

Anyone requiring reasonable accommodation to attend and/or fully participate in this meeting must contact Brandon Bundy at 739-1213 or bbundy@midwestcityok.org at least 24 hours prior to the scheduled starting time of the meeting.

**AGENDA FOR THE
MIDWEST CITY
SIDEWALK COMMITTEE**

February 22nd, 2022 - 5:30 pm
City Council Chambers
100 N Midwest Boulevard, Midwest City OK 73110

CALL TO ORDER

MINUTES

- 1) Discussion and consideration of approving the Minutes from previous meeting held February 23rd, 2021.

NEW MATTERS

- 1) Discussion of financial report of Sidewalk Fee Fund and the Sidewalk/Trails Sales Tax Revenue Fund.
- 2) Discussion of a status report of the Midwest City ADA Transition Plan.
- 3) Discussion of a status report of sidewalk and trail projects currently under construction and completed since last meeting.
- 4) Discussion and consideration of appropriate sidewalk width for ordinance
- 5) Discussion and consideration of recommending sidewalk projects for construction for city budget year 2022-2023 utilizing the Sidewalk Fee Fund and the Sidewalk/Trails Sales Tax Revenue.

NEW BUSINESS/PUBLIC DISCUSSION

ADJOURN

Notice of the Midwest City Sidewalk Committee meeting was filed with the Midwest City Clerk and a copy of the agenda for the meeting was posted in the lobby of City Hall at least 24 hours in advance of the meeting.

**MINUTES OF MIDWEST CITY
SIDEWALK COMMITTEE
MEETING
February 23rd, 2021 5:30 PM**

The meeting of the Midwest City Sidewalk Committee was held in the Council Chambers, Midwest City, Oklahoma County, Oklahoma, on February 23rd at 5:30 p.m., with the following members:

Española Bowen, Chair
Sean Reed, Vice Chair
Matt Dukes, Mayor

Staff present: Brandon Bundy, Community Development City Engineer
 Tim Lyon, City Manager
 Vaughn Sullivan, Assistant City Manager

The meeting was called to order by the Chairman Bowen at 5:33 PM.

A. MINUTES

Motion was made by Matt Dukes and seconded by Sean Reed to approve the minutes of the February 25th, 2020 meeting. Voting aye: all present Nay: none. Motion carried.

B. DISCUSSION ITEMS

1. Discussion and consideration of financial report of Sidewalk Fee Fund and the Sidewalk/Trails Sales Tax Revenue Fund.

Brandon Bundy referred to the memo included in the agenda packet. Reported was the fund balance, what was constructed since last year's meeting, and the anticipated projects upcoming this budget year.

Since the item was information only, no action was taken on this item.

2. Discussion and consideration of a status report of the Midwest City ADA Transition Plan.

Brandon Bundy referred to the memo included in the agenda packet. Reported was the fund balance, what was constructed since last year's meeting, and the anticipated projects upcoming this budget year.

Since the item was information only, no action was taken on this item.

3. Discussion and consideration of a status report of Midwest City's Trail Projects funded through ODOT.

Brandon Bundy referred to the memo included in the agenda packet. Reported on the anticipated projects upcoming this budget year.

Since the item was information only, no action was taken on this item.

4. Discussion and consideration of recommending sidewalk projects for construction for calendar year 2021 utilizing the Sidewalk Fee Fund and the Sidewalk/Trails Sales Tax Revenue.

The memo was reviewed from the agenda packet. Current funds were reviewed.

Discussion continued among the committee members.

Motion was made by Sean Reed, seconded by Matt Dukes, to recommend to the City Council to move forward with using the current fund balance towards another segment of sidewalk along N.E. 10th Street, between Douglas Boulevard and Post Road. Voting aye: all present. Nay: none. Motion carried.

C. NEW BUSINESS / PUBLIC DISCUSSION

No further items were discussed.

D. ADJOURNMENT

There being no further business, a motion was made by Sean Reed, seconded by Matt Dukes, to adjourn the meeting. Voting aye: all present. Nay: none. Motion carried. Meeting adjourned at 5:40 p.m.

Espaniola Bowen, Chair



CITY of MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT
ENGINEERING DIVISION

Billy Harless, Community Development Director
Brandon Bundy, P.E., City Engineer

ENGINEERING DIVISION
Brandon Bundy, P.E., City Engineer
CURRENT PLANNING DIVISION
Manager
COMPREHENSIVE PLANNER
Petya Stefanoff, Comprehensive Planner
BUILDING INSPECTION DIVISION
Phillip Condreay, Building Official

TO : Sidewalk Committee

FROM : Brandon Bundy, P.E., City Engineer

DATE : February 2nd, 2022

SUBJECT : Discussion of the financial reports of the Sidewalk Fee Fund and the Sidewalk/Trails Fee Fund.

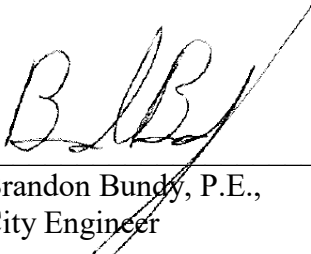
The Sidewalk Fee Fund balance as of February 1st, 2022 is

Fund	Balance	Fund Number
Revenue	\$55,027.92	157-0000-253-65-00
Non-Revenue	\$8,012.84	157-0000-322-14-01
Total available to appropriate	\$63,040.76	

Last year, the committee recommended \$70,000 (project 572201, 157-5700-431.40-06) be budgeted to construct a phase of the sidewalk along NE 10th Street from Douglas Boulevard to Post Road. That project is currently on hold pending the outcome of this meeting.

Staff would be happy to answer any questions regarding the combined Sidewalk Fee, Sidewalk/Trails Fee Fund.

No action needed.



Brandon Bundy, P.E.,
City Engineer



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Phillip Condrey, Building Official

TO : Sidewalk Committee

FROM : Brandon Bundy, P.E., City Engineer

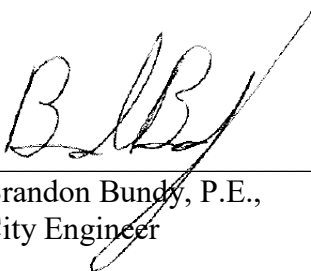
DATE : February 2nd, 2022

SUBJECT : Discussion of a status report of Midwest City's ADA Transition Plan.

Midwest City's ADA Transition Plan Committee last met on November 8th, 2021. The committee met to discuss their status report and to make recommendations to staff for priorities to be addressed before the committee's next meeting coming up on May 2nd, 2022. As of now, the main priority is renovating the Council Chambers to become ADA compliant.

Staff would be happy to answer any questions regarding the Midwest City's ADA Transition Plan.

No action needed.



Brandon Bundy, P.E.,
City Engineer



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 BUILDING INSPECTION DIVISION
 Phillip Condrey, Building Official

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., City Engineer

DATE : February 2nd, 2022

SUBJECT : Discussion of a status report of sidewalk and trail projects currently under construction and completed since last meeting.

Please see the accompanying table:

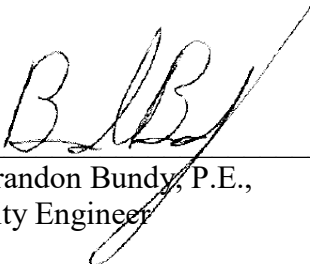
Name	Description	Status
Palmer Loop Trail	New multipurpose concrete trail running from SE 15 th St / Century Blvd south along Glenwood Addition (and Palmer Drive) to SE 29 th St / Midwest Blvd.	Completion estimated April 2022
Safe Routes to School	New multipurpose concrete trail running from Midwest Blvd to Key Blvd along the south side of Midwest City Elementary School	With Palmer Loop Trail
Midwest Elementary Connector	New multipurpose concrete trail running from Palmer Loop Trail to Safe Routes Trail. Will include a pedestrian traffic signal to cross Midwest Blvd.	Was delayed by right of way issue. Bid May 2022, Construction likely late Summer 2022
Rail W Trail Phase 2 / 3	New multipurpose concrete trail running from Maple Dr (Midwest City High School) to Quinlan Park along the south side of the railroad corridor	Attempting to acquire 1 parcel. Estimate to bid Fall/Winter 2022

Completed Sidewalk/Trail in calendar year 2021

Description	From	To
Signal upgrade project	8 Signals were upgraded with push buttons and ADA ramps. Nearly complete now.	
City Complex Sidewalk (funded by Hospital Authority Grant)	Midwest Blvd	Library
NE 10 th Street phase (~330 ft)	Lee Dr	9411 NE 10 th St

Staff would be happy to answer any questions regarding the sidewalk and trail projects.

No action needed.



Brandon Bundy, P.E.,
 City Engineer



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TO : Sidewalk Committee

FROM : Brandon Bundy, P.E., City Engineer

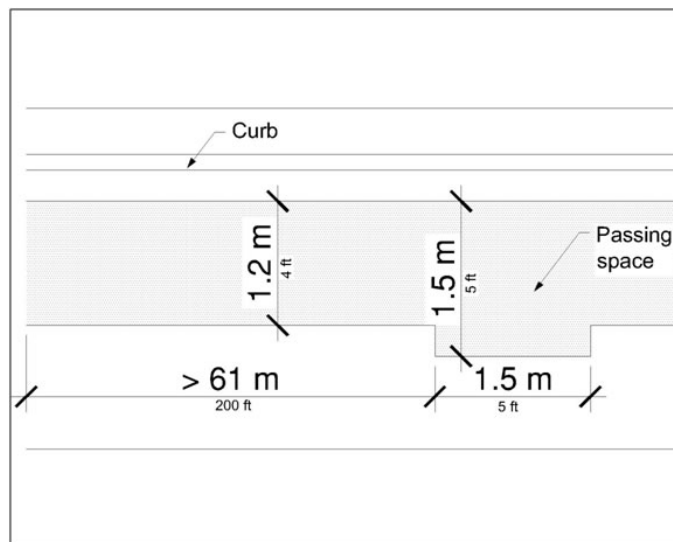
DATE : February 3rd, 2022

SUBJECT : Discussion and consideration of appropriate sidewalk width for ordinance.

City Staff is requesting amendment of the existing ordinance Midwest City code, Chapter 37, Streets and Sidewalks, Article III, Section 37-67, Construction of Sidewalk. During discussion with staff and elected officials; there has been some discussion as to what is the appropriate width of the sidewalk. Currently, the code requires a minimum sidewalk width of 4'.

The 2010 ADA Standards for Accessible Design are the current federal standard regarding ADA requirements. Sidewalks on public right of way are under the jurisdiction of the Public Rights-of-Way Access Advisory Committee (PROWAG)


- R302.3 Continuous Width: Except as provided in R302.3.1 and R302.3.2, the continuous clear width of pedestrian access routes shall be 4.0 ft minimum, exclusive of the width of the curb.
- R302.4 Passing Spaces: Where the clear width of pedestrian access routes is less than 5.0 ft, passing spaces shall be provided at intervals of 200.0 ft maximum. Passing spaces shall be 5.0 ft minimum by 5.0 ft minimum. Passing spaces are permitted to overlap pedestrian access routes.



Therefore, our current code does not address the absolute minimum as set that there be passing spaces. To simplify code, staff recommends that the minimum be set at 5' wide. In practice, for the past 8 years, all sidewalks constructed under guidance of Community Development have had a typical 5' wide cross section minimum. Our own ADA Transition Committee has discussed this very issue multiple times. 4' is simply too narrow for anyone to pass a wheelchair. It is also uncomfortable to walk side by side on anything less than 5'.

The updated code will bring the City into compliance with this standard. In addition to the revisions from ADA, we propose deleting the existing exhibit which is covered in depth by our construction standards as well as deleting the paragraphs related to grandfathering current subdivisions. When this ordinance was originally passed in 1986, sidewalks were not standard practice; since that time, all subdivisions and commercial are required to have sidewalks unless waived by Council. As such, the old paragraphs related to the original passing need to be deleted to eliminate confusion.

Staff requests that the Sidewalk Committee make a recommendation which will then go before the next Ordinance Oversight Committee.



Brandon Bundy, P.E.,
City Engineer

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ORDINANCE NO. _____

AN ORDINANCE AMENDING MIDWEST CITY CODE, CHAPTER 37, STREETS AND SIDEWALKS, ARTICLE III, SECTION 37-67, CONSTRUCTION OF SIDEWALK; AND PROVIDING FOR REPEALER AND SEVERABILITY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:

ORDINANCE

SECTION 1. That Midwest City Code, Chapter 37, Streets and Sidewalks, Section 37-67, Construction of Sidewalk, is hereby amended to read as follows:

Sec. 37-67. - Construction of sidewalk.

~~(a) In all residential subdivisions, approved after the passage of this Ordinance No. 2086, sidewalks shall not be required.~~

(~~b~~) (a) In subdivisions where sidewalks have been installed partially, the following requirements shall be applicable:

(1) When sidewalks exist partially on both sides of a street, the sidewalks on both sides of the street shall be continued to the intersecting streets.

(2) When sidewalks exist partially on only one side of a street, sidewalks on that side of the street shall be continued to the intersecting streets.

(3) When a sidewalk exists along the full length of a street between intersecting streets and no sidewalks exist on the other side of the subject street, no sidewalks shall be required on the side where no sidewalk exists.

(4) When a sidewalk exists on the circular part of a cul-de-sac, the sidewalk shall be continued on both sides of the street to the intersecting street.

~~(e) In those subdivisions approved prior to passage of this Ordinance No. 2086, where no sidewalks have been constructed at the time of adoption of this Ordinance No. 2086, no sidewalk shall be required.~~

~~(d) Any sidewalk requirements for multi-family, office, commercial, institutional or industrial uses required under Ordinance No. 1853 shall not be applicable on any building permit application under review, any building under construction, or any use under a temporary certificate of occupancy at the passage of this Ordinance No. 2086.~~

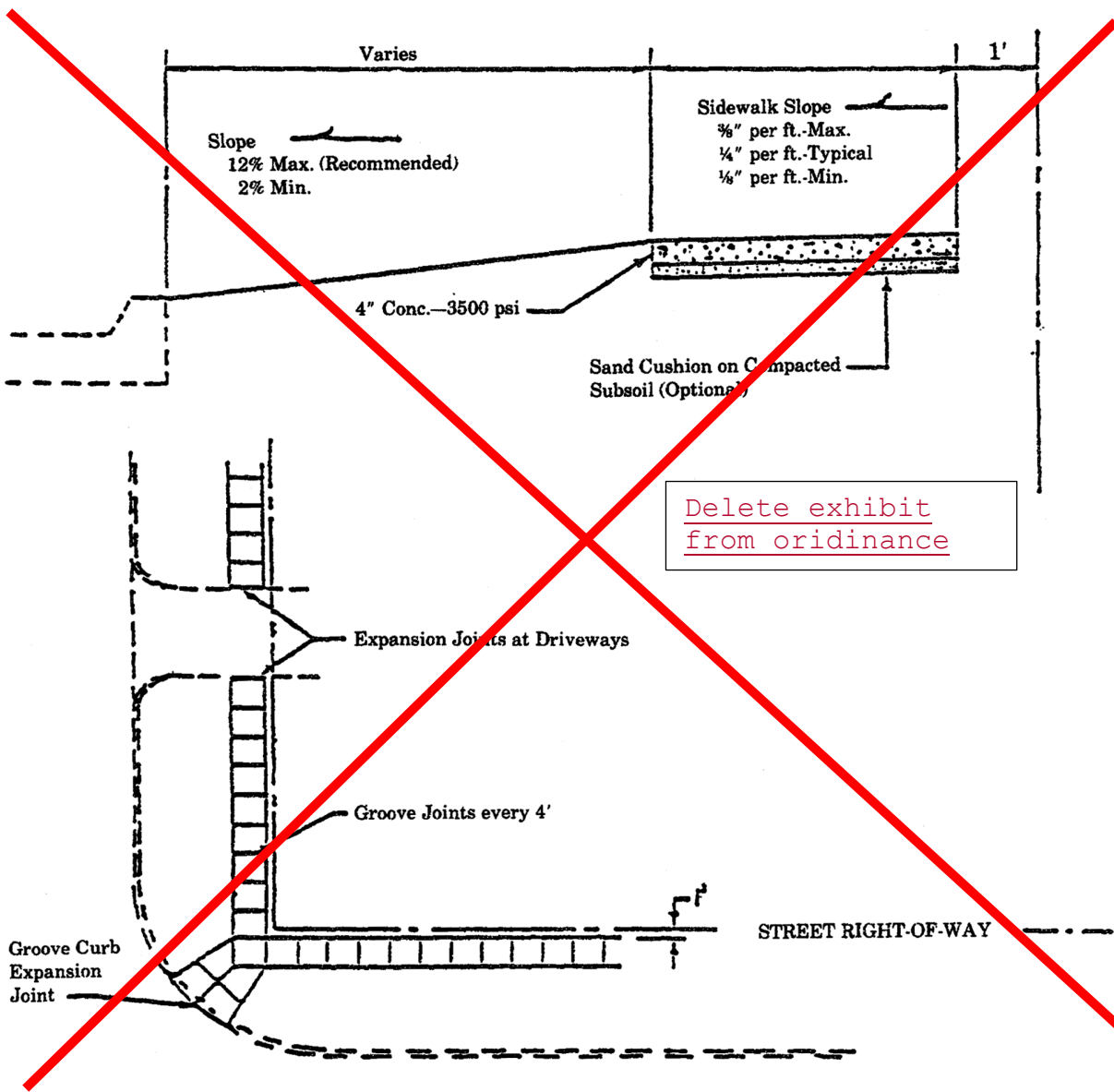
(~~e~~) (b) Sidewalks required in section (~~b~~) (a) above, shall be included in the paving/drive-way permit obtained from the City of Midwest City. Sidewalks shall be constructed to a minimum width of ~~four (4)~~ five (5) feet and shall be placed into the street right-of-way one (1) foot off the property line and constructed as per standard drawing specifications on file in the city engineer's office.

(~~f~~) (c) If topographic or other physical conditions on the land will make strict application of this section result in exceptional practical difficulties, the city engineer is hereby authorized to allow such relocation or realignment of sidewalks as is necessary for its installation.

(~~g~~) (d) Sidewalks, where required, shall be part of the requirements for a building permit. No final certificate of occupancy or final water service shall be approved until all sidewalks have been installed.

~~(h) In a planned unit development, or in a neighborhood unit concept which was approved prior to the adoption of this Ordinance No. 2086, no sidewalks shall be required.~~

(e) All sidewalks built on City right of way or easement shall be built to meet or exceed the American with Disabilities Act (ADA) and the current standards outlined by the United States Access Board.



Delete exhibit from ordinance

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. SEVERABILITY. If any section, sentence, clause or portion of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinance.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, on the _____ day of _____, 2022.

THE CITY OF MIDWEST CITY, OKLAHOMA

MATTHEW D. DUKES II, Mayor

ATTEST:

SARA HANCOCK, City Clerk

APPROVED as to form and legality this _____ day of _____, 2022.

DONALD MAISCH, City Attorney



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Phillip Condrey, Building Official

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., City Engineer

DATE : February 8th, 2022

SUBJECT : Discussion and consideration of recommending sidewalk projects for constructor for calendar year 2022 utilizing the Sidewalk Fee and the Sidewalk/Trails Fee Funds.

Annually the Sidewalk Committee is required to identify areas where sidewalks can be constructed and make a recommendation to the City Council. Sidewalk projects have previously been identified by the Sidewalk Committee and are summarized at the end of this document in Table 1.

At last year's Sidewalk Committee meeting in February, committee members voted to use sidewalk funds for another phase of the NE 10th Street sidewalk. The project funds (\$70,000) were then approved in the FY 2021-2022 as project #572201, 157-5700-431.40-06.

The NE 10th St sidewalk was first approved in 2017 by the committee to construct sidewalk along N.E. 10th Street from Douglas Boulevard to Post Road. Since that time, there have been two small phases constructed.

- Phase 1: Douglas Boulevard to Loftin Drive.
- Phase 2: Lee Drive to 9411 NE 10th Street.


In fall of 2021, city staff submitted a project to ACOG for potential federal funds which included the NE 10th Street sidewalk as part of a larger sidewalk project. It was the intention if funded using federal dollars; the \$70,000 already budgeted would be used towards the required local match. As of the writing of this memo, it is unknown if the project will receive funding. A preliminary list has been released which shows that the sidewalk project did not score well. The delayed meeting is tentatively scheduled by ACOG for March. If the federal funding is not secured, the previously identified \$70,000 will be applied to a small sidewalk phase administered by the City.

In addition to the normal funds available, City Staff applied for a federally funded air quality grant and was awarded partial funding. This future project will address the connection between Rose State and the Original Mile Neighborhood via Adair Boulevard. Identified in Table 1; there have been past requests for sidewalk in this area. The scope for this particular project is to take one of the two WB lanes and physically separate it from vehicle traffic using flexible delineators. This will allow space for two way traffic for pedestrians and cyclists. Design funds will need to be budgeted in upcoming FY 2022-2023.

It appears there are enough funds to pursue a small project or remaining portion of the NE 10th Street sidewalk. The money could also be applied to the future Adair Boulevard project as matching money.

As needed, staff or committee members can bring forward a sidewalk project for consideration throughout the year. With this in mind, any additional sidewalk projects could be nominated for consideration at any time.

Action: At the discretion of the committee members.



Brandon Bundy, P.E.,
City Engineer

Table 1: Summary of previously identified sidewalk projects					
Facility	From	To	Approximate Length	Estimated Cost	Staff Comments
NE 10 th St	Douglas Blvd	Post Rd	1 mile	\$300,000	Design completed, 2 small sections built in 2017 and 2021. \$300,000 for entire remaining but could be built in smaller sections
Post Rd	Reno Ave	NE 10 th St	1 mile	\$300,000	2 lane roadway, will want to confirm if widening will be considered in the future
Post Rd	SE 15 th	SE 10 th St	0.36 mile	\$110,000	Development may eventually fill some of the remaining gap
Adair Blvd	Rose State	Harr Dr	0.26 mile	--	The City is in process of receiving a grant to replace 1 WB lane with a 2 way protected pathway
Fairchild Dr	Air Depot Blvd	W Rickenbacker	0.19 mile	\$75,000	Citizen request, OM, no connecting sidewalk either end, cars in drives will often block sidewalk
Felix Pl	Showalter Dr	SE 15 th St	0.11 mile	\$70,000	Repeated citizen and church request, OM
SE 29 th St	Douglas Blvd	Post Rd	1 mile	\$300,000	
SE 29 th St	Post Rd	Snapper Dr	0.68 mile	\$204,000	2 lane roadway, will want to confirm if widening will be considered in the future

Table 2: Summary of sidewalk completed or underway in calendar year 2021

Facility	From	To	Staff Comments
City Complex Sidewalk	Midwest Blvd	Library	Funded by Hospital Authority Grant
NE 10 th Street phase (~330 ft)	Lee Dr	9411 NE 10 th St	Small phase completed using previously budgeted funds.
Signal upgrade project	<ul style="list-style-type: none"> • SE 15th St / Ballard Dr • SE 15th St / Douglas Blvd • Midwest Blvd / Steed Dr • Midwest Blvd / General Senter Dr • Reno Ave / Midwest Blvd • Reno Ave / Parklawn Dr • Reno Ave / Key Blvd • Reno Ave / Glenhaven Dr 		8 Signals were upgraded with push buttons and ADA ramps. Nearly complete now.
<i>Signal upgrade project</i>	<ul style="list-style-type: none"> • <i>NE 23rd St / Midwest Blvd</i> • <i>NE 23rd St / Air Depot Blvd</i> • <i>NE 10th St / Air Depot Blvd</i> • <i>Douglas Blvd / Wonga Dr</i> 		<i>Bid and awarded, will begin ~May 2022. 4 Signals to be upgraded with push buttons and ADA ramps. Project will also replace 19/20 school zone flashers in City</i>
TimberRidge Subdivision	Subdivision East of Hiwassee Rd		As part of developer's responsibility
Turtlewood / Aspen Ridge Subdivision	Subdivision West of Westminster Rd		As part of developer's responsibility
Ryans Ridge	Subdivision East of Post Rd off SE 10 th St		As part of developer's responsibility
Freedom Villas	Subdivision West of Douglas Blvd off Main St		As part of developer's responsibility
The Curve	Subdivision East of Westminster Rd off SE 28 th St		As part of developer's responsibility
Primrose Hill	Subdivision off Post Road north of Reno Ave		As part of developer's responsibility

Sidewalk Project - Status October 2021



Legend

Sidewalks

- Existing (Red line)
- Funded (Orange line)
- Future (Pink line)

Trails

- Existing (Green line)
- Funded (Light Green line)
- Future (Cyan line)



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Airport Compatible Use Zone and County-Owned Land

