drainage Tax         | Projects to be Approved by Council                                  | 200,000        | 651306  | 40-05   |
|                           |                                                                     | <b>810,000</b> |         |         |
| (60) Capital Drainage     | Replace Trailer for Equipment (1/2 of Funding) Other funding in 012 | 17,500         | 721301  | 40-02   |
|                           |                                                                     | <b>17,500</b>  |         |         |
| (61) Stormwater           | Dock Levelor                                                        | 1,255          | 611301  | 40-02   |
| (61) Stormwater           | Weather Station                                                     | 1,100          | 611302  | 40-02   |
| (61) Stormwater           | Autoclave                                                           | 9,500          | 611303  | 40-02   |
| (61) Stormwater           | Titra Stir                                                          | 560            | 611304  | 40-02   |
| (61) Stormwater           | Flow Meter                                                          | 4,750          | 611305  | 40-02   |
| (61) Stormwater           | Stirring Hot Plate                                                  | 650            | 611306  | 40-02   |
| (61) Stormwater           | Replacement of Computers                                            | 3,500          | 611307  | 40-49   |
|                           |                                                                     | <b>21,315</b>  |         |         |
| (65) Street Tax           | Gateway Signage (Streets)                                           | 20,215         | 661301  | 40-06   |
| (65) Street Tax           | Exercise Equipment for Nature Trail                                 | 10,000         | 661302  | 40-03   |
| (65) Street Tax           | Repave Nature Trail (Memory Lane to Christmas Tree)                 | 30,000         | 661303  | 40-03   |
| (65) Street Tax           | Projects to be Approved by Council                                  | 444,295        | 661304  | 40-08   |
|                           |                                                                     | <b>504,510</b> |         |         |
| (70) Emergency Operations | Replace 5 Chairs for Dispatch Center                                | 5,500          | 211301  | 40-02   |
| (70) Emergency Operations | Replace Computer & Hardware (Five Total)                            | 10,000         | 211302  | 40-49   |
|                           |                                                                     | <b>15,500</b>  |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2012-2013**

| Department                  | Items to be Purchased                                                                         | 2012-2013        | PROJECT | ACCOUNT |
|-----------------------------|-----------------------------------------------------------------------------------------------|------------------|---------|---------|
| (75) Public Works Authority | Desk, Chairs, Filing Cabinets, Refridgerator & Microwave                                      | 5,000            | 301301  | 40-02   |
| (75) Public Works Authority | Replace Computers & Hardware                                                                  | 4,000            | 301302  | 40-49   |
|                             |                                                                                               | <b>9,000</b>     |         |         |
| (80) Fleet Services         | One (1) Electric Start Air Compressor for Fleet's Newest Service Truck                        | 3,000            | 251301  | 40-02   |
| (80) Fleet Services         | One (1) Digital Projector, Mounted                                                            | 1,000            | 251302  | 40-02   |
| (80) Fleet Services         | One (1) Used Scissor Lift, Electric                                                           | 9,000            | 251303  | 40-02   |
| (80) Fleet Services         | One (1) 10,000 Lb. Two-Post Style Vehicle Lift with Jacks & Truck Adapters, Installed         | 5,000            | 251304  | 40-02   |
| (80) Fleet Services         | 1 Yr. Rental for seven (7) Plug & Play GPS Tracking Devices w/Web Based Vehicular Monitorin   | 3,500            | 251305  | 40-02   |
| (80) Fleet Services         | One (1) Snow Plow Attachment for the Fleet Service Gator Truck                                | 1,500            | 251306  | 40-02   |
| (80) Fleet Services         | Replace Office Equipment & Two (2) Desktop Computers                                          | 2,000            | 251307  | 40-49   |
|                             |                                                                                               | <b>25,000</b>    |         |         |
| (115) Activity Fund (7810)  | Metal Light Poles at Softball Field                                                           | 100,000          | 781301  | 40-06   |
| (115) Activity Fund (7810)  | Score Board for Softball Field                                                                | 5,000            | 781302  | 40-02   |
| (115) Activity Fund (7810)  | Underground Trash Cans                                                                        | 17,000           | 781303  | 40-02   |
|                             |                                                                                               | <b>122,000</b>   |         |         |
| (123) Parks & Recreation    | Tel Star Irrigation                                                                           | 16,000           | 061306  | 40-04   |
| (123) Parks & Recreation    | Pool Improvements                                                                             | 2,000,000        | 061307  | 40-04   |
|                             |                                                                                               | <b>2,016,000</b> |         |         |
| (141) CDBG                  | Replace Computer                                                                              | 1,000            | 391301  | 40-49   |
|                             |                                                                                               | <b>1,000</b>     |         |         |
| (157) Capital Improvements  | I-40/Hudiburg Grants (TCSP Federal Grant)                                                     | 475,000          | 571002  | 40-06   |
| (157) Capital Improvements  | Match for I-40                                                                                | 118,750          | 571002  | 40-06   |
| (157) Capital Improvements  | Match for Bridge & Engineering                                                                | 318,000          | 571105  | 40-06   |
| (157) Capital Improvements  | North Water Spray Park (Phase 1 of 2 Year Financing)                                          | 75,000           | 571203  | 40-06   |
| (157) Capital Improvements  | Match for Sidewalks (Phase 2)                                                                 | 132,355          | 571102  | 40-06   |
| (157) Capital Improvements  | Engineering Design - Mill, Overlay & Sidewalks (Sooner Rd/Reno to 29th) Joint Proj w/Del City | 200,000          | 571301  | 40-06   |
| (157) Capital Improvements  | Engineering Design & Match - Mill, Overlay & Sidewalks (Reno - Air Depot to Sooner)           | 150,000          | 571302  | 40-06   |
| (157) Capital Improvements  | Douglas - NE 10th to NE 23rd - Mill & Overlay                                                 | 325,000          | 571303  | 40-06   |
| (157) Capital Improvements  | North Oaks - 2nd Phase - Cul-de-sac                                                           | 240,000          | 571304  | 40-06   |
| (157) Capital Improvements  | Park Improvements - Omnipark                                                                  | 20,000           | 571205  | 40-06   |
|                             |                                                                                               | <b>2,054,105</b> |         |         |



**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2012-2013**

| Department                       | Items to be Purchased                                 | 2012-2013        | PROJECT | ACCOUNT |
|----------------------------------|-------------------------------------------------------|------------------|---------|---------|
| (172) Capital Water Improvements | Eastside Booster Station Renovation Engineering Costs | 771,175          | 491201  | 40-05   |
| (172) Capital Water Improvements | Other Projects to be Approved by Council              | 100,000          | 491301  | 40-05   |
|                                  |                                                       | <b>871,175</b>   |         |         |
| (178) Construction Loan Payment  | Eastside Distribution Improvements Phase II           | 500,000          | 421301  | 40-05   |
| (178) Construction Loan Payment  | Eastside Water Tower (Anderson Road)                  | 1,500,000        | 421302  | 40-05   |
|                                  |                                                       | <b>2,000,000</b> |         |         |
| (187) Utility Services           | Equipment - Headsets, Monitor Arms                    | 1,000            | 501301  | 40-02   |
| (187) Utility Services           | Furniture - Chairs                                    | 1,800            | 501302  | 40-02   |
| (187) Utility Services           | Computer Monitors                                     | 500              | 501303  | 40-49   |
|                                  |                                                       | <b>3,300</b>     |         |         |
| (188) Capital Sewer              | Midwest Blvd Bridge Sewer Relocation Project          | 250,000          | 441301  | 40-05   |
| (188) Capital Sewer              | Other Projects to be Approved by Council              | 100,000          | 441302  | 40-05   |
| (188) Capital Sewer              | Sewer Line Rehab (Pipe Bursting)                      | 350,000          | 441303  | 40-05   |
|                                  |                                                       | <b>700,000</b>   |         |         |
| (189) Utility Capital Outlay     | Automated Meter Reading System                        | 1,777,770        | 501004  | 40-05   |
| (189) Utility Capital Outlay     | Pilot Recycle Containers                              | 90,000           | 411312  | 40-02   |
|                                  |                                                       | <b>1,867,770</b> |         |         |
| (190) Sanitation                 | One (1) Fully Automated Side Loader Truck             | 244,000          | 411301  | 40-01   |
| (190) Sanitation                 | One (1) Roll Off Conversion Truck                     | 75,000           | 411302  | 40-01   |
| (190) Sanitation                 | 2012 Chevy Silverado 1500 for Transfer Station        | 30,000           | 411303  | 40-01   |
| (190) Sanitation                 | 15-8 Yard Dumpsters                                   | 15,750           | 411304  | 40-02   |
| (190) Sanitation                 | 10-6 Yard Dumpsters                                   | 9,500            | 411305  | 40-02   |
| (190) Sanitation                 | 10-4 Yard Dumpsters                                   | 6,750            | 411306  | 40-02   |
| (190) Sanitation                 | 168 Sharp Containers                                  | 7,855            | 411307  | 40-02   |
| (190) Sanitation                 | 4-20 Yard Open Top Style Roll-Off Containers          | 17,860           | 411308  | 40-02   |
| (190) Sanitation                 | 11-8 Yard Cardboard Dumpsters                         | 12,996           | 411309  | 40-02   |
| (190) Sanitation                 | 8 Truck Rud Chains                                    | 16,440           | 411310  | 40-02   |
| (190) Sanitation                 | Replacement of Four (4) Computers                     | 3,600            | 411311  | 40-49   |
|                                  |                                                       | <b>439,751</b>   |         |         |

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2012-2013**

| Department                    | Items to be Purchased                          | 2012-2013        | PROJECT | ACCOUNT |
|-------------------------------|------------------------------------------------|------------------|---------|---------|
| (191) Water                   | Replacement of Fire Hydrants                   | 19,000           | 421303  | 40-02   |
| (191) Water                   | Heavy Duty Dewatering Pump                     | 950              | 421304  | 40-02   |
| (191) Water                   | Chlorine Gas Leak Detector for Booster Station | 1,500            | 421305  | 40-02   |
| (191) Water                   | Husqvarna K960 Ring Saw                        | 4,000            | 421306  | 40-02   |
| (191) Water                   | Replace East Pond Water Recirculation Pump     | 12,500           | 421307  | 40-02   |
| (191) Water                   | Replacement of Water Meters                    | 90,000           | 421308  | 40-05   |
| (191) Water                   | Replacement of Media (GAC) to be in Compliance | 310,000          | 421309  | 40-05   |
| (191) Water                   | Replacement of Three (3) Computers             | 3,000            | 421310  | 40-49   |
|                               |                                                | <b>440,950</b>   |         |         |
| (192) Sewer                   | Utility Vehicle for Plant                      | 5,600            | 431301  | 40-01   |
| (192) Sewer                   | Safety Equipment                               | 5,000            | 431302  | 40-02   |
| (192) Sewer                   | Carpet Cleaning Extractor (12 to 15 Gallon)    | 3,000            | 431303  | 40-02   |
| (192) Sewer                   | Whiteman Mortar Mixer                          | 3,000            | 431304  | 40-02   |
| (192) Sewer                   | Bacteriological Incubator                      | 2,850            | 431305  | 40-02   |
| (192) Sewer                   | Upgrade Linko Data System                      | 2,500            | 431306  | 40-02   |
| (192) Sewer                   | 4" Propeller Meter (Wetlands)                  | 2,400            | 431307  | 40-02   |
| (192) Sewer                   | Turbidimeter                                   | 2,400            | 431308  | 40-02   |
| (192) Sewer                   | Portable PH/DO Meter                           | 2,000            | 431309  | 40-02   |
| (192) Sewer                   | Replace Top Loading Balance                    | 1,200            | 431310  | 40-02   |
| (192) Sewer                   | 21" Self Propelled Push Mower                  | 499              | 431311  | 40-02   |
| (192) Sewer                   | Straight Shaft String Trimmer                  | 329              | 431312  | 40-02   |
| (192) Sewer                   | Replacement of Three (3) Computers             | 3,000            | 431313  | 40-49   |
|                               |                                                | <b>33,778</b>    |         |         |
| (193) MWC Utilities Authority | Solider Creek Industrial Park                  | 1,998,034        | 871001  | 40-06   |
|                               |                                                | <b>1,998,034</b> |         |         |
| (194) Downtown Redevelopment  | Water Tower Demolition                         | 65,000           | 921301  | 40-06   |
| (194) Downtown Redevelopment  | Reconstruct (Mid-America Blvd/Rickenbacker)    | 275,000          | 921302  | 40-06   |
| (194) Downtown Redevelopment  | Land Acquisition                               | 245,000          | 921303  | 40-09   |
| (194) Downtown Redevelopment  | Mid America Park Design                        | 70,000           | 921304  | 40-09   |
| (194) Downtown Redevelopment  | Midwest Blvd Fence                             | 170,000          | 921305  | 40-15   |
| (194) Downtown Redevelopment  | Original Square Mile Monuments                 | 100,680          | 921306  | 40-15   |
| (194) Downtown Redevelopment  | Park Improvements - Tinker Bicentennial        | 10,000           | 921307  | 40-16   |
|                               |                                                | <b>935,680</b>   |         |         |

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2012-2013**

| Department                        | Items to be Purchased                                                               | 2012-2013         | PROJECT | ACCOUNT |
|-----------------------------------|-------------------------------------------------------------------------------------|-------------------|---------|---------|
| (196) FF & E Reserve              | Floor 2 Hallway Remodel (Remove Wallpaper, texture & paint; carpet; light fixtures) | 39,105            | 401301  | 40-14   |
| (196) FF & E Reserve              | Floor 3 Hallway Remodel (Remove Wallpaper, texture & paint; carpet; light fixtures) | 39,105            | 401302  | 40-14   |
| (196) FF & E Reserve              | 5th Floor Conceirge Lounge - Tile Flooring                                          | 6,106             | 401303  | 40-14   |
| (196) FF & E Reserve              | Elevator - Upgrade Interior                                                         | 17,000            | 401304  | 40-14   |
| (196) FF & E Reserve              | Security System                                                                     | 20,000            | 401305  | 40-02   |
| (196) FF & E Reserve              | Joyner Room - Replace Carpet                                                        | 6,115             | 401306  | 40-14   |
| (196) FF & E Reserve              | Joyner Room - Replace Wallpaper                                                     | 6,411             | 401307  | 40-14   |
| (196) FF & E Reserve              | Reed Ballroom - Replace Wallpaper                                                   | 26,900            | 401308  | 40-14   |
| (196) FF & E Reserve              | Reed South Sign                                                                     | 2,500             | 401309  | 40-15   |
| (196) FF & E Reserve              | To be Determined                                                                    | 30,000            | 401310  | 40-08   |
|                                   |                                                                                     | <b>193,242</b>    |         |         |
| (197) Golf Courses                | 15 EZGO Golf Carts (less \$9,000 potential trade in)                                | 63,000            | 471301  | 40-02   |
| (197) Golf Courses                | One Fairway Mower                                                                   | 30,000            | 471302  | 40-02   |
| (197) Golf Courses                | One Toro Workman Utility Cart                                                       | 15,000            | 471303  | 40-02   |
| (197) Golf Courses                | One Zero Turn Mower                                                                 | 10,000            | 471304  | 40-02   |
| (197) Golf Courses                | Replacement of Computers                                                            | 1,000             | 471305  | 40-49   |
|                                   |                                                                                     | <b>119,000</b>    |         |         |
| (269) 2002 GO Bond                | SE 15th & Douglas Intersection                                                      | 450,000           | 691101  | 40-06   |
| (269) 2002 GO Bond                | SE 15th Street Widening - Lynn Fry to Anderson                                      | 3,100,000         | 691104  | 40-06   |
| (269) 2002 GO Bond                | Projects to be Approved by Council                                                  | 2,751             | 691301  | 40-06   |
|                                   |                                                                                     | <b>3,552,751</b>  |         |         |
| (425) Hospital Authority          | Discretionary - Special Projects by Trustees                                        | 3,500,000         | 901301  | 40-06   |
| (425) Hospital Authority          | In Lieu-ROR-Misc - Special Projects by Trustees                                     | 1,500,000         | 901302  | 40-06   |
|                                   |                                                                                     | <b>5,000,000</b>  |         |         |
| <b>GRAND TOTAL CAPITAL OUTLAY</b> |                                                                                     | <b>28,123,603</b> |         |         |