



**2022**



**2023**

# **ANNUAL BUDGET REPORT and Additional Documentation**

CITY OF MIDWEST CITY, OKLAHOMA  
LIST OF PRINCIPAL OFFICIALS

**City Council**

[midwestcityok.org/citycouncil](http://midwestcityok.org/citycouncil)  
[midwestcityok.org/meetings](http://midwestcityok.org/meetings)

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BUDGET SUMMARY FOR FISCAL YEAR 2022-2023

<b>FUND BUDGET SUMMARY FY 2022-23</b>	General	Police	Fire	Proprietary	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
<b>REVENUE SOURCES:</b>									
Taxes	27,008,054	6,538,271	4,871,195	-	-	7,660,586	6,884,225	4,313,857	57,276,188
License & Permits	560,353	-	11,231	24,124	-	71,235	24,876	-	691,819
Miscellaneous Revenue	281,251	16,215	6,293	9,374	671,400	-	224,513	-	1,209,046
Investment Income	73,657	51,484	34,564	394,973	38,205	68,822	383,922	14,650	1,060,277
Charges for Services	217,635	168,599	6,220	34,757,431	16,456,938	-	3,164,605	-	54,771,428
Fines and Forfeitures	1,215,362	17,320	-	-	-	35,251	92,229	-	1,360,162
Intergovernmental	547,508	8,869	-	-	-	-	484,192	-	1,040,569
<b>Total Revenue</b>	<b>29,903,820</b>	<b>6,800,758</b>	<b>4,929,503</b>	<b>35,185,902</b>	<b>17,166,543</b>	<b>7,835,894</b>	<b>11,258,562</b>	<b>4,328,507</b>	<b>117,409,489</b>
Transfer In - Inter	11,591,036	10,639,459	8,566,942	17,642,893	-	2,174,691	7,219,072	-	57,834,093
Transfer In - Intra	-	-	-	-	-	-	2,229,331	-	2,229,331
Gain / (Use) of Fund Balance	(164,975)	294,467	101,724	2,213,421	733,506	570,120	(36,136,550)	595,234	(31,793,053)
<b>AVAILABLE FUNDING</b>	<b>41,659,831</b>	<b>17,145,750</b>	<b>13,394,721</b>	<b>50,615,374</b>	<b>16,433,037</b>	<b>9,440,465</b>	<b>56,843,515</b>	<b>3,733,273</b>	<b>209,265,966</b>
<b>EXPENDITURES:</b>									
City Clerk	126,621	-	-	-	-	-	-	-	126,621
Human Resources	539,236	-	-	-	-	-	-	-	539,236
City Attorney	68,579	-	-	-	-	-	-	-	68,579
Community Development	742,437	-	-	-	-	-	-	-	742,437
Parks, Recreation & Tourism	323,935	-	-	-	-	-	1,792,566	-	2,116,501
Finance	759,351	-	-	-	-	-	-	-	759,351
Street/Parks	3,241,403	-	-	-	-	534,500	1,163,864	-	4,939,767
Animal Welfare	693,238	-	-	-	-	-	32,500	-	725,738
Municipal Court	530,651	-	-	-	-	-	-	-	530,651
General Government	-	-	-	167,958	-	-	3,127,519	-	3,295,477
Juvenile	-	-	-	-	-	-	101,151	-	101,151
Neighborhood Services	1,475,342	-	-	-	-	-	-	-	1,475,342
Information Technology	956,911	-	-	-	-	-	294,517	-	1,251,428
Emergency Management	1,154,160	-	-	-	-	-	728,567	-	1,882,727
Swimming Pools	340,745	-	-	-	-	-	-	-	340,745
Communications	317,346	-	-	-	-	-	-	-	317,346
Engineering & Const Svcs	1,473,848	-	-	-	-	-	-	-	1,473,848
Senior Center	237,628	-	-	-	-	-	-	-	237,628
Police	-	15,737,538	-	-	-	1,408,212	192,464	-	17,338,214
Fire	-	-	13,164,721	-	-	192,909	-	-	13,357,630
Sanitation	-	-	-	7,218,338	-	-	-	-	7,218,338
Water	-	-	-	10,265,094	-	-	-	-	10,265,094
Wastewater	-	-	-	8,382,201	-	-	-	-	8,382,201
Golf	-	-	-	1,197,948	-	-	-	-	1,197,948
Hotel/Conference Center	-	-	-	4,082,946	-	-	-	-	4,082,946
FF&E Reserve	-	-	-	100,000	-	-	-	-	100,000
Grants	-	-	-	-	-	-	765,206	-	765,206
Fleet Maintenance	-	-	-	-	3,294,602	-	-	-	3,294,602
Surplus Property	-	-	-	-	53,386	-	-	-	53,386
Public Works Administration	-	-	-	-	1,309,216	-	-	-	1,309,216
Debt Service	-	-	-	6,257,332	-	-	1,623,240	3,718,623	11,599,195
Self Insurance - Vehicle, Prop & GL	-	-	-	-	1,249,590	-	-	-	1,249,590
Self Insurance - WC	-	-	-	-	841,377	-	-	-	841,377
Life and Health Insurance	-	-	-	-	9,679,866	-	-	-	9,679,866
Drainage	-	-	-	552,017	-	-	-	-	552,017
CVB-Economic Development	-	-	-	-	-	-	428,181	-	428,181
Hospital	-	-	-	-	-	-	27,643,002	-	27,643,002
Capital Improvements	-	-	-	-	-	904,532	-	-	904,532
Urban Renewal	-	-	-	-	-	-	50,000	-	50,000
Economic Development	-	-	-	729	-	-	7,964,699	-	7,965,428
<b>Total Expenditures</b>	<b>12,981,431</b>	<b>15,737,538</b>	<b>13,164,721</b>	<b>38,224,563</b>	<b>16,428,037</b>	<b>3,040,153</b>	<b>45,907,476</b>	<b>3,718,623</b>	<b>149,202,542</b>
Transfers Out - Inter	28,678,400	1,408,212	230,000	12,390,811	5,000	6,400,312	8,706,708	14,650	57,834,093
Transfers Out - Intra	-	-	-	-	-	-	2,229,331	-	2,229,331
<b>TOTAL</b>	<b>41,659,831</b>	<b>17,145,750</b>	<b>13,394,721</b>	<b>50,615,374</b>	<b>16,433,037</b>	<b>9,440,465</b>	<b>56,843,515</b>	<b>3,733,273</b>	<b>209,265,966</b>

To be adopted by Resolution at the department level.

**MIDWEST CITY, OKLAHOMA  
RESOLUTION NO. 2022- 11**

**A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2022-2023 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS**, The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2023 (FY 2022-2023) consistent with the Act; and

**WHEREAS**, The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS**, The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2022-2023 Budget on the 14<sup>th</sup> day of June 2022 with total resources available in the amount of \$118,572,321 and total fund/departmental appropriations in the amount of \$118,572,321. Legal appropriations (spending/encumbering) limits are hereby established as follows:

***General Fund:***

Departments-Divisions:

City Clerk (010-0211)	\$ 126,621
Human Resources (010-0310)	\$ 539,236
City Attorney (010-0410)	\$ 68,579
Community Development (010-0510)	\$ 742,437
Park & Recreation (010-0610)	\$ 323,935
Finance (010-0810)	\$ 759,351
Street/Parks (010-0910)	\$ 3,241,403
Animal Welfare (010-1010)	\$ 693,238
Municipal Court (010-1210)	\$ 530,651
Neighborhood Services (010-1510/1530)	\$ 1,475,342
Information Technology (010-1610)	\$ 956,911
Emergency Management (010-1810)	\$ 1,154,160
Swimming Pools (010-1910)	\$ 340,745
Communications (010-2010)	\$ 317,346
Engineering & Const Svcs (010-2410)	\$ 1,473,848
Senior Center (010-5500)	\$ 237,628
Transfers Out (010-0000)	\$28,678,400
Police Fund (020-62/10-20):	\$17,145,750
Fire Fund (040-64/10-20):	\$13,394,721

***Special Revenue:***

General Government Sales Tax (009-Various Dep)	\$ 2,696,904
Street and Alley (013-0910)	\$ 325,000

Technology (014-1415)	\$ 294,517
Street Lighting Fee (015-1410)	\$ 838,864
Reimbursed Projects (016-0910/1510/1550)	\$ 113,270
Juvenile (025-1211)	\$ 101,151
Police Special Projects – Seizures (030-6200)	\$ 15,375
Police Special Projects - Misc. (031-6200)	\$ 15,000
Police Federal Projects (033-6200)	\$ 1,809
Police Lab Fees (034-6210)	\$ 15,000
Employee Activity (035-3800)	\$ 15,288
Police Jail (036-6230)	\$ 88,906
Police Impound Fees (037-6210)	\$ 56,374
Welcome Center (045-7410)	\$ 143,972
Convention & Visitors Bureau (046-0710/8710)	\$ 284,209
Emergency Operations (070-2100)	\$ 728,567
Activity (115):	
Parks (115-23/15-20)	\$ 51,783
Recreation (115-78/10-22)	\$ 162,860
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 1,347,523
Communications (123-2010)	\$ 130,400
Parks (123-2310)	\$ 100,000
CDBG (141-39/01-99)	\$ 628,706
Grants/Housing Activities (142-37/10-30)	\$ 136,500
Grants/Various (143-6410)	\$ 25,922
Urban Renewal (201-9310)	\$ 50,000
Animals Best Friends (220-1000)	\$ 32,500
Hotel/Motel Tax (225-8700)	\$ 554,128
Court Bonds (235-0000)	\$ 420
Disaster Relief (310-1510/8890)	\$ 7,810,296

***Debt Service:***

General Obligation Street Bond (350-0000)	\$ 3,733,273
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***Capital Projects:***

Police Capitalization (021-62/10-99)	\$ 1,408,212
Fire Capitalization (041-64/10-99)	\$ 192,909
Dedicated Tax (065-0610/2310/6600/8710)	\$ 534,500
Capital Improvements (157-5700)	\$ 900,000
Sales Tax Capital Improvements (340-8050)	\$ 6,404,844

***Internal Service:***

Public Works Administration (075-3010)	\$ 1,314,216
Fleet Maintenance (080-2510)	\$ 3,294,602
Surplus Property (081-2610)	\$ 53,386
Risk Management (202-29/10-62)	\$ 1,249,590
Workers Comp (204-29/10-62)	\$ 841,377
L & H Benefits (240-0310)	\$ 9,679,866

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2022-2023, from one

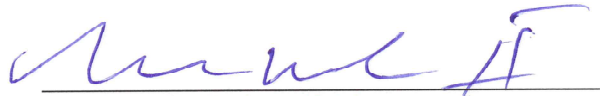
line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

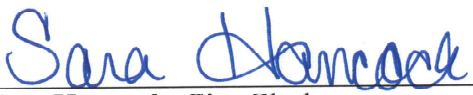
PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 14<sup>th</sup> day of June, 2022.



CITY OF MIDWEST CITY, OKLAHOMA

  
Matthew D. Dukes, II Mayor

ATTEST:

  
Sara Hancock, City Clerk

APPROVED as to form and legality this 14<sup>th</sup> day of June, 2022.

  
Donald Maisch, City Attorney

RESOLUTION NO. MA2022- 01

**A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2022-2023 IN THE AMOUNT OF \$50,614,646.**

**WHEREAS**, a public hearing was held on June 14<sup>th</sup>, 2022 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY** that the following budget be adopted for Fiscal Year 2022-2023:

Sanitation (190-4110)	\$ 7,982,274
Utilities – Water (191-4210/4230)	\$ 7,368,702
Utilities – Wastewater (192-4310/4330)	\$ 7,584,327
Hotel/Conference Center (195-40/10-24)	\$ 4,278,705
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 100,000
Golf (197-4710/4810)	\$ 1,197,948
Capital Drainage (060-7210)	\$ 552,017
Storm Water Quality (061-6110)	\$ 871,880
Capital Water Improvements (172-49/00-10)	\$ 2,170,500
Construction Payment (178-4200)	\$ 621,417
Sewer Backup (184-4310)	\$ 15,000
Sewer Construction (186-4600)	\$ 378,848
Utility Services (187-5011)	\$ 1,070,893
Capital Sewer Improvement (188-44/00-10)	\$ 725,000
Utilities Capitalization (189-5012)	\$ 167,958
Customer Deposits (230-0000)	\$ 7,630
Debt Service-Revenue Bond (250)	\$ 15,521,547

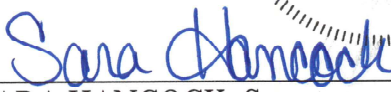
PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this 14<sup>th</sup> day of June, 2022.



MIDWEST CITY MUNICIPAL AUTHORITY

  
MATTHEW D. DUKES, II, Chairman

ATTEST:

  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 14<sup>th</sup> day of June, 2022.

  
DON MAISCH, City Attorney



RESOLUTION NO. HA2022-01.

**A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2022-2023 IN THE AMOUNT OF \$32,113,572.**

**WHEREAS**, a public hearing was held on June 14<sup>th</sup>, 2022 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

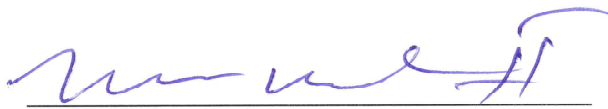
**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY** that the following budget be adopted for Fiscal Year 2022-2023:

Hospital Authority Discretionary (425-9050)	\$ 5,108,668
Hospital Authority Compounded Principal (425-9010)	\$23,579,331
Hospital Authority Grants (425-9080)	\$ 557,333
Hospital Authority In Lieu of-ROR-Miscellaneous (425-9060)	\$ 1,245,000
Sooner Rose Tax Increment Financing (352-9070)	\$ 1,623,240


PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Memorial Hospital Authority this 14<sup>th</sup> day of June, 2022.



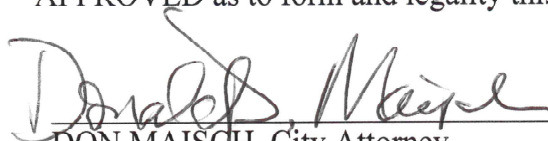
MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY

  
MATTHEW D. DUKES, II, Chairman

ATTEST:

  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 14<sup>th</sup> day of June, 2022.

  
DON MAISCH, City Attorney

RESOLUTION NO. UA2022-02

**A RESOLUTION OF THE MIDWEST CITY UTILITIES AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2022-2023 IN THE AMOUNT OF \$729.**

WHEREAS, a public hearing was held on June 14<sup>th</sup>, 2022 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

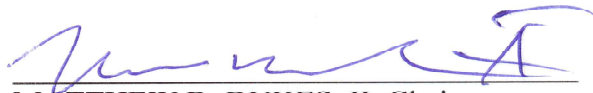
**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY UTILITIES AUTHORITY** that the following budget be adopted for Fiscal Year 2022-2023:

Midwest City Utilities Authority (193-8710) \$729

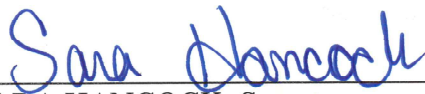
PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Utilities Authority this 14<sup>th</sup> day of June, 2022.



MIDWEST CITY UTILITIES AUTHORITY

  
MATTHEW D. DUKES, II, Chairman

ATTEST:

  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 14<sup>th</sup> day of June, 2022.

  
DONALD MAISCH, City Attorney

RESOLUTION NO. EDA2022-02

**A RESOLUTION OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2022-2023 IN THE AMOUNT OF \$7,964,699.**

**WHEREAS**, a public hearing was held on June 14<sup>th</sup>, 2022 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY** that the following budget be adopted for Fiscal Year 2022-2023:

Midwest City Economic Development Authority (353-9550)                      \$7,964,699

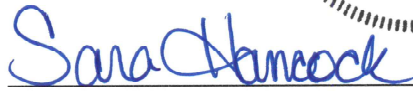
PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Economic Development Authority this 14<sup>th</sup> day of June, 2022.



MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY

  
MATTHEW D. DUKES, II, Chairman

ATTEST:

  
SARA HANCOCK, Secretary

APPROVED as to form and legality this 14<sup>th</sup> day of June, 2022.

  
DONALD MAISCH, City Attorney



**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
[tlyon@midwestcityok.org](mailto:tlyon@midwestcityok.org)  
Office: 405.739.1201  
[www.midwestcityok.org](http://www.midwestcityok.org)

To: Honorable Mayor and Council  
From: Tim Lyon, City Manager  
Date: June 14, 2022  
Ref: Proposed Operating and Capital Budgets for Fiscal Year 2022-2023

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Presented herewith are the proposed operating and capital budgets for Fiscal Year (FY) 2022-2023. In all, they represent expenditures of nearly \$209,265,966 which includes \$60,063,424 of inter/intra fund transfers. With the development of each operating budget, City staff seeks to reflect and implement the City's Mission Statement, "It is the mission of the City to maximize the quality of life for our citizens through professional services, proper management of existing resources and appropriate planning."

**Overall:** The FY 2022-23 General Fund reflects a revenue projection averaging the sales and use tax revenue from the three previous years. We project total General Fund Revenues to be \$41,494,856. Of this total revenue, \$10,639,459 is transferred to the Police Department, \$8,541,020 to the Fire Department, and \$9,264,215 is transferred to Capital Improvement Revenue Bonds. The balance is used to fund various general government departments such as Streets, Neighborhood Services, Finance, Parks & Recreation, Information Technology, Emergency Response Center (9-1-1), City Clerk, and Human Resources.

**Increased Cost:** We will continue to be vigilant in monitoring all aspects of the City and Trust budgets this fiscal year and encourage all to refer to the City Manager's Report. The report is presented once a month on the City Council Agenda, providing details on the financial condition of the City and its Trusts throughout the coming fiscal year. This report is especially useful considering the waning economic climate. Other increases include a slight water rate re-structure and the any increases to other utility rates that are tied to the consumer price index.

**Employee Health Benefits:** The City will be able to continue to pay 100% of the Dental and Life Insurance premiums for all active employees. We are working diligently to ensure that we are getting the best possible rates for our employees; however, the premium rates will have to go up 7% to maintain a minimum fund balance. Thus, resulting in a 3.5% increase to the employees with the rest covered by the City.

**Salary and Benefits:** We are currently negotiating with the Fraternal Order of Police Lodge 127 and the International Association of Fire Fighters Local 2066. A cost-of-living adjustment plan for all City employees will be submitted after successful negotiations. All merit increases have been included in the FY 2022-23 budget.

**Police Department:** The FY 2022-23 Police operating budget will be \$15,737,538. This includes a transfer of \$1,408,212 into the Police Depts. Capital Outlay Fund, with budgeted expenditures of \$1,408,212.

**Fire Department:** The FY 2022-23 Fire Department operating budget will be \$13,164,721. This includes a transfer of \$230,000 into the Fire Departments Capital Outlay Fund, with budgeted expenditures of \$192,909.

**Midwest City Memorial Hospital Authority:** The Midwest City Memorial Hospital Authority (Hospital Authority) investment value as of April 30, 2022 was \$110,918,777. The budget proposes \$557,333 in the Community Improvement Grants Program.

**Economic Development:**

Economic growth and labor market conditions are strong, but high inflation remains a key challenge for households and businesses alike. Escalating fuel prices have caused further setbacks to an economy that appears to be slightly ebbing after months of post-pandemic growth. Concerns over the possibility of a national recession seem reasonable at the time of this report, but Midwest City has many more reasons to be optimistic about the local economy.

The Economic Development Authority currently stands poised to approve agreements that will facilitate the opening of a new \$20 Million food processing plant in one of our most economically challenged areas of the City. Construction on the Centrillum Proteins facility, 7230 NE 36th ST, will likely commence sometime in the next fiscal year. It promises up to 100 new prime jobs at above market average wages.

There are two new apartment developments breaking ground in close proximity to some of our busiest shopping districts. Once construction wraps up, these new residents will help offset workforce shortages while boosting consumer spending. The Bentwood Apartments, located at the northeast corner of Will Rogers Road and Warren Drive, also stands to supplement the Sooner Rose Increment District via increased ad valorem revenues.

Good things lie ahead for our two biggest sales tax generators as well! The Sooner Rose Shopping & Entertainment Center is back on track since the Warren Theatre reopened last August as four new dining establishments are slated to open in the next fiscal year. Town Center Plaza is looking forward to a boost from additional foot traffic when the adjacent W.P. “Bill” Atkinson Park opens later this summer.

We are on the verge of completing \$53 Million in quality of life bond improvements, the Air Depot Boulevard Study and Revitalization Plan is nearing completion, and we are preparing to substantially upgrade the area around the SSM Health St. Anthony’s Midwest Hospital. There are many positive things happening in the community that should offset a national economy that may be headed for the doldrums.

## **2018 G.O. Bond Update:**

### **Parks and Recreation:**

In January 2021, we broke ground on the new state-of-the-art Midwest City MAC (Multi-Athletic Complex), built to host baseball, softball, lacrosse, football, and soccer. Since opening in March, the new facility has already hosted one season of adult softball and youth baseball. The MAC is now attracting large metro-wide summer softball and baseball tournaments. In the fall, it will be a hub for flag football and fall baseball/softball league play.

Marion C. Reed Ballpark welcomed its first tournament in early June when Triple Crown Softball added it and the MAC as venues for its annual nationwide invitational. Every weekend in June will host a softball or baseball tournament at Reed, before the ballpark becomes the home for Midwest City youth leagues this fall.

WP “Bill” Atkinson Park is taking shape, with pavilion areas nearing completion. Construction work is steady and we hope to open the park toward the end of August 2022.

In September 2021, we received Federal grant funds to supplement our bond money for Mid-America Park Renovations. Construction plans have been developed and requests for proposals were opened.

The reopening of John Conrad Golf Course has been on the mind of many in the community, as requests for updates have been flooding in to City staff the past few months. The current plan is open for operations on Tuesday, July 5, with a grand opening to be scheduled.

Our new Animal Services Center opened on September 25, 2021, and is complete and operational! We encourage everyone to tour it and consider adopting a furry friend.

### **Public Safety:**

On May 11, 2021, Midwest City voters approved corrections to the Police/Fire Training Facility allowing its relocation to the Midwest City Public Works Facility on S.E. 15th Street. We expect construction to begin in mid-2022.

### **Streets Improvements:**

Street repairs are ongoing, and we have completed over 98 of the 253 scheduled roadways to date.

### **Water Booster Station and Storage Tank:**

Construction began in February 2021, and the new above-ground storage tank is now complete. The structure containing new pumps and other equipment is close to final inspection. The project should be completed by the beginning of May 2022.

**Quality of Life/Parks/Events/Trails:**

Made evident by our 47 parks, trails, and abundance of free community events, we believe that it is important to continue programs and projects that enhance the quality of life in our community. Some of the events that make our community a great place to live include:

- Mid-America Street Fest
- 4<sup>th</sup> of July Tribute to Liberty
- Mommy/Son Date Day
- Daddy/Daughter Dance
- Cruise in for Coffee
- Summer Concert/Movie Series
- Veterans Day Parade
- Walk the Lights
- Martin Luther King Prayer Breakfast
- Holiday Lights Spectacular
- Rockin' Regional
- Creepin' it Reel
- Calls from Kringle
- Noon Years' Eve

To learn more go to [bit.ly/EventsMWC](http://bit.ly/EventsMWC). We always need volunteers so please go to [bit.ly/volunteermwc](http://bit.ly/volunteermwc) for more information. Our active neighborhood associations have proven to be a valuable resource to our residents and we will continue to offer these services at the Charles J. Johnson, Neighborhood Services offices and at the Neighborhoods In Action Office. We will also continue to work with the Boy's and Girl's Club of Oklahoma County to offer a year-round program at one location in Midwest City. In our efforts to improve connectivity through bike and pedestrian facilities, sidewalks and trail projects will continue in FY 2022-23.

**Community Outreach:**

- Grants Management will continue to work with the public daily to provide assistance through its various programs, referrals to other providers, and works to seek grant opportunities of benefit to Midwest City. They also plan to organize a fundraiser to give every Autumn House resident a gift bag during the holidays.
- Human Resources will partner with the Midwest City schools to choose families in need that City employees can adopt during the holidays.
- Midwest City and the Midwest City Chamber of Commerce will continue to partner on several outreach programs such as Picnic with Protectors and Public Works.
- Neighborhoods in Action will assist between 14 to 20 residents weekly with food; work with approximately 60 juveniles assigned by court order to complete community service; and help approximately 900 clients with tax returns through the VITA Program.
- Neighborhood Services will support all the active neighborhood associations; assist with neighborhood events; coordinated Restore Midwest City Projects; and organize and work the 12th Annual Sam's Club Food Drive.
- The Fire Department plans to visit and educate several schools and preschools on fire safety.

- The Police Department will continue the Homeless Outreach Program and outreaches like Shop with a Cop.
- The Senior Center will continue to partner with the Oklahoma County Senior Nutrition Program to serve meals to senior citizens throughout the year.

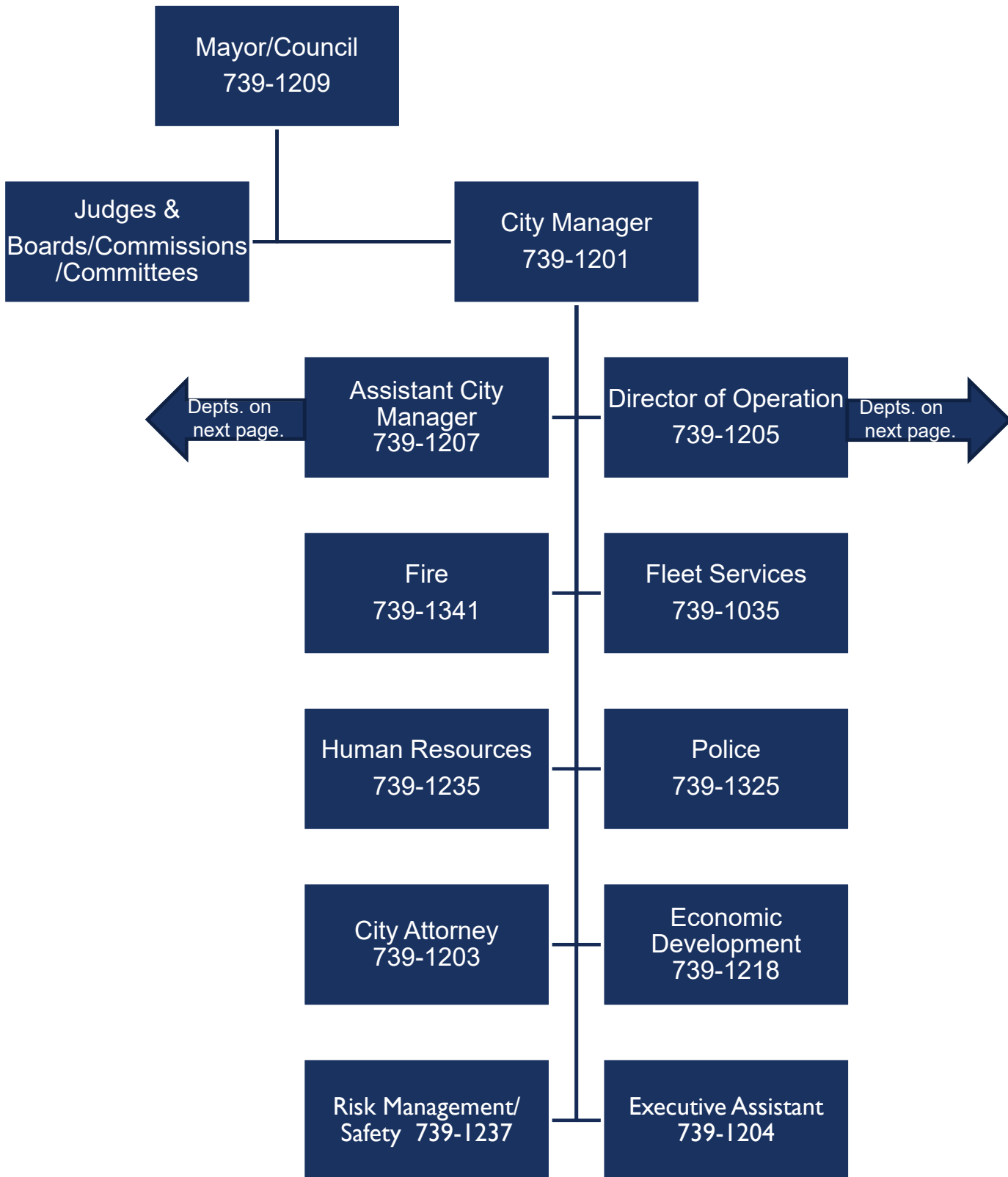
**Summary:** One of our top priorities in FY 2022-23 will be to guard against significant inflationary cost increases to preserve Fund balances and core services. Also, our economic health will be critical in determining how the City will continue providing the level of municipal services our residents deserve and to support its highly qualified workforce.

We have much to look forward to in 2022 such as the creation of a Hospital Medical District and the development of Carburetor Alley in the Original Square Mile. We will release an Air Depot Study and Redevelopment Plan and a Capital Infrastructure needs Assessment and Comprehensive Funding Plan. The renovation of the Council Chamber should begin and will make it more accessible and user-friendly. Internally, we have plans to develop a new leadership training to implement a “Continuous Improvement Process” for City Staff.

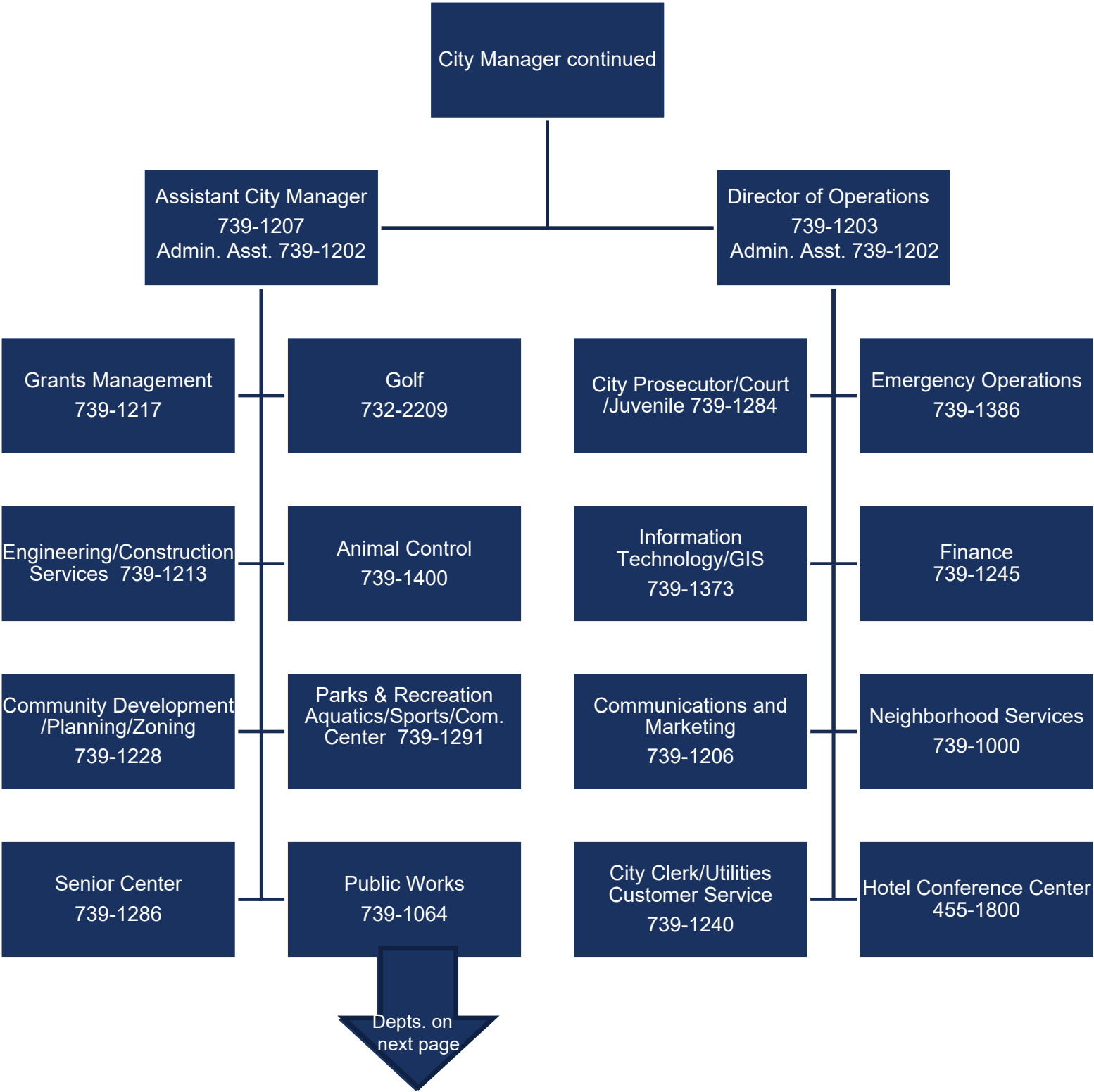
  
\_\_\_\_\_  
Tim L. Lyon, City Manager



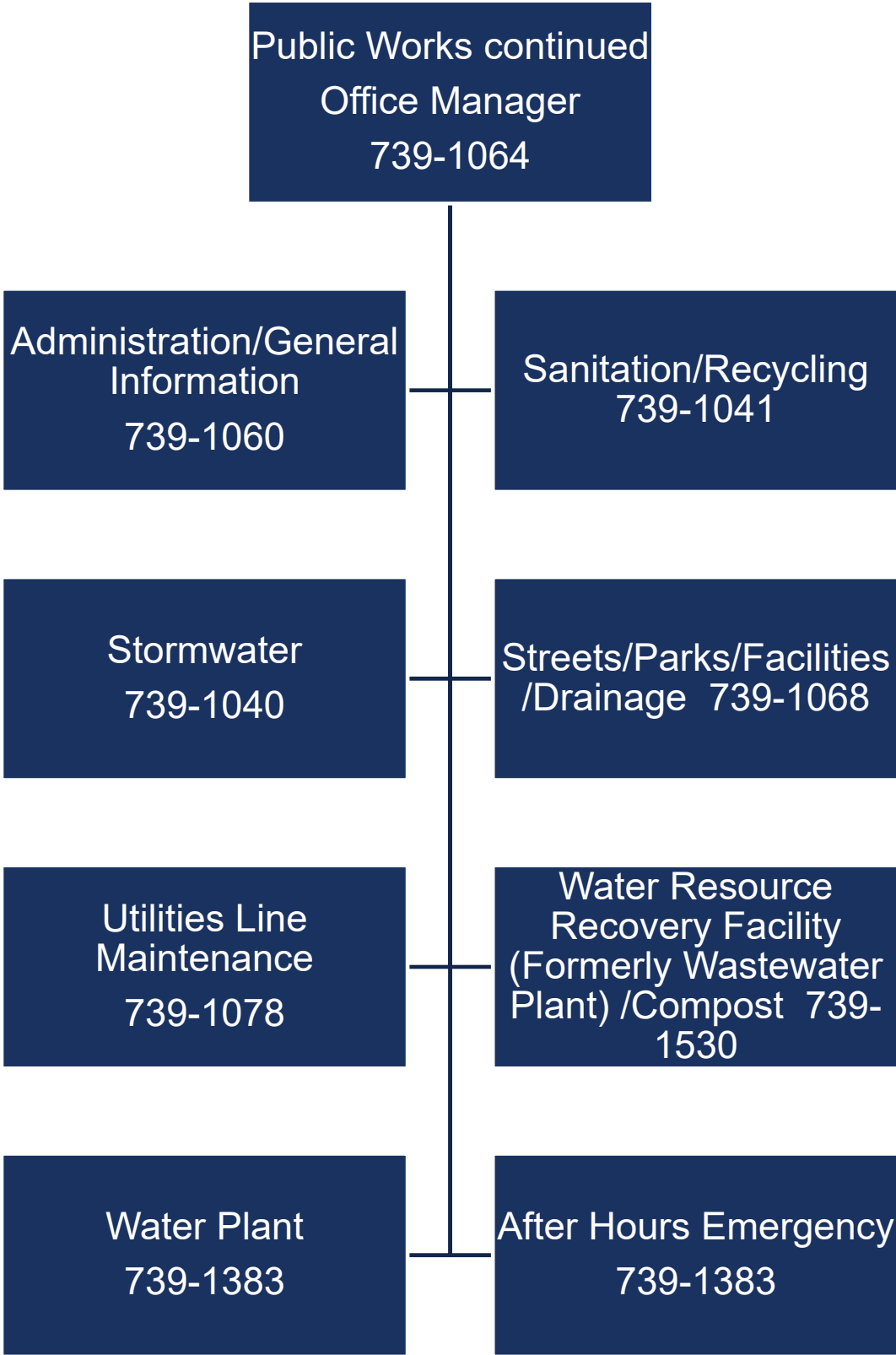
# City of Midwest City Organizational Chart



# City of Midwest City Organizational Chart continued



**City of Midwest City Organizational Chart continued**



The Midwest City budget is prepared following a schedule and mandated requirements. This discussion is presented to help the reader be aware of and better understand these requirements.

The Oklahoma Municipal Budget Act of 1979 requires compliance with several guidelines. Included are:

1. A budget that discloses the complete financial position and condition of the City must be prepared and submitted to Council at least thirty days prior to the beginning of the fiscal year.
2. The budget must contain a summary, a message from the City Manager and a description of important budget features. Actual revenues and expenditures for the immediate prior fiscal year must be included along with revenues and expenditures for the current year; an estimate of the revenues and expenditures for the upcoming fiscal year must be included.
3. The estimate of revenues and expenditures must be accounted for by fund and account. The budget of expenditures for each fund may not exceed the estimated revenues and fund balance. No more than 10 percent of the total budget for any fund may be budgeted for miscellaneous purposes (e.g. contingencies and reserves).
4. No later than 15 days prior to the beginning of the budget year, the Council must issue a notice and hold a public hearing on the proposed budget. The date, time and place of the hearing along with a summary of the budget must be published in a newspaper of general circulation no less than five days before the hearing.
5. After the hearing and at least seven days prior to the beginning of the budget year, Council must adopt the budget by resolution.
6. The adopted budget must be filed with the State Auditor and Inspector and the Municipal Clerk. The adopted budget becomes effective on the first day of the fiscal year.
7. Any taxpayer may protest the adopted budget 15 days after it is filed; if no protest is heard, the budget is deemed legal and final unless amended by the Council by resolution.
8. No expenditures or encumbrances may exceed 90 percent of the appropriation for any fund until revenues in an amount equal to at least 90 percent of the appropriation for the fund are collected.
9. General obligation operating debt and deficit spending are prohibited. Midwest City's debt service requirements are, therefore, budgeted in a Debt-Service Fund. Revenue bonds may be issued by Trusts, while voter-approved general obligation bond issues may be used to finance specific capital projects.
10. The Municipal Budget Act also allows cities to transfer funds from one department to another within a fund. The governing body, by resolution has transferred authority to the chief executive officer or his designee as allowed by Title 11, Section 17-215(a) of the Oklahoma State Statutes. All transfers within a department and or fund are approved by the city manager.

The Municipal Budget Act does not apply to Authorities.

## **BUDGET FORMAT**

The budget for the City of Midwest City contains financial summaries, revenue and expenditure summaries, the capital budget and departmental summaries. The departmental summaries provide a breakdown by classification (Personal Services, Benefits, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers) and a position classification listing for the department as a whole.

Operational budgets for the organization have goals and objectives. Goals are broad, general statements of the department's desired social or organization outcomes.

## **ACCOUNTING BASIS**

The City of Midwest City's budget is best characterized as being developed on a cash basis with the exception of utility receivables. The budget is adopted at the department level as allowed by Title 11, Section 17-215(d). The operating budget is an estimate of revenues and expenditures for one fiscal year. This is in conformance with the Oklahoma Municipal Budget Act which does not allow the cities to incur operating fund obligations for more than one fiscal year.

The Oklahoma Municipal Budget Act requires that municipalities adopt an annual budget. General obligation operating debt and deficit spending are prohibited. Midwest City Debt Service requirements are budgeted in the Debt Service Fund. Revenue bonds may be issued by Trusts, but not by the City Council. Voter approved general obligation bond issues may be used to finance specific capital projects.

## **2022-2023 BUDGET CALENDAR**

January 31, 2022

Submission of Service Funds due in order to provide the allocation of expenses to the various departments for finalization of their budgets by March 16, 2022.

March 2, 2022

Submission of budget materials to departments

March 16, 2022

Submission of budget request by Department Heads

April 4 through April 15, 2022

Departmental review with Management and Department Heads

April 29 and May 6, 2022

Submission of proposed budget to Mayor and City Council

May 10, 2022

Budget review session with Council

June 14, 2022

Budget hearing and adoption by City Council

June 30, 2022

Final Budget back to Department Heads to operate FY22-23 and submitted to the Office of the State Auditor & Inspector.

## **ENCUMBRANCES AT JUNE 30<sup>TH</sup>**

All appropriations and encumbrances outstanding at year-end lapse and any open commitments to be honored in the subsequent budget year are reappropriated in the new year's budget.

## MIDWEST CITY 2022 – 2023

Midwest City came into being in 1941 after its founder, W.P. "Bill" Atkinson, discovered the U.S. War Department was building a new air base on the south side of Southeast 29th Street in eastern Oklahoma County. The base, originally named the Midwest Air Depot, was built a short time later and became Tinker Air Force Base.

Mr. Atkinson found that the US Government wanted a full-service community to support its airmen and employees, one that would have entertainment, schools, shopping and other businesses nearby. He enlisted the help of Stewart Mott, a master land planner, to create the vision that would become the Town of Midwest City, Oklahoma.

An election was held on January 4, 1943 and voters unanimously chose to incorporate the new community. On March 11th of the same year, the Oklahoma County Board of Commissioners formally incorporated Midwest City. At the time, Midwest City consisted of a population of only 366 spread across 212 acres. On August 19, 1948, a city charter was approved and filed and the City of Midwest City was born. The area grew quickly, and less than a decade later it was named "America's Model City."

Today, we have 60,000 people, making it the 8<sup>th</sup> largest city in the state. It is now the center of commerce for the East Oklahoma City metro, with quality schools, vibrant shopping

Centers, beautiful parks, excellent healthcare facilities and a business-friendly, Council-Manager form of government.

Midwest City places great importance on quality of life issues such as public safety, recreational opportunities and cultural events. Community leaders have developed a diverse economic base that has helped the City through some of the country's most difficult economic times. Some of the largest employers include Tinker Air Force Base, St. Anthony's Midwest Hospital, the Mid-Del Public Schools and Century Martial Arts.

Although it is part of a metropolitan area of over 1.4 million people, Midwest City has preserved a hometown feeling while offering all of the conveniences of a big city.



## TOTAL BUILDING PERMITS ISSUED 2012 - 2021

FISCAL YEAR	RESIDENTIAL	VALUE	COMMERCIAL	VALUE
2012	112	\$ 19,020,411	27	\$ 54,561,650
2013	85	\$ 1,410,896	4	\$ 1,187,500
2014	69	\$ 11,878,466	8	\$ 6,398,000
2015	106	\$ 16,388,722	27	\$ 10,927,000
2016	126	\$ 23,727,017	70	\$ 84,270,979
2017	94	\$ 14,092,784	53	\$ 24,970,981
2018	192	\$ 25,766,567	20	\$ 29,266,731
2019	160	\$ 23,481,840	98	\$ 57,579,609
2020	133	\$ 22,503,689	72	\$ 23,251,277
2021	96	\$ 16,306,218	71	\$ 101,534,364
<b>TOTAL</b>	1173	\$ 174,576,610	450	\$ 393,948,091

**MEETINGS OF THE ELECTED OFFICIALS OF MIDWEST CITY**  
 The City Council/Authorities meet on the 4th Tuesday of the month except in June when they meet on the 2nd and 4th Tuesday and in November and December they meet on the 2nd Tuesday.  
**The City Council, Municipal Authority, and Memorial Hospital Authority meet regularly.**  
**Special meetings are required for the Economic Development Authority, Economic Development Commission, and Utilities Authority**  
**ELECTED OFFICIALS OF MIDWEST CITY**  
 Mayor - Matt Dukes - 04/28/26 | Ward 1 - Susan Eads - 04/28/26  
 Ward 2 - Pat Byrne - 04/09/24 | Ward 3 - Megan Bain - 04/28/26  
 Ward 4 - Sean Reed - 04/09/24 | Ward 5 - Sara Bana - 04/28/26  
 Ward 6 - Rick Favors - 04/09/24

**ELECTED OFFICIAL'S SUB-COMMITTEES:**  
**Capital Improvement Program** - Meets as needed (City Manager)  
 Council Members | (W3) Rick Dawkins - Planning Commission  
 (W2) Nick Timme - Traffic and Safety Commission

**Ordinance Oversight Council Committee** - Meets as needed  
 (City Manager) Mayor Dukes | Pat Byrne | Susan Eads

**Residential Parking Restrictions Committee** - Meets as needed  
 (City Manager) Sean Reed | Pat Byrne | Rick Favors

**Sidewalk Committee** - Meets as needed - (E. & C. S. Director)  
 Mayor Dukes | Megan Bain | Sean Reed

**Trails Advisory Committee** - Meets as needed - (E. & C. S. Director)  
 Mayor Dukes | Sean Reed | Vacant | John Manning

**COUNCIL NOMINATED and APPOINTED**  
**Citizens' Advisory Committee on Housing & Community Development**  
 Meets as needed with 4-year terms (Grants Management Manager)  
 (W1) Mike Anderson - 08/12/25 | (W5) Kathy Gain - 08/12/25  
 (W3) Greta Stewart - 08/12/25 | (Mayor) Sarah Lingenfelter - 08/12/25  
 (W4) Scott Young - 08/12/23 | (W2) Tammy Pote - 08/12/23  
 (W6) Elaine Winterink - 08/08/23

**Plumbing, Gas & Mechanical Board** - Meets as needed  
 3-year terms (Chief Building Official)  
 (W6) Mechanic, Steve Franks - 05/28/24  
 (W2) HVAC, Steven Bagwell - 05/28/24  
 Gas Expert, Steve Foster - Pending  
 (W2) Plumber, Dale Milburn - Pending  
 (W6) Plumber, Gary Perkins - Pending  
 Plumber, Shawn Sission - Pending

**Americans With Disabilities Transition Plan Committee**  
 Meets in May & Nov. - 3-year terms (E. & C. S. Director)  
 (W4) Rick Lewis - 12/13/22 | (W6) Max Wilson - 12/13/22  
 (W1) Clint Reininger - 08/12/23 | (W3) John Reininger - 08/12/23  
 (W5) Sara Bana 08/27/24 | (W1) Earl Foster - 08/27/24  
 (W6) Dean Hinton - 08/27/24

**MAYOR NOMINATED/COUNCIL APPOINTED:**  
**Board of Adjustment/Board of Appeals** - Meets as needed - 3-year terms (City Planning Manager)  
 (W4) Tammy Cook - 06/13/23 | (W2) Cy ValaNejad - 05/13/23  
 (W4) Jess Huskey - 11/22/22 | (W6) Charles McDade - 11/22/22  
 (W1) Frank Young - 11/22/22

**Builders' Advisory Board** - Meets as needed - 3-year terms (Chief Building Official) - Business Owners on this Board  
 Chris Clark - 07/25/23 | Steve Merriman - 07/25/23 | Joe Bryant - Pending  
 Allen Clark - 05/28/24 | Charlie Hartley - 05/28/24  
 Jim Campbell - 05/28/24 | Jim McWhirter - Pending

**Electrical Board** - Meets as needed - 3-year terms  
 (Chief Building Official) | (W4) John Hill - 01/10/23  
 (W3) Doyle Kelso - 01/09/24 | Tye Moore - 01/09/24  
 (W4) Steve Flowers - 01/10/23 | (W4) Mike Gregory - 01/10/23

**Park & Recreation Board** - Meets monthly - 3-year terms  
 (Assistant City Manager) | (W6) John Manning - 01/10/23  
 (W2) Aaron Bud - 05/27/23 | (W2) David Clappitt - 05/27/23  
 (W1) Chris Cooney - 07/25/23 | (W5) Taiseka Adams - 10/22/24  
 (W3) Kim Templman - 02/25/25 | (W4) Sandra Burkey - 04/22/25

**Planning Commission** - Meets monthly - 3-year terms  
 Also serves as the Airport Zoning Commission  
 (Community Development Director) | (W4) Jess Huskey - 02/25/25  
 (W2) Jim Campbell - 08/12/23 | (W6) Dean Hinton - 08/12/23  
 (W1) James Smith - 08/12/23 | (W2) Russell Smith - 01/23/24  
 (W2) Dee Collins - 02/25/25 | (W3) Rick Dawkins - 08/08/23

**Subdivision Regulations & Zoning Ordinance Committee** - Meets as needed - on-going terms (City Planning Manager)  
 Allen Clark (Builders' Advisory Board) | (W6) Rick Favors (City Council)  
 (W2) Russell Smith (Planning Commission)  
 (W2) Cy ValaNejad (Traffic and Safety Commission)

**Traffic & Safety Commission** - Meets 3rd Thursday  
 2-year terms (E. & C. S. Engineer) | (W2) Nick Timme - 04/23/24  
 (W4) Shane Barker - 08/23/22 | (W5) Marcus Hayes - 08/23/22  
 (W6) Kim Morphis - 09/27/22 | (W3) Ed Schratwiser - 10/08/24  
 (W1) Susan Gilchrist - 04/23/24 | (W2) Jamie Smith - 04/23/24

**Tree Board** - Meets monthly - 3-year terms - Public Works Director  
 (W2) Suzi Byrne - 05/27/23 | (W1) Theresa Mortimer - 11/14/23  
 (W6) Sherry Beaird - 03/12/24 | (W4) Susan Glapiom - 10/08/24  
 (W6) Aruna Abhayagoonawardhana - 11/14/23  
 (W3) AJ Bailey - 06/10/25 | (W5) Marcus Hays - 10/08/24

**Urban Renewal Authority** - Meets as needed  
 (Economic Development Director) | (W2) Russell Smith - 07/26/22  
 (W6) Sherry Beaird - 03/12/24 | (W3) Jack Fry - 07/25/23  
 (W4) Wade Moore - 07/27/24 | (W4) Dave Herbert - 07/26/22

**MWC REPS. ON OUTSIDE COMMITTEES:**  
**Central Oklahoma Master Conservancy District (COMCD)** - Meets monthly - 4-year terms - (Council nominated/  
 Cleveland County District Judge appointed - (City Manager)  
 Dave Ballew - 01/27/26 | Espaniola Bowen - 07/28/26  
 Steve Carano - 07/28/26

**COMCD Indirect Potable reuse Committee** - Norman Committee with MWC Rep. appointed by MWC Council (City Manager)  
 Councilmember Pat Byrne | (W3) Citizen - Steve Carano  
 Staff - Public Works Director Paul Streets

**Metropolitan Library Commission** - Mayor appointed/Council approved (City Manager)  
 James Richard McQuillar 07/23/24

**Tinker Restoration Advisory Committee** - Volunteer - RAB Committee/Meets semi-annually - on-going term - (W1) Rep. - Bill Janacek

**Association of Oklahoma Governments (ACOG) Boards and Authorities:**  
 Rep. - Mayor Matt Dukes on the following:  
 Board of Directors | 9-1-1 Board of Directors  
 \* Central Oklahoma Regional Transit Authority Task Force  
 \* Intermodal Transportation Policy Committee  
 \* Garber-Wellington Association Policy Committee  
 \* Regional Transportation Authority of Central OK (Rep. Aaron Bud)  
 Alternatives: Vice Mayor Pat Byrnes and Rick Favors

**MISCELLANEOUS APPOINTED COMMITTEES**  
**Memorial Hospital Authority Trust Board of Grantors** - 4-year terms (City Manager) - Meets as needed  
 Council and Chamber nominated and appointed  
 (W2) Amber Moody - 03/26/24 | (W4) Joyce Jackson - 04/26/24  
 (W1) Amy Otto - 04/26/24 | (W3) Sheila Rose - 04/26/24  
 (W2) Dara McGlamery - 04/26/24 | (W2) Zac Watts - 04/28/26  
 (W4) Kelly Albright - 04/28/26 | (W6) Wade Moore - 04/28/26  
 (W6) Stacy Willard - 04/28/26

**Parkland Review Committee** - Meets as needed (Community Development Director) Boards, Mayor, and Committee nominated/Council appointed  
 Charlie Hartley (Builders' Advisory Board) 01/28/23  
 (W4) Jess Huskey (Planning Commission) 02/25/25  
 (W4) Carolyn Burkes (Mayor's Appointment) 04/26/25  
 (W2) Suzi Byrne (Tree Board) 05/27/23  
 (W4) Chris Cooney (Park and Recreation) 07/25/23

**Police Community Advisory Board** - Meets as needed (Police Chief) Appointed by the Police Chief, C. M., and Mayor  
 (W2) Hiawatha Bouldin Jr. - 07/10/22  
 (W6) Jason Constable - 07/10/22 | (M) Zachary Watts - 07/11/23  
 (W1) Frank Young - 07/11/23 | (W3) Paul Jones - 07/10/22  
 (W5) Teronika Alidu - 07/11/23 | (W4) Kelly Albright - 07/11/23

**Race Relations Committee** (In Development)  
 (Human Resources Director) Appointed via Applications  
 Espaniola Bowen (Chair) | Vacant | Vacant | Vacant | Vacant



### ACCOUNT NUMBERS BY CLASSIFICATION

The Oklahoma Statutes, Title 11, Section 17-11, requires that all revenue and expenditures be classified separately by source. It further states that expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts: Personal Services, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers. The City of Midwest City and its public trusts utilize the following chart of accounts. This list, though not inclusive, reflects the accounts most commonly used.

Number	Element	Object
10-01	PERSONAL SERVICES	SALARY
10-02	PERSONAL SERVICES	WAGES
10-03	PERSONAL SERVICES	OVERTIME
10-04	PERSONAL SERVICES	ADDITIONAL PAY
10-05	PERSONAL SERVICES	COMMITTEE INCENTIVE PAY
10-06	PERSONAL SERVICES	EDUCATION INCENTIVE
10-07	PERSONAL SERVICES	ALLOWANCES
10-08	PERSONAL SERVICES	OVERTIME - OT1
10-09	PERSONAL SERVICES	OVERTIME - OT2
10-10	PERSONAL SERVICES	LONGEVITY
10-11	PERSONAL SERVICES	SL BUYBACK - OVER BANK
10-12	PERSONAL SERVICES	VACATION BUYBACK
10-13	PERSONAL SERVICES	PDO BUYBACK
10-14	PERSONAL SERVICES	SICK LEAVE INCENTIVE
10-15	PERSONAL SERVICES	EMT-D
10-16	PERSONAL SERVICES	HAZ MAT PAY
10-17	PERSONAL SERVICES	ADDITIONAL INCENTIVE
10-18	PERSONAL SERVICES	SEPARATION PAY
10-19	PERSONAL SERVICES	ON CALL
10-20	PERSONAL SERVICES	INSURANCE ADD PAY

15-01	BENEFITS	SOCIAL SECURITY
15-02	BENEFITS	RETIREMENT
15-03	BENEFITS	GROUP HEALTH INSURANCE
15-04	BENEFITS	WORKERS COMP INSURANCE
15-05	BENEFITS	SELF INS - UNEMPLOYMENT
15-06	BENEFITS	TRAVEL & SCHOOL
15-07	BENEFITS	UNIFORMS

Number	Element	Object
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20-10	MATERIALS AND SUPPLIES	LAB EXPENSES
20-27	MATERIALS AND SUPPLIES	FOOD & BEVERAGE
20-30	MATERIALS AND SUPPLIES	POSTAGE
20-34	MATERIALS AND SUPPLIES	MAINTENANCE OF EQUIPMENT
20-35	MATERIALS AND SUPPLIES	SMALL TOOLS & EQUIPMENT
20-41	MATERIALS AND SUPPLIES	SUPPLIES
20-46	MATERIALS AND SUPPLIES	LUBRICANTS
20-49	MATERIALS AND SUPPLIES	CHEMICALS
20-51	MATERIALS AND SUPPLIES	OTHER EXPENSES
20-52	MATERIALS AND SUPPLIES	FEEDING PRISONERS
20-63	MATERIALS AND SUPPLIES	FLEET FUEL
20-64	MATERIALS AND SUPPLIES	FLEET PARTS
20-65	MATERIALS AND SUPPLIES	FLEET LABOR

30-01	OTHER SERVICES AND CHARGES	UTILITIES / COMMUNICATION
30-21	OTHER SERVICES AND CHARGES	SURPLUS PROPERTY
30-22	OTHER SERVICES AND CHARGES	PWA REIMBURSEMENTS
30-23	OTHER SERVICES AND CHARGES	UPKEEP OF REAL PROPERTY
30-40	OTHER SERVICES AND CHARGES	CONTRACTUAL
30-41	OTHER SERVICES AND CHARGES	CONTRACT LABOR
30-49	OTHER SERVICES AND CHARGES	CREDIT CARD FEES
30-51	OTHER SERVICES AND CHARGES	OTHER EXPENSES
30-54	OTHER SERVICES AND CHARGES	VEHICLE ACCIDENT INSURANCE
30-72	OTHER SERVICES AND CHARGES	MEMBERSHIP / SUBSCRIPTIONS
30-75	OTHER SERVICES AND CHARGES	LEGAL PUBLICATIONS
30-81	OTHER SERVICES AND CHARGES	ADVERTISING
30-82	OTHER SERVICES AND CHARGES	BONDS
30-83	OTHER SERVICES AND CHARGES	ELECTION EXPENSES
30-85	OTHER SERVICES AND CHARGES	INSURANCE / FIRE-THEFT-LIABILITY
30-86	OTHER SERVICES AND CHARGES	ANNUAL AUDIT

Number	Element	Object
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40-01	CAPITAL OUTLAY	VEHICLES AND HEAVY EQUIPMENT (LARGE ROLLING STOCK)
40-02	CAPITAL OUTLAY	MACHINERY, FURNITURE, TOOLS & EQUIPMENT
40-03	CAPITAL OUTLAY	FITNESS EQUIPMENT
40-04	CAPITAL OUTLAY	PARK IMPROVEMENTS
40-05	CAPITAL OUTLAY	UTILITY IMPROVEMENTS (WATER, SEWER LINES)
40-06	CAPITAL OUTLAY	INFRASTRUCTURE (STREETS, BRIDGES)
40-07	CAPITAL OUTLAY	BUILDINGS
40-09	CAPITAL OUTLAY	LAND
40-14	CAPITAL OUTLAY	REMODEL/REFURBISH
40-15	CAPITAL OUTLAY	IMPROVEMENTS OTHER THAN BUILDINGS (RETAINING WALLS, FENCES)
40-17	CAPITAL OUTLAY	EASEMENTS (R.O.W. ACQUISITION)
40-49	CAPITAL OUTLAY	COMPUTERS (HARDWARE)
40-50	CAPITAL OUTLAY	SOFTWARE (MAJOR PURCHASE)

71-01	DEBT SERVICE	INTEREST ON BONDS
71-02	DEBT SERVICE	INTEREST ON NOTES
72-02	DEBT SERVICE	FISCAL AGENT FEES
73-01	DEBT SERVICE	PRINCIPAL ON BONDS
73-02	DEBT SERVICE	PRINCIPAL ON NOTES

80-12	TRANSFERS OUT	CAPITAL OUTLAY
80-20	TRANSFERS OUT	POLICE
80-25	TRANSFERS OUT	JUVENILE
80-40	TRANSFERS OUT	FIRE
80-43	TRANSFERS OUT	GRANTS

**2022-2023 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2022 - 0% increase for Fiscal Year 2022/2023**

Grades	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
<b>Grade - B</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>				
	<b>\$15.2371</b>	<b>\$15.6789</b>	<b>\$16.1336</b>	<b>\$16.6015</b>	<b>\$17.0829</b>	<b>\$17.5783</b>	<b>\$18.0881</b>	<b>\$18.6127</b>	<b>\$19.1524</b>	<b>\$19.7079</b>	<b>\$20.2794</b>	<b>\$20.8675</b>	<b>\$21.4726</b>				
Bi-Weekly	\$1,218.96	\$1,254.31	\$1,290.69	\$1,328.12	\$1,366.64	\$1,406.27	\$1,447.05	\$1,489.01	\$1,532.20	\$1,576.63	\$1,622.35	\$1,669.40	\$1,717.81				
Annual	\$31,693.08	\$32,612.18	\$33,557.93	\$34,531.11	\$35,532.52	\$36,562.96	\$37,623.28	\$38,714.35	\$39,837.08	\$40,992.35	\$42,181.12	\$43,404.38	\$44,663.11				
	CITY CLERK - Billing Technician			CITY CLERK - Janitor		PARK & REC - Janitor		SENIOR CENTER - Senior Center Asst Coord			LINE MT - Field Services Tech I		STREET - Field Services Tech I				
<b>Grade - C</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>		
	<b>\$15.5898</b>	<b>\$16.0419</b>	<b>\$16.5071</b>	<b>\$16.9858</b>	<b>\$17.4784</b>	<b>\$17.9853</b>	<b>\$18.5068</b>	<b>\$19.0435</b>	<b>\$19.5958</b>	<b>\$20.1641</b>	<b>\$20.7488</b>	<b>\$21.3505</b>	<b>\$21.9697</b>	<b>\$22.6068</b>	<b>\$23.2624</b>		
Bi-Weekly	\$1,247.18	\$1,283.35	\$1,320.57	\$1,358.86	\$1,398.27	\$1,438.82	\$1,480.55	\$1,523.43	\$1,567.66	\$1,613.13	\$1,659.91	\$1,708.04	\$1,757.58	\$1,808.55	\$1,860.99		
Annual	\$32,426.72	\$33,367.09	\$34,334.73	\$35,330.44	\$36,355.03	\$37,409.33	\$38,494.19	\$39,610.53	\$40,759.23	\$41,941.25	\$43,157.54	\$44,409.11	\$45,696.97	\$47,022.19	\$48,385.83		
	DRAINAGE - Equipment Operator I			FLEET SERVICES - Records Clerk POLICE - Records Clerk			SANITATION - Route Serviceperson STREET - Equipment Operator I			LINE MT - Field Services Tech II WATER - Inventory Control Technician I							
<b>Grade - D</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>	<b>Step 17</b>
	<b>\$15.8562</b>	<b>\$16.3161</b>	<b>\$16.7892</b>	<b>\$17.2761</b>	<b>\$17.7771</b>	<b>\$18.2926</b>	<b>\$18.8231</b>	<b>\$19.3690</b>	<b>\$19.9307</b>	<b>\$20.5087</b>	<b>\$21.1034</b>	<b>\$21.7155</b>	<b>\$22.3452</b>	<b>\$22.9932</b>	<b>\$23.6600</b>	<b>\$24.3462</b>	<b>\$25.0522</b>
Bi-Weekly	\$1,268.50	\$1,305.28	\$1,343.14	\$1,382.09	\$1,422.17	\$1,463.41	\$1,505.85	\$1,549.52	\$1,594.46	\$1,640.70	\$1,688.28	\$1,737.24	\$1,787.62	\$1,839.46	\$1,892.80	\$1,947.69	\$2,004.18
Annual	\$32,980.94	\$33,937.39	\$34,921.58	\$35,934.30	\$36,976.39	\$38,048.71	\$39,152.12	\$40,287.53	\$41,455.87	\$42,658.09	\$43,895.17	\$45,168.14	\$46,478.01	\$47,825.88	\$49,212.82	\$50,640.00	\$52,108.55
	COURT - Clerk(Court) CITY CLERK - Utilities Serv Clerk I			ENG & CONST - Clerk FINANCE - Accounts Receivable Clerk			GOLF - Groundskeeper PWA - Secretary II STREET - Streets & Parks Sprts Fac Maint Groundskpr			WASTEWATER - Maintenance Tech I WASTEWATER - Operator I LINE MT-Meter Tech I			WATER - Maint Tech I WATER - Operator I LINE MT-Certified Equip Oper I				
<b>Grade - E</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>	<b>Step 17</b>
	<b>\$16.9890</b>	<b>\$17.4817</b>	<b>\$17.9887</b>	<b>\$18.5103</b>	<b>\$19.0471</b>	<b>\$19.5995</b>	<b>\$20.1679</b>	<b>\$20.7528</b>	<b>\$21.3546</b>	<b>\$21.9739</b>	<b>\$22.6111</b>	<b>\$23.2668</b>	<b>\$23.9416</b>	<b>\$24.6359</b>	<b>\$25.3503</b>	<b>\$26.0855</b>	<b>\$26.8420</b>
Bi-Weekly	\$1,359.12	\$1,398.54	\$1,439.09	\$1,480.83	\$1,523.77	\$1,567.96	\$1,613.43	\$1,660.22	\$1,708.37	\$1,757.91	\$1,808.89	\$1,861.35	\$1,915.33	\$1,970.87	\$2,028.03	\$2,086.84	\$2,147.36
Annual	\$35,337.16	\$36,361.94	\$37,416.43	\$38,501.51	\$39,618.05	\$40,766.97	\$41,949.22	\$43,165.74	\$44,417.55	\$45,705.66	\$47,031.13	\$48,395.03	\$49,798.49	\$51,242.64	\$52,728.67	\$54,257.81	\$55,831.29
	CITY CLERK - Utilities Service Clerk II COMM. DEV. - Administrative Secretary DRAINAGE - Equipment Operator II GRANTS MGMT - Secretary II HR - Administrative Secretary			FLEET - Secretary II/Surplus Inv Clerk FLEET - Technician I FIRE - Administrative Secretary GOLF - Mechanic GOLF - Asst Golf Superintendent			NEIGHB SERV - Administrative Secretary PARK & REC - Admin Secretary/Coordinator ANIMAL WELFARE - Administrative Secretary POLICE - Administrative Secretary POLICE - Property Room Clerk			POLICE - Secretary II/Fiscal Officer STREET - Equipment Operator II STREET - Inventory Control Tech III STREET - Irrigation Technician LINE MT-Meter Tech II			WASTEWATER - Lab Tech I WASTEWATER - Operator II WATER - Lab Technician I WATER - Operator II GOLF - Clubhouse Assistant				
<b>Grade - F</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>	<b>Step 17</b>
	<b>\$18.1218</b>	<b>\$18.6474</b>	<b>\$19.1881</b>	<b>\$19.7446</b>	<b>\$20.3172</b>	<b>\$20.9064</b>	<b>\$21.5126</b>	<b>\$22.1365</b>	<b>\$22.7785</b>	<b>\$23.4391</b>	<b>\$24.1188</b>	<b>\$24.8182</b>	<b>\$25.5380</b>	<b>\$26.2786</b>	<b>\$27.0406</b>	<b>\$27.8248</b>	<b>\$28.6317</b>
Bi-Weekly	\$1,449.75	\$1,491.79	\$1,535.05	\$1,579.57	\$1,625.37	\$1,672.51	\$1,721.01	\$1,770.92	\$1,822.28	\$1,875.12	\$1,929.50	\$1,985.46	\$2,043.04	\$2,102.28	\$2,163.25	\$2,225.99	\$2,290.54
Annual	\$37,693.37	\$38,786.49	\$39,911.29	\$41,068.71	\$42,259.71	\$43,485.24	\$44,746.31	\$46,043.96	\$47,379.23	\$48,753.23	\$50,167.07	\$51,621.92	\$53,118.95	\$54,659.40	\$56,244.52	\$57,875.62	\$59,554.01
	CITY MANAGER - Admin Sec/Wellness Coord CITY CLERK - Code Officer I CITY CLERK - Utilities Services Trainer CITY CLERK - Maintenance Tech/Lead Janitor DRAINAGE - Equipment Operator III			FINANCE - Accounts Payable Specialist FLEET SERVICES - Technician II NEIGHB SERV - Code Officer I NEIGHB SERV - Comm. Outreach Specialist POLICE - Jailor			SANITATION - Equip Oper II STORMWATER - Equip Oper II STREET-Sign-Signal Tech/Eq. Oper II WASTEWATER - Lab Tech II ANIMAL WELFARE - Animal Control Officer			WASTEWATER - Operator III WASTEWATER - Equip Oper II WASTEWATER - Maint Tech II WASTEWATER - Crew Leader I			WATER - Lab Technician II WATER - Maint Tech II WATER - Operator III LINE MT-Certified Equip Oper II WATER - Crew Leader I				
<b>Grade - G</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>	<b>Step 12</b>	<b>Step 13</b>	<b>Step 14</b>	<b>Step 15</b>	<b>Step 16</b>	<b>Step 17</b>
	<b>\$19.2546</b>	<b>\$19.8130</b>	<b>\$20.3876</b>	<b>\$20.9788</b>	<b>\$21.5872</b>	<b>\$22.2132</b>	<b>\$22.8574</b>	<b>\$23.5203</b>	<b>\$24.2024</b>	<b>\$24.9042</b>	<b>\$25.6265</b>	<b>\$26.3696</b>	<b>\$27.1343</b>	<b>\$27.9212</b>	<b>\$28.7309</b>	<b>\$29.5641</b>	<b>\$30.4215</b>
Bi-Weekly	\$1,540.37	\$1,585.04	\$1,631.01	\$1,678.31	\$1,726.98	\$1,777.06	\$1,828.59	\$1,881.62	\$1,936.19	\$1,992.34	\$2,050.12	\$2,109.57	\$2,170.75	\$2,233.70	\$2,298.48	\$2,365.13	\$2,433.72
Annual	\$40,049.59	\$41,211.03	\$42,406.14	\$43,635.93	\$44,901.36	\$46,203.50	\$47,543.41	\$48,922.17	\$50,340.90	\$51,800.80	\$53,303.02	\$54,848.81	\$56,439.42	\$58,076.16	\$59,760.37	\$61,493.42	\$63,276.73
	CITY CLERK - Code Officer II IT - GIS Technician FINANCE - Staff Accountant I			FLEET SERVICES - Technician III HR - Payroll Coordinator HR - Human Resources Officer MUN. COURT - Deputy Court Administrator			MUN. COURT - Juvenile Probation Officer NEIGHB SERV - Code Officer II NEIGHB SERV- Neighborhood Initiatives Coord POLICE - Crime Analyst/UCR Statistician			LINE MT - Crew Leader I WATER - Maintenance Tech III WASTEWATER - Maintenance Tech III WATER & WASTEWATER - Crew Leader II							

**2021-2022 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2021 (4.5% increase for Fiscal Year 2021/2022)**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
<b>Grade - H</b>	<b>\$20.3874</b>	<b>\$20.9786</b>	<b>\$21.5870</b>	<b>\$22.2130</b>	<b>\$22.8572</b>	<b>\$23.5201</b>	<b>\$24.2022</b>	<b>\$24.9040</b>	<b>\$25.6262</b>	<b>\$26.3694</b>	<b>\$27.1341</b>	<b>\$27.9210</b>	<b>\$28.7307</b>	<b>\$29.5639</b>	<b>\$30.4213</b>	<b>\$31.3035</b>	<b>\$32.2113</b>
Bi-Weekly	\$1,630.99	\$1,678.29	\$1,726.96	\$1,777.04	\$1,828.58	\$1,881.61	\$1,936.17	\$1,992.32	\$2,050.10	\$2,109.55	\$2,170.73	\$2,233.68	\$2,298.46	\$2,365.11	\$2,433.70	\$2,504.28	\$2,576.90
Annual	\$42,405.80	\$43,635.58	\$44,901.00	\$46,203.13	\$47,543.02	\$48,921.77	\$50,340.50	\$51,800.37	\$53,302.58	\$54,848.36	\$56,438.96	\$58,075.69	\$59,759.89	\$61,492.93	\$63,276.22	\$65,111.23	\$66,999.46
	CITY CLERK - Code Officer III			SENIOR CENTER - Senior Center Coordinator				WASTEWATER - Operator IV			WATER - Operator IV		LINE MT - Crew Leader II				
	ENG & CONST - Building Housing Code Insp I			COMM. & MKTG - Special Events Coordinator				LINE MAINT - Pretreatment Technician			NEIGHB SERV - Code Officer III						
	EOC - Communication Specialist I			COMM. & MKTG - Travel Info Center Coord.													

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
<b>Grade - I</b>	<b>\$21.5202</b>	<b>\$22.1443</b>	<b>\$22.7865</b>	<b>\$23.4473</b>	<b>\$24.1273</b>	<b>\$24.8269</b>	<b>\$25.5469</b>	<b>\$26.2878</b>	<b>\$27.0501</b>	<b>\$27.8346</b>	<b>\$28.6418</b>	<b>\$29.4724</b>	<b>\$30.3271</b>	<b>\$31.2066</b>	<b>\$32.1116</b>	<b>\$33.0428</b>	<b>\$34.0010</b>
Bi-Weekly	\$1,721.62	\$1,771.54	\$1,822.92	\$1,875.78	\$1,930.18	\$1,986.16	\$2,043.75	\$2,103.02	\$2,164.01	\$2,226.77	\$2,291.34	\$2,357.79	\$2,426.17	\$2,496.53	\$2,568.93	\$2,643.42	\$2,720.08
Annual	\$44,762.02	\$46,060.12	\$47,395.87	\$48,770.34	\$50,184.68	\$51,640.04	\$53,137.60	\$54,678.59	\$56,264.27	\$57,895.93	\$59,574.91	\$61,302.59	\$63,080.35	\$64,909.69	\$66,792.07	\$68,729.04	\$70,722.18
	CITY CLERK - Code Officer IV			ENG & CONST - Building Housing Code Insp II			POLICE - Intel Analyst			WASTEWATER - Environ Chemist			WATER - Supply Supervisor				
	COMM. DEV. - Associate Current Planner			IT - Computer Technician			POLICE - Technical Investigator			WASTEWATER - Maint Supv I			WATER - Environmental Chemist				
	FINANCE - Staff Accountant II			PARK & REC - Youth Sports Coordinator			PWA - Office Manager			WASTEWATER - Sludge Supervisor I			NEIGHB SERV - Code Officer IV				
							STORMWATER - Stormwater Technician										

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
<b>Grade - J</b>	<b>\$21.6530</b>	<b>\$23.3099</b>	<b>\$23.9859</b>	<b>\$24.6815</b>	<b>\$25.3973</b>	<b>\$26.1338</b>	<b>\$26.8917</b>	<b>\$27.6715</b>	<b>\$28.4740</b>	<b>\$29.2998</b>	<b>\$30.1494</b>	<b>\$31.0238</b>	<b>\$31.9235</b>	<b>\$32.8493</b>	<b>\$33.8019</b>	<b>\$34.7821</b>	<b>\$35.7908</b>
Bi-Weekly	\$1,812.24	\$1,864.80	\$1,918.87	\$1,974.52	\$2,031.78	\$2,090.70	\$2,151.33	\$2,213.72	\$2,277.92	\$2,343.98	\$2,411.96	\$2,481.90	\$2,553.88	\$2,627.94	\$2,704.15	\$2,782.57	\$2,863.27
Annual	\$47,118.23	\$48,484.67	\$49,890.72	\$51,337.55	\$52,826.33	\$54,358.30	\$55,934.69	\$57,556.80	\$59,225.95	\$60,943.50	\$62,710.85	\$64,529.47	\$66,400.83	\$68,326.45	\$70,307.92	\$72,346.85	\$74,444.90
	CITY CLERK - Meter Reader Coordinator			CVB - Convention and Tourism Manager			FINANCE - Financial Accountant			POLICE - Admin Support Mgr							
	CITY MANAGER - Executive Asst to City Mgr						LINE MAINT - Pretreatment Coordinator										

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
<b>Grade - K</b>	<b>\$23.7858</b>	<b>\$24.4756</b>	<b>\$25.1854</b>	<b>\$25.9157</b>	<b>\$26.6673</b>	<b>\$27.4407</b>	<b>\$28.2364</b>	<b>\$29.0553</b>	<b>\$29.8979</b>	<b>\$30.7649</b>	<b>\$31.6571</b>	<b>\$32.5752</b>	<b>\$33.5199</b>	<b>\$34.4919</b>	<b>\$35.4922</b>	<b>\$36.5215</b>	<b>\$37.5806</b>
Bi-Weekly	\$1,902.86	\$1,958.05	\$2,014.83	\$2,073.26	\$2,133.38	\$2,195.25	\$2,258.92	\$2,324.42	\$2,391.83	\$2,461.20	\$2,532.57	\$2,606.01	\$2,681.59	\$2,759.35	\$2,839.38	\$2,921.72	\$3,006.45
Annual	\$49,474.45	\$50,909.21	\$52,385.58	\$53,904.75	\$55,467.99	\$57,076.57	\$58,731.79	\$60,435.00	\$62,187.63	\$63,991.07	\$65,846.80	\$67,756.36	\$69,721.30	\$71,743.21	\$73,823.77	\$75,964.66	\$78,167.64
	ENG & CONST - Property Acquisition Specialist			GRANTS MGMT - Housing Rehab Specialist			STREET - Park Project Supv			NEIGH SERV-Lead Code Off/Trnr							
	ENG & CONST - Chief Construction Inspector			STREET - Project Supervisor			WASTEWATER - Operator V			WATER - Maintenance Supervisor II							
	FLEET SERVICES - Lead Technician			STREET - Facilities Project Supervisor			WASTEWATER - Maint Supv II			WATER - Operator V							

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
<b>Grade - L</b>	<b>\$25.4850</b>	<b>\$26.2241</b>	<b>\$26.9846</b>	<b>\$27.7671</b>	<b>\$28.5723</b>	<b>\$29.4009</b>	<b>\$30.2536</b>	<b>\$31.1309</b>	<b>\$32.0337</b>	<b>\$32.9627</b>	<b>\$33.9186</b>	<b>\$34.9023</b>	<b>\$35.9144</b>	<b>\$36.9559</b>	<b>\$38.2028</b>	<b>\$39.1305</b>	<b>\$40.2653</b>
Bi-Weekly	\$2,038.80	\$2,097.92	\$2,158.76	\$2,221.37	\$2,285.79	\$2,352.08	\$2,420.29	\$2,490.47	\$2,562.70	\$2,637.02	\$2,713.49	\$2,792.18	\$2,873.15	\$2,956.48	\$3,056.23	\$3,130.44	\$3,221.22
Annual	\$53,008.77	\$54,546.03	\$56,127.87	\$57,755.57	\$59,430.48	\$61,153.96	\$62,927.43	\$64,752.32	\$66,630.14	\$68,562.42	\$70,550.72	\$72,596.69	\$74,702.00	\$76,868.35	\$79,461.90	\$81,391.36	\$83,751.72
	FINANCE - Senior Accountant			IT - Cityworks Application Specialist			NEIGHB SERV - Neighborhoods In Action Coord			ANIMAL WELFARE - Animal Welfare Manager			LINE MAINT- Operations Foreman				
	IT - Data Center Administrator			CITY CLERK - Office Manager			SANITATION - Commercial Route Coordinator			SANITATION - Residential Route Coordinator			WASTEWATER - Laboratory Supv				
	IT - Communications Coordinator			GRANTS MGMT - Planning Assistant			STORMWATER - Stormwater Project Supervisor						LINE MAINT - Project Foreman				
	IT- GIS Analyst			EOC - Communications Specialist II									RISK MGMT- Safety Coord				

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
<b>Grade PDR</b>	<b>\$24.3135</b>																
Bi-Weekly	\$1,945.08																
Annual	\$50,572.15																
	Police - Rookie Police Officer																

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
<b>Grade FDR</b>	<b>\$22.4505</b>	<b>\$16.0361</b>															
Bi-Weekly	\$1,796.04	\$1,796.04															
Annual	\$46,697.04	\$46,697.04															
	Fire-Rookie8 Fire Rookie 24																

**2021-2022 Salary Scale for All Midwest City Employees**  
**Effective July 1, 2021 (4.5% increase for Fiscal Year 2021/2022)**

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
<b>Grade - M</b>	<b>\$29.3943</b>	<b>\$30.2467</b>	<b>\$31.1239</b>	<b>\$32.0265</b>	<b>\$32.9553</b>	<b>\$33.9110</b>	<b>\$34.8944</b>	<b>\$35.9063</b>	<b>\$36.9476</b>	<b>\$38.0191</b>	<b>\$39.1216</b>	<b>\$40.2561</b>	<b>\$41.4236</b>	<b>\$42.6249</b>
Bi-Weekly	\$2,351.54	\$2,419.74	\$2,489.91	\$2,562.12	\$2,636.42	\$2,712.88	\$2,791.55	\$2,872.50	\$2,955.81	\$3,041.53	\$3,129.73	\$3,220.49	\$3,313.89	\$3,409.99
Annual	\$61,140.14	\$62,913.21	\$64,737.70	\$66,615.09	\$68,546.92	\$70,534.79	\$72,580.29	\$74,685.11	\$76,850.99	\$79,079.66	\$81,372.98	\$83,732.79	\$86,161.05	\$88,659.72
	Assistant Human Resources Director Engineering Project Manager				Park & Rec Supervisor Risk Manager			Golf Superintendent Court Clerk/Administrator						

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
<b>Grade - N</b>	<b>\$31.7031</b>	<b>\$32.6225</b>	<b>\$33.5685</b>	<b>\$34.5420</b>	<b>\$35.5438</b>	<b>\$36.5745</b>	<b>\$37.6352</b>	<b>\$38.7266</b>	<b>\$39.8497</b>	<b>\$41.0053</b>	<b>\$42.1945</b>	<b>\$43.4181</b>	<b>\$44.6772</b>	<b>\$45.9729</b>
Bi-Weekly	\$2,536.25	\$2,609.80	\$2,685.48	\$2,763.36	\$2,843.50	\$2,925.96	\$3,010.81	\$3,098.13	\$3,187.97	\$3,280.43	\$3,375.56	\$3,473.45	\$3,574.18	\$3,677.83
Annual	\$65,942.45	\$67,854.79	\$69,822.57	\$71,847.43	\$73,931.00	\$76,075.00	\$78,281.17	\$80,551.32	\$82,887.32	\$85,291.05	\$87,764.49	\$90,309.66	\$92,928.63	\$95,623.57
	Chief Bldg Official/Plans Examiner			WATER- Chief Operator/Trainer			WASTEWATER - Chief Operator/Trainer							

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
<b>Grade - O</b>	<b>\$34.0125</b>	<b>\$34.9965</b>	<b>\$36.0138</b>	<b>\$37.0582</b>	<b>\$38.1329</b>	<b>\$39.2388</b>	<b>\$40.3767</b>	<b>\$41.5476</b>	<b>\$42.7525</b>	<b>\$43.9923</b>	<b>\$45.2681</b>	<b>\$46.5809</b>	<b>\$47.9317</b>	<b>\$49.3217</b>
Bi-Weekly	\$2,721.00	\$2,799.72	\$2,881.11	\$2,964.66	\$3,050.63	\$3,139.10	\$3,230.13	\$3,323.81	\$3,420.20	\$3,519.38	\$3,621.45	\$3,726.47	\$3,834.54	\$3,945.74
Annual	\$70,745.97	\$72,792.75	\$74,908.74	\$77,081.09	\$79,316.40	\$81,616.61	\$83,983.50	\$86,419.02	\$88,925.17	\$91,504.00	\$94,157.62	\$96,888.19	\$99,697.94	\$102,589.19
	Deputy Finance Dir		Current Planning Mgr Fire Admin Major			Comprehensive Planner GIS Coordinator			Street Supervisor					

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
<b>Grade - P</b>	<b>\$36.3219</b>	<b>\$37.3752</b>	<b>\$38.4591</b>	<b>\$39.5744</b>	<b>\$40.7221</b>	<b>\$41.9030</b>	<b>\$43.1199</b>	<b>\$44.3686</b>	<b>\$45.6553</b>	<b>\$46.9793</b>	<b>\$48.3417</b>	<b>\$49.7436</b>	<b>\$51.1511</b>	<b>\$52.6706</b>
Bi-Weekly	\$2,905.75	\$2,990.02	\$3,076.73	\$3,165.95	\$3,257.76	\$3,352.24	\$3,449.60	\$3,549.49	\$3,652.42	\$3,758.34	\$3,867.34	\$3,979.49	\$4,092.09	\$4,213.65
Annual	\$75,549.49	\$77,740.43	\$79,994.91	\$82,314.76	\$84,701.88	\$87,158.24	\$89,689.47	\$92,286.71	\$94,963.03	\$97,716.96	\$100,550.75	\$103,466.72	\$106,394.38	\$109,554.80
	Transportation Mgr				Line Crew Supervisor				Solid Waste Manager					

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
<b>Grade - Q</b>	<b>\$39.7857</b>	<b>\$40.9394</b>	<b>\$42.1267</b>	<b>\$43.3484</b>	<b>\$44.6055</b>	<b>\$45.8990</b>	<b>\$47.2301</b>	<b>\$48.5998</b>	<b>\$50.0092</b>	<b>\$51.4594</b>	<b>\$52.9517</b>	<b>\$54.4873</b>	<b>\$56.0675</b>	<b>\$57.6934</b>
Bi-Weekly	\$3,182.85	\$3,275.16	\$3,370.14	\$3,467.87	\$3,568.44	\$3,671.92	\$3,778.41	\$3,887.98	\$4,000.73	\$4,116.75	\$4,236.14	\$4,358.99	\$4,485.40	\$4,615.48
Annual	\$82,754.17	\$85,154.03	\$87,623.51	\$90,164.59	\$92,779.37	\$95,469.96	\$98,238.60	\$101,087.51	\$104,019.05	\$107,035.60	\$110,139.63	\$113,333.68	\$116,620.35	\$120,002.35
	Emergency Operations Manager			Golf Director		Grants Manager		Communication & Marketing Director			Municipal Prosecutor			

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
<b>Grade - R</b>	<b>\$44.4038</b>	<b>\$45.6916</b>	<b>\$47.0166</b>	<b>\$48.3801</b>	<b>\$49.7831</b>	<b>\$51.2268</b>	<b>\$52.7124</b>	<b>\$54.2411</b>	<b>\$55.8141</b>	<b>\$57.4327</b>	<b>\$59.0982</b>	<b>\$60.8121</b>	<b>\$62.5756</b>	<b>\$64.3903</b>
Bi-Weekly	\$3,552.31	\$3,655.32	\$3,761.33	\$3,870.41	\$3,982.65	\$4,098.15	\$4,216.99	\$4,339.29	\$4,465.12	\$4,594.61	\$4,727.86	\$4,864.96	\$5,006.05	\$5,151.22
Annual	\$92,360.00	\$95,038.44	\$97,794.55	\$100,630.59	\$103,548.88	\$106,551.80	\$109,641.80	\$112,821.41	\$116,093.23	\$119,459.93	\$122,924.27	\$126,489.08	\$130,157.26	\$133,931.82
	Asst Police Chief		City Clerk		City Engineer		Neighborhood Services Dir							

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
<b>Grade - S</b>	<b>\$49.0226</b>	<b>\$50.4443</b>	<b>\$51.9072</b>	<b>\$53.4125</b>	<b>\$54.9614</b>	<b>\$56.5553</b>	<b>\$58.1954</b>	<b>\$59.8831</b>	<b>\$61.6197</b>	<b>\$63.4067</b>	<b>\$65.2454</b>	<b>\$67.1376</b>	<b>\$69.0846</b>	<b>\$71.0880</b>
Bi-Weekly	\$3,921.81	\$4,035.54	\$4,152.57	\$4,273.00	\$4,396.91	\$4,524.42	\$4,655.63	\$4,790.65	\$4,929.57	\$5,072.53	\$5,219.64	\$5,371.01	\$5,526.76	\$5,687.04
Annual	\$101,967.04	\$104,924.09	\$107,966.89	\$111,097.92	\$114,319.76	\$117,635.03	\$121,046.44	\$124,556.79	\$128,168.94	\$131,885.85	\$135,710.53	\$139,646.14	\$143,695.88	\$147,863.05
	Human Resources Dir Finance Director		Fire Chief Police Chief			City Attorney Information Technology Dir		Economic Development Dir Community Development Dir			Dir. of Engineering & Construction Serv			

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
<b>Grade - T</b>	<b>\$53.6408</b>	<b>\$55.1964</b>	<b>\$56.7971</b>	<b>\$58.4442</b>	<b>\$60.1391</b>	<b>\$61.8831</b>	<b>\$63.6777</b>	<b>\$65.5244</b>	<b>\$67.4246</b>	<b>\$69.3799</b>	<b>\$71.3919</b>	<b>\$73.4623</b>	<b>\$75.5927</b>	<b>\$77.7849</b>
Bi-Weekly	\$4,291.26	\$4,415.71	\$4,543.77	\$4,675.54	\$4,811.13	\$4,950.65	\$5,094.22	\$5,241.95	\$5,393.97	\$5,550.39	\$5,711.35	\$5,876.98	\$6,047.41	\$6,222.79
Annual	\$111,572.87	\$114,808.48	\$118,137.93	\$121,563.92	\$125,089.28	\$128,716.87	\$132,449.66	\$136,290.69	\$140,243.12	\$144,310.18	\$148,495.17	\$152,801.53	\$157,232.77	\$161,792.54
	Public Works Director			Director of Operations										

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14
<b>Grade - U</b>	<b>\$58.2590</b>	<b>\$59.9485</b>	<b>\$61.6870</b>	<b>\$63.4759</b>	<b>\$65.3167</b>	<b>\$67.2109</b>	<b>\$69.1600</b>	<b>\$71.1657</b>	<b>\$73.2295</b>	<b>\$75.3531</b>	<b>\$77.5391</b>	<b>\$79.7870</b>	<b>\$82.1008</b>	<b>\$84.4817</b>
Bi-Weekly	\$4,660.72	\$4,795.88	\$4,934.96	\$5,078.07	\$5,225.34	\$5,376.87	\$5,532.80	\$5,693.25	\$5,858.36	\$6,028.25	\$6,203.13	\$6,382.96	\$6,568.06	\$6,758.54
Annual	\$121,178.70	\$124,692.88	\$128,308.97	\$132,029.93	\$135,858.80	\$139,798.70	\$143,852.87	\$148,024.60	\$152,317.31	\$156,734.52	\$161,281.30	\$165,956.93	\$170,769.68	\$175,722.01
	Assistant City Manager													

ADDENDUM A: 2022-2023 FIRE PAY SCALE  
EFFECTIVE 07/01/2022 0% Increase

FIREFIGHTER		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	
	ANNUAL	49,063.03	52,444.83	55,781.06	59,142.86	60,289.52	
	BI-WEEKLY	1,887.04	2,017.11	2,145.43	2,274.73	2,318.83	
	HOURLY	16.8486	18.0099	19.1556	20.3100	20.7038	
SR. FIREFIGHTER		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
	ANNUAL	63,651.32	67,000.51	70,348.58	73,697.78	77,524.10	81,350.43
	BI-WEEKLY	2,448.13	2,576.94	2,705.71	2,834.53	2,981.70	3,128.86
	HOURLY	21.8583	23.0084	24.1582	25.3083	26.6223	27.9363
SERGEANT		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	79,407.41	81,582.87	83,758.32	87,540.15		
	BI-WEEKLY	3,054.13	3,137.80	3,221.47	3,366.93		
	HOURLY	27.2690	28.0161	28.7632	30.0619		
LIEUTENANT		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	89,334.87	91,168.14	93,037.74	94,948.13		
	BI-WEEKLY	3,435.96	3,506.47	3,578.37	3,651.85		
	HOURLY	30.6782	31.3077	31.9498	32.6058		
CAPTAIN		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	95,912.03	97,882.46	99,894.04	101,948.27		
	BI-WEEKLY	3,688.92	3,764.71	3,842.08	3,921.09		
	HOURLY	32.9368	33.6135	34.3043	35.0097		
MAJOR		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	104,045.51	106,186.48	108,373.05	110,604.86		
	BI-WEEKLY	4,001.70	4,084.10	4,168.19	4,254.03		
	HOURLY	35.7299	36.4651	37.2160	37.9824		
SHIFT COMMANDER		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	112,883.76	115,210.46	117,586.49	119,962.51		
	BI-WEEKLY	4,341.68	4,431.17	4,522.56	4,613.94		
	HOURLY	38.7650	39.5640	40.3800	41.1959		
TRAINING CHIEF		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	112,883.76	115,210.46	117,586.49	119,962.51		
	BI-WEEKLY	4,341.68	4,431.17	4,522.56	4,613.94		
	HOURLY	54.2710	55.3896	56.5320	57.6743		
FIRE PREVENTION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	
	ANNUAL	85,650.16	87,859.45	89,868.01	91,876.32	95,909.09	
	BI-WEEKLY	3,294.24	3,379.21	3,456.46	3,533.70	3,688.81	
	HOURLY	41.1780	42.2401	43.2058	44.1713	46.1101	
ASSISTANT FIRE MARSHAL		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	96,030.71	97,951.91	99,910.35	101,908.76		
	BI-WEEKLY	3,693.49	3,767.38	3,842.71	3,919.57		
	HOURLY	46.1686	47.0923	48.0338	48.9946		
FIRE MARSHAL		STEP 1	STEP 2	STEP 3	STEP 4		
	ANNUAL	112,883.76	115,210.46	117,586.49	119,962.51		
	BI-WEEKLY	4,341.68	4,431.17	4,522.56	4,613.94		
	HOURLY	54.2710	55.3896	56.5320	57.6743		

**ADDENDUM A**  
**MIDWEST CITY POLICE PAY SCALE**  
**EFFECTIVE JULY 1, 2022**  
***(0% Increase for Fiscal Year 2022/2023)***

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>	<b>I</b>	<b>J</b>	<b>K</b>
<b>Officer</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
<b>Yearly</b>	53,998.29	55,561.30	57,171.14	58,829.13	60,537.12	62,296.16					
<b>Payday</b>	2,076.86	2,136.97	2,198.89	2,262.66	2,328.35	2,396.01					
<b>Hour</b>	25.9607	26.7122	27.4861	28.2832	29.1044	29.9501					
<b>Sgt.</b>											
<b>Yearly</b>	63,002.14	64,774.07	66,565.74	68,408.71	70,304.33	72,253.60	74,258.68	76,021.94	78,441.95	80,623.30	82,866.77
<b>Payday</b>	2,423.16	2,491.31	2,560.22	2,631.10	2,704.01	2,778.98	2,856.10	2,923.92	3,017.00	3,100.90	3,187.18
<b>Hour</b>	30.2895	31.1414	32.0028	32.8888	33.8002	34.7373	35.7013	36.5490	37.7125	38.7612	39.8398
<b>Lt.</b>											
<b>Yearly</b>	86,915.05	89,252.98	91,655.12	94,123.28							
<b>Payday</b>	3,342.89	3,432.81	3,525.20	3,620.13							
<b>Hour</b>	41.7861	42.9101	44.0650	45.2516							
<b>Capt.</b>											
<b>Yearly</b>	97,812.14	100,449.79	103,159.76	105,944.49							
<b>Payday</b>	3,762.01	3,863.45	3,967.68	4,074.79							
<b>Hour</b>	47.0251	48.2932	49.5960	50.9349							
<b>Maj.</b>											
<b>Yearly</b>	106,703.90	109,323.90	112,009.42								
<b>Payday</b>	4,104.00	4,204.77	4,308.05								
<b>Hour</b>	51.3000	52.5596	53.8507								



## **GLOSSARY OF TERMS**

Account Numbers - An expenditure category, such as salaries, supplies, or professional services.

Appropriation - Authorization granted by the Council to make expenditures and to incur obligations for specific purposes.

Base Budget - An estimate of funding required to carry on existing programs at the current level of services.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Bonds are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget (Operating) - A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Capital Improvement Program - A proposed plan for financing long-term work projects that lead to the physical development of the City.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department - Identifies the highest level in the formal City organization in which a specific activity is carried out.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Midwest City operates its water, sewer, sanitation and golf courses as enterprise funds.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

## **GLOSSARY (Continued)**

Expenditure - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

General Fund - The General Fund is used to account for all revenues and expenditures not accounted for in some special fund. Expenditures from this fund are authorized in the operating budget.

Goals - Broad, general statements of each division's or section's desired social or organizational outcomes.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

Inter Service Fund - A fund established to finance and account for services and commodities furnished by one department to other departments on a cost reimbursement basis.

Objectives - Specific statements of desired ends which can be measured.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economic method.

# General Funds

# City of Midwest City, Oklahoma

## General

### Index

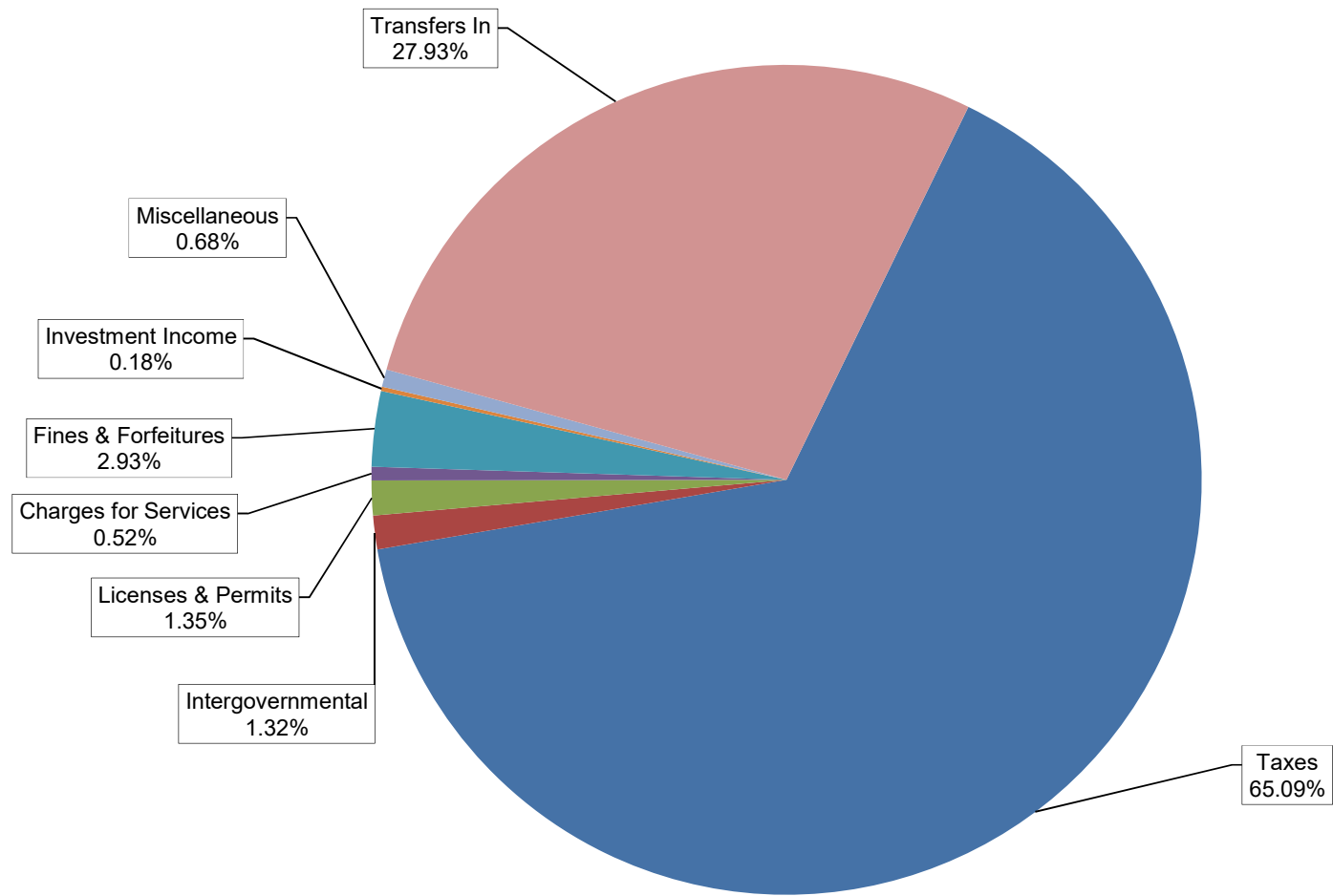
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
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\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

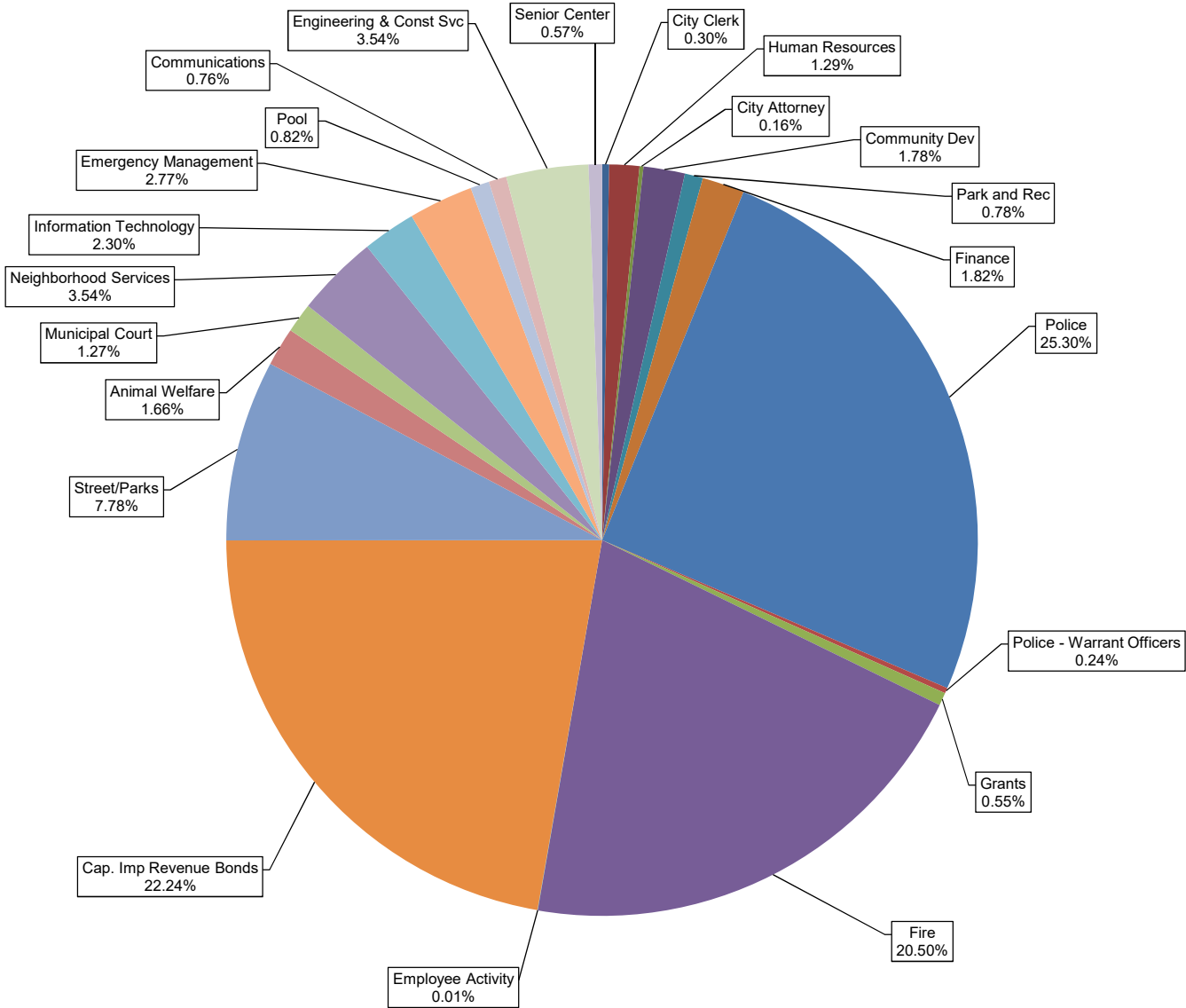
**GENERAL FUND BUDGET SUMMARY - FISCAL YEAR 2022-2023**

	<b>PRIOR YEAR ACTUAL FY 20-21</b>	<b>CURRENT YEAR ADOPTED BUDGET FY 21-22</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 21-22</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 21-22</b>	<b>BUDGET YEAR FINAL FY 22-23</b>
<b>ESTIMATED REVENUE:</b>					
Taxes	27,182,029	24,473,470	24,473,470	28,571,962	27,008,054
Intergovernmental	563,475	507,449	507,449	547,765	547,508
Licenses & Permits	528,640	575,780	575,780	580,873	560,353
Charges for Services	435,831	232,930	232,930	210,794	217,635
Fines & Forfeitures	1,376,523	1,141,452	1,141,452	1,210,706	1,215,362
Investment Income	58,963	101,567	101,567	37,341	73,657
Miscellaneous	360,786	276,650	276,650	282,821	281,251
Transfers In	11,771,188	10,930,537	12,222,020	12,221,296	11,591,036
<b>TOTAL REVENUE</b>	<b>42,277,435</b>	<b>38,239,835</b>	<b>39,531,318</b>	<b>43,663,558</b>	<b>41,494,856</b>
Use / (Gain) of Fund Balance	(3,146,131)	(108,104)	3,101,287	(2,382,734)	164,975
<b>TOTAL RESOURCES</b>	<b>39,131,304</b>	<b>38,131,731</b>	<b>42,632,605</b>	<b>41,280,824</b>	<b>41,659,831</b>
<b>PROPOSED EXPENDITURES:</b>					
City Clerk	101,918	107,960	112,398	111,349	126,621
Human Resources	413,251	490,169	507,904	496,316	539,236
City Attorney	51,897	57,429	59,227	59,227	68,579
Community Development	1,852,072	2,133,993	2,240,325	1,981,680	742,437
Park and Recreation	315,199	312,226	320,990	284,654	323,935
Finance	621,072	674,820	712,251	695,018	759,351
Street/Parks	2,228,486	2,744,756	2,858,535	2,360,755	3,241,403
Animal Welfare	381,078	547,992	615,659	604,778	693,238
Municipal Court	488,276	520,925	539,247	497,572	530,651
Neighborhood Services	1,095,538	1,294,760	1,342,294	1,134,624	1,475,342
Information Technology	556,441	691,827	739,769	554,827	956,911
Emergency Management	1,122,710	1,121,821	1,169,598	1,129,853	1,154,160
Swimming Pools	303,778	282,843	297,131	264,445	340,745
Communications	215,483	283,432	308,701	299,483	317,346
Engineering & Const Svcs	-	-	-	-	1,473,848
Senior Center	102,315	246,232	254,508	252,175	237,628
(Transfers Out:)					
Police	10,765,825	9,723,951	11,184,059	11,184,059	10,540,887
Police - Warrant Officers	98,572	98,572	98,572	98,572	98,572
Fire	8,704,552	7,862,159	9,044,090	9,044,090	8,541,020
Grants	186,769	198,006	198,006	198,006	228,706
Cap Imp Revenue Bonds	9,444,349	8,603,200	9,894,683	9,894,683	9,264,215
Employee Activity	9,000	4,502	4,502	4,502	5,000
Juvenile	50,000	17,656	17,656	17,656	-
Trailer Park	2,723	-	-	-	-
Life & Health	-	112,500	112,500	112,500	-
Urban Renewal	20,000	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>39,131,304</b>	<b>38,131,731</b>	<b>42,632,605</b>	<b>41,280,824</b>	<b>41,659,831</b>
<b>RESERVE OF FUND BALANCE</b>					<b>1,298,143</b>

**ESTIMATED REVENUES GENERAL FUND**  
**FY 2022-2023**  
**Total \$41,494,856**



**ESTIMATED EXPENDITURES GENERAL FUND  
FY 2022-2023  
Total \$41,659,831**



## General Fund Revenue Projections FY 2022-2023

Description	Account Number	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ESTIMATED ACTUAL	BUDGET PROJECTION
		2018-2019	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
<b>SALES TAX</b>	010-0000-313-10-01	20,213,873	20,361,878	22,482,272	20,361,878	23,316,243	22,053,464
<b>USE TAX</b>	010-0000-313-10-02	1,298,308	1,710,665	2,344,659	1,710,665	2,810,267	2,577,463
<b>OG&amp;E</b>	010-0000-318-10-21	1,353,135	1,367,018	1,328,062	1,360,103	1,407,304	1,367,461
<b>ONG</b>	010-0000-318-10-23	421,367	390,311	433,496	390,311	484,680	436,163
<b>TELEPHONE</b>	010-0000-318-10-24	40,833	36,924	20,359	36,924	25,514	22,936
<b>CABLE TV</b>	010-0000-318-10-25	671,259	635,618	573,181	613,589	527,954	550,567
<b>TOTAL TAXES</b>		<b>23,998,774</b>	<b>24,502,414</b>	<b>27,182,029</b>	<b>24,473,470</b>	<b>28,571,962</b>	<b>27,008,054</b>
<b>BUILDING</b>	010-0000-322-14-41	59,534	66,328	71,816	64,170	82,207	73,451
<b>MED MARIJUANA COMPLIANCE</b>	010-0000-322-14-45	-	-	20,250	3,750	30,000	30,000
<b>OCCUPATIONAL</b>	010-0000-322-14-50	120,939	110,411	124,865	118,957	114,276	116,517
<b>SIGNS</b>	010-0000-322-14-51	7,350	7,510	2,950	6,582	3,387	4,616
<b>ELECTRICAL</b>	010-0000-322-14-55	115,731	116,081	100,177	112,609	103,334	106,531
<b>PLUMBING</b>	010-0000-322-14-58	122,188	102,989	75,038	108,157	100,847	92,958
<b>ROOFING</b>	010-0000-322-14-59	12,650	14,025	14,200	12,711	12,305	13,510
<b>REFRIG &amp; FORCED AIR</b>	010-0000-322-14-65	93,084	97,137	66,891	89,064	60,757	63,824
<b>OTHER LICENSE &amp; PERMITS</b>	010-0000-322-14-85	70,437	50,525	51,974	59,683	72,745	58,415
<b>PENDING LIC &amp; PERMITS</b>	010-0000-322-14-90	75	100	478	97	1,015	531
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>601,987</b>	<b>565,107</b>	<b>528,640</b>	<b>575,780</b>	<b>580,873</b>	<b>560,353</b>
<b>ALCOHOL</b>	010-0000-335-10-32	120,065	145,555	158,572	136,500	165,089	161,831
<b>TOBACCO TAX</b>	010-0000-335-10-35	343,273	369,452	404,903	370,949	382,676	385,677
<b>TOTAL INTERGOVERNMENTAL</b>		<b>463,339</b>	<b>515,007</b>	<b>563,475</b>	<b>507,449</b>	<b>547,765</b>	<b>547,508</b>
<b>UNION PAYROLL FEES</b>	010-0000-340-14-10	812	822	866	833	874	854
<b>MOWING &amp; CLEANUP</b>	010-0000-340-14-12	2,340	-	-	-	-	-
<b>BOARD OF ADJUSTMENT</b>	010-0000-341-15-15	-	120	-	40	60	60
<b>RECEIVABLES WRITE-OFFS</b>	010-0000-344-16-44	(297)	(677)	(354)	(494)	(345)	(459)
<b>POOL ADMISSIONS</b>	010-0000-347-16-15	152,141	145,601	139,204	146,532	129,922	138,242
<b>POOL CONCESSIONS</b>	010-0000-347-16-19	15,508	15,820	14,040	14,743	13,001	14,287
<b>POOL RENTAL</b>	010-0000-347-16-22	23,730	19,890	23,807	19,870	21,213	21,637
<b>POOL - SEASON PASSES</b>	010-0000-347-16-23	55,915	39,790	41,970	50,888	45,313	42,358
<b>SWIM LESSONS</b>	010-0000-347-16-24	740	420	405	518	565	463
<b>MERCHANDISE SALES</b>	010-0000-347-16-26	354	269	118	-	191	193
<b>DISPATCHING SERVICES</b>	010-0000-349-16-21	215,775	215,775	215,775	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>		<b>467,017</b>	<b>437,830</b>	<b>435,831</b>	<b>232,930</b>	<b>210,794</b>	<b>217,635</b>
<b>FINES &amp; FORFEITURES</b>	010-0000-351-10-51	1,205,637	1,054,297	1,372,646	1,136,161	1,206,938	1,211,294
<b>INCARCERATION 5% COURT</b>	010-0000-351-10-57	6,601	4,530	3,895	5,291	3,779	4,068
<b>INCARCERATION FEES</b>	010-0000-351-10-58	13	7	(18)	-	(11)	-
<b>TOTAL FINES &amp; FORFEITURES</b>		<b>1,212,251</b>	<b>1,058,834</b>	<b>1,376,523</b>	<b>1,141,452</b>	<b>1,210,706</b>	<b>1,215,362</b>
<b>INVESTMENT INTEREST</b>	010-0000-361-41-10	118,447	104,602	41,337	77,835	25,662	59,005
<b>SALES TAX INTEREST</b>	010-0000-361-41-14	21,451	23,732	17,626	23,732	11,679	14,652



## General Fund Revenue Projections FY 2022-2023

Description	Account Number	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ESTIMATED ACTUAL	BUDGET PROJECTION
		2018-2019	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
<b>TOTAL INTEREST</b>		<b>139,899</b>	<b>128,334</b>	<b>58,963</b>	<b>101,567</b>	<b>37,341</b>	<b>73,657</b>
LONG/SHORT COURT	010-0000-370-01-02	133	(305)	37	-	-	-
L/S - DEVELOPMENT SCVS	010-0000-370-01-03	-	(1)	-	-	-	-
L/S - MISCELLANEOUS	010-0000-370-01-04	(1,599)	53	(25)	-	335	-
L/S - POOL	010-0000-370-01-10	(420)	89	(151)	-	24	-
INSURANCE RECOVERY	010-0000-371-10-09	-	-	8,035	-	2,820	-
RESALE PROPERTY / TLE 68	010-0000-371-14-01	76,375	69,618	104,991	72,050	84,438	86,349
REFUND OF OVER PMTS	010-0000-371-14-03	393	1,468	1,277	1,015	142	962
OTHER RECEIPTS	010-0000-371-14-11	8,698	1,874	36,878	4,360	1,999	2,000
DAMAGES	010-0000-371-14-16	-	151	51	-	-	-
MISCELLANEOUS	010-0000-371-14-21	25,578	25,578	22,688	25,578	24,133	24,133
CONVERTED SEIZURE PROP	010-0000-371-14-25	6,210	-	4,911	-	-	-
COLLECTION AGENCY	010-0000-371-14-26	1,218	3,687	4,330	2,965	4,004	4,007
REFUND OF OVERPMTS	010-0510-371-14-03	-	-	-	-	3	-
COMMUNITY CENTER RENTAL	010-0000-373-11-04	78,234	80,110	92,213	79,781	73,752	82,025
SENIOR CENTER	010-0000-373-11-05	1,689	-	-	563	281	-
CITY PROPERTIES	010-0000-373-11-06	2,866	2,897	2,926	2,894	2,955	2,926
REFUNDS-COMMUNITY CENTER	010-0000-373-11-12	(1,636)	(14,142)	(9,264)	(9,096)	(2,677)	(5,971)
REFUNDS-SENIOR CENTER	010-0000-373-11-20	-	-	-	-	(281)	-
COMMUNITY CENTER	010-0000-373-12-01	2,018	1,280	440	1,395	1,088	936
COPIES	010-0000-377-15-04	2,240	2,351	3,572	3,053	2,699	2,874
PLAT FEES	010-0000-377-15-11	7,544	3,944	3,962	6,010	4,968	4,291
ZONING APPLICATIONS	010-0000-377-15-13	6,320	4,740	6,490	6,511	5,682	5,637
ENGINEERING FEES	010-0000-377-15-20	27,889	7,210	27,430	20,140	11,706	15,449
RETURN CHECK FEES	010-0000-377-15-25	16,925	15,200	12,975	15,419	14,363	14,179
ANIMAL WELFARE	010-0000-377-15-31	51,404	31,360	30,221	38,329	43,763	35,115
OTHER FEES	010-0000-377-15-90	5,496	5,593	6,799	5,684	6,624	6,339
<b>TOTAL MISCELLANEOUS</b>		<b>317,575</b>	<b>242,756</b>	<b>360,786</b>	<b>276,650</b>	<b>282,821</b>	<b>281,251</b>
MUNICIPAL COURT	010-0000-391-01-13	1,115	1,031	438	936	212	420
CAP IMP REVENUE BOND	010-0000-391-01-17	8,491,440	8,558,800	9,444,349	9,894,683	9,894,683	9,264,215
DOWNTOWN REDEV (194 RETIREE INS CONT)	010-0000-391-01-94	-	2,100	-	-	-	-
MUNICIPAL AUTHORITY	010-0000-391-21-01	2,326,401	2,326,401	2,326,401	2,326,401	2,326,401	2,326,401
<b>TOTAL TRANSFER IN</b>		<b>10,818,956</b>	<b>10,888,332</b>	<b>11,771,188</b>	<b>12,222,020</b>	<b>12,221,296</b>	<b>11,591,036</b>
<b>FUND TOTAL</b>		<b>38,019,799</b>	<b>38,338,615</b>	<b>42,277,436</b>	<b>39,531,318</b>	<b>43,663,558</b>	<b>41,494,856</b>

**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2022-2023 - EXPENDITURES**

	<b>Personal Services</b>	<b>Benefits</b>	<b>Materials &amp; Supplies</b>	<b>Other Services &amp; Charges</b>	<b>Transfers</b>	<b>Department Request</b>
City Clerk	87,646	37,215	600	1,160	-	126,621
Human Resources	366,838	137,598	4,000	30,800	-	539,236
City Attorney	41,884	21,915	300	4,480	-	68,579
Community Development	411,600	160,568	11,542	158,727	-	742,437
Park and Recreation	167,661	72,811	17,735	65,728	-	323,935
Finance	536,086	211,570	3,500	8,195	-	759,351
Police	-	-	-	-	10,540,887	10,540,887
Police - Warrant Officers	-	-	-	-	98,572	98,572
Grants	-	-	-	-	228,706	228,706
Fire	-	-	-	-	8,541,020	8,541,020
Employee Activity	-	-	-	-	5,000	5,000
Cap. Imp Revenue Bonds	-	-	-	-	9,264,215	9,264,215
Street/Parks	1,236,552	599,783	598,552	806,516	-	3,241,403
Animal Welfare	397,212	154,174	49,210	92,642	-	693,238
Municipal Court	406,359	110,433	4,645	9,214	-	530,651
Neighborhood Services	851,607	325,540	81,137	217,058	-	1,475,342
Information Technology	657,803	238,931	27,554	32,623	-	956,911
Emergency Management	842,533	304,879	2,500	4,248	-	1,154,160
Swimming Pool	242,691	24,089	53,700	20,265	-	340,745
Communications	173,470	67,126	2,000	74,750	-	317,346
Engineering & Const Svcs	845,820	314,760	42,418	270,850	-	1,473,848
Senior Center	138,434	53,021	8,100	38,073	-	237,628
<b>TOTAL EXPENDITURES</b>	<b>7,404,196</b>	<b>2,834,413</b>	<b>907,493</b>	<b>1,835,329</b>	<b>28,678,400</b>	<b>41,659,831</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02)**  
**DEPARTMENT HEAD: SARA HANCOCK**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2020-2021	2021-2022	2021-2022	2022-2023
PERSONAL SERVICES	75,643	81,815	80,766	87,646
BENEFITS	25,132	28,536	28,536	37,215
MATERIALS & SUPPLIES	367	600	600	600
OTHER SERVICES	776	1,447	1,447	1,160
<b>TOTAL</b>	<b>101,918</b>	<b>112,398</b>	<b>111,349</b>	<b>126,621</b>

PERMANENT STAFFING	FY 22-23	FY 21-22
City Clerk	0.5	0.5
Billing Technician	0.5	0.5
<b>TOTAL</b>	<b>1</b>	<b>1</b>

Municipal Court moved to Dept 010-12 FY 15-16  
 Asst City Attorney .25 to Risk (202) FY 11-12  
 Meter Readers to Utility Svcs (187) FY 10-11  
 Warrant Officers to Police Dept (020) FY 10-11  
 Functions of the utility billing and collections have been transferred to Utility Svcs (187) FY 08-09

**CONTRACTUAL (30-40) FY 22-23**

SHRED IT SERVICES	760
<b>TOTAL</b>	<b>760</b>

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	81,025
10-07 ALLOWANCES	2,586
10-10 LONGEVITY	2,299
10-11 SL BUYBACK - OVERBANK	523
10-12 VL BUYBACK	261
10-13 PDO BUYBACK	174
10-14 SICK LEAVE INCENTIVE	600
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>87,646</b>

BENEFITS	
15-01 SOCIAL SECURITY	6,705
15-02 EMPLOYEES' RETIREMENT	12,270
15-03 GROUP INSURANCE	6,604
15-06 TRAVEL & SCHOOL	8,100
15-13 LIFE	192
15-14 DENTAL	630
15-20 OVERHEAD HEALTH CARE COST	204
15-98 RETIREE INSURANCE	2,510
<b>TOTAL BENEFITS</b>	<b>37,215</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	600
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>600</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	760
30-72 MEMBERSHIPS & SUBSCRIPTIONS	400
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,160</b>

**TOTAL DEPARTMENT REQUEST** 126,621

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02)**

**PROGRAM DESCRIPTION**

The City Clerk's divisions in the general fund include the clerk's administrative duties.

**STAFFING / PROGRAMS**

During fiscal year 2021-22, the City Clerk's Office was staffed by the City Clerk and a billing technician, whose time is between the administrative duties in the General Fund and the Utility Services Fund (187). The City Clerk performs the duties required by ordinance and Oklahoma State Statutes, so that administrative operations progress in an efficient, orderly and lawful manner. The City Clerk coordinates and completes Public Records Requests, in compliance with the Oklahoma Open Records Act. The City Clerk attests and maintains custody of all official documents. The City Clerk has the responsibility of maintenance of the official city records and seals.

The City Clerk serves as the clerk to the City Council and secretary to the Municipal Trust Authorities. The City Clerk responds to the citizen's general information or code of ordinance questions. The City Clerk oversees the city bid and lien processes. The City Clerk general fund division also handles mail processing and distribution. Department Head over Utility Customer Service.

**2022-2023 GOALS AND OBJECTIVES**

**CLERK'S OFFICE:**

1. Continue to provide information upon request of citizens, which may include but is not limited to specific ordinance questions; contracts and agreements; policy request, agenda items, agenda packets; audits, minutes of meetings, certified documents.
2. Preparation of the record retention policy and document preservation plan.
3. Continue to utilize the Laserfiche system to assist all departments to locate documents more efficiently.
4. Continue to scan historical documents into the laserfiche records management system.

**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**  
**DEPARTMENT HEAD: TROY BRADLEY**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	301,220	334,212	333,073	366,838
BENEFITS	104,122	133,671	124,912	137,598
MATERIALS & SUPPLIES	1,151	3,211	1,521	4,000
OTHER SERVICES	6,758	36,810	36,810	30,800
<b>TOTAL</b>	<b>413,250</b>	<b>507,904</b>	<b>496,316</b>	<b>539,236</b>

PERMANENT STAFFING	FY 22-23	FY 21-22	PERSONNEL POSITIONS SUMMARY:
Director	1	1	
Asst Director	1	1	
HR Officer	1	1	2010-11 - 4
Admin Secretary	1	1	2011-12 - 4
Payroll Coordinator	1	1	2012-13 - 3
			2013-14 - 3.25
			2014-15 - 3.75
			2015-16 - 3.75
			2016-17 - 4.25
			2017-18 - 4.25
			2018-19 - 4.25
			2019-20 - 4.25
			2020-21 - 5
			2021-22 - 5
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>2022-23 - 5</b>

Deleted .25 Health Benefits/HR Coordinator in FY 20-21  
 Moved Payroll Coord from Finance to HR FY 20-21  
 Administrative Secretary to full time FY 16-17  
 Administrative Secretary to be shared with Utilities FY 14-15  
 .75 Health Benefits/HR Coord to Fund 240-0310-480-10-01 FY 13-14

**CONTRACTUAL (30-40) FY 22-23**

DB Square Data Base (monthly)	2,000
Polygraph Services	1,000
Employment Law Attorneys	15,000
Labor Relations Consultant	5,000
Job Fair Registrations	1,500
Advertising - Employment Opportunities	500
Shred-It (monthly)	350
Verizon internet device (monthly)	500
<b>TOTAL</b>	<b>25,850</b>

**FINAL BUDGET 2022-2023**

**PERSONAL SERVICES**

10-01 SALARIES	347,323
10-03 OVERTIME	2,000
10-07 ALLOWANCES	5,670
10-10 LONGEVITY	5,562
10-12 VACATION BUYBACK	1,617
10-13 PDO BUYBACK	1,078
10-14 SL INCENTIVE	2,700
10-95 SALARY ADJUSTMENT	888
<b>TOTAL PERSONAL SERVICES</b>	<b>366,838</b>

**BENEFITS**

15-01 SOCIAL SECURITY	28,063
15-02 EMPLOYEES' RETIREMENT	51,357
15-03 GROUP INSURANCE	27,983
15-06 TRAVEL & SCHOOL	15,000
15-13 LIFE	960
15-14 DENTAL	3,858
15-20 OVERHEAD HEALTH CARE COST	1,015
15-98 RETIREE INSURANCE	9,362
<b>TOTAL BENEFITS</b>	<b>137,598</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,000</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	25,850
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,950
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>30,800</b>

**TOTAL DEPARTMENT REQUEST**

**539,236**

**FUND: GENERAL**  
**DEPARTMENT: HUMAN RESOURCES**

**SIGNIFICANT EXPENDITURE CHANGES**

- Additional FTE (Payroll) –Permanent Change
- Applicant Tracking System and Onboarding System
- Training/Conferences/Certifications

**PROGRAM DESCRIPTION**

The Human Resources Department is responsible for coordinating the personnel administration, organizational development, employee benefits, labor relations, and other HR activities throughout the City. The Human Resources Department ensures all Merit System and State and Federal guidelines are met.

Major Activities Include: personnel records, salary/benefit surveys, job evaluations, new employee orientation, labor negotiations, contract administration, recruitment and selection, entry level testing, promotional testing, health benefits administration, Substance Abuse Testing, and implementation of personnel policies and procedures.

**2022-23 GOALS AND OBJECTIVES**

1. Employee Recruitment – Purchase and implement online applicant tracking system and onboarding system to automate the City’s recruitment and hiring process. Applications and onboarding will utilize a consistent and standard work flow process for potential and new employees. This will help increase the productivity within our 5.0 person department.
2. New Hire Orientation – Design and re-implement a New Hire Orientation program to introduce the new employees to the City, provide them with general information on City departments and City policy and procedures. Provide info and enrollment into the City’s benefits plans and answer any questions. Previously delayed, in part, by COVID precautions.
3. Employee Training Program – Provide ongoing training programs for employees and supervisors in areas of interest and necessity, such as evaluations and feedback, communication, interviewing and hiring, supervisory skills, sexual harassment, labor laws (e.g. FLSA or FMLA), drug/alcohol prohibitions, customer service, and other topics. Previously delayed, in part, by COVID precautions.
4. Employee Wellness Program – Find low-cost ways to provide wellness activities/promote general wellness.
5. Document Imaging – Continue to enter all records into the Laserfiche document imaging system.
6. Access to Information – Provide more in-person information in employee work groups without email access. Continue to educate and inform employees about access to the City’s Policy and Procedures Manual, FOP and IAFF labor contracts, wellness news and information, and the most common forms.
7. Substance Abuse Testing – Continue to implement an effective on-going substance abuse testing program in conjunction with Risk Management/Safety Dept. and the Employee Assistance Program.
8. Special Projects – Continue to learn and train in classes, online, and at conferences to become better at our core duties and responsibilities to increase the level of service we can provide to internal and external customers. Seek ways to cut costs while increasing productivity, effectiveness, and reach.

FUND: GENERAL (010)  
DEPARTMENT: CITY ATTORNEY (04)  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	35,363	37,520	37,520	41,884
BENEFITS	14,177	19,979	19,979	21,915
MATERIALS & SUPPLIES	296	200	200	300
OTHER SERVICES	2,061	1,528	1,528	4,480
<b>TOTAL</b>	<b>51,897</b>	<b>59,227</b>	<b>59,227</b>	<b>68,579</b>

PERMANENT STAFFING	FY 22-23	FY 21-22	PERSONNEL POSITIONS SUMMARY:
City Attorney	0.35	0.35	
<b>TOTAL</b>	<b>0.35</b>	<b>0.35</b>	
.25 City Attorney to Risk (202)			2010-11 - 1.1
.20 City Attorney Salary to Hospital (425)			2011-12 - 1.1
.20 City Attorney Salary to Economic Development (353)			2012-13 - 1.5
			2013-14 - .6
			2014-15 - .6
			2015-16 - .6
			2016-17 - .6
			2017-18 - .35
			2018-19 - .35
			2019-20 - .35
			2020-21 - .35
			2021-22 - .35
			<b>2022-23 - .35</b>

**FINAL BUDGET 2022-2023**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	39,398
10-07 ALLOWANCES	1,810
10-13 PDO BUYBACK	299
10-14 SICK LEAVE INCENTIVE	315
10-95 SALARY ADJUSTMENT	62
<b>TOTAL PERSONAL SERVICES</b>	<b>41,884</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	3,204
15-02 EMPLOYEES' RETIREMENT	5,864
15-03 GROUP INSURANCE	5,171
15-06 TRAVEL & SCHOOL	2,775
15-13 LIFE	67
15-14 DENTAL	469
15-20 OVERHEAD HEALTH CARE COST	71
15-98 RETIREE INSURANCE	4,294
<b>TOTAL BENEFITS</b>	<b>21,915</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	300
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>300</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	480
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,000
30-75 LEGAL PUBLICATIONS	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,480</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>68,579</b>
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**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Reduction in travel and training and supply budgets due to COVID concerns

**STAFFING/PROGRAMS**

During the past fiscal year, 2020-21, the City Attorney's Department was staffed by one full-time attorney. This department remains committed to providing consistently efficient service to its clients.

The City Attorney's Department provides interpretation and advice regarding City ordinances, state statutes and other legal issues to assist City employees in performing their job duties more effectively and efficiently. The city attorney provides legal opinions, makes recommendations upon request and works on various issues pertaining to the City's redevelopment and other projects.

**PROGRAM DESCRIPTION**

The city attorney provides the City and its associated trusts and agencies, and their officers with comprehensive legal services to ensure that activities of those entities are conducted in accordance with the law and that those entities are appropriately represented in civil litigation. The city attorney currently advises the Midwest City Council, Midwest City Municipal Authority, Midwest City Economic Development Commission, Midwest City Memorial Hospital Authority and Midwest City Utilities Authority, and all City departments, boards and commissions. The city attorney is appointed by and is responsible to the city manager.

**2022-2023 GOALS AND OBJECTIVES**

1. Continue to resolve legal issues pertaining to the City's projects and programs.
2. Continue to resolve legal disputes as quickly and effectively as possible.
3. Continue to update, revise and draft ordinances to reflect new programs and new statutory or case law.



**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	1,180,561	1,274,633	1,156,533	411,600
BENEFITS	403,714	455,999	417,181	160,568
MATERIALS & SUPPLIES	35,476	56,196	53,338	11,542
OTHER SERVICES	232,321	453,497	354,628	158,727
<b>TOTAL</b>	<b>1,852,073</b>	<b>2,240,325</b>	<b>1,981,680</b>	<b>742,437</b>

PERMANENT STAFFING	FY 22-23	FY 21-22	PERSONNEL POSITIONS SUMMARY:
Director	1	1	
Current Planning Manager	1	1	
City Engineer	0	1	2010-11 - 22.25
Engineering Project Manager	0	1	2011-12 - 21.25
Chief Building Inspector	0	1	2012-13 - 20.25
Building Inspector	0	2	2013-14 - 20.25
Associate Current Planner	1	1	2014-15 - 19.25
Administrative Secretary	0.5	1	2015-16 - 19
DS Clerk	0	2	2016-17 - 19.75
Maintenance Tech/Janitor	0	1	2017-18 - 19.25
Janitor	0	1.5	2018-19 - 20.25
Comp. Planner	1	1	2019-20 - 20.25
GIS Coordinator	0	0.5	2020-21 - 18.25
GIS Analyst	0	1	2021-22 - 18
GIS Technician	0	1	2022-23 - 4.5
Property Acquisition Specialist	0	1	
<b>TOTAL</b>	<b>4.50</b>	<b>18.00</b>	

PART TIME	FY 22-23	FY 21-22
Intern	0	0.5

FY 22-23 Created Engineering & Const Svcs Dept with the following:  
 City Engineer, Engineering Project Manager, Chief Building Inspector,  
 Maintenance Tech/Janitor, GIS Analyst, GIS Technician,  
 Property Acquisition Specialist, 2 Building Inspectors, .5 Administrative Secretary,  
 2 DS Clerks, 1.5 Janitor, .5 GIS Coordinator

FY 21-22: .25 Janitor moved to Police (020)  
 Chief Const Inspector moved to PWA (075) FY 20-21  
 Asst City Eng removed in FY 20-21

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	391,089
10-07 ALLOWANCES	7,228
10-10 LONGEVITY	4,656
10-11 SL BUYBACK	3,419
10-12 VL BUYBACK	1,706
10-13 PDO BUYBACK	1,802
10-14 SICK LEAVE INCENTIVE	900
10-95 1X SALARY ADJUSTMENT	800
<b>TOTAL PERSONAL SERVICES</b>	<b>411,600</b>

BENEFITS	
15-01 SOCIAL SECURITY	31,487
15-02 EMPLOYEES' RETIREMENT	57,624
15-03 GROUP INSURANCE	37,382
15-06 TRAVEL & SCHOOL	20,000
15-13 LIFE	864
15-14 DENTAL	2,865
15-20 OVERHEAD HEALTH CARE COST	914
15-98 RETIREE INSURANCE	9,432
<b>TOTAL BENEFITS</b>	<b>160,568</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIP	542
20-41 SUPPLIES	11,000
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>11,542</b>

OTHER SERVICES & CHARGES	
30-34 MAINTENANCE OF EQUIPMENT	2,500
30-40 CONTRACTUAL	21,000
30-43 HARDWARE/SOFTWARE MAINT	80,015
30-72 MEMBERSHIPS & SUBSCRIPTIONS	7,331
30-75 LEGAL PUBLICATIONS	2,000
30-85 INSURANCE	45,881
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>158,727</b>

**TOTAL DEPARTMENT REQUEST** 742,437

**CONTRACTUAL (30-40) FY 22-23**

Adobe Acrobat Pro for ComDev (5 seats @ \$200)	1,000
Autocad	300
Xerox Copier	2,700
Ordinance/Design Consultant	10,000
Large Format Plotter Supplies	2,000
Miscellaneous	5,000
<b>TOTAL</b>	<b>21,000</b>

**FUND: GENERAL (010)**

**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**

**DEPARTMENT HEAD: Billy Harless**

**PROGRAM DEVELOPMENT**

The Community Development Department consists of several city functions. These include Current Planning, Comprehensive Planning.

The Current Planning Division is responsible for the review of subdivisions, zoning, signs, building permit applications, Board of Adjustment applications, and other development-related matters. Current Planning is also involved in developing and coordinating, through appropriate boards/commissions, proposed changes to the city's development policies, procedures, and regulations.

The Comprehensive Planning Division is responsible for long-term planning efforts of the city. Current efforts include compliance with the Comprehensive Plan, Original Square Mile redevelopment, Innovation District Plan, Trails Master Plan, Air Depot Corridor Improvement Study, The Parklawn Dr. & National Ave. Revitalization Plan & Design Code, special planning areas, neighborhood redevelopment, and continuing assistance with the zoning and subdivision applications for compliance with regulations.

**2022-2023 GOALS AND OBJECTIVES:**

1. Continue to improve our quality of customer service through staff development as well as technical development.
2. Continue to provide staff support to City Council, Memorial Hospital Authority, Traffic and Safety Commission, Planning Commission, Board of Adjustment, Park Land Review Committee, Sidewalk Committee.
3. When cost effective, utilize private contractors to perform work instead of adding permanent staff.
4. Replace worn out operating equipment to increase efficiency and productivity.
5. Neighborhood Stabilization Program – Construct single family houses as infill housing focusing on foreclosed/abandonment risk areas.
6. Work with Economic Development on the Air Depot Corridor Improvement Study.
7. Work with Economic Development on the Medical Plaza District Plan.
8. Work with development community and Ordinance Review Committee to “fix” Public Improvements Waivers/Sub Regs.

**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	172,473	160,562	140,418	167,661
BENEFITS	70,955	78,434	62,242	72,811
MATERIALS & SUPPLIES	10,318	17,842	17,842	17,735
OTHER SERVICES	61,453	64,152	64,152	65,728
<b>TOTAL</b>	<b>315,198</b>	<b>320,990</b>	<b>284,654</b>	<b>323,935</b>

PERMANENT STAFFING	FY 22-23	FY 21-22
Parks & Rec Supervisor	0.3375	0.3375
Youth Sports Coordinator	0.75	0.75
Community Center Coord	1	1
Janitor	0.6	0.6
<b>TOTAL</b>	<b>2.6875</b>	<b>2.6875</b>

WAGES	FY 22-23	FY 21-22
Building Attend - Part Time	0.5	0.5
Secretary - Part Time	0.5	0.5

- .5 Eliminated Sports & Aquatic Supervisor FY 21-22.
- .75 Added Youth Sports Coordinator FY 21-22
- .1625 Park & Rec Supervisor moved to Fund 123 FY 20-21
- .56 Special Events & Mktg Mgr to new fund 010-20 FY 20-21
- Moved Special Events & Rec Asst to new fund 010-20 FY 20-21
- Moved all Senior Center Expenses to new fund 010-55 FY 19-20
- Senior Center Bus Driver position chged to Senior Center Asst Coord FY 18-19
- .75 Elimination of Aquatic & Rec Supervisor FY 15-16
- .56 Special Events & Marketing Mgr from CVB (046) FY 15-16
- Part Time Secretary - FY 13-14
- .25 Sports & Rec Supervisor to Park & Rec (123) FY 09-10
- .50 Aquatic & Rec Supervisor to Pools (010-19) FY 08-09
- .33 Park & Rec Supervisor to Park & Rec (123) FY 07-08

**CONTRACTUAL (30-40) FY 22-23**

COMMUNITY CENTER:	
Charley's Pest Control	780
Johnson Controls (inspection of fire alarm)	700
R K Black	900
Tropical Plant Leasing	2,040
Unifirst Holding	2,100
Vermont Systems	1,800
<b>TOTAL</b>	<b>8,320</b>

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	130,134
10-02 WAGES	29,016
10-03 OVERTIME	1,000
10-07 ALLOWANCES	2,563
10-10 LONGEVITY	2,497
10-13 PDO BUYBACK	173
10-14 SICK LEAVE INCENTIVE	1,800
10-95 SALARY ADJUSTMENT	478
<b>TOTAL PERSONAL SERVICES</b>	<b>167,661</b>

BENEFITS	
15-01 SOCIAL SECURITY	12,826
15-02 EMPLOYEES' RETIREMENT	19,410
15-03 GROUP INSURANCE	19,091
15-06 TRAVEL & SCHOOL	5,000
15-07 UNIFORMS	1,000
15-13 LIFE	516
15-14 DENTAL	1,983
15-20 OVERHEAD HEALTH CARE COST	546
15-98 RETIREE INSURANCE	12,439
<b>TOTAL BENEFITS</b>	<b>72,811</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	4,000
20-35 SMALL TOOLS & EQUIPMENT	212
20-41 SUPPLIES	9,000
20-63 FLEET MAINTENANCE - FUEL	1,117
20-64 FLEET MAINTENANCE - PARTS	1,534
20-65 FLEET MAINTENANCE - LABOR	1,872
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>17,735</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	4,163
30-23 UPKEEP REAL PROPERTY	8,000
30-40 CONTRACTUAL	8,320
30-43 HARDWARE/SOFTWARE MAINTENANCE	15,000
30-49 CREDIT CARD FEES	4,600
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,440
30-85 INSURANCE-FIRE, THEFT, LIAB	24,205
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>65,728</b>

**TOTAL DEPARTMENT REQUEST** 323,935

**FUND: GENERAL (010)**

**DEPARTMENT: RECREATION (06)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

During the past fiscal year, 2021-22, the Recreation Department was staffed by three full time employees, two part-time employees and one full time Manager. This department remains committed to providing consistently efficient service to its clients. It also continues to be dedicated to providing quality of life events for all our citizens from the youngest to our senior citizens. From walking and biking trails to family gatherings at one of our pavilions; we strive to maintain a balance for all families

**PROGRAM DESCRIPTION**

The Recreation Department is responsible for the following facilities; Nick Harroz Community Center, Reno Swim and Slide, sports complexes, Fred Quinn Happy Trails Dog Park and various parks and pavilions throughout the City.

The Recreation Department offers adult softball and flag football programs.

The Recreation Department now offers youth sports such

as baseball and football. The department also sponsors soccer.

Post covid, we plan on reviving Pom and Cheer, Tumbling and Beam, Arts and Crafts and Fitness classes at the Nick Harroz Community Center for children.

**2022-2023 GOALS OBJECTIVES**

1. Maintain and contribute to the programs and activities benefiting the health and fitness of our citizens.
2. Continue to provide an environment of comfort and entertainment at the Community Center.
3. Continue to support youth sports leagues such as Soccer, Football, Baseball and Softball.

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**  
**DEPARTMENT HEAD: TIATIA CROMAR**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	410,702	480,883	472,515	536,086
BENEFITS	160,795	204,654	195,789	211,570
MATERIALS & SUPPLIES	2,682	5,319	5,319	3,500
OTHER SERVICES	46,893	21,395	21,395	8,195
<b>TOTAL</b>	<b>621,072</b>	<b>712,251</b>	<b>695,018</b>	<b>759,351</b>

PERMANENT STAFFING	FY 22-23	FY 21-22	PERSONNEL POSITIONS SUMMARY:
Finance Director	0.9	0.9	
Deputy Finance Director	0.925	0.925	
Financial Accountant	0.5	0.5	2010-11 - 7.75
Staff Accountant	1.5	2.5	2011-12 - 7.75
Accounts Payable Technician	1	1	2012-13 - 7.75
Accounts Receivable Clerk	1	1	2013-14 - 7.75
Senior Accountant	1	0	2014-15 - 7.75
			2015-16 - 7.75
			2016-17 - 7.75
			2017-18 - 8
			2018-19 - 7.9
			2019-20 - 7.825
			2020-21 - 6.825
			2021-22 - 6.825
<b>TOTAL</b>	<b>6.825</b>	<b>6.825</b>	<b>2022-23 - 6.825</b>

PR Coordinator moved to H/R (010-03) FY 20-21  
 Deputy Finance Director - .075 to Hospital Authority (425) FY 19-20  
 Finance Director - 10% to Hospital Authority (425) FY 18-19  
 Financial Accountant moved 25% to Hospital Authority (425) FY 18-19  
 Staff Accountant moved 25% from Downtown Redevelopment (194) to Economic Development Authority (353) FY 18-19  
 Staff Accountant moved 25% from Hospital Authority (425) to Finance (010-08) FY 18-19  
 Staff Accountant Funded by .25 Utilities (187), .25 Downtown Redevelopment (194), .25 Hospital Authority (425) FY 17-18  
 Financial Accountant Funded by Hotel/Conf Center (195) @ .25

**FINAL BUDGET 2022-2023**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	508,307
10-03 OVERTIME	3,000
10-07 ALLOWANCES	4,654
10-10 LONGEVITY	8,043
10-11 SL BUYBACK	3,830
10-12 VL BUYBACK	2,273
10-13 PDO BUYBACK	1,773
10-14 SICK LEAVE INCENTIVE	2,993
10-95 SALARY ADJUSTMENT	1,213
<b>TOTAL PERSONAL SERVICES</b>	<b>536,086</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	41,011
15-02 EMPLOYEES' RETIREMENT	75,052
15-03 GROUP INSURANCE	66,896
15-06 TRAVEL & SCHOOL	12,000
15-13 LIFE	1,310
15-14 DENTAL	6,053
15-20 INSURANCE OVERHEAD	1,387
15-98 RETIREE INSURANCE	7,861
<b>TOTAL BENEFITS</b>	<b>211,570</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	600
20-41 SUPPLIES	2,900
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,500</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	500
30-43 COMPUTER SOFTWARE MAINTENANC	5,500
30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,195
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>8,195</b>

**TOTAL DEPARTMENT REQUEST** **759,351**

<b>CONTRACTUAL (30-40) FY 22-23</b>	
Shred-It	500
<b>TOTAL</b>	<b>500</b>

**FUND: GENERAL (010)**

**DEPARTMENT: FINANCE (08)**

**PROGRAM DESCRIPTION**

The Finance Department is responsible for the following:

- Budget Preparation & Control
- Cash Records
- Investments
- Daily Banking Activities
- Financial Statement Preparation
- Capital Assets
- Accounts Payable
- Accounts Receivable
- Sales Tax Compliance
- Hotel / Conference Center Analysis
- Tracking Grant Expenditures

Specific activities include:

- Preparation of the annual budget
- Preparation of monthly financial statements
- Preparation of annual financial statements and related disclosure notes in accordance with all Government Accounting Standards Board (GASB) requirements
- Coordination of annual financial audit and other type audits such as sales tax and other post-employment benefits
- Reconciliation of all bank accounts and analyze cash flow requirements
- Manage the investment of excess funds not required for cash flow purposes
- Daily entries of cash records and daily deposits
- Invoice city commitments and produce checks necessary for payment

- Maintain capital asset records for all city purchases over \$5,000
- Monitoring sales and use tax revenue and generating analytic sales and use tax reports
- Maintain A/P records according to IRS requirements, including filing annual 1099's

**2022-2023 GOALS AND OBJECTIVES**

1. Provide more in-depth budget information for city projects
2. Focus on cross training for all staff in order to develop more synergies
3. Continue upgrading information in the capital asset system
4. Assist other City departments with financial analysis and support
5. Reevaluate the need for updating policies and procedures
6. Monitor sales and use tax payments to business activities in Midwest City
7. Monitor collateral of bank accounts to ensure safety of deposits on monthly basis
8. Safekeeping of pooled investments and maximizing investment return
9. Engage in training and conference opportunities to remain well-informed of changes in laws and regulations and best practices for financial reporting
10. Provide budget training to other City departments as needed

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	979,686	1,214,924	916,532	1,236,552
BENEFITS	458,588	594,183	464,542	599,783
MATERIALS & SUPPLIES	433,739	593,126	533,897	598,552
OTHER SERVICES	356,473	456,302	445,784	806,516
<b>TOTAL</b>	<b>2,228,486</b>	<b>2,858,535</b>	<b>2,360,755</b>	<b>3,241,403</b>

PERMANENT STAFFING	FY 22-23	FY 21-22
Street Supervisor	0.75	0.75
Street Project Supervisor	1	0.5
Facility Project Supervisor	0.5	0.5
Equipment Operator II	4	4
Equipment Operator I	16	16
Sign/Signal Technician	1	1
Inventory Control Tech III	1	1
Grounds Keeper (Baseball Fields)	1	1
Irrigation Technician	1	1
Park Project Supervisor	1	1

**TOTAL** 27.25 26.75

SEASONAL STAFFING	FY 22-23	FY 20-21
Laborer	0.5	0.5

- .50 Street Project Supervisor from Drainage (060) in FY 22-23
- .25 Facility Project Supervisor moved to Fund 45 in FY 21-22
- .25 Facility Project Supervisor moved from Fund 45 in FY 20-21
- .25 Street Supervisor to Drainage (060)
- .50 Street Project Supervisor to Drainage (060)
- .25 Facility Project Supervisor to Welcome Center (045)
- .25 Facility Project Supervisor to Economic Development Authority (353)

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	1,162,114
10-02 WAGES	9,287
10-03 OVERTIME	9,636
10-07 ALLOWANCES	6,649
10-10 LONGEVITY	20,867
10-11 SL BUYBACK	4,487
10-12 VACATION BUYBACK	1,016
10-13 PDO BUYBACK	1,816
10-14 SL INCENTIVE	10,625
10-19 ON CALL	5,302
10-95 1X SALARY ADJUSTMENT	4,753
<b>TOTAL PERSONAL SERVICES</b>	<b>1,236,552</b>

BENEFITS	
15-01 SOCIAL SECURITY	94,596
15-02 EMPLOYEES' RETIREMENT	171,817
15-03 GROUP INSURANCE	217,219
15-04 SELF INSURANCE	33,428
15-05 SELF INSURANCE - UNEMPLOYMENT	5,000
15-06 TRAVEL & SCHOOL	6,300
15-07 UNIFORMS	15,400
15-13 LIFE	5,232
15-14 DENTAL	17,176
15-20 OVERHEAD HEALTH CARE COST	5,532
15-98 RETIREE INSURANCE	28,083
<b>TOTAL BENEFITS</b>	<b>599,783</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	4,030
20-35 SMALL TOOLS & EQUIPMENT	2,500
20-41 SUPPLIES	175,000
20-49 CHEMICALS	23,000
20-63 FLEET MAINTENANCE - FUEL	77,209
20-64 FLEET MAINTENANCE - PARTS	197,828
20-65 FLEET MAINTENANCE - LABOR	118,985
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>598,552</b>

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

**CONTRACTUAL (30-40) FY 22-23**

Verizon Wireless I-Pads	1,500
Ameriworks Occupational Health	1,500
Pest Control	508
Dane & Associates Electric Co	10,000
Steve & Dillinger	1,000
Arbor Masters Tree Service	25,000
D & G Fence	15,000
Fryar's Lawn & Landscaping	20,000
Midstate Traffic Control Inc	70,000
<b>TOTAL</b>	<b>144,508</b>

<b>OTHER SERVICES AND CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	26,072
30-22 PWA REIMBURSEMENT	346,118
30-23 UPKEEP REAL PROPERTY	7,950
30-40 CONTRACTUAL	144,508
30-41 CONTRACT LABOR	244,700
30-43 HARDWARE/SOFTWARE MAINT	7,200
30-54 VEHICLE ACCIDENT INSUR	2,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,108
30-85 INSURANCE-FIRE, THEFT, LIAB	26,860
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>806,516</b>

**TOTAL DEPARTMENT REQUEST** 3,241,403



# STREET/PARKS

**FUND: GENERAL (010)**

**DEPARTMENT: STREET/PARKS (09)**

## **SIGNIFICANT EXPENDITURE CHANGES:**

Fully funded and ordered New Bucket Truck.  
Updating Neighborhood signs citywide.

## **STAFFING/PROGRAMS**

During fiscal year 2021-2022 Street and Parks operated with numerous vacancies. Funding for staffing includes 75% salary of the Street-Drainage Supervisor and 50% salary of the Project Supervisor and Facility Project Supervisor, four Certified Equipment Operator II's, sixteen Equipment Operator I's, one Sign/Signal Technician, one inventory Control Tech II, one Grounds Keeper (Baseball fields), one Irrigation Technician and one Park Project Supervisor. Staff is completing street locates, sign inspection, pavement-marking, tree pruning and water maintenance at a reduced rate due to lack of permanent staffing.

## **PROGRAM DESCRIPTION**

Maintenance and repair of all streets, parks, trail, drainage channels, right-of-ways. Installation and improvement of landscape, irrigation, trees, plant material, turf, signs, signals and pavement markings.

## **2022-2023 GOALS AND OBJECTIVES**

1. Hire and maintain a full department staff.
2. Continue the "required" crosstraining, both internal and external with all crews.
3. Develop and implement a sign inspection and maintenance plan that meets the new federal standards.
4. Continue making pavement-marking improvements in anticipation of FHWA minimum reflectivity standards.
5. Expand the use of city personnel for minor signal maintenance, to expand beyond just bulb replacement.
6. Continue parking lot repairs and improvements at city parks. Replace old concrete picnic tables and benches.
7. Continue to implement and maintenance program for trail systems, as well as improvement to bridges and walkways.
8. Improve all aspects of the cities landscape and focus on keeping planting areas well maintained with annual flowers and free of grass and weeds.

**FUND: GENERAL (010)**  
**DEPARTMENT: ANIMAL WELFARE (10)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

<b>EXPENDITURES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
PERSONAL SERVICES	227,842	340,136	337,617	397,212
BENEFITS	98,063	141,444	136,290	154,174
MATERIALS & SUPPLIES	19,010	46,187	45,128	49,210
OTHER SERVICES	36,163	87,892	85,743	92,642
<b>TOTAL</b>	<b>381,077</b>	<b>615,659</b>	<b>604,778</b>	<b>693,238</b>

<b>PERMANENT STAFFING</b>	<b>FY 22-23</b>	<b>FY 21-22</b>
Admin Secretary I	1	1
Animal Control Officer	4	4
Animal Welfare Manager	1	1
<b>TOTAL</b>	<b>6</b>	<b>6</b>

<b>PART TIME</b>	<b>FY 22-23</b>	<b>FY 20-21</b>
Animal Welfare PT Asst	1	0.5

FY 22-23 Added 1 PT Asst  
 FY 21-22 Added Admin Sec I and PT Asst  
 FY 21-22 Supervisor title changed to Manager  
 FY 20-21 Removed PT Asst

**CONTRACTUAL (30-40) FY 22-23**

Safe Haven/Vet Services	24,000
Verizon Wireless	2,200
Midwest Vet Services	12,000
Lawn Service	2,200
Pest Control	720
Cintas	1,386
Copier	500
Unifirst	1,200
<b>TOTAL</b>	<b>44,206</b>

**FINAL BUDGET 2022-2023**

**PERSONAL SERVICES**

10-01 SALARIES	327,331
10-02 WAGES	35,738
10-03 OVERTIME	10,300
10-07 ALLOWANCES	498
10-10 LONGEVITY	10,252
10-12 VACATION BUYBACK	887
10-13 PDO BUYBACK	2,103
10-14 SL INCENTIVE	3,600
10-19 ON CALL	4,015
10-95 1X SALARY ADJUSTMENT	2,488
<b>TOTAL PERSONAL SERVICES</b>	<b>397,212</b>

**BENEFITS**

15-01 SOCIAL SECURITY	30,387
15-02 EMPLOYEES' RETIREMENT	50,606
15-03 GROUP INSURANCE	55,934
15-06 TRAVEL & SCHOOL	4,710
15-07 UNIFORMS	5,660
15-13 LIFE	1,152
15-14 DENTAL	4,507
15-20 OVERHEAD HEALTH CARE COST	1,218
<b>TOTAL BENEFITS</b>	<b>154,174</b>

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	8,000
20-35 SMALL TOOLS & EQUIPMENT	5,044
20-41 SUPPLIES	18,344
20-63 FLEET MAINTENANCE - FUEL	6,458
20-64 FLEET MAINTENANCE - PARTS	5,789
20-65 FLEET MAINTENANCE - LABOR	5,575
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>49,210</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	30,000
30-23 UPKEEP REAL PROPERTY	14,000
30-40 CONTRACTUAL	44,206
30-49 CREDIT CARD FEES	4,436
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>92,642</b>

**TOTAL DEPARTMENT REQUEST**

**693,238**

**FUND: GENERAL (010) ANIMAL WELFARE (10)**

**DEPARTMENT: ANIMAL WELFARE**

**SIGNIFICANT EXPENDITURE CHANGES:**

Continue to maintain two animal shelters to where the overhead cost for a complete year are still unknown in maintaining the new building.

**STAFFING/PROGRAMS**

Hire an additional full-time Animal Control Officer.

**PROGRAM DESCRIPTION**

**2022-2023 GOALS AND OBJECTIVES**

**Animal Welfare - General**

- Continue to provide professional services to the citizens of our city
- Improve call response times and efficiency.
- Promote the spaying and neutering of animals through services and education.
- Continue the partnership that has been formed between the Shelter and volunteers.
- Utilize the volunteer program to increase the percentage of “live release” animals.

- Have security cameras installed inside and out of the new facility.
- Have a security gate installed in the staff parking lot to secure the City Vehicles.
- Have a dog run install in the back of the shelter to a bigger space for the dogs to run off excess energy.
- Update the hand held radio’s system so the ACO’s can effectively communicate during calls for service.
- Insure the animals which are brought into the facility have their needs taken care of and we are meeting the Standard of Care requirements.
- Insure the Standard of Care requirements for cleaning and sterilization are met throughout the facility.
- Continue and improve protocol to minimize disease in the shelter environment.
- Provide all Animal Control employees with at least the minimum amount of training to keep certifications current.

- Provide training in other areas such as dart gun safety and efficiency, fire-arm safety, and defensive driving.
- Continue to provide shelter services to contracted agencies. This also includes our contractual responsibilities for emergency calls for Outside Agencies.
- Develop an Emergency management plan and secure an emergency shelter location.
- Secure a contract with a local vet for after hour emergencies as well as disasters.
- Produce PSA to increase animal adoptions.
- Utilize the newest adoption fee waiver ordinance when emergency is declared.
- Increase social media presence to post lost and found animals along with adoptable animals.

**FUND: GENERAL (010)**  
**DEPARTMENT: MUNICIPAL COURT (12)**  
**DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	368,619	392,156	370,304	406,359
BENEFITS	112,346	124,237	104,437	110,433
MATERIALS & SUPPLIES	1,019	5,662	5,639	4,645
OTHER SERVICES	6,292	17,192	17,192	9,214
<b>TOTAL</b>	<b>488,275</b>	<b>539,247</b>	<b>497,572</b>	<b>530,651</b>

PERMANENT STAFFING	FY 22-23	FY 20-21
Municipal Prosecutor	0.75	1
Court Administrator	1	0.75
Deputy Court Clerk	1	1
Clerk - Court	3	3
<b>TOTAL</b>	<b>5.75</b>	<b>5.75</b>

PART-TIME	FY 22-23	FY 20-21
On Call Prosecutor	0.5	0.5
Clerk - Court	1	1
City Municipal Judge	2	2

PERSONNEL  
POSITIONS  
SUMMARY:  
2015-16 - 5.75  
2016-17 - 5.75  
2017-18 - 5.75  
2018-19 - 5.75  
2019-20 - 5.75  
2020-21 - 5.75  
2021-22 - 5.75  
2022-23 - 5.75

FY 22-23 moved .25 Municipal Prosecutor to Juvenile (025)  
FY 22-23 moved .25 Court Administrator from Juvenile (025)  
FY 17-18 Add .25 Asst City Attorney (now Municipal Prosecutor) from Risk (202)  
Court Compliance Coordinator and Court Clerk position were combined with  
Juvenile Fund (25) covering .25 of salary  
FY 15-16 Moved Municipal Court from City Clerk 010-02

**PER APPEARANCE RATE FOR JUDGES**

	CURRENT
Criminal	467.76
Environmental	311.84
Juvenile	311.84

**FINAL BUDGET 2022-2023**

**PERSONAL SERVICES**

10-01 SALARIES	297,698
10-02 WAGES	98,790
10-07 ALLOWANCES	1,916
10-10 LONGEVITY	3,438
10-13 PDO BUYBACK	520
10-14 SICK LEAVE INCENTIVE	2,975
10-95 1X SALARY ADJUSTMENT	1,022
<b>TOTAL PERSONAL SERVICES</b>	<b>406,359</b>

**BENEFITS**

15-01 SOCIAL SECURITY	31,086
15-02 EMPLOYEES' RETIREMENT	43,060
15-03 GROUP INSURANCE	22,854
15-06 TRAVEL & SCHOOL	3,000
15-13 LIFE	1,104
15-14 DENTAL	3,142
15-20 OVERHEAD HEALTH CARE COST	1,167
15-98 RETIREE INSURANCE	5,020
<b>TOTAL BENEFITS</b>	<b>110,433</b>

**MATERIALS & SUPPLIES**

20-35 SMALL TOOLS & EQUIPMENT	1,145
20-41 SUPPLIES	3,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,645</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	4,789
30-43 COMPUTER SOFTWARE MAINT	480
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,945
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>9,214</b>

**TOTAL DEPARTMENT REQUEST**

**530,651**

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: MUNICIPAL COURT (12)**  
**DEPARTMENT HEAD: RYAN RUSHING**  
**PAGE TWO**

<b>CONTRACTUAL (30-40) FY 22-23</b>	
STANDLEY SERVICES (COPIER LEASE)	1,354
SHRED IT SERVICES	600
POLYGRAPHS	300
CLERICAL TESTING	60
JOB ADVERTISING	300
PUBLIC LEGAL NOTICES	200
COURT INTERPRETERS	500
DRUG TESTING (NEW HIRES)	105
CAMERA MAINTENANCE	320
ODIS	750
OLETS	300
<b>TOTAL</b>	<b>4,789</b>

**FUND: GENERAL (010)**

**DEPARTMENT: MUNICIPAL COURT (12)**

**PROGRAM DESCRIPTION**

The Municipal Court is the judicial branch of city government and must maintain the independence of the Judiciary while strengthening relations with the citizens and the other branches of government.

The fundamental purpose of the Municipal Court is to provide an impartial forum for citizens, due process procedures and a commitment to administering justice in a fair, efficient, and timely manner.

The Municipal Court is tasked to provide an impartial forum for citizens to be heard in a professional and just environment on matters related to possible violations of city ordinances.

The Municipal Court is responsible for case management, collection of fines, fees, and state costs; filing citations/complaints; docket scheduling; issuing, tracking and clearing warrants; maintaining court records of collections, convictions, and statistical data.

**MUNICIPAL COURT:  
STAFFING / PROGRAMS**

During fiscal year 2021-2022, the Municipal Court was staffed by three full-time clerks and two part-time clerks; the Deputy Court Administrator; the Court Administrator; the Prosecuting Attorney, who works with both the municipal court (1210) and Risk Department (202); and

four part-time judges, and one alternate judge for the criminal, environmental and juvenile dockets.

**2022-2023 GOALS AND OBJECTIVES  
MUNICIPAL COURT:**

1. Prudent use and management of resources, property and funds judiciously and solely in accordance with prescribed legal procedures. Provide judicial administrative assistance and support to all the Municipal Judges.
2. Fully utilize and work to upgrade the court management software to allow improved statistical reporting for auditing purposes.
3. Promote relations with Police Records, Jail, Property Room, Police Laboratory and the Warrant Officers.
4. Promote the growth and development of court operations through continued education provided by the Oklahoma Municipal Court Clerks Association, the Oklahoma Municipal Judges Association, the Oklahoma Municipal Attorneys Association, and other external training opportunities from other agencies and internal training opportunities provided by the City.
5. Improve efficiency and reduce costs of recovery of unpaid fines and fees and further enhancements to assist the warrant tax intercept program.
6. Ensure that the Court is compliant with developing case law with regard to incarceration for fines.

7. Maintain ordinances to reflect changes in state law.



FUND: GENERAL (010)  
DEPARTMENT: NEIGHBORHOOD SERVICES (15)  
DEPARTMENT HEAD: MIKE STROH / TERRI CRAFT

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	
PERSONAL SERVICES	692,366	775,458	647,267	851,607
BENEFITS	244,320	285,781	237,664	325,540
MATERIALS & SUPPLIES	34,549	75,523	57,447	81,137
OTHER SERVICES	124,302	205,532	192,246	217,058
<b>TOTAL</b>	<b>1,095,537</b>	<b>1,342,294</b>	<b>1,134,624</b>	<b>1,475,342</b>

PERMANENT STAFFING	FY 22-23	FY 21-22
Neighborhood Services Dir	0.25	0
Lead Code Officer/Trainer	1	1
Neighborhood Init Coord	3	3
NIA Coordinator	1	1
Comm. Outreach Specialist	1	1
Code Enforce Officer FT	5.75	5.2
Staff Secretary	1	1
<b>TOTAL</b>	<b>12.75</b>	<b>12.2</b>

PART TIME	FY 22-23	FY 21-22
Comm. Services/Truancy Tech	0.5	0.5

FY 22-23 changed Code Enforce Officer from .20 to .75 from Fund 187  
FY 22-23 moved .25 Neighborhood Svc Dir from Fund 310  
FY 20-21 Neighborhood Init Coord position not filled  
Moved Director to Fund 310 (Disaster Relief & Nhd Svcs Cleanup) FY 14-15  
Animal Control Supervisor and Animal Control Officers transferred to the General Fund, Dept 10, under the supervision of Police Dept FY 13-14

PERSONNEL  
POSITIONS  
SUMMARY:  
2010-11 - 16  
2011-12 - 18.32  
2012-13 - 18.54  
2013-14 - 12.9  
2014-15 - 12  
2015-16 - 12  
2016-17 - 12  
2017-18 - 12  
2018-19 - 12  
2019-20 - 12.2  
2019-20 - 12.2  
2020-21 - 12.2  
2021-22 - 12.2  
**2022-23 - 12.75**

FINAL BUDGET 2022-2023

NEIGHBORHOOD SERVICES (1510)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	645,134
10-07 ALLOWANCES	701
10-10 LONGEVITY	20,606
10-11 SL BUYBACK - OVER BANK	774
10-12 VL BUYBACK	1,765
10-13 PDO BUYBACK	1,608
10-14 SL INCENTIVE	2,025
10-95 1X SALARY ADJUSTMENT	1,955
<b>TOTAL PERSONAL SERVICES</b>	<b>674,568</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	51,604
15-02 EMPLOYEES' RETIREMENT	94,440
15-03 GROUP INSURANCE	98,396
15-06 TRAVEL & SCHOOL	7,500
15-07 UNIFORMS	6,500
15-13 LIFE	2,112
15-14 DENTAL	7,718
15-20 OVERHEAD HEALTH CARE COST	2,233
<b>TOTAL BENEFITS</b>	<b>270,503</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-01 NEIGHBORHOOD INITIATIVE	40,000
20-34 MAINTENANCE OF EQUIPMENT	2,000
20-41 SUPPLIES	6,000
20-63 FLEET MAINTENANCE - FUEL	11,109
20-64 FLEET MAINTENANCE - PARTS	4,866
20-65 FLEET MAINTENANCE - LABOR	7,387
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>71,362</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	18,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	24,700
30-43 HARDWARE/SOFTWARE MAINT	41,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	500
30-85 INSURANCE FIRE-THEFT-LIABILITY	17,158
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>106,358</b>
<b>TOTAL DIVISION REQUEST</b>	<b>1,122,791</b>

(CONTINUED)

FUND: GENERAL (010)  
 DEPARTMENT: NEIGHBORHOOD SERVICES (15)  
 DEPARTMENT HEAD: MIKE STROH / TERRI CRAFT  
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**NEIGHBORHOOD INITIATIVE (20-01) NBHD SVCS 1510 FY 22-23**

Supplies	3,800
Meetings (\$75.00 per mtg x 196)	14,700
Association Celebration	2,500
Council of Presidents	2,500
33 Association, 5 Events	16,500
<b>TOTAL</b>	<b>40,000</b>

**CONTRACTUAL (30-40) NHBD SVCS 1510 FY 22-23**

JAN PRO	13,000
AUTOMATIC FIRE SPRINKLER	2,000
FIRE ALARM RADIO	2,100
ONE SOURCE COPIER/PRINTER	3,800
A-TEAM PEST CONTROL	1,200
UNIFIRST- SUPPLY	2,000
UNIFIRST- FIRST AID	600
<b>TOTAL</b>	<b>24,700</b>

**CONTRACTUAL (30-40) NHBDS IN ACTION 1530 FY 22-23**

NIA PROGRAMMING	2,000
COPIER	700
BOYS AND GIRLS CLUB	75,000
JANITORIAL SERVICES	9,000
VITA	10,000
<b>TOTAL</b>	<b>96,700</b>

In previous years, Neighborhood Initiative was funded by a grant. Grant funds are no longer available starting in FY 17-18. All future funding for this program will come from the General Fund.

**NEIGHBORHOODS IN ACTION (1530)**

**PERSONAL SERVICES**

10-01 SALARIES	140,592
10-02 WAGES	22,000
10-07 ALLOWANCES	2,554
10-10 LONGEVITY	6,294
10-12 VL BUYBACK	1,563
10-13 PDO BUYBACK	1,042
10-14 SL INCENTIVE	1,800
10-17 ADDITIONAL INCENTIVE	750
10-95 1X SALARY ADJUSTMENT	444
<b>TOTAL PERSONAL SERVICES</b>	<b>177,039</b>

**BENEFITS**

15-01 SOCIAL SECURITY	13,543
15-02 EMPLOYEES' RETIREMENT	21,705
15-03 GROUP INSURANCE	16,853
15-06 TRAVEL & SCHOOL	1,000
15-13 LIFE	384
15-14 DENTAL	1,145
15-20 OVERHEAD HEALTH CARE COST	406
<b>TOTAL BENEFITS</b>	<b>55,037</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	5,000
20-63 FLEET MAINTENANCE - FUEL	528
20-64 FLEET MAINTENANCE - PARTS	1,292
20-65 FLEET MAINTENANCE - LABOR	2,955
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>9,775</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	9,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	96,700
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>110,700</b>

**TOTAL DIVISION REQUEST 352,551**

**TOTAL DEPARTMENT REQUEST 1,475,342**

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**

**PROGRAM DESCRIPTION**

The Neighborhood Services Department consists of a Department Secretary, five full time Code Officers, three Neighborhood Initiative Coordinators, Lead Code Officer all under the direct supervision and guidance of the Neighborhood Services Director.

The purpose of this department is to combine the efforts of the sub-divisions to function in a more efficient, productive and organized manner in dealing with quality of life issues. No single division can solve the complex social problems alone. A combined effort from all divisions of Neighborhood Services and Police CAO division will help restore the safety to our neighborhoods and allows all the divisions to coordinate for special emphasis projects, target houses and to accomplish a special task.

**Code Enforcement:**

The Code Enforcement Division consists of five full time Code Officers and a Lead Code Officer. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by these officers interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of City ordinances, which pertain to litter, nuisances, tall grass and weeds. Code Enforcement is also responsible for the enforcement of zoning and Property Maintenance. The efforts of these officers help to eliminate acts or conditions that are offensive, annoying or damaging to the

public. The Code Enforcement Office is often called upon to assist other agencies that are trying to correct violations of ordinances, regulations and laws. This effort improves the services that are provided to our citizens by each of these agencies.

Many of the ordinances enforced by this office reduce fire and safety risks to the public. Through their actions, these officers also help keep Midwest City an attractive community for visitors, homebuyers and business investors. Their actions help maintain property values for all Midwest City property owners. The quality of life within Midwest City is directly influenced through adoption of appropriate codes and ordinances as well as their enforcement. Strong support for this division and its officers has proven to be of best interests.

The Code Enforcement Division is responsible for the enforcement of the International Property Maintenance Code, which pertains to the exterior of existing structures. They also enforce the zoning ordinances, prepare documentation for procurement of demolition and clearance of dilapidated properties, as well as manage contracts and monitor demolition activities. Code Enforcement manages and implements the Operation Paintbrush program, which includes loaning the needed equipment and organization of the volunteers to assist those in need of assistance.

Through the enforcement of the International Codes and the Operation Paintbrush program, the housing stock of Midwest City should not deteriorate. Nice looking homes improve the neighborhood appearance and in return increase the property values and attractiveness of the community.

**Neighborhood Initiative:**

The Neighborhood Initiative Division consists of three Neighborhood Initiative Coordinators. The intent of this division and the coordinators is to serve as a catalyst for our neighborhoods. The coordinators are to identify the needs of families living in an area and link them with a particular program or agency, which can be of assistance. They also help form neighborhood associations, watch groups and similar aids. They attempt to provide services which may be unique to a particular area or need. Neighborhood Initiative also provides ready access or a contact with City Hall.

Neighborhood associations act as a stabilizing force in a neighborhood by bringing people together to address their needs, problems or issues. Neighborhood Initiative works to support the associations and to promote programs like Citizens on Patrol and Neighborhood Watch. Neighborhood associations become a partner with our City and help us build strong relationships with our citizens and encourage involvement in their community.

Through problem solving together, they encourage our citizens to make their neighborhood more enjoyable. They are building bridges through partnerships, trust and respect that gives, hope, strength and an overall healthy, attractive and safe environment for our residents. This process has proven to increase the property values and the attractiveness of our community.

### **Community Action Officers:**

The Community Action Officer Program consists of three Commissioned Police Officers that work out of the Police Department Patrol Division and are assigned to work closely with Neighborhood Services. The intent of this program is to work with the citizens of Midwest City dealing with quality of life issues and problems. Action Officers help solve problems on a long-term basis by using traditional and non-traditional police methods by developing partnerships with citizens of Midwest

City. Community Action Officers are able to devote time as needed to problems since they are not used for manning purposes and do not normally respond to calls for police services.

The Community Action Officers also work closely with City/County Health, Child Protective Services, as well as most of the departments within the City when dealing with individual residences needs, and other quality of life issues. Community Action Officers enforce all criminal and traffic violations as well as working issues that are not necessarily of a criminal or traffic related nature..

The work of the Community Action Officers dealing with quality of life issues as well as many other problems helps improve the quality of life for the citizens of Midwest City. By working closely with the other departments within Midwest City, these quality of life issues are solved on a long-term basis. The Community Action Officers interaction with the citizens in Midwest City has fostered good relationships between the City of Midwest City and the citizens we serve. This relationship has helped to decrease crime in the majority of the high crime areas which has helped increase property value, as well as making Midwest City a safer place to live.

### **2022-2023 GOALS AND OBJECTIVES**

1. Continue support for active neighborhood associations.
2. Continue a proactive approach in Code Enforcement.
3. Improve our codes and procedures to allow for better enforcement.

**FUND: GENERAL (010)**  
**DEPARTMENT: IT (16)**  
**DEPARTMENT HEAD: ALLEN STEPHENSON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	388,804	485,011	358,587	657,803
BENEFITS	132,034	169,091	126,507	238,931
MATERIALS & SUPPLIES	18,008	27,647	27,647	27,554
OTHER SERVICES	17,595	58,020	42,086	32,623
<b>TOTAL</b>	<b>556,440</b>	<b>739,769</b>	<b>554,827</b>	<b>956,911</b>

PERMANENT STAFFING	FY 22-23	FY 21-22	PERSONNEL POSITIONS SUMMARY:
IT Director	1	1	2010-11 - 4
Security Administrator	1	1	2011-12 - 4
Data Center Administrator	1	1	2012-13 - 4
Communications Coord - IT	0.105	0.105	2013-14 - 3.2
Computer Technician	3	3	2014-15 - 3.305
GIS Analyst	1	0	2015-16 - 3.305
GIS Coordinator	0.5	0	2016-17 - 3.305
GIS Technician	1	0	2017-18 - 4.105
<b>TOTAL</b>	<b>8.605</b>	<b>6.105</b>	2018-19 - 4.105

Moved GIS Analyst from Com Dev (010-05) FY 22-23  
 Moved .5 GIS Coordinator from Com Dev (010-05) FY 22-23  
 Moved GIS Technician from Com Dev (010-05) FY 22-23  
 Added Radio Technician FY 22-23  
 Added Chief Information Security Officer FY 21-22  
 Eliminated Asst. IT Director FY 21-22  
 Moved Part Time Tech to Tech Fund (014) FY 21-22  
 Eliminated Sys Admin and added (1) Comp Tech FY 20-21

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	623,163
10-07 ALLOWANCES	11,332
10-10 LONGEVITY	11,722
10-11 SL BUYBACK	215
10-13 PDO BUYBACK	2,248
10-14 SICK LEAVE INCENTIVE	3,600
10-19 ON CALL	3,994
10-95 SALARY ADJUSTMENT	1,529
<b>TOTAL PERSONAL SERVICES</b>	<b>657,803</b>

BENEFITS	
15-01 SOCIAL SECURITY	50,322
15-02 EMPLOYEES' RETIREMENT	92,092
15-03 GROUP INSURANCE	81,865
15-06 TRAVEL & SCHOOL	5,000
15-13 LIFE	1,652
15-14 DENTAL	6,253
15-20 OVERHEAD HEALTH CARE COST	1,747
<b>TOTAL BENEFITS</b>	<b>238,931</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	8,659
20-35 SMALL TOOLS AND EQUIPMENT	7,096
20-41 SUPPLIES	5,838
20-63 FLEET FUEL	1,093
20-64 FLEET PARTS	2,095
20-65 FLEET LABOR	2,773
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>27,554</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	8,000
30-34 MAINTENANCE OF EQUIPMENT	18,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,635
30-85 INSURANCE/FIRE, THEFT, LIABILITY	1,988
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>32,623</b>

**TOTAL DEPARTMENT REQUEST** 956,911

**FUND: GENERAL (010)**

**DEPARTMENT: Information Technology (16)**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 93 projects and provides support for 100 virtual machines as well 75 major applications running throughout the City.

9. Camera Upgrades
10. Provide user network security training.
11. Audio Recorder Upgrades
12. Coordinate all purchases of technology related equipment throughout the City.
13. Provide technical support for application software and hardware.
14. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
15. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
16. Work with various departments on 93 City wide projects.

**2022-2023 GOALS AND OBJECTIVES**

Coordinate and install the following projects:

1. Integration of the GIS department
2. P25 3-Site Radio Equipment
3. Replacement of Network Switches
4. PCI Compliance
5. ERP Interface to PWA System
6. SIEM's System
7. Replacement Virtual Hosts
8. Fiber to various City facilities

**FUND: GENERAL (010)**  
**DEPARTMENT: EMERGENCY RESPONSE CENTER (18)**  
**DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2020-2021	2021-2022	2021-2022	2022-2023
PERSONAL SERVICES	824,977	861,962	830,000	842,533
BENEFITS	293,873	300,783	293,000	304,879
MATERIALS & SUPPLIES	1,961	2,839	2,839	2,500
OTHER SERVICES	1,899	4,014	4,014	4,248
<b>TOTAL</b>	<b>1,122,710</b>	<b>1,169,598</b>	<b>1,129,853</b>	<b>1,154,160</b>

PERMANENT STAFFING	FY 22-23	FY 21-22
Communication Spec II	0.5	0.5
Communication Spec I	12	12
Communications Coord - IT	0.26	0.26
<b>TOTAL</b>	<b>12.76</b>	<b>12.76</b>

EOC Manager in Fund 70 FY 07-08  
 1 Comm Spec II to Fund 70 FY 10-11  
 .50 Comm Spec II to Fund 70 FY 11-12  
 .26 Radio Technician added FY 14-15

**CONTRACTUAL (30-40) FY 22-23**

Emergency Medical Dispatch Recertification	165
Emergency Medical Dispatch New Certification	1,095
CTO Recert	30
Polygraph	450
Ameriworks	233
Total Testing	60
Verizon	700
Language Line	200
OML Employment Ads	35
<b>TOTAL</b>	<b>2,968</b>

**FINAL BUDGET 2022-2023**

**PERSONAL SERVICES**

10-01 SALARIES	736,523
10-03 OVERTIME	50,777
10-07 ALLOWANCES	211
10-10 LONGEVITY	25,998
10-11 SL BUYBACK	2,931
10-12 VACATION BUYBACK	3,009
10-13 PDO BUYBACK	12,267
10-14 SL INCENTIVE	8,550
10-95 1 X SALARY ADJUSTMENT	2,267
<b>TOTAL PERSONAL SERVICES</b>	<b>842,533</b>

**BENEFITS**

15-01 SOCIAL SECURITY	64,454
15-02 EMPLOYEES' RETIREMENT	117,955
15-03 GROUP INSURANCE	102,491
15-06 TRAVEL & SCHOOL	3,500
15-13 LIFE	2,450
15-14 DENTAL	7,027
15-20 OVERHEAD HEALTH CARE COST	2,591
15-98 RETIREE INSURANCE	4,412
<b>TOTAL BENEFITS</b>	<b>304,879</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	2,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,500</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	2,968
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,280
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,248</b>

**TOTAL DEPARTMENT REQUEST**

**1,154,160**

**FUND:** EMERGENCY COMMUNICATIONS (010)

**DEPARTMENT:** EMERGENCY COMMUNICATIONS (18)

**SIGNIFICANT EXPENDITURE CHANGES:**

1. Secure and equip an operational backup 911 center

**STAFFING/PROGRAMS**

Midwest City’s Emergency Communications Center receives over 100,000 calls annually. Staffed by 13 Communication Specialist I, and 2 Communication Specialist 2 (Supervisors), the center dispatches Midwest City Police and Fire, and Saints EMS.

**PROGRAM DESCRIPTION**

The Emergency Communications Center is the public safety answering point (PSAP) and dispatch point for fire, emergency medical, emergency management, and police services in Midwest City. The mission of the Emergency Communications Center is to serve as the communications link between citizens and emergency assistance, and to provide fast and accurate activation of public safety and support agencies.

The Emergency Communications Center recognizes that service is our number one priority to the citizens as well

as response agencies that we dispatch. We strive to increase our efficiency by providing continuing professional education and training. We will work to establish program practices that equal or exceed industry standards.

We also recognize that our strength and success is tied directly to the individual and unique contributions of each employee. Working in a spirit of cooperation and teamwork both within and outside of the Emergency Communications Center, we will continue to foster positive working relationships with our public safety partners.

**2022-23 GOALS AND OBJECTIVES**

1. Secure and equip an operational backup 911 center
2. Establish individual identities for the 911 Dispatch Center and the Emergency Operations Center.
2. Update EM/911 website
3. Maintain EMD certification for all dispatchers
4. Increase training and professional development opportunities for 911 staff



**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
PERSONAL SERVICES	223,293	207,484	185,694	242,691
BENEFITS	25,539	21,871	20,099	24,089
MATERIALS & SUPPLIES	28,953	45,183	40,685	53,700
OTHER SERVICES	25,993	22,593	17,967	20,265
<b>TOTAL</b>	<b>303,778</b>	<b>297,131</b>	<b>264,445</b>	<b>340,745</b>

**PERMANENT STAFFING**      **FY 22-23**      **FY 21-22**

Parks & Rec Supervisor      0.338      0.3375

**SEASONAL STAFFING**      **FY 22-23**      **FY 21-22**

Aquatics Coordinator	1	0
Pool Manager	1	1
Assistant Manager	1	1
Guard Supervisors	3	3
Senior Guard	3	3
Lifeguards	45	45
Head Cashier	3	1
Cashiers	10	10
Life Guard Instructor	0	1
Water Safety Instructor	0	5
Seasonal Maintenance	1	1

**TOTAL**      **68**      **71**

.1625 Park & Rec Supervisor moved to Fund 123 FY 20-21  
 Elimated Aquatic & Rec Sup FY 21-22  
 Added Parks & Rec Sup FY 20-21

Lifeguards were increased to accommodate a  
 3-Shift System. No impact on wages. FY 09-10

**CONTRACTUAL (30-40) FY 22-23**

When to Work	315
Ameriworks	400
Compliance Resources	1,500
Johnson Controls	500
OK State Dept of Health	150
<b>TOTAL</b>	<b>2,865</b>

**FINAL BUDGET 2022-2023**

**PERSONAL SERVICES**

10-01 SALARY	22,780
10-02 WAGES	200,000
10-03 OVERTIME	5,000
10-04 ADDITIONAL PAY	13,000
10-07 ALLOWANCES	1,115
10-10 LONGEVITY	259
10-13 PDO BUYBACK	173
10-14 SL INCENTIVE	304
10-95 1X SALARY ADJUSTMENT	60
<b>TOTAL PERSONAL SERVICES</b>	<b>242,691</b>

**BENEFITS**

15-01 SOCIAL SECURITY	18,566
15-02 RETIREMENT	4,157
15-13 LIFE	65
15-14 DENTAL	129
15-20 OVERHEAD HEALTH CARE COST	69
15-98 RETIREE INSURANCE	1,103
<b>TOTAL BENEFITS</b>	<b>24,089</b>

**MATERIALS & SUPPLIES**

20-35 SMALL TOOLS & EQUIPMENT	500
20-41 SUPPLIES	12,000
20-49 CHEMICALS	40,000
20-63 FLEET MAINTENANCE - FUEL	400
20-64 FLEET MAINTENANCE - PARTS	400
20-65 FLEET MAINTENANCE - LABOR	400
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>53,700</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	7,500
30-18 REFUNDS	1,700
30-23 UPKEEP REAL PROPERTY	6,200
30-40 CONTRACTUAL	2,865
30-49 CREDIT CARD FEES	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>20,265</b>

**TOTAL DEPARTMENT REQUEST**

**340,745**

**FUND: GENERAL**

**DEPARTMENT: SWIMMING POOL**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

During the past fiscal year, 2021-2022, the pool was staffed by about 67 seasonal employees. The employees at the pool continue to go through rigorous training to remain at the top of aquatic safety standards. The special events that are hosted include: the Mother/ Father Appreciation Days and the Doggy Paddle. Swim lessons are contracted through the Midwest City YMCA and are held at Reno Swim & Slide in the hours before the pool opens to the public. The swimming pool budget provides for the operation and upkeep of Reno Swim and Slide and Lions Spray Park. Reno Swim and Slide opens Memorial Day weekend and will be open through Labor Day with weekend operation once the school year starts. Lions Spray Park opens early spring and stays open as long as the weather is warm.

**2022-2023 GOALS AND OBJECTIVES**

1. Maintain and improve the high standard of security and safety for patrons and staff through consistent in-service training and drills; while maintaining a fun and friendly environment.
2. Continuing to ensure adequate employee training pertaining to handling fecal incidents and customer complaints, and injuries of patrons and staff through weekly in-service and recertification.
3. Continuing customer service training of employees to improve the quality of service patrons receive at the facility.
4. Continue to create new ways of retaining staff throughout the season as well as for future seasons, through raises, stipends, and employee appreciation.

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNICATIONS (20)**  
**DEPARTMENT HEAD: JOSHUA RYAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	135,541	158,425	155,885	173,470
BENEFITS	48,098	61,755	61,018	67,126
MATERIALS & SUPPLIES	1,158	2,000	2,000	2,000
OTHER SERVICES	30,686	86,521	80,580	74,750
<b>TOTAL</b>	<b>215,483</b>	<b>308,701</b>	<b>299,483</b>	<b>317,346</b>

PERMANENT STAFFING	FY 22-23	FY 21-22	PERSONNEL POSITIONS SUMMARY:
Communications Director	0.75	0.75	2017-18 - 0
CVB Manager	0.56	0.56	2018-19 - .75
Events Specialist	1	1	2019-20 - .75
<b>TOTAL</b>	<b>2.31</b>	<b>2.31</b>	2020-21 - 2.31

.56 CVB Manager from 010-06 Parks & Rec FY 20-21  
 1.0 Events Specialist from 010-06 Parks & Rec FY 20-21  
 .25 of salary paid by PWA FY 18-19  
 This is a new department created in FY 18-19

**CONTRACTUAL (30-40) FY 22-23**

Newsletters	12,000
Web-Site Hosting	8,500
Archive Social Media	8,200
Video Production Editing	6,000
Carahsoft Monitoring Social Media	11,000
Graphic Design Advertising	10,000
<b>TOTAL</b>	<b>55,700</b>

**MARKETING/COMMUNICATIONS (30-55) FY 22-23**

Miscellaneous Advertising	12,500
Constant Contact	1,500
<b>TOTAL</b>	<b>14,000</b>

**FINAL BUDGET 2022-2023**

**PERSONAL SERVICES**

10-01 SALARIES	161,047
10-03 OVERTIME	5,000
10-07 ALLOWANCES	4,960
10-10 LONGEVITY	1,885
10-14 SICK LEAVE INCENTIVE	168
10-95 SALARY ADJUSTMENT	410
<b>TOTAL PERSONAL SERVICES</b>	<b>173,470</b>

**BENEFITS**

15-01 SOCIAL SECURITY	13,270
15-02 EMPLOYEES' RETIREMENT	24,286
15-03 GROUP INSURANCE	20,058
15-06 TRAVEL & SCHOOL	7,000
15-13 LIFE	444
15-14 DENTAL	1,599
15-20 OVERHEAD HEALTH CARE COST	469
<b>TOTAL BENEFITS</b>	<b>67,126</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES	500
30-40 CONTRACTUAL	55,700
30-43 COMPUTER SOFTWARE MAINT	1,900
30-55 MARKETING/COMMUNICATIONS	14,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,650
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>74,750</b>

**TOTAL DEPARTMENT REQUEST** 317,346

**FUND: GENERAL (010)**

**DEPARTMENT: COMMUNICATIONS (20)**

**SIGNIFICANT EXPENDITURE CHANGES:**

- Return Special Events & Marketing Manager position removed in 20-21, keeping Special Events Coordinator. Increases staffing to four.

**STAFFING/PROGRAMS**

During the 2021-22 fiscal year, the Communications Department was staffed by one full-time Communications and Marketing Director, one full-time Convention & Visitors Bureau Manager and one full-time Special Events Coordinator.

**PROGRAM DESCRIPTION**

CAM Department is responsible for the following:

- Providing timely information about programs, services, events, and public meetings to residents, businesses in the region, media outlets, and other Midwest City stakeholders.
- Serves internal and external communication functions and handles special communication projects for departments.
- Emergency Communications during major and minor incidents.
- Coordinates all City special events held in the community.
- Point of contact for community event organizers and film productions for permitting process.

**2022-2023 GOALS AND OBJECTIVES**

1. Continuously watch for opportunities to promote public trust through consistent communication.
2. Provide media relations through press releases, media interviews, press conferences, and media events such as groundbreakings/grand openings.
3. Continue to migrate communication methods to new digital outlets to increase efficacy, efficiency and reduce costs.
4. Provide accurate information through the City's website and help other departments improve their website presence.
5. Manage a majority of City's presence on social platforms and help other departments improve their presence on their social platforms.
6. Improve the special event permitting process and help to encourage community event organizers step forward to organize quality events for the public.
7. Innovate our methods to improve campaigns and ways that City departments promote their services and events, while encouraging overall consistency with City messages.

**FUND: GENERAL (010)**  
**DEPARTMENT: ENGINEERING & CONSTRUCTION SVCS (24)**  
**DEPARTMENT HEAD: BRANDON BUNDY**

EXPENDITURES	AMENDED		ESTIMATED	
	ACTUAL 2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	-	-	-	845,820
BENEFITS	-	-	-	314,760
MATERIALS & SUPPLIES	-	-	-	42,418
OTHER SERVICES	-	-	-	270,850
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,473,848</b>

PERMANENT STAFFING	FY 22-23	FY 21-22	PERSONNEL POSITIONS SUMMARY:
Dir. Of Eng & Const Services	1	0	2022-23 - 11.75
Administrative Secretary	0.5	0	
City Engineer	0.5	0	
Engineering Project Manager	1	0	
Chief Construction Inspector	0.25	0	
Chief Building Official	1	0	
Building/Housing Code Inspector	2	0	
Clerk	2	0	
Maintenance Tech/Lead Janitor	1	0	
Janitor	1.5	0	
Construction Inspector I	1	0	
<b>TOTAL</b>	<b>11.75</b>	<b>0.00</b>	

This is a new department created in FY 22-23:  
 moved .25 Chief Construction Inspector, .50 (Prev PWA City Engineer) City Engineer from PWA (075)  
 moved (Prev. City Engineer - Comm Dev) Dir. Of Eng & Const Services, Engineering Project Manager, Chief Building Inspector, Maintenance Tech/Janitor, GIS Analyst, GIS Technician, 2 Building Inspectors, .5 Administrative Secretary, 2 DS Clerks, 1.5 Janitor, .5 GIS Coordinator from Comm Dev (010-05)  
 added Construction Inspector I

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	753,739
10-02 WAGES	19,423
10-03 OVERTIME	2,000
10-07 ALLOWANCES	12,555
10-10 LONGEVITY	14,502
10-11 SL BUYBACK - OVERBANK	5,046
10-12 VACATION BUY BACK - OVERBANK	1,405
10-13 PDO BUYBACK	1,987
10-14 SICK LEAVE INCENTIVE	6,075
10-18 SEPARATION PAY	27,000
10-95 SALARY ADJUSTMENT	2,088
<b>TOTAL PERSONAL SERVICES</b>	<b>845,820</b>

BENEFITS	
15-01 SOCIAL SECURITY	64,705
15-02 EMPLOYEES' RETIREMENT	115,696
15-03 GROUP INSURANCE	98,762
15-06 TRAVEL & SCHOOL	20,000
15-07 UNIFORMS	3,200
15-13 LIFE	2,256
15-14 DENTAL	7,754
15-20 OVERHEAD HEALTH CARE COST	2,387
<b>TOTAL BENEFITS</b>	<b>314,760</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	1,800
20-41 SUPPLIES	18,000
20-63 FLEET FUEL	8,276
20-64 FLEET PARTS	5,774
20-65 FLEET LABOR	8,568
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>42,418</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	150,000
30-34 MAINTENANCE OF EQUIPMENT	2,500
30-40 CONTRACTUAL	88,350
30-43 HARDWARE/SOFTWARE MAINT	5,000
30-49 CREDIT CARD FEES	15,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	5,000
30-75 LEGAL PUBLICATIONS	5,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>270,850</b>

**TOTAL DEPARTMENT REQUEST** 1,473,848

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: ENGINEERING & CONSTRUCTION SVCS (24)**  
**DEPARTMENT HEAD: BRANDON BUNDY**  
**PAGE TWO**

**CONTRACTUAL (30-40) FY 22-23**

Restroom Deep Cleaning City Hall & PD 4 x Yr	3,600
Clean Carpets, Strip & Wax	6,500
Window Cleaning City Hall & PD	1,500
Fire Extinguisher & Alarm Testing	710
Fire Alarm Monitoring	540
Preventive Maintenance for Boiler & Chiller	12,000
City Hall & PD Elevator Inspection	4,800
Verizon LTE Service	1,000
Verizon Inspectors	1,000
Adobe Acrobat Pro (5 @ \$200 each)	1,200
AutoCad	3,500
ADA Interpreter	4,500
ACOG Traffic Counts	5,000
Ameriworks	4,500
Tropical Plants	1,200
TEC Traffic Counts	6,800
Outside Inspection Services	30,000
<b>TOTAL</b>	<b>88,350</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: ENGINEERING AND CONSTRUCTION SERVICES (24)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

The Engineering and Construction Services Department is a newly formed department to better serve the internal and external customers of the City. The new department consists of Building Inspection, Engineering, and Project Management Divisions.

The Building Inspections Division is responsible for administering and enforcing the city's building-related codes. These codes comprise the regulated trades; building, electrical, plumbing, and mechanical. These codes are applied to new construction, remodeling, and day-to-day repairs to existing structures. In carrying out these functions, Building Inspections reviews building plans, performs field inspections, and issues notices. The licensing of the various trades is also administered by this division.

Engineering is responsible for the review and inspection of public infrastructure and elements of development which influence the City. Among those elements are transportation, water, sewer, and drainage; which are vital to the operation of our City now and in the future. Engineering also takes part in most permits and all subdivision proposals; giving advice and assisting developers to build the best possible product. Engineering leads efforts with the floodplain management, traffic and safety, and the City's ADA Transition Plan.

The Project Management Division works with other city departments to provide advice on all levels of construction done within the City. This includes assisting with estimates, overseeing preparation of construction plans, acquisition of easements, and management throughout construction.

**PROGRAM DESCRIPTION**

The newly formed Department will provide review of all development within the City and assist other departments with wide-ranging services to construct publicly funded projects.

Staff within this department currently advises the City Council, Planning Commission, Traffic and Safety Commission, ADA Transition Committee, Builders Advisory Board, Sidewalk Committee, and is available to other departments.

**2022-2023 GOALS AND OBJECTIVES**

- 1) Improve customer service and look for ways to streamline the permitting process.
- 2) Be available to assist other City departments in any aspect of their projects including advice, estimates, inspection, and management.
- 3) Provide opportunities for staff development in professional and technical areas.
- 4) Continue to provide staff support to City Council, Memorial Hospital Authority, Traffic and Safety Commission, Planning Commission, Builders' Advisory Board, Sidewalk Committee, the ADA Transition Committee, and various building trade boards.
- 5) Coordinate implementation of Capital Improvement projects consisting of transportation, water, sewer, and drainage infrastructure, by providing estimates, plans, technical review, inspection, and contract administration.

- 6) Select and manage consultants who are experts in their respective field when it comes to projects with tight timelines or are beyond staffing capacity.
- 7) With stakeholder involvement; develop master plans for future capital projects.
- 8) Continue to improve the documentation and filing of as-built plans.
- 9) Work to improve the City's compliance of the American Disabilities Act within the public rights of way and public buildings.
- 10) Look for opportunities and apply for federal grant programs to fund projects.
- 11) Complete the construction of federally funded projects:
  - Rail with Trail Phase 2/3
  - Signal Upgrade Project Phase 3
  - Reno Ave Resurfacing from Midwest Blvd to

Blake Dr.

- 12) Continue the development of future federally funded projects
  - Signal Upgrade Project Phase 4
  - Signal Upgrade Project Phase 5
  - Striping Phase 5
  - Midwest Blvd Resurfacing from SE 29th St to NE 10th St.
  - Replacement of the SE 29th St bridge over Crutcho Creek.
- 13) Complete 2018 GO Bond projects
  - WP Bill Atkinson Park
  - Mid-America Park
  - Booster Pump Station
  - Street Resurfacing
- 14) Continue to update, revise and draft ordinances and standards in regards to development.



**FUND: GENERAL (010)**  
**DEPARTMENT: SENIOR CENTER (55)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

<b>EXPENDITURES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
PERSONAL SERVICES	49,166	154,746	152,520	138,434
BENEFITS	18,889	53,964	53,964	53,021
MATERIALS & SUPPLIES	1,937	6,402	6,295	8,100
OTHER SERVICES	32,323	39,396	39,396	38,073
<b>TOTAL</b>	<b>102,316</b>	<b>254,508</b>	<b>252,175</b>	<b>237,628</b>

<b>PERMANENT STAFFING</b>	<b>FY 22-23</b>	<b>FY 21-22</b>	<b>PERSONNEL POSITIONS SUMMARY:</b>
Senior Center Coordinator	1	1	
Janitor	0.4	0.4	
Senior Center Asst Coord	1	1	
<b>TOTAL</b>	<b>2.4</b>	<b>2.4</b>	2019-20 - 2.5 2020-21 - 1.5 2021-22 - 2.4 <b>2022-23 - 2.4</b>

<b>WAGES</b>	<b>FY 22-23</b>	<b>FY 21-22</b>
Sr Ctr Bldg Attend - Part Time	0.5	0.5

FY 21-22 Eliminated Park & Rec Manager, added Senior Center Coordinator  
 FY 20-21 Sr Ctr Coord position not filled  
 Note: This fund moved from 010-06 Parks & Rec in FY 19-20

**CONTRACTUAL (30-40) FY 22-23**

CAPITAL CITY PROCESSORS/VALLEY PROTEINS	600
CHARLEY'S PEST CONTROL	720
COMTEC	1,000
JOHNSON CONTROL FIRE PROTECTION	686
UNIFIRST HOLDING	1,028
AQUALIFE	1,020
FLORIDA WHOLESALE PLANT	1,000
SPENCER HEAT & AIR	2,000
QASIM ALIM CARPET CLEANING	1,500
CINTAS	3,100
<b>TOTAL</b>	<b>12,654</b>

**FINAL BUDGET 2022-2023**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	120,802
10-02 WAGES	9,294
10-03 OVERTIME	500
10-07 ALLOWANCES	498
10-10 LONGEVITY	3,588
10-11 SL BUYBACK	1,549
10-13 PDO BUYBACK	788
10-14 SICK LEAVE INCENTIVE	900
10-95 SALARY ADJUSTMENT	515
<b>TOTAL PERSONAL SERVICES</b>	<b>138,434</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	10,590
15-02 EMPLOYEES' RETIREMENT	18,080
15-03 GROUP INSURANCE	20,530
15-06 TRAVEL & SCHOOL	1,000
15-13 LIFE	461
15-14 DENTAL	1,873
15-20 OVERHEAD HEALTH CARE COST	487
<b>TOTAL BENEFITS</b>	<b>53,021</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-35 SMALL TOOLS & EQUIPMENT	100
20-41 SUPPLIES	7,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>8,100</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	15,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	12,654
30-85 INSURANCE-FIRE, THEFT, LIAB	5,419
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>38,073</b>

**TOTAL DEPARTMENT REQUEST** **237,628**

**FUND: GENERAL**

**DEPARTMENT: SENIOR CENTER**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

The Midwest City Senior Center provides classes, activities, and programs for anyone fifty-five and over Monday through Friday. Activities include: exercise classes, tai-chi, square dancing line dancing, woodcarving, quilting, bingo, bible study, gospel music, card games, dominoes, monthly workshop seminars and *much* more. The Senior Center hosts five dances per week.

In 2021, The Senior Center was up and down with COVID-19. Some months we would wear mask and not serve meals inside. Then some months we would be fully open. The number of participates would fluctuate depending on the level of COVID-19 concerns. The Oklahoma County Senior Nutrition continued to serve meals inside and drive through. Since COVID-19 has slowed down the Senior Center is fully open with normal programming. We have also laid down a Pickle Ball Court on the dance floor. It started off slowly but now there are around ten to twelve players playing on Monday and Friday afternoons.

The Senior Center is getting back to normal numbers of providing approximately 6,500 services and activities per MONTH to seniors in the Midwest City area. Weekly meals from the Oklahoma County Senior Nutrition Program each weekday and homebound meal delivery are provided to over 100 seniors daily.

In 2022, the Senior Center hopes to continue to be fully open to normal activities. We plan to have our annual health fair again this year as well as add any new programs that will have the interest of the seniors at heart.

**2022-2023 GOALS AND OBJECTIVES**

1. Continue to offer quality activities for the citizens of Midwest City and surrounding areas. Things like introducing Pickle Ball and shucking oysters.
2. Continue to make the Senior Center and warm and inviting place for seniors to come and enjoy the facility and activities. To welcome each and every senior with a smile and a friendly face.

FUND: GENERAL (010)  
DEPARTMENT: 00 TRANSFERS OUT  
DEPARTMENT HEAD: TIM LYON

	ACTUAL	AMENDED	ESTIMATED	BUDGET
INTERFUND TRANSFERS (010-00)	2020-2021	BUDGET	ACTUAL	2022-2023
	2021-2022	2021-2022	2021-2022	
TRAILER PARK (017)	2,723	-	-	-
POLICE (020)	10,765,825	11,184,059	11,184,059	10,540,887
POLICE - WARRANT OFFICERS (020)	98,572	98,572	98,572	98,572
EMPLOYEE ACTIVITY (035)	9,000	4,502	4,502	5,000
CDBG (141-039)	186,769	198,006	198,006	228,706
CAP IMP REVENUE BONDS (250)	9,444,349	9,894,683	9,894,683	9,264,215
JUVENILE (025)	50,000	17,656	17,656	-
FIRE (040)	8,704,552	9,044,090	9,044,090	8,541,020
URBAN RENEWAL (201)	20,000	-	-	-
L&H (240)	-	112,500	112,500	-
<b>TOTAL</b>	<b>29,281,790</b>	<b>30,554,068</b>	<b>30,554,068</b>	<b>28,678,400</b>

**FINAL BUDGET 2022-2023**

<b>TRANSFERS OUT</b>	
80-20 POLICE	10,540,887
80-35 EMPLOYEE ACTIVITY	5,000
80-39 GRANTS CONTRIBUTION FOR CDBG	228,706
80-40 FIRE	8,541,020
80-50 DEBT SERVICE (250)	9,264,215
80-62 POLICE - WARRANT OFFICERS	98,572
<b>TOTAL TRANSFERS OUT</b>	<b>28,678,400</b>

# Police Fund

# City of Midwest City, Oklahoma

## Police

### Index

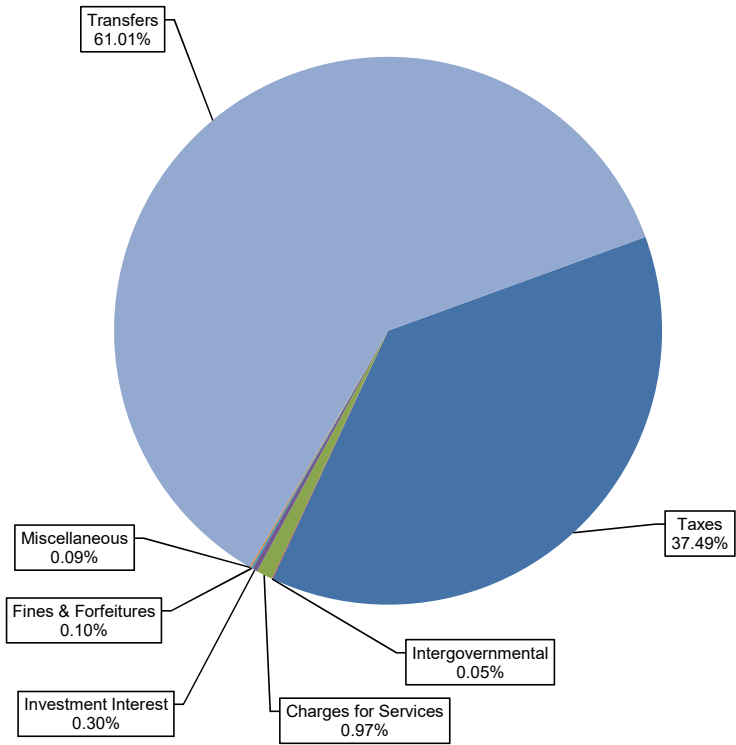
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
020	Budget Summary	83
020	Budget Chart	84
020	<b>Individual Fund:</b> Police	85

\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

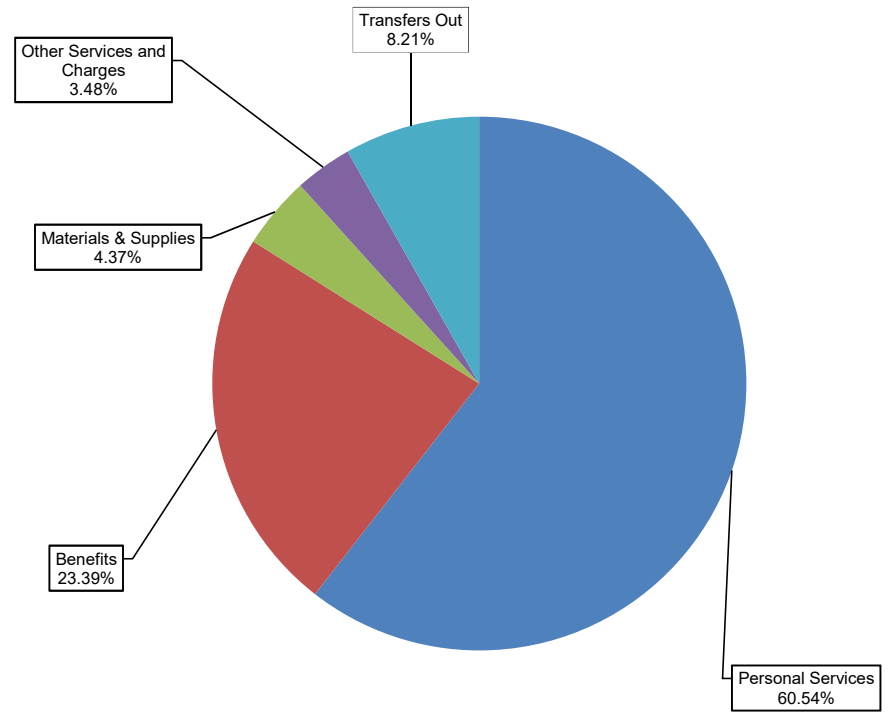
**POLICE FUND BUDGET SUMMARY - FISCAL YEAR 2022-2023**

	<b>PRIOR YEAR ACTUAL FY 20-21</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 21-22</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 21-22</b>	<b>BUDGET YEAR FINAL FY 22-23</b>
<b>ESTIMATED REVENUE:</b>				
Taxes	6,664,318	5,935,118	7,015,378	6,538,271
Intergovernmental	5,024	8,384	12,822	8,869
Charges for Services	168,599	168,599	168,599	168,599
Investment Interest	38,567	66,390	24,542	51,484
Fines & Forfeitures	18,999	14,507	17,819	17,320
Miscellaneous	42,065	5,789	10,242	16,215
Asset Retirement	-	-	-	-
Transfers	10,864,666	11,282,631	11,282,631	10,639,459
<b>TOTAL REVENUE</b>	<b>17,802,238</b>	<b>17,481,418</b>	<b>18,532,033</b>	<b>17,440,217</b>
Use / (Gain) of Fund Balance	(2,870,882)	(643,235)	(1,818,769)	(294,467)
<b>TOTAL RESOURCES</b>	<b>14,931,356</b>	<b>16,838,183</b>	<b>16,713,264</b>	<b>17,145,750</b>
<b>PROPOSED EXPENDITURES:</b>				
<b>Police Department - Operations</b>				
Personal Services	9,165,092	10,101,894	10,101,894	10,380,664
Benefits	3,503,478	3,812,441	3,802,857	4,011,220
Materials & Supplies	536,087	754,290	644,857	748,723
Other Services and Charges	488,927	537,291	531,389	596,931
Transfers Out	1,237,772	1,632,267	1,632,267	1,408,212
<b>TOTAL EXPENDITURES</b>	<b>14,931,356</b>	<b>16,838,183</b>	<b>16,713,264</b>	<b>17,145,750</b>
<b>RESERVE OF FUND BALANCE</b>				<b>786,877</b>

**ESTIMATED REVENUES POLICE FUND  
FY 2022-2023  
Total \$17,440,217**



**ESTIMATED EXPENDITURES POLICE FUND  
FY 2022-2023  
TOTAL \$17,145,750**



FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: SID PORTER

**FINAL BUDGET 2022-2023**

**PERSONAL SERVICES (6210 - SWORN EMPLOYEES)**

10-01 SALARIES	7,495,258
10-06 COLLEGE INCENTIVE	120,000
10-07 ALLOWANCES	3,125
10-09 OVERTIME 2	300,000
10-10 LONGEVITY	171,231
10-11 SL BUYBACK-OVER BANK	77,864
10-12 VACATION BUYBACK	199,103
10-13 PDO BUYBACK	110,960
10-14 SL INCENTIVE	50,300
10-17 ADDITIONAL INCENTIVE	30,000
10-18 SEPARATION PAY	175,750
10-26 K-9 OVER OT BANK	2,070
10-27 SHIFT DIFFERENTIAL	3,500
10-95 1X SALARY ADJUSTMENT	17,947
<b>PERSONAL SERVICES - SWORN</b>	<u>8,757,108</u>

**PERSONAL SERVICES (6220 - CIVILIAN EMPLOYEES)**

10-01 SALARIES	1,429,768
10-02 WAGES	25,000
10-03 OVERTIME	55,707
10-04 ADDITIONAL PAY	21,226
10-07 ALLOWANCES	8,685
10-10 LONGEVITY	32,352
10-11 SL BUYBACK-OVER BANK	6,001
10-12 VACATION BUYBACK	474
10-13 PDO BUYBACK	2,888
10-14 SL INCENTIVE	8,900
10-17 ADDITIONAL INCENTIVE	6,000
10-18 SEPARATION PAY	7,000
10-19 ON CALL	7,000
10-27 SHIFT DIFFERENTIAL	7,800
10-95 1X SALARY ADJUSTMENT	4,755
<b>PERSONAL SERVICES - CIVILIAN</b>	<u>1,623,556</u>

**TOTAL PERSONAL SERVICES** **10,380,664**

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	9,165,092	10,101,894	10,101,894	10,380,664
BENEFITS	3,503,478	3,812,441	3,802,857	4,011,220
MATERIALS & SUPPLIES	536,087	754,290	644,857	748,723
OTHER SERVICES	488,927	537,291	531,389	596,931
TRANSFERS OUT	1,237,772	1,632,267	1,632,267	1,408,212
TOTAL	<u>14,931,356</u>	<u>16,838,183</u>	<u>16,713,264</u>	<u>17,145,750</u>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
TAXES	6,664,318	5,935,118	7,015,378	6,538,271
INTERGOVERNMENTAL	5,024	8,384	12,822	8,869
CHARGES FOR SERVICES	168,599	168,599	168,599	168,599
INVESTMENT INTEREST	38,567	66,390	24,542	51,484
FINE & FORFEITURES	18,999	14,507	17,819	17,320
MISCELLANEOUS	42,065	5,789	10,242	16,215
TRANSFERS	10,864,666	11,282,631	11,282,631	10,639,459
TOTAL	<u>17,802,238</u>	<u>17,481,418</u>	<u>18,532,033</u>	<u>17,440,217</u>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	4,188,477	16,107,439	14,326,081	5,969,836	6/30/2020
6/30/2020	5,969,836	17,802,238	14,931,356	8,840,718	6/30/2021
6/30/2021	8,840,718	18,532,033	16,713,264	10,659,487	6/30/2022 - EST
6/30/2022	10,659,487	17,440,217	17,145,750	10,953,955	6/30/2023 - EST

Excludes Transfers Out (786,877) **5% Reserve**  
**10,167,078**

FY 17-18 - Ordinance 3308 effective 1/1/18 increased the sales tax by .3195% for this fund.

(CONTINUED)



**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
<b>Division 6210</b>		
Major	2	2
Captain	4	4
Lieutenant	14	13
Sergeant	52	57
Police Officer	25	21
Warrant Officers	2	2
<b>TOTAL</b>	<b>99</b>	<b>99</b>
<b>Division 6220</b>		
Police Chief	1	1
Asst Chief	1	1
Jail Matron/Jailer	11	11
Civilian Support Manager	1	1
Records Clerk	4	4
UCR/Clerk	1	1
Adm. Secretary	1	1
Fiscal Officer	1	1
Lab Technician	3	3
Property Room Clerk	1	1
Intel Analyst	1	1
Janitor	0.5	0.5
Communications Coord - IT	0.26	0.26
<b>TOTAL</b>	<b>26.76</b>	<b>26.76</b>
<b>TOTAL 6210 &amp; 6220</b>	<b>125.76</b>	<b>125.76</b>
<b>PART-TIME</b>		
Jail Chaplain	1	0

FY 20-21 1 Lab Tech, 1 Records Clerk, Jailer & Officer  
 5 Promotions to Sergeant FY 20-21  
 Eliminated 1 Records Clerk position FY 20-21  
 FY 21-22 Added Intel Analyst, Lab Tech, eliminated 1 Records Clerk  
 FY 21-22 Eliminated 1 Sergeant, added 1 Police Officer  
 FY 21-22 1 Jailer position to remain open (not included in budget)  
 FY 21-22 .25 Janitor moved from Comm Dev (010-05)  
 FY 22-23 Added Part time Jail Chaplain

PERSONNEL  
 POSITIONS  
 SUMMARY:

2010-11 - 122.25
2011-12 - 122.25
2012-13 - 122.25
2013-14 - 123.25
2014-15 - 121.51
2015-16 - 120.51
2016-17 - 120.51
2017-18 - 120.51
2018-19 - 123.51
2019-20 - 126.51
2020-21 - 125.51
2021-22 - 125.76
2022-23 - 125.76

**BENEFITS (6210 - SWORN EMPLOYEES)**

15-01 SOCIAL SECURITY	669,919
15-02 EMPLOYEES' RETIREMENT	1,012,244
15-03 GROUP INSURANCE	908,208
15-04 WORKERS COMP INSURANCE	253,022
15-05 SELF INS - UNEMPLOYMENT	15,000
15-06 TRAVEL & SCHOOL	129,585
15-07 UNIFORMS	53,546
15-13 LIFE	19,008
15-14 DENTAL	79,103
15-20 OVERHEAD HEALTH CARE COST	20,097
15-98 RETIREE INSURANCE	248,120
<b>TOTAL BENEFITS-SWORN</b>	<b>3,407,851</b>

**BENEFITS (6220 - CIVILIAN EMPLOYEES)**

15-01 SOCIAL SECURITY	124,202
15-02 EMPLOYEES' RETIREMENT	220,826
15-03 GROUP INSURANCE	191,090
15-13 LIFE	5,138
15-14 DENTAL	17,000
15-20 OVERHEAD HEALTH CARE CARE	5,433
15-98 RETIREE INSURANCE	39,679
<b>TOTAL BENEFITS-CIVILIAN</b>	<b>603,368</b>

**TOTAL BENEFITS** **4,011,220**

**MATERIALS & SUPPLIES (6210 - SWORN EMPLOYEES)**

20-34 MAINTENANCE OF EQUIPMENT	16,800
20-35 SMALL TOOLS & EQUIPMENT	5,000
20-41 SUPPLIES	131,156
20-63 FLEET MAINTENANCE - FUEL	233,610
20-64 FLEET MAINTENANCE - PARTS	191,642
20-65 FLEET MAINTENANCE - LABOR	170,515
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>748,723</b>

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**  
**PAGE THREE**

<b>CONTRACTUAL 30-40</b>	<b>21-22</b>	<b>22-23</b>
Labor Relations/Arbitration	5,000	5,000
Cont (Groupwise Lic Fee)	600	600
OLETS Fee	13,000	13,000
5 Year Phy 10 @ \$475 (21-22)	4,750	4,750
Immunizations	400	400
TB Tine Tests	500	500
PreEmp Officers / Reserve	2,000	3,850
Physical Fit for Duty Testing	1,000	1,000
FCE Testing	1,000	1,000
MMPI/CPI Testing	960	1,500
Pre Employment Jailers	300	300
SIU Alarm Monitoring	393	393
Substance Abuse Testing	500	500
Exposure Baseline Testing	3,700	3,700
Work Key Testing	1,000	1,000
Tyler Software - After hours support	2,000	2,000
Automation Integrated	4,290	4,290
Elevator Inspection	1,005	1,005
DPS (fee for Cad)	300	300
Watchguard Annual Maintenance	35,000	35,000
Bosch Crash Data Retrieval	1,500	1,500
Cell Bright Maintenance	4,300	4,300
UHF Frequency	100	100
County Portal	750	750
Counseling Services	4,500	1,500
Sanitizing restrooms	1,200	1,700
Search Data Base	6,120	6,120
ODIS - Also Funded in Fund 10-12	750	750
UDS (Utility Data Services)	6,000	6,000
Leads on Line	1,368	1,368
US Fleet Tracking (GPS)	960	960
Range Alarm monitoring	560	560
Copier Lease	8,000	8,000
New Brazos Annual Maintenance	26,000	26,000
Radio Site Annual Maintenance	30,000	31,051
ES-CHAT Service	862	862
Recruitment/Job Fairs	-	2,000
Window Cleaning	-	600
Explorer Recharter Fee	-	1,700
Tracking Software for K9	-	300
Community Intervention Center	-	30,000
<b>TOTAL</b>	<b>170,668</b>	<b>206,209</b>

<b>OTHER SERVICES &amp; CHARGES (6210 - SWORN EMPLOYEES)</b>	
30-01 UTILITIES & COMMUNICATIONS	127,035
30-21 SURPLUS PROPERTY	8,525
30-23 UPKEEP REAL PROPERTY	8,000
30-40 CONTRACTUAL	206,209
30-42 SPECIAL INVESTIGATIONS	11,000
30-43 HARDWARE/SOFTWARE MAINT	90,070
30-54 VEHICLE ACCIDENT INS	15,000
30-72 MEMBERSHIPS & SUBSCRIPS	7,256
30-75 LEGAL PUBLICATIONS	1,500
30-85 INSURANCE - FIRE/THEFT	116,391
30-86 AUDIT	5,945
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>596,931</b>

<b>TRANSFERS TO OTHER FUNDS (6210 - SWORN EMPLOYEES)</b>	
80-21 POLICE CAP (021)	1,408,212
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>1,408,212</b>

**TOTAL DEPARTMENT REQUEST** 17,145,750

<b>UTILITIES (30-01)</b>	
EOC Dispatch Phone	815
Gas and Electric	28,000
SIU Electric bill	2,000
SIU Gas bill	1,300
Utilities for Crime Lab	6,000
MI-FI Use	65,000
Cox Modem	1,020
SIU Surveillance Wire Minutes	1,300
Fiber line for P25 system	21,600
<b>TOTAL</b>	<b>127,035</b>

**FUND: GENERAL (020)**

**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

Personnel cost and associated benefits continue to rise on an annual basis due to natural roll ups. Over the last several years, we have added six Police Officer positions based on the recommendations of the Matrix staffing study report, which is being funded through a dedicated public safety sales tax. A new Intelligence Analyst was created to assist with information gathering/forecasting to lower violent crime. The city and the Police Union will most likely have a new collective bargaining agreement this fiscal year and the financial impact is unknown. We continue to prioritize recapitalization of our fleet/equipment and all associated cost. Consistently changing technology, software, records management systems and license fees add additional expenditures to ensure our personnel have the tools necessary to provide excellent service. Expansion of the School Resource Officer program at both high schools has been a success and great partnership with the Mid-Del School District. Budgeting for labor negotiations and arbitrations continue also. We are also implementing a new P25 trunking system to enhance our radio system.

**MISSION STATEMENT**

“The mission of the Midwest City Police Department is to provide law enforcement services, education and leadership through community oriented policing.”

Our vision to accomplish the mission statement will be done through partnerships with the community, communication, trust, accountability, innovation, compassion and understanding, mutual respect, equality and diversity.

**2022-2023 GOALS AND OBJECTIVES**

**Patrol Division - General**

- Reduce Part I Crimes by 3%, Shift Commanders will insure their supervisors are supporting this model and insure officers are updated on technology changes.
- Complete ongoing training of the goals of the Data-Driven Approaches to Crime and Traffic Safety (DDACTS) so that all supervisors/shifts are on the same page.
- Equip line-up room to have available the current crime trends on the Crime View Dashboard at all times. Utilize this information during line-up briefing to assist in addressing trends.
- Insure that Data received from UCR Clerk, Crime Mapping and Patrol officers is reviewed and followed

up in a timely manner. Encourage supervisors to keep up to date on the crime trends and traffic safety issues and pass this information on to others in a timely manner.

- Cross train team members with the Detective Bureau, CAO Division, SIU, Crime Lab when manpower allows. Insure Officers are receiving a minimum of (25) hours of C.L.E.E.T. approved training to include (2) hours of mental health.
- Utilize NIMS training with large city events (i.e. July 4, parades, etc.) for continuity and training purposes.
- Be responsive to citizens' concerns and complaints regarding traffic violations and criminal activity.
- Expand the Community Oriented Policing concepts to all the businesses in the City.
- Increase training during line-up briefing to increase awareness and knowledge of officers utilizing various topics.

#### **Continue an Impact Team to Address Specific Crime Trends**

- A team of officers from different shifts, divisions and units of the department, on a volunteer basis to address crime trends identified by the DDACTS model.

#### **Advanced Traffic Collision Investigation Team**

- Investigate all fatality and serious injury traffic collisions at a level of professionalism and proficiency which protects the interests of all involved parties and accurately identifies and documents all causes and influences related to the collision.
- Investigate all significant Midwest City Police unit and/or city vehicle involved traffic collisions.
- Provide investigation team members with best investigative equipment available. Encourage team members to share knowledge of advanced investigations with other patrol officers.
- Use team member training and experience to train other patrol officers to a greater level of proficiency. Continually, seek ways and means to improve or enhance overall effectiveness and productivity of shift, bureau and department.
- Advanced Collision team leadership to provide in-service training to other supervisor in patrol to insure collision scenes are properly maintained prior to the team's arrival.
- Expand the Advanced Collision team to provide at a minimum of three teams instead of the current two.

#### **Selective Traffic Enforcement Program**

- Aggressively enforce traffic safety issues such as seat belt violations, child restraint ordinances, excessive speed and improper turn movements.

- Aggressively monitor problem areas in the City, paying special attention to school zones, areas with high traffic collision problems.
- Reduce the traffic collision rate of injury and non-injury accidents by 5%. Reduce the seriousness of injuries received to victims of motor vehicle collisions. Be responsive to citizen's concerns and complaints regarding traffic violations.
- Work with city planning department to insure proper attention is shown to large road construction areas via aggressive patrol and monitoring road changes as these projects are completed.

### **Tactical Unit**

- Diffuse or minimize high-risk situations through the use of highly trained and skilled tactical officers equipped with specialized equipment, weapons and tactics.
- Provide in-service training to the Department in relation to building search, active shooter, and patrol tactics.
- Upgrade existing equipment through the budget process or alternative funding. Work as a partner with the Crisis Negotiators. Train with the Crisis Negotiators at least once semi-annually.
- SWAT leadership extent in-service training to new officers enrolled in the FTO Program.

### **CIT Program**

- Continue to support CIT program by sending as many officers as possible to training. Provide updated CIT training for all officers.
- Participate in metro CIT training and partner with The Oklahoma State Mental Health and Substance Abuse Department.
- Midwest City Police Department to host one metro CIT school each year.

### **Homeless Outreach Team**

- The Police Department's Homeless Outreach Team is designed to ensure Midwest City remains sensitive to the unique needs of the homeless population while responding to the needs and concerns of the greater community.
- The team's personnel will specialize in building relationships with the homeless community and metro area service provider.
- Team includes the Red Rock/Jail Diversionary Coordinator and Police Department Chaplain, and the Crime Analyst
- The team works with individuals by linking valuable social services, in the hopes to improve their living conditions thereby improving public safety.

### **Range**

- Provide semi-annual firearms qualifications. Provide periodic firearms training to all Department Officers.

- Train all firearms instructors on emergency medical aid and on Armorers of Department issued weapons.
- Upgrade existing equipment and range facility through the budget process and alternative funding.
- Implement Virtra 180 simulator training for all MWCPD Officers. Establish policy procedure for training and use by other agencies.

### **Field Training Officer Program**

- Maintain Certified Field Training Officers on all three shifts.
- Establish continuing education for Field Training Officers.
- Use of Field Training Officers in classroom training and Citizens Academy. Insure the continuity of the Field Training Officer program. Send at least three additional officers/FTO Supervisors to FTO/FTO Supervisor School.
- FTO Leadership to identify new officers as future FTOs.
- Maintain alternated FTO staff to assist with training of new Police Officers.

### **Law Enforcement Driver Training Program**

- Ensure semi-annual law enforcement driver training for all commissioned personnel.

- Provide the highest quality, most currently available emergency and non-emergency driver training to department officers.
- Ensure semi-annual law enforcement driver training for all commissioned personnel.

### **Crisis Negotiator Program**

- Neutralize or minimize high-risk crisis/hostage situations through the use of skilled negotiation officers.
- Work as a partner with the Tactical Unit. Train all Department officers on initial response and tactics in crisis negotiation incidents.
- Fill vacant Crisis Negotiator positions. Encourage up-to-date training for current crisis negotiators. Develop and refine the verbal skills of the Negotiating Team members.
- In-service training for all members assigned to the negotiations team

### **Honor Guard**

- Represent the Midwest City Police Department, its officers and the City of Midwest City in a highly positive and professional manner through presentations and performances at events. Make presentations, post colors and assist in ceremonies at events which further the positive professional image of law enforcement.

- Select and train team members who will present the most positive image. Equip team members with a uniform that projects professionalism. Recruit new Honor Guard members.

### **K-9 Program**

- Ensure all K-9 officers are aware of the standards for certification and establish training objectives to meet the standards. Seek continued certification for all canines. Inspect canine home kennels and home environment.
- Provide immediate K-9 response to any given situation when requested either internally or externally. Implement plan to replace aging K-9.

### **Community Action Officers**

- Continue a positive working relationship with the Neighborhood Initiative Coordinators and City Services in meeting community and neighborhood needs.
- Support Neighborhood Watch programs in partnership with the Neighborhood Initiative Office.
- Provide continued community outreach programs that target at risk youth to include such programs as, Bicycle Safety Fair, Shop with a Cop and other such efforts in partnership with private citizens, corporations and businesses in the community.
- Utilize the DDACTS model in identifying and solving community crime and traffic issues in partnership with citizens and community groups.

- Continue tracking of Community Action Officer Activities for the purpose of documenting success and failure so that activity can be adjusted and enhanced. Close Coordination with other city, county and state service providers for addressing issues and formulating problem solving.
- Provide business owners and their employees with prevention and safety programs at their request in an effort to keep them free of crime and personal attacks.
- Educate business owners on new city ordinances and codes.
- Establish Procedures and take the lead in DUI education in our schools, civic organizations and the general public utilizing the department's new DUI simulator car.
- Revitalize the crime free projects through education of apartment complexes and businesses.
- Actively support both the Citizens Police Academy and the Citizens Police Academy Alumni Assoc. as a tool to foster community understanding and support. Provide, as events dictate, the citizens of the community a source of information about various topics regarding their safety and well-being.

- Improve both the effectiveness and efficiency of the Volunteer Handicap Parking Enforcement program. Establish procedures for continuity and sustainability.
- Produce and promotional video of the Police Department, to be used for Citizens Academy, recruiting and other public relations.
- Maintain or assist with maintaining the Police Departments Website/Facebook/Other media.
- Continue to support Special Olympics Oklahoma as a participating agency.

### **Bicycle Officer Program**

- Utilize the bicycle officers to improve community relations by going to schools, churches and other groups to encourage the use of bicycle safety helmets.
- Provide a bicycle safety program for the community. Improved relationships with the business community by offering bicycle safety seminars from their customers and employees.
- Improve the utilization of the bicycle officer program by supervisors.
- Renew interest in Bicycle Program and repair and update current bike equipment. Identify local training for new officers who express interest in program.

### **Reserve Officer Program**

- Manage the Reserve Officer program so their monthly activity can be effectively utilized with the needs of the department and monitored more closely.
- Maintain a minimum of four Reserve Officers and increase training for the program. Improve the communications with each reserve officer and insure they are updated on changes in departmental policy and procedure. Encourage retiring Officers to remain active by participating in the Reserve program.
- Provide bicycle officer training for reserve officers and utilize them at special events. Improve the full time officer attitude toward the program by giving positive reinforcement for volunteering for reserve officer support.

### **Law Enforcement Explorer Post**

- Develop programs that assist explorer understanding of the law enforcement function. Aid the Police Department when called upon. Aid the Community as needed. Aggressively recruit new members into the program.

### **Professional Standards and Accreditation**

- Insure that Department policy and procedure meet Oklahoma Association of Chiefs of Police accreditation standards at all times.
- Maintain and periodically publish Department policies and procedures updates through specific assignment of the responsibility to one individual with sufficient funding to catalog, inventory and publish as needed.



### **Criminal Investigations**

- Ensure that Detectives job skills are kept up to date with changing trends and Investigative techniques, through continued education and training.
- Ensure that we follow up with victims and witnesses in cases we are actively working. Be sure to advise victims of the disposition of cases when known, to maintain a positive relationship with those citizens.
- Continue actively and aggressively keeping track of registered sex offenders within our city. Keep track of offenders by checking our RMS to insure the offenders are complying with probation or parole criteria.
- Continue with our joint Memorandum of Understanding with police agencies and the YWCA "SANE" program.
- Continue participation in the Protective Custody Joint Response Protocol as required by statute, with DHS.
- Develop and maintain a close information sharing relationship with the Patrol Division in identifying crime trends and problem areas within the city. Encourage more intelligence reporting, and utilize the patrol division in attempting to locate suspects of crimes. When available, utilize the Warrant Officers to assist in locating suspects.

- Coordinate with CAO's and have a Detective attend as many neighborhood related meetings or functions as possible to keep up with citizen concerns and develop reliable information sources.
- Will be begin using SIU "Street Crimes" Unit more for part one crimes and less for self-initiated drug cases. Use the "Street Crimes" Unit to identify and saturate higher crime area through the use of DDACTS.
- Continue use of and subscription to Leads on Line program TLO and other investigative programs.
- Develop a policy and procedure in regards to releasing active crime information, suspect information, community information, BOLO's on social media sites i.e. Twitter, Facebook and the cities TV broadcast.
- Restart the "shadowing program" to inform patrol officers of the investigative process.

### **Special Investigations Unit**

- Ensure that employees job skills and issues pertinent to service delivery and professional growth are provided by continued education and training.
- Broaden the seizure of vehicles to include the efforts of Patrol Division. Continue to increase the awareness that vehicle forfeiture can be completed from almost all offenses involving the commission of a felony.

- Improve quality of investigations through training and application of effective investigative methods. Identify specialized schools related to drug enforcement.
- Identify new trends in street gang activity and undercover operations that will lead to increased productivity.
- Continue working relationship with citizens and confidential informants that provide valuable intelligence information.
- Target serial criminals that either operate in Midwest City or support the criminal activity in Midwest City. Develop cases through continued cooperation and support of other local, state and federal agencies and their investigations.
- Continue with City Council approval for crime reduction mutual aid agreements with surrounding jurisdictions- Choctaw, Nicoma Park, Spencer, Del City and Oklahoma City.
- Ensure that all new investigators attend Basic Narcotics Investigation schools provided by OBN. OBN has jurisdiction over clan-labs.
- Replace undercover vehicles(s) that have been compromised or that have been in inventory for extended time. Coordinate with the District Attorney and utilize vehicles from seizure pool or allocate purchase from existing capital outlay fund.
- Monitor illicit websites to become proactive against the problem of prostitution. Target suspects that are soliciting their services to residents of our community. Monitor and conduct compliance checks with all massage parlors located in the city and ensure they are complying with all ordinances and laws.
- Expand investigations to adapt with the changing trends of recovering stolen property. Encourage victims to canvass classified ads, publications, or any form of social media. Educate victims to report findings, conduct follow up investigations, and prosecute offenders.
- Increase the potential recruitment of confidential informants by conducting jail interdiction interviews.
- Continue effort to make the unit transparent. Share information with Patrol Division, K-9, CAO, and Detective Bureau to deter crime within the community. Provide feedback and updates to intelligence reports being forward to the unit.
- Establish a partnership with our Crime Analyst to deploy bait trailer at least every month or when need arises because of crime trends identified from statistical analysis.

**Crime Lab (Includes Property Room)**

- Continue to develop all management system documents to include the Quality Manual, Health and Safety Manual, Training Manual, and all technical protocols.
- Continue to work towards ASCLD/LAB accreditation.

- Establish a Quality Manager position for the laboratory. The Quality Manager position is essential in the development of the laboratory's quality system
- Continue to utilize the 4 CST (Crime Scene Techs and develop others interested) as being on-call to support for technical investigators or to be lead on specific scenes.
- Attend forensic training events so as to gain insight into cutting edge methods and interact with other forensic professionals.
- Have regular meetings with laboratory personnel where we collectively develop methods which increase quality, organization, and timeliness for coping with the laboratory's high caseload.
- Provide updates and training to patrol officers on forensic investigative methods and evidence handling guidelines. This may be accomplished through various methods to include lineups demonstrations of methods that officers may implement such as GSR Kits.

### **Property Room**

- Implement the inventory scanner to assist with the intake, storage and removal of property in the most accurate and efficient manner.
- Create additional storage space in the Property Room through the use of cross trained Police Department Employee. Approximately 100 items of evi-

dence are submitted to the Property Room each week, creating a backlog of items that can be disposed/returned to owner. Continue to utilize the 4 crossed-trained employees to assist in the in-take, release and disposition of property into the facility. An additional property room trained person is needed to avoid this situation.

- Add a rolling weapons rack for storage of seized guns and evidence
- Develop and implement an audit system designed to assess the quality of the Property Room. The current audit system does not verify the quality of Property Room management. A new system should seek to audit the daily duties of Property Room personnel as well as additional duties such as conversion lists.
- Continue to create an open dialogue with Patrol Officers as to proper packaging techniques through the use of memos, line-up visits, and packaging guidelines. Complete property submittal manual. This training was completed by Lab and Property personnel for all of patrol in October 2020.

### **Records**

- Provide secure and accurate document/records control within the Midwest City Police Department to include reports data input, archival document scanning, record filing, data reports, and records retrieval.

- Provide customer service to department officers and staff, the general public, insurance companies, law firms, District and Municipal Courts, and various law enforcement agencies.
- Adhere to policies regarding the release of information in accordance with the Oklahoma Open Records Act, Title 51, and Oklahoma Statutes 24A.1-24A.24.
- Ensure that all Records Section personnel receive continued training on key job skills to include updates on the operation of the new RMS, UCR training and OLETS update training.
- Implement new OLETS Messenger program and hardware. (Pending approval and release by OLETS)
- Continue to scan and index all pertinent BR files located in the Records Section and basement storage and destroy hard copies. Continue to scan and index all pertinent reports prior to 1990 currently located in the basement and destroy hard copies.
- Organize reports in basement storage that are required to be kept on file due to the nature of the case.

### **Crime Analysis**

- Provide analysis and predictive information and services to the personnel of the department.

- Continue a close relationship with members of the Field Operations Bureau and Investigations Division by developing tactical alerts as trends and patterns are found.
- Expand the application of mapping software in furtherance of the analysis process.
- Continue to become more familiar with the layout of the city and crime trends seen by officers.
- Attend specialized training related to the crime analysis position to become more efficient.
- Continue partnerships with other criminal justice agencies by participating in weekly conference calls with the Oklahoma Information Fusion Center and attending monthly Intel Analyst meetings, Metro Area Crime Analyst meetings, and Intelligence Led Policing meetings.
- Hire of the agency's first Intel Analyst assigned to the Investigations Division.

### **UCR**

- Continue relationship with members of department, OSBI, and the Weed and Seed Program by providing needed UCR statistics and citations statistics.
- Attend training course for UCR updates, and attend specialized training course to become efficient in Excel.
- Continue Training with the Property Clerk to assist with property room.

# Fire Fund

# City of Midwest City, Oklahoma

## Fire

### Index

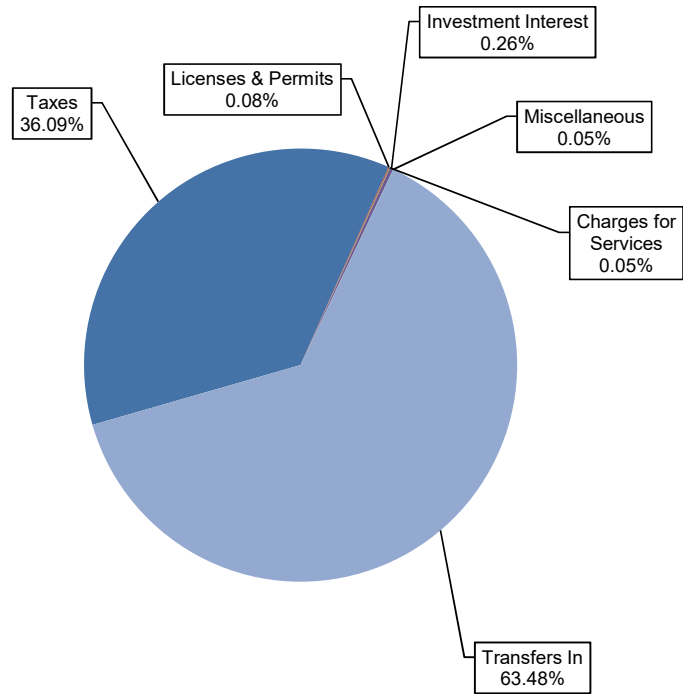
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
040	Budget Summary	100
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040	<b>Individual Fund:</b> Fire	102

\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

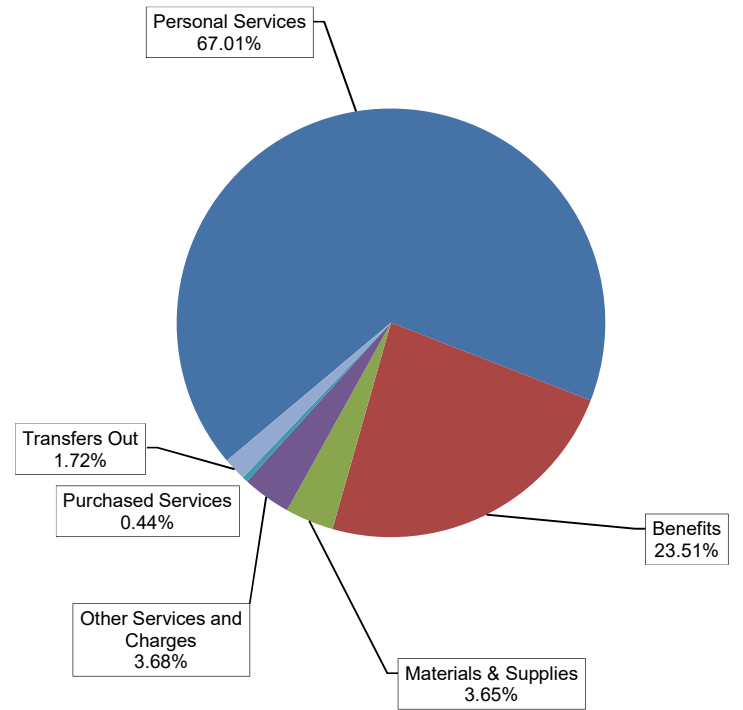
**FIRE FUND BUDGET SUMMARY - FISCAL YEAR 2022-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET AS AMENDED FY 21-22	CURRENT YEAR ACTUAL (Est.) FY 21-22	BUDGET YEAR FINAL FY 22-23
<b>ESTIMATED REVENUE:</b>				
Taxes	4,965,386	4,421,398	5,226,802	4,871,195
Licenses & Permits	14,284	54,621	9,535	11,231
Charges for Services	10,010	18,183	2,517	6,220
Investment Interest	26,975	49,608	16,398	34,564
Miscellaneous	9,030	12,334	17,231	6,293
Asset Retirement	0	0	0	0
Transfers In	8,714,481	9,217,453	9,217,453	8,566,942
<b>TOTAL REVENUE</b>	<b>13,740,166</b>	<b>13,773,597</b>	<b>14,489,936</b>	<b>13,496,445</b>
Use / (Gain) of Fund Balance	(1,768,531)	(414,478)	(1,631,741)	(101,724)
<b>TOTAL RESOURCES</b>	<b>11,971,635</b>	<b>13,359,119</b>	<b>12,858,195</b>	<b>13,394,721</b>
<b>PROPOSED EXPENDITURES:</b>				
<b>Fire Department - Operating</b>				
Personal Services	7,875,893	8,786,795	8,528,895	8,975,721
Benefits	2,871,668	3,047,862	2,910,026	3,149,556
Materials & Supplies	344,115	435,626	357,425	488,607
Other Services and Charges	224,861	365,066	350,887	492,537
Purchased Services	41,754	59,270	46,462	58,300
Capital Outlay	7,392	0	0	0
Transfers Out	605,952	664,500	664,500	230,000
<b>TOTAL EXPENDITURES</b>	<b>11,971,635</b>	<b>13,359,119</b>	<b>12,858,195</b>	<b>13,394,721</b>
<b>RESERVE OF FUND BALANCE</b>				<b>655,321</b>

**ESTIMATED REVENUES FIRE FUND  
FY 2022-2023  
Total \$13,496,445**



**ESTIMATED EXPENDITURES FIRE FUND  
FY 2022-2023  
Total \$13,394,721**





FUND: FIRE (040)  
DEPARTMENT: FIRE (64)  
DEPARTMENT HEAD: BERT NORTON

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	7,875,893	8,786,795	8,528,895	8,975,721
BENEFITS	2,871,668	3,047,862	2,910,026	3,149,556
MATERIALS & SUPPLIES	344,115	435,626	357,425	488,607
OTHER SERVICES	224,861	365,066	350,887	492,537
PURCHASED SERVICES	41,754	59,270	46,462	58,300
CAPITAL OUTLAY	7,392	-	-	-
TRANSFERS	605,952	664,500	664,500	230,000
<b>TOTAL</b>	<b>11,971,635</b>	<b>13,359,119</b>	<b>12,858,195</b>	<b>13,394,721</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
TAXES	4,965,386	4,421,398	5,226,802	4,871,195
LICENSES & PERMITS	14,284	54,621	9,535	11,231
CHARGES FOR SERVICES	10,010	18,183	2,517	6,220
INVESTMENT INTEREST	26,975	49,608	16,398	34,564
MISCELLANEOUS	9,030	12,334	17,231	6,293
TRANSFERS IN	8,714,481	9,217,454	9,217,454	8,566,942
<b>TOTAL</b>	<b>13,740,166</b>	<b>13,773,598</b>	<b>14,489,937</b>	<b>13,496,445</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	2,803,249	12,498,494	11,272,053	4,029,690
6/20/2020	4,029,690	13,740,166	11,971,635	5,798,221
6/20/2021	5,798,221	14,489,937	12,858,195	7,429,963
6/20/2022	7,429,963	13,496,445	13,394,721	7,531,687

Excludes Transfers Out (658,236) 5% Reserve  
**6,771,727**

FY 17-18 - Ordinance 3308 which was effective 1/1/18 increased sales tax to this fund .2166%.

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES (6410 - SWORN EMPLOYEES)	
10-01 SALARIES	7,534,228
10-05 COMMITTEE INCENTIVE PAY	34,830
10-06 COLLEGE INCENTIVE	32,500
10-08 OVERTIME OT1	181,578
10-09 CONSTANT MANNING OT2	100,000
10-10 LONGEVITY	162,762
10-11 SICK LEAVE BUYBACK - OVER BANK	99,819
10-12 VACATION BUYBACK	34,333
10-13 PDO BUYBACK	174,620
10-14 SICK LEAVE INCENTIVE	57,800
10-16 HAZ MAT PAY	97,192
10-17 ADDITIONAL INCENTIVE	8,152
10-18 SEPARATION PAY	90,000
10-19 INSPECTOR ON CALL	5,300
10-24 STATE INSPECTOR	2,979
10-95 1X SALARY ADJUSTMENT	15,102
<b>PERSONAL SERVICES - SWORN</b>	<b>8,631,195</b>

PERSONAL SERVICES (6420 - CIVILIAN EMPLOYEES)	
10-01 SALARIES	319,397
10-05 COMMITTEE INCENTIVE PAY	810
10-07 ALLOWANCES	5,889
10-10 LONGEVITY	6,248
10-11 SICK LEAVE BUYBACK - OVER BANK	5,792
10-12 VACATION BUYBACK	1,706
10-13 PDO BUYBACK	2,014
10-14 SICK LEAVE INCENTIVE	2,100
10-95 1X SALARY ADJUSTMENT	570
<b>PERSONAL SERVICES - CIVILIAN</b>	<b>344,526</b>

**TOTAL PERSONAL SERVICES** **8,975,721**

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
<b>Division 6410</b>		
Shift Commander	3	3
Chief of Training	1	1
Fire Marshall	1	1
Fire Inspector	3	4
Captain/Major	18	18
Apparatus Operator/Lt.	18	18
Firefighter	39	39
<b>TOTAL</b>	<b>83</b>	<b>84</b>
<b>Division 6420</b>		
Admin. Secretary	1	1
Fire Chief	1	1
Chief of Administration	1	1
Communications Coordinator - IT	0.27	0.27
<b>TOTAL</b>	<b>3.27</b>	<b>3.27</b>
<b>TOTAL 6410 &amp; 6420</b>	<b>86.27</b>	<b>87.27</b>

FY 17-18: Moved Communications Coordinator to Fund 70 (EOC)  
FY 18-19: Moved Communications Coordinator from Fund 70 (EOC)  
FY 20-21: Changed Prog Mgr to Chief of Administration  
FY 21-22: Added Fire Inspector  
FY 22-23: Removed Vacant Fire Inspector

PERSONNEL  
POSITIONS  
SUMMARY:

2010-11 - 89  
2011-12 - 87  
2012-13 - 89  
2013-14 - 89.5  
2014-15 - 85.27  
2015-16 - 80.27  
2016-17 - 84.27  
2017-18 - 83  
2018-19 - 83.27  
2019-20 - 86.27  
2020-21 - 86.27  
2021-22 - 87.27  
2022-23 - 86.27

<b>BENEFITS (6410 - SWORN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	125,152
15-02 EMPLOYEES' RETIREMENT	1,179,884
15-03 GROUP INSURANCE	937,437
15-04 WORKERS COMP INSURANCE	241,382
15-07 UNIFORMS & PROTECTIVE GEAR	50,658
15-13 LIFE	15,936
15-14 DENTAL	82,652
15-20 OVERHEAD HEALTH COST	16,849
15-26 MEDICAL & PHYSICALS	15,400
15-98 RETIREE INSURANCE	341,108
<b>TOTAL BENEFITS-SWORN</b>	<b>3,006,458</b>

<b>BENEFITS (6420 - CIVILIAN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	26,356
15-02 EMPLOYEES' RETIREMENT	58,596
15-03 GROUP INSURANCE	33,540
15-06 TRAVEL & SCHOOL	8,000
15-13 LIFE	628
15-14 DENTAL	3,039
15-20 OVERHEAD HEALTH COST	664
15-98 RETIREE INSURANCE	12,274
<b>TOTAL BENEFITS-CIVILIAN</b>	<b>143,097</b>

**TOTAL BENEFITS** **3,149,556**

<b>MATERIALS &amp; SUPPLIES (SWORN EMPLOYEES)</b>	
20-34 MAINTENANCE OF EQUIPMENT	60,000
20-35 SMALL TOOLS & EQUIP	21,000
20-36 SPECIAL OPS/HAZMAT SUPPLIES	6,088
20-37 SCBA PARTS & SUPPLIES	13,881
20-38 EMS SUPPLIES	26,400
20-41 SUPPLIES	25,000
20-63 FLEET FUEL	58,023
20-64 FLEET PARTS	143,744
20-65 FLEET LABOR	112,371
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>466,507</b>

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE THREE**

**CONTRACTUAL (30-40) SUPPRESSION DIVISION 6410 FY 22-23**

Copy Rental and Supplies	4,400
Pest Control	2,500
Employment Ads	1,000
Contract Negotiations & Arbitration	13,700
Fire Station Alarm Systems	4,400
KFOR Radio tower maintenance	7,563
Simulcast Tower Maintenance	22,268
Fiber to Towers	32,400
<b>TOTAL</b>	<b>88,231</b>

**CONTRACTUAL (30-40) TRAINING DIVISION 6412 FY 22-23**

External Training Resources	15,000
<b>TOTAL</b>	<b>15,000</b>

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, comes from transfers out of the operational Fund, 040 and includes a sales tax for capital outlay which was approved 1-1-12. The sales tax approved 1-1-12 is deposited directly into Fund 041.

**OTHER SERVICES & CHARGES (SWORN EMPLOYEES)**

30-21 SURPLUS PROPERTY	6,714
30-23 UPKEEP REAL PROPERTY	35,000
30-40 CONTRACTUAL	88,231
30-43 ANNUAL SOFTWARE MAINTENANCE	115,574
30-54 VEHICLE ACCIDENT INSURANCE	4,000
30-56 POINT OF SALE FEES	1,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	6,900
30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATION	155,106
30-86 AUDIT	6,312
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>418,837</b>

**PURCHASED SERVICES**

31-01 UTILITIES	45,800
31-02 COMMUNICATIONS	12,500
<b>TOTAL PURCHASED SERVICES</b>	<b>58,300</b>

**FIRE PREVENTION DIVISION**

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	100
20-41 SUPPLIES	9,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>9,100</b>

**OTHER SERVICES & CHARGES**

30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,300
30-73 PUBLICATIONS	2,400
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>3,700</b>

**TRAINING DIVISION**

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	1,000
20-41 SUPPLIES	12,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>13,000</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	15,000
30-73 PUBLICATIONS	5,000
30-75 TUITION/FEES FOR TRAINING & CONF	50,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>70,000</b>

**TRANSFERS**

80-41 FIRE CAP (041)	230,000
<b>TOTAL TRANSFERS</b>	<b>230,000</b>

**TOTAL DEPARTMENT REQUEST** 13,394,721



**FUND: Fire (040)**

**DEPARTMENT: Fire Department**

**SIGNIFICANT EXPENDITURE CHANGES:**

2022 was still another demanding year with COVID 19. We were still trying to balance this out and saw several personnel out with this and a rise in the calls for service. This year we will see increases in several areas. One of importance is the EMS budget. This is because of the new operating guidance for personal protective equipment. We had to increase the supply for the face coverings and everyone has to wear them on calls now. We also had an increase for our AED supplies as the way we used to get replacement consumables was through the hospital and now the hospital has changed manufactures so we are no longer compatible with equipment and supplies. There are other areas that have experienced increases as we are seeing the highest inflation our Country has seen in years. We have adjusted the budgets to the best of our ability in hopes cost will level out soon. The Fire/Police training center construction project will have ground breaking this fiscal year. We are excited to see this start. We will also see the completing of the fire station 1 remodel. This year we also have a rather significant changes to our contractual account. This is be-

cause we are going to be switching to a new records management system. This one is better suited for the needs of the department. The old system was sold and the company that purchased is making changes that do not align with us.

**STAFFING & PROGRAMS**

The mission of the Midwest City Fire Department is to reduce risk, respond to emergencies, and add value to our community. Fiscal year 2022/2023, the Fire Department has budgeted for 88.27 personnel. The mission of the fire department is achieved through four sections: administration, prevention, operations, and training/safety.

**Administration**

The Administration Section consists of the Fire Chief, Administration Major, and an Administrative Secretary. This section is responsible for administration of the budget, the development of department policies & procedures, reporting, and general coordination of department activities as they relate to other departments. We continue to make sure that the members have the materials and equipment to be able to do their job.

Administration spent a lot of time tracking supplies, payroll records, and grant spending for PPE needed for the responders.

**Prevention**

The Prevention section currently consists of the Fire Marshal and three Fire Prevention Officers. This year we are making a proposal to increase this by one additional officer. The prevention division was able to accomplish roughly

87% of the annual business inspection for the City. The addition of the new person will help to reach the goal of 100% of the businesses being inspected annually.

This year we saw a decrease in the ability to reach the schools like we used to for Fire Prevention month. This was due to again dealing with COVID 19 restrictions. Our goal this year will be to get back into the schools and continue the vital important program of teaching fire prevention and safety.

The Fire Prevention Officers perform approximately 1200 annual fire and construction inspections. The inspections are provided in accordance with local ordinances complying with the International Code Council (ICC) Fire Codes. Fire Inspectors also guide the construction of new and renovated structures through plans review, site inspections, and providing a certificate of occupancy according to the ICC/IFC Codes. The Section maintains records of hazardous materials, oil and gas well inspection and permitting, hydrant flow tests, and coordinates pre-fire planning efforts. They are responsible for complying and reporting to the National Fire Incident Reporting System (NFIRS) and managing burn permits.

### **Operations**

The Operations Section currently consists of 78 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these three shifts is under the direction of a Shift Commander, supervising six (6) fire stations. Services include emergency medical services, technical rescue operations,

fire suppression, hazardous materials operation, and other hazard mitigation duties during man-made or natural disasters.

This year suppression personnel responded to 8,499 calls for service. This is an increase of about 500 calls over last year. We are seeing this same number of increase year over year for the last several years. While COVID 19 presented some increases in the calls for service we have not seen a direct proportional increase or decrease due to covid. We have just seen a steady increase and there is really no particular trend as to why. We will continue to monitor this and make sure that we are addressing the calls if we can with public education to help decrease those numbers.

This year we did receive a new engine to replace engine 3. This was the last of the apparatus to be purchased from the GO Bond from 2018. We are always monitoring our fleet and with the GO Bond we have been able to shore our fleet up.

### **Training and Safety**

The Training Chief works under the direction of the Fire Chief. The Training Section is responsible for planning, developing, coordinating, and delivering training programs to department personnel. The Section develops and administers promotion testing and is responsible for maintaining a complete record of all training to ensure competencies to meet federal, state, and department mandates. The Training Chief assist with planning, coordinating, and evaluating disaster drills. The Training Officer also serves as

incident safety officer and is a member of the command staff.

Through the use of well-developed training programs, our department maintains proficiency in the services provided. The safety of the public and our own personnel is directly related to the amount and quality of training our personnel receives.

The Fire Department plays an active role in providing training to other City personnel. Some of these classes include: CPR, First Aid, Confined Space Rescue, Rope Rescue, and Hazardous Materials Safety Training. The use of trained Fire Department personnel to deliver training to other City personnel not only reduces the cost of such deliveries, but enhances interdepartmental relationships to work together in the event of an emergency or disaster.

## **2022/2023 GOALS AND OBJECTIVES**

The Midwest City Fire Department strives to provide the maximum services possible with the funds and resources available. Programs such as those that supply public safety education and smoke detectors to homes on limited incomes cannot always be funded through city budgets. The Midwest City Fire Department believes these programs are vital to its primary mission of providing fire and life safety to the community. Often, the department obtains additional funding for such programs through grants and donations.

The 2022-2023 budget provides the financial resources to continue our high level of service and training as we have

in past and the following objectives are on target this Fiscal Year:

1. Work on the completion of the Fire/Police Training center from the May 2021 General Obligation Bond supported by the citizens.
2. From the ESCI Master Study recommendations, continue to work with staff to complete the findings outlined in the Strategic Plan for the department.
3. Add an additional fire inspector to be able to increase the percentage of annual business and follow up inspections.

# Special Funds

# City of Midwest City, Oklahoma

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## City of Midwest City, Oklahoma

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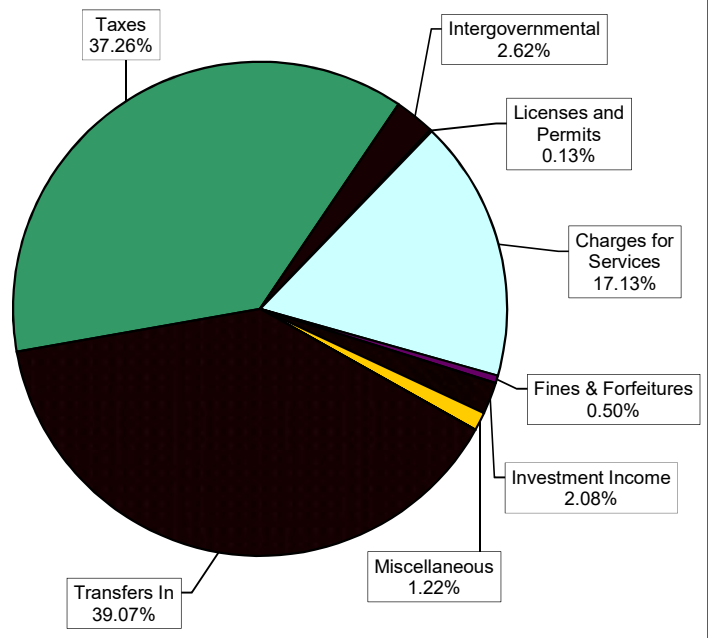
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\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

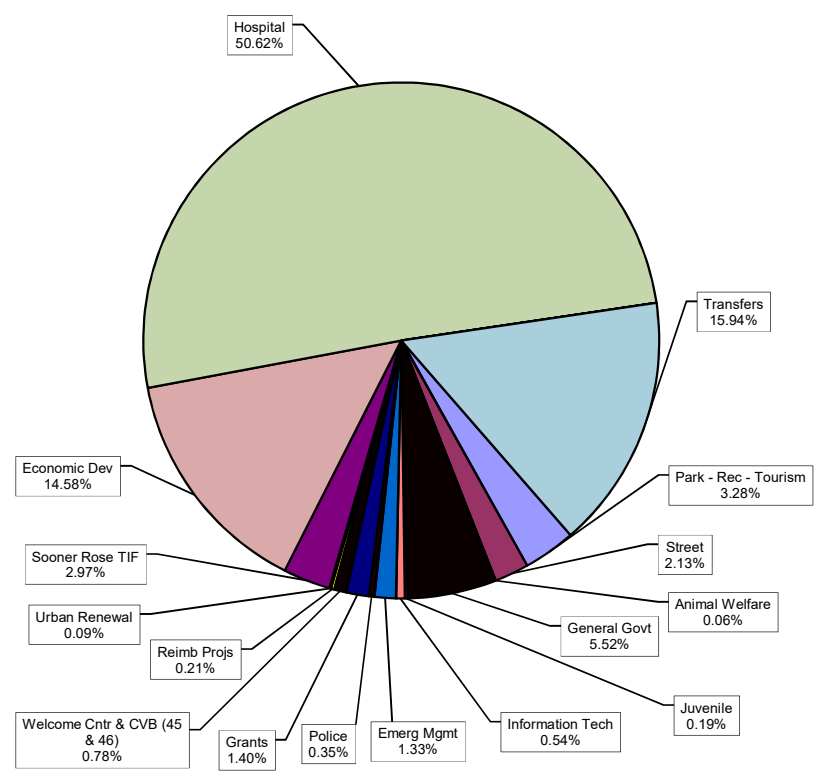
**SPECIAL REVENUE FUNDS BUDGET SUMMARY - FISCAL YEAR 2022-2023**

	<b>PRIOR YEAR ACTUAL FY 20-21</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 21-22</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 21-22</b>	<b>BUDGET YEAR FINAL FY 22-23</b>
<b>ESTIMATED REVENUE:</b>				
Taxes	6,736,727	6,135,256	6,929,299	6,884,225
Intergovernmental	17,153,516	8,696,912	8,821,610	484,192
Licenses and Permits	29,265	21,760	27,042	24,876
Charges for Services	2,846,404	3,098,052	3,021,320	3,164,605
Fines & Forfeitures	108,044	90,210	116,105	92,229
Investment Income	35,555,804	747,530	(676,872)	383,922
Miscellaneous	5,889,755	141,603	1,080,443	224,513
Other Revenue	-	-	-	-
Transfers In	16,642,175	8,486,436	8,480,553	7,219,072
<b>TOTAL REVENUE</b>	<b>84,961,690</b>	<b>27,417,759</b>	<b>27,799,500</b>	<b>18,477,634</b>
Use / (Gain) of Fund Balance	(49,418,116)	26,337,980	25,023,693	36,136,550
<b>TOTAL RESOURCES</b>	<b>35,543,574</b>	<b>53,755,739</b>	<b>52,823,193</b>	<b>54,614,184</b>
<b>PROPOSED EXPENDITURES:</b>				
Park - Recreation - Tourism	336,027	1,830,021	1,803,788	1,792,566
Street	1,291,649	2,127,638	2,127,638	1,163,864
Animal Welfare	49,396	69,815	68,739	32,500
General Government (09, 35 & 310)	9,974,125	4,621,503	4,543,421	3,014,249
Juvenile	81,206	83,731	30,607	101,151
Information Technology	156,152	335,517	321,374	294,517
Emergency Management	508,935	626,928	618,064	728,567
Police	104,354	226,234	219,957	192,464
Grants	1,541,332	2,220,438	1,821,600	765,206
Welcome Cntr & CVB (45 & 46)	224,235	453,413	426,020	428,181
Reimbursed Projects	344,399	2,402,940	2,179,682	113,270
Urban Renewal	105,389	85,168	85,168	50,000
Sooner Rose TIF	1,900,193	1,622,527	1,622,527	1,623,240
Economic Development	362,366	1,127,509	1,111,890	7,964,699
Hospital	1,747,708	26,913,606	26,848,653	27,643,002
Mobile Home Park	2,723	17,252	10,000	-
Transfers	16,813,385	8,991,499	8,984,065	8,706,708
<b>TOTAL EXPENDITURES</b>	<b>35,543,574</b>	<b>53,755,739</b>	<b>52,823,193</b>	<b>54,614,184</b>
<b>RESERVE OF FUND BALANCE</b>				<b>529,332</b>

**ESTIMATED REVENUES SPECIAL REVENUE FUNDS  
FY 2022-2023  
Total \$18,477,634**



**ESTIMATED EXPENDITURES SPECIAL REVENUE FUNDS  
FY 2022-2023  
Total \$54,614,184**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY FISCAL YEAR 2022-2023 EXPENDITURES**

FUND NO.	FUND DESCRIPTION	PERSONAL SERVICES	BENEFITS	MATERIALS & SUPPLIES	HOS. AUTHO. EXP-RETAINER	OTHER SVCS & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS	GRANT ACTIV EXP	DEPT REQUEST
9	GENERAL GOVT SALES TAX	563,783	379,829	83,726	-	864,712	804,854	-	-	-	2,696,904
13	STREET AND ALLEY	-	-	100,000	-	75,000	150,000	-	-	-	325,000
14	TECHNOLOGY	44,456	27,625	-	-	222,436	-	-	-	-	294,517
15	STREET LIGHTING FEE	21,089	1,613	14,695	-	721,467	80,000	-	-	-	838,864
16	REIMBURSED PROJECTS	-	-	18,870	-	9,400	85,000	-	-	-	113,270
25	JUVENILE	68,719	30,185	1,104	-	1,143	-	-	-	-	101,151
30	POLICE STATE SEIZURES	-	6,200	2,375	-	1,800	5,000	-	-	-	15,375
31	SPECIAL POLICE PROJECTS	-	-	3,000	-	7,000	5,000	-	-	-	15,000
33	POLICE FEDERAL PROJECTS	-	1,809	-	-	-	-	-	-	-	1,809
34	POLICE LAB FEE	-	5,000	8,000	-	2,000	-	-	-	-	15,000
35	EMPLOYEE ACTIVITY	-	-	5,000	-	10,288	-	-	-	-	15,288
36	POLICE JAIL	-	2,500	41,538	-	19,868	25,000	-	-	-	88,906
37	POLICE IMPOUND FEES	12,719	973	5,000	-	37,682	-	-	-	-	56,374
45	WELCOME CENTER	58,340	19,632	-	-	20,000	46,000	-	-	-	143,972
46	CONVENTION & VISITORS BUREAU	109,407	40,895	2,715	-	131,192	-	-	-	-	284,209
70	EMERGENCY OPERATIONS	349,952	122,648	4,054	-	192,593	59,320	-	-	-	728,567
115	ACTIVITY - 2315 HOLIDAY LIGHTS	2,864	219	4,500	-	40,700	-	-	-	-	48,283
115	ACTIVITY - 2320 WALK THE LIGHTS	-	-	2,000	-	1,500	-	-	-	-	3,500
115	ACTIVITY - 7810 SOFTBALL	8,089	619	20,000	-	16,700	-	-	-	-	45,408
115	ACTIVITY - 7812 BASEBALL	8,089	619	15,000	-	12,000	-	-	-	-	35,708
115	ACTIVITY - 7813 PAVILIONS	-	-	-	-	23,205	20,000	-	-	-	43,205
115	ACTIVITY - 7815 MISC. PROGRAMS	-	-	24,700	-	8,669	-	-	-	-	33,369
115	ACTIVITY - 7816 NATURE TRAILS	-	-	170	-	-	-	-	-	-	170
115	ACTIVITY - 7817 TREE BOARD	-	-	5,000	-	-	-	-	-	-	5,000
123	PARK & RECREATION - 06 PARK & REC	36,133	12,208	8,000	-	256,182	1,035,000	-	-	-	1,347,523
123	PARK & RECREATION - 20 COMMUNICATIONS	-	-	4,000	-	126,400	-	-	-	-	130,400
123	PARK & RECREATION - 23 PARK PLAY	-	-	-	-	-	100,000	-	-	-	100,000
141	CDBG - GRANTS MGMT	303,503	110,674	2,000	-	6,278	-	-	-	206,251	628,706
142	GRANTS - 37 HOUSING	-	-	-	-	136,500	-	-	-	-	136,500
143	GRANTS - 21 EMERGENCY OPERATIONS	-	-	-	-	-	-	-	25,922	-	25,922
201	URBAN RENEWAL	-	-	-	-	50,000	-	-	-	-	50,000
220	ANIMALS BEST FRIEND	-	-	6,000	-	6,250	20,250	-	-	-	32,500
225	HOTEL/MOTEL	-	-	-	-	-	-	-	554,128	-	554,128
235	MUNICIPAL COURT	-	-	-	-	-	-	-	420	-	420
310	DISASTER RELIEF	113,040	31,017	6,000	-	152,000	-	-	7,508,239	-	7,810,296
352	SOONER ROSE TIF	-	-	-	-	-	-	1,623,240	-	-	1,623,240
353	ECONOMIC DEVELOPMENT	84,829	35,215	-	-	936,416	6,908,239	-	-	-	7,964,699
425	HOSPITAL AUTHORITY COMPOUNDED PRINC	-	-	-	100,000	4,250,000	17,000,000	-	-	-	21,350,000
425	HOSPITAL AUTHORITY DISCRETIONARY	171,991	61,459	12,000	-	745,219	3,500,000	-	617,999	-	5,108,668
425	HOSPITAL AUTHORITY IN LIEU OF TAXES	-	5,000	-	90,000	150,000	1,000,000	-	-	-	1,245,000
425	HOSPITAL AUTHORITY GRANTS	-	-	-	-	557,333	-	-	-	-	557,333
<b>TOTAL</b>		<b>1,957,003</b>	<b>895,939</b>	<b>399,447</b>	<b>190,000</b>	<b>9,791,933</b>	<b>30,843,663</b>	<b>1,623,240</b>	<b>8,706,708</b>	<b>206,251</b>	<b>54,614,184</b>

**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	481,066	530,705	529,335	563,783
BENEFITS	314,241	331,029	309,720	379,829
MATERIALS & SUPPLIES	50,871	82,979	73,303	83,726
OTHER SERVICES	717,471	789,378	787,532	864,712
CAPITAL OUTLAY	329,933	2,439,347	2,439,347	804,854
TRANSFERS OUT	50,000	-	-	-
<b>TOTAL</b>	<b>1,943,582</b>	<b>4,173,438</b>	<b>4,139,237</b>	<b>2,696,904</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
TAXES	2,747,076	2,449,109	2,892,356	2,728,150
INTEREST	22,292	41,239	12,905	26,835
MISCELLANEOUS	11,436	10,000	19,106	10,000
TRANSFER IN	11,666	850,000	850,000	-
<b>TOTAL</b>	<b>2,792,470</b>	<b>3,350,348</b>	<b>3,774,367</b>	<b>2,764,985</b>

BUDGETARY	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	3,183,251	2,571,059	2,087,101	3,667,209	6/30/20
6/30/2020 (Adjusted)	3,692,884	2,792,470	1,943,582	4,541,773	6/30/21
6/30/2021	4,541,773	3,774,367	4,139,237	4,176,903	6/30/22 - EST
6/30/2022	4,176,903	2,764,985	2,696,904	4,244,983	6/30/23 - EST

**FY 11-12**

*New Fund created under Ordinance 3145. Funding from sales tax effective January 1, 2012. Restricted for operating & capital outlay of the General Fund Departments.*

**FY 17-18**

*Ordinance 3308 effective 1/1/18 increased sales tax for this fund .2139%.*

**FINAL BUDGET 2022-2023**

CITY MANAGER - 0110	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	498,812
10-07 ALLOWANCES	15,262
10-10 LONGEVITY	10,242
10-11 SL BUYBACK-OVER BANK	5,036
10-12 VACATION BUYBACK	2,513
10-13 PDO BUYBACK	2,481
10-14 SL INCENTIVE PAY	2,335
10-95 1X SALARY ADJUSTMENT	702
<b>TOTAL PERSONAL SERVICES</b>	<b>537,383</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	41,110
15-02 EMPLOYEES' RETIREMENT	75,234
15-03 GROUP INSURANCE	47,514
15-06 TRAVEL & SCHOOL	15,000
15-13 LIFE	758
15-14 DENTAL	3,591
15-20 OVERHEAD HEALTH CARE COST	803
15-98 RETIREE INSURANCE	6,123
<b>TOTAL BENEFITS</b>	<b>190,132</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	11,500
20-63 FLEET FUEL	300
20-64 FLEET PARTS	175
20-65 FLEET LABOR	250
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>12,225</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES	1,050
30-40 CONTRACTUAL	6,300
30-72 MEMBERSHIPS & SUBSCRIPTIONS	6,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>13,350</b>
<b>TOTAL DIVISION REQUEST - CITY MANAGER</b>	<b>753,090</b>

(CONTINUED)

**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
<b>City Manager - 0110</b>		
City Manager	0.5	0.5
Asst. City Manager	0.65	0.65
Director of Operations	1	1
Executive Secretary	0.8	0.8
Administrative Secretary	1	1
<b>TOTAL</b>	<b>3.95</b>	<b>3.95</b>
<b>GENERAL GOVT - 1410</b>		
Mayor - Council	7	7
<b>TOTAL</b>	<b>7</b>	<b>7</b>
<b>TOTAL 0110 &amp; 1410</b>	<b>10.95</b>	<b>10.95</b>

FY 20-21 Added Director of Operations  
 Asst. City Manager - funded 25% PWA (075), 10% Hospital Authority (425)  
 City Manager - funded 15% Reed Center Hotel Operations (195), 10% Risk (202), 25% Hospital Authority (425)  
 Executive Secretary - funded 20% Hospital Authority (425)

**CONTRACTUAL (30-40) CITY MANAGER (01) FY 22-23**

Municode Meetings	4,800
Shred-It	500
Imagenet	1,000
<b>TOTAL</b>	<b>6,300</b>

**CONTRACTUAL (30-40) GENERAL GOVT (14) FY 22-23**

Postage Meter Rental (Pitney Bowes)	4,000
Copiers (Print Room, City Mgr, 1st Floor)	10,500
Mid-Del Youth & Family Center	50,000
Transit Embark	140,000
ACOG	39,000
County Assessor (Board of Cnty Comm)	23,500
Oklahoma Municipal League	35,000
MLK Breakfast	5,000
Youth Excel	5,000
Municode / Code Supplements	11,000
Annual Awards Banquet	9,000
Document Destruction	3,000
Mid-Del Tinker 100 Club	1,500
OK Municipal Management Services	5,000
Miscellaneous	15,000
<b>TOTAL</b>	<b>356,500</b>

**PERSONNEL  
 POSITIONS  
 SUMMARY:**

2018-19 - 9.95  
 2019-20 - 9.95  
 2020-21 - 10.95  
 2021-22 - 10.95  
**2022-23 - 10.95**

**GENERAL GOVERNMENT - 1410**

<b>PERSONAL SERVICES</b>	
10-02 WAGES	26,400
<b>TOTAL PERSONAL SERVICES</b>	<b>26,400</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,020
15-03 GROUP INSURANCE	35,305
15-04 WORKERS COMP INSURANCE	124,368
15-06 TRAVEL & SCHOOL	4,500
15-13 LIFE	1,344
15-14 DENTAL	3,059
15-20 OVERHEAD HEALTH CARE COST	609
15-98 RETIREE INSURANCE	18,492
<b>TOTAL BENEFITS</b>	<b>189,697</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-30 POSTAGE	39,000
20-34 MAINTENANCE OF EQUIPMENT	500
20-41 SUPPLIES	32,001
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>71,501</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	115,000
30-21 SURPLUS PROPERTY	14,350
30-40 CONTRACTUAL	356,500
30-43 HARDWARE/SOFTWARE MAINT.	79,763
30-49 CREDIT CARD FEES	13,136
30-51 OTHER GOVERNMENT EXPENSE	8,119
30-56 POINT OF SALE FEES	2,880
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,800
30-75 LEGAL PUBLICATIONS	9,931
30-82 BONDS	1,300
30-83 ELECTION EXPENSES	20,000
30-85 INSURANCE	169,501
30-86 AUDIT	59,082
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>851,362</b>
<b>TOTAL DIVISION REQUEST - GENERAL GOVT</b>	<b>1,138,960</b>

(CONTINUED)

**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE THREE**

**CAPITAL OUTLAY FY 22-23**

Computer for CMO Conference Room	City Mgr	800
Smartboard for CMO Conference Room	City Mgr	3,500
(16) Chairs for the CMO Conference Room	City Mgr	5,000
(2) Panic Buttons	HR	2,000
(1) Computer Tower Only	HR	800
(2) Executive Office Chairs	HR	1,000
(2) Scanners	HR	850
Carpet in HR Officer & Payroll Office	HR	1,500
Basement Training Room Furniture Replacement	HR	4,763
(4) Computers with Wide Screen Monitors	Comm Dev	5,600
Copier	Park & Rec	5,000
Ice Machine	Park & Rec	6,200
Floor Scrubber	Park & Rec	6,600
Banquet Chairs	Park & Rec	3,500
Round Tables	Park & Rec	2,500
(3) Replacement Computers	Finance	4,200
Bucket Truck (60' Lift) (2nd Year Funding)	Street	45,000
(4) Zero Turn Mowers	Street	40,000
Weedeaters, Edgers, Blowers, Chainsaws	Street	4,000
3/4 ton Crew Cab 4 Door 4x4 Pickup	Street	40,000
Concrete Saw 24"	Street	8,100
Turf Storm 60 Gal Sprayer	Street	16,000
Case Backhoe Loader (1st Year Funding)	Street	62,000
Upgrade to P25 Radio System	Animal Wel	14,275
Computers for Animal Services Center	Animal Wel	2,800
Security for City Vehicles	Animal Wel	36,000
Additional Security for Animal Service Center	Animal Wel	37,966
Remodel/Refurbish	General Gov't	100,000
Extended Cab 4x4 1/2 ton Pickup Truck	Nhbd Svc	38,000
Safety Lights for Trucks	Nhbd Svc	5,000
Copier Printer	Nhbd Svc	5,000
(3) Stand Up Freezer Replacements	Nhbd Svc	7,500
Radio Relacement	Nhbd Svc	10,000
Minivan (Split Funded w/Sr Center) (2nd Year Funding)	Nhbd Svc	10,000
Replacement Network Switches	IT	25,000
Vehicle (Additional Funding)	IT	20,000
Large Format Plotter	IT	15,000
(2) Replacement Hosts for Vmware Environment	IT	24,000
General Fund Time Clocks	IT	30,000
Pool Vacuum Cleaner	Pool	5,800
Hand Dryers	Pool	6,000
Chairs for Patrons	Pool	5,000
Office Chairs	Comm	500
Ipad Replacement	Comm	800
Camera Replacement	Comm	6,000
(3) Computers, (2) Wide Monitors	Eng	4,000
Full Size Pickup Extended Cab 4x4	Eng	40,000
(4) Ipads	Eng	2,400
Stabila 72" Long Digital Box Level with Storage Case	Eng	650
Torque Set, Electrically Isolated	Eng	300
(3) Wide Screen Monitors Replacement	Eng	1,950
Chairs for CM Conference Room, Council Chambers	Eng	20,000
Handicapped Bathroom Remodel (3rd Year Funding)	Sr Ctr	52,000
Minivan (Split Funded w/NIA) (2nd Year Funding)	Sr Ctr	10,000
<b>TOTAL</b>		<b>804,854</b>

**CAPITAL OUTLAY**

40-01 VEHICLES	203,000
40-02 EQUIPMENT	369,004
40-14 REMODEL	155,500
40-49 COMPUTERS	23,350
40-50 SOFTWARE	54,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>804,854</b>

**TOTAL DIVISION REQUEST** 804,854

**TOTAL DEPARTMENT REQUEST** 2,696,904

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY Manager (01)**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**PROGRAM DESCRIPTION**

The City Manager’s Department provides direction and supervision to all functions of the City; transmits the policies of the Council into action agendas by the various departments; initiates inquires in response to citizen requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. The City Manager’s Department also serves as the manager of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, and the Economic Development Authority.

**2022-2023 GOALS AND OBJECTIVES**

1. Continue involvement with various civic and community groups.
2. Identify areas where utilization of alternative methods or equipment can improve efficiency.
3. Continue regular meetings with Administrative Staff and bi-monthly meetings with the Employee Advisory Committee in order to facilitate employee involvement in planning and operations.

4. Closely monitor the management of the Reed Center and the Sheraton Hotel, soon to be a Delta Hotel.
5. Oversee contractual requirements of the Redevelopment Agreement and Lease.
6. Manage the marketing/communication efforts of the City of Midwest City.
7. Oversee assets and budget of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, and the Economic Development Authority including the development of a hospital district.
8. Continue to update the Council and residents about the on-going G.O. Bond Projects.



**FUND: GENERAL (010)**

**DEPARTMENT: General Government (14)**

**SIGNIFICANT EXPENDITURE CHANGES:**

- Marketing/communications efforts transferred to a free standing budget.

**PROGRAM DESCRIPTION**

General Government assumes fiscal responsibility for functions not directly attributable to other departments. Examples are unemployment compensation, city organizational memberships, City Council expenditures, elections and payment for the City’s auditors.

This program has six major service activities:

1. To fund dues and obligations of the City of Midwest City, which are required because of contractual arrangements, state statutes or civic obligations and the dues to organizations to which it is prudent that the City belong.
2. To fund the several employee benefits that are not directly assignable to any one given department such as the City’s portion of the Workers Compensation Insurance.
3. To fund the purchase by lease, of certain equipment that benefits all departments, but not necessarily assignable to any one given department.

4. To fund miscellaneous expenditures such as elections, municipal code supplements, refunds for overpayments and permits.
5. To Fund auditing obligations for the City.
6. Contract obligations such as Mid-Del Youth and Family Center, Embark, ACOG, OML, and others.

**2022-2023 GOALS AND OBJECTIVES**

1. Continue the implementation of effective ways to use technology for process improvement.
2. Continue to improve and explore new ways to enhance citizen access to and involvement in municipal government.
3. Continue present efforts to “go green” and save on utilities and other expenses.
4. Gather data and analyze the impact of the COVID-19 Pandemic and effectively minimize the effects on City operations, personnel, and our overall economic health.

**FUND: STREET & ALLEY (013)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
MATERIALS & SUPPLIES	22,829	142,952	142,952	100,000
OTHER SERVICES	39,420	76,300	76,300	75,000
CAPITAL OUTLAY	505,893	947,491	947,491	150,000
<b>TOTAL</b>	<b>568,142</b>	<b>1,166,743</b>	<b>1,166,743</b>	<b>325,000</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
TAXES	517,871	501,296	576,214	531,094
INTEREST	8,378	16,003	3,436	8,165
MISCELLANEOUS	4,184	-	-	-
TRANSFER IN (191)	39,420	71,000	71,000	50,000
<b>TOTAL</b>	<b>569,852</b>	<b>588,299</b>	<b>650,650</b>	<b>589,259</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	1,266,863	546,524	197,898	1,615,489	6/30/2020
6/30/2020	1,615,489	569,852	568,142	1,617,200	6/30/2021
6/30/2021	1,617,200	650,650	1,166,743	1,101,107	6/30/2022 - EST
6/30/2022	1,101,107	589,259	325,000	1,365,366	6/30/2023 - EST

**CONTRACTUAL (30-40) FY 22-23**

STREET MAINTENANCE	75,000
<b>TOTAL</b>	<b>75,000</b>

**FINAL BUDGET 2022-2023**

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 MATERIALS (CRACKSEAL SUPPLIES)	100,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>100,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	75,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>75,000</b>
<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	100,000
40-15 IOB	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>150,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>325,000</b>

**CAPITAL OUTLAY FY 22-23**

REPL BRIDGE BEARING NE 36	100,000
INFRASTRUCTURE OTHER THAN BUILDING	50,000
<b>TOTAL</b>	<b>150,000</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

MISC CITY WIDE THERMO STR	71,706
RESIDENTIAL STREET REPAIR	2,480
ROTO RENO MW TO DOUGLAS	10,144
PED CROSSING ENGINEERING	3,011
CITY-WIDE ST REHAB	1,685
RENO - MIDWEST TO DOUGLAS	125,152
I-40/HUDIBURG GUARD RAILS	182,934
CITY-WIDE STREET REHABILI	124,867
MIDWEST BLVD 29TH TO 10TH	32,232
23RD & POST SIGNAL UPGRAD	31,100
SCHOOL ZONE FLASHER ENGIN	42,180
MIDWEST BLVD MATCH (MULTI	200,000
TRAFFIC STUDY	20,000
REPL BRIDGE BEARING NE 36	50,000
CITY-WIDE ST SIGN REPL	50,000
<b>TOTAL</b>	<b>947,491</b>

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: ALLEN STEPHENSON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	64,543	44,367	35,487	44,456
BENEFITS	19,997	19,894	14,631	27,625
OTHER SERVICES	71,612	204,848	204,848	222,436
CAPITAL OUTLAY	-	66,408	66,408	-
<b>TOTAL</b>	<b>156,152</b>	<b>335,517</b>	<b>321,374</b>	<b>294,517</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
LICENSES & PERMITS	24,200	20,000	18,126	21,909
CHARGES FOR SERVICES	347,695	273,464	313,495	308,762
FINES & FORFEITURES	8,591	9,583	8,440	8,749
INVESTMENT INTEREST	1,402	2,785	1,010	2,525
<b>TOTAL</b>	<b>381,889</b>	<b>305,832</b>	<b>341,071</b>	<b>341,945</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	164,040	381,549	337,762	207,826
6/30/2020	207,826	381,889	156,152	433,563
6/30/2021	433,563	341,071	321,374	453,260
6/30/2022	453,260	341,945	294,517	500,688

Excludes Capital Outlay (14,726) **5% Reserve**  
**485,962**

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-02 WAGES	19,367
10-03 OVERTIME	25,000
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>44,456</b>

BENEFITS	
15-01 SOCIAL SECURITY	3,401
15-02 RETIREMENT	6,224
15-06 TRAVEL & SCHOOL	18,000
<b>TOTAL BENEFITS</b>	<b>27,625</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	39,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	183,436
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>222,436</b>

**TOTAL DEPARTMENT REQUEST** **294,517**

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

FIBER PROJECT	13,204
FIBER EQUIP	20,000
CYBER SECURITY IMPROVEMENT	33,204
<b>TOTAL</b>	<b>66,408</b>

(CONTINUED)

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: ALLEN STEPHENSON**  
**PAGE TWO**

<u>PERMANENT STAFFING</u>	<u>FY 22-23</u>	<u>FY 21-22</u>
Computer Tech	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>
<u>PART TIME</u>	<u>FY 22-23</u>	<u>FY 21-22</u>
Technician	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>

FY 21-22: Moved PT Tech from Fund 010-16 IT  
 FY 21-22: Moved all permanent staff to Fund 010-16 IT  
 FY 17-18: Move 80% System Administrator to fund 10-16 IT  
 FY 13-14: Exchanged Computer Tech position for Assistant IT Director. Moved 80% of a Systems Administrator from General Fund 010-1610.  
 FY 12-13: Increase in Computer Tech due to department no longer responsible for Hotel/Conference Center therefore expense had to come back to City.

**PERSONNEL  
 POSITIONS SUMMARY:**

- 2010-11 - 1.7
- 2011-12 - 2.7
- 2012-13 - 3
- 2013-14 - 2.8
- 2014-15 - 2.8
- 2015-16 - 2.8
- 2016-17 - 2.8
- 2017-18 - 2
- 2018-19 - 2
- 2019-20 - 1
- 2020-21 - 1
- 2021-22 - 0
- 2022-23 - 0**

**CONTRACTUAL (30-40) FY 22-23**

PCI Compliance	25,000
Information Technology Svcs (As needed to maintain software/hardware throughout the City)	14,000
<b>TOTAL</b>	<b>39,000</b>

**HARDWARE/SOFTWARE MAINTENANCE (30-43) FY 22-23**

Virus Protection	3,790
Check Writer	194
Time system	15,000
Email	12,152
Hypervisor	17,237
Email Archiving	8,800
SNMP Monitoring and Alerting	6,025
Backup	3,494
SAN	24,950
Network Devices	3,176
Spam	14,948
Agenda	5,710
PC Computer	25,000
Remote Support	9,364
Broadcasting Solution (Ch 20)	1,511
Cameras	12,500
Firewall	10,285
PC Software Updates	300
Immutable Backup Solution	9,000
<b>TOTAL</b>	<b>183,436</b>

**FUND: Technology (014)**

**DEPARTMENT: Information Technology**

**SIGNIFICANT EXPENDITURE CHANGES**

1. There are no significant changes in the Technology Fund budget.

**PROGRAM DESCRIPTION**

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 93 projects and provides support for 100 virtual machines as well 75 major applications running throughout the City.

9. Camera Upgrades
10. Provide user network security training.
11. Audio Recorder Upgrades
12. Coordinate all purchases of technology related equipment throughout the City.
13. Provide technical support for application software and hardware.
14. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
15. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems.
16. Work with various departments on 93 City wide projects.

**2022-2023 GOALS AND OBJECTIVES**

Coordinate and install the following projects:

1. Integration of the GIS department
2. P25 3-Site Radio Equipment
3. Replacement of Network Switches
4. PCI Compliance
5. ERP Interface to PWA System
6. SIEM's System
7. Replacement Virtual Hosts
8. Fiber to various City facilities

**FUND: STREET LIGHTING FEE - (015)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	8,256	9,307	9,307	21,089
BENEFITS	632	712	712	1,613
MATERIALS & SUPPLIES	3,294	3,979	3,979	14,695
OTHER SERVICES	711,325	861,324	861,324	721,467
CAPITAL OUTLAY	-	85,573	85,573	80,000
<b>TOTAL</b>	<b>723,507</b>	<b>960,895</b>	<b>960,895</b>	<b>838,864</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	587,431	577,304	593,443	586,524
INTEREST	8,905	16,531	4,152	8,020
MISCELLANEOUS	-	-	228	-
<b>TOTAL</b>	<b>596,336</b>	<b>593,835</b>	<b>597,823</b>	<b>594,544</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	1,630,191	614,225	369,508	1,874,908	6/30/20
6/30/2020	1,874,908	596,336	723,507	1,747,737	6/30/21
6/30/2021	1,747,737	597,823	960,895	1,384,665	6/30/22 - EST
6/30/2022	1,384,665	594,544	838,864	1,140,345	6/30/23 - EST

PART TIME	FY 22-23	FY 21-22
Inspector	0.5	0.5

**FEE SCHEDULE PER MONTH FY 22-23**

Residential	\$1.75
Commercial	\$7.50
Apartment Complexes (3 or more units)	\$1.00
Mobile/Manufactured Home Parks (per occupied pad)	\$1.00
Mobile/Manufactured Home Parks (with own water meter)	\$1.75

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-02 WAGES	21,000
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>21,089</b>

BENEFITS	
15-01 SOCIAL SECURITY	1,613
<b>TOTAL BENEFITS</b>	<b>1,613</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	10,000
20-63 FLEET FUEL	1,325
20-64 FLEET PARTS	1,756
20-65 FLEET LABOR	1,614
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>14,695</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATION	651,467
30-40 CONTRACTUAL	70,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>721,467</b>

CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	80,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>80,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>838,864</b>
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**CAPITAL OUTLAY FY 22-23**

Palmer Loop Trail Street Lighting Fixtures	30,000
WP Atkins Park Street Lighting Fixtures	50,000
<b>TOTAL</b>	<b>80,000</b>

**CONTRACTUAL FY 22-23**

Midstate Traffic Control Inc	70,000
<b>TOTAL</b>	<b>70,000</b>

**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
MATERIALS & SUPPLIES	1,844	15,596	10,693	18,870
OTHER SVCS & CHGS	49,368	2,135,582	1,917,227	9,400
CAPITAL OUTLAY	293,187	251,762	251,762	85,000
<b>TOTAL</b>	<b>344,399</b>	<b>2,402,940</b>	<b>2,179,682</b>	<b>113,270</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
INTERGOVERNMENTAL	13,500	2,120,022	2,096,021	58,270
CHARGES FOR SERVICES	99,936	102,480	105,415	104,227
MISCELLANEOUS	30,376	-	25,287	-
LICENSES & PERMITS	2,300	1,760	2,200	2,967
INTEREST	5,580	10,500	2,733	4,985
<b>TOTAL</b>	<b>151,692</b>	<b>2,234,762</b>	<b>2,231,656</b>	<b>170,449</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-22				
DEPT/DIVISION	6/30/21 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/22 FUND BALANCE
05 - COMMUNITY DEV.	52,905	2,200	26,395	28,710
06 - PARK & REC	2,248	61,089	61,090	2,247
09 - STREETS	10,000	-	10,000	-
10 - ANIMAL WELFARE	13,662	18,674	32,338	(2)
11 - WEED & SEED	2,105	-	-	2,105
15 - NEIGHBORHOOD SVCS	131,479	59,981	59,699	131,761
16 - IT	2,000	-	-	2,000
20 - COMMUNICATIONS	-	-	-	-
23 - PARKS	-	57,415	57,416	(1)
30 - PWA	507	-	-	507
39 - GRANTS MGMT	(10,037)	1,749,648	1,749,648	(10,037)
43 - WASTEWATER	-	-	-	-
48 - CREDIT UNION	34,667	5,316	-	39,983
55 - SR CENTER	3,664	-	-	3,664
61 - STORMWATER	163,169	18,600	-	181,769
62 - POLICE	560	-	-	560
64 - FIRE	2,141	11,694	11,694	2,141
37 - HOUSING	35,036	50,290	45,286	40,040
14 - GENERAL GOV'T	200,073	88,015	29,181	258,907
87 - ECONOMIC	89,904	106,000	96,934	98,970
UNRESERVED	187,123	-	-	187,123
INTEREST	134,014	2,733	-	136,747
<b>TOTAL</b>	<b>1,055,220</b>	<b>2,231,655</b>	<b>2,179,681</b>	<b>1,107,194</b>

**FINAL BUDGET 2022-2023**

DEPT. 0910 - STREET	
<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	85,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>85,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>85,000</b>

DEPT. 1510 - NEIGHBORHOOD SVCS	
<b>MATERIALS &amp; SUPPLIES</b>	
20-02 OPERATION PAINTBRUSH	10,000
20-06 CHRISTMAS BASKET SUPPLIES	6,870
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>16,870</b>
<b>TOTAL DIVISION REQUEST</b>	<b>16,870</b>

DEPT. 1550 - NEIGHBORHOOD SVCS/CMTY ACTION BLDG RENT	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>

OTHER SERVICES AND CHARGES	
30-01 UTILITIES/COMMUNICATION	7,000
30-23 UPKEEP REAL PROPERTY	2,400
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>9,400</b>
<b>TOTAL DIVISION REQUEST</b>	<b>11,400</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>113,270</b>

CAPITAL OUTLAY FY 22-23 (0910)	
ADAIR ACTIVE COORIDOR	85,000
<b>TOTAL</b>	<b>85,000</b>

(CONTINUED)

**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**  
**PAGE TWO**

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DEPT/DIVISION	6/30/22 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/23 FUND BALANCE
05 - COMMUNITY DEV.	28,710	2,967		31,677
06 - PARK & REC	2,247			2,247
09 - STREETS	-	85,000	85,000	-
10 - ANIMAL WELFARE	(2)			(2)
11 - WEED & SEED	2,105			2,105
15 - NEIGHBORHOOD SVCS	131,761	11,400	28,270	114,891
16 - IT	2,000			2,000
20 - COMMUNICATIONS	-			-
30 - PWA	507			507
39 - GRANTS MGMT	(10,037)			(10,037)
43 - WASTEWATER	-			-
48 - CREDIT UNION	39,983			39,983
55 - SR CENTER	3,664			3,664
61 - STORMWATER	181,769			181,769
62 - POLICE	560			560
64 - FIRE	2,141			2,141
37 - HOUSING	40,040			40,040
14 - GENERAL GOV'T	258,907	87,827		346,734
87 - ECONOMIC	98,970	5,000		103,970
UNRESERVED	187,123	(26,730)		160,393
INTEREST	136,747	4,985		141,732
	<b>1,107,195</b>	<b>170,449</b>	<b>113,270</b>	<b>1,164,374</b>



**FUND: JUVENILE (025)**  
**DEPARTMENT: MUNICIPAL COURT**  
**DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	ACTUAL 2020-2021	AMENDED	ESTIMATED	BUDGET 2022-2023
		BUDGET 2021-2022	ACTUAL 2021-2022	
PERSONAL SERVICES	53,316	57,480	21,202	68,719
BENEFITS	20,152	23,422	6,576	30,185
MATERIALS & SUPPLIES	989	1,135	1,134	1,104
OTHER SERVICES	895	1,094	1,095	1,143
CAPITAL OUTLAY	-	600	600	-
<b>TOTAL</b>	<b>75,351</b>	<b>83,731</b>	<b>30,607</b>	<b>101,151</b>

REVENUES	ACTUAL 2020-2021	AMENDED	ESTIMATED	BUDGET 2022-2023
		BUDGET 2021-2022	ACTUAL 2021-2022	
FINES & FORFEITURES	35,413	35,000	46,414	41,781
INTEREST	158	285	101	270
TRANSFER IN (GENERAL)	50,000	17,656	17,656	-
<b>TOTAL</b>	<b>85,571</b>	<b>52,941</b>	<b>64,171</b>	<b>42,051</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	30,214	83,790	86,061	27,943	6/30/20
6/30/2020	27,943	85,571	75,351	38,163	6/30/21
6/30/2021	38,163	64,171	30,607	71,727	6/30/22 - EST
6/30/2022	71,727	42,051	101,151	12,627	6/30/23 - EST

Excludes Capital Outlay (5,058) **5% Reserve**  
7,570

PERMANENT STAFFING	FY 22-23	FY 21-22	PERSONNEL POSITIONS SUMMARY:
Court Compliance Coordinator	0	0.25	
Municipal Prosecutor	0.25	0	
Juvenile Probation Officer	1	1	
<b>TOTAL</b>	<b>1.25</b>	<b>1.25</b>	
FY 22-23 moved .25 Municipal Prosecutor from Court (010-12)			
FY 22-23 moved .25 Court Compliance Coordinator to Court (010-12)			
FY 20-21 PT Court Clerk removed			
Part Time Clerk .75 of salary is paid by Municipal Court (010-12)			
Court Compliance Coordinator and Court Clerk position were combined			
in FY 17-18 with Municipal Court (010-12) covering .75 of salary			
			2011-12 - 2
			2012-13 - 2
			2014-15 - 2
			2015-16 - 2
			2016-17 - 2
			2017-18 - 1.25
			2018-19 - 1.25
			2019-20 - 1.25
			2020-21 - 1.25
			2021-22 - 1.25
			2022-23 - 1.25

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	67,339
10-07 ALLOWANCES	639
10-10 LONGEVITY	121
10-13 PDO BUYBACK	173
10-14 SICK LEAVE INCENTIVE	225
10-95 SALARY ADJUSTMENT	222
<b>TOTAL PERSONAL SERVICES</b>	<b>68,719</b>

BENEFITS	
15-01 SOCIAL SECURITY	5,257
15-02 RETIREMENT	9,621
15-03 GROUP INSURANCE	12,962
15-04 WORKERS COMP INSURANCE	368
15-06 TRAVEL & SCHOOL	500
15-13 LIFE	240
15-14 DENTAL	983
15-20 OVERHEAD HEALTH CARE COST	254
<b>TOTAL BENEFITS</b>	<b>30,185</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	600
20-63 FLEET FUEL	98
20-64 FLEET PARTS	175
20-65 FLEET LABOR	231
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,104</b>

OTHER SERVICES & CHARGES	
30-43 HARDWARE/SOFTWARE MAINT	760
30-72 MEMBERSHIPS/SUBS	175
30-85 INSURANCE-FIRE & THEFT	208
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,143</b>

**TOTAL DEPARTMENT REQUEST** **101,151**

**FUND: JUVENILE (025)**  
**DEPARTMENT: MUNICIPAL COURT**

**SIGNIFICANT EXPENDITURE CHANGES:**

None

**STAFFING/PROGRAMS**

**Juvenile Probation Officer:**

The intent of the Probation Officer is to hold the juveniles referred to the division, via citations from the Police Department, accountable for their delinquent actions, as well as provide resources or assistance to schools and parents of youth not in the system.

The responsibilities of the Probation Officer are to conduct office and field visits on juveniles referred to eligibility for probation.

During these visits, information is gathered on the living arrangements, family structure, school, and other pertinent information regarding the current juvenile and current offense. After all information is gathered, the Probation Officer formulates a probation plan suitable for each juvenile.

Monitoring of the juveniles is done at schools, employment, community service sites, office, court, etc.

The Probation Officer works very closely with the various

schools, and other agencies that provide services to the juveniles/families. Testimony from the Probation Officer is given in court on juveniles regarding their progress with their probation plans via positive or negative.

**Court Administrator:**

The intent of the Court Administrator is to coordinate and supervise the Juvenile Division and programs utilized to ensure effectiveness in meeting the needs of the community and the goals of the organization. The Court Administrator supervises the Juvenile Probation Officer in the performance of duties; assist with overall municipal court operations and needs related to drug testing for both juveniles and adults. The Court Administrator maintains monthly statistics showing the activities of juveniles from total number of charges to a breakdown of demographics and types of charges committed.

The Court Administrator continuously monitors effectiveness in assessment tools and programs utilized with the juveniles. The main goal is to provide each juvenile an opportunity to change their negative today's into positive tomorrows by introducing alternative options to the life of crime through education, employment, and positive influences/role models.

**PROGRAM DESCRIPTION**

The Juvenile Division consists of a Probation Officer and the Prosecuting Attorney under the supervision of the Assistant City Manager.

The purpose of this division is to provide rehabilitative services to youth and their families through education, community-based programs and referrals and enforcement to decrease Incidences of juvenile delinquency.

## **2022-2023 GOALS AND OBJECTIVES**

- Uphold the mission of the Juvenile Division
- Incorporate non-traditional methods; mentoring, counseling, tutoring, supervision, program referrals and community service to eliminate re-offenders.
- Continue to identify, utilize and assess appropriate programs to meet the needs of the youth and their families.
- Create individualized Probation or Diversion plans to address accountability and inspire success.
- Provide appropriate supervision based on risk level.
- Provide resources to address psychological/behavioral needs of youth in our community.
- Share vital information with the criminal justice system to eliminate the habitual offenders. In addition to accessing the JOLTS systems as a “read only” fill.
- Continue to seek and partner with agencies for programs addressing the changing needs of youth as they evolve.
- Continue to assess the juvenile program and services through methods such as, continuous review of referral programs and monitor monthly statistics to identify trends in crimes.
- Attend specialized training for juvenile probation and community supervision in regards to alternatives to incarceration; how to provide quality service with limited resources and funding.

**FUND: POLICE STATE SEIZURES (030)\*  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: SID PORTER**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2020-2021	2021-2022	2021-2022	2022-2023
BENEFITS	2,971	6,200	6,200	6,200
MATERIAL & SUPPLIES	-	2,375	2,375	2,375
OTHER SERVICES	177	1,800	1,800	1,800
CAPITAL OUTLAY	1,720	8,280	8,280	5,000
<b>TOTAL</b>	<b>4,868</b>	<b>18,655</b>	<b>18,655</b>	<b>15,375</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2020-2021	2021-2022	2021-2022	2022-2023
FINES & FORFEITURES	20,089	-	19,409	-
INVESTMENT INTEREST	383	691	215	425
<b>TOTAL</b>	<b>20,472</b>	<b>691</b>	<b>19,624</b>	<b>425</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	72,631	2,476	2,847	72,260	6/30/2020
6/30/2020	72,260	20,472	4,868	87,864	6/30/2021
6/30/2021	87,864	19,624	18,655	88,833	6/30/2022 - EST
6/30/2022	88,833	425	15,375	73,883	6/30/2023 - EST

\*This fund can only be used for drug enforcement

**FINAL BUDGET 2022-2023**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	4,700
15-07 UNIFORMS/PROTECTIVE GEAR	1,500
<b>TOTAL BENEFITS</b>	<b>6,200</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,375
20-41 SUPPLIES	1,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,375</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	1,800
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,800</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST 15,375**

<b>CAPITAL OUTLAY FY 22-23</b>	
MISC MACHINERY, FURNITURE & EQUIP	5,000
<b>TOTAL</b>	<b>5,000</b>

<b>CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL</b>	
MISC MACHINERY, FURNITURE	8,280
<b>TOTAL</b>	<b>8,280</b>

**FUND: POLICE SPECIAL PROJECTS (031)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
MATERIALS & SUPPLIES	3,255	3,000	3,000	3,000
OTHER SERVICES	6,000	7,000	6,250	7,000
CAPITAL OUTLAY	3,588	6,130	6,130	5,000
<b>TOTAL</b>	<b>12,843</b>	<b>16,130</b>	<b>15,380</b>	<b>15,000</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	461	845	183	425
MISCELLANEOUS	6,232	8,500	4,085	5,195
<b>TOTAL</b>	<b>6,692</b>	<b>9,345</b>	<b>4,268</b>	<b>5,620</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	78,652	33,998	19,259	93,392	6/30/2020
6/30/2020	93,392	6,692	12,843	87,241	6/30/2021
6/30/2021	87,241	4,268	15,380	76,129	6/30/2022 - EST
6/30/2022	76,129	5,620	15,000	66,749	6/30/2023 - EST

**FINAL BUDGET 2022-2023**

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	3,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
31-08 SHOP WITH A COP	6,000
31-41 DONATIONS EXPENSE	1,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>7,000</b>

<b>CAPITAL OUTLAY</b>	
40-02 MACHINERY, FURN & EQUIP	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 15,000

<b>CAPITAL OUTLAY FY 22-23</b>	
MISC MACHINERY, FURNITURE	5,000
<b>TOTAL</b>	<b>5,000</b>

<b>CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL</b>	
MISC MACHINERY, FURNITURE	6,130
<b>TOTAL</b>	<b>6,130</b>

FUND: POLICE FEDERAL PROJECTS (033)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER

**FINAL BUDGET 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
BENEFITS	705	2,549	2,549	1,809
MATERIALS & SUPPLIES	-	2,550	2,550	-
<b>TOTAL</b>	<b>705</b>	<b>5,099</b>	<b>5,099</b>	<b>1,809</b>

BENEFITS	
15-06 TRAVEL & SCHOOL	1,809
<b>TOTAL BENEFITS</b>	<b>1,809</b>

**TOTAL DEPARTMENT REQUEST** 1,809

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	105	192	47	105
<b>TOTAL</b>	<b>105</b>	<b>192</b>	<b>47</b>	<b>105</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	61,341	441	12,715	49,067	6/30/20
6/30/2020	49,067	105	705	48,467	6/30/21
6/30/2021	48,467	47	5,099	43,415	6/30/22 - EST
6/30/2022	43,415	105	1,809	41,711	6/30/23 - EST

FUND: POLICE LAB FEES (034)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
BENEFITS	1,546	3,000	3,000	5,000
MATERIALS & SUPPLIES	4,571	8,000	7,508	8,000
OTHER SERVICES	1,205	2,000	2,000	2,000
<b>TOTAL</b>	<b>7,323</b>	<b>13,000</b>	<b>12,508</b>	<b>15,000</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
FINES & FORFEITURES	8,868	10,748	12,370	10,280
INTEREST	127	244	69	140
MISCELLANEOUS	26	-	-	-
<b>TOTAL</b>	<b>9,021</b>	<b>10,992</b>	<b>12,439</b>	<b>10,420</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	21,650	9,993	8,219	23,424	6/30/2020
6/30/2020	23,424	9,021	7,323	25,123	6/30/2021
6/30/2021	25,123	12,439	12,508	25,054	6/30/2022 - EST
6/30/2022	25,054	10,420	15,000	20,474	6/30/2023 - EST

**FINAL BUDGET 2022-2023**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	3,500
15-07 UNIFORMS	1,500
<b>TOTAL BENEFITS</b>	<b>5,000</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIP	2,500
20-41 SUPPLIES	5,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>8,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,000</b>

**TOTAL DEPARTMENT REQUEST** 15,000

FUND: EMPLOYEE ACTIVITY FUND (035)  
DEPARTMENT: MWC ACTIVITIES (38)  
DEPARTMENT HEAD: TROY BRADLEY

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
MATERIALS & SUPPLIES	1,016	5,650	5,650	5,000
OTHER SERVICES	4,840	10,288	10,288	10,288
<b>TOTAL</b>	<b>5,855</b>	<b>15,938</b>	<b>15,938</b>	<b>15,288</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	112	219	51	85
MISCELLANEOUS	1,065	1,836	864	1,240
TRANSFERS IN (010 & 075)	9,000	4,502	4,502	10,000
<b>TOTAL</b>	<b>10,176</b>	<b>6,557</b>	<b>5,417</b>	<b>11,325</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	20,232	11,664	11,539	20,356	6/30/2020
6/30/2020	20,356	10,176	5,855	24,677	6/30/2021
6/30/2021	24,677	5,417	15,938	14,156	6/30/2022 - EST
6/30/2022	14,156	11,325	15,288	10,193	6/30/2023 - EST

**FINAL BUDGET 2022-2023**

<b>MATERIALS &amp; SUPPLIES</b>	
20-11 SWIM PARTY	800
20-12 CHRISTMAS PARTY	4,000
20-14 LUNCHEON-CHILI	200
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-11 SWIM PARTY	388
30-12 CHRISTMAS PARTY	8,700
30-77 DODGERS GAME	1,200
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>10,288</b>

**TOTAL DEPARTMENT REQUEST** 15,288



FUND: POLICE - JAIL (036)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
BENEFITS	1,266	2,000	2,000	2,500
MATERIALS & SUPPLIES	31,814	46,741	46,741	41,538
OTHER SERVICES	8,492	17,013	15,000	19,868
CAPITAL OUTLAY	-	28,539	28,539	25,000
<b>TOTAL</b>	<b>41,572</b>	<b>94,293</b>	<b>92,280</b>	<b>88,906</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	33,194	40,388	96,897	82,374
FINES AND FORFEITURES	11,539	13,775	10,509	11,770
INVESTMENT INTEREST	709	1,330	396	935
<b>TOTAL</b>	<b>45,443</b>	<b>55,493</b>	<b>107,802</b>	<b>95,079</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	151,135	58,530	65,448	144,217	6/30/2020
6/30/2020	144,217	45,443	41,572	148,088	6/30/2021
6/30/2021	148,088	107,802	92,280	163,610	6/30/2022 - EST
6/30/2022	163,610	95,079	88,906	169,783	6/30/2023 - EST

**FINAL BUDGET 2022-2023**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	500
15-07 UNIFORMS	2,000
<b>TOTAL BENEFITS</b>	<b>2,500</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIP	3,538
20-41 SUPPLIES	13,000
20-52 FEEDING PRISONERS	25,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>41,538</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP OF REAL PROPERTY	6,628
30-40 CONTRACTUAL	13,240
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>19,868</b>

<b>CAPITAL OUTLAY</b>	
40-14 REMODEL / REFURBISHING	25,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>25,000</b>

**TOTAL DEPARTMENT REQUEST** 88,906

**CAPITAL OUTLAY FY 22-23**

Office Remodel	25,000
<b>TOTAL</b>	<b>25,000</b>

**FUND: GENERAL (036) Jail**  
**DEPARTMENT: Police**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

**PROGRAM DESCRIPTION**

**2022-2023 GOALS AND OBJECTIVES**

**Jail – General**

- Provide all Detention Facility staff with the minimum twenty-four hours of mandated, certified training which shall include defensive tactics training.
- Insure that all Detention Facility staff is state certified on the Intoxilyzer 8000, and maintain yearly certification.
- Insure that all Detention Facility staff is state certified on Live Scan through OSBI and maintain yearly certification.
- Continue to provide housing to contracted agencies which include the Cities of Choc-taw, Del City, Forest Park, Harrah, Jones, Nicoma Park, Luther, Rose State, Spencer, Moore, and Tinker Air Force Base, Oklahoma.
- Insure the health and safety of inmates and staff through a maintenance program designed to guarantee-needed repairs and replacement of fixtures associated with Detention Facility plumbing.
- To insure that the overall appearance of the Midwest City Police Department and the Jail Facility is maintained by utilizing trustees to keep the facility clean, and the overall grounds of the municipal complex free of litter.
- To insure that trustees are available to assist City employees in keeping up the grounds of the golf course, keeping city streets free of litter, clean up and maintenance of the animal welfare, and assisting city employees in any project to beautify the City. Also will provide trustee labor to clean the Police Department and City Hall in the absence of city janitors.
- To upgrade aging internal audio communication devices throughout the living quarters of the jail and office area.
- To continue to upgrade the security inside the jail by adding additional cameras with audio capability in different areas within the living quarters.

- Support the Jail Diversionary Program and actively identify persons in our facility which may need mental health or substance abuse help.
- Support and assist with moving of inmates who seek to speak to the Chaplain through our Jail Ministry Program.

### **Mental Health/Jail Diversionary Program**

- Reduce recidivism in the Midwest City Jail.
- Provide access to substance abuse/mental health treatment options for inmates and those involved in the justice system.
- Partner with the Oklahoma Department of Mental Health and Substance Abuse and Red Rock Behavior Health Services.
- Provide mental health services and guidance to CIT officers.
- Reduce money spent on jail services and cost by reducing recidivism.
- Provide positive guidance and life changing tools for inmates.

### **Jail Ministry/Jail Chaplin Program**

- Establish new and useful Chaplin services for the jail.
- Successfully educate and minister to Midwest City Police Jail Inmates.
- Provide counseling and spiritual guidance to Jail Staff and Inmates.
- Partner with Jail Diversionary staff to refer inmates in need of counseling and guidance on life issues.
- Provide separate support and spiritual guidance to jail staff.
- Provide print materials to inmates, flyers and bibles they take with them after release.
- Continue individual counseling on Tues, Thursdays and Saturdays of each week.
- Continue "Church" for inmates each Tuesday.

**FUND: POLICE IMPOUND FEES (37)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: SID PORTER**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
PERSONAL SERVICES	-	12,719	6,360	12,719
BENEFITS	-	6,973	4,127	973
MATERIALS & SUPPLIES	3,591	4,500	3,956	5,000
OTHER SERVICES	31,496	46,821	46,821	37,682
CAPITAL OUTLAY	1,955	8,044	8,044	-
TRANSFERS OUT (143)	3,754	6,727	6,727	-
<b>TOTAL</b>	<b>40,796</b>	<b>85,784</b>	<b>76,035</b>	<b>56,374</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
CHARGES FOR SERVICES	45,600	48,570	37,185	42,195
INVESTMENT INTEREST	497	889	259	635
<b>TOTAL</b>	<b>46,097</b>	<b>49,459</b>	<b>37,444</b>	<b>42,830</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	156,316	46,042	93,322	109,036	6/30/2020
6/30/2020	109,036	46,097	40,796	114,337	6/30/2021
6/30/2021	114,337	37,444	76,035	75,746	6/30/2022 - EST
6/30/2022	75,746	42,830	56,374	62,202	6/30/2023 - EST

**CONTRACTUAL (30-40) FY 22-23**

Faro System Warranty	16,520
Simulator Warranty	21,162
<b>TOTAL</b>	<b>37,682</b>

**FINAL BUDGET 2022-2023**

<b>PERSONAL SERVICES</b>	
10-03 OVERTIME	12,719
<b>TOTAL PERSONAL SERVICES</b>	<b>12,719</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	973
<b>TOTAL BENEFITS</b>	<b>973</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	500
20-35 SMALL TOOLS & EQUIPMENT	500
20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	37,682
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>37,682</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>56,374</b>
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**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

EQUIPMENT	8,044
<b>TOTAL</b>	<b>8,044</b>

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

<b>EXPENDITURES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
PERSONAL SERVICES	14,061	21,001	21,001	58,340
BENEFITS	7,455	8,485	8,485	19,632
MATERIALS & SUPPLIES	1,083	2,000	2,000	-
OTHER SERVICES	4,797	10,000	10,000	20,000
CAPITAL OUTLAY	-	135,038	135,038	46,000
TRANSFERS	150,000	-	-	-
<b>TOTAL</b>	<b>177,396</b>	<b>176,524</b>	<b>176,524</b>	<b>143,972</b>

<b>REVENUES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
INVESTMENT INTEREST	2,882	1,786	2,366	1,735
MISCELLANEOUS	4,652	-	-	-
TRANSFERS IN (225)	153,512	175,901	175,901	166,238
<b>TOTAL</b>	<b>161,047</b>	<b>177,687</b>	<b>178,267</b>	<b>167,973</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2019	357,883	211,235	215,606	353,512
6/30/2020	353,512	161,047	177,396	337,163
6/30/2021	337,163	178,267	176,524	338,906
6/30/2022	338,906	167,973	143,972	362,908

Excludes Capital Outlay & Transfers Out (4,899) **5% Reserve**  
**334,008**

**City of Midwest City ceased operating the Welcome Center on Septemeber 3, 2020.**  
 Note: Transfer in comes from 30% of the distribution of the Hotel / Motel Tax Fund (225)

**FINAL BUDGET 2022-2023**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	54,385
10-07 ALLOWANCES	1,020
10-10 LONGEVITY	1,614
10-11 SICK LEAVE BUYBACK	459
10-12 VACATION BUYBACK	229
10-13 PDO BUYBACK	153
10-14 SICK LEAVE INCENTIVE	357
10-95 SALARY ADJUSTMENT	123
<b>TOTAL PERSONAL SERVICES</b>	<b>58,340</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	4,463
15-02 EMPLOYEES' RETIREMENT	8,168
15-03 GROUP INSURANCE	6,226
15-13 LIFE	132
15-14 DENTAL	503
15-20 OVERHEAD HEALTH CARE COST	140
<b>TOTAL BENEFITS</b>	<b>19,632</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	20,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>20,000</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	46,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>46,000</b>

**TOTAL DEPARTMENT REQUEST** **143,972**

**(CONTINUED)**

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
Facilities Project Supervisor	0	0.25
Street Supervisor	0.25	0
Convention & Tourism Manager	0.44	0
<b>TOTAL</b>	<b>0.69</b>	<b>0.25</b>

PART TIME:	FY 22-23	FY 21-22
Info Cntr Asst	0	2

**PERSONNEL  
POSITIONS  
SUMMARY:**

- 2006-07 - 4
- 2007-08 - 3.25
- 2008-09 - 3.67
- 2009-10 - 3.25
- 2010-11 - 3.25
- 2011-12 - 3.25
- 2012-13 - 3.35
- 2013-14 - 4.25
- 2014-15 - 4.25
- 2015-16 - 4.25
- 2016-17 - 5.25
- 2017-18 - 5.25
- 2018-19 - 5.25
- 2019-20 - 5.25
- 2020-21 - 3
- 2021-22 - .25
- 2022-23 - .69

FY 22-23 moved .44 Convention & Tourism Manager from Fund 123 Parks & Rec  
 FY 22-23 Position change from .25 Facilities Project Supervisor to .25 Street Supervisor  
 FY 21-22 Added .25 Facilities Project Supervisor  
 FY 20-21 Facility closed August, 2020  
 Facilities Project Supervisor .25 moved to 010-09 Street Dept in FY 20-21  
 Added Part-time Info Cntr Asst @ 16 hours per week FY 16-17  
 Eliminated Admin Sec and added Part-time Info Cntr Asst @ 16 hours per week FY 13-14  
 Administrative Sec. - Allocation of 10% FY 12-13

**CONTRACTUAL (30-40) FY 22-23**

Landscape Maintenance	20,000
<b>TOTAL</b>	<b>20,000</b>

**CAPITAL OUTLAY FY 22-23**

PARKS WIDE AREA MOWER YR 2 OF 3	40,000
MAC CONCESSION ICE MACHINE	6,000
<b>TOTAL</b>	<b>46,000</b>

**CAPITAL OUTLAY FY 21-22**

SWIMMING POOL FILTERS	135,038
<b>TOTAL</b>	<b>135,038</b>

**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEADS: JOSH RYAN (07) & ROBERT COLEMAN (87)**

**FINAL BUDGET 2022-2023**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	89,991	98,030	98,030	109,407
BENEFITS	30,863	40,690	38,323	40,895
MATERIALS & SUPPLIES	1,082	2,915	2,915	2,715
OTHER SERVICES	74,903	135,254	110,228	131,192
<b>TOTAL</b>	<b>196,839</b>	<b>276,889</b>	<b>249,496</b>	<b>284,209</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	350	-	2,450	-
INTEREST	1,129	2,158	795	1,795
TRANSFERS IN	286,557	328,347	328,347	310,312
<b>TOTAL</b>	<b>288,035</b>	<b>330,505</b>	<b>331,592</b>	<b>312,107</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	200,919	323,343	339,288	184,974
6/30/2020	184,974	288,035	196,839	276,171
6/30/2021	276,171	331,592	249,496	358,267
6/30/2022	358,267	312,107	284,209	386,165

Excludes Capital Outlay & Transfers Out (14,210) **5% Reserve**  
**730,221**

Note: Transfer in comes from 56% of the distribution of the Hotel / Motel Tax Fund (225)

CVB - 0710	
<b>BENEFITS</b>	
15-06 TRAVEL AND SCHOOL	4,000
<b>TOTAL BENEFITS</b>	<b>4,000</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	1,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	10,800
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,307
30-46 CONFERENCE INCENTIVE FUNDS	20,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,095
30-81 ADVERTISING/PROMOTION	29,050
30-84 STAR SPANGLED SALUTE	25,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>88,252</b>
<b>TOTAL DIVISION REQUEST</b>	<b>93,252</b>

**CONTRACTUAL (30-40) DIVISION 0710 FY 22-23**

Certified Folder Display	4,800
OTRD Vistors Guide Fulfillment Program	6,000
<b>TOTAL</b>	<b>10,800</b>

(CONTINUED)

**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEADS: JOSH RYAN (07) & ROBERT COLEMAN (87)**  
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PERMANENT STAFFING	FY 22-23	FY 21-22
<b>Economic Dev - 8710</b>		
Economic Dev Director	0.8	0.8
<b>TOTAL</b>	<b>0.8</b>	<b>0.8</b>

Convention/Tourism Mgr position removed FY 20-21  
Economic Development Director moved 20% to Economic Development Authority (353) FY 18-19  
Economic Development Director added in FY 14-15

**ADVERTISING & PROMOTION (30-81) DIVISION 0710 FY 22-23**

Reprint Vistors Guide as needed	6,500
OTRD State Travel Guide 1/2 page	4,300
OSAE Conference Sponsorship (ad in quarterly pub, PP Includes Registration & Tradeshow)	1,000
Meeting Planner Guide (JR bundle discount)	2,000
Promotional Items & Tradeshow giveaways	3,500
Tourism Week, conference Welcome Bags, Tradeshows	
Constant Contact-CVB E-newsletter	950
Web Hosing Annual - visitmidwestcity.com	650
OTIA (Ok Tourism Industry Assoc.) Governors Conf on Tourism - Sponsorship. Includes Reg & Tradeshow	2,000
EOCTC Sponsor of Film Event (MWC Hotels are host)	250
Co-Op Advertising/Promotion/Tradeshow & Exhibit Opp	3,000
Graphic Design - misc. advertise /promotional	1,200
OTRD - Group Travel Opportunities (instead of FCMA)	1,200
Prospective Marketing & Advertsing Opp (Delta/New)	2,500
<b>TOTAL</b>	<b>29,050</b>

**PERSONNEL POSITIONS SUMMARY:**

2006-07 - 1  
2007-08 - 1  
2008-09 - 1.14  
2009-10 - 1.56  
2010-11 - 1.56  
2011-12 - 1.56  
2012-13 - 1.56  
2013-14 - 1.56  
2014-15 - 2.56  
2015-16 - 2  
2016-17 - 2  
2017-18 - 2  
2018-19 - 1.8  
2019-20 - 1.8  
2020-21 - 0.8  
2021-22 - 0.8  
2022-23 - 0.8

**ECONOMIC DEVELOPMENT - 8710**

**PERSONAL SERVICES**

10-01 SALARIES	102,598
10-07 ALLOWANCES	4,137
10-10 LONGEVITY	1,043
10-13 PDO BUYBACK	767
10-14 SICK LEAVE INCENTIVE	720
10-95 1 X SALARY ADJUSTMENT	142
<b>TOTAL PERSONAL SERVICES</b>	<b>109,407</b>

**BENEFITS**

15-01 SOCIAL SECURITY	8,370
15-02 EMPLOYEES' RETIREMENT	15,317
15-03 GROUP INSURANCE	11,820
15-13 LIFE	154
15-14 DENTAL	1,071
15-20 OVERHEAD HEALTH CARE COST	163
<b>TOTAL BENEFITS</b>	<b>36,895</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	1,715
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,715</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES/COMMUNICATIONS	500
30-16 MWC CHAMBER CONTRACT	36,000
30-40 CONTRACTUAL	5,000
30-43 HARDWARE/SOFTWARE MAINT.	200
30-72 MEMBERSHIP/SUBSCRIPTIONS	500
30-81 ADVERTISING/PROMOTION	740
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>42,940</b>

**TOTAL DIVISION REQUEST** 190,957

**TOTAL DEPARTMENT REQUEST** **284,209**

**CONTRACTUAL (30-40) DIVISION 8710 FY 22-23**

Outside Professional Services	5,000
<b>TOTAL</b>	<b>5,000</b>



**FUND: Convention & Visitors Bureau (046)**  
**DEPARTMENT: Communications & Marketing (20)**

**SIGNIFICANT EXPENDITURE CHANGES:**

- STAR SPANGLED SALUTE line item reflects Aviators Reception to be held in association with Tinker AFB Air Show. Sponsorships are expected to recoup this cost.
- A small increase in CVB supplies due to inflation.

**STAFFING/PROGRAMS**

The Midwest City CVB operates as a division of the Communications & Marketing Department. One full-time staff member (CVB Manager) oversees the following:

- Attracts group and individual tourism to help stimulate economic vitality in Midwest City.
- Attracts convention and conference business using sponsorships and incentive funds.
- Maintains partnerships with businesses and community stakeholders to improve CVB services.
- Develops marketing campaigns and pieces that support the mission of the CVB, including a community-wide highlight tourism video.
- Manages the design and distribution of multi-page community guide that outlines Midwest City attractions, meeting facilities, hotels, shopping, dining and other amenities.
- Attends, and participates in, tradeshow and conferences to promote Midwest City.
- Serves as the City liaison for all planning efforts regarding the Tinker AFB Air Show.
- Liaison between meeting planners and hoteliers to earn repeat conference/convention business.

**2022-2023 GOALS AND OBJECTIVES**

1. Continue to adapt CVB marketing strategies, while also complimenting the campaigns of our hospitality partners in a post-COVID tourism and convention industry landscape.
2. Take advantage of facility renovations and positive economic development in Midwest City to attract new conference meeting planners.
3. Develop new networking opportunities, unique events and/or industry membership affiliations to achieve outreach goals.
4. Continue to improve the CVB's online and digital presence through social platforms and marketing initiatives.
5. Develop new ideas and new ways to partner with the Midwest City Chamber of Commerce to improve the efficacy of programs that are beneficial for both entities.
6. Broaden the reach of marketing programs in an attempt to attract more first-time regional conventions/conferences or convince them to add Midwest City to their annual rotation.
7. Update all print collateral to refresh community image.
8. Update CVB video to refresh community promotional image and raise awareness of completed projects and vibrancy of Midwest City.

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	262,539	335,734	335,734	349,952
BENEFITS	79,021	95,252	90,000	122,648
MATERIALS & SUPPLIES	3,463	8,323	8,323	4,054
OTHER SERVICES	123,336	141,109	137,497	192,593
CAPITAL OUTLAY	40,576	46,510	46,510	59,320
<b>TOTAL</b>	<b>508,935</b>	<b>626,928</b>	<b>618,064</b>	<b>728,567</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
TAXES	553,446	504,664	570,759	550,729
INVESTMENT INTEREST	4,260	7,649	2,177	4,485
CHARGES FOR SERVICES	-	215,775	215,775	215,775
TRANSFERS IN - Fund 143	25,000	30,000	30,000	-
<b>TOTAL</b>	<b>582,706</b>	<b>758,088</b>	<b>818,711</b>	<b>770,989</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	713,432	550,383	498,621	765,195	6/30/2020
6/30/2020	765,195	582,706	508,935	838,966	6/30/2021
6/30/2021	838,966	818,711	618,064	1,039,613	6/30/2022 - EST
6/30/2022	1,039,613	770,989	728,567	1,082,035	6/30/2023 - EST
			Excludes Capital Outlay & Transfers Out	(33,462)	5% Reserve
				<b>1,048,573</b>	

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	277,583
10-03 OVERTIME	51,248
10-07 ALLOWANCES	4,237
10-10 LONGEVITY	6,868
10-11 SL BUYBACKS	1,937
10-12 VACATION BUYBACK	1,450
10-13 PDO BUYBACKS	3,935
10-14 SICK LEAVE INCENTIVE	2,250
10-95 SALARY ADJUSTMENT	444
<b>TOTAL PERSONAL SERVICES</b>	<b>349,952</b>

BENEFITS	
15-01 SOCIAL SECURITY	26,771
15-02 EMPLOYEE'S RETIREMENT	48,993
15-03 GROUP INSURANCE	34,505
15-06 TRAVEL & SCHOOL	3,300
15-13 LIFE	672
15-14 DENTAL	2,675
15-20 OVERHEAD HEALTH CARE COST	711
15-98 RETIREE HEALTH INSURANCE	5,020
<b>TOTAL BENEFITS</b>	<b>122,648</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	1,000
20-41 SUPPLIES	1,000
20-64 FLEET PARTS	1,793
20-65 FLEET LABOR	261
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>4,054</b>

OTHER SERVICES & CHARGES	
30-21 SURPLUS PROPERTY	1,673
30-22 PWA REIMBURSEMENT	7,200
30-24 MAINTENANCE OF EQUIPMENT	51,150
30-40 CONTRACTUAL	18,225
30-43 HARDWARE/SOFTWARE MAINTENANCE	114,063
30-86 AUDIT	282
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>192,593</b>

(CONTINUED)

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: DEBRA WAGNER**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
EOC Manager	1	1
911 Supervisor	1	1
Communication Spec I	1	1
Communication Spec II	0.5	0.5
<b>TOTAL</b>	<b>3.5</b>	<b>3.5</b>

FY 21-22: Added 911 Supervisor  
 FY 21-22: Added Comm Spec I and deleted (1) Comm Spec II  
 .27 Comm Coord to Fund 040 FY 18-19  
 .27 Comm Coord from Fund 040 FY 17-18  
 1 Comm Spec II to Fund 70 FY 10-11  
 .50 Comm Spec II to Fund 70 FY 11-12

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2006-07 - .5  
 2007-08 - 1  
 2008-09 - 1  
 2009-10 - 1  
 2010-11 - 2  
 2011-12 - 2.5  
 2012-13 - 2.5  
 2013-14 - 2.5  
 2014-15 - 2.5  
 2015-16 - 2.5  
 2016-17 - 2.5  
 2017-18 - 2.77  
 2018-19 - 2.5  
 2019-20 - 2.5  
 2020-21 - 2.5  
 2021-22 - 3.5  
 2022-23 - 3.5

**CONTRACTUAL FY 22-23 (30-40)**

Siren Maintenance Contract & Centralert Software	14,145
Laptop Connectivity	480
Eventide Recorder	1,600
Scheduling Software	2,000
<b>TOTAL</b>	<b>18,225</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	32,360
40-14 REMODEL	20,000
40-49 COMPUTERS	6,960
<b>TOTAL CAPITAL OUTLAY</b>	<b>59,320</b>

**TOTAL DEPARTMENT REQUEST**

**728,567**

**CAPITAL OUTLAY FY 22-23**

REPLACING FLOORING	20,000
PORTABLE EMERGENCY EQUIPMENT	14,360
HARRIS RADIO, ASSIST HEARING INTERFACE & ANTENNA REPAIR	18,000
3 COMPUTERS, 4 LAPTOPS	6,960
<b>TOTAL</b>	<b>59,320</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

FURNITURE CONSOLE UPGRADE	3,010
UPGRADE ZETRON MODULE	8,840
(5) WIRELESS HEADSETS/BAS	3,000
REFRIGERATOR/DISPATCH ARE	4,000
EQUIP/FURN FOR EOC	10,713
HANDHELD RADIOS	5,000
2 DISPATCH CHAIRS/SUPV CH	6,500
REPLACEMENT COMPUTERS	347
CURVED COMPUTER MONITORS	5,100
<b>TOTAL</b>	<b>46,510</b>

**FUND: EMERGENCY MANAGEMENT (070)**  
**DEPARTMENT: EMERGENCY MANAGEMENT**

**SIGNIFICANT EXPENDITURE CHANGES:**

1. Secure and Equip an Emergency Operations Center

**STAFFING/PROGRAMS**

The Emergency Management Department is staffed by one Emergency Management Director, who divides time between building the Emergency Management program and managing the Emergency Communications Center.

**PROGRAM DESCRIPTION**

The Emergency Management Department will lead Midwest City's Whole Community Planning Group in developing a comprehensive emergency management plan for the city. The Emergency Management Director conducts drills and exercises to test the plan. Employees are expected, and community partners are invited, to participate in drill and exercise opportunities.

The EM engages in community outreach and public education to enhance community preparedness. The Emergency Management Director maintains OKF1rst advanced weather certification. The EM monitors potential severe weather and utilizes the outdoor warning system and other methods to alert citizens to imminent weather threats.

The Emergency Management Director supports public safety partners in all phases of emergency management as needed.

The Emergency Management Director coordinates all required federal training for Midwest City officials. The EM also serves as point of contact for communicating with state offices of emergency management, the Office of Homeland Security and State Health Department.

**2022-2023 GOALS AND OBJECTIVES**

1. Establish individual identities for the 911 Dispatch Center and the Emergency Operations Center.
2. Work to align Midwest City's EM program with local, state, and national best practices.
3. Acquire and begin to equip a dedicated EOC space.
4. Update EM/911 website
5. Complete all EMPG requirements.
6. Equip a backup EOC and 911 center
7. Increase public engagement and outreach

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	7,001	8,960	8,904	19,042
BENEFITS	536	819	819	1,457
MATERIALS & SUPPLIES	41,442	69,138	65,000	71,370
OTHER SERVICES	28,352	87,724	86,995	102,774
CAPITAL OUTLAY	-	20,000	20,000	20,000
<b>TOTAL</b>	<b>77,331</b>	<b>186,641</b>	<b>181,718</b>	<b>214,643</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	35,397	57,895	37,061	41,023
INTEREST	1,702	2,992	484	2,992
MISCELLANEOUS	47,638	91,867	107,170	98,088
<b>TOTAL</b>	<b>84,737</b>	<b>152,754</b>	<b>144,715</b>	<b>142,103</b>

PART TIME:	FY 22-23	FY 21-22
Softball Maintenance	0.5	0.5
Baseball Maintenance	0.5	0

FINAL BUDGET 2022-2023

2315 - Holiday Lights	
<b>PERSONAL SERVICES</b>	
10-02 WAGES	2,864
<b>TOTAL PERSONAL SERVICES</b>	<b>2,864</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	219
<b>TOTAL BENEFITS</b>	<b>219</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-41 SUPPLIES	3,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,500</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	8,000
30-40 CONTRACTUAL	8,000
30-41 CONTRACT LABOR	13,500
30-49 CREDIT CARD FEES	200
30-81 ADVERTISING - PROMOTION	9,000
30-82 REVENUE SHARING COSTS	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>40,700</b>
<b>TOTAL DIVISION REQUEST</b>	<b>48,283</b>

(CONTINUED)

**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

FUND BALANCE ESTIMATED ACTUAL AT 6-30-22				
DEPT/DIVISION	6/30/21 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/22 FUND BALANCE
7810 - SOFTBALL	57,829	28,993	34,674	52,148
7812 - BASEBALL	(458)	4,660	5,800	(1,598)
7813 - PAVILIONS	102,669	24,164	37,975	88,858
7814 - PARK FACILITIES	73,291	27,016	-	100,307
7815 - MISC PROGRAMS	(2,221)	2,995	34,459	(33,685)
7816 - NATURE TRAIL	1,360	400	170	1,590
7817 - TREE BOARD	27,743	200	5,000	22,943
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	8,169	55,390	60,140	3,419
2320 - WALK THE LIGHTS	10,327	-	3,500	6,827
2325 - DOG PARKS	5,727	413	-	6,140
UNDESIGNATED-INTEREST	61,201	484	-	61,685
	<b>353,748</b>	<b>144,715</b>	<b>181,718</b>	<b>316,745</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DEPT/DIVISION	6/30/22 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/23 FUND BALANCE
7810 - SOFTBALL	52,148	31,203	45,408	37,943
7812 - BASEBALL	(1,598)	5,000	35,708	(32,306)
7813 - PAVILIONS	88,858	23,000	43,205	68,653
7814 - PARK FACILITIES	100,307	23,602	-	123,909
7815 - MISC PROGRAMS	(33,685)	4,211	33,369	(62,843)
7816 - NATURE TRAIL	1,590	300	170	1,720
7817 - TREE BOARD	22,943	100	5,000	18,043
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	3,419	51,085	48,283	6,221
2320 - WALK THE LIGHTS	6,827	-	3,500	3,327
2325 - DOG PARKS	6,140	610	-	6,750
UNDESIGNATED-INTEREST	61,685	2,992	-	64,677
	<b>316,745</b>	<b>142,103</b>	<b>214,643</b>	<b>244,205</b>

2320 -Walk the Lights	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	1,000
30-41 CONTRACTUAL LABOR	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>3,500</b>

7810 - Softball	
<b>PERSONAL SERVICES</b>	
10-02 WAGES	8,000
10-95 SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>8,089</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	619
<b>TOTAL BENEFITS</b>	<b>619</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	20,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>20,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	3,000
30-18 REFUNDS	3,000
30-23 UPKEEP REAL PROPERTY	3,200
30-40 CONTRACTUAL	7,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>16,700</b>
<b>TOTAL DIVISION REQUEST</b>	<b>45,408</b>

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
 PAGE THREE

**CONTRACTUAL (30-40) DIVISION 2315 FY 22-23**

Security	8,000
<b>TOTAL</b>	<b>8,000</b>

**CONTRACTUAL (30-40) DIVISION 2320 FY 22-23**

Marketing/Graphic Design	1,000
<b>TOTAL</b>	<b>1,000</b>

**CONTRACTUAL (30-40) DIVISION 7810 FY 22-23**

UIC	7,500
<b>TOTAL</b>	<b>7,500</b>

**CONTRACTUAL (30-40) DIVISION 7812 FY 22-23**

UIC	7,500
<b>TOTAL</b>	<b>7,500</b>

**CONTRACTUAL (30-40) DIVISION 7813 FY 22-23**

Mid-Del Group Home	15,000
<b>TOTAL</b>	<b>15,000</b>

**CONTRACTUAL (30-40) DIVISION 7815 FY 22-23**

Instructors for Rec Classes	6,550
<b>TOTAL</b>	<b>6,550</b>

**CAPITAL OUTLAY DIVISION 7813 FY 22-23**

Picnic Tables and Grill Replacement	20,000
<b>TOTAL</b>	<b>20,000</b>

**7812 - Baseball**

**PERSONAL SERVICES**

10-02 WAGES	8,000
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>8,089</b>

**BENEFITS**

15-01 SOCIAL SECURITY	619
<b>TOTAL BENEFITS</b>	<b>619</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	15,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>15,000</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES/COMMUNICATIONS	2,500
30-23 UPKEEP REAL PROPERTY	2,000
30-40 CONTRACTUAL	7,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>12,000</b>

**TOTAL DIVISION REQUEST 35,708**

**7813 - Pavilions**

**OTHER SERVICES & CHARGES**

30-18 REFUNDS	805
30-23 UPKEEP REAL PROPERTY	7,400
30-40 CONTRACTUAL	15,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>23,205</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	20,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>20,000</b>

**TOTAL DIVISION REQUEST 43,205**

(CONTINUED)

FUND: ACTIVITY (115)  
 DEPARTMENT: RECREATION (78)  
 DEPARTMENT HEAD: VAUGHN SULLIVAN  
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<b>7815 - Miscellaneous Programs</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-01 MISCELLANEOUS	100
20-43 RECREATION CLASSES	500
20-54 FISHING CLINIC	100
20-57 FLAG FOOTBALL	2,000
20-58 FATHER-DAUGHTER DANCE	16,000
20-68 MOM/SON BEACH PARTY	6,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>24,700</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-18 REFUNDS	1,894
30-40 CONTRACTUAL - Instructors	6,550
30-49 CREDIT CARD FEES	225
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>8,669</b>
<b>TOTAL DIVISION REQUEST</b>	<b>33,369</b>
<b>7816 NATURE TRAIL</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	170
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>170</b>
<b>TOTAL DIVISION REQUEST</b>	<b>170</b>
<b>7817 - Tree Board</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-07 TREES	5,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>5,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>214,643</b>



FUND: PARK & RECREATION PROJECTS (123)  
DEPARTMENT: MWC PARKS & REC (06), (20) & (23)  
DEPARTMENT HEADS: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
PERSONAL SERVICES	63,656	69,006	64,000	36,133
BENEFITS	21,127	21,474	19,548	12,208
MATERIALS & SUPPLIES	12,740	15,796	15,796	12,000
OTHER SERVICES	152,166	324,194	309,816	382,582
CAPITAL OUTLAY	9,008	1,212,910	1,212,910	1,135,000
TRANSFERS	263,935	98,285	98,285	-
<b>TOTAL</b>	<b>522,631</b>	<b>1,741,665</b>	<b>1,720,355</b>	<b>1,577,923</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
TAXES	521,465	463,612	548,761	517,348
CHARGES FOR SERVICES	625	-	3,700	-
INTEREST	5,003	6,103	3,505	3,839
MISCELLANEOUS	4,827	-	100	-
LICENSE AND PERMITS	2,765	-	6,716	-
TRANSFERS IN	71,639	1,082,087	1,082,931	1,077,578
<b>TOTAL</b>	<b>606,324</b>	<b>1,551,802</b>	<b>1,645,713</b>	<b>1,598,765</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	651,194	559,588	571,275	639,507	06/30/20
6/30/2020	639,507	606,324	522,631	723,200	06/30/21
6/30/2021	723,200	1,645,713	1,720,355	648,558	06/30/22 - EST
6/30/2022	648,558	1,598,765	1,577,923	669,400	06/30/23 - EST
		Excludes Capital Outlay & Transfers Out		(22,146)	5% Reserve
				<b>647,254</b>	

Note: Transfer in comes from 14% of the distribution of the Hotel / Motel Tax Fund (225)

FINAL BUDGET 2022-2023

PARK AND RECREATION (06)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	33,765
10-07 ALLOWANCES	1,556
10-10 LONGEVITY	249
10-13 PDO BUYBACK	167
10-14 SICK LEAVE INCENTIVE	293
10-95 1X SALARY ADJUSTMENT	103
<b>TOTAL PERSONAL SERVICES</b>	<b>36,133</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,764
15-02 EMPLOYEES' RETIREMENT	5,059
15-03 GROUP INSURANCE	1,439
15-06 TRAVEL & SCHOOL	2,500
15-13 LIFE	110
15-14 DENTAL	219
15-20 OVERHEAD HEALTH CARE COST	117
<b>TOTAL BENEFITS</b>	<b>12,208</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	8,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>8,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMS	60,000
30-21 SURPLUS PROPERTY	788
30-23 UPKEEP REAL PROPERTY	50,000
30-40 CONTRACTUAL	140,000
30-43 COMPUTER SOFTWARE MAINT	3,846
30-86 AUDIT	348
30-91 SPECIAL EVENTS	1,200
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>256,182</b>
<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	10,000
40-06 INFRASTRUCTURE	1,000,000
40-15 IOB	25,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,035,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>1,347,523</b>

(CONTINUED)

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06), (20) & (23)**  
**DEPARTMENT HEADS: VAUGHN SULLIVAN**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
Park & Rec Supervisor	0.325	0.325
Youth Sports Coordinator	0.25	0.25
CVB Manager	0.00	0.44
<b>TOTAL</b>	<b>0.575</b>	<b>1.015</b>

FY 22-23 moved .44 CVB Manager to Fund 045 Welcome Ctr  
 FY 21-22 Added .25 Youth Sports Coordinator

**PERSONNEL  
 POSITIONS  
 SUMMARY:**

2006-07 - 0  
 2007-08 - .33  
 2008-09 - .77  
 2009-10 - .77  
 2010-11 - 1.08  
 2011-12 - 1.02  
 2012-13 - 1.02  
 2013-14 - 1.02  
 2014-15 - 1.02  
 2015-16 - .77  
 2016-17 - .77  
 2017-18 - .765  
 2018-19 - .765  
 2019-20 - .765  
 2020-21 - .765  
 2021-22 - 1.015  
 2022-23 - .575

**SPECIAL EVENTS (30-91) FY 22-23 (06)**

	PROJECT	
Other Special Events	202304	1,200
<b>TOTAL</b>		<b>1,200</b>

**SPECIAL EVENTS (30-91) FY 22-23 (20)**

	PROJECT	
Tribute to Liberty	202305	18,000
Veterans Day Parade	202306	9,500
Sensory Events	202307	5,000
Mid-America Street Fest	202308	30,000
Misc. Events	202309	4,000
Rockin' Regional	202310	12,000
Creepin' it Reel	202311	5,000
Opening Night/Light the City	202312	4,000
Noon Year's Eve	202313	2,000
<b>TOTAL</b>		<b>89,500</b>

**COMMUNICATIONS (20)**

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	6,700
30-49 CREDIT CARD FEES	200
30-81 ADVERTISING - PROMOTION	30,000
30-91 SPECIAL EVENTS	89,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>126,400</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>130,400</b>
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**PARK PLAY (23)**

<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>100,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>100,000</b>
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<b>TOTAL FUND REQUEST</b>	<b>1,577,923</b>
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**CONTRACTUAL (30-40) FY 22-23 (06)**

Stump Grinding in Parks	50,000
Parks Electrical Maintenance	7,000
Parks Portapotties	8,000
Landscaping Maintenance	75,000
<b>TOTAL</b>	<b>140,000</b>

(CONTINUED)

FUND: PARK & RECREATION PROJECTS (123)  
 DEPARTMENT: MWC PARKS & REC (06), (20) & (23)  
 DEPARTMENT HEADS: VAUGHN SULLIVAN  
 PAGE THREE

**CAPITAL OUTLAY FY 22-23**

REED BASEBALL COMPLEX MISC FF&E (06)	10,000
REED BASEBALL COMPLEX LANDSCAPE AND FENCING (06)	25,000
MAC PHASE 2 (06)	1,000,000
SPIRIT PLAYGROUND (2ND YR FUNDING OF 5) (23)	100,000
<b>TOTAL</b>	<b>1,135,000</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

EXERCISE PARK EQUIP	35,000
MOWING TRACTOR	182
REED BB COMPLEX SIGN	31,652
PARKS WIDE AREA MOWER	40,000
JOE BARNES TRAIL	11,917
PARK BRIDGE REPL PH1	25,000
REED BB COMPLEX ADA/ENTRANCE	14,928
OPTIMIST WALKING TR	50,000
REED BBAL CMLPX FLAG POLE	5,135
MAC PHASE 2	1,000,000
TOWN CTR PARK - P3	4,026
<b>TOTAL</b>	<b>1,217,840</b>

**CONTRACTUAL (30-40) FY 22-23 (20)**

CAM Amazon Subscription	200
Sam's Club Subscription	20
Dip Jar Annual Fee	200
ASCAP Licensing	750
Misc. Social Media Contractual	3,530
Event Management Software	2,000
<b>TOTAL</b>	<b>6,700</b>

FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	250,441	316,950	315,072	303,503
BENEFITS	89,598	117,418	109,440	110,674
MATERIALS & SUPPLIES	2,299	3,301	1,672	2,000
OTHER SERVICES	3,340	3,458	3,458	6,278
GRANT ACTIVITY	444,684	709,309	504,149	118,823
CAPITAL OUTLAY	97,295	2,500	2,500	-
<b>TOTAL</b>	<b>887,657</b>	<b>1,152,936</b>	<b>936,291</b>	<b>541,278</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTERGOVERNMENTAL	700,888	448,837	816,227	400,000
TRANSFER IN	186,769	198,006	198,006	228,706
<b>TOTAL</b>	<b>887,657</b>	<b>646,843</b>	<b>1,014,233</b>	<b>628,706</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	6,029	639,176	619,139	26,066	6/30/2020
6/30/2020	26,066	867,620	887,657	6,029	6/30/2021
6/30/2021	6,029	1,014,233	936,291	83,971	6/30/2022 - EST
6/30/2022	83,971	628,706	541,278	171,399	6/30/2023 - EST

FINAL BUDGET 2022-2023

CDBG PROGRAMS (3901)	
<b>PERSONAL SERVICES</b>	
10-01 SALARY	75,265
10-07 ALLOWANCES	1,932
10-10 LONGEVITY	2,815
10-12 VACATION BUYBACK	838
10-13 PDO BUYBACK	558
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>81,586</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	6,241
15-02 RETIREMENT	11,422
15-04 WORKERS COMP INSURANCE	461
15-13 LIFE	192
15-20 OVERHEAD HEALTH CARE COST	203
<b>TOTAL BENEFITS</b>	<b>18,519</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-85 INSURANCE/FIRE-THEFT-LIAB	407
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>407</b>
<b>TOTAL DIVISION REQUEST</b>	<b>100,512</b>

CDBG PROGRAMS (3902)	
<b>PERSONAL SERVICES</b>	
10-01 SALARY	8,832
10-10 LONGEVITY	1,327
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>10,337</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	791
15-02 RETIREMENT	1,447
15-03 GROUP HEALTH INSURANCE	5,754
15-04 WORKERS COMP INSURANCE	461
15-13 LIFE	192
15-14 DENTAL	382
15-20 OVERHEAD HEALTH CARE COST	203
<b>TOTAL BENEFITS</b>	<b>9,230</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-85 INSURANCE/FIRE-THEFT-LIAB	407
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>407</b>
<b>TOTAL DIVISION REQUEST</b>	<b>19,974</b>

(CONTINUED)

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**  
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PERMANENT STAFFING	FY 22-23	FY 21-22
Grants Manager	0.9	0.9
Housing Rehab. Specialist	1	1
Planning Assistant	1	1
Secretary	1	1
<b>TOTAL</b>	<b>3.9</b>	<b>3.9</b>

.10 of Director to Hospital (425) FY 09-10  
 Added Secretary for FY 21-22 (Temp Funding)

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

PRINTER	500
COMPUTER EQUIPMENT	1,000
COMPUTER	1,000
<b>TOTAL</b>	<b>2,500</b>

**PERSONNEL POSITIONS SUMMARY:**

2006-07 - 4  
 2007-08 - 4  
 2008-09 - 4  
 2009-10 - 3.9  
 2010-11 - 3.9  
 2011-12 - 3.9  
 2012-13 - 3.9  
 2013-14 - 3.9  
 2014-15 - 3.9  
 2015-16 - 2.9  
 2016-17 - 2.9  
 2017-18 - 2.9  
 2018-19 - 2.9  
 2019-20 - 2.9  
 2020-21 - 2.9  
 2021-22 - 3.9  
 2022-23 - 3.9

**CDBG PROGRAMS (3903)**

**PERSONAL SERVICES (HOUSING REHAB)**

10-01 SALARY	81,174
10-07 ALLOWANCES	498
10-10 LONGEVITY	4,500
10-12 VL BUYBACK	902
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>87,252</b>

**BENEFITS**

15-01 SOCIAL SECURITY	6,675
15-02 RETIREMENT	12,215
15-03 GROUP HEALTH INSURANCE	14,775
15-04 WORKERS COMP INSURANCE	461
15-13 LIFE	192
15-14 DENTAL	1,339
15-20 OVERHEAD HEALTH CARE COST	203
<b>TOTAL BENEFITS</b>	<b>35,860</b>

**OTHER SERVICES & CHARGES**

30-85 INSURANCE/FIRE-THEFT-LIAB	407
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>407</b>

**TOTAL DIVISION REQUEST 123,519**

**GRANT ACTIVITIES (3932)**

**MATERIALS & SUPPLIES**

20-63 FLEET FUEL	648
20-64 FLEET PARTS	742
20-65 FLEET LABOR	684
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,074</b>

**OTHER SERVICES & CHARGES**

30-08 HOUSING REHABILITATION ADMIN	3,000
30-10 GENERAL ADMINISTRATION	3,000
30-11 FAIR HOUSING SERVICES	8,000
30-12 CONTINGENCY	33,249
30-13 SENIOR SOCIAL SERVICE	14,000
30-15 BEFORE/AFTER SCHOOL	9,000
30-16 AT RISK YOUTH & FAMILY PR	11,500
30-21 SR MED RIDE PROGRAM	5,000
30-58 HOUSING SERVICES HOME PROG	3,000
30-59 HOMELESS SERVICES	9,000
30-92 MID DEL GROUP HOMES	18,000
30-96 NIA DIGITAL SIGN	10,000
30-97 MID AMERICA PARK EQUIPMENT	25,000
30-98-LIONS PARK PICKLEBALL COURTS	52,428
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>116,749</b>

**TOTAL DIVISION REQUEST 118,823**

(CONTINUED)

FUND: CDBG (141)  
DEPARTMENT: GRANTS MANAGEMENT  
DEPARTMENT HEAD: TERRI CRAFT  
NON-FISCAL FUND  
PAGE THREE

<u>ADMINISTRATIVE STAFF (3999)</u>	
<b>PERSONAL SERVICES (GRANTS MGMT.)</b>	
10-01 SALARY	112,156
10-07 ALLOWANCES	4,654
10-10 LONGEVITY	4,050
10-11 SL BUYBACK - OVER BANK	2,498
10-14 SICK LEAVE INCENTIVE	810
10-95 1X SALARY ADJUSTMENT	160
<b>TOTAL PERSONAL SERVICES</b>	<u>124,328</u>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	9,511
15-02 RETIREMENT	17,406
15-03 GROUP HEALTH INSURANCE	9,988
15-04 WORKERS COMP INSURANCE	461
15-06 TRAVEL & SCHOOL	1,500
15-13 LIFE	173
15-14 DENTAL	687
15-20 OVERHEAD HEALTH CARE COST	183
15-98 RETIREE INSURANCE	7,156
<b>TOTAL BENEFITS</b>	<u>47,065</u>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<u>2,000</u>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	2,500
30-72 MEMBERSHIP/SUBSCRIPTIONS	2,150
30-85 INSURANCE/FIRE-THEFT-LIAB	407
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<u>5,057</u>
<b>TOTAL DIVISION REQUEST</b>	<u><b>178,450</b></u>
<b>TOTAL DEPARTMENT REQUEST</b>	<u><u><b>541,278</b></u></u>

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT (141)

Community Development Block Grant (CDBG) funds are appropriated by the U.S. Department of Housing and Urban Development to assist in the development of viable urban communities, including decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low to moderate income. The city anticipates approximately \$400,000 in new CDBG funding this year. The following is a summary of CDBG projects and activities planned for FY2022-23.

The Primary Systems Home Repair Program will continue with prior year funding. HOME Housing Services will continue in FY'2022-23. Funds will also continue to be used for Before and After School Care Scholarships, Senior Social Services, At-Risk Youth and Family Program, Embark Sr. Transportation, Homeless Services. Proposed public facility activities include insulation improvements at Mid Del Group Homes, Lion's Park Pickleball Courts and Mid America Park Equipment

Community Development Block Grant staff continue to manage the Transitional Housing Program, Housing Rehabilitation Loan Program, Homebuyer Assistance Program, the Purchase/Rehab/Infill Program(as funding allows),

the Volunteer Income Tax Assistance (VITA) Program, Dana Brown Cooper and Steed Head Start facilities.

The CDBG funded Grants Management staff also provides oversight for other grant programs and special projects operated by the city. Staff will continue to seek compatible housing, community development and quality of life program funding to expand upon and add to existing activities and services provided to Midwest City residents.

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES & CHARGES	120,155	228,890	117,311	136,500
<b>TOTAL</b>	<b>120,155</b>	<b>228,890</b>	<b>117,311</b>	<b>136,500</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	6	34	16	20
MISCELLANEOUS	444	-	-	-
MISCELLANEOUS-3710	6,835	-	2,900	-
MISCELLANEOUS-3720	15,128	16,000	17,698	16,500
MISCELLANEOUS-3730	10,000	-	-	-
INTERGOVERNMENTAL-3731	114,995	95,000	75,000	-
<b>TOTAL</b>	<b>147,408</b>	<b>111,034</b>	<b>95,614</b>	<b>16,520</b>

FINAL BUDGET 2022-2023

HOUSING - SPECIAL PROJECTS (3710)	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-04 OTHER EXPENSES	20,000
30-07 H REHAB LOAN PROGRAM	80,000
30-23 UPKEEP REAL PROPERTY	10,000
30-93 OTHER EXPENSES - CITY	2,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>112,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>112,500</b>

HOUSING - TRANSITIONAL HOUSING (3720)	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATION	5,000
30-02 APPLIANCES/EQUIPMENT	3,000
30-03 MOWING	5,000
30-04 OTHER EXPENSES	1,000
30-23 UPKEEP REAL PROPERTY	5,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>19,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>19,000</b>

HOUSING - HOME - PROGRAM (3730)	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-04 OTHER EXPENSES	5,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>5,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 136,500

(CONTINUED)



FUND: GRANTS/HOUSING ACTIVITIES (142)  
 DEPARTMENT: GRANTS MANAGEMENT DIVISION  
 DEPARTMENT HEAD: TERRI CRAFT  
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**EXPENDITURES DETAIL**

**HOUSING - SPECIAL PROJECTS (3710)**

	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES & CHARGES	1,491	107,890	21,085	112,500
TOTAL	1,491	107,890	21,085	112,500

**HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)**

	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES & CHARGES	13,224	16,000	15,972	19,000
TOTAL	13,224	16,000	15,972	19,000

**HOUSING - HOME - PROGRAM (3730)**

	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES & CHARGES	445	10,000	5,253	5,000
TOTAL	445	10,000	5,253	5,000

**HOUSING - HOME - GRANT (3731)**

	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES & CHARGES	104,995	95,000	75,000	-
TOTAL	104,995	95,000	75,000	-

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
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	BUDGET			FUND	
	FUND BAL.	REVENUES	EXPENSES	BALANCE	
<b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>					
06/30/17	158,930	2,512	6,830	154,612	06/30/18
06/30/18	154,612	8,496	3,461	159,647	06/30/19
06/30/19	159,647	-	7,341	152,306	06/30/20
06/30/20	152,306	7,279	1,491	158,094	06/30/21
06/30/21	158,094	2,900	21,085	139,909	06/30/22 ESTIMATED
06/30/22	139,909	-	112,500	27,409	06/30/23 ESTIMATED
<b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b>					
06/30/17	281	17,089	16,949	421	06/30/18
06/30/18	421	13,093	13,948	(434)	06/30/19
06/30/19	(434)	13,597	13,224	2,624	06/30/20
06/30/20	2,624	15,128	13,224	4,528	06/30/21
06/30/21	4,528	17,698	15,972	6,254	06/30/22 ESTIMATED
06/30/22	6,254	16,500	19,000	3,754	06/30/23 ESTIMATED
<b><u>HOUSING - HOME - PROGRAM (3730)</u></b>					
06/30/17	13,237	-	(650)	13,887	06/30/18
06/30/18	13,887	-	1,383	12,504	06/30/19
06/30/19	12,504	-	838	11,666	06/30/20
06/30/20	11,666	10,000	445	21,221	06/30/21
06/30/21	21,221	-	5,253	15,968	06/30/22 ESTIMATED
06/30/22	15,968	-	5,000	10,968	06/30/23 ESTIMATED
<b><u>HOUSING - HOME - GRANT (3731)</u></b>					
06/30/17	(15,000)	111,643	111,643	(15,000)	06/30/18
06/30/18	(15,000)	220,000	210,000	(5,000)	06/30/19
06/30/19	(5,000)	145,000	165,000	(25,000)	06/30/20
06/30/20	(25,000)	114,995	104,995	(15,000)	06/30/21
06/30/21	(15,000)	75,000	75,000	(15,000)	06/30/22 ESTIMATED
06/30/22	(15,000)	-	-	(15,000)	06/30/23 ESTIMATED
<b><u>INTEREST</u></b>					
06/30/20	-	945	-	142,535	06/30/21

**FUND: GRANTS/HOUSING ACTIVITIES (142)**

The Grants/Housing Activities Fund supports three program areas: Housing – Special Projects; Housing – Transitional Housing; and Housing – HOME Projects. A variety of grants, loan repayments, program income and rental proceeds provide funding for activities.

Under special projects is the Housing Rehabilitation Loan Program, which includes rehab expenses, title reports, lead based paint evaluation/reports and filing fees.

The Transitional Housing Program supports five city-owned residential properties providing transitional housing for homeless families. Case management is a program requirement and is provided by metro area homeless providers.

HOME Investment Partnerships Act (HOME) projects are supported through new grants applied for through the Oklahoma Housing Finance Agency (OHFA). Staff makes application to OHFA to continue Midwest City’s Homebuyer Assistance Program as needed and to fund other affordable housing projects.

Grants Management staff provides management of the above activities in conjunction with CDBG and other grant funded activities.

FUND: GRANTS (143)  
 DEPARTMENTS: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	181,922	151,151	85,848	-
BENEFITS	36,210	13,867	8,556	-
MATERIALS & SUPPLIES	58	76,565	76,565	-
CAPITAL OUTLAY	315,330	597,029	597,029	-
TRANSFERS OUT	15,833,550	5,073,091	5,073,091	25,922
<b>TOTAL</b>	<b>16,367,070</b>	<b>5,911,703</b>	<b>5,841,089</b>	<b>25,922</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTERGOVERNMENTAL	16,324,133	6,033,053	5,834,362	25,922
TRANSFERS IN	42,937	6,727	6,727	-
<b>TOTAL</b>	<b>16,367,070</b>	<b>6,039,780</b>	<b>5,841,089</b>	<b>25,922</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	60,000	597,848	597,848	60,000 6/30/2020*
6/30/2020	60,000	16,367,070	16,367,070	60,000 6/30/2021*
6/30/2021	60,000	5,841,089	5,841,089	60,000 6/30/2022 - EST*
6/30/2022	60,000	25,922	25,922	60,000 6/30/2023 - EST*

\*6/30/15 - 6/30/23 est fund balances include \$60,000 in vacant lots acquired with Neighborhood Stabilization Grant funding and held for investment purposes.

**FINAL BUDGET 2022-2023**

<b>TRANSFERS OUT</b>	
80-40 FIRE (40)	25,922
<b>TOTAL TRANSFERS OUT</b>	<u>25,922</u>

<b>TOTAL DEPARTMENT REQUEST</b>	<u>25,922</u>
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**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

RADIO CONSOLE REPLACEMENT	89,641
MID AMERICA PARK EXPANSION	500,000
JAG GRANT - 20	7,388
<b>TOTAL</b>	<u>597,029</u>

FUND: URBAN RENEWAL (201)  
 DEPARTMENT: URBAN RENEWAL  
 DEPARTMENT HEAD: TIM LYON

**FINAL BUDGET 2022-2023**

**OTHER SERVICES**  
 30-44 ADMIN/PROFESSIONAL SVCS 50,000  
**TOTAL OTHER SERVICES & CHARGES** 50,000

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
OTHER SERVICES	105,389	85,168	85,168	50,000
<b>TOTAL</b>	<u>105,389</u>	<u>85,168</u>	<u>85,168</u>	<u>50,000</u>

**TOTAL DEPARTMENT REQUEST** 50,000

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
CHARGES FOR SERVICES	25,000	34,429	58,594	56,612
INVESTMENT INTEREST	325	739	32	100
TRANSFER IN	20,000	4,745	4,745	-
<b>TOTAL</b>	<u>45,325</u>	<u>39,913</u>	<u>63,371</u>	<u>56,712</u>

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2019	36,196	51,306	5,640	81,862	6/30/2020
6/30/2020	81,862	45,325	105,389	21,798	6/30/2021
6/30/2021	21,798	63,371	85,168	-	6/30/2022 - EST
6/30/2022	-	56,712	50,000	6,712	6/30/2023 - EST

**FUND: ANIMALS BEST FRIEND (220)**  
**DEPARTMENT: ANIMAL WELFARE**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

<b>EXPENDITURES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
MATERIALS AND SUPPLIES	8,102	6,226	5,150	6,000
OTHER SERVICES & CHARGES	11,294	6,250	6,250	6,250
CAPITAL OUTLAY	30,000	57,339	57,339	20,250
<b>TOTAL</b>	<b>49,396</b>	<b>69,815</b>	<b>68,739</b>	<b>32,500</b>

<b>REVENUES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
FINES & FORFEITURES	23,544	21,104	18,963	19,649
INTEREST	425	826	166	380
MISCELLANEOUS	2,880	1,000	3,030	3,090
<b>TOTAL</b>	<b>26,849</b>	<b>22,930</b>	<b>22,159</b>	<b>23,119</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2019	79,399	21,236	11,560	89,075	6/30/2020
6/30/2020	89,075	26,849	49,396	66,529	6/30/2021
6/30/2021	66,529	22,159	68,739	19,949	6/30/2022 - EST
6/30/2022	19,949	23,119	32,500	10,568	6/30/2023 - EST

**FINAL BUDGET 2022-2023**

<b>MATERIALS AND SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-41 SUPPLIES	5,000
<b>TOTAL MATERIAL AND SUPPLIES</b>	<b>6,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	6,250
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>6,250</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	20,250
<b>TOTAL CAPITAL OUTLAY</b>	<b>20,250</b>

**TOTAL DEPARTMENT REQUEST** **32,500**

**CAPITAL OUTLAY FY 22-23**

"SWAB" box for Animal Control Truck (ACO)	16,250
Turf Area for Animal Service Center	4,000
<b>TOTAL</b>	<b>20,250</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

3/4 TON EXT CAB,4WD/EQUIP	49,739
4 CHIP READERS/ACO TRUCKS	1,600
5 IPADS	6,000
<b>TOTAL</b>	<b>57,339</b>

**CONTRACTUAL FY 22-23**

Safe Haven/Midwest Vet	6,250
<b>TOTAL</b>	<b>6,250</b>

FUND: HOTEL/MOTEL (225)  
 DEPARTMENT: ECONOMIC (87)  
 DEPARTMENT HEAD: TIM LYON

**FINAL BUDGET 2022-2023**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
TRANSFERS OUT	511,708	586,335	586,335	554,128
TOTAL	511,708	586,335	586,335	554,128

TRANSFERS OUT	
80-23 PARK & REC (123) 14%	77,578
80-46 ECONOMIC DEVELOPMENT (046) 56%	310,312
80-74 WELCOME CENTER (045) 30%	166,238
<b>TOTAL TRANSFERS OUT</b>	<b>554,128</b>

**TOTAL DEPARTMENT REQUEST 554,128**

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
TAXES	511,708	586,335	586,335	554,128
TOTAL	511,708	586,335	586,335	554,128

BUDGETARY	BUDGET	AMENDED	ESTIMATED	FUND
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE
6/30/2019	-	558,311	558,311	- 6/30/2020
6/30/2020	-	511,708	511,708	- 6/30/2021
6/30/2021	-	586,335	586,335	- 6/30/2022 - EST
6/30/2022	-	554,128	554,128	- 6/30/2023 - EST

FUND: COURT BONDS (235)  
 DEPT: MUNICIPAL COURT  
 DEPT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
TRANSFERS OUT	438	936	229	420
TOTAL	438	936	229	420

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	438	936	229	420
TOTAL	438	936	229	420

**FINAL BUDGET 2022-2023**

TRANSFERS	
80-04 GENERAL FUND (010)	420
<b>TOTAL TRANSFERS</b>	<u>420</u>

**TOTAL DEPARTMENT REQUEST** 420



FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)  
 DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2022-2023

1510 - NEIGHBORHOOD SERVICES

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	334,221	144,931	144,842	113,040
BENEFITS	94,085	40,196	39,770	31,017
MATERIALS AND SUPPLIES	14,218	5,611	5,611	6,000
OTHER SERVICES	7,638,020	241,389	198,023	152,000
TRANSFERS OUT	-	2,350,000	2,350,000	7,508,239
<b>TOTAL</b>	<b>8,080,543</b>	<b>2,782,127</b>	<b>2,738,246</b>	<b>7,810,296</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
<i>CHARGES FOR SERVICES:</i>				
MOWING	98,631	92,865	79,674	88,257
WRITE OFFS - Mowing	(531)	(177)	-	(177)
TOWER RENTAL	200	-	-	-
ADMINISTRATIVE FEE	61,800	96,729	42,200	69,753
WRITE OFFS - ADM FEE	(1,842)	(614)	-	(614)
INTEREST	19,263	27,332	3,100	10,925
TRANSFERS IN	15,742,952	4,929,120	4,929,120	-
<b>TOTAL</b>	<b>15,920,473</b>	<b>5,145,255</b>	<b>5,054,094</b>	<b>168,144</b>

PERSONAL SERVICES	
10-01 SALARY	104,312
10-07 ALLOWANCES	608
10-10 LONGEVITY	3,250
10-11 SL BUYBACK - OVER BANK	2,323
10-12 VACATION BUYBACK	966
10-13 PDO BUYBACK	773
10-14 SL INCENTIVE	675
10-95 1X SALARY ADJUSTMENT	133
<b>TOTAL PERSONAL SERVICES</b>	<b>113,040</b>

BENEFITS	
15-01 SOCIAL SECURITY	8,648
15-02 RETIREMENT	15,826
15-03 GROUP HEALTH INSURANCE	5,590
15-13 LIFE	144
15-14 DENTAL	658
15-20 OVERHEAD HEALTH CARE COST	152
<b>TOTAL BENEFITS</b>	<b>31,017</b>

MATERIALS & SUPPLIES	
20-30 POSTAGE	6,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>6,000</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	90,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>90,000</b>

<b>TOTAL DIVISION REQUEST</b>	<b>240,057</b>
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BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	1,233,976	210,018	332,019	1,111,975	6/30/20
6/30/2020 (Adjusted)	1,072,308	15,920,473	8,080,543	8,912,238	6/30/21
6/30/2021	8,912,238	5,054,094	2,738,246	11,228,086	6/30/22 - EST
6/30/2022	11,228,086	168,144	7,810,296	3,585,934	6/30/23 - EST

(CONTINUED)

**FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)**  
**DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

**ESTIMATED FUND BALANCE 06/30/22:**

Cash	11,190,172
Accounts Receivable	253,689
Allowance for Doubtful Accounts	(30,652)
Miscellaneous Liabilities	(6,716)
Deferred revenue = A/R - 60 days collections per governmental	(178,407)
<b>TOTAL</b>	<b>11,228,086</b>

<u>PERMANENT STAFFING</u>	<u>FY 22-23</u>	<u>FY 21-22</u>
Neighborhood Services Director	0.75	1

FY 22-23 moved .25 Neighborhood Svcs Dir to fund 010-1510

**PERSONNEL  
POSITIONS  
SUMMARY:**

- 2014-15 - 1
- 2015-16 - 1
- 2016-17 - 1
- 2017-18 - 1
- 2018-19 - 1
- 2019-20 - 1
- 2020-21 - 1
- 2021-22 - 1
- 2022-23 - .75

**8890 - DISASTER**

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	50,000
30-86 AUDIT	12,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>62,000</b>

**TOTAL DIVISION REQUEST 62,000**

**TRANSFERS OUT**

80-23 PARK & RECREATION (123)	1,000,000
80-72 CAP WATER IMPROV (172)	1,750,000
80-53 EDA (353)	4,758,239
<b>TOTAL TRANSFERS OUT</b>	<b>7,508,239</b>

**TOTAL DEPARTMENT REQUEST 7,810,296**

**CONTRACTUAL (1510 - NBHD SERVICES) FY 22-23**

Mowing/Chemicals	90,000
<b>TOTAL</b>	<b>90,000</b>

**CONTRACTUAL (8890 - DISASTER) FY 22-23**

Miscellaneous	50,000
<b>TOTAL</b>	<b>50,000</b>

FUND: SOONER ROSE TIF (352)  
DEPARTMENT: HOSPITAL AUTHORITY (90)  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
DEBT SERVICE	1,900,193	1,622,527	1,622,527	1,623,240
TOTAL	1,900,193	1,622,527	1,622,527	1,623,240

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
Advalorm Tax	526,690	625,000	625,000	625,000
Sales Tax	155,098	204,240	377,776	377,776
Construction Tax (Sales & Use)	49,831	50,000	2,097	-
INTEREST	2,573	2,118	948	2,465
TRANSFERS IN (425-9050) DISC	-	778,345	778,345	617,999
TOTAL	734,192	1,659,703	1,784,166	1,623,240

BUDGETARY FUND BALANCE:	BUDGET FUND BAL	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	6,988,110	644,413	5,978,294	1,654,228	6/30/20
6/30/2020	1,654,228	734,192	1,900,193	488,227	6/30/21
6/30/2021 (adjusted)	758,227	1,784,166	1,622,527	919,866	6/30/22 - EST
6/30/2022	919,866	1,623,240	1,623,240	919,866	6/30/23 - EST

NOTE: Reserve Fund - 800737033 and Project Fund - 800737041 are not available for payment of Debt Service.

**FINAL BUDGET 2022-2023**

DEBT SERVICE	
71-01 INTEREST	764,740
72-02 FISCAL AGENT FEES	3,500
73-01 PRINCIPAL	855,000
<b>TOTAL DEBT SERVICE</b>	<b>1,623,240</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>1,623,240</b>

**OUTSTANDING PRINCIPAL**

3/31/2022 \$ 17,910,000
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6/30/2021 Fund Balance	
Pooled Cash	41,860
Bond - 800737017	-
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	250,013
Project Fund - 800737041	196,354
<b>Balance</b>	<b>488,227</b>

2/28/2022 Fund Balance	
Pooled Cash	557,729
Bond - 800737017	-
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	250,001
Project Fund - 800737041	263,631
Interest Fund - 800737066	67,063
<b>Balance</b>	<b>1,138,424</b>

6/30/2022 Est Fund Balance	
Pooled Cash	817,570
Bond - 800737017	(200,000)
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	250,012
Project Fund - 800737041	263,631
Interest Fund - 800737066	(211,347)
<b>Balance</b>	<b>919,866</b>

**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT**  
**DEPARTMENT HEAD: ROBERT COLEMAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	68,991	82,050	81,446	84,829
BENEFITS	24,289	34,239	28,224	35,215
MATERIALS AND SUPPLIES	134	-	-	-
OTHER SERVICES	268,952	886,220	877,220	936,416
CAPITAL OUTLAY	-	125,000	125,000	6,908,239
<b>TOTAL</b>	<b>362,366</b>	<b>1,127,509</b>	<b>1,111,890</b>	<b>7,964,699</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	1,445,417	1,503,944	1,295,000	1,514,894
INTEREST	17,192	32,718	10,200	22,660
MISCELLANEOUS	-	-	9,731	-
TRANSFERS IN	-	-	-	4,758,239
<b>TOTAL</b>	<b>1,462,609</b>	<b>1,536,662</b>	<b>1,314,931</b>	<b>6,295,793</b>

BUDGETARY	BUDGET	BUDGET	REVENUES	EXPENSES	FUND
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2019	1,631,682	3,328,202	2,052,089	2,907,795	6/30/2020
6/30/2020 (Adjusted)	2,884,707	1,462,609	362,366	3,984,950	6/30/2021
6/30/2021	3,984,950	1,314,931	1,111,890	4,187,991	6/30/2022-EST
6/30/2022	4,187,991	6,295,793	7,964,699	2,519,084	6/30/2023-EST

This is a new fund created in FY 18-19 for the Economic Development Authority

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	79,736
10-07 ALLOWANCES	2,114
10-10 LONGEVITY	1,249
10-11 SL BUYBACK OVERBANK	387
10-13 PDO BUYBACK	598
10-14 SL INCENTIVE	585
10-95 SALARY ADJUSTMENT	160
<b>TOTAL PERSONAL SERVICES</b>	<b>84,829</b>

BENEFITS	
15-01 SOCIAL SECURITY	6,489
15-02 EMPLOYEES' RETIREMENT	11,876
15-03 GROUP INSURANCE	9,212
15-06 TRAVEL & SCHOOL	5,000
15-13 LIFE	173
15-14 DENTAL	850
15-20 OVERHEAD HEALTH CARE COST	184
15-98 RETIREE INSURANCE	1,431
<b>TOTAL BENEFITS</b>	<b>35,215</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	914,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,000
30-85 INSURANCE - FIRE-THEFT-LIAB	18,032
30-86 ANNUAL AUDITS	2,384
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>936,416</b>

CAPITAL OUTLAY	
40-05 UPI	6,908,239
<b>TOTAL CAPITAL OUTLAY</b>	<b>6,908,239</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>7,964,699</b>
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**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT**  
**DEPARTMENT HEAD: ROBERT COLEMAN**  
**PAGE TWO**

<u>PERMANENT STAFFING</u>	<u>FY 22-23</u>	<u>FY 21-22</u>	<u>PERSONNEL</u>
Dir. Of Economic Dev	0.20	0.20	POSITIONS
City Attorney	0.20	0.20	SUMMARY:
Facilities Project Supervisor	0.25	0.25	2017-18 - 0
Staff Accountant	0.25	0.25	2018-19 - .9
<b>TOTAL</b>	<b>0.90</b>	<b>0.90</b>	2019-20 - .9
			2020-21 - .9
			2021-22 - .9
			2022-23 - .9

Economic Development Director - funded 80% CVB (046-8710) FY 18-19  
 City Attorney - funded 35% City Attorney (010-04), 25% Risk (202), 20% Hospital Auth FY 18-19  
 Facilities Project Supv - funded 50% Street (010-09), 25% Welcome Center (045) FY 18-19  
 Staff Accountant - funded 50% Finance (010-08), 25% Utilities (187) FY 18-19

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

MISC ADA PROJECTS	125,000
<b>TOTAL</b>	<b>125,000</b>

**CONTRACTUAL (30-40) FY 22-23**

Fireworks (952301)	30,000
29th St Christmas Lights (952302)	35,000
Holiday Events (952303)	5,000
Shop Local Campaign (952304)	6,000
Town Center Special Events (952305)	20,000
Greater OKC Chamber of Commerce (952306)	14,000
Economic Development Authority Website (952307)	4,000
Global Turbine Services - 7450 NE 23rd ST (952308)	800,000
<b>TOTAL</b>	<b>914,000</b>

**CAPITAL OUTLAY FY 22-23**

PROJECT OSCAR SANITARY SEWER SERVICE EXPANSION	3,000,000
23RD SEWER LINE SERVICE EXPANSION	700,000
SOONER ROSE SEWER LINE	3,208,239
<b>TOTAL</b>	<b>6,908,239</b>

**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT**  
**DEPARTMENT HEAD: TIM LYON**

**SIGNIFICANT EXPENDITURE CHANGES:**

See attachments.

**STAFFING/PROGRAMS**

The city's economic development efforts are spearheaded by a full-time director under general guidance of the City Manager. The incumbent performs administrative, technical and analytical work in assisting with the solicitation, attraction, and expansion of new and existing retail, office, mixed use, and industrial development. This position also supports efforts to retain existing businesses to provide for the sound growth of the city's tax base and for the economic stability of the community. The Director of Economic Development works in partnership with other employees, departments/divisions, external entities, and the public in delivering effective and innovative services.

**PROGRAM DESCRIPTION**

The economic development director supports the City Manager's Office on economic issues going before the city council and its authorities. In addition, the Director is responsible for coordinating activities for the Urban Renewal Authority and the Local Development Act Review Committee. The Director also represents the City at meetings of the Midwest City Chamber of Commerce, the Greater Oklahoma City Chamber of Commerce and the Commercial Real Estate Council of Oklahoma City, et al.

**2022 – 2023 GOALS AND OBJECTIVES**

Continue working towards the goals and objectives outlined in Chapter 8 of the 2008 Comprehensive Plan; including, but not limited to the following tasks:

1. Assist in coordinating the steps necessary to successfully complete the "Oscar" and the Global Turbine Services projects.
2. Create the North Side Improvement District (Increment Dist. #3) to fund improvements for the aforementioned projects as well as other aesthetic, public safety and transportation projects within the NE 23<sup>rd</sup> Street and NE 36<sup>th</sup> Street corridors.
3. Maintain close ties with brokers, property owners and potential prospects to fill voids within our commercial districts, including vacant City/EDA/MCMHA buildings and land.
4. Join forces with the Engineering, Planning and Public Works Department to launch the National – Parklawn District and the Air Depot Boulevard Corridor Study & Improvement Plans.
5. Focus additional time towards assisting in retaining and expanding local small businesses.
6. Identify, target and work to eliminate sales tax leakage due to the absence of certain products or services within the city.
7. Fulfill program requirements for the 2022 Business Improvement Grant program.
8. Help the Communications Department promote our economic development programs and activities.
9. Assist the Midwest City Chamber of Commerce with events and activities of mutual interest, especially those related to the aerospace and defense industries.

**Continuing Programs**

**Shop Local Campaign**

No changes are proposed.

Annual Cost: \$ 6,000

**Town Center Special Events**

No changes are proposed.

Annual Cost: \$ 20,000

**Economic Development Authority Website**

It is important for the Economic Development website to be autonomous. This is the annual expense for the EDA to maintain its own, independent pages.

Annual Cost: \$ 4,000

**Greater Oklahoma Chamber of Commerce Partnership Membership**

The GOCCCP charges member cities 23¢ per citizen, per year to be a part of this 10-county regional economic development partnership. Many of our industrial site and professional office leads are generated and managed via the GOCCCP.

\$14,000

**6909 E Reno AV Maintenance, Repair**

Cost estimate includes building maintenance and repairs as well as the application of herbicide, mowing and other exterior maintenance. It should be noted we are entertaining a potential sale of this property at the time the FY 2022 – 2023 was being formulated. *Note: This category was combined with this building's utility costs in last year's budget.*

\$40,000

**6909 E Reno AV Utilities**

Building is all-electric, and the following estimate is based on current usage. *Note: This category was combined with the building's maintenance costs in last year's budget.*

\$65,000

## Changes to Existing Programs

### **Fireworks**

**\$ 30,000**

These funds are used for the Tribute to Liberty Independence Day celebration. In FY 2019-20, this budget item was a \$25,000, but it was increased the following year by \$5,000 due to the COVID-19 pandemic affecting the cost of fireworks. Our contract for 2022 fireworks came in just under \$30,000 for the same show we got in 2021.

### **29<sup>th</sup> Street Christmas Lights**

**\$ 35,000**

We are requesting an increase of \$15,000 to this activity to help contract the installation of some of the light displays. We also hope to increase the quality of the displays.

### **Holiday Events**

**\$ 5,000**

We are cutting this activity by \$10,000 because we've consolidated the Light the City celebration to Joe B. Barnes Regional Park. We are moving the additional \$10,000 over to help with the 29th Street Christmas Lights.

### **Midwest City Memorial Hospital Authority Properties Repairs, Maintenance (425-9050-415-3023)**

**\$137,000**

In the FY 2021 – 2022 Budget these expenses were lumped together with utility costs and encumbered from the Contractual account (425-9050-415-3040). Breaking them out will give us a clearer picture of actual costs by category:

Former Women's Renaissance Center	238 N Midwest BL	Building maintenance, landscape maintenance, etc.	\$ 40,000
Former ArtzPlace*	5903 Short ST	Building maintenance, landscape maintenance, etc:	\$ 65,000
Parklawn Professional Office Building	2828 Parklawn DR	Building maintenance, landscape maintenance, etc:	\$ 27,000
Vacant Lot	2817 Parklawn DR	Landscape maintenance	\$ 1,100
Vacant Lot	2826 Parklawn DR	Landscape maintenance	\$ 2,200
Vacant Lot	301 N Midwest BL	Landscape maintenance	\$ 1,700
			<b>\$137,000</b>

*\*Note: The cost estimate for the former ArtzPlace building includes the replacement cost of asphaltic shingles on the roof (\$27,000) as well as the cost of sealing and restriping the parking lot (\$8000), which may be completed in FY 2021 – 2022. At the time of this report, the State of Oklahoma was considering the possibility of a full-service lease of this building, which would add revenues of \$115,000 while increasing expenses by ± \$25,000.*



**Midwest City Memorial Hospital Authority Properties Utilities (425-9050-415-3001)**

**\$ 63,600\***

These costs were lumped together with building maintenance costs in last year's budget and were also encumbered from the Contractual account:

Former Women's Renaissance Center	238 N Midwest BL	Building maintenance, landscape maintenance, etc.	\$ 40,000
Former ArtzPlace*	5903 Short ST	Building maintenance, landscape maintenance, etc:	\$ 65,000
Parklawn Professional Office Building	2828 Parklawn DR	Building maintenance, landscape maintenance, etc:	\$ 27,000
			\$137,000

*\*Note: The cost estimate for the former ArtzPlace building is based on the Fire Department Administration's occupancy of the property. These costs may increase an estimated 30% - 45% if the State decides to opt for a full-service lease.*

**New Programs**

**7220 NE 36<sup>th</sup> Street – Project “Oscar”**

**Economic Development Authority**

**\$1,815,000\***

The EDA proposes to sell approximately 23 acres to a company that, in turn, promises a \$20+ Million investment to employ 90 – 150 FTE at a new food processing plant in one of the poorest areas of the city. Average annual salaries expected in the \$50,000 range with water sales of over \$10,000 monthly. Sale of property will generate just over \$300,000 in income that may be returned to the project but is *not* discounted from our estimates. City verbally committed to extending utilities to the property line, which will likely require an expensive lift station. Attempting to work with Engineering and Public Works to formulate a more accurate cost estimate, but sanitary sewer costs could easily exceed \$1 Million. Constructing the lift station will create development opportunities on the north side of NE 36<sup>th</sup> Street as well.

The facility can tap into the Oklahoma City water distribution system if absolutely necessary, but we prefer to use federal funds to extend our own water to the site as well as the Water Resource and Recovery Facility.

We have also committed to designing and constructing a rail spur to serve the facility once it is opened, which will be a part of next year's budget.

Sanitary Sewer Design Costs:	\$ 110,000	Start:	July 2022
Sanitary Sewer Construction Costs:	\$ 1,350,000	Start:	October 2022
Water Distribution Design Costs:	\$ 105,000	Start:	July 2022
Water Distribution Construction Costs:	\$ 1,250,000	Start:	October 2022

*\*Note: Formulated in consideration of using \$1 Million in ARPA funding.*

**7450 NE 23<sup>rd</sup> Street – Global Turbine Services****Economic Development Authority****\$ 800,000**

Last August, Global Turbine Services, a Florida-based jet engine MRO, committed to purchasing approximately 24 acres in the Soldier Creek Industrial Park “infield” for the purpose of erecting a new facility to remanufacture engines for U.S. Air Force and civilian applications. GTS was intent on hiring as few as 20 or as many as 270 workers at average annual salaries around \$70,000 each, in addition to investing \$20 Million to \$50 Million on site improvements.

The EDA committed up to \$500,000 for additional noise attenuation in the Test Cell building. We also committed to sidewalk, trail, storm water detention and landscape improvements, plus \$1 Million in salary rebates commensurate with the hiring of the 200<sup>th</sup> employee. Some environmental contamination from a former oil/gas lease was discovered in December 2021 on the east side of the infield. The Broker informed us that GTS may expect reimbursements to install vapor barriers as new buildings are constructed, an additional cost estimated at \$180,000 - \$250,000, but this has not been confirmed nor is it included in this budget proposal.

**National – Parklawn District****Memorial Hospital Authority****\$ 900,000\***

The Economic Development Authority in 2019 successfully applied for Board of Grantors funding to sponsor a study to produce a plan to revitalize the commercial district around the Midwest City Memorial Hospital. The National – Parklawn District Plan was recently accepted by the Midwest City Council as recommended by the Planning Commission. We are in the process of negotiating additional services from the planner, TSW, to coordinate the branding, surveying and design services for the remainder of the project. The following preliminary cost estimates do not include construction cost estimates (FY 2022 – 2023) and were supplied by TSW:

ALTA Survey to determine district boundaries:	\$ 80,000	Start:	July 2022
Branding and marketing:	\$ 50,000	Start:	July 2022
Comprehensive drainage and utility analysis:	\$ 110,000	Start:	July 2022
Finalize streetscape and park design:	\$ 600,000	Start:	December 2022

*\*Note: Additional property and right-of-way acquisitions, estimated at \$1.4 Million plus legal and demolition costs, are NOT included in this figure.*

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: COMPOUNDED PRINCIPAL 9010  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
HOSPITAL AUTHORITY EXPENSE	-	200,000	200,000	100,000
OTHER SERVICES & CHARGES	-	19,455,000	19,455,000	4,250,000
CAPITAL OUTLAY	-	-	-	17,000,000
TRANSFER OUT-INTRA	1,987,029	2,511,564	2,511,564	2,229,331
<b>TOTAL</b>	<b>1,987,029</b>	<b>22,166,564</b>	<b>22,166,564</b>	<b>23,579,331</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	67,500	55,000	140,431	55,000
INVEST. INT. & DIVIDEND	224,805	378,379	195,024	216,946
REALIZED GAINS / LOSSES	2,455,118	-	4,504,043	-
UNREALIZED GAINS / LOSSES	25,444,095	-	(5,143,973)	-
MISCELLANEOUS	5,329,705	-	77,171	78,000
<b>TOTAL</b>	<b>33,521,223</b>	<b>433,379</b>	<b>(227,304)</b>	<b>349,946</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019 (adjusted)	90,105,896	5,845,228	1,908,663	94,042,461	6/30/2020
6/30/2020	94,042,461	33,521,223	1,987,029	125,576,655	6/30/2021
6/30/2021	125,576,655	(227,304)	22,166,564	103,182,787	6/30/2022 - EST
6/30/2022	103,182,787	349,946	23,579,331	79,953,402	6/30/2023 - EST

FINAL BUDGET 2022-2023

COMPOUNDED PRINCIPAL (90-10)	
<b>HOSPITAL AUTHORITY EXPENSE</b>	
29-02 TRUSTEE FEES	100,000
<b>TOTAL HOSPITAL AUTHORITY EXPENSE</b>	<b>100,000</b>
<b>OTHER SERVICES AND CHARGES</b>	
30-40 SSM ST. ANTHONY CONTRIBUTION	4,000,000
30-44 ADMIN/PROFESSIONAL SVCS	250,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>4,250,000</b>
<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	17,000,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>17,000,000</b>
<b>TRANSFERS OUT</b>	
80-01 75% OF 2% TO DISCRETIONARY	1,671,998
80-80 25% OF 2% TO HOSPITAL AUTH GRANTS	557,333
<b>TOTAL TRANSFERS OUT</b>	<b>2,229,331</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>23,579,331</b>

COMPOUNDED 06/30/2022 ESTIMATED

CASH & INVESTMENT	100,365,352
REAL ESTATE	2,817,435
<b>FUND BALANCE</b>	<b>103,182,787</b>

COMPOUNDED 06/30/2023 ESTIMATED

CASH & INVESTMENT	77,135,967
REAL ESTATE	2,817,435
<b>FUND BALANCE</b>	<b>79,953,402</b>

CAPITAL OUTLAY FY 22-23

HOSPITAL DISTRICT	17,000,000
<b>TOTAL</b>	<b>17,000,000</b>

SSM St. Anthony-Hospital contribution agreement for \$20,000,000. FY20-21 - \$7,645,000. FY 21-22 - \$8,355,000. FY22-23 - \$4,000,000.  
Purchased three properties adjacent to hospital for \$1,951,415 April 2021

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: DISCRETIONARY 9050  
DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2022-2023

DISCRETIONARY FUNDS (90-50)

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	173,210	160,574	160,574	171,991
BENEFITS	53,908	60,120	52,089	61,459
MATERIALS & SUPPLIES	-	2,000	2,000	12,000
OTHER SERVICES	488,565	374,812	322,890	745,219
CAPITAL OUTLAY	-	3,450,000	3,450,000	3,500,000
TRANSFER OUT	-	798,090	798,090	617,999
TOTAL	715,683	4,845,596	4,785,643	5,108,668

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	64,910	97,047	61,060	61,598
REALIZED GAINS / LOSSES	634,226	94,600	1,414,130	-
UNREALIZED GAINS / LOSSES	6,627,969	-	(1,763,722)	-
MISCELLANEOUS	410,046	12,400	248,174	12,400
TRANSFER INTRA-IN (75% OF 2% MARKET VAL)	1,490,272	1,883,673	1,883,673	1,671,998
TOTAL	9,227,423	2,087,720	1,843,315	1,745,996

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	10,782,311	2,870,639	2,365,195	11,287,755	6/30/20
6/30/2020	11,287,755	9,227,423	715,683	19,799,495	6/30/21
6/30/2021	19,799,495	1,843,315	4,785,643	16,857,167	6/30/22 - EST
6/30/2022	16,857,167	1,745,996	5,108,668	13,494,495	6/30/23 - EST

PERSONAL SERVICES	
10-01 SALARIES	158,097
10-07 ALLOWANCES	5,358
10-10 LONGEVITY	2,638
10-11 SL BUYBACK	2,490
10-12 VL BUYBACK	1,104
10-13 PDO BUYBACK	1,009
10-14 SL INCENTIVE	1,068
10-95 1X SALARY ADJUSTMENT	227
<b>TOTAL PERSONAL SERVICES</b>	<b>171,991</b>

BENEFITS	
15-01 SOCIAL SECURITY	13,157
15-02 RETIREMENT	24,079
15-03 HEALTH INSURANCE	14,618
15-04 WORKERS COMP INSURANCE	900
15-06 TRAVEL & SCHOOL	5,000
15-13 LIFE	245
15-14 DENTAL	1,218
15-20 OVERHEAD HEALTH CARE COST	259
15-98 RETIREE INSURANCE	1,983
<b>TOTAL BENEFITS</b>	<b>61,459</b>

MATERIALS & SUPPLIES	
20-41 SUPPLIES	2,000
20-49 CHEMICALS	10,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>12,000</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES	63,600
30-12 OTHER EXPENDITURES	5,000
30-23 UPKEEP OF OTHER PROPERTY	137,000
30-40 CONTRACTUAL	513,000
30-85 INSURANCE	2,859
30-86 AUDIT	23,760
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>745,219</b>

(CONTINUED)

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: DISCRETIONARY 9050**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
Grants Manager	0.10	0.10
City Attorney	0.20	0.20
Executive Secretary	0.20	0.20
Trust General Manager	0.25	0.25
Asst. City Manager	0.10	0.10
Finance Director	0.10	0.10
Financial Accountant	0.25	0.25
Deputy Finance Director	0.075	0.075
<b>TOTAL</b>	<b>1.275</b>	<b>1.275</b>

Moved .075 Deputy Finance Director from Finance (010-08) FY 19-20  
 Moved .25 Trust General Manager from Gen Gov Sales Tax (009) FY 18-19  
 Moved .10 Asst City Manager from Gen Gov Sales Tax (009) FY 18-19  
 Moved .10 Finance Director from Finance (010-08) FY 18-19  
 Moved .25 Financial Accountant from Finance (010-08) FY 18-19  
 Moved .25 Staff Accountant back to Finance (010-08) FY 18-19

**PERSONNEL POSITIONS SUMMARY:**

2006-07 - 0
2007-08 - .20
2008-09 - .20
2009-10 - .30
2010-11 - .30
2011-12 - .30
2012-13 - .30
2013-14 - .58
2014-15 - .58
2015-16 - .575
2016-17 - .575
2017-18 - .825
2018-19 - 1.2
2019-20 - 1.275
2020-21 - 1.275
2021-22 - 1.275
2022-23 - 1.275

**CAPITAL OUTLAY**

40-05 UTILITY IMPROVEMENTS	500,000
40-08 COUNCIL APPROVED PROJECTS	3,000,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>3,500,000</b>

**TRANSFERS OUT**

80-52 SOONER ROSE TIF (352)	617,999
<b>TOTAL TRANSFERS OUT</b>	<b>617,999</b>

**TOTAL DEPARTMENT REQUEST** 5,108,668

**DISCRETIONARY 06/30/2022 ESTIMATED**

CASH & INV	16,857,167
<b>FUND BALANCE</b>	<b>16,857,167</b>

**DISCRETIONARY 06/30/2023 ESTIMATED**

CASH & INV	13,494,495
<b>FUND BALANCE</b>	<b>13,494,495</b>

**CONTRACTUAL (30-40) FY 22-23**

Professional Services	513,000
<b>TOTAL</b>	<b>513,000</b>

**CAPITAL OUTLAY FY 22-23**

PROJECTS TO BE APPROVED	3,000,000
CARBURETOR ALLEY	500,000
<b>TOTAL</b>	<b>3,500,000</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

CARBURETOR ALLEY	450,000
PROJECTS TO BE APPROVED	3,000,000
<b>TOTAL</b>	<b>3,450,000</b>

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: IN LIEU /ROR/MISC. 9060  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2022-2023

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
BENEFITS	-	5,000	-	5,000
HOS. AUTH. EXP-RETAINER	90,000	97,500	97,500	90,000
OTHER SERVICES & CHARGES	-	150,000	150,000	150,000
CAPITAL OUTLAY	565,435	2,280,709	2,280,709	1,000,000
TRANSFERS OUT	-	78,035	78,035	-
<b>TOTAL</b>	<b>655,435</b>	<b>2,611,244</b>	<b>2,606,244</b>	<b>1,245,000</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
IN LIEU OF TAXES	1,153,542	751,000	750,001	1,000,000
INTEREST REVENUE	371	360	253	12
MISCELLANEOUS	-	-	559,708	-
<b>TOTAL</b>	<b>1,153,913</b>	<b>751,360</b>	<b>1,309,962</b>	<b>1,000,012</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	6,427,979	22,725,281	20,406,856	8,746,404	6/30/20
6/30/2020	8,746,405	1,153,913	655,435	9,244,883	6/30/21
6/30/2021	9,244,883	1,309,962	2,606,244	7,948,601	6/30/22 - EST
6/30/2022	7,948,601	1,000,012	1,245,000	7,703,613	6/30/23 - EST

CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL

WATERLINES/SPORTS COMPLEX	378,204
PALMER LOOP TRAIL	40,098
SR3 PUBLIC IMPROVEMENTS	179,179
29TH STREET WIDENING	444,467
MID AMERICA PARK	345,000
RESURFACE 29TH ST/MWBLVD	500,000
PROJECTS TO BE APPROVED	393,761
<b>TOTAL</b>	<b>2,280,709</b>

IN LIEU OF TAX / ROR / MISC (90-60)

<b>BENEFITS</b>	
15-06 TRAVEL	5,000
<b>TOTAL BENEFITS</b>	<b>5,000</b>

<b>HOSPITAL AUTHORITY EXPENSE</b>	
29-13 RETAINER	90,000
<b>TOTAL HOSPITAL AUTHORITY EXPENSE</b>	<b>90,000</b>

<b>OTHER SERVICES AND CHARGES</b>	
30-40 CONTRACTUAL	150,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>150,000</b>

<b>CAPITAL OUTLAY</b>	
40-05 UPI	200,000
40-06 INFRASTRUCTURE	50,000
40-08 CONTINGENCIES	750,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,000,000</b>

**TOTAL DEPARTMENT REQUEST** **1,245,000**

IN LIEU OF TAXES / ROR / MISC 06/30/2022 ESTIMATED

Cash & Investment	4,508,797
Land Held for Economic Development	3,439,804
<b>FUND BALANCE</b>	<b>7,948,601</b>

IN LIEU OF TAXES / ROR / MISC 06/30/2023 ESTIMATED

Cash & Investment	4,263,809
Land Held for Economic Development	3,439,804
<b>FUND BALANCE</b>	<b>7,703,613</b>

CONTRACTUAL (30-40) FY 22-23

Miscellaneous	150,000
<b>TOTAL</b>	<b>150,000</b>

CAPITAL OUTLAY FY 22-23

MAC SEWER LINE	200,000
COMMUNITY CENTER SIDEWALK	50,000
PROJECTS TO BE APPROVED	750,000
<b>TOTAL</b>	<b>1,000,000</b>

FUND: HOSPITAL AUTHORITY (425)  
 DEPARTMENT: HOSPITAL AUTHORITY GRANTS (9080)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2022-2023

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES & CHARGES	376,590	677,891	677,891	557,333
TOTAL	376,590	677,891	677,891	557,333

HOSPITAL AUTHORITY GRANTS (90-80)	
OTHER SERVICES AND CHARGES	
30-11 GRANTS	557,333
TOTAL OTHER SERVICES & CHARGES	557,333
<b>TOTAL DEPARTMENT REQUEST</b>	<b>557,333</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
MISCELLANEOUS	4,281	-	5,191	-
TRANSFER INTRA-IN (25% OF 2% MARKET VAL)	496,757	627,891	627,891	557,333
TOTAL	501,038	627,891	633,082	557,333

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	-	486,897	458,498	28,399	6/30/2020
6/30/2020	28,399	501,038	376,590	152,847	6/30/2021
6/30/2021	152,846	633,082	677,891	232,486	6/30/2022 - EST
6/30/2022	232,486	557,333	557,333	232,486	6/30/2023 - EST

# Capital Outlay Funds



# City of Midwest City, Oklahoma

## Capital Projects - Index

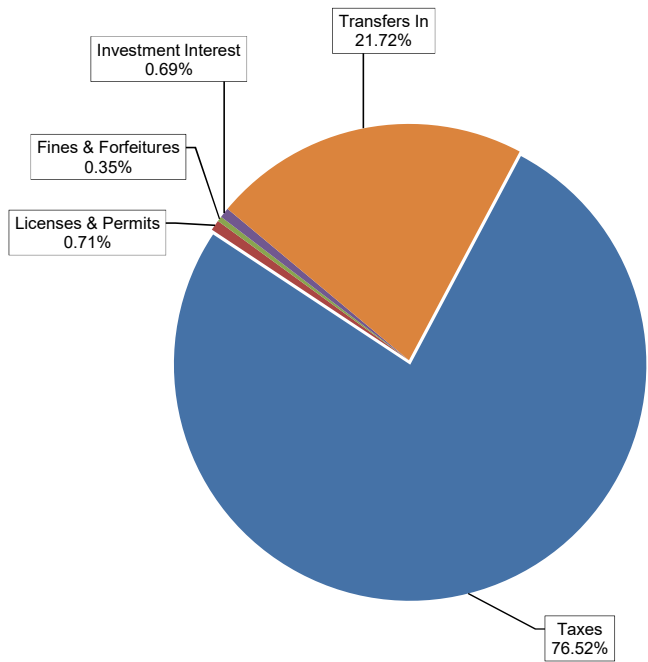
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
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340	Sales Tax Capital Improvements	199

\* **Note:** Three digit codes represent the **Fund** Number

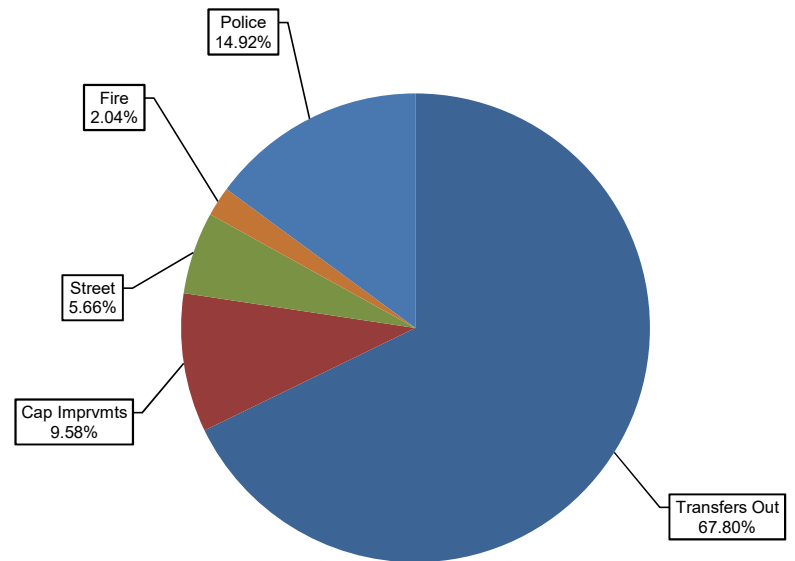
**CAPITAL OUTLAY FUNDS BUDGET SUMMARY - FISCAL YEAR 2022-2023**

	<b>PRIOR YEAR ACTUAL FY 20-21</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 21-22</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 21-22</b>	<b>BUDGET YEAR FINAL FY 22-23</b>
<b>ESTIMATED REVENUE:</b>				
Taxes	7,827,184	6,958,809	8,227,922	7,660,586
Licenses & Permits	54,611	84,090	82,423	71,235
Fines & Forfeitures	40,993	30,304	36,613	35,251
Investment Interest	224,516	207,757	81,188	68,822
Miscellaneous	14,825	-	-	-
Transfers In	4,823,196	2,572,838	2,617,795	2,174,691
Proceeds from Loans	9,055,000	5,700,000	5,700,000	-
Intergovernmental	-	-	-	-
<b>TOTAL REVENUE</b>	<b>22,040,325</b>	<b>15,553,798</b>	<b>16,745,941</b>	<b>10,010,585</b>
Use / (Gain) of Fund Balance	3,863,206	39,583,320	38,384,762	(570,120)
<b>TOTAL RESOURCES</b>	<b>25,903,531</b>	<b>55,137,118</b>	<b>55,130,703</b>	<b>9,440,465</b>
<b>PROPOSED EXPENDITURES:</b>				
Managerial	-	-	-	-
City Clerk	-	-	-	-
Human Resources	-	-	-	-
City Attorney	-	-	-	-
Community Development	-	-	-	-
Park and Recreation	-	-	-	-
Police	836,843	2,169,932	2,164,331	1,408,212
Fire	426,557	6,605,972	6,605,968	192,909
Finance	-	-	-	-
Street	11,006,374	29,779,685	29,778,875	534,500
Animal Welfare	-	-	-	-
General Government	141,049	399,717	399,717	-
Neighborhood Services	-	-	-	-
Information Technology	-	-	-	-
Swimming Pools	-	-	-	-
Senior Center Bond (012-55)	-	-	-	-
Debt Service	-	-	-	-
Capital Improvements	4,567,368	8,703,627	8,703,627	904,532
Recreation (78)	-	-	-	-
Downtown Redevelopment	476,921	570,000	570,000	-
Sales Tax Capital Improvements (340)	-	770	770	-
Transfers Out	8,448,419	6,907,415	6,907,415	6,400,312
<b>TOTAL EXPENDITURES</b>	<b>25,903,531</b>	<b>55,137,118</b>	<b>55,130,703</b>	<b>9,440,465</b>

**ESTIMATED REVENUES-CAPITAL PROJECTS**  
**FY 2022-2023**  
**Total \$10,010,585**



**ESTIMATED EXPENDITURES-CAPITAL PROJECTS**  
**FY 2022-2023**  
**Total \$9,440,465**



**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2022-2023**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (Est.) FY 21-22	BUDGET YEAR FINAL FY 22-23
Gen Fund C/O Reserve (011) - Revenues	4,134	7,808	1,559	3,685
Gen Fund C/O Reserve (011) - Expenses	(141,049)	(399,717)	(399,717)	-
USE OF FUND BALANCE:	(136,915)	(391,909)	(398,158)	3,685
Police C/O (021) - Revenues	1,427,764	1,641,293	1,657,067	1,576,801
Police C/O (021) - Expenses	(1,151,843)	(2,169,932)	(2,164,331)	(1,408,212)
TOTAL USE OF FUND BALANCE:	275,921	(528,639)	(507,264)	168,589
Fire C/O (041) - Revenues	645,547	855,995	910,875	618,013
Fire C/O (041) - Expenses	(562,651)	(905,972)	(905,968)	(192,909)
TOTAL USE OF FUND BALANCE:	82,896	(49,977)	4,907	425,104
Street Tax (065) - Revenues	525,867	475,983	547,761	522,931
Street Tax (065) - Expenses	(498,691)	(1,522,434)	(1,521,624)	(534,500)
TOTAL USE OF FUND BALANCE:	27,176	(1,046,451)	(973,863)	(11,569)
Capital Improvements (157) - Revenues	889,360	633,517	780,244	850,396
Capital Improvements (157) - Expenses	(874,523)	(1,848,300)	(1,848,300)	(900,000)
TOTAL USE OF FUND BALANCE:	14,837	(1,214,783)	(1,068,056)	(49,604)
Downtown Redev (194) - Revenues	8,123	17,132	1,446	2,880
Downtown Redev (194) - Expenses	(1,793,605)	(570,000)	(570,000)	-
TOTAL USE OF FUND BALANCE:	(1,785,482)	(552,868)	(568,554)	2,880

**CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2022-2023**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (Est.) FY 21-22	BUDGET YEAR FINAL FY 22-23
2002 G. O. Bond (269) - Revenues	1,546	-	653	1,510
2002 G. O. Bond (269) - Expenses	-	(316,807)	(316,807)	-
<b>TOTAL USE OF FUND BALANCE:</b>	<b>1,546</b>	<b>(316,807)</b>	<b>(316,154)</b>	<b>1,510</b>
2002 ELECTION G. O. Bond (270) - Revenues	11,848,109	352,273	280,643	20,410
2002 ELECTION G. O. Bond (270) - Expenses	(10,607,683)	(27,999,837)	(27,999,837)	-
<b>TOTAL USE OF FUND BALANCE:</b>	<b>1,240,426</b>	<b>(27,647,564)</b>	<b>(27,719,194)</b>	<b>20,410</b>
2002 ELECTION G. O. Bond (271) - Revenues	138,454	5,009	13,901	3,115
2002 ELECTION G. O. Bond (271) - Expenses	(3,722,065)	(6,855,327)	(6,855,327)	-
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(3,583,611)</b>	<b>(6,850,318)</b>	<b>(6,841,426)</b>	<b>3,115</b>
2022 G.O. Bond (272) - Revenues	-	5,700,000	5,703,000	6,000
2022 G.O. Bond (272) - Expenses	-	(5,700,000)	(5,700,000)	-
<b>TOTAL USE OF FUND BALANCE:</b>	<b>-</b>	<b>-</b>	<b>3,000</b>	<b>6,000</b>
Sales Tax Capital Improvements (340)	6,551,421	5,864,788	6,848,792	6,404,844
Sales Tax Capital Improvements (340)	(6,551,421)	(6,848,792)	(6,848,792)	(6,404,844)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>-</b>	<b>(984,004)</b>	<b>-</b>	<b>-</b>

FUND: GENERAL FUND C/O RESERVE (011)  
 DEPARTMENT: GENERAL GOVERNMENT (1410)  
 DEPARTMENT HEAD: TIM LYON

**FINAL BUDGET 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CAPITAL OUTLAY	141,049	399,717	399,717	-
<b>TOTAL</b>	<b>141,049</b>	<b>399,717</b>	<b>399,717</b>	<b>-</b>

<b>CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL</b>	
PANIC ALARMS	25,000
CITY HALL INTERIOR REMODEL	88,344
MUNICIPAL INT/EXT REMODEL	136,373
REMODEL	50,000
CITY HALL REMODEL (MULTI YEAR FUNDING)	100,000
<b>TOTAL</b>	<b>399,717</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	4,134	7,808	1,559	3,685
<b>TOTAL</b>	<b>4,134</b>	<b>7,808</b>	<b>1,559</b>	<b>3,685</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	933,143	15,048	69,879	878,312	6/30/2020
6/30/2020	878,313	4,134	141,049	741,398	6/30/2021
6/30/2021	741,398	1,559	399,717	343,240	6/30/2022 - EST
6/30/2022	343,240	3,685	-	346,925	6/30/2023 - EST

FUND: POLICE CAPITALIZATION (021)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: SID PORTER

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
MATERIALS & SUPPLIES	50,902	52,468	46,863	29,540
OTHER SERVICES & CHARGES	-	-	4	86
CAPITAL OUTLAY	785,941	2,117,464	2,117,464	1,378,586
TRANSFER OUT (270)	315,000	-	-	-
<b>TOTAL</b>	<b>1,151,843</b>	<b>2,169,932</b>	<b>2,164,331</b>	<b>1,408,212</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
TAXES	129,063	114,744	135,818	126,541
FINES & FORFEITURES	40,993	30,304	36,613	35,251
INVESTMENT INTEREST	5,111	13,978	2,369	6,797
MISC - INSURANCE PROCEEDS	14,825	-	-	-
TRANSFERS	1,237,772	1,482,267	1,482,267	1,408,212
<b>TOTAL</b>	<b>1,427,763</b>	<b>1,641,293</b>	<b>1,657,067</b>	<b>1,576,801</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	491,781	882,578	926,199	448,160
6/30/2020	448,160	1,427,763	1,151,843	724,080
6/30/2021	724,080	1,657,067	2,164,331	216,816
6/30/2022	216,816	1,576,801	1,408,212	385,405

FINAL BUDGET 2022-2023

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	29,540
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>29,540</b>

OTHER SERVICES & CHARGES	
30-86 AUDIT	86
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>86</b>

CAPITAL OUTLAY	
40-01 VEHICLES	764,260
40-02 MACH, FURNITURE & EQUIPMENT	480,016
40-14 REMODEL/REFURBISH	49,500
40-15 IOB	50,000
40-49 COMPUTERS (HARDWARE)	25,200
40-50 SOFTWARE	9,610
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,378,586</b>

**TOTAL DEPARTMENT REQUEST** 1,408,212

CAPITAL OUTLAY FY 22-23

(11) MARKED PATROL UNITS, 1 SIU AND 4 INVESTIGATION UNITS	764,260
EQUIPMENT FOR VEHICLES	243,540
HAND HELD RADIOS	27,500
MCT'S	30,000
BODY CAMERAS	25,000
(8) COMPUTERS	16,200
(7) IPADS	9,000
(10) HAND HELD RADARS	10,000
CANTILEVER SHADE STRUCTURE FOR POLICE BAY YR 1 OF 2	50,000
GUN RANGE TARGET OPERATING SYSTEM	25,000
REACTIVE SHOOTING TARGETS	5,500
JAIL PLUMBING	75,000
ANALYSIS SOFTWARE	9,610
PD EXTERNAL CAMERAS UPGRADE	13,000
FURNITURE	45,500
REMODEL	24,500
AIRROWER FOR WEIGHT ROOM	1,476
AXIS SMITH TRAINER FOR WEIGHT ROOM	3,500
<b>TOTAL</b>	<b>1,378,586</b>

(CONTINUED)

FUND: POLICE CAPITALIZATION (021)  
 DEPARTMENT: POLICE (62)  
 DEPARTMENT HEAD: SID PORTER  
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**SMALL TOOLS & EQUIPMENT (20-35) FY 22-23**

PISTOLS-SHOTGUNS	7,500
RED DOT SIGHTS	3,240
USNV IR LASERS	14,300
BAIT TRAILER - SIU	4,500
<b>TOTAL</b>	<b>29,540</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

9 MARKED, 1 UNMARKED VEH	3,016
EQUIPMENT 9 PATROL UNITS	118,800
EQUIPMENT FOR VEHICLES	271,380
19 PATROL,SIU VEH, INVEST	744,300
2 MOTORCYCLES/EQUIP	55,100
VEHICLE EQUIP	268,758
K-9 CAGE	6,200
CYBER SERCURITY MONTORING	24,000
(20) TICKET PRINTERS	50,000
HAND HELD RADARS	10,382
(4) BODY CAMERAS	7,300
RADIO SYSTEM MODEM	2,241
PROPERTY ROOM CAMERA	350
IN-CAR CAMERAS/NEW UNITS	143,140
MCT COMPUTERS/POLICE CARS	66,500
RADARS/NEW POLICE UNITS	13,900
RADIOS/NEW POLICE UNITS	80,360
BODY CAMERAS	35,000
NEW K-9 OFFICER	22,000
ELLIPTICAL/WEIGHT ROOM	4,300
TREADMILL/WEIGHT ROOM	3,900
REMODEL (FLOOR,PAINT,BASE	12,000
JAIL PLUMBING	75,000
22 COMPUTERS	21,008
12 COMPUTERS	16,493
5 IPADS	6,836
15 COMPUTERS	21,000
8 IPADS	9,000
WATCHGUARD VIDEO STORAGE	25,200
<b>TOTAL</b>	<b>2,117,464</b>



**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	
MATERIALS & SUPPLIES	6,674	7,530	7,513	12,000
OTHER SERVICES & CHARGES	-	-	13	258
CAPITAL OUTLAY	185,740	664,299	664,299	161,200
DEBT SERVICE	234,143	234,143	234,143	19,451
TRANSFERS OUT	136,094	-	-	-
<b>TOTAL</b>	<b>562,651</b>	<b>905,972</b>	<b>905,968</b>	<b>192,909</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	
TAXES	387,187	344,232	407,477	379,632
INTEREST	6,591	11,763	3,398	8,381
TRANSFERS (Fire 040)	251,769	500,000	500,000	230,000
<b>TOTAL</b>	<b>645,548</b>	<b>855,995</b>	<b>910,875</b>	<b>618,013</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	877,748	611,993	308,824	1,180,917	6/30/2020
6/30/2020	1,180,917	645,548	562,651	1,263,814	6/30/2021
6/30/2021	1,263,814	910,875	905,968	1,268,721	6/30/2022 - EST
6/30/2022	1,268,721	618,013	192,909	1,693,825	6/30/2023 - EST

**FY 12-13 Loan**

A loan of \$1,950,000 at 3.75% occurred on July 1, 2012. Proceeds will payoff existing loan of \$1,035,000. The additional proceeds of the loan will purchase aerial apparatus, rescue engine, brusher pump, and demo apparatus. Outstanding loan balance as of June 30, 2021 is \$248,192.17.  
**Loan will term 7-1-2022.**

**FINAL BUDGET 2022-2023**

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	12,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>12,000</b>

<b>OTHER SERVICE AND CHARGES</b>	
30-86 AUDIT	258
<b>TOTAL OTHER SERVICE AND CHARGES</b>	<b>258</b>

<b>CAPITAL OUTLAY</b>	
40-01 VEHICLES	100,000
40-02 EQUIPMENT	21,600
40-14 REMODEL/REFURBISH	30,000
40-49 COMPUTERS	9,600
<b>TOTAL CAPITAL OUTLAY</b>	<b>161,200</b>

<b>DEBT SERVICE</b>	
70-01 PRINCIPAL	19,390
71-01 INTEREST	61
<b>TOTAL DEBT SERVICE</b>	<b>19,451</b>

**TOTAL DEPARTMENT REQUEST** **192,909**

**CAPITAL OUTLAY FY 22-23**

5 YR APPARATUS REPL PROGRAM	100,000
STATION 5 ROOF REPLACEMENT	30,000
FURNITURE REPLACEMENT	13,500
COMPUTER REPLACEMENTS	7,200
THERMAL IMAGING CAMERA	8,100
IPAD REPLACEMENT	2,400
<b>TOTAL</b>	<b>161,200</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

HOSES, CMD VEH - P4	715
5 YR MULTI FUNDING TRUCK REPLACEMENT	295,750
BRUSH PUMPER	80,000
RADIO INFRASTRUCTURE	4,604
2 SERVICE SUPPORT VEHICLES	85,000
CHAIRS	6,000
APPLIANCES	15,355
RADIO EQUIPMENT	12,000
ZETRON UPGRADE/ALERTING	120,194
CARPORT/FIRE PREV VEHICLE	20,000
COMPUTERS & MONITORS	24,681
<b>TOTAL</b>	<b>664,299</b>

**FUND: STREET TAX (065)**  
**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
MATERIALS & SUPPLIES	1,555	6,310	5,500	3,500
OTHER SERVICES	28,764	181,473	181,473	71,000
CAPITAL OUTLAY	368,372	1,334,651	1,334,651	460,000
TRANSFERS OUT	100,000	-	-	-
<b>TOTAL</b>	<b>498,691</b>	<b>1,522,434</b>	<b>1,521,624</b>	<b>534,500</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
TAXES	516,250	458,975	543,274	512,175
INTEREST	9,617	17,008	4,487	10,756
<b>TOTAL</b>	<b>525,868</b>	<b>475,983</b>	<b>547,761</b>	<b>522,931</b>

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2019	1,519,081	498,581	176,681	1,840,981	6/30/2020
6/30/2020	1,840,981	525,868	498,691	1,868,157	6/30/2021
6/30/2021	1,868,157	547,761	1,521,624	894,294	6/30/2022 - EST
6/30/2022	894,294	522,931	534,500	882,725	6/30/2023 - EST

*Funding from Ordinance 3145. Sales Tax effective January 1, 2012.  
 Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation  
 as approved by the City Council.*

**FINAL BUDGET 2022-2023**

TRAILS & SIDEWALKS (06)	
<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	225,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>225,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>225,000</b>

PARKS (23)	
<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	60,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>60,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>60,000</b>

STREETS (66)	
<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	175,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>175,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>175,000</b>

PUBLIC TRANSPORTATION (87)	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	3,500
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>3,500</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	4,000
30-40 CONTRACTUAL	67,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>71,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>74,500</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>534,500</b>

(CONTINUED)

**FUND: STREET TAX (065)**

**DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION**

**DEPARTMENT HEAD: VAUGHN SULLIVAN**

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FUND BALANCE ACTUAL AT 6-30-20				
DIVISION/DEPT	6/30/19 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/20 FUND BALANCE
STREETS - 66	278,366	114,744	-	393,110
PARKS - 23	507,138	114,744	43,730	578,152
TRAILS & SIDEWALKS - 06	208,535	114,744	79,660	243,619
PUBLIC TRANSPORTATION - 87	362,151	114,744	53,291	423,604
MISCELLANEOUS	-	11,500	-	11,500
INTEREST	162,893	28,105	-	190,998
	<u>1,519,081</u>	<u>498,581</u>	<u>176,681</u>	<u>1,840,981</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-21				
DIVISION/DEPT	6/30/20 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/21 FUND BALANCE
STREETS - 66/09	393,110	129,063	237,807	284,365
PARKS - 23	578,152	129,063	158,871	548,343
TRAILS & SIDEWALKS - 06	243,619	129,063	69,539	303,142
PUBLIC TRANSPORTATION - 87	423,604	129,063	32,474	520,192
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	190,998	9,617	-	200,615
	<u>1,840,981</u>	<u>525,867</u>	<u>498,691</u>	<u>1,868,157</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-22				
DIVISION/DEPT	6/30/21 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/22 FUND BALANCE
STREETS - 66/09	284,365	135,819	319,193	100,991
PARKS - 23	548,343	135,819	767,142	(82,980)
TRAILS & SIDEWALKS - 06	303,142	135,819	174,864	264,097
PUBLIC TRANSPORTATION - 87	520,192	135,819	258,425	397,586
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	200,615	4,487	-	205,102
	<u>1,868,157</u>	<u>547,761</u>	<u>1,519,624</u>	<u>896,294</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DIVISION/DEPT	6/30/22 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/23 FUND BALANCE
STREETS - 66/09	100,991	128,044	175,000	54,034
PARKS - 23	(82,980)	128,044	45,063	0
TRAILS & SIDEWALKS - 06	264,097	128,044	225,000	167,140
PUBLIC TRANSPORTATION - 87	397,586	128,044	74,500	451,129
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	205,102	10,756	14,937	200,921
	<u>896,294</u>	<u>522,931</u>	<u>534,500</u>	<u>884,725</u>

**CONTRACTUAL FY 22-23**

Embark Transit - Also funded in Fund 009-14	50,000
Cleaning Bus Stop Shelters	17,000
<b>TOTAL</b>	<b>67,000</b>

**CAPITAL OUTLAY FY 22-23**

SCIP 3 MATCH (06)	75,000
SIDEWALKS (06)	100,000
WALKING TRAIL AT OPTIMIST PARK (MULTI YR) (06)	50,000
POOL LINER 3 YR FUNDING (23)	60,000
MIDWEST BLVD MATCH (MULTI YR) (66)	175,000
<b>TOTAL</b>	<b>460,000</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

ENG-SAFE ROUTES TO SCHL	9,557
MID-AMERICA PARK TRAIL	6,285
ELEM SCHOOL CONNECTOR TR	160,000
SCIP REC TRAIL PH 2	2,300
MIDWEST BLVD 29TH TO 10TH	125,000
CRUTCHO CREEK BRIDGE	14,300
MIDWEST BLVD MATCH (MULTI	150,000
TODDLER SLIDE	1,500
5 LIFEGUARD CHAIRS	6,500
AQUATEK WHEELCHAIR	2,900
PLAYGROUND EQUIPMENT	5,197
POOL GUTTER GRATES	5,000
POOL SHADE STRUCTURES	10,000
PLAYGROUND EQUIP REPL	25,000
SPRAY PARK RELOCATION	25,000
C JOHNSON PARK LIGHTING	5,000
MID AM TRL BRIDGE (SMALL)	4,508
RAIL W TRAIL PH 2 & 3	146,722
SPIRIT PLAYGROUND (1ST YR	150,000
J BARNES/T POORE BRIDGES	1,509
FRED MEYER BALLPARK DEMO	100,000
JOE B BARNES TRAIL BRIDGE	165,712
MID AMER PARK IMPROV	34,316
SPRAY PARK RELOCATION	75,000
ROTO RENO MW TO DOUGLAS	7,500
RENO - MIDWEST TO DOUGLAS	22,393
BUS STOP SHELTERS	73,452
<b>TOTAL</b>	<b>1,334,651</b>

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
CAPITAL OUTLAY	845,303	1,848,300	1,848,300	900,000
TRANSFERS OUT	29,220	-	-	-
<b>TOTAL</b>	<b>874,523</b>	<b>1,848,300</b>	<b>1,848,300</b>	<b>900,000</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
TAXES	246,236	179,654	295,134	240,341
LICENSES & PERMITS	54,611	84,090	82,423	71,235
INTERGOVERNMENTAL	-	-	-	-
INTEREST	13,991	24,494	7,311	16,991
TRANSFERS IN (340) <small>Cap imp</small>	574,522	345,279	395,376	521,829
<b>TOTAL</b>	<b>889,360</b>	<b>633,517</b>	<b>780,244</b>	<b>850,396</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	2,363,534	775,751	615,910	2,523,375	6/30/2020
	2,523,375	889,360	874,523	2,538,212	6/30/2021
	2,538,212	780,244	1,848,300	1,470,156	6/30/2022 - EST
	1,470,156	850,396	900,000	1,420,552	6/30/2023 - EST

**FINAL BUDGET 2022-2023**

<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	900,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>900,000</b>

**TOTAL DEPARTMENT REQUEST** 900,000

**CAPITAL OUTLAY FY 22-23**

SE 29TH DOUGLAS ENGINEERING	50,000
RAIL W TRAIL PH 2 & 3	460,000
SIGNAL PH 5 & STRIPE ENGINEERING	150,000
MIDWEST BLVD MATCH (MULTI YR)	240,000
<b>TOTAL</b>	<b>900,000</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

PED CROSSING ENGINEERING	64,128
RENO - MIDWEST TO DOUGLAS	300,000
MIDWEST BLVD MATCH (MULTI	200,000
SPRAY PARK RELOCATION	150,000
RAIL W TRAIL PH 2 & 3	285,000
I-40/HUDIBURG GRANT	258,186
MID AMER TRAIL - MATCH	13,895
POST 15TH-29TH TRL1/2 FND	80,000
RENO MW TO DOUGLAS	80,917
MIDWEST BLVD SURVEY	35,000
15TH ST CROSSING	17,068
DISC GOLF BRIDGE	108,226
NE 10TH SIDEWALK	70,000
DOLESE PARK	50,000
29TH ST BRIDGE ENGINEERIN	130,000
SCIP REC TRAIL PH 2	5,880
<b>TOTAL</b>	<b>1,848,300</b>

FUND: DOWNTOWN REDEVELOPMENT (194)  
 DEPARTMENT: REDEVELOPMENT (92)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2022-2023

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES	2,800	-	-	-
CAPITAL OUTLAY	474,121	570,000	570,000	-
TRANSFER OUT (270)	1,316,684	-	-	-
<b>TOTAL</b>	<b>1,793,605</b>	<b>570,000</b>	<b>570,000</b>	<b>-</b>

CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL	
SEWER PROJECT - MAC	100,000
SWR LINE EXT 29 & DOUGLAS	350,000
KITTYHAWK SIDEWALKS	120,000
<b>TOTAL</b>	<b>570,000</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	8,123	17,132	1,446	2,880
<b>TOTAL</b>	<b>8,123</b>	<b>17,132</b>	<b>1,446</b>	<b>2,880</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	2,316,052	39,253	13,465	2,341,840	6/30/2020
6/30/2020 (Adjusted)	2,364,928	8,123	1,793,605	579,446	6/30/2021
6/30/2021	579,446	1,446	570,000	10,892	6/30/2022 - EST
6/30/2022	10,892	2,880	-	13,772	6/30/2023 - EST

FUND: 2002 G.O. BOND (269)  
 DEPARTMENT: STREET BOND (69)  
 DEPARTMENT HEAD: TIM LYON

**FINAL BUDGET 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CAPITAL OUTLAY	-	316,807	316,807	-
TOTAL	-	316,807	316,807	-

**CAPITAL OUTLAY FY 21-22**

ENGINEERING FOR SIGNAL PHASE 4	120,000
29th STREET BRIDGE	170,000
CONTIGENCIES AND OVERRUNS	26,807
<b>TOTAL</b>	<b>316,807</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	1,546	-	653	1,510
TOTAL	1,546	-	653	1,510

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	444,318	6,710	135,856	315,172	6/30/2020
6/30/2020	315,172	1,546	-	316,718	6/30/2021
6/30/2021	316,718	653	316,807	564	6/30/2022 - EST
6/30/2022	564	1,510	-	2,074	6/30/2023 - EST

FUND: 2018 ELECTION G.O. BOND (270)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2022-2023

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES	144,792	67,236	67,236	-
CAPITAL OUTLAY	10,462,892	27,873,208	27,873,208	-
TRANSFER OUT	-	59,393	59,393	-
<b>TOTAL</b>	<b>10,607,683</b>	<b>27,999,837</b>	<b>27,999,837</b>	<b>-</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
BOND PROCEEDS	9,050,000	-	-	-
INTEREST	122,176	111,990	45,500	5,760
TRANSFER IN	2,675,933	240,283	235,143	14,650
	<b>11,848,109</b>	<b>352,273</b>	<b>280,643</b>	<b>20,410</b>

CAPITAL OUTLAY EST ACT FY 21-22	
REED BBALL COMPLEX-P3	1,443,945
MULTI ATH FACILITY-P3	5,247,928
SOCCER FACILITY RENOVATE	968,350
STREET REPAIR - P1	9,889,655
ANIMAL SHELTER - P4	399,248
PUB SFTY TCH IMPRVS-P4	262,425
P25 EQUIPMENT - P4	1,158,050
MID-AMERICA PARK - P3	1,939,618
EMERGENCY SIRENS- P4	22,770
HOSES, CMD VEH - P4	46,136
BREATHING APRTS - P4	323
POL/FIRE TRAINING- P4	273,449
FS1/HQ REMODEL- P4	1,025,033
TOWN CTR PARK - P3	5,196,278
<b>TOTAL</b>	<b>27,873,208</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	25,642,175	6,961,937	5,600,736	27,003,375	6/30/2020
6/30/2020	27,003,375	11,848,109	10,607,683	28,243,801	6/30/2021
6/30/2021	28,243,801	280,643	27,999,837	524,607	6/30/2022 - EST
6/30/2022	524,607	20,410	-	545,017	6/30/2023 - EST

FUND: 2018 ELECTION G.O. BOND PROPRIETARY (271)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2022-2023

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES	75	1,751	1,751	-
CAPITAL OUTLAY	3,721,990	6,853,576	6,853,576	-
TOTAL	3,722,065	6,855,327	6,855,327	-

**CAPITAL OUTLAY EST ACT FY 21-22**

JC GOLF RENOVATION-P3	2,937,334
BOOSTER STATION RENOV-P2	3,916,242
<b>TOTAL</b>	<b>6,853,576</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
BOND PROCEEDS	5,000	-	-	-
INTEREST	50,254	-	8,892	3,115
TRANSFER IN	83,200	5,009	5,009	-
	138,454	5,009	13,901	3,115

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	10,773,118	181,283	267,643	10,686,758	6/30/2020
6/30/2020	10,686,758	138,454	3,722,065	7,103,147	6/30/2021
6/30/2021	7,103,147	13,901	6,855,327	261,721	6/30/2022 - EST
6/30/2022	261,721	3,115	-	264,836	6/30/2023 - EST



FUND: 2022 ISSUE G.O. BOND (272)  
 DEPARTMENT: VARIOUS  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2022-2023

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES	-	125,665	125,665	-
CAPITAL OUTLAY	-	5,574,335	5,574,335	-
<b>TOTAL</b>	<b>-</b>	<b>5,700,000</b>	<b>5,700,000</b>	<b>-</b>

CAPITAL OUTLAY EST ACT FY 21-22

POL/FIRE TRAINING- P4	5,574,335
<b>TOTAL</b>	<b>5,574,335</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
BOND PROCEEDS	-	5,700,000	5,700,000	-
INTEREST	-	-	3,000	6,000
<b>TOTAL</b>	<b>-</b>	<b>5,700,000</b>	<b>5,703,000</b>	<b>6,000</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	-	-	-	-	6/30/2020
6/30/2020	-	-	-	-	6/30/2021
6/30/2021	-	5,703,000	5,700,000	3,000	6/30/2022 - EST
6/30/2022	3,000	6,000	-	9,000	6/30/2023 - EST

**FUND: SALES TAX CAPITAL IMPROVEMENTS (340)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES & CHARGES				
Audit	-	770	770	4,532
TRANSFER OUT:				
Sewer (250)	4,190,334	4,390,716	4,390,716	4,084,258
Hotel (250)	1,786,565	1,793,125	1,793,125	1,794,225
Capital Improvement (157)	574,522	664,181	664,181	521,829
<b>TOTAL</b>	<b>6,551,421</b>	<b>6,848,792</b>	<b>6,848,792</b>	<b>6,404,844</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
TAXES:				
Sales - Sewer	3,791,906	3,434,276	3,943,228	3,719,582
Sales - Cap Imp	2,361,087	2,138,404	2,455,310	2,316,054
Use - Sewer	395,455	288,524	447,681	366,261
INTEREST (Sewer Only)	2,973	3,584	2,573	2,947
<b>TOTAL</b>	<b>6,551,421</b>	<b>5,864,788</b>	<b>6,848,792</b>	<b>6,404,844</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	-	5,865,207	5,865,207	- 6/30/2020
6/30/2020	-	6,551,421	6,551,421	- 6/30/2021
6/30/2021	-	6,848,792	6,848,792	- 6/30/2022 - EST
6/30/2022	-	6,404,844	6,404,844	- 6/30/2023 - EST

FY 21-22 TAXES	CAP IMP F157	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	664,181	1,793,125	3,943,228	6,400,534
Use			447,681	447,681
Interest			2,573	2,573
	664,181	1,793,125	4,393,482	6,850,788

FY 22-23 TAXES	CAP IMP F157	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	521,829	1,794,225	3,719,582	6,035,636
Use			366,261	366,261
Interest			2,947	2,947
		1,794,225	4,088,790	6,404,844

**FINAL BUDGET 2022-2023**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-86 AUDIT - SEWER	2,793
30-86 AUDIT - HOTEL	1,739
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,532</b>

<b>TRANSFERS OUT</b>	
80-50 TRANSFERS OUT (250) - SEWER	4,084,258
80-50 TRANSFERS OUT (250) - HOTEL	1,794,225
80-57 TRANSFERS OUT (157)	521,829
<b>TOTAL TRANSFERS OUT</b>	<b>6,400,312</b>

**TOTAL DEPARTMENT REQUEST** **6,404,844**

**FUTURE DEBT REQUIREMENT**

Hotel / Conference Center	
2019 Bond Series Deposit Requirements	
Principal Paid April 1st	710,000
Interest (April 1st & Sept 1st)	1,081,725
Trustee Fee	2,500
	<u>1,794,225</u>
<i>Revenue Bonds O/S \$29,905,000 as of 6/30/21</i>	
<i>Debt Service Matures April 1, 2048</i>	
Sewer Plant	
2020 Note Sewer Plant Deposit Requirements	
Principal Paid Sept and March	4,320,000
Interest Paid Sept and March	139,606
Trustee Fee	3,500
	<u>4,463,106</u>
<i>Revenue Bonds O/S \$17,390,000 as of 6/30/21</i>	
<i>Debt Service Matures March 1, 2025</i>	
Amount to be paid with sewer fee (186)	(378,848)
<b>TOTAL</b>	<u><b>5,878,483</b></u>

# **G.O. Debt Fund**

**City of Midwest City, Oklahoma**  
Debt Service – Index (Governmental Debt Only)

<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
350	Fund Summary	202
350	Summary of Outstanding Debt	203
350	Net Assessed Valuation	204
350	MWC Ad Valorem Tax Rate	205

\* **Note:** Three digit codes represent the Fund Number  
Two digit codes represent the Department Number

**FUND: G. O. DEBT SERVICE (350)**  
**DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)**  
**DEPARTMENT HEAD: TIATIA CROMAR**

<b>EXPENDITURES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
DEBT SERVICE	3,006,923	3,230,985	3,230,985	3,718,623
TRANSFER OUT	11,666	11,963	6,824	14,650
<b>TOTAL</b>	<b>3,018,589</b>	<b>3,242,948</b>	<b>3,237,809</b>	<b>3,733,273</b>

<b>REVENUES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
TAXES	3,483,042	3,043,085	3,043,085	4,313,857
INTEREST	11,666	11,963	6,824	14,650
BOND PREMIUM	41,852	-	-	-
<b>TOTAL</b>	<b>3,536,560</b>	<b>3,055,048</b>	<b>3,049,909</b>	<b>4,328,507</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2019	587,081	2,776,355	1,523,259	1,840,177
6/30/2020 (Adjusted)	1,877,552	3,536,560	3,018,589	2,395,523
6/30/2021	2,432,898	3,049,909	3,237,809	2,244,998
6/30/2022	2,244,998	4,328,507	3,733,273	2,840,232
				6/30/2020
				6/30/2021
				6/30/2022 - EST
				6/30/2023 - EST

**OUTSTANDING BONDS AS OF 6-30-22**

2019 GO Bond Phase I (Maturity 4-1-2044)	18,370,000
2019 GO Bond Phase II (Maturity 6-1-2044)	15,950,000
2020 GO Bond Phase III (Maturity 6-1-2045)	6,325,000
2021 GO Bond Phase IV (Maturity 6-1-2046)	9,055,000
2022 GO Bond (Maturity 4-1-2038)	5,700,000
<b>TOTAL</b>	<b>55,400,000</b>

**FINAL BUDGET 2022-2023**

<b>DEBT SERVICE</b>	
70-01 PRINCIPAL	2,210,000
71-01 INTEREST	1,506,123
72-02 FISCAL AGENT FEES	2,500
<b>TOTAL DEBT SERVICE</b>	<b>3,718,623</b>

<b>TRANSFERS</b>	
80-85 2018 GO BONDS (270)	14,650
<b>TOTAL TRANSFERS OUT</b>	<b>14,650</b>

**TOTAL DEPARTMENT REQUEST** 3,733,273

2019 GO Bond Phase I Payments	
Interest (April 1 & Oct 1)	581,160
Principal (April 1)	835,000
Fiscal Agent Fees	500
	<u>1,416,660</u>
2019 GO Bond Phase II Payments	
Interest (Dec 1 & Jun 1)	478,500
Principal (June 1)	725,000
Fiscal Agent Fees	500
	<u>1,204,000</u>
2020 GO Bond Phase III Payments	
Interest (Dec 1 & Jun 1)	145,063
Principal (June 1)	275,000
Fiscal Agent Fees	500
	<u>420,563</u>
2021 GO Bond Phase IV Payments	
Interest (Dec 1 & Jun 1)	187,400
Principal (June 1)	375,000
Fiscal Agent Fees	500
	<u>562,900</u>
2022 GO Bond Payments	
Interest (March 1 & September 1)	114,000
Fiscal Agent Fees	500
	<u>114,500</u>
<b>TOTAL</b>	<b>3,718,623</b>

The Debt Service Fund is the fund established to pay the City of Midwest City's indebtedness for judgments against the City, and bond issues that have been approved by a vote of the citizens. These bonds have been issued for specific projects which Midwest City was unable to fund from normal revenue sources. This differs from the Capital Outlay requests of the department's budgets because of the large amount of money required for the projects.

The following is a description of the type of bond issue that the City utilizes:

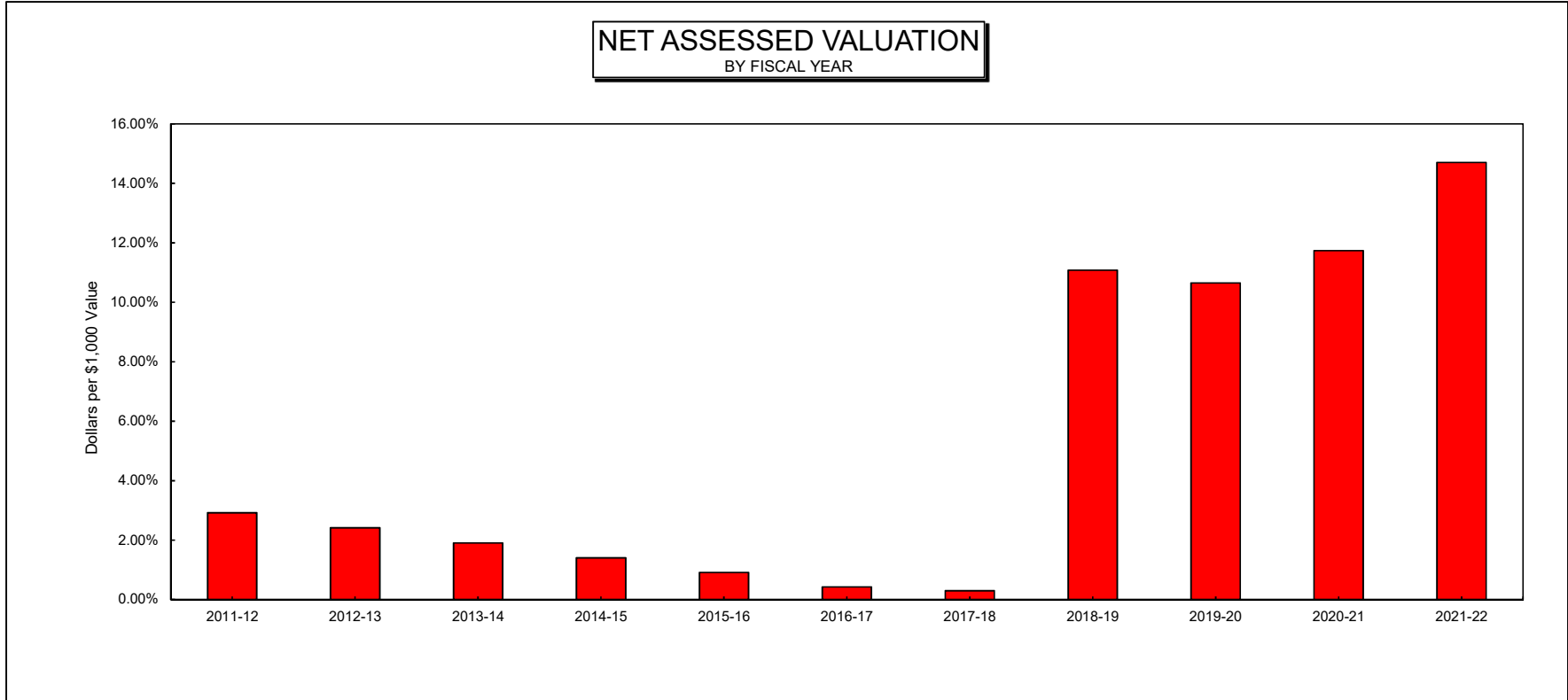
General Obligation Bond Issue: This type of bond must be voted upon by the citizens of Midwest City and is paid for by the citizens through the ad valorem tax process, such as property tax and personal property tax. No legal limit is set, but a rule of thumb is 25% of the assessed valuation. (See next page for more details of ad valorem taxes.)

**DEBT SERVICE FUND - SUMMARY OF G.O. BONDS OUTSTANDING**

TYPE BOND	ISSUE DATE	MATURITY DATE	ORIGINAL ISSUE AMT	PAID THRU 06/30/22	AMOUNT OUTSTANDING 07/01/22
G O 2019 - Phase I	04/01/19	04/01/44	20,000,000	1,630,000	18,370,000
G O 2019A - Phase II	06/01/19	06/01/44	17,250,000	1,300,000	15,950,000
G O 2020A - Phase III	06/01/20	06/01/45	6,550,000	225,000	6,325,000
G O 2021A - Phase IV	06/01/21	06/01/46	9,055,000	-	9,055,000
G O 2022	03/01/22	03/01/38	5,700,000	-	5,700,000
<b>TOTALS</b>			<u>58,555,000</u>	<u>3,155,000</u>	<u>55,400,000</u>

**GENERAL STATISTICAL INFORMATION**

Fiscal Year	Net Assessed Valuation	Outstanding Bonds End of Year	Ratio of Debt To Valuation
2011-12	284,605,074	8,300,000	2.92%
2012-13	285,884,862	6,900,000	2.41%
2013-14	289,374,229	5,500,000	1.90%
2014-15	291,744,529	4,100,000	1.41%
2015-16	296,030,326	2,700,000	0.91%
2016-17	304,059,153	1,300,000	0.43%
2017-18	330,156,570	975,000	0.30%
2018-19	341,997,736	37,900,000	11.08%
2019-20	352,794,185	37,575,000	10.65%
2020-21	361,418,461	42,430,000	11.74%
2021-22	376,844,043	55,400,000	14.70%

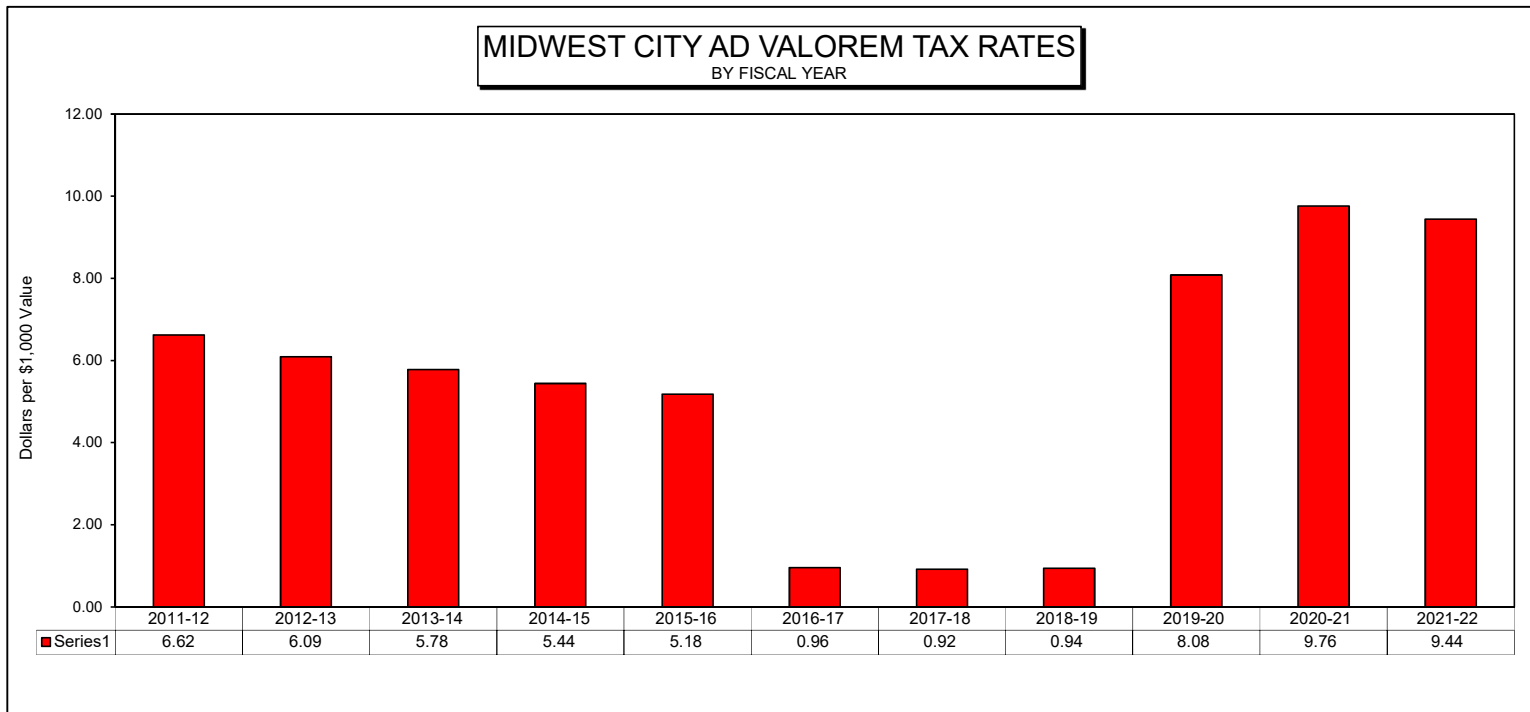


**ACTUAL TAX RATES AS LEVIED PER \$1,000 ASSESSED VALUATION**

Fiscal Year	City Tax Rate	County Tax Rate	Rose State College Tax Rate	MWC School Tax Rate	Choctaw School Tax Rate	Oklahoma City School Tax Rate	Crutcho School Tax Rate
2011-12	6.62	24.06	17.18	64.64	70.22	62.09	62.01
2012-13	6.09	23.97	17.10	66.55	72.49	59.29	63.87
2013-14	5.78	23.87	17.02	64.96	76.19	60.39	59.95
2014-15	5.44	23.58	20.33	70.32	76.18	59.36	59.02
2015-16	5.18	23.72	19.88	71.03	76.17	59.71	58.90
2016-17	0.96	23.81	19.65	70.64	76.17	59.36	60.51
2017-18	0.92	23.28	19.21	68.54	76.16	59.36	71.38
2018-19	0.94	23.64	18.92	66.72	76.15	58.84	73.05
2019-20	8.08	23.49	18.54	67.38	76.15	58.73	65.90
2020-21	9.76	23.38	18.39	71.23	76.15	59.44	66.60
2021-22	9.44	22.92	18.18	68.91	76.15	59.41	65.31

Note: There are four school districts within the City Limits of Midwest City. To know your total tax rate you would follow the below listed formula:

City Rate + County Rate + Rose State Rate + School Rate = Total Tax Rate





# Internal Funds

# City of Midwest City, Oklahoma

## Internal Service

### Index

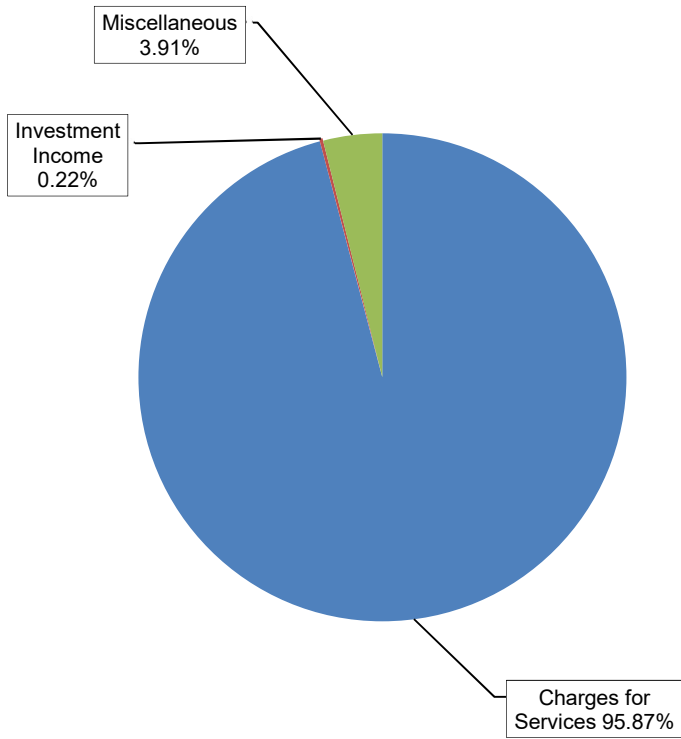
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
	Fund Summary	208
	Budget Charts	209
	Fund Balance Summary	210
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075	Public Works Administration	211
080	Fleet Services	214
081	Surplus Property	217
202	Risk Management	220
204	Workers Comp	222
240	Life & Health Benefits	224

\* **Note:** Three digit codes represent the **Fund** Number  
Two digit codes represent the **Department** Number

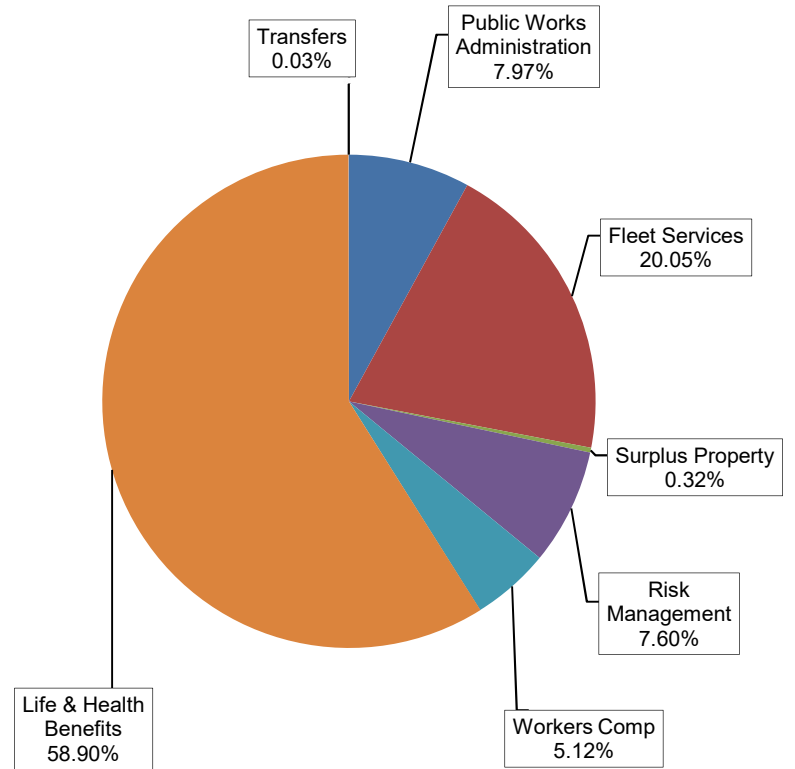
**INTERNAL SERVICE FUNDS BUDGET SUMMARY - FISCAL YEAR 2022-2023**

	<b>PRIOR YEAR ACTUAL FY 20-21</b>	<b>CURRENT YEAR BUDGET AS AMENDED FY 21-22</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 21-22</b>	<b>BUDGET YEAR FINAL FY 22-23</b>
<b>ESTIMATED REVENUE:</b>				
Charges for Services	14,124,899	15,433,784	14,826,959	16,456,938
Investment Income	36,747	64,413	17,202	38,205
Miscellaneous	796,465	666,566	772,420	671,400
Intergovernmental	-	-	-	-
Transfers In	-	1,025,000	1,025,000	-
<b>TOTAL REVENUE</b>	<b>14,958,111</b>	<b>17,189,763</b>	<b>16,641,581</b>	<b>17,166,543</b>
Use / (Gain) of Fund Balance	(434,173)	2,231,312	1,392,431	(733,506)
<b>TOTAL RESOURCES</b>	<b>14,523,938</b>	<b>19,421,075</b>	<b>18,034,012</b>	<b>16,433,037</b>
<b>PROPOSED EXPENDITURES:</b>				
Public Works Administration	1,089,070	1,746,110	1,740,596	1,309,216
Fleet Services	2,557,420	3,298,831	3,298,831	3,294,602
Surplus Property	43,300	56,486	56,259	53,386
Risk Management	986,194	1,694,941	1,688,715	1,249,590
Workers Comp	500,429	2,163,076	1,489,633	841,377
Life & Health Benefits	9,347,525	10,461,631	9,759,978	9,679,866
Transfers	-	-	-	5,000
<b>TOTAL EXPENDITURES</b>	<b>14,523,938</b>	<b>19,421,075</b>	<b>18,034,012</b>	<b>16,433,037</b>

**ESTIMATED REVENUES-INTERNAL SERVICE  
FY 2022-2023  
Total \$17,166,543**



**ESTIMATED EXPENSES-INTERNAL SERVICE  
FY 2022-2023  
Total \$16,433,037**



**INTERSERVICE FUND BUDGET SUMMARY - FISCAL YEAR 2022-2023**

	<b>PRIOR YEAR ACTUAL FY 20-21</b>	<b>CURRENT YEAR BUDGET FY 21-22</b>	<b>CURRENT YEAR ACTUAL (Est.) FY 21-22</b>	<b>BUDGET YEAR FINAL FY 22-23</b>
Public Works Administration - Revenues	1,072,593	1,506,616	1,502,699	1,319,176
Public Works Administration - Expenses	(1,089,070)	(1,746,110)	(1,740,596)	(1,314,216)
USE OF FUND BALANCE:	(16,477)	(239,494)	(237,897)	4,960
Interservice - Revenues	2,637,533	3,013,514	3,009,321	3,308,423
Interservice - Expenses	(2,557,420)	(3,298,831)	(3,298,831)	(3,294,602)
TOTAL USE OF FUND BALANCE:	80,113	(285,317)	(289,510)	13,821
Surplus Property - Revenues	53,770	53,874	50,431	56,993
Surplus Property - Expenses	(43,300)	(56,486)	(56,259)	(53,386)
TOTAL USE OF FUND BALANCE:	10,470	(2,612)	(5,828)	3,607
Risk Management - Revenues	971,781	911,108	903,192	995,478
Risk Management - Expenses	(986,194)	(1,694,941)	(1,688,715)	(1,249,590)
TOTAL USE OF FUND BALANCE:	(14,413)	(783,833)	(785,523)	(254,112)
Workers Comp - Revenues	953,770	784,507	775,794	784,197
Workers Comp - Expenses	(500,429)	(2,163,076)	(1,489,633)	(841,377)
TOTAL USE OF FUND BALANCE:	453,341	(1,378,569)	(713,839)	(57,180)
Life & Health - Revenues	9,268,664	10,920,144	10,400,144	10,702,276
Life & Health - Expenses	(9,347,525)	(10,461,631)	(9,759,978)	(9,679,866)
TOTAL USE OF FUND BALANCE:	(78,861)	458,513	640,166	1,022,410

FUND: PUBLIC WORKS ADMINISTRATION (075)  
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)  
DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	749,515	758,759	758,759	820,076
BENEFITS	242,243	284,744	280,000	288,569
MATERIALS & SUPPLIES	3,951	5,705	4,935	5,705
OTHER SERVICES	93,361	503,219	503,219	138,466
CAPITAL OUTLAY	-	193,683	193,683	56,400
TRANSFER OUT	-	-	-	5,000
<b>TOTAL</b>	<b>1,089,070</b>	<b>1,746,110</b>	<b>1,740,596</b>	<b>1,314,216</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	1,069,699	1,501,459	1,501,459	1,316,036
INTEREST	2,871	5,157	1,240	3,140
MISCELLANEOUS	23	-	-	-
<b>TOTAL</b>	<b>1,072,593</b>	<b>1,506,616</b>	<b>1,502,699</b>	<b>1,319,176</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	351,006	1,181,126	885,077	647,055
6/30/2020	647,055	1,072,593	1,089,070	630,578
6/30/2021	630,578	1,502,699	1,740,596	392,681
6/30/2022	392,681	1,319,176	1,314,216	397,641

FINAL BUDGET 2022-2023

PERSONAL SERVICES	
10-01 SALARIES	765,994
10-03 OVERTIME	2,166
10-07 ALLOWANCES	12,155
10-10 LONGEVITY	19,171
10-11 SL BUYBACK	3,845
10-12 VL BUYBACK	4,420
10-13 PDO BUYBACK	4,054
10-14 SL INCENTIVE	5,850
10-17 ADDITIONAL INCENTIVE	750
10-95 1X SALARY ADJUSTMENT	1,671
<b>TOTAL PERSONAL SERVICES</b>	<b>820,076</b>

BENEFITS	
15-01 SOCIAL SECURITY	62,736
15-02 EMPLOYEES' RETIREMENT	114,811
15-03 GROUP INSURANCE	72,649
15-04 WORKERS COMP INSURANCE	4,437
15-06 TRAVEL & SCHOOL	19,250
15-13 LIFE	1,806
15-14 DENTAL	5,399
15-20 OVERHEAD HEALTH CARE COST	1,910
15-98 RETIREE INSURANCE	5,572
<b>TOTAL BENEFITS</b>	<b>288,569</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-35 SMALL TOOL & EQUIPMENT	1,000
20-41 SUPPLIES	3,705
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,705</b>

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	700
30-40 CONTRACTUAL	11,627
30-41 CONTRACTUAL LABOR	5,000
30-43 HARDWARE/SOFTWARE MAINT	109,171
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,195
30-85 INSURANCE-FLEET/LIABILITY	7,403
30-86 AUDIT	1,370
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>138,466</b>

(CONTINUED)

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
Public Works Director	1	1
Public Works City Engineer	0	0.75
Chief Construction Inspector	0.75	1
Office Manager	1	1
Secretary II	3	3
Cityworks Specialist (prev. GIS)	1	1
Safety Coordinator	0.8	0.8
Communications Coordinator- IT	0.105	0.105
Assistant City Manager	0.25	0.25
Communications & MKTG Director	0.25	0.25
City Engineer	0.5	0
Assistant Public Works Director	0.75	0
<b>TOTAL</b>	<b>9.405</b>	<b>9.155</b>

.80 Safety Coord from Risk (202) FY 12-13  
.105 Communications Coord added FY 14-15  
.50 GIS Coordinator moved from Comm Dev (010-05) FY 16-17  
Added Public Works Director in place of Enviro Service Dir FY 17-18  
Added Asst Public Works Dir in place of Community Service Dir FY 17-18  
.05 GIS Coordinator moved back to Comm Dev (010-05) FY 17-18  
Moved GIS Analyst from Comm Dev (010-05) FY 17-18  
.25 Asst City Manager moved to .15 City Manager (010-01) & .10 to Risk (202) FY 17-18  
.25 City Manager moved from City Manager (010-01) FY 17-18  
Added .25 Communications Director from Communications Department (010-20) FY 18-19  
FY 20-21: Ch. Constr. Insp from Comm Dev (0510)  
FY 21-22 .25 City Engineer to Stormwater (061)  
FY 21-22: Chief Construction Inspector  
FY 22-23: moved .25 Chief Construction Inspector to Engineering (010-24)  
FY 22-23: moved .50 (Prev PWA City Engineer) City Engineer to Engineering (010-24)  
FY 22-23: added .75 Asst PWA Director  
FY 22-23: moved .50 Cityworks Specialist to IT (010-16)

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

BLDG A CAMERA SYSTEM	7,598
FRONT OFFICE FURNITURE	5,000
FLOORING IN PWA BATHROOM	1,920
ARCH/ENG SVCS BLDG A	50,000
ARCHITECT/ENGINEER SVC	55,000
BLDG A PWA OFFICES RENOV	65,165
1 LAPTOP, 3 DESKTOP COMPS	2,300
(2) COMPUTERS & MONITORS	6,700
<b>TOTAL</b>	<b>193,683</b>

**PERSONNEL POSITIONS SUMMARY:**

2005-06 - 7.5  
2006-07 - 6.75  
2007-08 - 5.75  
2008-09 - 7  
2009-10 - 7.5  
2010-11 - 7.5  
2011-12 - 7.5  
2012-13 - 8.30  
2013-14 - 8.30  
2014-15 - 8.405  
2015-16 - 8.155  
2016-17 - 7.655  
2017-18 - 8.155  
2018-19 - 8.405  
2019-20 - 8.405  
2020-21 - 8.405  
2021-22 - 9.155  
2022-23 - 9.405

<b>CAPITAL OUTLAY</b>	
40-14 REMODEL	55,000
40-49 COMPUTERS	1,400
<b>TOTAL CAPITAL OUTLAY</b>	<b>56,400</b>

<b>TRANSFER OUT TO OTHER FUNDS</b>	
80-35 EMPLOYEE ACTIVITY (035)	5,000
<b>TOTAL TRANSFER OUT TO OTHER FUNDS</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** 1,314,216

**SOURCES OF REVENUE BY DEPARTMENT FY 22-23**

Sanitation	359,804
Water	345,196
Wastewater	333,484
Street	173,059
Drainage	38,823
Storm Water	65,670
<b>TOTAL</b>	<b>1,316,036</b>

**CAPITAL OUTLAY FY 22-23**

Computer Replacement	1,400
Architectual/Engineering Services	55,000
<b>TOTAL</b>	<b>56,400</b>

**CONTRACTUAL DETAIL (30-40) FY 22-23**

Verizon Wireless (3 I-pads Service Contract)	1,700
Cox WiFi Service	2,285
Charley's Professional Pest Control	762
Unifirst (Rugs)	200
Standley Systems (Copier)	1,680
Jan-Pro of OKC (Cleaning Offices)	3,500
Fire Alarm Monitoring	700
Cintas	800
<b>TOTAL</b>	<b>11,627</b>

**HARDWARE/SOFTWARE MAINTENANCE DETAIL (30-43) FY 22-23**

CITYWORKS AMS	62,200
CENTRAL SQUARE	14,868
LASERFICHE	5,251
AMS PREMIUM	18,333
CRYSTAL REPORTS MAINTENANCE	700
ESRI/ARC GIS MAINTENANCE	1,400
IMAGENET CONSULTING LASERFICHE MAINT	4,833
OFFICE 365 SUBSCRIPTION	405
ADOBE ACROBAT PRO	180
AUTO CAD FOR PATRICK	1,000
<b>TOTAL</b>	<b>109,171</b>

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**

**SIGNIFICANT EXPENDITURE CHANGES:**

There were no significant expenditure changes in 2021-22.

**STAFFING/PROGRAMS**

The Public Works City Engineer and Cityworks Application Specialist continue to support Public Works Administration for fiscal year 21-22.

**PROGRAM DESCRIPTION**

Public Works Administration remains committed to providing excellent customer service to the citizens of Midwest City and to the Public Works Divisions it serves.

Public Works Administration provides administrative support / services for all Public Works Divisions: Street, Parks, and Facilities Maintenance, Capital Drainage, Solid Waste, Storm Water Quality, Water Plant, Water Recourse Recovery Facility, Utilities Supply, Line Maintenance, Golf Operations, Public Works Engineering and Inspections, and the management / oversight of all capital improvement projects related to city infrastructure.

**2022-2023**  
**GOALS AND OBJECTIVES**

1. Continue to provide excellent customer service to every one of Midwest City's customers.
2. Continue to provide assistance to all the Public Works Divisions, projects and programs.
3. Continue to generate detailed reports for the City Mangers Office (CMO), City Hall staff and elected officials.
4. Fully implement and continue to improve the Cityworks software program as it relates to all field applications IE; Storm Water Quality, Solid Waste, Street, Drainage, Line Maintenance, Pretreatment, and Utilities Supply.
5. Continue to support and train the Cityworks Application Specialist.



**FUND: INTERSERVICE (080)  
DEPARTMENT: FLEET SERVICES (25)  
DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	666,207	680,217	680,217	769,088
BENEFITS	266,513	256,659	256,659	299,933
MATERIALS & SUPPLIES	1,528,624	1,916,335	1,916,335	2,022,500
OTHER SERVICES	95,297	111,001	111,001	102,281
CAPITAL OUTLAY	779	334,619	334,619	100,800
<b>TOTAL</b>	<b>2,557,420</b>	<b>3,298,831</b>	<b>3,298,831</b>	<b>3,294,602</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	2,634,367	3,007,590	3,007,590	3,305,173
INVESTMENT INTEREST	3,166	5,924	1,720	3,250
MISCELLANEOUS	-	-	11	-
<b>TOTAL</b>	<b>2,637,533</b>	<b>3,013,514</b>	<b>3,009,321</b>	<b>3,308,423</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	462,631	2,745,166	2,569,678	638,120	6/30/2020
6/30/2020	638,120	2,637,533	2,557,420	718,233	6/30/2021
6/30/2021	718,233	3,009,321	3,298,831	428,723	6/30/2022 - EST
6/30/2022	428,723	3,308,423	3,294,602	442,544	6/30/2023 - EST

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	712,224
10-03 OVERTIME	800
10-07 ALLOWANCES	18,219
10-10 LONGEVITY	17,377
10-11 SICK LEAVE BUYBACK	3,911
10-12 VL BUYBACK	1,361
10-13 PDO BUYBACK	907
10-14 SICK LEAVE INCENTIVE	6,050
10-18 SEPARATION PAY	2,000
10-19 ON CALL	4,000
10-95 1 X SALARY ADJUSTMENT	2,239
<b>TOTAL PERSONAL SERVICES</b>	<b>769,088</b>

BENEFITS	
15-01 SOCIAL SECURITY	58,835
15-02 EMPLOYEES' RETIREMENT	107,672
15-03 GROUP INSURANCE	91,504
15-04 WORKERS COMP INSURANCE	4,445
15-06 TRAVEL & SCHOOL	5,000
15-07 UNIFORMS	6,000
15-13 LIFE	2,419
15-14 DENTAL	7,046
15-20 OVERHEAD HEALTH CARE COST	2,558
15-98 RETIREE INSURANCE	14,453
<b>TOTAL BENEFITS</b>	<b>299,933</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,200,000
20-35 SMALL TOOLS & EQUIP	7,000
20-41 SUPPLIES	15,500
20-45 FUEL	800,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,022,500</b>

(CONTINUED)

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
Transportation Manager	1	1
Records Clerk	1	1
Secretary II	0.5	0.5
Lead Technician	1	1
Technician I	5	5
Technician II	4	4
Technician III	0	0
Service Attendant I	0	0
Safety Coordinator	0.1	0.1
<b>TOTAL</b>	<b>12.6</b>	<b>12.6</b>

**CONTRACTUAL (30-40) FY 22-23**

Pest Control	980
Safety Kleen (Contracted Amount)	3,300
Fire Alarm Sys Annual Inspection (Contracted Amount)	350
Fire Alarm Annual Inspection (Contracted Amount)	200
Fire Extinguisher R & R (Contracted Amount)	750
Imagenet (Finance Dept)	1,100
Ameriworks/Occuptational Testing	1,000
Office Equipment Support	300
Shop Equipment Repairs	850
<b>TOTAL</b>	<b>8,830</b>

**CAPITAL OUTLAY FY 22-23**

SERVICE TRUCK (2ND YR FUNDING)	80,000
(2) COMPUTERS W/MONITORS	2,800
(2) DIAGNOSTIC SCAN TOOLS	18,000
<b>TOTAL</b>	<b>100,800</b>

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 13  
2007-08 - 12  
2008-09 - 12  
2009-10 - 12  
2010-11 - 12  
2011-12 - 12.5  
2012-13 - 12.6  
2013-14 - 12.6  
2014-15 - 12.1  
2015-16 - 12.1  
2016-17 - 12.1  
2017-18 - 11.6  
2018-19 - 12.6  
2019-20 - 12.6  
2020-21 - 12.6  
2021-22 - 12.6  
2022-23 - 12.6

**OTHER SERVICES & CHARGES**

30-01 UTILITIES	2,000
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	8,830
30-41 CONTRACTUAL LABOR	60,000
30-43 HARDWARE/SOFTWARE MAINT	6,038
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,500
30-81 ADVERTISING	20
30-85 INSURANCE - FLEET/LIABILITY	10,437
30-86 AUDIT	2,456
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>102,281</b>

**CAPITAL OUTLAY**

40-01 VEHICLE	80,000
40-02 EQUIPMENT	18,000
40-49 COMPUTERS	2,800
<b>TOTAL CAPITAL OUTLAY</b>	<b>100,800</b>

**TOTAL DEPARTMENT REQUEST** 3,294,602

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

SVC TRUCK (1ST YR FUNDING)	60,000
SUBURBAN FLEET RENTAL VEH	54,987
CNG SKID UNIT	20,000
CAR WASH HEATER	5,000
CNG SHOP EQUIPMENT	7,813
CNG APPROVED SHOP EQUIP	14,350
CNG APPROVED EQUIP	20,700
MOWER LIFT	1,650
2 DIAGNOSTIC SCAN TOOLS	18,304
SHOP EQUIPMENT	9,709
CNG INDIRECT HEAT HEATERS	47,515
CNG SHOP MODIFICATION	60,000
FLEET OFFICE REMOD/FURN	4,391
OFFICE REMODEL	5,000
3 COMPUTERS/MONITORS	4,200
1 DIAGNOSTIC SOFTWARE PAC	1,000
<b>TOTAL</b>	<b>334,619</b>

FUND: INTERSERVICE (080)  
DEPARTMENT: FLEET SERVICES (25)

### SIGNIFICANT EXPENDITURE CHANGES FY 22-23

1. Funding for the second ½ of a new service truck for Fleet Services roadside service operations.

### PROGRAM DESCRIPTION

Fleet Services Department performs routine repairs and scheduled maintenance on 1,500 different pieces of equipment. Fleet also provides equipment acquisition; make ready and cost control services for all customer departments. Additionally, the Surplus property division of Fleet Services provides surplus property disposition.

### MISSION STATEMENT

The mission of the Midwest City Fleet Services Department is to provide high quality, proactive, environmentally friendly, customer service oriented vehicle services for the City of Midwest City.

### 2022-2023 GOALS AND OBJECTIVES

#### CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring fleet operations and improving our methods to meet or exceed the private sector.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

Continue to offer loaner cars for operators to use when assigned units are being repaired. By reducing downtime for our customer departments, we help increase the productivity and efficiency of their departmental operations.

#### CERTIFICATION:

Maintain the certification levels of our technician through the ASE program.

Train and certify technicians for alternative fuel vehicles.

#### GOING GREEN:

Continue to pursue hybrid and alternative fueled vehicles and alternative fuel fueling infrastructure grants. Purchase CNG powered heavy-duty trucks and upgrade the on-site CNG fueling station with an added compressor. Pursue grants for the purchase of a hybrid/electric car for the loaner fleet.

#### PRODUCTIVITY:

1. Train technicians to diagnose, maintain, and repair CNG vehicles.
2. Train technicians to diagnose, maintain, and repair the new CNG fueling station
3. Pursue the purchase of state of the art electronic test equipment and updated software for existing equipment.
4. Up-date the Fleet Services facility to allow us to perform repairs to CNG fueled vehicles safely.
5. Pursue Clean Air grants to purchase Hybrid vehicles and alternative fueled vehicles when funding is available.
6. Develop pro-active hydraulic hose program with the Sanitation department to help reduce vehicle down-time.

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	24,495	26,870	26,809	28,850
BENEFITS	12,658	13,691	13,525	14,501
MATERIALS & SUPPLIES	89	950	950	950
OTHER SERVICES	6,057	11,600	11,600	9,085
CAPITAL OUTLAY	-	3,375	3,375	-
<b>TOTAL</b>	<b>43,300</b>	<b>56,486</b>	<b>56,260</b>	<b>53,386</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	50,807	48,679	48,679	53,723
INTEREST	2,575	4,795	1,342	2,870
MISCELLANEOUS	388	400	410	400
<b>TOTAL</b>	<b>53,770</b>	<b>53,874</b>	<b>50,431</b>	<b>56,993</b>

BUDGETARY	BUDGET	AMENDED	ESTIMATED	FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2019	97,486	55,548	44,295	108,739	6/30/20
6/30/2020	108,739	53,770	43,300	119,209	6/30/21
6/30/2021	119,209	50,431	56,260	113,380	6/30/22 - EST
6/30/2022	113,380	56,993	53,386	116,987	6/30/23 - EST

Note: Sales are recorded to the balance sheet.

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	27,333
10-07 ALLOWANCES	90
10-10 LONGEVITY	1,188
10-14 SICK LEAVE INCENTIVE	150
10-95 1 X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>28,850</b>

BENEFITS	
15-01 SOCIAL SECURITY	2,207
15-02 EMPLOYEES' RETIREMENT	4,039
15-03 GROUP INSURANCE	7,388
15-13 LIFE	96
15-14 DENTAL	669
15-20 OVERHEAD HEALTH CARE COST	102
<b>TOTAL BENEFITS</b>	<b>14,501</b>

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	250
20-41 SUPPLIES	700
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>950</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	3,500
30-23 UPKEEP REAL PROPERTY	2,000
30-40 CONTRACTUAL	185
30-41 SELLER FEES	2,500
30-87 SHIPPING	400
30-89 EBAY FEES	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>9,085</b>

**TOTAL DEPARTMENT REQUEST** **53,386**

(CONTINUED)

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
Secretary II	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>

**CONTRACTUAL (30-40) FY 22-23**

Pest Control	185
<b>TOTAL</b>	<b>185</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 2  
 2008-09 - .5  
 2009-10 - .5  
 2009-10 - .5  
 2010-11 - .5  
 2011-12 - .5  
 2012-13 - .5  
 2013-14 - .5  
 2014-15 - .5  
 2015-16 - .5  
 2016-17 - .5  
 2017-18 - .5  
 2018-19 - .5  
 2019-20 - .5  
 2020-21 - .5  
 2021-22 - .5  
 2022-23 - .5

**SOURCES OF REVENUE BY DEPARTMENT FY 22-23**

Parks	788
General Fund	14,350
Hotel/Conference Center	3,121
Sanitation	10,795
Water	1,510
Sewer	3,933
Golf	909
Stormwater	1,405
Police	8,525
Fire	6,714
Emergency Operations	1,673
<b>TOTAL</b>	<b>53,723</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

NORTH PARKING LOT FENCING	3,375
<b>TOTAL</b>	<b>3,375</b>

FUND: INTERSERVICE (081)  
DEPARTMENT: SURPLUS PROPERTY DIVISION  
SIGNIFICANT EXPENDITURE CHANGES FY 22-23

- 1. None

PROGRAM DESCRIPTION

SPD collects, processes and disposes of unneeded property generated by the City. This will be achieved while complying with city, state and federal regulations.

MISSION STATEMENT

SPD will efficiently and effectively collect, process, redistribute and dispose of unneeded surplus property generated by the City of Midwest City and its departments.

2022-2023 GOALS AND OBJECTIVES

CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring surplus operations and improving our methods to meet or exceed the private sector.

Our goals are to provide innovative solutions for surplus property disposition; give appropriate information on current procedures, policies and regulations; and provide assistance to support successful surplus business operations.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

PRODUCTIVITY:

Operating the surplus property division as a division of the Fleet Services department will allow us to properly monitor profits and losses associated with the disposition of surplus city property.

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2020-2021	2021-2022	2021-2022	2022-2023
PERSONAL SERVICES	146,437	156,691	156,691	165,363
BENEFITS	46,439	59,371	59,371	64,635
MATERIALS & SUPPLIES	149	2,063	2,063	2,000
OTHER SERVICES	83,956	101,198	94,972	99,218
INSURANCE RELATED	709,213	1,375,618	1,375,618	918,374
<b>TOTAL</b>	<b>986,194</b>	<b>1,694,941</b>	<b>1,688,715</b>	<b>1,249,590</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2020-2021	2021-2022	2021-2022	2022-2023
CHARGES FOR SERVICES	897,428	901,384	901,384	991,358
INVESTMENT INTEREST	5,700	9,724	1,808	4,120
MISCELLANEOUS	68,653	-	-	-
<b>TOTAL</b>	<b>971,781</b>	<b>911,108</b>	<b>903,192</b>	<b>995,478</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	1,553,379	877,011	1,093,386	1,337,005	6/30/20
6/30/2020	1,337,005	971,781	986,194	1,322,592	6/30/21
6/30/2021	1,322,592	903,192	1,688,715	537,069	6/30/22 - EST
6/30/2022	537,069	995,478	1,249,590	282,957	6/30/23 - EST

Estimated Actual includes prior year required reserves of \$542,000. See detail on next page.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2021:  
 General Liability: \$326,000

**FINAL BUDGET 2022-2023**

<b>PERSONAL SERVICES - OPERATIONAL (2910)</b>	
10-01 SALARIES	150,026
10-07 ALLOWANCES	5,722
10-10 LONGEVITY	5,053
10-11 SL BUYBACK	2,529
10-12 VL BUYBACK	336
10-13 PDO BUYBACK	224
10-14 SICK LEAVE INCENTIVE	1,215
10-95 1X SALARY ADJUSTMENT	258
<b>TOTAL PERSONAL SERVICES</b>	<b>165,363</b>

<b>BENEFITS - OPERATIONAL</b>	
15-01 SOCIAL SECURITY	12,650
15-02 EMPLOYEES' RETIREMENT	23,151
15-03 GROUP INSURANCE	17,011
15-06 TRAVEL AND SCHOOLS	10,000
15-13 LIFE	278
15-14 DENTAL	1,251
15-20 OVERHEAD HEALTH CARE COST	294
<b>TOTAL BENEFITS</b>	<b>64,635</b>

<b>MATERIALS &amp; SUPPLIES - OPERATIONAL</b>	
20-41 MATERIALS AND SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,000</b>

<b>OTHER SERVICES &amp; CHARGES - OPERATIONAL</b>	
30-01 UTILITIES/COMMUNICATIONS	600
30-02 DRUG SCREENING	6,000
30-43 HARDWARE/SOFTWARE MAINT.	2,651
30-44 PROFESSIONAL SERVICES (TPA)	42,000
30-51 OTHER GOVERNMENT EXPENSES	45,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,000
30-86 AUDIT EXPENSE	1,967
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>99,218</b>
<b>TOTAL OPERATIONAL</b>	<b>331,216</b>

<b>INSURANCE RELATED / 22-23 (2963)</b>	
<b>MATERIALS &amp; SUPPLIES - INSURANCE RELATED</b>	
20-63 FLEET FUEL	879
20-64 FLEET PARTS	434
20-65 FLEET LABOR	704
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,017</b>

(CONTINUED)

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
Risk Manager	1	1
City Manager	0.1	0.1
City Attorney	0.25	0.25
Safety Coordinator	0.1	0.1
<b>TOTAL</b>	<b>1.45</b>	<b>1.45</b>

- .10 City Manager moved from Asst. City Manager FY 21-22
- .80 Safety Coord moved to PWA (075) FY 12-13
- .10 Assistant City Manager moved from City Manager (10-01) FY 17-18
- .25 City Attorney moved from City Attorney (010-04) FY 17-18
- .25 Assistant City Attorney moved to Court (010-12) FY 17-18

PERSONNEL  
POSITIONS  
SUMMARY:

2006-2007 - 0  
2007-2008 - 1  
2008-2009 - 2.5  
2009-2010 - 3  
2010-2011 - 3  
2011-2012 - 3.25  
2012-2013 - 1.35  
2013-2014 - 1.35  
2014-2015 - 1.35  
2015-2016 - 1.35  
2016-2017 - 1.35  
2017-2018 - 1.45  
2018-2019 - 1.45  
2019-2020 - 1.45  
2020-2021 - 1.45  
2021-2022 - 1.45  
2022-2023 - 1.45

**SOURCES OF REVENUE - FY 22-23**

DEPARTMENT	LIABILITY	PROPERTY	OVERHEAD
Utility Services	5,529	-	380
Community Development	45,881	-	-
Street/Park Maintenance/Forestry	23,584	-	3,276
General Government	128,509	28,804	12,188
Neighborhood Services	13,874	3,284	-
Information Technology	1,988	-	-
Parks/Recreation/Pools	2,692	21,513	-
Senior Center	-	5,419	-
Reed Center	-	28,577	-
Hotel	-	34,685	-
Police Department	79,443	12,152	24,796
Fire Department	110,989	20,462	23,655
Sanitation	24,893	4,007	1,476
Water	9,536	40,169	718
Wastewater	9,288	103,362	1,087
Golf	1,001	5,715	1,290
Stormwater	1,483	3,284	210
Sewer Utility Line Maint.	55,147	-	2,233
Water Utility Line Maint.	59,742	-	2,380
Fleet Services	5,994	4,007	436
Public Works Administration	2,991	3,977	435
Drainage Division	954	-	135
CDBG	1,447	-	181
Hospital Authority	2,771	-	88
Economic Development Authority	-	9,032	-
Juvenile	172	-	36
<b>TOTALS</b>	<b>587,908</b>	<b>328,449</b>	<b>75,000</b>

**OTHER SERVICES & CHARGES - INSURANCE RELATED**

30-26 LIABILITY LAWSUITS	587,908
30-33 PROPERTY INSURANCE	328,449
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>916,357</b>

**TOTAL INSURANCE RELATED / 21-22** 918,374

**TOTAL DEPARTMENT REQUEST** 1,249,590

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 21-22 per actuarial report dated 6/30/2021)

	Required Reserves	Cash Flow:
<b>INSURANCE RELATED / 20-21</b>		
30-26 LIABILITY LAWSUITS	155,000	38,200
<b>TOTAL INSURANCE RELATED / 20-21</b>	<b>155,000</b>	<b>38,200</b>
<b>INSURANCE RELATED / 19-20</b>		
30-26 LIABILITY LAWSUITS	130,000	28,400
<b>TOTAL INSURANCE RELATED / 19-20</b>	<b>130,000</b>	<b>28,400</b>
<b>INSURANCE RELATED / 18-19</b>		
30-26 LIABILITY LAWSUITS	60,000	12,400
<b>TOTAL INSURANCE RELATED / 18-19</b>	<b>60,000</b>	<b>12,400</b>
<b>INSURANCE RELATED / 17-18</b>		
30-26 LIABILITY LAWSUITS	24,000	4,700
<b>TOTAL INSURANCE RELATED / 17-18</b>	<b>24,000</b>	<b>4,700</b>
<b>INSURANCE RELATED / 16-17</b>		
30-26 LIABILITY LAWSUITS	9,000	1,700
<b>TOTAL INSURANCE RELATED / 16-17</b>	<b>9,000</b>	<b>1,700</b>
<b>INSURANCE RELATED / 15-16</b>		
30-26 LIABILITY LAWSUITS	80,000	13,800
<b>TOTAL INSURANCE RELATED / 15-16</b>	<b>80,000</b>	<b>13,800</b>
<b>INSURANCE RELATED / 14-15</b>		
30-26 LIABILITY LAWSUITS	5,000	800
<b>TOTAL INSURANCE RELATED / 14-15</b>	<b>5,000</b>	<b>800</b>
<b>INSURANCE RELATED / 13-14</b>		
30-26 LIABILITY LAWSUITS	10,000	1,500
<b>TOTAL INSURANCE RELATED / 13-14</b>	<b>10,000</b>	<b>1,500</b>
<b>INSURANCE RELATED / 12-13</b>		
30-26 LIABILITY LAWSUITS	57,000	8,100
<b>TOTAL INSURANCE RELATED / 12-13</b>	<b>57,000</b>	<b>8,100</b>
<b>INSURANCE RELATED / 09-10</b>		
30-26 LIABILITY LAWSUITS	12,000	1,400
<b>TOTAL INSURANCE RELATED / 09-10</b>	<b>12,000</b>	<b>1,400</b>
<b>TOTAL FOR PRIOR FISCAL YEARS</b>	<b>542,000</b>	<b>111,000</b>



FUND: WORKERS COMP (204)  
 DEPARTMENT: RISK MANAGEMENT (29)  
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2022-2023

OTHER SERVICES & CHARGES - INSURANCE RELATED

30-07 WORKERS COMPENSATION	840,318
30-86 AUDIT	1,059
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>841,377</b>

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INSURANCE RELATED	500,429	2,163,076	1,489,633	841,377
<b>TOTAL</b>	<b>500,429</b>	<b>2,163,076</b>	<b>1,489,633</b>	<b>841,377</b>

**TOTAL DEPARTMENT REQUEST** **841,377**

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 21-22 per actuarial report dated 6/30/2021)

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	920,242	752,649	752,649	765,317
INVESTMENT INTEREST	16,961	31,858	8,909	18,880
MISCELLANEOUS	16,567	-	14,236	-
<b>TOTAL</b>	<b>953,769</b>	<b>784,507</b>	<b>775,794</b>	<b>784,197</b>

	Required Reserves (Exhibit 5-A)	Cash Flow: (Exhibit 8)
<b>INSURANCE RELATED / 20-21</b>		
30-07 WORKERS COMPENSATION	402,940	74,300
<b>TOTAL INSURANCE RELATED / 20-21</b>	<b>402,940</b>	<b>74,300</b>
<b>INSURANCE RELATED / 19-20</b>		
30-07 WORKERS COMPENSATION	192,000	35,500
<b>TOTAL INSURANCE RELATED / 19-20</b>	<b>192,000</b>	<b>35,500</b>
<b>INSURANCE RELATED / 18-19</b>		
30-07 WORKERS COMPENSATION	198,000	33,900
<b>TOTAL INSURANCE RELATED / 18-19</b>	<b>198,000</b>	<b>33,900</b>
<b>INSURANCE RELATED / 17-18</b>		
30-07 WORKERS COMPENSATION	76,000	11,800
<b>TOTAL INSURANCE RELATED / 17-18</b>	<b>76,000</b>	<b>11,800</b>
<b>INSURANCE RELATED / 16-17</b>		
30-07 WORKERS COMPENSATION	20,000	2,800
<b>TOTAL INSURANCE RELATED / 16-17</b>	<b>20,000</b>	<b>2,800</b>
<b>INSURANCE RELATED / 15-16</b>		
30-07 WORKERS COMPENSATION	30,000	3,800
<b>TOTAL INSURANCE RELATED / 15-16</b>	<b>30,000</b>	<b>3,800</b>
<b>INSURANCE RELATED / 14-15</b>		
30-07 WORKERS COMPENSATION	28,000	3,300
<b>TOTAL INSURANCE RELATED / 14-15</b>	<b>28,000</b>	<b>3,300</b>
<b>INSURANCE RELATED / 13-14</b>		
30-07 WORKERS COMPENSATION	25,000	2,700
<b>TOTAL INSURANCE RELATED / 13-14</b>	<b>25,000</b>	<b>2,700</b>
<b>INSURANCE RELATED / 12-13</b>		
30-07 WORKERS COMPENSATION	86,000	8,600
<b>TOTAL INSURANCE RELATED / 12-13</b>	<b>86,000</b>	<b>8,600</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	3,019,327	926,378	603,420	3,342,285	6/30/2020
6/20/2020	3,342,285	953,769	500,429	3,795,625	6/30/2021
6/30/2021	3,795,625	775,794	1,489,633	3,081,786	6/30/2022 - EST
6/30/2022	3,081,786	784,197	841,377	3,024,606	6/30/2023 - EST

Estimated Actual includes prior year required reserves of \$1,333,940. See detail in Informational Only box.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2021:  
 Workers Comp: \$734,500

(CONTINUED)

**FUND: WORKERS COMP (204)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

**SOURCES OF REVENUE - FY 22-23**

DEPARTMENT	W/COMP
Utility Services	3,882
Street/Park Maintenance/Forestry	33,428
General Government	124,368
Police Department	253,022
Fire Department	241,382
Sanitation	15,065
Water	7,327
Wastewater	11,089
Golf	13,166
Stormwater	2,147
Sewer Utility Line Maint.	22,454
Water Utility Line Maint.	24,619
Fleet Services	4,445
Public Works Administration	4,437
Drainage Division	1,377
CDBG	1,842
Hospital Authority	900
Juvenile	368
<b>TOTALS</b>	<b>765,318</b>

	Required Reserves (Exhibit 5-A)	Cash Flow (Exhibit 8)
<b>INSURANCE RELATED / 08-09</b>		
30-07 WORKERS COMPENSATION	40,000	3,100
<b>TOTAL INSURANCE RELATED / 08-09</b>	<b>40,000</b>	<b>3,100</b>
<b>INSURANCE RELATED / Prior to 03-04</b>		
30-07 WORKERS COMPENSATION	236,000	12,500
<b>TOTAL INSURANCE RELATED / Prior to 03-04</b>	<b>236,000</b>	<b>12,500</b>
<b>TOTAL FOR PRIOR FISCAL YEARS</b>	<b>1,333,940</b>	<b>192,300</b>

FUND: L & H - (240)  
DEPARTMENT: BENEFITS (0310)  
DEPARTMENT HEAD: TROY BRADLEY

**FINAL BUDGET 2022-2023**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	2,884	-	-	-
BENEFITS	9,276,400	10,384,750	9,683,097	9,616,100
OTHER SERVICES	68,241	76,881	76,881	63,766
<b>TOTAL</b>	<b>9,347,525</b>	<b>10,461,631</b>	<b>9,759,978</b>	<b>9,679,866</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
CFS - PREMIUM	8,044,708	9,152,023	8,359,458	9,741,652
CFS - STOP LOSS	492,448	50,000	239,813	275,000
CFS - SUBROGATION	6,608	20,000	15,927	8,679
CAFETERIA UNCLAIMED	8,591	-	-	-
INTEREST	5,474	6,955	2,183	5,945
MISC. - Refund of Overpayments	3,465	-	-	-
MISCELLANEOUS - RX Rebates	699,963	650,000	746,904	660,000
MISC - COLLECTIONS	10	-	-	-
MISC. - OIL ROYALTIES	7,396	16,166	10,859	11,000
TRANSFER IN (310)	-	500,000	500,000	-
TRANSFER IN - SUBSIDY	-	525,000	525,000	-
<b>TOTAL</b>	<b>9,268,664</b>	<b>10,920,144</b>	<b>10,400,144</b>	<b>10,702,276</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	2,111,500	8,498,120	9,090,581	1,519,039	6/30/2020
6/30/2020	1,519,039	9,268,664	9,347,525	1,440,178	6/30/2021
6/30/2021	1,440,178	10,400,144	9,759,978	2,080,344	6/30/2022 - EST
6/30/2022	2,080,344	10,702,276	9,679,866	3,102,754	6/30/2023 - EST

BENEFITS	
15-21 AGGREGATE STOP LOSS	22,100
15-39 LIFE INSURANCE	111,000
15-40 DENTAL	360,000
15-41 CLAIMS	4,801,000
15-42 PRESCRIPTIONS	2,800,000
15-43 ADMINISTRATION	447,000
15-44 OTHER FEES	35,000
15-45 INDIVIDUAL STOP LOSS	927,000
15-47 DENTAL PLAN - ADMIN EXP	25,000
15-48 WELLNESS	5,000
15-49 PRESCRIPTIONS - ACTIVE	40,000
15-50 PRESCRIPTIONS - PRE 65	11,000
15-51 PRESCRIPTIONS - POST 65	32,000
<b>TOTAL BENEFITS</b>	<b>9,616,100</b>

OTHER SERVICES & CHARGES	
30-40 CONTRACTURAL	55,560
30-86 AUDIT	8,206
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>63,766</b>

**TOTAL DEPARTMENT REQUEST** **9,679,866**

OTHER FEES (15-44) FY 22-23	
Flu Shots	14,000
Research Fees (ACA-PCORI Fee)	5,000
American Fidelity ACA/Empyean	16,000
<b>TOTAL</b>	<b>35,000</b>

CONTRACTUAL (30-40) FY 22-23	
INSURICA Agreement	55,560
<b>TOTAL</b>	<b>55,560</b>

(CONTINUED)

**FUND: L & H - (240)**  
**DEPARTMENT: BENEFITS (0310)**  
**DEPARTMENT HEAD: TROY BRADLEY**  
**PAGE TWO**

<u>PERMANENT STAFFING</u>	<u>FY 22-23</u>	<u>FY 21-22</u>
Health Benefits/HR Coordinator	0.00	0.00
TOTAL	0.00	0.00

.75 Health Benefits/HR Coordinator removed in FY 20-21  
.25 Health Benefits/HR Coordinator to General Fund 010-03 - HR FY 13-14

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 0  
2008-09 - .50  
2009-10 - .50  
2010-11 - .50  
2011-12 - .50  
2012-13 - .75  
2013-14 - .75  
2014-15 - .75  
2015-16 - .75  
2016-17 - .75  
2017-18 - .75  
2018-19 - .75  
2019-20 - .75  
2020-21 - 0  
2021-22 - 0  
2022-23 - 0

**FUND: L&H (240)**  
**DEPARTMENT: L&H (310)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Increases in health claims/costs, especially in prescription costs. Stop Loss premiums increasing. Life insurance premiums increasing.

**STAFFING/PROGRAMS**

The duties and responsibilities of managing the L&H Fund and employee interaction is handled by the HR staff and INSURICA, our benefits consultant. This department is committed to providing valuable and useful benefits to help attract and retain top talent. It also is dedicated to seeking opportunities to save costs for the employees and the City, to help keep health care costs down.

The L&H Department provides administration of benefits. It provides answers to questions and issues surrounding the health benefits programs to assist City employees with their overall health and wellness, along with their benefits and insurances.

**PROGRAM DESCRIPTION**

The L&H Department coordinates the City's health, life, and voluntary insurance benefits programs and administers the City's health and wellness program. Employees can go to the HR staff or INSURICA with questions about benefits, EOBs, billing, and benefits in general.

**2022-2023 GOALS AND OBJECTIVES**

1. Continue to seek out and identify cost-saving and cost-reducing measures and opportunities.
2. Continue to educate employees on ways to most effectively use their benefits and reduce their total expenses.
3. Continue to resolve issues between employees and insurance administrators and other providers.
4. Educate employees about cost-saving prescription programs (like CRX and CVS/caremark Mail-in) and encourage use of these programs.

# Enterprise Funds

# City of Midwest City, Oklahoma

## Enterprise

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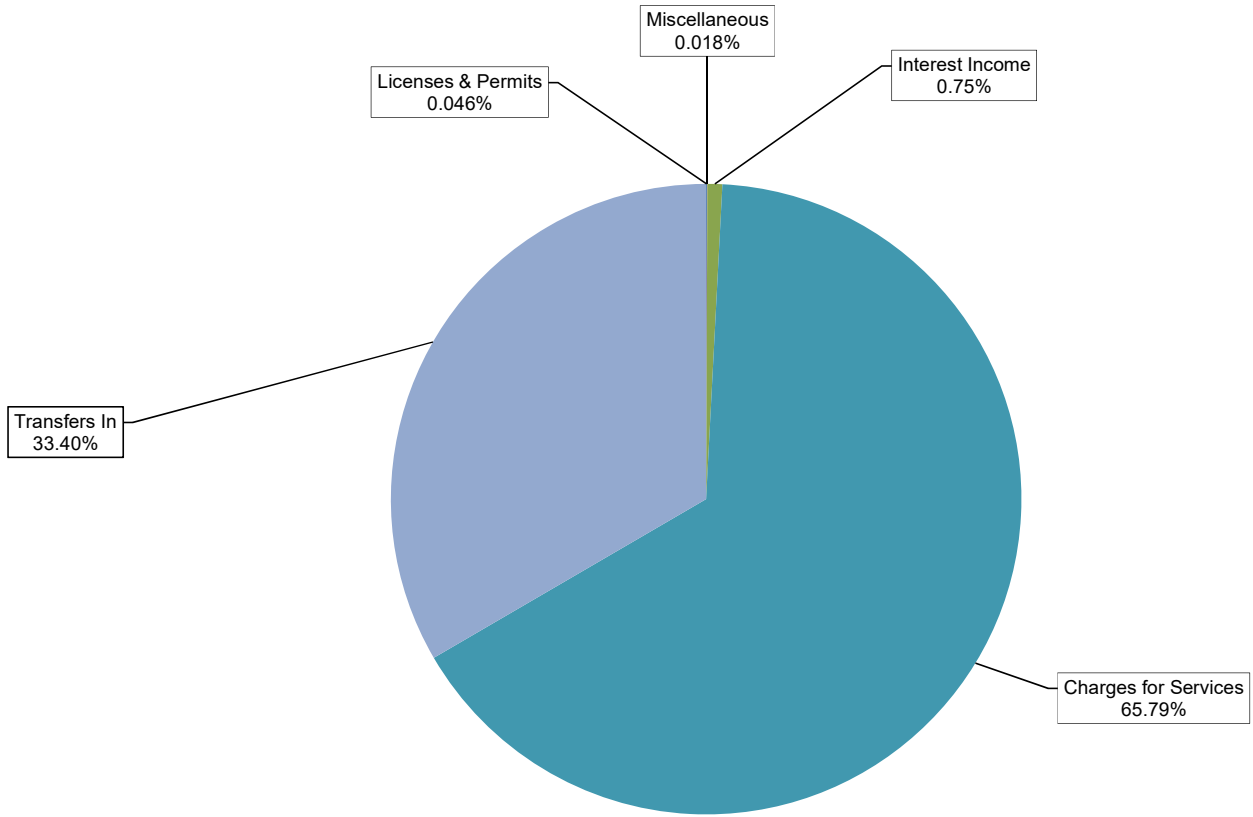
\* **Note:** Three digit codes represent the **Fund** Number

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2022-2023**

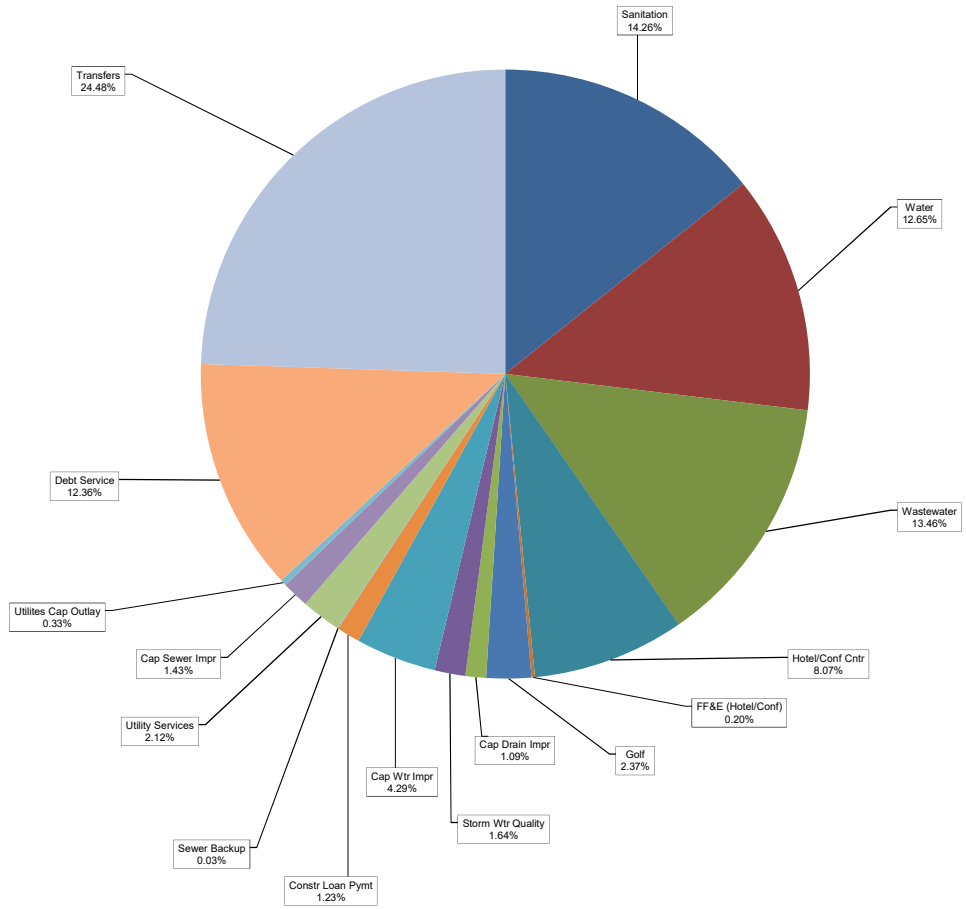
	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET AS AMENDED FY 21-22	CURRENT YEAR ACTUAL (Est.) FY 21-22	BUDGET YEAR FINAL FY 22-23
<b>ESTIMATED REVENUE:</b>				
Licenses & Permits	18,390	27,295	27,798	24,124
Miscellaneous	450,346	21,058	217,155	9,374
Interest Income	392,172	492,932	306,108	394,973
Other Revenue	-	-	-	-
Charges for Services	29,717,320	30,747,849	30,470,140	34,757,431
Proceeds from Loans/Bonds/Bond Prens	-	155,693	-	-
Asset Retirement	-	-	-	-
Transfers In	20,292,833	22,619,094	22,755,531	17,642,893
<b>TOTAL REVENUE</b>	<b>50,871,061</b>	<b>54,063,921</b>	<b>53,776,732</b>	<b>52,828,795</b>
Use / (Gain) of Fund Balance	(5,765,767)	13,218,573	10,749,733	(2,213,421)
<b>TOTAL RESOURCES</b>	<b>45,105,294</b>	<b>67,282,494</b>	<b>64,526,465</b>	<b>50,615,374</b>
<b>PROPOSED EXPENSES:</b>				
Sanitation	5,096,640	8,303,249	7,965,375	7,218,338
Water	5,050,864	6,349,230	6,187,835	6,402,284
Wastewater	4,902,596	6,901,474	6,480,799	6,812,228
MWC Utils Auth - Economic Dev	5,316	929,366	929,366	729
Hotel/Conference Center	2,119,159	3,549,066	2,493,343	4,082,946
FF&E (Hotel/Conf Cntr)	4,343,055	6,507,886	6,507,886	100,000
Golf	770,449	653,969	653,969	1,197,948
Capital Drainage Improvements	375,116	882,299	882,299	552,017
Storm Water Quality	565,002	865,937	847,263	829,973
Capital Water Improvements	123,132	1,221,445	1,221,445	2,170,500
Construction Loan Payment	5,462	2,871,981	2,869,940	621,417
Sewer Backup	4,053	15,000	7,500	15,000
Sewer Construction	-	417,591	417,591	-
Utility Services	1,111,273	1,128,110	1,122,280	1,070,893
Capital Sewer Improvements	53,469	606,000	606,000	725,000
Utilites Capital Outlay	1,696,066	167,958	167,958	167,958
Debt Service	2,174,088	6,260,938	6,260,938	6,257,332
Transfers	16,709,554	19,650,995	18,904,678	12,390,811
<b>TOTAL EXPENSES</b>	<b>45,105,294</b>	<b>67,282,494</b>	<b>64,526,465</b>	<b>50,615,374</b>
<b>RESERVE OF FUND BALANCE</b>				<b>6,702,914</b>



**ESTIMATED REVENUES ENTERPRISE FUND  
FY 2022-2023  
Total \$52,828,795**



**ESTIMATED EXPENSES ENTERPRISE FUND  
FY 2022-2023  
Total \$50,615,374**



**BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2022-2023 - EXPENDITURES**

Fund Number	Fund Description	Personal Services	Benefits	Materials & Supplies	Other Services & Charges	Capital Outlay	Transfers & Reimbs	Debt Service	Department Request
190	Sanitation	1,095,360	498,851	1,323,762	2,938,538	1,361,827	763,936	-	7,982,274
191	Water	2,209,389	927,863	1,084,001	1,803,011	205,017	966,418	-	7,195,699
192	Sewer	2,680,331	1,077,310	1,053,898	1,527,286	473,403	772,099	-	7,584,327
193	Utilities	-	-	-	729	-	-	-	729
195	Hotel/Conference Cntr	1,735,492	356,589	632,252	1,358,614	-	195,758	-	4,278,705
196	Hotel/Conf Cntr FF&E	-	-	-	-	100,000	-	-	100,000
197	Golf	614,299	189,900	287,136	100,033	2,000	-	4,580	1,197,948
60	Capital Drainage	203,225	81,307	91,576	69,912	105,997	-	-	552,017
61	Storm Water Quality	316,412	116,606	76,265	245,513	75,177	41,907	-	871,880
172	Capital Water Imp.	-	-	-	-	2,170,500	-	-	2,170,500
178	Construction Loan Pymt	-	-	-	4,750	616,667	-	-	621,417
184	Sewer Backup	-	-	-	15,000	-	-	-	15,000
186	Sewer Construction	-	-	-	-	-	378,848	-	378,848
187	Utility Services	545,358	221,556	19,563	276,216	8,200	-	-	1,070,893
188	Capital Sewer	-	-	-	-	725,000	-	-	725,000
189	Utilities Capital Outlay	-	-	-	-	-	-	167,958	167,958
230	Customer Deposits	-	-	-	-	-	7,630	-	7,630
250	Debt Service	-	-	-	-	-	9,264,215	6,257,332	15,521,547
<b>TOTAL EXPENDITURES</b>		<b>9,399,866</b>	<b>3,469,982</b>	<b>4,568,453</b>	<b>8,339,602</b>	<b>5,843,788</b>	<b>12,390,811</b>	<b>6,429,870</b>	<b>50,442,372</b>

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2022-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (Est.) FY 21-22	BUDGET YEAR FINAL FY 22-23
Sanitation (190) - Revenues	7,543,317	7,258,764	7,601,021	7,855,750
Sanitation (190) - Expenses	(5,860,576)	(9,117,185)	(8,779,311)	(7,982,274)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>1,682,741</b>	<b>(1,858,421)</b>	<b>(1,178,290)</b>	<b>(126,524)</b>
Water (191) - Revenues	6,947,264	6,511,861	6,730,353	6,963,763
Water (191) - Expenses	(5,838,743)	(7,395,657)	(7,234,262)	(7,368,702)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>1,108,521</b>	<b>(883,796)</b>	<b>(503,909)</b>	<b>(404,939)</b>
Sewer (192) - Revenues	7,188,706	7,547,541	8,024,928	7,902,598
Sewer (192) - Expenses	(5,674,695)	(7,723,573)	(7,302,898)	(7,584,327)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>1,514,011</b>	<b>(176,032)</b>	<b>722,030</b>	<b>318,271</b>
MWC Utilities Authority (193) - Revenues	4,650	8,554	60,622	5,080
MWC Utilities Authority (193) - Expenses	(5,316)	(929,366)	(929,366)	(729)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(666)</b>	<b>(920,812)</b>	<b>(868,744)</b>	<b>4,351</b>
Reed Center/Hotel (195) - Revenues	1,857,681	3,687,617	2,061,714	5,355,004
Reed Center/Hotel (195) - Expenses	(2,193,466)	(3,690,343)	(2,528,471)	(4,278,704)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(335,785)</b>	<b>(2,726)</b>	<b>(466,757)</b>	<b>1,076,300</b>
FF&E Reserve (196) - Revenues	4,271,852	6,276,738	6,170,589	195,758
FF&E Reserve (196) - Expenses	(4,343,055)	(6,507,886)	(6,507,886)	(100,000)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(71,203)</b>	<b>(231,148)</b>	<b>(337,297)</b>	<b>95,758</b>

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2022-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (Est.) FY 21-22	BUDGET YEAR FINAL FY 22-23
Golf (197) - Revenues	782,002	482,309	608,081	1,222,194
Golf (197) - Expenses	(770,449)	(653,969)	(653,969)	(1,197,948)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>11,553</b>	<b>(171,660)</b>	<b>(45,888)</b>	<b>24,246</b>
Capital Drainage (060) - Revenues	470,848	465,143	473,971	470,091
Capital Drainage (060) - Expenses	(375,116)	(882,299)	(882,299)	(552,017)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>95,732</b>	<b>(417,156)</b>	<b>(408,328)</b>	<b>(81,926)</b>
Stormwater Quality (061) - Revenues	776,266	773,306	795,597	780,369
Stormwater Quality (061) - Expenses	(606,909)	(907,844)	(889,170)	(871,880)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>169,357</b>	<b>(134,538)</b>	<b>(93,573)</b>	<b>(91,511)</b>
Capital Water Imp (172) - Revenues	468,685	443,375	448,730	2,204,085
Capital Water Imp (172) - Expenses	(206,332)	(1,221,445)	(1,221,445)	(2,170,500)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>262,353</b>	<b>(778,070)</b>	<b>(772,715)</b>	<b>33,585</b>
Construction Loan Pmt (178) - Revenues	725,133	673,642	688,958	699,664
Construction Loan Pmt (178) - Expenses	(173,420)	(2,871,981)	(2,869,940)	(621,417)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>551,713</b>	<b>(2,198,339)</b>	<b>(2,180,982)</b>	<b>78,247</b>
Sewer Backup (184) - Revenues	405	734	106	400
Sewer Backup (184) - Expenses	(4,053)	(15,000)	(7,500)	(15,000)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(3,648)</b>	<b>(14,266)</b>	<b>(7,394)</b>	<b>(14,600)</b>

**ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2022-23**

	PRIOR YEAR ACTUAL FY 20-21	CURRENT YEAR BUDGET FY 21-22	CURRENT YEAR ACTUAL (Est.) FY 21-22	BUDGET YEAR FINAL FY 22-23
Sewer Construction (186) - Revenues	1,442,141	1,442,930	1,423,562	1,427,815
Sewer Construction (186) - Expenses	(381,604)	(1,159,019)	(528,769)	(378,848)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>1,060,537</b>	<b>283,911</b>	<b>894,793</b>	<b>1,048,967</b>
Utility Services (187) - Revenues	1,082,350	1,106,626	1,078,708	1,019,151
Utility Services (187) - Expenses	(1,111,273)	(1,128,110)	(1,122,280)	(1,070,893)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(28,923)</b>	<b>(21,484)</b>	<b>(43,572)</b>	<b>(51,742)</b>
Capital Sewer (188) - Revenues	677,952	772,447	786,695	785,280
Capital Sewer (188) - Expenses	(53,469)	(606,000)	(606,000)	(725,000)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>624,483</b>	<b>166,447</b>	<b>180,695</b>	<b>60,280</b>
Utilities Capital Outlay (189) - Revenues	814,840	422,937	409,168	410,939
Utilities Capital Outlay (189) - Expenses	(1,696,066)	(167,958)	(167,958)	(167,958)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>(881,226)</b>	<b>254,979</b>	<b>241,210</b>	<b>242,981</b>
Customer Deposits (230) - Revenues	7,547	13,777	3,859	7,630
Customer Deposits (230) - Expenses	(7,547)	(13,777)	(3,859)	(7,630)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Debt Service (250) - Revenues	15,809,422	16,175,620	16,410,070	15,523,224
Debt Service (250) - Expenses	(15,803,205)	(22,291,082)	(22,291,082)	(15,521,547)
<b>TOTAL USE OF FUND BALANCE:</b>	<b>6,217</b>	<b>(6,115,462)</b>	<b>(5,881,012)</b>	<b>1,677</b>

FUND: ENTERPRISE - SANITATION (190)  
DEPARTMENT: SANITATION (41)  
DEPARTMENT HEAD: ROBERT STREETS

FINAL BUDGET 2022-2023

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	878,376	1,006,251	1,000,000	1,095,360
BENEFITS	395,890	442,315	429,526	498,851
MATERIALS & SUPPLIES	1,042,788	1,126,191	1,124,044	1,323,762
OTHER SERVICES	2,650,877	2,856,308	2,777,435	2,938,538
CAPITAL OUTLAY	128,709	2,872,184	2,634,370	1,361,827
TRANSFERS OUT	763,936	813,936	813,936	763,936
TOTAL	5,860,576	9,117,185	8,779,311	7,982,274

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	7,462,214	7,213,672	7,577,365	7,821,761
INTEREST	17,450	34,348	10,998	25,920
MISCELLANEOUS	8,253	10,744	12,658	8,069
TRANSFERS IN	55,400	-	-	-
TOTAL	7,543,317	7,258,764	7,601,021	7,855,750

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	2,266,302	7,288,385	6,534,401	3,020,287
6/30/2020	3,020,287	7,543,317	5,860,576	4,703,028
6/30/2021	4,703,028	7,601,021	8,779,311	3,524,738
6/30/2022	3,524,738	7,855,750	7,982,274	3,398,214

Excludes Capital Outlay & Transfers Out (292,826) 5% Reserve  
3,105,389

PERSONAL SERVICES	
10-01 SALARIES	972,875
10-02 WAGES	4,445
10-03 OVERTIME	60,000
10-07 ALLOWANCES	4,735
10-10 LONGEVITY	37,056
10-11 SL BUYBACK	1,377
10-12 VL BUYBACK	1,256
10-13 PDO BUYBACK	4,618
10-14 SICK LEAVE INCENTIVE	5,800
10-95 1X SALARY ADJUSTMENT	3,198
<b>TOTAL PERSONAL SERVICES</b>	<u>1,095,360</u>

BENEFITS	
15-01 SOCIAL SECURITY	83,795
15-02 EMPLOYEES' RETIREMENT	152,728
15-03 GROUP INSURANCE	187,721
15-04 WORKERS COMP INSURANCE	15,065
15-06 TRAVEL & SCHOOL	6,000
15-07 UNIFORMS	8,000
15-13 LIFE	3,456
15-14 DENTAL	15,786
15-20 OVERHEAD HEALTH CARE COST	3,654
15-98 RETIREE INSURANCE	22,646
<b>TOTAL BENEFITS</b>	<u>498,851</u>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	47,052
20-35 SMALL TOOLS & EQUIP	3,300
20-41 SUPPLIES	40,000
20-49 CHEMICALS	4,500
20-54 VEHICLE ACCIDENT INSURANCE	2,500
20-63 FLEET FUEL	200,668
20-64 FLEET PARTS	660,298
20-65 FLEET LABOR	365,444
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<u>1,323,762</u>

(CONTINUED)

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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PERMANENT STAFFING	FY 22-23	FY 21-22
Sanitation/Solid Waste Mgr	1	0
Sanitation Supervisor	0	1
Residential Route Coord.	1	1
Commercial Route Coord.	1	1
Route Serviceperson	6	7
Laborer II	0	0
Equipment Operator II	9	8
<b>TOTAL</b>	<b>18</b>	<b>18</b>

PART TIME	FY 21-22	FY 20-21
Interns	2	2

2021-2022: Comm Route Coord replaced  
 2020-2021: Comm Route Coord position removed  
 2020-2021: Sanitation/Solid Waste Mgr .5 moved from Fund 061  
 2017-2018: Add Sanitation & Stormwater Mgr 50%  
 2015-2016: Sanitation & Stormwater Mgr 100% to Fund 061

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

FRONT LOAD CNG COLLECTION	379,863
REAR LOADER TRUCK	203,446
GRAPPLE BULK WASTE COLLEC	205,752
FRONT LOAD SW COLL TRUCK	392,959
ROLL-OFF WASTE COLL TRUCK	190,000
PICKUP TRUCK	33,746
BODY FOR UNIT 41-03-42	246,432
BODY FOR UNIT 41-03-36	193,316
HD SECURITY CAMERA	2,000
DUMPSTER REBUILD	10,846
(1404) 95 GAL POLY-CARTS	88,636
REPAIR/REBUILD 1/3 DUMPST	133,100
AVL	21,084
DUMPSTER REBUILD	23,190
CNG STATION	486,000
REMODEL SANIT AREA @ PWA	15,000
OFFICE COMPUTER REPL	3,000
SOFTWARE	6,000
<b>TOTAL</b>	<b>2,634,370</b>

**PERSONNEL POSITIONS SUMMARY:**

2005-06 - 21  
 2006-07 - 21  
 2007-08 - 21  
 2008-09 - 19  
 2009-10 - 19  
 2010-11 - 17  
 2011-12 - 17  
 2012-13 - 17  
 2013-14 - 16  
 2014-15 - 16  
 2015-16 - 16  
 2016-17 - 16  
 2017-18 - 16.5  
 2018-19 - 16.5  
 2019-20 - 17.5  
 2020-21 - 17  
 2021-22 - 18  
 2022-23 - 18

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	7,000
30-21 SURPLUS PROPERTY	10,795
30-22 PWA REMBURSEMENT	359,804
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	2,208,831
30-41 CONTRACT LABOR	216,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	43,430
30-49 CREDIT CARD FEES	48,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,150
30-85 INSURANCE/FIRE, THEFT, LIAB	30,376
30-86 AUDIT	7,152
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,938,538</b>

**CAPITAL OUTLAY**

40-01 VEHICLES	860,000
40-02 EQUIPMENT	497,727
40-49 COMPUTERS	4,100
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,361,827</b>

**TRANSFER TO OTHER FUNDS**

80-33 GENERAL FUND (010)	763,936
<b>TOTAL TRANSFER TO OTHER FUNDS</b>	<b>763,936</b>

**TOTAL DEPARTMENT REQUEST**

**7,982,274**

**CAPITAL OUTLAY FY 22-23**

FRONT LOAD SOLID WASTE COLLECTION TRUCK WITH CNG	430,000
SIDE LOADER SOLID WASTE COLLECTION TRUCK WITH CNG	430,000
95 GALLON POLY-CARTS	130,000
VULCAN TRUCK SCALES	229,527
REPLACE & REBUILD AT LEAST 1/3 OF TOTAL DUMPSTER INV	133,100
3-WIDE SINGLE TIER LOCKERS	5,100
10 IPADS TO PROVIDE DIGITAL TRASH ROUTES	4,100
<b>TOTAL</b>	<b>1,361,827</b>

**CONTRACTUAL (30-40) FY 22-23**

Republic Services (Compactors & Roll-offs)	284,620
Republic services (Recycling)	1,040,040
Waste Management (East Oak Landfill Tipping Fees)	850,522
Dataprose, LLC (Documents Inserts In Bills)	11,000
GPS Insight, LLC (AVL Communication Fees)	5,028
Unifirst (mats & rags)	2,164
Ameriworks	200
Everbridge Inc	12,757
Verizon monthly subscription	2,500
<b>TOTAL</b>	<b>2,208,831</b>



**FUND: ENTERPRISE (190)**  
**DEPARTMENT: SANITATION (41)**

**SIGNIFICANT EXPENDITURE CHANGES:**

The City now offers a recycling convenience center for glass and cardboard. We continue optimizing the quarterly curbside bulk trash collection service with additional collection equipment and roll-offs. It is also our expectation to continue expanding our pilot cardboard recycling service.

**STAFFING/PROGRAMS**

During the past fiscal year 2021-22, the Solid Waste department was staffed by the sanitation manager, the residential route coordinator, the commercial route coordinator, eight heavy equipment operators, seven route servicepersons, and at least eight temporary laborers. All positions except the temporary laborers are full time permanent employees. This department remains committed to serving citizens of Midwest City by collecting and disposing of all residential and commercial solid waste, providing a number of residential recycling options, and offering bulky waste collection and disposal.

Working closely with utility customer service and the public works staff to assist the solid waste department to meet the needs of every Midwest City resident or business six days a week every week of the year. Additionally, the department continues to improve its communication with fleet services, community development, and the GIS coordinator in order to improve the quality of services offered to its customers.

**PROGRAM DESCRIPTION**

Residential waste is collected weekly at the curb, recycling is collected every other week at the curb, special pick-ups are available for a cost at the curb and every resident receives curbside bulk collection four times a year. Commercial waste is collected in four, six, or eight yard dumpsters and picked up weekly based upon needs represented in service agreements. Compactors are also available to commercial customers and are serviced by contract with Republic Services. There is also a self-service cardboard & glass recycling center that is open daily during daylight hours. Lastly, we provide free medical sharps disposal to every resident upon request as long as it is for private use.

**2022-2023 Goals and Objectives:**

1. Optimize the quarterly curbside bulk waste collection.
2. Finish installing and implement an automatic vehicle location (AVL) system to track and trace equipment allowing user interface with real time updates for both utility customer service & public works administration (PWA).
3. Complete a dumpster inventory that is GPS located. Then document the condition and recommend a replacement schedule that we hope to digitize in City Works for inventory control.
4. Continue to improve our pilot program for recycling cardboard at commercial accounts in the City.
5. Evaluate the feasibility of offering a “roll-off” service.

FUND: ENTERPRISE - WATER (191)  
DEPARTMENT: UTILITIES - WATER (42)  
DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	1,802,481	1,977,322	1,952,697	2,209,389
BENEFITS	752,758	907,126	790,356	927,863
MATERIALS & SUPPLIES	918,998	1,074,835	1,054,835	1,084,001
OTHER SERVICES	1,486,379	1,845,125	1,845,125	1,803,011
CAPITAL OUTLAY	90,248	544,822	544,822	205,017
DEBT SERVICE	-	-	-	173,003
TRANSFER OUT	787,879	1,046,427	1,046,427	966,418
TOTAL	5,838,742	7,395,657	7,234,262	7,368,702

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	6,912,865	6,468,015	6,718,121	6,937,533
INTEREST	15,140	30,069	8,641	18,600
MISCELLANEOUS	11,712	-	-	-
TRANSFERS IN	7,547	13,777	3,591	7,630
TOTAL	6,947,265	6,511,861	6,730,353	6,963,763

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	2,412,871	6,469,137	6,132,747	2,749,260
6/30/2020	2,749,260	6,947,265	5,838,742	3,857,782
6/30/2021	3,857,782	6,730,353	7,234,262	3,353,873
6/30/2022	3,353,873	6,963,763	7,368,702	2,948,935
				(301,213) 5% Reserve
				<u>2,647,721</u>

Excludes Capital Outlay & Transfers Out

FINAL BUDGET 2022-2023

PERSONAL SERVICES (4210 - WATER)	
10-01 SALARIES	1,135,996
10-03 OVERTIME	12,000
10-07 ALLOWANCES	3,370
10-10 LONGEVITY	53,815
10-11 SL BUYBACK	19,786
10-12 VL BUYBACK	3,480
10-13 PDO BUYBACK	7,734
10-14 SICK LEAVE INCENTIVE	14,850
10-27 SHIFT DIFFERENTIAL	7,900
10-95 1X SALARY ADJUSTMENT	3,227
<b>TOTAL PERSONAL SERVICES - WATER</b>	<u>1,262,158</u>

PERSONAL SERVICES (4230 - LINE MAINTENANCE CREW)	
10-01 SALARIES	888,701
10-03 OVERTIME	13,000
10-07 ALLOWANCES	3,808
10-10 LONGEVITY	24,309
10-11 SL BUYBACK	2,851
10-12 VL BUYBACK	1,423
10-13 PDO BUYBACK	1,268
10-14 SICK LEAVE INCENTIVE	3,150
10-17 ADDITIONAL INCENTIVE	500
10-19 ON CALL	5,200
10-95 1X SALARY ADJUSTMENT	3,021
<b>TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW</b>	<u>947,231</u>

**TOTAL PERSONAL SERVICES** 2,209,389

BENEFITS (4210 - WATER)	
15-01 SOCIAL SECURITY	96,555
15-02 EMPLOYEE'S RETIREMENT	176,702
15-03 GROUP INSURANCE	178,777
15-04 WORKERS COMP INSURANCE	7,327
15-06 TRAVEL & SCHOOL	2,500
15-07 UNIFORMS	11,000
15-13 LIFE	3,487
15-14 DENTAL	14,836
15-20 OVERHEAD HEALTH CARE COST	3,688
15-98 RETIREE INSURANCE	7,557
<b>TOTAL BENEFITS - WATER</b>	<u>502,429</u>

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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PERMANENT STAFFING	FY 22-23	FY 21-22
Inv. Con. Technician	0.5	0.5
Supply Supervisor	0.5	0.5
Lab Technician II	1	1
Maint. Supervisor II	1	1
Maint Technician	2	2
Chief Operator	1	1
Operator IV	2	2
Operator V	1	1
Operator	9	9
Crew Leader	6	6
Laborer	6.5	6.5
Meter Reader Coordinator	1	1
Meter Reader	2	2
Line Maintenance Supervisor	0.5	0.5
GIS Coordinator	0.16	0.16
Project Foreman	1	1
<b>TOTAL</b>	<b>35.16</b>	<b>35.16</b>

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-07 - 34  
2007-08 - 34.16  
2008-09 - 34.16  
2009-10 - 33.16  
2010-11 - 34.16  
2011-12 - 34.16  
2012-13 - 34.16  
2013-14 - 34.16  
2014-15 - 33.16  
2015-16 - 32.16  
2016-17 - 30.16  
2017-18 - 32.16  
2018-19 - 32.16  
2019-20 - 32.16  
2020-21 - 34.16  
2021-22 - 35.16  
2021-23 - 35.16

FY 21-22 Meter Reader Coordinator moved from Fund 187  
FY 20-21 (2) Meter Readers moved from Fund 187

**RATE INCREASES FY 16-17 through 19-20**

Increase base rate by \$1.50 for Residential & Commercial Customers (Estimated customers 20,273 x 12 Months = \$364,914)  
Increase \$.10 per 1,000 on consumption above base rate (Estimated to be \$128,863)  
Base rate increases \$.50 for Residential & Comm Customers each successive year through 2020.  
Increase of \$.05 per 1,000 on consumption above base rate each year through 2020.

**BENEFITS (4230 - LINE MAINTENANCE CREW)**

15-01 SOCIAL SECURITY	72,463
15-02 EMPLOYEE'S RETIREMENT	132,612
15-03 GROUP INSURANCE	152,755
15-04 WORKERS COMP INSURANCE	24,619
15-06 TRAVEL & SCHOOL	7,000
15-07 UNIFORMS	8,800
15-13 LIFE	3,264
15-14 DENTAL	13,312
15-20 OVERHEAD HEALTH CARE COST	3,452
15-98 RETIREE INSURANCE	7,156
<b>TOTAL BENEFITS - LINE MAINTENANCE CREW</b>	<b>425,434</b>

**TOTAL BENEFITS** **927,863**

**MATERIALS & SUPPLIES (4210 - WATER)**

20-34 MAINTENANCE OF EQUIPMENT	55,000
20-35 SMALL TOOLS & EQUIPMENT	35,000
20-41 SUPPLIES	35,000
20-45 FUEL & LUBRICANTS	1,000
20-49 CHEMICALS	666,876
20-63 FLEET FUEL	43,898
20-64 FLEET PARTS	51,999
20-65 FLEET LABOR	42,228
<b>TOTAL MATERIALS &amp; SUPPLIES - WATER</b>	<b>931,001</b>

**MATERIALS & SUPPLIES (4230 - LINE MAINTENANCE CREW)**

20-34 MAINTENANCE OF EQUIPMENT	3,000
20-35 SMALL TOOLS & EQUIPMENT	35,000
20-41 SUPPLIES	115,000
<b>TOTAL MATERIALS &amp; SUPPLIES - LINE MAINTENANCE CREW</b>	<b>153,000</b>

**TOTAL MATERIALS & SUPPLIES** **1,084,001**

(CONTINUED)

FUND: ENTERPRISE - WATER (191)  
DEPARTMENT: UTILITIES - WATER (42)  
DEPARTMENT HEAD: ROBERT STREETS  
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**CAPITAL OUTLAY FY 22-23 (4210 - WATER)**

CATERPILLAR 150 KILOWATT GENERATOR	50,000
HACK DR 6000 SPECTROPHOTOMETER	13,000
REPLACE 15 TON AIR UNIT & (5) HANDLING/HEAT UNITS (2ND YR FUNDII	27,600
75 HP TRACTOR W/FRONT END LOADER & BOOM MOWER (2ND YR FUN	30,000
REFURBISH OR REPLACE HIGH SERVICE PUMP 6 (2ND YR FUNDING)	13,417
60 HP SUBMERSIBLE PUMP, MOTOR, CABLE & WELL HEAD FOR WELL 2:	25,000
AIR COMPRESSOR, AIR DRYER, FILTER	20,000
TURBIDITY METERS	12,000
125 HP VARIABLE FREQUENCY DRIVES	14,000
<b>TOTAL</b>	<b>205,017</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

BUCKET TRUCK MULT DEPT FU	50,000
CYBER SERCURITY MONITORING	24,000
VARIABLE FREQ PUMP DRIVES	1,493
2 COMPRESSED AIR DRYERS	4,431
SUBMERSIBLE PUMP,MOTOR,CA	25,000
WELL 6 SUBMERSIBLE PUMP	20,000
WELL 48 SUBMERSIBLE PUMP	20,000
9 SECURITY CAMERAS/W TREA	12,500
REPL 15 TON AIR UNIT/HEAT	27,600
TRACTOR W/FEL & BOOM MOWE	30,000
6 HIGH SVC PUMP REFURB/RE	13,417
LED LIGHT FIXTURES	5,900
HEAVY DUTY TRUCK	65,000
MID SIZE TRACKHOE (1ST YR	65,000
TRACKHOE,ATTACHMENTS,TRAI	61,726
PRAIRIE DOG WET BORE MACH	11,500
HONDA 2000KW GENERATOR	1,200
MINI TRACK LOADER	5,000
WATER METERS & HARDWARE	3,336
WATER METERS	43,940
150 ALLY WATER MTRS/COMPO	50,000
(3) I-PADS	495
3 DESKTOPS, 2 I-PADS	1,484
IPAD REPLACEMENTS	1,800
<b>Total</b>	<b>544,822</b>

**OTHER SERVICES & CHARGES (4210 - WATER)**

30-01 UTILITIES & COMMUNICATIONS	160,000
30-21 SURPLUS PROPERTY	1,510
30-22 PWA REIMBURSEMENT	345,196
30-23 UPKEEP REAL PROPERTY	3,500
30-40 CONTRACTUAL	1,068,524
30-43 HARDWARE/SOFTWARE MAINT	41,943
30-49 CREDIT CARD FEES	40,000
30-54 VEHICLE ACCIDENT INSURANCE	500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,000
30-85 INSURANCE	50,423
30-86 AUDIT	4,496
<b>TOTAL OTHER SERVICES &amp; CHARGES - WATER</b>	<b>1,718,092</b>

**OTHER SERVICES & CHARGES (4230 - LINE MAINTENANCE CREW)**

30-23 UPKEEP REAL PROPERTY	1,500
30-40 CONTRACTUAL	13,300
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,500
30-85 INSURANCE/FIRE,THEFT,LIAB	62,123
30-86 AUDIT	4,496
<b>TOTAL OTHER SERVICES &amp; CHARGES - LINE MAINTENANCE CREW</b>	<b>84,919</b>

**TOTAL OTHER SERVICES & CHARGES** 1,803,011

**CAPITAL OUTLAY (4210 - WATER)**

40-02 EQUIPMENT	205,017
<b>TOTAL CAPITAL OUTLAY - WATER</b>	<b>205,017</b>

**TRANSFER OUT TO OTHER FUNDS**

80-13 STREET & ALLEY (013)	50,000
80-33 GENERAL FUND (010)	748,459
80-89 UTILITIES CAP OL (189)	167,959
<b>TOTAL TRANSFERS OUT TO OTHER FUNDS</b>	<b>966,418</b>

**DEBT SERVICE (4210 - WATER)**

71-02 INTEREST ON NOTES	28,990
73-02 PRINCIPAL ON NOTES	134,954
72-02 ADMIN FEE	9,059
<b>TOTAL DEBT SERVICE</b>	<b>173,003</b>

**TOTAL DEPARTMENT REQUEST** 7,368,702

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE FOUR**

**CONTRACTUAL (30-40) FY 22-23 (4210 - WATER)**

Accurate lab - TTHM's	13,200
Accurate lab - SOC's	66,000
Accurate lab - Chlorites & Bromates	1,900
Accurate lab- lead and Copper	1,600
Accurate Lab- Inhibitory Residue Test	400
ODEQ - SUVA,Fluoride,Nitrate& TOC, Metals & VOC's	9,500
Iddexx - Bac'ts	6,000
COMCD	880,904
Evoqua - DI water	2,000
ERA- Proficiency Testing	1,000
Air Gas- Ultra pure Nitrogen	1,500
Book Bindry - Lab	1,000
CCR	1,000
J.A. King - Lab Calibrations	1,500
Hach Turbidimeter -Inspection and calibration	1,000
Lift eqipment annual inspection	1,500
Risk Management Plan	4,200
Well pump removal and installation(6)	48,000
ODEQ Annual Fees	10,000
OWRB Annual Ground Water Admin. Fee	125
Unifirst- mats, lab towels and shop towels	3,000
Fire Alarm & Extinguisher Annual Inspection	500
Cintas- cleaning supplies	3,700
USA Bluebook- Lab Supplies	7,100
Annual Storage Tank Inspection	1,895
<b>TOTAL</b>	<b>1,068,524</b>

**CONTRACTUAL (30-40) FY 22-23 (4230 - LINE MAINTENANCE CREW)**

Verizon Data Plan for I-Pads	4,000
Hepatitis B vaccination	1,000
Carry Map Builder	1,000
Office bug treatments	350
Okie Locate	2,200
Tree removal	1,000
Equipment rental	1,500
Fire Monitoring	250
Job Postings	1,500
Stand by Phone	500
<b>TOTAL</b>	<b>13,300</b>

**DEBT REQUIREMENT**

	<b>COMCD construction loan</b>	
9/15/2022 Principal		67,125
9/15/2022 Interest		12,775
9/15/2022 Admin fee		3,992
3/15/2023 Principal		67,829
3/15/2023 Interest		16,215
3/15/2023 Admin fee		5,067
		<b>173,003</b>
<i>COMCD loan O/S \$2,082,829 as of 6/30/22</i>		
<i>Debt Service Matures September 15, 2035</i>		

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES – WATER PLANT (42)**

**SIGNIFICANT EXPENDITURE CHANGES:**

The following are the expenditure changes in 2021-22:

- Replaced the 25 HP Sullair Air Compressor
- Replaced the Chlorine Regulator

**STAFFING/PROGRAMS**

During this last year, staff at the Water Plant have had to adapt to social distance, separate shift, clock in and out times, and take extra steps to clean, and disinfect the facility to reduce the spread of the Covid-19 virus. Overtime has been kept to a minimum all while maintaining an environmentally safe drinking water.

The Water Treatment Plant staff is composed of a Chief Operator, Operator V, Maintenance Supervisor, Lab technician, Two Operator IV's, Two Maintenance technicians and Nine Operators.

**PROGRAM DESCRIPTION**

During the past fiscal year, 2021-22, The Water Plant pumped 1,347,156,000 gallons of water since July 1 2021 to March 9, 2022.

Water Plant provides the citizens with a quality drinking water by means of a thirteen (13) MGD water treatment facility.

Water demand is also supplemented by the addition of eleven (11) Booster wells and eleven (11) Inline wells.

**2022-2023**

**GOALS AND OBJECTIVES**

1. Annual Consumer Confidence Report sent to Department of Environmental Quality.
2. Continue to strive for knowledge and new technology in the water field to produce quality water that excels in all current and future regulations set by EPA and the Oklahoma Department of Environmental Quality.
3. Operate and maintain the Water Plant and Well System in the most effective manner to maintain or reduce cost.
4. Continue professional interaction with citizens on calls relating to water quality, sewer back-ups, emergency offs and taste and odor complaints.
5. Complete Booster Pump Station and Storage Tank Project.

# WATER LINE MAINTENANCE

**FUND: ENTERPRISE (191)**

**DEPARTMENT: LINE MAINTENANCE (4230)**

## **SIGNIFICANT EXPENDITURE CHANGES:**

Water Meters and Components  
Dewatering Trash Pump  
Service Truck  
Backhoe (Year 1 of 2)  
Meter Tech. Vehicle  
IPad and Computer replacement

## **STAFFING/PROGRAMS**

During fiscal year 21-22 Water Line Maintenance operated with numerous vacancies. Funding for staffing includes half salary of the Line Maintenance Supervisor and a Certified Equipment Operator, fully funded Project Foreman, six Crew Leaders, six Certified Equipment Operators, Meter Coordinator and two Meter Technicians. Staff is completing water leak repairs, locates, AMI meter program maintenance just at a reduced pace. To perform the “action required” maintenance some preventative maintenance programs have been temporarily suspended (i.e. fire hydrant “age” replacement, hydrant and valve painting, meter box adjustment and yearly large valve operation)

Line Maintenance continues to reach out to the delinquent accounts via email, text message and phone calls to reduce the number of water disconnections.

## **PROGRAM DESCRIPTION**

The Line Maintenance Department is responsible for 350 miles of water distribution pipe that ranges in size from 4” to 36”. There are 21,000+ water meters and 2,600 fire hydrants that are connected to the distribution mains. Line Maintenance is also responsible for providing the general visual location of the City owned water infrastructure and fiber optic line by means of flags and paint.

## **2021-2022 GOALS AND OBJECTIVES**

1. Hire and maintain a full staff.
2. Continue the “required” fire hydrant repair and replacement program. Restart the “age based” replacement program.
3. Receive funding that is allocated specifically to the replacement of end of life cycle water lines.
4. Maintain the Sensus AMI meter infrastructure. Use the data collected to provide a more thorough representation of the system wide pressure and water loss percentage.
5. Install meters on all well lines that feed directly into the distribution system.

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	2,092,817	2,379,518	2,302,350	2,680,331
BENEFITS	860,511	1,074,990	925,215	1,077,310
MATERIALS & SUPPLIES	648,869	1,022,953	829,221	1,053,898
OTHER SERVICES	1,256,164	1,547,889	1,547,889	1,527,286
CAPITAL OUTLAY	44,235	876,124	876,124	473,403
TRANSFERS OUT	772,099	822,099	822,099	772,099
<b>TOTAL</b>	<b>5,674,695</b>	<b>7,723,573</b>	<b>7,302,898</b>	<b>7,584,327</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	7,140,824	7,525,770	8,001,055	7,885,763
INTEREST	7,315	14,741	7,284	16,835
MISCELLANEOUS	40,567	-	9,559	-
ASSET RETIREMENT	-	7,030	7,030	-
<b>TOTAL</b>	<b>7,188,706</b>	<b>7,547,541</b>	<b>8,024,928</b>	<b>7,902,598</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	1,063,872	6,052,904	5,834,329	1,282,447
6/30/2020	1,282,446	7,188,706	5,674,695	2,796,457
6/30/2021	2,796,457	8,024,928	7,302,898	3,518,487
6/30/2022	3,518,487	7,902,598	7,584,327	3,836,758
		Excludes Capital Outlay & Transfers Out		<u>(316,941)</u> 5% Reserve
				<u><u>3,519,817</u></u>

**FINAL BUDGET 2022-2023**

<b>PERSONAL SERVICES (4310 - SEWER)</b>	
10-01 SALARIES	1,657,499
10-03 OVERTIME	20,000
10-07 ALLOWANCES	4,776
10-10 LONGEVITY	71,700
10-11 SL BUYBACK	8,694
10-12 VACATION BUYBACK	2,972
10-13 PDO BUYBACK	2,182
10-14 SL INCENTIVE	12,050
10-18 SEPARATION PAY	20,000
10-19 ON CALL	9,000
10-27 SHIFT DIFFERENTIAL	4,000
10-95 1X SALARY ADJUSTMENT	4,828
<b>TOTAL PERSONAL SERVICES - SEWER</b>	<b>1,817,701</b>

<b>PERSONAL SERVICES (4330 - LINE MAINTENANCE CREW)</b>	
10-01 SALARIES	819,484
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,808
10-10 LONGEVITY	9,107
10-11 SL BUYBACK	1,130
10-12 VACATION BUYBACK	564
10-13 PDO BUYBACK	1,266
10-14 SL INCENTIVE	4,250
10-19 ON CALL	5,000
10-95 1X SALARY ADJUSTMENT	3,021
<b>TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW</b>	<b>862,630</b>

<b>TOTAL PERSONAL SERVICES</b>	<b>2,680,331</b>
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<b>BENEFITS (4310 - SEWER)</b>	
15-01 SOCIAL SECURITY	139,054
15-02 EMPLOYEES' RETIREMENT	254,478
15-03 GROUP INSURANCE	245,641
15-04 WORKERS COMP INSURANCE	11,089
15-06 TRAVEL & SCHOOL	5,500
15-07 UNIFORMS	15,000
15-13 LIFE	5,217
15-14 DENTAL	21,870
15-20 OVERHEAD HEALTH CARE COST	5,315
15-98 RETIREE INSURANCE	3,145
<b>TOTAL BENEFITS - SEWER</b>	<b>706,309</b>

(CONTINUED)



**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22	PERSONNEL POSITIONS SUMMARY:
Inventory Control Tech	0.5	0.5	2006-07 - 52
Supply Supervisor	0.5	0.5	2007-08 - 52.17
Lab Supervisor	1	1	2008-09 - 52.17
Sludge Supervisor	1	1	2009-10 - 52.17
Heavy Equip. Operator II	3	3	2010-11 - 52.17
Lab Technician	1	1	2011-12 - 49.17
Maint Supervisor II	1	1	2012-13 - 48.17
Chief Operator	1	1	2013-14 - 46.17
Operator V	1	1	2014-15 - 44.51
Operator IV	3	3	2015-16 - 44.51
Operator	7	7	2016-17 - 44.51
Maint. Technician	5	5	2017-18 - 44.51
GIS Coordinator	0.17	0.17	2018-19 - 44.51
Environmental Chemist	2	2	2019-20 - 44.17
Line Maint. Supervisor	0.5	0.5	2020-21 - 39.17
Line Maint. Oper. Foreman	1	1	2021-22 - 44.17
Line Maint. Crew Leader	4	5	2022-23 - 44.17
Line Maint CCTV Chief Op	1	0	
Line Maint. Cert. Equip Op	8.5	8.5	
Line Maint. Pretreat Coord	1	1	
Line Maint. Pretreat Tech	1	1	
<b>TOTAL</b>	<b>44.17</b>	<b>44.17</b>	

FY 22-23 Added (1) CCTV Chief Operator  
FY 21-22 Added (1) Operator and (4) Cert Equip Op positions not filled in FY 20-21  
FY 20-21 (1) Operator and (4) Cert Equip Op positions not filled  
.17% GIS Coordinator from 010-05 Comm Development Eff. FY 07-08

<b>BENEFITS (4330 - LINE MAINTENANCE CREW)</b>	
15-01 SOCIAL SECURITY	65,991
15-02 EMPLOYEES' RETIREMENT	120,768
15-03 GROUP INSURANCE	129,271
15-04 WORKERS COMP INSURANCE	22,454
15-06 TRAVEL & SCHOOL	7,000
15-07 UNIFORMS	8,850
15-13 LIFE	3,264
15-14 DENTAL	9,950
15-20 OVERHEAD HEALTH CARE COST	3,452
<b>TOTAL BENEFITS - LINE MAINTENANCE CREW</b>	<b>371,000</b>
<b>TOTAL BENEFITS</b>	<b>1,077,310</b>

<b>MATERIALS &amp; SUPPLIES (4310 - SEWER)</b>	
20-34 MAINTENANCE OF EQUIPMENT	300,000
20-35 SMALL TOOLS & EQUIPMENT	15,000
20-41 SUPPLIES	90,000
20-45 FUEL & LUBRICANTS	9,000
20-49 CHEMICALS	125,000
20-63 FLEET FUEL	92,202
20-64 FLEET PARTS	192,880
20-65 FLEET LABOR	134,316
<b>TOTAL MATERIALS &amp; SUPPLIES - SEWER</b>	<b>958,398</b>

<b>MATERIALS &amp; SUPPLIES (4330 - LINE MAINTENANCE CREW)</b>	
20-34 MAINTENANCE OF EQUIPMENT	12,500
20-35 SMALL TOOLS & EQUIPMENT	26,500
20-41 SUPPLIES	35,000
20-45 FUEL & LUBRICANTS	1,500
20-49 CHEMICALS	20,000
<b>TOTAL MATERIALS &amp; SUPPLIES - LINE MAINTENANCE CREW</b>	<b>95,500</b>
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,053,898</b>

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE THREE**

**CAPITAL OUTLAY FY 22-23 (4310 - SEWER)**

18' TADEM AXLE FLAT BED TRAILER	7,500
STANDBY GENERATOR	25,000
1/2 TON 4X4 PICKUP TRUCK	29,000
ROOF MOUNTED HVAC UNIT	10,000
REFURBISHED ELECTRIC GOLF CART	6,750
ROOF REPLACEMENT	100,000
APPLE IPAD	1,000
2 SECURITY CAMERAS AT WRRF	7,500
<b>TOTAL</b>	<b>186,750</b>

**CAPITAL OUTLAY FY 22-23 (4330 - LINE MAINTENANCE CREW)**

CCTV INSPECTION UNIT	21,303
H2S DETECTOR (AIR MONITORS)	650
DEWATERING (TRASH) PUMP	1,700
HD SEWER LINE FLUSHER TRUCK	165,000
HD TRUCK	65,000
PRETREATMENT VEHICLE	31,000
INTERCEPTOR CAMERA	500
IPAD REPLACEMENT	1,500
<b>TOTAL</b>	<b>286,653</b>

**CONTRACTUAL (30-40) FY 22-23 (4330 - LINE MAINTENANCE CREW)**

Verizon data for iPad	4,000
Hepatitis B vaccination	1,100
Compliance sampling	8,000
Chemical root control	100,000
Office bug treatments	350
Okie Locate	2,200
Tree removal	2,000
Equipment rental	1,500
Job postings	1,250
Manhole / pipe emergency rehab	50,000
<b>TOTAL</b>	<b>170,400</b>

**OTHER SERVICES & CHARGES (4310 - SEWER)**

30-01 UTILITIES & COMMUNICATIONS	525,000
30-21 SURPLUS PROPERTY	3,933
30-22 PWA REIMBURSEMENT	333,484
30-23 UPKEEP REAL PROPERTY	12,000
30-40 CONTRACTUAL	166,576
30-41 CONTRACT LABOR	40,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	45,943
30-49 CREDIT CARD FEES	40,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,800
30-85 INSURANCE/FIRE, THEFT, LIAB	113,737
30-86 AUDIT	3,717
<b>TOTAL OTHER SERVICES &amp; CHARGES - SEWER</b>	<b>1,286,190</b>

**OTHER SERVICES & CHARGES (4330 - LINE MAINTENANCE CREW)**

30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	170,400
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,400
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,200
30-85 INSURANCE/FIRE, THEFT, LIAB	57,379
30-86 AUDIT	3,717
<b>TOTAL OTHER SERVICES &amp; CHARGES - LINE MAINTENANCE CREW</b>	<b>241,096</b>

**TOTAL OTHER SERVICES & CHARGES** 1,527,286

**CAPITAL OUTLAY (4310 - SEWER)**

40-01 VEHICLES	36,500
40-02 EQUIPMENT	41,750
40-14 REMODEL	100,000
40-49 COMPUTERS	8,500
<b>TOTAL CAPITAL OUTLAY - SEWER</b>	<b>186,750</b>

**CAPITAL OUTLAY (4330 - LINE MAINTENANCE CREW)**

40-01 VEHICLES	96,000
40-02 EQUIPMENT	189,153
40-49 COMPUTERS	1,500
<b>TOTAL CAPITAL OUTLAY - LINE MAINTENANCE CREW</b>	<b>286,653</b>

**TOTAL CAPITAL OUTLAY** 473,403

**TRANSFERS OUT (4310-SEWER)**

80-33 GENERAL FUND REIMBURSEMENT	772,099
<b>TOTAL TRANSFERS OUT</b>	<b>772,099</b>

**TOTAL DEPARTMENT REQUEST** 7,584,327

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE FOUR**

**CONTRACTUAL (30-40) FY 22-23 (4310 - SEWER)**

Accurate Lab samples	7,000
Accurate Supplies	15,000
Advent Heat & Air	5,000
Air Gas- Ultra pure Nitrogen	2,433
Ameriworks Occupational Health- Testing	600
Bobcat of Oklahoma	2,743
Brenntag	5,000
Cintas- cleaning supplies	1,500
City of Del City	1,000
Cox cable link to City hall	12,000
DEQ	17,658
Dolese Brothers	1,500
Evoqua - DI water	4,500
EVOQUA Water tech.	3,250
J.A. King - Lab Calibrations	1,000
Jackson Boiler & Tank	5,000
Johnson Controls Fire alarm inspection	35,000
Lift equipment annual inspection	2,000
Lundy Propane	1,000
Mac systems- fire alarm	500
Municipal Industry	7,250
Ok. County Extension (OSU)	3,000
Raco Manufacturing	7,500
Rexell	2,000
Safety Clean	1,200
Shawver and Sons switch gear maint	6,300
Stampsco, Inc	6,430
Unifirst- mats, lab towels and shop towels	4,212
USA Bluebook- Lab Supplies	3,000
Verizon wireless	2,000
<b>TOTAL</b>	<b>166,576</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

BUCKET TRUCK MULT DEPT FU	50,000.00
TRUCK W/DUMP BED	70,000.00
1/2 TON CREW CAB PICKUP	28,000.00
CYBER SERCURITY MONTORING	24,000.00
BOILER REBUILD	6,586.00
RACO ALARM AGENTS	23,673.00
3 PUMPS, MOTOR & VALVE	154,224.00
LAB SOLIDS/SLUDGE DRY FUR	5,800.00
UPS FOR INCUBATOR	1,789.00
YSI DO PROBE & CONTROLLER	9,000.00
ELECTRIC REFURB GOLF CART	6,500.00
2 SECURITY CAMERAS	7,500.00
BOBCAT SKID STEER	38,432.00
A-A LIFT STATION PUMP REP	16,238.00
MAIN CONTROL BLDG ROOF RE	100,000.00
IPAD - COMPOST	1,000.00
SCADA SYSTEM UPGRADE	70,000.00
CARGO VAN	29,000.00
ONE TON TRUCK	45,000.00
HEAVY DUTY FLUSHER TRUCK	135,000.00
SL-RAT	27,000.00
CCTV INSPECTION UNIT LEAS	21,303.00
2 I-PADS	120.00
(2) I-PADS	100.00
3 COMPUTERS	2,259.00
IPAD & PRINTER	2,200.00
IPAD REPLACEMENTS	1,400.00
<b>TOTAL</b>	<b>876,124</b>

**FUND: ENTERPRISE (192)**

**DEPARTMENT: UTILITIES-WASTEWATER (43)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Main Control Building roof  
175hp Tractor  
Generator for Lagoon lift station  
Forklift  
Dry spreader

**STAFFING/PROGRAMS**

During the past fiscal year, 2021-22, The Water Resources Recovery Facility (WRRF) treated 139,237,000.000 gallons of water since July 1 2021 to March 9, 2022. The Compost Facility has had a steady increase of compost with sales of 13 metric tons. The ability to deliver has boosted these sales.

During this last year, staff of the WRRF & Compost facilities have had to adapt to social distance, separate shift, clock in and out times, and take extra steps to clean, and disinfect the facility to reduce the spread of the Covid-19 virus. For the majority of this time there has been one vacant position for an operator. Overtime has been kept to a minimum all while maintaining an environmentally friendly effluent.

The WRRF & Compost Facility staffed, with a Chief Operator, Compost Supervisor, Operator 5, Lab, and Maintenance Supervisor's. Two environmental Chemist and one lab technician. Five Maintenance technicians and three heavy equipment operators. Additionally, nine facility operators.

**PROGRAM DESCRIPTION**

The Water Resources Recovery Facility (WRRF) treated 139,237,000.000 gallons of wastewater. The treated effluent is environmentally friendly water that sustains all aquatic life. Compost generated from the Compost facility has become so popular, the facility sold out of its stockpile three separate times in 2021.

**2022-2023 GOALS AND OBJECTIVES**

1. Discharge effluent with no impact on the receiving waters
2. Produce class A Compost for consumer use.
3. Maintain Facility, and all associated pump stations
4. Operate in a safe efficient manner that will provide the greatest return on taxpayers' dollars.
5. Serve the citizens of Midwest City with three day per week brush intake, and six day per week compost sales.
6. Use the facilities electric golf carts as much as possible to reduce the use of the large, less fuel-efficient full size vehicles.

**FUND: ENTERPRISE (192)**  
**DEPARTMENT: LINE MAINTENANCE (4330)**

**SIGNIFICANT EXPENDITURE CHANGES:**

Chemical Root Control  
Manhole rehabilitation  
CCTV sewer line inspection unit (year 3 of 5)  
Pretreatment vehicle  
HD Excavation truck  
HD flusher truck (year 2 of 2)  
Dewater trash pump  
Hydrogen Sulfide detectors

**STAFFING/PROGRAMS**

During fiscal year 21-22 Sewer Line Maintenance has operated with several vacancies. Sewer Line Maintenance has staffing opportunities for (1) ½ funded Line Crew Supervisor, (1) Operations Foreman, (1) Pretreatment Coordinator, (1) Pretreatment Technician, (5) Crew Leaders, (9) Certified Equipment Operators and (1) ½ funded Certified Equipment Operator.

**PROGRAM DESCRIPTION**

The Line Maintenance Department is responsible for 300+ miles of sewer collection pipe that ranges in size from 6” to 48”. Pretreatment personnel inspect grease interceptors, sand/oil separators and dental amalgam separators that help keep grease and grit out of the collection system. Two permitted industries are continually monitored, in-

spected, and sampled for discharge compliance standards. Line Maintenance is also responsible for providing the general visual location of the City owned sewer infrastructure and fiber optic line by means of flags and paint.

**2022-2023 GOALS AND OBJECTIVES**

1. Hire and maintain a full staff.
2. Utilizing the CCTV unit, begin a video assessment program of the sewer system that gives visual confirmation of the effectiveness of preventative maintenance efforts, repair or replacement needs, chemical root treatment and the undisputable status of the sanitary sewer system.
3. Continue to utilize the SL-RAT to give a more accurate assessment of the sewer collection system, to ensure that preventative maintenance and CCTV measures are directed at the needed lines.
4. Recommend to engineering and receive funding for, sections of sanitary sewer lines that need replaced. Determinations and prioritization to be made by historical data and visual aids provided by the CCTV unit.
5. Begin an Inflow and Infiltration study using sewer flow meters throughout the collection system. This program is designed to identify major sources of rain event I & I, leading to a significant cost savings from not treating rain water at the WRRF.

FUND: MWC UTILITIES AUTH (193)  
 DEPARTMENT: UTILITIES - (87)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES		818	818	729
CAPITAL OUTLAY	5,316	928,548	928,548	-
<b>TOTAL</b>	<b>5,316</b>	<b>929,366</b>	<b>929,366</b>	<b>729</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	4,650	8,554	2,099	5,080
MISCELLANEOUS	-	-	58,523	-
<b>TOTAL</b>	<b>4,650</b>	<b>8,554</b>	<b>60,622</b>	<b>5,080</b>

**FINAL BUDGET 2022-2023**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-86 AUDIT	729
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<u>729</u>
<b>TOTAL DEPARTMENT REQUEST</b>	<u><u>729</u></u>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

SOLDIER CRK INDUST PARK	583,865
SITE IMPROVEMENTS	194,683
PROJECTS TO BE APPROVED	150,000
<b>TOTAL</b>	<u>928,548</u>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	936,841	15,899	155	952,584	6/30/2020
6/30/2020	952,584	4,650	5,316	951,918	6/30/2021
6/30/2021	951,918	60,622	929,366	83,174	6/30/2022 - EST
6/30/2022	83,174	5,080	729	87,525	6/30/2023 - EST

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	690,213	1,334,133	883,263	1,735,492
BENEFITS	162,866	292,445	184,300	356,589
OTHER SERVICES	795,483	1,174,519	876,615	1,358,614
COST OF SALES	470,597	747,969	549,164	632,252
TRANSFERS OUT	74,307	141,277	35,128	195,758
<b>TOTAL</b>	<b>2,193,466</b>	<b>3,690,343</b>	<b>2,528,471</b>	<b>4,278,705</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	1,857,670	3,531,924	2,061,652	5,355,004
PROCEEDS FROM LOAN	-	155,693	-	-
MISCELLANEOUS	11	-	62	-
<b>TOTAL</b>	<b>1,857,681</b>	<b>3,687,617</b>	<b>2,061,714</b>	<b>5,355,004</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	278,060	3,682,923	3,874,796	86,187
6/30/2020	86,188	1,857,681	2,193,466	(249,597)
6/30/2021	(249,597)	2,061,714	2,528,471	(716,354)
6/30/2022	(716,354)	5,355,004	4,278,705	359,945

FINAL BUDGET 2022-2023

MUNICIPAL AUTHORITY ADMINISTRATION - 4010	
PERSONAL SERVICES	56,198
BENEFITS	16,187
<b>TOTAL DIVISION REQUEST</b>	<b>72,385</b>

ROOMS - 4012	
PERSONAL SERVICES	580,637
BENEFITS	132,233
OTHER SERVICES & CHARGES	214,571
<b>TOTAL DIVISION REQUEST</b>	<b>927,441</b>

FOOD - 4013	
PERSONAL SERVICES	420,551
BENEFITS	55,050
OTHER SERVICES & CHARGES	31,585
<b>TOTAL DIVISION REQUEST</b>	<b>507,187</b>

TELEPHONE - 4014	
COST OF SALES	6,120
<b>TOTAL DIVISION REQUEST</b>	<b>6,120</b>

MISCELLANEOUS - 4015	
COST OF SALES	119,667
OTHER SERVICES & CHARGES	20,107
<b>TOTAL DIVISION REQUEST</b>	<b>139,774</b>

(CONTINUED)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23		FY 21-22	
	Full Time	Part Time	Full Time	Part Time
Accountant (City)	0.25	-	0.25	-
City Mgrn - Admin (City)	0.15	-	0.20	-
General Manager	1	-	1	-
Asst General Manager	1	-	-	-
Director of Rooms	-	-	-	-
Front Office Manager	-	-	-	-
AM/PM Front Desk Sprvs	1	-	1	-
Front Desk Clerks	3	2	2	2
Night Auditors	1	1	1	1
Housekeeping Manager	1	-	1	-
Housekeeping Supervisor	2	-	3	-
Inspectress	-	-	-	-
Room Attendants	8	3	10	2
House person	1	1	2	-
Lobby Attendant	2	1	2	1
Laundry Attendant	1	1	2	-
Food & Beverage Manager	-	-	1	-
Bartenders	2	1	2	1
Restaurant Supervisor	1	-	2	-
Restaurant Cooks	3	-	3	-
Restaurant Servers	3	1	3	2
Club Level Attendant	-	-	-	-
Facilities Manager	1	-	1	-
Maintenance Tech	3	-	3	-
Director of Sales & Mrktg	1	-	1	-
Sales Manager	2	-	2	-
Executive Meeting Manager	-	-	1	-
Sales Coordinator	1	-	1	-
Convention Services Mgr	1	-	1	-
Accounting Director	1	-	1	-
Accts Rec/Payroll Coord.	-	-	1	-
Executive Chef	1	-	1	-
Banquet Cooks	1	1	2	1
Dishwashers	1	1	2	1
Lead Cook	1	-	1	-
Banquet Manager	1	-	1	-

ADMINISTRATION - 4016	
PERSONAL SERVICES	290,003
BENEFITS	54,115
OTHER SERVICES & CHARGES	388,947
<b>TOTAL DIVISION REQUEST</b>	<b>733,065</b>
SALES & MARKETING - 4017	
PERSONAL SERVICES	222,055
BENEFITS	53,837
OTHER SERVICES & CHARGES	169,462
<b>TOTAL DIVISION REQUEST</b>	<b>445,354</b>
MAINTENANCE - 4018	
PERSONAL SERVICES	133,960
BENEFITS	30,603
OTHER SERVICES & CHARGES	197,259
<b>TOTAL DIVISION REQUEST</b>	<b>361,823</b>
FRANCHISE FEES - 4019	
COST OF SALES	208,758
OTHER SERVICES & CHARGES	143,728
<b>TOTAL DIVISION REQUEST</b>	<b>352,486</b>
ENERGY COST - 4020	
COST OF SALES	297,707
<b>TOTAL DIVISION REQUEST</b>	<b>297,707</b>
CAPITAL - 4021	
OTHER SERVICES & CHARGES	100,579
TRANSFERS (4% FF&E)	195,758
<b>TOTAL DIVISION REQUEST</b>	<b>296,338</b>

(CONTINUED)



FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)  
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
DEPARTMENT HEAD: TIM LYON  
PAGE THREE

(Continued) PERMANENT STAFFING	FY 22-23		FY 21-22	
	Full Time	Part Time	Full Time	Part Time
Banquet Captain	2	-	2	-
Banquet Setup	2	2	2	2
Banquet Servers	4	7	4	7
Banquet Bartenders	-	3	-	3
Security	1	1	-	1
<b>TOTAL</b>	<b>55.40</b>	<b>26.00</b>	<b>63.45</b>	<b>24.00</b>

PERSONNEL POSITIONS SUMMARY

- 2008-09 - 60.00 Full Time
- 2008-09 - 40.00 Part Time
- 2009-10 - 60.65 Full Time
- 2009-10 - 40.00 Part Time
- 2010-11 - 62.65 Full Time
- 2010-11 - 56.00 Part Time
- 2011-12 - 62.75 Full Time
- 2011-12 - 52.00 Part Time
- 2012-13 - 59.45 Full Time
- 2012-13 - 41.00 Part Time
- 2013-14 - 57.45 Full Time
- 2013-14 - 34.00 Part Time
- 2014-15 - 57.45 Full Time
- 2014-15 - 32.00 Part Time
- 2015-16 - 58.40 Full Time
- 2015-16 - 33.00 Part Time
- 2016-17 - 63.45 Full Time
- 2016-17 - 29.00 Part Time
- 2017-18 - 64.40 Full Time
- 2017-18 - 28.00 Part Time
- 2018-19 - 64.40 Full Time
- 2018-19 - 28.00 Part Time
- 2019-20 - 64.40 Full Time
- 2019-20 - 26.00 Part Time
- 2020-21 - 63.45 Full Time
- 2020-21 - 24.00 Part Time
- 2021-22 - 63.45 Full Time
- 2021-22 - 24.00 Part Time
- 2022-23 - 55.40 Full Time
- 2022-23 - 26.00 Part Time

Note: Part Time includes Occasional Staff

LAUNDRY - 4023	
BENEFITS	4,181
OTHER SERVICES & CHARGES	92,375
<b>TOTAL DIVISION REQUEST</b>	<b>96,555</b>
BEVERAGE - 4024	
PERSONAL SERVICES	32,088
BENEFITS	10,383
<b>TOTAL DIVISION REQUEST</b>	<b>42,470</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>4,278,705</b>

FUND: FF&E RESERVE (196)  
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)  
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	4,866	5,000	5,000	-
BENEFITS	1,053	996	996	-
MATERIALS & SUPPLIES	47,244	30,665	30,665	-
OTHER SERVICES	-	9,955	9,955	-
CAPITAL OUTLAY	4,289,892	6,461,270	6,461,270	100,000
<b>TOTAL</b>	<b>4,343,055</b>	<b>6,507,886</b>	<b>6,507,886</b>	<b>100,000</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
MISCELLANEOUS	12,776	-	-	-
TRANSFERS	4,259,076	6,276,738	6,170,589	195,758
<b>TOTAL</b>	<b>4,271,852</b>	<b>6,276,738</b>	<b>6,170,589</b>	<b>195,758</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	819,894	1,085,272	1,232,211	672,955	6/30/2020
6/30/2020	672,955	4,271,852	4,343,055	601,752	6/30/2021
6/30/2021	601,752	6,170,589	6,507,886	264,455	6/30/2022 - EST
6/30/2022	264,455	195,758	100,000	360,213	6/30/2023 - EST

FINAL BUDGET 2022-2023

MUNICIPAL AUTHORITY ADMINISTRATION - 4010	
<b>CAPITAL OUTLAY</b>	
40-08 CONTINGENCIES	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>100,000</b>
<hr/>	
<b>TOTAL DIVISION REQUEST</b>	<b>100,000</b>

CAPITAL OUTLAY FY 22-23

TO BE DETERMINED	100,000
<b>TOTAL</b>	<b>100,000</b>

CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL

TV'S - FLOORS 1-4	50,156
PROPERTY IMPROVEMENT	204,087
POS SYSTEM	5,164
WALK IN COOLER COMPRESSOR	2,651
HEAT PUMP W/AIR HANDLER	10,803
REFRIG SANDWICH PREP TABL	2,099
BEER WALK IN COOLER	7,129
WASHER	17,985
TO BE DETERMINED	47,342
PROPERTY IMPROVEMENT	6,135,461
COMPUTER/PRINTERS	1,033
<b>TOTAL</b>	<b>6,483,910</b>

FUND: GOLF (197)  
DEPARTMENT: GOLF (47/48)  
DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	444,556	370,074	370,074	614,299
BENEFITS	156,760	131,517	131,517	189,900
MATERIALS & SUPPLIES	103,499	91,578	91,578	287,136
OTHER SERVICES	62,452	57,618	57,618	100,033
CAPITAL OUTLAY	-	-	-	2,000
DEBT SERVICE	3,182	3,182	3,182	4,580
TOTAL	770,449	653,969	653,969	1,197,948

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	779,538	470,909	470,909	1,220,899
INVESTMENT INTEREST	2,055	3,955	3,955	1,295
ASSET RETIREMENT	-	2,445	119,295	-
MISCELLANEOUS	409	-	8,922	-
TRANSFER IN	-	5,000	5,000	-
TOTAL	782,002	482,309	608,081	1,222,194

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	74,131	1,104,692	1,013,892	164,931
6/30/2020	164,931	782,002	770,449	176,484
6/30/2021	176,484	608,081	653,969	130,596
6/30/2022	130,596	1,222,194	1,197,948	154,842

Excludes Transfers Out & Capital Outlay (59,568) 5% Reserve  
95,274

A line of credit loan for up to \$200,000 split equally between Fund 123 - Park and Recreation and Fund 45 - Welcom continuing golf course operations. The loan is payable in a balloon payment on April 30, 2024.

FINAL BUDGET 2022-2023

PERSONAL SERVICES (4710 - JOHN CONRAD)	
10-01 SALARIES	340,904
10-02 WAGES	148,600
10-03 OVERTIME	500
10-07 ALLOWANCES	4,035
10-10 LONGEVITY	10,840
10-11 SL BUYBACK-OVERBANK	4,711
10-12 VL BUYBACK - OVERBANK	1,177
10-13 PDO BUYBACK	1,175
10-14 SL INCENTIVE	2,430
10-95 1X SALARY ADJUSTMENT	2,648
<b>TOTAL PERSONAL SERVICES - JOHN CONRAD</b>	<b>517,020</b>

PERSONAL SERVICES (4810 - HIDDEN CREEK)	
10-01 SALARIES	43,793
10-02 WAGES	49,000
10-03 OVERTIME	500
10-07 ALLOWANCES	624
10-10 LONGEVITY	1,350
10-11 SL BUYBACK	610
10-12 VL BUYBACK	207
10-13 PDO BUYBACK	134
10-14 SL INCENTIVE	270
10-95 SALARY ADJUSTMENT	791
<b>TOTAL PERSONAL SERVICES - HIDDEN CREEK</b>	<b>97,279</b>

**TOTAL PERSONAL SERVICES 614,299**

BENEFITS (4710 - JOHN CONRAD)	
15-01 SOCIAL SECURITY	39,552
15-02 EMPLOYEES' RETIREMENT	51,579
15-03 GROUP INSURANCE	53,112
15-04 WORKERS COMP INSURANCE	9,216
15-06 TRAVEL & SCHOOL	680
15-07 UNIFORMS	2,620
15-13 LIFE	1,421
15-14 DENTAL	3,895
15-20 OVERHEAD HEALTH CARE COST	1,504
15-98 RETIREE INSURANCE	2,206
<b>TOTAL BENEFITS - JOHN CONRAD</b>	<b>165,785</b>

(CONTINUED)

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
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<u>PERMANENT STAFFING</u>	<u>FY 22-23</u>	<u>FY 21-22</u>
Golf Director	1	1
Golf Superintendent	1	1
Asst Golf Superintendent	1	0
Golf Car Mechanic	1	0
Groundskeeper	1	0
Club House Assistant	1	1
<b>TOTAL</b>	<b>6</b>	<b>3</b>

<u>PART TIME STAFFING</u>	<u>FY 22-23</u>	<u>FY 21-22</u>
	2	1

<u>SEASONAL STAFFING</u>	<u>FY 22-23</u>	<u>FY 21-22</u>
	25	2

PERSONNEL  
POSITIONS  
SUMMARY:

- 2006-07 - 9
- 2007-08 - 9
- 2008-09 - 8
- 2009-10 - 6
- 2010-11 - 6
- 2011-12 - 6
- 2012-13 - 6
- 2013-14 - 6
- 2014-15 - 6
- 2015-16 - 6
- 2016-17 - 6
- 2017-18 - 6
- 2018-19 - 6
- 2019-20 - 6
- 2020-21 - 5
- 2021-22 - 3
- 2022-23 - 6

<b>BENEFITS (4810 - HIDDEN CREEK)</b>	
15-01 SOCIAL SECURITY	7,442
15-02 EMPLOYEES' RETIREMENT	6,759
15-03 GROUP INSURANCE	5,311
15-04 WORKERS COMP INSURANCE	3,950
15-13 LIFE	115
15-14 DENTAL	418
15-20 OVERHEAD HEALTH CARE COST	120
<b>TOTAL BENEFITS - HIDDEN CREEK</b>	<b>24,115</b>

**TOTAL BENEFITS 189,900**

<b>MATERIALS &amp; SUPPLIES (4710 - JOHN CONRAD)</b>	
20-27 FOOD & BEVERAGES	34,500
20-34 MAINTENANCE OF EQUIPMENT	18,000
20-41 SUPPLIES	16,000
20-49 CHEMICALS	88,150
20-55 PRO SHOP SUPPLIES	40,000
20-63 FLEET FUEL	13,011
20-64 FLEET PARTS	2,416
20-65 FLEET LABOR	1,941
20-66 IRRIGATION UPKEEP	1,000
20-67 GOLF CART MAINTENANCE	1,000
20-71 BOTANICAL	24,118
<b>TOTAL MATERIALS &amp; SUPPLIES - JOHN CONRAD</b>	<b>240,136</b>

<b>MATERIALS &amp; SUPPLIES (4810 - HIDDEN CREEK)</b>	
20-27 FOOD & BEVERAGES	12,000
20-34 MAINTENANCE OF EQUIPMENT	2,000
20-41 SUPPLIES	12,000
20-49 CHEMICALS	12,000
20-55 PRO SHOP SUPPLIES	2,600
20-66 IRRIGATION UPKEEP	1,800
20-67 GOLF CART MAINTENANCE	1,000
20-71 BOTANICAL	3,600
<b>TOTAL MATERIALS &amp; SUPPLIES - HIDDEN CREEK</b>	<b>47,000</b>

**TOTAL MATERIALS & SUPPLIES 287,136**

(CONTINUED)

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE THREE**

**CONTRACTUAL (4710 - JOHN CONRAD) FY 22-23**

Window Cleaning	600
Pest Control	400
Alarm Monitoring	720
Fire Inspection	150
<b>TOTAL</b>	<b>1,870</b>

**CONTRACTUAL (4810 - HIDDEN CREEK) FY 22-23**

Window Cleaning	600
Alarm Monitoring	300
Golf Cart Lease	11,950
Fire Inspection	150
<b>TOTAL</b>	<b>13,000</b>

**CAPITAL OUTLAY FY 22-23**

COMPUTERS	2,000
<b>TOTAL</b>	<b>2,000</b>

**OTHER SERVICES & CHARGES (4710 - JOHN CONRAD)**

30-01 UTILITIES & COMMUNICATIONS	22,000
30-21 SURPLUS PROPERTY	909
30-23 UPKEEP REAL PROPERTY	2,500
30-40 CONTRACTUAL	1,870
30-41 CONTRACT LABOR	5,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,147
30-49 CREDIT CARD FEES	23,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,185
30-85 INSURANCE/FIRE, THEFT, LIAB	5,604
30-86 AUDIT	408
<b>TOTAL OTHER SERVICES &amp; CHARGES - JOHN CONRAD</b>	<b>63,623</b>

**OTHER SERVICES & CHARGES (4810 - HIDDEN CREEK)**

30-01 UTILITIES & COMMUNICATIONS	6,600
30-23 UPKEEP REAL PROPERTY	1,500
30-40 CONTRACTUAL	13,000
30-49 CREDIT CARD FEES	12,500
30-85 INSURANCE/FIRE, THEFT, LIAB	2,402
30-86 AUDIT	408
<b>TOTAL OTHER SERVICES &amp; CHARGES - HIDDEN CREEK</b>	<b>36,410</b>

**TOTAL OTHER SERVICES & CHARGES 100,033**

**CAPITAL OUTLAY (4710- JOHN CONRAD)**

40-49 COMPUTERS	2,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,000</b>

**DEBT SERVICE**

71-02 INTEREST ON NOTES	4,580
<b>TOTAL DEBT SERVICE</b>	<b>4,580</b>

**TOTAL DEPARTMENT REQUEST 1,197,948**

**FUND: GENERAL**  
**DEPARTMENT: MUNICIPAL GOLF (197)**

**SIGNIFICANT EXPENDITURE CHANGES:**

**STAFFING/PROGRAMS**

**PROGRAM DESCRIPTION**

**2021 – 2022 OBJECTIVE**

Regional golf objective is always focused towards improving both John Conrad and Hidden Creek facilities and never being satisfied with just maintaining both facilities. I am always seeking better procedures to benefit the entire operations. Making sure every player enjoys their experience is my number one objective.

**2022-2023 GOALS AND OBJECTIVES**

1. Build strong relationship with new superintendent in making sure he understands the importance of communicating with me on any problems he may cross with his new staff and expectations for the course.
2. Increase revenue by having strict tournament policies in place to maximize daily rounds.
3. Improve landscaping around the Club House at John Conrad GC.
4. Launch a new volunteer program to enhance the overall experience and customer service for players and guests.

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	210,366	232,437	232,437	203,225
BENEFITS	78,175	86,025	86,025	81,307
MATERIALS & SUPPLIES	54,031	128,450	128,450	91,576
OTHER SERVICES	32,544	263,410	263,410	69,912
CAPITAL OUTLAY	-	171,977	171,977	105,997
<b>TOTAL</b>	<b>375,116</b>	<b>882,299</b>	<b>882,299</b>	<b>552,017</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	466,877	459,178	471,773	466,216
INTEREST	3,171	5,965	1,398	3,075
MISCELLANEOUS	800	-	800	800
<b>TOTAL</b>	<b>470,848</b>	<b>465,143</b>	<b>473,971</b>	<b>470,091</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	569,922	469,963	425,549	614,336	6/30/2020
6/20/2020	614,336	470,848	375,116	710,068	6/30/2021
6/20/2021	710,068	473,971	882,299	301,740	6/30/2022 - EST
6/30/2022	301,740	470,091	552,017	219,814	6/30/2023 - EST

Excludes Capital Outlay (22,301) **5% Reserve**  
**197,513**

**FINAL BUDGET 2022-2023**

**PERSONAL SERVICES**

10-01 SALARY	188,074
10-03 OVERTIME	1,250
10-07 ALLOWANCES	710
10-10 LONGEVITY	9,638
10-11 SL BUYBACK	820
10-12 VL BUYBACK	229
10-13 PDO BUYBACK	514
10-14 SICK LEAVE INCENTIVE	1,125
10-19 ONCALL	288
10-95 1X SALARY ADJUSTMENT	577
<b>TOTAL PERSONAL SERVICES</b>	<b>203,225</b>

**BENEFITS**

15-01 SOCIAL SECURITY	15,547
15-02 EMPLOYEES' RETIREMENT	28,452
15-03 GROUP INSURANCE	28,000
15-04 WORKER'S COMP INSURANCE	1,377
15-06 TRAVEL & SCHOOL	1,000
15-07 UNIFORMS	1,501
15-13 LIFE	624
15-14 DENTAL	2,358
15-20 OVERHEAD HEALTH CARE COST	660
15-98 RETIREE HEALTH INSURANCE	1,789
<b>TOTAL BENEFITS</b>	<b>81,307</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	30,000
20-63 FLEET FUEL	10,600
20-64 FLEET PARTS	32,022
20-65 FLEET LABOR	18,954
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>91,576</b>

(CONTINUED)

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
Street Supervisor	0.25	0.25
Street Project Supervisor	0.00	0.50
Equipment Operator III	1	1
Equipment Operator II	2	2
Equipment Operator I	0	0
<b>TOTAL</b>	<b>3.25</b>	<b>3.75</b>

FY 22-23 moved .50 Street Project Supervisor to 010-09 Street

PERSONNEL  
POSITIONS  
SUMMARY:

2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.75  
2010-11 - 3.75  
2011-12 - 3.75  
2012-13 - 3.75  
2013-14 - 3.75  
2014-15 - 3.75  
2015-16 - 3.75  
2016-17 - 3.75  
2017-18 - 3.75  
2018-19 - 3.75  
2019-20 - 3.75  
2020-21 - 3.75  
2021-22 - 3.75  
2022-23 - 3.25

**OTHER SERVICES & CHARGES**

30-22 PWA REIMBURSEMENT	38,823
30-40 CONTRACTUAL	30,000
30-85 INSURANCE-FIRE, THEFT, LIAB	1,089
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>69,912</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	105,997
<b>TOTAL CAPITAL OUTLAY</b>	<b>105,997</b>

**TOTAL DEPARTMENT REQUEST** 552,017

**CAPITAL OUTLAY FY 22-23**

CCTV Inspection Unit (3rd Year Funding)	15,997
Trackhoe (6th Year Funding)	90,000
<b>TOTAL</b>	<b>105,997</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

CCTV INSPECTION UNIT LEASE	26,977
TRACKHOE (1ST YR)	130,000
PALMER LOOP TRAIL DRAINAGE	15,000
<b>TOTAL</b>	<b>171,977</b>

**CONTRACTUAL (30-40) FY 22-23**

VARIOUS CITY PROJECTS (AS NEEDED)	30,000
<b>TOTAL</b>	<b>30,000</b>



# DRAINAGE

**FUND: GENERAL (060)**

**DEPARTMENT: CAPITAL DRAINAGE**

## **SIGNIFICANT EXPENDITURE CHANGES:**

None

## **STAFFING/PROGRAMS**

This department is staffed by three full time employees, an Two Equipment Operator II, and an Equipment Operator III. Department supervision is the Street Project Manager at 50% of his salary and the Street/Parks Supervisor at 25% of his salary.

## **PROGRAM DESCRIPTION**

Maintenance and repair of all improved drainage structures, unimproved drainage ditches with city right-of-ways, drainage channels and creeks.

## **2022-2023 GOALS AND OBJECTIVES**

1. Continue to replace broken and deteriorated concrete in improved channels.
2. Continue regular inspection of drainage structures and channels.
3. Continue to work on improvements of Soldier Creek, Crutcho Creek, and all tributary's in Midwest City.

**FUND: STORM WATER QUALITY (061)  
DEPARTMENT: STORM WATER QUALITY (61)  
DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	237,140	312,666	312,666	316,412
BENEFITS	84,730	115,984	109,397	116,606
MATERIALS & SUPPLIES	59,909	70,066	65,486	76,265
OTHER SERVICES	178,153	249,794	242,287	245,513
CAPITAL OUTLAY	5,069	117,427	117,427	75,177
TRANSFERS OUT	41,907	41,907	41,907	41,907
<b>TOTAL</b>	<b>606,909</b>	<b>907,844</b>	<b>889,170</b>	<b>871,880</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
LICENSES & PERMITS	3,240	5,836	4,048	4,808
CHARGES FOR SERVICES	767,311	756,944	788,477	769,036
INTEREST	5,212	9,687	2,766	6,020
MISCELLANEOUS	503	839	306	505
<b>TOTAL</b>	<b>776,266</b>	<b>773,306</b>	<b>795,597</b>	<b>780,369</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	878,476	774,588	638,676	1,014,388	6/30/2020
6/20/2020	1,014,388	776,266	606,909	1,183,745	6/30/2021
6/20/2021	1,183,745	795,597	889,170	1,090,172	6/30/2022 - EST
6/30/2022	1,090,172	780,369	871,880	998,661	6/30/2023 - EST
				(37,740)	5% Reserve
				<b>960,921</b>	

Excludes Capital Outlay & Transfers Out

	2020	2021	EST 2022	BUDGET 2023
CHARGES TO OTHER CITIES	32,559	36,909	50,926	40,131

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	281,276
10-02 WAGES	10,500
10-03 OVERTIME	7,500
10-07 ALLOWANCES	858
10-10 LONGEVITY	5,394
10-11 SL BUYBACK	1,937
10-12 VL BUYBACK	966
10-13 PDO BUYBACK	421
10-14 SICK LEAVE INCENTIVE	2,700
10-19 ON CALL	4,075
10-95 SALARY ADJUSTMENT	785
<b>TOTAL PERSONAL SERVICES</b>	<b>316,412</b>

BENEFITS	
15-01 SOCIAL SECURITY	24,206
15-02 EMPLOYEES' RETIREMENT	42,828
15-03 GROUP INSURANCE	30,945
15-04 WORKER'S COMP INSURANCE	2,147
15-06 TRAVEL & SCHOOL	7,500
15-07 UNIFORMS	2,605
15-13 LIFE	849
15-14 DENTAL	2,423
15-20 OVERHEAD HEALTH CARE COST	898
15-98 RETIREE INSURANCE	2,206
<b>TOTAL BENEFITS</b>	<b>116,606</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	2,500
20-41 SUPPLIES	27,750
20-49 CHEMICALS	11,000
20-63 FLEET FUEL	5,935
20-64 FLEET PARTS	13,123
20-65 FLEET LABOR	15,957
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>76,265</b>

(CONTINUED)

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
Asst Public Works Director	0.25	0
City Engineer	0	0.25
Storm Water Project Supervisor	1	1
Storm Water Quality Tech	3	3
Storm Water/Drainage Insp/Tech	0	0
GIS Coordinator	0.17	0.17
<b>TOTAL</b>	<b>4.42</b>	<b>4.42</b>

SEASONAL STAFFING	FY 22-23	FY 21-22
GPS/GIS Data Coll & Entry	2	2

FY 21-22 Eliminated PT Intern  
 FY 21-22 .25 City Engineer from PWA (075)  
 FY 20-21 Added Part-time intern  
 FY 20-21 SW Manager moved to Fund 190  
 Lab Technician eliminated FY 19-20  
 .5 Storm Water Manager moved to Fund 190 FY 17-18  
 .66 Lab Technician added in FY 14-15  
 .34 Lab Technician left in fund 192 FY 14-15

**CAPITAL OUTLAY FY 22-23**

Safety Storage Locker for Bulked HHW Drums	50,000
Closed Circuit Television (CCTV) Inspection Unit	15,977
Hach FH950 Flow Meter for Measuring Stream Flow	8,000
Replacement Laptop	1,200
<b>TOTAL</b>	<b>75,177</b>

**PERSONNEL  
 POSITIONS  
 SUMMARY:**

2006-07 - 5  
 2007-08 - 6.17  
 2008-09 - 7.17  
 2009-10 - 7.17  
 2010-11 - 6.17  
 2011-12 - 6.17  
 2012-13 - 5.17  
 2013-14 - 5.17  
 2014-15 - 5.83  
 2015-16 - 5.83  
 2016-17 - 5.83  
 2017-18 - 5.33  
 2018-19 - 5.33  
 2019-20 - 4.67  
 2020-21 - 4.17  
 2021-22 - 4.42  
 2022-23 - 4.42

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	8,000
30-21 SURPLUS PROPERTY	1,405
30-22 PWA REIMBURSEMENT	65,670
30-23 UPKEEP REAL PROPERTY	10,500
30-40 CONTRACTUAL	122,000
30-43 HARDWARE/SOFTWARE	22,849
30-49 CREDIT CARD FEES	4,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,900
30-85 INSURANCE - FIRE, THEFT, LIAB	4,977
30-86 ANNUAL AUDIT	712
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>245,513</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	73,977
40-49 COMPUTERS	1,200
<b>TOTAL CAPITAL OUTLAY</b>	<b>75,177</b>

**TRANSFERS**

80-33 GENERAL FUND (010)	41,907
<b>TOTAL TRANSFERS</b>	<b>41,907</b>

**TOTAL DEPARTMENT REQUEST** 871,880

**CONTRACTUAL (30-40) FY 22-23**

Household Hazardous Waste Disposal (5X \$1	75,000
Janitorial for 8726 SE 15th St.	5,460
COSWA Radio Ad	2,000
Verizon Wireless	2,500
Water Quality Replicate Samples	4,000
Unifirst - Mats, rugs, and lab towels	500
Billing inserts	4,000
Hazardous Spill Cleanup	10,000
TV & Electronics Disposal	3,000
Bacteria Source Tracking	15,000
MAC fire systems monitoring \$45 X 12	540
<b>TOTAL</b>	<b>122,000</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

WATER QUALITY METER	6,000
ST SWEEPER DEBRIS CONTNR	5,000
CCTV INSPECTION UNIT LEAS	26,977
STORAGE LOCKER DOORS/SHEL	4,000
OUTDOOR EMERG SHOWER	5,500
CONCRETE HHW LOCKER AREA	7,500
CONCRETE HHW LOCKER AREA	45,000
2 DESKTOP COMPUTER REPL	2,400
COMPUTERS AND IPADS	5,050
CITY WORKS DATABASE	10,000
<b>TOTAL</b>	<b>117,427</b>

**FUND: ENTERPRISE**  
**DEPARTMENT: STORMWATER QUALITY 61**

**SIGNIFICANT EXPENDITURE CHANGES:**  
N.A.

**STAFFING/PROGRAMS**

During the past fiscal year, 2021-2022, the Stormwater Quality Management Department was staffed by: stormwater project supervisor, three stormwater quality technicians and Stormwater/GIS Intern(s). All positions except the Interns are full time permanent employees. Stormwater quality management remains committed to serving citizens of Midwest City by maintaining and improving stormwater quality in creeks and waterways.

The department strives to educate and involve citizens in the prevention of storm water pollution and conducts water quality screening to detect, track and eliminate pollutants affecting water quality. Additionally, it enforces Midwest City's stormwater ordinances and manages a curbside recycling program that is responsible for diverting recyclable materials from the solid waste stream. Lastly, they provide safe and proper disposal of unwanted household hazardous waste to all Midwest City residents

**PROGRAM DESCRIPTION:**

The purpose of the Stormwater Quality Management Department is to promote public health, safety and welfare by maintaining and improving the quality of stormwater discharging to conveyances within Midwest City and all receiving waters of the State. Stormwater Quality has been tasked with ensuring that any applicable regulations of the Oklahoma Department of Environmental Quality and Environmental Protection Agency regarding stormwater discharges are being met. In order to maintain compliance with these regulations, Stormwater Quality has implemented several distinct programs such as:

- 1. Construction Site Inspections**
- 2. Illicit Discharge Detection and Elimination (IDDE).**
- 3. Curbside Recycling**
- 4. Household Hazardous Waste Disposal**
- 5. Public Education and Participation**
- 6. Complaints**

**2022-2023 Goals and Objectives:**

**Provide a safe and clean environment for our residents through the following:**

- 1. Distribution of educational materials to increase public awareness and participation in City Programs including Household Hazardous Waste Disposal, Recycling, Adopt a Street, and Adopt a Creek. We will achieve this by presenting educational material quarterly at the Neighborhood Association meetings, attending events such as Association Celebration, National Night Out, etc. and creating various newsletters to be distributed to city employees and residents.
- 2. Continue operation of the Household Hazardous Waste program 3 days a week. Utilize feedback from residents to increase participation, thus decreasing illicit dumping into the stormwater conveyances. Provide opportunities for surrounding municipalities to schedule mobile collection events as part of the HHW program.
- 3. Decrease the amount of trash and debris making its way into stormwater conveyances through a continued curbside recycling program as well as increasing trash and recycling receptacles in parks and city facilities.
- 4. Partner with Mid-Del and Choctaw-Nicoma Park School Districts and other civic organizations in order to develop an environmental education outreach program.

**Support the Clean Water Act and the updated ODEQ permitting through the following:**

- 1. Continue with Stormwater construction inspections to help ensure site compliance with City ordinances and the Clean Water Act. Follow-up with non-compliance issues to ensure the each site is acting with a sense of urgency when erosion and sediment control issues arise.
- 2. Develop and implement an industrial stormwater permit program and a commercial cosmetic cleaning program.
- 3. Meet all terms and conditions of the City's Stormwater Management Plan as required by ODEQ. Modify such plans when the new ODEQ permit is issued and implement required TMDL elements. This includes modifications being made to the current water quality-monitoring program set forth for sections of Crutch Creek and the North Canadian River to monitor Total Coliform, E. Coli, and Enterococci bacteria.
- 4. Develop and implement a training program for builders, contractors, and developers in regards to the Clean Water Act, NPDES permitting, and City Ordinances.

**FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)**  
**DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2020-2021	2021-2022	2021-2022	2022-2023
OTHER SERVICES	3,262	1,500	1,500	-
CAPITAL OUTLAY	119,870	1,219,945	1,219,945	2,170,500
TRANSFERS OUT	83,200	-	-	-
<b>TOTAL</b>	<b>206,332</b>	<b>1,221,445</b>	<b>1,221,445</b>	<b>2,170,500</b>

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2020-2021	2021-2022	2021-2022	2022-2023
LICENSES & PERMITS	8,100	11,367	12,700	10,208
CHARGES FOR SERVICES	452,901	417,571	433,610	433,967
INTEREST	7,684	14,437	2,420	9,910
TRANSFERS IN	-	-	-	1,750,000
<b>TOTAL</b>	<b>468,685</b>	<b>443,375</b>	<b>448,730</b>	<b>2,204,085</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	1,022,289	445,783	27,235	1,440,837	6/30/2020
6/20/2020	1,440,837	468,685	206,332	1,703,190	6/30/2021
6/20/2021	1,703,190	448,730	1,221,445	930,475	6/30/2022 - EST
6/30/2022	930,475	2,204,085	2,170,500	964,060	6/30/2023 - EST

**FINAL BUDGET 2022-2023**

CAPITAL OUTLAY	
40-01 VEHICLES	51,000
40-02 EQUIPMENT	51,700
40-05 UTILITY IMPROVEMENTS	2,065,000
40-49 COMPUTERS	2,800
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,170,500</b>

**TOTAL DEPARTMENT REQUEST 2,170,500**

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

HEAVY DUTY TRUCK	60,000
1/2 TON TRUCK	33,000
MINI TRACK LOADER	30,000
CEILING IN FILTER BAY	95,000
EXT PAINT - WTR PLNT TWR	120,000
NE 10TH & ROSEWOOD WTR LN	49,245
WATER METERS	32,700
WELL LINE/MIDWEST BLVD	79,518
LOOP 12" WL/NE 16TH/MW BL	50,000
N MEADOW WATER REPAIR	20,482
ENG FOR TIMBER RIDGE TWR	650,000
<b>TOTAL</b>	<b>1,219,945</b>

**CAPITAL OUTLAY FY 22-23**

WATER METER & COMPONENTS	65,000
DEWATERING (TRASH) PUMP	1,700
1 TON 4X4 CREW CAB PICKUP	51,000
590 SN CASE BACKHOE	50,000
IPAD & COMPUTER REPLACEMENT	2,800
HORIZONTAL WATER WELL/REHAB	2,000,000
<b>TOTAL</b>	<b>2,170,500</b>

**FUND: CONSTRUCTION LOAN PMT (178)**  
**DEPARTMENT: DEBT SERVICE (42)**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
OTHER SERVICES	5,312	4,750	2,709	4,750
CAPITAL OUTLAY	150	2,867,231	2,867,231	616,667
TRANSFERS OUT	167,958	-	-	-
<b>TOTAL</b>	<b>173,420</b>	<b>2,871,981</b>	<b>2,869,940</b>	<b>621,417</b>

<b>REVENUES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
CHARGES FOR SERVICES	709,656	644,559	684,177	680,554
INTEREST	15,477	29,083	4,781	19,110
<b>TOTAL</b>	<b>725,133</b>	<b>673,642</b>	<b>688,958</b>	<b>699,664</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2019	3,186,744	694,168	1,004,056	2,876,857	6/30/20
6/30/2020	2,876,857	725,133	173,420	3,428,570	6/30/21
6/30/2021	3,428,570	688,958	2,869,940	1,247,588	6/30/22 - EST
6/30/2022	1,247,588	699,664	621,417	1,325,835	6/30/23 - EST

**FINAL BUDGET 2022-2023**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-49 CREDIT CARD FEES	4,750
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,750</b>

<b>CAPITAL OUTLAY</b>	
40-05 UTILITY IMPROVEMENTS	616,667
<b>TOTAL CAPITAL OUTLAY</b>	<b>616,667</b>

**TOTAL DEPARTMENT REQUEST 621,417**

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

EASTSIDE BOOSTER PH1	550,000
ROOFS AT WATER PLANT	134,000
REHAB 2 WELLS	100,000
EASTSIDE DIST IMP PH4	181,639
NE 23RD WTR LINE EXT	1,592
EASTSIDE BOOSTER ST PH1	450,000
WRDA 25% MATER WATER IMPR	1,250,000
RENO WATER LINE	200,000
<b>TOTAL</b>	<b>2,867,231</b>

**CAPITAL OUTLAY FY 22-23**

WRDA 25% MATER WATER IMPR	416,667
WRDA BOOSTER ENGINEERING	200,000
<b>TOTAL</b>	<b>616,667</b>

FUND: SEWER BACKUP (184)  
 DEPARTMENT: SEWER BACKUP CLAIMS (43)  
 DEPARTMENT HEAD: TIM LYON

**FINAL BUDGET 2022-2023**

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
OTHER SERVICES	4,053	15,000	7,500	15,000
TOTAL	4,053	15,000	7,500	15,000

OTHER SERVICES & CHARGES	
30-02 CLAIMS-COUNCIL APPROVED	15,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>15,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>15,000</b>

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	405	734	106	400
TOTAL	405	734	106	400

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	82,373	1,398	-	83,771	6/30/2020
6/30/2020	83,771	405	4,053	80,124	6/30/2021
6/30/2021	80,124	106	7,500	72,730	6/30/2022 - EST
6/30/2022	72,730	400	15,000	58,130	6/30/2023 - EST

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.  
 WHEN THE FUND BALANCE FALLS BELOW THE THRESHOLD, THE UTILITY ASSESSMENT IS PLACED BACK ON THE UTILITY BILL.

**FUND: SEWER CONSTRUCTION (186)**  
**DEPARTMENT: SEWER CONSTRUCTION (46)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
CAPITAL OUTLAY	-	417,591	417,591	-
TRANSFERS OUT (250)	381,604	741,428	111,178	378,848
<b>TOTAL</b>	<b>381,604</b>	<b>1,159,019</b>	<b>528,769</b>	<b>378,848</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
CHARGES FOR SERVICES	1,418,326	1,398,431	1,410,445	1,399,220
INTEREST	23,815	44,499	13,117	28,595
<b>TOTAL</b>	<b>1,442,141</b>	<b>1,442,930</b>	<b>1,423,562</b>	<b>1,427,815</b>

BUDGETARY	BUDGET	REVENUES	EXPENSES	FUND	
FUND BALANCE:	FUND BAL.			BALANCE	
6/30/2019	3,827,884	1,439,134	981,668	4,285,350	6/30/2020
6/30/2020	4,285,350	1,442,141	381,604	5,345,887	6/30/2021
6/30/2021	5,345,887	1,423,562	528,769	6,240,680	6/30/2022 - EST
6/30/2022	6,240,680	1,427,815	378,848	7,289,647	6/30/2023 - EST
			<i>Sewer Fee</i>	<u>(5,415,043)</u>	<b>Reserve</b>
				<u><b>1,874,604</b></u>	

The sewer plant is scheduled to payoff on March 1, 2025

**FINAL BUDGET 2022-2023**

<b>TRANSFERS OUT</b>	
80-50 TRANSFERS OUT (250 ) for Debt Service	378,848
<b>TOTAL TRANSFERS OUT</b>	<u>378,848</u>

**TOTAL DEPARTMENT REQUEST 378,848**

**ESTIMATED FUND BALANCE RESERVE FROM SEWER FEE**

Fiscal Year 11-12	255,423
Fiscal Year 12-13	290,471
Fiscal Year 13-14	205,781
Fiscal Year 14-15	105,606
Fiscal Year 15-16	174,491
Fiscal Year 16-17	91,696
Fiscal Year 17-18	198,422
Fiscal Year 18-19	349,571
Fiscal Year 19-20	387,221
Fiscal Year 20-21	1,036,722
Fiscal Year 21-22 Estimated	1,299,267
Fiscal Year 22-23 Estimated	1,020,372
<b>TOTAL</b>	<b>5,415,043</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

FIBER INSTALLATION	30,000
ENGINRG SEWER PLANT	5,722
SEWER PLANT CONST.	28,906
BIOSOLIDS COMP FACILITY	38,360
SCADA HARDWARE-FOR PLANT	9,603
SLUDGE BOILER	305,000
<b>TOTAL</b>	<b>417,591</b>



**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: SARA HANCOCK**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
PERSONAL SERVICES	592,712	574,382	574,000	545,358
BENEFITS	241,123	224,972	222,283	221,556
MATERIALS & SUPPLIES	7,557	23,242	20,483	19,563
OTHER SERVICES	242,185	271,104	271,104	276,216
CAPITAL OUTLAY	27,696	34,410	34,410	8,200
<b>TOTAL</b>	<b>1,111,273</b>	<b>1,128,110</b>	<b>1,122,280</b>	<b>1,070,893</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	BUDGET 2022-2023
CHARGES FOR SERVICES	1,080,053	1,102,455	1,078,131	1,017,031
INTEREST	2,078	4,171	577	2,120
MISCELLANEOUS	219	-	-	-
<b>TOTAL</b>	<b>1,082,351</b>	<b>1,106,626</b>	<b>1,078,708</b>	<b>1,019,151</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2019	500,342	1,107,891	1,114,226	494,006
6/30/2020	494,006	1,082,351	1,111,273	465,084
6/30/2021	465,084	1,078,708	1,122,280	421,512
6/30/2022	421,512	1,019,151	1,070,893	369,770

*Excludes Transfers Out & Capital Outlay* (53,135) **5% Reserve**  
**316,635**

**FINAL BUDGET 2022-2023**

PERSONAL SERVICES	
10-01 SALARIES	511,757
10-07 ALLOWANCES	2,586
10-10 LONGEVITY	16,100
10-11 SL BUYBACK	4,882
10-12 VL BUYBACK	862
10-13 PDO BUYBACK	2,383
10-14 SICK LEAVE INCENTIVE	5,100
10-95 1X SALARY ADJUSTMENT	1,688
<b>TOTAL PERSONAL SERVICES</b>	<b>545,358</b>

BENEFITS	
15-01 SOCIAL SECURITY	41,720
15-02 EMPLOYEES' RETIREMENT	76,350
15-03 GROUP INSURANCE	75,535
15-04 WORKER'S COMP INSURANCE	3,882
15-06 TRAVEL & SCHOOL	3,000
15-07 UNIFORMS	500
15-13 LIFE	1,824
15-14 DENTAL	6,444
15-20 OVERHEAD HEALTH CARE COST	1,930
15-98 RETIREE INSURANCE	10,371
<b>TOTAL BENEFITS</b>	<b>221,556</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	750
20-41 SUPPLIES	10,000
20-63 FLEET FUEL	4,485
20-64 FLEET PARTS	1,329
20-65 FLEET LABOR	2,999
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>19,563</b>

(CONTINUED)

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: SARA HANCOCK**  
**PAGE TWO**

PERMANENT STAFFING	FY 22-23	FY 21-22
City Clerk	0.5	0.5
Billing Technician	0.5	0.5
Office Manager - City Clerk	1	1
Utility Service Clk/Trainer	1	1
Utility Service Clerk II	2	2
Utility Service Clerk	4	4
Staff Accountant	0.25	0.25
Code Officer	0.25	0.8
<b>TOTAL</b>	<b>9.5</b>	<b>10.05</b>

PERSONNEL  
POSITIONS  
SUMMARY:  
2007-08 - 7  
2008-09 - 8.5  
2009-10 - 8.5  
2010-11 - 13.5  
2011-12 - 14.5  
2012-13 - 14.5  
2013-14 - 14.5  
2014-15 - 14  
2015-16 - 11.5  
2016-17 - 12  
2017-18 - 12.25  
2018-19 - 12.25  
2019-20 - 13.05  
2020-21 - 11.05  
2021-22 - 10.05  
2022-23 - 9.5

Code Officer funded 25% in 187 Util Services & 75% 010-1510 in FY 22-23  
Meter Reader Coordinator moved to Fund 191 in FY 21-22  
Meter Readers moved to Fund 191 in FY 20-21  
Code Officer funded 80% in 187 Util Services & 20% 010-1510 in FY 18-19  
Accountant changed to Staff Accountant .25 FY 17-18

**CONTRACTUAL (30-40) FY 22-23**

Shred Bin	210
BOK Lockbox Fees	8,700
Ads - Employment Testing	1,000
Central Square	5,300
Billing - Outsource	155,000
Verizon	1,100
<b>TOTAL</b>	<b>171,310</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	171,310
30-43 HARDWARE/SOFTWARE MAINTENANCE	94,975
30-49 CREDIT CARD FEES	3,500
30-72 MEMBERSHIPS/SUBSCRIPTIONS	522
30-85 INSURANCE/FIRE,THEFT,LIAB	5,909
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>276,216</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	2,200
40-49 COMPUTERS	6,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>8,200</b>

**TOTAL DEPARTMENT REQUEST**

**1,070,893**

**CAPITAL OUTLAY FY 22-23**

(4) COMPUTERS & WIDE MONITORS	5,600
IPAD	400
TS 240-75 w/INKJET DIGITAL CHECK SCANNER	1,200
HP LASER JET PRO M404N	400
CANNON 0651c002 DESKTOP SCANNER	600
<b>TOTAL</b>	<b>8,200</b>

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

RECEIPT PRINTER	800
CANNON DESKTOP SCANNER	900
CREDIT CARD TERMINALS	2,110
UTIL BLLG REMODEL DESIGN	25,000
4 COMPUTERS W/WIDE MONITO	5,600
<b>TOTAL</b>	<b>34,410</b>

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK**

**PROGRAM DESCRIPTION**

The Utility Service Fund is responsible for the following functions:

Utility Customer Service  
Utility Billing  
Code Enforcement Officer

**Customer Service Division:**

**Staffing/Programs**

The Customer Service Department is staffed by one Office Manager, one Utility Service Trainer, one Billing Technician, and six Customer Service Representatives. Our department remains committed to providing excellent customer service in a timely and efficient manner.

**Program Description**

Customer service provides exceptional service to over 20,000 water, sewer and sanitation customers each month. Customer service works closely with each customer to set up new accounts, process transfers or final accounts. Customer service is

responsible for all utility billing and posting over 21,000 payments a month. Customer service issues over 3,000 new licenses and permits a year and processes approximately 2,000 renewals. Customer service investigates and works to provide information and resolve all customer inquiries.

**Code Enforcement Officer:**

The City Clerk Code Enforcement division is staffed by one full time Code Officer. This division remains committed to dealing with quality of life issues.

**Program Description**

The Code Officer is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by officer interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Officer for Utility Billing is responsible for the enforcement of City ordinances, which pertain to utility accounts, food establishment license, alcohol license, food trucks, childcare facilities, nuisances, peddlers/solicitors, and condemning of properties identified by the Police Department as an attractive nuisance.

## **2022-2023 GOALS AND OBJECTIVES**

### **Customer Service Division:**

1. Continue to promote Internet services available to customers to allow for ACH and recurring credit card payments online.
2. Implement effective strategies to ensure customer receives solutions to issues involving their bills.
3. Improve Customer Service with continual training and positive supervision.
4. Continue to cross train customer service clerks to be efficient in all areas of department.
5. Work with Public Works to ensure any billing issues or resolved in a timely manner.
6. Promote the website to give citizens additional information about utility services and payment options.

### **Code Enforcement Division:**

1. Continue a proactive approach to Code Enforcement.
2. Continue to improve our codes and procedures to allow for better enforcement.

3. Continue to educate citizens and business on code enforcement violations.
4. Continue personal development through licensing by the International Code Council.

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)**  
**DEPARTMENT: SEWER IMPROVEMENTS**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
OTHER SERVICES	53,469	40,000	40,000	-
CAPITAL OUTLAY	-	566,000	566,000	725,000
<b>TOTAL</b>	<b>53,469</b>	<b>606,000</b>	<b>606,000</b>	<b>725,000</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
LICENSES & PERMITS	7,050	10,092	11,050	9,108
CHARGES FOR SERVICES	669,085	758,421	774,425	770,447
INTEREST	1,817	3,934	1,220	5,725
<b>TOTAL</b>	<b>677,952</b>	<b>772,447</b>	<b>786,695</b>	<b>785,280</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	603,107	408,136	889,294	121,949	6/30/20
6/30/2020	121,949	677,952	53,469	746,432	6/30/21
6/30/2021	746,432	786,695	606,000	927,127	6/30/22 - EST
6/30/2022	927,127	785,280	725,000	987,407	6/30/23 - EST

**FINAL BUDGET 2022-2023**

<b>CAPITAL OUTLAY</b>	
40-05 UTILITY IMPROVEMENTS	725,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>725,000</b>

**TOTAL DEPARTMENT REQUEST** 725,000

**CAPITAL OUTLAY FY 21-22 ESTIMATED ACTUAL**

1/2 TON PICKUP	35,000
CCTV UNIT LEAS (MULTI DEPT FUNDING)	31,000
SOONER ROSE SEWER UPGRADE	350,000
CARBURETOR ALLEY SEWER LINE	50,000
MISC SEWER REPL/REHAB/MAN	100,000
<b>TOTAL</b>	<b>566,000</b>

**CAPITAL OUTLAY FY 22-23**

SEWER STUDY - LIFT STATION BASIN	500,000
CONRAD GOLF SEWER CROSSING	125,000
MISC SEWER REPLACE/REHAB/MANHOLE	100,000
<b>TOTAL</b>	<b>725,000</b>

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
CAPITAL OUTLAY	1,528,108	-	-	-
DEBT SERVICE	167,958	167,958	167,958	167,958
<b>TOTAL</b>	<b>1,696,066</b>	<b>167,958</b>	<b>167,958</b>	<b>167,958</b>

<b>REVENUES</b>	<b>ACTUAL 2020-2021</b>	<b>AMENDED BUDGET 2021-2022</b>	<b>ESTIMATED ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
INTEREST	271,786	254,978	241,209	242,980
MISCELLANEOUS	75,096	-	-	-
ASSET RETIREMENT	300,000	-	-	-
TRANSFER IN (191)	167,958	167,959	167,959	167,959
<b>TOTAL</b>	<b>814,840</b>	<b>422,937</b>	<b>409,168</b>	<b>410,939</b>

*FY 18-19 - Municipal Authority began receiving interest on Sooner Town Center loan.*

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2019	3,044,870	678,004	713,223	3,009,651
6/30/2020	3,009,651	814,840	1,696,066	2,128,425
6/30/2021	2,128,425	409,168	167,958	2,369,635
6/30/2022	2,369,635	410,939	167,958	2,612,616

**FINAL BUDGET 2022-2023**

<b>UTILITY SERVICES (50)</b>	
<b>DEBT SERVICE</b>	
70-01 PRINCIPAL PAYMENT (AMRS)	150,356
71-01 INTEREST (AMRS)	17,602
<b>TOTAL DEBT SERVICE</b>	<b>167,958</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>167,958</b>

**NOTE: AMRS** funding required a loan in the amount of \$1,398,797 to be paid off in 10 years at an interest rate of 3.75%. Matures 11/1/2025.

(CONTINUED)

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

FUND BALANCE ACTUAL AT 6-30-21				
DIVISION/DEPT	6/30/20 FUND REVENUES & LOAN & BALANCE	TRANSFERS	EST. ACTUAL EXPENSES	6/30/21 FUND BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	170,145	11,246	-	181,391
SANITATION - TRANS STATION	1,724,612	300,000	1,241,108	783,504
UTILITY SERVICES - AMRS	554,753	243,054	454,959	342,848
GENERAL GOVT - STC LOAN INT	559,840	260,540	-	820,380
	3,009,652	814,840	1,696,067	2,128,425

FUND BALANCE ESTIMATED ACTUAL AT 6-30-22				
DIVISION/DEPT	6/30/21 FUND REVENUES & BALANCE	TRANSFERS	EST. ACTUAL EXPENSES	6/30/22 FUND BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	181,391	5,262	-	186,653
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,848	167,959	167,958	342,849
GENERAL GOVT - STC LOAN INT	820,380	235,947	-	1,056,327
	2,128,425	409,168	167,958	2,369,635

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DIVISION/DEPT	6/30/22 FUND REVENUES & BALANCE	TRANSFERS	EST. ACTUAL EXPENSES	6/30/23 FUND BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	186,653	11,985	-	198,638
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,849	167,959	167,958	342,850
GENERAL GOVT - STC LOAN INT	1,056,327	230,995	-	1,287,322
	2,369,635	410,939	167,958	2,612,616

FUND: CUSTOMER DEPOSITS (230)  
 DEPARTMENT: NON-DEPARTMENTAL  
 DEPARTMENT HEAD: SARA HANCOCK

EXPENDITURES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
TRANSFERS OUT	7,547	13,777	3,859	7,630
TOTAL	7,547	13,777	3,859	7,630

REVENUES	ACTUAL 2020-2021	AMENDED BUDGET 2021-2022	ESTIMATED ACTUAL 2021-2022	BUDGET 2022-2023
INTEREST	7,547	13,777	3,859	7,630
TOTAL	7,547	13,777	3,859	7,630

**FINAL BUDGET 2022-2023**

<b>TOTAL TRANSFERS</b>	
80-91 WATER (FUND 191)	7,630
<b>TOTAL TRANSFERS</b>	<u>7,630</u>

<b>TOTAL DEPARTMENT REQUEST</b>	<u><u>7,630</u></u>
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**FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)**  
**DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)**  
**DEPARTMENT HEAD: TIATIA CROMAR**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
DEBT SERVICE (2019) Hotel/Conf	2,024,943	1,790,626	1,790,626	1,791,726
DEBT SERVICE (2020 Sewer Note)	-	4,464,312	4,464,312	4,459,606
DEBT SERVICE (Fiscal Agent Fees)	6,000	6,000	6,000	6,000
DEBT ISSUANCE COST (2020 Series)	143,146	-	-	-
TRANSFER OUT (196)	4,184,768	6,135,461	6,135,461	-
TRANSFER OUT (010)	9,444,349	9,894,683	9,894,683	9,264,215
<b>TOTAL</b>	<b>15,803,206</b>	<b>22,291,082</b>	<b>22,291,082</b>	<b>15,521,547</b>

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2020-2021	BUDGET 2021-2022	ACTUAL 2021-2022	2022-2023
INTEREST	6,570	20,000	1,678	1,678
TRANSFERS IN:				
Sales Tax (010) General	9,444,349	9,894,683	9,894,683	9,264,215
Sales Tax (340)	5,976,899	5,519,509	6,402,531	5,878,483
User Fee (186) - Sewer	381,604	741,428	111,178	378,848
<b>TOTAL</b>	<b>15,809,422</b>	<b>16,175,620</b>	<b>16,410,070</b>	<b>15,523,224</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	BOND PRIN BAL ADJUSTMENT	FUND BALANCE
6/30/2019	(44,133,137)	15,105,032	11,591,634	-	(40,619,739) 6/30/2020
6/30/2020 (Adjusted)	(40,099,398)	15,809,422	15,803,206		(40,093,181) 6/30/2021
6/30/2021	(40,093,181)	16,410,070	22,291,082	4,970,000	(41,004,193) 6/30/2022 - EST
6/30/2022	(41,004,193)	15,523,224	15,521,547	5,030,000	(35,972,516) 6/30/2023 - EST

NOTE: The negative fund balance is due to the debt being paid from the Fund 250 with the asset showing in Fund 195, Hotel Conference Center and the Sewer Plant Fund being recorded in Fund 186, Sewer Construction.

**FINAL BUDGET 2022-2023**

DEBT SERVICE	
70-08 PRINCIPAL (2019 BOND SERIES)	710,000
71-08 INTEREST (2019 BOND SERIES)	1,081,726
70-01 PRINCIPAL (2020 SEWER NOTE)	4,320,000
71-01 INTEREST (2020 SEWER NOTE)	139,606
72-02 FISCAL AGENT FEES	6,000
<b>TOTAL DEBT SERVICE</b>	<b>6,257,332</b>

TRANSFERS OUT	
80-33 TRANSFERS OUT (010)	9,264,215
<b>TOTAL TRANSFERS OUT</b>	<b>9,264,215</b>

**TOTAL DEPARTMENT REQUEST 15,521,547**

**DEBT REQUIREMENT**

Hotel / Conference Center (2019 Bond Series)	
4/1/2023 Principal	710,000
10/1/2022 Interest	540,863
4/1/2023 Interest	540,863
Trustee Fee	2,500
	<b>1,794,226</b>
<i>Revenue Bonds O/S \$29,905,000 as of 6/30/21 Debt Service Matures April 1, 2048</i>	
Sewer Plant (2020 SEWER NOTE)	
9/1/2022 Interest	76,067
9/1/2022 Principal	2,160,000
3/1/2023 Principal	2,160,000
3/1/2023 Interest	63,539
Trustee Fee	3,500
	<b>4,463,106</b>
<i>Revenue Bonds O/S \$17,105,000 as of 6/30/21 Debt Service Matures March 1, 2025</i>	
<b>TOTAL</b>	<b>6,257,332</b>

# **Capital Outlay - All Funds with Project Codes**

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2022-2023**

Department	Project Description	FY 22-23 Request	PROJECT	ACCOUNT
(009) City Manager	Computer for CMO Conference Room	800	012301	40-49
(009) City Manager	Smartboard for CMO Conference Room	3,500	012302	40-02
(009) City Manager	16 Chairs for the CMO Conference Room	5,000	012303	40-02
		<b>9,300</b>		
(009) Human Resources	2 Panic Buttons	2,000	032301	40-14
(009) Human Resources	1 Computer Tower only	800	032302	40-49
(009) Human Resources	2 Executive Office Chairs	1,000	032303	40-02
(009) Human Resources	2 Scanners- equivalent to Canon DRM160II	850	032304	40-02
(009) Human Resources	Carpet in HR Officer & Payroll Offices	1,500	032305	40-14
(009) Human Resources	Basement Training Room Furniture Replacement	4,763	032306	40-02
		<b>10,913</b>		
(009) Community Development	4 Computers with Wide Screen Monitors	5,600	052301	40-49
		<b>5,600</b>		
(009) Park & Rec	Copier	5,000	062301	40-02
(009) Park & Rec	Ice Machine	6,200	062302	40-02
(009) Park & Rec	Floor Scrubber	6,600	062303	40-02
(009) Park & Rec	Banquet Chairs	3,500	062304	40-02
(009) Park & Rec	Round Tables	2,500	062305	40-02
		<b>23,800</b>		
(009) Finance	3 Replacement Computers	4,200	082301	40-49
		<b>4,200</b>		
(009) Street Department	Bucket Truck with 60' lift, equipped with safety package, storage, and toolboxes. (2nd Year Funding)	45,000	092201	40-01
(009) Street Department	Four (4) Zero Turn Mowers	40,000	092301	40-02
(009) Street Department	Weedeaters, Edgers, Blowers, Chainsaws	4,000	092302	40-02
(009) Street Department	3/4 ton crew cab pickup 4 door 4x4 with towing and safety package	40,000	092303	40-01
(009) Street Department	Concrete Saw 24"	8,100	092304	40-02
(009) Street Department	Turf Storm 60 Gal Sprayer	16,000	092305	40-02
(009) Street Department	Case Backhoe Loader (1st Year Funding)	62,000	092306	40-02
		<b>215,100</b>		
(009) Animal Welfare	Upgrade to P25 Radio System	14,275	102103	40-02
(009) Animal Welfare	Computers for Animal Services Center	2,800	102301	40-49
(009) Animal Welfare	Security for City Vehicles	36,000	102302	40-02
(009) Animal Welfare	Additional Security for Animal Service Center	37,966	102303	40-02
		<b>91,041</b>		
(009) General Government	Remodel/Refurbish	100,000	142301	40-14
		<b>100,000</b>		

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023**

Department	Project Description	FY 22-23 Request	PROJECT	ACCOUNT
(009) Neighborhood Services	Extended Cab 4x4 1/2 ton Pickup Truck	38,000	152301	40-01
(009) Neighborhood Services	Safety Lights for Trucks	5,000	152302	40-02
(009) Neighborhood Services	Copier Printer	5,000	152303	40-02
(009) Neighborhood Services	Replace 3 Stand Up Freezers	7,500	152304	40-02
(009) Neighborhood Services	Radio Replacement	10,000	152305	40-02
(009) Neighborhood Services	15 Passenger Van Purchase (NIA 1530) (2nd Year Funding)	10,000	152209	40-01
		<b>75,500</b>		
(009) Information Technology	Replacement Network Switches	25,000	162301	40-02
(009) Information Technology	Additional Money for IT Vehicle	20,000	162208	40-01
(009) Information Technology	Large Format Plotter	15,000	162302	40-02
(009) Information Technology	2 Replacement Hosts for Vmware Environment	24,000	162303	40-50
(009) Information Technology	General Fund Time Clocks	30,000	162304	40-50
		<b>114,000</b>		
(009) Swimming Pool	Pool Vacuum Cleaner	5,800	192301	40-02
(009) Swimming Pool	Hand Dryers	6,000	192302	40-02
(009) Swimming Pool	Chairs for patrons	5,000	192303	40-02
		<b>16,800</b>		
(009) Communications	Office Chairs	500	202301	40-02
(009) Communications	Replacement iPad for Special Events Management	800	202302	40-49
(009) Communications	Replacement of Communications & Marketing Camera	6,000	202303	40-02
		<b>7,300</b>		
(009) Engineering & Const Svc	3 Computers, 2 Wide Monitors	4,000	242301	40-49
(009) Engineering & Const Svc	Full Size Pickup Extended Cab 4x4	40,000	242302	40-01
(009) Engineering & Const Svc	4 iPads	2,400	242303	40-49
(009) Engineering & Const Svc	Stabila 72" Long Digital Box Level with Padded Storage Case	650	242304	40-02
(009) Engineering & Const Svc	Torque Set, Electrically Isolated	300	242305	40-02
(009) Engineering & Const Svc	3 Wide Screen Monitors to Replace Existing 2 Small Setup	1,950	242306	40-49
(009) Engineering & Const Svc	Chairs for CM Conference Room, Council Horseshoe, and 2 rows of Chairs in Council Audience	20,000	242307	40-02
		<b>69,300</b>		
(009) Senior Center	Senior Center Handicapped Bathroom Remodel (3rd Year Funding)	52,000	552004	40-14
(009) Senior Center	14-Passenger Van for Senior Trips (2nd Year Funding)	10,000	152209	40-01
		<b>62,000</b>		
<b>SUBTOTAL (009) CAPITAL OUTLAY</b>		<b>804,854</b>		

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2022-2023**

Department	Project Description	FY 22-23 Request	PROJECT	ACCOUNT
(013) Street & Alley	Repl Bridge Bearing NE 36	100,000	092207	40-06
(013) Street & Alley	Infrastructure Other Than Buildings	50,000	092307	40-15
		<b>150,000</b>		
(015) Street Light Fee	Palmer Loop Trail Street Lighting Fixtures	30,000	142302	40-06
(015) Street Light Fee	WP Atkins Park Street Lighting Fixtures	50,000	142303	40-06
		<b>80,000</b>		
(016) Reimbursed Projects	Adair Active Corridor	85,000	092308	40-06
		<b>85,000</b>		
(021) Police	(11) Marked Patrol Units, 1 SIU and 4 Investigation Units	764,260	622301	40-01
(021) Police	Equipment for Vehicles	243,540	622302	40-02
(021) Police	Hand Held Radios	27,500	622303	40-02
(021) Police	MCT'S	30,000	622304	40-02
(021) Police	Body Cameras	25,000	622305	40-02
(021) Police	(8) Computers	16,200	622306	40-49
(021) Police	(7) Ipads	9,000	622307	40-49
(021) Police	(10) Hand Held Radars	10,000	622308	40-02
(021) Police	Cantilever Shade Structure for Police Bay YR 1 of 2	50,000	622309	40-15
(021) Police	Gun Range Target Operating Systems	25,000	622310	40-02
(021) Police	Reactive Shooting Targets	5,500	622311	40-02
(021) Police	Jail Plumbing	75,000	622216	40-14
(021) Police	Analysis Software	9,610	622312	40-50
(021) Police	PD External Cameras Upgrade	13,000	622313	40-02
(021) Police	Furniture	45,500	622314	40-02
(021) Police	Remodel (Flooring, Paint, Base Boards, Ceiling Tiles)	24,500	622215	40-14
(021) Police	Airrower for Weight Room	1,476	622315	40-02
(021) Police	Axis Smith Trainer for Weight Room	3,500	622316	40-02
		<b>1,378,586</b>		
(030) Police State Seizures	Misc Machinery, Furniture & Equipment	5,000	622317	40-02
		<b>5,000</b>		
(031) Special Police Projects	Misc Machinery, Furniture & Equipment	5,000	622318	40-02
		<b>5,000</b>		
(036) Police - Jail	Office Remodel	25,000	622319	40-14
		<b>25,000</b>		

**CAPITAL OUTLAY - ALL FUNDS**  
**Request for Fiscal Year 2022-2023**

Department	Project Description	FY 22-23 Request	PROJECT	ACCOUNT
(041) Fire Department	5 YR Apparatus Repl Program	100,000	642301	40-01
(041) Fire Department	Station 5 Roof Replacement	30,000	642302	40-14
(041) Fire Department	Furniture Replacement	13,500	642303	40-02
(041) Fire Department	Computer Replacements	7,200	642304	40-49
(041) Fire Department	Thermal Imaging Camera	8,100	642305	40-02
(041) Fire Department	Ipad Replacement	2,400	642306	40-49
		<b>161,200</b>		
(045) Welcome Center	Parks Wide Area Mower YR 2 of 3	40,000	062210	40-02
(045) Welcome Center	MAC Concession Ice Machine	6,000	742301	40-02
		<b>46,000</b>		
(060) Capital Drainage Improvements	Closed Circuit Television (CCTV) Inspection Unit (3rd Year Funding)	15,997	612101	40-02
(060) Capital Drainage Improvements	Trackhoe (6th Year Funding)	90,000	721701	40-02
		<b>105,997</b>		
(061) Storm Water Quality	Safety Storage Locker for Bulked HHW Drums	50,000	612301	40-02
(061) Storm Water Quality	Closed Circuit Television (CCTV) Inspection Unit (3rd Year Funding)	15,977	612101	40-02
(061) Storm Water Quality	Hach FH950 Flow Meter for Measuring Stream Flow	8,000	612302	40-02
(061) Storm Water Quality	Replacement Laptop	1,200	612303	40-49
		<b>75,177</b>		
(065) Dedicated Tax 2012	SCIP 3 Match	75,000	062310	40-06
(065) Dedicated Tax 2012	Sidewalks	100,000	062311	40-06
(065) Dedicated Tax 2012	Walking Trail at Optimist Park (Multi Yr)	50,000	062306	40-06
(065) Dedicated Tax 2012	Pool Liner 3 Yr Funding	60,000	232301	40-06
(065) Dedicated Tax 2012	Midwest Blvd Match (Multi Yr)	175,000	092205	40-06
		<b>460,000</b>		
(070) Emergency Operations	Replacing Flooring	20,000	212301	40-14
(070) Emergency Operations	Portable Emergency Equipment	14,360	212302	40-02
(070) Emergency Operations	Harris Radio, Assistive Hearing Interface, & Antenna Repair	18,000	212303	40-02
(070) Emergency Operations	3 Computers for Zetron Consoles, 4 Laptops for Backup 911 Capabilities	6,960	212304	40-49
		<b>59,320</b>		
(075) Public Works Authority	Computer Replacement	1,400	302301	40-49
(075) Public Works Authority	Arch/Eng Svcs Bldg A	55,000	302203	40-14
		<b>56,400</b>		
(080) Fleet Services	Service Truck (2nd Yr Funding)	80,000	252201	40-01
(080) Fleet Services	2 Computers with Monitors Replacement	2,800	252301	40-49
(080) Fleet Services	2 Diagnostic Scan Tools	18,000	252302	40-02
		<b>100,800</b>		

**CAPITAL OUTLAY - ALL FUNDS**  
Request for Fiscal Year 2022-2023

Department	Project Description	FY 22-23 Request	PROJECT	ACCOUNT
(115) Activity	Picnic Tables and Grill Replacement	20,000	782301	40-02
		<b>20,000</b>		
(123) Parks & Recreation	Reed Baseball Complex Misc FF&E	10,000	062307	40-02
(123) Parks & Recreation	Reed Baseball Complex Landscape & Fencing	25,000	062308	40-15
(123) Parks & Recreation	MAC Phase 2	1,000,000	0622A1	40-06
(123) Parks & Recreation	Spirit Playground (2nd Yr Funding of 5)	100,000	232001	40-06
		<b>1,135,000</b>		
(157) Capital Improvements	SE 29th Douglas Engineering	50,000	092311	40-06
(157) Capital Improvements	Rail W Trail PH 2 & 3	460,000	231907	40-06
(157) Capital Improvements	Signal PH 5 & Stripe Engineering	150,000	092312	40-06
(157) Capital Improvements	Midwest Blvd Match (Multi Yr)	240,000	092205	40-06
		<b>900,000</b>		
(172) Capital Water Improvements	Water Meter & Components	65,000	492301	40-05
(172) Capital Water Improvements	Dewatering (Trash) Pump	1,700	492302	40-02
(172) Capital Water Improvements	1 Ton 4x4 Crew Cap Pickup	51,000	492303	40-01
(172) Capital Water Improvements	590 SN Case Backhoe	50,000	492304	40-02
(172) Capital Water Improvements	iPad & Computer Replacement	2,800	492305	40-49
(172) Capital Water Improvements	Horizontal Water Well/Rehab	2,000,000	492306	40-05
		<b>2,170,500</b>		
(178) Construction Loan Payment	WRDA 25% Mater Water Impr	416,667	422201	40-05
(178) Construction Loan Payment	WRDA Booster Engineering	200,000	422301	40-05
		<b>616,667</b>		
(187) Utility Services	(4) Computers & Wide Monitors	5,600	502301	40-49
(187) Utility Services	iPad	400	502302	40-49
(187) Utility Services	TS 240-75 w/Inkjet Digital Check Scanner	1,200	502303	40-02
(187) Utility Services	HP Laser Jet Pro M404N	400	502304	40-02
(187) Utility Services	Cannon 0651c002 Desktop Scanner	600	502305	40-02
		<b>8,200</b>		
(188) Capital Sewer	Sewer Study - Lift Station Basin	500,000	442301	40-05
(188) Capital Sewer	Conrad Golf Sewer Crossing	125,000	442302	40-05
(188) Capital Sewer	Misc Sewer Replace/Rehab/Manhole	100,000	442303	40-05
		<b>725,000</b>		

**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023**

Department	Project Description	FY 22-23 Request	PROJECT	ACCOUNT
(190) Sanitation	Front Load Solid Waste Collection Truck with CNG	430,000	412301	40-01
(190) Sanitation	Automated Side Loader Solid Waste Collection Truck With CNG	430,000	412202	40-01
(190) Sanitation	95 Gallon Poly-Carts- 2000 x \$65.00	130,000	412302	40-02
(190) Sanitation	Vulcan Truck Scales	229,527	412303	40-02
(190) Sanitation	Replace & Rebuild at least 1/3 of Total Dumpster Inventory	133,100	412304	40-02
(190) Sanitation	3-wide Single Tier Lockers	5,100	412305	40-02
(190) Sanitation	10 iPads to Provide Digital Trash Routes	4,100	412306	40-49
		<b>1,361,827</b>		
(191) Water	Caterpillar 150 Kilowatt Generator (4210)	50,000	422302	40-02
(191) Water	Hach DR 6000 Spectrophotometer (4210)	13,000	422303	40-02
(191) Water	Replace 15 ton Air Unit & (5) Handing/Heat Units (4210) (2nd Year Funding)	27,600	422206	40-02
(191) Water	75 HP Tractor w/Front End Loader & Boom Mower (4210) (2nd Year Funding)	30,000	422207	40-02
(191) Water	Refurbish or Replace High Service Pump 6 (4210) (2nd Year Funding)	13,417	422208	40-02
(191) Water	60 HP Submersible Pump, Motor, Cable, & Well Head for Well 25 (4210)	25,000	422304	40-02
(191) Water	Air Compressor, Air Dryer, Filter (4210)	20,000	422305	40-02
(191) Water	Turbidity Meters (4210)	12,000	422306	40-02
(191) Water	125 HP Variable Frequency Drives (4210)	14,000	422307	40-02
		<b>205,017</b>		
(192) Sewer	18' Tandem Axle Flat Bed Trailer (4310)	7,500	432301	40-01
(192) Sewer	Standby Generator (4310)	25,000	432302	40-02
(192) Sewer	1/2 Ton 4x4 Pickup Truck (4310)	29,000	432303	40-01
(192) Sewer	Roof Mounted HVAC Unit (4310)	10,000	432304	40-02
(192) Sewer	Refurbished Electric Golf Cart (4310)	6,750	432305	40-02
(192) Sewer	Roof Replacement (4310) (2nd Year Funding)	100,000	432209	40-14
(192) Sewer	Apple iPad (4310)	1,000	432306	40-49
(192) Sewer	2 Security Camera's at WRRF (4310)	7,500	432307	40-49
(192) Sewer	CCTV inspection Unit (4330) (3rd Year Funding)	21,303	612101	40-02
(192) Sewer	H2S Detectors (Air Monitors) (4330)	650	432308	40-02
(192) Sewer	Dewatering (Trash) Pump (4330)	1,700	432309	40-02
(192) Sewer	HD Sewer Line Flusher Truck (4330) (2nd Year Funding)	165,000	432214	40-02
(192) Sewer	HD Truck (4330) (1st Year Funding)	65,000	432310	40-01
(192) Sewer	Pretreatment Vehicle (4330)	31,000	432311	40-01
(192) Sewer	Interceptor Camera (4330)	500	432312	40-02
(192) Sewer	iPad Replacement (4330)	1,500	432313	40-49
		<b>473,403</b>		



**CAPITAL OUTLAY - ALL FUNDS  
Request for Fiscal Year 2022-2023**

<b>Department</b>	<b>Project Description</b>	<b>FY 22-23 Request</b>	<b>PROJECT</b>	<b>ACCOUNT</b>
(196) FF & E Reserve	To Be Determined	100,000	402301	40-08
		<b>100,000</b>		
(197) Golf	Computers	2,000	472301	40-49
		<b>2,000</b>		
(220) Animals Best Friend	"SWAB" box for Animal Control Truck (ACO)	16,250	102304	40-02
(220) Animals Best Friend	Turf Area for Animal Service Center	4,000	102305	40-02
		<b>20,250</b>		
(353) Economic Development Authority	Project Oscar Sanitary Sewer Service Expansion	3,000,000	952309	40-05
(353) Economic Development Authority	23rd Sewer Line Service Expansion	700,000	952310	40-05
(353) Economic Development Authority	7200-7420 NE 36th Water Main Extensions	3,208,239	952311	40-05
		<b>6,908,239</b>		
(425) Hospital Authority - 9010	Hospital District	17,000,000	902301	40-06
(425) Hospital Authority - 9050	Projects to be approved	3,000,000	902302	40-08
(425) Hospital Authority - 9050	Carburetor Alley	500,000	902303	40-05
(425) Hospital Authority - 9060	MAC Sewer Line	200,000	902304	40-05
(425) Hospital Authority - 9060	Community Center Sidewalk	50,000	902305	40-06
(425) Hospital Authority - 9060	Projects to be approved	750,000	902306	40-08
		<b>21,500,000</b>		
<b>GRAND TOTAL CAPITAL OUTLAY</b>		<b>39,744,437</b>		