## Community Improvement Grant Program - EVALUATION FORM

Evaluation Procedure: Please review the grant submission for each of the application criteria listed below and calculate a numeric rating. Maximum rating points are indicated for each criterion. A total of 100 being the best score possible for awarding grant funds.

## Grant Information:

A. Quality of the Proposed Project (Max 10 Points)

Is the description of the grant proposal and timeline reasonable, realistic and achievable?
B. Demonstrated Need for Proposed Project (Max 10 Points)

Has the statement of need been clearly stated with evidence to back it up, such as statistics, support letters or surveys?
C. Appropriateness of Budget (Max 15 Points)

Is there adequate budget to support the activity/project design? Is it cost effective? Are there other funding sources? Is there a detailed list of proposed expenditures?
D. Management Capacity (Max 15 Points)

Has the applicant demonstrated its ability to accomplish the proposed request? Does the applicant have the experience/partnerships to manage the grant funds and project properly? Is it clear who will be responsible for the oversight and financial management of the grant?
E. Program Evaluation (Max 10 Points)

Is the desired outcome clearly stated with methodology to measure success of the project?
F. Overall Impact of the Midwest City Community (Max 40 Points) Does the project have an overall benefit and lasting impact on the Midwest City community?

## Notes:

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