

MIDWEST CITY

Where the Spirit Flies High

MIDWEST CITY
MEETING AGENDAS FOR
October 10, 2017

STAFF BRIEFING

City Hall - Midwest City Council Conference Room, 100 N. Midwest Boulevard, second floor

October 10, 2017 – 6:00 PM

To make a special assistance request, call 739-1215 or email pmenefee@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

DISCUSSION.

Clarification of agenda items, handouts, and presentation of new or additional information for items on the agendas for the Special Capital Improvement Program Committee Meeting, City Council, Municipal Authority, Memorial Hospital Authority, Economic Development Commission, and the Special Utilities Authority for October 10, 2017.

SPECIAL CAPITAL IMPROVEMENT PROJECT COMMITTEE MEETING AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 10, 2017 - 6:50 PM

To make a special assistance request, call 739-1215 or email pmenefee@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

A. CALL TO ORDER.

B. DISCUSSION ITEMS.

1. Discussion and consideration of approving the minutes of the August 8, 2017 meeting, as submitted. (City Clerk - S. Hancock)
2. Discussion and consideration of a request to fund the reconstruction of rail road crossing approximately located at the 700 block of Air Depot Boulevard at the amount of \$25,647.50. (Community Development - P. Menefee)

C. ADJOURNMENT.



DISCUSSION ITEMS



Notice of this special Capital Improvement Program Committee meeting was filed with the City Clerk of Midwest City and copies of the agenda for this meeting were posted at City Hall and on the City's website, accessible to the public for at least 48 hours in advance of this meeting.

**MINUTES OF THE UVCHHDTKHP I 'SPECIAL CAPITAL IMPROVEMENT
PROGRAM COMMITTEE MEETING**

August 8, 2017 – 6:00 p.m.

This special meeting was held in the Midwest City Council Conference Room on the second floor of City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:29 p.m. with the following members present: Committee members Pat Byrne, Susan Eads, Rick Dawkins, Sean Reed, Christine Allen, Jeff Moore, and Secretary Sara Hancock. Absent: Gary Bachman.

DISCUSSION. Clarification of agenda items, handouts, and presentation of new or additional information for items on the City Council agenda for August 8, 2017.

Staff briefed the chairman on various items on the agenda, and the chairman sought clarification and discussed individual agenda items with staff.

Chairman Dukes closed the meeting at 6:47 p.m.

ATTEST:

MATTHEW D. DUKES, II, Chairman

SARA HANCOCK, Secretary

Notice of this special Capital Improvement Program Committee meeting was filed with the City Clerk of Midwest City and copies of the agenda for this meeting were posted at City Hall and on the City's website, accessible to the public for at least 48 hours in advance of this meeting.

MINUTES OF THE SPECIAL CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

August 8, 2017 – 6:45 p.m.

This special meeting was held in the Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma. The following committee members were present: Chairman Dukes, Gary Bachman, Susan Eads, Rick Dawkins, Pat Byrne, Christine Allen, Jeff Moore, Sean Reed and Secretary Sara Hancock. Absent: None.

Call To Order. Chairman Dukes called the meeting to order at 6:53 p.m.

Discussion Items.

1. **Discussion and consideration of approving the minutes of the February 23, 2016 meeting, as submitted.** Motion was made by Dawkins, to approve the minutes, seconded by Byrne. Voting aye: Eads, Byrne, Dawkins, Allen, Moore, Reed, Bachman and Chairman Dukes. Nay: none. Absent: none. Motion carried.
2. **Discussion and consideration of funding availability for Capital Improvement projects.** No action necessary.
3. **Discussion and consideration of entering into and approving an Agreement to perform traffic engineering services for the City of Midwest City in the amount of \$30,700 for the preparation of construction plans for the construction of traffic signals at Orchard/Douglas intersection and the Air Depot/railroad crossing (pedestrian).** Dawkins made a motion to approve agreement, seconded by Byrne. Voting aye: Eads, Byrne, Dawkins, Allen, Moore, Reed, Bachman and Chairman Dukes. Nay: none. Absent: none. Motion carried.
4. **Discussion and consideration of a request to fund the construction of approximately two hundred fifty feet of public drainage improvements in the 1300 block of Pineridge Road at the approximate amount of \$10,000 to serve properties located in the Pine Ridge and Three Oaks subdivisions located in Section 1, T11N, R2W, Midwest City.** Dawkins made a motion to fund construction, seconded by Eads. Voting aye: Eads, Byrne, Dawkins, Allen, Moore, Reed, Bachman and Chairman Dukes. Nay: none. Absent: none. Motion carried.
5. **Discussion and consideration of a request to fund the construction of approximately six hundred fifty feet of public drainage improvements in the 9000 block of S.E. 6th Street at the approximate amount of \$100,000 to serve properties located in the Kanaly's**

Douglas Boulevard Addition located in Section 1, T11N, R2W, Midwest City. Byrne made a motion to approve the construction, contingent upon funds available this year, seconded by Dawkins. Voting aye: Eads, Byrne, Dawkins, Allen, Moore, Reed, Bachman and Chairman Dukes. Nay: none. Absent: none. Motion carried.

6. **Discussion and consideration of a request to fund the construction of approximately one thousand feet of public drainage improvements and one thousand feet of public half street improvements along the western half of 900-1200 block of Caldwell Drive at the approximate amount of \$100,000 to serve properties located along Caldwell Drive located in Section 1, T11N, R2W, Midwest City.** Committee members voted on items 6 and 7 in one motion below.

7. **Discussion and consideration of a request to fund the construction of approximately six hundred feet of public drainage improvements and three hundred and fifty feet of public half street improvements along the eastern half of 900-1000 block of Caldwell Drive at the approximate amount of \$180,000 to serve properties located along Caldwell Drive located in Section 1, T11N, R2W, Midwest City.** Committee and staff had discussion on items 6 and 7. Byrne made a motion to approve the construction of items 6 and 7, contingent upon the funds available this year, seconded by Reed. Voting aye: Eads, Byrne, Dawkins, Allen, Moore, Reed, Bachman and Chairman Dukes. Nay: none. Absent: none. Motion carried.

Adjournment. There being no further business, Chairman Dukes adjourned the meeting at 7:05 p.m.

ATTEST:

SARA HANCOCK, Secretary

MATTHEW D. DUKES, II, Chairman



The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT -
ENGINEERING DIVISION

Billy Harless, Community Development Director
Patrick Menefee, P.E., City Engineer

ENGINEERING DIVISION
Patrick Menefee, City Engineer
CURRENT PLANNING DIVISION
Kelly Gilles, Manager
COMPREHENSIVE PLANNING
Julie Shannon, Comprehensive Planner
BUILDING INSPECTION DIVISION
Christine Allison, Building Official
GIS DIVISION
Kathy Spivey, GIS Coordinator

TO : Capital Improvements Committee
FROM : Patrick Menefee, P.E., City Engineer
DATE : October 10th, 2017

SUBJECT : Discussion and consideration of a request to fund the reconstruction of rail road crossing approximately located at the 700 block of Air Depot Boulevard at the amount of \$25,647.50.

The proposed item addresses the ongoing problem of the rail crossing located on Air Depot Boulevard. Over time, the crossing has deteriorated to the point the crossing has become a hazard for the driving public. Staff has had conversations and meetings with the rail company and has obtained a temporary access easement allowing the city to address the problem by constructing a rail crossing. The improvement would address all five lanes. The estimated cost to construct this improvement is approximately \$25,647.50. If approved, a city council agenda item will be proposed to enter into an agreement with MTZ Construction, Inc. to install the improvements.

The funds for the project would be taken from the 157 Capital Improvement Account.

Patrick Menefee, P.E.
City Engineer

Attachment

3545 SW 37TH ST
 OKLAHOMA CITY, OK
 73119

Phone: (405) 202-6417
 Fax: (405) 686-0716
 E-mail: mtzconstruction2012@hotmail.com



Quotation

To:
Air Depot Crosswalk Detail

City of Midwest City, OK
 100 N Midwest Blvd. 73110

Date:
 10/4/2017

Item #	Description	Units	Quantity	Unit Price	Total
	Removal of RR Pads and Ties	LS	1	\$ 7,000.00	\$ 7,000.00
	Excavation to 1.25' Below Top of rail	LS	1	\$ 7,500.00	\$ 7,500.00
	Concrete	CY	14	\$ 250.00	\$ 3,500.00
	Asphalt	TON	8.5	\$ 135.00	\$ 1,147.50
	Traffic Control	LS	1	\$ 4,000.00	\$ 4,000.00
	Mobilization	LS	1	\$ 2,500.00	\$ 2,500.00
Total					\$ 25,647.50

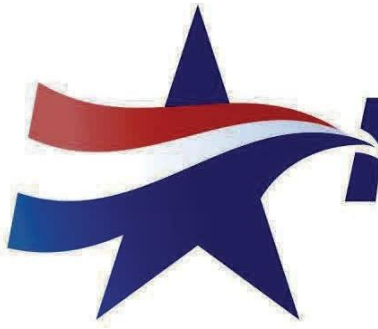
Quotation valid for 30 days.

Quotation prepared by: Conrado Martinez

This is a quotation on the goods named, subject to the conditions noted below:

Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this quotation, sign here and return:



MIDWEST CITY

Where the Spirit Flies High

CITY COUNCIL AGENDA

MIDWEST CITY, OK



ANNIVERSARY

EST 1942



CITY COUNCIL AGENDA

City Hall - Midwest City Council Chamber, 100 N. Midwest Boulevard

October 10, 2017 – 6:00 PM

- A. CALL TO ORDER.
- B. OPENING BUSINESS.
- Invocation by Vaughn Sullivan
 - Pledge of Allegiance by Jr. ROTC Cadets Breanna Weir and Christian Miller
 - Community related announcements and comments
- C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council members, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Council members, or members of the audience wish to discuss an item, it will be removed and heard in regular order.
1. Discussion and consideration of approving the minutes of the staff briefing and regular meeting on September 26, 2017, and the minutes of the special City Council Town Hall meeting on September 28, 2017, as submitted. (City Clerk - S. Hancock)
 2. Discussion and consideration of supplemental budget adjustments to the following fund for FY 2017-2018, increase: Fire Fund, expenses/Fire (64) \$4,004. (Finance - C. Barron)
 3. Discussion and consideration of approving and entering into a Memorandum of Understanding with the Oklahoma Office of Homeland Security for a Federal FY 2017 Homeland Security Grant Program grant for local funding for the Oklahoma Interoperable Communications Program in the amount of \$398,750.00 and assigning those grant funds to the State of Oklahoma to purchase and install interoperable communications equipment; purchase and install software upgrades for existing 800 MHz equipment; and fund planning and operational oversight costs for the statewide interoperable communications systems (700/800 MHz trunked and conventional), including but not limited to the salary and benefits of Oklahoma Office of Homeland Security and/or Oklahoma Department of Public Safety communication planners; and authorizing the mayor and/or city manager to enter into and execute any agreements and/or other documents on behalf of the City that are necessary or appropriate to effect the purposes and objectives of the grant. (Emergency Management - Bower)
 4. Discussion and consideration of entering into and approving an Agreement for Professional Discretionary Plan Review Services with Johnson and Associates at following negotiated hourly rates. (Community Development - P. Menefee)
 5. Acceptance of lot located at the street address of 400 Lockheed Drive in the Original Mile Neighborhood. (Community Development - B. Harless)
 6. Discussion and consideration of approval of federal aid programming resolution for the following project for inclusion into the FFY 2018-2021 Transportation Improvement Plan: Air Depot Boulevard Resurfacing - SE 29th to SE 15th. (Community Development - P. Menefee)

7. Discussion and consideration of approval of federal aid programming resolution for the following project for inclusion into the FFY 2018-2021 Transportation Improvement Plan: Air Depot Boulevard Resurfacing - SE 15th to Reno. (Community Development - P. Menefee)
8. Discussion and consideration of entering into a contract with MTZ Construction, Inc. in the amount of \$25,647.50 for the Air Depot Boulevard Rail Road Construction Project. (Community Development - P. Menefee)
9. Discussion and consideration of 1) passing and approving a resolution of support for the nomination of Mayor Matthew D. Dukes II for election to the District 8 seat on the Board of Directors of the Oklahoma Municipal League; and 2) declaring such nomination to be for the benefit of the City of Midwest City and other municipalities within the district; and declaring the mission of the Oklahoma Municipal League to be for the public purpose. (City Manager - G. Henson)
10. Discussion and consideration of passing and approving a Resolution declaring property surplus, authorizing sale by auction or bid, and closing to public use a certain tract of land located at end south end of Texas Avenue at Belleview Drive. The parcel is shown as a public street on the plat of Pointon City Second Addition Blocks 6, 7, 8, 9 and 10, located within the corporate boundaries of Midwest City, in the NE/4 of Section 6, T 11N R1W, Oklahoma County Oklahoma. (Community Development - P. Menefee)
11. Discussion and consideration of 1) declaring Court property, (3) window speaker parts and (1) electric stair step machine as surplus; and 2) authorizing the disposal of all by public auction, sealed bid or destruction, if necessary. (City Attorney - P. Anderson)
12. Discussion and consideration of declaring city vehicle unit 06-00-93, a 2012 Chevrolet Impala police patrol car, VIN number 2G1WD5E3XC1158765, surplus and authorizing its disposal by sealed bid or auction. (City Manager - T. Lyon)

D. DISCUSSION ITEMS.

E. NEW BUSINESS/PUBLIC DISCUSSION.

F. EXECUTIVE SESSION.

1. Discussion and consideration of (1) entering into executive session, as allowed under 25 O.S. sec. 307(B)(4), to discuss legal options regarding illegal use of the City's registered trademark. (City Attorney - P. Anderson)
2. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(B)(3) and (c)(10), on the advice of the Municipal Counselor, to receive confidential communications from development counsel concerning the proposed refinancing terms with respect to the Town Center Shopping Center Project and 2) in open session, authorizing the city manager to take action as appropriate based on the discussion in executive session.

G. ADJOURNMENT.



CONSENT AGENDA



A notice for staff briefings for the Midwest City Council was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Council Staff Briefing Minutes

September 26, 2017 – 6:00 PM

This staff briefing was held in the Midwest City Council Conference Room on the second floor of City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 6:02 PM with the following members present: Councilmembers Pat Byrne, Susan Eads, Rick Dawkins, Sean Reed, *Christine Allen, and Jeff Moore; and City Clerk Sara Hancock. Absent: none.

DISCUSSION.

Clarification of agenda items, handouts, and presentation of new or additional information for items on the City Council agenda for September 26, 2017. Staff made community-related announcements and discussed individual agenda items with the Councilmembers.

*Councilmember Allen arrived at 6:03 PM.

Mayor Dukes closed the meeting at 6:47 PM.

ATTEST:

MATTHEW D. DUKES, II, Mayor

SARA HANCOCK, City Clerk

A notice for the Midwest City Council meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Council Minutes

September 26, 2017 – 7:00 PM

This meeting was held in the Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 7:04 PM with the following members present: Councilmembers Susan Eads, Pat Byrne, Rick Dawkins, *Sean Reed, Christine Allen, and Jeff Moore; and City Clerk Sara Hancock. Absent: none.

Opening Business. Public Works Director, Vaughn Sullivan opened with the invocation, followed by the Pledge of Allegiance led by ROTC Cadets Avery Stout and Garret Davis, Staff and Council made community-related announcements.

Consent Agenda. Eads made a motion to approve the consent agenda, as submitted, except for items 9 and 10, seconded by Byrne. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

1. Discussion and consideration of approving the minutes of the staff briefing and regular meeting on September 12, 2017, as submitted.
2. Discussion and consideration of accepting the City Manager's Report for the month of August 2017.
3. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2017-2018, increase: Fire Fund, revenue/Miscellaneous (00) \$1,650; expenses/Fire (64) \$1,650. Reimbursed Projects Fund, revenue/Intergovernmental (14) \$12,000; expenses/General Gov't (14) \$12,000; revenue/Intergovernmental (39) \$16,000; expenses/Grants Mgmt. (39) \$16,000.
4. Discussion and consideration of accepting the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan.
5. Discussion and consideration of entering into a service agreement with PlanSource Platform in the amount of \$3.00 per employee per month for benefits eligible employee, \$0.75 per employee per month for benefits ineligible employees, and \$0.50 per employee per month for the Patient Protection and Affordable Care Act 2010 (ACA) measurement and reporting tool effective July 1, 2017, to provide and maintain all pertinent employee data to keep the Employee Health Plan complaint with reporting provisions of the ACA.
6. Discussion and consideration of approving the use of \$168,000 of Capital Improvement funds budgeted for the Mid-America Park Trail and using said funds for the Rails-to-Trails Phase One Project.

7. Discussion and consideration of Resolution 2017-33 from the Association of Central Oklahoma Governments to the City of Midwest City approving the request for funds to hire a consultant to review the STP-UZA Criteria and Procedures.
8. Discussion and consideration of entering into a project agreement for Federal-aid Project Number TAP-255D(328)AG, State Job Number 31435(04), with the Oklahoma Department of Transportation to receive federal funds in the amount of \$532,000.00 to construct the Rail w/ Trail; Multi Use Trail from S.E. 15th Street to Maple Drive along the abandoned rail corridor owned by ODOT (Phase I).
- 9. Discussion and consideration of accepting the Midwest City Baseball Association 2016-17 financial statement.** No action taken.
- 10. Discussion and consideration of accepting the Oklahoma Spartans Youth Organization 2016-17 financial statement.** No action taken.
11. Discussion and consideration of awarding a bid to Luber Brothers, Inc. for the purchase a new 4 cubic yard material handler unit with a base bid of \$24,412.00, with option one (1), side conveyor in the amount of \$5,800.00, for the total award amount of \$30,212.00.
12. Discussion and consideration of approving a letter of agreement for the addition of Sensus Analytics Enhanced to the existing Advanced Metering Infrastructure agreement.
13. Discussion and consideration of the reappointment of Doyle Kelso and Tye Moore to the Electrical Board for additional three-year terms.
14. Discussion and consideration of passing and approving Resolution 2017-37 declaring property surplus, authorizing sale by auction, and closing to public use a certain tract of land located in a public Recreation and Channel Right of Way as shown on the plat of Soldier Creek Estates, located within the corporate boundaries of Midwest City, in the SE/4 of Section 27, T 12N R2W, Oklahoma County, Oklahoma.
15. Discussion and consideration of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction or sealed bid.

Discussion Items.

1. **(CA-76) Discussion and consideration of an appeal by Bill Warren to the allowable size for construction signs in a commercial zoning district for the property located at 5901 SE 15th Street.** Dawkins made a motion to approve the appeal, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Dawkins, Allen, and Mayor Dukes. Nay: Reed and Moore. Absent: none. Motion carried.
2. **Discussion and consideration of adopting and passing a resolution in support of the Mid-Del School District bond election on October 10, 2017.** Dawkins made a motion to approve Resolution 2017-34, as submitted, seconded by Eads. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

3. **(PC-1915) Public hearing with discussion and consideration of an ordinance to redistrict from R-6, Single Family Residential to C-3, Community Commercial, and a resolution to amend a portion of the Comprehensive Plan from Low-Density Residential to OR, Office Retail, for the property described as lot 27 of block 2 of the Replat of the Atkinson Heights addition, located at 227 West Fairchild.** Al Sahli, 1809 S. Air Depot, spoke with the Council. After discussion, Dawkins made a motion to approve Ordinance 3317 and Resolution 2017-35, as submitted, seconded by Moore. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
4. **(PC – 1916) Public hearing with discussion and consideration of approval of the Replat of Lot 1 Block 1 of the Kanaly’s East Reno Avenue Addition described as a part of the SE/4 of Section 36, T12N, R2W.** Steve Merriman, 19721 SE 60th, Newalla, spoke with the Council. After discussion, Dawkins made a motion to approve the replat, as submitted, seconded by Moore. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
5. **(PC-1917) Public hearing with discussion and consideration of an ordinance to redistrict from PUD, Planned Unit Development governed by the C-3, Community Commercial District, to SPUD, Simplified Planned Unit Development governed by the R-HD, High Density Residential District and a resolution to amend a portion of the Comprehensive Plan from Commercial to High Density Residential for the property described as a tract of land lying in the NE/4 of Section 11, T-11-N, R-2-W.** Jeff Johnson, spoke with the Council. After discussion, Eads made a motion to approve Ordinance 3318 and Resolution 2017-36, as submitted, seconded by Byrne. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
6. **(PC-1918) Public hearing with discussion and consideration of an ordinance to redistrict from I-1, Moderate Industrial to C-3, Community Commercial for the property described as part of lots 41 and 42 of the Aviation Acres Subdivision, located at 5600 Tinker Diagonal.** Dixon Greenwood, 2112 Knokville, TN, spoke with the Council. After discussion, Reed made a motion to approve Ordinance 3319, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
7. **(PC-1919) Public hearing with discussion and consideration of an ordinance to redistrict from C-1, Restricted Commercial to SPUD, Simplified Planned Unit Development for the property described as Lots 21, 22 and 23 of the Bristow Addition, located at 6208 and 6212 E. Reno and 209 Char Lane.** Jason Spencer with Crafton Tull at 300 Pointe Pkwy Blvd, Yukon, spoke with the Council. After discussion, Dawkins made a motion to approve Ordinance 3320 and Resolution 2017-36, as submitted, seconded by Reed. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

8. **(PC – 1920) Public hearing with discussion and consideration of approval of an ordinance redistricting from R-6, Single Family Detached Residential and R-2F, Two Family Attached Residential to a Planned Unit Development (PUD) governed by the R-6, Single Family Detached Residential District, for the property described as a part of the NE/4 of Section 1, T-11-N, R-1-W, located in the 400 block of S. Post Road.** David Lloyd and Derek Jackson, 5699 N. Coltrane, OKC, Roy Symes, 401 S. Post Rd., and Craig Dawkins, 721 Hunter’s Run spoke with the Council. After discussion, Reed made a motion to continue the item until October 24, 2017, seconded by Moore. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
9. **Discussion and consideration of changing the official Midwest City Flag.** After discussion, Eads made a motion to approve the item, as submitted, seconded by Byrne. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

*Councilmember Reed left the meeting at 8:28 p.m.

10. **Discussion and consideration of quarterly update reports from the Police and Fire Departments regarding the status of implementation of the Matrix (Police) and ESCI (Fire) Reports.** Dawkins made a motion to accept the reports, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Dawkins, Allen, Moore and Mayor Dukes. Nay: none. Absent: Reed. Motion carried.

*Councilmember Reed returned to the meeting at 8:29 p.m.

New Business/Public Discussion.

There was no new business or public discussion.

Executive Session.

1. **Discussion and consideration of (1) entering into executive session, as allowed under 25 O.S., § 307(B)(4), to discuss City of Midwest City, et al v. the McGowens Case Nos. CJ 2015-1802.** Executive session was not needed.

Adjournment.

There being no further business, Mayor Dukes adjourned the meeting at 8:29 PM.

MATTHEW D. DUKES, II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

Notice of this special meeting for the Midwest City Council was filed with the City Clerk of Midwest City and copies of the agenda for this meeting were posted at City Hall and on the City's website, accessible to the public for at least 24 hours in advance of this meeting.

Midwest City Council Minutes
Special Town Hall Meeting

September 28, 2017 – 6:30 PM

This special meeting was held in the Midwest City Council Chambers at City Hall, 100 N. Midwest Blvd., Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 6:34 PM with the following members present: Councilmembers Pat Byrne, Rick Dawkins, Sean Reed, Christine Allen, and Jeff Moore; and City Clerk Sara Hancock. Absent: Susan Eads.

DISCUSSION.

1. **Discussion and consideration of a presentation regarding the City's proposed sales tax increase.** Mayor Dukes presented the proposed sales tax presentation and questions and answers were had between the Council, City Staff, and the citizens.

There being no further business, Mayor Dukes closed the meeting at 7:25 PM.

ATTEST:

MATTHEW D. DUKES, II, Mayor

SARA HANCOCK, City Clerk



The City of MIDWEST CITY

100 N. MIDWEST BLVD * MIDWEST CITY, OKLAHOMA 73110
(405) 739-1245 * FAX (405) 739-1247 * TDD (405) 739-1359

Memorandum

TO: Honorable Mayor and Council

FROM: Christy Barron, Finance Director

DATE: October 10, 2017

Subject: Discussion and consideration of supplemental budget adjustments to the following fund for FY 2017-2018, increase: Fire Fund, expenses/Fire (64) \$4,004.

The supplement is needed to budget fire department uniform badges using previous year revenue received from fire helmet purchase program.

Christy Barron
Finance Director

SUPPLEMENTS

October 10, 2017

Fund FIRE (040)		BUDGET AMENDMENT FORM Fiscal Year 2017-2018			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
64	Fire			4,004	
		<u>0</u>	<u>0</u>	<u>4,004</u>	<u>0</u>

Explanation:
 Increase budget to purchase fire department uniform badges. Funding to come from fund balance (revenue from fire helmet purchase program received in previous fiscal year).



Emergency Management
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1386

MEMORANDUM

TO: Honorable Mayor and Council

FROM: Mike Bower, Emergency Management Director

DATE: October 10, 2017

SUBJECT: Discussion and consideration of approving and entering into a Memorandum of Understanding with the Oklahoma Office of Homeland Security for a Federal FY 2017 Homeland Security Grant Program grant for local funding for the Oklahoma Interoperable Communications Program in the amount of \$398,875.00 and assigning those grant funds to the State of Oklahoma to purchase and install interoperable communications equipment; purchase and install software upgrades for existing 800 MHz equipment; fund planning and operational oversight costs for the statewide interoperable communications systems (700/800 MHz trunked and conventional), including but not limited to the salary and benefits of Oklahoma Office of Homeland Security and/or Oklahoma Department of Public Safety communication planners; and authorizing the mayor and/or city manager to enter into and execute any agreements and/or other documents on behalf of the City that are necessary or appropriate to effect the purposes and objectives of the grant.

This communications program will enhance the capability of state and local units of government to prevent, deter, respond to and recover from disasters/emergencies including but not limited to incidents of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive (CBRNE) weapons and cyber-attacks by providing connectivity and communications interoperability between state and local responders.

Staff recommends approval.

Mike Bower

Mike Bower
Emergency Management Manager

Attachment: Proposed MOU

**MEMORANDUM OF UNDERSTANDING
2017 HOMELAND SECURITY GRANT PROGRAM
INTEROPERABLE COMMUNICATIONS PROGRAM
DESIGNATION OF THE STATE AS THE AGENT FOR THE LOCAL
SHARE OF GRANT FUNDING**

Generally, DHS guidelines require 80% of Homeland Security funds to be awarded to local units of government. However, if requested by a local jurisdiction, the State may retain a portion of "Local" grant funds for equipment used by the State and/or for planning, exercises and training activities that are coordinated by the State for the benefit of local units of government.

I, as the duly authorized official of the City of Midwest City, Oklahoma (the "City") have read and understood the Federal FY 2017 Homeland Security Grant Program (the "2017 Grant") Guidance and Application Kit, which can be found at the following web address:

https://www.fema.gov/media-library-data/1496691855715-4d78d65ebb300900ce6c945931eff2c6/FY_2017_HSGP_NOFO_20170601v2014_605.pdf

On behalf of the City, I hereby accept \$398,875.00 of 2017 Grant local funding and hereby assign this funding to the State of Oklahoma, specifically to the Oklahoma Office of Homeland Security (OKOHS) and the Oklahoma Department of Public Safety (DPS), for (1) planning costs to include updating the Statewide Communications Plan (SCIP). This includes updating implementation steps for the revised National Emergency Communications Plan (NECP); established by the National Council of Statewide Interoperability Coordinators (NCSWIC); (2) purchase and install interoperable communications equipment which includes the support of shared 700/800 MHz systems as well as the procurement of narrowband compliant equipment, UHF, VHF and the implementation of P25 software for existing radios; providing mobile and handheld radios to first responders, portable repeater's, and equipment resources needed to support interoperable communications; (3) provide funding towards training and exercises for interoperable communications; and (4) fund salaries of the Statewide Interoperability Coordinator (SWIC) and personnel to procure and deploy communications infrastructure and equipment, assist with training and exercises, and developing standard operating procedures, and program management. These expenditures will be for the benefit of the City and other state and local units of government throughout the State of Oklahoma. It is anticipated that a portion of the funding covered by this MOU will ultimately be supported by direct awards to individual local units of government (at such time as specific needs and costs are identified). This MOU will help to facilitate the efficient procurement and allocation of critical communications components.

Program Title: Oklahoma Interoperable Communications Program

Description: This program will enhance the capability of state and local units of government to prevent, deter, respond to and recover from disasters/emergencies including but not limited to incidents of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive (CBRNE) weapons and cyber-attacks by providing connectivity and communications interoperability between state and local responders.

Local Authorizing Official/Point of Contact for the City:

Name: _____

Position: _____

Signature: _____

Date: _____

Phone/Email: _____

State Administrative Agency (SAA) Official/Point of Contact:

Name: Kim Edd Carter
Oklahoma Homeland Security Director

Signature:  _____

Date: 9-14-17 _____

Return to: Oklahoma Office of Homeland Security (OKOHS)
Post Office Box 11415
Oklahoma City, OK 73136
405.425.7296
405.425.7295 (Fax)



The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT -
ENGINEERING DIVISION

Billy Harless, Community Development Director
Patrick Menefee, P.E., City Engineer

ENGINEERING DIVISION
Patrick Menefee, City Engineer
CURRENT PLANNING DIVISION
Kellie Gilles, Manager
COMPREHENSIVE PLANNING
Julie Shannon, Comprehensive Planner
BUILDING INSPECTION DIVISION
Christine Allison, Building Official
GIS DIVISION
Kathy Spivey, GIS Coordinator

To: Honorable Mayor and Council

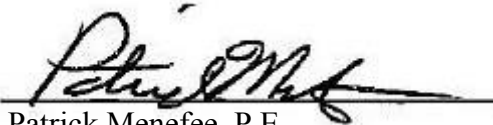
From: Patrick Menefee, P.E., City Engineer

Date: October 10th, 2017

Subject: Discussion and consideration of entering into and approving an Agreement for Professional Discretionary Plan Review Services with Johnson and Associates at following negotiated hourly rates.

The accompanying proposed agreement is for professional plan review services. Johnson and Associates will assist staff, at an hourly rate, with the plan review of building permits and engineering submittals when needed.

Staff recommends entering into the agreement.



Patrick Menefee, P.E.
City Engineer

Attachment

October 3, 2017

City of Midwest City
callison@midwestcityok.org

Attention: Ms. Christine Allison

RE: Plan Review: Discretionary Proposal

Dear Christine:

Thank you for this opportunity to submit a proposal to you regarding the abovementioned project. It is our understanding that you need Plan Review Services for the next few weeks. We appreciate the opportunity to provide these services to the City of Midwest City at our hourly rates, see attached. We would require 2 days to review, and would turn comments around immediately.

Discretionary Services:

Plan Review

Hourly, See Attached Rates

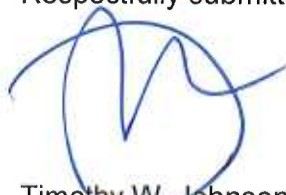
Formal authorization to proceed can be accomplished by submitting a Purchase Order from Midwest City, and we can begin immediately.

Please note that the technical and pricing information contained in any correspondence or proposal submitted by Johnson & Associates is considered confidential and proprietary. It should not be released or otherwise be made available to any third party without the express, written consent of Johnson & Associates.

Again, we do appreciate this opportunity and look forward to working with you. Should you have any questions, comments or wish to discuss any of the above, please do not hesitate to contact me. I look forward to hearing from you soon.

Respectfully submitted:

Accepted:



Timothy W. Johnson, P.E., President
JOHNSON & ASSOCIATES, INC.

CITY OF MIDWEST CITY

TWJ/rw

Attachments

cc: Cindy Wright, P.E.
Trevor DeBee, Accounting
Rachel Whitcomb, TJ File
Proposal File

Johnson & Associates, Inc.
Billing Rate(s)
Effective January 1, 2016

<i>Principal Engineer</i>	\$175.00
<i>Registered Engineer</i>	\$145.00
<i>Non-Registered Engineer</i>	\$110.00
<i>Engineering Technician</i>	\$90.00
<i>Engineering Intern</i>	\$75.00
<i>Registered Inspector</i>	\$95.00
<i>Survey Crew</i>	\$145.00
<i>Registered Land Surveyor</i>	\$125.00
<i>Survey Technician</i>	\$90.00
<i>Planner</i>	\$95.00
<i>Administration</i>	\$50.00



The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT

Billy Harless, Community Development Director

ENGINEERING DIVISION
Patrick Menefee, City Engineer
CURRENT PLANNING DIVISION
Kellie Gilles, Current Planning Manager
COMPREHENSIVE PLANNING
Julie Shannon, Comprehensive Planner
BUILDING INSPECTION DIVISION
Christine Allison, Building Official
GIS DIVISION
Kathy Spivey, GIS Coordinator

To: Honorable Mayor and City Council

From: Billy Harless, Community Development Director

Date: October 10, 2017

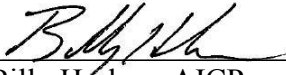
Subject: Acceptance of lot located at the street address of 400 Lockheed Drive in the Original Mile Neighborhood.

Legal Description: ATKINSON HEIGHTS ADDITION; BLOCK 031; LOT 026

Background: Occasionally, Oklahoma County takes possession of lots in the Original Mile Neighborhood. City staff requests to receive the lots in support of our redevelopment efforts. The City of Midwest City already owns the lot next to this one.

Recommendation: Staff recommends acceptance.

Action Required: Accept or deny acceptance of quit claim deed.



Billy Harless, AICP
Community Development Director

JS

Attachment: Quit Claim Deed

QUIT CLAIM DEED

INDIVIDUAL FORM

THIS INDENTURE, made this 20th day of September, 2017, between The Board Of County Commissioners of the first part, and The City of Midwest City of the second part.

Witnesseth, that said parties of the first part, for due consideration, receipt and sufficiency of which are hereby acknowledged, does hereby quit claim, grant, bargain, sell and convey into the said party of the second part, the following described property situate in Oklahoma County, State of Oklahoma, to wit:

1439-15-014-8115; ATKINSON HEIGHTS ADDITION; BLOCK 031; LOT 026

together with all and singular the hereditaments and appurtenances thereunto belonging.

To Have and to Hold the above described premises unto the said party of the second part their successors and assigns forever, so that neither they, the said parties of the first part nor any person in their name and behalf, shall or will hereafter claim or demand any right or title to the said premises or any part thereof; but they and everyone of them shall by these presents be excluded and forever barred.

Neither the county nor the city or town, in any such transaction, shall be liable for any liens or encumbrances upon said property; however, any such liens or encumbrances shall remain attached to said property until satisfied, discharged or expired by operation of law.

This conveyance is made pursuant to an action and order of the Board of County Commissioners of Oklahoma County made on September 20, 2017.

In Witness Whereof, the said parties of the first part have hereunto set their hand the day and year above written.

APPROVED Sept. 20 2017
 BOARD OF COUNTY COMMISSIONERS
 OF OKLAHOMA COUNTY



ATTEST:

David B. Hooten
 David B. Hooten
 County Clerk

Brian Mangler
 CHAIRMAN
Willa Johnson
 MEMBER
Raymond L. Vaughn
 MEMBER

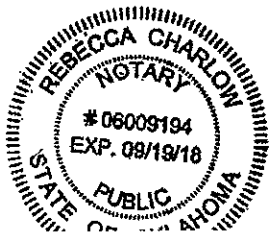
STATE OF OKLAHOMA)
) SS: INDIVIDUAL ACKNOWLEDGMENT
 COUNTY OF OKLAHOMA) OKLAHOMA FORM

Before me, the undersigned, a Notary Public in and for said County and State on this 20th day of September, 2017, personally appeared Brian Mangler, Chairman, Willa Johnson, Member and Raymond Vaughn, Member, Oklahoma County Board of County Commissioners, to me known to be the identical persons who executed the within and foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

Rebecca Charlou
 NOTARY PUBLIC

My commission expires: 9/19/18 Commission No. 06009194
 EXEMPTION: DOCUMENTARY STAMP TAX O.S. TITLE 68, ARTICLE 32, SECTION 3201 PAR 12





**The City of
MIDWEST CITY**
COMMUNITY DEVELOPMENT DEPARTMENT
ENGINEERING DIVISION

Billy Harless, Community Development Director
Patrick Menefee, P.E., City Engineer

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GIS DIVISION
Kathy Spivey, GIS Coordinator

TO : Honorable Mayor and City Council

FROM : Patrick Menefee, P.E., City Engineer

DATE: October 10th, 2017

SUBJECT: Discussion and consideration of approval of federal aid programming resolution for the following project for inclusion into the FFY 2018-2021 Transportation Improvement Plan:
Air Depot Boulevard Resurfacing- SE 29th to SE 15th.

The accompanying programming resolution is required in order to have the referenced project considered in the first year of the Association of Central Oklahoma Governments update of the FFY 2018-2021 four year Transportation Improvement Plan (TIP). All projects that the city applies for federal aid funding for in the first year of the TIP must be programmed in this manner.

The preliminary construction cost estimate for this project is as follows:

Air Depot Boulevard Resurfacing
Preliminary cost estimate- \$2,370,000

Staff recommends acceptance as this is consistent with past policy.

Patrick Menefee, P.E.
City Engineer

Attachment

Engineer Estimate - Air Depot Blvd: SE 29th to SE 15th

Item #	Category	Item	Description	Unit	Unit Cost	Est Qty	
1	Roadway	201(A)0102	Clearing and Grubbing	LS	\$ 5,000.00	1	\$ 5,000.00
2	Roadway	202(A) 0183	Unclassified Excavation	CY	\$ 7.46	200	\$ 1,492.00
3	Roadway	202(E) 0186	Select Borrow	CY	\$ 15.83	200	\$ 3,166.00
4	Roadway	205(A) 4229	Type A- Salvaged Topsoil	LS	\$ 5,000.00	1	\$ 5,000.00
5	Roadway	221(C)2801	Temporary Silt Fence	LF	\$ 1.46	1000	\$ 1,460.00
6	Rec	230(A)2806	Solid Slab Sodding	SY	\$ 1.28	11733	\$ 15,018.67
7	Roadway	303(A) 2100	Aggregate Base, Type "A"	CY	\$ 47.62	217	\$ 10,347.06
8	Roadway	307(J) 4290	Modified Subgrade	SY	\$ 4.80	4459	\$ 21,402.67
9	Roadway	407(D) 0401	(SP) NT Tack Material	Gal	\$ 2.95	5019	\$ 14,806.59
10	Roadway	411(B) 5945	Superpave, Type S3 (PG 64-22 OK)	Ton	\$ 65.37	749	\$ 48,968.23
11	Roadway	411(C) 5950	Superpave, Type S4 (PG 76-28 OK)	Ton	\$ 73.54	3748	\$ 275,602.69
12	Roadway	411(C) 5960	Superpave, Type S4 (PG 64-22 OK)	Ton	\$ 72.31	3748	\$ 270,993.07
13	Roadway	411(H) 6210	Superpave, Type S3 (Patch) (PG 64-22 OK)	Ton	\$ 116.82	375	\$ 43,780.13
14	Roadway	412 5267	Cold Milling Pavement	SY	\$ 1.77	33461	\$ 59,226.36
15	Roadway	414(B) 5725	Dowel Jointed P.C. Concrete Pavement (Placement)	SY	\$ 19.93	4459	\$ 88,865.66
16	Roadway	414(G) 5275	P.C. Concrete for Pavement	CY	\$ 136.27	1362	\$ 185,659.46
17	Roadway	509(C) 0322	Class A Concrete, Small Structures	CY	\$ 705.49	20	\$ 14,250.90
18	Roadway	609(A) 0300	Conc. Curb (6" Barrier-Integral)	LF	\$ 9.61	2000	\$ 19,220.00
19	Roadway	609(B) 1513	1'-8" Comb. Curb & Gutter (6" Barrier)	LF	\$ 19.01	2000	\$ 38,020.00
20	Roadway	610(A)0602	4" Concrete Sidewalk	SY	\$ 45.13	2933	\$ 132,381.33
21	Roadway	610(B)0604	6" Concrete Driveway	SY	\$ 52.97	1956	\$ 103,585.78
22	Roadway	610(C) 0609	6" Concrete Dividing Strip	SY	\$ 67.18	166	\$ 11,151.88
23	Roadway	610(I)4610	Tactile Warning Device - New	SF	\$ 29.51	250	\$ 7,377.50
24	Roadway	611(G) 5112	Inlet CI DES. 2 (STD))	EA	\$ 3,586.38	8	\$ 28,691.04
25	Roadway	611(H) 5325	Add'l Depth in Inlet CI Des. 2	VF	\$ 275.64	28.4	\$ 7,840.58
26	Roadway	611(L) 0487	Junction Boxes	CF	\$ 59.55	742	\$ 44,186.10
27	Roadway	612(A) 0641	Manholes Adjust to Grade	EA	\$ 1,404.51	5	\$ 7,022.55
28	Roadway	612(E)0647	Valve Boxes Adjusted to Grade	EA	\$ 334.05	5	\$ 1,670.25
29	Roadway	612(F) 0648	Meter Boxes Adjusted to Grade	EA	\$ 497.43	5	\$ 2,487.15
30	Roadway	613(A) 0491	18" R.C. Pipe Class III	LF	\$ 68.14	50	\$ 3,407.00
31	Roadway	619(A) 0920	Removal of Structures & Obstructions	LS	\$ 24,334.59	1	\$ 24,334.59
32	Roadway	619(B) 4727	Removal of Concrete Pavement	SY	\$ 6.23	4459	\$ 27,778.88
33	Roadway	619(B) 4766	Removal of Concrete Driveway	SY	\$ 7.45	1956	\$ 14,568.89
34	Roadway	619(B) 4791	Removal of Curb	LF	\$ 4.20	871	\$ 3,658.20
35	Roadway	619(B) 4792	Removal of Sidewalk	SY	\$ 10.07	233	\$ 2,342.76
36	Roadway	619(C)0924	Sawing Pavement	LF	\$ 2.87	500	\$ 1,435.00
37	Roadway	622(A)4746	Pipe Railing	LF	\$ 122.69	100	\$ 12,269.00
38	Traffic	802(B) 8344	3" PVC SCH. 40 Plastic Conduit Bored	LF	\$ 29.34	140	\$ 4,107.60
39	Traffic	803(A) 8065	Pull Box (Size I)	EA	\$ 538.22	1	\$ 538.22
40	Traffic	804(A) 2915	Structural Concrete	CY	\$ 642.56	0.9	\$ 578.30
41	Traffic	804(B) 2916	Reinforcing Steel	LB	\$ 1.59	67.2	\$ 106.85
42	Traffic	805(A)8704	Removal of Pull Box	EA	\$ 758.64	5	\$ 3,793.20
43	Traffic	805(B) 8728	(PL) Reset of Pull Box	EA	\$ 775.71	4	\$ 3,102.84
44	Traffic	805(D)8756	(PL) Remove & Reset Existing Signs	EA	\$ 355.77	5	\$ 1,778.85
45	Traffic	806(B) 8894	10' Mtg. ht. TS Ped. Pole (G.STL.)	EA	\$ 1,219.32	3	\$ 3,657.96
46	Traffic	825(A) 8559	(SP) Signal System Controller Upgrade	EA	\$ 546.63	3	\$ 1,639.89
47	Traffic	828 8132	(PL) Detection System (Video)	LS	\$ 26,000.00	1	\$ 26,000.00
48	Traffic	830 8000	Pedestrian Push Button	EA	\$ 1,052.23	12	\$ 12,626.76
49	Traffic	831 8280	1Way 4Sec. Adj. Sig. Hd. S-13	EA	\$ 852.37	2	\$ 1,704.74
50	Traffic	831 8295	1Way2Sec. Adj. Ped. Sig. HD. S-20	EA	\$ 530.04	12	\$ 6,360.48
51	Traffic	834(A) 8207	5/C Traffic Signal Electrical Cable	LF	\$ 2.15	50	\$ 107.50
52	Traffic	834(B) 8220	2/C Shielded Loop Detector Lead-In Cable	LF	\$ 1.26	90	\$ 113.40

Engineer Estimate - Air Depot Blvd: SE 29th to SE 15th

Item #	Category	Item	Description	Unit	Unit Cost	Est Qty	
53	Traffic	840(B) 8593	E.P.S. Optical Detector	EA	\$ 1,125.37	4	\$ 4,501.48
54	Traffic	840(C) 8594	E.P.S. Optical Detector Cable	LF	\$ 1.55	1020	\$ 1,581.00
55	Traffic	840(D) 8595	E.P.S. 2 Channel Phase Selector	EA	\$ 2,459.07	2	\$ 4,918.14
56	Traffic	850(A) 8110	Sheet Aluminum Signs	SF	\$ 21.52	77	\$ 1,657.04
57	Traffic	850(C) 8118	Mast Arm Mounted Signs (Aluminum)	SF	\$ 58.48	7.5	\$ 438.60
58	Traffic	851 (B) 3216	2" @ 3.65 Galv. Steel Pipe Post	LF	\$ 14.05	36	\$ 505.80
59	Traffic	855(A) 8812	Traffic Stripe (Plastic) (4" Wide)	LF	\$ 0.54	15733	\$ 8,495.78
60	Traffic	855(A) 8814	Traffic Stripe (Plastic) (8" Wide)	LF	\$ 1.37	192	\$ 263.04
61	Traffic	855(A) 8818	Traffic Stripe (Plastic) (12" Wide)	LF	\$ 1.72	760	\$ 1,307.20
62	Traffic	855(A) 8825	Traffic Stripe (Plastic) (24" Wide)	LF	\$ 6.84	62	\$ 424.08
63	Traffic	855(B) 8818	Traffic Stripe (Plastic) (Arrows)	EA	\$ 112.55	10	\$ 1,125.50
64	Traffic	856(A) 8530	Traffic Stripe (Multi-Polymer) (4" Wide)	LF	\$ 0.44	6112	\$ 2,689.43
65	Traffic	856(A) 8540	Traffic Stripe (Multi-Poly.) (8" Wide)	LF	\$ 1.33	2048	\$ 2,723.84
66	Traffic	856(A) 8548	Traffic Stripe (Multi-Poly.) (12" Wide)	LF	\$ 2.18	50	\$ 109.00
67	Traffic	856(A) 8555	Traffic Stripe (Multi-Poly.) (24" Wide)	LF	\$ 5.66	384	\$ 2,173.44
68	Traffic	856(B) 8860	Traffic Stripe (Multi-Poly.) (Arrows)	EA	\$ 178.73	37	\$ 6,613.01
69	Traffic	857(A) 8839	Construction Taff.Str. (Paint) (4" Wide)	LF	\$ 0.13	10000	\$ 1,300.00
70	Traffic	857(E) 8887	(PL) Construction Zone Pavement Markers (Flex Tab) Type 2-1	EA	\$ 0.51	1180	\$ 601.80
71	Traffic	857(E) 8890	(PL) Construction Zone Pavement Markers (Flex Tab) Type 2-2	EA	\$ 0.61	300	\$ 183.00
72	Traffic	857(F) 8006	Pavement Marking Removal (Traffic Stripe)	LF	\$ 0.23	5597	\$ 1,287.31
73	Traffic	857(F) 8007	Pavement Marking Removal (Arrows)	EA	\$ 38.90	22	\$ 855.80
74	Traffic	857(F) 8008	Pavement Marking Removal (Words)	EA	\$ 48.10	9	\$ 432.90
75	Traffic	880(A) 8812	Arrow Display (Type C)	SD	\$ 2.34	480	\$ 1,123.20
76	Traffic	880(B) 8818	Construction Signs 0 to 6.25 SF	SD	\$ 0.31	5770	\$ 1,788.70
77	Traffic	880(B) 8821	Construction Signs 6.26 to 15.99 SF	SD	\$ 0.60	2424	\$ 1,454.40
78	Traffic	880(B) 8824	Construction Signs 16.0 SF to 32.99 SF	SD	\$ 1.20	480	\$ 576.00
79	Traffic	880(C) 8842	Construction Barricade (Type III)	SD	\$ 0.80	996	\$ 796.80
80	Traffic	880(C) 8848	Wing Barricades	SD	\$ 1.43	960	\$ 1,372.80
81	Traffic	880(E) 8860	Warning Lights (Type A)	SD	\$ 0.35	3888	\$ 1,360.80
82	Traffic	880(E) 8872	Warning Lights (Type C)	SD	\$ 0.03	43080	\$ 1,292.40
83	Traffic	880(F) 8878	Drums	SD	\$ 0.23	43080	\$ 9,908.40
84	Traffic	880(G) 8890	Channelizer Cones	SD	\$ 0.33	300	\$ 99.00
85	Traffic	882(A) 8306	Port. Changeable Message Sign	SD	\$ 13.14	480	\$ 6,307.20
86	Roadway	220 2800	SWPPP Documentation and Management	LS	\$ 5,434.00	1	\$ 5,434.00
87	Const.	641 1552	Mobilization	LS	\$ 228,095.94	1	\$ 241,906.80
88	Staking	642(B)0096	Construction Staking Level II	LS	\$ 51,011.56	1	\$ 54,198.69

Subtotal \$ 1,986,832.93

Price Inflation (2 years, 4%/yr) \$ 162,125.57

10% Contingency \$ 214,895.85

Total (ROUNDED) \$ 2,370,000.00

Fed \$ 1,896,000.00

Local \$ 474,000.00

PROGRAMS DIVISION PROJECT REQUEST				JOB PIECE=>			
Division	Local Government Division	Date	10/10/17	County	Oklahoma County		
Project Description		Resurface Air Depot Boulevard from SE 29 th Street to SE 15 th Street w Sidewalk					
TYPE OF IMPROVEMENT: Resurfacing							
City	Midwest City	Street	Air Depot Blvd	Highway			
Control Section		Proj Length	1.0 Miles	Bridge NBI			
Begin		End		Length	1.0 Mi	Total Length	1.0 Mi
Functional Classification		(N) NATIONAL HIGHWAY SYSTEM					
		(A) PRINCIPAL ARTERIAL					
		(B) MINOR ARTERIAL				X	
		(C) MAJOR/URBAN/COLLECTOR					
		(D) LOCAL ROAD/MINOR COLLECTOR					
COST ESTIMATE	\$2,370,000		MATCHING FUND RATIO		80	20	
PRIMARY FUND	\$1,896,000--STP-UZA		MATCHING FUND		\$474,000-City funds		
CONSULTANT PE	COST ESTIMATE	\$0	FUNDING SOURCE				
RIGHT-OF-WAY	COST ESTIMATE	\$0	FUNDING SOURCE				
UTILITY	COST ESTIMATE	\$0	FUNDING SOURCE				

THIS PORTION TO BE COMPLETED BY PROGRAMS DIVISION

LET DATE			LET CODE		CATEGORY CODE	
COMP DATE			MAIN DIV		COMM ACT.	
PROJECT TYPE			WORK TYPE		NHS OVERSIGHT	
FED PART		Y	N		AREA	FUNCT. CLASS
FED/NON		1	8		URBAN AREA	IMPROVE TYPE
NATIONAL HIGHWAY			FISCAL YR		CIP SITE	
US CONG DISTRICT			SENATE DST		HOUSE DIST	
DATE SET UP			LOADED BY		STATEWIDE	
01	81-PE	J2		(001)		
02	86-ROW	J2		(002)		
03	91-UTIL	J2		(003)		
PIECE	WORKTYPE	PROJ NUMBER	MILE POST	PART	SUFFIX	
PIECE	FUND CODE	FED FUNDS		STATE FUNDS	OTHER FUND	

**RESOLUTION
PROGRAMMING SURFACE TRANSPORTATION PROGRAM
URBANIZED AREA (STP-UZA) PROJECT**

Be it remembered that on the 10th day of October 2017, at a regular meeting of the City Council of the City of Midwest City, the following resolution was presented, read and adopted:

WHEREAS, Surface Transportation Program funds for urbanized areas have been made available for transportation improvements within the Oklahoma City Urban Area, and

WHEREAS, The City of Midwest City has selected a project described as follows: Air Depot Boulevard Resurfacing from SE 29th Street to SE 15th Street, and

WHEREAS, the engineer's preliminary estimate of cost is \$2,370,000, and Federal participation under the terms of the *Moving Ahead for Progress in the 21st Century (MAP-21)* relating to Surface Transportation Program Urbanized Area (STP-UZA) funds is hereby requested for funding 80% of the project cost, which is estimated at \$1,896,000, and

WHEREAS, the City proposes to use the Capital Improvements Project Fund (157) as the source of funds for the balance of the project costs, which is estimated at \$474,000, and

WHEREAS, no City funds are committed by this action; and

WHEREAS, the City has the required matching funds available and further agrees to deposit matching funds by separate agreement with the Oklahoma Department of Transportation (ODOT) prior to advertising of the project for bid by ODOT; and

WHEREAS, the City has arranged for its city engineer, a qualified engineer, to furnish engineering services in preparation of detailed plans, specifications, and estimates; and

WHEREAS, the City agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed, and

WHEREAS, the City agrees, as a condition to receiving any Federal financial assistance from the Department of Transportation, that it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42. U.S.C. 2000d et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, "Nondiscrimination of Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964", and

WHEREAS, the city assures that no qualified person with a disability shall, solely by reasons of their disability, be excluded from participation in, be denied the benefits of or otherwise be subjected to discrimination under any program or activity administered by the City; and

WHEREAS, the City further understands that acceptance of this resolution by the Association of Central Oklahoma Governments (ACOG) and the Oklahoma Department of Transportation is not a commitment to Federal funding, but only registers the City's interest and intent in participating in the program application process.

NOW, THEREFORE, BE IT RESOLVED:

That ACOG is hereby requested to consider the selection of this project as a candidate for Federal funding, and to submit same to the Oklahoma Transportation Commission for its approval;

That the Oklahoma Transportation Commission is hereby requested to concur in the selection of this project and to submit same to the Federal Highway Administration for its approval.

ADOPTED by the City Council of Midwest City and **SIGNED** by the Mayor

this _____ day of _____, 2017.

ATTEST:

City Clerk

Mayor

Approved as to form and legality

City Attorney

Note: Each completed **resolution** (with original signatures or a certified copy), an engineer's preliminary **cost estimate** (cost estimate must be no older than 6 months prior to the date of the resolution) and a **site map** is to be submitted to the Metropolitan Planning Organization (MPO) at the following address. The MPO will forward the resolution to the Oklahoma Department of Transportation for programming.

Association of Central Oklahoma Governments
Attention: Holly Massie
21 E. Main Street, Suite 100
Oklahoma City, OK 73104-2405



The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT -
ENGINEERING DIVISION

Billy Harless, Community Development Director
Patrick Menefee, P.E., City Engineer

ENGINEERING DIVISION
Patrick Menefee, City Engineer
CURRENT PLANNING DIVISION
Kellie Gilles, Manager
COMPREHENSIVE PLANNING
Julie Shannon, Comprehensive Planner
BUILDING INSPECTION DIVISION
Christine Allison, Building Official
GIS DIVISION
Kathy Spivey, GIS Coordinator

TO : Honorable Mayor and City Council

FROM : Patrick Menefee, P.E., City Engineer

DATE : October 10th, 2017

SUBJECT : Discussion and consideration of approval of federal aid programming resolution for the following project for inclusion into the FFY 2018-2021 Transportation Improvement Plan:
Air Depot Boulevard Resurfacing - SE 15th to Reno.

The accompanying programming resolution is required in order to have the referenced project considered in the first year of the Association of Central Oklahoma Governments update of the FFY 2017-2020 four year Transportation Improvement Plan (TIP). All projects that the city applies for federal aid funding for in the first year of the TIP must be programmed in this manner.

The preliminary construction cost estimate for this project is as follows:

Air Depot Boulevard Resurfacing

Preliminary cost estimate - \$3,240,000

Staff recommends acceptance as this is consistent with past policy

Patrick Menefee, P.E.
City Engineer

Attachment

Engineer Estimate - Air Depot Blvd: SE 15th to Reno

Item #	Category	Item	Description	Unit	Unit Cost	Est Qty	
1	Roadway	201(A)0102	Clearing and Grubbing	LS	\$ 5,000.00	1	\$ 5,000.00
2	Roadway	202(A) 0183	Unclassified Excavation	CY	\$ 7.46	200	\$ 1,492.00
3	Roadway	202(E) 0186	Select Borrow	CY	\$ 15.83	200	\$ 3,166.00
4	Roadway	205(A) 4229	Type A- Salvaged Topsoil	LS	\$ 5,000.00	1	\$ 5,000.00
5	Roadway	221(C)2801	Temporary Silt Fence	LF	\$ 1.46	1000	\$ 1,460.00
6	Rec	230(A)2806	Solid Slab Sodding	SY	\$ 1.28	13333	\$ 17,066.67
7	Roadway	303(A) 2100	Aggregate Base, Type "A"	CY	\$ 47.62	395	\$ 18,812.84
8	Roadway	307(J) 4290	Modified Subgrade	SY	\$ 4.80	9867	\$ 47,360.00
9	Roadway	407(D) 0401	(SP) NT Tack Material	Gal	\$ 2.95	5023	\$ 14,818.83
10	Roadway	411(B) 5945	Superpave, Type S3 (PG 64-22 OK)	Ton	\$ 65.37	1658	\$ 108,357.31
11	Roadway	411(C) 5950	Superpave, Type S4 (PG 76-28 OK)	Ton	\$ 73.54	3751	\$ 275,830.56
12	Roadway	411(C) 5960	Superpave, Type S4 (PG 64-22 OK)	Ton	\$ 72.31	3751	\$ 271,217.13
13	Roadway	411(H) 6210	Superpave, Type S3 (Patch) (PG 64-22 OK)	Ton	\$ 116.82	375	\$ 43,816.33
14	Roadway	412 5267	Cold Milling Pavement	SY	\$ 1.77	33489	\$ 59,275.33
15	Roadway	414(B) 5725	Dowel Jointed P.C. Concrete Pavement (Placement)	SY	\$ 19.93	9867	\$ 196,642.67
16	Roadway	414(G) 5275	P.C. Concrete for Pavement	CY	\$ 136.27	3015	\$ 410,828.81
17	Roadway	509(C) 0322	Class A Concrete, Small Structures	CY	\$ 705.49	20	\$ 14,250.90
18	Roadway	609(A) 0300	Conc. Curb (6" Barrier-Integral)	LF	\$ 9.61	2000	\$ 19,220.00
19	Roadway	609(B) 1513	1'-8" Comb. Curb & Gutter (6" Barrier)	LF	\$ 19.01	2000	\$ 38,020.00
20	Roadway	610(A)0602	4" Concrete Sidewalk	SY	\$ 45.13	3333	\$ 150,433.33
21	Roadway	610(B)0604	6" Concrete Driveway	SY	\$ 52.97	3556	\$ 188,337.78
22	Roadway	610(C) 0609	6" Concrete Dividing Strip	SY	\$ 67.18	166	\$ 11,151.88
23	Roadway	610(I)4610	Tactile Warning Device - New	SF	\$ 29.51	250	\$ 7,377.50
24	Roadway	611(G) 5112	Inlet CI DES. 2 (STD))	EA	\$ 3,586.38	8	\$ 28,691.04
25	Roadway	611(H) 5325	Add'l Depth in Inlet CI Des. 2	VF	\$ 275.64	28.4	\$ 7,840.58
26	Roadway	611(L) 0487	Junction Boxes	CF	\$ 59.55	742	\$ 44,186.10
27	Roadway	612(A) 0641	Manholes Adjust to Grade	EA	\$ 1,404.51	5	\$ 7,022.55
28	Roadway	612(E)0647	Valve Boxes Adjusted to Grade	EA	\$ 334.05	5	\$ 1,670.25
29	Roadway	612(F) 0648	Meter Boxes Adjusted to Grade	EA	\$ 497.43	5	\$ 2,487.15
30	Roadway	613(A) 0491	18" R.C. Pipe Class III	LF	\$ 68.14	50	\$ 3,407.00
31	Roadway	619(A) 0920	Removal of Structures & Obstructions	LS	\$ 24,334.59	1	\$ 24,334.59
32	Roadway	619(B) 4727	Removal of Concrete Pavement	SY	\$ 6.23	9867	\$ 61,469.33
33	Roadway	619(B) 4766	Removal of Concrete Driveway	SY	\$ 7.45	3556	\$ 26,488.89
34	Roadway	619(B) 4791	Removal of Curb	LF	\$ 4.20	871	\$ 3,658.20
35	Roadway	619(B) 4792	Removal of Sidewalk	SY	\$ 10.07	500	\$ 5,035.00
36	Roadway	619(C)0924	Sawing Pavement	LF	\$ 2.87	500	\$ 1,435.00
37	Roadway	622(A)4746	Pipe Railing	LF	\$ 122.69	100	\$ 12,269.00
38	Traffic	802(B) 8344	3" PVC SCH. 40 Plastic Conduit Bored	LF	\$ 29.34	140	\$ 4,107.60
39	Traffic	803(A) 8065	Pull Box (Size I)	EA	\$ 538.22	1	\$ 538.22
40	Traffic	804(A) 2915	Structural Concrete	CY	\$ 642.56	0.9	\$ 578.30
41	Traffic	804(B) 2916	Reinforcing Steel	LB	\$ 1.59	67.2	\$ 106.85
42	Traffic	805(A)8704	Removal of Pull Box	EA	\$ 758.64	5	\$ 3,793.20
43	Traffic	805(B) 8728	(PL) Reset of Pull Box	EA	\$ 775.71	4	\$ 3,102.84
44	Traffic	805(D)8756	(PL) Remove & Reset Existing Signs	EA	\$ 355.77	5	\$ 1,778.85
45	Traffic	806(B) 8894	10' Mtg. ht. TS Ped. Pole (G.STL.)	EA	\$ 1,219.32	3	\$ 3,657.96
46	Traffic	825(A) 8559	(SP) Signal System Controller Upgrade	EA	\$ 546.63	3	\$ 1,639.89
47	Traffic	828 8132	(PL) Detection System (Video)	LS	\$ 78,000.00	1	\$ 78,000.00
48	Traffic	830 8000	Pedestrian Push Button	EA	\$ 1,052.23	12	\$ 12,626.76
49	Traffic	831 8280	1Way 4Sec. Adj. Sig. Hd. S-13	EA	\$ 852.37	2	\$ 1,704.74
50	Traffic	831 8295	1Way2Sec. Adj. Ped. Sig. HD. S-20	EA	\$ 530.04	12	\$ 6,360.48
51	Traffic	834(A) 8207	5/C Traffic Signal Electrical Cable	LF	\$ 2.15	50	\$ 107.50
52	Traffic	834(B) 8220	2/C Shielded Loop Detector Lead-In Cable	LF	\$ 1.26	90	\$ 113.40

Engineer Estimate - Air Depot Blvd: SE 15th to Reno

Item #	Category	Item	Description	Unit	Unit Cost	Est Qty	
53	Traffic	840(B) 8593	E.P.S. Optical Detector	EA	\$ 1,125.37	4	\$ 4,501.48
54	Traffic	840(C) 8594	E.P.S. Optical Detector Cable	LF	\$ 1.55	1020	\$ 1,581.00
55	Traffic	840(D) 8595	E.P.S. 2 Channel Phase Selector	EA	\$ 2,459.07	2	\$ 4,918.14
56	Traffic	850(A) 8110	Sheet Aluminum Signs	SF	\$ 21.52	77	\$ 1,657.04
57	Traffic	850(C) 8118	Mast Arm Mounted Signs (Aluminum)	SF	\$ 58.48	7.5	\$ 438.60
58	Traffic	851 (B) 3216	2" @ 3.65 Galv. Steel Pipe Post	LF	\$ 14.05	36	\$ 505.80
59	Traffic	855(A) 8812	Traffic Stripe (Plastic) (4" Wide)	LF	\$ 0.54	15733	\$ 8,495.78
60	Traffic	855(A) 8814	Traffic Stripe (Plastic) (8" Wide)	LF	\$ 1.37	192	\$ 263.04
61	Traffic	855(A) 8818	Traffic Stripe (Plastic) (12" Wide)	LF	\$ 1.72	760	\$ 1,307.20
62	Traffic	855(A) 8825	Traffic Stripe (Plastic) (24" Wide)	LF	\$ 6.84	62	\$ 424.08
63	Traffic	855(B) 8818	Traffic Stripe (Plastic) (Arrows)	EA	\$ 112.55	10	\$ 1,125.50
64	Traffic	856(A) 8530	Traffic Stripe (Multi-Polymer) (4" Wide)	LF	\$ 0.44	6112	\$ 2,689.43
65	Traffic	856(A) 8540	Traffic Stripe (Multi-Poly.) (8" Wide)	LF	\$ 1.33	2048	\$ 2,723.84
66	Traffic	856(A) 8548	Traffic Stripe (Multi-Poly.) (12" Wide)	LF	\$ 2.18	50	\$ 109.00
67	Traffic	856(A) 8555	Traffic Stripe (Multi-Poly.) (24" Wide)	LF	\$ 5.66	384	\$ 2,173.44
68	Traffic	856(B) 8860	Traffic Stripe (Multi-Poly.) (Arrows)	EA	\$ 178.73	37	\$ 6,613.01
69	Traffic	857(A) 8839	Construction Taff.Str. (Paint) (4" Wide)	LF	\$ 0.13	10000	\$ 1,300.00
70	Traffic	857(E) 8887	(PL) Construction Zone Pavement Markers (Flex Tab) Type 2-1	EA	\$ 0.51	1180	\$ 601.80
71	Traffic	857(E) 8890	(PL) Construction Zone Pavement Markers (Flex Tab) Type 2-2	EA	\$ 0.61	300	\$ 183.00
72	Traffic	857(F) 8006	Pavement Marking Removal (Traffic Stripe)	LF	\$ 0.23	5597	\$ 1,287.31
73	Traffic	857(F) 8007	Pavement Marking Removal (Arrows)	EA	\$ 38.90	22	\$ 855.80
74	Traffic	857(F) 8008	Pavement Marking Removal (Words)	EA	\$ 48.10	9	\$ 432.90
75	Traffic	880(A) 8812	Arrow Display (Type C)	SD	\$ 2.34	480	\$ 1,123.20
76	Traffic	880(B) 8818	Construction Signs 0 to 6.25 SF	SD	\$ 0.31	5770	\$ 1,788.70
77	Traffic	880(B) 8821	Construction Signs 6.26 to 15.99 SF	SD	\$ 0.60	2424	\$ 1,454.40
78	Traffic	880(B) 8824	Construction Signs 16.0 SF to 32.99 SF	SD	\$ 1.20	480	\$ 576.00
79	Traffic	880(C) 8842	Construction Barricade (Type III)	SD	\$ 0.80	996	\$ 796.80
80	Traffic	880(C) 8848	Wing Barricades	SD	\$ 1.43	960	\$ 1,372.80
81	Traffic	880(E) 8860	Warning Lights (Type A)	SD	\$ 0.35	3888	\$ 1,360.80
82	Traffic	880(E) 8872	Warning Lights (Type C)	SD	\$ 0.03	43080	\$ 1,292.40
83	Traffic	880(F) 8878	Drums	SD	\$ 0.23	43080	\$ 9,908.40
84	Traffic	880(G) 8890	Channelizer Cones	SD	\$ 0.33	300	\$ 99.00
85	Traffic	882(A) 8306	Port. Changeable Message Sign	SD	\$ 13.14	480	\$ 6,307.20
86	Rail	930	Rail Crossing (ODOT Owned)	LS	\$ 100,000.00	1	\$ 100,000.00
87	Roadway	220 2800	SWPPP Documentation and Management	LS	\$ 5,434.00	1	\$ 5,434.00
88	Const.	641 1552	Mobilization	LS	\$ 323,316.07	1	\$ 241,906.80
89	Staking	642(B)0096	Construction Staking Level II	LS	\$ 72,985.44	1	\$ 54,198.69

Subtotal \$ 2,719,295.53

Price Inflation (2 years, 4%/yr) \$ 221,894.52

10% Contingency \$ 294,119.00

Total (ROUNDED) \$ 3,240,000.00

Fed \$ 2,592,000.00

Local \$ 648,000.00

PROGRAMS DIVISION PROJECT REQUEST				JOB PIECE=>			
Division	Local Government Division	Date	10/10/17	County	Oklahoma County		
Project Description		Resurface Air Depot Boulevard from SE 15 th Street to Reno Avenue w Sidewalk					
TYPE OF IMPROVEMENT: Resurfacing							
City	Midwest City	Street	Air Depot Blvd	Highway			
Control Section		Proj Length	1.0 Miles	Bridge NBI			
Begin		End		Length	1.0 Mi	Total Length	1.0 Mi
Functional Classification		(N) NATIONAL HIGHWAY SYSTEM					
		(A) PRINCIPAL ARTERIAL					
		(B) MINOR ARTERIAL				X	
		(C) MAJOR/URBAN/COLLECTOR					
		(D) LOCAL ROAD/MINOR COLLECTOR					
COST ESTIMATE	\$3,240,000		MATCHING FUND RATIO		80	20	
PRIMARY FUND	\$2,592,000--STP-UZA		MATCHING FUND		\$648,000-City funds		
CONSULTANT PE	COST ESTIMATE	\$0	FUNDING SOURCE				
RIGHT-OF-WAY	COST ESTIMATE	\$0	FUNDING SOURCE				
UTILITY	COST ESTIMATE	\$0	FUNDING SOURCE				

THIS PORTION TO BE COMPLETED BY PROGRAMS DIVISION

LET DATE			LET CODE		CATEGORY CODE	
COMP DATE			MAIN DIV		COMM ACT.	
PROJECT TYPE			WORK TYPE		NHS OVERSIGHT	
FED PART		Y	N	AREA	FUNCT. CLASS	
FED/NON		1	8	URBAN AREA	IMPROVE TYPE	
NATIONAL HIGHWAY			FISCAL YR		CIP SITE	
US CONG DISTRICT			SENATE DST		HOUSE DIST	
DATE SET UP			LOADED BY		STATEWIDE	
01	81-PE	J2		(001)		
02	86-ROW	J2		(002)		
03	91-UTIL	J2		(003)		
PIECE	WORKTYPE	PROJ NUMBER	MILE POST	PART	SUFFIX	
PIECE	FUND CODE	FED FUNDS		STATE FUNDS	OTHER FUND	

**RESOLUTION
PROGRAMMING SURFACE TRANSPORTATION PROGRAM
URBANIZED AREA (STP-UZA) PROJECT**

Be it remembered that on the 10th day of October 2017, at a regular meeting of the City Council of the City of Midwest City, the following resolution was presented, read and adopted:

WHEREAS, Surface Transportation Program funds for urbanized areas have been made available for transportation improvements within the Oklahoma City Urban Area, and

WHEREAS, The City of Midwest City has selected a project described as follows: Air Depot Boulevard Resurfacing from SE 15th Street to Reno Avenue, and

WHEREAS, the engineer's preliminary estimate of cost is \$3,240,000, and Federal participation under the terms of the *Moving Ahead for Progress in the 21st Century (MAP-21)* relating to Surface Transportation Program Urbanized Area (STP-UZA) funds is hereby requested for funding 80% of the project cost, which is estimated at \$2,592,000, and

WHEREAS, the City proposes to use the Capital Improvements Project Fund (157) as the source of funds for the balance of the project costs, which is estimated at \$648,000, and

WHEREAS, no City funds are committed by this action; and

WHEREAS, the City has the required matching funds available and further agrees to deposit matching funds by separate agreement with the Oklahoma Department of Transportation (ODOT) prior to advertising of the project for bid by ODOT; and

WHEREAS, the City has arranged for its city engineer, a qualified engineer, to furnish engineering services in preparation of detailed plans, specifications, and estimates; and

WHEREAS, the City agrees to provide for satisfactory maintenance after completion, and to furnish the necessary right-of-way clear and unobstructed, and

WHEREAS, the City agrees, as a condition to receiving any Federal financial assistance from the Department of Transportation, that it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42. U.S.C. 2000d et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, "Nondiscrimination of Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964", and

WHEREAS, the city assures that no qualified person with a disability shall, solely by reasons of their disability, be excluded from participation in, be denied the benefits of or otherwise be subjected to discrimination under any program or activity administered by the City; and

WHEREAS, the City further understands that acceptance of this resolution by the Association of Central Oklahoma Governments (ACOG) and the Oklahoma Department of Transportation is not a commitment to Federal funding, but only registers the City's interest and intent in participating in the program application process.

NOW, THEREFORE, BE IT RESOLVED:

That ACOG is hereby requested to consider the selection of this project as a candidate for Federal funding, and to submit same to the Oklahoma Transportation Commission for its approval;

That the Oklahoma Transportation Commission is hereby requested to concur in the selection of this project and to submit same to the Federal Highway Administration for its approval.

ADOPTED by the City Council of Midwest City and **SIGNED** by the Mayor

this _____ day of _____, 2017.

ATTEST:

City Clerk

Mayor

Approved as to form and legality

City Attorney

* * * * *

Note: Each completed **resolution** (with original signatures or a certified copy), an engineer's preliminary **cost estimate** (cost estimate must be no older than 6 months prior to the date of the resolution) and a **site map** is to be submitted to the Metropolitan Planning Organization (MPO) at the following address. The MPO will forward the resolution to the Oklahoma Department of Transportation for programming.

Association of Central Oklahoma Governments
Attention: Holly Massie
21 E. Main Street, Suite 100
Oklahoma City, OK 73104-2405



The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT -
ENGINEERING DIVISION

Billy Harless, Community Development Director
Patrick Menefee, P.E., City Engineer

ENGINEERING DIVISION
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Kellie Gilles, Manager
COMPREHENSIVE PLANNING
Julie Shannon, Comprehensive Planner
BUILDING INSPECTION DIVISION
Christine Allison, Building Official
GIS DIVISION
Kathy Spivey, GIS Coordinator

To: Honorable Mayor and Council

From: Patrick Menefee, P.E., City Engineer

Date: October 10th, 2017

Subject: Discussion and consideration of entering into a contract with MTZ Construction, Inc. in the amount of \$25,647.50 for the Air Depot Boulevard Rail Road Construction Project.

Staff received quotes for the above referenced project and recommends entering into a contract with MTZ Construction, Inc. in the amount of \$25,647.50. The funds for this project were approved by the accompanying Capital Improvement Committee item heard earlier as part of the CIP agenda.

Staff recommends approving the contract to MTZ Construction, Inc.

Patrick Menefee, P.E.
City Engineer

Attachments

3545 SW 37TH ST
 OKLAHOMA CITY, OK
 73119

Phone: (405) 202-6417
 Fax: (405) 686-0716
 E-mail: mtzconstruction2012@hotmail.com



Quotation

To:
Air Depot Crosswalk Detail

Date:

10/4/2017

City of Midwest City, OK

100 N Midwest Blvd. 73110

Item #	Description	Units	Quantity	Unit Price	Total
	Removal of RR Pads and Ties	LS	1	\$ 7,000.00	\$ 7,000.00
	Excavation to 1.25' Below Top of rail	LS	1	\$ 7,500.00	\$ 7,500.00
	Concrete	CY	14	\$ 250.00	\$ 3,500.00
	Asphalt	TON	8.5	\$ 135.00	\$ 1,147.50
	Traffic Control	LS	1	\$ 4,000.00	\$ 4,000.00
	Mobilization	LS	1	\$ 2,500.00	\$ 2,500.00
Total					\$ 25,647.50

Quotation valid for 30 days.

Quotation prepared by: Conrado Martinez

This is a quotation on the goods named, subject to the conditions noted below:

Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this quotation, sign here and return:



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
ghenson@midwestcityok.org
Office: 405.739.1204/Fax: 405.739.1208

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: J. Guy Henson, City Manager

DATE: October 10, 2017

SUBJECT: Discussion and consideration of 1) passing and approving a resolution of support for the nomination of Mayor Matthew D. Dukes II for election to the District 8 seat on the Board of Directors of the Oklahoma Municipal League; and 2) declaring such nomination to be for the benefit of the City of Midwest City and other municipalities within the district; and declaring the mission of the Oklahoma Municipal League to be for the public purpose.

Please see the attached information regarding the District 8 Board seat. Mayor Dukes is very interested in participating on the Board and feels it would be beneficial to our community. Staff concurs.

Action on this item is at the discretion of the Council.

J. GUY HENSON, AICP, City Manager



Champions For Effective Local Government

OKLAHOMA MUNICIPAL LEAGUE, INC.

201 N.E. 23rd Street ♦ Oklahoma City OK 73105
405-528-7515 ♦ 800-324-6651 ♦ 405-528-7560 Fax

TO: District 8 OML Member Municipalities
(Mayor, Manager, Council-members & Clerk)

FROM: The Honorable William Shewey, OML President

SUBJECT: Call for Nominations in District 8

DATE September 25, 2017

The OML District 8 Board seat is open, as of September 14th, due to Mayor Randy Ross' election to the Vice President position on the OML board of directors. The cutoff for nominations is Friday, October 27, 2017 and will be presented to the OML board of directors at the November board meeting.

District 8 is comprised of the following member municipalities:

ARCADIA	JONES	NICOMA PARK
BETHANY	LAKE ALUMA	NOBLE
CALUMET	LANGSTON	OKARCHE
CHOCTAW	LEXINGTON	ORLANDO
COYLE	LUTHER	PIEDMONT
CRESCENT	MARSHALL	SLAUGHTERVILLE
DEL CITY	MERIDIAN	SPENCER
EDMOND	MIDWEST CITY	THE VILLAGE
EL RENO	MOORE	VALLEY BROOK
FOREST PARK	MULHLL	WARR ACRES
GUTHRIE	MUSTANG	YUKON
HARRAH	NICHOLS HILLS	

Any municipal official from an OML member municipality that is interested in this position can apply. Please submit a letter of interest, resume and a resolution from your municipality supporting your nomination to the OML offices, 201 NE 23rd Street, attention: Nancee Morris to be received no later than **Friday, October 27, 2017**. A sample resolution is included for your convenience.

Contact Nancee Morris at 1-800-324-6651 or 405-528-7515 or nancee@oml.org for further information. Thank you for your interest.

RESOLUTION NO. 2017-_____

A RESOLUTION OF SUPPORT FOR THE APPOINTMENT OF MIDWEST CITY MAYOR MATTHEW D. DUKES II TO THE DISTRICT 8 SEAT ON THE BOARD OF DIRECTORS OF THE OKLAHOMA MUNICIPAL LEAGUE; DECLARING SUCH NOMINATION TO BE FOR THE BENEFIT OF THE CITY OF MIDWEST CITY AND OTHER MUNICIPALITIES WITHIN THE DISTRICT; AND DECLARING THE MISSION OF THE OKLAHOMA MUNICIPAL LEAGUE TO BE FOR THE PUBLIC PURPOSE.

WHEREAS, the City of Midwest City recognizes that the Oklahoma Municipal League ("OML") is a non-profit member driven organization composed of municipalities from across the State of Oklahoma who work together for their mutual benefit; and

WHEREAS, the City of Midwest City, through its membership with OML, realizes many benefits from the policy and legislative work of the OML, and, as a result, supports the mission of OML which is to provide services and programs to its members to assist them in better serving their citizens and communities; and

WHEREAS, the City of Midwest City is within District 8 and as such is represented by an appointee seated within said district; and

WHEREAS, the City of Midwest City has an interest and desire to resolve its support of the nomination of Mayor Matthew D. Dukes II for District 8 seat on the OML Board of Directors; and

WHEREAS, the City of Midwest City finds that said nomination would benefit the City of Midwest City and the other municipalities within District 8 by serving as the individual and collective voice of local government officials in interaction at both the state and national levels;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:

Section 1: That the City of Midwest City unequivocally supports the nomination of Mayor Matthew D. Dukes II to serve as the District 8 representative on the Board of Directors of the OML, by finding and declaring the mission of OML to be for the public purpose and acknowledging that the City of Midwest City and other municipalities within District 8 will benefit by his appointment.

Section 2: That, should Mayor Matthew D. Dukes II ultimately be appointed to the OML Board of Directors, he is specifically authorized and requested to fully participate in said meetings of the Board of Directors and the projects of the same to the ultimate benefit of the City of Midwest City.

PASSED and APPROVED by the City of Midwest City this 10th day of October, 2017.

CITY OF MIDWEST CITY

MATTHEW D. DUKES II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

APPROVED as to form and legality this 10th day of October 10, 2017.

PHILIP W. ANDERSON, City Attorney



The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT -
ENGINEERING DIVISION

Billy Harless, Community Development Director
Patrick Menefee, P.E., City Engineer

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BUILDING INSPECTION DIVISION
Charles Belk, Building Official
GIS DIVISION
Kathy Spivey, GIS Coordinator

TO : Honorable Mayor and City Council

FROM : Patrick Menefee, P.E., City Engineer

DATE : October 10, 2017

SUBJECT : Discussion and consideration of passing and approving a Resolution declaring property surplus, authorizing sale by auction or bid, and closing to public use a certain tract of land located at end south end of Texas Avenue at Belleview Drive. The parcel is shown as a public street on the plat of Pointon City Second Addition Blocks 6,7,8,9&10, located within the corporate boundaries of Midwest City, in the NE/4 of Section 6, T 11N R1W, Oklahoma County Oklahoma.

The sale and closing of the property are needed in connection with a request from the owner of the property located adjacent and to the east of the parcel in concern. The parcel was platted as a street in 1956 and has never been used as such and is not required for municipal purposes. This parcel is being maintained by the owner of the property located at 10700 Belleview Drive.

Staff recommends approval

Patrick Menefee, P.E.
City Engineer

Attachment

RESOLUTION NO. 2017-_____

A RESOLUTION DECLARING AS SURPLUS A PARCEL OF REAL PROPERTY GENERALLY LOCATED IN THE 10000 BLOCK OF BELLEVIEW DRIVE AT THE SOUTH END OF TEXAS AVENUE AND AUTHORIZING THE SALE OF SAID REAL ESTATE BY AUCTION OR BID TO THE HIGHEST BIDDER AND PROVIDING THAT SAID PARCEL OF REAL PROPERTY BE CLOSED TO PUBLIC USE.

WHEREAS, The City of Midwest City is a duly constituted and qualified municipality under the laws of the State of Oklahoma operating under a home rule charter; and

WHEREAS, the parcel of real estate and the area of concern, is more fully described in **Exhibit A**.

WHEREAS, the City of Midwest City has an interest in the above described area of concern by reason, of the dedication of street right of way as shown in the plat of Pointon City Second Addition Blocks 6, 7, 8, 9 & 10.

WHEREAS, the property to be declared surplus is an area containing 8100 square feet or 0.1859 acres more or less and is shown as part of Texas Avenue on the plat of Pointon City Second Addition Blocks 6, 7, 8, 9 & 10

WHEREAS, Allan B. Boland and Sherry F. Boland Trustees, of the Allan Barclay Boland and Sherry Faye Boland Revocable Trust, are the owners of the property, located at 10700 Belleview Drive, immediately east of the parcel of concern.

WHEREAS, the area sought to be declared surplus is shown as street right of way on the plat of Pointon City Second Addition Blocks 6, 7, 8, 9 & 10.

WHEREAS, the area sought to be declared surplus has never been developed or used as a street.

WHEREAS, Allan B. Boland and Sherry F. Boland continue to maintain the area of concern at their own expense.

WHEREAS, the City of Midwest does not have plans or use for the area of concern and it is in the best interest of the City of Midwest to sell the real property at public auction to the highest bidder.

WHEREAS, the area of concern has an approximate value of One Dollar and Four Cents per square foot (\$1.04 sq.') based on the County Assessor's value of the adjoining property at 10700 Belleview Drive.

WHEREAS, the above described area of concern should be closed to public use.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA

That that the City of Midwest City, owner of the interest created by way of dedication of street right of way shown on the plat of Pointon City Second Addition Blocks 6, 7, 8, 9 & 10, in the parcel or tract of land being more fully described in **Exhibit A**, does hereby declare said property surplus and authorizes the sale of said interest in real property at public auction to the highest bidder and further declares said property closed for use by the public.

PASSED AND APPROVED by the Mayor and City Council of Midwest City

this _____ day of _____, 2017.

ATTEST:

City Clerk

Mayor

Approved as to form and legality

City Attorney

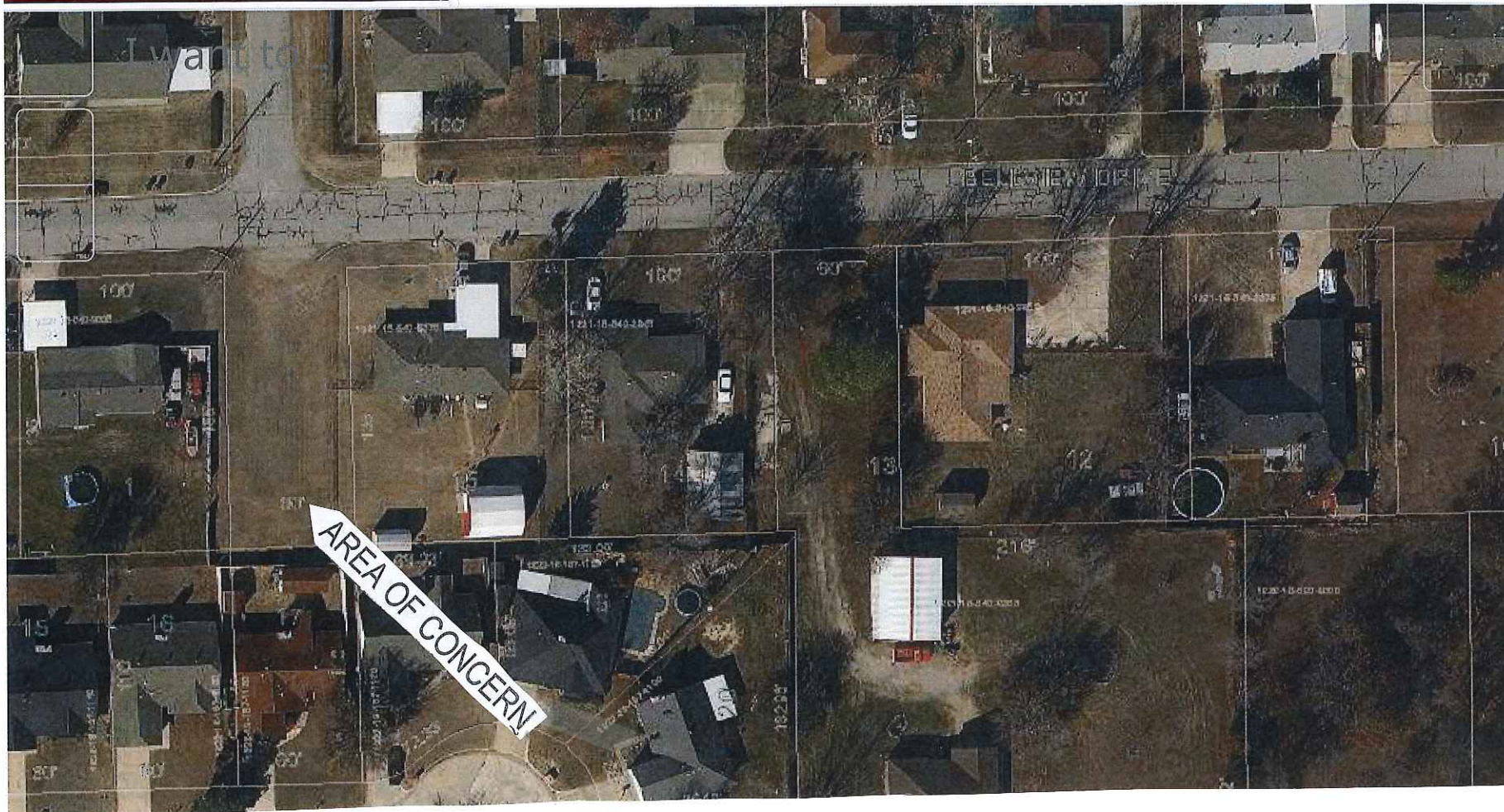
EXHIBIT A

A tract or parcel of land located in Pointon City Second Addition Blocks 6,7,8,9 & 10 in NE/4 of Section 6 Township 11 North Range 1 West Oklahoma County Oklahoma; Beginning at the northeast corner of Lot 1 Block 8 thence east along the south line of Belleview Drive a distance of 60 feet to the northwest corner Lot 15 Block 10 thence south along the west line of said Lot 15 Block 10 a distance of 135 feet to the south line of said Pointon City Second Addition Blocks 6,7,8,9 & 10 thence west along said south line a distance of 60 feet to the southeast corner said Lot 1 Block 8 thence north along the east line of said Lot 1 Block 8 to the point or place of beginning.



Leonard Sullivan Oklahoma County Assessor

ONLINE MAPPING





Municipal Court
100 N. Midwest Blvd.
Midwest City, OK 73110
makarns@midwestcityok.org
Office: 405-405-739-1284
www.midwestcityok.org

Memorandum

TO: Honorable Mayor and Council

FROM: Philip W. Anderson, City Attorney

DATE: October 10, 2017

SUBJECT: Discussion and consideration of 1) declaring Court property, (3) window speaker parts and (1) electric stair step machine as surplus; and 2) authorizing the disposal of all by public auction, sealed bid or destruction, if necessary.

This agenda item will declare the items listed as surplus. There are no other operational applications available within the City.

- (3) Window speaker parts
- (1) Electric stair step machine

Staff recommends approval.

Philip W. Anderson, City Attorney



Assistant City Manager

100 N. Midwest Boulevard

Midwest City, OK 73110

office 405.739.1201

TO: Honorable Mayor and Council

FROM: Tim Lyon, Assistant City Manager

DATE: October 10, 2017

SUBJECT: Discussion and consideration of declaring city vehicle unit 06-00-93, a 2012 Chevrolet Impala police patrol car, VIN number 2G1WDE3XC1158765, surplus and authorizing its disposal by sealed bid or auction.

The 2012 Chevrolet Impala patrol car identified above was involved in an at-fault accident. Travelers Insurance is the liability carrier for the City and has included salvage value as a part of the property settlement.

There are no other operational applications available within the City for this item.

Staff recommends this item be declared surplus and be disposed of for salvage value.

If you have any questions, please give me a call at 739-1201.

Tim L. Lyon



NEW BUSINESS/
PUBLIC DISCUSSION





EXECUTIVE SESSION





City Attorney
100 N. Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1203
panderson@midwestcityok.org
www.midwestcityok.org

TO: Honorable Mayor and Councilmembers

FROM: Philip Anderson, City Attorney

DATE: October 10, 2017

SUBJECT: Discussion and consideration of (1) entering into executive session, as allowed under 25 O.S., § 307(B)(4), to discuss legal options regarding illegal use of the City's registered trademark.

Appropriate information will be provided during the executive session.

A handwritten signature in dark ink, appearing to read "P. Anderson", is written over the typed name.

Philip W. Anderson
City Attorney



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1204
ghenson@midwestcityok.org
www.midwestcityok.org

MEMORANDUM

TO: Honorable Mayor and Council

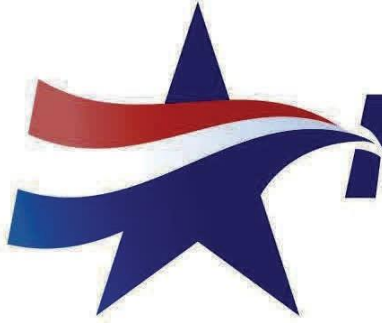
FROM: J. Guy Henson, City Manager

DATE: October 10, 2017

RE: Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(B)(3) and (c)(10), on the advice of the Municipal Counselor, to receive confidential communications from development counsel concerning the proposed refinancing terms with respect to the Town Center Shopping Center Project and 2) in open session, authorizing the city manager to take action as appropriate based on the discussion in executive session.

Appropriate information will be provided in executive session.

J. GUY HENSON
City Manager



MIDWEST CITY

Where the Spirit Flies High

MUNICIPAL AUTHORITY
AGENDA

MIDWEST CITY, OK



EST 1942



MIDWEST CITY MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 10, 2017 - 7:01 PM

To make a special assistance request, call 739-1215 or email pmenefee@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so that the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item does not meet with approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in regular order.
 - 1. Discussion and consideration of approving the minutes of the staff briefing and regular meeting of September 26, 2017 as submitted. (Secretary - S. Hancock)
 - 2. Discussion and consideration of restricting public vehicular access to Morris McGee Drive from October 11, 2017 to January 12, 2018 only that associated with Holiday Lights Spectacular. (Public Works - V. Sullivan)
- C. NEW BUSINESS/PUBLIC DISCUSSION.
- D. ADJOURNMENT.



CONSENT AGENDA



A notice for staff briefings of the Midwest City Municipal Authority was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Municipal Authority Staff Briefing Minutes

September 26, 2017 – 6:00 PM

This staff briefing was held in the Midwest City Council Conference Room on the second floor of City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:47 PM with the following members present: Trustees Susan Eads, Pat Byrne, Rick Dawkins, Sean Reed, Christine Allen, and Jeff Moore; and Secretary Sara Hancock. Absent: none.

Discussion.

Clarification of agenda items, handouts, and presentation of new or additional information for items on the Hospital Authority agenda for September 26, 2017. The Trustees had no questions or comments for the Staff.

Chairman Dukes closed the meeting at 6:48 PM.

ATTEST:

MATTHEW D. DUKES, II, Chairman

SARA HANCOCK, Secretary

A notice for regular meetings of the Midwest City Municipal Authority was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Municipal Authority Minutes

September 26, 2017 – 7:01 PM

This meeting was held in the Midwest City Council Chambers at City Hall, 100 North Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 8:29 PM with the following members present: Trustees Susan Eads, Pat Byrne, Rick Dawkins, Sean Reed, Christine Allen, and Jeff Moore; and Secretary Sara Hancock. Absent: none.

Consent Agenda. Dawkins made a motion to approve the consent agenda, as submitted, except for item three, seconded by Allen. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

1. Discussion and consideration of approving the minutes of the staff briefing and regular meeting of September 12, 2017 as submitted.
2. Discussion and consideration of accepting the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending August 31, 2017.
3. **Discussion and consideration of accepting the Midwest City Soccer Club 2016-17 financial statement.** No action taken.

New Business/Public Discussion.

There was no new business or public discussion.

Adjournment.

There being no further business, Chairman Dukes adjourned the meeting at 8:30 PM.

ATTEST:

MATTHEW D. DUKES, II, Chairman

SARA HANCOCK, Secretary



Public Works Administration
Vaughn Sullivan, Director
vsullivan@midwestcityok.org
R. Paul Streets, Assistant Director
rstreets@midwestcityok.org
8730 S.E. 15th Street,
Midwest City, Oklahoma 73110
O: 405-739-1060 /Fax: 405-739-1090

Memorandum

TO: Honorable Chairman and Trustees, Midwest City Municipal Authority

FROM: Vaughn K. Sullivan, Community Services Director

DATE: October 10, 2017

SUBJECT: Discussion and consideration of restricting public vehicular access to Morris McGee Drive from October 11, 2017 to January 12, 2018 only that associated with Holiday Lights Spectacular.

As in the past, we are requesting that public vehicular access to Morris McGee Drive be restricted to only that associated with Holiday Lights Spectacular. This year Holiday Lights Spectacular will run from November 16, 2017 through December 30, 2017.

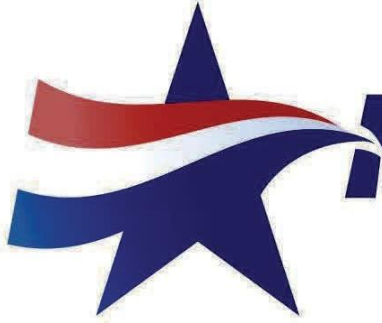
Staff recommends approval.

Vaughn K. Sullivan
Community Service Director



NEW BUSINESS/
PUBLIC DISCUSSION





MIDWEST CITY

Where the Spirit Flies High

MEMORIAL HOSPITAL
AUTHORITY AGENDA

MIDWEST CITY, OK



EST 1942



MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 10, 2017 - 7:02 PM

To make a special assistance request, call 739-1215 or email pmenefee@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

A. CALL TO ORDER.

B. DISCUSSION ITEMS.

1. Discussion and consideration of approving the minutes of the staff briefing and regular meeting of September 26, 2017 as submitted. (Secretary - S. Hancock)
2. Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Secretary - S. Hancock)

C. NEW BUSINESS/PUBLIC DISCUSSION.

D. EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(10), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City. (City Manager – G. Henson)

E. ADJOURNMENT.



DISCUSSION ITEMS



A notice for staff briefings of the Midwest City Memorial Hospital Authority was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Memorial Hospital Authority Staff Briefing Minutes

September 26, 2017 – 6:00 PM

This regular meeting was held in the Midwest City Council Conference Room on the second floor of City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:48 PM with the following members present: Trustees Susan Eads, Pat Byrne, Rick Dawkins, Sean Reed, Christine Allen, Jeff Moore and Secretary Sara Hancock. Absent: none.

Discussion.

Clarification of agenda items, handouts, and presentation of new or additional information for items on the Hospital Authority agenda for September 26, 2017. Staff discussed individual agenda items with the Trustees.

Chairman Dukes closed the meeting at 6:53 p.m.

ATTEST:

MATTHEW D. DUKES, II, Chairman

SARA HANCOCK, Secretary

A notice for regular meetings of the Midwest City Memorial Hospital Authority was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Memorial Hospital Authority Minutes

September 26, 2017 – 7:02 PM

This meeting was held in the Midwest City Council Chambers at City Hall, 100 North Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 8:30 PM with the following members present: Trustees Pat Byrne, Susan Eads, Rick Dawkins, Sean Reed, Christine Allen, and Jeff Moore; and Secretary Sara Hancock. Absent: none.

Consent Agenda. Dawkins made a motion to approve the minutes, as submitted, seconded by Reed. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore, and Chairman Dukes. Nay: none. Absent: none. Motion carried.

1. Discussion and consideration of approving the minutes of the staff briefing and regular meeting of September 12, 2017 as submitted.
2. Discussion and consideration of authorizing the application to rezone a portion of the Midwest City Memorial Hospital Authority property located at approximately 1301 and 1401 Crosby Boulevard (Parts of the Southwest Quarter (SW/4) of Section Four (4), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Midwest City, Oklahoma County, Oklahoma); and authorizing Robert Stearns of Sooner Investment Group to file the zoning amendment application and to file appropriate plats for the described properties; and to take all actions necessary or appropriate to amend the zoning of the described property.
3. Discussion and consideration of entering into a contract with SCS Engineers, Yukon, OK, not to exceed \$50,000 to oversee the MCMH Authority's application to the Oklahoma Corporation Commission Indemnity Fund ("OCC IF") and subsequent work necessary to administer and close OCC IF Case ID #064-4150 for Facility ID #55-07415 at 5923 SE 15th Street.
4. Discussion and consideration of approving an Oklahoma Corporation Commission Indemnity Fund Application for 5923 SE 15th Street.

Discussion Items.

1. **Discussion and consideration of a report provided by Alliance Health regarding the improvement progress.** Clay Franklin, 401 N. Bryant, OKC, spoke with the Council. After discussion Dawkins made a motion to accept the report, as submitted, seconded by Reed. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore, and Chairman Dukes. Nay: none. Absent: none. Motion carried.

2. Discussion and consideration of approving the Second Amendment to the Sooner Rose Phase II – Theatre Development Financing Assistance Agreement with MWC Warren Theatre, Inc.

After discussion with staff, Reed made a motion to approve the Amendment, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore, and Chairman Dukes. Nay: none. Absent: none. Motion carried.

*Councilmember Byrne left the meeting at 8:31 PM.

3. Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. No action needed.

*Councilmember Byrne returned to the meeting at 8:33 PM.

New Business/Public Discussion.

There was no new business or public discussion.

Executive Session.

- 1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(10), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City.** Dawkins made a motion to go into executive session, seconded by Reed. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore, and Chairman Dukes. Nay: none. Absent: none. Motion carried. The Trustees went into executive session at 9:03 PM and returned to open session at 9:41 PM. No action was taken.

Adjournment.

There being no further business, Chairman Dukes adjourned the meeting at 9:41 PM.

ATTEST:

MATTHEW D. DUKES, II, Chairman

SARA HANCOCK, Secretary



Midwest City Memorial Hospital Authority
100 North Midwest Boulevard
Midwest City, Oklahoma 73110
Office (405) 739-1207/Fax (405) 739-1208
www.midwestcityok.org

MEMORANDUM

To: Honorable Chairman and Trustees

From: Sara Hancock, Secretary

Date: October 10, 2017

Subject: Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

Jim Garrels, President, Fiduciary Capital Advisors, asked staff to put this item on each agenda in the event the Hospital Authority's investments need to be reallocated, an investment fund manager needs to be changed or changes need to be made to the Statement of Investment Policy on short notice.

Action is at the discretion of the Authority.

Sara Hancock

Sara Hancock, Secretary



NEW BUSINESS/
PUBLIC DISCUSSION





EXECUTIVE SESSION





Midwest City Memorial Hospital Authority
100 North Midwest Boulevard
Midwest City, Oklahoma 73110
Office (405) 739-1207/Fax (405) 739-1208
www.midwestcityok.org

MEMORANDUM

To: Honorable Chairman and Trustees

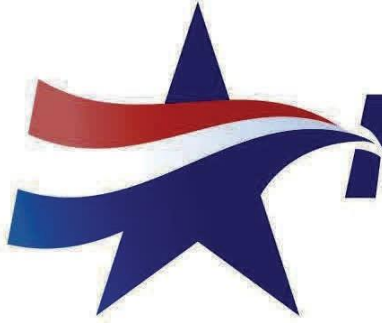
From: Guy Henson, General Manager/Administrator

Date: October 10, 2017

Subject: Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(10), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City; and 2) in open session, authorizing the city manager to take action as appropriate based on the discussion in executive session.

Appropriate information will be provided in executive session.

J. Guy Henson, City Manager



MIDWEST CITY

Where the Spirit Flies High

ECONOMIC DEVELOPMENT
COMMISSION AGENDA

MIDWEST CITY, OK



ANNIVERSARY

EST 1942



MIDWEST CITY ECONOMIC DEVELOPMENT COMMISSION AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 10, 2017 - 7:03 PM

To make a special assistance request, call 739-1215 or email pmenefee@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so that the Commissioners, by unanimous consent, can approve routine agenda items by one motion. If any item does not meet with approval of all the Commissioners, or members of the audience wish to discuss an item, it will be removed and heard in regular order.
1. Discussion and consideration of approving the minutes of the staff briefing and regular meeting of July 11, 2017 meetings as submitted. (Secretary - S. Hancock)
 2. Discussion and consideration of accepting the Midwest City Chamber of Commerce's quarterly report for the period ending September 30, 2017. (City Manager - G. Henson)
 3. Discussion of the Convention and Visitors Bureau Quarterly Activity Report for the period ending September 30, 2017. No action is necessary; this item is presented for informational and discussion purposes only. (Public Works Director – V. Sullivan)
- C. NEW BUSINESS/PUBLIC DISCUSSION.
- D. ADJOURNMENT.



CONSENT AGENDA



Notice of regular meetings for staff briefings for the Midwest City Economic Development Commission was filed for the calendar year with the City Clerk of Midwest City and copies of the agenda for this meeting were posted at City Hall and on the Midwest City website, accessible to the public for at least 24 hours in advance of the meeting.

**MINUTES OF THE STAFF BRIEFING FOR MIDWEST CITY
ECONOMIC DEVELOPMENT COMMISSION MEETING**

July 11, 2017 - 6:00 p.m.

This regular meeting was held in the Midwest City Council Conference Room on the second floor of City Hall, 100 North Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma. The following members were present: Chairman Matt Dukes; Commissioners Susan Eads, Pat Byrne, Rick Dawkins, Sean Reed, Christine Allen, and Jeff Moore; and Secretary Sara Hancock. Absent: none.

Chairman Dukes called the meeting to order at 6:27 p.m.

Clarification of agenda items, handouts, and presentation of new or additional information for items on the Economic Development Commission agenda for July 11, 2017. The commissioners had no questions about the items on the agenda.

Chairman Dukes closed the meeting at 6:35 p.m.

ATTEST:

MATTHEW D. DUKES II, Chairman

SARA HANCOCK, Secretary

Notice of this regular meeting of the Midwest City Economic Development Commission was filed for the calendar year with the City Clerk of Midwest City and copies of the agenda for this meeting were posted at City Hall and on the Midwest City website, accessible to the public for at least 24 hours in advance of the meeting.

**MINUTES OF THE MIDWEST CITY
ECONOMIC DEVELOPMENT COMMISSION MEETING**

July 11, 2017 - 7:03 p.m.

This regular meeting was held in the Midwest City Council Chambers, 100 North Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma with the following members present: Chairman Matt Dukes; Commissioners Susan Eads, Pat Byrne, Rick Dawkins, Sean Reed, Christine Allen, and Jeff Moore; and Secretary Sara Hancock. Absent: none.

Chairman Dukes called the meeting to order at 9:21 p.m.

Discussion Items.

1. **Discussion and consideration of approving the minutes of the staff briefing and regular meeting of April 11, 2017, and the May 03, 2017 and May 22, 2017 special meetings, as submitted.** Dawkins made a motion to approve the minutes, seconded by Allen. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: None. Motion carried.

2. **Discussion and consideration of entering into a contract with the Midwest City Chamber of Commerce for Fiscal Year 2017-18 for \$3000 per month to implement economic development events in the city of Midwest City.** Dawkins made a motion to approve the contract, seconded by Allen. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: None. Motion carried.

3. **Discussion and consideration of accepting the Midwest City Chamber of Commerce's quarterly report for the period ending June 30, 2017.** Dawkins made a motion to accept the quarterly report, seconded by Byrne. Voting aye: Eads, Byrne, Dawkins, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: None. Motion carried.

New Business/Public Discussion. There was no new business or public discussion.

Chairman Dukes adjourned the meeting at 9:22 p.m.

ATTEST:

MATTHEW D. DUKES II, Chairman

SARA HANCOCK, Secretary



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
ghenson@midwestcityok.org
Office: 405.739.1204/Fax: 405.739.1208
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Commissioners
Midwest City Economic Development Commission

FROM: J. Guy Henson, City Manager

DATE: October 10, 2017

SUBJECT: Discussion and consideration of accepting the Midwest City Chamber of
Commerce's quarterly report for the period ending September 30, 2017.

The Chamber has provided the attached report. Staff recommends acceptance of the report.

J. Guy Henson, AICP
City Manager

**Midwest City Chamber of Commerce
Quarterly Report
September 27, 2017**

The following is a quarterly report of the Midwest City Chamber of Commerce staff for the quarter ending September 30, 2017.

Meetings and Events:

Friday, July 7, 2017: Chamber Director, Mayor, City Manager, Economic Development Director, Wade Moore, and 2017 President Danita Rose met for monthly City and Chamber update meeting.

Thursday, July 13, 2017: Chamber staff and Rose State College staff met with TAP project manager and Tinker personnel regarding Tinker and the Primes.

Monday, July 17, 2017: Chamber Director, TAP project manager, and Tinker AFB personnel met with Lt. Gen. Lee K Levy regarding Tinker and the Primes.

Tuesday, July 18, 2017: Chamber staff and TAP project manager met with Reed Center staff regarding Tinker and the Primes.

Wednesday, July 19, 2017: Chamber Director attended EDC meeting at City Hall.

Thursday, July 27, 2017: Chamber staff and Rose State College staff met with TAP project manager and Tinker personnel regarding Tinker and the Primes.

Thursday, August 3, 2017: Chamber staff and Rose State College staff met with TAP project manager, Tinker personnel, Reed Center Staff, and vendors regarding Tinker and the Primes.

Friday, August 4, 2017: Chamber Director, Mayor, City Manager, Economic Development Director, Wade Moore, and 2017 President Danita Rose met for monthly City and Chamber update meeting.

Wednesday, August 9, 2017: Chamber Director and Executive Board, City Manager, Mayor, and Assistant City Manager met with Col. Kenyon Bell, Commander, 72d Air Base Wing.

Thursday, August 17, 2017: Chamber staff and Rose State College staff met with project manager, Tinker personnel, and volunteers regarding Tinker and the Primes.

Friday, August 18, 2017: Chamber staff met with Reed Center Staff regarding Tinker and the Primes.

Sunday, August 20, 2017: Chamber staff and Rose State College staff setup Tinker and the Primes at the Reed Center.

Monday, August 21 to Wednesday, August 23, 2017: Tinker and the Primes: Innovating Together. Over 800 in attendance representing three countries and 33 states. Sixty-eight companies and organizations participated as exhibitors and sponsors. Over 300 attended the VIP reception Monday night, including Tinker Leadership. The opening session keynote speakers were the Honorable Governor Mary Fallin and Lt. Gen. Lee K. Levy II.

Thursday, August 24, 2017: Chamber Director, 2017 Chamber President, and Economic Development Director attended a luncheon with Congressman Tom Cole.

Wednesday, August 30, 2017: Chamber staff met with Rose State College staff, TAP project manager and Tinker AFB personnel for a post-TAP meeting.

Thursday, September 7, 2017: Chamber Executive Board met with Mayor, City Manager, and Assistant City Manager regarding proposed Sales Tax increase.

Chamber staff continues to host and support efforts relating to the 75th Anniversary in 2017.

The 2018 Tinker and the Primes Conference, August 14-16, 2018, event has commitments from 13 exhibitors.

Chamber staff continues to provide information, referrals, and support necessary for the continued efforts of Economic Development.

Respectfully,

Bonnie Cheatwood
Executive Director
Midwest City Chamber of Commerce



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
ghenson@midwestcityok.org
Office: 405.739.1204/Fax: 405.739.1208
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Commissioners
Midwest City Economic Development Commission

FROM: J. Guy Henson, City Manager

DATE: October 10, 2017

SUBJECT: Discussion of the Convention and Visitors Bureau Quarterly Activity Report for the period ending September 30, 2017. No action is necessary; this item is presented for informational and discussion purposes only.

The Convention and Visitors Bureau has provided the attached report.

J. Guy Henson, AICP
City Manager



Convention & Visitors Bureau Activities:

The mission of the Convention & Visitors Bureau is to stimulate Midwest City's economic vitality through tourism by positioning and selling the community in partnership with public and private sectors as a premier destination for conventions, tradeshows, corporate meetings, group tours, and individual leisure travel. The CVB offers assistance with site tours and acquiring bids at our hospitality venues and information on special events, dining, catering, entertainment and local attractions.

In pursuit of its mission, the CVB generates increased visitor spending for the overall business community through creative marketing programs, attractive incentive packages, and special events.

- **Hotel / Motel Assembly Meeting** - The CVB hosts quarterly meeting with the hoteliers, owners, operators, General Managers and Directors of Sales to discuss the overall operations, opportunities & challenges of the Midwest City Hospitality District (1-40, Tinker Diagonal & Sooner Road). Midwest City Police Department Community Action Officer assigned to the district provides crucial information and reports to communicate and ensure the safety of visiting guests. The next meeting is being planned for the first week of November 2017.
 - **Will ask the new Home 2 Suites to host and offer tours**
 - **Discuss Buick Club of America – City wide**
 - **Sales Blitz and Marketing efforts**
 - **New 2017/2018 Visitors Guides- CVB will provide advertising materials**

Welcome Back!

IZUMICON - The Izumicon Conference was hosted at the SRC for several years. They began hosting their event at the Sheraton downtown approximately 3 years ago. With much follow-up from Team Sheraton; they are now rebooked in 2018. (47K VALUE)

OK Library Association- Hosted their annual conference at the Sheraton Reed Center for many years. After changes to revitalize the program and boost membership. They are interested in coming back to the SRC in 2019! They do have gold key (hot buttons) we will need to negotiate. (74K Value)

IN PROGRESS / FOLLOW-UP-

BUICK CLUB OF AMERICA (BCA)

The CVB is extremely excited to report a current status of the Buick Club of America. As previously reported; the group chose Midwest City to host this huge event. We are still typing up loose ends with participating 3rd party entities.

On Tuesday, September 26th, in response to the letter sent on or about July 25th; the CVB was informed via email that the Midwest City Chamber of Commerce declined the invitation to

participate. We are now revisiting ideas & revising our plan and proposal that will accommodate the group's needs.

As of Tuesday, October 3rd, we have received the MOU from Rose State College regarding the use of their parking lot north of Prosper Blvd., west of Hudiburg Dr.

Additional BCA details and Information since last reporting cycle:

National Event - Buick Club of America (BCA) (in Madison, WS in 2017, Denver, CO for 2018)

June 12-15, 2019

\$93 K Hotel Rooms - 775 hotel rooms needed (City Wide)

- Sheraton is Host Hotel w/490 rooms

- Overflow Hotels: Hampton Inn, Home 2 Suites, Hawthorn, LaQuinta

\$20 K - Contracted food & Beverage at Reed Conference Center

\$34 K - Additional Economic Impact (Approximate)

\$147 K Total Economic Impact

§ 400+ car show in Rose State Parking lot next to Chamber

§ ~~Chamber building for 60 judges (no public access) CVB & Sheraton Staff will service group - bottled waters, snacks, * **Revisiting our options for judges VIP area.**~~

§ City of MWC building small walking bridge from side walk to parking lot

§ Block off part of Prosper Blvd for street activities (Hudiburg Buick to display cars possible sponsorship- we've already spoken to Brian Black w/ Hudiburg Buick)

§ Car show will be open to public. Buick & CVB will promote & advertise across the metro

§ We still need a large parking area for 50+ trailers for 4 days?

This visit will truly be a city wide event. Economic impact is an estimate based upon the 2015 OTRD / OSU Tourism Department guidelines for measuring visitor spending. This report is available for review upon request from the MWC CVB.

- **Group Business** – The CVB is currently working with a number of groups booked at the Sheraton Midwest City Hotel at the Reed Conference Center. Please note: The CVB does not work with every group booked at the center. The CVB works with groups who seek the CVB's support in a convention services capacity that exceeds reasonable expectations of the conference center staff. This includes; but not limited to, conference planning, welcome bags, exhibitor participation, conference sponsorship, assistance with registration, name tags, welcome speeches, proclamations, transportation to off property events. The CVB welcomes opportunities to participate in grooming accounts, secure repeat bookings, and to offer groups special attention they do not get in other cities. Current affiliated bookings, status and value amounts:

8 - Definite Bookings - \$ 246,500 (Contracts that are signed, sealed, delivered)

4 - Tentative Bookings - \$ 346,000 (Contract has been sent to client, waiting on authorized signatures)

4 - Prospect Bookings - \$ 222,000 (In process – space held, proposal being sent, looking good)

(* The CVB has a detailed breakdown of group business upon request. It lists group names, dates and meeting planner names. Due to the nature of the industry, this list is NOT for public posting.)

- **CVB Marketing Campaigns**

- **Visitors Guide** – That time already? The design of the new visitors guide is underway. Although the 75th Anniversary guide will be tough to follow, the new guide will feature a Midwest City highlights collage; to include the Warren Theater, the new SCIP trails, and hospitality district cover piece.
- **Digital**
 - **E- newsletter** – Total E-newsletter monthly distribution is over 2100 constant contacts. Each month email addresses from the OTRD monthly report are added.
 - **Website** – The newly launched ‘page turn’ feature of the new visitors guide on the website seems to be a hit. Online request form for visitors guide directly to CVB.
 - **Social Media – Facebook & Twitter-** posts are made on a regular basis on all social media resources. Some weeks with heavy events or activities multiple posts are made daily.
 - **Cross promote** – Rose State College activities, Hudiburg Chevrolet Center shows & events, Parks & Recreation Activities & Special Events, Shopping, dining and Hotels
- **Print**
 - The CVB in partnership with the Parks & Recreation Department have recently taken advantage of several special events cross promotion marketing opportunities. We have had a greater presence in the **Midwest City Beacon**, Choctaw/ Harrah Times & Mustang Times as of late. We have fostered a relationship with MWC Beacon Sales whereas we are a first call for special advertising rates.
 - **Journal Record Bundle** – The CVB, Parks & Rec and the office of the Public Information Officer will renew its ‘bundle’ rates with the Journal Record / Tinker Take Off. The package includes premier placement advertisements in the following publications:
 - Meeting Planner Guide
 - Living in Oklahoma Guide
 - Location Oklahoma – Oklahoma’s site Selection Guide (Econ Develop)
 - Tinker Take Off – Six (6) Full page co-op opportunities as well as 11 half (1/2) page ads in the Tinker Take Off Newspaper
 - Online Weblinks
 - Base Directory and Map presence
 - **FCMA Frontier Country Marketing Assn** – Member, annual travel guide, 2 new publications
 - **OTRD – Oklahoma Tourism & recreation Department** MWC advertisement in State Travel Guide, Visitors Guide distribution at all state Welcome Centers and online request.

- **OSAE – Oklahoma Society of Association Executives** – Member, ad quarterly meeting planner magazine, exhibited at annual conference in last. Premier organization for meeting planner networking and showcasing meeting facilities and hotels.
 - **OTIA- Oklahoma Travel Industry Association-** Member, Attended & Exhibited at annual conference in May

- **Cross Promotion & Marketing-** The CVB continues to work close with the Parks & Recreation Dept., the Public Information Office, Rose State College/ Hudiburg Chevrolet Center and the Chamber of Commerce to ensure the overall brand message & public impression of Midwest City is conveyed as the ideal place work, shop, live, educate and visit. Although the CVB promotes all the aspects of Midwest City; the focus of the CVB is to market, promote position and sell the tourism amenities featured in Midwest City.
Recent & Upcoming highlight pieces: Home2Suites, Warren Theater and Black Bear Diner

- **Special Events –**
 - Lunchtime & Tunes:** The CVB is not confident that the change to once a month for 4 months instead of four Fridays back to back in the Spring & Fall seasons improved attendance for this event. The mid-day, summer months did not provide for an attractive outdoor lunch venue. Although we saved money by cutting out 4 days of entertainment, it seemed we were able to build momentum with weekly promotion and marketing for the Friday lunchtime entertainment in Charles Johnson park. Susan and Vaughn have discussed making the change back to 2x a year in the spring and fall. It is also at these times that advanced marketing of upcoming Midwest City events will be promoted.

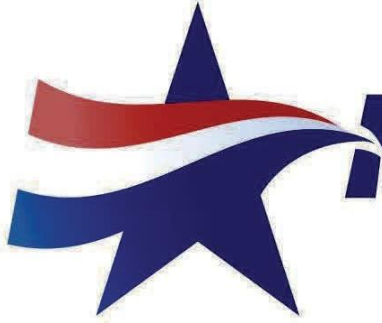
Mid-America Street Fest – The CVB serves as a partner in cross promotion of this event as well as a sponsor and volunteer. The September 30th festival was a huge success ! The best ever. Larger crowds earlier in the day and attendees stayed longer. This event has become a staple Midwest City festival.

Covered in Color 2018- We are working on the 2018 Covered In Color sidewalk chalk event. The popularity we experienced last year indicated that CJJ greens and sidewalks are too small and dangerous for “ground level art work”. It is good news that this event has grown in participants, attendance, and vendors that we will need to move some elements of the program north towards the clock tower possibly utilizing the parking area between Ulta and Lane Bryant.



NEW BUSINESS/
PUBLIC DISCUSSION





MIDWEST CITY

Where the Spirit Flies High

UTILITIES AUTHORITY
AGENDA

MIDWEST CITY, OK



ANNIVERSARY

EST 1942



MIDWEST CITY UTILITIES AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

October 10, 2017 - 7:04 PM

To make a special assistance request, call 739-1215 or email pmenefee@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

A. CALL TO ORDER.

B. DISCUSSION ITEM.

1. Discussion and consideration of approving the minutes of the August 8, 2017 meeting, as submitted. (City Clerk - S. Hancock)

C. EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(10), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City.

D. ADJOURNMENT.



DISCUSSION ITEM



Notice of this special Midwest City Memorial Utilities Authority meeting was filed with the City Clerk of Midwest City 48 hours prior to the meeting and copies of the agenda were posted at City Hall and on the City of Midwest City's website, accessible to the public for at least 24 hours in advance of the meeting.

**MINUTES OF THE SPECIAL STAFF BRIEFING FOR
MIDWEST CITY UTILITIES AUTHORITY**

August 8, 2017 – 6:00 p.m.

This special meeting was held in the Midwest City Council Conference Room on the second floor of City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:29 p.m. with the following members present: Trustees Susan Eads, Pat Byrne, Rick Dawkins, Sean Reed, Christine Allen, Jeff Moore and Secretary Sara Hancock. Absent: None.

Discussion.

Clarification of agenda items, handouts, and presentation of new or additional information for items on the Hospital Authority agenda for August 8, 2017. The Trustees had no questions or comments for the staff.

Chairman Dukes closed the meeting at 6:29 p.m.

ATTEST:

MATTHEW D. DUKES, II, Chairman

SARA HANCOCK, Secretary

Notice of this special meeting of the Midwest City Utilities Authority was filed with the City Clerk of Midwest City more than 48 hours prior to the beginning of the meeting and copies of the agenda were posted at City Hall and on the City of Midwest City's website, accessible to the public for at least 24 hours in advance of the meeting.

**MINUTES OF THE SPECIAL MIDWEST CITY
UTILITIES AUTHORITY MEETING**

August 8, 2017 - 7:02 p.m.

This special meeting was held in the Midwest City Council Chambers, 100 North Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma. Chairman Matt Dukes called the meeting to order at 8:02 p.m. with the following members present: Trustees Pat Byrne, Susan Eads, Rick Dawkins, Sean Reed, Christine Allen, Jeff Moore and Secretary Sara Hancock. Absent: None.

Consent Agenda. Dawkins made a motion to approve the consent agenda, as submitted, seconded by Allen.

1. Discussion and consideration of approving the minutes of the special meetings of July 25, 2017, as submitted.
2. Discussion and consideration of supplemental budget adjustments to the following fund for FY 2017-2018, increase: Utilities Authority Fund, expenses/Economic (87) \$581,365.
3. Discussion and consideration of approving an Operating Agreement with the Arkansas – Oklahoma Railroad Company for Soldier Creek Industrial Park.

Voting aye: Byrne, Eads, Dawkins, Sean, Allen, Jeff and Chairman Dukes. Nay: none. Absent: Motion carried.

New Business/Public Discussion. There was no new business or public discussion.

Adjournment. There being no further business, Chairman Dukes adjourned the meeting at 8:03 p.m.

ATTEST:

MATTHEW D. DUKES, II, Chairman

SARA HANCOCK, Secretary



EXECUTIVE SESSION



Midwest City Utilities Authority
100 North Midwest Boulevard
Midwest City, Oklahoma 73110
Office (405) 739-1207/Fax (405) 739-1208
www.midwestcityok.org

MEMORANDUM

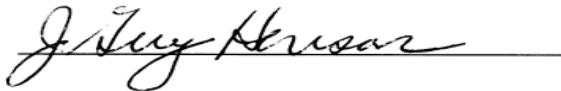
To: Honorable Chairman and Trustees

From: Guy Henson, General Manager/Administrator

Date: October 10, 2017

Subject: Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(10), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City; and 2) in open session, authorizing the city manager to take action as appropriate based on the discussion in executive session.

Appropriate information will be provided in executive session.



J. Guy Henson, City Manager