



CITY OF MIDWEST CITY MEETINGS FOR April 22, 2025

All Council/Authority/Commission meetings of the City of Midwest City (MWC) elected officials will be held in the Council Chamber located at 100 N. Midwest Blvd., Midwest City, OK 73110, Oklahoma County, Oklahoma, unless notified otherwise.

Regularly scheduled meetings of the elected officials will be streamed live and recorded on the MWC YouTube channel: [Bit.ly/CityofMidwestCity](https://bit.ly/CityofMidwestCity) with the recorded videos available there within 48 hours.

Special Assistance for a Meeting: Send request via email to tanderson@midwestcityok.org or call 405-739-1220 no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

Please note that the elected officials will informally gather at or after 5:00 PM in the City Manager's Conference room for dinner for evening meetings; however, no business will be discussed or acted upon. Meals will only be provided to the City Council and staff. Doors to the Council Chamber will be open to the public fifteen minutes prior to the start of a meeting.

For the purposes of all meetings of the MWC elected and/or appointed officials, the term "possible action" shall mean possible adoption, rejection, amendments, postponements, and/or recommendations to the City Council and/or Authorities.

Pursuant to Midwest City Resolution 2022-50, the following rules of conduct and engagement are in effect for all meetings of the MWC elected and/or appointed officials:

1. Only residents of the City, and/or identifiable business doing business in or with the City, or where it is required by statute during public hearings may speak during a public meeting, unless by majority vote of the City Council, non-residents may be permitted to comment on agenda items that impact them. To verify this new requirement, speakers must state their name and City residential/business address or provide/present proof of residential/business address to the City Clerk before addressing the elected officials.
2. There will be a 4 (four) minute time restriction on each speaker, which can be extended by a vote of the City Council, only if it benefits and/or clarifies the discussion at hand. The City Clerk, or designee, will be the timekeeper and will notify the chair when time has expired.
3. The Mayor/Chair reserves the right to remove individuals from the audience if they become disorderly. If the Mayor/Chair asks a disruptive individual to leave and the individual refuses to leave, the meeting will be recessed and appropriate law enforcement action will be taken.
4. Agenda items requesting action of the elected officials shall include:
 1. Presentation by City Staff and/or their invited guest speaker;
 2. If a public hearing is required, questions and discussion by and between the elected officials, City Staff, and the public;
 3. Questions and discussion by and between the elected officials and City Staff, invited guest speaker, and/or public during a public hearing; and
 4. Motion and second by the elected officials.
 5. If a motion is to be amended, the one who made the motion may agree and restate the motion with the amendment; however, if the maker of the motion does not agree to the amendment, the motion may be voted on as it stands.
 6. Final discussion and possible action/amended motion by the elected officials



CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 22, 2025 – 6:00 PM

Presiding members: Mayor Matthew Dukes

Ward 1 Susan Eads

Ward 3 Rita Maxwell

Ward 5 Sara Bana

Ward 2 Pat Byrne

Ward 4 Marc Thompson

Ward 6 Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. CALL TO ORDER.

B. OPENING BUSINESS.

- Invocation by Assistant City Manager Vaughn Sullivan
- Pledge of Allegiance by High School ROTC Cadets
- Mayoral Proclamations:
 - National Arbor Day
 - Fair Housing Month, National Animal Control Officer Week
 - National Public Safety Telecommunications Week
 - Back to Glory: CAHS Boys Swimming Team's 2025 State Championship
 - Rising to the Challenge: Carl Albert Girls Swim Team, 2025 State Runner-up
- Community-related announcements and comments

C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council members, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if there is not unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration and possible action to approve the March 25, 2025 meeting minutes. (City Clerk - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2024-2025, increase: Reimbursed Projects Fund, revenues/Intergovernmental (15) \$1,000; expenditures/Neighborhood Services (15) \$1,000. Park & Recreation fund, expenditures/Park & Recreation (06) \$75,000. Reimbursed Projects Fund, revenues/Intergovernmental (64) \$6,338; expenditures/Fire (64) \$6,338. Interservice Fund, revenues/Miscellaneous (00) \$15,826; expenditures/Fleet Maintenance (25) \$15,826. Grants Fund, revenues/Intergovernmental (25) \$62,500; expenditures/Transfers Out (25) \$62,500; revenues/Intergovernmental (41) \$80,000; expenditures/Transfers Out (41) \$80,000; revenues/Intergovernmental (43) \$107,500; expenditures/Transfers Out (43) \$107,500. Interservice Fund, revenues/Transfers In (00) \$62,500; expenditures/Fleet Maintenance (25) \$62,500. Grants Fund, revenues/Intergovernmental (09) \$541,534; expenditures/Transfers Out (09) \$541,534; revenues/Intergovernmental (41) \$509,496; expenditures/Transfers Out (41) \$509,496;

revenues/Intergovernmental (42) \$175,279; expenditures/Transfers Out (41) \$175,279; revenues/Intergovernmental (61) \$107,797; expenditures/Transfers Out (61) \$107,797; revenues/Intergovernmental (72) \$250,943; expenditures/Transfers Out (72) \$250,943. General Gov't Sales Tax Fund, revenues/Transfers In (09) \$541,534; expenditures/Street Department (09) \$541,534. 2002 G.O. Street Bond Fund, expenditures/Transfers Out (00) \$47,392. Capital Improvements Fund, revenues/Transfers In (00) \$47,392. 04/22/25 Decrease: 2002 G.O. Street Bond Fund, expenditures/Street Bond (69) \$42,893. (Finance - T. Cromar)

3. Discussion, consideration, and possible action regarding renewing a contract for a Stop Loss Policy with HCC Life Insurance Company through Stealth Partner Group, LLC, to provide and administer specific and aggregate stop loss coverage for the Employee Health Benefits Plan for the fiscal year 2025-2026 at the rate of \$8.26 per employee per month for an annual attachment point of \$11,817,725.04 and \$115.12 per employee per month for a specific attachment point of \$150,000 per covered person. (Human Resources - T. Bradley)
4. Discussion, consideration, and possible action to submit the Midwest City official votes for 1) Incumbent, Lindsey Grigg-Moak, City Clerk of El Reno, and 2) Incumbent, Vickie Patterson, City Manager of Broken Bow to serve on the Oklahoma Municipal Assurance Group Board. (City Manager - T. Lyon)
5. Discussion, consideration, and possible action regarding the health premiums for the fiscal year 2025-26 in amounts necessary to cover the projected expenditures and for the Employee Health Fund to be actuarially sound, and the adoption of the Employee Life and Health Committee recommendations for the Health Plan. (Human Resources - T. Bradley)
6. Discussion, consideration and possible action of appointing six of the nine members to the newly created Trades' Advisory Board for a three (3) year term commencing on May 1, 2025 through April 30, 2028. (D. Maisch – City Attorney).
7. Discussion, consideration, and possible action of 1) reappointing the following list of Municipal Judges, consisting of David Howell, Joanne Horn, Lorenzo Banks and Joel Porter; and 2) reappointing Farley Ward as an alternative. (City Manager - T. Lyon)
8. Discussion, consideration, and possible action of declaring eight (8) thermal image cameras as surplus and authorizing disposal by public auction, sealed bid or other means as necessary, but to be restricted to emergency services or related buyers. (Fire Chief - D. Beabout)
9. Discussion, consideration and possible action declaring the attached Street Department list of items as surplus and authorizing disposal by public auction, sealed bid or by other means as necessary. (Public Works - R. Paul Streets)
10. Discussion, consideration, and possible action declaring a Savin MPC4503 copier as surplus and authorizing disposal by public auction, sealed bid, or other means as necessary. (City Clerk - S. Hancock)

11. Discussion, consideration, and possible action to declare (5) 2014 Chevrolet Caprices and their contents, as surplus and authorizing disposal by public auction, sealed bid or other means necessary. (Police - G. Wipfli)
12. Discussion, consideration, and possible action of 1) declaring various computer equipment and other miscellaneous items of City property as obsolete, defective, or replaced; and 2) authorizing their disposal by public auction, sealed bid or other means as necessary. (Information Technology - A. Stephenson)

D. DISCUSSION ITEMS.

1. (PC-2211) Public hearing, discussion, consideration, and possible action to consider approval of the Preliminary Plat of Element Office Park for the property described as a part of the Southeast Quarter (SE/4) of Section Six (6), Township Eleven (11) North, Range One (1) West of the Indian Meridian in Oklahoma County, Oklahoma located at 10505 SE 15th Street, Midwest City, Oklahoma. (Community Development- M. Summers)
2. (PC-2212) Public hearing, discussion, consideration, and possible action to consider approval of the Preliminary Plat of Element for the property described as A tract or parcel located in the Northeast Quarter (NE/4) of Section Seven (7), Township Eleven (11) North, Range One (1) West of the Indian Meridian, Midwest City, Oklahoma County, Oklahoma. (Community Development- M. Summers)
3. Discussion, consideration and possible action of approving amendments to the City of Midwest City's City Council Candidate Questionnaire. (D. Maisch – City Attorney).
4. Discussion, consideration and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 42, Trees; Article II, Tree Board, Sections: 42-24, Members; 42-25, Officers; 42-26, Standing Committees; 42-27, Meetings required; 42-29, Reserved; 42-30, General powers; 42-31, Duties and responsibilities; 42-32, Entry powers; 42-38, Reserved; 42-39, Reserved; and providing for a repealer, and severability. (D. Maisch – City Attorney).
5. Discussion, consideration and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 2, Administration; Article VII, Traffic and Safety Commission; Sections: 2-94, Appointment of members; 2-95, Term of membership; 2-96, Officers terms; 2-97, Meetings; 2-99, Removal of members for absences; 2-101, Reserved; 2-102, Reserved; 2-103, Reserved; and providing for a repealer, and severability. (D. Maisch – City Attorney).

E. NEW BUSINESS/PUBLIC DISCUSSION. “In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Council on any subject not scheduled on the regular agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.”

F. FURTHER INFORMATION.

1. Monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager for March 2025. (Human Resources - T. Bradley)
2. Review of the March 4, 2025 Planning Commission Meeting Minutes. (Community Development - M. Summers)
3. Review of the January 16, 2024 Board of Adjustment Meeting Minutes. (Community Development - M. Summers)
4. Review of the Communications & Marketing / CVB report for the 1st quarter, period ending March 31, 2025 (J. Ryan - Communications & Recreation Director)
5. Review of the City Manager's Report for the month of March 2025. (Finance - T. Cromar)

G. ADJOURNMENT.



MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 22, 2025 – 6:01 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	Trustee Rick Favors	Authority Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if there is not a unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration and possible action to approve the February 25, 2025 minutes. (Secretary - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2024-2025, increase: MWC Sanitation Department Fund, revenues/Transfers In (41) \$80,000; expenditures/Sanitation Department (41) \$80,000. MWC Sanitation Department Fund, expenditures/Sanitation Department (41) \$291,245. MWC Sewer Department Fund, revenues/Transfers In (43) \$107,500; expenditures/Sewer Department (43) \$107,500. MWC Sewer Department Fund, expenditures/Sewer Department (43) \$111,345. MWC Sanitation Department Fund, revenues/Transfers In (41) \$509,496; expenditures/Sanitation Department (41) \$509,496. MWC Water Department Fund, revenues/Transfers In (00) \$175,279; expenditures/Water Department (42) \$175,279. Storm Water Quality Fund, revenues/Transfers In (00) \$107,797; expenditures/Storm Water (61) \$107,797. Capital Drainage Imp. Fund, revenues/Transfers In (00) \$250,943; expenditures/Drainage Improvements (72) \$250,943. (Finance - T. Cromar)

C. DISCUSSION ITEMS.

1. Discussion, consideration, and possible action of awarding the bid to and approving a contract with Brewer Construction LLC for \$454,725.00 and 90 Calendar Days for the N.E. 23rd Street Waterline Extension Project and authorizing the General Manager to execute the contract. (Public Works - R. Streets)

D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. FURTHER INFORMATION.

1. Review of the monthly report on the current financial condition of the Delta Hotel and Reed Center for the period ending February 28, 2025. (Director of Operations - R. Rushing)
2. Review of the monthly report on the current financial condition of the Delta Hotel and Reed Center for the period ending March 31, 2025. (Director of Operations - R. Rushing)

F. ADJOURNMENT.



MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard
April 22, 2025 – 6:02 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	Trustee Rick Favors	Authority Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item/s will be removed and heard in regular order.

1. Discussion, consideration and possible action to approve the March 25, 2025 meeting minutes. (Secretary - S. Hancock)
2. Discussion, consideration, and possible action to approve Amendment 2 to the professional services agreement with Tunnell, Spangler & Associates, Inc. dba TSW in an amount not to exceed \$312,500 for design, construction documents, bidding and construction administration for Plaza 62. (Community Development- M. Summers)
3. Discussion, consideration, and possible action of approving an agreement with Sooner RE Co., LLC, to provide professional brokerage services for the sale of ± 15-acres lying between 8820 – 8920 SE 29th Street (a/k/a lying in the NE/4, NE/4; Sec. 14, T11N, R02W, I.M, Oklahoma County). (Economic Development - R.Coleman)

C. DISCUSSION ITEMS.

1. Discussion, consideration and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. ADJOURNMENT.



SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 22, 2025 – 6:03 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	Trustee Rick Favors	Authority Attorney Don Maisch

A. **CALL TO ORDER.**

B. **CONSENT AGENDA.** These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion, consideration, and possible action to approve the March 25, 2025 meeting minutes. (Secretary – S. Hancock)
2. Review of the Midwest City Chamber of Commerce’s Quarterly Activities for the 2025 first quarter period ending March 31, 2025. (City Manager – T. Lyon)
3. Discussion, consideration and possible action to declare a Selco vertical cardboard baler and a Marathon Equipment RamJet 225 Trash Compactor located at 6909 E Reno AV as surplus and authorizing disposal by public auction, sealed bid or other means as necessary. (Economic Development – R. Coleman)

C. **DISCUSSION ITEMS.**

1. Discussion, consideration, and possible action of awarding the bid to and approving a contract with Brewer Construction LLC for \$454,725.00 and 90 Calendar Days for the N.E. 23rd Street Waterline Extension Project and authorizing the General Manager to execute the contract. (Public Works – R. Streets)

D. **PUBLIC DISCUSSION.** The purpose of the “Public Discussion” section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Under the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. **ADJOURNMENT.**