



## CITY OF MIDWEST CITY MEETINGS FOR MARCH 26, 2024

---

All Council/Authority/Commission meetings of the City of Midwest City (MWC) elected officials will be held in the Council Chamber located at 100 N. Midwest Blvd., Midwest City, OK 73110, Oklahoma County, Oklahoma, unless notified otherwise.

Regularly scheduled meetings of the elected officials will be streamed live and recorded on the MWC YouTube channel: [Bit.ly/CityofMidwestCity](https://bit.ly/CityofMidwestCity) with the recorded videos available there within 48 hours.

Special Assistance for a Meeting: Send request via email to [tanderson@midwestcityok.org](mailto:tanderson@midwestcityok.org) or call 405-739-1220 no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

Please note that the elected officials will informally gather at or after 5:00 PM in the City Manager's Conference room for dinner for evening meetings; however, no business will be discussed or acted upon. Meals will only be provided to the City Council and staff. Doors to the Council Chamber will be open to the public fifteen minutes prior to the start of a meeting.

For the purposes of all meetings of the MWC elected and/or appointed officials, the term "possible action" shall mean possible adoption, rejection, amendments, postponements, and/or recommendation to the City Council and/or Authorities.

Pursuant to Midwest City Resolution 2022-50, the following rules of conduct and engagement are in effect for all meetings of the MWC elected and/or appointed officials:

1. Only residents of the City, and/or identifiable business doing business in or with the City, or where it is required by statute during public hearings may speak during a public meeting, unless by majority vote of the City Council, non-residents may be permitted to comment on agenda items that impact them. To verify this new requirement, speakers must state their name and City residential/business address or provide/present proof of residential/business address to the City Clerk before addressing the elected officials.
2. There will be a 4 (four) minute time restriction on each speaker, which can be extended by a vote of the City Council, only if it benefits and/or clarifies the discussion at hand. The City Clerk, or designee, will be the timekeeper and will notify the chair when time has expired.
3. The Mayor/Chair reserves the right to remove individuals from the audience if they become disorderly. If the Mayor/Chair asks a disruptive individual to leave and the individual refuses to leave, the meeting will be recessed and appropriate law enforcement action will be taken.
4. Agenda items requesting action of the elected officials shall include:
  1. Presentation by City Staff and/or their invited guest speaker;
  2. If a public hearing is required, questions and discussion by and between the elected officials, City Staff, and the public;
  3. Questions and discussion by and between the elected officials and City Staff, invited guest speaker, and/or public during a public hearing; and
  4. Motion and second by the elected officials.
  5. If a motion is to be amended, the one who made the motion may agree and restate the motion with the amendment; however, if the maker of the motion does not agree to the amendment, the motion may be voted on as it stands.
  6. Final discussion and possible action/amended motion by the elected officials.



## CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

March 26, 2024 – 6:00 PM

Presiding members: Mayor Matt Dukes

Ward 1 Susan Eads

Ward 3 Rick Dawkins

Ward 5 Sara Bana

Ward 2 Pat Byrne

Ward 4 Sean Reed

Ward 6 Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. CALL TO ORDER.

B. OPENING BUSINESS.

 Invocation by Assistant City Manager Vaughn Sullivan

 Pledge of Allegiance by Carl Albert High School ROTC Cadets

 OML 25 Year Award Presentation with Mike Fina:

\* City Manager, Tim Lyon

\* Street Project Supervisor, Jeff Lowell

\* Operator III WW, Gaylon Davis

\* Fire Shift Commander, Anthony Williams

\* Communication Specialist 1, Karen Denton

\* Police Sgt., Ronzil Starcher

\* Fire Major, Jerry Carroll

 Mayoral Proclamations: Ward 4 Council member Sean Reed; Retirees Sgt. Joe Cruz, and Mary Kuettel; National Telecommunicator Week; and Arbor Week.

 Community-related announcements and comments

C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council members, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if there is not unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration, and possible action to approve the February 27, 2024 meeting minutes. (City Clerk - S. Hancock)

2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2023-2024, increase: Workers Comp Fund, expenditures/Transfers Out (00) \$600,000. Risk Fund, revenue/Transfers In (00) \$600,000. Capital Improvements Fund, revenue/Taxes (00) \$2,369,738. Park & Recreation Fund, revenue/Taxes (06) \$592,434. Reimbursed Projects Fund, revenue /Intergovernmental (06) \$35,600; expenditures/Park & Rec (06) \$35,600. Capital Improvements Fund, expenditures/Capital Improvements (57) \$4,977. Decrease: Revenue Bond Sinking Fund, revenue/Taxes (00) \$2,962,172. (Finance - T. Cromar)
3. Discussion, consideration, and possible action of approving Amendment #1 of the Central Oklahoma Governments Air Quality Small Grant to add an additional (6) months to contract. (Grants Management - T. Craft)
4. Discussion, consideration, and possible action of 1) acceptance of an Oklahoma City Community Foundation (OCCF) grant in the amount of \$35,600 for benches and trees for Midwest City parks; 2) approving and entering into an agreement with OCCF which establishes the terms and conditions of the grant; and 3) authorization of the Mayor and/or City Manager to enter into the necessary contracts/agreements to implement the grant. (Planning & Zoning - M. Summers)
5. Discussion, consideration, and possible action of approving a resolution for 1) sponsorship of a Transportation Alternatives Program application to construct Crutcho Creek Trail Phase 1, and 2) authorizing the City Manager to sign the application. (Planning & Zoning - M. Summers)
6. Discussion, consideration, and possible action of approving a programming resolution for possible inclusion in the Transportation Alternatives Program for a project to replace the existing bridge over Soldier Creek in Tom Poore Park and to construct approximately a quarter (1/4) of a mile of the Tributary 4 trail. (Planning & Zoning - M. Summers)
7. Discussion, consideration, and possible action of approving a maintenance and services contract with Oklahoma Earthbike Fellowship, Inc., for landscape improvements and maintenance of mountain bike trails at the SCIP Recreational Trail. (Public Works - R. P. Streets)
8. Discussion, consideration, and possible action of making a matter of record Permit No. WL000055240049 from the State Department of Environmental Quality for the extension of a water line to serve Centrillium Protein and the Midwest City Water Resources Recovery Facility, Midwest City, Oklahoma. (Engineering & Construction Services - B. Bundy)
9. Discussion, consideration, and possible action of amendment #2 for Professional Services with Lee Engineering, LLC in the amount of \$9,000 to provide services to acquire easements as part of the project. (Engineering & Construction Services - B. Bundy)

10. Discussion, consideration, and possible action of the acceptance of maintenance bonds from Bishop Paving, LLC in the amount of \$6,211.70 respectively. (Engineering & Construction Services - P. Menefee)
11. Discussion, consideration, and possible action of awarding the bid to and contract with Holland Backhoe Inc. in the amount of \$129,356.00 for the construction and installation of the new Reed Baseball Complex Water Line Improvements and the City Council delegating to the Mayor the authority to sign and execute the agreements necessary. (Engineering & Construction Services - P. Menefee)
12. Discussion, consideration and possible action declaring (1) Chevy S-10, unit No. 47-02-01, as surplus and disposing of by sealed bid, public auction, or other means as necessary. (City Manager - V. Sullivan)
13. Discussion, consideration, and possible action of declaring (1) Chevrolet Impala and its contents, as surplus and authorizing disposal by public auction, sealed bid or other means necessary. (Police - G. Wipfli)
14. Discussion, consideration and any possible action, declaring the Street Department list of items to be declared surplus and disposed of by sealed bid, public auction, or by other means as necessary. (Public Work - R. P. Streets)
15. Discussion, consideration, and possible action of declaring (2) filing cabinets and (2) desks as surplus and authorizing disposal by public auction, sealed bids, or other means as necessary. (Police - G. Wipfli)
16. Discussion, consideration, and possible action of declaring (3) chairs as surplus and authorizing their disposal by public auction, sealed bid or other means as necessary. (ECC - R. Rushing)
17. Discussion, consideration and possible action of declaring (150) banquet chairs, (1) rectangle table, (1) EcoH2O floor scrubber, and (1) Betco floor scrubber as surplus and authorizing disposal of by public auction, sealed bid or other means as necessary. (Parks & Recreation - J. Ryan)

D. DISCUSSION ITEMS.

1. (MP-00017) Public hearing, discussion, consideration, and possible action of approval of the Minor Plat of Douglas Development Corporation Douglas Boulevard for the property described as a tract of land being a part of the Southeast Quarter (SE/4) of Section Two (2), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma City, Oklahoma County, Oklahoma. (Planning and Zoning - M. Summers)

2. (PC-2163) Public hearing, discussion, consideration and possible action on an ordinance to redistrict from Simplified Planned Unit Development District (“SPUD”) to Simplified Planned Unit Development (“SPUD”), for the property described as McCorkle Park ADD E 35 ft of Lot 27 & all of Lots 28 & 29, addressed as 227 & 231 W. MacArthur Dr., Midwest City. (Planning and Zoning - M. Summers)
  3. (TS-455) Discussion, consideration, and possible action of approving the reduction of the SPEED LIMIT along Adair Boulevard from 35 MPH to 25 MPH from the intersection with Hudiburg Drive to Air Depot Boulevard. (Engineering & Construction Services - P. Menefee)
  4. Discussion, consideration, and possible action of awarding the bid to and entering into a contract with C4L for \$426,885 and 125 Calendar Days for the Midwest City Police Department Restroom Renovation. City Council delegates the Mayor to sign and execute the contract. (Engineering & Construction Services - B. Bundy)
- E. EXECUTIVE SESSION. This Executive Session will be held on the second floor of City Hall in the City Manager's conference room.
1. Discussion, consideration, and possible action to 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest regarding conflict of interest issues; and 2) authorizing the City Manager to take action as appropriate based on discussion. (City Manager - T. Lyon)
- F. DISCUSSION ITEMS CONTINUED.
5. Public Hearing, discussion, consideration, and possible action of an ordinance amending Midwest City Municipal Code, Chapter 43 Water, Sewer, Sewage Disposal and Stormwater Quality; Article III, Sewers and Sewage Disposal; Division 5, Other Provisions Relating to Taps and Connections; Section 43-182, Connections to sewer mains in Sections 9 and 10, Township 11 N, Range 1 W; Section 43-183, Connections to sewer mains in Sections 1, Township 11N, Range 2W; Section 43-184, Reserved; providing for repealer and severability. (Engineering & Construction Services - B. Bundy)
  6. Discussion, consideration, and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 43, Water, Sewer, Sewage Disposal and Stormwater Quality, Article III, Sewers and Sewage Disposal, Division 8, Usage Rates and Charges; Section 43-224 Sewer User Charge; Section 43-230 Capital Improvement Charges; and providing for a repealer and severability. (Public Works - R. P. Streets)

7. Discussion, consideration, and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 43, Water, Sewer, Sewage Disposal and Stormwater Quality, Article I, In General, Section 43-5, Temporary Water; Article II, Water, Division 3, Meters, Section 43-55, Testing Meters; Division 4, Rates and Charges; Section 43-63 Water Rates Inside City; Section 43-68, Discontinuance of Service and Fee for Reinstatement; Section 43-69, Capital Improvement Charges; Section 43-71, Water System Improvement Fee and providing for a repealer and severability. (Public Works - R. P. Streets)
  8. Discussion, consideration, and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 43, Water, Sewer, Sewage Disposal and Stormwater Quality, Article IV, Stormwater, Division 1, Generally; Section 43-404 Stormwater Charge; Exemptions, and providing for a repealer and severability. (Public Works - R. P. Streets)
  9. Discussion, consideration and possible action regarding an ordinance amending the Midwest City Municipal Code, Chapter 43 Water, Sewer, Sewage Disposal and Stormwater Quality, Article 1, In General; Section 43-3, Definitions; Article II, Water; Division 1, Generally; Section 43-18, Installation Fees; Meter Installation, etc; Division 3, Meters; Section 43-52, Generally; Article III, Sewers and Sewage Disposal; Division 1, Generally; Section 43-107, Unlawful Discharge; Penalty; Section 43-115, Recreational Vehicles (R.V.'S) Disposal Station; Division 3, Private Sewage Disposal Systems; Section 43-138, Permit and Inspection; Section 43- 142, Additional Requirements of Health Officer; Division 4, Building Sewers and Connections Generally; Section 43-152, Multiple Use of Building Sewer; Section 43-157, Connection to Public Sewer, Tapping Regulations and Saddle Specifications; Division 6, Fats, Oils, and Grease Control Requirements for Commercial Establishments; Section 43-188, Definitions; Section 43-189, Applicability and Prohibitions; and Section 43-191, General Interceptor Requirements; Design, Size and Location; and providing for repealer and severability. (Public Works - R. P. Streets)
- G. NEW BUSINESS/PUBLIC DISCUSSION. “In accordance with State Statue Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority /Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Council on any subject not scheduled on the regular agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.”

H. FURTHER INFORMATION.

1. Review of the City Manager's Report for the month of February 2024. (Finance - T. Cromar)
2. Monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager for February 2024. (Human Resources - T. Bradley)
3. Review of the February 6, 2024 Planning Commission Meeting Minutes. (Planning and Zoning - E. Richey)
4. Monthly Residential and Commercial Building report for February 2024 Building Report. (Engineering & Construction Services - B. Bundy)
5. (PC-2164) Discussion, consideration, and possible action on an ordinance amending Midwest City code, Appendix A, Zoning Regulations, Section 5, Supplemental Regulations, Sub-Section 5.12.1, Exterior Construction and Design Requirements; and providing for repealer and severability.(Planning and Zoning - M. Summers)
6. (PC-2165) Discussion, consideration, and possible action on an ordinance amending Midwest City code, Appendix A, Zoning Regulations, Section 7, Development Review Procedures, Sub-Section 7.1.3, Public Notice Requirements for Public Hearings; and providing for repealer and severability. (Planning and Zoning - M. Summers)

I. ADJOURNMENT.



## MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

March 26, 2024 – 6:01 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Sean Reed	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rick Dawkins	Trustee Rick Favors	Authority Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if there is not a unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration, and possible action to approve the February 27, 2024 meeting minutes. (Secretary - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2023-2024, increase: Sewer Construction Fund, expenditures/Sewer Construction (46) \$5,878,888. Capital Improvements Revenue Bond Fund, revenue/Transfers In (00) \$5,878,888. Water Fund, expenditures /Water (42) \$197,200. Wastewater Fund, expenditures/Wastewater (43) \$100,000.  
(Finance - T. Cromar)
3. Discussion, consideration, and possible action of awarding the bid to and contract with Holland Backhoe Inc. in the amount of \$129,356.00 for the construction and installation of the new Reed Baseball Complex Water Line Improvements and the Trustees delegating to the Chairman the authority to sign and execute the agreements necessary. (Engineering & Construction Services - P. Menefee)

C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statue Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.

D. FURTHER INFORMATION.

1. Review of the monthly report on the current financial condition of the Delta Hotel at the Reed Center for the period ending February 29, 2024. (City Manager - R. Rushing)

E. ADJOURNMENT.





## MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

March 26, 2024 – 6:02 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Sean Reed	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rick Dawkins	Trustee Rick Favors	Authority Attorney Don Maisch

A. CALL TO ORDER.

B. DISCUSSION ITEMS.

1. Discussion, consideration, and possible action to approve the February 27, 2024 meeting minutes. (Secretary - S. Hancock)
2. Discussion, consideration and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

D. ADJOURNMENT.