



## CITY OF MIDWEST CITY MEETINGS FOR NOVEMBER 14, 2023

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All Council/Authority/Commission meetings of the City of Midwest City (MWC) elected officials will be held in the Council Chamber located at 100 N. Midwest Blvd., Midwest City, OK 73110, Oklahoma County, Oklahoma, unless notified otherwise.

Regularly scheduled meetings of the elected officials will be streamed live and recorded on the MWC YouTube channel: [Bit.ly/CityofMidwestCity](https://bit.ly/CityofMidwestCity) with the recorded videos available there within 48 hours.

Special Assistance for a Meeting: Send request via email to [tanderson@midwestcityok.org](mailto:tanderson@midwestcityok.org) or call 405-739-1220 no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

Please note that the elected officials will informally gather at or after 5:00 PM in the City Manager's Conference room for dinner for evening meetings; however, no business will be discussed or acted upon. Meals will only be provided to the City Council and staff. Doors to the Council Chamber will be open to the public fifteen minutes prior to the start of a meeting.

For the purposes of all meetings of the MWC elected and/or appointed officials, the term "possible action" shall mean possible adoption, rejection, amendments, and/or postponements.

Pursuant to Midwest City Resolution 2022-50, the following rules of conduct and engagement are in effect for all meetings of the MWC elected and/or appointed officials:

1. Only residents of the City, and/or identifiable business doing business in or with the City, or where it is required by statute during public hearings may speak during a public meeting, unless by majority vote of the City Council, non-residents may be permitted to comment on agenda items that impact them. To verify this new requirement, speakers must state their name and City residential/business address or provide/present proof of residential/business address to the City Clerk before addressing the elected officials.
2. There will be a 4 (four) minute time restriction on each speaker, which can be extended by a vote of the City Council, only if it benefits and/or clarifies the discussion at hand. The City Clerk, or designee, will be the timekeeper and will notify the chair when time has expired.
3. The Mayor/Chair reserves the right to remove individuals from the audience if they become disorderly. If the Mayor/Chair asks a disruptive individual to leave and the individual refuses to leave, the meeting will be recessed and appropriate law enforcement action will be taken.
4. Agenda items requesting action of the elected officials shall include:
  1. Presentation by City Staff and/or their invited guest speaker;
  2. If a public hearing is required, questions and discussion by and between the elected officials, City Staff, and the public;
  3. Questions and discussion by and between the elected officials and City Staff, invited guest speaker, and/or public during a public hearing; and
  4. Motion and second by the elected officials.
  5. If a motion is to be amended, the one who made the motion may agree and restate the motion with the amendment; however, if the maker of the motion does not agree to the amendment, the motion may be voted on as it stands.
  6. Final discussion and possible action/amended motion by the elected officials.



## CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

November 14, 2023 – 6:00 PM

Presiding members: Mayor Matt Dukes

Ward 1 Susan Eads

Ward 3 Rick Dawkins

Ward 5 Sara Bana

Ward 2 Pat Byrne

Ward 4 Sean Reed

Ward 6 Rick Favors

City Staff:





City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. CALL TO ORDER.

B. OPENING BUSINESS.

-  Invocation by Assistant City Manager Vaughn Sullivan
-  Pledge of Allegiance by Carl Albert High School ROTC Cadets
-  Mayoral Proclamations: Assistant Fire Chief Tony Lopez, Police Sgt. Samantha Wilson, Chief Construction Inspector Glenn Presley, and National Stormwater Day
-  Community-related announcements and comments

C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if there is not unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration and possible action to approve the October 24, 2023 meeting minutes. (City Clerk - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2023-2024, increase: Grants Fund, revenue /Intergovernmental (62) \$50,871; expenditures/Police (62) \$50,871. Capital Improvements Fund, expenditures/Capital Improvements (57) \$49,542. Grants Fund, revenue /Intergovernmental (42) \$1,300,000; expenditures/Transfers Out (42) \$1,300,000; revenue/Intergovernmental (43) \$375,000; expenditures/Transfers Out (43) \$375,000; revenue/Intergovernmental (61) \$325,000; expenditures/Transfers Out (61) \$325,000. Capital Improvements Fund, expenditures/Street (09) \$420,000. Street & Alley Fund, expenditures/Street (09) \$35,000. Reimbursed Projects Fund, expenditures/Community Development (05) \$106; expenditures/Park & Rec (06) \$1,928; expenditures/Public Works (30) \$507; expenditures/Police (62) \$561; expenditures/Fire (64) \$2,142; expenditures/Transfers Out (05) \$43,097; expenditures/Transfers Out (06) \$257; expenditures/Transfers Out (37) \$35,000. Capital Improvements Fund, revenue/Transfers In (00) \$1,000. Park & Recreation Fund, revenue/Transfers In (00) \$257. Downtown Redevelopment Fund, revenue/Transfers In (00) \$35,000. General Fund, expenditures/Neighborhood Services (15) \$2,400. Disaster Relief Fund, expenditures /Neighborhood Services (15) \$2,400. Grants Fund, revenue/ Intergovernmental (21) \$20,000; expenditures/Transfers Out (21) \$20,000. Emergency Operations Fund, revenue/Transfers In (00) \$20,000. Reimbursed Projects Fund, expenditures/Hidden Creek (48) \$15,000. (Finance - T. Cromar)

3. Discussion, consideration and possible action of approving a Resolution, to notify the public of publication of the most recent Supplement 19, dated October 2023 to the Midwest City Code of ordinances and to ratify all other previous supplements and codifications. (City Clerk - S. Hancock)
4. Discussion, consideration, and possible action of approving a project agreement generally known as State Job Number 38082(04)(05)(06)(07) with the Oklahoma Department of Transportation (ODOT) to receive \$5,902,000 in construction federal funds for a future federal aid project for SE 29<sup>th</sup> St and Douglas Blvd and associated work. (Engineering & Construction Services - B. Bundy)
5. Discussion, consideration, and possible action of approving a project agreement for State Job Number 38092(04), with the Oklahoma Department of Transportation (ODOT) to receive \$1,203,040 in construction federal funds for a future federal aid project to construct sidewalk in four locations. (Engineering & Construction Services - B. Bundy)
6. Discussion, consideration, and possible action of approving a project agreement for State Job Number 38093(04), with the Oklahoma Department of Transportation (ODOT) to receive \$840,000 in construction federal funds for a future federal aid project to upgrade and improve 5 signals. (Engineering & Construction Services - B. Bundy)
7. Discussion, consideration, and possible action of approving a project agreement for State Job Number 38094(04), with the Oklahoma Department of Transportation (ODOT) to receive \$360,500 in construction federal funds for a future federal aid project to restripe various City arterials. (Engineering & Construction Services - B. Bundy)
8. Discussion, consideration, and possible action of a resolution recommending selecting Consor Engineers, LLC as the engineer responsible for the annual city bridge inspections for compliance with National Bridge Inspection Standards for the term of April 1, 2024 to March 31, 2026. (Engineering and Construction Services - B. Bundy)
9. Discussion, consideration, and possible action of entering into an agreement for Professional Services with Lee Engineering, LLC. in the amount of \$96,500 to provide survey and design services for a future federal aid project to upgrade and improve 5 signals, known as JP 38094(04). (Engineering & Construction Services - B. Bundy)
10. Discussion, consideration, and possible action of accepting a Permanent Utility Easement for the construction of and access to public utilities located in the future Glenhaven Addition. The easement is located within the corporate limits of the City of Midwest City, located in the Southwest Quarter of Section Thirty-Four (34), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma. (Engineering and Construction Services - P. Menefee)

11. Discussion, consideration, and possible action of accepting a Permanent Utility Easement for the construction of and access to public utilities located in the future Glenhaven Addition. The easement is located within the corporate limits of the City of Midwest City, located in the Southwest Quarter of Section Thirty-Four (34), Township Twelve (12) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma. (Engineering and Construction Services - P. Menefee)
12. Discussion, consideration, and possible action of 1) appointing Ms. Christine Price-Allen as the Ward 5 representative; and 2) re-appointing Aruna Abhayagoonawardhana as the Ward 6 representative, both to the Midwest City Tree Board for three-year terms, ending November 10, 2026. (Public Works - R. Paul Streets)
13. Discussion, consideration, and possible action of declaring four City property chairs as surplus and authorizing their disposal through sealed bid, public auction, or by other means as necessary. (Emergency Management - D. Wagner)
14. Discussion, consideration and possible action, declaring (1) keyboard, (1) V700 photo scanner, (1) binder, (1) file folder organizer, (1) magazine holder and (1) pair of speakers as surplus and authorizing disposal by public auction, sealed bid or destruction, if necessary. (City Clerk - S. Hancock)
15. Discussion, consideration, and possible action of declaring various items of City property as surplus property and authorizing their disposal through sealed bid, public auction, or by other means as necessary. (Engineering & Construction Services - B. Bundy)

D. DISCUSSION ITEMS.

1. Discussion, consideration, and possible action of electing a vice-mayor. (City Manager - T. Lyon)
2. a) Discussion, consideration, and possible action of approving a new ordinance amending the Midwest City Municipal Code, Chapter 2 Administration; Article II, City Council; adopting a new ordinance at Section 2-13.1, Additional filing requirements for regular and special primary and general elections for city council; and providing for repealer, and severability and emergency.

b) Discussion, consideration, and possible action of approving the emergency clause. (City Attorney – D. Maisch)
3. Discussion, consideration, and possible action of approving an ordinance amending Midwest City Municipal Code, Chapter 9, Building and Building Regulations; Article I, In General, Section 9-3 Building and dwelling addresses; Article VII, Sign Regulations, Section 9-382, Definitions; Section 9-391, Temporary signs; Section 9-394, Illegal, nonconforming, deteriorated and vacant signs; and providing for repealer and severability. (City Attorney - D. Maisch)

4. Discussion, consideration, and possible action of approving an ordinance amending Midwest City Municipal Code, Chapter 20 Housing Code, Article IV, Rental Property, Sections 20-204, Definitions; taking out of reserve and adopting Sections 20-205, 20-206, 20-207, 20-208, 20-209, and 20-210, Reserved; amending 20-211, Crime-Free Rental Housing Program; repealing and placing into Reserve 20-221, Crime-Free Multi-Housing Program; and providing for repealer and severability. (D. Maisch – City Attorney)
5. Discussion, consideration, and possible action of approving an ordinance amending Midwest City Municipal Code, Chapter 23, Manufactured Homes, Trailers, Manufactured Home Parks, Etc., Article IV, Manufactured Home and Travel Trailer Park Regulations, Division 3, Sanitary Facilities, Section 23-111, Wastes to be discharged into public or private sewer or septic tank; Section 23-114, Private sewage system requirements; Section 23-115, Use of sewage system required; Division 4, Water Supply, Section 23-124, Private water sources must be approved; Section 23-131, Drinking fountains to be approved by health officer; Division 5, Refuse Disposal, Section 23-146, Collection and disposal requirements; Division 6, Insect and Rodent Control, Section 23-154, Control measures to be used; Section 23-155, Use of larvicidal solutions; Section 23-156, Measures to control additional insects or weeds may be required; Section 23-158, Rodent extermination required; and providing for repealer and severability. (City Attorney - D. Maisch)
6. Discussion, consideration, and possible action of approval of an ordinance amending Midwest City Code, Chapter 24, Motor Vehicles and Traffic, Article III, Traffic-Control Devices, Signals, Etc., Section 24-60, Manual and Specifications for Traffic-Control Devices; and providing for repealer and severability. (Engineering & Construction Services - P. Menefee)
7. Discussion, consideration, and possible action of approval of an ordinance amending Midwest City code, Chapter 37, Streets and Sidewalks, Article III, Transportation Plan, Division 2, Standards and Requirements, Section 37-63, Design Standards for Ingress and Egress Facilities; Division 4, Tables, Section 37-71, Table 4; Article IV, Work Affecting Streets, Section 37-86, Permits Required; Fee Display; and providing for repealer and severability. (Engineering & Construction Services - B. Bundy)
8. Discussion, consideration, and possible action of approving an ordinance amending Midwest City Municipal Code, Chapter 37, Streets and Sidewalks; Article I, In General; Section 37-6, Building and dwelling addresses. (City Attorney - D. Maisch)
9. Discussion, consideration, and possible action of approval of an ordinance amending Midwest City code, Chapter 38, Subdivision Regulations, Article VI, Subdivision Standards, Section 38-47, Sidewalks; and providing for repealer and severability. (Engineering & Construction Services - B. Bundy)

10. Discussion, consideration, and possible action of approving an ordinance amending Midwest City Municipal Code, Chapter 43, Water, Sewer, Sewage Disposal and Stormwater Quality, Article III, Sewers and Sewage Disposal, Division 10, Sewer Mainline Backup Service Program, Sections 43-251, Provisions, and 43-254, Fees; and providing for repealer and severability. (City Attorney - D. Maisch)
11. Discussion, consideration and possible action of approving an ordinance amending the Midwest City Municipal Code, Appendix A, Zoning Regulations; Section 7, Development Review Procedures; Part 7.6, Special Use Permit; Subpart 7.6.3, Criteria for Special Permit Approval; and providing for a repealer, and severability. (City Attorney - D. Maisch)
12. Discussion, consideration and possible action to approve a Resolution and Proclamation, authorizing the calling and holding of a primary election on February 13, 2024, if necessary, and a general election, if necessary, on April 2, 2024 in Wards 2, 3, 4, and 6 of the City of Midwest City, County of Oklahoma, State of Oklahoma; enumerating the qualifications for those offices; and establishing the filing period. (City Clerk - S. Hancock)
13. Discussion, consideration, and possible action of approving an American Rescue Plan Act Grant Agreement between the City of Midwest City and the Oklahoma Water Resources Board in the amount of \$2,000,000.00 to develop citywide master plans and construct two 12-inch water lines as well as other related expenses. (Public Works - R. Paul Streets)
14. Discussion, consideration, and possible action to enter into a professional services agreement with TSW Planners, Architects and Landscape Architects of Atlanta, GA, in an amount not to exceed \$1,144,020 for design and construction documents, bidding and construction administration, and optional services for security, telecom, and A/V systems for part of the Southeast Quarter of Section 34, Township 12 North, Range 2 West of the Indian Meridian a/k/a the Hospital District. (Planning & Zoning - M. Summers)
15. Discussion, consideration, and possible action to approve an ordinance, to close for public use, four Easements and one Right of Way or Utility Reserve, recorded in Book 444, Page 520, Book 464, Page 73, Book 3889, Page 407, and Book 4046, Page 1110 in the Oklahoma County Clerk office and lying in the Southwest Quarter (SW/4) of Section 34, Township 12 North Range 2 West, of the Indian Meridian, Oklahoma County, Oklahoma. (Engineering and Construction Services - P. Menefee)

E. NEW BUSINESS/PUBLIC DISCUSSION.

F. FURTHER INFORMATION.

1. Monthly Residential and Commercial Building report for September 2023. (Engineering & Construction Services - B. Bundy)

G. ADJOURNMENT.



## MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

November 14, 2023 – 6:01 PM

|   |                     |                               |
|---|---------------------|-------------------------------|
| Presiding members: Chairman Matthew Dukes | City Staff:         |                               |
| Trustee Susan Eads                        | Trustee Sean Reed   | General Manager Tim Lyon      |
| Trustee Pat Byrne                         | Trustee Sara Bana   | Secretary Sara Hancock        |
| Trustee Rick Dawkins                      | Trustee Rick Favors | Authority Attorney Don Maisch |

A. CALL TO ORDER.

B. DISCUSSION ITEMS.

1. Discussion, consideration and possible action to approve the October 24, 2023 meeting minutes. (Secretary - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2023-2024, increase: Water Fund, revenue /Transfers In (42) \$1,300,000; expenditures/Water (42) \$1,300,000. Wastewater Fund, revenue/Transfers In (43) \$375,000; expenditures/Wastewater (43) \$375,000. Stormwater Fund, revenue/Transfers In (61) \$325,000; expenditures/Stormwater (61) \$325,000. Water Fund, expenditures/Water (42) \$300,000. Wastewater Fund, expenditures/Wastewater (43) \$375,000. (Finance - T. Cromar)
3. Discussion, consideration, and possible action of awarding the bid to and approving a professional services contract with Howard Construction, Inc., in the amount of \$169,000.00 to drain and clean the West Reactors of the Moving Bed Biofilm Reactor and install WavTex™ at the Water Resource Recovery Facility. (Public Works - R. Streets)

C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statue Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

D. ADJOURNMENT.



## MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

November 14, 2023 – 6:02 PM

|   |                     |                               |
|---|---------------------|-------------------------------|
| Presiding members: Chairman Matthew Dukes | City Staff:         |                               |
| Trustee Susan Eads                        | Trustee Sean Reed   | General Manager Tim Lyon      |
| Trustee Pat Byrne                         | Trustee Sara Bana   | Secretary Sara Hancock        |
| Trustee Rick Dawkins                      | Trustee Rick Favors | Authority Attorney Don Maisch |

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.
1. Discussion, consideration and possible action to approve the October 24, 2023 meeting minutes. (Secretary - S. Hancock)
  2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2023-2024, increase: Hospital Authority Fund, revenues/Transfers In (90) \$144,375; expenditures/Transfers Out (90) \$102,278. (Finance - T. Cromar)
- C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**
- D. ADJOURNMENT.