



ECONOMIC DEVELOPMENT  
AUTHORITY AGENDA





## CONSENT AGENDA





## **SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA**

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

January 27, 2026 - 6:03 PM

Presiding members: Mayor Matthew Dukes

Trustee Vacant

Trustee Pat Byrne

Trustee Rita Maxwell

Trustee Marc Thompson

Trustee Sara Bana

Trustee Rick Favors

City Staff:

General Manager Tim Lyon

Secretary Sara Hancock

Authority Attorney Don Maisch

### **A. CALL TO ORDER.**

**B. CONSENT AGENDA.** These items are placed on the Consent Agenda so the Council members, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if there is not unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration and possible action to approve the special meeting minutes for December 09, 2025. (Secretary - S. Hancock)
2. Discussion, consideration and possible action to accept or reject all bids received for Project 952501: Monuments Signs for the Soldier Creek Industrial Park. (Economic Development – R. Coleman)

### **C. FURTHER INFORMATION**

1. Review of the Communications & Marketing / Community Engagement report for the 4th Quarter of 2025, period ending December 31 (Communications & Marketing - J. Ryan).
2. Review of the Midwest City Chamber of Commerce's Quarterly Activities for the Fourth quarter of 2025. (City Manager - T. Lyon)

**D. PUBLIC DISCUSSION.** The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

### **E. ADJOURNMENT.**

Notice for the Midwest City Economic Development Authority special meeting was filed with the City Clerk of Midwest City at least 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

## **Economic Development Authority Minutes**

**December 09, 2025**

This **special meeting** was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 07:20 PM with following members present:

Trustee Vacant	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	Trustee Rick Favors	Authority Attorney Don Maisch

### DISCUSSION ITEMS.

#### **1. Discussion, consideration, and possible action to approve the special meeting minutes for October 28, 2025.**

Favors made a motion to approve the minutes, seconded by Byrne. Voting Aye: Byrne, Maxwell, Thompson, Bana, Favors, and Dukes. Nay: none. Motion Carried.

#### **2. Discussion, consideration and possible action to approve a resolution and to approve the “Red Plains Sports Complex Economic Development Assistance Agreement,” among the City of Midwest City, the Midwest City Economic Development Authority, the Midwest City Utilities Authority, and Stingray Volleyball Academy LLC, for the development of a Part of Lot 4, Soldier Creek Industrial Park.**

Bana made a motion to approve Resolution EDA2025-03, seconded by Byrne. Voting Aye: Byrne, Maxwell, Thompson, Bana, Favors, and Dukes. Nay: none. Motion Carried.

PUBLIC DISCUSSION. There was no public discussion.

ADJOURNMENT. There being no further business, Chairman Dukes adjourned the meeting at 7:21 PM.

ATTEST:

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MATTHEW D DUKES II, Chairman

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SARA HANCOCK, Secretary

MEMORANDUM

To: Honorable Chairman and Trustees

From: Tim Lyon, General Manager/Administrator

Date: January 27, 2026

Subject: Discussion, consideration and possible action to accept or reject all bids received for Project 952501: Monuments Signs for the Soldier Creek Industrial Park. (Economic Development – R. Coleman)

American Glass, Inc. and AGI Properties on August 22, 2023, (the “Companies”) entered into the Amended and Restated Economic Development Agreement (the “Agreement”) with the Utilities Authority and the Economic Development Authority (the “Authorities”). In Section 4.04 of the Agreement, the Authorities committed to fabricating and installing at least one subdivision sign at one of the two entrances to the Soldier Creek Industrial Park (“SCIP”). The FY 2024 – 2025 Budget included \$70,000 for this endeavor, which became known as Project 952501. ROAM Studios, the architectural firm that won the award for the American Glass, Inc. campus and building design, was paid \$10,000 to create plans for the sign(s).

Unfortunately, we received only two (2) bids before the June 18, 2024, deadline, the lowest of which was more than *double* the amount that remained available for the work.

As part of the Agreement, the Authorities also committed to designing and constructing a switch and industry track to serve SCIP at an estimated cost of \$2 million (in 2023 dollars). We pursued and were awarded a U.S Federal Railroad Administration Community Railroad Infrastructure Improvement grant that promised to reimburse up to 75% of the rail project’s design and construction costs.

We chose to delay additional action on Project 952501 until we were more confident in the U.S. FRA’s commitment. Due to US FRA requirements, it has taken nearly two (2) years to acquire permission to move forward with the rail project, but we now hope to bid the job and start work within the next six to eight weeks.

The Companies are interested in seeing Project 95201 completed as quickly as possible, and they are willing to contribute their collective resources to see that both signs are built and installed as designed. This cooperation will likely be memorialized in an amendment the original Agreement, which is expected to occur on next month’s agendas.

Please contact Economic Development Director Robert Coleman (405/739-1218) with any questions.

Respectfully,

A handwritten signature in black ink, appearing to read "T. Lyon", is written over a horizontal line.

Tim Lyon, General Manager/Administrator

Attachment: Bid Tabulation for Project 92501

**RESULTS FOR THE REQUEST FOR PROPOSALS**  
**MONUMENT SIGNS AT THE SOLDIER CREEK INDUSTRIAL PARK**  
**MIDWEST CITY UTILITIES AUTHORITY PROJECT #952501**  
**2:05 PM CDT, WED 18 JUN 2025**  
**PAGE 1**

		Sign on Lot 2A	Sign on Lot 3G	Additional Cost of Solar Lighting
<b>G&amp;S Sign Services</b>				
<b>1634 SE 23rd ST</b>				
<b>Oklahoma City, OK</b>	<b>73129</b>			
<b>QUOTE 7454</b>		\$ 163,185.00	\$ 163,185.00	\$ 23,500.00
<b>G&amp;S Sign Services</b>				
<b>1634 SE 23rd ST</b>				
<b>Oklahoma City, OK</b>	<b>73129</b>			
<b>QUOTE 7445</b>		\$ 130,625.00	\$ 130,625.00	\$ 23,500.00

**NOTES:** Fabrication and installation will take 4 - 6 weeks after permit approval.  
 Uses aluminum in lieu of steel where applicable.

50% Downpayment due upon receipt of deposit invoice, 25% due upon completion of signs, remaining 25% due upon completion of the project with Net 30 terms.

**Exceptions & Substitutions:**

- does not include primary electrical hookup, unless dedicated circuit is existing within 10 feet.
- For anything requiring shop drawings, only 1 revision is included in the bid. Every revision after that will be billed at an additional rate of \$75/hr
- does not include ELES or "Electric Sign Permit" must be pulled by licensed electrician
- All ground signs require vegetation in the OKC area. G&S Signs is not responsible for the installation of vegetation unless specified in quote.
- G&S Will Call OKIE to foresee any drilling implications. Unknown underground obstructions, rock, or hard sediment not Included in bid. It is the responsibility of the land owner to mark all private lines including water sprinklers.
- With the removal of an existing wall sign, quote includes caulking holes to prevent water damage. Patch and spot paint, EIFS restoration and painting seam to seam will be quoted separately unless specified in quote.
- For all ship in work. Standard procedure is to check crates and packages when they come in. If they have no visible exterior damage they are marked OK. We will only investigate crates/boxes further if they have exterior damage. Internal damage will not be G&S's responsibility to cover costs.

**RESULTS FOR THE REQUEST FOR PROPOSALS**  
**MONUMENT SIGNS AT THE SOLDIER CREEK INDUSTRIAL PARK**  
**MIDWEST CITY UTILITIES AUTHORITY PROJECT #952501**  
**2:05 PM CDT, WED 18 JUN 2025**  
**PAGE 2**

		Sign on Lot 2A	Sign on Lot 3G	Additional Cost of Solar Lighting
<b>Integrity Construction Group</b>				
<b>1031 County RD #1550</b>				
<b>Rush Springs, OK</b>	<b>73082</b>	\$ 117,279.00	\$ 117,279.00	\$ 17,500.00

**EXCEPTIONS AND/OR SUBSTITUTIONS:**  
**ELECTRICAL NOTES:**

Due to lack of information we have quoted this based on these items :

Sign is no more than 2 circuits @ 15 amps ea and voltage is 120v/240v

NOTE\* price can possibly be reduced if loads are lesser than quoted or significantly increase based on actual voltage and loads.

Option #1 – To build new service at each sign location no more than 25ft from each sign and connect as required by code. This would require the power company to bring power to each location, this would have to be coordinated with them but must know voltage and amperage before.

Option # 2 – To build solar boxes at each sign location. Once again this is based on 2 – 15a circuits running for 10 hours continually.

Option # 3 – Would have to verify first but it is a possibility based on actual load and voltage. Could possibly pull new circuits through existing pole light conduits and feed signs that way. No price for this but if power companies do not want to build two new services it is a viable alternative.

**STEEL NOTES:**

Qty (1) Soldier Creek Monument Sign comprised of materials shown on pg A10.0A dated Sept 20, 2024. Expanded metal priced as 1/2 x 13 flat. HSS3x3x3/8 tube frame and lateral L6x3 1/2x5/16 to be primed and painted by Walliefab at the shop. Exterior 1/4' HR plate placards to be powder coated black. Expanded metal to be powder coated black. Note that any welds on powdercoated material will need touch up painted on site. Some suggestions to avoid this where applicable may be presented in the shop drawing process. Price dependent on a single sandard powder coat color. 3/4" frosted acrylic backing included. (1) telehandler lift rental included in price. Joints on back face where expanded metal meets will need horizontal support for attachment and to add rigidity to panels.



FURTHER INFORMATION





**Communications & Marketing**

100 N. Midwest Boulevard

Midwest City, OK 73110

[jryan@midwestcityok.org](mailto:jryan@midwestcityok.org)

Office: 405.739.1206

[www.midwestcityok.org](http://www.midwestcityok.org)

MEMORANDUM

TO: Honorable Chairman and Commissioners

FROM: Josh Ryan, Communications & Recreation Director

DATE: January 27, 2026

SUBJECT: EDA – 1/27/2026 - Review of the Communications & Marketing / Community Engagement report for the 4th Quarter of 2025, period ending December 31 (Communications & Marketing - J. Ryan).

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The Quarterly Communications & Marketing / Community Engagement report is developed by Melanie Krause, Community Engagement Manager and Josh Ryan, Communications & Recreation Director.

It is attached for your review.

Josh Ryan  
Communications & Recreation Director

## **Communications & Marketing Department / CVB Responsibilities**

- Media relations, public information, City services marketing, special event management, special event marketing, convention recruitment and tourism attraction. Staff includes the C&M Director, Community Engagement Manager, Marketing & Business Retention Specialist and Events Specialist.

## **Community Engagement: Convention & Visitors Bureau / Special Events**

- Secured 2027 City Management Association of Oklahoma Winter Conference (CMAO)
- Secured 2026 OK Municipal Clerks, Treasurers, and Finance Officials Assn. Conference (OMCTFOA)
- Attended the ICAS Convention (International Council of Air Shows) with reps from TAFB and NFE
- Hosted a ribbon-cutting ceremony for the disc golf course at Mid America Park
- Holiday Lights Spectacular received several new displays and all new bulbs
- Increased sponsorships for Holiday Lights Spectacular
- Large new display in W.P. Bill Atkinson Park
- New “Experience Midwest City” logo created to brand a tie to tourism and the city
- Brought back the Hotel/Motel Assembly Meetings that will be held quarterly
- Daddy Daughter Dance tickets are now on sale: Theme is “A Night in Wonderland”
- Bigger plans for Tribute to Liberty as we celebrate America’s 250<sup>th</sup>
- A new structure/plan to recruit more vendors and artists will begin with Covered in Color
- Creating a new and more comprehensive special events permit process
- Coordinating with the Midwest City Chamber to plan the State of the City
- Working with the Public Works Dept. for planning their spring events

## **Communications & Marketing**

- Marketing & Promotional creation or support for the following:
  - City Service Schedules for holidays
  - Council Meeting live streams
  - Job opportunities
  - Weekly Employee Spotlights and Employees of the Month
  - Councilmember resignation
  - Opening of fitness equipment at Regional Park
  - Halloween Trick-or-Treat Night promotion and safety tips
  - New signage for YMCA and Plaza 62 site
  - SCIP Recreational Trails promotion
  - Code Enforcement positive hang tags
  - Repairs to dog park water supply/faucets
  - Picnic with Protectors
  - National Night Out 2025
  - Annual Food Drive 2025
  - Support of special adoptions and programs at Animal Welfare
  - Applications for Community Improvement Grant Program
  - Hotel/Motel Tax Special Election, Town Hall Meetings
  - Comprehensive Plan Final Community Open House
  - Trails network promos, positive messages with pictures of trails
  - Holiday lights installation and show promotion
  - Veterans Day Parade informational lead-up, promotion and coverage
  - Multiple utility service interruptions and updates

- Cruise in for Candy event
- Public Works staff kudos
- Multiple Fire videos, rescues, responses, training
- Disc Golf Course Ribbon Cutting and promoting open play
- Light the City cancellation
- Temporary HHW closure
- Full House MWC, fun video introducing Utility Customer Service team
- Senior Center events
- Grant Management Annual CAC Community Needs Meeting
- Municipal Election Candidate File
- Recycling Program and yard, refresher information
- Park Board Parks & Trails Master Plan presentation
- Santa cruises through all the City departments
- HR food and gift drive for Christmas
- Annual Special Events calendar, 2026 event dates
- Christmas Tree Disposal
- No fireworks for New Year's Eve

### **Special Projects**

Website redesign expected by the end of January. Training sessions have been held with department contacts. Should be presenting new site to the City Council at January meeting.



**City Manager**

100 N. Midwest Boulevard  
Midwest City, OK 73110  
[tlyon@midwestcityok.org](mailto:tlyon@midwestcityok.org)  
Office: 405.739.1201  
[www.midwestcityok.org](http://www.midwestcityok.org)

MEMORANDUM

TO: Honorable Chairman and Commissioners

FROM: Tim Lyon, City Manager

DATE: January 27, 2026

SUBJECT: Review of the Midwest City Chamber of Commerce's Quarterly Activities for the Fourth quarter of 2025.

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The Midwest City Chamber of Commerce has provided the attached report.

Regards,

*Tim L. Lyon*

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Tim Lyon  
City Manager



## 2025 Q4 Quarterly Report

Submitted 1.12.26

### New Members (Jan – Mar)

2025 New Members	2025 Annual Total	2024 Annual Total
23	242	298

- Due to the recent economic climate we have noticed a decrease in new membership and in renewed memberships, along with a decline in sponsorships.
- A recent drop in membership is contributed to deleting and dropping members due to past due balances, the Chamber has implemented a strict 90 days past due policy
- We are navigating new ways to provide promotional opportunities for our members in lieu of events

### Chamber Programming

- Signed contract and secured Tinker and the Primes 2026 with the Delta Reed Center
- Hosted 2 Non-Profit Coffee Talk events
- Hosted Picnic with Protectors at WP Atkinson Park, record breaking number of exhibiting businesses of (32)
- 
- Taste of Midwest City included over 20 Food and Beverage Partners, over 15 Sponsors, 400+ Tickets sold for the event. The Leadership Class raised over \$20,000.00 that were distributed to: Leah's Hope, the YMCA, Soul Survivor Supportive Living Foundation, and Mid-Del Group Homes.
- We have hosted the following events in Q2 and Q3
  - o 3 Ribbon Cuttings: Chicken Salad Chick, Visionary Realm Optometry, Oklahoma Federal Credit Union
  - o 2 Alumni Mixers: Altitude 1291 & Pelican's Restaurant
  - o 3 Lunch Bunch: Zaxby's, Taco Casa, Chicken Salad Chick,
  - o 2 Sunrise Social: Visiting Angels, Mid Del Tinker 100 Club
  - o 1 Ambassador Holiday Mixer hosted at the Delta Reed Center
  - o 2 Business After Hours: Altitude 1291, Sovereign Bank,
  - o 2 Non-Profit Coffee Talk Meetings

### Leadership Programming

- Opened LeadershipMWC Class of 2026 Applications
- Closed applications Dec 5. Program begins February 5<sup>th</sup> 2026
- 19 participants
- Taste of Midwest City scheduled for Tuesday, April 21<sup>st</sup> 2026

### Community Partner Events

- Attended Rose State College – State of Rose State Banquet with President Hurst
- Board member of Firelink Midwest City, completed Fill the Boot Campaign with Midwest City Fire Department
- Attended the MDMAR Chili Cook Off Fundraiser
- Attended the Altitude 1291 Spooktacular Event
- Board member of the Interactive Media Committee with Mid Del Tech Center
- Collaboration Meetings with the Del City, Choctaw, Harrah and Spencer Chambers of Commerce

Prepared By: Shaina Bennett, President, Midwest City Chamber of Commerce 1.12.26



### **Partnership with the City of Midwest City**

- Assisted with pumpkin donation for the Mid America Street Fest
- Hosted collaborative meeting for the 2026 Community Event Calendar
- Hosted the Veterans Day Breakfast prior to the Parade at East Side Church of Christ
- Continued attendance the Midwest City Economic Development Coalition
- Steering committee member for the Midwest City Comprehensive Plan

### **Military Affairs**

- Co-Chair of the 250<sup>th</sup> Navy Birthday Ball (October)
- Hosted "Resiliency Training" for the US Navy at Chamber Offices
- Attended Retirement Ceremony for General Hawkins, AFSC
- Attended Change of Command Ceremony for General Hammerstedt, AFSC

### **Chamber Industry Development**

- Active Board Member for the Oklahoma Chamber of Commerce Executives Association
- 2025 OCCE – Winners of the Communication Excellence Award – Our FIRST award in the Chamber Industry
- Presenter at Chamber Management Institute
- Presented at OCCE Annual Conference
- Host of an OCCE Board Meeting and Metro CEO Board Meeting with the State Chamber of Oklahoma

### **2026 Annual Events:**

- January 20<sup>th</sup> – Annual Banquet at Rose State College
- January 21<sup>st</sup> – Legislative Luncheon with Senator Lankford at HeavenLee BBQ
- January 29<sup>th</sup> – Candidate Forum – Mayor and Council Ward 1 at Rose State College
- February 5<sup>th</sup> – Leadership Midwest City Begins / Alumni Mixer at Altitude 1291
- TBD – State of the City Address/ Mayor's Breakfast at Community Center
- March / April – Super Recycler Program with Midwest City Public Works
- April 21<sup>st</sup> – Taste of Midwest City at Delta Reed Center
- April 28<sup>th</sup> – Leadership Midwest City Graduation at Community Center
- May 14<sup>th</sup> – State of Midwest City – Education, Military, and Municipality
- July 10, 17, 24<sup>th</sup> – Celebrating Education / Fill the Bus Campaign – Sam's, Walmart, Crest
- August 3<sup>rd</sup> – 6<sup>th</sup> – 21<sup>st</sup> Annual Tinker and the Primes International Aerospace Conference at Delta Reed Center
- August 7<sup>th</sup> – Celebrating Education / Teacher Convocation at Rose State Performing Arts Center
- October 8<sup>th</sup> – Picnic with Protectors, Dispatch and Public Works at WP Bill Atkinson Park
- November 11<sup>th</sup> – Veteran's Breakfast and Midwest City Veteran's Day Parade at Eastside Church of Christ



PUBLIC DISCUSSION

