

NOTICE TO BIDDERS

Notice is given that the City of Midwest City will receive sealed bids in the Office of the City Clerk, Midwest City Municipal Center, 100 N. Midwest Blvd., Midwest City, Oklahoma, until **2:00 pm on April 9, 2024** for:

REPLACEMENT OF AHU 6 AND 8

Bids received more than ninety six (96) hours, excluding Saturdays, Sundays and holidays, before the time set for opening of bids, as well as bids received after the time set for opening of bids, shall not be considered and shall be returned unopened. Bids shall be made in accordance with the bid documents, all of which are on file and available for public examination at the Office of the City Clerk in the Midwest City Municipal Center at the address listed above.

Complete sets of general conditions, plans, specifications, and other bidding documents MAY be obtained from the City of Midwest City. Please contact Engineering and Construction Services Department, at 100 North Midwest Boulevard, Midwest City, Oklahoma 73110. Telephone (405) 739-1220.

The cost of the PRINTED plans and specifications will be Thirty Dollars and no Cents (\$30.00) per set. ELECTRONIC plans and specifications will be Thirty Dollars and no Cents (\$30.00). Purchases are non-refundable.

Bids filed with the City Clerk shall be opened publicly and read aloud in the City Council Chambers at the time stated above or later. The Mayor and Council shall consider all bids prior to the award of the contract. The City Council may consider award of the bid at or after **6:00 pm on April 23, 2024** to the lowest and best bidder meeting specifications. The City Council may lay the same over to a subsequent meeting for comparison and computation.

Sales Tax Exemption. Title 68, Oklahoma Statutes (1991), Section 1356(1), exempts sales to municipalities and their contractors from sales taxes on the sale of "tangible personal property or services." All bids for City projects shall be assumed to have been made based on such statutory exemption as effective on the bid date.

The bidder shall use the City's bid forms and affidavits, and all forms shall be signed and notarized/attested. The bidder shall file the bid in a sealed envelope. The envelope shall bear a legible notation thereon stating that it is a bid for the project proposed. The bid shall be filed with the City Clerk in the City Clerk's office. All bids shall be typewritten or in ink.

The bidder must attend the mandatory pre-bid conference at **2:00 pm on March 27, 2024** in the Council Chambers of the Midwest City Municipal Center, 100 N. Midwest Boulevard, Midwest City, Oklahoma. The meeting will be followed by a trip to the project site. **Attendance and project site inspection is required in order to be qualified to submit a bid.** Refer to the Certification of Pre-Bid Site Inspection form, CSI-1, for additional information.

The specifications are complete as written. No oral representations made by any agent or employee of the City or its affiliate agencies shall be of any force or effect unless reduced to writing and submitted to all prospective bidders at least 24 hours in advance of the bid opening.

Any protest of the award of this proposed contract shall be in writing, shall specify the grounds for the protest in specific terms and shall be received by the City Clerk within three (3) business days after the award of the contract by the governing body. The governing body reserves the right to review all bids and make the award to the lowest and best bidder. All other provisions of the specifications shall also apply.

The following documents comprise the complete bid package and must be submitted. Incomplete bid packages may be rejected.

1. Midwest City standard bid bond or surety bid bond form or cashier's check in the amount of five (5) percent of the total bid (cashier's checks will be returned to the unsuccessful bidders following the acceptance of the bid).
2. Bid.
3. Certification of Pre-bid Site Inspection.
4. Statement of Bidder's Qualifications.
5. Business Relationships Affidavit.
6. Bid Affidavit.
7. Non-Collusion Affidavit.
8. All Addendum Acknowledgment(s) (if applicable).
9. Contractor Certification

Additional information may be obtained by contacting the Midwest City Engineering and Construction Services Department at (405) 739-1220.

The Midwest City Council reserves the right to reject any or all bids.

Note: Failure to comply with any of the 9 listed items may disqualify the Bidder's Submittal.



SARA HANCOCK
CITY CLERK