



CITY of MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 ENGINEERING DIVISION

Billy Harless, Community Development Director
 Brandon Bundy, P.E., City Engineer

ENGINEERING DIVISION
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 CURRENT PLANNING DIVISION
 Kellie Gilles, AICP, Manager
 COMPREHENSIVE PLANNER
 Petya Stefanoff, Comprehensive Planner
 BUILDING INSPECTION DIVISION
 Christine Brakefield, Building Official
 GIS DIVISION
 Greg Hakman, GIS Coordinator

TO : Engineers, Architects, Contractors, and Developers

FROM : Brandon Bundy, P.E., City Engineer

DATE : June 8th, 2021

SUBJECT : Requirements for construction and acceptance of public improvements

The City of Midwest City requires the following documentation and fees prior to authorizing the construction and inspection of all public facilities to be dedicated to the City for maintenance.

1. One (1) copy of the executed contract specifically stating the contract price for that work being dedicated to the City.
2. Three (3) executed copies of the maintenance bond(s) in the amount of ten percent (10%) of the contract price. The required maintenance period from the date of City Council acceptance of improvements is as follows:

Item	Maintenance Period
Water, Sanitary Sewer, and related appurtenances	1 Year
Street and related Storm and related appurtenances	5 Years

3. One (1) copy of the construction contractor’s insurance verification letter.
4. Inspection fee. The inspection fee assessed is for two percent (2%) of the contract price for that work being dedicated to the City for maintenance, as shown on the contract (item 1).

Upon completion of the construction and all required testing, the project is subject to final inspection by the City. After completion of the final inspection punch list items, receipt of the lien waver(s), and “As Built” drawings on mylar reproducible along with a CD containing the information in an AutoCAD format, the project is recommended for acceptance by the City Council. **The Midwest City standard lien waver form must be used.**

Should you have any questions regarding these requirements, please contact one of the following.

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