



CITY OF MIDWEST CITY MEETINGS FOR JULY 26, 2022

Meetings will be streamed live on the City of Midwest City's (MWC) YouTube channel: bit.ly/CityofMidwestCity. Due to temporary relocation of the Chamber, this service is not available.

The recorded video will be available on MWC's YouTube channel: bit.ly/CityofMidwestCity and MWC's website: www.midwestcityok.org within 48 hours. The meeting minutes and video can be found on MWC's website in the Agenda Center: <https://www.midwestcityok.org/meetings>.

To make a special assistance request, call 739-1220 or email tanderson@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

MWC continues to take steps to follow federal, state and local guidelines regarding social distancing and crowd size. Thank you for helping us keep our community safe.



CITY COUNCIL AGENDA

City Hall - Midwest City Municipal Court, 100 N. Midwest Boulevard

July 26, 2022 – 6:00 PM

Presiding members: Mayor Matthew Dukes

Ward 1 Susan Eads

Ward 2 Pat Byrne

Ward 3 Megan Bain

Ward 4 Sean Reed

Ward 5 Sara Bana

Ward 6 Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. CALL TO ORDER.

B. OPENING BUSINESS.

- Invocation by Assistant City Manager Vaughn Sullivan
- Pledge of Allegiance by Councilmember Megan Bain
- Community-related announcements and comments
- Mayoral Proclamations: Retiree Brian Phillips and Maciek Hoyetski, and Lakes Appreciation Month

- C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.
1. Discussion and consideration for adoption, including any possible amendments, of the June 28, 2022 meeting minutes. (City Clerk - S. Hancock)
 2. Discussion and consideration for adoption, including any possible amendment, of the City Manager's Report for the month of June 2022. (Finance - T. Cromar)
 3. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2022-2023, increase: Grants Fund, revenue/Intergovernmental (88) \$1,229,182; expenditures/Transfers Out (88) \$1,229,182. Disaster Relief Fund, revenue/Transfers In (88) \$1,229,182. Dedicated Tax 2012 Fund, expenditures/Economic (87) \$13,980. Grants Fund, revenue/Intergovernmental (21) \$11,000; expenditures/Emergency Operations (21) \$11,000. (Finance - T. Cromar)
 4. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Street Light Fee Fund, expenditures/General Government (14) \$47,000. Grant Fund, revenues/Intergovernmental (88) \$27,037; expenditures/Transfers Out (88) \$27,037. Disaster Relief Fund, revenues/Transfers In (88) \$27,037. 29th & Douglas Property Fund, expenditures/Transfers Out (17) \$3,065. (Finance - T. Cromar)
 5. Discussion and consideration of passing and approving, including any possible amendment of a resolution for the City of Midwest City, Oklahoma to release unappropriated fund balances at the close of day June 30, 2022 to be made available for fiscal year 2022-2023; and amending the budgets for fiscal year 2022-2023 to include the released appropriations from the fiscal year 2021-2022 budgets as supplemental appropriations; and, effective July 1, 2022, renewing encumbrance commitments cancelled at the close of day June 30, 2022. (Finance - T. Cromar)
 6. Discussion and consideration of adopting, including any possible amendment, the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan. (Human Resources - T. Bradley)
 7. Discussion and consideration, including any possible amendments, of accepting the Urban Renewal Authority's Fiscal Year 2021-2022 Annual Report. (Economic Development - R. Coleman)
 8. Discussion and consideration, including any possible amendment, of awarding the bid and entering into a Property Lease Agreement for Turn-key Concession Operations at Kiwanis Park with Tasty Snow in the amount of \$850.00 per month from March to October. (City Manager - V. Sullivan)

9. Discussion and consideration, including any possible amendment of awarding a contract for construction management to Lippert Brothers Construction, Inc. (LBI), associated with phase II additions to the Multi-Athletic Complex (MAC) in the amount of 6% of actual construction costs for construction management services and a flat fee of \$5,000.00 for pre-construction services. (City Manager - V. Sullivan)
10. Discussion and consideration for adoption, including any possible amendment, of a Memorandum of Understanding for 2022-23 in the amount of \$75,000 with the Boys and Girls Clubs of Oklahoma County Inc. for the operation of a club site at Country Estates Elementary School, located at 1609 Felix Place in Midwest City. (Grants Management - T. Craft)
11. Discussion and consideration of adoption, including any possible amendment of, a contract for FY 22-23 in the amount of \$203,980 with Central Oklahoma Transportation and Parking Authority (COTPA) for the provision of EMBARK Route 15 bus service in Midwest City. (Grants Management - T. Craft)
12. Discussion and consideration, including any amendment thereto, of accepting a State and Local Assistance Performance Grant from and entering into an Agreement for the Sub-Grant of the Emergency Management Performance Grant American Rescue Plan Act (EMPG-ARPA) with the State of Oklahoma Department of Emergency Management and Homeland Security (OEMHS) in the amount of \$1,000 effective February 8, 2022 for the acquisition of a pallet of water designated for emergency use. (Emergency Management - D. Wagner)
13. Discussion and consideration, including any amendment thereto, of accepting a State and Local Assistance Performance Grant from and entering into an Agreement for the Sub-Grant of Emergency Management Performance Grant American Rescue Plan Act (EMPG-ARPA) with the State of Oklahoma Department of Emergency Management and Homeland Security (OEMHS) in the amount of \$10,000 effective February 8, 2022 for the acquisition of a generator. (Emergency Management - D. Wagner)
14. Discussion and consideration for adoption, including any possible amendment of change order #7 amending the contract with Shiloh Enterprises, Inc. to construct the WP Bill Atkinson Park in an increase of \$2,459.47 and add 6 days of time. (Engineering & Construction Services - B. Bundy)
15. Discussion and consideration for adoption, including any possible amendment of change order #01 amending the contract with Downey Contracting, LLC to construct the Midwest City Council Chambers COVID and ADA retrofit in an increase of \$3,500 and with no time added. (B. Bundy - Engineering & Construction Services)
16. Discussion and consideration of adoption, including any possible amendment, of renewing the utility bill production agreement with DataProse, LLC contract, with modifications for Fiscal Year 22-23. (City Clerk - S. Hancock)
17. Discussion and consideration, including any amendment, of reappointing Dave Herbert and Russell Smith to the Midwest City Urban Renewal Authority for an additional three-year term to end on July 22, 2025. (City Manager - T. Lyon)

18. Discussion and consideration, including any possible amendment of declaring various items of City property as surplus property and authorizing their disposal through sealed bid, public auction, or by other means as necessary. (Engineering & Construction Services - B. Bundy)

D. DISCUSSION ITEMS.

1. Public Hearing, discussion, consideration and to provide information and answer questions, pursuant to Title 62, Section 859 of the Oklahoma Statutes regarding the establishment of “Increment District Number Three, City of Midwest City, Oklahoma” in consideration of MTG Property Holdings, LLC and Centrillum Proteins, LLC request for development financing assistance in constructing a ± 55,000 square foot food processing plan near 7210 NE 36th Street; and in consideration of Global Turbine Systems request for economic development finance assistance to develop a maintenance, repair and jet turbine overhaul facility near 7450 NE 23rd Street. (Presentation By Dan McMahan, Representing the City of Midwest City)
2. Discussion and consideration for entering into and approving, including any possible amendment for Professional Services with Plummer Associates, Inc. in the amount of \$299,365 to provide survey and design services for a future utility extension to serve Centrillum Proteins and the Water Resource Recovery Facility. (Engineering & Construction Services - B. Bundy)
3. Discussion and consideration for entering into and approving, including any possible amendment for Professional Services with Freese and Nichols, Inc. in the amount of \$296,000 to provide services for the Eastside Sanitary Sewer Study. (Engineering & Construction Services - B. Bundy)
4. Public hearing, presentation and discussion of proposed amendments to Chapter 14, Elections; Section 14-1, Wards created; boundaries of the City Ordinances for the City of Midwest City that create and define the ward boundaries for the six wards in Midwest City. (City Attorney – D. Maisch)

E. EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest; and 2) authorizing the City Manager to take action as appropriate based on discussion. (City Manager - T. Lyon)

D. DISCUSSION ITEMS CONTINUED.

5. Discussion and consideration for approval, a resolution approving the proposed settlement agreement with the following opioid distributors: Cardinal Health, McKesson Corporation and AmerisourceBergen Corporation. (City Attorney - D. Maisch)



MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Municipal Court, 100 N. Midwest Boulevard

July 26, 2022 – 6:01 PM

Presiding members: Chairman Matthew Dukes

Trustee Susan Eads

Trustee Pat Byrne

Trustee Megan Bain

Trustee Sean Reed

Trustee Sara Bana

Trustee Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion and consideration for adoption, including any possible amendments, of the June 28, 2022 meeting. (Secretary - S. Hancock)
2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2022-2023, increase: Capital Water Improvement Fund, expenditures/Capital Water Improvement (49) \$4,144. (Finance - T. Cromar)
3. Discussion and consideration of passing and approving, including any possible amendment of a resolution for the Midwest City Municipal Authority, a public trust, to release unappropriated fund balances at the close of day June 30, 2022 to be made available for fiscal year 2022-2023; and amending the budget for fiscal year 2022-2023 to include the released appropriations from the fiscal year 2021-2022 budgets as supplemental appropriations; and, effective July 1, 2022, renewing encumbrance commitments canceled at the close of day June 30, 2022. (Finance - T. Cromar)
4. Discussion and consideration, including any possible amendment, of awarding the bid and entering into a Property Lease Agreement for Turn-key Concession Operations at Joe B. Barnes Regional Park with Tasty Snow in the amount of \$1,000.00 per month from March to October. (City Manager - V. Sullivan)
5. Discussion and consideration, including any possible amendment, of accepting the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending June 30, 2022. (City Manager – R. Rushing)
6. Discussion and consideration, including any amendment, of approving the Sheraton New Build License Agreement amending the Marriott Franchise Agreement. (City Manager - R. Rushing)

- C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.
- D. ADJOURNMENT.



MEMORIAL HOSPITAL AUTHORITY AGENDA
City Hall - Midwest City Municipal Court, 100 N. Midwest Boulevard

July 26, 2022 – 6:02 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Sean Reed	City Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	City Clerk Sara Hancock
Trustee Megan Bain	Trustee Rick Favors	City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion and consideration for adoption, including any possible amendments, of the June 28, 2022 meeting minutes. (Secretary - S. Hancock)
2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following fund for FY 2021-2022, increase: MWC Hospital Authority Fund, revenues/Transfers In (90) \$3,065. (Finance - T. Cromar)
3. Discussion and consideration for adoption, including any possible amendment of a resolution for the Midwest City Memorial Hospital Authority, a public trust, to release unappropriated fund balance at the close of day June 30, 2022 to be made available for fiscal year 2022-2023; and amending the budget for fiscal year 2022-2023 to include the released appropriations from the fiscal year 2021-2022 budget as supplemental appropriations; and, effective July 1, 2022, renewing encumbrance commitments canceled at the close of day June 30, 2022. (Finance - T. Cromar)
4. Discussion and consideration, including any possible amendments, of reviewing and accepting 1) the FY 2021-22 Year-End Report of the Trust Board of Grantors; and 2) the FY 2022-23 Community Improvement Grant Program documents and schedule. (City Manager - T. Lyon)

C. DISCUSSION ITEM.

1. Discussion and consideration of adoption, including any possible amendment, of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

- D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.
- E. ADJOURNMENT.



ECONOMIC DEVELOPMENT COMMISSION AGENDA
City Hall - Midwest City Municipal Court, 100 N. Midwest Boulevard

July 26, 2022 – 6:03 PM

Presiding members: Chairman Matthew Dukes		City Staff:
Commissioner Susan Eads	Commissioner Sean Reed	City Manager Tim Lyon
Commissioner Pat Byrne	Commissioner Sara Bana	City Clerk Sara Hancock
Commissioner Megan Bain	Commissioner Rick Favors	City Attorney Don Maisch

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Commissioners, by unanimous consent, can approve routine agenda items by one motion. If any Commissioner requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.
1. Discussion and consideration for adoption, including any possible amendments, of the April 26, 2022 meeting minutes. (Secretary - S. Hancock)
 2. Review of the Communications, Marketing, and CVB Quarterly Activity Reports for the period ending June 30, 2022. No action is necessary; this item is presented for informational and discussion purposes only. (Communications, Marketing and CVB - J. Ryan)
 3. Review of the Midwest City Chamber of Commerce's Quarterly Activity Report for the period ending June 30, 2022. No action is necessary; this item is presented for informational and discussion purposes only. (City Manager - T. Lyon)
- C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statue Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Commission on any Subject not scheduled on the Regular Agenda. The Commission shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Commission will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COMMISSION ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COMMISSION.**
- D. ADJOURNMENT.



SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA

City Hall - Midwest City Municipal Court, 100 N. Midwest Boulevard

July 26, 2022 – 6:04 PM

Presiding members: Chairman Matthew Dukes

Trustee Susan Eads

Trustee Pat Byrne

Trustee Megan Bain

Trustee Sean Reed

Trustee Sara Bana

Trustee Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion and consideration for adoption, including any possible amendments, of the June 14, 2022 meeting minutes. (Secretary - S. Hancock)
2. Discussion and consideration of passing and approving, including any possible amendment of a resolution for the Midwest City Economic Development Authority, a public trust, to release unappropriated fund balances at the close of day June 30, 2022 to be made available for fiscal year 2022-2023; and amending the budget for fiscal year 2022-2023 to include the released appropriations from the fiscal year 2021-2022 budgets as supplemental appropriations; and, effective July 1, 2022, renewing encumbrance commitments canceled at the close of day June 30, 2022. (Finance - T. Cromar)

C. DISCUSSION ITEM.

1. Discussion, consideration and possible action to amend and/or approve a resolution of the Midwest City Economic Development Authority approving that certain “Economic Development Assistance Agreement,” by and between the Midwest City Economic Development Authority, Centrillum Proteins, LLC, and MTG Property Holdings, LLC (the “Development Assistance Agreement”); authorizing and directing the execution and delivery of the Development Assistance Agreement; and containing other provisions relating thereto. (Economic Development – R. Coleman)

D. PUBLIC DISCUSSION. These items are placed on the Consent Agenda so the Authority, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s), it/they will be removed and heard in regular order. If the Consent Agenda is not approved unanimously, and no item(s) is requested for discussion, then each item will be heard in regular order.

E. ADJOURNMENT.