



## MIDWEST CITY COUNCIL AGENDAS FOR JUNE 09, 2020

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The recorded video will be available on the City's YouTube channel: [Bit.ly/youtubemwc](https://www.youtube.com/channel/UCvYmWc) and the City's website: [www.midwestcityok.org](http://www.midwestcityok.org) within 48 hours. The meeting minutes and video can be found on the City's website in the Agenda Center: [https:// www.midwestcityok.org/AgendaCenter](https://www.midwestcityok.org/AgendaCenter).

To make a special assistance request, call 739-1213 or email [bbundy@midwestcityok.org](mailto:bbundy@midwestcityok.org) no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

The Council will go directly into the City meetings down in the Council Chambers of City Hall at 6:00 PM. However, they will informally gather at or after 5:00 PM in the Chamber for dinner, but no City Council business will be discussed or acted upon and the room will be open to the public. Meals will only be provided to the City Council and staff.

The CDC recommendations will be followed to the extent allowed by the Oklahoma Open Meetings Act and temporary Amendment. Please stay home if you or anyone in your household is sick or think they may have had a COVID-19 exposure. If attending in person, please practice social distancing and wear a mask to protect yourself and others.



## **MIDWEST CITY COUNCIL AGENDA**

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 09, 2020 – 6:00 PM

A. **CALL TO ORDER.**

B. **OPENING BUSINESS.**

- Invocation by Assistant City Manager Vaughn Sullivan
- Pledge of Allegiance by Councilmember Christine Price Allen
- Community-related announcements and comments

C. **CONSENT AGENDA.** These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Council, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration approving the minutes of the special meeting on May 19, 2020, as submitted. (City Clerk - S. Hancock)
2. Discussion and consideration to approve the minutes of the May 26, 2020 regular meeting, as submitted. (City Clerk - S. Hancock)
3. Discussion and consideration of supplemental budget adjustment to the following fund for FY 2019-2020, increase: Grants Fund, revenue/ Intergovernmental (64) \$134,975; expenses/Fire (64) \$134,975. 2018 Election G.O. Bond Fund, revenue/Intergovernmental (14) \$1,751,000; expenses/General Gov't (14) \$1,751,000; revenue/Intergovernmental (92) \$3,769,000; expenses/29<sup>th</sup> Street (92) \$3,769,000; revenue/Intergovernmental (64) \$309,000; expenses /Fire (64) \$309,000; revenue/Intergovernmental (64) \$721,000; expenses/Fire (64) \$721,000. Street Light Fee Fund, expenses/General Gov't (14) \$174,224. (Finance – C. Barron)
4. Discussion and consideration of approving and entering into a contract in an amount not to exceed \$2,200.00 for fiscal year 2020-2021 with Crutchco Public School to establish the terms and conditions under which Crutchco Public School will provide a school bus and driver for NIA Youth Summer Camp. (Neighborhood Services - M. Stroh)
5. Discussion and consideration of approving and entering into a contract in an amount not to exceed \$6,500.00 for fiscal year 2020-2021 with THICK DESCRIPTIONS ( “TD”) to establish the terms and conditions under which THICK DESCRIPTIONS will provide an extended week long S.T.E.A.M. (Science, Technology, Engineering, Anthropology, and Math) camp to NIA Youth Summer Camp participants. (Neighborhood Services - M. Stroh)
6. Discussion and consideration of approving and entering into an agreement with Mid-Del Group Home for FY 20/21 to provide cleaning at various pavilions, parks, and bus stops as well as litter pick up around Midwest City. (Parks and Recreation - F. Gilles)

7. Discussion and consideration of entering into a Memorandum of Understanding with the Oklahoma Department of Mental Health and Substance Abuse Services for FY 20/21, which establishes the terms, and conditions under which the City participates in this program to identify eligible municipal offenders in Midwest City who are in need of behavioral health treatment services. The program is being funded entirely by the Oklahoma Department of Mental Health and Substance Abuse Services, including supplies necessary to operate the screening program such as a computer or drug testing supplies. (Police - B. Clabes)
8. Discussion and consideration of renewing the School Resource Officer Mutual Cooperation Agreement with Independent School District No. 52 of Oklahoma County, Oklahoma, for the placement of a school resource officer at Midwest City High School and Carl Albert High School from August through May, for which the District agrees to pay \$168,599.00. (Police - B. Clabes)
9. Discussion and consideration of approving and entering into the National Museum of the United States Air Force Static Display Program 2020 Loan Agreement, SDA0241 with the United States of America, represented by the National Museum of the United States Air Force, for the T-38A 61-0817 aircraft on static display in Bicentennial Park for the period from April 1, 2020 through March 31, 2021. (Public Works - R. Paul Streets)
10. Discussion and consideration of renewing the Cityworks License Agreement contract, without modification, for FY 2020-21 with Azteca Systems, Inc. a Utah corporation in the total amount of \$120,000.00. (Public Works - R. Paul Streets)
11. Discussion and consideration of entering into and approving an Agreement for Professional Services with GUY Engineering Services, Inc. in the amount of \$93,514.00 with optional services of \$6,480.00 to provide construction plans for resurfacing Reno Avenue from Midwest Boulevard to Blake Drive. (Community Development - B. Bundy)
12. Discussion and consideration of renewing for fiscal year 2020-21 Community Development Contracts with Azteca Systems, ESRI, Guy Engineering, TAP Architecture, Jacobs Engineering, Guy Engineering, RL Shears, Olsson Hare & Hare, My ASL Interpreter, Shoaid Nazir, Sign Language Resources Service, Verizon Wireless, Xerox Financial Services. (Community Development – B. Harless)
13. Discussion and consideration of the acceptance of and making a matter of record Permit No. WL000055200233 from the State Department of Environmental Quality for a sewer line extension project to serve Ryan’s Ridge Subdivision, Midwest City, Oklahoma. (Community Development - B. Bundy)
14. Discussion and consideration of the acceptance of and making a matter of record Permit No. SL000055200232 from the State Department of Environmental Quality for a sewer line extension project to serve Ryan’s Ridge Subdivision, Midwest City, Oklahoma. (Community Development - B. Bundy)

15. Discussion and consideration of accepting a Grant of Permanent Easement from Midwest City Lodge No 532 A.F. & A.M., across a certain parcel of land located within the corporate boundaries of Midwest City in Lot 12 of Block 6 Country Estates Second Addition of Section Ten (10), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma. (Community Development - B. Bundy)

D. DISCUSSION ITEMS.

1. (PC –2044) Public hearing with discussion and consideration of approval of a resolution for a Special Use Permit to allow the use of Eating Establishment: Sit-Down, Alcoholic Beverages Permitted in the C-3, Community Commercial district, for the property described as a part of the SW/4 of Section 4 T11N, R2W, located at 6007 SE 15<sup>th</sup> Street. (Community Development - B. Harless)
2. Public hearing with discussion and consideration of adopting a resolution approving the City of Midwest City, Oklahoma budget for fiscal year 2020-2021 in the amount of \$91,533,453 and establishing budget amendment authority. (Finance - C. Barron)
3. Discussion and consideration of Resolution stating the City's opposition to the discrimination based upon gender identity and/or gender expression. (City Attorney - H. Poole)
4. Discussion and consideration of awarding the bid to and entering into a contract with Turning Point Industries, Inc. in the amount of \$533,539.95 for the Original Mile Revitalization, Key Boulevard Phase 2, construction project. (Community Development - B. Bundy)

- E. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the City Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.

F. ADJOURNMENT.





## CONSENT AGENDA



Notice for the special Midwest City Council meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting and copies of the agenda were posted at City Hall and on the City's website ([www.midwestcityok.org](http://www.midwestcityok.org)), accessible to the public at least 24 hours in advance of the meeting.

**Midwest City Council Minutes**  
**Special Meeting**

May 19, 2020

This special meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Dukes called the meeting to order at 6:01 PM with following members present: Councilmembers Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, Rick Favors and with City Manager Tim Lyon, Assistant City Manager Vaughn Sullivan, and Finance Director Christy Barron.

**Discussion Items.**

1. **Discussion and consideration of various City and Authority budgets for the 2020-2021 fiscal year.** Staff briefed the Councilmembers on various budget items, and the Councilmembers sought clarification and discussed individual items with Staff. No action was taken.

**Adjournment.** There being no further business, Mayor Dukes adjourned the meeting at 7:53 PM.

ATTEST:

\_\_\_\_\_  
MATTHEW D. DUKES II, Mayor

\_\_\_\_\_  
SARA HANCOCK, City Clerk

Notice for the Midwest City Council meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website ([www.midwestcityok.org](http://www.midwestcityok.org)).

## **Midwest City Council Minutes**

May 26, 2020

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 6:00 PM with following members present: Councilmembers Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, Rick Favors and with City Clerk Sara Hancock, City Attorney Heather Poole, and City Manager Tim Lyon.

OPENING BUSINESS. Assistant City Manager Vaughn Sullivan opened with the invocation, followed by the Pledge of Allegiance led by Councilmember Sean Reed. Staff and Council made Community-related announcements and comments.

CONSENT AGENDA Eads made a motion to approve the consent agenda, as submitted, with the exception of pulling item 13, seconded by Allen. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.

1. Discussion and consideration to approve the minutes of the May 12, 2020 regular meeting, as submitted.
2. Discussion and consideration of supplemental budget adjustment to the following fund for FY 2019-2020, increase: General Gov't Sales Tax, revenue/Transfers In (15)\$1,200; expenses/Neighborhood Services (15) \$1,200. G.O. Debt Services Fund, revenue/Investment Interest (00) \$8,041; expenses/Transfers Out (00) \$8,041. General Gov't Sales Tax, revenue/Transfer In (00) \$8,041. L & H Benefits, expenses/HR (03) \$1,106,951. Technology Fund, expenses/General Gov't (14) \$2,068. General Fund, expenses/Street (09) \$187,857. General Fund, expenses/City Attorney (04) \$1,734. General Fund, expenses/Park & Recreation (06) \$17,236. General Fund, expenses/ Transfer Out (00) \$20,000. Juvenile Fund, revenue/Transfer In (00) \$20,000. Risk Management, expenses/Risk Insurance (29) \$68,941. Downtown Redevelopment, expenses/29th Street (92) \$365. Animals Best Friend, revenue/Miscellaneous (00) \$112; expenses/Animal Welfare (10) \$112. General Fund, revenue/Transfers In (05) \$2,100; expenses/Community Development (05) \$2,100.
3. Discussion and consideration of accepting the City Manager's Report for the month of April 2020.
4. Discussion and consideration of approving and entering into a contract of \$18,000 with Crawford and Associates, P. C. for annual financial statement preparation for the fiscal year ended June 30, 2020. The term of this engagement is July 1, 2020 through June 30, 2021.
5. Discussion and consideration of accepting the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan.
6. Discussion and consideration of approving a Resolution 2020-06 maintaining the Nine-One-One Emergency Telephone Fee Rate at three percent for fiscal year 2021.

7. Discussion and consideration of change order #1 amending the funding agreement for Federal-Aid Project Number STP-255B(461)AG, State Job Number 31548(04), with the Oklahoma Department of Transportation for the reconstruction of SE 29th Street, in the amount of \$83,609.47.
8. Discussion and consideration of change order #2 amending the funding agreement for Federal-Aid Project Number STPG-255F(483)AG, State Job Number 33344(04), with the Oklahoma Department of Transportation for a project upgrading many signals, in the amount of \$8,260.
9. Discussion and consideration of renewing for fiscal year 2020-21 PWA Engineering contracts with ACOG, Crafton, Tull & Associates, Guy Engineering, Garver Engineering, Johnson & Associates, G&S Services, and Black & Veatch Corporation.
10. Discussion and consideration of re-appointing Aaron Budd to the Midwest City Park and Recreation Board for a three-year term ending on May 27, 2023.
11. Discussion and consideration of nominating Casey Hurt, a qualified elector residing in Oklahoma County, to represent the City of Midwest City on the Board of Directors of the Central Oklahoma Master Conservancy District (COMCD) for a four-year term and submitting his name to a Cleveland County district judge, who will appoint them to membership on the Board of Directors of the COMCD.
12. Discussion and consideration of reappointing David Clampitt to the Midwest City Park and Recreation Board for a three-year term ending on May 27, 2023.
13. **Discussion and consideration of reappointing Mrs. Suzi Byrne for a three-year term to the Midwest City Tree Board.** Eads made a motion to reappoint Suzi Byrne, as submitted, seconded by Allen. Voting Aye: Favors, Reed, Bowen, Eads, Allen and Mayor Dukes. Nay: None. Recused: Byrne. Motion Carried.
14. Discussion and consideration of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction, sealed bid, or other means as necessary.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT. There being no further business, Mayor Dukes adjourned the meeting at 6:08 PM.

ATTEST:

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MATTHEW D. DUKES II, Mayor

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SARA HANCOCK, City Clerk



**Finance Department**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
cbarron@midwestcity.org  
Office: 405-739-1245  
[www.midwestcityok.org](http://www.midwestcityok.org)

TO: Honorable Mayor and City Council

FROM: Christy Barron, City Treasurer/Finance Director

DATE: June 9, 2020

SUBJECT: Discussion and consideration of supplemental budget adjustment to the following fund for FY 2019-2020, increase: Grants Fund, revenue/Intergovernmental (64) \$134,975; expenses/Fire (64) \$134,975. 2018 Election G.O. Bond Fund, revenue/Intergovernmental (14) \$1,751,000; expenses/General Gov't (14) \$1,751,000; revenue/Intergovernmental (92) \$3,769,000; expenses/29<sup>th</sup> Street (92) \$3,769,000; revenue/Intergovernmental (64) \$309,000; expenses/Fire (64) \$309,000; revenue/Intergovernmental (64) \$721,000; expenses/Fire (64) \$721,000. Street Light Fee Fund, expenses/General Gov't (14) \$174,224.

The first supplement is needed to budget Fiscal Year 2018 Staffing for Adequate Fire and Emergency Response (SAFER) Grant from the U.S. Department of Homeland Security. The second supplement is needed to budget revenue and expenses from 2018 G.O. Bond issuance #3. The third supplement is needed to budget the re-class of street light utility expenses from general fund to street light fee fund.

Christy Barron  
Finance Director

# SUPPLEMENTS

June 9, 2020

Fund GRANTS (143)		BUDGET AMENDMENT FORM Fiscal Year 2019-2020			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
64	Intergovernmental	134,975			
64	Fire			134,975	
		<u>134,975</u>	<u>0</u>	<u>134,975</u>	<u>0</u>
<b>Explanation:</b> To budget FY 2018 Staffing for Adequate Fire and Emergency Response (SAFER) Grant from the U.S. Department of Homeland Security to fund 75% Salaries & Benefits for 3 new firefighters.					

Fund 2018 ELECTION GO BONDS (270)		BUDGET AMENDMENT FORM Fiscal Year 2019-2020			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
14	Intergovernmental	1,751,000			
14	General Gov't			1,751,000	
92	Intergovernmental	3,769,000			
92	29th Street			3,769,000	
64	Intergovernmental	309,000			
64	Fire			309,000	
64	Intergovernmental	721,000			
64	Fire			721,000	
		<u>6,550,000</u>	<u>0</u>	<u>6,550,000</u>	<u>0</u>
<b>Explanation:</b> To budget revenue and expenses from 2018 G.O. Bond Issuance #3.					

Fund STREET LIGHT FEE (015)		BUDGET AMENDMENT FORM Fiscal Year 2019-2020			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
14	General Gov't			174,224	
		<u>0</u>	<u>0</u>	<u>174,224</u>	<u>0</u>
<b>Explanation:</b> To budget the reclass of street light utility expenses from general fund to street light fee fund. Funding to come from fund balance.					





# *The City of Midwest City*

## *NEIGHBORHOODS IN ACTION*

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1124 N. DOUGLAS BLVD. \* MIDWEST CITY, OKLAHOMA,  
73130 \* (405) 736-1973 \* FAX \* (405) 869-9289

TO: Honorable Mayor and Council

FROM: Tom Bridgett, Neighborhoods in Action Coordinator

Date: June 9, 2020

Subject: Discussion and consideration of approving and entering into a contract in an amount not to exceed \$2,200.00 for fiscal year 2020-2021 with Crutcho Public School to establish the terms and conditions under which Crutcho Public School will provide a school bus and driver for NIA Youth Summer Camp.

Crutcho Public School will provide transportation equipment ("buses") and bus operators ("drivers") for the transportation of Summer Camp participants (children between the ages of 8 and 12, and Neighborhoods in Action staff and volunteers) to and from Summer Camp activities at locations in the Oklahoma City metro area.

This contract, a copy which is attached for your review, provides for a comprehensive scope of services associated with the transportation of NIA Summer Youth Camp participants, staff and volunteers.

Staff recommends approval.

Tom Bridgett  
Neighborhoods in Action Coordinator

Attachment (1)

**CRUTCHO PUBLIC SCHOOL**  
**Use of District Transportation Equipment**  
**(School District Bus Lease Contract)**

This contract is made and entered into by and between Crutcho Public School of Oklahoma County (“Crutcho”) and the City of Midwest City, a municipal corporation (“City”).

City desires to enter into this contract with Crutcho whereby Crutcho will provide transportation equipment (“buses”) and bus operators (“drivers”) for the transportation of Summer Camp participants (children between the ages of 8 and 12, and Neighborhoods in Action staff and volunteers) to and from Summer Camp activities at locations in the Oklahoma City metro area.

Therefore, in consideration of the mutual conditions and agreements herein contained and, intending to be legally bound, the parties agree as follows:

1. The transportation to be furnished by Crutcho under this contract will commence on June 22, 2020 and will terminate July 24, 2020.

2. City shall pay Crutcho \$ 21.00 per hour for each hour Crutcho provides City with transportation, including buses and drivers, for a maximum of 20 hours per week for a total of five weeks. During the term of this contract, total compensation that will be paid to Crutcho for transportation shall not exceed a total of \$2,200.00.

3. All buses provided by Crutcho for the performance of this contract will comply with Crutcho policies and regulations, and state laws, rules and regulations applicable to transportation equipment used to transport school children including, but not limited to, the rules of the Oklahoma State Department of Education.

4. Crutcho will be responsible for all fuel, repairs and maintenance for the buses, and replacement buses should the need arise.

5. Crutcho will provide a qualified driver who is an employee of Crutcho and who meets all the requirements to operate a school bus and transport school children in the State of Oklahoma.

6. A Certificate of Insurance must be provided by Crutcho indicating minimum liability coverage in the amount of:

- a) \$ 100,000.00 property damage;
- b) \$ 100,000.00 personal injury each accident or occurrence; and
- c) \$1,000,000.00 aggregate (all claims for any one occurrence).

7. Crutcho shall not be liable to City and there will be no adjustment in the contract amount for days on which Crutcho’s buses are unable to operate through no fault of Crutcho, such as adverse weather conditions

8. Any notice from one party to the other party concerning this contract shall be in writing and shall be given by certified mail, return receipt requested, or in person by hand delivery to Crutcho at 2401 North Air Depot Boulevard, Oklahoma City, Oklahoma 73141 or to City at 100 North Midwest Boulevard, Midwest City, Oklahoma 73110.

9. Any changes to this contract must be presented and approved by both parties at least 48 hours in advance of the commencement date.

10. Any changes or modifications to the terms of this contract must have the signatures of both parties.

This contract represents the entire understanding between and among the parties concerning the subject matter hereof. Neither party may assign this contract.

The parties have approved and executed this contract, Crutcho on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and City on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

CRUTCHO PUBLIC SCHOOLS OF OKLAHOMA  
COUNTY, OKLAHOMA

\_\_\_\_\_  
ANTONIA JENNINGS, Board President

ATTEST:

\_\_\_\_\_  
JAMES ERIKA, Board Secretary

CITY OF MIDWEST CITY, a municipal corporation

\_\_\_\_\_  
MATHEW D. DUKES, II Mayor

ATTEST:

\_\_\_\_\_  
SARA HANCOCK, City Clerk

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
HEATHER POOLE, City Attorney



# *The City of Midwest City*

## *NEIGHBORHOODS IN ACTION*

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1124 N. DOUGLAS BLVD. \* MIDWEST CITY, OKLAHOMA,  
73130 \* (405) 736-1973 \* FAX \* (405) 869-9289

TO: Honorable Mayor and Council

FROM: Tom Bridgett, Neighborhoods in Action Coordinator

Date: June 9, 2020

Subject: Discussion and consideration of approving and entering into a contract in an amount not to exceed \$6,500.00 for fiscal year 2019-2020 with THICK DESCRIPTIONS ( "TD") to establish the terms and conditions under which THICK DESCRIPTIONS will provide an extended week long S.T.E.A.M. (Science, Technology, Engineering, Anthropology, and Math) camp to NIA Youth Summer Camp participants.

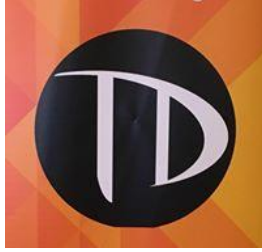
THICK DESCRIPTIONS ("TD") will provide a week long S.T.E.A.M. (Science, Technology, Engineering, Anthropology and Math) camp to NIA Summer Camp participants (children between the ages of 8 and 12) in June 2020.

This contract, a copy which is attached for your review, provides for a comprehensive scope of services associated with S.T.E.A.M. to be provided to NIA Summer Youth Camp participants.

Staff recommends approval.

Tom Bridgett  
Neighborhoods in Action Coordinator

Attachment (1)



**THICK DESCRIPTIONS**  
**Science Empowerment/Cultural Intelligence**  
**2020 s.t.e.A.m. LEARNING JOURNEY CONTRACT**

THIS CONTRACT is made and entered into this 9th day of June, 2020 by and between THICK DESCRIPTIONS, ("TD") and the City of Midwest City, a municipal corporation ("City").

City desires to enter into this contract with TD whereby TD will provide a S.T.E.A.M. (Science, Technology, Engineering, Anthropology and Math) Learning Journey to youth between the ages of 8 – 12.

Therefore, in consideration of the mutual conditions and agreements herein contained and, intending to be legally bound, the parties agree as follows:

- 1) TD agrees to provide camp services to City campers on Monday, June 22 -26, 2020 from 8:00 am. to 4:30 pm. The purpose of this learning journey is to provide S.T.E.A.M. to youth. This learning journey is free to all attendees.
- 2) S.T.E.A.M. Learning Journey will accommodate up to 20 to 25 students (youth between the ages of 8 – 12) in Midwest City, providing hands on instruction. The learning journey will be held at Neighborhoods in Action, Midwest City, Oklahoma. This year's theme is audio/music technology.
- 3) The City shall pay TD \$6,500.00 to execute this learning journey.
- 4) A Certificate of Insurance must be provided by TD indicating minimum liability coverage in the amount of:
  - a) \$100,000.00 personal injury each accident or occurrence; and
  - b) \$1,000,000.00 aggregate (all claims for any one occurrence).
- 5) TD shall not be liable to the City and there will be no adjustment in the contract amount for days on which TD is unable to execute the camp through no fault of TD, such as adverse weather conditions.

- 6) Any notice from one party to the other party concerning this contract shall be in writing and shall be given by certified mail, return receipt requested, or in person by hand delivery to TD at 3810 N Tulsa, OKC 73112 or Tom Bridgett, 1124 N. DOUGLAS BLVD. Midwest City 73130.
- 7) Any changes to this contract must be presented and approved by both parties in writing at least 48 hours in advance of the commencement date.
- 8) To ensure the safety of youth and staff due to COVID-19, TD staff will execute social distancing at all times, require students/adults wear masks, require frequent hand washing (at least once per hour) and cleaning with Clorox wipes and/or disinfectant tables, chairs and counters every hour at the facility.

This contract represents the entire understanding between and among the parties concerning the subject matter hereof. Neither party may assign this contract.

The parties have approved and executed this contract, TD on the 12<sup>th</sup> day of

May, 2020 and City on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Thick Descriptions  
Oklahoma City, Oklahoma

City of Midwest City

*Suzette V. Chang*

\_\_\_\_\_  
SUZETTE V. CHANG, FOUNDER/CEO

\_\_\_\_\_  
MATTHEW D. DUKES, II Mayor

Attest: \_\_\_\_\_  
Sara Hancock, City Clerk

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
HEATHER POOLE, City Attorney





**Vaughn Sullivan**  
**Assistant City Manager**

100 N. Midwest Blvd.  
Midwest City, OK 73110  
vsullivan@midwestcityok.org  
Office: 405-739-1207  
www.midwestcityok.org

## Memorandum

TO: Honorable Mayor and Council Members

FROM: Vaughn Sullivan, Assistant City Manager

DATE: June 9, 2020

SUBJECT: Discussion and consideration of approving and entering into an agreement with Mid-Del Group Home for FY 20/21 to provide cleaning at various pavilions, parks, and bus stops as well as litter pick up around Midwest City.

Since July 2003 Mid-Del Group Home has provided cleaning of pavilions at various parks and provided cleaning assistance with other special projects and events. The City pays \$35.00 per pavilion for each weekend requested and \$35.00 per hour for special projects and events. Mid-Del Group will also provide crews of 3-4 people for weekly trash pickup for \$20.00 per bus stop and weed eating/edging for \$20.00 per bus stop. In addition, Mid-Del Group Home can provide litter crews of 8-10 people for the cost of \$100.00 per hour or smaller crews of 3-4 people for the cost of \$45.00 per hour for litter pick up along roadside rights-of-way.

The agreement runs through June 30, 2021.

The City has projected it will pay Mid-Del Group Home \$10,000.00 for cleaning services in FY 20/2021.

Staff recommends renewal of the agreement.



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Vaughn Sullivan  
Assistant City Manager

Attachments: Renewal form Agreement

## **AGREEMENT**

The City of Midwest City desires to enter into an agreement with the Mid-Del Group Home for the period of July 1, 2020 through June 30, 2021. The purpose of this agreement is to provide cleaning of pavilions at various City parks and provide assistance with other special projects and events as specified below. Following is a list of tasks for each entity:

### **TERMS:**

The total term of the contract shall be five (5) years maximum and shall commence with the signing of the contract and expire on June 30 of each year. The contract will be reviewed annually and approved by the City for continuance if such action is in the best interests of the City and Mid Del Group Homes. The contract may be renewed by the City and Mid Del Group Homes for additional one (1) year terms upon the same terms and conditions set forth in this scope of services, up to maximum of four (4) annual extensions. The renewal agreement is to be completed 60 days before the contract expires.

### **PAVILIONS:**

#### City of Midwest City will be responsible for:

1. Providing trash can liners, toilet tissue, brooms, disinfectant, cleaning tools, and buckets.
2. Paying \$35.00 per pavilion for each weekend requested.
3. Paying \$35.00 per hour for any work requested by the city performed on any special project or events by Group Home residents.

#### Mid-Del Group Home will responsible for:

1. Sweeping, emptying trash at Kiwanis South (Kiwanis Park), Rotary Pavilion (Regional Park), Joe B. Barnes Pavilion (Regional Park), Garden Pavilion (Regional Park), Basketball Courts (Regional Park), Lions Pavilion, Lions Spray Pad (Lions Park) and Optimist Pavilion (Optimist Park) by 8:00 a.m. on Saturdays and Sundays.
2. Providing manpower to wash down the same pavilions on Saturdays and Sundays by 8:00 a.m.
3. Providing manpower to wash down and stock restrooms at Regional Park (restrooms at Rotary, Joe B. Barnes and at the Basketball Courts/Garden pavilion), Kiwanis Park, Lions Park and Optimist Park on Saturdays and Sundays by 8:00 a.m.
4. Providing proof of liability insurance (i.e., workers compensation) for personnel.
5. Contacting the Park and Recreation office on a weekly basis to get the schedule of pavilions needed to be cleaned.
6. Provide the city with an invoice monthly with date(s) and name(s) of pavilions cleaned.
7. Contact the city if unable to provide needed service for a weekend.

## **LITTER PICK-UP:**

### City of Midwest City will be responsible for:

1. Notifying Mid-Del Group Home locations and times for litter to be picked up.
2. Supply trash bags and trash dumpster to dispose of trash.

### Mid-Del Group Home will be responsible for:

1. Picking up litter around parks as requested by the city.
2. Transportation to site.
3. Provide proof of liability insurance (i.e. workers compensation) for personnel.
4. Provide the City of Midwest City with a monthly invoice with dates and location of services.
5. Contact City of Midwest City if for any reason service cannot be provided.
6. Litter crew will consist of between 8-10 people.
7. Cost of service will be \$100.00 per hour.
8. For roadside/parking lot litter pick-up the crew will be 3-4 people and the rate for this service will be \$45.00 per hour.

## **BUS STOP SHELTERS:**

### City of Midwest City will be responsible for:

1. Monitoring work performed by Mid-Del Group Home personnel.
2. Providing map and locations of current bus stop shelters.
3. Supplying trash bags and trash dumpster to dispose of trash.

### Mid-Del Group Home will be responsible for:

1. Transportation to bus stop shelter locations in Midwest City.
2. Sweeping, picking up litter at and around shelters, trash pickup, replacement of can liner, cleaning surfaces as needed, maintaining grassy area immediately around shelter and sidewalk to street, to include weed eating and edging around concrete surfaces, as needed.
3. Providing maintenance tools and materials such as brooms, weed eater, glass and surface cleaner, cleaning rags, etc. If needed, City will provide graffiti remover.
4. Reporting any damage, vandalism or concerns about shelters to City of Midwest City.
5. Adhering to standard safety practices, to include wearing safety vests and utilizing portable signage.
6. Providing proof of liability insurance (i.e. workers compensation) for personnel.
7. Providing the City of Midwest City with a monthly invoice with dates and location of services.
8. Providing a maintenance crew consisting of 3 - 4 people.
9. Agreeing to the following maintenance costs per shelter for service:

A. Weekly trash pickup/replacing can liner/sweeping/litter	\$20.00
B. Weed eating/edging of vegetation growth as needed	\$20.00

- C. Quarterly deep clean of shelter surfaces \$20.00  
10. Contacting the City of Midwest City if for any reason service cannot be provided.

**RENEWAL CLAUSE**

1. This Agreement may be renewable annually at the option of both parties.  
However, this Agreement may otherwise be terminated by either party upon thirty (30) days written notice of intent to terminate.

CITY OF MIDWEST CITY

\_\_\_\_\_  
Matthew D. Dukes II, Mayor

DATE: \_\_\_\_\_

MIDDEL GROUP HOME

BY:  \_\_\_\_\_

DATE: 06/02/2020

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
CITY ATTORNEY



**City of Midwest City Police Department**

100 N. Midwest Boulevard

Midwest City, OK 73110

Office 405.739.1320

Fax 405.739.1398

MEMORANDUM

TO: Honorable Mayor and Council

FROM: Brandon Clabes, Chief of Police

DATE: June 9, 2020

SUBJECT: Discussion and consideration of entering into a Memorandum of Understanding with the Oklahoma Department of Mental Health and Substance Abuse Services for FY 20/21, which establishes the terms, and conditions under which the City participates in this program to identify eligible municipal offenders in Midwest City who are in need of behavioral health treatment services. The program is being funded entirely by the Oklahoma Department of Mental Health and Substance Abuse Services, including supplies necessary to operate the screening program such as a computer or drug testing supplies.

The Midwest City Police Department operates the largest municipal jail in Oklahoma. It is a proven fact that a large percentage of these individuals suffer from mental health or substance abuse issues but are unable or unwilling to get necessary treatment. The City of Midwest City continues to work with the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS) through an innovative project that identifies eligible municipal offenders who are in need of behavioral health treatment services. In addition, the offenders who are approved for the program are linked to appropriate services and monitored for treatment compliance and substance abstinence. Statistics at this point shows the program is having positive results.

Successful completion of the program, known as the Diversion Project, could result in incentives to the participants that could potentially include misdemeanor charge reductions and dismissals. Also, it provides a foundation for the participant to become a productive citizen in society and reduce recidivism, not only in our facility but others throughout the state. This obviously lowers jail operating costs and population numbers.

As part of the MOU, the City of Midwest City agrees to provide office space for a full time ODMHSAS certified, contracted treatment provider to coordinate the Diversion Project. ODMHSAS will provide the entire financial responsibility of the Diversion Project; and provide training and analytical data for evaluation purposes. As stated earlier, there is no cost to the City of Midwest City this fiscal year.

This continues to be the first of its kind at a municipal level and possibly a national model to be used throughout the United States.

Staff recommends approval.

Brandon Clabes  
Chief of Police

Attachment: Proposed MOU

## MEMORANDUM OF UNDERSTANDING

### Between the City Council of Midwest City, Oklahoma and the Oklahoma Department of Mental Health and Substance Abuse Services

This Memorandum of Understanding (MOU) is entered into by and between the City of Midwest City, Oklahoma (MWC) and the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS), cumulatively the "Parties".

WHEREAS, The City of Midwest City, along with the Midwest City Police Department and the Midwest City Prosecutor, have identified a need for certain municipal offenders to receive behavioral health treatment in order to reduce recidivism in the city jail., and

WHEREAS, ODMHSAS is willing to provide support to develop a pilot municipal jail diversion program for offenders who are in need of behavioral health treatment services and are approved for the program by the Midwest City Prosecutor, and

WHEREAS, the Parties agree to jointly fund a full-time project coordinator, and to separately provide other necessary funds as provided below,

NOW THEREFORE, the Parties agree as follows:

1. **PURPOSE:** The purpose of the pilot project is to identify eligible municipal offenders in Midwest City, Oklahoma who are in need of behavioral health treatment services. Offenders approved for the program will be linked to appropriate services and monitored for treatment compliance and substance abstinence. Further, MWC will recommend to the City Prosecutor and Judge of the Municipal Court that certain incentives be provided to participants for compliance with treatment services and/or substance abstinence, those incentives to potentially include misdemeanor charge reductions and dismissals. This project shall hereinafter be referred to as the "Diversion Project".
2. **PERIOD OF AGREEMENT:** The effective date of this MOU is July 1, 2020. This agreement shall remain in effect until either of the Parties provides written notice of cancellation with at least a 45 day notice, or June 30, 2021, whichever occurs first. The agreement is renewable for a further 1 year term, subject to the continuing sufficiency of legislative and municipal appropriations.
3. **MIDWEST CITY RESPONSIBILITIES:** The Midwest City Council hereby agrees to provide the following:
  - a. **TRAINING:** The MWC Police Department will encourage all relevant staff, to include police officers jail staff and any other necessary parties to attend trainings provided by ODMHSAS, as referenced in 4.b.
  - b. **SCREENING:** The MWC Police Department will administer, as part of jail booking, validated behavioral health screens agreed upon for use by both Parties.



- c. DATA SHARING:** The MWC Police Department will provide the ODMHSAS with jail booking data for the prior three (3) years and monthly thereafter throughout the MOU period. The Parties agree that the MWC Police Department will share personally identifiable data which may include, but is not limited to offender names, social security numbers, dates of birth, arrest data, criminal charge information. The information may be shared in any appropriate and secure format or medium. Offenders will sign an appropriate release during the screening process for such data sharing.

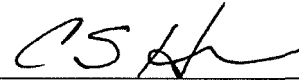
**4. ODMHSAS RESPONSIBILITIES:** The ODMHSAS hereby agrees to provide the following:

- a. FINANCIAL:** The ODMHSAS will provide financial support for the Diversion Project by the following means:
- Fund the aforementioned full-time staff position. This person will be employed by the ODMHSAS certified, contracted treatment provider to coordinate the Diversion Project. MWC will provide to ODMHSAS, on a 12-month pro-rata basis, funds not to exceed in Fifty-One Thousand Dollars (\$51,000.00) annually, by ODMHSAS to the contracted provider to fund the Diversion Project Coordinator position.
  - Fund treatment services with Red Rock Behavioral Health Services through established processes and fee for services rates, by the ODMHSAS certified, contracted treatment provider. ODMHSAS will provide, on a 12-month pro-rata basis, funds not to exceed the amount of Thirty Thousand Dollars (\$30,000.00) for these purposes.
- b. TRAINING:** The ODMHSAS will provide at least two (2) trainings per calendar year to the MWC Police Department and other necessary individuals to include diversion project purpose, goals, target population, screening instruments, and data collection.
- c. CONTRACTING:** .The ODMHSAS will negotiate the contract with an ODMHSAS certified treatment provider for the purposes of hiring the aforementioned "Diversion Project Coordinator" and for provision of treatment as described above. Diversion Project Coordinator shall support the daily work of the Diversion Project as well as serve as a point of contact and resource for Midwest City Police Department on assisting citizens in accessing behavioral health service system.
- d. TECHNICAL ASSISTANCE AND MONITORING:** The ODMHSAS shall provide technical assistance to the MWC Police Department and to MWC, as well as to any ODMHSAS certified, contracted treatment providers working with the Diversion Project on an as needed basis. Further, the ODMHSAS shall monitor

any ODMHSAS certified, contracted treatment provider working with this  
Diversion Project for compliance with contract requirements.

**IT IS SO AGREED** this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Matthew D. Dukes II, Mayor  
For the City Council of Midwest City, Oklahoma



\_\_\_\_\_  
ODMHSAS Commissioner

Attest:

\_\_\_\_\_  
Heather Poole  
City Prosecutor/City Attorney

\_\_\_\_\_  
Sara Hancock  
City Clerk



**City of Midwest City Police Department**

100 N. Midwest Boulevard

Midwest City, OK 73110

Office 405.739.1320

Fax 405.739.1398

**MEMORANDUM**

TO: Honorable Mayor and Council

FROM: Brandon Clabes, Chief of Police

DATE: June 9, 2020

SUBJECT: Discussion and consideration of renewing the School Resource Officer Mutual Cooperation Agreement with Independent School District No. 52 of Oklahoma County, Oklahoma, for the placement of a school resource officer at Midwest City High School and Carl Albert High School from August through May, for which the District agrees to pay \$168,599.00.

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The purpose of this agreement is to provide for the increased safety and security of the public schools of the District through the placement of a school resource officer at Midwest City High School and Carl Albert High School.

The District agrees to pay the City for the use of two officers a total sum of \$168,599.00 for the period of ten months from August to May, payable \$16,859.90 a month after each completed month of service. The City will pay any remaining balance of the officer's yearly salary, benefits and any appropriate collective bargaining agreement terms.

This agreement shall be in effect on July 1, 2020. This agreement can be terminated by either party upon thirty (30) days' notice to the other party.

Staff recommends approval.

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Brandon Clabes  
Chief of Police

Attachment: Proposed Agreement

## **School Resource Officer** **Mutual Cooperation Agreement**

This mutual cooperation agreement made and entered into this 1<sup>st</sup> day of **July, 2020**, by and between the City of Midwest City, a municipal corporation, hereinafter referred to as the "City", and the Mid-Del School District of Oklahoma County, Oklahoma, hereinafter referred to as "District", WITNESSETH.

### **PURPOSE:**

The purpose of establishing the terms under this agreement is to provide for the increased safety and security of the public schools of the District through the placement of a School Resource Police Officer in said schools.

### **ADMINISTRATION:**

This agreement shall be administered by the City Manager, Chief of Police of the City and the District Superintendent. These representatives shall be responsible for administering this agreement and shall have the authority to determine the duties to be performed by the officer and the resolution of the disputes. The City Manager and the Chief of Police of the City shall receive from the District periodic recommendations and suggestions as to the needs of the District. These recommendations shall be submitted by the District Superintendent.

### **CONSIDERATION:**

The District agrees to pay the City (\$168,599.00) for the use of two (2) School Resource Officers for the period of ten (10) months, August to May, of the contract term. The District will pay the City \$16,859.90 (Sixteen Thousand Eight Hundred Fifty Nine and Ninety Cents) a month after each completed month of service. The City will pay any remaining balance of the Officer's yearly salary, benefits and any appropriate collective bargaining agreement terms.

### **TERM OF AGREEMENT:**

This agreement shall be in effect as the date the agreement is signed by the initiating parties and shall renew automatically unless otherwise modified. All parties signatory to this agreement may terminate participation upon thirty (30) days notice to all other signed parties to the agreement. The intent of both parties is to support and grow the program for the future.

### **AGENCY REPRESENTATIVES:**

The parties will develop and implement procedures for ongoing evaluations/ meetings and will, at least annually review and if necessary, recommend any changes.



### **MODIFICATION OF AGREEMENT:**

Modification of this agreement shall be made only by consent of the initiating parties. Such shall be made with the same formalities as were followed in this agreement and shall include a written document setting forth the modifications, signed by all the consenting parties.

### **QUALIFICATIONS:**

The Officers shall be a duly certified police officers of the City and shall perform those tasks and duties delineated in the job description as approved by the administrators. City agrees and guarantees that the police officers will be, at all times, a certified Peace Officer for the State of Oklahoma and meet all requirements as set forth by the Oklahoma Council of Law Enforcement and Training, the City of Midwest City, Oklahoma and as may be required by law. City warrants to District that the police officers are fully trained in the proper and appropriate law enforcement use of all equipment issued to or allowed by City for use by police officers, including, but not limited to any weapons or equipment designed to or capable of causing harm to persons or property.

### **Assignment of School Resource Officer:**

1. City agrees to provide a police officer to serve as a School Resource Officer (SRO) at the following District school locations:

Midwest City High School, 213 Elm Drive  
Carl Albert High School, 2009 S. Post Road

2. The primary function of the School Resource Officer shall be to insure the safety of the students and faculty and provide campus security. Specifically, the School Resource Officer shall assist in limiting access to the school grounds to authorized persons, provide police protection of school property, personnel and students, investigate criminal acts on school grounds and serve as liaison between the school, the police department, juvenile officials, probation officials, courts and other agencies of the juvenile justice system.

### **Duties of School Resource Officer:**

The SRO's duties will include, but not be limited to, the following:

- A. To be an extension of the Principal's office for assignments consistent with this Agreement
- B. To be a visible, active law enforcement figure on campus dealing with law enforcement matters and school code violations originating on the assigned campus.
- C. To act as the designee of the campus Administrator in maintaining the physical plant of the assigned campus to provide a safe environment as to law

enforcement matters and school code violations. This includes building(s), grounds, parking lot(s), lockers and other public school property.

- D. To provide a classroom resource for law education using approved materials.
- E. To be a resource for students which will enable them to be associated with a law enforcement figure in the students' environment.
- F. To be a resource for teachers, parents and students for conferences on an individual basis dealing with individual problems or questions.
- G. To be available for school activities and organizations associated with the campus and as a speaker on a variety of requested topics. Any activities outside normal business hours that an SRO is requested to attend will be financially compensated by the District.
- H. The SRO will not be involved in ordinary school discipline, UNLESS it pertains to preventing a potential disruption and/or climate that places students at risk of harm. Disciplining students is a School District responsibility, and only when the Principal and the SRO agree that the SRO's assistance is needed to maintain a safe and proper school environment would the Principal request SRO involvement.
- I. If the Principal believes that in a given situation or incident there is a law violation, the Principal may request SRO involvement.
- J. All law enforcement agencies requesting to conduct a formal police interview, interrogation, and arrest of any student should be referred to the campus SRO.
- K. The SRO will be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, etc., that offer assistance to dependency- and delinquency prone youths and their families. Referrals will be made when necessary.
- L. The SRO and the Principal will develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.
- M. The SRO is first and foremost a Law Enforcement Officer. This fact must be constantly reinforced.
- N. The SRO may be asked to provide community wide crime prevention presentations that include, but are not limited to:

- Drugs and the law—Adult and juvenile;
- Alcohol and the law—Adult and juvenile;
- Sexual assault prevention;
- Safety programs—Adult and juvenile;



Bullying—In person and through cyberspace;  
Assistance in other crime prevention programs as assigned.

- O. The SRO will wear approved Department uniform.
- P. The SRO will wear their Department authorized duty weapons in accordance with Department policy.
- Q. The School Resource Officer shall attend professional development training as required by the City, District and SRO training. This training will be scheduled outside the School Resource Officer's normal operating hours

**Hours of Work:**

- A. Unless otherwise directed by the Principal, City shall assign an SRO to work during the instructional days of the school year from August through May. Hours of work will be Monday through Friday, eight hours a day with Saturday and Sunday off. Subject to approval of the Chief of Police, each Principal shall be responsible for determining a consistent eight hour schedule per day for the SRO assigned to that Principal's campus. The SRO may attend outside activities associated with the school and shall coordinate these events with their immediate supervisor. The City may compensate the SRO for these events only if approved by an immediate supervisor, however, it will be the responsibility of the district to compensate the SRO (on a contractual basis) any event the district deems appropriate to have a SRO present.

**Access to Education Records:**

- A. School officials shall allow the SRO to inspect and copy any public records maintained by the school to the extent allowed by law.
- B. If confidential student records information is needed by an SRO, the information may be released only as allowed by law.

**Employment of School Resource Officers:**

- A. The SRO shall be an employee of the Police Department and shall be subject to the administration, supervision and control of the Police Department.
- B. The SRO shall be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of the Agreement.
- C. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline the SRO.

- D. A joint committee composed of representatives of the Police Department and the School District shall make recommendations for the SRO position to the Chief of Police who shall assign such officers. If a Principal is dissatisfied with an SRO who has been assigned, that principal may request through the Security and Safety Coordinator of the district a new officer. The Security and Safety Coordinator of the district will forward the request to the Chief of Police for assignment of a different officer as the SRO for that school.

**LIABILITY:** City agrees that it shall be responsible for any liability arising from the actions of the officer in the same manner and to the same extent as it has liability for the actions of any police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from actions of its own employees.

**TERMINATION:** This agreement shall be subject to termination upon written notification by either party upon thirty (30) days notice.

WITNESS OUR HANDS this day and year first above written.

By "City":

\_\_\_\_\_  
Matthew D. Dukes II, Mayor

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Sara Hancock, City Clerk

Approved as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Heather Poole, City Attorney

By "District"

  
\_\_\_\_\_  
President of the Board of Education

3-9-20  
\_\_\_\_\_  
Date

Attest:   
\_\_\_\_\_  
Clerk of the Board of Education

	Officer A	Memo
SGT 3 salary	63,523	per FY2020-21 payroll worksheet
Social Security	4,936	(salary + longevity)*0.0765
Retirement	8,387	(salary + longevity)*0.13
Insurance	7,883	Employee only, est by 7166*110%
Uniforms	1,400	
PDO buy back (70hr)	2,083	EST by Police Department
VL buy back	-	
SL buy back	-	
SL incentive	900	
Longevity	995	per FY2020-21 payroll worksheet
College incentive	-	

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90,107

Other Misc Costs for Officer A

Vehicle Depreciation	6,500	per year for 10 years
Radio Depreciation	500	per year for 10 years
Fuel, Parts & Labor	7,000	
	14,000	

Total Costs for Officer A

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104,107

Mid-Del's Portion of Officer A's Total Cost

72,073 69.23% of Total Costs

	Officer B	Memo
SGT 11 salary	77,062	per FY2020-21 payroll worksheet
Social Security	6,123	(salary + longevity)*0.0765
Retirement	10,405	(salary + longevity)*0.13
Insurance	12,790	Employee&child, est by 11627*110%
Uniforms	1,400	
PDO buy back (70hr)	2,518	per 7/5/2019 payroll
VL buy back	7,738	per 1/17/2020 payroll
SL buy back	2,216	per 1/17/2020 payroll
SL incentive	900	
Longevity	2,976	per FY2020-21 payroll worksheet
College incentive	1,300	\$50 per pay period * 26

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125,427

Other Misc Costs for Officer B

Vehicle Depreciation	6,500	per year for 10 years
Radio Depreciation	500	per year for 10 years
Fuel, Parts & Labor	7,000	
	14,000	

Total Costs for Officer B

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139,427

Mid-Del's Portion of Officer B's Total Cost

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96,526 69.23% of Total Costs

Total Costs for Officer A and Officer B

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243,534

Mid-Del's Portion of Officer A and Officer B's Cost

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168,599 69.23% of Total Costs



**Public Works Administration**

**R. Paul Streets,**  
**Public Works Director**  
[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)  
405-739-1061

**Patrick Menefee,**  
**City Engineer of Public Works**  
[pmenefee@midwestcityok.org](mailto:pmenefee@midwestcityok.org)  
405-739-1062  
8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

**Memorandum**

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: June 09, 2020

Subject: Discussion and consideration of approving and entering into the National Museum of the United States Air Force Static Display Program 2020 Loan Agreement, SDA0241 with the United States of America, represented by the National Museum of the United States Air Force, for the T-38A 61-0817 aircraft on static display in Bicentennial Park for the period from April 1, 2020 through March 31, 2021.

Renewal of this agreement is required by the National Museum of the Air Force on an annual basis. The agreement allows the City of Midwest City to continue to display the T-38 aircraft, on loan from the Air Force, in Bicentennial Park.

Acceptance is at the discretion of the council.

A handwritten signature in black ink that reads "R. Paul Streets". The signature is written in a cursive, flowing style.

R. Paul Streets  
Public Works Director

Attachment: Agreement with attachments

## INSTRUCTIONS FOR COMPLETING THE STATIC DISPLAY LOAN RENEWAL PACKAGE

1. **LOAN AGREEMENT:** Review, sign and date the Acceptance Statement located on page six of the loan agreement. The Loan Agreement must be signed by the individual authorized to obligate the organization.

**NOTE: No changes are authorized to be made to the Loan Agreement. Any changes made will automatically void the Agreement.** Return the entire document, excluding Attachments 1&2.

2. **INVENTORY REPORT:** Complete a physical inspection of each item, verifying the nomenclature against the attached inventory report. Please annotate any discrepancies such as additions (munitions that are attached to the aerospace vehicles), shortages, damage or deterioration. Upon completion of the physical inspection, sign and date the Certification Statement at the bottom of the inventory.

3. **POINT OF CONTACT INFORMATION SHEET:** Review the Point of Contact Information sheet and make pen and ink changes only to correct the information, **do not retype**. Explanations of several items on the Point of Contact Information Sheet are listed below:

- The Historical Property Custodian: The individual authorized to obligate the organization is the Historical Property Custodian (no exceptions).
- Primary Point of Contact, Title Primary Point of Contact & Primary Phone Number: This is the individual that you want to receive any correspondence from the National Museum of the USAF and can answer any questions in reference to the items on loan. This individual may be different from the Historical Property Custodian.
- Email Address: This is the email address for all correspondence.

4. **PHOTO REQUIREMENT:** Provide a CD containing current digital images saved in JPG format. No videos, movies, PowerPoints, etc will be accepted.

Images must contain:

- General view of the **whole aircraft/missile in its entirety, taken from both left and right sides** to include sufficient detail to show the overall condition and tail number for the airframe. No section or angle shots. Images for all other artifacts will be of sufficient detail to insure positive identification of each object.
- Any damage to the item (e.g. corrosion, insect/animal infestation, paint chipping or fading, broken or cracked canopies or windows). Provide both close up, detailed views and wide angle views (where appropriate).
- Any armaments or munitions attached to items on loan; images should show sufficient detail to ensure positive identification of each object (if applicable).
- If aircraft/missile has been reconfigured, a photograph of the sign is required. See paragraph 13 of the Loan Agreement for sign requirement.

5. **INSURANCE:** Provide proof of insurance to include name of carrier, limits of liability and period of coverage (copy of binder). For insurance purposes the Government appraised value of the item(s) on loan to your organization is noted on the inventory report in the column labeled "Value".

- For self-insured organizations, proof shall constitute of a written and signed statement attesting to ability to reimburse for full replacement value will be provided each year. **Document must be dated.**

6. **RETURN CHECK LIST:** Complete return check list.

# STATIC DISPLAY LOAN RENEWAL PACKAGE

## RETURN CHECKLIST

- ☐ Signed/dated Loan Agreement. Return entire document excluding Attachment 1&2.  
-Loan Agreement must be signed by an individual authorized to obligate the organization/municipality/county.
- ☐ Signed/dated Inventory Report.
- ☐ Updated Point of Contact Information Sheet.  
-Do not retype this sheet.
- ☐ Compact Disc (CD) of photographs of each item on loan.  
-Photographs will show the entire item (left and right side). Additional photographs should be detailed enough to show the condition and tail number of the airframe.  
-DO NOT send printed photos, flash drives, movies, PowerPoints, etc. . .  
-Ensure the photos have been saved to the CD.
- ☐ Proof of insurance to include name of carrier, limits of liability, and period of coverage (copy of binder).  
-For self-insured organizations, proof shall constitute a signed and dated statement, on official letterhead, attesting to the ability to reimburse for full replacement value.

The loan renewal package may be returned through the mail to the following address:

NATIONAL MUSEUM OF THE USAF/MUC  
ATTN: MELISSA SHAW  
1100 SPAATZ ST  
WRIGHT-PATTERSON AFB OH 45433

Or it may be emailed to [NMUSAF.MUC.StaticDisplay@us.af.mil](mailto:NMUSAF.MUC.StaticDisplay@us.af.mil). The photographs must be attached to the email as .jpgs.

**SUSPENSE DATE 31 MARCH 2020**

**NATIONAL MUSEUM of the U.S. AIR FORCE  
INVENTORY REPORT**

Loan Account Number    **SDA0241**

06-Feb-20

RCS: HAF-HO(A) 880

<b>ACCESSION #</b>	<b>NOMENCLATURE</b>	<b>Value</b>
SD-2000-0385	AIRCRAFT, T-38A, 61-0817	\$10,000

I certify that the above listed items shown on Pages 1 through 1  
have been accounted for with any discrepancies so noted.

Signature: \_\_\_\_\_ **06-09-2020**  
(Historical Property Custodian) (Date)

**Matthew D. Dukes II**

Typed or Printed Name

**Mayor**

Typed or Printed Title



**NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF)  
STATIC DISPLAY LOAN PROGRAM**

**2020 LOAN AGREEMENT, SDA0241**

**1.0. Parties.** The United States of America or "the Government," represented by the National Museum of the United States Air Force (NMUSAF), and collectively referred to hereinafter as "the Lender," hereby establishes with the CITY OF MIDWEST CITY, hereinafter called "the Borrower," incorporated and operating under the laws of the State/Country of OK and located at MIDWEST CITY, a Loan Agreement hereinafter called "the Agreement" for U.S. Air Force (USAF) historical property. This Agreement is entered pursuant to Public Law 80-421 [10 United States Code (USC) §2572], and any amendments thereto, and is effective for the period commencing 1 April 2020 and ending 31 March 2021. This Agreement is not transferable.

**2.0. Borrower Obligations/Costs.** The Borrower has applied, in writing, for the loan of USAF historical property, and hereby agrees to be responsible for all arrangements and, in accordance with 10 USC §2572, is required to pay all costs, charges and expenses incident to the loan of this property, including, but not limited to, the cost of preparation, demilitarization, hazardous material removal, disassembly, packing, crating, handling, maintenance, repair, restoration, transportation and all other actions incidental to the use and/or movement of the loaned property to or from the Borrower's location.

**3.0. Loaned Property.** The NMUSAF shall loan to the Borrower the historical property identified in the inventory report, which has been included in the loan package and is incorporated into this Agreement by reference as if fully rewritten herein (hereinafter the "Property"). The Borrower accepts the Property on an "as is, where is" basis, and the Lender makes no warranties, expressed or implied, as to the Property's condition, fitness for any particular purpose, or other warranty of any kind.

**4.0 Loan Conditions.**

**4.1.** The Borrower agrees that the Property shall be used for static display purposes only. Loaned aerospace vehicles will not be flown or restored to flying condition under any circumstance, nor will they be licensed with the Federal Aviation Administration (FAA). The Borrower shall not remove any parts from loaned aircraft except as directed in paragraph 4.2. Relocation of the Property for temporary special events (parades, ceremonies, air shows, etc.) is not authorized under any circumstances. No decorations of any type, for any purpose (special event, seasonal display, ceremonies, etc.) are authorized to be displayed on any of the Property. The Property shall not be used in a manner that provides the appearance of endorsement by the USAF of any non-federal entity or political candidate, or the expression of a political viewpoint of any kind.

**4.2.** The Borrower agrees to allow the Lender to remove parts from loaned aerospace vehicles for the NMUSAF or military requirements, upon written direction from the NMUSAF. Such parts are generally internal in nature and removal or replacement should not alter the external aesthetic appearance of the aerospace vehicle.

**4.3.** The Borrower shall not part with possession of the Property or any component of the Property in any manner to any third party either directly or indirectly. The Borrower shall not enter into any negotiations with a third party regarding any future disposition of the loaned material, in whole or in part.



**4.4.** The Borrower agrees to all of the following: to use the Property in a careful and prudent manner; to not modify the Property in any manner, without prior written permission of the Lender, which would alter the original form, design, or the historical significance of said Property; to perform routine maintenance to include, but not limited to, annual upkeep, periodic painting, tire inflation, repair of damage, day-to-day care and management of the Property, so as to provide an acceptable appearance and to not reflect negatively on the Lender; and to display and protect the Property in accordance with the instructions set forth in Attachments 1 and 2, which are incorporated into this Agreement by reference as if fully rewritten herein.

**4.5.** The Borrower agrees that any additions, modifications or alterations that improve the Property become part of said Property and are owned by the NMUSAF.

**4.6.** Interior access to loaned aerospace vehicles (cockpit, cargo areas, etc.) for purposes other than maintenance or restoration work by persons other than staff or authorized maintenance personnel is prohibited. This is to ensure not only the integrity and preservation of the aircraft, but more importantly, the safety and security of the public.

**5.0. Use as Security, Sale or Lease.** The Borrower agrees not to use the Property as security for any loan, and not to sell, lease, rent, lend or exchange the Property under any circumstances.

**6.0. Professional Photography.** The Borrower shall not make or allow the use of the Property for any commercial purpose, including, but not limited to, use of the Property for still photography, motion picture, television or video production, without prior written approval from the Lender. Casual photography or motion video created by visitors for personal or non-promotional use is permitted.

**7.0. Incident Reporting.** The Borrower shall within one (1) working day of discovery, notify the Lender of any instance of loss, damage or destruction of the Property.

**8.0. Title.** The Borrower shall obtain no interest in the Property by reason of this Agreement and title shall remain in the Lender at all times.

**9.0. Receipt, Custody & Liability.**

**9.1.** This Agreement shall be executed prior to the Borrower accepting physical custody of the Property or on or before 1 April 2020.

**9.2.** The Borrower agrees to provide a receipt to the Lender at the time it assumes physical custody of the Property (unless the Property is already in its possession).

**9.3.** The Borrower agrees that it is strictly liable for up to the full replacement value (FRV) of the Property, as identified in the inventory report, and to accept such liability upon assuming physical custody of the Property or execution of this Agreement, whichever occurs first.

**9.4.** The Borrower agrees that the FRV of the Property is as identified in the inventory report and waives any right to contest the FRV in any legal proceeding. In the event any item Property does not have an FRV identified in the inventory report, the FRV shall be determined at the sole discretion of the NMUSAF.

**9.5.** The Borrower agrees that if the Property, or any portion thereof, has been irreparably damaged, destroyed or stolen the NMUSAF may direct the Borrower to either replace the Property with an historical item of equal value to the satisfaction of the NMUSAF or require monetary reimbursement equaling the

FRV. In the event of less than total loss to the Property, or any portion thereof, the Borrower agrees to repair/replace the damage to the Property to the satisfaction of the NMUSAF or reimburse the NMUSAF for the full value of the damage, as determined by the NMUSAF. The election of a remedy under this subparagraph is at the sole discretion of the NMUSAF. This subparagraph is not intended to waive or limit the Government's rights and remedies, legal or equitable, and the Government reserves all such rights and remedies.

**9.6.** The Borrower agrees to place the Property on exhibit within ninety (90) days from the date it takes physical custody, or as otherwise mutually agreed upon.

#### **10.0. Borrowers Responsibilities.**

**10.1.** The Borrower agrees to indemnify, hold harmless, and defend the Lender from and against all claims, demands, actions, liabilities, judgments, costs, and attorney's fees, arising out of, claimed on account of, or in any manner predicated upon personal injury, death, or property damage caused by or resulting from possession and/or use of the Property.

**10.2.** The Borrower agrees to report, as requested, to the Lender on the condition and location of the Property. Further, the Borrower agrees to allow authorized Department of Defense representatives access to the Borrower's records and facilities to assure accuracy of information provided by the Borrower and compliance with the terms of this Agreement.

**10.3.** The Borrower agrees to return said Property to the Lender on termination of this Agreement or earlier, if it is determined that the Property is no longer required, at no expense to the Lender. In the event of a partial termination, the Borrower agrees to the return of all items of the Property subject to the partial termination, at no expense to the Lender.

#### **11.0. Initial Loan Agreement Requirements.**

**11.1.** The Borrower agrees to furnish the Lender a CD/DVD containing digital images of the Property within fifteen (15) days of taking physical possession of the Property. The image file name must be the accession number for that item (e.g. SD-2000-0123.JPG). For aircraft and ballistic missiles, images will include views showing all external surfaces including tail number and all accessible interior areas including instrument panels, avionics racks and equipment, aircrew, passenger, cargo and payload compartments, wheel wells, and bomb bays. Digital images for all other artifacts will be of sufficient detail to ensure positive identification of each object.

**11.2.** The Borrower shall arrange insurance coverage for the Property on an all-risk, wall-to-wall basis, at a minimum, for an amount that equals the total agreed upon FRV for all items in the inventory report, plus any additional amount to cover the inventory that does not have an identified FRV, so long as the Property remains in its possession. The Borrower further agrees to furnish the Lender proof of said insurance. For Borrowers with private insurance coverage, proof shall constitute a copy of the insurance certificate from the commercial provider, noting any deductible, and showing coverage up to the FRV of the Property and any additional coverage for Property that does not have an FRV identified in the inventory report. For self-insured organizations, proof shall constitute a written and signed statement attesting to its ability to reimburse the Government for the FRV of the Property (as identified in the inventory report and/or as determined by the NMUSAF).

## **12.0. Annual Loan Renewal Requirements.**

**12.1.** The Borrower agrees to furnish the Lender a CD/DVD containing current digital images of the Property. The image name must be the accession number for that item (e.g. SD-2000-0123.JPG). Digital images of aircraft and missiles will provide general views to include sufficient detail to show the overall condition and tail number of the airframe. Digital images for all other artifacts will be of sufficient detail to ensure positive identification of each object and its current condition.

**12.2.** The Borrower agrees to furnish the Lender proof of insurance as required in subparagraph 11.2 for each renewal period.

**12.3.** The Borrower agrees to furnish a signed inventory as provided by the Lender with the annual renewal package, which accurately reflects the Property in its possession. Discrepancies in the inventory provided by the Lender shall be noted on the inventory report by the Borrower to the extent that such notes accurately reflect the current inventory held by the Borrower. In the event of a dispute, the Lender shall make the final determination of the current inventory on or near the renewal date and document the NMUSAF records accordingly.

## **13.0. Display/Maintenance Requirements.**

**13.1.** No aircraft will be renovated, reconfigured, painted, have markings changed, or tail number altered, or any parts added, removed, or replaced as part of a planned restoration effort without prior written approval from the NMUSAF.

**13.2.** The Borrower agrees that all aircraft, missiles and artifacts on display will have an identification sign adjacent to each display. For aircraft and missiles note the type, model, and serial number. If the aircraft or missile has been reconfigured, markings changed, or serial number altered after acquisition for display purposes, it will be stated on the sign and noted in all records as follows:

"The (item) on display is actually (nomenclature), Serial No. 61-0817, but painted and marked to depict (nomenclature), Serial No. 3-10835-7, assigned to the (Unit and/or person) in (location or theater) during (year)."

**13.3.** The sign will state that the item is part of the NMUSAF collection as follows:

"This (artifact/object) is on loan from the National Museum of the United States Air Force."

**13.4.** For aircraft on which the serial number has been altered for display purposes with prior written approval, the mission, design and series (e.g. F-100C or F-4C) along with the original serial number will be stenciled in two inch letters using contrasting paint colors on the fuselage under the horizontal stabilizers.

**13.5.** All record keeping will reflect the true serial number.

## **14.0. Radioactive Components.**

**14.1.** Completion of Section 2 of Air Force Form 3580, (USAF Museum Aerospace Vehicle Static Display Acceptance Condition and Safety Certificate), or comparable certification indicating that a complete radioactive material survey has been accomplished shall be included in the official file.

**14.2.** In accordance with Attachment 1, (“NMUSAF Loan and Static Display Programs’ Instructions for Preparation and Maintenance of Aerospace Vehicles”), if radioactive items are determined to have been installed or reinstalled during later inspections, the Borrower will pay the cost of removal of the radioactive items and any decontamination required.

#### **15.0. Loan Termination.**

**15.1.** The Borrower agrees to return said Property to the NMUSAF on termination of this Agreement or earlier, if it is determined that the Property is no longer required, at no expense to the NMUSAF.

**15.2. The failure of the Borrower to observe any of the conditions set forth in this Agreement and Attachments 1 and 2 thereto shall be sufficient cause for the Lender to terminate the loan and repossess the Property.** Repossession of all or any part of the Property by the Lender shall be made at no cost to the Government; the Borrower shall be responsible for paying all maintenance, freight, storage, crating, handling, transportation and other costs or charges attributable to such repossession.

**15.3.** In the event the loan is terminated for any reason, the provisions of this Agreement will remain in effect until all of the Property, or in the event of a partial termination that portion of the Property at issue, has been relocated and in a condition that is satisfactory to the NMUSAF.

**15.4.** Termination of the loan and subsequent repossession of all or any part of the Property at the option of the Borrower shall require no less than thirty (30) days advance notice to the Lender in writing. This requirement may be waived by the Lender only through the provision of a written waiver to the Borrower prior to the return of the Property.

**15.5.** The Lender reserves the right not to renew this Agreement, in all or part, and to recall the Property if required by the Lender to meet the requirements of the NMUSAF, Wright-Patterson AFB, OH or for other military requirements. The Lender will provide a written thirty (30) day notice of intent to recall to the Borrower. In the event of recall, movement of the recalled Property from the Borrower's site will be accomplished at the Lender's expense.

**16.0. Dispute Resolution.** In the event a dispute arises between the parties over the terms and conditions of this Agreement reasonable attempts will be undertaken to resolve the matter through negotiation between the parties or persons appointed, in writing, by the parties. This Agreement shall be construed and interpreted in accordance with federal law. If any provision herein is held unlawful or otherwise unenforceable by the Court any remaining provisions shall be considered divisible and remain in full force and effect. In the further event that negotiations fail to reach a resolution, the parties agree that the Federal District Court for the Southern District of Ohio, at Dayton, Ohio, will be the exclusive venue for resolving such disputes.

Executed on behalf of the Lender this Fifteenth Day of January, 2020, at Wright-Patterson AFB Ohio.

By:  
MELISSA SHAW

Title: Community Static Display Program Administrator

Agency: National Museum of the United States Air Force

Address: NMUSAF/MUC  
1100 Spaatz St  
Wright-Patterson AFB OH 45433-7102

Telephone: (937) 255-8839 Fax Number: (937) 656-4081

Email: melissa.shaw@us.af.mil

#### ACCEPTANCE

The Borrower, through its authorized representative, hereby accepts responsibility of the Property subject to the terms and conditions contained in this Agreement set forth above. The Borrower certifies that they have read, understand and acknowledge that concealing a material fact and/or making a fraudulent statement in dealing with the federal government may constitute a violation of federal law in accordance with 18 USC §1001.

Executed on behalf of the Borrower this 5th day of June 2020, at 6:15 pm.

City of Midwest Ctiy  
(Name of Borrower/Organization)

By: \_\_\_\_\_  
(Signature)

Matthew D. Dukes II  
(Typed or Printed Name & Title)

Address: 8730 SE 15th Street  
Midwest City, OK 73110

Telephone: 405-739-1207 Fax Number: 405-739-1090

Email: vsullivan@midwestcityok.org

## **ATTACHMENT 1**

### **NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS**

#### **INSTRUCTIONS FOR PREPARATION AND MAINTENANCE OF AEROSPACE VEHICLES**

##### **SECTION A - GENERAL**

###### **A. Information:**

1. This instruction covers the requirements for the preparation and preservation of aerospace vehicles for static display by an organization borrowing an aerospace vehicle from the National Museum of the United States Air Force (NMUSAF).
2. These requirements are designed to return and/or maintain the aerospace vehicle in as near original configuration as possible and to render them suitable for display.
3. Generally, all reconditioning, repairing, and refinishing will be accomplished in accordance with current Air Force directives and instructions and in a manner that would not modify it in any way, thereby altering the original form, design, or the historical significance of, said property. Deviations from this standard must be requested in writing and approved by NMUSAF.

###### **B. Security Requirements:**

1. Aerospace vehicles on display and undergoing preparation for display shall be kept secure from unsupervised personnel. Aerospace vehicles will be maintained with sufficient security to ensure that it is protected from vandalism and theft or unauthorized removal of components.
2. Any theft or unauthorized removal of components shall be immediately reported to the local law enforcement agency and by the next working day to NMUSAF. This must be followed by a report of the investigation of the incident within 30 days.
3. All canopies, doors, access hatches, and access plates, except for one entrance door, will be permanently sealed shut by any of the following methods to prevent unauthorized entry:
  - a. Bolting through the hatch to internal crossbars placed across the opening. These can be fabricated from sturdy steel strapping or channel iron.
  - b. Riveting the door securely to the jamb section.
  - c. Attaching hasps internally and securing with inside padlock.

d. Whatever method is employed to secure doors and access hatches, the crevices remaining will be filled with caulking compound or elastic putty to prevent internal damage from rain, snow, dust and ice. The access door that is not permanently sealed must be secured by a hasp welded or riveted in place. Multiple locks (two or three) are preferable, each with separate key or combination. This technique will reduce the possibility of unauthorized access but will provide emergency entrance for authorized personnel.

### **C. Maintenance Records:**

1. Whenever items are permanently removed, the removal and disposition of such items shall be annotated on a maintenance log or AF Form 3581 (available from NMUSAF).

2. All work items that are accomplished shall be listed and signed off on a maintenance log (AF Form 3581, available from the NMUSAF).

3. Utilizing the maintenance log, a detailed accounting will be maintained by the borrower of all items removed or installed with the date of installation/removal and the name of the individual accomplishing the work.

4. Copies of all maintenance records must be returned to NMUSAF/MUC with the annual loan renewal process for preservation.

## **SECTION B - REQUIREMENTS**

### **A. Prepare Powerplant for Display:**

1. Disconnect and drain all water and oil lines, tanks, valves, and pumps. Reconnect lines and reinstall plugs after draining (if applicable).

2. Clean excess oil and grease from exterior components of engines (if applicable).

3. Check powerplant cowling for corrosion and damage. Repair and refinish as necessary for display.

4. Install intake and exhaust protective covers. Use standard covers if available or suitable substitutes.

5. Clean and preserve propeller(s). Treat any affected areas and refinish to standard configuration.

### **B. Prepare Landing Gear:**

1. Clean and preserve strut.

2. Clean all wheels and other landing gear components.

3. Check and remove corrosion. Repaint to standard configuration.
4. Check all tires for excessive wear and adjust pressure as required.
5. Secure all retractable landing gear in the down position with positive locking devices.

#### **C. Prepare Hydraulic Systems:**

Clean all exposed finished surfaces of actuating rods, hydraulic cylinders, locks, and valves. Other hydraulic equipment will be cleaned and coated with corrosion preventative compound.

#### **D. Prepare Electronic Systems:**

Leave all electronic equipment that is not reclaimed installed on the aerospace vehicle. Stow all connectors from equipment that has been removed.

#### **E. Prepare Airframe:**

1. Check airframe for corrosion and treat affected areas.
2. Clean all debris and foreign material from interior of fuselage.
3. Check airframe for external damage and repair.
4. Cover all openings that will allow the entrance of water or other foreign matter that may have a corrosive or other deteriorating effect. Use standard covers if available, or suitable substitutes. Additional protection may be incorporated for aerospace vehicles displayed outside.
5. Check all fuselage, wing, and empennage drain holes for obstructions. Aerospace vehicles displayed outside may necessitate additional drain holes to ensure proper drainage. Drain holes should be periodically probed to ensure they are not obstructed. Inspect for water trapped in lower portions of fuselage. If water is present, comply with instructions contained in applicable technical order for removal and correction.
6. Clean and treat lavatory and relief facilities (if applicable).
7. Check all astrodomes and plastic panels for crazing and damage. Repair and/or replace as necessary. Clean all plastic panels thoroughly with soap and water.

#### **F. Prepare Control Surfaces:**

1. Check all metal control surfaces for corrosion and treat-affected areas.
2. Check all control surfaces for external damage and repair areas as necessary.
3. Inspect all fabric-covered control surfaces, repair or re-cover as necessary.



4. Check all control surfaces, attaching mechanisms for loose rivets and/or sheared bolts and make necessary repairs.

5. Secure all moveable surfaces in a neutral position with positive locking devices.

#### **G. Radiation Safety:**

**No radioactive components will be reinstalled by the borrowing organization.** If radioactive items are found reinstalled during later inspections, the borrowing organization will pay the cost of removal of the radioactive items and any decontamination required.

#### **H. Final Preparation:**

1. Secure aerospace vehicles by attaching tie down restraints to surface attaching points and to major structural parts of the item. Tie down restraints, including surface attaching points, should be of sufficient strength to withstand the expected wind condition for the locality.

2. Place aerospace vehicles on surface concrete or asphalt of sufficient strength to support its weight. This will not apply if the recipient, with the written permission of the NMUSAF, has mounted the aerospace vehicle on a pylon attached to its structural members.

3. Aerospace vehicles that are normally supported on pneumatic tires must be placed on display stands. Tires should be inflated and or checked to maintain normal tire shape.

4. Remove all antenna wires that could serve as a bird roost.

5. Install bird proofing on all aerospace vehicle openings, including intake and exhaust covers.

6. Flag or cover protruding objects of a hazardous nature.

#### **I. Coordination:**

1. Deviation from the procedures outlined in this attachment must be requested in writing and require written approval prior to deviation.

2. No aerospace vehicles will be renovated, reconfigured, have markings changed, or tail number altered, or any parts added, removed, or replaced as part of a planned restoration effort without prior written approval from the NMUSAF.

## ATTACHMENT 2

### NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE (NMUSAF) LOAN AND STATIC DISPLAY PROGRAMS

#### INSTRUCTIONS FOR THE CARE OF ARTIFACTS

##### **A. Information:**

1. These general guidelines are provided to fulfill the NMUSAF's obligation to ensure the preservation of the collection and to define the responsibilities of organizations that retain historical property for display.

2. Under normal circumstances, artifacts will not be made available from the NMUSAF unless the basic measures for preservation and conservation have already been accomplished. However, regardless of the state of preservation at the time of receipt, an assessment must be made and all appropriate measures taken to ensure continued preservation of historical property. All items must be properly prepared for exhibition, placed in a safe environment and inspected periodically.

##### **B. General Guidelines for Artifacts:**

1. All artifacts must be protected from harmful exposure and maintained in a stable environment. Preservative treatments and mounting techniques will vary with each item depending on its material(s), condition and display method. The following are some general guidelines:

a. When displaying an artifact never modify it in such a way as to alter or compromise its integrity, authenticity or uniqueness. Retain its natural characteristics.

b. Provide appropriate physical security against vandalism or theft through the use of locked or sealed display cases. The artifact's intrinsic value should determine the security measures required.

c. Good housekeeping and environmental control are essential for the long term care of museum artifacts.

2. Contact the NMUSAF Conservator for guidance if needed.

**C. Damage Threats to Artifacts:** The threats of damage or deterioration to artifacts generally come from four sources:

1. People – The greatest threat to the continued survival of an artifact comes from people. This is a result of mishandling the artifact resulting in mechanical breakage, soiling from unprotected hands (fingerprints), improper cleaning methods and incorrect attempts at preservation or repairs (making it 'look' better). Unfortunately, theft must also be included in this category.

2. Light – Light, a form of radiation, damages many materials, especially fabrics. This damage is first observed as the fading of colors followed by the gradual breakdown of the material. The most harmful portion of the light spectrum is ultra-violet (UV). Protecting from UV is accomplished by avoidance of natural sunlight or artificial light such as florescent and halogen. The use of Light Emitting Diodes (LED) is the preferred standard in museum exhibits. Normal incandescent lighting is low in UV radiation.

a. All historical property on loan from the NMUSAF that is on interior exhibit will not be exposed to light level which exceeds 200 lux or 20 foot-candles from any source. The acceptable level for most artifacts falls between 50 and 200 lux or 5 and 20 foot-candles. Sensitive artifacts, such as artwork, photographs and textiles should have their intensity levels adjusted toward lower limits and/or limited exposure time. There is a reciprocity law between intensity (lux) and time of exposure: Ten hours of exposure at 50 lux has the same damaging effect as 1 hour at 500 lux.

b. Protection for UV is accomplished by avoidance or shielding. Shielding of UV producing light sources, such as direct or diffused sunlight and all fluorescent lighting, requires UV Plexiglas, solar screen, blackout curtains or UV filtering sleeves. All UV filtering media have a life span of about 10 years, after which they must be changed to maintain their effectiveness.

3. Environment – The most common environmental threats are heat and humidity. Ideally, an artifact is displayed at a constant temperature of 67 degrees and 47% relative humidity, with no more than a 5 degree temperature or 5 percent humidity variation. Of the two, humidity is the most destructive. Excessive heat and humidity may create a favorable environment for the growth of molds and fungus as well as rust/corrosion. Rapid changes in temperature and humidity should be avoided.

4. Insect/Pest – Insects and pests can be highly destructive. The first line of defense is the cleanliness of the facility. Careful monitoring and frequent inspection will provide early detection of infestation. If and when an infestation is detected many methods of pest removal are destructive to artifacts. If an artifact is exposed to infestation, contact the NMUSAF Conservator.

**D. Conservation:** Adherence to the guidelines for preservation of artifacts will go a long way to ensure their longevity. In rare instances, some conservation measures may be needed. Contact the NMUSAF Conservator for guidance. Do not attempt to treat an artifact on your own.

**E. Storage:** All attempts should be made to place artifacts on exhibit as soon as possible. Environmental control, good housekeeping and periodic inspections are essential to the proper

storage of artifacts. Textiles shall be stored flat when possible and laid out on acid free tissue paper. Well padded hangers should be used if textiles are hung for display. Storage on shelves shall be loose with no piling or stacking of artifacts and all shelving covered with acid free tissue. If shelving is wood, it shall be sealed to deter transfer of acid from wood to artifacts. Cabinets are preferable to open storage as they discourage theft, dust and insect problems.

**F. Handling:** Wear cotton, nitrile or latex gloves while handling artifacts. Two hands should be used to handle or carry artifacts to reduce risk of dropping. Carry only one artifact at a time. Do not carry or lift artifacts by handles or weakest point.

**G. Display:** Displaying an artifact can be very detrimental if not done properly. Cases should be designed to incorporate UF-3 or UF-5 Plexiglas to shield artifacts from UV light. Cases should be ventilated to allow air exchange and openings filtered to prevent entry of insects. All interior surfaces of wooden cases should be properly sealed. All artifacts should be buffered from acidic display materials. Never alter an artifact to fit a case or to facilitate mounting. Use mannequins that do not place undue stress on uniforms. Do not force garments on to mannequins. Keep cases clean and place them in areas away from direct sun and extremes in temperature and humidity.

**H. Shipping:** Damage to artifacts can occur during shipping. Use appropriate packing materials to protect the artifact during transit. Consult the NMUSAF to arrange shipping.

## 2020 POINT OF CONTACT INFORMATION SHEET

ACCOUNT NUMBER	SDA0241
CITY/ORGANIZATION NAME	CITY OF MIDWEST CITY
MAILING ADDRESS	8730 SE 15TH ST
CITY	MIDWEST CITY
STATE/COUNTRY	OK
ZIP CODE	73110
PHYSICAL LOCATION OF ITEM	Bicentennial Park, 7100 SE 29th St
HISTORICAL PROPERTY CUSTODIAN	HONORABLE MATTHEW D. DUKES III
TITLE, HISTORICAL PROPERTY CUSTODIAN	MAYOR
PRIMARY POINT OF CONTACT	MR VAUGHN SULLIVAN
TITLE PRIMARY POINT OF CONTACT	<b>Assistant City Manager</b>
PRIMARY PHONE NUMBER	<b>405-739-1207</b>
ALTERNATE PHONE NUMBER	405-739-1064
PRIMARY FAX NUMBER	405-739-1090
EMAIL ADDRESS	vsullivan@midwestcityok.org; dakin@midwestcityok.org



**Public Works Administration**

**R. Paul Streets,**  
**Public Works Director**  
[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)  
405-739-1061

**Patrick Menefee,**  
**City Engineer of Public Works**  
[pmenefee@midwestcityok.org](mailto:pmenefee@midwestcityok.org)  
405-739-1062  
8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: 09 June 2020

Subject: Discussion and consideration of renewing the Cityworks License Agreement contract, without modification, for FY 2020-21 with Azteca Systems, Inc. a Utah corporation in the total amount of \$120,000.00.

Azteca Systems has agreed to renew the Cityworks License Agreement, without modification for FY 2020-21 renewal period; 07-01-2020 to 06-30-2021 in the amount of \$60,000.00 for Server AMS Standard ELA license and in the amount of \$60,000.00 for Server PLL Standard ELA license for a total amount of \$120,000.00.

Funds are available in Public Works Administration in the amount of \$60,000.00, available in Neighborhood Services in the amount of \$30,000.00 and available in Community Development in the amount of \$30,000.00 for a total renewal amount of \$120,000.00 for FY 2020-21.

Cityworks is an asset management program used to manage Public Works' work orders, Neighborhood Services' Code Enforcement field application and Community Development's permits and licensing.

Action is at the discretion of the Mayor and Council.

A handwritten signature in black ink that reads "R. Paul Streets". The signature is written in a cursive, flowing style.

R. Paul Streets  
Public Works Director



Quote Number Q-08574-2  
Created Date 4/20/2020

#### Contact Information

Contact Name: Greg Hakman      Prepared By Name: Jenn Miya  
Organization: Midwest City (OK), City of      Prepared By Phone: (801) 872-9528  
Contact Address: 8730 S.E. 15th Street      Prepared By Email: jmiya@cityworks.com  
Midwest City, OK 73110

#### Quote Lines

Product Name	Quantity	Net Unit Price
Server AMS Standard ELA	1.00	\$60,000.00
Server PLL Standard ELA License	1.00	\$60,000.00
Service Request API License	1.00	\$0.00
Storeroom ELA License	1.00	\$0.00
MicroPaver Interface ELA License	1.00	\$0.00
eURL ELA License	1.00	\$0.00
Equipment Checkout ELA License	1.00	\$0.00
Contracts ELA License	1.00	\$0.00
Cityworks for Excel ELA License	1.00	\$0.00
AMS Native Mobile Apps ELA License	1.00	\$0.00
CCTV Interface for PACP ELA License	1.00	\$0.00
AMS Respond ELA License	1.00	\$0.00
Web Hooks for AMS	1.00	\$0.00
Cityworks Analytics for AMS	1.00	\$0.00
PLL Native Mobile Apps ELA License	1.00	\$0.00
PLL Public Access ELA License	1.00	\$0.00
Respond PLL License	1.00	\$0.00
Workload	1.00	\$0.00
Cityworks Analytics for PLL	1.00	\$0.00
TOTAL:		\$120,000.00

Maintenance Start Date: 7/1/2020      Maintenance End Date: 6/30/2021

Quote Notes:

Your signature indicates your acceptance of this Quote, and that you have read and accepted the Terms and Conditions set forth below.

Accepted by: \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

### Terms and Conditions

#### Payment Terms

Payment due within 30 days

Authorized to Invoice 30 days prior to renewal.

All quotations are valid for ninety-days (90) from the date above, unless otherwise stated in this quotation form. All prices quoted are in USD, unless specifically provided otherwise, above. These prices and terms are valid only for items purchased for use and delivery within the United States.

Unless otherwise referenced, this quotation is for the Cityworks software products referenced above only. Pricing for implementation services (installation, configuration, training, etc.), or other software applications is provided separately and upon request.

The procurement, installation and administration of the Esri software utilized in conjunction with Cityworks will be the responsibility of the customer.

The procurement, installation and administration of the RDBMS utilized in conjunction with Cityworks will be the responsibility of the customer. Currently, Cityworks supports Oracle and SQL Server. The procurement, installation and administration of the infrastructure (hardware and networking) utilized in conjunction with Cityworks will be the responsibility of the customer.

This quotation information is confidential and proprietary and may not be copied or released other than for the express purpose of the current system selection and purchase. This information may not be given to outside parties or used for any other purpose without written consent from Azteca Systems, LLC.

#### Software Licensing

All Azteca Systems software offered in this quotation are commercial off-the-shelf (COTS) software developed at private expense, and is subject to the terms and conditions of the "Cityworks Software License Agreement" and any and all addendums or amendments thereto. A fully executed copy of the Software License Agreement and any addendum(s) is required before delivery and installation and usage of the software is subject to the terms of the current license agreement.

Delivery method is by way of download through Azteca Systems, LLC. customer support web portal.

#### Taxes

Prices quoted do not include any applicable state, sales, local, or use taxes unless so stated. In preparing your budget and/or Purchase Order, please allow for any applicable taxes, including, sales, state, local or use taxes as necessary. Azteca Systems reserves the right to collect any applicable sales, use or other taxes assessed by or as required by law. Azteca Systems reserves the right to add any applicable tax to the invoice, unless proof with the order is shown that your organization or entity is tax exempt or if it pays any applicable tax directly.

#### International Customers

These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

**AZTECA SYSTEMS, LLC. COPYRIGHT 1995 - 2019**





CITY of MIDWEST CITY  
COMMUNITY DEVELOPMENT DEPARTMENT  
ENGINEERING DIVISION

Billy Harless, Community Development Director  
Brandon Bundy, P.E., City Engineer

ENGINEERING DIVISION  
Brandon Bundy, P.E., City Engineer  
CURRENT PLANNING DIVISION  
Kelly Gilles, Manager  
COMPREHENSIVE PLANNER  
Petya Stefanoff, Comprehensive Planner  
BUILDING INSPECTION DIVISION  
Christine Brakefield, Building Official  
GIS DIVISION  
Greg Hakman, GIS Coordinator

---

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., City Engineer

DATE : June 9<sup>th</sup>, 2020

SUBJECT : Discussion and consideration of entering into and approving an Agreement for Professional Services with GUY Engineering Services, Inc. in the amount of \$93,514.00 with optional services of \$6,480.00 to provide construction plans for resurfacing Reno Avenue from Midwest Boulevard to Blake Drive.

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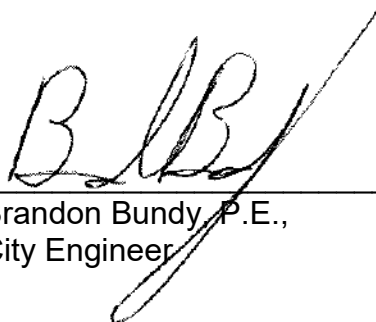
The City has negotiated with GUY Engineering Services, Inc. in regards to preparing final plans to resurface Reno Avenue from Midwest Boulevard to Blake Drive. This project was recently awarded federal funds for the federal FY 20/21 fiscal year. GUY Engineering Services, Inc. was selected since they already had a contract to assist with this project in preparing plans to replace the pedestrian bridge just to the south of Reno Avenue.

Construction will be advertised, let, and inspected by Oklahoma Department of Transportation. Work is expected to begin in late Spring 2021.

This contract will be funded with already budgeted funds in project #092006.

I am available for any additional questions.

Staff recommends approval.

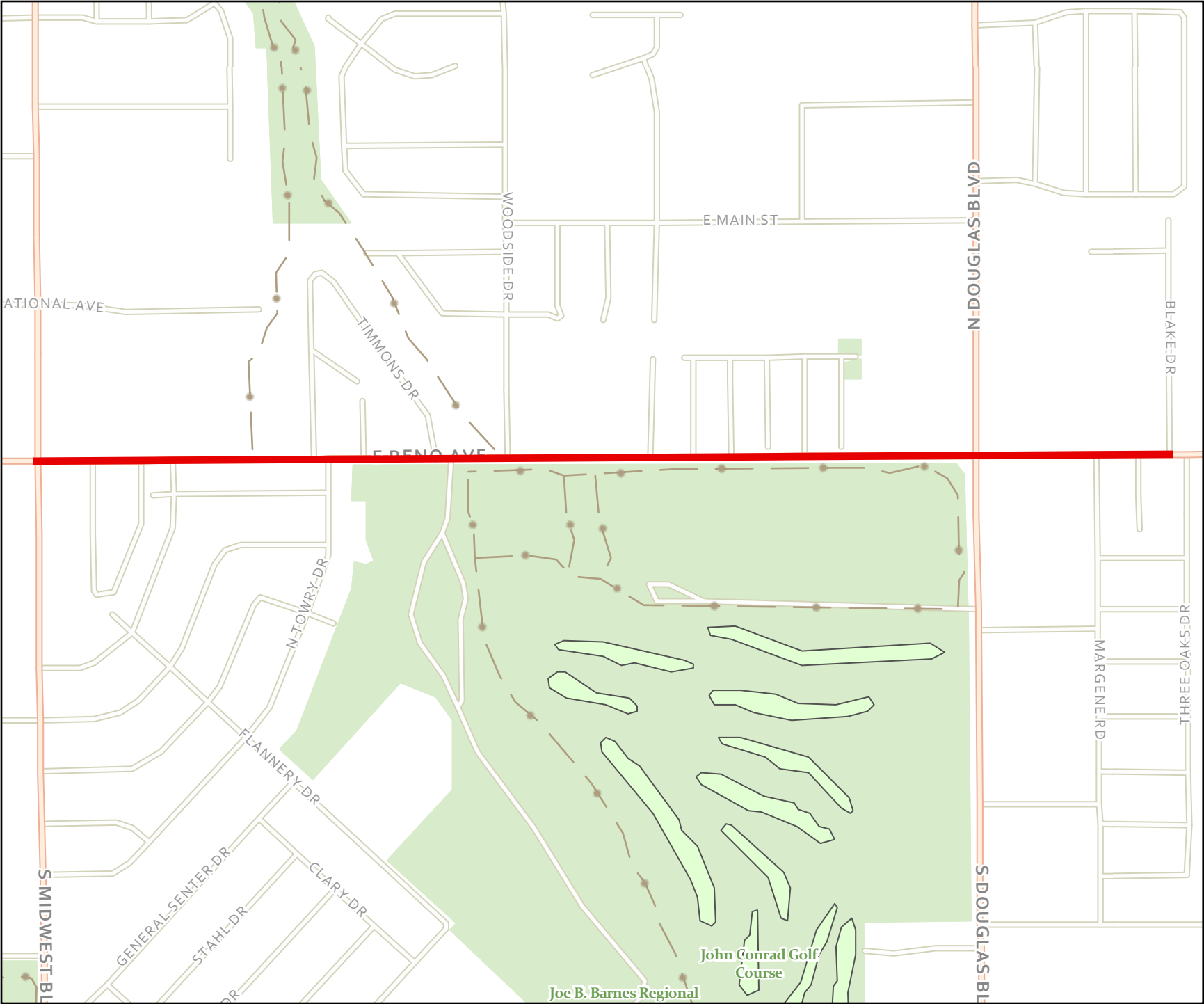


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Brandon Bundy, P.E.,  
City Engineer

Attachment

E Reno Ave Resurfacing: Midwest Blvd to Blake Drive



1 in = 750 ft  
when printed actual size  
on 8-1/2"x11" paper

**DISCLAIMER**

This map is a general information public resource. The City of Midwest City makes no warranty, representation or guarantee as to the content, accuracy, timeliness or completeness of any of the information provided on this map. Any party's use or reliance on this map, or any information on it, is at that party's own risk and without liability to the City of Midwest City, its officials or its employees for any discrepancies, errors or variances that may exist.

## AGREEMENT FOR ENGINEERING SERVICES

This AGREEMENT is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between Midwest City in the State of Oklahoma, hereinafter referred to as CITY, and GUY Engineering Services, Inc., hereinafter referred to as ENGINEER or CONSULTANT or CONTRACTOR;

WITNESSETH:

WHEREAS the CITY plans to resurface E Reno Ave, from Midwest Blvd to approximately 1,000 ft east of Douglas Blvd, including ADA improvements to adjacent pedestrian access routes; and

WHEREAS the CITY requires certain professional services in connection with the PROJECT, hereinafter referred to as the SERVICES; and

WHEREAS, ENGINEER is prepared to provide such SERVICES; and

WHEREAS, funding is available for the payment of the ENGINEER for providing the SERVICES under this AGREEMENT.

NOW THEREFORE, in consideration of the promises contained herein, the parties hereto agree as follows:

- 1.0 SCOPE OF PROJECT: The scope of this PROJECT is described in Attachment A, which is attached hereto and incorporated by reference as part of this AGREEMENT.
- 2.0 SERVICES TO BE PERFORMED BY ENGINEER: ENGINEER shall perform the SERVICES described in Attachment A, which is attached hereto and incorporated by reference as part of this AGREEMENT.

### 3.0 COMPENSATION FOR SERVICES:

Fee. All work is to be payable monthly as work progresses.

Client shall pay Consultant, and Consultant agrees to receive as payment for the Services, the following (the “*Compensation*”):

#### BASIC SERVICES

Roadway, Sidewalk, & Traffic Control Design (GUY) ..... \$ 87,190.00 LSUM  
Geotechnical Investigations (Intertek PSI) ..... \$ 6,324.00 HOURLY NTE  
\*See Attachment A for scope of geotechnical services

- (a) A fee in the amount of \$93,514.00 payable monthly as work progresses;

**Total** **\$93,514.00**

#### ADDITIONAL SERVICES

Additional Services shall only be provided upon prior written and clearly detailed direction of The City of Midwest City.

SUE Services (GUY) ..... \$6,480.00 HOURLY NTE

- (b) A fee in the amount of \$6,480.00 payable monthly as work progresses;

**Total** **\$6,480.00**

Any proposed change in the Compensation must be approved in writing by Client and Consultant before taking effect.

4.0 TIME FOR COMPLETION: The ENGINEER shall provide the necessary SERVICES and complete all work required for each phase of the PROJECT within the times stated in Attachment A, which is attached hereto and incorporated by reference as part of this AGREEMENT.

5.0 STANDARD OF PERFORMANCE: The ENGINEER shall perform the SERVICES in a manner consistent with the prevailing accepted standard for similar services with respect to projects of comparable function and complexity and with the applicable laws and regulations published and in effect at the time of performance of the SERVICES. The PROJECT shall be designed and engineered in a good and workmanlike manner and in strict accordance with this AGREEMENT. All engineering work shall be performed by or under the supervision of a Professional Engineer licensed in the State of Oklahoma, and properly qualified to perform such engineering services, which qualification shall be subject to review by CITY. The ENGINEER shall have the obligation to the CITY to perform in accordance with the foregoing standard, but no warranty, either express or implied, shall apply to the SERVICES to be performed by the ENGINEER pursuant to this AGREEMENT or to the suitability of ENGINEER’S work product for a particular use.

6.0 LIMITATIONS OF RESPONSIBILITY: ENGINEER shall not be responsible for construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the PROJECT.

7.0 OPINIONS OF COST AND SCHEDULE:

- 7.1 Because the ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over contractors', subcontractors' or vendors' methods of determining prices, or over competitive bidding or market conditions, the ENGINEER'S opinions of the probable cost of the PROJECT as set forth herein are to be made on the basis of his experience and qualification. Such opinions represent his best judgment as an experienced and qualified Professional Engineer familiar with the construction industry. The ENGINEER does not guarantee that the proposals, bids or actual construction costs will not vary from the opinions of probable cost prepared by him.
- 7.2 Because the ENGINEER has no control over the resources provided by others to meet construction contract schedules, the ENGINEER'S opinion of the probable construction schedule for the PROJECT is to be made on the basis of his experience and qualifications. Such opinion represents his best judgment as an experienced and qualified Professional Engineer familiar with the construction industry. The ENGINEER does not guarantee that the construction schedule will not vary from the opinion prepared by him.

8.0 LIABILITY AND INDEMNIFICATION:

- 8.1 The ENGINEER shall indemnify the CITY from and against legal liability for damages arising out of the performance of the SERVICES for the CITY including, but not limited to, any claims, costs, attorney fees, or other expenses of whatever nature where such liability is caused by the negligent act, error, or omission of ENGINEER or any employee, sub-consultants or agents for whom ENGINEER is legally liable. Nothing in this paragraph shall make the ENGINEER liable for any damages caused by the CITY or any other contractor of the CITY.
- 8.2 The ENGINEER shall not be liable to the CITY for any special, indirect, or consequential damages, such as, but not limited to, loss of revenue, or loss of anticipated profits.

9.0 COMPLIANCE WITH LAWS:

- 9.1 In performance of the SERVICES, the ENGINEER will comply with applicable regulatory requirements including federal, state, and local laws, rules, regulations, orders, codes, criteria and standards. The ENGINEER shall procure the permits, certificates, and licenses necessary to allow ENGINEER to perform the SERVICES. ENGINEER shall not be responsible for procuring permits, certificates, and licenses required for any construction unless such responsibilities are specifically assigned to ENGINEER in Attachment A.
- 9.2 The ENGINEER shall take steps within its authority to verify the project is in compliance with the United States Department of Justice guidelines for Title II and III of the Americans with Disabilities Act. It is understood that the program of the ENGINEER is not a program or activity of the CITY. The ENGINEER agrees that its program or activity will comply with the requirements of the Americans with Disabilities Act. Any cost of such compliance will be the responsibility of the ENGINEER.

10.0 INSURANCE:

10.1 During the performance of the SERVICES under this AGREEMENT, the ENGINEER shall keep and carry in force policies of insurance in the minimum amount as set forth herein or as required by the laws of the State of Oklahoma, whichever is greater.

10.1.1 General Liability Insurance with bodily injury limits of not less than \$1,000,000 for each occurrence and not less than \$1,000,000 in the aggregate, and with property damage limits of not less than \$100,000 for each occurrence and not less than \$100,000 in the aggregate.

10.1.2 Automobile Liability Insurance with bodily injury limits of not less than \$1,000,000 for each person and not less than \$1,000,000 for each accident and with property damage limits of not less than \$100,000 for each accident.

10.1.3 Worker's Compensation Insurance in accordance with statutory requirements and Employer's Liability Insurance with limits of not less than \$100,000 for each occurrence.

10.1.4 Professional Liability Insurance with limits of not less than \$500,000 with prior acts endorsement for the insurance to remain in effect for a minimum of two years after acceptance of the PROJECT by the CITY.

10.2 The ENGINEER shall furnish to the CITY certificates of insurance showing he is carrying insurance in at least the specified minimum amounts. Said certificates shall further provide that said insurance will not be cancelled by the Insurer without the Insurer first giving the CITY thirty (30) days written notice of cancellation.

11.0 CITY'S RESPONSIBILITIES: The CITY shall be responsible for all matters described in Attachment C, RESPONSIBILITIES OF THE CITY, which is attached hereto and incorporated by reference as part of this agreement.

12.0 OWNERSHIP AND REUSE OF DOCUMENTS:

12.1 All documents, including original drawings, estimates, specifications, field notes and data shall become and remain the property of the CITY.

12.2 The CITY'S use of such documents other than the specific purpose for which they were intended without written verification or adaptation by ENGINEER shall be at CITY'S risk and responsibility.

13.0 TERMINATION OF CONTRACT:

13.1 At any time prior to completion of all SERVICES under this AGREEMENT and in the event of substantial failure by one party to perform in accordance with the terms of this AGREEMENT through no fault of the terminating party, the terminating party may terminate this AGREEMENT by giving written notice by registered mail at least fifteen days prior to the effective date of termination.

- 13.2 The CITY shall have the right to terminate this AGREEMENT, or suspend performance thereof, for CITY'S convenience by giving written notice to ENGINEER. In the event of termination or suspension of the AGREEMENT for CITY'S convenience, CITY shall make prompt payment to the ENGINEER for all SERVICES performed in accordance with provisions of Attachment A. Upon receipt of written notice by the ENGINEER to resume the SERVICES under this AGREEMENT, compensation shall continue in accordance with Attachment A.
- 14.0 NOTICE:
- 14.1 Any notice, demand, or request required by or made pursuant to this AGREEMENT shall be considered properly made if personally delivered in writing or if delivered by the United States Postal Service, postage prepaid, to the address specified below.
- 14.1.1 To ENGINEER: GUY Engineering Services, Inc.  
6910 E 14<sup>th</sup> St  
Tulsa, OK 74112
- 14.1.2 To CITY: City of Midwest City  
100 N. Midwest Blvd.  
Midwest City, OK 73110
- 14.2 Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of ENGINEER and CITY.
- 15.0 UNCONTROLLED FORCES: Neither the CITY nor ENGINEER shall be considered to be in default of this AGREEMENT if failures or delay of performance shall be due to forces which are beyond the control of the parties; including, but not limited to: fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance or sabotage; inability to procure permits, licenses, or authorizations from any state, local, or federal agency or person for any of the supplies, materials, accesses, or services required to be provided by either CITY or ENGINEER under this AGREEMENT; strikes, work slowdowns or other labor disturbances, and judicial restraint.
- 16.0 SEVERABILITY: If any portion of the AGREEMENT shall be construed by a court of competent jurisdiction as unenforceable, such portion shall be severed here from, and the balance of this AGREEMENT shall remain in full force and effect.
- 17.0 INTEGRATION AND MODIFICATION: This AGREEMENT includes Attachment A and represents the entire and integrated AGREEMENT between the Parties; and supersedes all prior negotiations, representations, or agreements pertaining to the SCOPE OF SERVICES contained herein, either written or oral. This AGREEMENT may be amended only by a written instrument signed by each of the Parties.

18.0 ASSIGNMENT:

- 18.1 The ENGINEER shall not assign its obligations undertaken pursuant to this AGREEMENT to another party, provided that nothing contained in this paragraph shall prevent ENGINEER from employing such independent consultants, associates, and subcontractors as ENGINEER may deem appropriate to assist ENGINEER in the performance of the SERVICES hereunder.
- 18.2 It is understood and agreed that all work performed under this AGREEMENT shall be subject to inspection and approval by the City Engineer and any plans or specifications not meeting the terms set forth in this AGREEMENT will be replaced or corrected at the sole expense of the ENGINEER. The ENGINEER will meet with the CITY and will be available for public hearings and/or presentations as mutually agreed.
- 18.3 DISPUTE RESOLUTION PROCEDURE: In the event of a dispute between the ENGINEER and the CITY over the interpretation or application of the terms of this AGREEMENT, the matter shall be referred to the City Engineer for resolution. If the City Engineer is unable to resolve the dispute, the matter may be referred to the City for resolution. Regardless of these procedures, neither party shall be precluded from exercising any rights, privileges or opportunities permitted by law to resolve any dispute, neither party shall be precluded from exercising any rights, privileges or opportunities permitted by law to resolve any dispute, except that such measures will be undertaken only in the County of Oklahoma.



IN WITNESS WHEREOF, the parties have executed this AGREEMENT in multiple copies on respective dates noted herein, said AGREEMENT to be effective on the date executed by the Midwest City Mayor.

ATTEST: (SEAL)

MIDWEST CITY, OKLAHOMA

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor


APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

ATTEST: (SEAL)

GUY ENGINEERING SERVICES, INC.



  
John E. Blickensderfer, President

State of Oklahoma    )  
                                  )ss  
County of Tulsa        )

Subscribed and sworn to before me on the 11<sup>th</sup> day of May, 2020.

My Commission Expires:

08-03-2023

  
\_\_\_\_\_  
Notary Public



## **ATTACHMENT A**

**JP33124 – City of Midwest City**  
**E Reno Ave**  
05/08/2020

### **Project Description**

The purpose of the project is to resurface E Reno Ave, from Midwest Blvd to approximately 1,000 ft east of Douglas Blvd, including ADA improvements to adjacent pedestrian access routes. A preliminary set of plans has been developed by the City of Midwest City and will be utilized to assist in developing right-of-way plans, final plans, and PS&E documents.

### **General Scope**

The general scope of work includes roadway resurfacing plans and ADA improvement plans culminating in the delivery of final construction Plans, Specifications and Estimates.

The CONSULTANT will prepare plans to resurface E Reno Ave and add ADA improvements to adjacent pedestrian access routes. Plan submittals include: R/W Plans, Final Plans, PS&E

The CONSULTANT will:

- Perform quality assurance/quality control review.
- Prepare right-of-way plans and cost estimate.
- Prepare final plans and cost estimate.
- Attend final plan field review meeting.
- Prepare PS&E documents.
- Attend the pre-bid conference (if requested).

No public meetings are anticipated and are not included in this scope of work.

### **SECTION 1 - Bridge Design**

1.1. Bridge design is not included in this scope of work.

### **SECTION 2 - Roadway Design**

- 2.1. Prepare construction plans for the mill and overlay of E Reno Ave from Midwest Blvd to approximately 1,000 ft east of Douglas Blvd. Plans will also include improvements to the pedestrian access areas adjacent to E Reno Ave. The estimated roadway length is 6,700 ft, based on the preliminary plans developed by The City of Midwest City. Bollards and trail signs may be removed and reset as part of the design. Deteriorated sections of curb and gutter may be removed and replaced. Deteriorated concrete intersection panels will be removed and replaced. The 2019 ODOT Construction Specifications will be used.
- 2.2. Define the extents of any additional right-of-way required.
- 2.3. Provide evaluation of drainage of pedestrian access routes.



- 2.4. Incorporate environmental mitigation notes and measures as required in environmental clearance documents.
- 2.5. Perform quality assurance/quality control review.
- 2.6. Roadway plans may include, but not be limited to:
  - 2.6.1. Title Sheet
  - 2.6.2. Typical Sections
  - 2.6.3. General Construction Notes
  - 2.6.4. Summary of Pay Quantities and Notes (Roadway)
  - 2.6.5. Summary Sheets
  - 2.6.6. Driveway and Street Return Schedule
  - 2.6.7. Stormwater Management Plan
  - 2.6.8. Alignment Data Sheets
  - 2.6.9. Demolition and Removal Plan
  - 2.6.10. Pedestrian Access Route Layout Plan
- 2.7. Lighting is not included in this scope of work.
- 2.8. No landscape design is included in this scope of work.
- 2.9. Custom retaining wall design is not included in this scope of work. The City of Midwest City may provide a retaining wall design standard to the CONSULTANT to incorporate into the plans.
- 2.10. Structural engineering design is not included in this scope of work.
- 2.11. Site specific erosion control plans are not included in this scope of work.
- 2.12. Profile sheets are not included in this scope of work.
- 2.13. No storm sewer or other utility design is included in this scope of work.

### **SECTION 3 - Traffic Studies**

- 3.1. No traffic studies or turning analyses are included in this scope of work.

### **SECTION 4 - Traffic Engineering Design**

- 4.1. The roadway is expected to remain open to through traffic.
- 4.2. A signing and striping plan will be included.
- 4.3. Traffic control pay items will be itemized.
- 4.4. A detailed sequencing of construction plan layout is not included.
- 4.5. Traffic signal modification plans for pedestrian crossings.
  - 4.5.1. Midwest City to provide notes, pay items, and details for pedestrian push button stations
- 4.6. Traffic plans may include, but not be limited to:
  - 4.6.1. Construction Traffic Control Layout
  - 4.6.2. Permanent Signing and Striping



4.6.3. Summary of Pay Quantities and Notes (Traffic)

**SECTION 5 - Geotechnical Investigation**

- 5.1. Geotechnical work shall be performed in accordance with the State of Oklahoma County Highway System Design Guidelines Manual 2013 Chapters 13 and 14, Geotechnical Investigations for Roadway and Bridge Design except as specifically indicated otherwise per this scope of work. See Geotechnical Scope of Work attached.
  - 5.1.1. Roadway – Roadway geotechnical work will include five borings necessary and sufficient to support pavement design. A pavement design will be generated based on the borings and flex ESALS.
  - 5.1.2. Bridge – Bridge and deep foundation borings are not included in this scope of work.
  - 5.1.3. Embankment Study – Embankment studies are not included in this scope of work.

**SECTION 6 - Environmental**

- 6.1. Environmental studies are not included in this scope of work.
- 6.2. The City of Midwest City will provide environmental notes to add to plans, as necessary.

**SECTION 7 - Survey**

- 7.1. Survey shall be provided by The City of Midwest City including boundary survey as necessary to prepare right-of-way plans.

**SECTION 8 - Subsurface Utility Engineering (SUE)**

- 8.1. Subsurface Utility Engineering (SUE) is included in this project.
  - 8.1.1. Quality Level B is included for the utilities not marked by Call Okie. This level includes using SUE technology/equipment to identify the horizontal location. This assumes one utility to be marked along the project corridor. Additional utilities to be marked can be added by contract supplemental if needed. Thirty hours of SUE is included in this scope of services to be utilized as needed on an hourly not to exceed basis.
  - 8.1.2. Quality Level A is not included. This level includes potholing of specific utilities. This will provide accurate horizontal and vertical depth at the point of potholing. This level of SUE can be added by contract supplemental if needed.

**SECTION 9 - Right-of-Way**

- 9.1. Right-of-Way Documents – Right-of-Way documents are not included in the scope of services.
- 9.2. Right-of-Way Acquisition – Right-of-Way acquisition is not included in the scope of services.
- 9.3. Right-of-Way Staking – Staking is not included in the scope of services.

**SECTION 10 - Utility Relocation Coordination**

- 10.1. Utility Relocation Management is not included in this scope of work.



**SECTION 11 - As-Builts**

11.1. As-Builts are not included in this scope of work.

**SECTION 12 - The City of Midwest City Responsibilities**

- 12.1. Provide a copy of the final environmental document to the CONSULTANT.
- 12.2. Make available to the CONSULTING ENGINEER the latest changes to design policies specifications, standards, including available CADD seed files, CADD resource libraries and CADD specifications.
- 12.3. Attend field reviews.
- 12.4. Acquire right-of-way as necessary including generating legal documents.
- 12.5. Utility relocation management.
- 12.6. Produce construction contract documents.
- 12.7. Advertise, let, and administer the construction contract.

**Fee Summary**

**Basic Services**

Roadway, Sidewalk, & Traffic Control Design (GUY)	\$87,190
Geotechnical Investigations (Intertek PSI)	<u>6,324</u>
Total Basic Services	\$93,514

**Additional Services**

SUE Services (GUY)	6,480
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Task Name	Milestone
<b>Plan Development</b>	
Conduct Survey	Completed by MWC
Submit Right-of-Way Plans to MWC	120 working days from Notice to Proceed
Submit Final Plans for ODOT Review	120 working days from ROW Plan markup
Submit Approved Final Design Package	120 working days from Legal Entry Notification



**GUY ENGINEERING**6910 E 14<sup>th</sup> St

Tulsa, OK 74112

Tel: (918) 437-0282 Fax: (918) 512-2277

[www.GUYengr.com](http://www.GUYengr.com)

## SUBSURFACE UTILITY ENGINEERING SERVICES

Client: **Midwest City, Oklahoma**

Proposal #: 1

Date: 4/6/2020

Project  
location: E Reno Ave

SUE Level	Description	Estimated Quantity	Unit	Unit Rate	Subtotals
B	Locate public and private utilities inside project location	30	HR	\$ 180.00	\$ 5,400.00
	Mobilization	1	LS	\$ 1,080.00	\$ 1,080.00
					\$ -
					\$ -
					\$ -
Total Estimated Fee					\$ 6,480.00

*Payment due in 15 days***Special conditions:**

GUY Engineering will locate and mark with paint and flags the private and public utilities inside the project limits (see attachment for site details).  
GUY Engineering assumes it will take the amount of time estimated, however, Client will be invoiced for the actual time it takes to complete the project.

Proposal  
accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

**GUY Contact Info:**  
**Jeremy Chapman**  
539-424-5009 direct  
405-441-3927 cell  
[jeremy@guyengr.com](mailto:jeremy@guyengr.com)



The City of  
**MIDWEST CITY**  
COMMUNITY DEVELOPMENT DEPARTMENT

Billy Harless, Community Development Director

ENGINEERING DIVISION  
Brandon Bundy, City Engineer  
CURRENT PLANNING DIVISION  
Kellie Gilles, Manager  
COMPREHENSIVE PLANNING  
Petya Stefanoff, Comprehensive Planner  
BUILDING INSPECTION DIVISION  
Christine Brakefield, Building Official  
GIS DIVISION  
Greg Hakman, GIS Coordinator

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TO : Honorable Mayor and City Council

FROM : Billy Harless, Director

DATE : June 9<sup>th</sup>, 2020

SUBJECT : Discussion and consideration of renewing for fiscal year 2020-21 Community Development Contracts with Azteca Systems, ESRI, Guy Engineering, TAP Architecture, Jacobs Engineering, Guy Engineering, RL Shears, Olsson Hare & Hare, My ASL Interpreter, Shoaid Nazir, Sign Language Resources Service, Verizon Wireless, Xerox Financial Services.

**Azteca Systems** in the amount of \$74,000.00 for Cityworks software; **ESRI** in the amount of \$50,000 for year 2 of licenses; **TAP Architecture** in the amount of \$38,190.84 for design, engineering, and construction administration services regarding I-40 beautification; **Jacobs Engineering** in the amount of \$80,500.00 for pedestrian signal project; **Guy Engineering** in the amount of \$7,500.00 for pedestrian bridge and bridge rail repairs-Reno Solider Creek Crossing; **RL Shears** in the amount \$241,411.00 Professional Services to design the expansion of the Mid-America Park, This is a General Bond Obligation project.; **Olsson Hare & Hare** in the amount of \$303,525.00 to design the City Park located at the Original Mile, This is a General Bond Obligation Project; **My ASL Interpreter** for sign language interpreting services upon City request as required by ADA; **Shoaid Nazir** for translating services upon City request as required by ADA; **Sign Language Resources Service** for sign language interpreting services upon City request as required by ADA; **Verizon Wireless** for \$160 per month for data plans for 4 employees; **Xerox Financial Services** to lease a Xerox Altalink C8045 Multifunctional copier at \$99.21 per month, inclusive of maintenance, per copy cost of \$0.00650 per black and white image and \$0.043 per color image.

Since all contracts expire at the end of each fiscal year, it is necessary to renew these contracts. The originals of these contracts are too voluminous to print in the agenda. If you would like to review a specific contract, they are in my office and available to you at your convenience.

Staff recommends approval.

  
Billy Harless, AICP  
Community Development Director

BH:ta



CITY of MIDWEST CITY  
COMMUNITY DEVELOPMENT DEPARTMENT  
ENGINEERING DIVISION

Billy Harless, Community Development Director  
Brandon Bundy, P.E., City Engineer

ENGINEERING DIVISION  
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GIS DIVISION  
Greg Hakman, GIS Coordinator

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TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., City Engineer

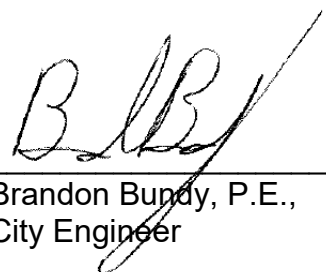
DATE : June 9<sup>th</sup>, 2020

SUBJECT : Discussion and consideration of the acceptance of and making a matter of record Permit No. WL000055200233 from the State Department of Environmental Quality for a sewer line extension project to serve Ryan's Ridge Subdivision, Midwest City, Oklahoma.

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Permit No. WL000055200233 is for the construction of 825 L.F. of six inch (6") water line to serve the Ryan's Ridge Subdivision between SE 10<sup>th</sup> St. and SE 12<sup>th</sup> St, Midwest City, Oklahoma. Extension is required for developing the property as per Sec. 43-32 of the Midwest City Code of Ordinances.

Staff recommends acceptance as this is consistent with past policy.



---

Brandon Bundy, P.E.,  
City Engineer

Attachment





SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT  
Governor

May 13, 2020

Tim Lyon, City Manager  
City of Midwest City  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110

Re: Permit No. WL000055200233  
Ryan's Ridge Subdivision  
Water Line Extension Project  
PWSID No.: 1020806

Dear Mr. Lyon:

Enclosed is Permit No.: WL000055200233, for the construction of approximately 825 L. F. of six (6) inch water lines and appurtenances to serve the City of Midwest City Ryan's Ridge Subdivision Water Line Extension Project, Canadian County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on May 13, 2020. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City Midwest City, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink, appearing to read "Robert B. Walker".

Robert B. Walker  
Construction Permit Section  
Water Quality Division

A handwritten signature in black ink, appearing to read "Rocky Chen".

Rocky Chen, P. E.  
Construction Permit Section  
Water Quality Division

RBW/RC/md

Enclosure

c: Aaron S. Hale, P. E., Engineered By Design, PLLC  
Travis Mensik, Regional Manager, DEQ  
Oklahoma City DEQ Office





SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT  
Governor

**PERMIT NO.: WL000055200233**

**WATER LINES**

**PWSID NO.: 1020806**

**PERMIT TO CONSTRUCT**

May 13, 2020

Pursuant to O.S. 27A 2-6-304, the City of Midwest City is hereby granted this Tier I Permit to construct approximately 825 L. F. of six (6) inch water lines and appurtenances to serve the City of Midwest City Ryan's Ridge Subdivision Water Line Extension Project located in parts of NE-1/4, NW-1/4, Section 6, T-11-N, R-1-W, I. M., Canadian County, Oklahoma, in accordance with the plans approved on May 13, 2020.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) Based on review of the submitted limited hydraulic analysis information, this water line design is deemed adequate to provide the 2015 International Fire Code, Appendix B, Table B105.1 fire hydrant fire flow of 1,000-gpm at two hours duration, for a residential building with a fire surface area of not greater than 3,600-sf.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted, or invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 7) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.





SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT  
Governor

**PERMIT NO.: WL000055200233**

**WATER LINES**

**PWSID NO.: 1020806**

**PERMIT TO CONSTRUCT**

- 8) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 11) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 12) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 13) That when it is impossible to obtain proper 10-foot horizontal and 2-foot vertical separation between water and sewer lines as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, design and construct the sewer line pipe equal to water line pipe and pressure tested to ensure adequate tightness of joints adjacent to the water line, in accordance with OAC 252:626-19-2(h)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

RBW

Rocky Chen, P.E., Engineering Manager, Construction Permit Section  
Water Quality Division





CITY of MIDWEST CITY  
COMMUNITY DEVELOPMENT DEPARTMENT  
ENGINEERING DIVISION

Billy Harless, Community Development Director  
Brandon Bundy, P.E., City Engineer

ENGINEERING DIVISION  
Brandon Bundy, P.E., City Engineer  
CURRENT PLANNING DIVISION  
Kelly Gilles, Manager  
COMPREHENSIVE PLANNER  
Petya Stefanoff, Comprehensive Planner  
BUILDING INSPECTION DIVISION  
Christine Brakefield, Building Official  
GIS DIVISION  
Greg Hakman, GIS Coordinator

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TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., City Engineer

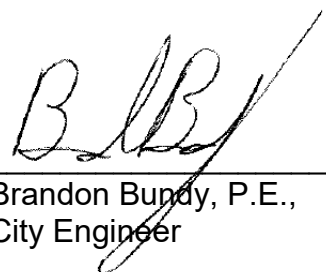
DATE : June 9<sup>th</sup>, 2020

SUBJECT : Discussion and consideration of the acceptance of and making a matter of record Permit No. SL000055200232 from the State Department of Environmental Quality for a sewer line extension project to serve Ryan's Ridge Subdivision, Midwest City, Oklahoma.

---

Permit No. SL000055200232 is for the construction of 365 L.F. of eight inch (8") sewer line to serve the Ryan's Ridge Subdivision between SE 10<sup>th</sup> St. and SE 12<sup>th</sup> St, Midwest City, Oklahoma. Extension is required for developing the property as per Sec. 43-109 of the Midwest City Code of Ordinances.

Staff recommends acceptance as this is consistent with past policy.



---

Brandon Bundy, P.E.,  
City Engineer

Attachment



SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT  
Governor

May 13, 2020

Tim Lyon, City Manager  
City of Midwest City  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110

Re: Permit No. SL000055200232  
Ryan's Ridge Subdivision  
Sewer Line Extension Project  
Facility No.: S-20541

Dear Mr. Lyon:

Enclosed is Permit No.: SL000055200232 for the construction of approximately 365 L. F. of eight (8) inch sewer line and appurtenances to serve the City of Midwest City Ryan's Ridge Subdivision Sewer Line Extension Project, Oklahoma County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on May 13, 2020. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Midwest City, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in black ink, appearing to read "Robert B. Walker".

Robert B. Walker  
Construction Permit Section  
Water Quality Division

A handwritten signature in black ink, appearing to read "Rocky Chen".

Rocky Chen, P. E.  
Construction Permit Section  
Water Quality Division

RBW/RC/md

Enclosure

c: Oklahoma City DEQ Office  
Travis Mensik, Regional Manager, DEQ  
Aaron S. Hale, P. E., Engineered By Design, PLLC







SCOTT A. THOMPSON  
Executive Director

## OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT  
Governor

**PERMIT NO.: SL000055200232**

**SEWER LINES**

**FACILITY NO.: S-20541**

### PERMIT TO CONSTRUCT

May 13, 2020

Pursuant to O.S. 27A 2-6-304, the City of Midwest City is hereby granted this Tier I Permit to construct approximately 365 L. F. of eight (8) inch sewer line and appurtenances to serve the City of Midwest City Ryan's Ridge Subdivision Sewer Line Extension Project, located in part of NE-1/4, NW-1/4, Section 6, T-11-N, R-1-W, I. M., Oklahoma County, Oklahoma, in accordance with the plans approved on May 13, 2020.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the "Oklahoma Pollutant Discharge Elimination System Standards - OPDES" (OAC 252:606) rules and to comply with the state certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted, or invalid information has been presented in applying for the permit.
- 4) That tests will be conducted as necessary to insure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.
- 7) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.

Page 1 of 2





SCOTT A. THOMPSON  
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT  
Governor

**PERMIT NO.: SL000055200232**

**SEWER LINES**

**FACILITY NO.: S-20541**

**PERMIT TO CONSTRUCT**

- 8) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 11) That all manholes shall be constructed in accordance with the standards for Water Pollution Control Facility Construction (OAC 252:656-5-3), as adopted by the Oklahoma Department of Environmental Quality.
- 12) That when it is impossible to obtain proper 10-foot horizontal and 2-foot vertical separation between water mains and sewer lines as stipulated in Water Pollution Control Facility Construction OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested in accordance with the ASTM standard for the sewer line leakage test used, with no detectable leakage prior to backfilling, in accordance OAC 252:656-5-4(c)(3).
- 13) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

RBW

Rocky Chen, P.E., Engineering Manager, Construction Permit Section  
Water Quality Division





CITY of MIDWEST CITY  
COMMUNITY DEVELOPMENT DEPARTMENT  
ENGINEERING DIVISION

Billy Harless, Community Development Director  
Brandon Bundy, P.E., City Engineer

ENGINEERING DIVISION  
Brandon Bundy, P.E., City Engineer  
CURRENT PLANNING DIVISION  
Kelly Gilles, Manager  
COMPREHENSIVE PLANNER  
Petya Stefanoff, Comprehensive Planner  
BUILDING INSPECTION DIVISION  
Christine Brakefield, Building Official  
GIS DIVISION  
Greg Hakman, GIS Coordinator

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TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., City Engineer

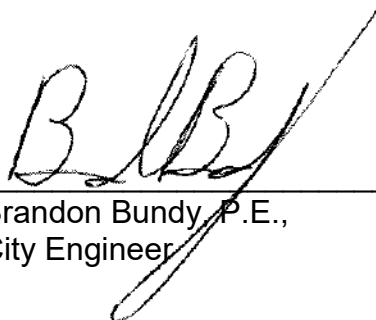
DATE : June 9<sup>th</sup>, 2020

SUBJECT : Discussion and consideration of accepting a Grant of Permanent Easement from Midwest City Lodge No 532 A.F. & A.M., across a certain parcel of land located within the corporate boundaries of Midwest City in Lot 12 of Block 6 Country Estates Second Addition of Section Ten (10), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma.

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The Easement is needed in connection with Key Boulevard Phase 2 Construction Project.

Staff recommends accepting of the Easement.



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Brandon Bundy, P.E.,  
City Engineer

Attachment



## GRANT OF PERMANENT EASEMENT

KNOW ALL BY THESE PRESENTS:

That Midwest City Lodge No. 532 A. F. & A.M. , grantor of Oklahoma County, Oklahoma, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey unto the City of Midwest City, a municipal corporation, a permanent easement across, over and under the following described lots, tracts or parcels of land situated in Oklahoma County, State of Oklahoma, to-wit:

A part of Lot Twelve (12) in Block Six (6), of Country Estates Second Addition, Oklahoma County, Oklahoma, more particularly described as beginning at the NW/C of said Lot Twelve (12); THENCE east along the north line of said Lot 12 a distance of 15'; THENCE southwesterly to a point on the west line of said Lot 12 that is 15' south of the point of beginning; THENCE north along said west line to the point of beginning. 150498000 500 Babb Dr. or SE 1/4 Key & Babb

This easement is granted for all municipal purposes to enable the City of Midwest City, its officers, agents, contractors and employees to go upon, layout, construct, change, and/or build utilities, and other improvements including but not limited to walkways, roadways, water, electricity, telephone, cable and natural gas, sanitary and storm sewers upon the above-described lots, parcels or tracts of land and includes the permanent right of ingress and egress for employees, tools and equipment of the City of Midwest City, its officers, agents, contractors and employees.

The consideration herein covers any and all kinds and character of damages or injury that may be sustained directly or indirectly to any lands owned by the Grantor by reason of the construction and maintenance of such improvements.

Grantor hereby covenants and warrants that at the time of the delivery of this easement that the above-described real estate and premises are free of all liens and claims whatsoever, and that they will, so long as this easement is in full force and effect, defend the same unto the City of Midwest City against all claiming to the contrary.

WITNESS the hands of the parties this 1st day of May, 2020

Brian D. Sullivan

STATE OF OKLAHOMA \_\_\_\_\_ )  
 )ss.  
COUNTY OF OKLAHOMA \_\_\_\_\_ )

Before me, the undersigned Notary Public in and for the state and county aforesaid, on this

1st day of May, 2020, personally appeared Brian D.

Gulbranson, as Secretary, MWC Lodge #532

of Midwest City Lodge 532 A.F. AM. to me known to be the identical person(s) who executed

the within and foregoing instrument and acknowledged to me that he executed the

same as the free and voluntary act and deed of Midwest City Lodge 532 A.F. AM., for the uses

and purposes set out herein.

WITNESS, my hand and seal this 13<sup>th</sup> day of May, 2020.

My Commission expires: 4/05/2022



Kim Chung  
NOTARY PUBLIC

Approved by City Attorney \_\_\_\_\_ Date: \_\_\_\_\_

Approved by City Council \_\_\_\_\_ Date: \_\_\_\_\_

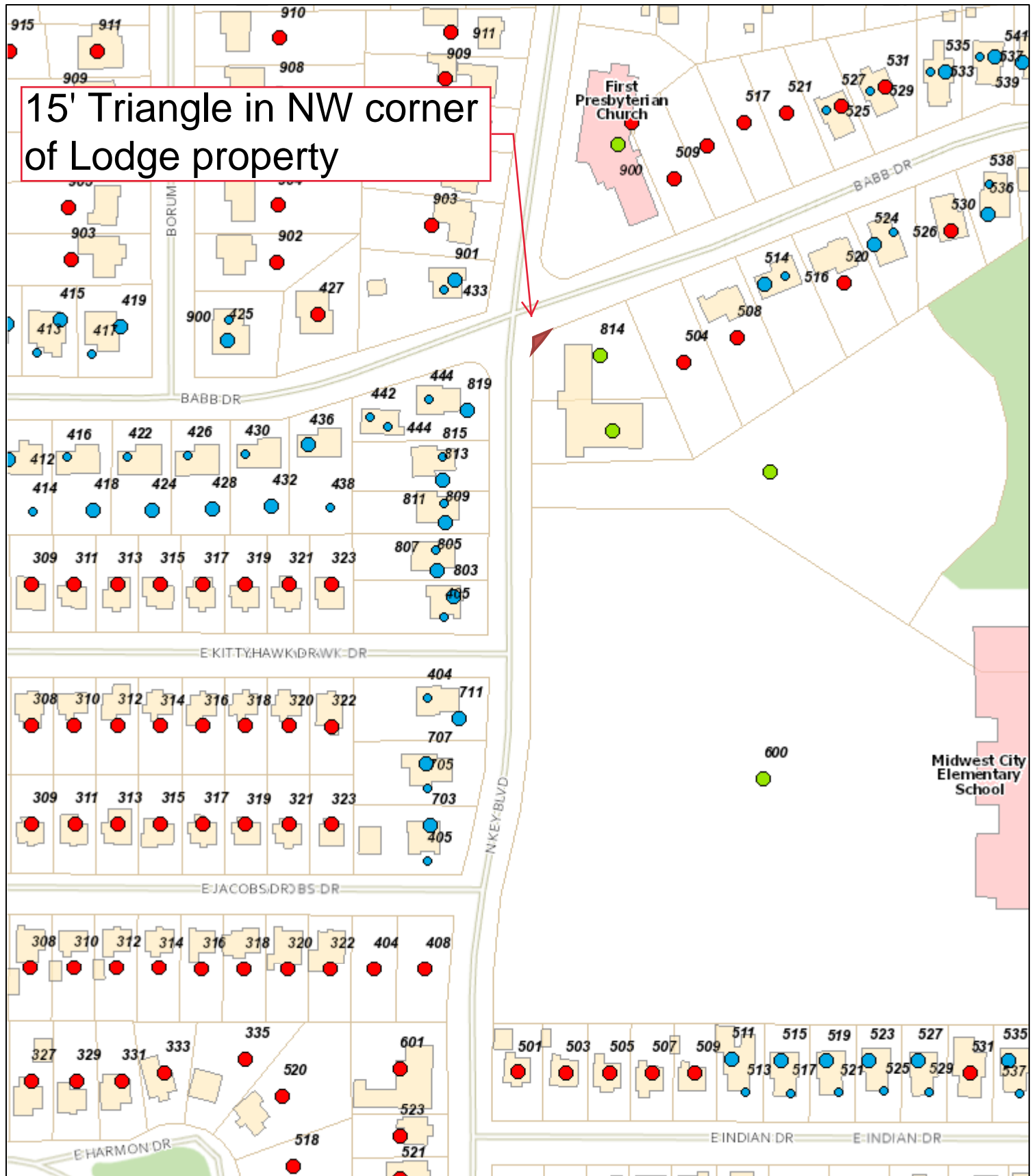
150498000

500 Babb Dr. or SE /C Key & Babb

RETURN TO: City Clerk 100 N. Midwest Blvd. Midwest City OK 73110

Engineering Jess Smathers

# Lodge Easement -Key Boulevard Phase 2



## Legend

Street Names



Special Utility Assessments

**1 in = 188 ft**

when printed actual size  
on 8-1/2"x11" paper



## DISCLAIMER

This map is a general information public resource. The City of Midwest City makes no warranty, representation or guarantee as to the content, accuracy, timeliness or completeness of any of the information provided on this map. Any party's use or reliance on this map, or any information on it, is at that party's own risk and without liability to the City of Midwest City, its officials or its employees for any discrepancies, errors or variances that may exist.



## DISCUSSION ITEMS





The City of  
**MIDWEST CITY**  
COMMUNITY DEVELOPMENT DEPARTMENT

Billy Harless, Community Development Director

ENGINEERING DIVISION  
Brandon Bundy, City Engineer  
CURRENT PLANNING DIVISION  
Kellie Gilles, Planning Manager  
COMPREHENSIVE PLANNING  
Petya Stefanoff, Comprehensive Planner  
BUILDING INSPECTION DIVISION  
Christine Brakefield, Building Official  
GIS DIVISION  
Greg Hakman, GIS Coordinator

**TO:** Honorable Mayor and City Council

**FROM:** Billy Harless, Community Development Director

**DATE:** June 9, 2020

**SUBJECT:** (PC –2044) Public hearing with discussion and consideration of approval of a resolution for a Special Use Permit to allow the use of Eating Establishment: Sit-Down, Alcoholic Beverages Permitted in the C-3, Community Commercial district, for the property described as a part of the SW/4 of Section 4 T11N, R2W, located at 6007 SE 15<sup>th</sup> Street.

**Executive Summary:** The parcel is currently zoned C-3, Community Commercial. A single structure with multiple retail and restaurant spaces is located at the area of request. Each of the spaces are being built out for individual uses. The space addressed as 6007 SE 15<sup>th</sup> Street is the site of Louie's restaurant. The applicant is proposing to sell alcoholic beverages within the restaurant which is the reason for this Special Use Permit application. A Site Plan was not required with this application as the building is existing. Notice was sent to all property owners within 300 feet of the area of request. Staff has not received any calls or letters of protest regarding this request. Action is at the discretion of the Planning Commission and City Council.

**DATES OF HEARINGS:**

Planning Commission – June 2, 2020

City Council – June 9, 2020

**COUNCIL WARD:** Ward 1, Susan Eads

**OWNER:**

SR3T Development, LLC (Sooner Investment)

**APPLICANT:**

Dave Zimmer, Hal Smith Restaurant Group

**PROPOSED USE:**

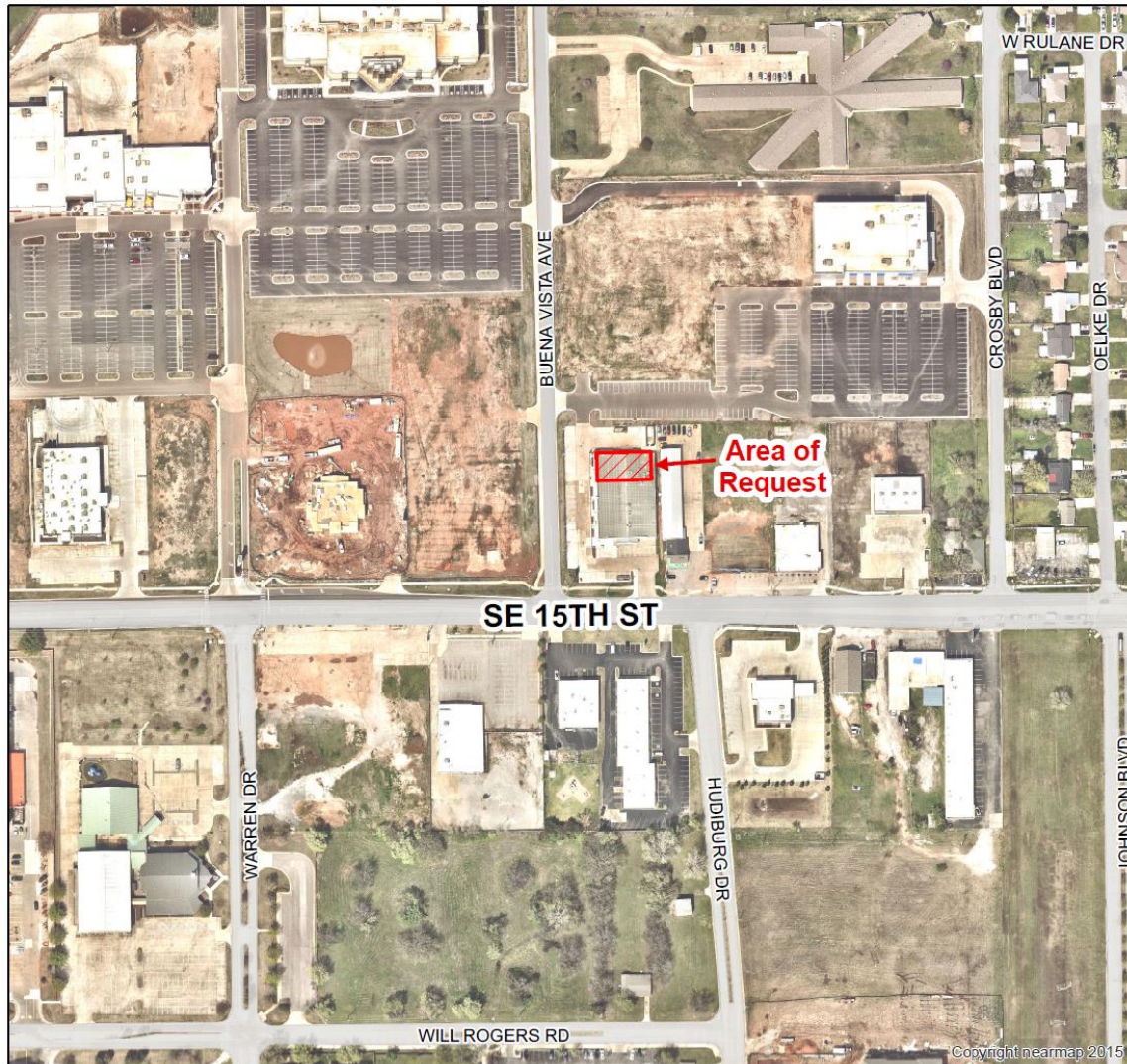
Eating Establishment: Sit-Down, Alcoholic Beverages Permitted

**DEVELOPMENT PROPOSED BY COMPREHENSIVE PLAN:**

Area of Request – OR, Office Retail

North, South East and West – OR, Office Retail





**ZONING DISTRICTS:**

Area of Request – C-3, Community Commercial  
South and East – C-3, Community Commercial  
North and West – PUD, Planned Unit Development

**LAND USE:**

Area of Request – various restaurant and retail spaces under construction  
North – Vacant  
South – Food Mart and retail strip center  
East – Auto body shop  
West – Vacant

**COMPREHENSIVE PLAN CITATION:**

Office/Retail Land Use

Retail land uses areas are intended to provide for a variety of retail trade, personal, and business services and establishments. Retail establishments generally require greater visibility than do other types of non-residential land uses (e.g., office, commercial).

Office uses include professional offices for lawyers, doctors, realtors, and other professionals. Office land uses are generally appropriate in all other non-residential areas of the City. Office development should be compatible with any adjacent residential area.

## **MUNICIPAL CODE CITATION:**

### **2.20 Community Commercial**

#### **2.20.1. General Description**

This commercial district is intended for the conduct of business activity which is located at the edge of residential areas but which serves a larger trade area than the immediately surrounding residential neighborhoods.

Business uses will most often be found in a wide variety of commercial structures, normally on individual sites with separate ingress, egress, and parking. Because of the varied uses permitted, it is important to be separated as much as possible visually and physically from any nearby residential areas and to limit the harmful effects of increased traffic, noise, and general nonresidential activity which will be generated.

Traffic generated by the uses permitted shall be primarily passenger vehicles and only those trucks and commercial vehicles required for stocking and delivery of retail goods.

### **7.6. Special Use Permit**

#### **7.6.1. Special Use Permit**

The uses listed under the various districts as special use permits are so classified because they more intensely dominate the area in which they are located than do other uses permitted in the district.

#### **(A) Consideration for compatibility**

With consideration given to the setting, physical features, compatibility with surrounding land uses, traffic, and aesthetics, certain uses may locate in an area where they will be compatible with existing or planned land uses.

#### **(B) Review and approval**

The Planning Commission shall review each case on its own merit, apply the criteria established herein, and recommend either approval or denial of the special use permit to the City Council. Following the Planning Commission's recommendation, the City Council shall review each case on its own merit, apply the criteria established herein, and, if appropriate, authorize said use by granting a special use permit.

#### **(C) Use identified by individual zoning district**

If a special use permit is granted it shall be for all the uses permitted in the specified district plus the special use permit requested.

#### **7.6.3 Criteria for Special Use Permit Approval**

##### **(A) Special use permit criteria**

The City Council shall use the following criteria to evaluate a special use permit:

- 1) Whether the proposed use shall be in harmony with the policies of the comprehensive plan.
- 2) Whether the proposed use shall be in harmony with the general purpose and intent of the applicable zoning district regulations.
- 3) Whether the proposed use shall not adversely affect the use of neighboring properties.

- 4) Whether the proposed use shall not generate pedestrian and vehicular traffic that is hazardous or in conflict with the existing and anticipated traffic in the neighborhood.
- 5) Whether utility, drainage, parking, loading, signs, lighting access and other necessary public facilities to serve the proposed use shall meet the adopted codes of the city.

**NOTIFICATION:**

1. Written notice was mailed to owners of real property within 300 feet of the exterior boundaries of the subject property.

**HISTORY:**

1. This area was zoned C-3, with the adoption of the 1985 Zoning Map and remains so designated on the 2010 Zoning Map.
2. The Planning Commission recommended approval of this item June 2, 2020.

**STAFF COMMENTS:**

**Fire Marshal's Comments:**

The property is required to meet and maintain the requirements of Midwest City Ordinances Section 15.

**Planning Division:**

As noted in the Executive Summary, this Special Use Permit is required as the applicant is proposing to sell alcoholic beverages within the new restaurant.

As of this writing, staff has not received any calls or letters of protest regarding this rezoning request.

The proposed use is classified within the Midwest City Zoning Ordinance as Eating Establishments: Sit-Down, Alcoholic Beverages Permitted. This category states that on-premise consumption of alcohol is accessory to the restaurant operation.

As mentioned above, criteria for special use permit approval is outlined in 7.6.3. of the Midwest City Zoning Ordinance. Below are staff's opinions as to how this application meets or does not meet the required criteria:

1. The Comprehensive Plan states that one of the three basic targets of economic development programming retaining and increasing the viability of existing local businesses. Allowing this Special Use Permit will allow this new business to occupy a space that has been vacant for several years which is consistent with the targets of the Comprehensive Plan.
2. The proposed use is in harmony with the general purpose and intent of the C-3 zoning district regulations as it is located in a commercial area and mostly surrounded by commercial uses.
3. The proposed use is not likely to adversely affect the neighboring properties. The applicant will be required to adhere to all laws regarding serving alcoholic beverages to patrons.
4. Staff does not believe that the proposed use will generate pedestrian and vehicular traffic that is hazardous or in conflict with the existing and anticipated traffic in the neighborhood. The area of request is already zoned C-3 and the traffic generated from this use would likely not change much from the existing daily traffic.



5. Utility, drainage, parking, loading, signs, lighting access and other necessary public facilities are all existing and will not be affected by this proposed use.

Action is at the discretion of the Planning Commission and City Council.

**Action Required:** Approve or reject the resolution for a Special Use Permit for the property as noted herein, subject to the staff comments as found in the June 9, 2020 agenda packet and made a part of PC- 2044 file.

A handwritten signature in black ink, appearing to read "Billy Harless".

Billy Harless, AICP  
Community Development Director  
KG



## Midwest City Fire Marshal's Office

8201 E Reno Avenue, Midwest City, OK 73110  
[dhelmberger@midwestcityok.org](mailto:dhelmberger@midwestcityok.org) Office: 405-739-1355  
[www.midwestcityok.org](http://www.midwestcityok.org)



Re: PC - 2044

Date: 13 May 2020

PC-2044 is a request for a Special Use Permit to allow alcohol at the new Louie's restaurant at 6007 SE 15th.

- The property is required to meet and maintain the requirements of Midwest City Ordinances Section 15.

Respectfully,

A handwritten signature in black ink, appearing to read "D. Helmberger".

Duane Helmberger  
Fire Marshal  
Midwest City Fire Department

The Midwest City Fire Department is committed to providing the highest level of public safety services for our community and citizens. We protect lives and property through fire suppression, emergency medical response, disaster management, fire prevention and public education.

1 **PC-2044**

2 **RESOLUTION NO. \_\_\_\_\_**

3 **A RESOLUTION APPROVING A SPECIAL USE PERMIT TO ALLOW EATING ES-**  
4 **TABLISHMENT: SIT-DOWN, ALCOHOLIC BEVERAGES PERMITTED AND DIRECT-**  
5 **ING AMENDMENT OF THE OFFICIAL ZONING DISTRICT MAP TO REFLECT**  
6 **THE RECLASSIFICATION OF THE PROPERTY'S ZONING DISTRICT; AND**  
7 **PROVIDING FOR REPEALER AND SEVERABILITY**

8 **WHEREAS**, the Zoning Map of Midwest City, Oklahoma, 2010, shows the following described  
9 property with a classification of **C-3, Community Commercial**:

10 A part of the SW/4 of Section 4, T-11-N, R-2-W, Beginning 601 ft. West of the SE/C of  
11 the SW/4, thence West 191 ft., North 330 ft., East 190 ft., South 330 ft., to beginning less  
12 South 50 ft., in the suite addressed as 6007 SE 15<sup>th</sup> Street, Midwest City, OK.

13 **WHEREAS**, it is the desire of the Midwest City Council to grant a Special Use  
14 Permit for said property.

15 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF MID-**  
16 **WEST CITY, OKLAHOMA COUNTY, STATE OF OKLAHOMA:**

17 That the above described property located in Midwest City, Oklahoma be and is  
18 hereby granted a Special Use Permit to allow the use of **Eating Establishment: Sit-**  
19 **Down, Alcoholic Beverages Permitted.**

20 **PASSED AND APPROVED** by the Mayor and Council of the City of Midwest City, Okla-  
21 homa, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

22 THE CITY OF MIDWEST CITY, OKLA-  
23 HOMA

24 \_\_\_\_\_  
25 MATTHEW D. DUKES III, Mayor

26 ATTEST:

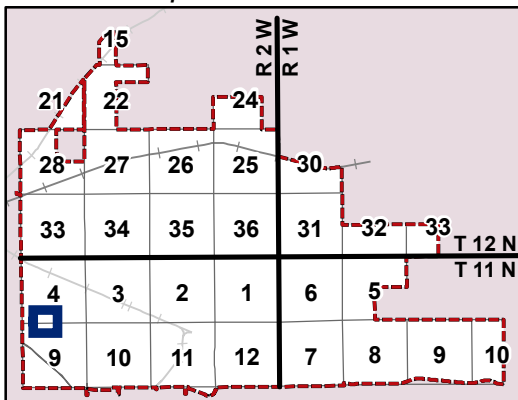
27 \_\_\_\_\_  
28 SARA HANCOCK, City Clerk

29 **APPROVED** as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2020.








30 \_\_\_\_\_  
Heather Poole, City Attorney



Locator Map



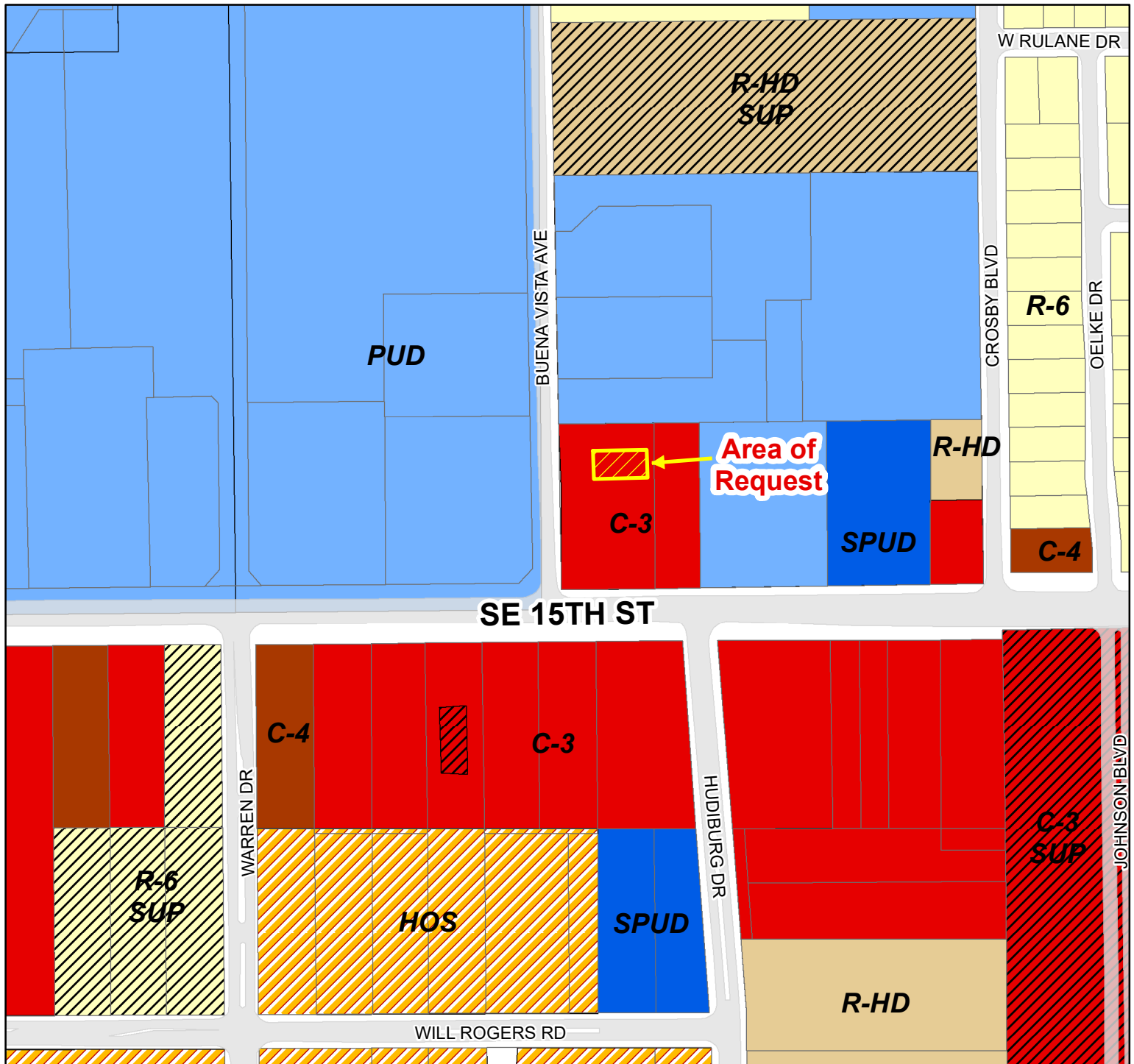
### General Map Legend

-  Area of Request
-  Parcels with Addresses
-  Buildings
-  Edge of Pavement
-  MWC City Limits
- Railroads**
  -  Active
  -  Inactive / Closed

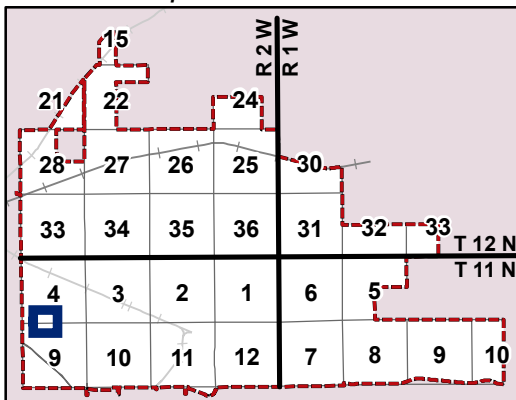
### GENERAL MAP FOR PC-2044 (SW/4, Sec. 4, T11N, R2W)



THIS MAP IS A GENERAL INFORMATION PUBLIC RESOURCE. THE CITY OF MIDWEST CITY MAKES NO WARRANTY, REPRESENTATION OR GUARANTEE AS TO THE CONTENT, ACCURACY, TIMELINESS OR COMPLETENESS OF ANY OF THE INFORMATION PROVIDED ON THIS MAP. ANY PARTY'S USE OR RELIANCE ON THIS MAP OR ANY INFORMATION ON IT IS AT THAT PARTY'S OWN RISK AND WITHOUT LIABILITY TO THE CITY OF MIDWEST CITY, ITS OFFICIALS OR ITS EMPLOYEES FOR ANY DISCREPANCIES, ERRORS OR VARIANCES THAT MAY EXIST.



Locator Map



Current Zoning Legend

A-1	I-2 SUP	R-35
A-1 SUP	I-3	R-2F
C-1	O-1	R-MD
C-1 SUP	O-1 SUP	R-MD SUP
C-2	O-2	R-HD
C-2 SUP	O-2 SUP	R-HD SUP
C-3	R-6	R-MH-1
C-3 SUP	R-6 SUP	R-MH-2
C-4	R-8	PUD
C-4 SUP	R-10	SPUD
I-1	R-22	HOS
I-2		HOS SUP

## ZONING MAP FOR PC-2044 (SW/4, Sec. 4, T11N, R2W)



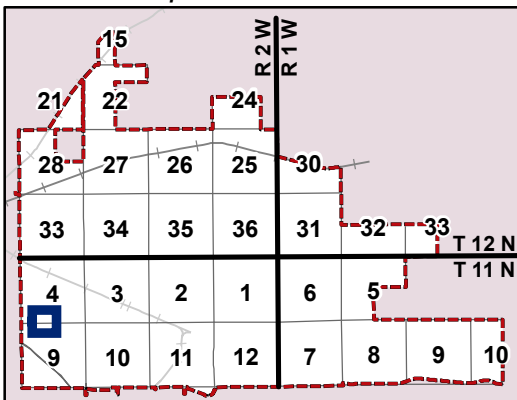
0 250 500 Feet  
1 inch = 250 feet

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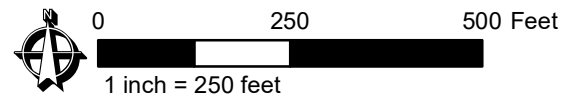




Locator Map



## 2020 NEARMAP AERIAL VIEW FOR PC-2044 (SW/4, Sec. 4, T11N, R2W)



THIS MAP IS A GENERAL INFORMATION PUBLIC RESOURCE. THE CITY OF MIDWEST CITY MAKES NO WARRANTY, REPRESENTATION OR GUARANTEE AS TO THE CONTENT, ACCURACY, TIMELINESS OR COMPLETENESS OF ANY OF THE INFORMATION PROVIDED ON THIS MAP. ANY PARTY'S USE OR RELIANCE ON THIS MAP OR ANY INFORMATION ON IT IS AT THAT PARTY'S OWN RISK AND WITHOUT LIABILITY TO THE CITY OF MIDWEST CITY, ITS OFFICIALS OR ITS EMPLOYEES FOR ANY DISCREPANCIES, ERRORS OR VARIANCES THAT MAY EXIST.





# **THE CITY OF MIDWEST CITY**

## MEMORANDUM

TO: Honorable Mayor and Council

FROM: Christy Barron, Finance Director

DATE: June 9, 2020

SUBJECT: Public hearing with discussion and consideration of adopting a resolution approving the City of Midwest City, Oklahoma budget for fiscal year 2020-2021 in the amount of \$91,533,453 and establishing budget amendment authority.

The budget for fiscal year 2020-2021 is being submitted for adoption. There has been due diligence on the part of the Council and Administration to provide the attached budget message, budget summary and resolution. Additional information by fund and department can be seen in the appendix of this agenda. Budget meeting was held May 19<sup>th</sup> with Council. As required by state law, a public hearing will be held prior to adoption. Staff recommends that the budgets be adopted by resolution at the department level as discussed in the budget meeting with adjustments.

Christy Barron  
Finance Director

Attachments: Proposed Resolution

Appendix including:  
City Manager's Transmittal Memo  
Budget Summary  
Additional information by fund and department

100 N. Midwest Boulevard - Midwest City, Oklahoma 73110  
(405) 739-1245 - FAX (405) 739-1247 - (TDD) (405) 739-1359  
*An Equal Opportunity Employer*

**MIDWEST CITY, OKLAHOMA  
RESOLUTION NO. 2020-\_\_\_\_\_**

**A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA  
BUDGET FOR THE FISCAL YEAR 2020-2021 AND ESTABLISHING BUDGET  
AMENDMENT AUTHORITY**

**WHEREAS,** The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

**WHEREAS,** The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2021 (FY 2020-2021) consistent with the Act; and

**WHEREAS,** The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS,** The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

**WHEREAS,** The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2020-2021 Budget on the 9<sup>th</sup> day of June 2020 with total resources available in the amount of \$91,533,453 and total fund/departmental appropriations in the amount of \$91,533,453. Legal appropriations (spending/encumbering) limits are hereby established as follows:

***General Fund:***

Departments-Divisions:

City Clerk (010-0211)	\$ 103,274
Human Resources (010-0310)	\$ 437,210
City Attorney (010-0410)	\$ 51,389
Community Development (010-0510)	\$ 1,980,419
Park & Recreation (010-0610)	\$ 304,005
Finance (010-0810)	\$ 626,772
Street/Parks (010-0910)	\$ 2,649,489
Animal Welfare (010-1010)	\$ 385,018
Municipal Court (010-1210)	\$ 487,269
Neighborhood Services (010-1510/1530)	\$ 1,119,018
Information Technology (010-1610)	\$ 658,679
Emergency Management (010-1810)	\$ 1,095,828
Swimming Pools (010-1910)	\$ 292,229
Communications (010-2010)	\$ 278,220
Senior Center (010-5500)	\$ 142,116
Transfers Out (010-0000)	\$23,767,773

Police Fund (020-62/10-20): \$14,397,219

Fire Fund (040-64/10-20): \$11,719,796

***Special Revenue:***

General Government Sales Tax (009-Various Dep)	\$ 1,709,771
Street and Alley (013-0910)	\$ 531,000



Technology (014-1415)	\$ 213,197
Street Lighting Fee (015-1410)	\$ 764,196
Reimbursed Projects (016-1410/1510/3910/4820/6110/8710)	\$ 71,320
Mobile Home Park (017-1710)	\$ 10,000
Juvenile (025-1211)	\$ 87,436
Police Special Projects – Seizures (030-6200)	\$ 14,875
Police Special Projects - Misc. (031-6200)	\$ 15,000
Police Federal Projects (033-6200)	\$ 4,000
Police Lab Fees (034-6210)	\$ 9,000
Employee Activity (035-3800)	\$ 13,100
Police Jail (036-6230)	\$ 67,630
Police Impound Fees (037-6210)	\$ 42,492
Welcome Center (045-7410)	\$ 153,867
Convention & Visitors Bureau (046-0710/8710)	\$ 220,403
Emergency Operations (070-2100)	\$ 434,767
Activity (115):	
Parks (115-23/15-20)	\$ 59,418
Recreation (115-78/10-22)	\$ 99,486
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 172,335
Communications (123-2010)	\$ 182,469
Parks (123-2310)	\$ 6,500
CDBG (141-39/01-99)	\$ 596,211
Grants/Housing Activities (142-37/10-30)	\$ 290,000
Grants/Various (143-6410)	\$ 177,791
Urban Renewal (201-9310)	\$ 38,000
Animals Best Friends (220-1000)	\$ 15,000
Hotel/Motel Tax (225-8700)	\$ 386,275
Court Bonds (235-0000)	\$ 530
Disaster Relief (310-1510/8810/8890)	\$ 292,722

***Debt Service:***

General Obligation Street Bond (350-0000)	\$ 2,871,963
---	--------------

***Capital Projects:***

General Fund Capital Outlay Reserve (011-1410)	\$ 50,000
Police Capitalization (021-62/10-99)	\$ 477,866
Fire Capitalization (041-64/10-99)	\$ 288,585
Dedicated Tax (065-6600/8710)	\$ 236,299
Capital Improvements (157-5700)	\$ 310,000
Downtown Redevelopment (194-9210)	\$ 120,000
Sales Tax Capital Improvements (340-8050)	\$ 5,164,446

***Internal Service:***

Public Works Administration (075-3010)	\$ 1,069,699
Fleet Maintenance (080-2510)	\$ 2,610,970
Surplus Property (081-2610)	\$ 46,349
Risk Management (202-29/10-60)	\$ 1,126,363
Workers Comp (204-29/10-60)	\$ 997,000
L & H Benefits (240-0310)	\$ 8,989,399

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2020-2021, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 9<sup>th</sup> day of June, 2020.

CITY OF MIDWEST CITY, OKLAHOMA

\_\_\_\_\_  
Matthew D. Dukes, II Mayor

ATTEST:

\_\_\_\_\_  
Sara Hancock, City Clerk

APPROVED as to form and legality this 9<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
Heather Poole, City Attorney



Appendix for FY 20-21 Budget  
June 9th Council Meeting

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**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
[tlyon@midwestcityok.org](mailto:tlyon@midwestcityok.org)  
Office: 405.739.1207  
[www.midwestcityok.org](http://www.midwestcityok.org)

To: Honorable Mayor and Council  
From: Tim Lyon, City Manager  
Date: June 09, 2020  
Ref: Proposed Operating and Capital Budgets for Fiscal Year 2020-2021

---

Presented herewith are the proposed operating and capital budgets for Fiscal Year (FY) 2020-2021. In all, they represent expenditures of \$161,505,615 which includes \$53,558,756 of inter/intra fund transfers. The City's operating budgets seek to reflect and implement the City's Mission Statement, "It is the mission of the City to maximize the quality of life for our citizens through professional services, proper management of existing resources and appropriate planning."

**Overall:** Due to the on-going impact of COVID-19, the FY 2020-2021 General Fund reflects a 6.07% decrease in sales and use tax revenues from our sales and use tax revenues for FY 2019-2020. We project total General Fund Revenues to be \$34,280,565. Of this total revenue, \$8,897,843 is transferred to the Police Dept., \$7,114,523 is transferred to the Fire Dept., and \$7,489,672 is transferred to Capital Improvement Revenue Bonds. The balance is used to fund various general government Depts. such as Streets, Neighborhood Services, Finance, Parks & Recreation, Information Technology, Emergency Response Center (9-1-1), City Clerk, and Human Resources.

**Cost Increases:** We will be vigilant in monitoring all aspects of the City and Trusts' budgets this fiscal year and encourage all to refer to the City Manager's Report, presented once a month in the City Council Agenda, for details on the financial condition of the City and its Trusts throughout the coming fiscal year.

On May 1, 2020, the five-year annual rate increase plan to stabilize funding for the Water Dept., established with Ordinance 3270, will terminate. However, with the COVID-19 crisis, we will need to look at continuing that plan going forward. In addition, a wastewater recovery rate increase will be recommended next fiscal year in order to meet current and future operating expenses. The last rate increase for wastewater recovery was 2015.

**Employee Health Benefits:** We are relieved to report that the City will be able to continue to pay 100% of the Dental and Life Insurance premiums for all active employees; but unfortunately, we will experience a 12% rate increase in order to maintain a minimum fund balance.

**Salary and Benefits:** Regrettably, with the decrease in the General Fund, neither a cost-of-living adjustment nor merit increase for employees can be included in the FY 2020-2021 budget. The travel and training budgets have been cut significantly as well.

**Police Department:** The FY 2020-2021 Police operating budget will be \$14,397,219. This includes a transfer of \$337,866 into the Police Department's Capital Outlay Fund with budgeted expenditures of \$477,866.



**Fire Department:** The FY 2020-2021 Fire Department operating budget will be \$11,719,796. This includes a transfer of \$250,000 into the Fire Department's Capital Outlay Fund with budgeted expenditures of \$288,585.

**Midwest City Memorial Hospital Authority:** The Midwest City Memorial Hospital Authority (Hospital Authority) investment value as of April 30, 2020 was \$104,338,286. The budget proposes \$433,090 in grants.

**Economic Development:** The impact of the 2020 Pandemic and the economic devastation caused by its unforeseen business interruptions will likely linger on beyond this fiscal year. Throughout the remainder of 2020, we will focus a significant amount of time, money, and energy in assisting existing businesses in their recovery. It is highly likely we will see some traditionally reliable tenants close altogether, and back filling these empty spaces will be of utmost importance.

It is also imperative that we promote new construction within Tax Increment District #2 as we move closer and closer to its termination date. Filling vacant ground at the Soldier Creek Industrial Park and finding a potential office tenant for the former Sears building are also near the top of the list. In the meantime, we will continue working with the Midwest City Chamber of Commerce and the Greater Oklahoma City Chamber of Commerce to improve the overall business climate through quality job creation.

**G.O. Bond Update:** Three of the four bond issues have been awarded by the City for a total amount of \$43,800,000. The balance will be issued in the FY 2020-2021. To date, the following projects have been completed with bond funds:

- Storage Area Network (SAN's), the infrastructure that stores body, in-car, security footage, and critical servers, is fully integrated and operational.
- Fire Radios - all radios have been programmed and deployed.
- Fire SCBA - all parts purchased and in service.
- Fire Vehicle Exhaust System - The system is fully functional.
- Storm Sirens - all purchased sirens have been installed.
- Public Safety P25 Communications Equipment and site (P25 Site) - the seven-channel P25 700 MHz trunking radio system is at the KFOR Tower.

G.O. Bond projects that Staff are currently working include:

- |  |                                   |                                     |
|--|-----------------------------------|-------------------------------------|
| • Tyler Incode Public Safety Software Enhancements | • Encryption for the Storm Sirens | • Mid-America Park                  |
| • Police Brazos Handheld Ticket Writers            | • Fire Station 1 Renovation       | • Booster Station Renovation        |
| • Police Mobile Computer Terminals                 | • Fire Hose and Nozzles           | • Street Rehabilitation             |
| • Police Radios                                    | • Fire Command Vehicle            | • Multi-Purpose Sports Complex      |
| • Police and Fire Training Center                  | • Fire Engine                     | • Reed Baseball Complex Renovations |
| • Animal Services Center                           | • Fire Engine Ladder              | • John Conrad Golf Course           |
|  | • Fire Mobile Air                 |                                     |
|  | • New Town Center Park            |                                     |

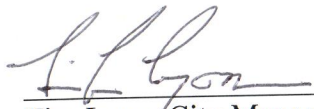


**Quality of Life/Parks/Events/Trails:** Although we are going through a difficult time right now, we believe that it is important to continue programs and projects that enhance the quality of life and build community identity; therefore, we will host as many special events as possible during the FY 2020-2021 budget. We will continue to support our active neighborhood associations, along with the services offered at the Charles J. Johnson, Neighborhood Services offices and at the Neighborhoods In Action Office. We will also continue working with the Boy's and Girl's Club of Oklahoma County to offer a year-round program at one location in Midwest City.

In our efforts to improve connectivity through bike and pedestrian facilities, sidewalks and trail projects will continue in FY 2020-2021.

**Summary:** One of our top priorities in FY 2020-2021 will be to guard against significant cost increases to preserve Fund balances and core services. Also, our economic health will be critical in determining how the City will continue providing the level of municipal services our residents deserve and to support its highly qualified workforce.

Even though we enter FY 2020-2021 on the coattails of a pandemic, we believe that we will not only survive, but thrive in the rebuilding of our economy and the health and safety of our residents to make Midwest City a better place in which to live and work.

  
\_\_\_\_\_  
Tim Lyon, City Manager

FUND BUDGET SUMMARY FY 2020-2021	General	Police	Fire	Proprietary	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
REVENUE SOURCES:									
Taxes	21,778,198	5,233,918	3,899,638	-	-	6,147,397	5,197,343	2,850,715	45,107,209
License & Permits	538,710	-	9,039	32,317	-	95,618	21,100	-	696,784
Miscellaneous Revenue	214,065	2,567	13,394	20,713	492,633	-	398,884	-	1,142,256
Investment Income	42,910	53,803	36,761	554,364	70,651	79,246	654,347	15,165	1,507,247
Other Revenue	-	-	-	-	-	-	859	-	859
Charges for Services	448,916	168,599	17,409	29,812,409	13,799,817	-	2,071,724	-	46,318,874
Fines and Forfeitures	956,675	13,535	-	-	-	31,495	96,855	-	1,098,560
Intergovernmental	484,487	11,120	-	-	-	-	1,037,141	-	1,532,748
Proceeds from Loan	-	-	-	-	-	-	-	-	-
Total Revenue	24,463,962	5,483,542	3,976,240	30,419,803	14,363,101	6,353,755	9,478,253	2,865,880	97,404,537
Transfer In - Inter	9,816,603	8,897,843	7,114,523	24,565,174	-	666,353	765,900	-	51,826,396
Transfer In - Intra	-	-	-	-	-	-	1,732,360	-	1,732,360
Gain / (Use) of Fund Balance	(98,144)	(15,834)	(629,033)	(9,075,414)	(476,679)	372,912	(614,049)	(6,083)	(10,542,322)
AVAILABLE FUNDING	34,378,709	14,397,219	11,719,796	64,060,391	14,839,780	6,647,196	12,590,562	2,871,963	161,505,615
EXPENDITURES:									
City Clerk	103,274	-	-	-	-	-	-	-	103,274
Human Resources	437,210	-	-	-	-	-	-	-	437,210
City Attorney	51,389	-	-	-	-	-	-	-	51,389
Community Development	1,980,419	-	-	-	-	-	-	-	1,980,419
Parks, Recreation & Tourism	304,005	-	-	-	-	-	520,208	-	824,213
Finance	626,772	-	-	-	-	-	-	-	626,772
Street/Parks	2,649,489	-	-	-	-	236,299	1,295,196	-	4,180,984
Animal Welfare	385,018	-	-	-	-	-	15,000	-	400,018
Municipal Court	487,269	-	-	-	-	-	-	-	487,269
General Government	-	-	-	167,959	-	364,532	1,794,191	-	2,326,682
Juvenile	-	-	-	-	-	-	87,436	-	87,436
Neighborhood Services	1,119,018	-	-	-	-	-	-	-	1,119,018
Information Technology	658,679	-	-	-	-	-	213,197	-	871,876
Emergency Management	1,095,828	-	-	-	-	-	727,489	-	1,823,317
Swimming Pools	292,229	-	-	-	-	-	-	-	292,229
Communications	278,220	-	-	-	-	-	-	-	278,220
Senior Center	142,116	-	-	-	-	-	-	-	142,116
Police	-	14,059,353	-	-	-	477,866	152,997	-	14,690,216
Fire	-	-	11,421,071	-	-	288,585	-	-	11,709,656
Sanitation	-	-	-	6,310,592	-	-	-	-	6,310,592
Water	-	-	-	7,331,256	-	-	-	-	7,331,256
Wastewater	-	-	-	5,646,770	-	-	-	-	5,646,770
Golf	-	-	-	727,655	-	-	-	-	727,655
Hotel/Conference Center	-	-	-	4,796,543	-	-	-	-	4,796,543
FF&E Reserve	-	-	-	10,291,121	-	-	-	-	10,291,121
Grants	-	-	-	-	-	-	1,064,002	-	1,064,002
Fleet Maintenance	-	-	-	-	1,069,699	-	-	-	1,069,699
Surplus Property	-	-	-	-	2,610,970	-	-	-	2,610,970
Public Works Administration	-	-	-	-	46,349	-	-	-	46,349
Debt Service	-	-	-	6,503,613	-	-	1,645,843	2,856,798	11,006,254
Self Insurance - Vehicle, Prop & GL	-	-	-	-	1,126,363	-	-	-	1,126,363
Self Insurance - WC	-	-	-	-	997,000	-	-	-	997,000
Life and Health Insurance	-	-	-	-	8,989,399	-	-	-	8,989,399
Drainage	-	-	-	424,734	-	-	-	-	424,734
Mobile Home Park	-	-	-	-	-	-	10,000	-	10,000
Welcome Cntr & CVB-Economic Development	-	-	-	-	-	-	374,270	-	374,270
Hospital	-	-	-	-	-	-	1,669,603	-	1,669,603
Downtown Redevelopment	-	-	-	-	-	120,000	-	-	120,000
Urban Renewal	-	-	-	-	-	-	38,000	-	38,000
Economic Development	-	-	-	-	-	-	863,965	-	863,965
Total Expenditures	10,610,935	14,059,353	11,421,071	42,200,243	14,839,780	1,487,282	10,471,397	2,856,798	107,946,859
Transfers Out - Inter	23,767,773	337,866	298,725	21,860,148	-	5,159,914	386,805	15,165	51,826,396
Transfers Out - Intra	-	-	-	-	-	-	1,732,360	-	1,732,360
TOTAL	34,378,708	14,397,219	11,719,796	64,060,391	14,839,780	6,647,196	12,590,562	2,871,963	161,505,615

To be adopted by Resolution at the department level.

**FUND: GENERAL GOVERNMENT SALES TAX (009)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	330,467	432,004	424,384	441,850
BENEFITS	240,664	388,834	362,119	325,539
MATERIALS & SUPPLIES	69,823	84,444	71,035	71,500
OTHER SERVICES	739,949	1,086,165	1,030,678	768,092
CAPITAL OUTLAY	349,902	1,394,005	1,394,005	102,790
TRANSFERS OUT	-	-	-	-
<b>TOTAL</b>	<b>1,730,804</b>	<b>3,385,452</b>	<b>3,282,221</b>	<b>1,709,771</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	2,380,301	2,376,820	2,297,933	2,157,456
INTEREST	62,610	58,867	66,541	18,993
MISCELLANEOUS	37,033	10,000	5,187	10,000
ASSET RETIREMENT	-	-	-	-
TRANSFER IN	69,754	23,049	31,089	15,165
<b>TOTAL</b>	<b>2,549,698</b>	<b>2,468,736</b>	<b>2,400,750</b>	<b>2,201,614</b>

BUDGETARY	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	1,674,435	1,276,607	586,685	2,364,357
6/30/2018	2,364,357	2,549,698	1,730,804	3,183,251
6/30/2019	3,183,251	2,400,750	3,282,221	2,301,780
6/30/2020	2,301,780	2,201,614	1,709,771	2,793,623

**FY 11-12**

*New Fund created under Ordinance 3145. Funding from sales tax effective January 1, 2012.  
 Restricted for operating & capital outlay of the General Fund Departments.*

**FY 17-18**

*Ordinance 3308 effective 1/1/18 increased sales tax for this fund .2139%.*

**FINAL BUDGET 2020-2021**

CITY MANAGER - 0110	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	336,068
10-03 OVERTIME	500
10-07 ALLOWANCES	8,427
10-10 LONGEVITY	4,806
10-11 SL BUYBACK-OVER BANK	4,496
10-12 VACATION BUYBACK	2,243
10-13 PDO BUYBACK	2,171
10-14 SL INCENTIVE PAY	1,755
10-18 SEPARATION PAY	54,236
10-95 1X SALARY ADJUSTMENT	508
<b>TOTAL PERSONAL SERVICES</b>	<b>415,210</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	31,764
15-02 EMPLOYEES' RETIREMENT	58,129
15-03 GROUP INSURANCE	35,583
15-06 TRAVEL & SCHOOL	20,000
15-13 LIFE	580
15-14 DENTAL	2,903
15-20 OVERHEAD HEALTH CARE COST	3,151
15-98 RETIREE INSURANCE	4,364
<b>TOTAL BENEFITS</b>	<b>156,474</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	4,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>4,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES	1,000
30-40 CONTRACTUAL	1,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,750
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>7,250</b>
<b>TOTAL DIVISION REQUEST - CITY MANAGER</b>	<b>582,934</b>

(CONTINUED)

**FUND: GENERAL GOVERNMENT SALES TAX (009)****DEPARTMENT: VARIOUS****DEPARTMENT HEAD: TIM LYON****PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
<b>City Manager - 0110</b>		
City Manager	0.5	0.5
Asst. City Manager	0.65	0.65
Executive Secretary	0.8	0.8
Administrative Secretary	1	1
<b>TOTAL</b>	<b>2.95</b>	<b>2.95</b>
<b>GENERAL GOVT - 1410</b>		
Mayor - Council	7	7
<b>TOTAL</b>	<b>7</b>	<b>7</b>
<b>TOTAL 0110 &amp; 1410</b>	<b>9.95</b>	<b>9.95</b>

Asst. City Manager - funded 25% PWA (075), 10% Hospital Authority (425)

City Manager - funded 15% Reed Center Hotel Operations (195), 10% Risk (202), 25% Hospital Authority (425)

Executive Secretary - funded 20% Hospital Authority (425)

**CONTRACTUAL (30-40) CITY MANAGER FY 20-21**

Shred-it	500
Standley Systems	1,000
<b>TOTAL</b>	<b>1,500</b>

**CONTRACTUAL (30-40) GENERAL GOVT FY 20-21**

Postage Meter Rental (Pitney Bowes)	4,000
Copiers (Print Room, City Mgr, 1st Floor)	10,500
Mid-Dei Youth & Family Center	50,000
Transit Embark	140,000
ACOG	39,000
County Assessor (Board of Cnty Comm)	2,000
Oklahoma Municipal League	35,000
MLK Breakfast	5,000
Youth Excel	5,000
Municode / Code Supplements	8,000
Annual Awards Banquet	9,000
Mid-Dei Tinker 100 Club	1,500
OK County Criminal Justice Advisory Council	9,720
OK Municipal Management Services	5,000
Miscellaneous	15,000
<b>TOTAL</b>	<b>338,720</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2018-19 - 9.95

2019-20 - 9.95

2020-21 - 9.95

**GENERAL GOVERNMENT - 1410****PERSONAL SERVICES**

10-02 WAGES 26,640

**TOTAL PERSONAL SERVICES 26,640****BENEFITS**

15-01 SOCIAL SECURITY 2,038

15-03 GROUP INSURANCE 34,794

15-04 WORKERS COMP INSURANCE 112,571

15-06 TRAVEL &amp; SCHOOL 2,000

15-13 LIFE 1,176

15-14 DENTAL 2,865

15-20 OVERHEAD HEALTH CARE COST 3,766

15-98 RETIREE INSURANCE 9,855

**TOTAL BENEFITS 169,065****MATERIALS & SUPPLIES**

20-30 POSTAGE 37,000

20-34 MAINTENANCE OF EQUIPMENT 500

20-41 SUPPLIES 30,000

**TOTAL MATERIALS & SUPPLIES 67,500****OTHER SERVICES & CHARGES**

30-01 UTILITIES &amp; COMMUNICATIONS 110,000

30-21 SURPLUS PROPERTY 13,369

30-40 CONTRACTUAL 338,720

30-43 HARDWARE/SOFTWARE MAINT. 74,371

30-49 CREDIT CARD FEES 10,500

30-51 OTHER GOVERNMENT EXPENSE 4,680

30-56 POINT OF SALE FEES 2,000

30-72 MEMBERSHIPS &amp; SUBSCRIPTIONS 1,800

30-75 LEGAL PUBLICATIONS 9,500

30-82 BONDS 1,300

30-83 ELECTION EXPENSES 17,544

30-85 INSURANCE 98,902

30-86 AUDIT 78,156

**TOTAL OTHER SERVICES & CHARGES 760,842****TOTAL DIVISION REQUEST - GENERAL GOVT 1,024,047**

(CONTINUED)

**FUND: GENERAL GOVERNMENT SALES TAX (009)**

**DEPARTMENT: VARIOUS**

**DEPARTMENT HEAD: TIM LYON**

**PAGE THREE**

**CAPITAL OUTLAY FY 20-21**

Conference Room Equipment	CITY MGR	2,000
Equipment	GEN GOV	1,000
HVAC Replacement - Multi Year Funded	COM DEV	25,000
Computers & Wide Screen Monitor	COM DEV	4,500
(2) Ipads	COM DEV	1,000
(3) Zero Turn Mowers	STREETS	40,000
Weedeaters, Edgers, Blowers & Chainsaws	STREETS	3,000
(6) Dell Computers with Monitors	AN WEL	6,000
Furniture	AN WEL	4,400
(3) Replacement Radios with Upgrade License	AN WEL	6,900
Ultrawide Monitor for City Prosecutor	COURT	590
(3) Replacement Ipads	NH SVC	1,800
Pump Replacement/Repair	POOL	6,000
Ipad	COMMS	600
	<b>TOTAL</b>	<b>102,790</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	63,300
40-14 REMODEL	25,000
40-49 COMPUTERS	<u>14,490</u>
<b>TOTAL CAPITAL OUTLAY</b>	<b>102,790</b>

<b>TOTAL DIVISION REQUEST</b>	<b>102,790</b>
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<b>TOTAL DEPARTMENT REQUEST</b>	<b><u>1,709,771</u></b>
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**FUND: GENERAL (010)**  
**DEPARTMENT: 00 TRANSFERS OUT**  
**DEPARTMENT HEAD: TIM LYON**

	<b>ACTUAL</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	
<b>INTERFUND TRANSFERS (010-00)</b>	<b>2018-2019</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
		<b>2019-2020</b>	<b>2019-2020</b>	<b>2020-2021</b>
TRAILER PARK (017)	600	10,000	10,000	10,000
POLICE (020)	9,697,674	9,669,259	9,357,443	8,799,271
POLICE - WARRANT OFFICERS (020)	98,572	98,572	98,568	98,572
EMPLOYEE ACTIVITY (035)	7,500	9,000	9,000	9,000
CDBG (141-039)	178,547	190,576	188,442	196,735
CAP IMP REVENUE BONDS (250)	8,491,440	8,443,066	8,001,309	7,489,672
JUVENILE (025)	-	40,000	40,000	50,000
FIRE (040)	7,840,914	7,817,940	7,565,825	7,114,523
GEN GOVT SLS TAX (009)	64,463	15,375	15,374	-
<b>TOTAL</b>	<b>26,379,710</b>	<b>26,293,788</b>	<b>25,285,961</b>	<b>23,767,773</b>

**FINAL BUDGET 2020-2021**

<b>TRANSFERS OUT</b>	
80-17 TRAILER PARK	10,000
80-20 POLICE	8,799,271
80-25 JUVENILE	50,000
80-35 EMPLOYEE ACTIVITY	9,000
80-39 GRANTS CONTRIBUTION FOR CDBG	196,735
80-40 FIRE	7,114,523
80-50 DEBT SERVICE (250)	7,489,672
80-62 POLICE - WARRANT OFFICERS	98,572
<b>TOTAL TRANSFERS OUT</b>	<b>23,767,773</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: CITY CLERK (02)**  
**DEPARTMENT HEAD: SARA HANCOCK**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	69,835	73,641	72,770	74,391
BENEFITS	25,808	26,486	25,570	26,836
MATERIALS & SUPPLIES	800	600	600	600
OTHER SERVICES	813	1,693	1,693	1,447
TOTAL	97,256	102,420	100,633	103,274

PERMANENT STAFFING	FY 20-21	FY 19-20
City Clerk	0.5	0.5
Billing Technician	0.5	0.5
TOTAL	1	1

Municipal Court moved to Dept 010-12 FY 15-16  
Asst City Attorney .25 to Risk (202) FY 11-12  
Meter Readers to Utility Svcs (187) FY 10-11  
Warrant Officers to Police Dept (020) FY 10-11  
Functions of the utility billing and collections have been  
transferred to Utility Svcs (187) FY 08-09

**CONTRACTUAL (30-40) FY 20-21**

SHRED IT SERVICES	760
TOTAL	760

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 23  
2006-07 - 23.5  
2007-08 - 16.5  
2008-09 - 15  
2009-10 - 15  
2010-11 - 7.5  
2011-12 - 7.25  
2012-13 - 7.5  
2013-14 - 7.25  
2014-15 - 6.75  
2015-16 - 1  
2016-17 - 1  
2017-18 - 1  
2018-19 - 1  
2019-20 - 1  
2020-21 - 1

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	69,108
10-07 ALLOWANCES	2,190
10-10 LONGEVITY	1,668
10-11 SL BUYBACK - OVERBANK	486
10-13 PDO BUYBACK	162
10-14 SICK LEAVE INCENTIVE	600
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	74,391

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	5,691
15-02 EMPLOYEES' RETIREMENT	10,415
15-03 GROUP INSURANCE	5,460
15-06 TRAVEL & SCHOOL	2,000
15-13 LIFE	168
15-14 DENTAL	382
15-20 OVERHEAD HEALTH CARE COST	538
15-98 RETIREE INSURANCE	2,182
<b>TOTAL BENEFITS</b>	26,836

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	600
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	600

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	760
30-72 MEMBERSHIPS & SUBSCRIPTIONS	687
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	1,447

<b>TOTAL DEPARTMENT REQUEST</b>	<b>103,274</b>
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**FUND: GENERAL (010)**  
**DEPARTMENT: HUMAN RESOURCES (03)**  
**DEPARTMENT HEAD: TROY BRADLEY**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	265,828	283,025	234,069	297,198
BENEFITS	90,951	98,515	78,208	104,802
MATERIALS & SUPPLIES	1,644	2,500	2,500	2,300
OTHER SERVICES	25,071	30,860	30,860	32,910
<b>TOTAL</b>	<b>383,494</b>	<b>414,900</b>	<b>345,637</b>	<b>437,210</b>

PERMANENT STAFFING	FY 20-21	FY 19-20
Director	1	1
Asst Director	1	1
HR Officer	1	1
Admin Secretary	1	1
Health Benefits/HR Coordinat	0	0.25
Payroll Coordinator	1	0
<b>TOTAL</b>	<b>5.00</b>	<b>4.25</b>

Deleted .25 Health Benefits/HR Coordinator in FY 20-21  
 Moved Payroll Coord from Finance to HR FY 20-21  
 Administrative Secretary to full time FY 16-17  
 Administrative Secretary to be shared with Utilities FY 14-15  
 .75 Health Benefits/HR Coord to Fund 240-0310-480-10-01 FY 13-14

**CONTRACTUAL (30-40) FY 20-21**

Johanson Group Consultants	4,500
DB Square Data Base (monthly)	2,000
Cecil Frymire Polygraph Service	1,000
Employment Law Attorneys	15,000
Labor Relations Consultant	5,000
Advertising - Employment Opportunities	500
Shred-It (monthly)	350
Verizon internet device (monthly)	500
Service Call on Check Folding Machine	1,000
<b>TOTAL</b>	<b>29,850</b>

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2005-06 - 6.5  
 2006-07 - 7  
 2007-08 - 5  
 2008-09 - 4  
 2008-10 - 4  
 2010-11 - 4  
 2011-12 - 4  
 2012-13 - 3  
 2013-14 - 3.25  
 2014-15 - 3.75  
 2015-16 - 3.75  
 2016-17 - 4.25  
 2017-18 - 4.25  
 2018-19 - 4.25  
 2019-20 - 4.25  
 2020-21 - 5

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	280,446
10-03 OVERTIME	5,000
10-07 ALLOWANCES	4,860
10-10 LONGEVITY	3,486
10-12 VACATION BUYBACK	641
10-13 PDO BUYBACK	932
10-14 SL INCENTIVE	900
10-95 SALARY ADJUSTMENT	933
<b>TOTAL PERSONAL SERVICES</b>	<b>297,198</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	22,736
15-02 EMPLOYEES' RETIREMENT	41,608
15-03 GROUP INSURANCE	20,521
15-06 TRAVEL & SCHOOL	8,700
15-13 LIFE	882
15-14 DENTAL	3,696
15-20 OVERHEAD HEALTH CARE COST	2,824
15-98 RETIREE INSURANCE	3,836
<b>TOTAL BENEFITS</b>	<b>104,802</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	2,300
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,300</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	29,850
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,060
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>32,910</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>437,210</b>
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**FUND: GENERAL (010)**  
**DEPARTMENT: CITY ATTORNEY (04)**  
**DEPARTMENT HEAD: HEATHER POOLE**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	32,659	34,272	34,485	34,958
BENEFITS	13,682	16,982	16,982	14,731
MATERIALS & SUPPLIES	355	700	250	300
OTHER SERVICES	3,916	7,184	6,000	1,400
TOTAL	50,612	59,138	57,717	51,389

PERMANENT STAFFING	FY 20-21	FY 19-20	PERSONNEL POSITIONS SUMMARY:
City Attorney	0.35	0.35	
TOTAL	0.35	0.35	
.25 City Attorney to Risk (202)			2005-06 - 2
.20 City Attorney Salary to Hospital (425)			2006-07 - 2
.20 City Attorney Salary to Downtown Fund (194)			2007-08 - 1.6
.20 City Attorney Salary Moved From (194) to Economic Development Authority (353) in FY 18-19			2008-09 - 1.1
			2009-10 - 1.1
			2010-11 - 1.1
			2011-12 - 1.1
			2012-13 - 1.5
			2013-14 - .6
			2014-15 - .6
			2015-16 - .6
			2016-17 - .6
			2017-18 - .35
			2018-19 - .35
			2019-20 - .35
			2020-21 - .35

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	32,722
10-07 ALLOWANCES	1,533
10-10 LONGEVITY	67
10-13 PDO BUYBACK	259
10-14 SICK LEAVE INCENTIVE	315
10-95 SALARY ADJUSTMENT	62
<b>TOTAL PERSONAL SERVICES</b>	<b>34,958</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,674
15-02 EMPLOYEES' RETIREMENT	4,894
15-03 GROUP INSURANCE	1,911
15-06 TRAVEL & SCHOOL	1,000
15-13 LIFE	59
15-14 DENTAL	134
15-20 OVERHEAD HEALTH CARE COST	326
15-98 RETIREE INSURANCE	3,733
<b>TOTAL BENEFITS</b>	<b>14,731</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	300
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>300</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-72 MEMBERSHIPS & SUBSCRIPTIONS	400
30-75 LEGAL PUBLICATIONS	1,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,400</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>51,389</b>
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**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	1,234,467	1,382,266	1,243,636	1,152,773
BENEFITS	443,036	508,310	452,347	423,934
MATERIALS & SUPPLIES	43,374	69,268	67,777	56,768
OTHER SERVICES	121,491	239,203	218,806	346,943
<b>TOTAL</b>	<b>1,842,368</b>	<b>2,199,047</b>	<b>1,982,565</b>	<b>1,980,419</b>

PERMANENT STAFFING	FY 20-21	FY 19-20	PERSONNEL POSITIONS SUMMARY:
Director	1	1	
Current Planning Manager	1	1	
City Engineer	1	1	2005-06 - 21
Engineering Project Manager	1	1	2006-07 - 22.5
Chief Building Inspector	1	1	2007-08 - 21.75
Building Inspector	2	2	2008-09 - 21.75
Chief Const. Inspector	0	1	2009-10 - 21.25
Associate Current Planner	1	1	2010-11 - 22.25
Administrative Secretary	1	1	2011-12 - 21.25
DS Clerk	2	2	2012-13 - 20.25
Maintenance Tech/Janitor	1	1	2013-14 - 20.25
Janitor	1.75	1.75	2014-15 - 19.25
Assistant City Engineer	0	1	2015-16 - 19
Comp. Planner	1	1	2016-17 - 19.75
GIS Coordinator	0.5	0.5	2017-18 - 19.25
GIS Analyst	1	1	2018-19 - 20.25
GIS Technician	1	1	2019-20 - 20.25
Property Acquisition Specialist	1	1	2020-21 - 18.25
<b>TOTAL</b>	<b>18.25</b>	<b>20.25</b>	

PART TIME	FY 20-21	FY 19-20
Intern	1	1

Chief Const Inspector moved to PWA (075) FY 20-21  
 Asst City Eng removed in FY 20-21  
 GIS Analyst - moved to PWA - Fund 075 in FY 17-18  
 GIS Coordinator - Add 50% from PWA - Fund 075 in FY 17-18  
 GIS Coordinator - 50% moved to PWA - Fund 075 in FY 16-17  
 GIS Analyst moved from PWA - Fund 075 in FY 16-17  
 .25 Property Acquisition Specialist (269) moved back from Fund 269 in FY 16-17

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	1,091,080
10-07 ALLOWANCES	15,060
10-10 LONGEVITY	18,442
10-11 SL BUYBACK	9,150
10-12 VL BUYBACK	3,419
10-13 PDO BUYBACK	3,230
10-14 SICK LEAVE INCENTIVE	9,150
10-95 1X SALARY ADJUSTMENT	3,242
<b>TOTAL PERSONAL SERVICES</b>	<b>1,152,773</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	88,187
15-02 EMPLOYEES' RETIREMENT	161,388
15-03 GROUP INSURANCE	116,702
15-06 TRAVEL & SCHOOL	16,000
15-07 UNIFORMS	3,000
15-13 LIFE	3,066
15-14 DENTAL	10,145
15-20 OVERHEAD HEALTH CARE COST	11,227
15-98 RETIREE INSURANCE	14,219
<b>TOTAL BENEFITS</b>	<b>423,934</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	35,875
20-63 FLEET FUEL	8,959
20-64 FLEET PARTS	4,828
20-65 FLEET LABOR	7,106
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>56,768</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	61,795
30-34 MAINTENANCE OF EQUIPMENT	2,500
30-40 CONTRACTUAL	219,000
30-43 HARDWARE/SOFTWARE MAINT	5,015
30-49 CREDIT CARD FEES	14,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	7,316
30-75 LEGAL PUBLICATIONS	5,000
30-85 INSURANCE	32,317
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>346,943</b>

**TOTAL DEPARTMENT REQUEST** **1,980,419**

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNITY DEVELOPMENT (05)**  
**DEPARTMENT HEAD: BILLY HARLESS**  
**PAGE TWO**

**CONTRACTUAL (30-40) FY 20-21**

Restroom Deep Cleaning City Hall & PD 4xYR	3,600
Clean Carpets & Strip and Wax City Hall	5,000
Clean Carpets 1xYR	1,600
Window Cleaning City Hall & PD 1xYR	1,500
Fire Extinguisher and Alarm Annual Inspection	710
Fire Alarm Monitoring	540
City Hall & PD Elevator Inspection	2,000
ESRI Small Government ELA	55,000
Cityworks PLL (1/2 cost split with Neigh Svcs)	30,000
GPS Insight Monthly Service (4 ComDev Vehicles)	1,200
Verizon LTE Service (for GIS iPads)	1,000
Verizon Inspectors	1,000
Nearmap Aerial Imagery Renewal	11,500
Adobe Acrobat Pro for ComDev (10 seats )	1,800
Autocad	2,750
Estimator Software	600
Johnson and Associates Drainage Review	35,000
ADA Interpreter	1,000
ACOG Traffic Counts	5,000
Xerox Copier	2,700
Ameriworks	4,500
Tropical Plants	1,200
TEC Traffic Counts	6,800
Ordinance Review	38,000
Miscellaneous	5,000
<b>TOTAL</b>	<b>219,000</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	341,667	195,114	185,817	173,264
BENEFITS	127,671	72,994	70,045	63,194
MATERIALS & SUPPLIES	32,166	23,000	23,920	19,879
OTHER SERVICES	89,096	71,409	71,409	47,668
<b>TOTAL</b>	<b>590,600</b>	<b>362,517</b>	<b>351,191</b>	<b>304,005</b>

PERMANENT STAFFING	FY 20-21	FY 19-20
Park & Rec Supervisor	0.575	0.575
Sports & Aquatics Supervisor	0.5	0.5
Community Center Coord	1	1
Senior Center Coord	0	0
Special Events & Rec Asst	0	1
Janitor	0.6	0.6
Senior Center Asst Coord	0	0
Special Events & Mktg Mgr	0	0.56
<b>TOTAL</b>	<b>2.675</b>	<b>4.235</b>
WAGES	FY 20-21	FY 19-20
Building Attend - Part Time	0.5	0.5
Secretary - Part Time	0.5	0.5

PERSONNEL  
POSITIONS  
SUMMARY:  
2005-06 - 9  
2006-07 - 8  
2007-08 - 7.67  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.92  
2011-12 - 6.92  
2012-13 - 6.92  
2013-14 - 6.92  
2014-15 - 6.92  
2015-16 - 6.735  
2016-17 - 6.735  
2017-18 - 6.735  
2018-19 - 6.735  
2019-20 - 4.235  
2020-21 - 2.675

*Note: Above includes Senior Center Expenses*

.56 Special Events & Mktg Mgr to new fund 010-20 FY 20-21  
Moved Special Events & Rec Asst to new fund 010-20 FY 20-21  
Moved all Senior Center Expenses to new fund 010-55 FY 19-20  
Senior Center Bus Driver position chgd to Senior Center Asst Coord FY 18-19  
.75 Elimination of Aquatic & Rec Supervisor FY 15-16  
.56 Special Events & Marketing Mgr from CVB (046) FY 15-16  
Part Time Secretary - FY 13-14  
.25 Sports & Rec Supervisor to Park & Rec (123) FY 09-10  
.50 Aquatic & Rec Supervisor to Pools (010-19) FY 08-09  
.33 Park & Rec Supervisor to Park & Rec (123) FY 07-08

**FINAL BUDGET 2020-21**

PERSONAL SERVICES	
10-01 SALARIES	134,028
10-02 WAGES	30,000
10-03 OVERTIME	1,000
10-07 ALLOWANCES	2,496
10-10 LONGEVITY	1,727
10-11 SL BUYBACK	1,148
10-12 VL BUYBACK	500
10-13 PDO BUYBACK	382
10-14 SICK LEAVE INCENTIVE	1,508
10-95 SALARY ADJUSTMENT	475
<b>TOTAL PERSONAL SERVICES</b>	<b>173,264</b>

BENEFITS	
15-01 SOCIAL SECURITY	13,255
15-02 EMPLOYEES' RETIREMENT	20,057
15-03 GROUP INSURANCE	10,783
15-07 UNIFORMS	400
15-13 LIFE	449
15-14 DENTAL	2,528
15-20 OVERHEAD HEALTH CARE COST	878
15-98 RETIREE INSURANCE	14,844
<b>TOTAL BENEFITS</b>	<b>63,194</b>

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	4,760
20-35 SMALL TOOLS & EQUIPMENT	212
20-41 SUPPLIES	8,500
20-63 FLEET MAINTENANCE - FUEL	1,274
20-64 FLEET MAINTENANCE - PARTS	2,847
20-65 FLEET MAINTENANCE - LABOR	2,286
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>19,879</b>

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	3,400
30-23 UPKEEP REAL PROPERTY	9,350
30-40 CONTRACTUAL	8,619
30-49 CREDIT CARD FEES	2,019
30-72 MEMBERSHIPS & SUBSCRIPTIONS	850
30-85 INSURANCE-FIRE, THEFT, LIAB	23,430
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>47,668</b>

**TOTAL DEPARTMENT REQUEST** **304,005**

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: PARK & RECREATION (06)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

**CONTRACTUAL (30-40) FY 20-21**

<b>COMMUNITY CENTER:</b>	
CHARLEY'S PEST CONTROL	654
SIMPLEXGRINNELL	289
RK BLACK	595
TROPICAL PLANT LEASING	1,734
UNIFIRST HOLDING	3,230
AES RADIO EQUIPMENT	1,012
VERMONT SYSTEMS	1,105
TOTAL	8,619

**FUND: GENERAL (010)**  
**DEPARTMENT: FINANCE (08)**  
**DEPARTMENT HEAD: CHRISTY BARRON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	467,595	518,134	495,408	432,541
BENEFITS	183,181	230,705	227,726	180,881
MATERIALS & SUPPLIES	940	9,677	9,677	3,500
OTHER SERVICES	4,215	8,179	8,179	9,850
<b>TOTAL</b>	<b>655,931</b>	<b>766,695</b>	<b>740,990</b>	<b>626,772</b>

PERMANENT STAFFING	FY 20-21	FY 19-20	PERSONNEL POSITIONS SUMMARY:
Finance Director	0.9	0.9	
Deputy Finance Director	0.925	0.925	
Financial Accountant	0.5	0.5	2005-06 - 7
Staff Accountant	2.5	2.5	2006-07 - 7.5
Accounts Payable Technician	1	1	2007-08 - 7.5
Accounting Technician	1	1	2008-09 - 7.5
Payroll Coordinator	0	1	2009-10 - 7.75
			2010-11 - 7.75
			2011-12 - 7.75
			2012-13 - 7.75
			2013-14 - 7.75
			2014-15 - 7.75
			2015-16 - 7.75
			2016-17 - 7.75
			2017-18 - 8
			2018-19 - 7.9
			2019-20 - 7.825
			2020-21 - 6.825
<b>TOTAL</b>	<b>6.825</b>	<b>7.825</b>	

PR Coordinator moved to H/R (010-03) FY 20-21

Deputy Finance Director - .075 to Hospital Authority (425) FY 19-20

Finance Director - 10% to Hospital Authority (425) FY 18-19

Financial Accountant moved 25% to Hospital Authority (425) FY 18-19

Staff Accountant moved 25% from Downtown Redevelopment (194) to Economic Development Authority (353) FY 18-19

Staff Accountant moved 25% from Hospital Authority (425) to Finance (010-08) FY 18-19

Staff Accountant Funded by .25 Utilities (187), .25 Downtown Redevelopment (194), .25 Hospital Authority (425) FY 17-18

Financial Accountant Funded by Hotel/Conf Center (195) @ .25

**FINAL BUDGET 2020-2021**

**PERSONAL SERVICES**

10-01 SALARIES	403,693
10-03 OVERTIME	7,000
10-07 ALLOWANCES	3,942
10-10 LONGEVITY	7,801
10-11 SL BUYBACK	2,393
10-12 VL BUYBACK	988
10-13 PDO BUYBACK	2,279
10-14 SICK LEAVE INCENTIVE	3,233
10-95 SALARY ADJUSTMENT	1,212
<b>TOTAL PERSONAL SERVICES</b>	<b>432,541</b>

**BENEFITS**

15-01 SOCIAL SECURITY	33,089
15-02 EMPLOYEES' RETIREMENT	60,556
15-03 GROUP INSURANCE	61,733
15-06 TRAVEL & SCHOOL	8,000
15-13 LIFE	1,147
15-14 DENTAL	5,851
15-20 INSURANCE OVERHEAD	3,671
15-98 RETIREE INSURANCE	6,834
<b>TOTAL BENEFITS</b>	<b>180,881</b>

**MATERIALS & SUPPLIES**

20-35 SMALL TOOLS & EQUIPMENT	1,000
20-41 SUPPLIES	2,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,500</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	2,650
30-43 COMPUTER SOFTWARE MAINTENANCE	5,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,000
30-81 ADVERTISING	700
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>9,850</b>

**TOTAL DEPARTMENT REQUEST**

**626,772**

**CONTRACTUAL (30-40) FY 20-21**

Shred-It Services	1,000
Misc. Service Calls on Equipment	1,650
<b>TOTAL</b>	<b>2,650</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	987,122	1,177,482	1,024,285	1,126,125
BENEFITS	432,117	500,700	452,242	539,557
MATERIALS & SUPPLIES	529,407	603,704	580,507	542,085
OTHER SERVICES	990,944	1,166,136	1,166,136	441,722
TRANSFERS TO OTHER FUNDS	-	-	-	-
<b>TOTAL</b>	<b>2,939,590</b>	<b>3,448,022</b>	<b>3,223,170</b>	<b>2,649,489</b>

PERMANENT STAFFING	FY 20-21	FY 19-20
Street Supervisor	0.75	0.75
Street Project Supervisor	0.5	0.5
Facility Project Supervisor	0.75	0.5
Equipment Operator II	6	6
Equipment Operator I	14	14
Sign/Signal Technician	1	1
Inventory Control Tech III	1	1
Grounds Keeper (Baseball Fields)	1	1
Irrigation Technician	1	1
Park Project Supervisor	1	1
<b>TOTAL</b>	<b>27</b>	<b>26.75</b>

SEASONAL STAFFING	FY 20-21	FY 19-20
Laborer	1	3

.25 Facility Project Supervisor moved from Fund 45 in FY 20-21  
.25 Street Supervisor to Drainage (060)  
.50 Street Project Supervisor to Drainage (060)  
.25 Facility Project Supervisor to Welcome Center (045)  
.25 Facility Project Supervisor to Economic Development Authority (353 )

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	1,031,798
10-02 WAGES	8,000
10-03 OVERTIME	20,000
10-07 ALLOWANCES	6,780
10-10 LONGEVITY	21,538
10-11 SL BUYBACK	2,212
10-12 VACATION BUYBACK	333
10-13 PDO BUYBACK	1,986
10-14 SL INCENTIVE	12,525
10-18 SEPARATION PAY	10,000
10-19 ON CALL	6,200
10-95 1X SALARY ADJUSTMENT	4753
<b>TOTAL PERSONAL SERVICES</b>	<b>1,126,125</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	86,149
15-02 EMPLOYEES' RETIREMENT	156,538
15-03 GROUP INSURANCE	166,982
15-04 SELF INSURANCE	49,341
15-05 SELF INSURANCE - UNEMPLOYMENT	5,000
15-06 TRAVEL & SCHOOL	6,300
15-07 UNIFORMS	15,000
15-13 LIFE	4,536
15-14 DENTAL	15,065
15-20 OVERHEAD HEALTH CARE COST	14,899
15-98 RETIREE INSURANCE	19,747
<b>TOTAL BENEFITS</b>	<b>539,557</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	4,030
20-35 SMALL TOOLS & EQUIPMENT	2,500
20-41 SUPPLIES	168,000
20-49 CHEMICALS	23,000
20-63 FLEET MAINTENANCE - FUEL	76,521
20-64 FLEET MAINTENANCE - PARTS	165,018
20-65 FLEET MAINTENANCE - LABOR	103,016
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>542,085</b>

(CONTINUED)



**FUND: GENERAL (010)**  
**DEPARTMENT: STREETS (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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**CONTRACTUAL (30-40) FY 20-21**

TREE MAINTENANCE	15,000
ELECTRICAL	5,000
MISCELLANEOUS	3,000
ORIGINAL SQUARE MILE MAINTENANCE	21,000
TOTAL	44,000

<b>OTHER SERVICES AND CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	39,000
30-22 PWA REIMBURSEMENT	140,665
30-23 UPKEEP REAL PROPERTY	7,700
30-40 CONTRACTUAL	44,000
30-41 CONTRACT LABOR	170,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,000
30-85 INSURANCE-FIRE, THEFT, LIAB	39,357
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>441,722</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b><u>2,649,489</u></b>
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**FUND: GENERAL (010)**  
**DEPARTMENT: ANIMAL WELFARE (10)**  
**DEPARTMENT HEAD: BRANDON CLABES**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	223,948	263,296	194,983	226,029
BENEFITS	90,831	109,511	75,245	100,233
MATERIALS & SUPPLIES	24,984	33,973	30,077	25,303
OTHER SERVICES	31,206	35,826	37,850	33,453
TOTAL	370,969	442,606	338,155	385,018

PERMANENT STAFFING	FY 20-21	FY 19-20
Animal Welfare Supervisor	1	1
Animal Control Officer	4	4
TOTAL	5	5

PART TIME	FY 20-21	FY 19-20
Animal Welfare PT Asst	0	1

FY 20-21 Removed PT Asst

**CONTRACTUAL (30-40) FY 20-21**

Safe Haven/Vet Services	15,709
Bounce (GPS - Vehicles)	324
Alcom - Security System	420
TOTAL	16,453

**PERSONNEL  
POSITIONS  
SUMMARY:**

1998-99 - 5  
1999-00 - 5  
2000-01 - 5  
2001-02 - 5  
2002-03 - 5  
2003-04 - 5  
2004-05 - 5  
2005-06 - 5  
2006-07 - 5  
2013-14 - 5  
2014-15 - 5  
2015-16 - 5  
2016-17 - 5  
2017-18 - 5  
2018-19 - 5  
2019-20 - 5  
2020-21 - 5

**FINAL BUDGET 2020-2021**

**PERSONAL SERVICES**

10-01 SALARIES	205,613
10-03 OVERTIME	10,000
10-10 LONGEVITY	2,558
10-13 PDO BUYBACK	970
10-14 SL INCENTIVE	1,800
10-18 SEPARATION PAY	300
10-19 ON CALL	3,900
10-95 1X SALARY ADJUSTMENT	888
<b>TOTAL PERSONAL SERVICES</b>	<b>226,029</b>

**BENEFITS**

15-01 SOCIAL SECURITY	17,291
15-02 EMPLOYEES' RETIREMENT	31,644
15-03 GROUP INSURANCE	39,522
15-06 TRAVEL & SCHOOL	500
15-07 UNIFORMS	1,000
15-13 LIFE	840
15-14 DENTAL	4,011
15-20 OVERHEAD HEALTH CARE COST	2,690
15-98 RETIREE INSURANCE	2,734
<b>TOTAL BENEFITS</b>	<b>100,233</b>

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	5,000
20-35 SMALL TOOLS & EQUIPMENT	1,000
20-41 SUPPLIES	6,000
20-63 FLEET MAINTENANCE - FUEL	7,745
20-64 FLEET MAINTENANCE - PARTS	2,661
20-65 FLEET MAINTENANCE - LABOR	2,897
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>25,303</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	9,000
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	16,453
30-49 CREDIT CARD FEES	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>33,453</b>

**TOTAL DEPARTMENT REQUEST** **385,018**

**FUND: GENERAL (010)**  
**DEPARTMENT: MUNICIPAL COURT (12)**  
**DEPARTMENT HEAD: HEATHER POOLE**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	360,237	391,995	350,368	363,751
BENEFITS	106,270	119,011	95,726	106,877
MATERIALS & SUPPLIES	2,601	6,180	6,180	3,535
OTHER SERVICES	9,333	23,843	27,998	13,106
TOTAL	478,441	541,029	480,272	487,269

PERMANENT STAFFING	FY 20-21	FY 19-20	PERSONNEL POSITIONS SUMMARY:
Municipal Prosecutor	1	1	2015-16 - 5.75
Court Administrator	0.75	0.75	2016-17 - 5.75
Deputy Court Clerk	1	1	2017-18 - 5.75
Clerk - Court	3	3	2018-19 - 5.75
TOTAL	5.75	5.75	2019-20 - 5.75
			2020-21 - 5.75

PART-TIME	FY 20-21	FY 19-20
On Call Prosecutor	1	1
Clerk - Court	2	1.75
City Municipal Judge	4	4

FY 17-18 Add .25 Asst City Attorney (now Municipal Prosecutor) from Risk (202)  
 Court Compliance Coordinator and Court Clerk position were combined with  
 Juvenile Fund (25) covering .25 of salary  
 FY 15-16 Moved Municipal Court from City Clerk 010-02

**PER APPEARANCE RATE FOR JUDGES**

	CURRENT
Criminal	467.76
Environmental	311.84
Juvenile	311.84

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	261,250
10-02 WAGES	89,087
10-03 OVERTIME	1,000
10-07 ALLOWANCES	2,280
10-10 LONGEVITY	3,040
10-12 VACATION BUYBACK	713
10-13 PDO BUYBACK	995
10-14 SICK LEAVE INCENTIVE	4,275
10-95 1X SALARY ADJUSTMENT	1,111
<b>TOTAL PERSONAL SERVICES</b>	<b>363,751</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	27,827
15-02 EMPLOYEES' RETIREMENT	38,453
15-03 GROUP INSURANCE	28,143
15-06 TRAVEL & SCHOOL	1,350
15-13 LIFE	966
15-14 DENTAL	2,681
15-20 OVERHEAD HEALTH CARE COST	3,093
15-98 RETIREE INSURANCE	4,364
<b>TOTAL BENEFITS</b>	<b>106,877</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	3,535
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,535</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	11,426
30-43 COMPUTER SOFTWARE MAINT	480
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,200
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>13,106</b>

**TOTAL DEPARTMENT REQUEST** **487,269**

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: MUNICIPAL COURT (12)**  
**DEPARTMENT HEAD: HEATHER POOLE**  
**PAGE TWO**

**CONTRACTUAL (30-40) FY 20-21**

STANDLEY SERVICES (COPIER LEASE)	2,100
SHRED IT SERVICES	600
POLYGRAPHS	900
PUBLIC LEGAL NOTICES	200
COURT INTERPRETERS	700
CAMERA MAINTENANCE	500
ODIS	750
PUBLIC DEFENSE FUND	2,000
JURORS	2,500
WITNESSES	240
JURY TRIALS JUDGES	936
<b>TOTAL</b>	<b>11,426</b>

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	690,558	746,036	743,114	666,575
BENEFITS	232,435	267,277	263,883	244,853
MATERIALS & SUPPLIES	64,506	85,924	80,398	58,103
OTHER SERVICES	157,132	242,078	212,842	149,486
<b>TOTAL</b>	<b>1,144,631</b>	<b>1,341,315</b>	<b>1,300,237</b>	<b>1,119,018</b>

PERMANENT STAFFING	FY 20-21	FY 19-20
Lead Code Officer/Trainer	1	1
Neighborhood Init Coord	2	3
NIA Coordinator	1	1
Comm. Outreach Specialist	1	1
Code Enforce Officer FT	5.2	5.2
Staff Secretary	1	1
<b>TOTAL</b>	<b>11.2</b>	<b>12.2</b>

PART TIME	FY 20-21	FY 19-20
Comm. Services/Truancy Tech	1	1
Custodian	0	0

FY 20-21 Neighborhood Init Coord position not filled  
 Moved Director to Fund 310 (Disaster Relief & Nbhd Svcs Cleanup) FY 14-15  
 Animal Control Supervisor and Animal Control Officers transferred to the  
 General Fund, Department 10, under the supervision of Police Dept FY 13-14

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2005-06 - 12  
 2006-07 - 17  
 2007-08 - 17  
 2008-09 - 16  
 2009-10 - 16  
 2010-11 - 16  
 2011-12 - 18.32  
 2012-13 - 18.54  
 2013-14 - 12.9  
 2014-15 - 12  
 2015-16 - 12  
 2016-17 - 12  
 2017-18 - 12  
 2018-19 - 12  
 2019-20 - 12.2  
 2019-20 - 12.2  
 2020-21 - 11.2

**FINAL BUDGET 2020-2021**

NEIGHBORHOOD SERVICES (1510)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	498,073
10-07 ALLOWANCES	480
10-10 LONGEVITY	19,190
10-12 VL BUYBACK	1,556
10-13 PDO BUYBACK	1,170
10-14 SL INCENTIVE	1,380
10-95 1X SALARY ADJUSTMENT	1,634
<b>TOTAL PERSONAL SERVICES</b>	<b>523,484</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	40,047
15-02 EMPLOYEES' RETIREMENT	73,288
15-03 GROUP INSURANCE	58,673
15-06 TRAVEL & SCHOOL	5,000
15-07 UNIFORMS	5,000
15-13 LIFE	1,546
15-14 DENTAL	5,732
15-20 OVERHEAD HEALTH CARE COST	4,950
15-98 RETIREE INSURANCE	2,734
<b>TOTAL BENEFITS</b>	<b>196,969</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-01 NEIGHBORHOOD INITIATIVE	20,000
20-34 MAINTENANCE OF EQUIPMENT	2,000
20-41 SUPPLIES	5,000
20-63 FLEET MAINTENANCE - FUEL	9,788
20-64 FLEET MAINTENANCE - PARTS	4,208
20-65 FLEET MAINTENANCE - LABOR	8,126
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>49,122</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	18,000
30-23 UPKEEP REAL PROPERTY	2,500
30-40 CONTRACTUAL	51,585
30-43 HARDWARE/SOFTWARE MAINT.	4,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	500
30-85 INSURANCE FIRE-THEFT-LIABILITY	40,001
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>116,586</b>
<b>TOTAL DIVISION REQUEST</b>	<b>886,161</b>

(CONTINUED)

**FUND: GENERAL (010)**  
**DEPARTMENT: NEIGHBORHOOD SERVICES (15)**  
**DEPARTMENT HEAD: MIKE STROH**  
**PAGE TWO**

**NEIGHBORHOOD INITIATIVE (20-01) NBHD SVCS FY 20-21**

Supplies	4,000
Meetings	5,000
Association Celebration	2,500
Council of Presidents	2,500
Association Events	5,000
COPP's Supply	1,000
<b>TOTAL</b>	<b>20,000</b>

**CONTRACTUAL (30-40) NHBD SVCS FY 20-21**

JAN PRO (9 MONTHS)	9,720
CITYWORKS PLL - 1/2 OF \$60,000	30,000
AUTOMATIC FIRE SPRINKLER	2,000
FIRE ALARM RADIO	1,190
VERIZON IPADS	5,075
ONE SOURCE COPIER/PRINTER	3,600
<b>TOTAL</b>	<b>51,585</b>

**CONTRACTUAL (30-40) NHBDS IN ACTION FY 20-21**

VITA	10,000
OCTOBER FEST	600
AFTER SCHOOL PROGRAM	800
SUMMER CAMP	7,200
<b>TOTAL</b>	<b>18,600</b>

In previous years, Neighborhood Initiative was funded by a grant. Grant funds are no longer available starting in FY 17-18. All future funding for this program will come from the General Fund.

Note: Boys and Girls Club will be funded for \$75,000 out of CDBG in FY 20-21

**NEIGHBORHOODS IN ACTION (1530)**

**PERSONAL SERVICES**

10-01 SALARIES	121,918
10-02 WAGES	9,280
10-07 ALLOWANCES	2,280
10-10 LONGEVITY	5,000
10-12 VL BUYBACK	1,421
10-13 PDO BUYBACK	948
10-14 SL INCENTIVE	1,800
10-95 1X SALARY ADJUSTMENT	444
<b>TOTAL PERSONAL SERVICES</b>	<b>143,091</b>

**BENEFITS**

15-01 SOCIAL SECURITY	10,946
15-02 EMPLOYEES' RETIREMENT	18,734
15-03 GROUP INSURANCE	15,647
15-06 TRAVEL & SCHOOL	-
15-13 LIFE	336
15-14 DENTAL	1,145
15-20 OVERHEAD HEALTH CARE COST	1,076
<b>TOTAL BENEFITS</b>	<b>47,884</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	6,000
20-63 FLEET MAINTENANCE - FUEL	676
20-64 FLEET MAINTENANCE - PARTS	955
20-65 FLEET MAINTENANCE - LABOR	1,350
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>8,981</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	11,000
30-23 UPKEEP REAL PROPERTY	3,300
30-40 CONTRACTUAL	18,600
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>32,900</b>

**TOTAL DIVISION REQUEST** **232,856**

**TOTAL DEPARTMENT REQUEST** **1,119,018**

**FUND: GENERAL (010)**  
**DEPARTMENT: IT (16)**  
**DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	399,959	477,645	466,501	452,039
BENEFITS	125,999	153,069	153,212	147,102
MATERIALS & SUPPLIES	14,027	35,073	28,148	22,492
OTHER SERVICES	19,610	49,535	38,505	37,046
<b>TOTAL</b>	<b>559,595</b>	<b>715,322</b>	<b>686,366</b>	<b>658,679</b>

PERMANENT STAFFING	FY 20-21	FY 19-20
IT Director	1	1
Assistant IT Director	1	1
Systems Administrator	0	1
Data Center Administrator	1	1
Communications Coord - IT	0.105	0.105
Computer Technician	2	1
<b>TOTAL</b>	<b>5.105</b>	<b>5.105</b>

PART TIME:	FY 20-21	FY 19-20
Technician	1	1

Moved Sys Admin to Comp Tech FY 20-21  
 Moved 1 Computer Technician from Tech Fund 014 FY 19-20  
 Moved .80 System Administrator from Tech Fund 014 FY 17-18  
 Added Radio Technician @ 10.5% FY 14-15  
 Moved .80% of Public Safety Adm to Tech Fund 014 FY 13-14  
 Added Assistant IT Director in Feb 2013 FY 12-13

**CONTRACTUAL (30-40) FY 20-21**

Information Technology Svcs (As needed to maintain software/hardware throughout the City)	13,350
<b>TOTAL</b>	<b>13,350</b>

**FINAL BUDGET 2020-2021**

**PERSONAL SERVICES**

10-01 SALARIES	403,807
10-02 WAGES	4,867
10-03 OVERTIME	19,000
10-07 ALLOWANCES	11,542
10-10 LONGEVITY	8,371
10-13 PDO BUYBACK	1,656
10-14 SICK LEAVE INCENTIVE	1,800
10-95 SALARY ADJUSTMENT	996
<b>TOTAL PERSONAL SERVICES</b>	<b>452,039</b>

**BENEFITS**

15-01 SOCIAL SECURITY	34,581
15-02 EMPLOYEES' RETIREMENT	62,604
15-03 GROUP INSURANCE	39,732
15-06 TRAVEL & SCHOOL	3,000
15-13 LIFE	858
15-14 DENTAL	3,581
15-20 OVERHEAD HEALTH CARE COST	2,746
<b>TOTAL BENEFITS</b>	<b>147,102</b>

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	6,300
20-35 SMALL TOOLS AND EQUIPMENT	6,300
20-41 SUPPLIES	4,050
20-63 FLEET FUEL	1,360
20-64 FLEET PARTS	1,734
20-65 FLEET LABOR	2,748
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>22,492</b>

**OTHER SERVICES & CHARGES**

30-23 UPKEEP REAL PROPERTY	5,000
30-34 MAINTENANCE OF EQUIPMENT	13,350
30-40 CONTRACTUAL	13,350
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,000
30-85 INSURANCE/FIRE, THEFT, LIABILITY	2,346
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>37,046</b>

**TOTAL DEPARTMENT REQUEST**

**658,679**

**FUND: GENERAL (010)**  
**DEPARTMENT: EMERGENCY RESPONSE CENTER (18)**  
**DEPARTMENT HEAD: DEBRA WAGNER**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	771,194	805,231	779,047	799,015
BENEFITS	259,075	272,891	273,211	292,785
MATERIALS & SUPPLIES	1,088	3,600	1,318	1,800
OTHER SERVICES	1,839	3,278	3,278	2,228
<b>TOTAL</b>	<b>1,033,196</b>	<b>1,085,000</b>	<b>1,056,854</b>	<b>1,095,828</b>

PERMANENT STAFFING	FY 20-21	FY 19-20
Communication Spec II	0.5	0.5
Communication Spec I	12	12
Communications Coord - IT	0.26	0.26
<b>TOTAL</b>	<b>12.76</b>	<b>12.76</b>

EOC Manager in Fund 70  
1 Comm Spec II to Fund 70 FY 10-11  
.50 Comm Spec II to Fund 70 FY 11-12  
.26 Radio Technician added FY 14-15

**CONTRACTUAL (30-40) FY 20-21**

Verizon	202
Verizon Purchase Order fee	50
Cecil Frymire (polygrapher)	150
NAEMD-EMD Certification	500
Ameriworks-pre-employment physical	225
Oklahoma Municipal League-employment	20
Language Line-interpreters for 911	17
FedEx Shipping for 10 radios	350
A/C repairs	49
Drug screen/audio testing	65
<b>TOTAL</b>	<b>1,628</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 15  
2006-07 - 14.5  
2007-08 - 14  
2008-09 - 14  
2009-10 - 14  
2010-11 - 13  
2011-12 - 12.5  
2012-13 - 12.5  
2013-14 - 12.5  
2014-15 - 12.76  
2015-16 - 12.76  
2016-17 - 12.76  
2017-18 - 12.76  
2018-19 - 12.76  
2019-20 - 12.76  
2020-21 - 12.76

**FINAL BUDGET 2020-21**

**PERSONAL SERVICES**

10-01 SALARIES	680,006
10-03 OVERTIME	55,750
10-07 ALLOWANCES	203
10-10 LONGEVITY	24,710
10-11 SL BUYBACK	4,094
10-12 VACATION BUYBACK	1,323
10-13 PDO BUYBACK	11,333
10-14 SL INCENTIVE	9,450
10-19 ON CALL	4,611
10-27 SHIFT DIFFERENTIAL	5,268
10-95 1 X SALARY ADJUSTMENT	2,267
<b>TOTAL PERSONAL SERVICES</b>	<b>799,015</b>

**BENEFITS**

15-01 SOCIAL SECURITY	61,125
15-02 EMPLOYEES' RETIREMENT	111,862
15-03 GROUP INSURANCE	95,514
15-06 TRAVEL & SCHOOL	2,500
15-13 LIFE	2,144
15-14 DENTAL	8,407
15-20 OVERHEAD HEALTH CARE COST	7,397
15-98 RETIREE INSURANCE	3,836
<b>TOTAL BENEFITS</b>	<b>292,785</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	1,800
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,800</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	1,628
30-72 MEMBERSHIPS & SUBSCRIPTIONS	600
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,228</b>

**TOTAL DEPARTMENT REQUEST** **1,095,828**



**FUND: GENERAL (010)**  
**DEPARTMENT: SWIMMING POOLS (19)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	194,592	217,468	217,799	218,308
BENEFITS	23,071	25,453	24,237	23,463
MATERIALS & SUPPLIES	37,908	40,379	43,411	33,713
OTHER SERVICES	20,125	20,666	18,519	16,745
<b>TOTAL</b>	<b>275,696</b>	<b>303,966</b>	<b>303,966</b>	<b>292,229</b>

PERMANENT STAFFING	FY 20-21	FY 19-20
Aquatic & Rec Supervisor	0.5	0.5

SEASONAL STAFFING	FY 20-21	FY 19-20
Pool Manager	1	1
Assistant Manager	1	1
Guard Supervisors	3	3
Senior Guard	3	3
Lifeguards	45	45
Head Cashier	1	1
Cashiers	10	10
Life Guard Instructor	1	1
Water Safety Instructor	5	5
Seasonal Maintenance	1	1
<b>TOTAL</b>	<b>71</b>	<b>71</b>

Lifeguards were increased to accommodate a 3-Shift System. No impact on wages. FY 09-10

**CONTRACTUAL (30-40) FY 20-21**

VERIZON	1,275
WHEN TO WORK	1,275
CINTAS	255
<b>TOTAL</b>	<b>2,805</b>

**FINAL BUDGET 2020-21**

<b>PERSONAL SERVICES</b>	
10-01 SALARY	23,312
10-02 WAGES	175,000
10-03 OVERTIME	3,400
10-04 ADDITIONAL PAY	15,000
10-07 ALLOWANCES	840
10-10 LONGEVITY	38
10-13 PDO BUYBACK	179
10-14 SL INCENTIVE	450
10-95 1X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>218,308</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	16,701
15-02 RETIREMENT	3,963
15-13 LIFE	84
15-14 DENTAL	191
15-20 OVERHEAD HEALTH CARE COST	269
15-98 RETIREE INSURANCE	2,255
<b>TOTAL BENEFITS</b>	<b>23,463</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	213
20-41 SUPPLIES	10,200
20-49 CHEMICALS	22,100
20-63 FLEET MAINTENANCE - FUEL	400
20-64 FLEET MAINTENANCE - PARTS	400
20-65 FLEET MAINTENANCE - LABOR	400
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>33,713</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	1,785
30-18 REFUNDS	2,125
30-23 UPKEEP REAL PROPERTY	8,500
30-40 CONTRACTUAL	2,805
30-49 CREDIT CARD FEES	1,530
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>16,745</b>

**TOTAL DEPARTMENT REQUEST** **292,229**

**FUND: GENERAL (010)**  
**DEPARTMENT: COMMUNICATIONS (20)**  
**DEPARTMENT HEAD: CLAUDIA KOOS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	64,946	125,424	128,503	152,760
BENEFITS	20,104	42,578	45,127	52,510
MATERIALS & SUPPLIES	623	2,400	2,400	1,500
OTHER SERVICES	59,209	120,102	106,204	71,450
<b>TOTAL</b>	<b>144,882</b>	<b>290,504</b>	<b>282,234</b>	<b>278,220</b>

PERMANENT STAFFING	FY 20-21	FY 19-20
Communications Director	0.75	0.75
CVB Manager	0.56	0
Events Specialist	1	0
<b>TOTAL</b>	<b>2.31</b>	<b>0.75</b>

.56 CVB Manager from 010-06 Parks & Rec FY 20-21  
1.0 Events Specialist from 010-06 Parks & Rec FY 20-21  
.25 of salary paid by PWA FY 18-19  
This is a new department created in FY 18-19

**CONTRACTUAL (30-40) FY 20-21**

Newsletters	12,000
Web-Site Hosting	8,500
Archive Social Media	7,200
Video Production Editing	12,000
Graphic Design Advertising	9,300
Web-Site Training	3,000
Miscellaneous	2,000
<b>TOTAL</b>	<b>54,000</b>

**MARKETING/COMMUNICATIONS (30-55) FY 20-21**

Tinker Take Off Advertising	10,000
Other Miscellaneous Advertising	4,000
<b>TOTAL</b>	<b>14,000</b>

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	145,647
10-07 ALLOWANCES	4,226
10-10 LONGEVITY	902
10-14 SICK LEAVE INCENTIVE	1,575
10-95 SALARY ADJUSTMENT	410
<b>TOTAL PERSONAL SERVICES</b>	<b>152,760</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	11,686
15-02 EMPLOYEES' RETIREMENT	21,386
15-03 GROUP INSURANCE	15,623
15-06 TRAVEL & SCHOOL	1,500
15-13 LIFE	388
15-14 DENTAL	1,168
15-20 OVERHEAD HEALTH CARE COST	758
<b>TOTAL BENEFITS</b>	<b>52,510</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	1,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,500</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES	500
30-40 CONTRACTUAL	54,000
30-43 COMPUTER SOFTWARE MAINT	700
30-55 MARKETING/COMMUNICATIONS	14,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,250
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>71,450</b>

**TOTAL DEPARTMENT REQUEST** **278,220**

**FUND: GENERAL (010)**  
**DEPARTMENT: SENIOR CENTER (55)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	-	122,725	115,394	70,622
BENEFITS	-	48,252	48,396	23,229
MATERIALS & SUPPLIES	-	10,300	10,300	11,263
OTHER SERVICES	-	41,115	41,115	37,003
<b>TOTAL</b>	-	222,392	215,205	142,116

PERMANENT STAFFING	FY 20-21	FY 19-20
Senior Center Coord	0	1
Janitor	0.4	0.4
Parks and Rec Manager	0.1	0.1
Senior Center Asst Coord	1	1
<b>TOTAL</b>	1.5	2.5

WAGES	FY 20-21	FY 19-20
Sr Ctr Building Attend - Part Time	1	0.5

FY 20-21 Sr Ctr Coord position not filled  
Note: This fund moved from 010-06 Parks & Rec in FY 19-20

**CONTRACTUAL (30-40) FY 20-21**

CAPITAL CITY PROCESSORS/VALLEY PROTEINS	510
CHARLEY'S PEST CONTROL	612
CINTAS	3,825
COMTEC	850
SIMPLEXGRINNELL	583
UNIFIRST HOLDING	874
AQUALIFE	867
FLORIDA PLANT SERVICES	765
PARKS COFFEE	1,870
<b>TOTAL</b>	10,756

**FINAL BUDGET 2020-2021**

**PERSONAL SERVICES**

10-01 SALARIES	47,744
10-02 WAGES	20,000
10-03 OVERTIME	500
10-07 ALLOWANCES	288
10-10 LONGEVITY	287
10-11 SL BUYBACK	200
10-13 PDO BUYBACK	298
10-14 SICK LEAVE INCENTIVE	950
10-95 SALARY ADJUSTMENT	355
<b>TOTAL PERSONAL SERVICES</b>	70,622

**BENEFITS**

15-01 SOCIAL SECURITY	5,403
15-02 EMPLOYEES' RETIREMENT	7,087
15-03 GROUP INSURANCE	9,012
15-13 LIFE	252
15-14 DENTAL	668
15-20 OVERHEAD HEALTH CARE COST	807
<b>TOTAL BENEFITS</b>	23,229

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	1,275
20-35 SMALL TOOLS & EQUIPMENT	213
20-41 SUPPLIES	9,775
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	11,263

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	17,000
30-23 UPKEEP REAL PROPERTY	4,250
30-40 CONTRACTUAL	10,756
30-85 INSURANCE-FIRE, THEFT, LIAB	4,997
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	37,003

**TOTAL DEPARTMENT REQUEST** 142,116

**FUND: GENERAL FUND C/O RESERVE (011)**  
**DEPARTMENT: GENERAL GOVERNMENT (1410)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CAPITAL OUTLAY	12,355	480,545	480,545	50,000
TOTAL	12,355	480,545	480,545	50,000

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
INTEREST	20,559	19,216	17,679	4,426
TOTAL	20,559	19,216	17,679	4,426

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	910,331	14,608	-	924,939	6/30/2018
6/30/2018	924,939	20,559	12,355	933,143	6/30/2019
6/30/2019	933,143	17,679	480,545	470,277	6/30/2020 - EST
6/30/2020	470,277	4,426	50,000	424,703	6/30/2021 - EST

**FINAL BUDGET 2020-2021**

<b>CAPITAL OUTLAY</b>	
40-14 REMODEL	50,000
<b>TOTAL CAPITAL OUTLAY</b>	50,000
<b>TOTAL DEPARTMENT REQUEST</b>	<b>50,000</b>

**CAPITAL OUTLAY FY 20-21**

Remodel	50,000
<b>TOTAL</b>	<b>50,000</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

2.5 Million BTU Boiler	55,000
HVAC Replacement	60,500
Panic Alarms	25,000
Air Cooled Chiller	47,545
Replace Awnings	42,500
City Hall Interior Remodel	100,000
Municipal Int/Ext Remodel	150,000
<b>TOTAL</b>	<b>480,545</b>

**FUND: STREET & ALLEY (013)**  
**DEPARTMENT: STREET (09)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
MATERIALS & SUPPLIES	-	124,222	48,855	100,000
OTHER SERVICES	32,557	46,974	46,974	36,000
CAPITAL OUTLAY	499,026	1,066,352	1,066,352	395,000
<b>TOTAL</b>	<b>531,583</b>	<b>1,237,548</b>	<b>1,162,181</b>	<b>531,000</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	511,810	503,746	507,741	508,598
INTEREST	29,442	30,889	27,970	15,108
MISCELLANEOUS	-	-	1,424	-
TRANSFER IN (191)	20,102	50,000	50,000	50,000
<b>TOTAL</b>	<b>561,353</b>	<b>584,635</b>	<b>587,135</b>	<b>573,706</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	855,701	561,621	180,229	1,237,093	6/30/18
6/30/2018	1,237,093	561,353	531,583	1,266,863	6/30/19
6/30/2019	1,266,863	587,135	1,162,181	691,817	6/30/20 - EST
6/30/2020	691,817	573,706	531,000	734,523	6/30/21 - EST

**CONTRACTUAL (30-40) FY 20-21**

City-wide Stripe Rehabilitation	25,000
Engineering Services	7,000
Survey	4,000
<b>TOTAL</b>	<b>36,000</b>

**FINAL BUDGET 2020-2021**

STREET DEPARTMENT (0910)	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 MATERIALS (CRACKSEAL SUPPLIES and SIGNS)	100,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>100,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	36,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>36,000</b>
<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	395,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>395,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>531,000</b>

**TOTAL DEPARTMENT REQUEST** **531,000**

**CAPITAL OUTLAY FY 20-21**

Residential Street Repair	160,000
Midwest Blvd 29th to 10th St (also funded in Fund 65)	125,000
23rd & Post Signal Upgrade	30,000
School Zone Flasher Engineering	80,000
<b>TOTAL</b>	<b>395,000</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Misc City Wide Thermo Str	92,396
RR Crsng 10 St	731
Residential Street Repair	233,117
ROTO Reno, MW to Douglas	80,889
Ped Crossing Engineering	22,769
City-wide Street Rehab	330,450
Asphalt Truck	36,000
Reno - Midwest to Douglas	100,000
I-40/Hudiburg Guard Rails	120,000
City-wide St Sign Replace	50,000
<b>TOTAL</b>	<b>1,066,352</b>

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	112,318	61,082	61,082	59,506
BENEFITS	34,890	21,056	20,996	20,431
OTHER SERVICES	342,930	349,917	349,917	133,260
CAPITAL OUTLAY	6,796	33,204	33,204	-
<b>TOTAL</b>	<b>496,934</b>	<b>465,259</b>	<b>465,199</b>	<b>213,197</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
LICENSES & PERMITS	17,400	19,000	21,800	19,600
CHARGES FOR SERVICES	284,462	263,240	284,256	254,369
FINES & FORFEITURES	10,138	12,442	11,322	10,730
INVESTMENT INTEREST	3,960	3,638	2,903	1,833
MISCELLANEOUS	1,900	-	-	-
TRANSFERS IN	80,000	90,000	90,000	-
<b>TOTAL</b>	<b>397,859</b>	<b>388,320</b>	<b>410,281</b>	<b>286,532</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2017	409,613	322,162	468,660	263,115	6/30/18
6/30/2018	263,115	397,859	496,934	164,040	6/30/19
6/30/2019	164,040	410,281	465,199	109,122	6/30/20 - EST
6/30/2020	109,122	286,532	213,197	182,457	6/30/21 - EST

Excludes Capital Outlay (10,660) **5% Reserve**  
**171,797**

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARY	49,368
10-03 OVERTIME	6,778
10-07 ALLOWANCES	780
10-10 LONGEVITY	1,111
10-13 PDO BUYBACK	391
10-14 SICK LEAVE INCENTIVE	900
10-95 SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>59,506</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	4,552
15-02 RETIREMENT	8,331
15-03 GROUP INSURANCE	5,460
15-06 TRAVEL & SCHOOL	1,000
15-13 LIFE	168
15-14 DENTAL	382
15-20 OVERHEAD HEALTH CARE COST	538
<b>TOTAL BENEFITS</b>	<b>20,431</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	1,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	132,260
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>133,260</b>

**TOTAL DEPARTMENT REQUEST** **213,197**

**CONTRACTUAL (30-40) FY 20-21**

Information Technology Services - As Needed	1,000
<b>TOTAL</b>	<b>1,000</b>

(CONTINUED)

**FUND: TECHNOLOGY (014)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: RYAN RUSHING**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
Computer Tech	1	1
TOTAL	1	1

FY 17-18: Move 80% System Administrator to fund 10-16 IT  
FY 13-14: Exchanged Computer Tech position for  
Assistant IT Director. Moved 80% of a Systems Administrator  
from General Fund 010-1610.  
FY 12-13: Increase in Computer Tech due to department no longer  
responsible for Hotel/Conference Center therefore expense had to  
come back to City.

**PERSONNEL**  
**POSITIONS SUMMARY:**

2008-09 - 1  
2009-10 - 1.7  
2010-11 - 1.7  
2011-12 - 2.7  
2012-13 - 3  
2013-14 - 2.8  
2014-15 - 2.8  
2015-16 - 2.8  
2016-17 - 2.8  
2017-18 - 2  
2018-19 - 2  
2019-20 - 1  
2020-21 - 1

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Fiber Equipment	33,204
TOTAL	33,204

**HARDWARE/SOFTWARE MAINTENANCE (30-43) FY 20-21**

Virus Protection	3,281
Check Writer	168
Time system	20,313
Email	10,325
Hypervisor	14,783
Email Archiving	4,870
SNMP Monitoring and Alerting	5,072
Backup	3,054
SAN	14,000
Network Devices	2,625
Spam	10,373
Agenda	5,040
PC Computer	20,000
Remote Support	4,510
Broadcasting Solution (Ch 20)	1,347
Cameras	12,500
TOTAL	132,260

**FUND: STREET LIGHTING FEE - (015)**  
**DEPARTMENT: GENERAL GOVERNMENT (14)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	10,205	21,089	17,758	21,178
BENEFITS	781	1,613	1,359	1,620
MATERIALS AND SUPPLIES	2,689	54,323	29,238	12,598
OTHER SERVICES	54,601	147,150	89,992	728,800
CAPITAL OUTLAY	10,117	200,033	200,033	-
<b>TOTAL</b>	<b>78,393</b>	<b>424,208</b>	<b>338,380</b>	<b>764,196</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	573,619	569,734	574,574	574,097
MISCELLANEOUS	1,638	-	4,200	-
INTEREST	30,072	28,698	36,288	9,718
<b>TOTAL</b>	<b>605,329</b>	<b>598,432</b>	<b>615,062</b>	<b>583,815</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	522,584	580,671	-	1,103,255
6/30/2018	1,103,255	605,329	78,393	1,630,191
6/30/2019	1,630,191	615,062	338,380	1,906,873
6/30/2020	1,906,873	583,815	764,196	1,726,492

PART TIME	FY 20-21	FY 19-20
Inspector	1	1

**FEE SCHEDULE PER MONTH FY 20-21**

Residential	\$1.75
Commercial	\$7.50
Apartment Complexes (3 or more units)	\$1.00
Mobile/Manufactured Home Parks (per occupied pad)	\$1.00
Mobile/Manufactured Home Parks (with own water meter)	\$1.75

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-02 WAGES	21,000
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>21,178</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	1,620
<b>TOTAL BENEFITS</b>	<b>1,620</b>

<b>MATERIALS AND SUPPLIES</b>	
20-41 SUPPLIES	10,000
20-63 FLEET FUEL	750
20-64 FLEET PARTS	855
20-65 FLEET LABOR	993
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>12,598</b>

<b>OTHER SERVICES AND CHARGES</b>	
30-01 UTILITIES/COMMUNICATION	592,800
30-40 CONTRACTUAL	136,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>728,800</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>764,196</b>
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**CONTRACTUAL FY 20-21**

John Hill Electric	28,000
Traffic Signal Maintenance	96,000
Locke Supply	12,000
<b>TOTAL</b>	<b>136,000</b>



**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
MATERIALS & SUPPLIES	17,454	16,248	4,236	10,220
OTHER SVCS & CHGS	67,731	321,404	230,210	61,100
CAPITAL OUTLAY	187,443	407,873	164,926	-
DEBT SERVICES	1,352	-	-	-
TRANSFERS OUT	-	-	-	-
<b>TOTAL</b>	<b>273,979</b>	<b>745,525</b>	<b>399,372</b>	<b>71,320</b>
<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
INTERGOVERNMENTAL	231,131	50,000	391,881	-
CHARGES FOR SERVICES	109,579	110,091	104,968	107,273
MISCELLANEOUS	26,663	47,400	49,953	22,400
LICENSES & PERMITS	220	-	4,180	1,500
INTEREST	15,710	13,262	18,364	9,734
<b>TOTAL</b>	<b>383,304</b>	<b>220,753</b>	<b>569,346</b>	<b>140,907</b>

Clock tower loan paid off 6/1/19.

**FINAL BUDGET 2020-21**

<b>DEPT. 1410 - GENERAL GOVT (Utilities at Water Plant &amp; Clock Tower)</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES	6,500
30-23 UPKEEP REAL PROPERTY	1,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>7,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>7,500</b>
<b>DEPT. 1510 - NEIGHBORHOOD SVCS</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-02 OPERATION PAINTBRUSH	10,000
20-06 CHRISTMAS BASKET SUPPLIES	220
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>10,220</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-05 GAP - INDIGENT FUNDING	2,000
30-23 UPKEEP REAL PROPERTY	10,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>12,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>22,220</b>
<b>DEPT. 3910 - GRANTS MANAGEMENT</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL (Legal Education - Project 162006)	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>2,000</b>
<b>DEPT. 4820 - CREDIT UNION</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	15,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>15,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>15,000</b>

(CONTINUED)

**FUND: REIMBURSED PROJECTS (016)**  
**DEPARTMENT: VARIOUS**  
**DEPARTMENT HEAD: VARIOUS**  
**PAGE TWO**

FUND BALANCE ESTIMATED ACTUAL AT 6-30-20				
DEPT/DIVISION	6/30/19 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/20 FUND BALANCE
05 - COMMUNITY DEV.	47,345	46,180	27,640	65,885
06 - PARK & REC	57,247	-	55,000	2,247
09 - STREETS	-	35,000	25,000	10,000
10 - ANIMAL WELFARE	-	99,523	-	99,523
11 - WEED & SEED	2,105	-	-	2,105
15 - NEIGHBORHOOD SVCS	86,745	12,713	10,753	88,705
20 - COMMUNICATIONS	1,750	-	1,750	-
30 - PWA	57,182	-	57,182	-
39 - GRANTS MGMT	36,000	16,000	13,500	38,500
43 - WASTEWATER	-	37,205	-	37,205
48 - CREDIT UNION	24,347	5,100	7,500	21,947
55 - SR CENTER	2,764	900	-	3,664
61 - STORMWATER	127,369	17,400	7,500	137,269
62 - POLICE	560	-	560	0
64 - FIRE	2,528	13,219	2,527	13,220
37 - HOUSING	85,036	240	85,240	36
14 - GENERAL GOV'T	34,335	160,968	45,620	149,683
87 - ECONOMIC	59,600	106,534	59,600	106,534
UNRESERVED	137,123	-	-	137,123
INTEREST	111,982	18,364	-	130,346
	<b>874,019</b>	<b>569,346</b>	<b>399,372</b>	<b>1,043,993</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-21				
DEPT/DIVISION	6/30/20 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/21 FUND BALANCE
05 - COMMUNITY DEV.	65,885	1,500	-	67,385
06 - PARK & REC	2,247	-	-	2,247
09 - STREETS	10,000	-	-	10,000
10 - ANIMAL WELFARE	99,523	-	-	99,523
11 - WEED & SEED	2,105	-	-	2,105
15 - NEIGHBORHOOD SVCS	88,705	11,400	22,220	77,885
20 - COMMUNICATIONS	-	-	-	-
30 - PWA	-	-	-	-
39 - GRANTS MGMT	38,500	-	2,000	36,500
43 - WASTEWATER	37,205	-	-	37,205
48 - CREDIT UNION	21,947	5,000	15,000	11,947
55 - SR CENTER	3,664	-	-	3,664
61 - STORMWATER	137,269	17,400	15,000	139,669
62 - POLICE	0	-	-	0
64 - FIRE	13,220	-	-	13,220
37 - HOUSING	36	-	-	36
14 - GENERAL GOV'T	149,683	86,273	7,500	228,456
87 - ECONOMIC	106,534	9,600	9,600	106,534
UNRESERVED	137,123	-	-	137,123
INTEREST	130,346	9,734	-	140,080
	<b>1,043,993</b>	<b>140,907</b>	<b>71,320</b>	<b>1,113,580</b>

**DEPT. 6110 - STORMWATER**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	15,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>15,000</b>

**TOTAL DIVISION REQUEST 15,000**

**DEPT. 8710 - ECONOMIC DEVELOPMENT (MAINTAIN/CLEAN BUS**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL (CLEANING BUS STOPS)	9,600
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>9,600</b>

**TOTAL DIVISION REQUEST 9,600**

**TOTAL DEPARTMENT REQUEST 71,320**

**FUND: MOBILE HOME PARK (017)**  
**DEPARTMENT: PROPERTY MGMT - TRAILER PARK**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES	584	10,000	10,000	10,000
DEBT SERVICE	-	-	-	-
<b>TOTAL</b>	<b>584</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	104	-	-	-
TRANSFERS IN (10)	600	10,000	10,000	10,000
INVESTMENT INTEREST	20	-	3	-
<b>TOTAL</b>	<b>724</b>	<b>10,000</b>	<b>10,003</b>	<b>10,000</b>

**FINAL BUDGET 2020-2021**

<b>OTHER SERVICES AND CHARGES</b>	
30-40 CONTRACTUAL	10,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>10,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>10,000</b>
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**CONTRACTUAL (30-40) FY 20-21**

Mowing/Chemicals	10,000
<b>TOTAL</b>	<b>10,000</b>

**BUDGETARY FUND BALANCE ESTIMATED AT 06-30-21**

Land	5,500,000
Cash	286
<b>Total Assets</b>	<b>5,500,286</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	5,434,937	69,311	4,104	5,500,144	6/30/2018
6/30/2018	5,500,144	724	584	5,500,283	6/30/2019
6/30/2019	5,500,283	10,003	10,000	5,500,286	6/30/2020 - EST
6/30/2020	5,500,286	10,000	10,000	5,500,286	6/30/2021 - EST

Jan. 2018 was the final payment on note.

FUND: POLICE (020)  
DEPARTMENT: POLICE (62)  
DEPARTMENT HEAD: BRANDON CLABES

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	8,774,259	9,383,118	9,116,194	9,219,796
BENEFITS	3,445,452	3,606,493	3,482,767	3,633,340
MATERIALS & SUPPLIES	733,172	775,071	703,740	708,681
OTHER SERVICES	443,660	540,241	518,615	497,536
TRANSFERS OUT	650,000	700,000	700,000	337,866
TOTAL	14,046,543	15,004,923	14,521,316	14,397,219

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	5,774,536	5,766,088	5,574,711	5,233,918
INTERGOVERNMENTAL	16,392	8,202	12,762	11,120
CHARGES FOR SERVICES	65,000	145,000	145,000	168,599
INVESTMENT INTEREST	71,099	61,587	102,157	53,803
FINE & FORFEITURES	14,545	13,976	15,085	13,535
MISCELLANEOUS	19,361	2,178	27,776	2,567
TRANSFERS	9,796,246	9,792,831	9,481,007	8,897,843
TOTAL	15,757,179	15,789,862	15,358,498	14,381,385

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	1,246,407	13,833,350	12,601,916	2,477,841
6/30/2018	2,477,841	15,757,179	14,046,543	4,188,477
6/30/2019	4,188,477	15,358,498	14,521,316	5,025,659
6/30/2020	5,025,659	14,381,385	14,397,219	5,009,825

Excludes Transfers Out (702,968) 5% Reserve  
4,306,858

FINAL BUDGET 2020-2021

PERSONAL SERVICES (6210 - SWORN EMPLOYEES)

10-01 SALARIES	6,859,468
10-06 COLLEGE INCENTIVE	116,220
10-07 ALLOWANCES	550
10-09 OVERTIME 2	135,005
10-10 LONGEVITY	174,649
10-11 SL BUYBACK-OVER BANK	77,285
10-12 VACATION BUYBACK	194,578
10-13 PDO BUYBACK	109,057
10-14 SL INCENTIVE	50,267
10-17 ADDITIONAL INCENTIVE	17,148
10-18 SEPARATION PAY	75,000
10-26 K-9 OVER OT BANK	3,629
10-27 SHIFT DIFFERENTIAL	2,540
10-95 1X SALARY ADJUSTMENT	17,236
PERSONAL SERVICES - SWORN	7,832,632

PERSONAL SERVICES (6220 - CIVILIAN EMPLOYEES)

10-01 SALARIES	1,221,015
10-03 OVERTIME	50,000
10-04 ADDITIONAL PAY	20,261
10-07 ALLOWANCES	8,183
10-10 LONGEVITY	25,266
10-11 SL BUYBACK-OVER BANK	8,670
10-12 VACATION BUYBACK	3,400
10-13 PDO BUYBACK	4,117
10-14 SL INCENTIVE	15,500
10-17 ADDITIONAL INCENTIVE	3,642
10-18 SEPARATION PAY	7,000
10-19 ON CALL	5,500
10-27 SHIFT DIFFERENTIAL	9,900
10-95 1X SALARY ADJUSTMENT	4,710
PERSONAL SERVICES - CIVILIAN	1,387,164

TOTAL PERSONAL SERVICES

9,219,796

(CONTINUED)

FY 17-18 - Ordinance 3308 effective 1/1/18 increased the sales tax by .3195% for this fund.

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
<b>Division 6210</b>		
Major	2	2
Captain	4	4
Lieutenant	13	13
Sergeant	57	53
Police Officer	19	24
Warrant Officers	2	2
TOTAL	97	98
<b>Division 6220</b>		
Police Chief	1	1
Asst Chief	1	1
Jail Matron/Jailer	11	12
Civilian Support Manager	1	1
Records Clerk	5	6
UCR/Clerk	1	1
Adm. Secretary	1	1
Fiscal Officer	1	1
Lab Technician	1	2
Lab Supervisor	1	1
Property Room Clerk	1	1
Janitor	0.25	0.25
Communications Coord - IT	0.26	0.26
TOTAL	25.51	28.51
TOTAL 6210 & 6220	122.51	126.51
<b>PART TIME:</b>		
Jail Chaplain	0	1

FY 20-21 1 Lab Tech, 1 Records Clerk, Jailer & Officer  
 5 Promotions to Sergeant FY 20-21  
 Eliminated 1 Records Clerk position FY 20-21

PERSONNEL POSITIONS SUMMARY:
2004-05 - 117
2005-06 - 117
2006-07 - 118
2007-08 - 120.25
2008-09 - 120.25
2009-10 - 120.25
2010-11 - 122.25
2011-12 - 122.25
2012-13 - 122.25
2013-14 - 123.25
2014-15 - 121.51
2015-16 - 120.51
2016-17 - 120.51
2017-18 - 120.51
2018-19 - 123.51
2019-20 - 126.51
2020-21 - 122.51

<b>BENEFITS (6210 - SWORN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	599,196
15-02 EMPLOYEES' RETIREMENT	929,544
15-03 GROUP INSURANCE	850,003
15-04 WORKERS COMP INSURANCE	299,305
15-06 TRAVEL & SCHOOL	48,500
15-07 UNIFORMS	33,563
15-13 LIFE	16,464
15-14 DENTAL	79,185
15-20 OVERHEAD HEALTH CARE COST	53,109
15-98 RETIREE INSURANCE	199,302
<b>TOTAL BENEFITS-SWORN</b>	<b>3,108,171</b>

<b>BENEFITS (6220 - CIVILIAN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	106,118
15-02 EMPLOYEES' RETIREMENT	191,366
15-03 GROUP INSURANCE	179,419
15-13 LIFE	4,454
15-14 DENTAL	15,877
15-20 OVERHEAD HEALTH CARE CARE	14,841
15-98 RETIREE INSURANCE	13,093
<b>TOTAL BENEFITS-CIVILIAN</b>	<b>525,168</b>

<b>TOTAL BENEFITS</b>	<b>3,633,340</b>
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<b>MATERIALS &amp; SUPPLIES (6210 - SWORN EMPLOYEES)</b>	
20-34 MAINTENANCE OF EQUIPMENT	11,350
20-35 SMALL TOOLS & EQUIPMENT	1,150
20-41 SUPPLIES	82,750
20-63 FLEET MAINTENANCE - FUEL	223,822
20-64 FLEET MAINTENANCE - PARTS	209,185
20-65 FLEET MAINTENANCE - LABOR	180,424
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>708,681</b>

(CONTINUED)

**FUND: POLICE (020)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE THREE**

<b>CONTRACTUAL 30-40</b>	<b>19-20</b>	<b>20-21</b>
Labor Relations/Arbitration	10,000	-
Cont (Groupwise Lic Fee)	600	600
OLETS Fee	13,000	13,000
5 Year Phy 7 @ \$475 (20-21)	4,000	3,325
Immunizations	400	-
TB Tine Tests	500	500
PreEmp Officers / Reserve	2,000	-
Physical Fit for Duty Testing	1,000	1,000
FCE Testing	1,000	1,000
MMPI/CPI Testing	500	240
Pre Employment Jailers	300	-
Elevator Inspection	1,005	1,005
Substance Abuse Testing	500	-
Exposure Baseline Testing	3,700	3,700
Tyler Software - After hours support	2,000	2,000
CSC Credit Services	1,332	1,332
Work Key Testing	1,700	250
Search Data Base	6,000	6,000
DPS Annual Messenger User Fee	300	-
County Portal	750	750
ODIS - Also Funded in Fund 10-12	750	750
UDS (Utility Data Services)	6,000	6,000
Leads on Line	800	1,140
Copier Lease	7,500	8,000
DPS (fee for Cad)	300	300
Watchguard Annual Maintenance	33,745	35,000
Bosch Crash Data Retrieval	1,050	1,050
Cell Bright Maintenance	3,700	3,700
US Fleet Tracking (GPS)	960	960
Automation Integrated	4,290	4,290
UHF Frequency	100	100
SIU Alarm Monitoring	360	393
Hardware Maintenance Fee	5,000	-
New Website Services	3,667	-
<b>TOTAL</b>	<b>118,809</b>	<b>96,385</b>

<b>OTHER SERVICES &amp; CHARGES (6210 - SWORN)</b>	
30-01 UTILITIES & COMMUNICATIONS	106,116
30-21 SURPLUS PROPERTY	8,211
30-23 UPKEEP REAL PROPERTY	8,000
30-40 CONTRACTUAL	96,385
30-42 SPECIAL INVESTIGATIONS	4,000
30-43 HARDWARE/SOFTWARE MAINT	70,538
30-54 VEHICLE ACCIDENT INS	20,000
30-72 MEMBERSHIPS & SUBSCRIPS	3,705
30-75 LEGAL PUBLICATIONS	1,000
30-85 INSURANCE - FIRE/THEFT	173,636
30-86 AUDIT	5,945
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>497,536</b>

<b>TRANSFERS TO OTHER FUNDS (6210 - SWORN)</b>	
80-21 POLICE CAP (021)	337,866
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>337,866</b>

**TOTAL DEPARTMENT REQUEST** 14,397,219

<b>UTILITIES (30-01)</b>	
EOC Dispatch Phone	800
Gas and Electric	31,000
SIU Electric bill	2,100
SIU Gas bill	1,300
Utilities for Crime Lab	6,400
Gun Range Phone	1,956
MI-FI Use	60,240
Cox Modem	1,020
SIU Surveillance Wire Minutes	1,300
<b>TOTAL</b>	<b>106,116</b>

**FUND: POLICE CAPITALIZATION (021)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
MATERIALS & SUPPLIES	-	55,117	55,117	36,680
OTHER SERVICES	-	81	81	86
CAPITAL OUTLAY	735,199	1,169,141	1,169,141	441,100
<b>TOTAL</b>	<b>735,199</b>	<b>1,224,339</b>	<b>1,224,339</b>	<b>477,866</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
TAXES	111,831	111,893	108,161	101,566
FINES & FORFEITURES	29,866	28,562	33,123	31,495
INVESTMENT INTEREST	14,812	17,721	11,777	3,946
MISC - INSURANCE PROCEEDS	8,898	-	4,925	-
TRANSFERS	650,000	700,000	700,000	337,866
<b>TOTAL</b>	<b>815,407</b>	<b>858,176</b>	<b>857,986</b>	<b>474,873</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	890,210	253,239	731,875	411,574
6/30/2018	411,574	815,407	735,199	491,782
6/30/2019	491,782	857,986	1,224,339	125,429
6/30/2020	125,429	474,873	477,866	122,436

**FINAL BUDGET 2020-21**

<b>MATERIALS &amp; SUPPLIES</b>	
30-35 SMALL TOOLS & EQUIPMENT	36,680
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>36,680</b>

<b>OTHER SERVICES AND CHARGES</b>	
30-86 AUDIT	86
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>86</b>

<b>CAPITAL OUTLAY</b>	
40-01 VEHICLES	433,800
40-02 MACH, FURNITURE & EQUIPMENT	7,300
<b>TOTAL CAPITAL OUTLAY</b>	<b>441,100</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>477,866</b>
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**CAPITAL OUTLAY FY 20-21**

9 Marked Patrol Units	315,000
Equipment for vehicles	118,800
4 Body Camers	7,300
<b>TOTAL</b>	<b>441,100</b>

(CONTINUED)

**FUND: POLICE CAPITALIZATION (021)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**  
**PAGE TWO**

**SMALL TOOLS & EQUIPMENT (20-35) FY 20-21**

Tasers	32,180
Rifle Level 4 plates/SWAT Vests	4,500
<b>TOTAL</b>	<b>36,680</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Vehicles: 9 Marked Patrol Units; 1-Unmarked SIU	338,000
(10) Marked (2) Inv Cars	22,249
(2) Motorcycles	55,678
Equipment for Vehicles	322,906
Ventilation System for Drug Room	5,000
Stainless Steel Countertop - Lab & Property	5,200
(22) Computer Replacements	25,000
(16) Ipads	15,144
(8) Laptops (17) Desktops, Bluetooth Printers	29,500
Motorcycle Helmet	1,818
Hand Held Radars	49,444
Fuji Camera/Stand	5,000
(2) Nikon Cameras & Accessories	3,000
Forensic Light Source	22,742
(22) IP Cameras for Jail (2) IP Cameras for Lobby	33,000
Mower for Range	8,200
Versa Light Kit	1,895
Rac Storage System	9,000
Mobile Command Stations	3,881
Cyber Security Monitoring - Also funded in Fund 09, Fund 191, and Fund 192	24,000
(15) Radios	16,867
(20) Ticket Printers (5) Thermal Printers	105,000
Body Cameras	7,620
MCT's & Docking Stations	30,426
Property Room Storage Unit	17,190
Upgrade Lineup	1,758
Video Storage	8,396
Equipment, Homeless Cell Phone	730
Drive Array Enclosure	309
VHF Radio Upgrade	188
<b>TOTAL</b>	<b>1,169,141</b>



**FUND: JUVENILE (025)**  
**DEPARTMENT: MUNICIPAL COURT**  
**DEPARTMENT HEAD: HEATHER POOLE**

EXPENDITURES	ACTUAL 2018-2019	AMENDED	ESTIMATED	BUDGET 2020-2021
		BUDGET 2019-2020	ACTUAL 2019-2020	
PERSONAL SERVICES	60,753	65,190	64,172	61,881
BENEFITS	20,530	23,234	21,407	23,047
MATERIALS & SUPPLIES	1,101	1,832	1,832	838
OTHER SERVICES	890	5,786	5,786	1,070
CAPITAL OUTLAY	-	1,700	1,700	600
TOTAL	83,274	97,742	94,897	87,436

REVENUES	ACTUAL 2018-2019	AMENDED	ESTIMATED	BUDGET 2020-2021
		BUDGET 2019-2020	ACTUAL 2019-2020	
FINES & FORFEITURES	56,757	72,132	39,144	35,000
INTEREST	928	837	352	106
TRANSFER IN (GENERAL)	-	40,000	40,000	50,000
TOTAL	57,685	112,969	79,496	85,106

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	10,774	114,628	69,599	55,803
6/30/2018	55,803	57,685	83,274	30,214
6/30/2019	30,214	79,496	94,897	14,813
6/30/2020	14,813	85,106	87,436	12,483

Excludes Capital Outlay (4,342) 5% Reserve  
**8,141**

PERMANENT STAFFING	FY 20-21	FY 19-20
Court Compliance Coordinator/ Juvenile Probation Officer	0.25 1	0.25 1
TOTAL	1.25	1.25
PART TIME:	FY 20-21	FY 19-20
Clerk - Court	0	0.25

FY 20-21 PT Court Clerk removed  
Part Time Clerk .75 of salary is paid by Municipal Court (010-12)  
Court Compliance Coordinator and Court Clerk position were combined  
in FY 17-18 with Municipal Court (010-12) covering .75 of salary

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	59,991
10-10 LONGEVITY	1,047
10-12 VACATION BUYBACK	238
10-13 PDO BUYBACK	158
10-14 SICK LEAVE INCENTIVE	225
10-95 SALARY ADJUSTMENT	222
<b>TOTAL PERSONAL SERVICES</b>	<b>61,881</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	4,734
15-02 RETIREMENT	8,663
15-03 GROUP INSURANCE	7,140
15-04 WORKERS COMP INSURANCE	527
15-06 TRAVEL & SCHOOL	500
15-13 LIFE	210
15-14 DENTAL	601
15-20 OVERHEAD HEALTH CARE COST	672
<b>TOTAL BENEFITS</b>	<b>23,047</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	500
20-63 FLEET FUEL	68
20-64 FLEET PARTS	112
20-65 FLEET LABOR	158
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>838</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-43 HARDWARE/SOFTWARE MAINT	655
30-72 MEMBERSHIPS/SUBS	175
30-85 INSURANCE-FIRE & THEFT	240
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,070</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	600
<b>TOTAL CAPITAL OUTLAY</b>	<b>600</b>

**TOTAL DEPARTMENT REQUEST** **87,436**

<b>CAPITAL OUTLAY FY 20-21</b>	
HP Color Laserjet Printer	600
<b>TOTAL</b>	<b>600</b>

**FUND: POLICE STATE SEIZURES (030)\***  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
BENEFITS	1,481	5,376	3,541	3,500
MATERIAL & SUPPLIES	51	2,375	2,375	2,375
OTHER SERVICES	-	5,000	5,000	4,000
CAPITAL OUTLAY	1,167	5,700	5,700	5,000
<b>TOTAL</b>	<b>2,699</b>	<b>18,451</b>	<b>16,616</b>	<b>14,875</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
FINES & FORFEITURES	7,956	-	1,236	-
INVESTMENT INTEREST	1,564	1,510	1,436	722
<b>TOTAL</b>	<b>9,520</b>	<b>1,510</b>	<b>2,672</b>	<b>722</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	60,510	11,871	6,570	65,811
6/30/2018	65,811	9,520	2,699	72,631
6/30/2019	72,631	2,672	16,616	58,687
6/30/2020	58,687	722	14,875	44,534

\*This fund can only be used for drug enforcement

**FINAL BUDGET 2020-2021**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	2,000
15-07 UNIFORMS/PROTECTIVE GEAR	1,500
<b>TOTAL BENEFITS</b>	<b>3,500</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,375
20-41 SUPPLIES	1,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,375</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	4,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,000</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	5,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** **14,875**

<b>CAPITAL OUTLAY FY 20-21</b>	
Misc. Machinery, Furniture, and Equipment	5,000
<b>TOTAL</b>	<b>5,000</b>

<b>CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL</b>	
Misc. Machinery, Furniture, and Equipment	5,700
<b>TOTAL</b>	<b>5,700</b>

**FUND: POLICE SPECIAL PROJECTS (031)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
MATERIAL & SUPPLIES	1,937	8,144	8,144	3,000
OTHER SERVICES	6,000	7,000	7,000	7,000
CAPITAL OUTLAY	855	5,000	5,000	5,000
TOTAL	8,792	20,144	20,144	15,000

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
INTEREST	1,767	1,616	1,864	931
MISCELLANEOUS	7,022	18,733	30,797	19,173
TOTAL	8,790	20,349	32,661	20,104

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	73,425	13,189	7,960	78,654
6/30/2018	78,654	8,790	8,792	78,652
6/30/2019	78,652	32,661	20,144	91,169
6/30/2020	91,169	20,104	15,000	96,273

**FINAL BUDGET 2020-2021**

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	3,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	3,000

<b>OTHER SERVICES AND CHARGES</b>	
31-08 SHOP WITH A COP	6,000
31-41 DONATIONS EXPENSE	1,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	7,000

<b>CAPITAL OUTLAY</b>	
40-02 MACHINERY, FURN, EQUIP	5,000
<b>TOTAL CAPITAL OUTLAY</b>	5,000

**TOTAL DEPARTMENT REQUEST** 15,000

**CAPITAL OUTLAY FY 20-21**

Misc Machinery, Furniture and Equipment	5,000
<b>TOTAL</b>	5,000

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Misc Machinery, Furniture and Equipment	5,000
<b>TOTAL</b>	5,000

**FUND: POLICE FEDERAL PROJECTS (033)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
BENEFITS	5,579	10,578	3,783	4,000
MATERIALS & SUPPLIES	451	13,250	11,050	-
OTHER SERVICES	-	-	2,200	-
<b>TOTAL</b>	<b>6,030</b>	<b>23,828</b>	<b>17,033</b>	<b>4,000</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
MISCELLANEOUS	-	-	-	-
INTEREST	828	767	526	219
<b>TOTAL</b>	<b>828</b>	<b>767</b>	<b>526</b>	<b>219</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2017	69,900	1,045	4,402	66,543	6/30/2018
6/30/2018	66,543	828	6,030	61,341	6/30/2019
6/30/2019	61,341	526	17,033	44,834	6/30/2020 - EST
6/30/2020	44,834	219	4,000	41,053	6/30/2021 - EST

**FINAL BUDGET 2020-2021**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	4,000
<b>TOTAL BENEFITS</b>	<u>4,000</u>

<b>TOTAL DEPARTMENT REQUEST</b>	<u><b>4,000</b></u>
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**FUND: POLICE LAB FEES (034)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
BENEFITS	3,153	5,278	5,278	1,500
MATERIALS AND SUPPLIES	5,679	6,275	6,275	6,000
OTHER SERVICES	-	1,500	1,500	1,500
TOTAL	8,832	13,053	13,053	9,000

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
FINES & FORFEITURES	14,007	11,038	10,953	11,479
INTEREST	410	382	449	235
ASSET RETIREMENT	-	-	-	-
TOTAL	14,417	11,420	11,402	11,714

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	17,610	12,962	14,508	16,064
6/30/2018	16,064	14,417	8,832	21,650
6/30/2019	21,650	11,402	13,053	19,999
6/30/2020	19,999	11,714	9,000	22,713

**FINAL BUDGET 2020-2021**

<b>BENEFITS</b>	
15-06 TRAVEL & SCHOOL	1,000
15-07 UNIFORMS	500
<b>TOTAL BENEFITS</b>	<u>1,500</u>

<b>MATERIALS AND SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIP	3,000
20-41 SUPPLIES	3,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<u>6,000</u>

<b>OTHER SERVICES &amp; CHARGES</b>	
28-10 MAINTENANCE - CRIME LAB	1,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<u>1,500</u>

<b>TOTAL DEPARTMENT REQUEST</b>	<u><u>9,000</u></u>
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**FUND: EMPLOYEE ACTIVITY FUND (035)**  
**DEPARTMENT: MWC ACTIVITIES (38)**  
**DEPARTMENT HEAD: TROY BRADLEY**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
MATERIALS AND SUPPLIES	2,562	3,000	4,946	3,000
OTHER SERVICES	7,818	13,000	11,000	10,100
<b>TOTAL</b>	<b>10,380</b>	<b>16,000</b>	<b>15,946</b>	<b>13,100</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
INTEREST	448	402	411	195
MISCELLANEOUS	1,946	2,341	2,202	1,988
TRANSFERS IN (010)	7,500	9,000	9,000	9,000
<b>TOTAL</b>	<b>9,895</b>	<b>11,743</b>	<b>11,613</b>	<b>11,183</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	19,641	10,439	9,363	20,717
6/30/2018	20,717	9,895	10,380	20,232
6/30/2019	20,232	11,613	15,946	15,899
6/30/2020	15,899	11,183	13,100	13,982

**FINAL BUDGET 2020-2021**

<b>MATERIALS &amp; SUPPLIES</b>	
20-11 SWIM PARTY	700
20-12 CHRISTMAS PARTY	2,100
20-14 LUNCHEON-CHILI	200
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-11 SWIM PARTY	200
30-12 CHRISTMAS PARTY	8,700
30-77 DODGERS GAME	1,200
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>10,100</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>13,100</b>
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**FUND: POLICE - JAIL (036)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
BENEFITS	2,997	4,500	3,851	2,000
MATERIALS AND SUPPLIES	40,949	62,610	62,610	49,500
OTHER SERVICES	16,202	19,708	19,708	16,130
CAPITAL OUTLAY	22,044	10,438	10,438	-
<b>TOTAL</b>	<b>82,192</b>	<b>97,256</b>	<b>96,607</b>	<b>67,630</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	32,167	36,425	43,724	41,560
FINES AND FORFEITURES	18,067	24,804	13,607	15,837
MISCELLANEOUS	-	-	-	-
INVESTMENT INTEREST	2,932	2,944	2,894	1,445
ASSET RETIREMENT	-	-	-	-
TRANSFER IN (037)	60,000	-	-	-
<b>TOTAL</b>	<b>113,166</b>	<b>64,173</b>	<b>60,225</b>	<b>58,842</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	130,475	103,342	113,656	120,161
6/30/2018	120,161	113,166	82,192	151,135
6/30/2019	151,135	60,225	96,607	114,753
6/30/2020	114,753	58,842	67,630	105,965

**FINAL BUDGET 2020-2021**

<b>BENEFITS</b>	
15-07 UNIFORMS	2,000
<b>TOTAL BENEFITS</b>	<b>2,000</b>

<b>MATERIALS AND SUPPLIES</b>	
20-41 SUPPLIES	14,500
20-52 FEEDING PRISONERS	35,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>49,500</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP OF REAL PROPERTY	8,000
30-40 CONTRACTUAL	8,130
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>16,130</b>

**TOTAL DEPARTMENT REQUEST** **67,630**

**CONTRACTUAL (30-40) FY 20-21**

J05 Inmate Phone Cards	3,000
Mentalix(Fingerprint system maintenance)	4,890
MMPI/CPI Testing	240
<b>TOTAL</b>	<b>8,130</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Convection Oven	9,156
Jail Camera	1,282
<b>TOTAL</b>	<b>10,438</b>

**FUND: POLICE IMPOUND FEES (37)**  
**DEPARTMENT: POLICE (62)**  
**DEPARTMENT HEAD: BRANDON CLABES**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	-	12,719	12,719	12,719
BENEFITS	9,815	5,973	5,973	1,973
MATERIALS & SUPPLIES	3,859	39,001	39,001	4,500
OTHER SERVICES & CHARGE	21,936	64,444	64,444	18,300
CAPITAL OUTLAY	16,194	5,000	5,000	5,000
TRANSFERS OUT	63,445	30,661	30,661	-
TOTAL	115,249	157,798	157,798	42,492

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	58,961	67,959	58,450	53,706
INVESTMENT INTEREST	4,161	3,852	2,769	1,341
ASSET RETIREMENT	-	14,000	14,000	-
TOTAL	63,122	85,811	75,219	55,047

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	197,845	72,227	61,629	208,443
6/30/2018	208,443	63,122	115,249	156,316
6/30/2019	156,316	75,219	157,798	73,737
6/30/2020	73,737	55,047	42,492	86,292

**CONTRACTUAL (30-40) FY 20-21**

Faro System Warranty	1,300
Simulator Warranty	17,000
TOTAL	18,300

**FINAL BUDGET 2020-2021**

PERSONAL SERVICES	
10-03 OVERTIME	12,719
TOTAL PERSONAL SERVICES	12,719

BENEFITS	
15-01 SOCIAL SECURITY	973
15-06 TRAVEL & SCHOOL	1,000
TOTAL BENEFITS	1,973

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	500
20-41 SUPPLIES	4,000
TOTAL MATERIALS & SUPPLIES	4,500

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	18,300
TOTAL OTHER SERVICES & CHARGES	18,300

CAPITAL OUTLAY	
40-02 EQUIPMENT	5,000
TOTAL CAPITAL OUTLAY	5,000

**TOTAL DEPARTMENT REQUEST** **42,492**

**CAPITAL OUTLAY FY 20-21**

Equipment	5,000
TOTAL	5,000

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Equipment	5,000
TOTAL	5,000



**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	7,400,053	8,024,049	7,846,023	7,840,726
BENEFITS	2,861,542	2,778,652	2,684,055	2,952,869
MATERIALS & SUPPLIES	265,758	434,102	395,103	368,266
OTHER SERVICES	207,872	292,395	262,147	259,212
CAPITAL OUTLAY	-	36,000	36,000	-
TRANSFERS	250,000	250,000	250,000	298,725
TOTAL	10,985,225	11,815,198	11,473,328	11,719,796

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	4,302,436	4,296,142	4,153,554	3,899,638
LICENSES & PERMITS	9,800	9,107	9,017	9,039
CHARGES FOR SERVICES	26,723	21,279	20,094	17,409
INVESTMENT INTEREST	54,429	56,976	67,339	36,761
MISCELLANEOUS	23,326	9,720	15,612	13,394
ASSET RETIREMENT	-	-	-	-
TRANSFERS IN	7,840,914	7,817,940	7,565,825	7,114,523
TOTAL	12,257,628	12,211,164	11,831,441	11,090,763

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	967,831	11,034,025	10,471,011	1,530,845
6/30/2018	1,530,845	12,257,628	10,985,225	2,803,249
6/30/2019	2,803,249	11,831,441	11,473,328	3,161,362
6/20/2020	3,161,362	11,090,763	11,719,796	2,532,329

Excludes Transfers Out (571,054) 5% Reserve  
2,590,308

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES (6410 - SWORN EMPLOYEES)</b>	
10-01 SALARIES	6,575,981
10-05 COMMITTEE INCENTIVE PAY	21,603
10-06 COLLEGE INCENTIVE	30,680
10-08 OVERTIME OT1	159,098
10-09 CONSTANT MANNING OT2	75,000
10-10 LONGEVITY	128,553
10-11 SICK LEAVE BUYBACK - OVER BANK	90,036
10-12 VACATION BUYBACK	28,028
10-13 PDO BUYBACK	164,108
10-14 SICK LEAVE INCENTIVE	60,500
10-16 HAZ MAT PAY	87,593
10-17 ADDITIONAL INCENTIVE	13,081
10-18 SEPARATION PAY	80,000
10-19 INSPECTOR ON CALL	5,517
10-24 STATE INSPECTOR	3,035
10-95 1X SALARY ADJUSTMENT	14,748
<b>PERSONAL SERVICES - SWORN</b>	<u>7,537,561</u>

<b>PERSONAL SERVICES (6420 - CIVILIAN EMPLOYEES)</b>	
10-01 SALARIES	278,317
10-03 OVERTIME	1,000
10-05 COMMITTEE INCENTIVE PAY	600
10-07 ALLOWANCES	5,071
10-10 LONGEVITY	6,264
10-11 SICK LEAVE BUYBACK - OVER BANK	5,204
10-12 VACATION BUYBACK	2,597
10-13 PDO BUYBACK	1,731
10-14 SICK LEAVE INCENTIVE	1,800
10-95 1X SALARY ADJUSTMENT	581
<b>PERSONAL SERVICES - CIVILIAN</b>	<u>303,165</u>
<b>TOTAL PERSONAL SERVICES</b>	<u><b>7,840,726</b></u>

(CONTINUED)

FY 17-18 - Ordinance 3308 which was effective 1/1/18 increased sales tax to this fund .2166%.

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
<b>Division 6410</b>		
Shift Commander	3	3
Chief of Training	1	1
Fire Marshall	1	1
Fire Inspector	3	3
Captain/Major	18	18
Apparatus Operator/Lt.	18	18
Firefighter	39	39
<b>TOTAL</b>	<b>83</b>	<b>83</b>
<b>Division 6420</b>		
Admin. Secretary	1	1
Fire Chief	1	1
Programs Manager	0	1
Chief of Administration	1	0
Communications Coordinator - IT	0.27	0.27
<b>TOTAL</b>	<b>3.27</b>	<b>3.27</b>
<b>TOTAL 6410 &amp; 6420</b>	<b>86.27</b>	<b>86.27</b>

FY 17-18: Moved Communications Coordinator to Fund 70 (EOC)  
FY 18-19: Moved Communications Coordinator from Fund 70 (EOC)  
FY 20-21 Changed Prog Mgr to Chief of Administration

PERSONNEL  
POSITIONS  
SUMMARY:  
  
2005-06 - 92.5  
2006-07 - 92.5  
2007-08 - 89.75  
2008-09 - 89  
2009-10 - 89  
2010-11 - 89  
2011-12 - 87  
2012-13 - 89  
2013-14 - 89.5  
2014-15 - 85.27  
2015-16 - 80.27  
2016-17 - 84.27  
2017-18 - 83  
2018-19 - 83.27  
2019-20 - 86.27  
2020-21 - 86.27

<b>BENEFITS (6410 - SWORN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	109,295
15-02 EMPLOYEES' RETIREMENT	1,030,955
15-03 GROUP INSURANCE	854,262
15-04 WORKERS COMP INSURANCE	302,350
15-07 UNIFORMS & PROTECTIVE GEAR	31,844
15-13 LIFE	13,440
15-14 DENTAL	82,003
15-20 OVERHEAD HEALTH COST	43,670
15-26 MEDICAL & PHYSICALS	14,100
15-98 RETIREE INSURANCE	337,413
<b>TOTAL BENEFITS-SWORN</b>	<b>2,819,331</b>

<b>BENEFITS (6420 - CIVILIAN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	23,192
15-02 EMPLOYEES' RETIREMENT	52,655
15-03 GROUP INSURANCE	37,794
15-06 TRAVEL & SCHOOL	3,000
15-13 LIFE	549
15-14 DENTAL	3,917
15-20 OVERHEAD HEALTH COST	1,759
15-98 RETIREE INSURANCE	10,671
<b>TOTAL BENEFITS-CIVILIAN</b>	<b>133,537</b>

**TOTAL BENEFITS** **2,952,869**

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	23,250
20-35 SMALL TOOLS & EQUIP	12,800
20-36 SPECIAL OPS/HAZMAT SUPPLIES	12,000
20-37 SCBA PARTS & SUPPLIES	6,148
20-38 EMS SUPPLIES	10,300
20-41 SUPPLIES	20,254
20-63 FLEET FUEL	51,196
20-64 FLEET PARTS	127,450
20-65 FLEET LABOR	84,768
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>348,166</b>

(CONTINUED)

**FUND: FIRE (040)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
**PAGE THREE**

**CONTRACTUAL (30-40) SUPPRESSION DIVISION 6410**

Copy Rental and Supplies	2,500
Pest Control	2,500
Employment Ads	1,000
Polygraphs for New Hires	300
Contract Negotiations & Arbitration	13,700
Fire Station Alarm Systems	8,000
<b>TOTAL</b>	<b>28,000</b>

**CONTRACTUAL (30-40) TRAINING DIVISION 6412**

Printing of Test Materials and Room Rental for Promotion Tests	2,000
<b>TOTAL</b>	<b>2,000</b>

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, comes from transfers out of the operational Fund, 040 and includes a sales tax for capital outlay which was approved 1-1-12. The sales tax approved 1-1-12 is deposited directly into Fund 041.

**OTHER SERVICES & CHARGES (SWORN EMPLOYEES)**

30-21 SURPLUS PROPERTY	6,057
30-23 UPKEEP REAL PROPERTY	27,000
30-40 CONTRACTUAL	28,000
30-43 ANNUAL SOFTWARE MAINTENANCE	37,486
30-54 VEHICLE ACCIDENT INSURANCE	4,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	6,000
30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATIONS	71,957
30-86 AUDIT	6,312
31-01 UTILITIES	35,000
31-02 COMMUNICATIONS	10,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>231,812</b>

**FIRE PREVENTION DIVISION**

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	100
20-41 SUPPLIES	9,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>9,100</b>

**OTHER SERVICES & CHARGES**

30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,000
30-73 PUBLICATIONS	2,400
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>3,400</b>

**TRAINING DIVISION**

**MATERIALS & SUPPLIES**

20-34 MAINTENANCE OF EQUIPMENT	1,000
20-41 SUPPLIES	10,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>11,000</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	2,000
30-73 PUBLICATIONS	2,000
30-75 TUITION/FEES FOR TRAINING & CONF	20,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>24,000</b>

**TRANSFERS**

80-05 GRANTS (143)	48,725
80-41 FIRE CAP (041)	250,000
<b>TOTAL TRANSFERS</b>	<b>298,725</b>

**TOTAL DEPARTMENT REQUEST** **11,719,796**

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
MATERIALS & SUPPLIES	-	74,220	74,220	24,684
OTHER SERVICES	-	242	242	258
CAPITAL OUTLAY	105,917	550,880	550,880	29,500
DEBT SERVICE	234,143	234,143	234,143	234,143
<b>TOTAL</b>	<b>340,060</b>	<b>859,485</b>	<b>859,485</b>	<b>288,585</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	335,492	335,001	323,883	304,083
INTEREST	16,944	15,583	20,466	11,079
TRANSFERS (Fire 040)	250,000	250,000	250,000	250,000
<b>TOTAL</b>	<b>602,436</b>	<b>600,584</b>	<b>594,349</b>	<b>565,162</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	574,356	377,688	336,672	615,372	6/30/2018
6/30/2018	615,372	602,436	340,060	877,748	6/30/2019
6/30/2019	877,748	594,349	859,485	612,612	6/30/2020 - EST
6/30/2020	612,612	565,162	288,585	889,189	6/30/2021 - EST

**FINAL BUDGET 2020-2021**

<b>MATERIALS &amp; SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	24,684
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>24,684</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-86 AUDIT	258
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>258</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	25,500
40-49 COMPUTERS	4,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>29,500</b>

<b>DEBT SERVICE</b>	
70-01 PRINCIPAL	220,335
71-01 INTEREST	13,808
<b>TOTAL DEBT SERVICE</b>	<b>234,143</b>

**TOTAL DEPARTMENT REQUEST** **288,585**

**CAPITAL OUTLAY FY 20-21**

Chairs	6,000
Appliances	7,500
Computers	4,000
Radio Equipment	12,000
<b>TOTAL</b>	<b>29,500</b>

(CONTINUED)

**FUND: FIRE CAPITALIZATION (041)**  
**DEPARTMENT: FIRE (64)**  
**DEPARTMENT HEAD: BERT NORTON**  
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***Loan Information (Refinanced 03/01/2011)***

A loan of \$275,000 occurred during Fiscal Year 08-09 - related to completion of the new fire stations.  
 Debt service payment began June, 2009 on an eight year, 5% note.

A loan of \$225,000 to occurred during Fiscal Year 09-10 - related to the remodel of stations 1 and 5.  
 Debt service payment began August, 2009 on an eight year, 5% note.

A loan of \$245,000 to occurred during Fiscal Year 09-10 - funding remaining balance due on Engine #4.  
 Debt service payment began May, 2010 on an eight year, 5% note.

***FY 10-11 Loan***

loan of \$1,145,000 during Fiscal Year 10-11. Loan refinanced previous 3 loans and is funding for a new roof-Station 1, aerial apparatus & misc. Debt service payment began April, 2011 on a ten year, 5% note.

***FY 12-13 Loan***

A loan of \$1,950,000 at 3.75% occurred on July 1, 2012. Proceeds will payoff existing loan of \$1,035,000. The additional proceeds of the loan will purchase aerial apparatus, rescue engine, brusher pump, and demo apparatus. Outstanding loan balance as of June 30, 2018 is \$885,203.

**Loan will term 7-1-2022.**

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Brush Pumper	80,000
Communications/Radio Hardware Infrastructure	13,088
Computer Replacements	9,131
EMS Automatic External Defibrillators	35,000
5 Yr Fire Truck Repl	300,000
SCBA Compressor	45,051
Multi-Year Apparatus Repl	50,218
Bunker Gear Sets/Boots	15,633
Furniture	2,694
Rescue Boat	65
<b>TOTAL</b>	<b>550,880</b>

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: CLAUDIA KOOS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	115,453	120,138	120,671	93,296
BENEFITS	32,707	35,965	32,740	25,713
MATERIALS & SUPPLIES	16,123	16,476	17,076	14,300
OTHER SERVICES	24,588	36,713	37,043	20,558
CAPITAL OUTLAY	11,571	35,339	35,339	-
<b>TOTAL</b>	<b>200,442</b>	<b>244,631</b>	<b>242,869</b>	<b>153,867</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
INVESTMENT INTEREST	7,880	7,319	7,099	3,370
MISCELLANEOUS	22,438	23,159	42,101	23,311
TRANSFERS IN- (225)	182,963	175,003	137,470	115,883
<b>TOTAL</b>	<b>213,281</b>	<b>205,481</b>	<b>186,670</b>	<b>142,564</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	351,874	204,680	211,510	345,044
6/30/2018	345,044	213,281	200,442	357,883
6/30/2019	357,883	186,670	242,869	301,684
6/30/2020	301,684	142,564	153,867	290,381
Excludes Capital Outlay & Transfers Out				(7,693)
				<b>282,688</b>

5% Reserve

(CONTINUED)

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	62,247
10-02 WAGES	24,300
10-07 ALLOWANCES	1,680
10-10 LONGEVITY	1,991
10-11 SICK LEAVE BUYBACK	1,655
10-12 VACATION BUYBACK	167
10-13 PDO BUYBACK	590
10-95 SALARY ADJUSTMENT	666
<b>TOTAL PERSONAL SERVICES</b>	<b>93,296</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	7,137
15-02 EMPLOYEES' RETIREMENT	9,659
15-03 GROUP INSURANCE	5,561
15-04 WORKER'S COMP INSURANCE	2,108
15-13 LIFE	168
15-14 DENTAL	492
15-20 OVERHEAD HEALTH CARE COST	587
<b>TOTAL BENEFITS</b>	<b>25,713</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	200
20-35 SMALL TOOLS & EQUIPMENT	300
20-41 SUPPLIES	3,800
20-44 GIFT SHOP SUPPLIES	10,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>14,300</b>

Note: Transfer in comes from 30% of the distribution of the Hotel / Motel Tax Fund (225)

**FUND: WELCOME CENTER (045)**  
**DEPARTMENT: WELCOME CENTER (74)**  
**DEPARTMENT HEAD: CLAUDIA KOOS**  
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PERMANENT STAFFING	FY 20-21	FY 19-20
Travel Info Cntr Coordinator	1	1
Facilities Project Supervisor	0	0.25
<b>TOTAL</b>	<b>1</b>	<b>1.25</b>
PART TIME:	FY 20-21	FY 19-20
Info Cntr Asst	4	4

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 4  
2007-08 - 3.25  
2008-09 - 3.67  
2009-10 - 3.25  
2010-11 - 3.25  
2011-12 - 3.25  
2012-13 - 3.35  
2013-14 - 4.25  
2014-15 - 4.25  
2015-16 - 4.25  
2016-17 - 5.25  
2017-18 - 5.25  
2018-19 - 5.25  
2019-20 - 5.25  
2020-21 - 5

Facilities Project Supervisor .25 moved to 010-09 Street Dept in FY 20-21  
Added Part-time Info Cntr Asst @ 16 hours per week FY 16-17  
Eliminated Admin Sec and added Part-time Info Cntr Asst @ 16 hours per week FY 13-14  
Administrative Sec. - Allocation of 10% FY 12-13

**CONTRACTUAL (30-40) FY 20-21**

Quarterly Pest Control	316
Window Cleaning (2 x \$725)	725
MAC - Monitor Security System (12 x \$18)	660
Firetrol Annual Testing of Fire Alarm	225
Firetrol Annual Inspection of Fire Extinguisher	30
Verizon (Service for Square POS Ipad)	456
Additional Maintenance/Misc.	600
<b>TOTAL</b>	<b>3,012</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	7,400
30-23 UPKEEP REAL PROPERTY	5,150
30-40 CONTRACTUAL	3,012
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,724
30-56 SQUARE FEES	720
30-72 MEMBERSHIPS & SUBSCRIPTIONS	350
30-85 INSURANCE	2,202
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>20,558</b>

**TOTAL DEPARTMENT REQUEST** 153,867

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

COMPUTERS/HARDWARE	1,200
PUMPING STATION	33,673
CONFERENCE TABLE/CHAIRS	466
<b>TOTAL</b>	<b>35,339</b>

**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEADS: CLAUDIA KOOS (07) & ROBERT COLEMAN (87)**

**FINAL BUDGET 2020-2021**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	149,749	159,804	158,586	87,172
BENEFITS	53,550	61,692	61,058	35,460
MATERIALS & SUPPLIES	811	1,976	1,976	1,550
OTHER SERVICES	110,512	155,879	145,918	96,221
CAPITAL OUTLAY	946	54	54	-
<b>TOTAL</b>	<b>315,568</b>	<b>379,405</b>	<b>367,592</b>	<b>220,403</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	-	-	2,450	-
INTEREST	4,110	3,818	4,563	2,039
TRANSFERS IN	341,531	326,673	256,610	216,314
<b>TOTAL</b>	<b>345,641</b>	<b>330,491</b>	<b>263,623</b>	<b>218,353</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	166,636	336,855	332,644	170,847
6/30/2018	170,847	345,641	315,568	200,919
6/30/2019	200,919	263,623	367,592	96,950
6/30/2020	96,950	218,353	220,403	94,900

Excludes Capital Outlay & Transfers Out (11,020) **5% Reserve**  
**83,880**

*Note: Transfer in comes from 56% of the distribution of the Hotel / Motel Tax Fund (225)*

<b>CVB - 0710</b>	
<b>MATERIALS AND SUPPLIES</b>	
20-41 SUPPLIES	800
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>800</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	9,200
30-43 HARDWARE/SOFTWARE MAINTENANCE	2,081
30-46 CONFERENCE INCENTIVE FUNDS	18,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,545
30-81 ADVERTISING/PROMOTION	22,185
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>53,011</b>
<b>TOTAL DIVISION REQUEST</b>	<b>53,811</b>

(CONTINUED)



**FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)**  
**DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)**  
**DEPARTMENT HEADS: CLAUDIA KOOS (07) & ROBERT COLEMAN (87)**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
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**CVB - 0710**

Convention/Tourism Mgr	0	1
<b>TOTAL</b>	<b>0</b>	<b>1</b>

**Economic Dev - 8710**

Economic Dev Director	0.8	0.8
<b>TOTAL</b>	<b>0.8</b>	<b>0.8</b>

<b>TOTAL 0710 &amp; 8710</b>	<b>0.8</b>	<b>1.8</b>
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Convention/Tourism Mgr position removed FY 20-21

Economic Development Director moved 20% to Economic Development Authority (353) FY 18-19

Economic Development Director added in FY 14-15

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 1  
 2007-08 - 1  
 2008-09 - 1.14  
 2009-10 - 1.56  
 2010-11 - 1.56  
 2011-12 - 1.56  
 2012-13 - 1.56  
 2013-14 - 1.56  
 2014-15 - 2.56  
 2015-16 - 2  
 2016-17 - 2  
 2017-18 - 2  
 2018-19 - 1.8  
 2019-20 - 1.8  
 2020-21 - 0.8

**ADVERTISING & PROMOTION (30-81) DIVISION 0710 FY 20-21**

OTRD State Travel Guide	4,300
Reprint of additional visitors guide	3,000
OTRD - Group Travel Opportunities	800
Tinker Base Guide & Directory	1,080
Updated Midwest Tourism video for CVB website	3,300
Tinker Base Map CVB & WC	955
Constant Contact - CVB E-newsletter	950
Graphic Design for Ads	700
OTIA Governor's Conference Sponsorship	1,000
OSAE Conference Corporate Sponsorship	1,000
Meeting Planner Guide	1,400
Promotional Items	1,600
Web Hosting Annual - visitmidwestcity.com	650
Co-Op Advert/Promo/Tradeshow & Exhibit	1,200
EOCTC Sponsor of Film Event	250
<b>TOTAL</b>	<b>22,185</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

DESKTOP COMPUTER	54
<b>TOTAL</b>	<b>54</b>

**ECONOMIC DEVELOPMENT - 8710**

**PERSONAL SERVICES**

10-01 SALARIES	81,492
10-07 ALLOWANCES	3,504
10-10 LONGEVITY	669
10-13 PDO BUYBACK	645
10-14 SICK LEAVE INCENTIVE	720
10-95 1 X SALARY ADJUSTMENT	142
<b>TOTAL PERSONAL SERVICES</b>	<b>87,172</b>

**BENEFITS**

15-01 SOCIAL SECURITY	6,669
15-02 EMPLOYEES' RETIREMENT	12,204
15-03 GROUP INSURANCE	10,950
15-06 TRAVEL & SCHOOL	3,600
15-13 LIFE	134
15-14 DENTAL	1,071
15-20 OVERHEAD HEALTH CARE COST	832
<b>TOTAL BENEFITS</b>	<b>35,460</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	750
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>750</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES/COMMUNICATIONS	500
30-16 MWC CHAMBER CONTRACT	36,000
30-40 CONTRACTUAL	5,000
30-43 HARDWARE/SOFTWARE MAINT.	750
30-72 MEMBERSHIP/SUBSCRIPTIONS	560
30-81 ADVERTISING/PROMOTION	400
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>43,210</b>

<b>TOTAL DIVISION REQUEST</b>	<b>166,592</b>
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<b>TOTAL DEPARTMENT REQUEST</b>	<b>220,403</b>
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**CONTRACTUAL (30-40) DIVISION 0710 FY 20-21**

Certified Folder Display	4,700
OK Tourism & Rec Dept	4,500
<b>TOTAL</b>	<b>9,200</b>

**CONTRACTUAL (30-40) DIVISION 8710 FY 20-21**

Outside Professional Services	5,000
<b>TOTAL</b>	<b>5,000</b>

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: ROBERT STREETS**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	199,277	215,378	210,218	214,176
BENEFITS	85,518	74,002	71,925	76,680
MATERIALS & SUPPLIES	48,140	94,093	83,639	69,334
OTHER SERVICES	49,031	43,598	43,598	38,544
CAPITAL OUTLAY	-	170,000	170,000	26,000
<b>TOTAL</b>	<b>381,966</b>	<b>597,071</b>	<b>579,380</b>	<b>424,734</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SVCS	455,942	449,799	456,320	454,396
INTEREST	11,196	10,514	10,646	5,477
MISCELLANEOUS	200	-	333	-
<b>TOTAL</b>	<b>467,338</b>	<b>460,313</b>	<b>467,299</b>	<b>459,873</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	427,064	457,651	400,166	484,549
6/30/2018	484,549	467,338	381,966	569,922
6/30/2019	569,922	467,299	579,380	457,841
6/20/2020	457,841	459,873	424,734	492,980

Excludes Capital Outlay (19,937) 5% Reserve  
**473,043**

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARY	199,759
10-03 OVERTIME	2,000
10-07 ALLOWANCES	1,035
10-10 LONGEVITY	8,852
10-11 SICK LEAVE BUYBACK	34
10-14 SICK LEAVE INCENTIVE	1,350
10-19 ONCALL	480
10-95 1X SALARY ADJUSTMENT	666
<b>TOTAL PERSONAL SERVICES</b>	<b>214,176</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	16,384
15-02 EMPLOYEES' RETIREMENT	29,985
15-03 GROUP INSURANCE	21,321
15-04 WORKER'S COMP INSURANCE	1,931
15-06 TRAVEL & SCHOOL	760
15-07 UNIFORMS	1,600
15-13 LIFE	630
15-14 DENTAL	2,052
15-20 OVERHEAD HEALTH CARE COST	2,017
<b>TOTAL BENEFITS</b>	<b>76,680</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	22,400
20-63 FLEET FUEL	8,772
20-64 FLEET PARTS	24,464
20-65 FLEET LABOR	13,698
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>69,334</b>

<b>OTHER SERVICES</b>	
30-22 PWA REIMBURSEMENT	31,556
30-40 CONTRACTUAL	6,000
30-85 INSURANCE-FIRE, THEFT, LIAB	988
<b>TOTAL OTHER SERVICES</b>	<b>38,544</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	11,000
40-05 UTILITY IMPROVEMENTS	15,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>26,000</b>

**TOTAL DEPARTMENT REQUEST** **424,734**

(CONTINUED)

**FUND: CAPITAL DRAINAGE (060)**  
**DEPARTMENT: DRAINAGE IMPROVEMENTS (072)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
Street Supervisor	0.25	0.25
Street Project Supervisor	0.50	0.50
Equipment Operator III	1	1
Equipment Operator II	1	1
Equipment Operator I	1	1
<b>TOTAL</b>	<b>3.75</b>	<b>3.75</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.75  
2010-11 - 3.75  
2011-12 - 3.75  
2012-13 - 3.75  
2013-14 - 3.75  
2014-15 - 3.75  
2015-16 - 3.75  
2016-17 - 3.75  
2017-18 - 3.75  
2018-19 - 3.75  
2019-20 - 3.75  
2020-21 - 3.75

**CAPITAL OUTLAY FY 20-21**

CCTV Inspection Unit Lease	11,000
Palmer Loop Trail Drainage	15,000
<b>TOTAL</b>	<b>26,000</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Trackhoe (4th of 5 yr funding)	130,000
Pickup	40,000
<b>TOTAL</b>	<b>170,000</b>

**CONTRACTUAL (30-40) FY 20-21**

Tree Maintenance	6,000
<b>TOTAL</b>	<b>6,000</b>

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	273,119	287,986	248,957	261,590
BENEFITS	118,550	115,080	89,682	95,019
MATERIALS & SUPPLIES	45,824	77,093	54,522	55,361
OTHER SERVICES	159,924	203,416	193,253	177,700
CAPITAL OUTLAY	285,000	116,400	116,400	11,000
TRANSFERS OUT	41,907	41,907	41,907	41,907
TOTAL	924,324	841,882	744,721	642,577

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
LICENSES & PERMITS	4,920	7,024	7,945	6,459
CHARGES FOR SERVICES	752,672	747,755	749,218	750,974
INTEREST	21,917	21,874	18,153	9,450
MISCELLANEOUS	964	691	282	713
ASSET RETIREMENT	-	-	-	-
TRANSFERS IN	-	-	-	-
TOTAL	780,474	777,344	775,598	767,596

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	943,553	766,108	687,336	1,022,326
6/30/2018	1,022,326	780,474	924,324	878,476
6/30/2019	878,476	775,598	744,721	909,353
6/20/2020	909,353	767,596	642,577	1,034,372

Excludes Capital Outlay & Transfers Out (29,483) 5% Reserve  
**1,004,889**

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	221,478
10-02 WAGES	20,295
10-03 OVERTIME	4,598
10-07 ALLOWANCES	948
10-10 LONGEVITY	3,235
10-11 SL BUYBACK	1,799
10-12 VL BUYBACK	898
10-13 PDO BUYBACK	369
10-14 SICK LEAVE INCENTIVE	3,153
10-19 ON CALL	4,075
10-95 SALARY ADJUSTMENT	742
<b>TOTAL PERSONAL SERVICES</b>	<b>261,590</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	20,012
15-02 EMPLOYEES' RETIREMENT	33,781
15-03 GROUP INSURANCE	20,075
15-04 WORKER'S COMP INSURANCE	2,199
15-06 TRAVEL & SCHOOL	7,000
15-07 UNIFORMS	3,605
15-13 LIFE	701
15-14 DENTAL	1,786
15-20 OVERHEAD HEALTH CARE COST	2,661
15-98 RETIREE INSURANCE	3,199
<b>TOTAL BENEFITS</b>	<b>95,019</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	4,500
20-41 SUPPLIES	21,150
20-49 CHEMICALS	9,000
20-63 FLEET FUEL	5,828
20-64 FLEET PARTS	6,396
20-65 FLEET LABOR	8,487
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>55,361</b>

	2018	2019	EST 2020	BUDGET 2021
CHARGES TO OTHER CITIES	35,259	40,678	36,373	36,356

(CONTINUED)

**FUND: STORM WATER QUALITY (061)**  
**DEPARTMENT: STORM WATER QUALITY (61)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
Storm Water Manager	0	0.5
Storm Water Project Supervisor	1	1
Storm Water Quality Tech	3	3
Storm Water/Drainage Insp/Tech	0	0
GIS Coordinator	0.17	0.17
<b>TOTAL</b>	<b>4.17</b>	<b>4.67</b>

SEASONAL STAFFING	FY 20-21	FY 19-20
GPS/GIS Data Coll & Entry	2	2
Part-time Intern	1	0

FY 20-21 Added Part-time intern  
FY 20-21 SW Manager moved to Fund 190  
Lab Technician eliminated FY 19-20  
.5 Storm Water Manager moved to Fund 190 FY 17-18  
.66 Lab Technician added in FY 14-15  
.34 Lab Technician left in fund 192 FY 14-15

**CAPITAL OUTLAY FY 20-21**

CCTV Lease (multi-dept funding)	11,000
<b>TOTAL</b>	<b>11,000</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

GPS Equipment Replacement	5,000
Laptop/(3) Desktop Computers	5,100
Street Sweeper	5,000
Ipad/Tablet Computers	6,100
City Works Database	10,000
Concrete HHW Locker Area	7,500
Street Sweeper Debris Container	5,000
1/2 Ton 4x4 extended cab truck	32,000
Trailer Warning Lights	3,000
Water Quality Meter	6,000
Bulb Eater	5,000
Charles Johnson Awnings	26,700
<b>TOTAL</b>	<b>116,400</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 5  
2007-08 - 6.17  
2008-09 - 7.17  
2009-10 - 7.17  
2010-11 - 6.17  
2011-12 - 6.17  
2012-13 - 5.17  
2013-14 - 5.17  
2014-15 - 5.83  
2015-16 - 5.83  
2016-17 - 5.83  
2017-18 - 5.33  
2018-19 - 5.33  
2019-20 - 4.67  
2020-21 - 4.17

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	10,000
30-21 SURPLUS PROPERTY	1,410
30-22 PWA REIMBURSEMENT	53,378
30-23 UPKEEP REAL PROPERTY	10,500
30-40 CONTRACTUAL	88,000
30-43 HARDWARE/SOFTWARE	1,709
30-49 CREDIT CARD FEES	3,987
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,100
30-85 INSURANCE - FIRE, THEFT, LIAB	4,551
30-86 ANNUAL AUDIT	1,065
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>177,700</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	11,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>11,000</b>

**TRANSFERS OUT**

80-33 TRANSFERS (GENERAL 010)	41,907
<b>TOTAL TRANSFERS OUT</b>	<b>41,907</b>

**TOTAL DEPARTMENT REQUEST** 642,577

**CONTRACTUAL (30-40) FY 20-21**

Household Hazardous Waste Disposal (4X \$10K)	40,000
Janitorial for 8726 SE 15th St.	5,460
COSWA Radio Ad	2,000
Verizon Wireless	2,500
Water Quality Replicate Samples	4,000
Unifirst - Mats, rugs, and lab towels	500
Billing inserts	4,000
CityWorks PLL	29,000
MAC fire systems monitoring \$45 X 12	540
<b>TOTAL</b>	<b>88,000</b>

**FUND: STREET TAX (065)****DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION****DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
MATERIALS & SUPPLIES	650	2,000	2,000	2,000
OTHER SERVICES	58,978	34,699	34,699	34,299
CAPITAL OUTLAY	195,636	1,020,594	1,009,094	200,000
<b>TOTAL</b>	<b>255,264</b>	<b>1,057,293</b>	<b>1,045,793</b>	<b>236,299</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
TAXES	447,323	446,669	431,844	405,445
INTEREST	32,444	31,631	32,128	17,311
TRANSFERS IN	-	17,878	-	-
<b>TOTAL</b>	<b>479,767</b>	<b>496,178</b>	<b>463,972</b>	<b>422,756</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	1,241,274	453,586	400,283	1,294,577
6/30/2018	1,294,577	479,767	255,264	1,519,081
6/30/2019	1,519,081	463,972	1,045,793	937,260
6/30/2020	937,260	422,756	236,299	1,123,717

*Funding from Ordinance 3145. Sales Tax effective January 1, 2012.  
Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation  
as approved by the City Council.*

**FINAL BUDGET 2020-2021**

<b>STREETS (66)</b>	
<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	200,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>200,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>200,000</b>
<b>PUBLIC TRANSPORTATION (87)</b>	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIAL &amp; SUPPLIES</b>	<b>2,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	34,299
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>34,299</b>
<b>TOTAL DIVISION REQUEST</b>	<b>36,299</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>236,299</b>

(CONTINUED)

**FUND: STREET TAX (065)****DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION****DEPARTMENT HEAD: TIM LYON****PAGE TWO**

FUND BALANCE ACTUAL AT 6-30-18				
DIVISION/DEPT	6/30/17 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/18 FUND BALANCE
STREETS - 66	221,550	107,978	65,993	263,535
PARKS - 23	399,321	107,978	38,107	469,192
TRAILS & SIDEWALKS - 06	(11,274)	107,978	-	96,704
PUBLIC TRANSPORTATION - 87	522,904	107,978	296,183	334,699
INTEREST	108,775	21,674	-	130,449
	<u>1,241,274</u>	<u>453,586</u>	<u>400,283</u>	<u>1,294,578</u>

FUND BALANCE ACTUAL AT 6-30-19				
DIVISION/DEPT	6/30/18 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/19 FUND BALANCE
STREETS - 66	263,535	111,831	97,000	278,366
PARKS - 23	469,192	111,831	73,885	507,138
TRAILS & SIDEWALKS - 06	96,704	111,831	-	208,535
PUBLIC TRANSPORTATION - 87	334,699	111,831	84,379	362,151
INTEREST	130,449	32,444	-	162,893
	<u>1,294,578</u>	<u>479,767</u>	<u>255,264</u>	<u>1,519,081</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-20				
DIVISION/DEPT	6/30/19 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/20 FUND BALANCE
STREETS - 66	278,366	107,961	241,786	144,541
PARKS - 23	507,138	107,961	519,744	95,355
TRAILS & SIDEWALKS - 06	208,535	107,961	222,564	93,932
PUBLIC TRANSPORTATION - 87	362,151	107,961	61,699	408,413
INTEREST	162,893	32,128	-	195,021
	<u>1,519,081</u>	<u>463,972</u>	<u>1,045,793</u>	<u>937,260</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-21				
DIVISION/DEPT	6/30/20 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/21 FUND BALANCE
STREETS - 66	144,541	101,361	200,000	45,902
PARKS - 23	95,355	101,361		196,716
TRAILS & SIDEWALKS - 06	93,932	101,361		195,293
PUBLIC TRANSPORTATION - 87	408,413	101,361	36,299	473,475
INTEREST	195,021	17,311		212,332
	<u>937,260</u>	<u>422,756</u>	<u>236,299</u>	<u>1,123,717</u>

**CONTRACTUAL FY 20-21**

Embark Transit - Also funded in Fund 10-14	31,299
Cleaning Bus Stop Shelters (also budgeted in Fund 16)	3,000
<b>TOTAL</b>	<b>34,299</b>

**CAPITAL OUTLAY FY 20-21**

Crutch Creek Bridge	75,000
Midwest Blvd 29th to 10th (Funded 1/2 in Fund 13)	125,000
<b>TOTAL</b>	<b>200,000</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Palmer Loop Trail - Also Funded in Fund 425-9060	110,000
Spirit Playground (1st year funding)	50,000
Playground Equipment Replacement	49,759
Joe Barnes & Tom Poore Park Bridges (1st year funding)	56,454
Reno, Midwest to Douglas (100,000 each also funded in Fund 13 & Fund 157)	207,000
Bus Shelters	25,000
Joe Barnes & Mid-America Park Improvements	201,803
29th A.D - Sooner Trail	66,722
Eng-Sare Routes to School	9,557
Spray Park Relocation	100,000
Pool Equipment (toddler slide, LG chairs, gutter grates, shades)	25,900
Rail with Trail Ph 1	37,113
Charles Johnson Park Lighting	5,000
Residential Street Repair	34,786
SCIP Rec Trail Ph 2	30,000
<b>TOTAL</b>	<b>1,009,094</b>

**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: DEBRA WAGNER**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	292,487	336,022	330,595	211,995
BENEFITS	57,283	75,733	80,237	78,871
MATERIALS & SUPPLIES	9,311	12,216	8,513	5,780
OTHER SERVICES	16,990	21,883	21,467	131,120
CAPITAL OUTLAY	35,690	27,083	27,083	7,000
TRANSFERS OUT	80,000	90,000	90,000	-
TOTAL	491,761	562,937	557,895	434,767

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	479,066	490,456	489,365	467,804
INTERGOVERNMENTAL	4,569	-	-	-
INVESTMENT INTEREST	15,292	14,380	14,828	7,391
CHARGES FOR SERVICES	27,250	27,250	4,542	-
MISCELLANEOUS	-	-	-	-
TRANSFERS IN - Fund 143	12,908	15,000	15,000	-
TOTAL	539,085	547,086	523,735	475,195

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	598,793	564,963	497,648	666,108
6/30/2018	666,108	539,085	491,761	713,432
6/30/2019	713,432	523,735	557,895	679,272
6/30/2020	679,272	475,195	434,767	719,700

Excludes Capital Outlay & Transfers Out (21,388) **5% Reserve**  
**698,312**

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	187,765
10-03 OVERTIME	8,754
10-07 ALLOWANCES	3,780
10-10 LONGEVITY	5,310
10-11 SL BUYBACKS	1,799
10-13 PDO BUYBACKS	2,793
10-14 SICK LEAVE INCENTIVE	1,350
10-95 SALARY ADJUSTMENT	444
<b>TOTAL PERSONAL SERVICES</b>	<u>211,995</u>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	16,218
15-02 EMPLOYEE'S RETIREMENT	29,679.30
15-03 GROUP INSURANCE	21,877
15-06 TRAVEL & SCHOOL	1,200
15-13 LIFE	420
15-14 DENTAL	1,911
15-20 OVERHEAD HEALTH CARE COST	1,345
15-98 RETIREE HEALTH INSURANCE	6,221
<b>TOTAL BENEFITS</b>	<u>78,871</u>

<b>MATERIALS AND SUPPLIES</b>	
20-35 SMALL TOOLS & EQUIPMENT	500
20-41 SUPPLIES	1,000
20-64 FLEET PARTS	3,635
20-65 FLEET LABOR	645
<b>TOTAL MATERIALS AND SUPPLIES</b>	<u>5,780</u>

<b>OTHER SERVICES AND CHARGES</b>	
30-21 SURPLUS PROPERTY	1,467
30-24 MAINTENANCE OF EQUIPMENT	8,000
30-40 CONTRACTUAL	1,440
30-43 HARDWARE/SOFTWARE MAINTENANCE	119,931
30-86 AUDIT	282
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<u>131,120</u>

**(CONTINUED)**



**FUND: EMERGENCY OPERATIONS (070)**  
**DEPARTMENT: EMERG OPERATION FUND (21)**  
**DEPARTMENT HEAD: DEBRA WAGNER**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
EOC Manager	1	1
Communication Spec II	1.5	1.5
<b>TOTAL</b>	<b>2.5</b>	<b>2.5</b>

.27 Comm Coord to Fund 040 FY 18-19  
.27 Comm Coord from Fund 040 FY 17-18  
1 Comm Spec II to Fund 70 FY 10-11  
.50 Comm Spec II to Fund 70 FY 11-12

**CONTRACTUAL FY 20-21 (30-40)**

Recorder Maintenance	1,440
<b>TOTAL</b>	<b>1,440</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - .5  
2007-08 - 1  
2008-09 - 1  
2009-10 - 1  
2010-11 - 2  
2011-12 - 2.5  
2012-13 - 2.5  
2013-14 - 2.5  
2014-15 - 2.5  
2015-16 - 2.5  
2016-17 - 2.5  
2017-18 - 2.77  
2018-19 - 2.5  
2019-20 - 2.5  
2020-21 - 2.5

**CAPITAL OUTLAY**

40-02 EQUIPMENT	3,000
40-49 COMPUTERS	4,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>7,000</b>

**TOTAL DEPARTMENT REQUEST**

**434,767**

**CAPITAL OUTLAY FY 20-21**

Replace Headsets	3,000
Replace Computers	4,000
<b>TOTAL</b>	<b>7,000</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Television	500
Computers	1,600
Furniture Console Upgrade	6,000
Upgrade Zetron module	8,940
10 Channel Radio Transmit	3,372
IP Siteconnect Interface	541
Antenna & Tower - C. Johnson Bldg	552
Radio Hardware	5,578
<b>TOTAL</b>	<b>27,083</b>

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: ROBERT STREETS**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	650,182	718,695	624,965	705,405
BENEFITS	206,543	236,946	205,066	251,950
MATERIALS & SUPPLIES	2,676	5,291	4,236	5,237
OTHER SERVICES	110,590	127,016	133,577	104,307
CAPITAL OUTLAY	8,903	139,899	139,899	2,800
<b>TOTAL</b>	<b>978,894</b>	<b>1,227,847</b>	<b>1,107,743</b>	<b>1,069,699</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	998,750	1,173,104	1,173,104	1,069,699
INTEREST	7,955	7,700	9,061	4,846
TRANSFERS IN	-	-	-	-
<b>TOTAL</b>	<b>1,006,705</b>	<b>1,180,804</b>	<b>1,182,165</b>	<b>1,074,545</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	291,156	976,333	944,294	323,195
6/30/2018	323,195	1,006,705	978,894	351,006
6/30/2019	351,006	1,182,165	1,107,743	425,428
6/30/2020	425,428	1,074,545	1,069,699	430,274

**FINAL BUDGET 2020-21**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	634,893
10-03 OVERTIME	1,800
10-07 ALLOWANCES	10,660
10-10 LONGEVITY	14,228
10-11 SL BUYBACK	5,101
10-12 VL BUYBACK	4,709
10-13 PDO BUYBACK	2,608
10-14 SL INCENTIVE	4,770
10-18 SEPARATION PAY	25,143
10-95 1X SALARY ADJUSTMENT	1,493
<b>TOTAL PERSONAL SERVICES</b>	<b>705,405</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	53,963
15-02 EMPLOYEES' RETIREMENT	98,757
15-03 GROUP INSURANCE	58,353
15-04 WORKERS COMP INSURANCE	5,064
15-06 TRAVEL & SCHOOL	21,117
15-13 LIFE	1,454
15-14 DENTAL	4,778
15-20 OVERHEAD HEALTH CARE COST	4,100
15-98 RETIREE INSURANCE	4,364
<b>TOTAL BENEFITS</b>	<b>251,950</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	425
20-35 SMALL TOOL & EQUIPMENT	1,852
20-41 SUPPLIES	2,960
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,237</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-23 UPKEEP REAL PROPERTY	560
30-40 CONTRACTUAL	10,032
30-41 CONTRACTUAL LABOR	8,000
30-43 HARDWARE/SOFTWARE MAINT	72,059
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,242
30-85 INSURANCE-FLEET/LIABILITY	11,052
30-86 AUDIT	1,362
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>104,307</b>

(CONTINUED)

**FUND: PUBLIC WORKS ADMINISTRATION (075)**  
**DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
Public Works Director	1	1
Assistant Public Works Dir	1	1
Office Manager	1	1
Secretary II	3	3
GIS Analyst	1	1
Safety Coordinator	0.8	0.8
City Manager	0	0.25
Assistant City Manager	0.25	0
Communications Coord - IT	0.105	0.105
Communications Director	0.25	0.25
<b>TOTAL</b>	<b>8.405</b>	<b>8.405</b>

.80 Safety Coord from Risk (202) FY 12-13  
.105 Communications Coord added FY 14-15  
.50 GIS Coordinator moved from Comm Dev (010-05) FY 16-17  
Added Public Works Director in place of Environmental Service Dir FY 17-18  
Added Asst Public Works Dir in place of Community Service Dir FY 17-18  
.05 GIS Coordinator moved back to Comm Dev (010-05) FY 17-18  
Moved GIS Analyst from Comm Dev (010-05) FY 17-18  
.25 Asst City Manager moved to .15 City Manager (010-01) & .10 to Risk (202) FY 17-18  
.25 City Manager moved from City Manager (010-01) FY 17-18  
Added .25 Communications Director from Communications Department (010-20) FY 18-19

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Camera's Building A	7,598
Renovation Of PWA Office Building A	25,085
Architectural & Engineering Svcs Building A	100,000
3 Computers & 1 Laptop	7,216
<b>Total</b>	<b>139,899</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 7.5  
2006-07 - 6.75  
2007-08 - 5.75  
2008-09 - 7  
2009-10 - 7.5  
2010-11 - 7.5  
2011-12 - 7.5  
2012-13 - 8.30  
2013-14 - 8.30  
2014-15 - 8.405  
2015-16 - 8.155  
2016-17 - 7.655  
2017-18 - 8.155  
2018-19 - 8.405  
2019-20 - 8.405  
2020-21 - 8.405

**CAPITAL OUTLAY**

40-49 COMPUTERS	2,800
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,800</b>

**TOTAL DEPARTMENT REQUEST** **1,069,699**

**SOURCES OF REVENUE BY DEPARTMENT**

Sanitation	292,456
Water	280,582
Wastewater	271,062
Street	140,665
Drainage	31,556
Storm Water	53,378
<b>TOTAL</b>	<b>1,069,699</b>

**CAPITAL OUTLAY FY 20-21**

2 Computers/Large Monitors	2,800
<b>TOTAL</b>	<b>2,800</b>

**CONTRACTUAL DETAIL (30-40) FY 20-21**

Verizon Wireless (2 I-pads Service Contract)	1,080
Cox WiFi Service	2,785
Charley's Professional Pest Control	508
Unifirst (Rugs)	250
Standley Systems (Copier)	1,392
Jan-Pro of OKC (Cleaning Offices)	3,000
Fire Alarm Monitoring	432
Office 365 Subscription for 2 I-pads (\$15/month)	405
Adobe Acrobat Pro	180
<b>TOTAL</b>	<b>10,032</b>

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	598,731	665,252	638,461	662,396
BENEFITS	250,436	287,710	267,807	280,249
MATERIALS & SUPPLIES	1,350,074	1,690,317	1,742,869	1,567,000
OTHER SERVICES	86,286	132,098	122,526	101,326
CAPITAL OUTLAY	21,094	208,490	208,490	-
<b>TOTAL</b>	<b>2,306,621</b>	<b>2,983,867</b>	<b>2,980,154</b>	<b>2,610,970</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	2,437,010	2,742,621	2,733,786	2,610,972
INVESTMENT INTEREST	7,907	7,772	9,436	4,793
MISCELLANEOUS	-	-	3,894	-
TRANSFERS IN	-	-	-	-
<b>TOTAL</b>	<b>2,444,917</b>	<b>2,750,393</b>	<b>2,747,116</b>	<b>2,615,765</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2017	272,360	2,357,943	2,305,968	324,335	6/30/2018
6/30/2018	324,335	2,444,917	2,306,621	462,631	6/30/2019
6/30/2019	462,631	2,747,116	2,980,154	229,593	6/30/2020 - EST
6/30/2020	229,593	2,615,765	2,610,970	234,388	6/30/2021 - EST

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	610,849
10-03 OVERTIME	1,000
10-07 ALLOWANCES	15,981
10-10 LONGEVITY	16,179
10-11 SICK LEAVE BUYBACK	3,633
10-12 VL BUYBACK	1,260
10-13 PDO BUYBACK	840
10-14 SICK LEAVE INCENTIVE	5,416
10-18 SEPARATION PAY	1,000
10-19 ON CALL	4,000
10-95 1 X SALARY ADJUSTMENT	2,239
<b>TOTAL PERSONAL SERVICES</b>	<b>662,396</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	50,673
15-02 EMPLOYEES' RETIREMENT	92,735
15-03 GROUP INSURANCE	96,484
15-04 WORKERS COMP INSURANCE	7,508
15-07 UNIFORMS	6,000
15-13 LIFE	2,444
15-14 DENTAL	8,448
15-20 OVERHEAD HEALTH CARE COST	5,559
15-98 RETIREE INSURANCE	10,397
<b>TOTAL BENEFITS</b>	<b>280,249</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	950,000
20-35 SMALL TOOLS & EQUIP	5,000
20-41 SUPPLIES	12,000
20-45 FUEL	600,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,567,000</b>

(CONTINUED)

**FUND: INTERSERVICE (080)**  
**DEPARTMENT: FLEET SERVICES (25)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
Transportation Manager	1	1
Records Clerk	1	1
Secretary II	0.5	0.5
Lead Technician	1	1
Technician I	5	4
Technician II	2	2
Technician III	1	1
Service Attendant I	1	2
Safety Coordinator	0.1	0.1
<b>TOTAL</b>	<b>12.6</b>	<b>12.6</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 13  
2007-08 - 12  
2008-09 - 12  
2009-10 - 12  
2010-11 - 12  
2011-12 - 12.5  
2012-13 - 12.6  
2013-14 - 12.6  
2014-15 - 12.1  
2015-16 - 12.1  
2016-17 - 12.1  
2017-18 - 11.6  
2018-19 - 12.6  
2019-20 - 12.6  
2020-21 - 12.6

**CONTRACTUAL (30-40) FY 20-21**

Pest Control	960
Safety Kleen	3,200
Fire Alarm System Annual Inspection	310
Fire Alarm Annual Inspection	180
Fire Extinguisher Repair/Replace	700
Imagenet (Finance Dept)	650
<b>TOTAL</b>	<b>6,000</b>

**OTHER SERVICES & CHARGES**

30-01 UTILITIES	2,500
30-23 UPKEEP REAL PROPERTY	5,500
30-40 CONTRACTUAL	6,000
30-41 CONTRACTUAL LABOR	70,000
30-43 HARDWARE/SOFTWARE MAINT	3,307
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,200
30-85 INSURANCE - FLEET/LIABILITY	9,312
30-86 AUDIT	3,507
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>101,326</b>

**TOTAL DEPARTMENT REQUEST** **2,610,970**

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Desktop Computer	6,800
1/2 ton Shop Truck	32,000
Shop Equipment & Diagnostic Software	61,682
Office Remodel & Furniture	11,023
CNG Shop Modification	94,715
Service Truck Winch	2,270
<b>TOTAL</b>	<b>208,490</b>

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	21,222	22,544	22,515	23,528
BENEFITS	11,196	11,923	11,769	12,821
MATERIALS & SUPPLIES	765	3,597	3,597	400
OTHER SERVICES	8,103	12,352	12,352	9,600
CAPITAL OUTLAY	-	12,459	12,459	-
<b>TOTAL</b>	<b>41,285</b>	<b>62,875</b>	<b>62,692</b>	<b>46,349</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	44,804	46,973	45,440	50,808
INTEREST	8,192	7,631	7,712	4,619
MISCELLANEOUS	10,176	-	155	-
<b>TOTAL</b>	<b>63,172</b>	<b>54,604</b>	<b>53,307</b>	<b>55,427</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	65,589	48,894	38,884	75,599
6/30/2018	75,599	63,172	41,285	97,487
6/30/2019	97,487	53,307	62,692	88,102
6/30/2020	88,102	55,427	46,349	97,180

*Note: Sales are recorded to the balance sheet.*

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	22,481
10-07 ALLOWANCES	90
10-10 LONGEVITY	868
10-95 1 X SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>23,528</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	1,800
15-02 EMPLOYEES' RETIREMENT	3,294
15-03 GROUP INSURANCE	6,692
15-13 LIFE	92
15-14 DENTAL	734
15-20 OVERHEAD HEALTH CARE COST	209
<b>TOTAL BENEFITS</b>	<b>12,821</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	400
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>400</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES & COMMUNICATIONS	3,500
30-23 UPKEEP REAL PROPERTY	1,000
30-40 CONTRACTUAL	100
30-41 SELLER FEES	4,000
30-87 SHIPPING	500
30-89 EBAY FEES	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>9,600</b>

**TOTAL DEPARTMENT REQUEST** **46,349**

(CONTINUED)

**FUND: SURPLUS PROPERTY (081)**  
**DEPARTMENT: SURPLUS PROPERTY (26)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
Secretary II	0.5	0.5
TOTAL	0.5	0.5

**CONTRACTUAL (30-40) FY 20-21**

Pest Control	100
TOTAL	100

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 2  
 2008-09 - .5  
 2009-10 - .5  
 2009-10 - .5  
 2010-11 - .5  
 2011-12 - .5  
 2012-13 - .5  
 2013-14 - .5  
 2014-15 - .5  
 2015-16 - .5  
 2016-17 - .5  
 2017-18 - .5  
 2018-19 - .5  
 2019-20 - .5  
 2020-21 - .5

**SOURCES OF REVENUE BY DEPARTMENT**

Parks	573
General Fund	13,370
Hotel/Conference Center	3,888
Sanitation	9,900
Water	1,237
Sewer	3,833
Golf	862
Stormwater	1,410
Police	8,211
Fire	6,057
Emergency Operations	1,467
TOTAL	50,808

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

COMPUTER	2,000
SECURITY CAMERAS	2,209
NORTH PARKING LOT FENCING	3,500
SECURITY SYSTEM ALARM	3,500
GARAGE DOOR OPENERS	1,250
TOTAL	12,459

**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	9,727	17,389	11,970	17,289
BENEFITS	744	1,330	916	1,323
MATERIALS & SUPPLIES	57,446	74,980	74,980	59,608
OTHER SERVICES	69,164	90,920	90,920	80,685
CAPITAL OUTLAY	24,251	27,000	27,000	-
<b>TOTAL</b>	<b>161,332</b>	<b>211,619</b>	<b>205,786</b>	<b>158,905</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	52,591	50,951	53,999	55,113
INTEREST	7,561	7,136	6,964	3,364
MISCELLANEOUS	94,525	96,905	92,415	95,156
<b>TOTAL</b>	<b>154,677</b>	<b>154,992</b>	<b>153,378</b>	<b>153,633</b>

<b>PART TIME:</b>	<b>FY 20-21</b>	<b>FY 19-20</b>
Softball Maintenance	1	1

**FINAL BUDGET 2020-2021**

<b>2315 - Holiday Lights</b>	
<b>PERSONAL SERVICES</b>	
10-02 WAGES	2,200
<b>TOTAL PERSONAL SERVICES</b>	<b>2,200</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	168
<b>TOTAL BENEFITS</b>	<b>168</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	1,500
20-41 SUPPLIES	14,600
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>16,100</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	8,000
30-40 CONTRACTUAL	9,000
30-41 CONTRACT LABOR	13,000
30-49 CREDIT CARD FEES	200
30-81 ADVERTISING - PROMOTION	7,000
30-82 REVENUE SHARING COSTS	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>39,200</b>

<b>TOTAL DIVISION REQUEST</b>	<b>57,668</b>
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**2320 -Walk the Lights**

<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	1,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	250
30-41 CONTRACTUAL LABOR	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>750</b>

<b>TOTAL DIVISION REQUEST</b>	<b>1,750</b>
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(CONTINUED)



**FUND: ACTIVITY (115)**  
**DEPARTMENT: RECREATION (78)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE TWO**

FUND BALANCE ESTIMATED ACTUAL AT 6-30-20				
DEPT/DIVISION	6/30/19 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/20 FUND BALANCE
7810 - SOFTBALL	41,924	35,532	36,751	40,705
7812 - BASEBALL	358	-	10,000	(9,642)
7813 - PAVILIONS	108,721	25,567	49,160	85,128
7814 - PARK FACILITIES	29,501	19,361	-	48,862
7815 - MISC PROGRAMS	21,646	17,500	42,641	(3,495)
7816 - NATURE TRAIL	1,120	-	500	620
7817 - TREE BOARD	27,843	-	4,970	22,873
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	39,800	47,420	59,264	27,956
2320 - WALK THE LIGHTS	12,436	-	2,500	9,936
2325 - DOG PARKS	4,309	968		5,277
UNDESIGNATED-INTEREST	58,829	7,032		65,861
	<b>354,596</b>	<b>153,378</b>	<b>205,786</b>	<b>302,190</b>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-21				
DEPT/DIVISION	6/30/20 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/21 FUND BALANCE
7810 - SOFTBALL	40,705	34,900	34,900	40,705
7812 - BASEBALL	(9,642)	-	10,000	(19,642)
7813 - PAVILIONS	85,128	24,646	21,845	87,929
7814 - PARK FACILITIES	48,862	17,186	-	66,048
7815 - MISC PROGRAMS	(3,495)	19,354	29,241	(13,382)
7816 - NATURE TRAIL	620	-	-	620
7817 - TREE BOARD	22,873	-	3,500	19,373
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	27,956	53,325	57,668	23,613
2320 - WALK THE LIGHTS	9,936	-	1,750	8,186
2325 - DOG PARKS	5,277	859		6,136
UNDESIGNATED-INTEREST	65,861	3,364		69,225
	<b>302,190</b>	<b>153,633</b>	<b>158,905</b>	<b>296,920</b>

7810 - Softball	
<b>PERSONAL SERVICES</b>	
10-02 WAGES	15,000
10-95 SALARY ADJUSTMENT	89
<b>TOTAL PERSONAL SERVICES</b>	<b>15,089</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	1,154
<b>TOTAL BENEFITS</b>	<b>1,154</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	12,750
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>12,750</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	1,020
30-18 REFUNDS	212
30-23 UPKEEP REAL PROPERTY	2,125
30-40 CONTRACTUAL	2,550
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>5,907</b>
<b>TOTAL DIVISION REQUEST</b>	<b>34,900</b>

7812 - Baseball	
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	5,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATIONS	2,500
30-23 UPKEEP REAL PROPERTY	2,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>5,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>10,000</b>

(CONTINUED)

FUND: ACTIVITY (115)  
DEPARTMENT: RECREATION (78)  
DEPARTMENT HEAD: VAUGHN SULLIVAN  
PAGE THREE

**CONTRACTUAL (30-40) DIVISION 2315 FY 20-21**

Programming Lights/Sponsor Spots	1,000
Security	7,700
Drug Testing/PT Staff	300
TOTAL	9,000

**CONTRACTUAL (30-40) DIVISION 2320 FY 20-21**

Marketing/Graphic Design	250
TOTAL	250

**CONTRACTUAL (30-40) DIVISION 7810 FY 20-21**

USSSA	1,105
Umpire Scheduler	1,105
Quickscores	340
TOTAL	2,550

**CONTRACTUAL (30-40) DIVISION 7813 FY 20-21**

Mid-Del Group Home	12,750
TOTAL	12,750

**CONTRACTUAL (30-40) DIVISION 7815 FY 20-21**

Instructors for Rec Classes	4,250
TOTAL	4,250

**CAPITAL OUTLAY DIVISION 7813 FY 19-20 (EST ACTUAL)**

Sheds	7,000
Picnic Tables/Trash Cans	20,000
TOTAL	27,000

**7813 - Pavilions**

**OTHER SERVICES & CHARGES**

30-18 REFUNDS	595
30-23 UPKEEP REAL PROPERTY	8,500
30-40 CONTRACTUAL	12,750
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>21,845</b>

**TOTAL DIVISION REQUEST 21,845**

**7815 - Miscellaneous Programs**

**MATERIALS & SUPPLIES**

20-01 MISCELLANEOUS	1,600
20-42 TRICK OR TREAT	9,000
20-43 RECREATION CLASSES	383
20-57 FLAG FOOTBALL	1,275
20-58 FATHER-DAUGHTER DANCE	12,000
20-68 MOM/SON BEACH PARTY	500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>24,758</b>

**OTHER SERVICES & CHARGES**

30-18 REFUNDS	213
30-40 CONTRACTUAL - Instructors	4,250
30-49 CREDIT CARD FEES	20
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,483</b>

**TOTAL DIVISION REQUEST 29,241**

**7817 - Tree Board**

**OTHER SERVICES & CHARGES**

20-07 TREES	3,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>3,500</b>

**TOTAL DIVISION REQUEST 3,500**

**TOTAL DEPARTMENT REQUEST 158,905**

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06), (20) & (23)**  
**DEPARTMENT HEADS: VAUGHN SULLIVAN (06, 23) & CLAUDIA KOOS (20)**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2018-2019	BUDGET 2019-2020	ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	49,625	53,404	53,169	62,062
BENEFITS	19,506	30,608	30,255	21,242
MATERIALS & SUPPLIES	4,954	15,119	7,675	15,250
OTHER SERVICES	283,660	369,121	372,052	262,749
CAPITAL OUTLAY	210,675	373,457	373,457	-
TOTAL	568,420	841,709	836,608	361,304

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2018-2019	BUDGET 2019-2020	ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	451,842	451,181	436,205	409,540
CHARGES FOR SERVICES	400	-	-	-
INTEREST	14,800	13,211	12,313	6,289
MISCELLANEOUS	90,577	39,000	25,870	43,500
ASSET RETIREMENT	15,600	-	-	-
LICENSE AND PERMITS	381	-	-	-
TRANSFERS IN	85,383	81,668	64,152	54,078
TOTAL	658,983	585,060	538,540	513,407

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	641,380	568,124	648,873	560,631	06/30/18
6/30/2018	560,631	658,983	568,420	651,194	06/30/19
6/30/2019	651,194	538,540	836,608	353,126	06/30/20 - EST
6/30/2020	353,126	513,407	361,304	505,229	06/30/21 - EST

Note: Transfer in comes from 14% of the distribution of the Hotel / Motel Tax Fund (225)

**FINAL BUDGET 2020-2021**

PARK AND RECREATIONS (06)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	27,269
10-07 ALLOWANCES	936
10-10 LONGEVITY	683
10-11 SL BUYBACK	649
10-13 PDO BUYBACK	216
10-14 SICK LEAVE INCENTIVE	293
10-95 1X SALARY ADJUSTMENT	58
<b>TOTAL PERSONAL SERVICES</b>	30,104
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	2,303
15-02 EMPLOYEES' RETIREMENT	4,215
15-03 GROUP INSURANCE	4,449
15-13 LIFE	55
15-14 DENTAL	435
15-20 OVERHEAD HEALTH CARE COST	175
<b>TOTAL BENEFITS</b>	11,632
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	12,750
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	12,750
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMS	75,000
30-21 SURPLUS PROPERTY	573
30-23 UPKEEP REAL PROPERTY	25,500
30-40 CONTRACTUAL	12,750
30-43 COMPUTER SOFTWARE MAINT	3,678
30-86 AUDIT	348
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	117,849
<b>TOTAL DEPARTMENT REQUEST</b>	172,335

COMMUNICATIONS (20)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	30,432
10-07 ALLOWANCES	739
10-10 LONGEVITY	709
10-95 1X SALARY ADJUSTMENT	78
<b>TOTAL PERSONAL SERVICES</b>	31,958

(CONTINUED)

**FUND: PARK & RECREATION PROJECTS (123)**  
**DEPARTMENT: MWC PARKS & REC (06), (20) & (23)**  
**DEPARTMENT HEADS: VAUGHN SULLIVAN (06, 23) & CLAUDIA KOOS (20)**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20	PERSONNEL POSITIONS SUMMARY:
Park & Rec Supervisor	0.325	0.325	
CVB Manager	0.44	0.44	
TOTAL	0.765	0.765	
			2006-07 - 0
			2007-08 - .33
			2008-09 - .77
			2009-10 - .77
			2010-11 - 1.08
			2011-12 - 1.02
			2012-13 - 1.02
			2013-14 - 1.02
			2014-15 - 1.02
			2015-16 - .77
			2016-17 - .77
			2017-18 - .765
			2018-19 - .765
			2019-20 - .765
			2020-21 - .765

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Lions Park Digital Sign	20,000
Exercise Park Equipment	35,000
Mowing Tractor	110,000
Joe Barnes Trail	20,000
Park Bridge Replacement Ph 1	25,000
Optimist Park RR Ph 1	40
Bomber Room Patio Renovate	3,300
(10) 6" Tables - Community Center	3,103
Pup Truck	119,623
(2) Ipads	1,000
Playground Equipment	25,000
(2) Zero Turn Mowers	7,591
Office Furniture	3,800
TOTAL	373,457

**SPECIAL EVENTS (30-91) FY 20-21 (20)**

Air Show	25,000
Tribute to Liberty	27,000
Veterans Day Parade	9,500
Summer Evening Events	34,000
Mid-America Street Fest	9,500
Other Special Events	4,000
TOTAL	109,000

**BENEFITS**

15-01 SOCIAL SECURITY	2,445
15-02 EMPLOYEES' RETIREMENT	4,474
15-03 GROUP INSURANCE	2,306
15-13 LIFE	74
15-14 DENTAL	168
15-20 OVERHEAD HEALTH CARE COST	144
<b>TOTAL BENEFITS</b>	<b>9,611</b>

**MATERIALS & SUPPLIES**

20-41 SUPPLIES	2,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>2,500</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	6,700
30-81 ADVERTISING - PROMOTION	22,700
30-91 SPECIAL EVENTS	109,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>138,400</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>182,469</b>
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**PARK PLAY (23)**

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL - STEAM CAMP	6,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>6,500</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>6,500</b>
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<b>TOTAL FUND REQUEST</b>	<b>361,304</b>
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**CONTRACTUAL (30-40) FY 20-21 (06)**

Parks Electrical Maintenance (06)	5,950
Parks Portapotties (06)	6,800
TOTAL	12,750

**CONTRACTUAL (30-40) FY 20-21 (20)**

Web-based software	6,000
Project Management software	500
Dip Jar Annual Fee	200
TOTAL	6,700

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	230,739	244,494	244,491	245,315
BENEFITS	96,319	102,904	100,083	106,777
MATERIALS & SUPPLIES	209	1,550	1,550	1,500
OTHER SERVICES	3,276	3,306	3,306	3,290
GRANT ACTIVITY	128,012	418,813	304,447	238,330
CAPITAL OUTLAY	77,189	127,000	127,000	1,000
<b>TOTAL</b>	<b>535,744</b>	<b>898,067</b>	<b>780,877</b>	<b>596,211</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
INTERGOVERNMENTAL	357,197	386,875	592,435	399,476
MISCELLANEOUS	-	-	20,037	-
TRANSFER IN	178,547	190,576	188,442	196,735
<b>TOTAL</b>	<b>535,744</b>	<b>577,451</b>	<b>800,914</b>	<b>596,211</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	6,029	513,495	513,495	6,029
6/30/2018	6,029	535,744	535,744	6,029
6/30/2019	6,029	800,914	780,877	26,066
6/30/2020	26,066	596,211	596,211	26,066

**FINAL BUDGET 2020-2021**

<b>CDBG PROGRAMS (3901)</b>	
<b>PERSONAL SERVICES</b>	
10-01 SALARY	61,904
10-07 ALLOWANCES	1,680
10-10 LONGEVITY	2,096
10-13 PDO BUYBACK	490
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>66,348</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	5,076
15-02 RETIREMENT	9,289
15-03 GROUP HEALTH INSURANCE	13,688
15-04 WORKERS COMP INSURANCE	607
15-13 LIFE	168
15-14 DENTAL	1,339
15-20 OVERHEAD HEALTH CARE COST	538
<b>TOTAL BENEFITS</b>	<b>30,704</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-85 INSURANCE/FIRE-THEFT-LIAB	397
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>397</b>
<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	1,000
<b>TOTAL OTHER CAPITAL OUTLAY</b>	<b>1,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>98,449</b>

(CONTINUED)

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**  
**PAGE TWO**

PERMANENT STAFFING	FY 19-20	FY 19-20
Grants Manager	0.9	0.9
Housing Rehab. Specialist	1	1
Planning Assistant	1	1
<b>TOTAL</b>	<b>2.9</b>	<b>2.9</b>

.10 of Director to Hospital (425) FY 09-10

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 4  
2007-08 - 4  
2008-09 - 4  
2009-10 - 3.9  
2010-11 - 3.9  
2011-12 - 3.9  
2012-13 - 3.9  
2013-14 - 3.9  
2014-15 - 3.9  
2015-16 - 2.9  
2016-17 - 2.9  
2017-18 - 2.9  
2018-19 - 2.9  
2019-20 - 2.9  
2020-21 - 2.9

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Computer	2,000
Original Sq Mile Implementation	125,000
<b>TOTAL</b>	<b>127,000</b>

**CAPITAL OUTLAY FY 20-21**

Computer Equipment	1,000
<b>TOTAL</b>	<b>1,000</b>

**CDBG PROGRAMS (3903)**

<b>PERSONAL SERVICES (HOUSING REHAB)</b>	
10-01 SALARY	68,587
10-07 ALLOWANCES	480
10-10 LONGEVITY	3,750
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>72,995</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	5,584
15-02 RETIREMENT	10,219
15-03 GROUP HEALTH INSURANCE	13,688
15-04 WORKERS COMP INSURANCE	607
15-13 LIFE	168
15-14 DENTAL	1,339
15-20 OVERHEAD HEALTH CARE COST	538
<b>TOTAL BENEFITS</b>	<b>32,143</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-85 INSURANCE/FIRE-THEFT-LIAB	397
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>397</b>

**TOTAL DIVISION REQUEST** 105,535

**GRANT ACTIVITIES (3930)**

<b>MATERIALS &amp; SUPPLIES</b>	
20-63 FLEET FUEL	534
20-64 FLEET PARTS	301
20-65 FLEET LABOR	429
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,264</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-08 HOUSING REHABILITATION ADMIN	3,000
30-10 GENERAL ADMINISTRATION	3,000
30-11 FAIR HOUSING SERVICES	8,000
30-12 CONTINGENCY	6,566
30-13 SENIOR SOCIAL SERVICE	14,000
30-15 BEFORE/AFTER SCHOOL	14,000
30-16 AT RISK YOUTH & FAMILY PR	11,500
30-18 PRIMARY SYSTEM HOME REPAIRS	50,000
30-21 SR MED RIDE PROGRAM	5,000
30-58 HOUSING SERVICES HOME PROG	7,000
30-59 HOMELESS SERVICES	5,000
30-60 LIFESKILLS COURSE	5,000
30-63 SOLDIER CREEK TRAIL AMENITIES	5,000
30-64 DANA BROWN COOPER HS IMPROV	25,000
30-66 BOYS AND GIRLS CLUB	75,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>237,066</b>

**TOTAL DIVISION REQUEST** 238,330

(CONTINUED)

**FUND: CDBG (141)**  
**DEPARTMENT: GRANTS MANAGEMENT**  
**DEPARTMENT HEAD: TERRI CRAFT**  
**NON-FISCAL FUND**  
**PAGE THREE**

<b>ADMINISTRATIVE STAFF (3999)</b>	
<b>PERSONAL SERVICES (GRANTS MGMT.)</b>	
10-01 SALARY	94,765
10-07 ALLOWANCES	3,402
10-10 LONGEVITY	3,375
10-11 SL BUYBACK - OVER BANK	2,428
10-12 VACATION BUYBACK	1,031
10-14 SICK LEAVE INCENTIVE	810
10-95 1X SALARY ADJUSTMENT	160
<b>TOTAL PERSONAL SERVICES</b>	<b>105,972</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	8,107
15-02 RETIREMENT	14,836
15-03 GROUP HEALTH INSURANCE	12,319
15-04 WORKERS COMP INSURANCE	606
15-13 LIFE	151
15-14 DENTAL	1,205
15-20 OVERHEAD HEALTH CARE COST	484
15-98 RETIREE INSURANCE	6,221
<b>TOTAL BENEFITS</b>	<b>43,929</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	1,500
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>1,500</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-72 MEMBERSHIP/SUBSCRIPTIONS	2,100
30-85 INSURANCE/FIRE-THEFT-LIAB	396
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,496</b>
<b>TOTAL DIVISION REQUEST</b>	<b>153,897</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>596,211</b>

**FUND: GRANTS/HOUSING ACTIVITIES (142)**  
**DEPARTMENT: GRANTS MANAGEMENT DIVISION**  
**DEPARTMENT HEAD: TERRI CRAFT**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
OTHER SERVICES & CHARGES	228,791	475,114	214,510	290,000
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL</b>	<b>228,791</b>	<b>475,114</b>	<b>214,510</b>	<b>290,000</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
INTEREST	8	84	-	35
MISCELLANEOUS-3710	8,496	-	-	-
MISCELLANEOUS-3720	13,093	12,800	12,669	14,000
INTERGOVERNMENTAL-3731	220,000	354,995	354,995	-
<b>TOTAL</b>	<b>241,597</b>	<b>367,879</b>	<b>367,664</b>	<b>14,035</b>

**FINAL BUDGET 2020-2021**

<b>HOUSING - SPECIAL PROJECTS (3710)</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-04 OTHER EXPENSES	20,000
30-07 H REHAB LOAN PROGRAM	50,000
30-23 UPKEEP REAL PROPERTY	5,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>75,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>75,000</b>

<b>HOUSING - TRANSITIONAL HOUSING (3720)</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES/COMMUNICATION	4,000
30-02 APPLIANCES/EQUIPMENT	2,500
30-03 MOWING	3,000
30-04 OTHER EXPENSES	1,000
30-23 UPKEEP REAL PROPERTY	3,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>13,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>13,500</b>

<b>HOUSING - HOME - PROGRAM (3730)</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
04-00 HOME BUYERS ASSISTANCE	1,000
30-04 OTHER EXPENSES	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>1,500</b>
<b>TOTAL DIVISION REQUEST</b>	<b>1,500</b>

<b>HOUSING - HOME GRANT (3731)</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
04-00 HOME BUYERS ASSISTANCE	200,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>200,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>200,000</b>

**TOTAL DEPARTMENT REQUEST** **290,000**

(CONTINUED)



FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE TWO

EXPENDITURES DETAIL				
HOUSING - SPECIAL PROJECTS (3710)				
	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES & CHARGES	3,461	105,000	45,487	75,000
TOTAL	3,461	105,000	45,487	75,000
HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)				
	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES & CHARGES	13,948	12,119	11,028	13,500
CAPITAL OUTLAY	-	-	-	-
TOTAL	13,948	12,119	11,028	13,500
HOUSING - HOME - PROGRAM (3730)				
	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES & CHARGES	1,383	3,000	3,000	1,500
TOTAL	1,383	3,000	3,000	1,500
HOUSING - HOME - GRANT (3731)				
	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES & CHARGES	210,000	354,995	154,995	200,000
TOTAL	210,000	354,995	154,995	200,000

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)  
DEPARTMENT: GRANTS MANAGEMENT DIVISION  
DEPARTMENT HEAD: TERRI CRAFT  
PAGE THREE

	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
<b><u>HOUSING - SPECIAL PROJECTS (3710)</u></b>					
06/30/12	149,883	11,954	4,921	156,916	06/30/13
06/30/13	156,916	12,723	6,543	163,096	06/30/14
06/30/14	163,096	6,150	6,927	162,319	06/30/15
06/30/15	162,319	7,421	4,370	165,370	06/30/16
06/30/16	165,370	12,425	18,865	158,930	06/30/17
06/30/17	158,930	2,512	6,830	154,612	06/30/18
06/30/18	154,612	8,496	3,461	159,647	06/30/19
06/30/19	159,647	-	45,487	114,160	06/30/20 ESTIMATED
06/30/20	114,160	-	75,000	39,160	06/30/21 ESTIMATED
<b><u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u></b>					
06/30/12	22,162	9,555	20,035	11,682	06/30/13
06/30/13	11,682	11,683	15,900	7,465	06/30/14
06/30/14	7,465	7,226	14,905	(214)	06/30/15
06/30/15	(214)	7,879	13,500	(5,835)	06/30/16
06/30/16	(5,835)	15,322	9,206	281	06/30/17
06/30/17	281	17,089	16,949	421	06/30/18
06/30/18	421	13,093	13,948	(434)	06/30/19
06/30/19	(434)	12,669	11,028	1,207	06/30/20 ESTIMATED
06/30/20	1,207	14,000	13,500	1,707	06/30/21 ESTIMATED
<b><u>HOUSING - TRANSITIONAL HOUSING - GRANT (3721)</u></b>					
06/30/12	(3,602)	-	-	(3,602)	06/30/13
06/30/13	(3,602)	-	(3,602)	-	06/30/14
06/30/14	-	-	-	-	06/30/15
06/30/15	-	-	-	-	06/30/16
06/30/16	-	-	-	-	06/30/17
06/30/17	-	-	-	-	06/30/18
06/30/18	-	-	-	-	06/30/19
06/30/19	-	-	-	-	06/30/20 ESTIMATED
06/30/20	-	-	-	-	06/30/21 ESTIMATED
<b><u>HOUSING - HOME - PROGRAM (3730)</u></b>					
06/30/12	104,922	3,412	-	108,334	06/30/13
06/30/13	108,334	-	-	108,334	06/30/14
06/30/14	108,334	-	22	108,312	06/30/15
06/30/15	108,312	-	80,000	28,312	06/30/16
06/30/16	28,312	-	15,075	13,237	06/30/17
06/30/17	13,237	-	(650)	13,887	06/30/18
06/30/18	13,887	-	1,383	12,504	06/30/19
06/30/19	12,504	-	3,000	9,504	06/30/20 ESTIMATED
06/30/20	9,504	-	1,500	8,004	06/30/21 ESTIMATED
<b><u>HOUSING - HOME - GRANT (3731)</u></b>					
06/30/12	(25,000)	35,000	20,000	(10,000)	06/30/13
06/30/13	(10,000)	82,790	80,000	(7,210)	06/30/14
06/30/14	(7,210)	67,210	70,000	(10,000)	06/30/15
06/30/15	(10,000)	40,000	30,000	-	06/30/16
06/30/16	-	115,000	130,000	(15,000)	06/30/17
06/30/17	(15,000)	111,643	111,643	(15,000)	06/30/18
06/30/18	(15,000)	220,000	210,000	(5,000)	06/30/19
06/30/19	(5,000)	354,995	154,995	195,000	06/30/20 ESTIMATED
06/30/20	195,000	-	200,000	(5,000)	06/30/21 ESTIMATED
<b><u>INTEREST</u></b>					
06/30/18	158,350	8	-	154,841	06/30/19

**FUND: GRANTS (143)**  
**DEPARTMENTS: VARIOUS**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	81,835	129,722	71,097	133,707
BENEFITS	8,255	13,020	7,255	44,084
OTHER SERVICES	-	-	-	-
CAPITAL OUTLAY	132,719	543,112	543,112	-
TRANSFERS OUT	88,527	76,335	15,000	-
<b>TOTAL</b>	<b>311,336</b>	<b>762,189</b>	<b>636,464</b>	<b>177,791</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
INTERGOVERNMENTAL	307,891	687,782	630,803	129,067
TRANSFERS IN	3,445	5,661	5,661	48,725
<b>TOTAL</b>	<b>311,336</b>	<b>693,443</b>	<b>636,464</b>	<b>177,791</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	60,000	165,866	165,866	60,000
6/30/2018	60,000	311,336	311,336	60,000
6/30/2019	60,000	636,464	636,464	60,000
6/30/2020	60,000	177,791	177,791	60,000

\*6/30/15 - 6/30/20 est fund balances include \$60,000 in vacant lots acquired with Neighborhood Stabilization Grant funding and held for investment purposes.

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES (6410 - SWORN EMPLOYEES)</b>	
10-01 SALARIES	130,323
10-08 OVERTIME OT1	3,384
<b>TOTAL PERSONAL SERVICES - SWORN</b>	<b>133,707</b>

<b>BENEFITS (6410 - SWORN EMPLOYEES)</b>	
15-01 SOCIAL SECURITY	1,939
15-02 EMPLOYEES' RETIREMENT	18,719
15-03 GROUP INSURANCE	20,411
15-13 LIFE	1,527
15-14 DENTAL	504
15-20 OVERHEAD HEALTH COST	984
<b>TOTAL BENEFITS - SWORN</b>	<b>44,084</b>

**TOTAL DEPARTMENT REQUEST** **177,791**

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

JAG Grant	8,673
Assist to Firefighters	310,091
SCIP Rec Trail Ph 2	224,348
<b>Total</b>	<b>543,112</b>

The 20-21 expenditures budgeted are for the Fire Department's SAFER Grant.

**FUND: CAPITAL IMPROVEMENTS (157)**  
**DEPARTMENT: CAPITAL IMPROVEMENT (57)**  
**DEPARTMENT: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES & CHARGES	385,100	162,705	162,705	-
CAPITAL OUTLAY	858,886	2,105,929	2,105,929	310,000
<b>TOTAL</b>	<b>1,243,986</b>	<b>2,268,634</b>	<b>2,268,634</b>	<b>310,000</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	136,349	133,855	180,701	175,281
LICENSES & PERMITS	94,004	94,149	86,593	95,618
INTERGOVERNMENTAL	353,158	-	10,794	-
INTEREST	58,197	56,808	46,537	25,745
TRANSFERS IN (340) Cap imp	357,270	342,847	203,006	78,487
TRANSFERS IN (143)	-	-	-	-
TRANSFERS IN (425)	75,000	-	-	-
REFUND OF OVERPAYMENTS	-	-	-	-
MISCELLANEOUS	-	-	-	-
<b>TOTAL</b>	<b>1,073,978</b>	<b>627,659</b>	<b>527,631</b>	<b>375,130</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	2,286,008	596,173	348,639	2,533,542
6/30/2018	2,533,542	1,073,978	1,243,986	2,363,534
6/30/2019	2,363,534	527,631	2,268,634	622,531
6/30/2020	622,531	375,130	310,000	687,661

**FINAL BUDGET 2020-2021**

<b>CAPITAL OUTLAY</b>	
40-06 INFRASTRUCTURE	210,000
40-08 CONTINGENCIES	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>310,000</b>

**TOTAL DEPARTMENT REQUEST** **310,000**

**CAPITAL OUTLAY FY 20-21**

Palmer Loop Trail	210,000
Projects To Be Approved	100,000
<b>TOTAL</b>	<b>310,000</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Reno, Midwest to Douglas	303,500
(110,000 also in Fund 65 & 100,000 also in Fund 13)	
Projects To Be Approved	218,424
Mid-America Park Trail	16,285
Recon 29th-Midwest Blvd to Douglas	184,239
Spray Park Relocation	150,000
I-40/Hudiburg Grant	540,779
N Oaks Neighborhood Park	41,675
Survey/Engineering 29th	56,000
Eng-NE 10th - Douglas to Post	24,500
Ridgewood Drainage Replacement	50,000
Post - 15th to 29th 1/2 Fnd	80,000
Signal @ Douglas & Orchard	6,100
Midwest Blvd Survey	35,000
N Oaks Cul de Sac Ph 4	162,369
Caldwell Drainage Ph 1	672
Cedar Creek	3,100
15th St Crossing	50,060
Disc Golf Bridge	108,226
SCIP Rec Trail Ph 2	75,000
<b>TOTAL</b>	<b>2,105,929</b>

**FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)**  
**DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES	2,500	3,000	3,000	3,000
CAPITAL OUTLAY	216,723	1,365,000	1,365,000	360,000
TRANSFERS OUT	-	-	-	-
<b>TOTAL</b>	<b>219,223</b>	<b>1,368,000</b>	<b>1,368,000</b>	<b>363,000</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
LICENSES & PERMITS	12,675	12,488	12,175	13,933
CHARGES FOR SERVICES	400,633	427,531	422,215	422,648
MISCELLANEOUS	32,331	-	-	-
INTEREST	20,471	19,876	23,664	12,743
<b>TOTAL</b>	<b>466,110</b>	<b>459,895</b>	<b>458,054</b>	<b>449,324</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	435,881	471,836	132,314	775,403
6/30/2018	775,403	466,110	219,223	1,022,289
6/30/2019	1,022,289	458,054	1,368,000	112,343
6/20/2020	112,343	449,324	363,000	198,667

**FINAL BUDGET 2020-2021**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-49 CREDIT CARD FEES	3,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>3,000</b>

<b>CAPITAL OUTLAY</b>	
40-01 VEHICLES	60,000
40-08 CONTINGENCIES	300,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>360,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>363,000</b>
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**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

NE 23RD WATER LINE EXT	69,484
CEILING IN FILTER BAY	95,000
WATER LINES - 7TH-PINE/W OAK	200,000
ENG TIMBER RIDGE WATER TOWER	450,000
LOOP WATER LINE MEADE TO PARK	125,000
EXT PAINT - WATER PLANT TOWER	150,000
NE 10TH & ROSEWOOD WATER LINE	80,000
PROJECTS TO BE APPROVED	195,516
<b>TOTAL</b>	<b>1,365,000</b>

**CAPITAL OUTLAY FY 20-21**

HEAVY DUTY TRUCK	60,000
PROJECTS TO BE APPROVED	300,000
<b>TOTAL</b>	<b>360,000</b>

**FUND: CONSTRUCTION LOAN PMT (178)**  
**DEPARTMENT: DEBT SERVICE (42)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES	4,069	4,500	4,081	4,500
CAPITAL OUTLAY	142,673	3,354,525	3,354,525	350,000
TRANSFERS OUT	-	-	-	167,959
<b>TOTAL</b>	<b>146,743</b>	<b>3,359,025</b>	<b>3,358,606</b>	<b>522,459</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	628,495	660,037	660,469	644,482
INTEREST	64,886	61,555	53,110	26,383
<b>TOTAL</b>	<b>693,381</b>	<b>721,592</b>	<b>713,579</b>	<b>670,865</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	2,047,301	733,095	140,290	2,640,106
6/30/2018	2,640,106	693,381	146,743	3,186,744
6/30/2019	3,186,744	713,579	3,358,606	541,717
6/30/2020	541,717	670,865	522,459	690,123

**FINAL BUDGET 2020-2021**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-49 CREDIT CARD FEES	4,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,500</b>

<b>CAPITAL OUTLAY</b>	
40-08 CONTINGENCIES	350,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>350,000</b>

<b>OPERATING TRANSFERS</b>	
80-89 OPERATING TRANSFER OUT	167,959
<b>TOTAL CAPITAL OUTLAY</b>	<b>167,959</b>

**TOTAL DEPARTMENT REQUEST** **522,459**

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

EASTSIDE DIST IMP PH4	231,639
EASTSIDE BOOSTER PH 1	1,000,000
ROOFS AT WATER PLANT	134,000
REHAB 2 WELLS	100,000
BLUERIDGE WATER LINE REPLACEMENT	16,810
SE 29TH LOOP - DOUGLAS TO POST	423,744
NE 23RD WATER LINE EXT	345,332
ROEFAN & HAND WATER LINE	403,000
WATER LINES - 7TH - PINE/W OAK	200,000
PROJECTS TO BE APPROVED	500,000
<b>TOTAL</b>	<b>3,354,525</b>

**CAPITAL OUTLAY FY 20-21**

PROJECTS TO BE APPROVED	350,000
<b>TOTAL</b>	<b>350,000</b>

**FUND: SEWER BACKUP (184)**  
**DEPARTMENT: SEWER BACKUP CLAIMS (43)**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
OTHER SERVICES	-	15,000	15,000	15,000
<b>TOTAL</b>	<b>-</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	1	-	-	-
INTEREST	1,796	1,674	1,642	833
<b>TOTAL</b>	<b>1,797</b>	<b>1,674</b>	<b>1,642</b>	<b>833</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2017	79,795	1,276	495	80,576	6/30/2018
6/30/2018	80,576	1,797	-	82,373	6/30/2019
6/30/2019	82,373	1,642	15,000	69,015	6/30/2020 - EST
6/30/2020	69,015	833	15,000	54,848	6/30/2021 - EST

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.  
 WHEN THE FUND BALANCE FALLS BELOW THE THRESHOLD, THE UTILITY ASSESSMENT IS PLACED BACK ON THE UTILITY BILL.

**FINAL BUDGET 2020-2021**

<b>OTHER SERVICES &amp; CHARGES</b>	
30-02 CLAIMS-COUNCIL APPROVED	15,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>15,000</b>
 <b>TOTAL DEPARTMENT REQUEST</b>	 <b>15,000</b>

**FUND: SEWER CONSTRUCTION (186)**  
**DEPARTMENT: SEWER CONSTRUCTION (46)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CAPITAL OUTLAY	-	417,591	417,591	-
TRANSFERS OUT (250)	1,076,939	1,207,870	1,207,870	1,423,245
TOTAL	1,076,939	1,625,461	1,625,461	1,423,245

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	1,426,510	1,402,542	1,395,174	1,407,357
INTEREST	82,142	77,364	81,809	42,528
INTEREST-TIF LOAN	-	-	-	-
TOTAL	1,508,652	1,479,906	1,476,983	1,449,885

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	3,125,875	1,473,190	1,202,894	3,396,171	6/30/2018
6/30/2018	3,396,171	1,508,652	1,076,939	3,827,884	6/30/2019
6/30/2019	3,827,884	1,476,983	1,625,461	3,679,406	6/30/2020 - EST
6/30/2020	3,679,406	1,449,885	1,423,245	3,706,046	6/30/2021 - EST

Sewer Fee (1,671,461) Reserve  
2,034,585

The sewer plant is scheduled to payoff on March 1, 2025

**FINAL BUDGET 2020-2021**

TRANSFERS OUT	
80-50 TRANSFERS OUT (250 ) for Debt Service	1,423,245
<b>TOTAL TRANSFERS OUT</b>	<u>1,423,245</u>

**TOTAL DEPARTMENT REQUEST** 1,423,245

**ESTIMATED FUND BALANCE RESERVE FROM SEWER FEE**

Fiscal Year 11-12	255,423
Fiscal Year 12-13	290,471
Fiscal Year 13-14	205,781
Fiscal Year 14-15	105,606
Fiscal Year 15-16	174,491
Fiscal Year 16-17	91,696
Fiscal Year 17-18	198,422
Fiscal Year 18-19	349,571
Fiscal Year 19-20 Estimated	187,304
Fiscal Year 20-21 Estimated	(15,888)
<b>TOTAL</b>	<u>1,671,461</u>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Sludge Boiler	305,000
Fiber Installation	30,000
Engineering/Construction - Sewer Plant	34,628
Biosolids Comp Facility	38,360
SCADA Hardware -for plant	9,603
<b>TOTAL</b>	<u>417,591</u>



**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: SARA HANCOCK**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	599,318	661,591	639,625	590,825
BENEFITS	242,196	270,672	257,736	260,374
MATERIALS & SUPPLIES	23,521	35,919	28,776	28,794
OTHER SERVICES	167,630	177,477	177,920	241,758
CAPITAL OUTLAY	33,172	65,246	65,246	900
TRANSFERS OUT	-	-	-	-
<b>TOTAL</b>	<b>1,065,837</b>	<b>1,210,905</b>	<b>1,169,303</b>	<b>1,122,651</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	1,126,212	1,098,175	1,121,390	1,113,286
INTEREST	9,056	8,765	9,044	4,559
MISCELLANEOUS	-	-	5,583	-
TRANSFERS IN	-	-	-	-
<b>TOTAL</b>	<b>1,135,268</b>	<b>1,106,940</b>	<b>1,136,017</b>	<b>1,117,845</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	526,935	1,149,316	1,245,340	430,911
6/30/2018	430,911	1,135,268	1,065,837	500,342
6/30/2019	500,342	1,136,017	1,169,303	467,056
6/30/2020	467,056	1,117,845	1,122,651	462,250

*Excludes Transfers Out & Capital Outlay* (56,088) **5% Reserve**  
**406,163**

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	551,274
10-03 OVERTIME	760
10-07 ALLOWANCES	2,370
10-10 LONGEVITY	18,372
10-11 SL BUYBACK	4,235
10-12 VL BUYBACK	559
10-13 PDO BUYBACK	2,696
10-14 SICK LEAVE INCENTIVE	8,595
10-95 1X SALARY ADJUSTMENT	1,964
<b>TOTAL PERSONAL SERVICES</b>	<b>590,825</b>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	45,198
15-02 EMPLOYEES' RETIREMENT	82,716
15-03 GROUP INSURANCE	95,175
15-04 WORKER'S COMP INSURANCE	4,976
15-06 TRAVEL & SCHOOL	4,000
15-07 UNIFORMS	1,800
15-13 LIFE	1,856
15-14 DENTAL	8,475
15-20 OVERHEAD HEALTH CARE COST	7,162
15-98 RETIREE INSURANCE	9,016
<b>TOTAL BENEFITS</b>	<b>260,374</b>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	750
20-35 SMALL TOOLS & EQUIPMENT	750
20-41 SUPPLIES	13,500
20-63 FLEET FUEL	6,848
20-64 FLEET PARTS	2,718
20-65 FLEET LABOR	4,228
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>28,794</b>

**(CONTINUED)**

**FUND: UTILITY SERVICES (187)**  
**DEPARTMENT: CITY CLERK (50) UTILITY SERVICES**  
**DEPARTMENT HEAD: SARA HANCOCK**  
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PERMANENT STAFFING	FY 20-21	FY 19-20
City Clerk	0.5	0.5
Billing Technician	0.5	0.5
Office Manager - City Clerk	1	1
Utility Service Clk/Trainer	1	1
Utility Service Clerk II	2	2
Utility Service Clerk	4	4
Meter Reader Coordinator	1	1
Meter Reader	0	2
Staff Accountant	0.25	0.25
Code Officer	0.8	0.8
<b>TOTAL</b>	<b>11.05</b>	<b>13.05</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 7  
2008-09 - 8.5  
2009-10 - 8.5  
2010-11 - 13.5  
2011-12 - 14.5  
2012-13 - 14.5  
2013-14 - 14.5  
2014-15 - 14  
2015-16 - 11.5  
2016-17 - 12  
2017-18 - 12.25  
2018-19 - 12.25  
2019-20 - 13.05  
2020-21 - 11.05

Meter Readers moved to Fund 191 in FY 20-21  
Code Officer funded 80% in 187 Util Services & 20% 010-1510 in FY 18-19  
*Accountant changed to Staff Accountant .25 FY 17-18*  
Utility Service Clerk, part time position to become a full time position in FY 16-17  
*New fund created FY08-09 for functions of the Utility Billing and Customer Service.*  
*The funding source is from penalties related to utilities.*  
*Meter Readers were added (previously City Clerk) effective FY 10-11*  
*PBX Receptionist reclassified to Utility Service Clerk FY 13-14*  
*Accountant is in the Finance Department FY 14-15*  
*Temporary Meter Reader(s) eliminated in FY 16-17 due to Automated Meters*

**CONTRACTUAL (30-40) FY 20-21**

Shred Bin	200
BOK Lockbox Fees	8,500
Ads - Employment Testing	1,000
Central Square	5,300
Billing - Outsource	150,000
Verizon	1,100
<b>TOTAL</b>	<b>166,100</b>

**OTHER SERVICES & CHARGES**

30-40 CONTRACTUAL	166,100
30-43 HARDWARE/SOFTWARE MAINTENANCE	68,774
30-49 CREDIT CARD FEES	3,500
30-72 MEMBERSHIPS/SUBSCRIPTIONS	522
30-85 INSURANCE/FIRE, THEFT, LIAB	2,862
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>241,758</b>

**CAPITAL OUTLAY**

40-02 EQUIPMENT	900
<b>TOTAL CAPITAL OUTLAY</b>	<b>900</b>

**TOTAL DEPARTMENT REQUEST** **1,122,651**

**CAPITAL OUTLAY FY 20-21**

Canon Desktop Scanner	900
<b>TOTAL</b>	<b>900</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

(5) Desktop Computers	4,000
Meter Reader Truck	31,000
Utility Billing Remodel Design	25,000
Copier/Printer, Scanner, Receipt Printer	4,650
(3) High Back Chairs	596
<b>TOTAL</b>	<b>65,246</b>

**FUND: CAPITAL SEWER (188) (STROTHMANN FUND)**  
**DEPARTMENT: SEWER IMPROVEMENTS**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES	27,210	103,000	103,000	53,000
CAPITAL OUTLAY	181,656	472,681	472,681	31,000
TRANSFER OUT	-	400,000	400,000	-
<b>TOTAL</b>	<b>208,866</b>	<b>975,681</b>	<b>975,681</b>	<b>84,000</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
LICENSES & PERMITS	11,325	10,006	10,724	11,925
CHARGES FOR SERVICES	402,367	394,554	402,259	400,905
INTEREST	10,649	10,456	8,827	3,595
<b>TOTAL</b>	<b>424,341</b>	<b>415,016</b>	<b>421,810</b>	<b>416,425</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	120,773	415,928	149,069	387,633	6/30/18
6/30/2018	387,633	424,341	208,866	603,107	6/30/19
6/30/2019	603,107	421,810	975,681	49,236	6/30/20 - EST
6/30/2020	49,236	416,425	84,000	381,661	6/30/21 - EST

**FINAL BUDGET 2020-2021**

<b>OTHER SERVICE &amp; CHARGE</b>	
30-40 CONTRACTUAL	50,000
30-49 CREDIT CARD FEES	3,000
<b>TOTAL OTHER SERVICE &amp; CHARGE</b>	<b>53,000</b>

<b>CAPITAL OUTLAY</b>	
40-02 EQUIPMENT	31,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>31,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>84,000</b>
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**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Flusher Truck	250,000
Trailer Mounted Vacuum	59,000
16 Security Cameras	29
1/2 Ton Pickup	33,000
Dual Axle Dump Truck	75,000
2 Submersible Pumps	55,652
<b>TOTAL</b>	<b>472,681</b>

**CAPITAL OUTLAY FY 20-21**

CCTV Lease (Multi-dept funding)	31,000
<b>TOTAL</b>	<b>31,000</b>

**CONTRACTUAL (30-40) FY 20-21**

Chemical Pipe Root Control	50,000
<b>TOTAL</b>	<b>50,000</b>

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
OTHER SERVICES AND CHARGE	-	-	-	-
CAPITAL OUTLAY	-	781,756	781,756	-
DEBT SERVICE	167,958	167,959	167,959	167,959
<b>TOTAL</b>	<b>167,958</b>	<b>949,715</b>	<b>949,715</b>	<b>167,959</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
INTEREST	288,702	308,880	307,648	272,955
MISCELLANEOUS	86,760	-	134,064	-
ASSET RETIREMENT	-	-	-	-
TRANSFER IN	624,958	167,959	167,958	167,959
<b>TOTAL</b>	<b>1,000,420</b>	<b>476,839</b>	<b>609,671</b>	<b>440,914</b>

*FY 18-19 - Municipal Authority began receiving interest on Sooner Town Center loan.*

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2017	1,606,173	899,195	292,960	2,212,408	6/30/2018
6/30/2018	2,212,408	1,000,420	167,958	3,044,871	6/30/2019
6/30/2019	3,044,871	609,671	949,715	2,704,827	6/30/2020 - EST
6/30/2020	2,704,827	440,914	167,959	2,977,782	6/30/2021 - EST

**TRANSFERS IN DETAIL**  
 Construction Loan Payment (178) 167,959

**FINAL BUDGET 2020-2021**

<b>UTILITY SERVICES (50)</b>	
<b>DEBT SERVICE</b>	
70-01 PRINCIPAL PAYMENT (AMRS)	139,509
71-01 INTEREST (AMRS)	28,450
<b>TOTAL DEBT SERVICE</b>	<b>167,959</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>167,959</b>
<b>TOTAL FUND REQUEST</b>	<b>167,959</b>

(CONTINUED)

**FUND: UTILITIES CAPITAL OUTLAY (189)**  
**DEPARTMENT: CAPITAL OUTLAY**  
**DEPARTMENT HEAD: TIM LYON**  
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**NOTE: AMRS** funding required a loan in the amount of \$1,398,797 to be paid off in 10 years at an interest rate of 3.75%.

Total appropriations for the automated meter reading system is \$5,348,350.

Funding for the loan repayment comes from Fund 191, Water for FY 18-19 and FY 19-20 & Utility Services paid debt service in prior two years.

FUND BALANCE ACTUAL AT 6-30-19				
DIVISION/DEPT	6/30/18 FUND REVENUES & LOAN & BALANCE	EST. ACTUAL TRANSFERS	6/30/19 FUND EXPENSES	BALANCE
GENERAL GOVT - CNG	302		-	302
INTEREST	59,525	58,670	-	118,195
SANITATION - TRANS STATION	1,267,612	457,000	-	1,724,612
UTILITY SERVICES - AMRS	800,558	86,760	-	887,318
GENERAL GOVT - STC LOAN INT	84,412	230,032	-	314,444
DEBT SERVICE	-	167,958	167,958	(0)
	2,212,409	1,000,420	167,958	3,044,871

FUND BALANCE ESTIMATED ACTUAL AT 6-30-20				
DIVISION/DEPT	6/30/19 FUND REVENUES & BALANCE	EST. ACTUAL TRANSFERS	6/30/20 FUND EXPENSES	BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	118,195	62,252	-	180,447
SANITATION - TRANS STATION	1,724,612			1,724,612
UTILITY SERVICES - AMRS	887,318	134,064	781,756	239,626
GENERAL GOVT - STC LOAN INT	314,444	245,396	-	559,840
DEBT SERVICE	(0)	167,959	167,959	(0)
	3,044,871	609,671	949,715	2,704,827

FUND BALANCE ESTIMATED ACTUAL AT 6-30-21				
DIVISION/DEPT	6/30/20 FUND REVENUES & BALANCE	EST. ACTUAL TRANSFERS	6/30/21 FUND EXPENSES	BALANCE
GENERAL GOVT - CNG	302	-		302
INTEREST	180,447	32,213		212,660
SANITATION - TRANS STATION	1,724,612	-		1,724,612
UTILITY SERVICES - AMRS	239,626	-		239,626
GENERAL GOVT - STC LOAN INT	559,840	240,742		800,582
DEBT SERVICE	(0)	167,959	167,959	(0)
	2,704,827	440,914	167,959	2,977,782

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	864,424	944,438	843,961	929,042
BENEFITS	403,659	446,796	395,105	445,974
MATERIALS & SUPPLIES	830,240	944,153	948,321	900,646
OTHER SERVICES	2,317,946	2,543,825	2,489,151	2,535,390
CAPITAL OUTLAY	831,137	2,089,752	2,089,752	1,499,540
TRANSFERS OUT	1,220,936	763,936	763,936	763,936
TOTAL	6,468,342	7,732,900	7,530,226	7,074,528

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	6,209,960	6,930,460	7,053,481	7,071,940
INTEREST	45,740	42,444	45,788	25,536
MISCELLANEOUS	(53,135)	20,000	19,105	20,000
TRANSFERS IN	-	-	-	-
TOTAL	6,202,565	6,992,904	7,118,374	7,117,476

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	2,196,682	6,199,784	5,864,387	2,532,079
6/30/2018	2,532,079	6,202,565	6,468,342	2,266,302
6/30/2019	2,266,302	7,118,374	7,530,226	1,854,450
6/30/2020	1,854,450	7,117,476	7,074,528	1,897,398
Excludes Capital Outlay & Transfers Out				(240,553) 5% Reserve
				<u>1,656,845</u>

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	799,848
10-02 WAGES	4,000
10-03 OVERTIME	76,500
10-07 ALLOWANCES	4,020
10-10 LONGEVITY	30,385
10-11 SL BUYBACK	1,280
10-12 VL BUYBACK	1,161
10-13 PDO BUYBACK	4,222
10-14 SICK LEAVE INCENTIVE	4,600
10-95 1X SALARY ADJUSTMENT	3,026
<b>TOTAL PERSONAL SERVICES</b>	<u>929,042</u>

<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	71,072
15-02 EMPLOYEES' RETIREMENT	129,506
15-03 GROUP INSURANCE	182,591
15-04 WORKERS COMP INSURANCE	7,180
15-06 TRAVEL & SCHOOL	5,000
15-07 UNIFORMS	7,940
15-13 LIFE	2,856
15-14 DENTAL	17,016
15-20 OVERHEAD HEALTH CARE COST	9,146
15-98 RETIREE INSURANCE	13,668
<b>TOTAL BENEFITS</b>	<u>445,974</u>

<b>MATERIALS &amp; SUPPLIES</b>	
20-34 MAINTENANCE OF EQUIPMENT	40,000
20-35 SMALL TOOLS & EQUIP	2,400
20-41 SUPPLIES	29,760
20-49 CHEMICALS	4,950
20-54 VEHICLE ACCIDENT INSURANCE	2,500
20-63 FLEET FUEL	175,968
20-64 FLEET PARTS	385,409
20-65 FLEET LABOR	259,659
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<u>900,646</u>

(CONTINUED)

**FUND: ENTERPRISE - SANITATION (190)**  
**DEPARTMENT: SANITATION (41)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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PERMANENT STAFFING	FY 20-21	FY 19-20
Sanitation/Solid Waste Mgr	1	0.5
Residential Route Coord.	1	1
Commercial Route Coord.	0	1
Route Serviceperson	7	6
Laborer II	0	1
Equipment Operator II	8	8
<b>TOTAL</b>	<b>17</b>	<b>17.5</b>

PART TIME	FY 20-21	FY 19-20
Interns	2	2

2020-2021:Comm Route Coord position removed  
2020-2021: Sanitation/Solid Waste Mgr .5 moved from Fund 061  
2017-2018: Add Sanitation & Stormwater Mgr 50%  
2015-2016: Sanitation & Stormwater Mgr 100% to Fund 061

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Grapple Bulk Waste Truck	213,000
Rear Load Truck	122,000
Rear Load S.W. Truck	100,000
Front Load CNG Truck	360,000
Front Load CNG Truck	360,000
Auto Side-Loader w/CNG	332,025
Dumpster Rebuild	159,778
Pressure Washer	10,000
Pickup Truck	31,000
(100) 95-Gallon Polycarts	5,160
(6) CNG Slow Fill Ports	43,000
CNG Station Compressor	250,000
Dumpsters (8, 6 & 4 yds)	55,305
AVL for all trucks	21,084
HD Video/Security Cameras	4,000
Remodel Sanitation Area @ PWA	15,000
Desktop Computers	2,400
ESRI Geoevent	6,000
<b>TOTAL</b>	<b>2,089,752</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2005-06 - 21  
2006-07 - 21  
2007-08 - 21  
2008-09 - 19  
2009-10 - 19  
2010-11 - 17  
2011-12 - 17  
2012-13 - 17  
2013-14 - 16  
2014-15 - 16  
2015-16 - 16  
2016-17 - 16  
2017-18 - 16.5  
2018-19 - 16.5  
2019-20 - 17.5  
2020-21 - 17

**OTHER SERVICES & CHARGES**

30-01 UTILITIES & COMMUNICATIONS	7,000
30-21 SURPLUS PROPERTY	9,900
30-22 PWA REMBURSEMENT	292,456
30-23 UPKEEP REAL PROPERTY	6,300
30-40 CONTRACTUAL	1,992,274
30-41 CONTRACT LABOR	166,500
30-43 HARDWARE/SOFTWARE MAINTENANCE	854
30-49 CREDIT CARD FEES	34,156
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,150
30-85 INSURANCE/FIRE, THEFT, LIAB	16,404
30-86 AUDIT	8,396
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>2,535,390</b>

**CAPITAL OUTLAY**

40-01 VEHICLES	1,155,000
40-02 EQUIPMENT	344,540
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,499,540</b>

**TRANSFER TO OTHER FUNDS**

80-33 GENERAL FUND (010)	763,936
<b>TOTAL TRANSFER TO OTHER FUNDS</b>	<b>763,936</b>

**TOTAL DEPARTMENT REQUEST**

**7,074,528**

**CAPITAL OUTLAY FY 20-21**

Front End Loader	360,000
Automated Side Loader CNG	360,000
Rear Loader	222,000
Grapple Bulk Waster Collection Truck	213,000
Repair and Rebuild Dumpsters	133,000
95 Gallon Poly-Carts	33,540
CNG Station Compressor (Multi-yr funding - Final year)	125,000
6 Slow Fill Ports	43,000
Pressure Washer	10,000
<b>TOTAL</b>	<b>1,499,540</b>

**CONTRACTUAL (30-40) FY 20-21**

Republic Services (Compactors & Roll-offs)	263,425
Republic services (Recycling)	909,144
Waste Managment (East Oak Landfill Tipping Fees)	800,013
Dataprose, LLC (Documents Inserts In Bills)	11,000
GPS Insight, LLC (AVL Communication Fees)	5,028
Unifirst (mats & rags)	2,164
Verizon monthly subscription	1,500
<b>TOTAL</b>	<b>1,992,274</b>

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	1,480,931	1,752,924	1,612,734	1,844,437
BENEFITS	664,100	759,570	671,949	819,182
MATERIALS & SUPPLIES	772,005	1,094,598	942,344	952,747
OTHER SERVICES	1,712,613	1,931,463	1,924,311	1,695,239
CAPITAL OUTLAY	118,992	504,808	504,808	179,500
TRANSFER OUT	936,519	966,418	966,418	798,459
TOTAL	5,685,160	7,009,781	6,622,564	6,289,564

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	6,047,665	6,398,286	6,206,999	6,238,821
INTEREST	44,223	40,377	49,506	24,360
MISCELLANEOUS	8,896	-	6,652	-
TRANSFERS IN	32,451	29,762	29,520	14,967
TOTAL	6,133,235	6,468,425	6,292,677	6,278,149

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	1,227,918	6,345,473	5,608,595	1,964,796
6/30/2018	1,964,796	6,133,235	5,685,160	2,412,871
6/30/2019	2,412,871	6,292,677	6,622,564	2,082,984
6/30/2020	2,082,984	6,278,149	6,289,564	2,071,569
Excludes Capital Outlay & Transfers Out				(265,580)
				<u>1,805,988</u>

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES (4210 - WATER)</b>	
10-01 SALARIES	1,084,302
10-03 OVERTIME	20,000
10-07 ALLOWANCES	3,984
10-10 LONGEVITY	47,739
10-11 SL BUYBACK	13,591
10-12 VL BUYBACK	3,428
10-13 PDO BUYBACK	6,854
10-14 SICK LEAVE INCENTIVE	13,194
10-17 ADDITIONAL INCENTIVE	500
10-27 SHIFT DIFFERENTIAL	7,800
10-95 1X SALARY ADJUSTMENT	3,582
<b>TOTAL PERSONAL SERVICES - WATER</b>	<u>1,204,973</u>

<b>PERSONAL SERVICES (4230 - LINE MAINTENANCE CREW)</b>	
10-01 SALARIES	593,863
10-03 OVERTIME	11,000
10-07 ALLOWANCES	3,240
10-10 LONGEVITY	12,380
10-11 SL BUYBACK	2,699
10-12 VL BUYBACK	1,346
10-13 PDO BUYBACK	898
10-14 SICK LEAVE INCENTIVE	4,850
10-19 ON CALL	6,700
10-95 1X SALARY ADJUSTMENT	2,488
<b>TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW</b>	<u>639,463</u>

**TOTAL PERSONAL SERVICES** 1,844,437

<b>BENEFITS (4210 - WATER)</b>	
15-01 SOCIAL SECURITY	92,180
15-02 EMPLOYEE'S RETIREMENT	168,696
15-03 GROUP INSURANCE	199,270
15-04 WORKERS COMP INSURANCE	9,064
15-06 TRAVEL & SCHOOL	2,300
15-07 UNIFORMS	9,000
15-13 LIFE	3,387
15-14 DENTAL	17,373
15-20 OVERHEAD HEALTH CARE COST	6,895
15-98 RETIREE INSURANCE	7,007
<b>TOTAL BENEFITS - WATER</b>	<u>515,173</u>

(CONTINUED)



**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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PERMANENT STAFFING	FY 20-21	FY 19-20
Inv. Con. Technician	0.5	0.5
Supply Supervisor	0.5	0.5
Lab Technician II	1	1
Maint. Supervisor II	1	1
Maint Technician	2	2
Chief Operator	1	1
Operator IV	2	2
Operator V	1	1
Operator	9	9
Crew Leader	6	6
Laborer	6.5	6.5
Meter Reader	2	0
Line Maintenance Supervisor	0.5	0.5
GIS Coordinator	0.16	0.16
Project Foreman	1	1
<b>TOTAL</b>	<b>34.16</b>	<b>32.16</b>

FY 20-21 (2) Meter Readers moved from Fund 187

**RATE INCREASES FY 10-11**

Increase base rate by \$.50  
 Increase \$.50 per 1,000 on consumption above base rate  
 20% Increase in Revenue Over FY 09-10

**RATE INCREASES FY 16-17 through 19-20**

Increase base rate by \$1.50 for Residential & Commercial Customers (Estimated customers 20,273 x 12 Months = \$364,914)  
 Increase \$.10 per 1,000 on consumption above base rate (Estimated to be \$128,863)

Base rate increases \$.50 for Residential & Commercial Customers each successive year through 2020.  
 Increase of \$.05 per 1,000 on consumption above base rate each year through 2020.

PERSONNEL  
 POSITIONS  
 SUMMARY:  
 2006-07 - 34  
 2007-08 - 34.16  
 2008-09 - 34.16  
 2009-10 - 33.16  
 2010-11 - 34.16  
 2011-12 - 34.16  
 2012-13 - 34.16  
 2013-14 - 34.16  
 2014-15 - 33.16  
 2015-16 - 32.16  
 2016-17 - 30.16  
 2017-18 - 32.16  
 2018-19 - 32.16  
 2019-20 - 32.16  
 2020-21 - 34.16

**BENEFITS (4230 - LINE MAINTENANCE CREW)**

15-01 SOCIAL SECURITY	48,919
15-02 EMPLOYEE'S RETIREMENT	89,525
15-03 GROUP INSURANCE	99,664
15-04 WORKERS COMP INSURANCE	29,811
15-06 TRAVEL & SCHOOL	7,000
15-07 UNIFORMS	7,500
15-13 LIFE	2,352
15-14 DENTAL	8,230
15-20 OVERHEAD HEALTH CARE COST	4,788
15-98 RETIREE INSURANCE	6,221
<b>TOTAL BENEFITS - LINE MAINTENANCE CREW</b>	<b>304,010</b>

**TOTAL BENEFITS**

819,182

**MATERIALS & SUPPLIES (4210 - WATER)**

20-34 MAINTENANCE OF EQUIPMENT	64,500
20-35 SMALL TOOLS & EQUIPMENT	38,500
20-41 SUPPLIES	40,000
20-45 FUEL & LUBRICANTS	1,000
20-49 CHEMICALS	581,314
20-63 FLEET FUEL	31,663
20-64 FLEET PARTS	34,403
20-65 FLEET LABOR	27,367
<b>TOTAL MATERIALS &amp; SUPPLIES - WATER</b>	<b>818,747</b>

**MATERIALS & SUPPLIES (4230 - LINE MAINTENANCE CREW)**

20-34 MAINTENANCE OF EQUIPMENT	4,000
20-35 SMALL TOOLS & EQUIPMENT	30,000
20-41 SUPPLIES	100,000
<b>TOTAL MATERIALS &amp; SUPPLIES - LINE MAINTENANCE CREW</b>	<b>134,000</b>

**TOTAL MATERIALS & SUPPLIES**

952,747

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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**CAPITAL OUTLAY FY 20-21 (4210 - WATER)**

Sullair 25 Hp Air Compressor	15,000
W&T Vacuum Chlorine Regulator	8,500
60 Hp Submersible Pump	25,000
<b>TOTAL</b>	<b>48,500</b>

**CAPITAL OUTLAY FY 20-21 (4230 - LINE MAINTENANCE CREW)**

Mid-Size Trackhoe - 2nd Year	65,000
Water Meters/Components	65,000
1 Ipad	1,000
<b>TOTAL</b>	<b>131,000</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

(2) Compressed Air Dryers	11,220
60" Mower	11,700
Cyber Security Monitoring - Also funded in Fund 09, Fund 21, and Fund 192	24,000
(3) Desktop Computers, (2) I-Pads	4,400
Mid-Size Trackhoe - 1st Year	65,000
1/2 Ton Pickup	27,250
1 Ton Truck w/Crane	66,500
Vaqriable Freq Pump/Well Meter Drives	24,674
Turbine Pump-West Pond	11,000
Ice Machine - Water Plant/Lab	3,400
Submersible Well Pump - #15 & 22	28,000
LED Light Fixtures	5,900
Computers	1,887
Document Imaging System	1,622
Medium Duty Truck	108,097
Dual Axle Dump Truck	51,903
Water Meters & Hardware	55,395
5 Ipad	2,860
<b>TOTAL</b>	<b>504,808</b>

**OTHER SERVICES & CHARGES (4210 - WATER)**

30-01 UTILITIES & COMMUNICATIONS	174,000
30-21 SURPLUS PROPERTY	1,237
30-22 PWA REIMBURSEMENT	280,582
30-23 UPKEEP REAL PROPERTY	2,500
30-40 CONTRACTUAL	1,039,729
30-43 HARDWARE/SOFTWARE MAINT	854
30-49 CREDIT CARD FEES	38,830
30-54 VEHICLE ACCIDENT INSURANCE	500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,300
30-85 INSURANCE	46,325
30-86 AUDIT	4,930
<b>TOTAL OTHER SERVICES &amp; CHARGES - WATER</b>	<b>1,590,787</b>

**OTHER SERVICES & CHARGES (4230 - LINE MAINTENANCE CREW)**

30-23 UPKEEP REAL PROPERTY	3,500
30-40 CONTRACTUAL	16,100
30-49 CREDIT CARD FEES	12,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,100
30-85 INSURANCE/FIRE, THEFT, LIAB	64,323
30-86 AUDIT	4,929
<b>TOTAL OTHER SERVICES &amp; CHARGES - LINE MAINTENANCE CREW</b>	<b>104,452</b>

**TOTAL OTHER SERVICES & CHARGES** **1,695,239**

**CAPITAL OUTLAY (4210 - WATER)**

40-02 EQUIPMENT	48,500
<b>TOTAL CAPITAL OUTLAY - WATER</b>	<b>48,500</b>

**CAPITAL OUTLAY (4230 - LINE MAINTENANCE CREW)**

40-02 EQUIPMENT	65,000
40-05 UTILITY PROPERTY	65,000
40-49 COMPUTERS HARDWARE	1,000
<b>TOTAL CAPITAL OUTLAY - LINE MAINTENANCE CREW</b>	<b>131,000</b>

**TOTAL CAPITAL OUTLAY** **179,500**

**TRANSFER OUT**

80-13 STREET & ALLEY (013)	50,000
80-33 GENERAL FUND (010)	748,459
<b>TOTAL TRANSFERS OUT</b>	<b>798,459</b>

**TOTAL DEPARTMENT REQUEST** **6,289,564**

(CONTINUED)

**FUND: ENTERPRISE - WATER (191)**  
**DEPARTMENT: UTILITIES - WATER (42)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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**CONTRACTUAL (30-40) FY 20-21 (4210 - WATER)**

Accurate Lab - TTHM Testing	13,000
Accurate Lab - SOC Testing	25,000
Accurate Lab - UCMR4 Testing (starts Jan. 2019)	23,200
Accurate Lab - Chlorites & Bromites	1,600
Accurate Lab - Lead & Copper	1,600
Accurate Lab - Inhibitory Residue Test	400
ODEQ - SUVA, Fluoride, Nitrate & TOC	6,000
IDEXX - Bac-T's	6,000
COMCD	881,104
Evoqua - Deionized Water	1,500
ERA - Proficiency Testing	1,000
Air Gas - Ultra Pure Nitrogen	1,500
Book Bindery - Lab	1,000
CCR	1,000
J. A. King - Lab Calibrations	1,000
Lift Equipment Annual Inspection	1,000
Risk Management Plan	4,200
Well Pump Removal and Installation (3x)	32,000
ODEQ Annual Fees	10,000
OWRB Annual Groundwater Admin Fee	125
UniFirst - Mats, Lab Towels, and Shop Towels	3,000
Cintas - cleaning supplies	3,000
USA Bluebook - lab supplies	6,000
Storage Tank Clean/Inspect (every 3 yrs)	15,000
MAC Fire Systems Monitoring	500
<b>TOTAL</b>	<b>1,039,729</b>

**CONTRACTUAL (30-40) FY 20-21 (4230 - LINE MAINTENANCE CREW)**

Verizon Data Plan for I-Pads	4,000
Hepatitis B vaccination	1,000
Carry Map Builder	1,000
Office bug treatments	350
Okie Locate	2,200
Tree removal	1,000
Equipment rental	1,500
City Works	4,300
Fire Monitoring	250
Job Postings	500
<b>TOTAL</b>	<b>16,100</b>

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	2,139,357	2,345,353	2,173,475	2,166,271
BENEFITS	872,176	936,116	881,751	913,081
MATERIALS & SUPPLIES	514,850	738,281	741,708	691,043
OTHER SERVICES	1,111,373	1,216,857	1,336,157	1,142,505
CAPITAL OUTLAY	56,532	138,351	138,351	34,200
TRANSFERS OUT	772,099	772,099	772,099	772,099
TOTAL	5,466,387	6,147,057	6,043,541	5,719,199

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
INTERGOVERNMENTAL	-	5,000	5,000	
CHARGES FOR SERVICES	5,453,090	5,418,963	5,490,244	5,551,221
INTEREST	18,224	17,574	13,716	6,004
MISCELLANEOUS	(244)	-	361	-
TRANSFERS	-	400,000	400,000	
TOTAL	5,471,070	5,841,537	5,909,321	5,557,225

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	1,249,298	5,429,288	5,619,397	1,059,189
6/30/2018	1,059,189	5,471,070	5,466,387	1,063,871
6/30/2019	1,063,871	5,909,321	6,043,541	929,651
6/30/2020	929,651	5,557,225	5,719,199	767,677
Excludes Capital Outlay & Transfers Out				(245,645) 5% Reserve
				<u>522,032</u>

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES (4310 - SEWER)</b>	
10-01 SALARIES	1,426,208
10-03 OVERTIME	5,000
10-07 ALLOWANCES	5,748
10-10 LONGEVITY	55,391
10-11 SL BUYBACK	5,518
10-12 VACATION BUYBACK	2,374
10-13 PDO BUYBACK	1,897
10-14 SL INCENTIVE	9,203
10-18 SEPARATION PAY	1,000
10-19 ON CALL	5,000
10-27 SHIFT DIFFERENTIAL	4,000
10-95 1X SALARY ADJUSTMENT	4,650
<b>TOTAL PERSONAL SERVICES - SEWER</b>	<u>1,525,989</u>

<b>PERSONAL SERVICES (4330 - LINE MAINTENANCE CREW)</b>	
10-01 SALARIES	592,599
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,540
10-10 LONGEVITY	12,611
10-11 SL BUYBACK	991
10-12 VACATION BUYBACK	1,154
10-13 PDO BUYBACK	1,328
10-14 SL INCENTIVE	3,150
10-19 ON CALL	7,600
10-95 1X SALARY ADJUSTMENT	2,309
<b>TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW</b>	<u>640,282</u>

**TOTAL PERSONAL SERVICES** 2,166,271

<b>BENEFITS (4310 - SEWER)</b>	
15-01 SOCIAL SECURITY	116,738
15-02 EMPLOYEES' RETIREMENT	213,638
15-03 GROUP INSURANCE	225,454
15-04 WORKERS COMP INSURANCE	14,726
15-06 TRAVEL & SCHOOL	1,000
15-07 UNIFORMS	12,000
15-13 LIFE	4,397
15-14 DENTAL	21,200
15-20 OVERHEAD HEALTH CARE COST	14,079
15-98 RETIREE INSURANCE	11,050
<b>TOTAL BENEFITS - SEWER</b>	<u>634,283</u>

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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PERMANENT STAFFING	FY 20-21	FY 19-20	PERSONNEL POSITIONS SUMMARY:
Inventory Control Tech	0.5	0.5	
Supply Supervisor	0.5	0.5	
Lab Supervisor	1	1	2006-07 - 52
Sludge Supervisor	1	1	2007-08 - 52.17
Heavy Equip. Operator II	3	3	2008-09 - 52.17
Lab Technician	1	1	2009-10 - 52.17
Maint Supervisor II	1	1	2010-11 - 52.17
Chief Operator	1	1	2011-12 - 49.17
Operator V	1	1	2012-13 - 48.17
Operator IV	3	3	2013-14 - 46.17
Operator	6	7	2014-15 - 44.51
Maint. Technician	5	5	2015-16 - 44.51
GIS Coordinator	0.17	0.17	2016-17 - 44.51
Environmental Chemist	2	2	2017-18 - 44.51
Line Maint. Supervisor	0.5	0.5	2018-19 - 44.51
Line Maint. Oper. Foreman	1	1	2019-20 - 44.17
Line Maint. Crew Leader	5	5	2020-21 - 39.17
Line Maint. Cert. Equip Op	4.5	8.5	
Line Maint. Pretreat Coord	1	1	
Line Maint. Pretreat Tech	1	1	
<b>TOTAL</b>	<b>39.17</b>	<b>44.17</b>	

FY 20-21 (1) Operator and (4) Cert Equip Op positions not filled  
.17% GIS Coordinator from 010-05 Comm Development Eff. FY 07-08

<b>BENEFITS (4330 - LINE MAINTENANCE CREW)</b>	
15-01 SOCIAL SECURITY	48,982
15-02 EMPLOYEES' RETIREMENT	89,639
15-03 GROUP INSURANCE	74,760
15-04 WORKERS COMP INSURANCE	36,583
15-06 TRAVEL & SCHOOL	4,600
15-07 UNIFORMS	8,850
15-13 LIFE	2,184
15-14 DENTAL	6,206
15-20 OVERHEAD HEALTH CARE COST	6,994
<b>TOTAL BENEFITS - LINE MAINTENANCE CREW</b>	<b>278,798</b>

**TOTAL BENEFITS** 913,081

<b>MATERIALS &amp; SUPPLIES (4310 - SEWER)</b>	
20-34 MAINTENANCE OF EQUIPMENT	165,000
20-35 SMALL TOOLS & EQUIPMENT	5,000
20-41 SUPPLIES	70,000
20-45 FUEL & LUBRICANTS	5,000
20-49 CHEMICALS	80,000
20-63 FLEET FUEL	77,011
20-64 FLEET PARTS	124,148
20-65 FLEET LABOR	88,884
<b>TOTAL MATERIALS &amp; SUPPLIES - SEWER</b>	<b>615,043</b>

<b>MATERIALS &amp; SUPPLIES (4330 - LINE MAINTENANCE CREW)</b>	
20-34 MAINTENANCE OF EQUIPMENT	11,500
20-35 SMALL TOOLS & EQUIPMENT	24,000
20-41 SUPPLIES	23,000
20-45 FUEL & LUBRICANTS	1,500
20-49 CHEMICALS	16,000
<b>TOTAL MATERIALS &amp; SUPPLIES - LINE MAINTENANCE CREW</b>	<b>76,000</b>
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>691,043</b>

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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**CAPITAL OUTLAY FY 20-21 (4310 - SEWER)**

2 Submersible Chopper Pumps	25,000
BOD Analysis equipment	7,000
<b>TOTAL</b>	<b>32,000</b>

**CAPITAL OUTLAY FY 20-21 (4330 - LINE MAINTENANCE CREW)**

1 Ipad and Printer	2,200
<b>TOTAL</b>	<b>2,200</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Zero Turn Mower	7,900
Boiler Rebuild	6,586
(2) Trimmers	720
Water Purification System	12,500
(2) Push Mowers	1,200
Centrifuge	9,500
Cyber Security Monitoring (Also funded in Fund 09, Fund 21, and Fund 191)	24,000
Cargo Van	27,000
Jet Scan Camera	27,000
(14) Desktop Computers	13,800
(5) Ipads	3,100
Document Imaging System	5,045
<b>TOTAL</b>	<b>138,351</b>

**OTHER SERVICES & CHARGES (4310 - SEWER)**

30-01 UTILITIES & COMMUNICATIONS	500,000
30-21 SURPLUS PROPERTY	3,833
30-22 PWA REIMBURSEMENT	271,062
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	100,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	6,709
30-49 CREDIT CARD FEES	35,422
30-85 INSURANCE/FIRE, THEFT, LIAB	104,331
30-86 AUDIT	4,800
<b>TOTAL OTHER SERVICES &amp; CHARGES - SEWER</b>	<b>1,031,156</b>

**OTHER SERVICES & CHARGES (4330 - LINE MAINTENANCE CREW)**

30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	23,700
30-43 HARDWARE/SOFTWARE MAINTENANCE	800
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,200
30-85 INSURANCE/FIRE, THEFT, LIAB	68,850
30-86 AUDIT	4,799
<b>TOTAL OTHER SERVICES &amp; CHARGES - LINE MAINTENANCE CREW</b>	<b>111,349</b>

**TOTAL OTHER SERVICES & CHARGES** 1,142,505

**CAPITAL OUTLAY (4310 - SEWER)**

40-02 EQUIPMENT	32,000
<b>TOTAL CAPITAL OUTLAY - SEWER</b>	<b>32,000</b>

**CAPITAL OUTLAY (4330 - LINE MAINTENANCE CREW)**

40-49 COMPUTERS	2,200
<b>TOTAL CAPITAL OUTLAY - LINE MAINTENANCE CREW</b>	<b>2,200</b>

**TOTAL CAPITAL OUTLAY** 34,200

**TRANSFERS OUT (4310-SEWER)**

80-33 GENERAL FUND REIMBURSEMENT	772,099
<b>TOTAL TRANSFERS OUT</b>	<b>772,099</b>

**TOTAL DEPARTMENT REQUEST** **5,719,199**

(CONTINUED)

**FUND: SEWER (192)**  
**DEPARTMENT: UTILITIES - WASTEWATER (43)**  
**DEPARTMENT HEAD: ROBERT STREETS**  
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**CONTRACTUAL (30-40) FY 20-21 (4310 - SEWER)**

Evoqua - DI water	4,500
Air Gas- Ultra pure Nitrogen	1,500
J.A. King - Lab Calibrations	1,000
Lift equipment annual inspection	1,000
Unifirst- mats, lab towels and shop towels	2,500
Mac systems- fire alarm	500
Cintas- cleaning supplies	1,500
USA Bluebook- Lab Supplies	3,000
Accurate Lab samples	7,000
Accurate Supplies	6,000
Johnson Controls Fire alarm inspection	7,500
Cox cable link to City hall	12,000
City of Del City	500
Ok. County Extension (OSU)	1,500
DEQ	17,500
Raco Manufacturing	6,000
EVOQUA Water tech.	3,250
Shawver and Sons switch gear maint	3,500
Verizon wireless	2,000
Jackson Boiler & Tank	5,000
Advent Heat & Air	1,500
Rexell	1,500
Brenntag	2,500
Municipal Industry	7,250
<b>TOTAL</b>	<b>100,000</b>

**CONTRACTUAL (30-40) FY 20-21 (4330 - LINE MAINTENANCE CREW)**

Verizon Data Plan for I-Pads	4,000
Hepatitis B vaccination	1,100
Compliance Sampling	8,000
Office Bug Treatments	350
Okie Locate	2,200
Tree Removal	2,000
Equipment Rental	1,500
Cityworks	4,300
Job Postings	250
<b>TOTAL</b>	<b>23,700</b>

FUND: MWC UTILITIES AUTH (193)  
DEPARTMENT: UTILITIES - (87)  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES	-	20,200	20,200	-
CAPITAL OUTLAY	-	784,015	784,015	-
TOTAL	-	804,215	804,215	-

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
INTEREST	20,423	19,039	18,671	4,739
TOTAL	20,423	19,039	18,671	4,739

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	907,294	14,474	5,350	916,418
6/30/2018	916,418	20,423	-	936,841
6/30/2019	936,841	18,671	804,215	151,297
6/30/2020	151,297	4,739	-	156,036

# FINAL BUDGET 2020-2021

## CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL

Soldier Creek Industrial Park	584,015
Site Improvements	200,000
TOTAL	784,015



**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
PERSONAL SERVICES	-	-	-	-
BENEFITS	-	-	-	-
OTHER SERVICES	33,418	14,890	14,890	-
CAPITAL OUTLAY	509,674	2,142,905	2,142,905	120,000
TRANSFER OUT	-	-	-	-
<b>TOTAL</b>	<b>543,092</b>	<b>2,157,795</b>	<b>2,157,795</b>	<b>120,000</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	-	-	-	-
INTEREST	55,968	51,741	46,089	11,683
MISCELLANEOUS	-	-	-	-
LOAN PROCEEDS	-	-	-	-
TRANSFERS	-	-	-	-
<b>TOTAL</b>	<b>55,968</b>	<b>51,741</b>	<b>46,089</b>	<b>11,683</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2017	4,069,079	1,024,363	2,155,675	2,937,767	6/30/2018
6/30/2018 Adjusted	2,803,176	55,968	543,092	2,316,052	6/30/2019
6/30/2019	2,316,052	46,089	2,157,795	204,346	6/30/2020 - EST
6/30/2020	204,346	11,683	120,000	96,029	6/30/2021 - EST

**FINAL BUDGET 2020-2021**

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

ORIGINAL SQ MILE IMPLEMENTATION/MONUMENTS	1,477,924
ADA TRAN PLAN IMPLMNT	1,000
CLOCK TOWER CIVIC SPC CONST	103,800
NORTH OAKS PH 3	15,871
RECONSTRUCT MID-AMERICA	194,310
SWR LINE EXT 29TH & DOUGLAS	350,000
<b>TOTAL</b>	<b>2,142,905</b>

**CAPITAL OUTLAY FY 20-21**

KITTYHAWK SIDEWALKS	120,000
<b>TOTAL</b>	<b>120,000</b>

(CONTINUED)

**FUND: DOWNTOWN REDEVELOPMENT (194)**  
**DEPARTMENT: REDEVELOPMENT (92)**  
**DEPARTMENT HEAD: TIM LYON**  
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<u>PERMANENT STAFFING</u>	<u>FY 20-21</u>	<u>FY 19-20</u>
Facilities Project Supervisor	0	0
City Attorney	0	0
Staff Accountant	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - .25  
2007-08 - .70  
2008-09 - .70  
2009-10 - .45  
2010-11 - .45  
2011-12 - .45  
2012-13 - .45  
2013-14 - .45  
2014-15 - .45  
2015-16 - .45  
2016-17 - .45  
2017-18 - .70  
2018-19 - 0  
2019-20 - 0  
2020-21 - 0

Moved all personnel to Economic Development Authority (353) FY 18-19

City Attorney - .20 Downtown Redev (194); .20 Hosp Auth (425); .60 City Attorney (010-04)

Facilities Project Spvr - .25 (Fund 194); .25 Welcome Cntr (045); .50 Street (010-09)

Staff Accountant - .25 Downtown Redev (194); .25 Hosp Auth (425); .25 Utilities (187); .25 Finance (010-08)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	1,732,596	1,896,373	1,394,006	1,865,320
BENEFITS	358,753	382,415	367,681	417,907
OTHER SERVICES	1,421,045	1,506,651	1,199,955	1,390,264
COST OF SALES	1,218,607	1,274,583	792,170	1,123,052
TRANSFERS	203,269	210,583	136,911	201,164
TOTAL	4,934,271	5,270,605	3,890,724	4,997,705

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	5,081,714	5,232,523	3,415,664	5,029,095
TOTAL	5,081,714	5,232,523	3,415,664	5,029,095

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	40,888	5,163,895	5,074,166	130,617
6/30/2018	130,617	5,081,714	4,934,271	278,061
6/30/2019	278,061	3,415,664	3,890,724	(196,999)
6/30/2020	(196,999)	5,029,095	4,997,705	(165,609)

Fund 196 is also a Hotel Fund. When Fund 195 and Fund 196 are considered jointly projected fund balance is positive.

**FINAL BUDGET 2020-2021**

MUNICIPAL AUTHORITY ADMINISTRATION - 4010	
PERSONAL SERVICES	47,734
BENEFITS	16,016
<b>TOTAL DIVISION REQUEST</b>	<b>63,750</b>

ROOMS - 4012	
PERSONAL SERVICES	524,215
BENEFITS	103,962
OTHER SERVICES & CHARGES	233,009
<b>TOTAL DIVISION REQUEST</b>	<b>861,186</b>

FOOD - 4013	
PERSONAL SERVICES	579,064
BENEFITS	136,414
OTHER SERVICES & CHARGES	104,031
COST OF SALES	360,309
<b>TOTAL DIVISION REQUEST</b>	<b>1,179,818</b>

TELEPHONE - 4014	
COST OF SALES	11,814
<b>TOTAL DIVISION REQUEST</b>	<b>11,814</b>

MISCELLANEOUS - 4015	
COST OF SALES	204,441
<b>TOTAL DIVISION REQUEST</b>	<b>204,441</b>

**(CONTINUED)**

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21		FY 19-20	
	Full Time	Part Time	Full Time	Part Time
Accountant (City)	0.25	-	0.25	-
Asst City Mgr - Admin (City)	0.20	-	0.15	-
General Manager	1	-	1	-
Asst General Manager	-	-	-	-
Director of Rooms	-	-	-	-
Front Office Manager	-	-	-	-
AM/PM Front Desk Sprvs	1	-	1	-
Front Desk Clerks	2	2	2	2
Night Auditors	1	1	1	1
Housekeeping Manager	1	-	1	-
Housekeeping Supervisor	3	-	3	-
Inspectress	-	-	-	-
Room Attendants	10	2	10	2
House person	2	-	2	-
Lobby Attendant	2	1	2	1
Laundry Attendant	2	-	2	-
Food & Beverage Manager	1	-	1	-
Bartenders	2	1	2	2
Restaurant Supervisor	2	-	2	-
Restaurant Cooks	3	-	3	-
Restaurant Servers	2	1	3	1
Club Level Attendant	1	1	1	1
Facilities Manager	1	-	1	-
Maintenance Tech	3	-	3	-
Director of Sales & Mrktg	1	-	1	-
Sales Manager	2	-	2	-
Executive Meeting Manager	1	-	1	-
Sales Coordinator	1	-	1	-
Convention Services Mgr	1	-	1	-
Accounting Director	1	-	1	-
Accts Rec/Payroll Coord.	1	-	1	-
Executive Chef	1	-	1	-
Banquet Cooks	2	1	2	2
Dishwashers	2	1	2	1
Lead Cook	1	-	1	-
Banquet Manager	1	-	-	-

ADMINISTRATION - 4016	
PERSONAL SERVICES	223,633
BENEFITS	52,361
OTHER SERVICES & CHARGES	390,436

**TOTAL DIVISION REQUEST 666,429**

SALES & MARKETING - 4017	
PERSONAL SERVICES	335,083
BENEFITS	64,105
OTHER SERVICES & CHARGES	196,138

**TOTAL DIVISION REQUEST 595,325**

MAINTENANCE - 4018	
PERSONAL SERVICES	126,195
BENEFITS	34,537
OTHER SERVICES & CHARGES	220,598

**TOTAL DIVISION REQUEST 381,331**

FRANCHISE FEES - 4019	
COST OF SALES	218,982
OTHER SERVICES & CHARGES	151,357

**TOTAL DIVISION REQUEST 370,338**

ENERGY COST - 4020	
COST OF SALES	290,661

**TOTAL DIVISION REQUEST 290,661**

CAPITAL - 4021	
OTHER SERVICES & CHARGES	94,058
TRANSFERS (4% FF&E)	201,164

**TOTAL DIVISION REQUEST 295,222**

(CONTINUED)

**FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE THREE**

(Continued) PERMANENT STAFFING	FY 20-21		FY 19-20	
	Full Time	Part Time	Full Time	Part Time
Banquet Captain	2	-	2	-
Banquet Setup	2	2	2	2
Banquet Servers	4	7	4	7
Banquet Bartenders	-	3	-	3
Security	-	1	1	1
<b>TOTAL</b>	<b>63.45</b>	<b>24.00</b>	<b>64.40</b>	<b>26.00</b>

**PERSONNEL POSITIONS SUMMARY**

2006-07 - 84.25  
2007-08 - 84.00  
2008-09 - 60.00 Full Time  
2008-09 - 40.00 Part Time  
2009-10 - 60.65 Full Time  
2009-10 - 40.00 Part Time  
2010-11 - 62.65 Full Time  
2010-11 - 56.00 Part Time  
2011-12 - 62.75 Full Time  
2011-12 - 52.00 Part Time  
2012-13 - 59.45 Full Time  
2012-13 - 41.00 Part Time  
2013-14 - 57.45 Full Time  
2013-14 - 34.00 Part Time  
2014-15 - 57.45 Full Time  
2014-15 - 32.00 Part Time  
2015-16 - 58.40 Full Time  
2015-16 - 33.00 Part Time  
2016-17 - 63.45 Full Time  
2016-17 - 29.00 Part Time  
2017-18 - 64.40 Full Time  
2017-18 - 28.00 Part Time  
2018-19 - 64.40 Full Time  
2018-19 - 28.00 Part Time  
2019-20 - 64.40 Full Time  
2019-20 - 26.00 Part Time  
2020-21 - 63.45 Full Time  
2020-21 - 24.00 Part Time

*Note: Part Time includes Occasional Staff*

LAUNDRY - 4023	
BENEFITS	2,316
<b>TOTAL DIVISION REQUEST</b>	<b>2,316</b>
BEVERAGE - 4024	
PERSONAL SERVICES	29,395
BENEFITS	8,196
OTHER SERVICES & CHARGES	639
COST OF SALES	36,846
<b>TOTAL DIVISION REQUEST</b>	<b>75,075</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>4,997,705</b>

**FUND: FF&E RESERVE (196)**  
**DEPARTMENT: HOTEL/CONFERENCE CENTER (40)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	-	3,600	3,450	3,600
BENEFITS	-	781	483	781
MATERIALS & SUPPLIES	3,158	10,386	10,386	-
OTHER SERVICES	550	-	-	-
CAPITAL OUTLAY	200,622	1,763,739	1,763,739	10,286,740
<b>TOTAL</b>	<b>204,330</b>	<b>1,778,506</b>	<b>1,778,058</b>	<b>10,291,121</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TRANSFERS	203,269	1,526,967	1,453,295	10,387,904
<b>TOTAL</b>	<b>203,269</b>	<b>1,526,967</b>	<b>1,453,295</b>	<b>10,387,904</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	885,809	206,556	271,410	820,955	6/30/2018
6/30/2018	820,955	203,269	204,330	819,894	6/30/2019
6/30/2019	819,894	1,453,295	1,778,058	495,131	6/30/2020 - EST
6/30/2020	495,131	10,387,904	10,291,121	591,914	6/30/2021 - EST

**CAPITAL OUTLAY FY 20-21**

To Be Determined	100,000
Property Improvement	10,186,740
<b>TOTAL</b>	<b>10,286,740</b>

**FINAL BUDGET 2020-2021**

MUNICIPAL AUTHORITY ADMINISTRATION - 4010	
<b>PERSONAL SERVICES</b>	
10-01 SALARY	3,600
<b>TOTAL PERSONAL SERVICES</b>	<b>3,600</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	276
15-02 RETIREMENT	505
<b>TOTAL BENEFITS</b>	<b>781</b>
<b>CAPITAL OUTLAY</b>	
40-08 CONTINGENCIES	100,000
40-14 REMODEL	10,186,740
<b>TOTAL CAPITAL OUTLAY</b>	<b>10,286,740</b>
<b>TOTAL DIVISION REQUEST</b>	<b>10,291,121</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Parking Lot Lighting (LED's)	48,716
PTAC Units	10,000
Automatic Pool Cleaner	1,200
Speaker Podiums (5)	2,500
Computer and Printers	9,265
Vacuums	10,000
Transcendent - Marriott Maintenance Software	6,800
Nesting Tables	9,600
Banquet Display Equipment	20,000
To Be Determined	37,092
Property Improvement	1,312,003
Landscaping/Water Feature	30,000
AC units at Hotel	37,103
Breakroom Furniture	1,000
Chiller Operating System	5,075
Expand Door - Exhibit Hall	7,500
Food & Bev Equipment	2,752
Grease Interceptor	1,305
Pool Plaster Renovation	10,000
POS System	20,000
Reed Center - Ballroom Doors/Carpet/Tile	83,545
Replace Shower Valves	3,751
TV's - Floors 1-4	94,532
<b>TOTAL</b>	<b>1,763,739</b>

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	525,731	553,650	552,136	408,186
BENEFITS	173,178	171,976	169,665	131,559
MATERIALS & SUPPLIES	183,887	232,175	204,265	128,827
OTHER SERVICES	66,367	83,589	71,600	59,084
CAPITAL OUTLAY	30,000	2,261	2,261	-
DEBT SERVICE	154	-	538	-
<b>TOTAL</b>	<b>979,317</b>	<b>1,043,651</b>	<b>1,000,465</b>	<b>727,655</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	930,367	1,015,986	1,025,173	727,284
INVESTMENT INTEREST	1,732	240	2,566	663
MISCELLANEOUS	165	-	292	-
ASSET RETIREMENT	-	-	-	-
<b>TOTAL</b>	<b>932,264</b>	<b>1,016,226</b>	<b>1,028,031</b>	<b>727,947</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	115,510	1,072,307	1,066,633	121,184
6/30/2018	121,184	932,264	979,317	74,131
6/30/2019	74,131	1,028,031	1,000,465	101,697
6/30/2020	101,697	727,947	727,655	101,989
Excludes Transfers Out & Capital Outlay				(36,383)
				<b>5% Reserve</b>
				<b>65,606</b>

A line of credit loan for up to \$200,000 split equally between Fund 123 - Park and Recreation and Fund 45 - Welcome Center was approved by City Council on April 9, 2019 to provide the cash for continuing golf course operations. The loan is payable in a balloon payment on April 30, 2024. Fund balance is negative because the liability for the loan has been recorded. However, the loan will provide the cash balance needed to continue operations.

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES (4710 - JOHN CONRAD)</b>	
10-01 SALARIES	203,173
10-02 WAGES	75,000
10-03 OVERTIME	800
10-07 ALLOWANCES	3,033
10-10 LONGEVITY	8,963
10-11 SL BUYBACK	3,136
10-12 VL BUYBACK	120
10-13 PDO BUYBACK	446
10-14 SL INCENTIVE	2,534
10-95 SALARY ADJUSTMENT	1,759
<b>PERSONAL SERVICES - JOHN CONRAD</b>	<b>298,964</b>

<b>PERSONAL SERVICES (4810 - HIDDEN CREEK)</b>	
10-01 SALARIES	51,491
10-02 WAGES	50,000
10-03 OVERTIME	500
10-07 ALLOWANCES	1,062
10-10 LONGEVITY	2,211
10-11 SL BUYBACK	1,923
10-12 VL BUYBACK	599
10-13 PDO BUYBACK	399
10-14 SL INCENTIVE	540
10-95 SALARY ADJUSTMENT	497
<b>PERSONAL SERVICES - HIDDEN CREEK</b>	<b>109,222</b>

<b>TOTAL PERSONAL SERVICES</b>	<b>408,186</b>
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<b>BENEFITS (4710 - JOHN CONRAD)</b>	
15-01 SOCIAL SECURITY	22,871
15-02 EMPLOYEES' RETIREMENT	31,355
15-03 GROUP INSURANCE	16,688
15-04 WORKERS COMP INSURANCE	23,622
15-06 TRAVEL & SCHOOL	500
15-07 UNIFORMS	1,682
15-13 LIFE	437
15-14 DENTAL	1,183
15-20 OVERHEAD HEALTH CARE COST	1,496
<b>BENEFITS - JOHN CONRAD</b>	<b>99,834</b>

(CONTINUED)

**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
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<u>PERMANENT STAFFING</u>	<u>FY 20-21</u>	<u>FY 19-20</u>
Golf Director	1	1
Golf Superintendent	1	1
Asst Greens Superintendent	0	1
Golf Car Mechanic	1	1
Groundskeeper	1	1
Club House Assistant	1	0
Laborer I/II	0	1
<b>TOTAL</b>	<b>5</b>	<b>6</b>
<u>PART TIME STAFFING</u>	<u>FY 20-21</u>	<u>FY 19-20</u>
	2	2
<u>SEASONAL STAFFING</u>	<u>FY 20-21</u>	<u>FY 19-20</u>
	25	25

No Asst Greens Superintendent FY 20-21

<b>CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL</b>		
Desktop Computer		1,000
Document Imaging System		1,261
<b>TOTAL</b>		<b>2,261</b>

**PERSONNEL  
POSITIONS  
SUMMARY:**

2006-07 - 9  
2007-08 - 9  
2008-09 - 8  
2009-10 - 6  
2010-11 - 6  
2011-12 - 6  
2012-13 - 6  
2013-14 - 6  
2014-15 - 6  
2015-16 - 6  
2016-17 - 6  
2017-18 - 6  
2018-19 - 6  
2019-20 - 6  
2020-21 - 5

<b>BENEFITS (4810 - HIDDEN CREEK)</b>	
15-01 SOCIAL SECURITY	8,355
15-02 EMPLOYEES' RETIREMENT	8,291
15-03 GROUP INSURANCE	3,654
15-04 WORKERS COMP INSURANCE	10,124
15-07 UNIFORMS	500
15-13 LIFE	101
15-14 DENTAL	378
15-20 OVERHEAD HEALTH CARE COST	322
<b>BENEFITS - HIDDEN CREEK</b>	<b>31,726</b>

<b>TOTAL BENEFITS</b>	<b>131,559</b>
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<b>MATERIALS &amp; SUPPLIES (4710 - JOHN CONRAD)</b>	
20-27 FOOD & BEVERAGES	20,000
20-34 MAINTENANCE OF EQUIPMENT	10,000
20-41 SUPPLIES	10,000
20-49 CHEMICALS	32,000
20-55 PRO SHOP SUPPLIES	10,000
20-63 FLEET FUEL	14,404
20-64 FLEET PARTS	2,408
20-65 FLEET LABOR	2,509
20-66 IRRIGATION UPKEEP	2,000
20-67 GOLF CART MAINTENANCE	3,500
20-71 BOTANICAL	1,000
<b>MATERIALS &amp; SUPPLIES - JOHN CONRAD</b>	<b>107,821</b>

<b>MATERIALS &amp; SUPPLIES (4810 - HIDDEN CREEK)</b>	
20-27 FOOD & BEVERAGES	9,000
20-34 MAINTENANCE OF EQUIPMENT	800
20-41 SUPPLIES	1,200
20-49 CHEMICALS	5,000
20-55 PRO SHOP SUPPLIES	2,000
20-63 FLEET FUEL	201
20-64 FLEET PARTS	26
20-65 FLEET LABOR	29
20-66 IRRIGATION UPKEEP	1,000
20-67 GOLF CART MAINTENANCE	500
20-71 BOTANICAL	1,250
<b>MATERIALS &amp; SUPPLIES - HIDDEN CREEK</b>	<b>21,006</b>

<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>128,827</b>
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(CONTINUED)



**FUND: GOLF (197)**  
**DEPARTMENT: GOLF (47/48)**  
**DEPARTMENT HEAD: VAUGHN SULLIVAN**  
**PAGE THREE**

**RATE INCREASE FY 16-17**

HC Junior Fees increase from \$2 to \$4  
 HC Junior All Day Fees Increase from \$3 to \$6  
 JC Reg. & Weekend Fees increase from \$23 to \$24  
 JC Memberships increase: \$600 to \$700, \$1,000 to \$1,200, \$1,080 to \$1,180 and \$1,800 to \$2,000  
 HC & JC Snacks increase from \$1.15 to \$1.38

**RATE INCREASE FY 17-18**

\$1 added to the following:  
 JC: \$1 increase to Regular, Military and Senior green fees.  
 \$.50 increase in driving range tokens.  
 HC: \$1 increase in Senior/Military green fees.  
 Lower senior age to 55 and older

**RATE INCREASE FY 18-19**

Adult 7-days per week annual membership from \$1,180 to \$1,500  
 With cart from \$2,000 to \$2,340  
 Monday-Thursday annual membership from \$700 to \$990  
 With cart from \$1,200 to \$1,830  
 Monday-Friday annual trail fee from \$200 to \$420  
 Full Annual Trail Fee from \$400 to \$600

**OTHER SERVICES & CHARGES (4710 - JOHN CONRAD)**

30-01 UTILITIES & COMMUNICATIONS	15,000
30-21 SURPLUS PROPERTY	862
30-23 UPKEEP REAL PROPERTY	3,000
30-40 CONTRACTUAL	1,200
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,226
30-49 CREDIT CARD FEES	10,700
30-56 POINT OF SALE FEES	975
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,100
30-85 INSURANCE/FIRE, THEFT, LIAB	7,067
30-86 AUDIT	700
<b>OTHER SERVICES &amp; CHARGES - JOHN CONRAD</b>	<b>41,830</b>

**OTHER SERVICES & CHARGES (4810 - HIDDEN CREEK)**

30-01 UTILITIES & COMMUNICATIONS	7,519
30-23 UPKEEP REAL PROPERTY	1,500
30-40 CONTRACTUAL	600
30-49 CREDIT CARD FEES	3,000
30-56 POINT OF SALE FEES	156
30-72 MEMBERSHIPS & SUBSCRIPTIONS	350
30-81 ADVERTISING	400
30-85 INSURANCE/FIRE, THEFT, LIAB	3,029
30-86 AUDIT	700
<b>OTHER SERVICES &amp; CHARGES - HIDDEN CREEK</b>	<b>17,254</b>

<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>59,084</b>
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<b>TOTAL DEPARTMENT REQUEST</b>	<b>727,655</b>
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**CONTRACTUAL (4710 - JOHN CONRAD) FY 20-21**

Window Cleaning	1,200
<b>TOTAL</b>	<b>1,200</b>

**CONTRACTUAL (4810 - HIDDEN CREEK) FY 20-21**

Window Cleaning	600
<b>TOTAL</b>	<b>600</b>

**FUND: URBAN RENEWAL (201)**  
**DEPARTMENT: URBAN RENEWAL**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
MATERIALS & SUPPLIES	-	-	-	-
OTHER SERVICES	10,000	-	-	38,000
CAPITAL OUTLAY	11,998	37,527	37,527	-
<b>TOTAL</b>	<b>21,998</b>	<b>37,527</b>	<b>37,527</b>	<b>38,000</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	-	55,200	55,200	30,000
INVESTMENT INTEREST	1,128	1,079	912	564
<b>TOTAL</b>	<b>1,128</b>	<b>56,279</b>	<b>56,112</b>	<b>30,564</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2017	63,260	975	7,169	57,066	6/30/2018
6/30/2018	57,066	1,128	21,998	36,197	6/30/2019
6/30/2019	36,197	56,112	37,527	54,782	6/30/2020 - EST
6/30/2020	54,782	30,564	38,000	47,346	6/30/2021 - EST

**FINAL BUDGET 2020-2021**

<b>OTHER SERVICES</b>	
30-44 ADMIN/PROFESSIONAL SVCS	
BARTON PROPERTY & AUDIT	38,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>38,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>38,000</b>

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	137,915	142,485	143,719	144,955
BENEFITS	49,006	58,614	51,536	57,009
MATERIALS & SUPPLIES	6,473	5,068	5,068	2,019
OTHER SERVICES	66,238	90,801	78,962	96,258
CAPITAL OUTLAY	1,508	2,522	2,522	-
INSURANCE RELATED	815,418	1,408,088	1,408,088	826,122
<b>TOTAL</b>	<b>1,076,558</b>	<b>1,707,578</b>	<b>1,689,895</b>	<b>1,126,363</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	853,854	854,147	898,189	899,262
INVESTMENT INTEREST	29,622	28,084	22,404	12,081
MISCELLANEOUS	27,792	-	121	-
TRANSFERS IN	-	-	-	-
<b>TOTAL</b>	<b>911,268</b>	<b>882,231</b>	<b>920,714</b>	<b>911,343</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	1,754,095	935,278	970,705	1,718,668
6/30/2018	1,718,668	911,268	1,076,558	1,553,378
6/30/2019	1,553,378	920,714	1,689,895	784,197
6/30/2020	784,197	911,343	1,126,363	569,178

Estimated Actual includes prior year required reserves of \$485,000. See detail on next page.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2019:  
 General Liability: \$267,000

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES - OPERATIONAL (2910)</b>	
10-01 SALARIES	130,548
10-07 ALLOWANCES	5,001
10-10 LONGEVITY	4,210
10-11 SL BUYBACK	2,325
10-12 VL BUYBACK	295
10-13 PDO BUYBACK	1,015
10-14 SICK LEAVE INCENTIVE	1,305
10-95 1X SALARY ADJUSTMENT	256
<b>TOTAL PERSONAL SERVICES</b>	<b>144,955</b>

<b>BENEFITS - OPERATIONAL</b>	
15-01 SOCIAL SECURITY	11,089
15-02 EMPLOYEES' RETIREMENT	20,294
15-03 GROUP INSURANCE	13,590
15-06 TRAVEL AND SCHOOLS	10,000
15-13 LIFE	244
15-14 DENTAL	1,012
15-20 OVERHEAD HEALTH CARE COST	780
<b>TOTAL BENEFITS</b>	<b>57,009</b>

<b>MATERIALS AND SUPPLIES - OPERATIONAL</b>	
20-41 MATERIALS AND SUPPLIES	2,000
20-63 FLEET FUEL	19
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>2,019</b>

<b>OTHER SERVICES AND CHARGES - OPERATIONAL</b>	
30-01 UTILITIES/COMMUNICATIONS	600
30-02 DRUG SCREENING	6,000
30-43 HARDWARE/SOFTWARE MAINT.	3,590
30-44 PROFESSIONAL SERVICES (TPA)	42,000
30-51 OTHER GOVERNMENT EXPENSES	40,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,300
30-86 AUDIT EXPENSE	2,768
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>96,258</b>
<b>TOTAL OPERATIONAL</b>	<b>300,241</b>

(CONTINUED)

**FUND: RISK (202)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
Risk Manager	1	1
Assistant City Manager	0.1	0.1
City Attorney	0.25	0.25
Safety Coordinator	0.1	0.1
<b>TOTAL</b>	<b>1.45</b>	<b>1.45</b>

.80 Safety Coord moved to PWA (075) FY 12-13  
.10 Assistant City Manager moved from City Manager (10-01) FY 17-18  
.25 City Attorney moved from City Attorney (010-04) FY 17-18  
.25 Assistant City Attorney moved to Court (010-12) FY 17-18

PERSONNEL  
POSITIONS  
SUMMARY:  
2006-2007 - 0  
2007-2008 - 1  
2008-2009 - 2.5  
2009-2010 - 3  
2010-2011 - 3  
2011-2012 - 3.25  
2012-2013 - 1.35  
2013-2014 - 1.35  
2014-2015 - 1.35  
2015-2016 - 1.35  
2016-2017 - 1.35  
2017-2018 - 1.45  
2018-2019 - 1.45  
2019-2020 - 1.45  
2020-2021 - 1.45

**SOURCES OF REVENUE - FY 20-21**

DEPARTMENT	LIABILITY	PROPERTY	OVERHEAD
Utility Services	2,457	-	405
Community Development	32,317	-	-
Street/Park Maintenance/Forestry	35,343	-	4,014
General Government	64,061	25,684	9,157
Neighborhood Services	36,973	3,028	-
Information Technology	2,346	-	-
Parks/Recreation/Pools	3,585	19,845	-
Welcome Center	1,152	878	172
Senior Center	-	4,997	-
Reed Center	-	26,350	-
Hotel	-	31,954	-
Police Department	138,083	11,206	24,347
Fire Department	28,493	18,869	24,595
Sanitation	12,125	3,695	584
Water	8,546	37,042	737
Wastewater	7,816	95,317	1,198
Golf	2,081	5,270	2,745
Stormwater	1,344	3,028	179
Sewer Utility Line Maint.	66,058	-	2,792
Water Utility Line Maint.	61,714	-	2,609
Fleet Services	5,468	3,695	624
Public Works Administration	6,945	3,695	412
Drainage Division	831	-	157
CDBG	1,042	-	148
Hospital Authority	2,403	-	83
Economic Development Authority	-	8,329	-
Juvenile	197	-	43
<b>TOTALS</b>	<b>521,380</b>	<b>302,882</b>	<b>75,000</b>

**INSURANCE RELATED / 20-21 (2961)**

<b>MATERIALS AND SUPPLIES - INSURANCE RELATED</b>	
20-63 FLEET FUEL	960
20-64 FLEET PARTS	627
20-65 FLEET LABOR	273
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>1,860</b>

<b>OTHER SERVICES AND CHARGES - INSURANCE RELATED</b>	
30-26 LIABILITY LAWSUITS	521,380
30-33 PROPERTY INSURANCE	302,882
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>824,262</b>
<b>TOTAL INSURANCE RELATED / 20-21</b>	<b>826,122</b>

**TOTAL DEPARTMENT REQUEST** **1,126,363**

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 19-20 per actuarial report dated 6/30/2019)

	Required Reserve:	Cash Flow:
<b>INSURANCE RELATED / 18-19</b>		
30-26 LIABILITY LAWSUITS	173,000	42,000
<b>TOTAL INSURANCE RELATED / 18-19</b>	<b>173,000</b>	<b>42,000</b>
<b>INSURANCE RELATED / 17-18</b>		
30-26 LIABILITY LAWSUITS	108,000	23,400
<b>TOTAL INSURANCE RELATED / 17-18</b>	<b>108,000</b>	<b>23,400</b>
<b>INSURANCE RELATED / 16-17</b>		
30-26 LIABILITY LAWSUITS	50,000	10,200
<b>TOTAL INSURANCE RELATED / 16-17</b>	<b>50,000</b>	<b>10,200</b>
<b>INSURANCE RELATED / 15-16</b>		
30-26 LIABILITY LAWSUITS	85,000	16,400
<b>TOTAL INSURANCE RELATED / 15-16</b>	<b>85,000</b>	<b>16,400</b>
<b>INSURANCE RELATED / 14-15</b>		
30-26 LIABILITY LAWSUITS	19,000	3,400
<b>TOTAL INSURANCE RELATED / 14-15</b>	<b>19,000</b>	<b>3,400</b>
<b>INSURANCE RELATED / 13-14</b>		
30-26 LIABILITY LAWSUITS	15,000	2,500
<b>TOTAL INSURANCE RELATED / 13-14</b>	<b>15,000</b>	<b>2,500</b>
<b>INSURANCE RELATED / 12-13</b>		
30-26 LIABILITY LAWSUITS	35,000	5,600
<b>TOTAL INSURANCE RELATED / 12-13</b>	<b>35,000</b>	<b>5,600</b>
<b>TOTAL FOR PRIOR FISCAL YEARS</b>	<b>485,000</b>	<b>103,500</b>

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Document Imaging System	2,522
<b>TOTAL</b>	<b>2,522</b>

**FUND: WORKERS COMP (204)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES	624,831	2,329,100	1,939,500	997,000
TOTAL	624,831	2,329,100	1,939,500	997,000

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	1,011,000	852,100	852,098	922,000
INVESTMENT INTEREST	59,721	56,304	58,923	31,027
MISCELLANEOUS	9,715	-	23,473	-
TOTAL	1,080,436	908,404	934,494	953,027

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	1,871,323	1,150,656	458,255	2,563,724
6/30/2018	2,563,724	1,080,436	624,831	3,019,327
6/20/2019	3,019,327	934,494	1,939,500	2,014,321
6/30/2020	2,014,321	953,027	997,000	1,970,348

Estimated Actual includes prior year required reserves of \$1,477,000. See detail on next page.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2019:  
Workers Comp: \$758,000

**FINAL BUDGET 2020-2021**

<b>OTHER SERVICES AND CHARGES - INSURANCE RELATED</b>	
30-07 WORKERS COMPENSATION	997,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>997,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>997,000</b>

**INFORMATIONAL ONLY:** (Estimated for prior fiscal years in FY 19-20 per actuarial report dated 6/30/2019)

	Required Reserve:	Cash Flow:
<b>INSURANCE RELATED / 18-19</b>		
30-07 WORKERS COMPENSATION	561,000	114,300
<b>TOTAL INSURANCE RELATED / 18-19</b>	<b>561,000</b>	<b>114,300</b>
<b>INSURANCE RELATED / 17-18</b>		
30-07 WORKERS COMPENSATION	164,000	31,300
<b>TOTAL INSURANCE RELATED / 17-18</b>	<b>164,000</b>	<b>31,300</b>
<b>INSURANCE RELATED / 16-17</b>		
30-07 WORKERS COMPENSATION	117,000	20,700
<b>TOTAL INSURANCE RELATED / 16-17</b>	<b>117,000</b>	<b>20,700</b>
<b>INSURANCE RELATED / 15-16</b>		
30-07 WORKERS COMPENSATION	67,000	10,900
<b>TOTAL INSURANCE RELATED / 15-16</b>	<b>67,000</b>	<b>10,900</b>
<b>INSURANCE RELATED / 14-15</b>		
30-07 WORKERS COMPENSATION	146,000	21,600
<b>TOTAL INSURANCE RELATED / 14-15</b>	<b>146,000</b>	<b>21,600</b>
<b>INSURANCE RELATED / 13-14</b>		
30-07 WORKERS COMPENSATION	37,000	5,000
<b>TOTAL INSURANCE RELATED / 13-14</b>	<b>37,000</b>	<b>5,000</b>
<b>INSURANCE RELATED / 12-13</b>		
30-07 WORKERS COMPENSATION	85,000	10,600
<b>TOTAL INSURANCE RELATED / 12-13</b>	<b>85,000</b>	<b>10,600</b>
<b>INSURANCE RELATED / 11-12</b>		
30-07 WORKERS COMPENSATION	-	-
<b>TOTAL INSURANCE RELATED / 11-12</b>	<b>-</b>	<b>-</b>
<b>INSURANCE RELATED / 10-11</b>		
30-07 WORKERS COMPENSATION	-	-
<b>TOTAL INSURANCE RELATED / 10-11</b>	<b>-</b>	<b>-</b>

**FUND: WORKERS COMP (204)**  
**DEPARTMENT: RISK MANAGEMENT (29)**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

**SOURCES OF REVENUE - FY 20-21**

DEPARTMENT	W/COMP
Utility Services	4,976
Street/Park Maintenance/Forestry	49,341
General Government	112,571
Welcome Center	2,108
Police Department	299,305
Fire Department	302,350
Sanitation	7,180
Water	9,064
Wastewater	14,726
Golf	33,746
Stormwater	2,199
Sewer Utility Line Maint.	36,583
Water Utility Line Maint.	29,811
Fleet Services	7,677
Public Works Administration	5,064
Drainage Division	1,931
CDBG	1,820
Hospital Authority	1,020
Juvenile	527
<b>TOTALS</b>	<b>922,000</b>

(CONTINUED)

	Required Reserve: (Exhibit VIII)	Cash Flow (Exhibit X)
<b>INSURANCE RELATED / 09-10</b>		
30-07 WORKERS COMPENSATION	-	-
<b>TOTAL INSURANCE RELATED / 09-10</b>	-	-
<b>INSURANCE RELATED / 08-09</b>		
30-07 WORKERS COMPENSATION	47,000	4,400
<b>TOTAL INSURANCE RELATED / 08-09</b>	47,000	4,400
<b>INSURANCE RELATED / 07-08</b>		
30-07 WORKERS COMPENSATION	-	-
<b>TOTAL INSURANCE RELATED / 07-08</b>	-	-
<b>INSURANCE RELATED / 06-07</b>		
30-07 WORKERS COMPENSATION	-	-
<b>TOTAL INSURANCE RELATED / 06-07</b>	-	-
<b>INSURANCE RELATED / 05-06</b>		
30-07 WORKERS COMPENSATION	-	-
<b>TOTAL INSURANCE RELATED / 05-06</b>	-	-
<b>INSURANCE RELATED / 04-05</b>		
30-07 WORKERS COMPENSATION	-	-
<b>TOTAL INSURANCE RELATED / 04-05</b>	-	-
<b>INSURANCE RELATED / Prior to 04-05</b>		
30-07 WORKERS COMPENSATION	253,000	16,000
<b>TOTAL INSURANCE RELATED / Prior to 04-05</b>	253,000	16,000
<b>TOTAL FOR PRIOR FISCAL YEARS</b>	<b>1,477,000</b>	<b>234,800</b>

**FUND: ANIMALS BEST FRIEND - (220)**  
**DEPARTMENT: ANIMAL WELFARE**  
**DEPARTMENT HEAD: BRANDON CLABES**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
MATERIALS AND SUPPLIES	6,096	15,000	7,454	10,000
OTHER SERVICES & CHARGES	3,870	5,000	5,000	5,000
CAPITAL OUTLAY	15,000	30,000	30,000	-
<b>TOTAL</b>	<b>24,966</b>	<b>50,000</b>	<b>42,454</b>	<b>15,000</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
FINES & FORFEITURES	25,258	24,193	19,316	23,809
INTEREST	1,616	1,548	1,675	878
MISCELLANEOUS	3,547	1,000	2,753	2,000
<b>TOTAL</b>	<b>30,421</b>	<b>26,741</b>	<b>23,744</b>	<b>26,687</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	95,010	31,505	52,571	73,944
6/30/2018	73,944	30,421	24,966	79,400
6/30/2019	79,400	23,744	42,454	60,690
6/30/2020	60,690	26,687	15,000	72,377

**FINAL BUDGET 2020-2021**

<b>MATERIALS AND SUPPLIES</b>	
20-41 SUPPLIES	10,000
<b>TOTAL MATERIAL AND SUPPLIES</b>	<b>10,000</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	5,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>5,000</b>

**TOTAL DEPARTMENT REQUEST** **15,000**

<b>CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL</b>	
Fiber for Animal Shelter	30,000
<b>TOTAL</b>	<b>30,000</b>

<b>FY 20-21 CONTRACTUAL</b>	
Safe Haven/Vet Services	5,000
<b>TOTAL</b>	<b>5,000</b>

**FUND: HOTEL/MOTEL (225)**  
**DEPARTMENT: ECONOMIC (87)**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
TRANSFERS OUT	609,875	583,344	458,232	386,275
TOTAL	609,875	583,344	458,232	386,275

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
TAXES	609,875	583,344	458,232	386,275
TOTAL	609,875	583,344	458,232	386,275

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	-	587,357	587,357	- 6/30/2018
6/30/2018	-	609,875	609,875	(0) 6/30/2019
6/30/2019	(0)	458,232	458,232	(0) 6/30/2020 - EST
6/30/2020	(0)	386,275	386,275	(0) 6/30/2021 - EST

**FINAL BUDGET 2020-2021**

<b>TRANSFERS OUT</b>	
80-23 PARK & REC (123) 14%	54,078
80-46 ECONOMIC DEVELOPMENT (046) 56%	216,314
80-74 WELCOME CENTER (045) 30%	115,883
<b>TOTAL TRANSFERS OUT</b>	<b>386,275</b>

**TOTAL DEPARTMENT REQUEST** 386,275



**FUND: CUSTOMER DEPOSITS (230)**  
**DEPARTMENT: NON-DEPARTMENTAL**  
**DEPARTMENT HEAD: SARA HANCOCK**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
TRANSFERS OUT	32,451	29,762	29,520	14,967
TOTAL	32,451	29,762	29,520	14,967

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
INTEREST	32,451	29,762	29,520	14,967
TOTAL	32,451	29,762	29,520	14,967

**FINAL BUDGET 2020-2021**

<b>TOTAL TRANSFERS</b>	
80-91 WATER (FUND 191)	14,967
<b>TOTAL TRANSFERS</b>	14,967

<b>TOTAL DEPARTMENT REQUEST</b>	<b>14,967</b>
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FUND: COURT BONDS (235)  
 DEPT: MUNICIPAL COURT  
 DEPT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TRANSFERS OUT	1,115	974	974	530
TOTAL	1,115	974	974	530

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
INTEREST	1,115	974	974	530
TOTAL	1,115	974	974	530

**FINAL BUDGET 2020-2021**

TRANSFERS	
80-04 GENERAL FUND (010)	530
<b>TOTAL TRANSFERS</b>	<u>530</u>

<b>TOTAL DEPARTMENT REQUEST</b>	<u><b>530</b></u>
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FUND: L & H - (240)  
DEPARTMENT: BENEFITS (0310)  
DEPARTMENT HEAD: TROY BRADLEY

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	34,806	37,384	37,318	
BENEFITS	8,007,733	9,092,090	9,092,090	8,908,336
OTHER SERVICES	10,578	13,685	13,685	81,063
CAPITAL OUTLAY	-	-	-	-
TOTAL	8,053,117	9,143,159	9,143,093	8,989,399

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
CFS - PREMIUM	7,045,789	7,610,320	7,376,556	8,177,076
CFS - STOP LOSS	473,484	50,000	450,000	50,000
CFS - SUBROGATION	9,628	20,000	10,478	20,000
INTEREST	46,578	37,927	32,697	13,285
MISC. - Refund of Overpayments	-	-	268	-
MISCELLANEOUS - RX Rebates	223,394	240,000	380,000	473,900
MISC. - OIL ROYALTIES	24,979	14,794	17,895	18,733
TRANSFERS IN - (353)	125,312	125,000	124,992	
TRANSFERS IN - (194)	-	-	-	-
TRANSFERS IN - Fund 425	-	-	-	-
TOTAL	7,949,164	8,098,041	8,392,886	8,752,994

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	1,784,337	7,341,412	6,910,296	2,215,453	6/30/2018
6/30/2018	2,215,453	7,949,164	8,053,117	2,111,500	6/30/2019
6/30/2019	2,111,500	8,392,886	9,143,093	1,361,293	6/30/2020 - EST
6/30/2020	1,361,293	8,752,994	8,989,399	1,124,888	6/30/2021 - EST

FINAL BUDGET 2020-2021

<b>BENEFITS</b>	
15-13 LIFE	126
15-14 DENTAL	1,004
15-20 OVERHEAD HEALTH CARE COST	246
15-21 AGGREGATE STOP LOSS	19,950
15-39 LIFE INSURANCE	72,000
15-40 DENTAL	360,000
15-41 CLAIMS	5,000,000
15-42 PRESCRIPTIONS	1,998,452
15-43 ADMINISTRATION	484,487
15-44 OTHER FEES	51,070
15-45 INDIVIDUAL STOP LOSS	774,000
15-47 DENTAL PLAN - ADMIN EXP	30,000
15-48 WELLNESS	46,000
15-49 PRESCRIPTIONS - ACTIVE	42,000
15-50 PRESCRIPTIONS - PRE 65	11,000
15-51 PRESCRIPTIONS - POST 65	18,000
<b>TOTAL BENEFITS</b>	<b>8,908,336</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTURAL	65,000
30-86 AUDIT	16,063
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>81,063</b>

**TOTAL DEPARTMENT REQUEST** **8,989,399**

(CONTINUED)

**FUND: L & H - (240)**  
**DEPARTMENT: BENEFITS (0310)**  
**DEPARTMENT HEAD: TROY BRADLEY**  
**PAGE TWO**

<u>PERMANENT STAFFING</u>	<u>FY 20-21</u>	<u>FY 19-20</u>
Health Benefits/HR Coordinator	<u>0.00</u>	<u>0.75</u>
TOTAL	0.00	0.75

.75 Health Benefits/HR Coordinator removed in FY 20-21  
.25 Health Benefits/HR Coordinator to General Fund 010-03 - HR FY 13-14

**PERSONNEL  
POSITIONS  
SUMMARY:**

2007-08 - 0  
2008-09 - .50  
2009-10 - .50  
2010-11 - .50  
2011-12 - .50  
2012-13 - .75  
2013-14 - .75  
2014-15 - .75  
2015-16 - .75  
2016-17 - .75  
2017-18 - .75  
2018-19 - .75  
2019-20 - .75  
2020-21 - 0

**OTHER FEES (15-44) FY 20-21**

Flu Shots	15,000
Research Fees (ACA-PCORI Fee)	4,070
American Fidelity ACA/Empyrean	32,000
<b>TOTAL</b>	<b>51,070</b>

**WELLNESS (15-48) FY 20-21**

Wellness Program	25,000
Wellness Incentive	21,000
<b>TOTAL</b>	<b>46,000</b>

**CONTRACTUAL (30-40) FY 20-21**

INSURICA Agreement	65,000
<b>TOTAL</b>	<b>65,000</b>

**FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)**  
**DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)**  
**DEPARTMENT HEAD: CHRISTY BARRON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
DEBT SERVICE (2011/2019) Hotel/Conf	2,080,386	1,790,350	1,790,350	1,789,225
DEBT SERVICE (2011A Series) Sewer		4,708,512	4,708,512	4,708,388
DEBT SERVICE (Fiscal Agent Fees)	6,000	6,000	6,000	6,000
DEBT ISSUANCE COST (2019 Series)	937,600	-	-	-
TRANSFER OUT (196)	-	1,316,384	1,316,384	10,186,740
TRANSFER OUT (010)	8,491,440	8,443,066	8,001,309	7,489,672
<b>TOTAL</b>	<b>11,515,426</b>	<b>16,264,312</b>	<b>15,822,555</b>	<b>24,180,025</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
INTEREST	80,743	27,515	199,793	99,572
TRANSFERS IN:				
Sales Tax (010) General	8,491,440	8,443,066	8,001,309	7,489,672
Sales Tax (340)	5,397,496	5,400,928	5,299,569	5,081,427
User Fee (186) - Sewer	1,076,939	1,088,615	1,207,870	1,423,245
<b>TOTAL</b>	<b>15,046,618</b>	<b>14,960,124</b>	<b>14,708,541</b>	<b>14,093,916</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	BOND PRIN BAL ADJUSTMENT	FUND BALANCE
6/30/2017	(53,371,923)	14,812,224	14,791,843	4,325,000	(49,026,543) 6/30/2018
6/30/2018	(49,026,543)	15,046,618	14,648,212	4,495,000	(44,133,137) 6/30/2019
6/30/2019	(44,133,137)	14,708,541	15,822,555	4,365,000	(40,882,151) 6/30/2020 - EST
6/30/2020	(40,882,151)	14,093,916	24,180,025	4,525,000	(46,443,260) 6/30/2021 - EST

NOTE: The negative fund balance is due to the debt being paid from Fund 250 with the asset showing in Fund 195, Hotel and Conference Center and the Sewer Plant being recorded in Fund 186, Sewer Construction.

**FINAL BUDGET 2020-2021**

<b>DEBT SERVICE</b>	
70-08 PRINCIPAL (2019 BOND SERIES)	680,000
71-08 INTEREST (2019 BOND SERIES)	1,109,225
70-01 PRINCIPAL (2011A BOND SERIES)	3,845,000
71-01 INTEREST (2011A BOND SERIES)	863,388
72-02 FISCAL AGENT FEES	6,000
<b>TOTAL DEBT SERVICE</b>	<b>6,503,613</b>

<b>TRANSFERS</b>	
80-33 TRANSFERS OUT (010)	7,489,672
80-96 TRANSFERS OUT (196)	10,186,740
<b>TOTAL TRANSFERS OUT</b>	<b>17,676,412</b>

**TOTAL DEPARTMENT REQUEST** **24,180,025**

**DEBT REQUIREMENT**

<b>Hotel / Conference Center (2019 Bond Series)</b>	
4/1/2021 Principal	680,000
10/1/2019 Interest	554,613
4/1/2021 Interest	554,613
Trustee Fee	2,500
	<b>1,791,725</b>
<i>Revenue Bonds O/S \$30,585,000 as of 6/30/20</i>	
<i>Debt Service Matures April 1, 2048</i>	
<b>Sewer Plant (2011A Bond Series)</b>	
9/1/2020 Interest	431,694
3/1/2021 Principal	3,845,000
3/1/2021 Interest	431,694
Trustee Fee	3,500
	<b>4,711,888</b>
<i>Revenue Bonds O/S \$20,950,000 as of 6/30/20</i>	
<i>Debt Service Matures March 1, 2025</i>	
<b>TOTAL</b>	<b>6,503,613</b>

**FUND: 2002 G.O. BOND (269)**  
**DEPARTMENT: STREET BOND (69)**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
OTHER SERVICES	1,091	-	-	-
CAPITAL OUTLAY	22,624	453,805	453,168	-
<b>TOTAL</b>	<b>23,714</b>	<b>453,805</b>	<b>453,168</b>	<b>-</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
INTEREST	10,005	9,487	8,850	1,632
<b>TOTAL</b>	<b>10,005</b>	<b>9,487</b>	<b>8,850</b>	<b>1,632</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>
6/30/2017	560,306	8,005	110,284	458,027
6/30/2018	458,027	10,005	23,714	444,318
6/30/2019	444,318	8,850	453,168	(0)
6/30/2020	(0)	1,632	-	1,632

**FINAL BUDGET 2020-21**

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Projects to be approved	17,697
15 - Lynn Fry to Andersn	15,456
ROTO Anderson - 29th to 15th	350,000
Contingencies/overruns	70,015
<b>TOTAL</b>	<b>453,168</b>

**FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)**  
**DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	120,035	127,429	126,879	127,203
BENEFITS	32,935	35,474	35,010	35,519
MATERIALS AND SUPPLIES	5,802	5,000	5,962	5,000
OTHER SERVICES	96,546	179,850	179,850	125,000
CAPITAL OUTLAY	394,276	1,837	1,837	-
<b>TOTAL</b>	<b>649,594</b>	<b>349,590</b>	<b>349,538</b>	<b>292,722</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
<i>CHARGES FOR SERVICES:</i>				
MOWING	100,273	78,122	90,145	86,465
WRITE OFFS - Mowing	-	-	-	-
TOWER RENTAL	200	-	-	-
ADMINISTRATIVE FEE	108,060	86,753	104,860	92,440
WRITE OFFS - ADM FEE	-	-	-	-
INTEREST	24,061	20,837	21,333	10,633
MISCELLANEOUS	-	-	-	-
AUDIT ADJUSTMENT	23,605	-	-	-
TRANSFERS IN	469,894	23,188	-	-
<b>TOTAL</b>	<b>726,093</b>	<b>208,900</b>	<b>216,338</b>	<b>189,538</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	1,207,810	170,946	221,279	1,157,477
6/30/2018	1,157,477	726,093	649,594	1,233,976
6/30/2019	1,233,976	216,338	349,538	1,100,776
6/30/2020	1,100,776	189,538	292,722	997,591

**FINAL BUDGET 2020-2021**

1510 - NEIGHBORHOOD SERVICES	
<b>PERSONAL SERVICES</b>	
10-01 SALARY	117,517
10-07 ALLOWANCES	780
10-10 LONGEVITY	3,365
10-11 SL BUYBACK - OVER BANK	2,712
10-12 VACATION BUYBACK	847
10-13 PDO BUYBACK	904
10-14 SL INCENTIVE	900
10-95 1X SALARY ADJUSTMENT	178
<b>TOTAL PERSONAL SERVICES</b>	<b>127,203</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	9,731
15-02 RETIREMENT	17,808
15-03 GROUP HEALTH INSURANCE	6,606
15-13 LIFE	168
15-14 DENTAL	878
15-20 OVERHEAD HEALTH CARE COST	328
<b>TOTAL BENEFITS</b>	<b>35,519</b>
<b>MATERIALS &amp; SUPPLIES</b>	
20-30 POSTAGE	5,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>5,000</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	90,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>90,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>257,722</b>
<b>8810 - SAFETY</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	10,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>10,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>10,000</b>

(CONTINUED)

**FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)**  
**DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)**  
**DEPARTMENT HEAD: TIM LYON**  
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**ESTIMATED FUND BALANCE 06/30/20:**

Cash	980,853
Accounts Receivable	247,608
Allowance for Doubtful Accounts	(20,105)
Miscellaneous Liabilities	(7,016)
Deferred revenue = A/R - 60 days collections per governmental	(100,564)
<b>TOTAL</b>	<b>1,100,776</b>

<b>PERMANENT STAFFING</b>	<b>FY 20-21</b>	<b>FY 19-20</b>
Neighborhood Services Director	1	1

PERSONNEL  
POSITIONS  
SUMMARY:

- 2014-15 - 1
- 2015-16 - 1
- 2016-17 - 1
- 2017-18 - 1
- 2018-19 - 1
- 2019-20 - 1
- 2020-21 - 1

<b>8890 - DISASTER</b>	
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	25,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>25,000</b>
<b>TOTAL DIVISION REQUEST</b>	<b>25,000</b>

**TOTAL DEPARTMENT REQUEST** **292,722**

<b>CONTRACTUAL (1510 - NBHD SERVICES) FY 20-21</b>	
Mowing/Chemicals	90,000
<b>TOTAL</b>	<b>90,000</b>

<b>CONTRACTUAL (8810 - SAFETY) FY 20-21</b>	
Consulting Services	10,000
<b>TOTAL</b>	<b>10,000</b>

<b>CONTRACTUAL (8890 - DISASTER) FY 20-21</b>	
Miscellaneous	25,000
<b>TOTAL</b>	<b>25,000</b>



**FUND: SALES TAX CAPITAL IMPROVEMENTS (340)**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TRANSFER OUT	5,754,766	5,743,775	5,502,798	5,159,914
OTHER SERVICES	-	4,249	4,249	4,532
<b>TOTAL</b>	<b>5,754,766</b>	<b>5,748,024</b>	<b>5,507,047</b>	<b>5,164,446</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	5,751,148	5,745,029	5,503,060	5,161,022
INTEREST (Sewer Only)	3,618	2,995	3,987	3,424
<b>TOTAL</b>	<b>5,754,766</b>	<b>5,748,024</b>	<b>5,507,047</b>	<b>5,164,446</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	-	5,574,713	5,574,713	- 6/30/2018
6/30/2018	-	5,754,766	5,754,766	(0) 6/30/2019
6/30/2019	(0)	5,507,047	5,507,047	(0) 6/30/2020 - EST
6/30/2020	(0)	5,164,446	5,164,446	(0) 6/30/2021 - EST

FY 19-20 TAXES	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	2,000,327	3,212,526	5,212,853
Use	-	290,207	290,207
Interest	-	3,987	3,987
	2,000,327	3,506,720	5,507,047

FY 20-21 TAXES	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	1,872,418	3,007,103	4,879,521
Use	-	281,501	281,501
Interest	-	3,424	3,424
	1,872,418	3,292,028	5,164,446

**FINAL BUDGET 2020-2021**

<b>TRANSFERS OUT</b>	
80-50 TRANSFERS OUT (250) - SEWER	3,289,235
80-50 TRANSFERS OUT (250) - HOTEL	1,792,192
80-57 TRANSFERS OUT (157)	78,487
<b>TOTAL TRANSFERS OUT</b>	<b>5,159,914</b>

<b>OTHER SERVICES &amp; CHARGES</b>	
30-86 AUDIT - SEWER	2,793
30-86 AUDIT - HOTEL	1,739
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>4,532</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>5,164,446</b>
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**FUTURE DEBT REQUIREMENT**

<b>Hotel / Conference Center</b>	
2019 Bond Series Deposit Requirements	
Jul - Mar @ 149,102	1,192,816
Apr - Jun @ 149,219	596,876
Trustee Fee	2,500
	1,792,192
<i>Revenue Bonds O/S \$30,585,000 as of 6/30/20</i>	
<i>Debt Service Matures April 1, 2048</i>	
<b>Sewer Plant</b>	
2011A Bond Series Deposit Requirements	
Jul-Feb @ 392,366	3,138,928
Mar-Jun @ 392,513	1,570,052
Trustee Fee	3,500
	4,712,480
<i>Revenue Bonds O/S \$20,950,000 as of 6/30/20</i>	
<i>Debt Service Matures March 1, 2025</i>	
Amount to be paid with sewer fee (186)	(1,423,245)
<b>TOTAL</b>	<b>5,081,427</b>

**FUND: G. O. DEBT SERVICE (350)**  
**DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)**  
**DEPARTMENT HEAD: CHRISTY BARRON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
DEBT SERVICE	363,913	1,499,635	1,499,635	2,856,798
TRANSFER OUT (009)	5,291	15,715	15,715	15,165
<b>TOTAL</b>	<b>369,203</b>	<b>1,515,350</b>	<b>1,515,350</b>	<b>2,871,963</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
TAXES	328,773	1,470,749	2,352,751	2,850,715
INTEREST	5,291	7,674	21,784	15,165
TRANSFER	497,782	-	-	-
<b>TOTAL</b>	<b>831,846</b>	<b>1,478,423</b>	<b>2,374,535</b>	<b>2,865,880</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	182,275	321,997	379,834	124,438
6/30/2018	124,438	831,846	369,203	587,081
6/30/2019	587,081	2,374,535	1,515,350	1,446,266
6/30/2020	1,446,266	2,865,880	2,871,963	1,440,183

**OUTSTANDING BONDS AS OF 6-30-20**

2006 Public Safety (Maturity 5-1-2021)	325,000
2019 GO Bond Phase I (Maturity 4-1-2044)	20,000,000
2019 GO Bond Phase II (Maturity 6-1-2044)	17,250,000
<b>TOTAL</b>	<b>37,575,000</b>

**FINAL BUDGET 2020-2021**

<b>DEBT SERVICE</b>	
70-01 PRINCIPAL	1,695,000
71-01 INTEREST	1,160,398
72-02 FISCAL AGENT FEES	1,400
<b>TOTAL DEBT SERVICE</b>	<b>2,856,798</b>

<b>TRANSFERS</b>	
80-26 CAPITALIZATION (009)	15,165
<b>TOTAL TRANSFERS OUT</b>	<b>15,165</b>

**TOTAL DEPARTMENT REQUEST** **2,871,963**

2006 Public Safety Bond Payments	
Principle (May 1)	325,000
Interest (May 1 & Nov 1)	12,838
Fiscal Agent Fees	400
	<u>338,238</u>
2019 GO Bond Phase I Payments	
Interest (April 1 & Oct 1)	630,060
Principle (April 1)	795,000
Fiscal Agent Fees	500
	<u>1,425,560</u>
2019 GO Bond Phase II Payments	
Interest (Dec 1 & Jun 1)	517,500
Principle (June 1)	575,000
Fiscal Agent Fees	500
	<u>1,093,000</u>
<b>TOTAL</b>	<b>2,856,798</b>

FUND: SOONER ROSE TIF (352)  
DEPARTMENT: HOSPITAL AUTHORITY (90)  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES & CHARGES	152,370	4,758,377	4,758,377	-
CAPITAL OUTLAY	419,898	-	-	-
DEBT SERVICE	1,006,727	1,550,843	1,450,843	1,645,843
TOTAL	1,578,995	6,309,220	6,209,220	1,645,843

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
BOND PROCEEDS	-	-	-	-
TAXES	187,640	326,092	562,750	748,768
INTEREST	61,439	11,674	56,914	8,309
TOTAL	249,079	337,766	619,664	757,077

BUDGETARY FUND BALANCE:	BUDGET FUND BAL	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	-	19,297,008	10,978,984	8,318,024	6/30/18
6/30/2018	8,318,024	249,079	1,578,995	6,988,110	6/30/19
6/30/2019	6,988,110	619,664	6,209,220	1,398,554	6/30/20 - EST
6/30/2020	1,398,554	757,077	1,645,843	509,788	6/30/21 - EST

## FINAL BUDGET 2020-2021

<b>DEBT SERVICE</b>	
71-01 INTEREST	847,343
72-02 FISCAL AGENT FEES	3,500
73-01 PRINCIPLE	795,000
<b>TOTAL DEBT SERVICE</b>	<b>1,645,843</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>1,645,843</b>

## OUTSTANDING PRINCIPAL

3/31/2020 \$18,945,000

<b>6/30/2019 Fund Balance</b>	
Pooled Cash	5,565,894
Payment and Interest Fund	874,040
Apportionment Fund	35,686
Reserve Fund	252,075
Project Fund	260,415
<b>Balance</b>	<b>6,988,110</b>

<b>6/30/2020 Fund Balance Estimate</b>	
Pooled Cash	830,946
Apportionment Fund	54,712
Reserve Fund	250,000
Project Fund	262,896
<b>Balance</b>	<b>1,398,554</b>

**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT**  
**DEPARTMENT HEAD: ROBERT COLEMAN**

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2018-2019	BUDGET 2019-2020	ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	63,134	66,951	67,036	67,795
BENEFITS	23,847	30,101	26,506	28,385
MATERIALS AND SUPPLIES	-	500	500	500
OTHER SERVICES	68,145	945,599	825,119	717,285
CAPITAL OUTLAY	-	2,003,654	2,003,654	50,000
TRANSFERS OUT	125,312	125,000	125,000	-
TOTAL	280,438	3,171,805	3,047,815	863,965

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2018-2019	BUDGET 2019-2020	ACTUAL 2019-2020	BUDGET 2020-2021
CHARGES FOR SERVICES	1,541,088	1,415,000	1,625,000	815,000
INTEREST	20,703	20,286	43,133	24,916
MISCELLANEOUS	815	-	-	-
TRANSFERS IN	-	1,678,654	1,678,654	-
TOTAL	1,562,606	3,113,940	3,346,787	839,916

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2017	-	349,514	-	349,514	6/30/2018
6/30/2018	349,514	1,562,606	280,438	1,631,682	6/30/2019
6/30/2019	1,631,682	3,346,787	3,047,815	1,930,654	6/30/2020-EST
6/30/2020	1,930,654	839,916	863,965	1,906,605	6/30/2021-EST

This is a new fund created in FY 18-19 for the Economic Development Authority

**FINAL BUDGET 2020-2021**

<b>PERSONAL SERVICES</b>	
10-01 SALARIES	63,537
10-07 ALLOWANCES	1,917
10-10 LONGEVITY	719
10-11 SL BUYBACK OVERBANK	215
10-12 VACATION BUYBACK	167
10-13 PDO BUYBACK	420
10-14 SL INCENTIVE	660
10-95 SALARY ADJUSTMENT	160
<b>TOTAL PERSONAL SERVICES</b>	<b>67,795</b>
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	5,186
15-02 EMPLOYEES' RETIREMENT	9,491
15-03 GROUP INSURANCE	10,673
15-13 LIFE	151
15-14 DENTAL	1,013
15-20 OVERHEAD HEALTH CARE COST	626
15-98 RETIREE INSURANCE	1,244
<b>TOTAL BENEFITS</b>	<b>28,385</b>
<b>MATERIALS AND SUPPLIES</b>	
20-41 SUPPLIES	500
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>500</b>
<b>OTHER SERVICES &amp; CHARGES</b>	
30-40 CONTRACTUAL	650,000
30-44 ADMIN/PROF SERVICES	7,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	400
30-85 INSURANCE - FIRE-THEFT-LIAB	8,729
30-86 ANNUAL AUDITS	51,156
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>717,285</b>

(CONTINUED)

**FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)**  
**DEPARTMENT: ECONOMIC DEVELOPMENT**  
**DEPARTMENT HEAD: ROBERT COLEMAN**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20	PERSONNEL POSITIONS SUMMARY:
Dir. Of Economic Dev	0.20	0.20	2017-18 - 0
City Attorney	0.20	0.20	2018-19 - .9
Facilities Project Supervisor	0.25	0.25	2019-20 - .9
Staff Accountant	0.25	0.25	2020-21 - .9
<b>TOTAL</b>	<b>0.90</b>	<b>0.90</b>	

Economic Development Director - funded 80% CVB (046-8710) FY 18-19  
City Attorney - funded 35% City Attorney (010-04), 25% Risk (202), 20% Hospital Auth FY 18-19  
Facilities Project Supv - funded 50% Street (010-09), 25% Welcome Center (045) FY 18-19  
Staff Accountant - funded 50% Finance (010-08), 25% Utilities (187) FY 18-19

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Projects to be approved by Trustees	1,678,654
Misc. ADA Projects	325,000
<b>TOTAL</b>	<b>2,003,654</b>

<b>CAPITAL OUTLAY</b>	
40-08 CONTINGENCIES	50,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,000</b>

<b>TOTAL DEPARTMENT REQUEST</b>	<b>863,965</b>
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**CONTRACTUAL (30-40) FY 20-21**

Fireworks	35,000
Support of Rose State College SBDC	2,500
29th St Christmas Lights	20,000
Holiday Events	13,500
Shop Local Campaign	5,400
Town Center Special Events	18,000
Greater OKC Chamber of Commerce	23,000
ADA Work	40,000
BOG Matching: Air Depot BL Corridor Study	11,600
BOG Matching: Medical Plaza Corridor Study	11,600
PW: Sooner Rose Sanitary Sewer Study	60,000
Economic Development Authority Website	4,000
Town Center Plaza/SE 29th ST Crosswalks	60,000
6909 E Reno AV - Utilities	90,000
6909 E Reno AV - Building Maint. & Repair	15,000
To Be Determined	240,400
<b>TOTAL</b>	<b>650,000</b>

**CAPITAL OUTLAY FY 20-21**

Misc. ADA Projects	50,000
<b>TOTAL</b>	<b>50,000</b>

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: COMPOUNDED PRINCIPAL 9010**  
**DEPARTMENT HEAD: TIM LYON**

<b>EXPENDITURES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
OTHER SERVICES & CHARGES	-	-	-	-
TRANSFER OUT-INTRA	1,819,575	1,908,664	1,908,664	1,732,360
<b>TOTAL</b>	<b>1,819,575</b>	<b>1,908,664</b>	<b>1,908,664</b>	<b>1,732,360</b>

<b>REVENUES</b>	<b>ACTUAL 2018-2019</b>	<b>AMENDED BUDGET 2019-2020</b>	<b>ESTIMATED ACTUAL 2019-2020</b>	<b>BUDGET 2020-2021</b>
CHARGES FOR SERVICES	-	55,000	53,700	55,000
INVEST. INT. & DIVIDEND	453,990	340,634	414,306	411,118
REALIZED GAINS / LOSSES	1,855,082	-	1,581,588	-
UNREALIZED GAINS / LOSSES	3,963,371	-	(8,854,345)	-
TRANSFERS IN (194) ROI	-	-	-	-
<b>TOTAL</b>	<b>6,272,443</b>	<b>395,634</b>	<b>(6,804,751)</b>	<b>466,118</b>

<b>BUDGETARY FUND BALANCE:</b>	<b>BUDGET FUND BAL.</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>FUND BALANCE</b>	
6/30/2017	76,501,590	9,129,903	1,772,332	83,859,161	6/30/2018
6/30/2018	83,859,161	6,272,443	1,819,575	88,312,029	6/30/2019
6/30/2019	88,312,029	(6,804,751)	1,908,664	79,598,614	6/30/2020 - EST
6/30/2020	79,598,614	466,118	1,732,360	78,332,372	6/30/2021 - EST

**FINAL BUDGET 2020-2021**

<b>COMPOUNDED PRINCIPAL (90-10)</b>	
<b>TRANSFERS OUT</b>	
80-01 75% OF 2% TO DISCRETIONARY	1,299,270
80-80 25% OF 2% TO HOSPITAL AUTH GRANTS	433,090
<b>TOTAL TRANSFERS- OUT</b>	<b>1,732,360</b>

**TOTAL DEPARTMENT REQUEST** **1,732,360**

**COMPOUNDED 06/30/2020 ESTIMATED**

CASH & INVESTMENT	84,325,808
REAL ESTATE	579,663
LIABILITIES-DEFERRED REVENUES HMA	(5,306,857)
<b>FUND BALANCE</b>	<b>79,598,614</b>

**COMPOUNDED 06/30/2021 ESTIMATED**

CASH & INVESTMENT	82,162,632
REAL ESTATE	579,663
LIABILITIES-DEFERRED REVENUES HMA	(4,409,923)
<b>FUND BALANCE</b>	<b>78,332,372</b>

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: DISCRETIONARY 9050**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
PERSONAL SERVICES	138,152	192,289	192,289	199,323
BENEFITS	41,869	60,769	57,965	66,427
MATERIALS & SUPPLIES	682	2,000	2,000	2,000
OTHER SERVICES	3,190,578	576,989	576,989	449,263
CAPITAL OUTLAY	-	5,000,000	5,000,000	-
TRANSFER OUT	-	1,678,654	1,678,654	-
TOTAL	3,371,281	7,510,701	7,507,898	717,013

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
INTEREST	166,772	128,952	126,768	95,791
REALIZED GAINS / LOSSES	385,173	-	367,240	-
UNREALIZED GAINS / LOSSES	757,176	-	(2,079,105)	-
MISCELLANEOUS	66,507	74,916	85,126	74,916
TRANSFER IN	-	-	-	-
TRANSFER INTRA-IN (75% OF 2% MARKET VAL)	1,819,575	1,431,498	1,431,497	1,299,270
TOTAL	3,195,203	1,635,366	(68,474)	1,469,977

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2017	9,302,629	4,098,652	2,442,892	10,958,389	6/30/18
6/30/2018	10,958,389	3,195,203	3,371,281	10,782,311	6/30/19
6/30/2019	10,782,311	(68,474)	7,507,898	3,205,939	6/30/20 - EST
6/30/2020	3,205,939	1,469,977	717,013	3,958,903	6/30/21 - EST

**FINAL BUDGET 2020-2021**

DISCRETIONARY FUNDS (90-50)	
<b>PERSONAL SERVICES</b>	
10-01 SALARIES	164,496
10-03 OVERTIME	250
10-07 ALLOWANCES	4,650
10-10 LONGEVITY	2,080
10-11 SL BUYBACK	1,679
10-12 VL BUYBACK	910
10-13 PDO BUYBACK	627
10-14 SL INCENTIVE	883
10-18 SEPARATION PAY	23,526
10-95 1X SALARY ADJUSTMENT	222
<b>TOTAL PERSONAL SERVICES</b>	199,323
<b>BENEFITS</b>	
15-01 SOCIAL SECURITY	15,248
15-02 RETIREMENT	27,905
15-03 HEALTH INSURANCE	15,250
15-04 WORKERS COMP INSURANCE	1,020
15-06 TRAVEL & SCHOOL	3,000
15-13 LIFE	256
15-14 DENTAL	1,363
15-20 OVERHEAD HEALTH CARE COST	1,141
15-98 RETIREE INSURANCE SUBSIDY	1,244
<b>TOTAL BENEFITS</b>	66,427
<b>MATERIALS &amp; SUPPLIES</b>	
20-41 SUPPLIES	2,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	2,000
<b>OTHER SERVICES &amp; CHARGES</b>	
30-01 UTILITIES	500
30-02 TRUSTEE FEES	130,000
30-06 DISABILITY PAYROLL	16,000
30-12 OTHER EXPENDITURES	3,500
30-23 UPKEEP OF OTHER PROPERTY	40,000
30-40 CONTRACTUAL	250,000
30-85 INSURANCE	2,486
30-86 AUDIT	6,777
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	449,263

(CONTINUED)

**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: DISCRETIONARY 9050**  
**DEPARTMENT HEAD: TIM LYON**  
**PAGE TWO**

PERMANENT STAFFING	FY 20-21	FY 19-20
Grants Manager	0.10	0.10
City Attorney	0.20	0.20
Executive Secretary	0.20	0.20
Trust General Manager	0.25	0.25
Asst. City Manager	0.10	0.10
Finance Director	0.10	0.10
Financial Accountant	0.25	0.25
Deputy Finance Director	0.075	0.075
<b>TOTAL</b>	<b>1.275</b>	<b>1.275</b>

Moved .075 Deputy Finance Director from Finance (010-08) FY 19-20  
 Moved .25 Trust General Manager from Gen Gov Sales Tax (009) FY 18-19  
 Moved .10 Asst City Manager from Gen Gov Sales Tax (009) FY 18-19  
 Moved .10 Finance Director from Finance (010-08) FY 18-19  
 Moved .25 Financial Accountant from Finance (010-08) FY 18-19  
 Moved .25 Staff Accountant back to Finance (010-08) FY 18-19

**PERSONNEL  
 POSITIONS  
 SUMMARY:**

2006-07 - 0  
 2007-08 - .20  
 2008-09 - .20  
 2009-10 - .30  
 2010-11 - .30  
 2011-12 - .30  
 2012-13 - .30  
 2013-14 - .58  
 2014-15 - .58  
 2015-16 - .575  
 2016-17 - .575  
 2017-18 - .825  
 2018-19 - 1.2  
 2019-20 - 1.275  
 2020-21 - 1.275

**TOTAL DEPARTMENT REQUEST** 717,013

**DISCRETIONARY 06/30/2020 ESTIMATED**

CASH & INV	3,205,939
<b>FUND BALANCE</b>	<b>3,205,939</b>

**DISCRETIONARY 06/30/2021 ESTIMATED**

CASH & INV	3,958,903
<b>FUND BALANCE</b>	<b>3,958,903</b>

**CONTRACTUAL (30-40) FY 20-21**

Professional Services	250,000
<b>TOTAL</b>	<b>250,000</b>



**FUND: HOSPITAL AUTHORITY (425)**  
**DEPARTMENT: IN LIEU /ROR/MISC. 9060**  
**DEPARTMENT HEAD: TIM LYON**

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
BENEFITS	-	4,500	824	4,500
HOS. AUTHO. EXP-RETAINER	108,313	138,333	138,333	90,000
OTHER SERVICES & CHARGES	25,605	75,000	75,000	75,000
CAPITAL OUTLAY	679,048	1,978,003	1,978,393	350,000
DEBT SERVICE	1,856,529	20,391,967	20,391,967	-
TRANSFER OUT	75,000	-	-	-
<b>TOTAL</b>	<b>2,744,495</b>	<b>22,587,803</b>	<b>22,584,516</b>	<b>519,500</b>

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
IN LIEU OF TAXES	996,788	988,931	1,081,431	1,027,500
INTEREST REVENUE	2,244,376	18,060,304	19,121,923	18,540
MISCELLANEOUS	210,509	-	500	-
TRANSFER INTRA-IN	60,637	2,520,930	2,522,590	-
<b>TOTAL</b>	<b>3,512,310</b>	<b>21,570,165</b>	<b>22,726,444</b>	<b>1,046,040</b>

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2017	4,657,967	3,409,531	2,407,334	5,660,164
6/30/2018	5,660,164	3,512,310	2,744,495	6,427,979
6/30/2019	6,427,979	22,726,444	22,584,516	6,569,907
6/30/2020	6,569,907	1,046,040	519,500	7,096,447

**CAPITAL OUTLAY FY 19-20 ESTIMATED ACTUAL**

Special Projects To Be Approved By Trustees	400,000
Palmer Trail Loop - Also Funded in Fund 65	600,000
29th Street Widening	450,000
Mid America Park	345,000
SR 3 Public Improvements	181,139
Land	2,254
<b>TOTAL</b>	<b>1,978,393</b>

**FINAL BUDGET 2020-2021**

IN LIEU OF TAX / ROR / MISC (90-60)	
<b>BENEFITS</b>	
15-06 TRAVEL	4,500
<b>TOTAL BENEFITS</b>	<b>4,500</b>
<b>HOSPITAL AUTHORITY EXPENSE</b>	
29-13 RETAINER	90,000
<b>TOTAL HOSPITAL AUTHORITY EXPENSE</b>	<b>90,000</b>
<b>OTHER SERVICES AND CHARGES</b>	
30-40 CONTRACTUAL	75,000
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>75,000</b>
<b>CAPITAL OUTLAY</b>	
40-05 UTILITY PROPERTY	350,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>350,000</b>
<b>TOTAL DEPARTMENT REQUEST</b>	<b>519,500</b>

**CAPITAL OUTLAY FY 20-21**

Waterlines for Multi Purpose Sports Complex	350,000
<b>TOTAL</b>	<b>350,000</b>

**IN LIEU OF TAXES / ROR / MISC 06/30/2020 ESTIMATED**

Cash & Investment	3,130,103
Land Held for Economic Development	3,439,804
<b>FUND BALANCE</b>	<b>6,569,907</b>

**IN LIEU OF TAXES / ROR / MISC 06/30/2021 ESTIMATED**

Cash & Investment	3,656,643
Land Held for Economic Development	3,439,804
<b>FUND BALANCE</b>	<b>7,096,447</b>

**CONTRACTUAL (30-40) FY 20-21**

Miscellaneous	75,000
<b>TOTAL</b>	<b>75,000</b>

FUND: HOSPITAL AUTHORITY (425)  
DEPARTMENT: HOSPITAL AUTHORITY GRANTS (9080)  
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
OTHER SERVICES & CHARGES	-	477,166	477,166	433,090
TOTAL	-	477,166	477,166	433,090

REVENUES	ACTUAL 2018-2019	AMENDED BUDGET 2019-2020	ESTIMATED ACTUAL 2019-2020	BUDGET 2020-2021
MISCELLANEOUS	-	-	9,731	-
TRANSFER INTRA-IN <small>(25% OF 2% MARKET VAL)</small>	-	477,166	477,166	433,090
TOTAL	-	477,166	486,897	433,090

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2019	-	486,897	477,166	9,731	6/30/2020 - EST
6/30/2020	9,731	433,090	433,090	9,731	6/30/2021 - EST

FINAL BUDGET 2020-2021

HOSPITAL AUTHORITY GRANTS (90-80)	
OTHER SERVICES AND CHARGES	
30-11 GRANTS	433,090
TOTAL OTHER SERVICES & CHARGES	433,090
TOTAL DEPARTMENT REQUEST	433,090



**City Attorney**

100 N. Midwest Boulevard  
Midwest City, OK 73110  
hpoole@midwestcityok.org  
Office: 405.739.1203  
www.midwestcityok.org

TO: Mayor and Council

FROM: Heather Poole, City Attorney

Date: June 9, 2020

Subject: Discussion and consideration of Resolution stating the City's opposition to discrimination based upon gender identity and/or gender expression.

At the request of Councilmember Sean Reed, a Resolution has been prepared for consideration by City Council to address the City's stance opposing any discrimination based on gender identity. While discrimination based on sex is a protected class under both federal and state law neither "sexual orientation" or "gender identity" or "gender expression" are considered state or federal protected classes. A degree of protection is afforded under the umbrella of "sex" and "gender" discrimination has been extended in some jurisdictions. As an employer, the United States government has extended those protections as well as the following cities: Austin, TX; Ft Worth, TX; Norman, OK; Oklahoma City, OK; Omaha, NE; St. Louis, MO; and Tulsa, OK. A number of large employers in the region have also taken steps to address gender identity in their policies: OU Health Science Center; University of Central Oklahoma; SSM Health and Midfirst Bank. The City of Midwest City's Council wants to join with these other entities to express its opposition to discrimination based on sex, sexual orientation or gender identity.

Respectfully,

*Heather Poole*

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Heather Poole, City Attorney

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION TO EXPRESS THE CITY OF MIDWEST CITY'S  
OPPOSITION TO DISCRIMINATION BASED UPON GENDER IDENTITY  
AND/OR GENDER EXPRESSION.**

**WHEREAS**, The City of Midwest City recognizes and supports the policy of equal employment opportunity and promotes a workplace that is free of conduct that can be considered discriminatory, abusive, disorderly, disruptive, or retaliatory; and

**WHEREAS**, it is the policy of The City of Midwest City to represent the diversity of Midwest City and to provide equal employment opportunity to all persons on all matters affecting City employment; and

**WHEREAS**, while neither “sexual orientation” or “gender identity” or “gender expression” are considered state or federal protected classes, a degree of protection under the umbrella of “sex” or “gender” discrimination has been extended in some jurisdictions: the United States government has extended those protections as well as Austin, TX; Ft Worth, TX; Norman, OK; Oklahoma City, OK; Omaha, NE; St. Louis, MO; and Tulsa, OK along with a number of large employers in the region including OU Health Science Center; University of Central Oklahoma; SSM Health and Midfirst Bank.

**WHEREAS**, the Council of The City of Midwest City wants to issue this resolution to memorialize the City’s opposition to discrimination based upon gender identity and/or gender expression; and

**WHEREAS**, this action is desirable and deemed to be in the best interest of the City, its administration, and its employees.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of The City of Midwest City that the City shall not discriminate based upon gender identity and/or gender expression.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, on  
the \_\_\_\_ day of \_\_\_\_\_, 2020.

THE CITY OF MIDWEST CITY, OKLAHOMA

\_\_\_\_\_  
MATTHEW D. DUKES II, Mayor

ATTEST:

\_\_\_\_\_  
SARA HANCOCK, City Clerk

APPROVED as to form and legality this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
HEATHER POOLE, City Attorney



CITY of MIDWEST CITY  
COMMUNITY DEVELOPMENT DEPARTMENT  
ENGINEERING DIVISION

Billy Harless, Community Development Director  
Brandon Bundy, P.E., City Engineer

ENGINEERING DIVISION  
Brandon Bundy, P.E., City Engineer  
CURRENT PLANNING DIVISION  
Kelly Gilles, Manager  
COMPREHENSIVE PLANNER  
Petya Stefanoff, Comprehensive Planner  
BUILDING INSPECTION DIVISION  
Christine Brakefield, Building Official  
GIS DIVISION  
Greg Hakman, GIS Coordinator

---

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., City Engineer

DATE : June 9<sup>th</sup>, 2020

SUBJECT : Discussion and consideration of awarding the bid to and entering into a contract with Turning Point Industries, Inc. in the amount of \$533,539.95 for the Original Mile Revitalization, Key Boulevard Phase 2, construction project.

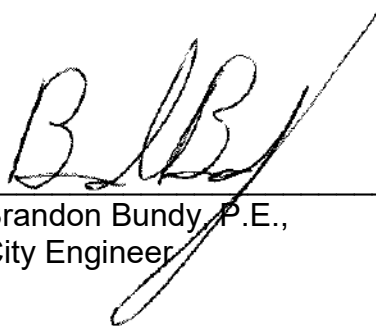
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Bids were received on May 26<sup>th</sup>, 2020 for the above referenced project. Staff recommends award of the bid to Turning Point Industries, Inc. which submitted the lowest and best bid meeting specifications. Their base bid for concrete was \$526,929.95 and the three add alternates totaled \$6,610. The cumulative total will be \$533,539.95. Attached are the bid tabulations for the eight bids received for the project, plus the engineer's estimate.

This particular project is to rebuild Key Boulevard from Babb Drive to E Indian Drive as well as improvements to the entrance of Midwest City Elementary.

The funding for this project will utilize \$75,000 from Fund 141 (CDBG) and the remainder is appropriated in project #921604, Fund 92.

Staff recommends awarding the bid to Turning Point Industries, Inc.



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Brandon Bundy, P.E.,  
City Engineer

Attachment



# Key Boulevard Phase 2



## Legend

Street Names



Special Utility Assessments

**1 in = 188 ft**

when printed actual size  
on 8-1/2"x11" paper



## DISCLAIMER

This map is a general information public resource. The City of Midwest City makes no warranty, representation or guarantee as to the content, accuracy, timeliness or completeness of any of the information provided on this map. Any party's use or reliance on this map, or any information on it, is at that party's own risk and without liability to the City of Midwest City, its officials or its employees for any discrepancies, errors or variances that may exist.



Bid Tab - Key Blvd 5-26-2020

Bid 1 - Concrete				Engineer's Estimate		Parathon Construction		Silver Star Construction		TJ Campbell Construction		MTZ Construction	
Pay Item	Description	Unit	QTY	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
1	Raised Crosswalk	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 6,500.00	\$ 6,500.00	\$ 8,400.00	\$ 8,400.00	\$ 1,425.00	\$ 1,425.00	\$ 15,350.00	\$ 15,350.00
2	201(A)0102 Clearing and Grubbing	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00	\$ 4,200.00	\$ 4,200.00	\$ 5,300.00	\$ 5,300.00	\$ 15,000.00	\$ 15,000.00
3	202(A)1301 Unclassified Excavation	CY	765	\$ 10.05	\$ 7,688.25	\$ 10.00	\$ 7,650.00	\$ 30.00	\$ 22,950.00	\$ 13.50	\$ 10,327.50	\$ 21.00	\$ 16,065.00
4	202(D)0184 Unclassified Borrow	CY	65	\$ 10.42	\$ 677.30	\$ 15.00	\$ 975.00	\$ 50.00	\$ 3,250.00	\$ 15.50	\$ 1,007.50	\$ 22.50	\$ 1,462.50
5	202(D)4781 Unclassified Borrow (Topsoil)	CY	50	\$ 14.66	\$ 733.00	\$ 20.00	\$ 1,000.00	\$ 60.00	\$ 3,000.00	\$ 47.00	\$ 2,350.00	\$ 23.00	\$ 1,150.00
6	221(C )2801 Temporary Silt Fence	LF	270	\$ 2.69	\$ 726.30	\$ 2.00	\$ 540.00	\$ 2.50	\$ 675.00	\$ 2.50	\$ 675.00	\$ 5.00	\$ 1,350.00
7	230(A) 2806 Solid Slab Sodding	SY	1050	\$ 2.70	\$ 2,835.00	\$ 3.50	\$ 3,675.00	\$ 3.75	\$ 3,937.50	\$ 2.50	\$ 2,625.00	\$ 5.00	\$ 5,250.00
8	303(A) 2100 Aggregate Base Type "A"	CY	45	\$ 44.30	\$ 1,993.50	\$ 60.00	\$ 2,700.00	\$ 200.00	\$ 9,000.00	\$ 65.00	\$ 2,925.00	\$ 75.00	\$ 3,375.00
9	307 6" Compacted Rock Subgrade	SY	5000	\$ 6.35	\$ 31,750.00	\$ 9.00	\$ 45,000.00	\$ 18.00	\$ 90,000.00	\$ 10.25	\$ 51,250.00	\$ 17.50	\$ 87,500.00
10	414(B)5725 Dowel Jointed P.C.C. Pavt (Placement)	SY	4591	\$ 18.28	\$ 83,923.48	\$ 34.00	\$ 156,094.00	\$ 21.00	\$ 96,411.00	\$ 31.00	\$ 142,321.00	\$ 49.47	\$ 227,116.77
11	414(G) 5275 P.C. Concrete for Pavement	CY	698	\$ 127.60	\$ 89,064.80	\$ 150.00	\$ 104,700.00	\$ 165.00	\$ 115,170.00	\$ 140.00	\$ 97,720.00	\$ 135.00	\$ 94,230.00
12	414(G) 5275 P.C. Concrete for Pavement (colored)	CY	67	\$ 127.60	\$ 8,549.20	\$ 250.00	\$ 16,750.00	\$ 245.00	\$ 16,415.00	\$ 230.00	\$ 15,410.00	\$ 300.00	\$ 20,100.00
13	415 6300 Concrete Joint Sealing	LF	550	\$ 2.33	\$ 1,281.50	\$ 1.25	\$ 687.50	\$ 3.00	\$ 1,650.00	\$ 6.00	\$ 3,300.00	\$ 2.50	\$ 1,375.00
14	512(A) Concrete Testing	LS	1	\$ 13,000.00	\$ 13,000.00	\$ 6,500.00	\$ 6,500.00	\$ 9,500.00	\$ 9,500.00	\$ 7,500.00	\$ 7,500.00	\$ 10,000.00	\$ 10,000.00
15	609(A) 5865 Concrete Curb (6" Mountable, Doweled, Colored)	LF	69	\$ 17.87	\$ 1,233.03	\$ 55.00	\$ 3,795.00	\$ 67.19	\$ 4,636.11	\$ 36.00	\$ 2,484.00	\$ 75.00	\$ 5,175.00
16	609(A) 0300 Concrete Curb (6" Barrier-Integral)	LF	2524	\$ 8.58	\$ 21,655.92	\$ 15.00	\$ 37,860.00	\$ 12.00	\$ 30,288.00	\$ 9.50	\$ 23,978.00	\$ 17.00	\$ 42,908.00
17	610(A) 0602 4" Concrete Sidewalk w Fiber	SY	639	\$ 58.31	\$ 37,260.09	\$ 57.00	\$ 36,423.00	\$ 105.00	\$ 67,095.00	\$ 52.00	\$ 33,228.00	\$ 65.00	\$ 41,535.00
18	610(B) 0604 6" Concrete Driveway	SY	405	\$ 67.52	\$ 27,345.60	\$ 53.00	\$ 21,465.00	\$ 87.00	\$ 35,235.00	\$ 78.00	\$ 31,590.00	\$ 70.00	\$ 28,350.00
19	610(I)4610 Tactile Warning Device - New	SF	190	\$ 35.39	\$ 6,724.10	\$ 25.00	\$ 4,750.00	\$ 15.00	\$ 2,850.00	\$ 22.00	\$ 4,180.00	\$ 30.00	\$ 5,700.00
20	610(J) 4810 (PL) Stamped Concrete Finish	SY	367	\$ 89.69	\$ 32,916.23	\$ 33.00	\$ 12,111.00	\$ 48.00	\$ 17,616.00	\$ 34.00	\$ 12,478.00	\$ 81.00	\$ 29,727.00
21	611(A) 2657 Manhole (4' Diameter)	EA	1	\$ 3,213.25	\$ 3,213.25	\$ 3,750.00	\$ 3,750.00	\$ 3,620.00	\$ 3,620.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00
22	611(G) 5114 Inlet CI Des. 2@	EA	1	\$ 5,456.91	\$ 5,456.91	\$ 5,500.00	\$ 5,500.00	\$ 5,066.00	\$ 5,066.00	\$ 5,800.00	\$ 5,800.00	\$ 6,000.00	\$ 6,000.00
23	612(E ) 0647 Valve Boxes Adjust to Grade	EA	1	\$ 596.60	\$ 596.60	\$ 500.00	\$ 500.00	\$ 425.00	\$ 425.00	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500.00
24	612(I) 0652 Water Meter Reset	EA	15	\$ 990.24	\$ 14,853.60	\$ 750.00	\$ 11,250.00	\$ 1,025.00	\$ 15,375.00	\$ 1,300.00	\$ 19,500.00	\$ 1,300.00	\$ 19,500.00
25	613(A) 0583 24" R.C. Pipe Class IV	LF	73	\$ 129.20	\$ 9,431.60	\$ 80.00	\$ 5,840.00	\$ 61.00	\$ 4,453.00	\$ 88.00	\$ 6,424.00	\$ 77.00	\$ 5,621.00
26	613(R) 1185 Standard Bedding Material, Class A	CY	40	\$ 78.81	\$ 3,152.40	\$ 65.00	\$ 2,600.00	\$ 72.00	\$ 2,880.00	\$ 140.00	\$ 5,600.00	\$ 75.00	\$ 3,000.00
27	619(B) 4741 Removal of Drainage Inlets	EA	1	\$ 551.72	\$ 551.72	\$ 900.00	\$ 900.00	\$ 1,200.00	\$ 1,200.00	\$ 700.00	\$ 700.00	\$ 2,000.00	\$ 2,000.00
28	619(B) 4763 Removal of Concrete Pavement, W/ Asphalt Overlay	SY	4591	\$ 7.98	\$ 36,636.18	\$ 10.00	\$ 45,910.00	\$ 22.00	\$ 101,002.00	\$ 8.10	\$ 37,187.10	\$ 20.00	\$ 91,820.00
29	619(B) 4766 Removal of Concrete Driveway	SY	207	\$ 10.40	\$ 2,152.80	\$ 10.00	\$ 2,070.00	\$ 24.00	\$ 4,968.00	\$ 10.50	\$ 2,173.50	\$ 16.00	\$ 3,312.00
30	619(B) 4767 Removal of Asphalt Driveway	SY	57	\$ 8.47	\$ 482.79	\$ 10.00	\$ 570.00	\$ 22.00	\$ 1,254.00	\$ 8.50	\$ 484.50	\$ 15.00	\$ 855.00
31	619(B) 4778 Removal of Existing Structures	EA	1	\$ 3,055.00	\$ 3,055.00	\$ 7,500.00	\$ 7,500.00	\$ 8,600.00	\$ 8,600.00	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00	\$ 10,000.00
32	619(B) 4791 Removal of Curb	LF	2080	\$ 5.47	\$ 11,377.60	\$ 5.00	\$ 10,400.00	\$ 10.50	\$ 21,840.00	\$ 10.50	\$ 21,840.00	\$ 7.00	\$ 14,560.00
33	619(B) 4792 Removal of Sidewalk	SY	567	\$ 10.26	\$ 5,817.42	\$ 10.00	\$ 5,670.00	\$ 18.00	\$ 10,206.00	\$ 12.00	\$ 6,804.00	\$ 15.00	\$ 8,505.00
34	619(C ) 0924 Sawing Pavement	LF	545	\$ 3.08	\$ 1,678.60	\$ 3.00	\$ 1,635.00	\$ 3.00	\$ 1,635.00	\$ 6.50	\$ 3,542.50	\$ 5.00	\$ 2,725.00
35	805(A) 8724 Removal of Existing Signs	EA	17	\$ 61.46	\$ 1,044.82	\$ 50.00	\$ 850.00	\$ 60.00	\$ 1,020.00	\$ 22.00	\$ 374.00	\$ 100.00	\$ 1,700.00
36	805(D) 8756 Remove and Reset Existing Signs	EA	6	\$ 181.96	\$ 1,091.76	\$ 350.00	\$ 2,100.00	\$ 250.00	\$ 1,500.00	\$ 60.00	\$ 360.00	\$ 175.00	\$ 1,050.00
37	854(A) 8800 Traffic Stripe (Paint) (4" Wide) (White)	LF	1104	\$ 1.93	\$ 2,130.72	\$ 2.95	\$ 3,256.80	\$ 3.00	\$ 3,312.00	\$ 5.90	\$ 6,513.60	\$ 6.50	\$ 7,176.00
38	880(J) 8905 Construction Traffic Control	LS	1	\$ 13,266.56	\$ 13,266.56	\$ 6,000.00	\$ 6,000.00	\$ 18,500.00	\$ 18,500.00	\$ 3,960.00	\$ 3,960.00	\$ 15,000.00	\$ 15,000.00
39	641 1552 Mobilization	LS	1	\$ 52,894.76	\$ 52,894.76	\$ 15,000.00	\$ 15,000.00	\$ 46,000.00	\$ 46,000.00	\$ 76,000.00	\$ 76,000.00	\$ 40,000.00	\$ 40,000.00
40	642(B) 0096 Construction Staking Level II	LS	1	\$ 33,600.00	\$ 33,600.00	\$ 5,000.00	\$ 5,000.00	\$ 19,990.39	\$ 19,990.39	\$ 13,250.00	\$ 13,250.00	\$ 10,000.00	\$ 10,000.00
				Subtotal	\$ 586,842.39		\$ 612,977.30		\$ 815,125.00		\$ 667,887.20		\$ 901,043.27



Bid 1 - Concrete				Turning Point		Crossland Constructon		A-Tech Paving		Rudy Construction	
Pay Item	Description	Unit	QTY	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
1	Raised Crosswalk	LS	1	\$ 3,200.00	\$ 3,200.00	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2	201(A)0102 Clearing and Grubbing	LS	1	\$ 1,900.00	\$ 1,900.00	\$ 6,500.00	\$ 6,500.00	\$ 4,500.00	\$ 4,500.00	\$ 8,000.00	\$ 8,000.00
3	202(A)1301 Unclassified Excavation	CY	765	\$ 15.75	\$ 12,048.75	\$ 27.00	\$ 20,655.00	\$ 12.25	\$ 9,371.25	\$ 20.00	\$ 15,300.00
4	202(D)0184 Unclassified Borrow	CY	65	\$ 12.25	\$ 796.25	\$ 37.00	\$ 2,405.00	\$ 15.00	\$ 975.00	\$ 30.00	\$ 1,950.00
5	202(D)4781 Unclassified Borrow (Topsoil)	CY	50	\$ 12.25	\$ 612.50	\$ 47.00	\$ 2,350.00	\$ 21.00	\$ 1,050.00	\$ 44.00	\$ 2,200.00
6	221(C )2801 Temporary Silt Fence	LF	270	\$ 3.25	\$ 877.50	\$ 2.00	\$ 540.00	\$ 3.00	\$ 810.00	\$ 3.00	\$ 810.00
7	230(A) 2806 Solid Slab Sodding	SY	1050	\$ 3.25	\$ 3,412.50	\$ 5.25	\$ 5,512.50	\$ 4.25	\$ 4,462.50	\$ 2.50	\$ 2,625.00
8	303(A) 2100 Aggregate Base Type "A"	CY	45	\$ 60.00	\$ 2,700.00	\$ 140.00	\$ 6,300.00	\$ 68.00	\$ 3,060.00	\$ 67.00	\$ 3,015.00
9	307 6" Compacted Rock Subgrade	SY	5000	\$ 10.55	\$ 52,750.00	\$ 17.50	\$ 87,500.00	\$ 11.50	\$ 57,500.00	\$ 8.00	\$ 40,000.00
10	414(B)5725 Dowel Jointed P.C.C. Pavt (Placement)	SY	4591	\$ 18.00	\$ 82,638.00	\$ 19.25	\$ 88,376.75	\$ 23.25	\$ 106,740.75	\$ 23.00	\$ 105,593.00
11	414(G) 5275 P.C. Concrete for Pavement	CY	698	\$ 144.00	\$ 100,512.00	\$ 255.00	\$ 177,990.00	\$ 129.50	\$ 90,391.00	\$ 150.00	\$ 104,700.00
12	414(G) 5275 P.C. Concrete for Pavement (colored)	CY	67	\$ 231.00	\$ 15,477.00	\$ 310.00	\$ 20,770.00	\$ 205.00	\$ 13,735.00	\$ 260.00	\$ 17,420.00
13	415 6300 Concrete Joint Sealing	LF	550	\$ 2.50	\$ 1,375.00	\$ 5.00	\$ 2,750.00	\$ 2.25	\$ 1,237.50	\$ 3.00	\$ 1,650.00
14	512(A) Concrete Testing	LS	1	\$ 10,300.00	\$ 10,300.00	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
15	609(A) 5865 Concrete Curb (6" Mountable, Doweled, Colored)	LF	69	\$ 13.50	\$ 931.50	\$ 42.00	\$ 2,898.00	\$ 20.00	\$ 1,380.00	\$ 25.00	\$ 1,725.00
16	609(A) 0300 Concrete Curb (6" Barrier-Integral)	LF	2524	\$ 11.15	\$ 28,142.60	\$ 19.00	\$ 47,956.00	\$ 12.50	\$ 31,550.00	\$ 9.00	\$ 22,716.00
17	610(A) 0602 4" Concrete Sidewalk w Fiber	SY	639	\$ 53.50	\$ 34,186.50	\$ 77.00	\$ 49,203.00	\$ 48.00	\$ 30,672.00	\$ 52.00	\$ 33,228.00
18	610(B) 0604 6" Concrete Driveway	SY	405	\$ 55.30	\$ 22,396.50	\$ 69.00	\$ 27,945.00	\$ 50.00	\$ 20,250.00	\$ 55.00	\$ 22,275.00
19	610(I)4610 Tactile Warning Device - New	SF	190	\$ 23.00	\$ 4,370.00	\$ 20.00	\$ 3,800.00	\$ 30.00	\$ 5,700.00	\$ 25.00	\$ 4,750.00
20	610(J) 4810 (PL) Stamped Concrete Finish	SY	367	\$ 30.00	\$ 11,010.00	\$ 28.00	\$ 10,276.00	\$ 39.00	\$ 14,313.00	\$ 55.00	\$ 20,185.00
21	611(A) 2657 Manhole (4' Diameter)	EA	1	\$ 2,715.00	\$ 2,715.00	\$ 1,600.00	\$ 1,600.00	\$ 3,500.00	\$ 3,500.00	\$ 2,750.00	\$ 2,750.00
22	611(G) 5114 Inlet CI Des. 2@	EA	1	\$ 6,800.00	\$ 6,800.00	\$ 9,000.00	\$ 9,000.00	\$ 4,800.00	\$ 4,800.00	\$ 5,100.00	\$ 5,100.00
23	612(E ) 0647 Valve Boxes Adjust to Grade	EA	1	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 150.00	\$ 150.00
24	612(I) 0652 Water Meter Reset	EA	15	\$ 350.00	\$ 5,250.00	\$ 540.00	\$ 8,100.00	\$ 780.00	\$ 11,700.00	\$ 720.00	\$ 10,800.00
25	613(A) 0583 24" R.C. Pipe Class IV	LF	73	\$ 59.40	\$ 4,336.20	\$ 135.00	\$ 9,855.00	\$ 70.00	\$ 5,110.00	\$ 80.00	\$ 5,840.00
26	613(R) 1185 Standard Bedding Material, Class A	CY	40	\$ 60.00	\$ 2,400.00	\$ 65.00	\$ 2,600.00	\$ 68.00	\$ 2,720.00	\$ 60.00	\$ 2,400.00
27	619(B) 4741 Removal of Drainage Inlets	EA	1	\$ 600.00	\$ 600.00	\$ 1,175.00	\$ 1,175.00	\$ 600.00	\$ 600.00	\$ 1,000.00	\$ 1,000.00
28	619(B) 4763 Removal of Concrete Pavement, W/ Asphalt Overlay	SY	4591	\$ 11.00	\$ 50,501.00	\$ 11.00	\$ 50,501.00	\$ 9.50	\$ 43,614.50	\$ 7.00	\$ 32,137.00
29	619(B) 4766 Removal of Concrete Driveway	SY	207	\$ 16.00	\$ 3,312.00	\$ 13.00	\$ 2,691.00	\$ 8.00	\$ 1,656.00	\$ 7.00	\$ 1,449.00
30	619(B) 4767 Removal of Asphalt Driveway	SY	57	\$ 16.00	\$ 912.00	\$ 8.00	\$ 456.00	\$ 8.00	\$ 456.00	\$ 7.00	\$ 399.00
31	619(B) 4778 Removal of Existing Structures	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 625.00	\$ 625.00	\$ 600.00	\$ 600.00	\$ 3,500.00	\$ 3,500.00
32	619(B) 4791 Removal of Curb	LF	2080	\$ 6.50	\$ 13,520.00	\$ 3.30	\$ 6,864.00	\$ 8.00	\$ 16,640.00	\$ 7.00	\$ 14,560.00
33	619(B) 4792 Removal of Sidewalk	SY	567	\$ 11.75	\$ 6,662.25	\$ 10.00	\$ 5,670.00	\$ 9.00	\$ 5,103.00	\$ 7.00	\$ 3,969.00
34	619(C ) 0924 Sawing Pavement	LF	545	\$ 2.50	\$ 1,362.50	\$ 3.25	\$ 1,771.25	\$ 5.75	\$ 3,133.75	\$ 4.00	\$ 2,180.00
35	805(A) 8724 Removal of Existing Signs	EA	17	\$ 30.00	\$ 510.00	\$ 35.00	\$ 595.00	\$ 50.00	\$ 850.00	\$ 30.00	\$ 510.00
36	805(D) 8756 Remove and Reset Existing Signs	EA	6	\$ 250.00	\$ 1,500.00	\$ 270.00	\$ 1,620.00	\$ 250.00	\$ 1,500.00	\$ 210.00	\$ 1,260.00
37	854(A) 8800 Traffic Stripe (Paint) (4" Wide) (White)	LF	1104	\$ 0.60	\$ 662.40	\$ 3.50	\$ 3,864.00	\$ 3.50	\$ 3,864.00	\$ 2.40	\$ 2,649.60
38	880(J) 8905 Construction Traffic Control	LS	1	\$ 9,500.00	\$ 9,500.00	\$ 7,500.00	\$ 7,500.00	\$ 6,700.00	\$ 6,700.00	\$ 15,000.00	\$ 15,000.00
39	641 1552 Mobilization	LS	1	\$ 16,000.00	\$ 16,000.00	\$ 30,000.00	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00
40	642(B) 0096 Construction Staking Level II	LS	1	\$ 9,500.00	\$ 9,500.00	\$ 21,600.00	\$ 21,600.00	\$ 6,000.00	\$ 6,000.00	\$ 9,000.00	\$ 9,000.00
					\$ 526,929.95			\$ 738,814.50	\$ 541,495.25		

Bid 2 - Asphalt				Engineer's Estimate		Parathon Construction		Silver Star Construction		TJ Campbell Construction		MTZ Construction	
Pay Item	Description	Unit	QTY	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
1	Raised Crosswalk	LS	1	\$ 10,000.00	\$ 10,000.00			\$ 8,400.00	\$ 8,400.00	\$ 1,425.00	\$ 1,425.00		
2 201(A)0102	Clearing and Grubbing	LS	1	\$ 5,000.00	\$ 5,000.00			\$ 3,850.00	\$ 3,850.00	\$ 5,300.00	\$ 5,300.00		
3 202(A)1301	Unclassified Excavation	CY	765	\$ 10.05	\$ 7,688.25			\$ 30.00	\$ 22,950.00	\$ 13.50	\$ 10,327.50		
4 202(D)0184	Unclassified Borrow	CY	65	\$ 10.42	\$ 677.30			\$ 50.00	\$ 3,250.00	\$ 15.50	\$ 1,007.50		
5 202(D)4781	Unclassified Borrow (Topsoil)	CY	50	\$ 14.66	\$ 733.00			\$ 60.00	\$ 3,000.00	\$ 47.00	\$ 2,350.00		
6 221(C )2801	Temporary Silt Fence	LF	270	\$ 2.69	\$ 726.30			\$ 2.50	\$ 675.00	\$ 2.50	\$ 675.00		
7 230(A) 2806	Solid Slab Sodding	SY	1050	\$ 2.70	\$ 2,835.00			\$ 3.75	\$ 3,937.50	\$ 2.50	\$ 2,625.00		
8 303(A) 2100	Aggregate Base Type "A"	CY	45	\$ 44.30	\$ 1,993.50			\$ 200.00	\$ 9,000.00	\$ 65.00	\$ 2,925.00		
9 307	6" Compacted Rock Subgrade	SY	5000	\$ 6.35	\$ 31,750.00			\$ 16.00	\$ 80,000.00	\$ 10.25	\$ 51,250.00		
10 414(B)5725	Dowel Jointed P.C.C. Pavt (Placement)	SY											
11 414(G) 5275	P.C. Concrete for Pavement	CY	29	\$ 127.60	\$ 3,700.40			\$ 165.00	\$ 4,785.00	\$ 140.00	\$ 4,060.00		
12 414(G) 5275	P.C. Concrete for Pavement (colored)	CY	67	\$ 127.60	\$ 8,549.20			\$ 245.00	\$ 16,415.00	\$ 230.00	\$ 15,410.00		
13 415 6300	Concrete Joint Sealing	LF	550	\$ 2.33	\$ 1,281.50			\$ 3.00	\$ 1,650.00	\$ 6.00	\$ 3,300.00		
14 512(A)	Concrete Testing	LS	1	\$ 13,000.00	\$ 13,000.00			\$ 4,800.00	\$ 4,800.00	\$ 7,500.00	\$ 7,500.00		
15 609(A) 5865	Concrete Curb (6" Mountable, Doweled, Colored)	LF	69	\$ 17.87	\$ 1,233.03			\$ 69.00	\$ 4,761.00	\$ 36.00	\$ 2,484.00		
16 609(A) 0300	Concrete Curb (6" Barrier-Integral)	LF											
17 610(A) 0602	4" Concrete Sidewalk w Fiber	SY	639	\$ 58.31	\$ 37,260.09			\$ 98.00	\$ 62,622.00	\$ 52.00	\$ 33,228.00		
18 610(B) 0604	6" Concrete Driveway	SY	405	\$ 67.52	\$ 27,345.60			\$ 79.00	\$ 31,995.00	\$ 78.00	\$ 31,590.00		
19 610(I)4610	Tactile Warning Device - New	SF	190	\$ 35.39	\$ 6,724.10			\$ 15.00	\$ 2,850.00	\$ 22.00	\$ 4,180.00		
20 610(J) 4810	(PL) Stamped Concrete Finish	SY	367	\$ 89.69	\$ 32,916.23			\$ 48.00	\$ 17,616.00	\$ 34.00	\$ 12,478.00		
21 611(A) 2657	Manhole (4' Diameter)	EA	1	\$ 3,213.25	\$ 3,213.25			\$ 3,620.00	\$ 3,620.00	\$ 2,500.00	\$ 2,500.00		
22 611(G) 5114	Inlet CI Des. 2@	EA	1	\$ 5,456.91	\$ 5,456.91			\$ 4,950.00	\$ 4,950.00	\$ 5,800.00	\$ 5,800.00		
23 612(E ) 0647	Valve Boxes Adjust to Grade	EA	1	\$ 596.60	\$ 596.60			\$ 425.00	\$ 425.00	\$ 300.00	\$ 300.00		
24 612(I) 0652	Water Meter Reset	EA	15	\$ 990.24	\$ 14,853.60			\$ 1,000.00	\$ 15,000.00	\$ 1,300.00	\$ 19,500.00		
25 613(A) 0583	24" R.C. Pipe Class IV	LF	73	\$ 129.20	\$ 9,431.60			\$ 59.00	\$ 4,307.00	\$ 88.00	\$ 6,424.00		
26 613(R) 1185	Standard Bedding Material, Class A	CY	40	\$ 78.81	\$ 3,152.40			\$ 72.00	\$ 2,880.00	\$ 140.00	\$ 5,600.00		
27 619(B) 4741	Removal of Drainage Inlets	EA	1	\$ 551.72	\$ 551.72			\$ 1,200.00	\$ 1,200.00	\$ 700.00	\$ 700.00		
28 619(B) 4763	Removal of Concrete Pavement, W/ Asphalt Overlay	SY	4591	\$ 7.98	\$ 36,636.18			\$ 21.00	\$ 96,411.00	\$ 8.10	\$ 37,187.10		
29 619(B) 4766	Removal of Concrete Driveway	SY	207	\$ 10.40	\$ 2,152.80			\$ 21.66	\$ 4,483.62	\$ 10.50	\$ 2,173.50		
30 619(B) 4767	Removal of Asphalt Driveway	SY	57	\$ 8.47	\$ 482.79			\$ 24.00	\$ 1,368.00	\$ 8.50	\$ 484.50		
31 619(B) 4778	Removal of Existing Structures	EA	1	\$ 3,055.00	\$ 3,055.00			\$ 8,000.00	\$ 8,000.00	\$ 2,500.00	\$ 2,500.00		
32 619(B) 4791	Removal of Curb	LF	2080	\$ 5.47	\$ 11,377.60			\$ 10.00	\$ 20,800.00	\$ 10.50	\$ 21,840.00		
33 619(B) 4792	Removal of Sidewalk	SY	567	\$ 10.26	\$ 5,817.42			\$ 18.00	\$ 10,206.00	\$ 12.00	\$ 6,804.00		
34 619(C ) 0924	Sawing Pavement	LF	545	\$ 3.08	\$ 1,678.60			\$ 3.00	\$ 1,635.00	\$ 6.50	\$ 3,542.50		
35 805(A) 8724	Removal of Existing Signs	EA	17	\$ 61.46	\$ 1,044.82			\$ 60.00	\$ 1,020.00	\$ 22.00	\$ 374.00		
36 805(D) 8756	Remove and Reset Existing Signs	EA	6	\$ 181.96	\$ 1,091.76			\$ 250.00	\$ 1,500.00	\$ 60.00	\$ 360.00		
37 854(A) 8800	Traffic Stripe (Paint) (4" Wide) (White)	LF	1104	\$ 1.93	\$ 2,130.72			\$ 3.00	\$ 3,312.00	\$ 5.90	\$ 6,513.60		
38 880(J) 8905	Construction Traffic Control	LS	1	\$ 13,266.56	\$ 13,266.56			\$ 12,161.00	\$ 12,161.00	\$ 3,960.00	\$ 3,960.00		
39 641 1552	Mobilization	LS	1	\$ 52,894.76	\$ 52,894.76			\$ 35,000.00	\$ 35,000.00	\$ 76,000.00	\$ 76,000.00		
40 642(B) 0096	Construction Staking Level II	LS	1	\$ 33,600.00	\$ 33,600.00			\$ 10,500.00	\$ 10,500.00	\$ 13,250.00	\$ 13,250.00		
41 407(B) 0250	Tack Coat	GAL	1266	\$ 2.74	\$ 3,468.84			\$ 3.00	\$ 3,798.00	\$ 4.00	\$ 5,064.00		
42 411(B) 5945	Superpave, Type S3 (PG 64-22 OK)	TON	1152	\$ 71.82	\$ 82,736.64			\$ 71.75	\$ 82,656.00	\$ 77.75	\$ 89,568.00		
43 411(C ) 5955	Superpave, Type S4 (PG 70-28 OK)	TON	408	\$ 86.84	\$ 35,430.72			\$ 101.00	\$ 41,208.00	\$ 89.00	\$ 36,312.00		
44 414(B)5725	Dowel Jointed P.C.C. Pavt (Placement)	SY	576	\$ 18.28	\$ 10,529.28			\$ 36.00	\$ 20,736.00	\$ 42.00	\$ 24,192.00		
45 609(B) 0383	Combined Curb and Gutter (6" Barrier)	LF	2524	\$ 22.21	\$ 56,058.04			\$ 21.50	\$ 54,266.00	\$ 22.00	\$ 55,528.00		
				Subtotal	\$ 584,122.11				\$ 723,999.12		\$ 618,592.20		

Bid 2 - Asphalt				Turning Point		Crossland Constructon		A-Tech Paving		Rudy Construction	
Pay Item	Description	Unit	QTY	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
1	Raised Crosswalk	LS	1	\$ 3,200.00	\$ 3,200.00	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2 201(A)0102	Clearing and Grubbing	LS	1	\$ 1,900.00	\$ 1,900.00	\$ 6,500.00	\$ 6,500.00	\$ 4,500.00	\$ 4,500.00	\$ 8,000.00	\$ 8,000.00
3 202(A)1301	Unclassified Excavation	CY	765	\$ 15.75	\$ 12,048.75	\$ 27.00	\$ 20,655.00	\$ 12.25	\$ 9,371.25	\$ 20.00	\$ 15,300.00
4 202(D)0184	Unclassified Borrow	CY	65	\$ 12.25	\$ 796.25	\$ 37.00	\$ 2,405.00	\$ 15.00	\$ 975.00	\$ 30.00	\$ 1,950.00
5 202(D)4781	Unclassified Borrow (Topsoil)	CY	50	\$ 12.25	\$ 612.50	\$ 47.00	\$ 2,350.00	\$ 21.00	\$ 1,050.00	\$ 44.00	\$ 2,200.00
6 221(C )2801	Temporary Silt Fence	LF	270	\$ 3.25	\$ 877.50	\$ 2.00	\$ 540.00	\$ 3.00	\$ 810.00	\$ 3.00	\$ 810.00
7 230(A) 2806	Solid Slab Sodding	SY	1050	\$ 3.25	\$ 3,412.50	\$ 5.25	\$ 5,512.50	\$ 4.25	\$ 4,462.50	\$ 2.50	\$ 2,625.00
8 303(A) 2100	Aggregate Base Type "A"	CY	45	\$ 60.00	\$ 2,700.00	\$ 140.00	\$ 6,300.00	\$ 68.00	\$ 3,060.00	\$ 67.00	\$ 3,015.00
9 307	6" Compacted Rock Subgrade	SY	5000	\$ 10.55	\$ 52,750.00	\$ 17.50	\$ 87,500.00	\$ 11.50	\$ 57,500.00	\$ 8.00	\$ 40,000.00
10 414(B)5725	Dowel Jointed P.C.C. Pavt (Placement)	SY									
11 414(G) 5275	P.C. Concrete for Pavement	CY	29	\$ 144.00	\$ 4,176.00	\$ 265.00	\$ 7,685.00	\$ 129.50	\$ 3,755.50	\$ 150.00	\$ 4,350.00
12 414(G) 5275	P.C. Concrete for Pavement (colored)	CY	67	\$ 231.00	\$ 15,477.00	\$ 310.00	\$ 20,770.00	\$ 205.00	\$ 13,735.00	\$ 260.00	\$ 17,420.00
13 415 6300	Concrete Joint Sealing	LF	550	\$ 2.50	\$ 1,375.00	\$ 5.00	\$ 2,750.00	\$ 2.25	\$ 1,237.50	\$ 3.00	\$ 1,650.00
14 512(A)	Concrete Testing	LS	1	\$ 10,300.00	\$ 10,300.00	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
15 609(A) 5865	Concrete Curb (6" Mountable, Doweled, Colored)	LF	69	\$ 13.50	\$ 931.50	\$ 42.00	\$ 2,898.00	\$ 20.00	\$ 1,380.00	\$ 25.00	\$ 1,725.00
16 609(A) 0300	Concrete Curb (6" Barrier-Integral)	LF									
17 610(A) 0602	4" Concrete Sidewalk w Fiber	SY	639	\$ 53.50	\$ 34,186.50	\$ 77.00	\$ 49,203.00	\$ 48.00	\$ 30,672.00	\$ 52.00	\$ 33,228.00
18 610(B) 0604	6" Concrete Driveway	SY	405	\$ 55.30	\$ 22,396.50	\$ 69.00	\$ 27,945.00	\$ 50.00	\$ 20,250.00	\$ 55.00	\$ 22,275.00
19 610(I)4610	Tactile Warning Device - New	SF	190	\$ 23.00	\$ 4,370.00	\$ 20.00	\$ 3,800.00	\$ 30.00	\$ 5,700.00	\$ 25.00	\$ 4,750.00
20 610(J) 4810	(PL) Stamped Concrete Finish	SY	367	\$ 30.00	\$ 11,010.00	\$ 28.00	\$ 10,276.00	\$ 39.00	\$ 14,313.00	\$ 55.00	\$ 20,185.00
21 611(A) 2657	Manhole (4' Diameter)	EA	1	\$ 2,715.00	\$ 2,715.00	\$ 1,600.00	\$ 1,600.00	\$ 3,500.00	\$ 3,500.00	\$ 2,750.00	\$ 2,750.00
22 611(G) 5114	Inlet CI Des. 2@	EA	1	\$ 6,800.00	\$ 6,800.00	\$ 9,000.00	\$ 9,000.00	\$ 4,800.00	\$ 4,800.00	\$ 5,100.00	\$ 5,100.00
23 612(E ) 0647	Valve Boxes Adjust to Grade	EA	1	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 150.00	\$ 150.00
24 612(I) 0652	Water Meter Reset	EA	15	\$ 350.00	\$ 5,250.00	\$ 540.00	\$ 8,100.00	\$ 780.00	\$ 11,700.00	\$ 720.00	\$ 10,800.00
25 613(A) 0583	24" R.C. Pipe Class IV	LF	73	\$ 59.40	\$ 4,336.20	\$ 135.00	\$ 9,855.00	\$ 70.00	\$ 5,110.00	\$ 80.00	\$ 5,840.00
26 613(R) 1185	Standard Bedding Material, Class A	CY	40	\$ 60.00	\$ 2,400.00	\$ 65.00	\$ 2,600.00	\$ 68.00	\$ 2,720.00	\$ 60.00	\$ 2,400.00
27 619(B) 4741	Removal of Drainage Inlets	EA	1	\$ 600.00	\$ 600.00	\$ 1,175.00	\$ 1,175.00	\$ 600.00	\$ 600.00	\$ 1,000.00	\$ 1,000.00
28 619(B) 4763	Removal of Concrete Pavement, W/ Asphalt Overlay	SY	4591	\$ 11.00	\$ 50,501.00	\$ 11.00	\$ 50,501.00	\$ 9.50	\$ 43,614.50	\$ 7.00	\$ 32,137.00
29 619(B) 4766	Removal of Concrete Driveway	SY	207	\$ 16.00	\$ 3,312.00	\$ 13.00	\$ 2,691.00	\$ 8.00	\$ 1,656.00	\$ 7.00	\$ 1,449.00
30 619(B) 4767	Removal of Asphalt Driveway	SY	57	\$ 16.00	\$ 912.00	\$ 8.00	\$ 456.00	\$ 8.00	\$ 456.00	\$ 7.00	\$ 399.00
31 619(B) 4778	Removal of Existing Structures	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 625.00	\$ 625.00	\$ 600.00	\$ 600.00	\$ 3,500.00	\$ 3,500.00
32 619(B) 4791	Removal of Curb	LF	2080	\$ 6.50	\$ 13,520.00	\$ 3.30	\$ 6,864.00	\$ 8.00	\$ 16,640.00	\$ 7.00	\$ 14,560.00
33 619(B) 4792	Removal of Sidewalk	SY	567	\$ 11.75	\$ 6,662.25	\$ 10.00	\$ 5,670.00	\$ 9.00	\$ 5,103.00	\$ 7.00	\$ 3,969.00
34 619(C ) 0924	Sawing Pavement	LF	545	\$ 2.50	\$ 1,362.50	\$ 3.25	\$ 1,771.25	\$ 5.75	\$ 3,133.75	\$ 4.00	\$ 2,180.00
35 805(A) 8724	Removal of Existing Signs	EA	17	\$ 30.00	\$ 510.00	\$ 35.00	\$ 595.00	\$ 50.00	\$ 850.00	\$ 30.00	\$ 510.00
36 805(D) 8756	Remove and Reset Existing Signs	EA	6	\$ 250.00	\$ 1,500.00	\$ 270.00	\$ 1,620.00	\$ 250.00	\$ 1,500.00	\$ 210.00	\$ 1,260.00
37 854(A) 8800	Traffic Stripe (Paint) (4" Wide) (White)	LF	1104	\$ 0.60	\$ 662.40	\$ 3.50	\$ 3,864.00	\$ 3.50	\$ 3,864.00	\$ 2.40	\$ 2,649.60
38 880(J) 8905	Construction Traffic Control	LS	1	\$ 9,500.00	\$ 9,500.00	\$ 7,500.00	\$ 7,500.00	\$ 6,700.00	\$ 6,700.00	\$ 15,000.00	\$ 15,000.00
39 641 1552	Mobilization	LS	1	\$ 20,500.00	\$ 20,500.00	\$ 32,400.00	\$ 32,400.00	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00
40 642(B) 0096	Construction Staking Level II	LS	1	\$ 9,500.00	\$ 9,500.00	\$ 21,600.00	\$ 21,600.00	\$ 6,000.00	\$ 6,000.00	\$ 9,000.00	\$ 9,000.00
41 407(B) 0250	Tack Coat	GAL	1266	\$ 6.00	\$ 7,596.00	\$ 4.00	\$ 5,064.00	\$ 5.00	\$ 6,330.00	\$ 5.00	\$ 6,330.00
42 411(B) 5945	Superpave, Type S3 (PG 64-22 OK)	TON	1152	\$ 71.50	\$ 82,368.00	\$ 108.00	\$ 124,416.00	\$ 81.20	\$ 93,542.40	\$ 95.00	\$ 109,440.00
43 411(C ) 5955	Superpave, Type S4 (PG 70-28 OK)	TON	408	\$ 80.60	\$ 32,884.80	\$ 142.00	\$ 57,936.00	\$ 103.30	\$ 42,146.40	\$ 125.00	\$ 51,000.00
44 414(B)5725	Dowel Jointed P.C.C. Pavt (Placement)	SY	576	\$ 24.50	\$ 14,112.00	\$ 30.00	\$ 17,280.00	\$ 33.00	\$ 19,008.00	\$ 30.00	\$ 17,280.00
45 609(B) 0383	Combined Curb and Gutter (6" Barrier)	LF	2524	\$ 21.25	\$ 53,635.00	\$ 29.00	\$ 73,196.00	\$ 20.00	\$ 50,480.00	\$ 24.00	\$ 60,576.00
					\$ 514,909.15		\$ 712,468.75		\$ 528,075.80		\$ 573,762.60

		Alternates		Engineer's Estimate		Parathon Construction		Silver Star Construction		TJ Campbell Construction		MTZ Construction	
Pay Item	Description	Unit	QTY	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
	Special Detailing - Sidewalk	SY	117	\$ 89.69	\$ 10,493.73	\$ 9.00	\$ 1,053.00	\$ 6.50	\$ 760.50	\$ 6.50	\$ 760.50	\$ 28.00	\$ 3,276.00
	Special Detailing - Crosswalk	SY	83	\$ 89.69	\$ 7,444.27	\$ 9.00	\$ 747.00	\$ 6.50	\$ 539.50	\$ 9.00	\$ 747.00	\$ 28.00	\$ 2,324.00
	Special Detailing - Intersection	SY	490	\$ 89.69	\$ 43,948.10	\$ 9.00	\$ 4,410.00	\$ 6.00	\$ 2,940.00	\$ 9.00	\$ 4,410.00	\$ 28.00	\$ 13,720.00
				Subtotal	\$ 61,886.10								
Summary				Engineer's Estimate		Parathon Construction		Silver Star Construction		TJ Campbell Construction		MTZ Construction	
				Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
	Bid 1			Bid 1	\$ 586,842.39	Bid 1	\$ 612,977.30	Bid 1	\$ 815,125.00	Bid 1	\$ 667,887.20	Bid 1	\$ 901,043.27
	Bid 2			Bid 2	\$ 584,122.11	Bid 2		Bid 2	\$ 723,999.12	Bid 2	\$ 618,592.20	Bid 2	
	Alt 1			Alt 1	\$ 10,493.73	Alt 1	\$ 1,053.00	Alt 1	\$ 760.50	Alt 1	\$ 760.50	Alt 1	\$ 3,276.00
	Alt 2			Alt 2	\$ 7,444.27	Alt 2	\$ 747.00	Alt 2	\$ 539.50	Alt 2	\$ 747.00	Alt 2	\$ 2,324.00
	Alt 3			Alt 3	\$ 43,948.10	Alt 3	\$ 4,410.00	Alt 3	\$ 2,940.00	Alt 3	\$ 4,410.00	Alt 3	\$ 13,720.00

Alternates				Turning Point		Crossland Constructon		A-Tech Paving		Rudy Construction	
Pay Item	Description	Unit	QTY	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
	Special Detailing - Sidewalk	SY	117	\$ 11.00	\$ 1,287.00	\$ 12.50	\$ 1,462.50	\$ 7.00	\$ 819.00	\$ 20.00	\$ 2,340.00
	Special Detailing - Crosswalk	SY	83	\$ 11.00	\$ 913.00	\$ 12.50	\$ 1,037.50	\$ 7.50	\$ 622.50	\$ 25.00	\$ 2,075.00
	Special Detailing - Intersection	SY	490	\$ 9.00	\$ 4,410.00	\$ 12.50	\$ 6,125.00	\$ 7.00	\$ 3,430.00	\$ 25.00	\$ 12,250.00

Summary				Turning Point		Crossland Constructon		A-Tech Paving		Rudy Construction	
				Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
	Bid 1			Bid 1	\$ 526,929.95	Bid 1	\$ 738,814.50	Bid 1	\$ 541,495.25	Bid 1	\$ 562,795.60
	Bid 2			Bid 2	\$ 514,909.15	Bid 2	\$ 712,468.75	Bid 2	\$ 528,075.80	Bid 2	\$ 573,762.60
	Alt 1			Alt 1	\$ 1,287.00	Alt 1	\$ 1,462.50	Alt 1	\$ 819.00	Alt 1	\$ 2,340.00
	Alt 2			Alt 2	\$ 913.00	Alt 2	\$ 1,037.50	Alt 2	\$ 622.50	Alt 2	\$ 2,075.00
	Alt 3			Alt 3	\$ 4,410.00	Alt 3	\$ 6,125.00	Alt 3	\$ 3,430.00	Alt 3	\$ 12,250.00





NEW BUSINESS/  
PUBLIC DISCUSSION





**CITY OF MIDWEST MUNICIPAL AUTHORITY AGENDA**  
City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 09, 2020 – 6:01 PM

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so that Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in regular order.
1. Discussion and consideration approving the minutes of the special meeting on May 19, 2020, as submitted. (City Clerk - S. Hancock)
  2. Discussion and consideration to approve the minutes of the May 26, 2020 regular meeting, as submitted. (City Clerk - S. Hancock)
  3. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2019-2020, increase: Utilities Capital Outlay, revenue/Asset Retirement (41) \$300,000; expenses/Sanitation (41) \$691,108. (Finance – C. Barron)
  4. Discussion and consideration of declaring unit # 43-05-10, a 2015 Vermeer HG4000 horizontal grinder, surplus property and authorizing its disposal as a \$300,000.00 trade-in for the purchase of one new Vermeer HG6000 horizontal grinder. (Public Works - R. Paul Streets)
- C. DISCUSSION ITEM.
1. Public hearing with discussion and consideration of adopting a resolution of the Midwest City Municipal Authority approving its budget for Fiscal Year 2020-2021 in the amount of \$64,060,389. (Finance - C. Barron)
- D. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.
- E. ADJOURNMENT.





## CONSENT AGENDA





Notice for the special Midwest City Municipal Authority meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting and copies of the agenda were posted at City Hall and on the City's website (www.midwestcityokorg), accessible to the public at least 24 hours in advance of the meeting.

**Midwest City Municipal Authority Minutes**  
**Special Meeting**

May 19, 2020

This special meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Dukes called the meeting to order at 7:53 PM with following members present: Trustees Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, Rick Favors and with City Manager Tim Lyon, Assistant City Manager Vaughn Sullivan, and Finance Director Christy Barron.

**Discussion Items.**

1. **Discussion and consideration of various City and Authority budgets for the 2020-2021 fiscal year.** Staff briefed the Trustees on various budget items, and the Trustees sought clarification and discussed individual items with Staff. No action was taken.

**Adjournment.** There being no further business, Chairman Dukes adjourned the meeting at 8:15 PM.

ATTEST:

\_\_\_\_\_  
MATTHEW D. DUKES II, Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary

Notice for the Midwest City Municipal Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

### **Midwest City Municipal Authority Minutes**

May 26, 2020

This meeting was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:08 PM with the following members present: Trustees Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, Rick Favors and Secretary Sara Hancock, City Attorney Heather Poole, and City Manager Tim Lyon.

CONSENT AGENDA. Eads made a motion to approve the consent agenda, as submitted, seconded by Allen. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors and Chairman Dukes. Nay: None. Motion carried.

1. Discussion and consideration of approving the minutes of the April 28, 2020 regular meeting, as submitted.
2. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2019-2020, increase: Sewer Construction Fund, expenses/Transfers Out (46) \$119,255. Capital Improvements Revenue Bond Fund, revenue/Transfers In (00) \$119,255.
3. Discussion and consideration of approving and entering into an agreement allowing the Midwest City YMCA to offer swim lesson at the Reno Swim and Slide for the 2020 swim season in exchange for a commission fee paid to the Municipal Authority in the amount of \$5.00 per participant per class.
4. Discussion and consideration of accepting the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending April 30, 2020.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

### **ADJOURNMENT.**

There being no further business, Chairman Dukes adjourned the meeting at 6:09 pm.

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Matthew D Dukes II, Chairman

ATTEST:

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Sara Hancock, Secretary



**Finance Department**

100 N. Midwest Boulevard  
Midwest City, OK 73110  
[cbarron@midwestcity.org](mailto:cbarron@midwestcity.org)  
Office: 405-739-1245  
[www.midwestcityok.org](http://www.midwestcityok.org)

TO: Honorable Mayor and City Council

FROM: Christy Barron, City Treasurer/Finance Director

DATE: June 9, 2020

SUBJECT: Discussion and consideration of supplemental budget adjustments to the following funds for FY 2019-2020, increase: Utilities Capital Outlay, revenue/Asset Retirement (41) \$300,000; expenses/Sanitation (41) \$691,108.

This supplement is needed to purchase a HG6000 Horizontal Grinder with trade-in.

Christy Barron  
Finance Director

## SUPPLEMENTS

June 9, 2020

Fund UTILITIES CAPITAL OUTLAY (189)		BUDGET AMENDMENT FORM Fiscal Year 2019-2020			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
41	Sanitation	300,000		691,108	
		<u>300,000</u>	<u>0</u>	<u>691,108</u>	<u>0</u>
<b>Explanation:</b> Increase budget to purchase HG6000 Horizontal Grinder. Funding to come from \$300,000 Trade-In Allowance & \$391,108 Fund Balance.					



**Public Works Administration**

**R. Paul Streets,**  
**Public Works Director**  
[pstreets@midwestcityok.org](mailto:pstreets@midwestcityok.org)  
405-739-1061

**Patrick Menefee,**  
**City Engineer of Public Works**  
[pmenefee@midwestcityok.org](mailto:pmenefee@midwestcityok.org)  
405-739-1062  
8730 S.E. 15<sup>th</sup> Street,  
Midwest City, Oklahoma 73110

To: Honorable Chairman and Trustees  
Midwest City Municipal Authority

From: R. Paul Streets, Public Works Director

Date: 09 June 2020

Subject: Discussion and consideration of declaring unit # 43-05-10, a 2015 Vermeer HG4000 horizontal grinder, surplus property and authorizing its disposal per trade-in value of \$300,000.00 toward the purchase of a new Vermeer HG6000 horizontal grinder and approving the purchase per State Contract SW196, in the amount of \$391,107.66.

Unit # 43-05-10 from the wastewater department is unreliable and too costly to maintain. Vermeer has agreed to take this unit in on trade so we can purchase a new horizontal grinder for the operation of the Compost Facility, which is required for bio-solids disposal, a process regulated by the Oklahoma Department of Environmental Quality (ODEQ).

We recommend declaring this unit surplus property and authorizing its disposal as a \$300,000.00 trade-in on the purchase of a new Vermeer HG6000 horizontal grinder. The equipment estimate quote that includes the purchase price and trade-in value is attached for reference.

1. Unit # 43-05-10 VIN # 1VRC312H2F1001005, A 2015 Vermeer Model HG4000 horizontal grinder.

Action is at the discretion of the Chairman and Trustees.

A handwritten signature in black ink that reads "R. Paul Streets". The signature is written in a cursive, flowing style.

R. Paul Streets  
Public Works Director



An Employee Owned Company

Olathe, KS  
(913) 782-3655

Goddard, KS  
(316) 794-3500

Brookline, MO  
(417) 886-3500

Oklahoma City, OK  
(405) 478-2900

Catoosa, OK  
(918) 266-3300

Ship To: CITY OF MIDWEST CITY  
7420 NE 36TH  
MIDWEST CITY, OK 73141

Invoice To: CITY OF MIDWEST CITY  
100 N. MIDWEST BLVD.  
MIDWEST CITY OK 73110

Branch 04 - OKC		
Date 05/26/2020	Time 9:17:50 (O)	Page 1
Account No. MIDWE010	Phone No. 4057391251	Estimate No. 002093
Ship Via	Purchase Order GRINDER	
Tax ID No. EXM-10076201-09	NON EXPIRING	
		Salesperson CS2

**EQUIPMENT ESTIMATE - NOT AN INVOICE**

Description      \*\* Q U O T E \*\*      EXPIRY DATE: 06/30/2020      Amount

New VERMEER HG6000 HG6000 HORIZONTAL GRINDER      686107.66

Hours: 0

\*\*\*\*INCLUDING THE FOLLOWING OPTIONS\*\*\*\*

HG6000004 HG6000 HORIZONTAL GRINDER

HG6000015 CAT C18 755HP TIER 4i ENGINE INCLUDES STD COOL  
PKG

HG6000155 SERIES III HARDFACED DUPLEX DRUM W/ STANDARD  
ANVIL

HG6000225 MAGNETIC CONVEYOR DRIVE PULLEY SYSTEM

HG6000241 CLEATED VIPER CONVEYOR BELT WITH SUPER SPLICE

HG6000270 DAMAGE DEFENSE

HG6000351 HEAVY DUTY FEED ROLLER ASSEMBLY

HG6000381 SUPER SINGLE ALUMINUM WHEELS 445/50R22.5

HG6000520 STANDARD ENGINE COVER (TIER 4i AND TIER 4F)

Trade Ins  
=====

Serial #: 1VRC312H2F1001005      300000.00-  
2015 HG4000

Miscellaneous Charges/Credits  
=====

DEALER FRT / PREP      Qty: 1

Miscellaneous Charges/Credits Total:      5000.00

Subtotal:      391107.66

Quote Total:      391107.66

Authorization: \_\_\_\_\_

\*\*\*\*\*

CONTRACT NUMBER: SW196

VERMEER SELL PRICE: \$737,750.18

LESS STATE WIDE CONTRACT DISCOUNT 7%: \$51,642.52

NEW SELL TOTAL: \$686,107.66

\*\*\*\*\*



## DISCUSSION ITEMS





Midwest City Municipal Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Christy Barron, Finance Director

Date: June 9, 2020

Subject: Public hearing with discussion and consideration of adopting a resolution of the Midwest City Municipal Authority approving its budget for Fiscal Year 2020-2021 in the amount of \$64,060,389.

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The budget for fiscal year 2020-2021 is being submitted for adoption. There has been due diligence on the part of the Trustees and Administration to provide the attached resolution. Additional information by fund and department can be seen in the appendix of the city council agenda. Budget meeting was May 19<sup>th</sup> with the Board. A public hearing will be held prior to adoption. Staff recommends that the budget be adopted by resolution in the budget meeting with adjustments.

Christy Barron  
Finance Director

Attachment: Proposed Resolution



**RESOLUTION NO. MA2020-\_\_\_\_\_**

**A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING  
ITS BUDGET FOR FISCAL YEAR 2020-2021 IN THE AMOUNT OF \$64,060,389.**

**WHEREAS**, a public hearing was held on June 9<sup>th</sup>, 2020, for the purpose of receiving citizens' input into the budgeting process;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND  
TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY** that the following  
budget be adopted for Fiscal Year 2020-2021:

Sanitation (190-4110)	\$ 7,074,528
Utilities – Water (191-4210/4230)	\$ 6,289,564
Utilities – Wastewater (192-4310/4330)	\$ 5,719,199
Hotel/Conference Center (195-40/10-24)	\$ 4,997,705
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 10,291,121
Golf (197-4710/4810)	\$ 727,655
Capital Drainage (060-7210)	\$ 424,734
Storm Water Quality (061-6110)	\$ 642,577
Capital Water Improvements (172-49/00-10)	\$ 363,000
Construction Payment (178-4200)	\$ 522,459
Sewer Backup (184-4310)	\$ 15,000
Sewer Construction (186-4600)	\$ 1,423,245
Utility Services (187-5011)	\$ 1,122,651
Capital Sewer Improvement (188-44/00-10)	\$ 84,000
Utilities Capitalization (189-5012)	\$ 167,959
Customer Deposits (230-0000)	\$ 14,967
Debt Service-Revenue Bond (250)	\$24,180,025

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City  
Municipal Authority this 9<sup>th</sup> day of June, 2020.

MIDWEST CITY MUNICIPAL AUTHORITY

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

APPROVED as to form and legality this 9<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
City Attorney



NEW BUSINESS/  
PUBLIC DISCUSSION





## MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 09, 2020 – 6:02 PM

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so that Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in regular order.
1. Discussion and consideration to approve the minutes of the May 26, 2020 regular meeting, as submitted. (City Clerk - S. Hancock)
  2. Discussion and consideration approving the minutes of the special meeting on May 19, 2020, as submitted. (City Clerk - S. Hancock)
- C. DISCUSSION ITEMS.
1. Public hearing with discussion and consideration of adopting a resolution of the Midwest City Memorial Hospital Authority approving its budget for Fiscal Year 2020-2021 in the amount of \$717,013 for the Discretionary, \$1,732,360 for the Compounded Principal, \$519,500 for the In Lieu of-ROR Miscellaneous, \$433,090 for the Grants divisions, and \$1,645,843 for the Sooner Rose Tax Increment Financing. (Finance – C. Barron)
  2. Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - C. Barron)
- D. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.
- E. ADJOURNMENT.





## CONSENT AGENDA



Notice for the Midwest City Memorial Hospital Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

### **Midwest City Memorial Hospital Authority Minutes**

May 26, 2020

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:09PM with following members present: Trustees Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, Rick Favors and with City Clerk, Sara Hancock, City Attorney Heather Poole, and City Manager Tim Lyon.

**CONSENT AGENDA.** Eads made a motion to approve the consent agenda, as submitted, with the exception of pulling item 3, seconded by Byrne. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Chairman Dukes. Nay: None. Motion carried.

1. Discussion and consideration of the minutes of the May 12, 2020 regular meeting, as submitted.
2. Discussion and consideration of supplemental budget adjustments to the following fund for FY 2019-2020, increase: MWC Hospital Authority, expenses/Hospital Authority (90) \$10,993.
3. **Discussion and consideration of accepting the management representation letter to Grant Thornton LLP and accepting the draft of the final report of the Financial Statements of Sooner Town Center II, LLC for calendar years ending December 31, 2019 and December 31, 2018.** Eads made a motion to accept, as submitted, seconded by Byrne. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Chairman Dukes. Nay: None. Motion carried.

### **DISCUSSION ITEM.**

1. **Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.** No Action Needed.

**NEW BUSINESS/PUBLIC DISCUSSION.** There was no new business or public discussion.

### **ADJOURNMENT.**

There being no further business, Chairman Dukes adjourned the meeting at 6:11 PM.

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MATTHEW D. DUKES II, Chairman

ATTEST:

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SARA HANCOCK, Secretary

Notice for the special Midwest City Memorial Hospital Authority meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting and copies of the agenda were posted at City Hall and on the City's website (www.midwestcityokorg), accessible to the public at least 24 hours in advance of the meeting.

**Memorial Hospital Authority Minutes**  
**Special Meeting**

May 19, 2020

This special meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Dukes called the meeting to order at 8:35 PM with following members present: Trustees Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, Rick Favors and with City Manager Tim Lyon, Assistant City Manager Vaughn Sullivan, and Finance Director Christy Barron.

**Discussion Items.**

1. **Discussion and consideration of various City and Authority budgets for the 2020-2021 fiscal year.** Staff briefed the Trustees on various budget items, and the Trustees sought clarification and discussed individual items with Staff. No action was taken.

**Adjournment.** There being no further business, Chairman Dukes adjourned the meeting at 8:47 PM.

ATTEST:

\_\_\_\_\_  
MATTHEW D. DUKES II, Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary



## DISCUSSION ITEMS





Midwest City Memorial Hospital Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Christy Barron, Treasurer/Finance Director

Date: June 9, 2020

Subject: Public hearing with discussion and consideration of adopting a resolution of the Midwest City Memorial Hospital Authority approving its budget for Fiscal Year 2020-2021 in the amount of \$717,013 for the Discretionary, \$1,732,360 for the Compounded Principal, \$519,500 for the In Lieu of-ROR-Miscellaneous, \$433,090 for the Grants divisions, and \$1,645,843 for the Sooner Rose Tax Increment Financing.

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The budget for fiscal year 2020-2021 is being submitted for adoption. There has been due diligence on the part of the Trustees and Administration to provide the attached resolution. Additional information by fund and department can be seen in the appendix of the city council agenda. Budget meetings were held May 19<sup>th</sup> with the Board. A public hearing will be held prior to adoption. Staff recommends that the budget be adopted by resolution as discussed in the budget meeting with adjustments.

Christy Barron  
Finance Director

Attachment: Proposed Resolution



**RESOLUTION NO. HA2020-\_\_\_\_\_**

**A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY  
ADOPTING ITS BUDGET FOR FISCAL YEAR 2020-2021 IN THE AMOUNT OF  
\$5,047,806.**

**WHEREAS**, a public hearing was held on June 9<sup>th</sup>, 2020 for the purpose of receiving citizens' input into the budgeting process;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND  
TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY** that the following budget be adopted for Fiscal Year 2020-2021:

Hospital Authority Discretionary (425-9050)	\$ 717,013
Hospital Authority Compounded Principal (425-9010)	\$ 1,732,360
Hospital Authority Grants (425-9080)	\$ 433,090
Hospital Authority In Lieu of-ROR-Miscellaneous (425-9060)	\$ 519,500
Sooner Rose Tax Increment Financing (352-9070)	\$ 1,645,843

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Memorial Hospital Authority this 9<sup>th</sup> day of June, 2020.

MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

APPROVED as to form and legality this 9<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
City Attorney



Midwest City Memorial Hospital Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Christy Barron, Finance Director

Date: June 9, 2020

Subject: Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

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Jim Garrels, President, Fiduciary Capital Advisors, asked staff to put this item on each agenda in the event the Hospital Authority's investments need to be reallocated, an investment fund manager needs to be changed or changes need to be made to the Statement of Investment Policy on short notice.

Action is at the discretion of the Authority.

Christy Barron  
Finance Director



NEW BUSINESS/  
PUBLIC DISCUSSION





**SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA**

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 09, 2020 – 6:03 PM

- A. CALL TO ORDER.
- B. DISCUSSION ITEMS.
  - 1. Discussion and consideration to approve the minutes of the May 26, 2020 special meeting, as submitted. (City Clerk - S. Hancock)
  - 2. Public hearing with discussion and consideration of adopting a resolution of the Midwest City Economic Development Authority approving its budget for Fiscal Year 2020-2021 in the amount of \$863,965. (Finance - C. Barron)
- C. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.
- D. EXECUTIVE SESSION.
  - 1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (City Manager - T. Lyon)
- E. ADJOURNMENT.





## DISCUSSION ITEMS



Notice for the Midwest City Economic Development Authority special meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website. (www.midwestcityokorg).

**Midwest City Economic Development Authority Minutes**  
**Special Meeting**

May 26, 2020

This special meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matthew Dukes, called the meeting to order at 6:11PM with following members present: Trustees Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, Rick Favor with Secretary, Sara Hancock, City Attorney Heather Poole, and City Manager Tim Lyon.

CONSENT AGENDA. Allen made a motion to approve the consent agenda, as submitted, seconded by Eads. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Chairman Dukes. Nay: None. Motion carried.

1. Discussion and consideration to approve the minutes of the May 12, 2020 special meeting, as submitted.
2. Discussion and consideration of accepting the management representation letter to Grant Thornton LLP and accepting the draft of final report associated Combined Financial Statements of Sooner Town Center, LLC and Sooner Town Center II, LLC for calendar years ending December 31, 2019 and December 31, 2018.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 6:12 PM.

\_\_\_\_\_  
MATTHEW D. DUKES II, Chairman

ATTEST:

\_\_\_\_\_  
SARA HANCOCK, Secretary



Midwest City Economic Development Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Christy Barron, Finance Director

Date: June 9, 2020

Subject: Public hearing with discussion and consideration of adopting a resolution of the Midwest City Economic Development Authority approving its budget for Fiscal Year 2020-2021 in the amount of \$863,965.

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The budget for fiscal year 2020-2021 is being submitted for adoption. There has been due diligence on the part of the Trustees and Administration to provide the attached resolution. Additional information by fund and department can be seen in the appendix of the city council agenda. Budget meeting was held on May 19<sup>th</sup> with the Trustees. A public hearing will be held prior to adoption. Staff recommends that the budget be adopted by resolution in the budget meeting with adjustments.

Christy Barron  
Finance Director

Attachment: Proposed Resolution

**RESOLUTION NO. EDA2020-\_\_\_\_\_**

**A RESOLUTION OF THE MIDWEST CITY ECONOMIC DEVELOPMENT  
AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2020-2021 IN THE  
AMOUNT OF \$863,965.**

**WHEREAS**, a public hearing was held on June 9<sup>th</sup>, 2020 for the purpose of receiving  
citizens’ input into the budgeting process;

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND  
TRUSTEES OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY**  
that the following budget be adopted for Fiscal Year 2020-2021:

Midwest City Economic Development Authority (353-9550)                      \$863,965

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City  
Economic Development Authority this 9<sup>th</sup> day of June, 2020.

MIDWEST CITY ECONOMIC  
DEVELOPMENT AUTHORITY

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Secretary

APPROVED as to form and legality this 9<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
City Attorney





PUBLIC DISCUSSION





## EXECUTIVE SESSION





**City Manager**  
100 N. Midwest Boulevard  
Midwest City, OK 73110  
tlyon@midwestcityok.org  
Office: 405.739.1201  
[www.midwestcityok.org](http://www.midwestcityok.org)

MEMORANDUM

TO: Honorable Chairman and Trustees

FROM: T. Lyon, City Manager

DATE: June 9, 2020

SUBJECT: Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.

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Appropriate information will be dispersed during the meeting. Action is at the Trustee's discretion.

  
\_\_\_\_\_  
Tim L. Lyon, City Manager



**SPECIAL UTILITIES AUTHORITY AGENDA**

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 09, 2020 – 6:04 PM

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so that Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in regular order.
1. Discussion and consideration approving the minutes of the special meeting on May 19, 2020, as submitted. (City Clerk - S. Hancock)
  2. Discussion and consideration of approving the minutes of the special meeting of July 23, 2019, as submitted. (City Clerk - S. Hancock)
  3. Discussion and consideration to authorize the Administrator to execute all documents necessary for the application for approval and recording of the Soldier Creek Industrial Park Phase 1 Final Plat. (Economic Development - R. Coleman)
- C. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**
- D. ADJOURNMENT.





## CONSENT AGENDA



Notice for the special Midwest City Utilities Authority meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting and copies of the agenda were posted at City Hall and on the City's website (www.midwestcityokorg), accessible to the public at least 24 hours in advance of the meeting.

**Midwest City Utilities Authority Minutes**  
**Special Meeting**

May 19, 2020

This special meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Dukes called the meeting to order at 8:15 PM with following members present: Trustees Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, Rick Favors and with City Manager Tim Lyon, Assistant City Manager Vaughn Sullivan, and Finance Director Christy Barron.

**Discussion Items.**

1. **Discussion and consideration of various City and Authority budgets for the 2020-2021 fiscal year.** Staff briefed the Trustees on various budget items, and the Trustees sought clarification and discussed individual items with Staff. No action was taken.

**Adjournment.** There being no further business, Chairman Dukes adjourned the meeting at 8:29 PM.

ATTEST:

\_\_\_\_\_  
MATTHEW D. DUKES II, Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary

Notice of this special Midwest City Utilities Authority meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting and copies of the agenda were posted at City Hall and on the City's website, accessible to the public for at least 24 hours in advance of the meeting.

**MINUTES OF THE SPEICAL MIDWEST CITY  
UTILITIES AUTHORITY MEETING**

July 23, 2019 – 6:04 PM

This special meeting was held in the Midwest City Council conference room on the second floor of City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma. Chairman Dukes called the meeting to order at 8:35 PM with the following members present: Trustees Susan Eads, Pat Byrne, Sean Reed, Christine Allen and Jeff Moore; and Secretary Sara Hancock, City Manager Tim Lyon, and City Attorney Heather Poole. Absent: Española Bowen.

CONSENT AGENDA. Allen made a motion to approve the Consent Agenda, as submitted, seconded by Eads. Voting aye: Eads, Byrne, Reed, Allen, Moore and Chairman Dukes. Nay: none. Absent: Bowen. Motion carried.

1. Discussion and consideration of approving the minutes of the special meeting of June 11, 2019, as submitted.
2. Discussion and consideration of supplemental budget adjustments to the following fund for FY 2019-2020, increase: Utilities Authority Fund, expenses/Economic (87) \$784,015.

NEW BUSINESS/PUBLIC DISCUSSION.

There was no new business or public discussion.

ADJOURNMENT.

Chairman Dukes adjourned the meeting at 8:36 PM.

ATTEST:

\_\_\_\_\_  
MATTHEW D. DUKES, II, Chairman

\_\_\_\_\_  
SARA HANCOCK, Secretary



Midwest City Utilities Authority  
100 North Midwest Boulevard  
Midwest City, Oklahoma 73110  
Office (405) 739-1207/Fax (405) 739-1208  
[www.midwestcityok.org](http://www.midwestcityok.org)

## MEMORANDUM

To: Honorable Chairman and Trustees

From: Tim Lyon, Administrator

Date: June 9, 2020

Subject: Discussion and consideration to authorize the Administrator to execute all documents necessary for the application for approval and recording of the Soldier Creek Industrial Park Phase 1 Final Plat.

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City Staff is working with consulting engineers and public utilities to complete the final plat for the first phase of the Soldier Creek Industrial Park. This item proposes authorizing the Administrator to make application and to sign any documents necessary to allow the Community Development Department to process this filing.

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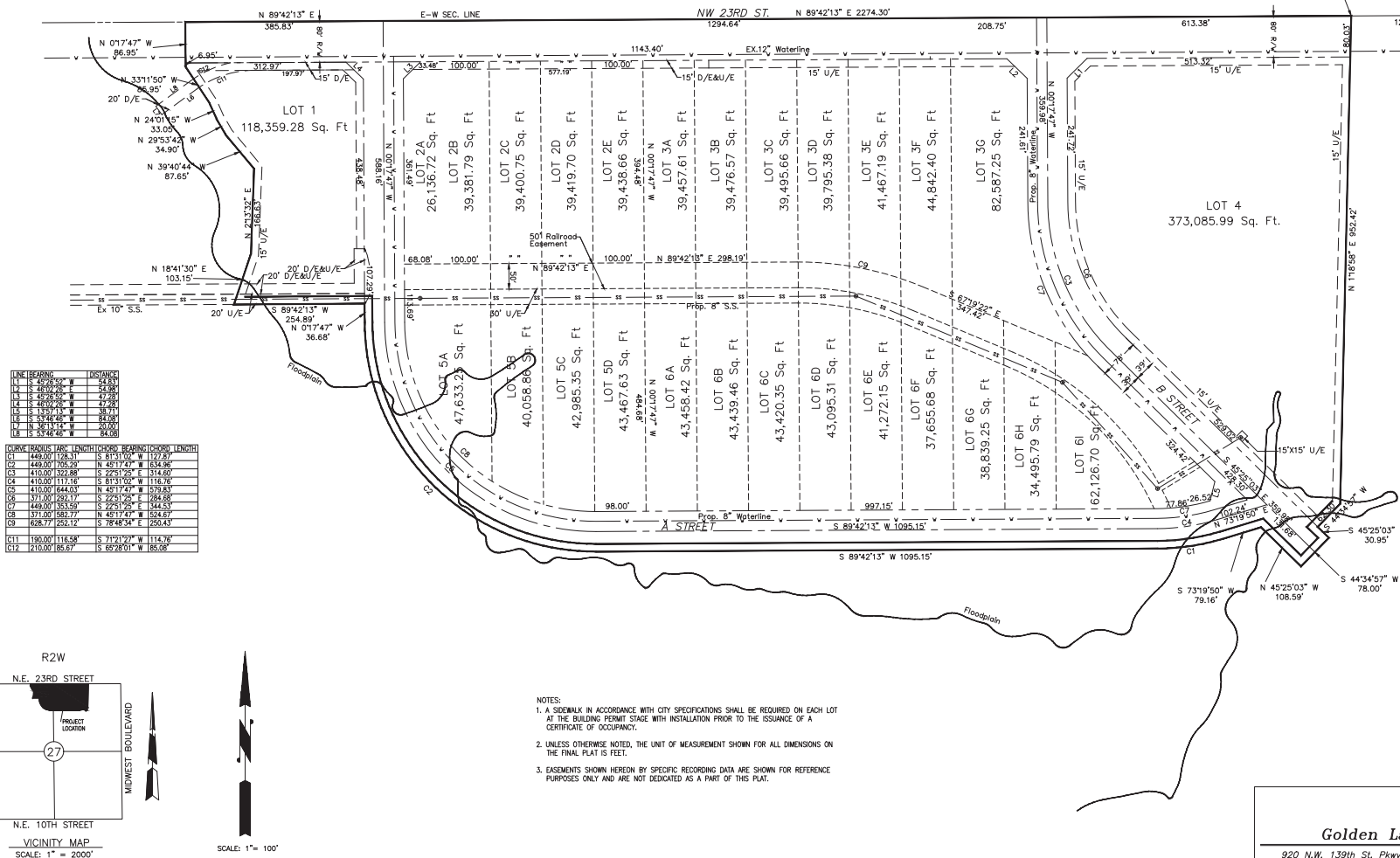
Tim Lyon, Administrator

Attachment: SCIP Phase 1 Preliminary Plat



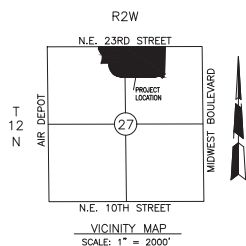
PRELIMINARY PLAT  
**SOLDIER CREEK INDUSTRIAL PARK**  
 A PART OF THE NORTH HALF, SECTION 27, T12N, R2W, I.M. AND  
 CITY OF MIDWEST CITY, OKLAHOMA COUNTY, OKLAHOMA

P.O.C.  
 N.E. COR., N.E. 1/4, SEC. 27  
 T12N, R2W, I.M.



LINE	BEARING	DISTANCE
1	N 45°25'03" E	78.00'
2	S 44°34'57" W	78.00'
3	N 45°25'03" E	78.00'
4	S 44°34'57" W	78.00'
5	N 45°25'03" E	78.00'
6	S 44°34'57" W	78.00'
7	N 45°25'03" E	78.00'
8	S 44°34'57" W	78.00'
9	N 45°25'03" E	78.00'
10	S 44°34'57" W	78.00'

CURVE	RADIUS	ARC LENGTH	CHORD	BEARING	CHORD LENGTH
C1	449.00	178.31	S 81°31'02" W	172.85	
C2	449.00	705.29	N 85°17'47" E	634.96	
C3	410.00	322.88	S 22°51'25" E	314.60	
C4	410.00	117.16	N 81°31'02" W	116.76	
C5	410.00	644.03	N 45°17'47" E	579.83	
C6	371.00	292.17	S 22°51'25" E	284.68	
C7	449.00	353.59	S 22°51'25" E	344.53	
C8	371.00	582.77	N 45°17'47" E	524.67	
C9	628.77	252.12	S 78°48'34" E	250.43	
C10	190.00	116.58	S 71°21'27" W	114.76	
C11	210.00	85.62	S 85°28'01" W	85.08	



- NOTES:
1. A SIDEWALK IN ACCORDANCE WITH CITY SPECIFICATIONS SHALL BE REQUIRED ON EACH LOT AT THE BUILDING PERMIT STAGE WITH INSTALLATION PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.
  2. UNLESS OTHERWISE NOTED, THE UNIT OF MEASUREMENT SHOWN FOR ALL DIMENSIONS ON THE FINAL PLAT IS FEET.
  3. EASEMENTS SHOWN HEREON BY SPECIFIC RECORDING DATA ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE NOT DEDICATED AS A PART OF THIS PLAT.

**Golden Land Surveying**  
 920 N.W. 139th St. Pkwy, Oklahoma City, Oklahoma 73113  
 Telephone: (405) 802-7883  
 C.A. #7263 Exp. 6/30/2018  
 tray1745@gmail.com



## PUBLIC DISCUSSION

